

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, April 29, 2021, 6:00 p.m.**

Board Members

Present: Chairman H. Gordon Ainsleigh
Director Mike Lynch
Director Jim Ferris
Director Jim Gray
Director Scott Holbrook

**Board Members
Absent:** None.

Staff Present: Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Jesse Williams, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Mark Brunner, Recreation/Youth Services Manager
Amy Oddo, Youth Services Manager
Mike Scheele, Landscape Architect/Project Manager
Pat Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:04 p.m. by Chairman Ainsleigh.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Recognition was given to Facilities & Grounds Park Worker Jonathan Laymon for actions taken during a medical emergency.

A presentation was given by Youth Services Manager Amy Oddo to Youth Services Program Director Alina Kuchina as Employee of the Month for April, 2021.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and seconded by Director Lynch to approve the agenda as written with item 8.1 being moved to after the Consent Calendar and item 7.1 being moved to after item 8.1.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

4.0 PUBLIC COMMENT

City Council Member Rachel Radell-Harris gave public comment that the City of Auburn has funding for electric vehicle chargers if ARD is interested in looking into funding money.

Electric vehicles and charging stations will be discussed at the June, 2021 Policy Meeting.

5.0 CONSENT ITEMS

5.1 Review and Approval of Minutes of the Board of Directors Meeting from March 25, 2021

5.2 Review of Cash Requirements for March, 2021 (Standing Finance Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to approve the Consent Calendar as written.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

Item 8.1 was moved to after the Consent Calendar.

Replacing the Meadow Vista Park Playground (Acquisition & Development Committee)

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve replacing the Meadow Vista Park Playground.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – Yes

4 – 0 Motion carries.

Item 7.1 was moved to after item 8.1

Legal Requests for Proposals for Legal Services (Program, Personnel, Policy, Fee & Legal Review Committee)

Presentations were given by Joanna Gin & Laura Fowler of Best, Best & Krieger, Andrew Ramos & Christine Dugger of Bartkiewicz, Kronick & Shanahan, and Ron Scholar of Cole Huber.

A motion was made by Director Holbrook and seconded by Director Lynch to send this item back to the Program, Personnel, Policy, Fee & Legal Review Committee for further review and back to the Board of Directors meeting in June, 2021 for a decision to be made by the Board of Directors.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

7.1 This item was previously moved to after 8.1 of the agenda.

7.2 UAL CalPERS Pension 115 Trust (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Ainsleigh and seconded by Director Ferris for the Board of Directors to approve signing the Agreement and Election of the Auburn Area Recreation and Park District to Prefund Employer Contributions to a Defined Benefit Pension Plan.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – No
Director Holbrook – Yes

4 – 1 Motion carries.

8.0 NEW BUSINESS

8.1 This item was previously moved to after the Consent Calendar of the agenda.

8.2 Resolution Number 2021-08: ARD James Ballfield Outfield Turf Replacement Project – Award of Contract (Acquisition & Development Committee)

A motion was made by Director Holbrook and seconded by Director Gray to adopt Resolution Number 2021-08, a resolution awarding a contract for the ARD James Ballfield Turf Replacement Project to Marina Landscape.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

5 - 0 Motion carries.

8.3 Facilities Maintenance Worker/Senior Facilities Maintenance Worker Job Descriptions Creation (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Lynch and seconded by Director Ferris to approve the Facilities Maintenance Worker and Senior Facilities Maintenance Worker Job Descriptions.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

5 - 0 Motion carries.

8.4 Special District Representative – Placer Local Agency Formation Commission (LAFCO) Ballot

A motion was made by Director Lynch and seconded by Director Gray to vote for H. Gordon Ainsleigh and Josh Alpine to the Placer Local Agency Formation Commission (LAFCO).

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – No

4 - 1 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. County Mitigation Fund, current balance \$792,000.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

Director Lynch discussed the deadline for the District Administrator’s evaluation forms is May 10th. The forms will be re-sent to the Board Members.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – Closed Session was cancelled.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 8:02 p.m. by Chairman Ainsleigh.

Board Secretary

Date

