

Auburn Area Recreation and Park District
Amended Minutes of the Meeting of the Board of Directors
Thursday, July 25, 2019, 6:00 p.m., Canyon View Community Center
471 Maidu Drive, Auburn, CA

Board Members

Present:

Chairman Jim Ferris
Director Jim Gray
Director Mike Lynch
Director Scott Holbrook
Director H. Gordon Ainsleigh

Board Members

Absent:

None.

Staff Present:

Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Jesse Williams, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Sheryl Petersen, Recreation Services Manager
Debbie Thomas, Youth Services Manager
Mike Scheele, Landscape Architect/Project Manager
Patricia Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:03 p.m. by Chairman Ferris.

(PLEDGE TO THE FLAG)

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation of appreciation by was made by Director Scott Holbrook to volunteers Jay Abrams, Aaron Bromberg and Beverly McMaster for the Ain't Necessarily Dead Festival. Also, donations in the amount of \$845.00 were raised at the event.

A presentation of appreciation was made by Aquatics Coordinator Patti Waskowiak to Aquatics Staff. Lifeguard hats were donated to the twenty-seven members of the Aquatics Staff and the Board of Directors by Director Lynch with the assistance of Sheryl Petersen.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and seconded by Director Ferris to approve the agenda as written with item 2.0, presentation to Aquatics Staff being floated until the Aquatics Staff arrives.

Roll Call Vote

Director Ferris – Yes
Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 – 0 Motion carries.

4.0 PUBLIC COMMENT

Donna Williams gave public comment and information to the Board regarding injuries at a bike park in Telluride, Colorado. Ms. Williams also informed the Board that she supports the Auburn Bike Park, she just thinks it is in the wrong location.

Director Jim Ferris also gave accolades to Director Holbrook for a fabulous Ain't Necessarily Dead Festival.

5.0 CONSENT ITEMS

5.1 Review and Approval of Minutes of the Meeting of the Board of Directors from June 27, 2019 and Minutes of the Special Meeting of the Board of Directors from July 17, 2019

5.2 Review of Cash Requirements for June, 2019 (Standing Finance Committee)

5.3 Review and Approval of Financials for June, 2019 (Standing Finance Committee)

A motion was made by Director Lynch and seconded by Director Ainsleigh to approve the Consent Calendar with item 5.1, minutes being moved for the Board to approve since Director Gray was previously absent at those meetings.

Roll Call Vote

Director Ferris – Yes
Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 – 0 Motion carries.

A motion was made by Director Lynch and seconded by Director Ainsleigh to approve the Minutes of the Meeting of the Board of Directors from June 27, 2019 and Minutes of the Special Meeting of the Board of Directors from July 17, 2019

Roll Call Vote

Director Ferris – Yes
Director Ainsleigh – Yes
Director Gray – Abstain
Director Holbrook – No
Director Lynch – Yes

3 – 1 – 1 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

7.0 NEW BUSINESS

7.1 Annual Audit for Fiscal Year 2018/2019 (Standing Finance Committee)

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the Annual Audit for Fiscal Year 2018/2019 conducted by Don Cole and Company.

Roll Call Vote

Director Ferris – Abstain
Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Yes

4 – 0 - 1 Motion carries.

7.2 Lifeguard Training Reimbursement (Standing Finance Committee)

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve Lifeguard Training reimbursements to lifeguards for the cost of their training classes.

Roll Call Vote

Director Ferris – Yes
Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 – 0 Motion carries.

8.0 UNFINISHED BUSINESS

8.1 Process for Selecting ARD Friend of Recreation (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Lynch and seconded by Director Holbrook to approve the Proposed ARD Friend of Recreation Policy and Procedures.

Roll Call Vote

Director Ferris – Yes
Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 - 0 Motion carries.

8.2 Resolution Number 2019-23 Supporting ARD Fee Schedule, ARD Fee Waivers Policy; Amendments to Fee Waivers Policy (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to adopt Resolution Number 2019-23, A Resolution of the Governing Board of Directors of the Auburn Area Recreation and Park District Supporting the Established Fee Schedule and Fee Waiver Policy of the District and approve the amended Fee Waiver Policy with Placer High Safe and Sober Grad Night being maintained at 10%.

Roll Call Vote

Director Ferris – Yes
Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 – 0 Motion carries

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. County Mitigation Fund, current balance \$487,738.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

Director Lynch gave accolades to Director Holbrook for the Ain't Necessarily Dead Festival.

Director Gray informed the Board that he will be giving Colton Nelson a presentation at the next Board meeting.

Director Ferris informed the Board that he will share information regarding the Global Climate Change presentation at the State Theater.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – Closed Session began at 7:43 p.m.

14.0 OPEN SESSION – Open session began at 7:48 p.m., there was no reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:48 p.m. by Chairman Ferris.

Board Secretary

Date