

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, June 24, 2021, 6:00 p.m.**

Board Members

Present: Chairman H. Gordon Ainsleigh
Director Mike Lynch
Director Jim Gray
Director Scott Holbrook

Board Members Absent: Director Jim Ferris

Staff Present: Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Jesse Williams, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Mark Brunner, Recreation Services Manager
Amy Oddo, Youth Services Manager
Mike Scheele, Landscape Architect/Project Manager
Pat Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:02 p.m. by Chairman Ainsleigh.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation was given from Board Member Scott Holbrook and District Administrator Kahl Muscott to Artist Stan Padilla for painting art murals at Regional Park.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and seconded by Director Lynch to approve the agenda as written.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – Yes

4 – 0 Motion carries.

4.0 PUBLIC COMMENT

As a member of the public, Gordon Ainsleigh gave public comment that Phase III clinical trials aren't foolproof. He thanked people for taking part in clinical trials.

5.0 CONSENT ITEMS

5.1 Review and Approval of Minutes of the Board of Directors Meeting from May 27, 2021 and Special Meeting of the Board of Directors from June 8, 2021

5.2 Review of Cash Requirements for May, 2021 (Standing Finance Committee)

5.3 Review of Financials for April, 2021 (Standing Finance Committee)

5.4 Resolution Number 2021-14, Delegation of Authority to Request Disbursements from the California Employer's Pension Prefunding Trust (CEPPT) (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Holbrook and seconded by Director Gray to approve the Consent Calendar as written.

Roll Call Vote

Director Ainsleigh – Yes

Director Lynch – Yes

Director Ferris – Absent

Director Gray – Yes

Director Holbrook – Yes

4 – 0 Motion carries.

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

7.1 Resolution Number 2021-12, A Resolution of the Board of Directors of the Auburn Area Recreation and Park District, Approving Engineer’s Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2021 – 2022 for the Atwood Ranch III Landscaping & Lighting Assessment District (Acquisition & Development Committee)

A motion was made by Director Holbrook and seconded by Director Gray to adopt Resolution Number 2021-12, A Resolution of the Board of Directors of the Auburn Area Recreation and Park District, Approving Engineer’s Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2021 – 2022 for the Atwood Ranch III Landscaping & Lighting Assessment District.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – Yes

4 – 0 Motion carries.

7.2 Resolution Number 2021-13 Indemnifying Placer County for Collection of Atwood III Assessments (Acquisition & Development Committee)

A motion was made by Director Lynch and seconded by Director Ainsleigh to adopt Resolution Number 2021-13 Indemnifying Placer County for Collection of Atwood III Assessments.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Absent
Director Gray – No
Director Holbrook – Yes

3 – 1 – 0 Motion carries.

7.3 California Special District Association (CSDA) Board of Directors Election Ballot – Term 2022 – 2024; Seat A – Sierra Network

A motion was made by Director Gray and seconded by Director Lynch to vote for Scott Holbrook for the California Special District Association (CSDA) Board of Directors Term 2022 – 2024; Seat A – Sierra Network.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – Yes

4 – 0 Motion carries.

8.0 NEW BUSINESS

8.1 Resolution Number 2021-15 Purchase of a new Ventrac Tractor

A motion was made by Director Gray and seconded by Director Holbrook to adopt Resolution Number 2021-15 authorizing the District Administrator to purchase a new Ventrac Compact Tractor for \$43,227.43.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – Yes

4 – 0 Motion carries.

8.2 Amending 2021/2022 Project List and CIP (Acquisition & Development Committee)

A motion was made by Director Holbrook and seconded by Director Lynch to approve amending the existing 2021/2022 Project List and Capital Improvement Project List.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – Yes

4 - 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Update on Curt Smith memorial bench at the Auburn Bike Park – there was discussion to put a memorial in at Railhead Park across from where Curt Smith lived. This item will be reviewed again at the July 2021 Board meeting with more information provided.
2. County Mitigation Fund, current balance \$792,000.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

It was announced that on August 20, 2021 there will be an event entitled Food Truck Fiesta Meets Party in the Park.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – Closed Session began at 7:01 p.m.

13.1 Public Employee Performance Evaluation (Gov Code 54954.5, subd. (e), 54947.)

Title: District Administrator

13.2 Liability Claims (Government Code Section 54954.5, subd. (d), 54956.95)

Claimant: Tiffany Ashdown

Agency Claimed Against: Auburn Area Recreation and Park District

14.0 OPEN SESSION – Open Session began at 7:09 p.m. There was no reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:10 p.m. by Chairman Ainsleigh.

Board Secretary

Date

