

**Auburn Area Recreation and Park District  
Minutes of the Meeting of the Board of Directors  
Thursday, August 27, 2020, 6:00 p.m.**

**Board Members**

**Present:** Chairman Scott Holbrook  
Director Jim Gray  
Director Scott Holbrook  
Director Mike Lynch  
Director H. Gordon Ainsleigh

**Board Members**

**Absent:** None.

**Staff Present:**

Kahl Muscott, District Administrator  
Veona Galbraith, Administrative Services Manager  
Jesse Williams, Facilities & Grounds Manager  
Manouch Shirvanioun, Customer Service/Marketing Manager  
Mark Brunner, Recreation/Youth Services Manager  
Mike Scheele, Landscape Architect/Project Manager  
Pat Larson, Recording Secretary

**1.0 CALL TO ORDER**

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Holbrook.

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

None.

**3.0 AGENDA REVIEW, CHANGES AND APPROVAL**

A motion was made by Director Ainsleigh and seconded by Director Gray to approve the agenda as written.

**Roll Call Vote**

Director Holbrook – Yes  
Director Gray – Yes  
Director Ainsleigh – Yes  
Director Ferris – Absent  
Director Lynch – Yes

4 – 0 Motion carries.

**4.0 PUBLIC COMMENT - None.**

## **5.0 CONSENT ITEMS**

- 5.1 Review and Approval of Minutes of the Board of Directors Meeting from July 30, 2020**
- 5.2 Review of Cash Requirements for July, 2020 (Standing Finance Committee)**
- 5.3 Review and Approval of Financials for July, 2020 (Standing Finance Committee)**
- 5.4 Resolution Number 2020-26: Transfer of Contingency Funds to CalPERS Unfunded Liability Fund (Standing Finance Committee)**

A motion was made by Director Gray and seconded by Director Ainsleigh to approve the Consent Calendar as written.

### **Roll Call Vote**

Director Holbrook – Yes  
Director Gray – Yes  
Director Ainsleigh – Yes  
Director Ferris – Absent  
Director Lynch – Yes

4 – 0 Motion carries.

Director Ferris arrived at 6:09 p.m.

## **6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS**

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

## **7.0 UNFINISHED BUSINESS**

- 7.1 Reusable, Recyclable or Compostable Food Containers and Utensil Use Within ARD and by Vendors at ARD Events (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Lynch and seconded by Director Ferris to adopt a policy that would require reusable, recyclable or compostable food containers and utensils within ARD and by vendors at ARD events beginning with compliance of this policy to begin in the year 2023.

### **Roll Call Vote**

Director Holbrook – No  
Director Gray – Yes  
Director Ainsleigh – No  
Director Ferris – Yes  
Director Lynch – Yes

3 – 2 Motion carries.

## **8.0 NEW BUSINESS**

### **8.1 Resolution Number 2020-25: Approval of Application(s) Per Capita Funding (Acquisition & Development Committee)**

A motion was made by Director Lynch and seconded by Director Gray to adopt Resolution Number 2020-25: Approval of Application(s) Per Capita Funding.

#### **Roll Call Vote**

Director Holbrook – Yes

Director Gray – Yes

Director Ainsleigh – Yes

Director Ferris – Yes

Director Lynch – Yes

5 - 0 Motion carries.

## **9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. Rock Creek Mobile Home Park Encroachments at Regional Park. Suggested change were made to the draft Memorandum of Understanding Regarding Permissive Continuation of Encroachment on District Property. This item was sent back to the September, 2020 Program, Personnel, Policy, Fee & Legal Review Committee for review.

2. County Mitigation Fund, current balance \$487,738.

## **10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

Director Lynch requested a copy of the fire safety information from the City of Auburn from Sandy Amara.

Director Ferris invited the Board to the Save Auburn Ravine Salmon and Steelhead event on Saturday, September 12, 2020 at 10: a.m. at the Pine Valley Ranch, (Christmas Tree Farm), 10680 Kemper Road, Auburn, CA.

## **11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

**12.0 PUBLIC COMMENT**

None.

**13.0 CLOSED SESSION – Closed Session was cancelled.**

**ADJOURNMENT** - As there was no further business, the meeting was adjourned at 7:07 p.m. by Chairman Holbrook.

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Board Secretary

\_\_\_\_\_  
Date