

**Auburn Area Recreation and Park District
Minutes
of the Meeting of the Board of Directors & Friends
of the Auburn Area Recreation & Parks, Inc. 501 c (3)
Thursday, September 25, 2014, 6:00 p.m.
Canyon View Community Center
471 Maidu Drive
Auburn, CA**

Board Members

Present: Acting Chairman Scott Holbrook
Director Jim Gray
Director Jim Ferris
Director Gordon Ainsleigh

Board Members

Absent: Director Curt Smith

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Larry Gray, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Sheryl Petersen, Recreation Services Manager
Debbie Thomas, Youth Services Manager
Pamela Vann, Landscape Architect
Patricia Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:01 p.m. by Vice Chairman Holbrook.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Presentation by Recreation Services Manager Sheryl Petersen, recognition of interns.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Ainsleigh and seconded by Director Gray to approve the agenda.

3 – 0 Motion carries. Director Smith was absent, Director Ferris had not yet arrived.

4.0 PUBLIC COMMENT

None.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of Minutes of the August 28, 2014 Board of Directors Meeting**
- 5.2 Review of Cash Requirements for August, 2014 (Standing Finance Committee)**
- 5.3 Review of Financials for August, 2014 (Standing Finance Committee)**
- 5.4 ARD Personnel Policy Proposed Amendment – Interns (Program, Personnel, Policy, Fee & Legal Review Committee)**
- 5.5 Legislative Outreach Letters**
- 5.6 Resolution Number 2014-22, Transfer of Funds from Future Capital Construction Reserve Fund to the General Fund for the Regional Park Soccer Field Improvements and the Lakeside Room Roof Repairs**

A motion was made by Director Gray and seconded by Director Ainsleigh to approve the consent calendar.

Roll Call Vote

3 – 0 Motion carries. Director Smith was absent, Director Ferris had not yet arrived.

Director Ferris arrived at 6:10 p.m.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, the fee waiver log, project list and vandalism report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

- 7.1 New Pickleball Courts at Regional Park (Acquisition & Development Committee)**

A motion was made by Director Ainsleigh and seconded by Director Gray to re-notice the community regarding the number of pickleball courts that will be built and re-visit this item again at the November 2014 Acquisition & Development committee meeting.

4 – 0 Motion carries. Director Smith was absent.

A recess was taken at 6:40 p.m., the meeting reconvened at 6:42 p.m.

7.2 Approval of Final Contract with Local 39 Operating Engineers

A motion was made by Director Gray and seconded by Director Ferris to approve the final contract with Local 39 Operating Engineers.

Roll Call Vote

3 – 1 – 0 Motion carries.

Directors Gray, Ainsleigh and Ferris voted yes. Director Holbrook voted no, Director Smith was absent.

8.0 NEW BUSINESS

8.1 Quarterly Meeting of the Friends of Auburn Area Recreation & Parks, Inc. Review of 501 c (3) Financials

The Board reviewed the 501 c (3) financials that were provided.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

None.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – Closed Session was cancelled.

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

Title: District Administrator

ADJOURNMENT - As there was no further business, the meeting was adjourned at 6:45 p.m. by Vice Chairman Holbrook.

Board Secretary

Date