

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, August 26, 2021, 6:00 p.m.**

Board Members

Present: Chairman H. Gordon Ainsleigh
Director Mike Lynch
Director Jim Ferris
Director Jim Gray

**Board Members
Absent:** Director Scott Holbrook

Staff Present: Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Jesse Williams, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Mark Brunner, Recreation Services Manager
Amy Oddo, Youth Services Manager
Mike Scheele, Landscape Architect/Project Manager
Pat Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:02 p.m. by Chairman Ainsleigh.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation was given from Facilities & Grounds Manager Jesse Williams to Facilities & Grounds Senior Park Worker/Pool Operator Vincent Lopez Garcia as employee of the month for July, 2021.

A presentation was given from Recreation Services Manager Mark Brunner to Head Synchronized Swimming Coach Krista Greenlee as employee of the month for August, 2021.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Lynch and seconded by Director Gray to approve the agenda as written.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Absent

4 – 0 Motion carries.

4.0 PUBLIC COMMENT

None.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of Minutes of the Board of Directors Meeting from July 29, 2021 and Minutes of the Special Meeting of the Board of Directors from August 12, 2021**
- 5.2 Review of Cash Requirements for July, 2021 (Standing Finance Committee)**
- 5.3 Review of Financials for July, 2021 (Standing Finance Committee)**
- 5.4 Columbus Day Holiday Conversion to PTO (Program, Personnel, Policy, Fee & Legal Review Committee)**
- 5.5 License Exempt Preschool Associate Site Director Job Description Creation (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Lynch and seconded by Director Ferris to approve the Consent Calendar as written.

Roll Call Vote

- Director Ainsleigh – Yes
- Director Lynch – Yes
- Director Ferris – Yes
- Director Gray – Yes
- Director Holbrook – Absent

4 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 District Policy Amendment: Resident Discounts for Adult Sports Leagues (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Lynch and seconded by Director Ferris to approve the amended wording for the District Policy Resident Discounts.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Absent

4 – 0 Motion carries.

8.2 Resolution Number 2021-16: Contract Approval for Meadow Vista Park Play Structure Purchase and Installation

A motion was made by Director Lynch and seconded by Director Gray to adopt Resolution Number 2021-16, A Resolution Approving a Contract with Miracle Play Systems Company for the Purchase and Installation of a New Play Structure at Meadow Vista Park for a Total of \$89,796.94.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Absent

4 - 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. County Mitigation Fund, current balance \$792,000.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

None.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – Closed Session was cancelled.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:01 p.m. by Chairman Ainsleigh.

Board Secretary

Date