

**Auburn Area Recreation and Park District
Minutes
of the Meeting of the Board of Directors
Thursday, December 19, 2013, 6:00 p.m.
Canyon View Community Center
471 Maidu Drive
Auburn, CA**

Board Members

Present: Chairman Curt Smith
Director Scott Holbrook
Director Jim Gray
Director Jim Ferris
Director Gordon Ainsleigh

Board Members

Absent: None.

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Larry Gray, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Sheryl Petersen, Recreation Services Manager
Pamela Vann, Landscape Architect
Patricia Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Gray.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Presentation of a plaque from District Administrator Kahl Muscott to Director Jim Gray, outgoing Board Chairman for 2013.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and seconded by Director Smith to approve the agenda.

4 – 0 Motion carries, Director Ferris had not arrived at the meeting.

Director Ainsleigh arrived at 6:03 p.m.

4.0 PUBLIC COMMENT

None.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of Minutes of the November 21, 2013 Meeting of the Board of Directors**
- 5.2 Review of Cash Requirements for November, 2013 (Standing Finance Meeting)**
- 5.3 Review of Financials for November, 2013 (Standing Finance Meeting)**
- 5.4 Disposition of Assets (Standing Finance Meeting)**
- 5.5 Fee Waiver Request from the American Association of University Women for the Trivia Bee (Standing Finance Meeting)**
- 5.6 Transfer of Reserve Funds**
- 5.7 Sale of Cell Tower Lease**

A motion was made by Director Smith and seconded by Director Gray to approve the consent calendar with item 5.5 being moved to 9.6 for discussion.

Roll Call Vote

4 –0 Motion carries, Director Ferris had not arrived at the meeting.

6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR SEPARATE ACTION

- 6.1** None for 6.1, item 5.5 from the consent calendar was moved to 9.6 for discussion.

Director Ferris arrived at 6:07 p.m.

7.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, the fee waiver log, project list and vandalism report were provided to the Board under separate cover.

8.0 UNFINISHED BUSINESS

None.

9.0 NEW BUSINESS

9.1 Election of Officers and Consider Committee Meeting Assignments

Director Ferris nominated Director Smith as Board Chairman. Director Smith became Chairman.

Director Smith nominated Director Holbrook as Vice Chairman. Director Holbrook became Vice Chairman.

Chairman Smith presented the Board with a list of committee meeting assignments, the new assignments are listed under item 12.1, Chairman Appointments.

9.2 Auburn Bike Park/Bicycle Pump Track Location (Acquisition & Development Committee)

Public Comment:

Theresa Zaro, an Auburn resident gave public comment regarding the location of the pump track.

Robert Sydnor, an engineering geologist gave public comment regarding concerns that the pump track would interfere with the nearby Pioneer Express Trail and staging area for the Tevis Cup.

Debbie Murphy of the Loomis Basin Horsemen Association gave public comment regarding being in favor of a pump track and expressed her concerns about the location.

Sarah Konst, an Auburn resident gave public comment requesting the Board wait one more month before voting on the pump track site and to consider other locations.

Diana Boyer, an Auburn resident gave public comment urging the Board to vote on the pump track site at this Board meeting.

Tom Sisson, an Auburn resident gave public comment that the equestrians and bikes need to get along.

Gary Rucker, an Auburn resident gave public comment that he has property adjacent to Overlook Park. The skate park has drug issues, it is a safety concern for kids, the pump track will need to be supervised.

Todd Silski, a member of the pump track committee gave public comment that the bike community is different than the skate park community. There were no problems at the former pump track that was by the railroad track.

Mike Thompson of the pump track committee gave public comment that the bike group is different than the skate park group. He asked the Board to get the ball rolling on the pump track.

Lisa Kodl of the pump track committee gave public comment that there are no existing trails at the Maidu site.

A recess was taken at 6:58 p.m., the meeting reconvened at 7:09 p.m.

A motion was made by Director Gray and seconded by Director Ainsleigh to approve the pump track being built at the Maidu/Canyon View site.

Roll Call Vote

5 – 0 Motion carries.

9.3 Christian Valley Site Conservation Easement (Acquisition & Development Committee)

A motion was made by Director Gray and seconded by Director Ainsleigh to adopt Resolution Number 2013-17 Authorizing the District Administrator to Sign a Conservation Easement for the Fee Title Donation of Land from PG&E at the Christian Valley Site.

Roll Call Vote

4 – 1 Motion carries.

Director Holbrook voted no.

9.4 Railhead Park Improvements Notice of Exemption (Acquisition & Development Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to adopt Resolution Number 2013-18 Approving the Notice of Categorical Exemption for the Playground and Site Improvements at Railhead Park.

Roll Call Vote

5 – 0 Motion carries.

9.5 CSDA Call for Nominations – Board of Directors Region 2, Seat C

No action was taken on this item.

9.6 Item 5.5 from the consent calendar, Fee Waiver Request from the American Association of University Women for the Trivia Bee was moved to 9.6 for discussion.

A motion was made by Director Holbrook and seconded by Director Gray to approve the fee waiver request from the American Association of University Women for the Trivia Bee.

Roll Call Vote

4 – 1 Motion carries.

Director Ainsleigh voted no.

10.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

None.

11.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

12.0 Board Member Comments:

Jim Ferris, Jim Gray, Scott Holbrook, Gordon Ainsleigh & Curt Smith.

12.1 Chairman Appointments:

Acquisition & Development Committee	Directors Gray & Smith
Party in the Park	Directors Holbrook, Ainsleigh & Staff
Program, Personnel, Policy & Fee Committee	Directors Holbrook & Ferris
Finance Committee	Director Ainsleigh
User Group Liaisons	Directors Gray & Ainsleigh
Legal Review Committee	Directors Gray & Smith
Sergeant at Arms	District Administrator Kahl Muscott

12.2 District Administrator Appointed Standing Committee:

Strategic Plan Review Steering Committee	Directors Holbrook, Ferris, Kahl Muscott, Joe Fecko, Pamela Vann
Marketing and Program Plan Committee	Director Ferris & Staff
ADA (American's With Disabilities Act) Transition Plan Committee	Director Ferris, Kahl Muscott, Joe Fecko, Pamela Vann
Adopt A Park Committee	Director Ainsleigh, Director Ferris, Kahl Muscott, Larry Gray

12.3 Media Representatives District Administrator Kahl Muscott

12.4 Parliamentarian District Administrator Kahl Muscott

13.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

Correspondence was attached.

14.0 ITEMS TO BE CONSIDERED AT FUTURE BOARD MEETINGS

None.

14.1 FOLLOW-UP INFORMATION FROM THE PREVIOUS BOARD AND/OR COMMITTEE MEETINGS

None.

14.2 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

15.0 PUBLIC COMMENT

None.

16.0 CLOSED SESSION – Closed Session began at 7:28 p.m.

17.0 OPEN SESSION – Open Session began at 7:33 p.m.

No reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:33 p.m. by Chairman Smith.

Board Secretary

Date