

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, September 24, 2020, 6:00 p.m.**

Board Members

Present: Chairman Scott Holbrook
Director Jim Gray
Director Jim Ferris
Director Mike Lynch
Director H. Gordon Ainsleigh

Board Members

Absent: None.

Staff Present:

Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Jesse Williams, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Mark Brunner, Recreation/Youth Services Manager
Mike Scheele, Landscape Architect/Project Manager
Pat Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Holbrook.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and seconded by Director Gray to approve the agenda as written with item 9.1 being moved to after item 6.0.

Roll Call Vote

Director Holbrook – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Lynch – Yes

5 – 0 Motion carries.

4.0 PUBLIC COMMENT

None.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of Minutes of the Board of Directors Meeting from August 27, 2020**
- 5.2 Review of Cash Requirements for August, 2020 (Standing Finance Committee)**
- 5.3 Review and Approval of Financials for August, 2020 (Standing Finance Committee)**
- 5.4 Resolution Number 2020-27: Changes to Conflict of Interest Code (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Ferris and seconded by Director Gray to approve the Consent Calendar as written.

Roll Call Vote

- Director Holbrook – Yes
- Director Gray – Yes
- Director Ainsleigh – Yes
- Director Ferris – Yes
- Director Lynch – Yes

5 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

Discussion Item 9.1 became Item 6.1 – Review of Projects/Improvements for Energy Savings Performance Contract (Standing Finance Committee)

A presentation on an Energy Savings Performance Contract was made to the Board of Directors by Brooklyn Stewart of Centrica.

The Board of Directors had questions requesting information of a similar size and comparable to ARD on three projects Centrica has completed within the last five years, and also a breakdown of the money they will make from this project. The questions was also asked if a CEQA will be needed for this project. The ARD Board was asked by Chairman Holbrook to think of more questions relating to this project from Centrica.

This item will be placed on the October 29, 2020 Board agenda for further discussion/possible action.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 Change \$1,000 Asset Threshold to \$3,000 (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Lynch and seconded by Director Ainsleigh to change the asset threshold to \$3000.

Roll Call Vote

Director Holbrook – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Lynch – Yes

5 - 0 Motion carries.

8.2 2020 California Association for Park & Recreation Indemnity (CAPRI) Board of Directors Election – Call for Nominations

A motion was made by Director Gray and seconded by Director Lynch to nominate Scott Holbrook to the CAPRI Board of Directors.

Roll Call Vote

Director Holbrook – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Lynch – Yes

5 - 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Rock Creek Mobile Home Park Encroachments at Regional Park. (Program, Personnel, Policy, Fee & Legal Review Committee) This item was reviewed again. Any further changes from the Board need to be given to District Administrator Kahl Muscott before the next Program, Personnel, Policy, Fee & Legal Review Committee Meeting which is scheduled for October 21, 2020. This item was sent back to the October 21, 2020 Program, Personnel, Policy, Fee & Legal Review Committee for further review and consideration.
2. County Mitigation Fund, current balance \$792,000.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

None.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – Closed Session was cancelled.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 8:16 p.m. by Chairman Holbrook.

Board Secretary

Date