

**Auburn Area Recreation and Park District  
Minutes  
of the Meeting of the Board of Directors  
Thursday, May 30, 2013, 6:00 p.m.  
Canyon View Community Center  
471 Maidu Drive  
Auburn, CA**

**Board Members**

**Present:** Chairman Jim Gray  
Director Jim Ferris  
Director Gordon Ainsleigh  
Director Scott Holbrook

**Board Members**

**Absent:** Director Curt Smith

**Staff Present:**

Kahl Muscott, District Administrator  
Joe Fecko, Administrative Services Manager  
Larry Gray, Facilities & Grounds Manager  
Manouch Shirvanioun, Customer Service/Marketing Manager  
Debbie Thomas, Youth Services Manager  
Sheryl Petersen, Recreation Services Manager  
Patricia Larson, Recording Secretary

**1.0 CALL TO ORDER**

The Meeting of the Board of Directors was called to order at 6:03 p.m. by Chairman Gray.

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

None.

**3.0 AGENDA REVIEW, CHANGES AND APPROVAL**

A motion was made by Director Ainsleigh and seconded by Director Holbrook to approve the agenda.

4 – 0 Motion carries.

**4.0 PUBLIC COMMENT**

None.

**5.0 CONSENT ITEMS**

**5.1 Review and Approval of Minutes of the April 25, 2013 Meeting of the Board of Directors**

**5.2 Financials for March, 2013 (Standing Finance Meeting)**

A motion was made by Director Holbrook and seconded by Director Gray to move item 5.2 to item 6.1 for discussion and approve item 5.1 of the consent calendar.

**Roll Call Vote**

4 – 0 Motion carries.

**6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR SEPARATE ACTION**

**Item 6.1 – Item 5.2, Financials for March 2013 was moved to item 6.1 for discussion.**

The Board approved the Financials for March 2013 and changed the narrative to numbers 1. and 2. being combined to read as follows: The surplus of \$409,000 is primarily composed of \$202,000 of City Mitigation revenue (reserve) and \$166,000 of RDA (Redevelopment Agency) funds that are most likely a one-time event. The operational surplus (total surplus less RDA funds and City Mitigation revenue) was \$41,000, slightly higher than the \$27,000 that was projected at the mid-year revision of the budget. The rest of the page of the narrative will be renumbered.

A motion was made by Director Holbrook and seconded by Director Gray to approve the narrative with the above changes to be made.

4 – 0 Motion carries.

**7.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS**

Board reports, the fee waiver log, project list and vandalism report were provided to the Board under separate cover.

**8.0 UNFINISHED BUSINESS**

**8.1 Ten-Year Project List (Acquisition & Development Committee)**

A motion was made by Director Holbrook and seconded by Director Gray to approve the ten-year project list.

**Roll Call Vote**

3 – 1 – 0 Motion carries.

Director Ainsleigh voted no, Director Smith was absent.

## **9.0 NEW BUSINESS**

### **9.1 Amending 2013/2014 Project List (Acquisition & Development Committee)**

A motion was made by Director Holbrook and seconded by Director Ainsleigh to amend the 2013/2014 project list.

4 – 0 Motion carries.

### **9.2 Railhead Park and Ashford Park Playgrounds (Acquisition & Development Committee)**

A motion was made by Director Gray and seconded by Director Holbrook to approve the purchasing and installation of the equipment for new Gametime playgrounds at Ashford Park and at Railhead Park and adopt Resolution Number 2013-04, A Resolution of the Governing Board of Directors of the Auburn Area Recreation and Park District Authorizing the District Administrator to Enter into a Contract with Gametime, A Playcore Company, to Purchase and Install New ADA Compliant and Code Compliant Playground Equipment for Ashford Park and Railhead Park.

#### **Roll Call Vote**

4 – 0 Motion carries.

### **9.3 Atwood Ranch III (Acquisition & Development Committee)**

A motion was made by Director Holbrook and seconded by Director Ainsleigh to adopt Resolution Number 2013-05, A Resolution of Intention to Continue Assessments for Fiscal Year 2013-14, Preliminarily Approving Engineer's Report, and Providing for Notice of Hearing for the Auburn Area Recreation and Park District, Atwood Ranch III Landscaping and Lighting Assessment District. The Board of Directors adopted this Resolution on the condition that the Atwood III homeowners be notified by SCI Consulting Group of the \$14.00 yearly increase.

#### **Roll Call Vote**

4 – 0 Motion carries.

### **9.4 Letter of Opposition to AB 5 (Ammiano) (Program, Personnel Policy & Fee Committee Meeting)**

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve sending a letter of opposition on legislative proposal AB 5 (Ammiano), the Homeless Person's Bill of Rights and Fairness Act.

4 – 0 Motion carries.

**10.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. Ashford Park Paving Renovation Project (Acquisition & Development Committee).  
The Board reviewed the design for the Ashford Park paving project.
2. Overlook Park Fence Removal (Acquisition & Development Committee).  
The Board reviewed the proposed letter to the Bureau of Reclamation regarding the fence removal.

**11.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

Director Gray requested that staff do research to put a history of ARD area together for display at the Recreation Park building.

Director Ferris requested an opinion from staff regarding the Senior Center and possibly the Courthouse Athletic Club at DeWitt Center being taken down in order to make room for the Costco location. Staff will contact Placer County regarding what they intend to do about replacing the Senior Center and Courthouse Athletic Club.

**12.0 Board Member Comments:**

Jim Ferris, Jim Gray, Scott Holbrook, Gordon Ainsleigh & Curt Smith.

**12.1 Chairman Appointments:**

<b>Acquisition &amp; Development Committee</b>	Directors Gray & Ainsleigh
<b>Party in the Park</b>	Directors Holbrook, Ferris & Staff
<b>Program, Personnel, Policy &amp; Fee Committee</b>	Directors Holbrook & Ferris
<b>Finance Committee</b>	Directors Holbrook & Smith
<b>User Group Liaisons</b>	Directors Gray & Ainsleigh
<b>Legal Review Committee</b>	Directors Holbrook & Ferris
<b>Sergeant at Arms</b>	District Administrator Kahl Muscott

**12.2 District Administrator Appointed Standing Committee:**

**Strategic Plan Review Steering Committee** Directors Holbrook, Ferris,  
Kahl Muscott, Joe Fecko,  
Pamela Vann

**Marketing and Program Plan Committee** Director Ferris & Staff

**ADA (American's With Disabilities Act)  
Transition Plan Committee** Director Ferris, Kahl Muscott,  
Joe Fecko, Pamela Vann

**Adopt A Park Committee** Director Ainsleigh, Director  
Ferris, Kahl Muscott, Larry  
Gray

**12.3 Media Representatives** District Administrator Kahl  
Muscott

**12.4 Parliamentarian** District Administrator Kahl  
Muscott

**13.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

Correspondence was attached.

**14.0 ITEMS TO BE CONSIDERED AT FUTURE BOARD MEETINGS**

None.

**14.1 FOLLOW-UP INFORMATION FROM THE PREVIOUS BOARD AND/OR  
COMMITTEE MEETINGS**

None.

**14.2 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

None.

**15.0 PUBLIC COMMENT**

None.

**16.0 CLOSED SESSION – Closed Session began at 7:25 p.m.**

**OPEN SESSION – No reportable action.**

**ADJOURNMENT** - As there was no further business, the meeting was adjourned at  
7:30 p.m. by Chairman Gray.

---

Board Secretary

---

Date

