

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, August 29, 2019, 6:00 p.m., Canyon View Community Center
471 Maidu Drive, Auburn, CA**

Board Members

Present:

Chairman Jim Ferris
Director Jim Gray
Director Mike Lynch
Director Scott Holbrook
Director H. Gordon Ainsleigh

Board Members

Absent:

None.

Staff Present:

Kahl Muscott, District Administrator
Jesse Williams, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Sheryl Petersen, Recreation Services Manager
Debbie Thomas, Youth Services Manager
Mike Scheele, Landscape Architect/Project Manager
Patricia Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Ferris.

(PLEDGE TO THE FLAG)

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation was given by Director Gray to Colton Nelson who is a miniature car racer who races at Fast Fridays and Roseville Race Track. Colton will be displaying the ARD Logo that Director Gray gave him when he races. Directors Gray and Lynch made donations of their support to Colton Nelson. Colton's email address for giving donations is info@motorkidsusa.com, his mailing address is Colton's Race to Win, PO Box 5323, Auburn, CA 95604. The people attending the board meeting went outside to look at Colton's race car and motorcycle.

A presentation of appreciation was given by Customer Service/Marketing Manager Manouch Shirvanioun to Customer Service Representative Andie Leventin and Customer Service Associate Ann Downey of the ARD Customer Service Office.

A presentation of a check in the amount of \$1500.00 was given by Nina Besselman from the All-American Rib Cookoff to the ARD Youth Assistance Fund. Ms. Besselman thanked ARD for partnering with the All-American Rib Cookoff and thanked Recreation Services Manager Sheryl Petersen, Sports Coordinator Jerry Fisher and the Facilities & Grounds Staff for all of their hard work on the event. The next All-American Rib Cookoff is on September 28, 2019 starting at 11:00 a.m. at Recreation Park.

Director Lynch gave a presentation of a stainless-steel straw to District Administrator Kahl Muscott in the hope that using a stainless-steel straw will help reduce plastic straw consumption.

Director Ferris gave a statement requesting the Board use paper cups or their own re-usable containers at the Board meetings for water in the effort to cut down on plastic consumption.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Ainsleigh and seconded by Director Lynch to approve the agenda as written.

Roll Call Vote

Director Ferris – Yes
Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 – 0 Motion carries.

4.0 PUBLIC COMMENT

Director Jim Ferris gave public comment giving staff accolades for another great Fall of 2019 Activity Guide.

Patsy Lynch, an Auburn resident gave public comment that Maidu Drive needs to be fixed.

District Administrator Kahl Muscott informed the Board and the public that he has been given an update today from Reclamation regarding Maidu Drive and their request for funding to fix Maidu Drive has not come through yet.

5.0 CONSENT ITEMS

5.1 Review and Approval of Minutes of the Meeting of the Board of Directors from July 25, 2019

5.2 Review of Cash Requirements for July, 2019 (Standing Finance Committee)

5.3 Review and Approval of Financials for July, 2019 (Standing Finance Committee)

A motion was made by Director Lynch and seconded by Director Gray to approve the Consent Calendar with item 5.1, minutes from July 25, 2019 being pulled for review.

Roll Call Vote

Director Ferris – Yes
Director Ainsleigh – Yes

Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 – 0 Motion carries.

A motion was made by Director Lynch and seconded by Director Gray to amend the July 25, 2019 Board Meeting Minutes under item 2.0 adding that Director Lynch donated 27 lifeguard hats to the Aquatics Staff and the Board of Directors with Sheryl Petersen’s assistance in obtaining the hats.

Roll Call Vote

Director Ferris – Yes
Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

7.1 Resolution Number 2019-24 Authorizing Application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self-Insure Workers’ Compensation Liabilities

A motion was made by Director Holbrook and seconded by Director Gray to adopt Resolution Number 2019-24 Authorizing Application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self-Insure Workers’ Compensation Liabilities.

Roll Call Vote

Director Ferris – Yes
Director Ainsleigh – Abstain
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Yes

4 – 0 – 1 Motion carries.

8.0 NEW BUSINESS

8.1 Resolution Number 2019-25: Contingency Increase on the James Field Project

A motion was made by Director Holbrook and seconded by Director Gray to adopt Resolution Number 2019-25: Contingency Increase on the James Field project and amend Resolution Number 2019-25 for the amount of contingency for the project to \$50,000.

Roll Call Vote

Director Ferris – Yes
Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 - 0 Motion carries.

8.2 Request for Proposal for Auditor (Standing Finance Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to send out a Request for Proposal (RFP) to audit firms for the next three (3) year audit cycle.

Roll Call Vote

Director Ferris – Yes
Director Ainsleigh – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 - 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Drug and alcohol policy review – (Program, Personnel, Policy, Fee & Legal Review Committee) – This item was reviewed and discussed by the Board of Directors and sent back to the Policy Committee for further review.
2. County Mitigation Fund, current balance \$487,738.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

Director Ferris invited people to a Canyon Keeper’s Meeting that will be a Q&A led by Jim Ferris featuring local ultra-endurance athletes who will share their stories, personal life philosophies, athletic break-throughs and strategies as they relate to each of their journeys into the world of endurance running. The meeting is scheduled for October 1, 2019 from 6:15 to 8:00 p.m. at the Canyon View Community Center.

Director Ferris also invited people to a presentation at the Auburn State Theatre on Thursday, September 12, 2019 at 7:00 p.m. for an event entitled Think Globally, Act Locally: the State of the Climate.

Director Ainsleigh announced there will be a documentary entitled Everyone Counts shown at the Auburn State Theatre on September 10, 2019 at 7:00 p.m.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

Heidi Rietjens, an Auburn resident gave public comment that the Board didn’t make any comments on the County Mitigation fund under item 9.2.

13.0 CLOSED SESSION – Closed Session was cancelled.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:23 p.m. by Chairman Ferris.

Board Secretary

Date