

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE BOARD OF DIRECTORS AGENDA
THURSDAY, OCTOBER 27, 2022, 6:00 PM
CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE, AUBURN, CA 95603**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/82023616824>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 820 2361 6824 to participate.

People using the Zoom website will be able to see and hear the Board, and the Board will be able to hear the public. The Board will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

1.0 CALL TO ORDER

(PLEDGE TO THE FLAG)

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. The November and December Board meetings will be scheduled in consideration of recognized holidays. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

Roll Call

Ainsleigh ____ Lynch ____ Ferris ____ Gray ____ Holbrook ____

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Presentation from Board of Directors, Director Gordy Ainsleigh, to Paul Nolan, as volunteer of the month for October, 2022.

Presentation from Facility and Grounds Manager, Jesse Williams, to Facility and Grounds Park Worker, Sinval Carvalho, as employee of the month for October, 2022.

Introduction of Steve Gayfield, Director of the new Parks and Open Spaces Department, Placer County.

3.0 AGENDA REVIEW, CHANGES, AND APPROVAL

Motion by _____ Second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

4.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be un-muted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

5.0 CONSENT ITEMS – (roll call vote). All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public requests a specific item to be removed from the Consent Calendar for separate discussion and action.

_____ **5.1 Review and approval of Minutes of the Board of Directors from September, 2022 (Pages 5-11)**

Review and approval of Minutes of the Board of Directors from September 29, 2022

_____ **5.2 Review of Cash Requirements for October, 2022 (Standing Finance Committee) (Pages 12-15)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval.

_____ **5.3 Review of Financials for October, 2022 (Standing Finance Committee) (Pages 16-42)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval.

_____ **5.4 Resolution 2022-23 Appropriation / GANN (Standing Finance Committee) (Pages 43-48)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval.

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS (Pages 49-66)

Please see board reports, vandalism reports, and project activity report under item 6.0.

7.0 UNFINISHED BUSINESS

8.0 NEW BUSINESS

_____ 8.1 Resolution #2022-24: Christian Valley Park Roof Replacement Project-Award of Contract (Pages 47-77)

Shall the Auburn Recreation District Board of Directors authorize and approve Resolution #2022-24, a resolution awarding a contract for the Christian Valley Park Tutor Totter Preschool Roof Replacement Project to Clark Roofing, Inc.?

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

9.1 County Mitigation Fund, current balance \$113,375

9.2 SDLF District of Distinction Accreditation (Pages 79-85)

9.3 75th Anniversary review proposed logo (Pages 86-93)

9.4 Proposed Board and Committee Meeting Schedule for November and December, 2022 (Pages 94-95)

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be un-muted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

13.0 CLOSED SESSION

13.1 Public Employee Performance Evaluation (Gov Code 54954.5, subd. (e), 54947.)

Title: District Administrator

14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

10/21/2022
Date

1:30 pm
Time

Carly Wrayford
Clerk to the Board

SECTION: 5.0

ITEM: 5.1 REVIEW AND APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS FROM SEPTEMBER 29, 2022

INFORMATION: SEE ATTACHED MINUTES

**STAFF
RECOMMENDATION: BOARD OF DIRECTORS REVIEW & APPROVE MINUTES**

FISCAL IMPACT: NONE

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, September 29, 2022 6:00 PM**

Board Members Present: Chairman Mike Lynch
Director Jim Gray
Director H. Gordon Ainsleigh

Board Members Absent: Director Jim Ferris
Director Scott Holbrook

Staff Present: Kahl Muscott, District Administrator
Mark Brunner, Recreation Services Manager
Veona Galbraith, Administrative Services Manager
Caleb Porter, Youth Services Manager
Mike Scheele, Landscape Architect/Project Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Jesse Williams, Facilities & Grounds Manager
Cathy Warford, Recording Secretary

Staff Excused: None.

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:01PM by Chairman Lynch.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation was given from District Administrator, Kahl Muscott, to Placer Community Foundation Philanthropic Services Manager, Jessica Hubbard, for the funds that were raised at the Ain't Necessarily Dead Festival for Mosquito Fire Relief.

A presentation was given from Youth Services Manager, Caleb Porter, to Youth Services Associate Site Director, Audrey Warren, as employee of the month for September, 2022.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Gray and Second by Director Ainsleigh to approve the agenda as written.

Roll Call Vote

Director Ainsleigh – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – Absent
Director Lynch – Yes

3 – 0 Motion carries.

- 4.0 PUBLIC COMMENT** – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be un-muted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

Ken Piscitelli gave a public comment to Board and ARD staff in regard to JJ Laymon’s hard work at Meadow Vista Park. He went on to say that the park looked the best it has in a long time and that JJ set the standards real high for park maintenance.

Ken suggested that the cracks on the Meadow Vista Tennis court be repaired. He also asks when the bid or any bids to repair the cracks on the existing Tennis and Pickleball courts it be understood that the work will be completed within 45 days.

Susan Weiss, from Applegate/Meadow Vista area. She would like the Board to consider putting in another Dog Park to serve the Meadow Vista/Applegate area. Director Lynch suggested Cindy contact the Ashley Memorial Dog Park Organization. He said they might be able to give some good ideas and maybe willing to take on the project.

5.0 CONSENT ITEMS

- 5.1 Review and approval of Minutes of the Special Board of Directors from August, 2022**
- 5.2 Review and approval of Minutes of the Board of Directors from August, 2022**
- 5.3 Review of Cash Requirements for August, 2022 (Standing Finance Committee)**
- 5.4 Review of Financials for August, 2022 (Standing Finance Committee)**

A motion was made by Director Ainsleigh and seconded by Director Gray to approve the Consent Calendar as written.

Roll Call Vote

Director Ainsleigh – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – Absent
Director Lynch – Yes

3 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 Resolution #2022-22 Mid-Year Budget Revision for Fiscal Year 2022/2023

A motion was made by Director Ainsleigh and seconded by Director Gray to approve the Mid-Year Budget Revision for Fiscal Year 2022/2023.

Roll Call Vote

Director Ainsleigh – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – Absent
Director Lynch – Yes

3 – 0 Motion carries.

8.2 Amending 2022/2023 Project List and CIP

A motion was made by Director Gray and seconded by Director Lynch to continue to or begin preliminary work and provide appropriate environmental analysis of the projects on the amended FY 22/23 Project List and Five Plan update.

Roll Call Vote

Director Ainsleigh – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – Absent
Director Lynch – Yes

3 – 0 Motion carries.

8.3 Amendment of the Obsolescence List

A motion was made by Director Gray and seconded by Director Ainsleigh to approve the Amendment of the Obsolescence List.

Roll Call Vote

Director Ainsleigh – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – Absent
Director Lynch – Yes

3 – 0 Motion carries.

8.4 Purchase of a new water heater at Recreation Park Community Center

A motion was made by Director Lynch and seconded by Director Gray to authorize staff to purchase and install a tankless water heater, as described in the Water Heater Pros bid, for an amount not to exceed \$24,000.

Roll Call Vote

Director Ainsleigh – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – Absent
Director Lynch – Yes

3 – 0 Motion carries.

8.5 Increase in Wage Scales, Pay Rate Increases

A motion was made by Director Lynch and seconded by Director Gray to approve an increase to the pay scales and provide modest pay increases for certain management job descriptions for the following positions: Landscape Architect, Project Manager, Recreation Services Manager and Facilities and Grounds Manager.

Roll Call Vote

Director Ainsleigh – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – Absent
Director Lynch – Yes

3 – 0 Motion carries.

8.6 ARD's Medical Family Benefit Policy Update

A motion was made by Director Gray and seconded by Director Ainsleigh to approve updating the contribution limits based on the amended Health Benefit policy for those employees hired prior to February 1, 2020 and align them with the Union Negotiated Health Benefit Plan beginning January 1, 2023.

Roll Call Vote

Director Ainsleigh – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – Absent
Director Lynch – Yes

3 – 0 Motion carries.

8.7 ARD’s Policy Change: Native Tree and Plant Policy

A motion was made by Director Ainsleigh that the word “strongly” be taken out of Native Tree and Plant policy.

Roll Call Vote

Director Ainsleigh – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – Absent
Director Lynch – Yes

3 – 0 Motion carries.

A second motion was made by Director Lynch and Director Gray to approve ARD’s Policy Change: Native Tree and Plant Policy.

Roll Call Vote

Director Ainsleigh – Yes
Director Ferris – Absent
Director Gray – Yes
Director Holbrook – Absent
Director Lynch – Yes

3 – 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

9.1 County Mitigation Fund, current balance \$113,375.
9.2 California Employers’ Pension Prefunding Trust (CEPPT) Fund. Item was discussed.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

None.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION

None.

14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

None.

ADJOURNMENT

The meeting was adjourned at 7:53 PM.

Cathy Wayford
Board/Secretary

9/27/2022
Date

SECTION: 5.0

**ITEM: 5.2 REVIEW AND APPROVAL OF CASH
REQUIREMENTS FOR SEPTEMBER, 2022**

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING
FINANCE COMMITTEE AND FORWARDED TO
THE CONSENT CALENDAR FOR REVIEW AND
APPROVAL.**

FISCAL IMPACT: \$298,932.02

Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

Ranges: From: To:
 Check Number First Last
 Vendor ID First Last
 Vendor Name First Last
 Check Date 9/1/2022 9/30/2022
 Checkbook ID COMM 1ST COMM 1ST

Sorted By: Check Number

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
23607	A0018	Auburn Chamber of Commerce	9/2/2022	COMM 1ST	PMCHK00002871	\$500.00
23608	A0051	Anderson's Sierra Pipe Co.	9/2/2022	COMM 1ST	PMCHK00002871	\$98.88
23609	A0115	Auburn Hardware & Rental LLC	9/2/2022	COMM 1ST	PMCHK00002871	\$121.59
23610	A0170	AT&T Acct 088-034-5818-655	9/2/2022	COMM 1ST	PMCHK00002871	\$90.95
23611	A1010	Advantage Martketing and Print	9/2/2022	COMM 1ST	PMCHK00002871	\$45.05
23612	B0069	Bidwell Water	9/2/2022	COMM 1ST	PMCHK00002871	\$560.25
23613	C0072	CIT Technology Fin. Serv., Inc	9/2/2022	COMM 1ST	PMCHK00002871	\$470.75
23614	C0120	Capture Technologies	9/2/2022	COMM 1ST	PMCHK00002871	\$80.00
23615	D0010	Diamond Pacific	9/2/2022	COMM 1ST	PMCHK00002871	\$59.64
23616	D0066	De Lage Landen Financial Servi	9/2/2022	COMM 1ST	PMCHK00002871	\$332.48
23617	E0008	Ewing Irrigation Products, Inc	9/2/2022	COMM 1ST	PMCHK00002871	\$1,233.38
23618	F0056	Focus Health Corporation	9/2/2022	COMM 1ST	PMCHK00002871	\$316.00
23619	M0019	Kahl Muscott	9/2/2022	COMM 1ST	PMCHK00002871	\$178.76
23620	N0003	Norris Electric, Inc.	9/2/2022	COMM 1ST	PMCHK00002871	\$1,251.30
23621	N0048	Normac, Inc.	9/2/2022	COMM 1ST	PMCHK00002871	\$30.00
23622	P0005	Placer County Water Agency	9/2/2022	COMM 1ST	PMCHK00002871	\$2,971.47
23623	P0023	PG&E	9/2/2022	COMM 1ST	PMCHK00002871	\$95.32
23624	R0035	Reliable Auto Glass	9/2/2022	COMM 1ST	PMCHK00002871	\$359.88
23625	R0073	NAPA Auto Parts	9/2/2022	COMM 1ST	PMCHK00002871	\$17.82
23626	S0009	Sierra Saw Sales And Service	9/2/2022	COMM 1ST	PMCHK00002871	\$156.78
23627	S0025	Sierra Pacific Turf Supply, In	9/2/2022	COMM 1ST	PMCHK00002871	\$98.49
23628	S1000	State Of California/DOJ	9/2/2022	COMM 1ST	PMCHK00002871	\$212.00
23629	S1007	Stationary Engineers, Local 39	9/2/2022	COMM 1ST	PMCHK00002871	\$366.38
23630	V0007	Verizon Wireless	9/2/2022	COMM 1ST	PMCHK00002871	\$894.59
23631	W0001	Walker's Office Supplies, Inc.	9/2/2022	COMM 1ST	PMCHK00002871	\$22,554.20
23632	1099-117	Juan Aceituno	9/9/2022	COMM 1ST	PMCHK00002872	\$357.50
23633	1099-256	Healing Pastures, Inc.	9/9/2022	COMM 1ST	PMCHK00002872	\$337.50
23634	1099-271	Kelpro Security	9/9/2022	COMM 1ST	PMCHK00002872	\$4,450.00
23635	1099-295	Juli Land-Marx	9/9/2022	COMM 1ST	PMCHK00002872	\$1,800.00
23636	1099-313	Alison Lloyd	9/9/2022	COMM 1ST	PMCHK00002872	\$1,144.00
23637	1099-343	Faith Petersen	9/9/2022	COMM 1ST	PMCHK00002872	\$48.00
23638	1099-374	Sarah Violett	9/9/2022	COMM 1ST	PMCHK00002872	\$213.00
23639	1099-381	Anderson, Stephanie	9/9/2022	COMM 1ST	PMCHK00002872	\$97.50
23640	1099-5	Daniel Crandall	9/9/2022	COMM 1ST	PMCHK00002872	\$55.30
23641	A0021	The Auburn Journal	9/9/2022	COMM 1ST	PMCHK00002872	\$138.00
23642	A0115	Auburn Hardware & Rental LLC	9/9/2022	COMM 1ST	PMCHK00002872	\$79.53
23643	A0163	All Seasons Pools & Spas	9/9/2022	COMM 1ST	PMCHK00002872	\$19.27
23644	A1010	Advantage Martketing and Print	9/9/2022	COMM 1ST	PMCHK00002872	\$169.46
23645	B0020	BSN Sports, Inc.	9/9/2022	COMM 1ST	PMCHK00002872	\$919.88
23646	C0113	Cooks Portable Toilets & Septi	9/9/2022	COMM 1ST	PMCHK00002872	\$1,019.00
23647	E0008	Ewing Irrigation Products, Inc	9/9/2022	COMM 1ST	PMCHK00002872	\$165.14
23648	F0057	Featherlite of Northern Califo	9/9/2022	COMM 1ST	PMCHK00002872	\$18,584.45
23649	K0010	Knorr Systems, Inc.	9/9/2022	COMM 1ST	PMCHK00002872	\$9,042.77
23650	M0013	Meadow Vista Hardware	9/9/2022	COMM 1ST	PMCHK00002872	\$244.12
23651	M0098	Meadow Vista County Water Dist	9/9/2022	COMM 1ST	PMCHK00002872	\$1,841.63
23652	P0005	Placer County Water Agency	9/9/2022	COMM 1ST	PMCHK00002872	\$1,966.29
23653	P0007	Pacific Gas & Electric Company	9/9/2022	COMM 1ST	PMCHK00002872	\$702.66
23654	P0116	Print Project Managers	9/9/2022	COMM 1ST	PMCHK00002872	\$11,637.04
23655	Q0003	Quality Automotive	9/9/2022	COMM 1ST	PMCHK00002872	\$2,372.91
23656	R0073	NAPA Auto Parts	9/9/2022	COMM 1ST	PMCHK00002872	\$9.63
23657	S0009	Sierra Saw Sales And Service	9/9/2022	COMM 1ST	PMCHK00002872	\$341.48
23658	S0025	Sierra Pacific Turf Supply, In	9/9/2022	COMM 1ST	PMCHK00002872	\$6,029.71
23659	S0050	Sierra Safety	9/9/2022	COMM 1ST	PMCHK00002872	\$123.55
23660	S0067	Superfast Copy	9/9/2022	COMM 1ST	PMCHK00002872	\$256.62
23661	S0143	SMOA	9/9/2022	COMM 1ST	PMCHK00002872	\$1,688.00
23662	S0145	SCP Distributors	9/9/2022	COMM 1ST	PMCHK00002872	\$1,675.09
23663	W0044	Wave	9/9/2022	COMM 1ST	PMCHK00002872	\$236.82
23664	U0019	US Bank	9/16/2022	COMM 1ST	PMCHK00002873	\$12,627.92
23665	A0027	Recology Auburn Placer	9/16/2022	COMM 1ST	PMCHK00002874	\$1,253.29
23666	A0051	Anderson's Sierra Pipe Co.	9/16/2022	COMM 1ST	PMCHK00002874	\$17.93
23667	A0115	Auburn Hardware & Rental LLC	9/16/2022	COMM 1ST	PMCHK00002874	\$78.83
23668	A0134	Advanced Intregrated Pest Mana	9/16/2022	COMM 1ST	PMCHK00002874	\$155.00
23669	A0172	ABT Plumbing, Electric, Heat &	9/16/2022	COMM 1ST	PMCHK00002874	\$683.00
23670	B0042	Boberg Hardwood Floors	9/16/2022	COMM 1ST	PMCHK00002874	\$5,615.00
23671	C0061	California Computer Services	9/16/2022	COMM 1ST	PMCHK00002874	\$1,950.00
23672	C0104	Campona Propane Service	9/16/2022	COMM 1ST	PMCHK00002874	\$488.75
23673	D0025	Dawson Oil Company	9/16/2022	COMM 1ST	PMCHK00002874	\$7,336.38

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
23674	D0077	Dudek	9/16/2022	COMM 1ST	PMCHK00002874	\$17,993.20
23675	D0095	Dowden, Pat	9/16/2022	COMM 1ST	PMCHK00002874	\$250.00
23676	F0038	Fastenal Company	9/16/2022	COMM 1ST	PMCHK00002874	\$13.36
23677	F0041	Friends of ARD	9/16/2022	COMM 1ST	PMCHK00002874	\$13,644.00
23678	F0053	F Loduca Co.	9/16/2022	COMM 1ST	PMCHK00002874	\$3,800.00
23679	N0003	Norris Electric, Inc.	9/16/2022	COMM 1ST	PMCHK00002874	\$584.10
23680	N0048	Normac, Inc.	9/16/2022	COMM 1ST	PMCHK00002874	\$102.59
23681	P0005	Placer County Water Agency	9/16/2022	COMM 1ST	PMCHK00002874	\$293.06
23682	P0007	Pacific Gas & Electric Company	9/16/2022	COMM 1ST	PMCHK00002874	\$42.58
23683	S0009	Sierra Saw Sales And Service	9/16/2022	COMM 1ST	PMCHK00002874	\$21.32
23684	S0025	Sierra Pacific Turf Supply, In	9/16/2022	COMM 1ST	PMCHK00002874	\$398.02
23685	S0067	Superfast Copy	9/16/2022	COMM 1ST	PMCHK00002874	\$20.33
23686	S0154	Mike Scheele	9/16/2022	COMM 1ST	PMCHK00002874	\$729.64
23687	T0009	Stanley Convergent Security So	9/16/2022	COMM 1ST	PMCHK00002874	\$750.00
23688	T0031	Turf Star, Inc.	9/16/2022	COMM 1ST	PMCHK00002874	\$689.95
23689	T0055	TimeClock Plus by Data Managem	9/16/2022	COMM 1ST	PMCHK00002874	\$2,100.00
23690	TEMPA	David Auble	9/16/2022	COMM 1ST	PMCHK00002874	\$325.00
23691	TEMPM	Elaine Mamola	9/16/2022	COMM 1ST	PMCHK00002874	\$51.00
23692	TEMPR	Angela Riley	9/16/2022	COMM 1ST	PMCHK00002874	\$40.00
23693	W0001	Walker's Office Supplies, Inc.	9/16/2022	COMM 1ST	PMCHK00002874	\$205.37
23694	W0044	Wave	9/16/2022	COMM 1ST	PMCHK00002874	\$295.79
23695	W0045	Williams, Jesse	9/16/2022	COMM 1ST	PMCHK00002874	\$88.13
23697	S1007	Stationary Engineers, Local 39	9/16/2022	COMM 1ST	PMCHK00002875	\$361.60
23698	TEMPM	Kathryn McElhannon	9/16/2022	COMM 1ST	PMCHK00002875	\$20.00
23699	U0019	US Bank	9/16/2022	COMM 1ST	PMCHK00002876	\$209.39
23700	1099-269	Deborah Lynn	9/23/2022	COMM 1ST	PMCHK00002877	\$156.00
23701	1099-277	Foothill Karate Do	9/23/2022	COMM 1ST	PMCHK00002877	\$614.25
23702	1099-291	Isaac Humber	9/23/2022	COMM 1ST	PMCHK00002877	\$208.00
23703	1099-374	Sarah Violet	9/23/2022	COMM 1ST	PMCHK00002877	\$75.00
23704	1099-375	Jennifer Rogers	9/23/2022	COMM 1ST	PMCHK00002877	\$416.00
23705	1099-376	Joanna Britt	9/23/2022	COMM 1ST	PMCHK00002877	\$201.60
23706	1099-380	Emily Mockel	9/23/2022	COMM 1ST	PMCHK00002877	\$487.50
23707	C0111	Cal.net	9/23/2022	COMM 1ST	PMCHK00002877	\$71.40
23708	D0016	Dancing Dog Productions	9/23/2022	COMM 1ST	PMCHK00002877	\$321.71
23709	D0066	De Lage Landen Financial Servi	9/23/2022	COMM 1ST	PMCHK00002877	\$29.07
23710	G0006	Gold Country Media Publication	9/23/2022	COMM 1ST	PMCHK00002877	\$1,242.82
23711	H0056	Humana Dental Ins. Co	9/23/2022	COMM 1ST	PMCHK00002877	\$2,431.87
23712	M0035	Meadow Vista Community Center	9/23/2022	COMM 1ST	PMCHK00002877	\$3,632.00
23713	M1007	Milam, Theresa	9/23/2022	COMM 1ST	PMCHK00002877	\$31.88
23714	P0007	Pacific Gas & Electric Company	9/23/2022	COMM 1ST	PMCHK00002877	\$7,186.10
23715	P0058	Pitney Bowes Inc	9/23/2022	COMM 1ST	PMCHK00002877	\$115.59
23716	S0094	Manouch Shirvanioun	9/23/2022	COMM 1ST	PMCHK00002877	\$68.75
23717	S0103	SCI Consulting Group	9/23/2022	COMM 1ST	PMCHK00002877	\$2,599.07
23718	T1000	Transamerica Life Insurance	9/23/2022	COMM 1ST	PMCHK00002877	\$500.00
23719	TEMPA	Ameriprise Financial Solutions	9/23/2022	COMM 1ST	PMCHK00002877	\$250.00
23720	TEMPD	Alicia Deluccio	9/23/2022	COMM 1ST	PMCHK00002877	\$102.00
23721	A0002	A&A Stepping Stone Mfg., Inc.	9/30/2022	COMM 1ST	PMCHK00002878	\$65.43
23722	A0051	Anderson's Sierra Pipe Co.	9/30/2022	COMM 1ST	PMCHK00002878	\$671.00
23723	A0115	Auburn Hardware & Rental LLC	9/30/2022	COMM 1ST	PMCHK00002878	\$76.93
23724	A0170	AT&T Acct 088-034-5818-655	9/30/2022	COMM 1ST	PMCHK00002878	\$90.95
23725	A0176	Adviro	9/30/2022	COMM 1ST	PMCHK00002878	\$2,314.50
23726	C0061	California Computer Services	9/30/2022	COMM 1ST	PMCHK00002878	\$125.00
23727	C0072	CIT Technology Fin. Serv., Inc	9/30/2022	COMM 1ST	PMCHK00002878	\$470.75
23728	C0120	Capture Technologies	9/30/2022	COMM 1ST	PMCHK00002878	\$413.34
23729	D0010	Diamond Pacific	9/30/2022	COMM 1ST	PMCHK00002878	\$54.89
23730	D0066	De Lage Landen Financial Servi	9/30/2022	COMM 1ST	PMCHK00002878	\$332.48
23731	D0096	DC Solar Electric, Inc.	9/30/2022	COMM 1ST	PMCHK00002878	\$1,455.00
23732	K0026	Mike Kaveney	9/30/2022	COMM 1ST	PMCHK00002878	\$780.00
23733	M0013	Meadow Vista Hardware	9/30/2022	COMM 1ST	PMCHK00002878	\$65.07
23734	N0012	Nevada Irrigation District	9/30/2022	COMM 1ST	PMCHK00002878	\$862.51
23735	N0048	Normac, Inc.	9/30/2022	COMM 1ST	PMCHK00002878	\$1,058.44
23736	P0005	Placer County Water Agency	9/30/2022	COMM 1ST	PMCHK00002878	\$2,774.67
23737	P0023	PG&E	9/30/2022	COMM 1ST	PMCHK00002878	\$95.46
23738	R0027	Ross Recreation Equipment, Inc	9/30/2022	COMM 1ST	PMCHK00002878	\$81,565.95
23739	R0073	NAPA Auto Parts	9/30/2022	COMM 1ST	PMCHK00002878	\$246.24
23740	S0009	Sierra Saw Sales And Service	9/30/2022	COMM 1ST	PMCHK00002878	\$295.36
23741	S0054	Souza's Tire Service	9/30/2022	COMM 1ST	PMCHK00002878	\$22.87
23742	S0067	Superfast Copy	9/30/2022	COMM 1ST	PMCHK00002878	\$68.94
23743	S0169	Shredit Mower Blades	9/30/2022	COMM 1ST	PMCHK00002878	\$453.45
23744	T0009	Stanley Convergent Security So	9/30/2022	COMM 1ST	PMCHK00002878	\$443.67
23745	T0031	Turf Star, Inc.	9/30/2022	COMM 1ST	PMCHK00002878	\$4,464.10
23746	T0071	TIAA Commercial Finance, Inc.	9/30/2022	COMM 1ST	PMCHK00002878	\$107.34
23747	TEMPE	Michael Everhart	9/30/2022	COMM 1ST	PMCHK00002878	\$56.25
23748	TEMPH	Alison Harr	9/30/2022	COMM 1ST	PMCHK00002878	\$175.00

Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
23749	TEMPJ	Amy Jacobson	9/30/2022	COMM 1ST	PMCHK00002878	\$500.00
23750	TEMPW	West Coast Impact Athletic Org	9/30/2022	COMM 1ST	PMCHK00002878	\$289.60
23751	V0004	Pape Machinery	9/30/2022	COMM 1ST	PMCHK00002878	\$218.47
23752	V0007	Verizon Wireless	9/30/2022	COMM 1ST	PMCHK00002878	\$912.20
23753	W0001	Walker's Office Supplies, Inc.	9/30/2022	COMM 1ST	PMCHK00002878	\$820.78
23754	W0003	Warehouse Paint Incorporated	9/30/2022	COMM 1ST	PMCHK00002878	\$641.72
23755	TEMPE	Lisa Evans	9/30/2022	COMM 1ST	PMCHK00002879	\$72.00
23756	W0044	Wave	9/30/2022	COMM 1ST	PMCHK00002879	\$1,034.71
Total Checks: 149						Total Amount of Checks: \$298,932.02

SECTION: 5.0

ITEM: 5.3 REVIEW OF FINANCIALS FOR SEPTEMBER, 2022

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING
FINANCE COMMITTEE AND FORWARDED TO
THE CONSENT CALENDAR FOR REVIEW AND
APPROVAL**

FISCAL IMPACT: NONE

September's Financials

Revenues –

- Programs are over budget by **\$21,600**. Most notable variances are in the Recreation Department by **\$17,900**. Adult Softball is above budget by **\$3,700**. Adult Classes are also up by **\$6,900** and Party in the Park Revenue is above by **\$3,200**.

Expenses –

- Program Expenses are under what was budgeted by **\$9,000**. This also comes from the Recreation Department. Instructors – Youth Sports Camps are under by **\$6,700** and Youth Basketball expenses are under by **\$5,000**. This could be timing issue. Gym space will need to be paid for basketball and sometimes Youth Sports Camp proceeds and expenses come in late.
- Wages/Benefits are under budget by **\$47,198**. Admin is under budget by **\$5,200**; Youth Services is low by **13,400**; Customer Service is under by **\$2,100**; Recreation is under by **\$3,600** and Facilities and Grounds are under by **\$22,500**.
- Building & Grounds Maintenance is over budget by **\$21,400**. Many maintenance items were taken care of in September. This is a timing issue and will resolve in the coming month. Some expenses incurred prior to the future budget month; some were unexpected needs, and cuts will be needed elsewhere to balance by March.

Appointments to Note for Sept:

- Safety Meeting
- Rotary BBQ Volunteer
- Veona on vacation in Punta Cana, Dominican Republic

PROFIT & LOSS
22/23 Approved Budget

	Approved Budget 22-23	% Of Total	Mid-Yr Revision 22-23	% Of Total	2022 September ACTUALS	Last Yr September Actuals	2022-23 YTD ACTUALS	2022-23 YTD BUDGET	Last yr YTD ACTUALS
Operating Revenues									
Program Revenue	1,217,421	19%	1,240,244		104,454	96,168	849,968	828,367	693,367
Facility Revenue	193,104	3%	191,418		12,141	14,515	141,831	136,130	118,634
Misc. Revenue	55,162	1%	72,243		3,562	3,419	44,494	41,419	22,106
Grants & Donations	188,838	3%	200,257		6,727	21,640	21,409	18,818	39,313
Interest Income	22,093	0%	56,647		72	32	45,669	45,440	4,637
Equipment Reserve Transfers	193,900	3%	347,782		-	-	-	-	-
Unfunded Liability Transfer	-	0%	-		-	-	-	-	-
Future Cap & ADA Transfers	627,000	10%	347,850		-	-	-	-	-
Tax Revenue	3,882,944	60%	3,938,940		-	-	1,724,263	1,724,184	1,619,600
Atwood	27,850	0%	27,779		-	-	12,228	12,228	11,940
Sterling Loan	-	0%	-		-	-	-	-	-
City Mitigation Transfers/Rev	70,000	1%	70,000		-	-	-	-	819,000
County Mitigation Revenue	25,000	0%	85,000		-	-	-	-	-
Total Operating Revenue	6,503,312	100%	6,578,160	0%	126,956	135,774	2,839,862	2,806,586	3,328,597
Expenditures									
Program Expense	224,301	4%	238,802		8,453	9,217	137,645	146,719	103,076
Operating & Supplies	471,293	7%	497,137		55,763	34,881	251,597	249,044	163,868
Utilities Expense	218,816	3%	192,353		20,097	3,293	73,458	68,198	105,125
Professional Services	93,797	1%	92,717		7,847	8,098	40,647	47,189	39,479
Building & Grounds Maintenance	503,839	8%	462,945		49,489	16,893	232,471	211,052	206,847
Property Tax Admin.	116,864	2%	117,374		-	-	-	-	7,442
Wages	2,411,804	38%	2,378,852		239,917	160,388	1,152,019	1,185,297	856,599
Benefits & Payroll Costs	981,072	16%	979,785		76,427	63,933	511,383	525,304	606,831
Fixed Asset Expense	212,100	3%	411,905		28,478	-	107,978	108,326	49,116
Capital Improvement Projects	908,137	14%	784,683		128,312	344,588	449,739	450,636	972,772
Debt Services	164,716	3%	164,589		-	(7,867)	70,035	70,035	73,603
Total Expenditures	6,306,739	100%	6,321,142	0%	614,783	633,424	3,026,972	3,061,800	3,184,758
Net Revenue Over Expenditures	\$ 196,573	3.02	\$ 257,018		\$ (487,827)	(497,650)	(\$187,110)	(\$255,214)	\$143,839
Annual Contingency Reserve (1-2%)	\$ -		\$ -		\$ -	\$ -	\$ 70,000	\$ -	\$ 70,000
Annual Equip Replacement Reserve	\$ 80,000		\$ 80,000		\$ 80,000	\$ 80,000	\$ 833,959	\$ -	\$ 703,959
Future Capital Construction Reserve	\$ 40,000		\$ 90,000		\$ 40,000	\$ 40,000	\$ 789,370	\$ -	\$ 699,370
ADA Reserve	\$ 5,000		\$ 5,000		\$ 5,000	\$ 5,000	\$ 30,032	\$ -	\$ 20,032
CEPPT/Prefunding	\$ 60,000		\$ 60,000		\$ 60,000	\$ 60,000	\$ 429,956	\$ -	\$ 430,120
TOTALS	\$ 11,573		\$ 22,018		\$ 185,000		\$ 2,153,317		\$ 1,923,481

Balance Sheet

9/30/2022

	Current YTD
ASSETS	
<u>Current Assets</u>	
Imprest Fund (Petty Cash)	580.00
First Foundation - Friends 501(c)(3)	7,305.65
First Foundation Bank	27,713.13
Placer County Treasure-General	2,725,876.52
Placer County Treasurer - City Trust	207,701.99
CA Pension Trust - CEPPT- CalPERS	429,956.00
Accounts Receivable	12,953.28
Due From Other Governments	62,209.67
PCOE Receivables	22,017.75
Prepaid Expenses	256.25
Prepaid Liability Expense	43,580.00
Prepaid Workers Comp Insurance	54,260.07
Total Current Assets	3,594,410.31
<u>Restricted Reserve Funds</u>	
Proceeds from Note Payable Contra	26,114.73
Total Restricted Funds	26,114.73
<u>Fixed Assets</u>	
Fixed Assets: Land	1,970,546.12
Fixed Assets: Structures	14,104,508.46
Fixed Assets: Equipment	1,355,255.99
Fixed Assets: Computer Equipment & Software	64,942.85
Fixed Assets: Vehicles	269,962.88
Fixed Assets: Office Furniture & Rec Equipment	85,215.63
Construction In Progress	2,354,535.62
Less: Accumulated Depreciation	(10,970,972.76)
Total Fixed Assets	9,233,994.79
<u>Deferred Outflows of Resources</u>	
Pensions - Def Outflows of Resources	291,643.00
	291,643.00
TOTAL ASSETS	13,146,162.83

		Current YTD
LIABILITIES AND NET PROFIT		
<u>Current Liabilities</u>		
Prepaid Revenue		35.00
PGE Tru-up payable		2,900.20
Retentions Payable		2,172.33
Gift Certificates		140.00
Compensated Absenses		147,216.37
Sales Tax Payable		18.06
Total Current Liabilities		\$152,481.96
<u>Long Term Liabilities</u>		
Lease Payable - Sterling Bank		2,082,000.00
Net OPEB Liability		313,240.00
Net Pension Liability		(33,404.00)
Total Long Term Liabilities		2,361,836.00
TOTAL LIABILITIES		2,514,317.96
<u>Deferred Inflows of Resources</u>		
Pensions - Def Inflows of Resources		232,350.00
OPEB - Def Inflows		105,254.00
		337,604.00
<u>Net Position</u>		
Investments in Fixed Assets		7,178,109.52
RFB: Reserved City Mitigation		207,207.15
GFB: Youth Assistance Fund		49,126.16
General Fund Balance		985,475.23
RFB: COVID Relief Funding		314,974.00
DFB: Annual Equip Replacement Reserv.		833,958.72
DFB: Annual Contingency Reserve		70,000.00
DFB: Reserved for Future Capital Construction		789,369.52
RFB: Arboretum Grant Fund		13,275.73
RFB: Atwood Reserves		(8,485.99)
RFB: Atwood Equip Fund		11,003.66
RFB- 501(c)(3) Fund		7,305.65
GFB: General Fund (ADA Reserve)		30,031.75
Net Profit (Loss)		(187,110.23)
Total Net Postion		\$10,294,240.87
TOTAL LIABILITY AND NET POSITION		\$13,146,162.83

Auburn Rec & Park

Profit & Loss - Summary
4/1/2022 To 9/30/2022

For All Segment1s

For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
OPERATING REVENUE					
Park & Recreation Services	104,453.88	849,968.31	828,367.00	21,601.31	102.61
Rents & Concessions	12,141.34	141,830.59	136,130.00	5,700.59	104.19
Miscellaneous Revenue	3,562.23	44,493.91	41,419.00	3,074.91	107.42
Grants & Donations	6,726.83	21,408.53	18,818.00	2,590.53	113.77
Interest Income	71.52	45,669.35	45,440.00	229.35	100.51
Taxes Revenue	0.00	1,736,490.72	1,736,412.00	78.72	100.01
TOTAL OPERATING REVENUE	\$126,955.80	\$2,839,861.41	\$2,806,586.00	\$33,275.41	101.19%
OTHER FINANCING SOURCES					
TOTAL OTHER FINANCING SOURCES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL REVENUES	126,955.80	2,839,861.41	2,806,586.00	33,275.41	101.19
EXPENDITURES					
Program Expenses	8,453.17	137,645.41	146,719.00	(9,073.59)	93.82
Operations & Supplies Expense	55,762.76	251,596.74	249,044.14	2,552.60	101.03
Utilities Expense	20,097.48	73,458.24	68,198.00	5,260.24	107.71
Legal Expenses	0.00	306.53	1,307.00	(1,000.47)	23.45
Professional Services	7,847.07	40,340.25	45,882.00	(5,541.75)	87.92
Bldg & Grounds Maintenance	49,488.99	232,471.01	211,052.05	21,418.96	110.15
Salaries Expense	239,917.41	1,152,018.72	1,185,297.00	(33,278.28)	97.19
Benefits & Payroll Costs	76,427.42	511,383.37	525,303.77	(13,920.40)	97.35
Fixed Asset Expense	28,478.24	107,977.81	108,326.00	(348.19)	99.68
Capital Improvement Projects	128,311.79	449,738.96	450,636.00	(897.04)	99.80
Debt Service	0.00	70,034.60	70,035.00	(0.40)	100.00

Auburn Rec & Park
 Profit & Loss - Summary
 4/1/2022 To 9/30/2022
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
TOTAL EXPENDITURES	\$614,784.33	\$3,026,971.64	\$3,061,799.96	(\$34,828.32)	98.86%
NET REVENUE OVER EXPENDITURES	(\$487,828.53)	(\$187,110.23)	(\$255,213.96)	\$68,103.73	73.32%

Auburn Rec & Park
 Transfers to General Fund
 4/1/2022 to 9/31/2022

Impact to the
 General Fund

<u>Future Capital Construction Reserve Balance Forward</u>		\$699,370.00	
4/2/2022	Transfer in (Annual Budget) Resolution 2022-11	\$40,000.00	(\$40,000.00)
5/27/2022	Transfer in Resolution 2022-15	\$50,000.00	(\$50,000.00)
Total Future Capital Construction Reserve		\$789,370.00	
<u>City Mitigation Reserves Balance Forward</u>		\$207,207.00	
Total City Mitigation Reserve		\$207,207.00	
<u>Equipment Replacement Reserves Balance Forward</u>		\$703,958.72	
4/2/2022	Transfer in (Annual Budget) Resolution 2022-11	\$80,000.00	(\$80,000.00)
5/27/2022	Transfer in Resolution 2022-15	\$50,000.00	(\$50,000.00)
Total Equip Replacement Reserves		\$833,958.72	
<u>ADA Reserves Balance Forward</u>		\$25,031.75	
6/21/2022	Transfer in (Annual Budget) Resolution 2022-11	\$5,000.00	(\$5,000.00)
Total ADA Reserves		\$30,031.75	
<u>Contingency Reserves Balance Forward</u>		\$70,000.00	
Total Contingency Reserves		\$70,000.00	
<u>COVID Relief Reserves</u>		\$314,974.00	
Total COVID Relief Reserves		\$314,974.00	
Total Impact FY 2021/22		\$225,000.00	(\$225,000.00)
Total Adjusted Impact to General Fund 2022-23			(\$225,000.00)

Auburn Rec & Park

Profit & Loss - Detail

4/1/2022 to 9/30/2022

For All Segment1s

For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
OPERATING REVENUE					
Park & Recreation Services					
Aub Elem DSC Rev	17,262.75	62,366.40	58,053.00	4,313.40	107.43
Skyridge DSC Rev	22,316.00	80,190.27	78,518.00	1,672.27	102.13
Day Camp Rev	67.50	167,868.00	168,262.00	(394.00)	99.77
Preschool Revenue	5,925.00	27,258.00	28,071.00	(813.00)	97.10
Newcastle DSC Revenue	9,450.50	48,472.50	49,082.00	(609.50)	98.76
Adult Softball	3,695.00	29,378.00	25,678.00	3,700.00	114.41
Adult Basketball	0.00	11,275.18	11,206.00	69.18	100.62
Sr. Sports	0.00	0.00	2,460.00	(2,460.00)	0.00
Adult Volleyball	1,577.00	2,589.00	1,067.00	1,522.00	242.64
Pickle Ball Revenue	1,427.00	5,698.00	4,174.00	1,524.00	136.51
Adult Classes	6,859.00	33,346.50	26,454.00	6,892.50	126.06
Adult Class Rev - Bureau	1,469.00	5,559.69	5,559.00	0.69	100.01
Bocce Ball Prog Revenue	200.00	800.00	800.00	0.00	100.00
Youth Basketball	31,510.00	57,693.00	57,278.00	415.00	100.73
Youth Classes	3,962.75	40,903.25	42,080.00	(1,176.75)	97.20
Youth Class Rev - Bureau	515.00	3,494.00	3,300.00	194.00	105.88
Youth Volleyball	0.00	7,255.00	7,250.00	5.00	100.07
Aquatic Activities - Sierra Pool	308.00	13,816.25	13,509.00	307.25	102.27
Aquatic Activities - PH Pool	0.00	1,548.00	1,548.00	0.00	100.00
Master Swim Revenue	(113.00)	4,247.00	4,360.00	(113.00)	97.41
Public Swim - MS Sierra Pool	(34.95)	30,054.00	30,089.00	(35.00)	99.88
Public Swim - Placer Hills Pool	0.00	2,157.00	2,157.00	0.00	100.00
Swim Lessons	(373.00)	41,446.00	41,819.00	(373.00)	99.11
Swim Lessons - PH	(120.00)	9,278.00	9,398.00	(120.00)	98.72
Swim Team Revenue	(140.00)	23,166.00	23,306.00	(140.00)	99.40
Synchro Team	0.00	15,384.59	15,385.00	(0.41)	100.00
Youth Camps Revenue	(174.00)	26,274.00	26,169.00	105.00	100.40

Auburn Rec & Park
 Profit & Loss - Detail
 4/1/2022 to 9/30/2022
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Youth Camp Rev - Bureau	(1,100.40)	29,312.00	29,312.00	0.00	100.00
Youth Sports Camps	1,118.00	23,400.25	21,918.00	1,482.25	106.76
Youth Sports Camps - Bureau	0.00	1,087.25	1,089.00	(1.75)	99.84
Tennis Revenue	0.00	250.00	250.00	0.00	100.00
Special Events Revenue	0.00	1,500.00	1,500.00	0.00	100.00
Party in the Park Revenue	3,457.73	11,804.73	8,550.00	3,254.73	138.07
Food Truck Fiesta Revenue	(8,419.00)	0.00	0.00	0.00	0.00
Obstacle Race Revenue	5,500.00	12,000.00	12,000.00	0.00	100.00
Dead Festival Rev	(4,160.00)	1,065.00	0.00	1,065.00	0.00
Auburn Harvest Festival Rev	2,290.00	9,935.00	8,618.00	1,317.00	115.28
Egg Hunt Revenue	0.00	2,429.50	2,430.00	(0.50)	99.98
Boots N Bells Dance Revenue	0.00	2,575.00	2,575.00	0.00	100.00
Out of District Fees	120.00	2,765.95	2,766.00	(0.05)	100.00
Out of District Fees - Bureau	58.00	326.00	296.00	30.00	110.14
Return check fees	0.00	0.00	31.00	(31.00)	0.00
Total Parks and Recreation Services	104,453.88	849,968.31	828,367.00	21,601.31	102.61
Rents & Concessions					
Fee Waivers, Public	(151.20)	(5,987.76)	(5,837.00)	(150.76)	102.58
Fee Waiver - Offset	151.20	5,987.76	5,837.00	150.76	102.58
Blue Bird Room-CVCC	173.25	1,039.50	1,042.00	(2.50)	99.76
Stella Irving Rental Revenue - Rec	0.00	59.56	59.00	0.56	100.95
Lakeside Rental Revenue - Reg	551.50	7,657.41	7,592.00	65.41	100.86
Sierra Room Rental - CVCC	1,369.00	2,712.37	1,816.00	896.37	149.36
Sunset Room Rental - CVCC	57.00	1,237.30	1,210.00	27.30	102.26
Canyon View Room Rental - CVCC	0.00	2,255.43	2,255.00	0.43	100.02
Foothills Room Rental - CVCC	509.00	5,489.23	5,199.00	290.23	105.58
Pool Rental Rev - Sierra/Splash	0.00	8,334.81	8,335.00	(0.19)	100.00
Pool Rental Rev - Placer Hills	0.00	1,648.00	1,648.00	0.00	100.00

Profit & Loss - Detail
4/1/2022 to 9/30/2022
For All Segment1s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
American River Room - CVCC	500.00	3,114.40	2,317.00	797.40	134.42
Conference Rental Revenue - Rec	0.00	106.37	105.00	1.37	101.31
Conference (Module) Rental - Overlook	575.50	3,453.00	3,444.00	9.00	100.26
Gazebo Rentals	200.00	490.00	310.00	180.00	158.07
Rock Creek Modular Rent	351.45	2,395.80	2,049.00	346.80	116.93
Gym Rental Revenue - Rec	98.80	108.80	6.00	102.80	1813.33
Gym Rental Revenue - Reg	74.10	3,145.85	2,391.00	754.85	131.57
Tutor Totter Lease Agreement	590.01	3,468.04	3,460.00	8.04	100.23
Kitchen Rental Revenue - Rec	0.00	73.06	73.00	0.06	100.08
Kitchen Rental Revenue - CVCC	101.00	101.00	92.00	9.00	109.78
Picnic Area Rental Revenue - Rec	524.00	9,861.57	8,984.00	877.57	109.77
Picnic Area Rental Revenue - Reg	168.00	2,085.82	1,325.00	760.82	157.42
Picnic Area Rental Revenue - Ash	112.00	1,194.36	910.00	284.36	131.25
Picnic Area Rental Revenue - MV	83.00	4,049.50	3,826.00	223.50	105.84
Field "Recreation" Rental Revenue	1,034.00	4,293.84	3,700.00	593.84	116.05
Field "Bill Beane" Rental - Reg A	0.00	1,235.09	1,473.00	(237.91)	83.85
Field "Softball" Rental - MV	209.00	1,024.00	853.00	171.00	120.05
Field Rental - CV	396.00	1,519.50	1,212.00	307.50	125.37
Bike Park Rentals	0.00	40.00	40.00	0.00	100.00
Field Soccer/Baseball-Winchester	586.67	2,640.16	2,056.00	584.16	128.41
Field "Beggs" Rental - Rec	1,062.00	5,292.00	5,656.00	(364.00)	93.56
Field B (softball) Rev - Reg	0.00	2,382.25	2,382.00	0.25	100.01
Field "James" Rental - Rec	(22.00)	15,022.50	15,044.00	(21.50)	99.86
Field C (Baseball) Rental - Reg	(20.00)	3,020.00	3,786.00	(766.00)	79.77
Bocce Ball Field Rental	64.00	184.00	120.00	64.00	153.33
Field "Soccer Regional" Rental	(36.24)	1,608.96	1,941.00	(332.04)	82.89
Field "Soccer A" Rental - MV	0.00	116.00	116.00	0.00	100.00
Field "Soccer A" Rental - Railhead	74.65	4,272.85	5,070.00	(797.15)	84.28
Field - PH Soccer Field	606.00	1,614.00	1,008.00	606.00	160.12
Field "Soccer B" Rental - Railhead	74.65	6,984.52	7,678.00	(693.48)	90.97

Auburn Rec & Park
 Profit & Loss - Detail
 4/1/2022 to 9/30/2022
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Field Lining Revenue - Rec	0.00	53.00	53.00	0.00	100.00
Misc Rents & Concessions	66.00	1,426.06	1,430.00	(3.94)	99.72
Misc Rents & Concessions - Bureau	215.00	4,335.00	4,120.00	215.00	105.22
Custodial Fees	1,312.00	17,528.62	18,110.00	(581.38)	96.79
Custodial Fees - Bureau	146.00	1,891.26	714.00	1,177.26	264.88
Set up/Take Down Fees	336.00	810.00	664.00	146.00	121.99
Set up/Take Down Fees - Bureau	0.00	455.80	456.00	(0.20)	99.96
Total Rents and Concessions	12,141.34	141,830.59	136,130.00	5,700.59	104.19
Miscellaneous Revenue					
MV Comm Ctr Rentals	(2,032.00)	2.00	2.00	0.00	100.00
Alcohol Permit Fee	322.00	3,968.53	3,786.00	182.53	104.82
Alcohol Permit - Bureau	0.00	268.00	268.00	0.00	100.00
Meadow Vista - Alcohol fee	(92.00)	2.00	0.00	2.00	0.00
MV Custodial Fee	(138.00)	2.00	0.00	2.00	0.00
Miscellaneous Income - Admin.	2,796.51	22,666.04	19,869.00	2,797.04	114.08
Miscellaneous Revenue - Recreation	0.00	87.00	0.00	87.00	0.00
Verizon Wireless Lease	2,705.72	16,234.32	16,230.00	4.32	100.03
Miscellaneous Income - F & G	0.00	1,264.02	1,264.00	0.02	100.00
Total Miscellaneous Revenue	3,562.23	44,493.91	41,419.00	3,074.91	107.42
Grants & Donations					
Donations - MV Arboretum	0.00	2,338.00	2,338.00	0.00	100.00
Youth Assistance Rev	3,002.35	4,398.20	4,400.00	(1.80)	99.96
Donation Rev - F & G	0.00	1,050.00	1,050.00	0.00	100.00
Donations - Bike Park	3,724.48	5,224.48	2,633.00	2,591.48	198.42
Grant Proceeds - Y. Services	0.00	1,999.73	1,999.00	0.73	100.04

Profit & Loss - Detail
4/1/2022 to 9/30/2022
For All Segment1s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Grant Proceeds - Admin	0.00	6,398.12	6,398.00	0.12	100.00
Total Grants and Donations	6,726.83	21,408.53	18,818.00	2,590.53	113.77
Interest Income					
Interest Income - Other	71.52	389.95	191.00	198.95	204.16
Interest Revenue - County	0.00	80,699.97	80,670.00	29.97	100.04
Interest Revenue - City Trust	0.00	494.84	494.00	0.84	100.17
Interest - Pension Trust	0.00	(35,915.41)	(35,915.00)	(0.41)	100.00
Total Interest Income	71.52	45,669.35	45,440.00	229.35	100.51
Project Revenue - Government					
Total Project Revenue - Government	0.00	0.00	0.00	0.00	0.00
Tax Revenue					
Current Secured Property Taxes General	0.00	1,491,085.71	1,491,018.00	67.71	100.01
Homeowner's Prop. Tax Relief	0.00	10,911.80	10,912.00	(0.20)	100.00
Current Unsecured Prop Taxes General	0.00	1,190.62	1,191.00	(0.38)	99.97
Current Supplemental Property Taxes	0.00	84,882.57	84,872.00	10.57	100.01
Unitary & Op Non-unitary Tax	0.00	53,761.02	53,761.00	0.02	100.00
Delinq Unsecured Property Taxes	0.00	135.41	135.00	0.41	100.30
Timber Tax Guarantee	0.00	0.66	0.00	0.66	0.00
Atwood Tax Revenue	0.00	12,227.78	12,228.00	(0.22)	100.00
Delinquent Supplemental Tax Rev	0.00	(9.63)	(10.00)	0.37	96.30
Delinquent Secured Property Taxes	0.00	(574.04)	(574.00)	(0.04)	100.01
Railroad Unitary Property Taxes	0.00	1,176.77	1,177.00	(0.23)	99.98

Auburn Rec & Park
 Profit & Loss - Detail
 4/1/2022 to 9/30/2022
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
RDA Pass-Throughs	0.00	81,702.05	81,702.00	0.05	100.00
Total Tax Revenue	0.00	1,736,490.72	1,736,412.00	78.72	100.01
TOTAL OPERATING REVENUE	\$126,955.80	\$2,839,861.41	\$2,806,586.00	\$33,275.41	101.19%
OTHER FINANCING SOURCES					
Transfers from Other Funding Sources					
TOTAL OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	126,955.80	2,839,861.41	2,806,586.00	33,275.41	101.19
EXPENDITURES					
Program Expenses					
Instructor/Adult Classes	1,851.15	11,939.95	11,584.00	355.95	103.07
Instructor/Adult Classes - Bureau	565.50	2,551.25	2,397.00	154.25	106.44
Instructor/Youth Classes	1,819.00	17,370.70	16,653.00	717.70	104.31
Instr/Youth Classes - Bureau	0.00	585.00	0.00	585.00	0.00
Officials/Adult Softball	0.00	4,403.64	5,304.00	(900.36)	83.03
Officials/Adult Basketball	1,232.00	5,256.35	3,025.00	2,231.35	173.76
Officials/Youth Basketball	0.00	3,723.00	3,723.00	0.00	100.00
Officials/Youth Volleyball	(76.00)	84.00	0.00	84.00	0.00
Instructor/Youth Camps	175.50	33,951.65	33,951.00	0.65	100.00
Instr/Y Camp - Bureau	0.00	17,688.80	17,688.00	0.80	100.01

Auburn Rec & Park
 Profit & Loss - Detail
 4/1/2022 to 9/30/2022
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Instructors - Youth Sports Camps	0.00	0.00	6,720.00	(6,720.00)	0.00
Aub Elem/Program Exp	422.49	1,427.53	1,230.00	197.53	116.06
Skyridge/Program Exp	509.52	1,838.72	1,864.00	(25.28)	98.64
Day Camp/Program Exp	224.34	3,437.52	3,519.00	(81.48)	97.69
Preschool - Program Expense	17.16	1,295.80	985.00	310.80	131.55
Newcastle Program Expense	367.84	1,957.76	2,156.00	(198.24)	90.81
Adult Softball Expense	0.00	1,165.13	1,165.00	0.13	100.01
Adult Basketball Expense	0.00	24.89	25.00	(0.11)	99.56
Adult Volleyball Expense	0.00	0.00	220.00	(220.00)	0.00
Pickle Ball Tennis Expense	45.05	1,794.76	2,008.00	(213.24)	89.38
Adult Class Expense	0.00	0.00	113.00	(113.00)	0.00
Youth Basketball Expense	73.95	871.56	5,929.00	(5,057.44)	14.70
Youth Class Expense	0.00	7.82	8.00	(0.18)	97.75
Youth Volleyball Expense	0.00	852.33	1,100.00	(247.67)	77.49
Aquatic Activities	0.00	720.00	720.00	0.00	100.00
Public Swim Expense	18.21	2,579.23	2,561.00	18.23	100.71
Public Swim Exp - PH Pool	0.00	475.00	475.00	0.00	100.00
Swim Team	0.00	1,449.90	1,450.00	(0.10)	99.99
Synchro Team Expenses	0.00	1,244.00	1,244.00	0.00	100.00
Special Events Expenses	0.00	520.00	520.00	0.00	100.00
Party in the Park Expenses	0.00	9,257.75	9,258.00	(0.25)	100.00
Obstacle Race Expense	542.55	5,293.45	5,947.00	(653.55)	89.01
Auburn Harvest Festival Expenses	664.91	1,328.83	627.00	701.83	211.94
Egg Hunt Expenses	0.00	815.85	816.00	(0.15)	99.98
Boots N Bells Expenses	0.00	1,733.24	1,734.00	(0.76)	99.96
Total Program Expenses	8,453.17	137,645.41	146,719.00	(9,073.59)	93.82
Operations & Supplies					
Cash Short/Over-Cust Serv	0.00	27.00	27.00	0.00	100.00

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Merchant Fees - Youth Services	1,302.77	8,507.65	8,718.00	(210.35)	97.59
Merchant Fees - Cust Serv	1,777.07	11,178.34	9,925.00	1,253.34	112.63
Discounts Taken	(14.83)	(90.06)	(75.00)	(15.06)	120.08
Cal Card Incentives	0.00	(859.24)	(1,104.00)	244.76	77.83
Donations Expense	500.00	500.00	763.00	(263.00)	65.53
Telephone - Placer Hills Pool	0.00	449.40	529.00	(79.60)	84.95
Telephone - Cust Serv	567.86	3,438.12	3,448.00	(9.88)	99.71
Telephone (CVCC) - Admin	565.89	3,368.65	3,208.00	160.65	105.01
Gift Certificates Expensed	0.00	358.00	358.00	0.00	100.00
Telephone - Youth Services	41.09	194.46	229.00	(34.54)	84.92
Telephone - Recreation	60.24	178.73	125.00	53.73	142.98
Telephone - Preschool	50.26	201.42	217.00	(15.58)	92.82
Telephone - Facilities & Grounds	1,866.83	6,630.07	6,584.00	46.07	100.70
Telephone - Day Camp	76.37	229.10	234.00	(4.90)	97.91
Telephone - Newcastle	72.48	239.02	230.00	9.02	103.92
Telephone - Aub El	258.95	910.83	803.00	107.83	113.43
Telephone - Skyridge	67.44	258.02	258.00	0.02	100.01
Postage - Admin	0.00	8.47	9.00	(0.53)	94.11
Activity Guide Expense	11,970.04	24,695.25	24,362.00	333.25	101.37
Youth Assistance Expense	560.00	4,501.00	5,389.00	(888.00)	83.52
Bank Service Charges	0.00	0.00	(8.00)	8.00	0.00
CEPPT Charges	0.00	249.00	249.00	0.00	100.00
Office Supplies - Rec	0.00	561.99	691.43	(129.44)	81.28
Office Supplies - Youth Services	187.96	626.63	439.00	187.63	142.74
Office Supplies - F & G	438.37	9,143.38	8,956.00	187.38	102.09
Office Supplies-Cust Serv	356.01	1,221.00	1,243.00	(22.00)	98.23
Office Supplies - Admin	386.76	4,639.64	4,519.00	120.64	102.67
Duplication Costs - Cust Serv	0.00	11.26	18.00	(6.74)	62.56
Duplication Costs - Admin	107.34	666.26	567.00	99.26	117.51
Office Equip Rental - Cust Serv	941.50	3,648.81	3,272.00	376.81	111.52

Profit & Loss - Detail
4/1/2022 to 9/30/2022
For All Segment1s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Office Equip Rental - Admin	809.62	2,578.20	2,579.00	(0.80)	99.97
Dining Expense - CS	19.00	117.40	117.00	0.40	100.34
Dining Expense	0.00	337.95	338.00	(0.05)	99.99
Gas/Mileage Expense - C.Serv	68.75	253.30	275.00	(21.70)	92.11
Gas/Mileage Expense - Admin	200.64	511.28	512.00	(0.72)	99.86
Gas/Mileage Expense - Rec.	0.00	32.76	33.00	(0.24)	99.27
Gas/Mileage Expense - YS	0.00	0.00	26.00	(26.00)	0.00
Gas/Mileage Expense - F & G	7,550.14	31,576.63	30,933.00	643.63	102.08
General Administrative Exp - Admin	40.00	349.90	625.00	(275.10)	55.98
Liability Insurance - Admin	14,526.00	78,829.72	78,829.00	0.72	100.00
Board Expense	335.03	769.32	770.00	(0.68)	99.91
Public Relations/Marketing - Cust Serv	185.25	1,325.54	2,106.00	(780.46)	62.94
Miscellaneous Expense	500.00	500.00	0.00	500.00	0.00
Dues and Subscriptions-Youth Services	0.00	0.00	125.00	(125.00)	0.00
Dues and Subscriptions - Cust Service	138.00	138.00	0.00	138.00	0.00
Dues and Subscriptions - Admin	0.00	4,043.00	4,044.00	(1.00)	99.98
Dues and Subscriptions - F & G	0.00	30.00	30.00	0.00	100.00
Staff Appreciation - Rec	25.00	25.00	36.00	(11.00)	69.44
Staff Appreciation - Aquatics	0.00	0.00	29.00	(29.00)	0.00
Staff Appreciation - F & G	19.95	74.80	77.00	(2.20)	97.14
Staff Appreciation - Cust Serv	0.00	20.00	20.00	0.00	100.00
Company Celebrations	369.70	369.70	122.57	247.13	301.62
Bad Debts Expense - Y Services	0.00	20.50	21.00	(0.50)	97.62
Staff Development - Admin	10.00	1,518.23	1,508.00	10.23	100.68
Staff Development - Rec.	12.50	209.50	451.14	(241.64)	46.44
Staff Development - Aquatics	0.00	45.00	45.00	0.00	100.00
Staff Development - Youth Services	316.00	790.00	1,000.00	(210.00)	79.00
Staff Development - F & G	1,825.36	3,757.02	2,785.00	972.02	134.90
Uniform Exp - Rec.	0.00	147.21	147.00	0.21	100.14
Uniform Exp - Aquatics	0.00	21.70	130.00	(108.30)	16.69

Auburn Rec & Park
Profit & Loss - Detail
4/1/2022 to 9/30/2022
For All Segment1s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Uniform Exp - F & G	(66.12)	(1,199.68)	(1,134.00)	(65.68)	105.79
Small Equipment - Y Serv	546.94	2,556.82	2,010.00	546.82	127.21
Small Equipment - Rec Pk	0.00	4,117.05	4,117.00	0.05	100.00
Small Equipment - Reg Pk	2,429.77	3,323.32	3,280.00	43.32	101.32
Small Equipment - MV Park	0.00	36.46	42.00	(5.54)	86.81
Small Equipment - CVCC	0.00	0.00	203.00	(203.00)	0.00
Field Marking Expense	165.14	1,095.76	1,096.00	(0.24)	99.98
Safety Supplies - F & G	415.42	1,468.17	1,068.00	400.17	137.47
Safety Supplies - Rec	0.00	61.21	61.00	0.21	100.34
Safety Supplies - Aquatics	0.00	321.54	480.00	(158.46)	66.99
Safety Supplies - Youth Services	0.00	0.00	500.00	(500.00)	0.00
Restroom Supplies - Recreation Park	120.66	913.58	915.00	(1.42)	99.85
Restroom Supplies - Regional Park	122.38	1,239.71	1,173.00	66.71	105.69
Restroom Supplies - Ashford Park	66.91	475.16	476.00	(0.84)	99.82
Restroom Supplies - Meadow Vista Park	73.65	526.80	527.00	(0.20)	99.96
Restroom Supplies - Railhead Park	80.39	578.41	579.00	(0.59)	99.90
Restroom Supplies - Overlook Park	80.39	578.41	579.00	(0.59)	99.90
Restroom Supplies - Placer Hills Park	66.91	475.17	476.00	(0.83)	99.83
Restroom Supplies - Rec Comm Ctr	197.13	1,786.86	1,745.00	41.86	102.40
Restroom Supplies - Reg Comm Ctr	187.59	1,078.47	1,079.00	(0.53)	99.95
Restroom Supplies - CVCC Comm Ctr	199.72	1,413.80	1,414.00	(0.20)	99.99
Sanitation - Reg Pk - Toilet	254.75	1,656.25	1,891.00	(234.75)	87.59
Sanitation - Win Pk - Toilet	254.75	1,465.25	1,496.00	(30.75)	97.95
Sanitation - Reg - ADA Toilet	254.75	1,234.25	682.00	552.25	180.98
Sanitation - Rec Pk - Debris Box	0.00	6,287.95	6,288.00	(0.05)	100.00
Sanitation - Reg Pk - Disposal	594.05	2,953.75	2,978.00	(24.25)	99.19
Sanitation - MV - Disposal	404.64	1,978.05	2,030.00	(51.95)	97.44
Sanitation - CVCC - Disposal	221.60	1,090.36	1,096.00	(5.64)	99.49
Total Operations & Supplies	55,762.76	251,596.74	249,044.14	2,552.60	101.03

Auburn Rec & Park
 Profit & Loss - Detail
 4/1/2022 to 9/30/2022
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Utilities Expense					
Lights - Rec Pk Beggs Field	188.35	1,719.87	1,338.00	381.87	128.54
Lighting Reimb.-Beggs Field	0.00	(1,536.00)	(1,536.00)	0.00	100.00
Lights - Rec Pk James Field	680.13	4,546.05	3,565.00	981.05	127.52
Lighting Reimb.-James Field	183.75	(2,459.50)	(2,459.00)	(0.50)	100.02
Lights - Rec Field	68.28	609.33	505.00	104.33	120.66
Lighting Reimb.-Rec Field	0.00	(424.00)	(424.00)	0.00	100.00
Gas/Elect - Rec Comm Ctr - Fac & Grds	1,841.60	4,995.47	1,675.00	3,320.47	298.24
Gas/Electric - Reg Comm Ctr	130.68	48.40	281.00	(232.60)	17.22
Gas/Electric - CV Comm Ctr	115.83	451.48	349.00	102.48	129.36
Electric Reimb.- CV Comm Ctr	(115.83)	(557.87)	(640.00)	82.13	87.17
Gas/Electric - CVCC	0.00	2,324.62	3,476.00	(1,151.38)	66.88
Gas/Electric - Sierra Pool	1,186.97	8,150.68	9,681.00	(1,530.32)	84.19
Gas/Electric - PH Pool	786.31	1,861.01	1,546.00	315.01	120.38
Electric - Day Camp	360.86	1,553.34	1,690.00	(136.66)	91.91
Gas/Elec - Recreation Park	1,774.54	6,827.65	5,826.00	1,001.65	117.19
Gas/Electric - Reg Park	129.27	2,199.03	2,921.00	(721.97)	75.28
Lighting Reimb.- Reg Park	(96.00)	(4,584.25)	(4,584.00)	(0.25)	100.01
Gas/Electric - Ashford Park	542.84	2,267.30	2,268.00	(0.70)	99.97
Gas/Electric - MV Park	786.04	2,647.38	2,688.00	(40.62)	98.49
Electric - Railroad Park	811.13	2,347.79	2,190.00	157.79	107.21
Lighting Reimb.-Railhead	(352.87)	(1,225.38)	(1,226.00)	0.62	99.95
Gas/Electric - Winchester Park	365.97	1,263.40	1,139.00	124.40	110.92
Reimbursements - Gas/Elec Pool	0.00	(21,914.34)	(21,914.00)	(0.34)	100.00
Water - Rec Comm Ctr	424.31	1,179.63	748.00	431.63	157.71
Water - Reg Comm Ctr	245.86	1,277.68	1,277.00	0.68	100.05
Water - CV Comm Ctr	314.02	766.49	1,106.00	(339.51)	69.30

Auburn Rec & Park
 Profit & Loss - Detail
 4/1/2022 to 9/30/2022
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Water - CVCC	403.11	1,496.24	1,497.00	(0.76)	99.95
Water - Sierra Pool	787.99	2,190.75	1,403.00	787.75	156.15
Water - PH Pool	66.68	184.21	156.00	28.21	118.08
Water - Rec Park	654.85	2,529.18	2,530.00	(0.82)	99.97
Water - Regional Park	188.34	8,081.25	8,099.00	(17.75)	99.78
Water - Ashford Park	678.29	2,426.96	2,309.00	117.96	105.11
Water - MV Park	1,182.19	5,735.59	6,380.00	(644.41)	89.90
Water - CV Park	1,322.04	3,642.70	2,810.00	832.70	129.63
Water - Railroad Park	740.36	2,421.97	2,049.00	372.97	118.20
Water - CVCC Park	403.10	1,496.21	1,497.00	(0.79)	99.95
Water - Overlook Park	1,984.36	4,346.54	4,163.00	183.54	104.41
Water - Placer Hills Park	885.82	2,941.74	2,190.00	751.74	134.33
Water - Atwood	428.31	1,950.12	1,950.00	0.12	100.01
Reimb - Water - Sierra Pool	0.00	(763.31)	(764.00)	0.69	99.91
Sanitation - Rec Park (Sewer)	0.00	9,344.02	9,344.00	0.02	100.00
Sanitation - Railroad Park (Sewer)	0.00	173.78	174.00	(0.22)	99.87
Sanitation - Overlook (Sewer)	0.00	735.88	736.00	(0.12)	99.98
Sanitation - CVCC (Sewer)	0.00	10,189.15	10,189.00	0.15	100.00
Total Utilities Expense	20,097.48	73,458.24	68,198.00	5,260.24	107.71
Legal Expenses					
Legal Fees	0.00	306.53	1,307.00	(1,000.47)	23.45
Total Legal Expense	0.00	306.53	1,307.00	(1,000.47)	23.45
Professional Services					

Profit & Loss - Detail
4/1/2022 to 9/30/2022
For All Segment1s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Professional Services - Rec	1,073.00	5,427.50	5,427.00	0.50	100.01
Professional Services - YS	0.00	62.50	163.00	(100.50)	38.34
Professional Services - F & G	125.00	1,195.98	1,848.00	(652.02)	64.72
Professional Services - Atwood	2,599.07	2,599.07	4,120.00	(1,520.93)	63.08
Professional Services - C Serv	0.00	9,925.00	9,925.00	0.00	100.00
Professional Services - Admin	4,050.00	7,280.20	8,354.00	(1,073.80)	87.15
Accounting/Auditor Fees	0.00	13,850.00	16,045.00	(2,195.00)	86.32
Total Professional Services	7,847.07	40,340.25	45,882.00	(5,541.75)	87.92
Bldg & Ground Maintenance					
Vehicle Maintenance	2,869.36	8,910.92	13,500.00	(4,589.08)	66.01
Equipment Rental	0.00	200.00	200.00	0.00	100.00
Irrigation Supplies - General	0.00	231.15	321.00	(89.85)	72.01
Maint - Recreation Field	719.82	2,035.72	1,490.00	545.72	136.63
Maint - CV Baseball Field	0.00	0.00	1,013.00	(1,013.00)	0.00
Maint - James Field	677.62	4,145.23	3,431.00	714.23	120.82
Maint - Beggs Field	754.62	2,175.11	1,513.00	662.11	143.76
Maint - Sierra Pool	1,694.36	18,724.35	18,724.00	0.35	100.00
Reimbursement- Maint Pool	0.00	(22,916.18)	(22,916.00)	(0.18)	100.00
Maint & Repairs - Equipment	7,431.08	20,979.36	18,010.00	2,969.36	116.49
Maint - PH Pool	466.65	11,794.56	11,794.00	0.56	100.01
Maint - Winchester Fields	0.00	268.75	272.00	(3.25)	98.81
Rep/Maint - Aub El	1,840.25	2,553.73	2,552.00	1.73	100.07
Rep/Maint - Rock Creek	0.00	33.21	32.00	1.21	103.78
Rep/Maint - Day Camp	0.00	588.51	577.00	11.51	102.00
Maint - Recreation Park	2,304.36	18,668.43	18,668.00	0.43	100.00
Maint - Regional Park	4,337.37	34,617.70	34,618.00	(0.30)	100.00
Maint - Ashford Park	385.87	6,559.20	5,982.00	577.20	109.65

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Maint - Meadow Vista Park	3,855.69	29,096.14	25,306.00	3,790.14	114.98
Maint - Christian Valley Park	0.00	2,568.89	2,569.00	(0.11)	100.00
Maint - Railhead Park	302.25	4,118.25	2,091.00	2,027.25	196.95
Maint - CVCC Park	0.00	5,302.33	5,302.00	0.33	100.01
Maint - Overlook Park	449.50	4,137.42	4,137.00	0.42	100.01
Maint - Placer Hills Park	30.00	802.67	803.00	(0.33)	99.96
Maint - Pocket Parks	0.00	317.56	412.00	(94.44)	77.08
Maint - Mt. Vernon Park	0.00	53.75	57.00	(3.25)	94.30
Maint - Winchester Park	0.00	325.15	547.00	(221.85)	59.44
Maint - Atwood	7.26	2,523.28	2,523.00	0.28	100.01
Maint - Shockley Park	0.00	322.50	329.00	(6.50)	98.02
Maint - Bike Park	679.71	4,927.61	5,427.00	(499.39)	90.80
Rep/Maint - Skyridge	1,157.25	1,223.66	225.00	998.66	543.85
Maint - Ashley Dog Park	580.26	2,731.05	2,290.00	441.05	119.26
Rep/Maint - Preschool	0.00	544.78	500.00	44.78	108.96
Maint - Recreation Comm Ctr	8,328.22	10,919.98	10,213.00	706.98	106.92
Maint - Regional Comm Ctr	2,582.27	5,539.91	5,540.00	(0.09)	100.00
Maint - Christian Valley Comm Ctr	0.00	75.35	72.00	3.35	104.65
Maint - CVCC Comm Ctr	1,093.98	3,301.67	4,728.00	(1,426.33)	69.83
Maint - Overlook Modular	35.56	129.39	32.00	97.39	404.34
Maint - Regional Tennis/Pickleball Courts	584.10	1,250.57	670.00	580.57	186.65
Maint - MV Soccer A	0.00	0.00	4.00	(4.00)	0.00
Maint - RH Soccer A	376.20	3,233.48	2,490.00	743.48	129.86
Maint - Regional Field Soccer	0.00	3,742.72	120.00	3,622.72	3118.93
Maint - RH Soccer B	376.20	3,232.62	2,495.00	737.62	129.56
Maint - Regional Bill Bean Field	2,611.21	9,633.04	4,623.00	5,010.04	208.37
Maint - Regional Field B	1,541.40	10,280.20	6,022.00	4,258.20	170.71
Maint - Regional Field C	1,051.06	6,762.73	6,859.00	(96.27)	98.60
Vandalism Repairs Expense	365.51	5,804.56	4,885.05	919.51	118.82

Auburn Rec & Park
 Profit & Loss - Detail
 4/1/2022 to 9/30/2022
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Total Building and Grounds Maintenance	49,488.99	232,471.01	211,052.05	21,418.96	110.15
Property Tax Administration/LAFCO					
Total Property Tax Administration/LAFCO	0.00	0.00	0.00	0.00	0.00
Salaries Expense					
Wages - (Y.Serv) - Manager	7,200.00	31,159.06	33,044.00	(1,884.94)	94.30
Wages - (Cust Serv) - Full Time	15,158.60	64,849.57	66,224.00	(1,374.43)	97.93
Wages - (Admin) - Full Time	18,327.54	76,753.62	76,900.00	(146.38)	99.81
Wages - (Admin) - Part Time	8,007.34	34,507.12	34,507.00	0.12	100.00
Wages - (Admin) - Board Pay	2,250.00	12,250.00	12,500.00	(250.00)	98.00
Wages - (Y.Serv) - Aub Elem - PT	10,228.09	26,712.00	30,424.00	(3,712.00)	87.80
Wages - (Y.Serv) - AE Maint	182.32	344.90	230.00	114.90	149.96
Wages - (Y. Serv) - RC Maint	0.57	55.89	131.00	(75.11)	42.66
Wages - (Y.Serv) - Skyridge - PT	9,916.71	24,861.04	27,319.00	(2,457.96)	91.00
Wages - (Y.Serv) - Skyridge Maint	16.70	71.49	362.00	(290.51)	19.75
Wages - (Y.Serv) - Day Camp - PT	671.73	105,678.16	105,678.00	0.16	100.00
Wages - (Y.Serv) - DC Maint	0.00	348.51	368.00	(19.49)	94.70
Wages - (Rec) - Full Time	16,556.26	71,192.25	74,247.00	(3,054.75)	95.89
Wages - (Y. Serv) - Newcastle- PT	11,839.13	27,377.72	28,447.00	(1,069.28)	96.24
Wages - (Y.Serv) - NC Maint	0.36	26.45	26.00	0.45	101.73
Wages - (Rec) - Part Time	0.00	76.54	77.00	(0.46)	99.40
Wages - (Rec) - Seasonal	0.00	0.00	44.00	(44.00)	0.00
Wages - (Rec) - Adult Softball	700.78	3,805.82	3,806.00	(0.18)	100.00
Wages - (Rec) - Adult Basketball	111.19	1,838.16	2,243.00	(404.84)	81.95
Wages - (Y.Serv) - Preschool	5,114.75	14,403.34	15,466.00	(1,062.66)	93.13
Wages - (Aqua) - Aquatics Coordinator	479.29	11,925.77	12,177.00	(251.23)	97.94
Wages - (Aqua) - Aquatic Activities	849.45	4,905.69	4,650.00	255.69	105.50

Auburn Rec & Park
 Profit & Loss - Detail
 4/1/2022 to 9/30/2022
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Wages - (Aqua) - Public Swim	1,096.13	47,467.64	48,104.00	(636.36)	98.68
Wages - (Aqua) - Public Swim-PH	297.10	4,629.55	4,458.00	171.55	103.85
Wages - (Aqua) - Swim Lessons	61.11	12,368.76	12,325.00	43.76	100.36
Wages - (Aqua) - Swim Lessons-PH	42.74	2,997.87	2,955.00	42.87	101.45
Wages - (Aqua) - Master Swim	278.44	2,631.67	2,549.00	82.67	103.24
Wages - (Aqua) - Swim Team Coaches	0.00	11,742.37	11,742.00	0.37	100.00
Wages - (Aqua) - Synchronized Swim Coach	0.00	12,556.98	12,557.00	(0.02)	100.00
Wages - (Fac & Grds) - Fac Attendant - Rec	12,437.14	51,910.06	54,395.00	(2,484.94)	95.43
Wages - (Fac & Grds) - Fac Att. - CVCC	5,669.17	23,339.10	23,519.00	(179.90)	99.24
Wages - (Fac & Grds) - Fac Attendant - Reg	2,955.81	9,597.12	9,692.00	(94.88)	99.02
Wages - (Fac & Grds) - Fac Att Overlook	2.67	124.71	20.00	104.71	623.55
Wages - (Fac & Grds) - Management	16,450.46	76,503.07	81,643.00	(5,139.93)	93.70
Wages - (Fac & Grds) - Recreation Park	21,904.51	102,486.76	106,675.00	(4,188.24)	96.07
Wages - (Fac & Grds) - Regional Park	25,753.43	102,700.70	100,137.00	2,563.70	102.56
Wages - (Fac & Grds) - Ashford Park	5,431.64	18,744.12	18,900.00	(155.88)	99.18
Wages - (Fac & Grds) - Meadow Vista Park	5,717.81	22,204.07	24,200.00	(1,995.93)	91.75
Wages - (Fac & Grds) - CV Comm Center	774.18	3,640.47	5,000.00	(1,359.53)	72.81
Wages - (Fac & Grds) - Railroad Park	1,837.11	8,989.83	9,750.00	(760.17)	92.20
Wages - (Fac & Grds) - CVCC	2,785.52	12,354.00	10,983.00	1,371.00	112.48
Wages - (Fac & Grds) - Overlook Park	2,351.88	8,785.04	9,785.00	(999.96)	89.78
Wages - (Fac & Grds) - Placer Hills Park	2,705.10	10,856.23	11,450.00	(593.77)	94.81
Wages - (Fac & Grds) - Pocket Parks	573.89	4,384.08	4,384.00	0.08	100.00
Wages - (Fac & Grds) - Mt. Vernon Park	0.00	0.00	800.00	(800.00)	0.00
Wages - (Fac & Grds) - Winchester Park	809.60	2,522.96	3,900.00	(1,377.04)	64.69
Wages - (Fac & Grds) - Atwood	743.94	2,909.98	2,910.00	(0.02)	100.00
Wages - (Fac & Grds) - Shockley Property	68.74	1,001.35	2,428.00	(1,426.65)	41.24
Wages - (F & G) Special Events	2,177.30	2,992.18	2,815.00	177.18	106.29
Wages - District Administrator	14,172.00	60,911.63	63,786.00	(2,874.37)	95.49
Wages - (F & G Proj) - Marriot Meadows	3,869.65	6,167.70	3,900.00	2,267.70	158.15
Wages - (Rec) - Special Events	1,252.27	1,826.19	965.00	861.19	189.24

Auburn Rec & Park
 Profit & Loss - Detail
 4/1/2022 to 9/30/2022
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Wages - (F & G) Uniform Allowance	87.26	9,529.43	9,700.00	(170.57)	98.24
Total Salaries Expense	239,917.41	1,152,018.72	1,185,297.00	(33,278.28)	97.19
Benefits & Payroll Costs					
ER Taxes - Rec	1,377.61	6,013.02	6,210.00	(196.98)	96.83
ER Taxes - Aquatics	274.44	10,358.48	10,411.00	(52.52)	99.50
ER Taxes - Youth Services	3,506.85	18,197.02	18,632.00	(434.98)	97.67
ER Taxes - Fac & Grds	8,584.68	35,922.46	38,284.00	(2,361.54)	93.83
ER Taxes - Cust Serv	1,118.83	4,859.98	5,065.00	(205.02)	95.95
ER Taxes - Admin	3,190.10	13,659.35	14,419.42	(760.07)	94.73
Employment Expense - Rec	0.00	0.00	478.00	(478.00)	0.00
Employment Expense - Aquatics	0.00	117.96	118.00	(0.04)	99.97
Employment Expense - Youth Services	0.00	305.00	305.00	0.00	100.00
Employment Expense - Fac & Grds	0.00	429.27	536.00	(106.73)	80.09
Employment Expense - Admin	0.00	0.00	0.75	(0.75)	0.00
Fingerprinting Exp - Recreation	0.00	0.00	36.60	(36.60)	0.00
Fingerprinting Exp - Aquatics	0.00	492.00	492.00	0.00	100.00
Fingerprinting Exp - Youth Services	148.00	717.00	569.00	148.00	126.01
Fingerprinting Exp - Fac & Grds	32.00	126.00	130.00	(4.00)	96.92
Fingerprinting Exp - Admin	32.00	32.00	0.00	32.00	0.00
Benefits Expense - Recreation	3,253.56	19,855.09	19,812.00	43.09	100.22
Benefits Expense - Youth Services	2,573.85	16,215.80	16,258.00	(42.20)	99.74
Benefits Expense - Fac & Grds	17,920.90	113,221.91	114,541.00	(1,319.09)	98.85
Benefits Expense - Cust Serv	2,130.63	13,532.36	13,532.00	0.36	100.00
Benefits Expense - Admin	5,116.08	31,367.92	31,260.00	107.92	100.35
Employer Retirement Exp. - Rec	1,615.34	6,736.79	6,804.00	(67.21)	99.01
Employer Retirement Exp. - Aquatics	116.14	1,626.33	1,652.00	(25.67)	98.45
Employer Retirement Exp. - Youth Services	3,210.34	14,073.53	15,789.00	(1,715.47)	89.14
Employer Retirement Exp. - Fac & Grds	9,025.63	37,577.59	39,812.00	(2,234.41)	94.39

Auburn Rec & Park
Profit & Loss - Detail
4/1/2022 to 9/30/2022
For All Segment1s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Employer Retirement Exp - Cust Serv	1,670.11	6,785.29	7,292.00	(506.71)	93.05
Employer Retirement Exp. - Admin	3,975.02	16,181.63	17,521.00	(1,339.37)	92.36
CalPERS Prefunding	0.00	108,956.00	108,956.00	0.00	100.00
Worker's Comp - Rec	261.62	1,101.63	1,303.00	(201.37)	84.55
Worker's Comp - Aquatics	43.65	1,591.30	1,598.00	(6.70)	99.58
Worker's Comp - Youth Services	644.70	3,295.68	4,189.00	(893.32)	78.68
Worker's Comp - Fac & Grds	6,217.62	26,378.45	27,598.00	(1,219.55)	95.58
Worker's Comp - Cust Serv	65.04	272.53	317.00	(44.47)	85.97
Worker's Comp - Admin	322.68	1,384.00	1,383.00	1.00	100.07
Total Benefits and Payroll Costs	76,427.42	511,383.37	525,303.77	(13,920.40)	97.35
Fixed Asset Expense					
Fixed Asset Purchases - Recreation	4,390.00	4,390.00	4,390.00	0.00	100.00
Fixed Asset Purchases - Aquatics	8,605.77	37,325.60	37,631.00	(305.40)	99.19
Fixed Asset Purchases - Fac & Grds	15,482.47	66,262.21	66,305.00	(42.79)	99.94
Total Fixed Asset Expense	28,478.24	107,977.81	108,326.00	(348.19)	99.68
Capital Improvement Projects					
PH Pool - ReKey Facility	0.00	5,207.64	5,208.00	(0.36)	99.99
Rec - Daycamp Mod Paving	0.00	640.00	0.00	640.00	0.00
Electrical Infrastructure Upgrades	0.00	133.76	150.00	(16.24)	89.17
CV - Tutor Totter Roof	1,311.76	1,311.76	1,300.00	11.76	100.91
CVCC - Bike Park - fountain, signage, traffic	7,569.53	8,708.06	8,700.00	8.06	100.09
CVCC - Lock and Door Repairs	0.00	47,100.31	47,100.00	0.31	100.00
Energy Efficiency Project	0.00	2,535.34	2,535.00	0.34	100.01
MV Park - Parking lot Reseal/Restripe	0.00	26,994.75	27,000.00	(5.25)	99.98
Ashford- Levee Repairs/Paving	0.00	4,741.28	4,750.00	(8.72)	99.82

Auburn Rec & Park
 Profit & Loss - Detail
 4/1/2022 to 9/30/2022
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Meadow Vista - Playground	0.00	96,731.14	96,732.00	(0.86)	100.00
Marriot Meadows- Const Doc & Related Wor	18,249.82	109,733.14	109,800.00	(66.86)	99.94
Rec - Wheelchair Swing	81,586.28	81,586.28	82,000.00	(413.72)	99.50
Reg - Restroom Particians	19,594.40	19,594.40	20,000.00	(405.60)	97.97
Rec Daycamp Roof Repairs	0.00	0.00	640.00	(640.00)	0.00
Rec - James Field Wiring Infrast.	0.00	44,721.10	44,721.00	0.10	100.00
Total Capital Improvement Projects	128,311.79	449,738.96	450,636.00	(897.04)	99.80
Debt Service					
Principal Lease Payment- Sterling Bank	0.00	59,000.00	59,000.00	0.00	100.00
Sterling Lease Interest Expense	0.00	11,034.60	11,035.00	(0.40)	100.00
Total Debt Service	0.00	70,034.60	70,035.00	(0.40)	100.00
Transfers Out					
Total Transfers Out	0.00	0.00	0.00	0.00	0.00
Total Expenditures	\$614,784.33	\$3,026,971.64	\$3,061,799.96	(\$34,828.32)	98.86%
Net Revenue Over Expenditures	(\$487,828.53)	(\$187,110.23)	(\$255,213.96)	\$68,103.73	73.32%
ADJ. NET REVENUE OVER EXPENDITURES	(487,828.53)	(187,110.23)	(255,213.96)	68,103.73	73.32

5.4 Cover Sheet – Resolution 2022-23 Appropriation / GANN Limits

Auburn Area Recreation and Park District (ARD) Standing Finance Committee, October, 2022.

The Issue

Shall the Auburn Area Recreation and Park District (ARD) adopt Resolution 2022-23, establishing ARD's appropriation limit for FY 22/23?

Background

Voters approved Proposition 4 in November of 1979, an initiative that added Article XIII B to the California Constitution. This constitutional amendment, also known as the *Gann initiative*, placed limits on the growth of expenditures for publicly funded programs.

Division 9 of Title 1, beginning with Section 7900 of the Government Code, was then added to laws to establish the process for calculating state and local government appropriations limits and appropriations subject to limitation under Article XIII B of the California Constitution.

The calculation of the District for fiscal year July 2022 – June 2023 is calculated on an annual basis by Placer County Auditor - Controller's office. The change in population within Placer County, as provided by the State Department of Finance, and the change in the local assessment roll from the preceding year for the jurisdiction due to the addition of local nonresidential new construction, are the factors used to calculate your appropriation limit.

Proceeds of taxes which exceed the limit in one year may be carried over to the succeeding year. The portion of carried-over revenue which cannot be included within the following year's limit is considered excess revenue and must be returned within the next two fiscal years.

The GANN Limit for Fiscal year 2022 – 2023 is \$8,086,391.02, which increased by 7.95% from last fiscal year.

Recommendation for the Standing Finance Committee:

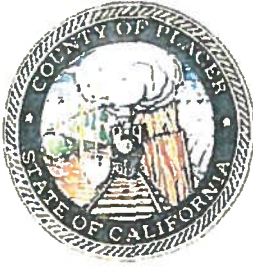
Staff recommends that the Standing Finance Committee review and recommend adoption of resolution 2022-23 establishing the District's appropriation limit of \$8,086,391.02 for Fiscal year 2022-2023.

Fiscal Impact

None

Attachments

GANN Limit historical report
Tax Revenue Report for 2021-2022
Resolution 2022-23



MEMORANDUM
OFFICE OF THE
AUDITOR-CONTROLLER
COUNTY OF PLACER

DATE: **September 26, 2022**

TO: **Independent Special Districts of Placer County**

FROM: **Andrew C. Sisk, Auditor-Controller** *ACS*

SUBJECT: **Fiscal Year 2022/2023 Appropriation Limit**

The calculation of your District's appropriation limit for fiscal year 2022/23 is attached. The change in population within Placer County, as provided by the State Department of Finance, and the change in California per capita personal income, are the factors used to calculate your appropriation limit.

If you have any questions, please contact Joe Aire at (530) 889-4198 or Darlene Justice at (530) 889-4201.

ACS:ja
Attachment

**GANN LIMIT
AUBURN AREA RECREATION & PARK DISTRICT (Fund 30150)**

1986/87 BASE YEAR LIMITATION (Prop 111 7/1/90) \$ 634,432.00

	PCI/LNRC	POP RATIO	% FACTOR	LIMITATION
1987/88	1.0350	1.0357	1.0719	680,047.66
1988/89	1.0474	1.0445	1.0940	743,972.14
1989/90	1.0520	1.0501	1.1047	821,866.02
1990/91	1.0421	1.0561	1.1006	904,545.74
1991/92	1.0414	1.0539	1.0975	992,738.95
1992/93	0.9936	1.0391	1.0324	1,024,903.69
1993/94	1.0272	1.0379	1.0661	1,092,649.82
1994/95	1.0071	1.0320	1.0393	1,135,590.96
1995/96	1.0472	1.0415	1.0907	1,238,589.06
1996/97	1.0467	1.0321	1.0803	1,338,047.76
1997/98	1.0467	1.0164	1.0639	1,423,549.01
1998/99	1.0415	1.0261	1.0687	1,521,346.83
1999/00	1.0453	1.0297	1.0763	1,637,425.59
2000/01	1.0491	1.0300	1.0806	1,769,402.09
2001/02	1.0782	1.0355	1.1165	1,975,537.43
2002/03	0.9873	1.0395	1.0263	2,027,494.06
2003/04	1.0484	1.0610	1.1124	2,255,384.39
2004/05	1.0393	1.0531	1.0945	2,468,518.21
2005/06	1.0393	1.0531	1.0945	2,701,793.18
2006/07	1.0396	1.0381	1.0792	2,915,775.20
2007/08	1.0866	1.0284	1.1175	3,258,378.79
2008/09	1.2195	1.0277	1.2533	4,083,726.14
2009/10	1.0062	1.0203	1.0266	4,192,353.26
2010/11	0.9746	1.0209	0.9950	4,171,391.49
2011/12	1.0251	1.0181	1.0437	4,353,681.30
2012/13	1.0377	1.0117	1.0498	4,570,494.63
2013/14	1.0512	1.0072	1.0588	4,839,239.71
2014/15	1.0147	1.0168	1.0317	4,992,643.61
2015/16	1.0382	1.0076	1.0461	5,222,804.48
2016/17	1.0537	1.0096	1.0638	5,556,019.41
2017/18	1.0369	1.0176	1.0551	5,862,156.08
2018/19	1.0367	1.0166	1.0539	6,178,126.29
2019/20	1.0404	1.0185	1.0596	6,546,342.62
2020/21	1.0459	1.0195	1.0663	6,980,332.73
2021/22	1.0573	1.0150	1.0732	7,491,010.38
2022/23	1.0755	1.0037	1.0795	8,086,391.02

Note: The Appropriation Limit is calculated pursuant to Article XI(B), Section 8(e), (2) of the State Constitution



MEMORANDUM
OFFICE OF THE
AUDITOR-CONTROLLER
COUNTY OF PLACER

DATE: **September 26, 2022**

TO: **Independent Special Districts**

FROM: **Andrew C. Sisk, Auditor-Controller** *ACS*

SUBJECT: **Limitations of Government Appropriations for FY 2021/22**

We have measured (tested) the appropriation limit for the fiscal year ended June 30, 2022 to assist you in meeting the requirements of Article XIII B, Section 1.5 of the California Constitution. The accompanying worksheet of the Limitations of Government Appropriations is based on actual revenues realized during the fiscal year.

If you have any questions, please contact Joe Alire at (530) 889-4198 or Darlene Justice at (530) 889-4201.

ACS:ja

Attachment

AUBURN AREA PARK & RECREATION DISTRICT (Fund 30150)
GANN INITIATIVE - PROP 111
LIMITATIONS OF GOVERNMENT APPROPRIATIONS
PURSUANT TO ARTICLE XIII B OF THE STATE CONSTITUTION

FY 2021/2022

REVENUE SOURCE	TAX REVENUE	NON-TAX REVENUE
Taxes	\$ 3,855,042	
HOPTR	21,824	
Direct Charges		\$ 27,173
Park & Recreation Services		2,022,160
	<hr/>	<hr/>
SUBTOTAL	3,876,865	2,049,333
	<hr/>	<hr/>
INTEREST %	65.42%	34.58%
Interest Revenue Subject to LIMIT	10,250	10,250
INTEREST APPORTION	<hr/>	<hr/>
	6,705	3,544
REVENUE SUBJECT TO LIMIT	3,883,570	<u>\$ 2,052,877</u>
APPROPRIATION LIMIT 21/22	<u>7,491,010</u>	
AMOUNT (OVER)/UNDER LIMIT	<u>\$ 3,607,441</u>	

Proceeds of taxes which exceed the limit in one year may be carried over to the succeeding year. The portion of carried-over revenue which cannot be included within the following year's limit is considered excess revenue and must be returned within the next two fiscal years.

RESOLUTION NUMBER 2022-23

A RESOLUTION OF THE GOVERNING BOARD OF DIRECTORS OF THE AUBURN AREA RECREATION AND PARK DISTRICT ADOPTING THE FISCAL YEAR 2022/2023 "GANN" APPROPRIATION LIMIT.

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the GANN Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "GANN Limits," for public agencies, including special districts; and,

WHEREAS, the District must establish a revised Appropriations Limit for the 2022/2023 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law; and,

WHEREAS, the change in population within Placer County and the change in the local assessment roll from the preceding year for the jurisdiction due to the addition of local nonresidential new construction, were the factors used to calculate this appropriation limit;

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE AUBURN AREA RECREATION AND PARK DISTRICT DOES HEREBY RESOLVE, DECLARE, AND DETERMINE:

1. That the appropriation limit for Fiscal Year 2022/2023 for the District is \$8,086,391.02;
2. That total qualifying appropriations in the Final Budget when adopted will not be in excess of the appropriation limit as already adopted.

APPROVED, PASSED, AND ADOPTED ON October 27, 2022 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

James A. Gray
Vice Chairman of the Governing Board

ATTEST:

Clerk to the Governing Board

SECTION: 6.0

BOARD REPORTS AND VANDALISM REPORT

INFORMATION:

SEE ATTACHMENTS

Kahl Muscott
District Administrator
Report to the Board of Directors
October, 2022

- We are back to being short-staffed, again. We have two FT openings in the F&G Dept. Interviews for both positions are taking place the week of 10/24.
- On 10/5 we received reports of the new James Field LED lights going crazy, flashing and throbbing "like a disco". We turned off what we could with our app, then PHS Coach Dave Thompson turned off the rest with the breakers. PG&E was out the next morning to replace a blown fuse in a nearby light pole.
- The repairs to the flood damage at CVCC (the broken pipe that happened in November, 2021) have finally been completed. No mold was found from that water damage. Mold was found in a downstairs closet from a previous, different leak. That mold was remediated.
- PCWA repairs to the canals in Meadow Vista led to drying grass at MV Park. The pond is slowly refilling after have no water coming in for several days.
- The damaged oak tree in the parking lot at the front of the Recreation Park Community Center building was removed by a PG&E contractor on 10/19. This tree was identified by PG&E as being potentially hazardous to overhead power lines, and was removed at PG&E cost.
- We presented the Friend of Recreation Award to UAIC at the State of the Community Dinner.
- The Geno Linarez Memorial Ms. October Softball Tournament did not finish due to the vehicle vs. pedestrian accident that occurred at Recreation Park on Sunday, October 9th. The accident was unrelated to the tournament.
- 402 people participated in the Great Auburn Obstacle Race. We did have one accident at the pond (a man flipped over in his raft) that required EMS assistance. The man was alright after being checked out.
- The Auburn Harvest Festival was a great success, with one of the biggest crowds we have ever had.
- The Auburn Bike Park made the cover of the October CSDA magazine. Copy of that cover can be seen below.

Meetings and events attended or scheduled to attend

- 10/1: Obstacle Race set-up
- 10/2: Great Auburn Obstacle Race
- 10/5: Meadow Vista MAC meeting re: gave update on ARD
- 10/6: Auburn State of the Community Dinner
- 10/7: Harvest Festival committee meeting
- 10/11: Rotary
- 10/12: ARD Manager's meeting
- 10/15: Auburn Harvest Festival
- 10/17: A&D Committee
- 10/17: Finance/501 c3 Committee
- 10/17: Policy Committee
- 10/18: Rotary
- 10/18: Festival of Lights Committee
- 10/26: F&G interviews
- 10/26: Festival of Lights Committee
- 10/27: F&G interviews

CALIFORNIA

SPECIAL DISTRICTS

Volume 17, Issue 5 • September/October 2022

A Publication of the California Special Districts Association



Solutions and Innovations • PAGE 30

Award-Winning Bike Park Soars with Community Involvement

Ask the Experts • Page 14

Website Best Practices
& Legal Requirements

What's So Special • Page 34

New Grant Funds First-Ever
Isla Vista Mobility Plan

Manager's Corner • Page 22

Problem Solving for the
Modern Leader: Creative
vs. Critical Thinking

Mark Brunner
Recreation Services Manger
Report to the Board of Directors
October, 2022

Adult Sports

- Fall Adult Softball began on September 22. The Fall five-game regular season will end before November. There are 9 teams in the Men's E2, 7 teams in Coed, and 6 teams in the Women's division.\
- Fall Adult Basketball League began on September 22. The league is sold out with 9 teams registered for the league. With the growing popularity with the league, staff is considering a second league on the same night. Teams would be divided based on competition levels.
- Adult Bocce Ball League started at the end September and will run until the middle of November. There are 8 teams registered for the league.

Recreation Guide

- We have started the process for the Winter/Spring Recreation Guide. The next edition of the guide will be mailed out to the community on New Years Day. This guide will feature all of our programs and events that will take place between January to May.

Special Events

- The Auburn Harvest Festival was held on October 15 at Recreation Park. The event was heavily attended throughout the day. With the spectacular sunny weather, participants enjoyed over fifty vendors, a costume parade/contest, festive scarecrows, kids play area, decorating pumpkins, food trucks, and live music. This year's winning heaviest pumpkin was grown by Maidson Thomson and weighed in at 1,037.5 lbs. Skyridge Elementary School's scarecrow won both the Judges and Peoples Choice award. Photos and highlights of the event can be found on the District's Facebook page.

Youth Programming

- Youth Development Basketball League registration is open online. Currently there are 600 basketball players registered for the league. Deadline to register for the league is October 28. Staff is currently recruiting volunteer coaches for all of the teams in the league. It is expected that we will have more registrations this season than we did the year prior. For this season, YDL will continue to partner with the Bear River Recreation and Park District for the league. This partnership allows us to fill out all of our divisions and helps create balance in the leagues.
- Fall Pokémon class started in October and had 18 registered campers. The program teaches young Pokémon enthusiasts how to play the popular card game.

Veona Galbraith
Administrative Services Manager
Report to the Board of Directors
October, 2022

September's Financials

Revenues –

- **Programs** are over budget by **\$21,600**. Most notable variances are in the **Recreation Department** by **\$17,900**. **Adult Softball** is above budget by **\$3,700**. **Adult Classes** are also up by **\$6,900** and **Party in the Park Revenue** is above by **\$3,200**.

Expenses –

- **Program Expenses** are under what was budgeted by **\$9,000**. This also comes from the **Recreation Department**. **Instructors – Youth Sports Camps** are under by **\$6,700** and **Youth Basketball** expenses are under by **\$5,000**. This could be timing issue. Gym space will need to be paid for basketball and sometimes Youth Sports Camp proceeds and expenses come in late.
- **Wages/Benefits** are under budget by **\$47,198**. **Admin** is under budget by **\$5,200**; **Youth Services** is low by **13,400**; **Customer Service** is under by **\$2,100**; **Recreation** is under by **\$3,600** and **Facilities and Grounds** are under by **\$22,500**.

- **Building & Grounds Maintenance** is over budget by **\$21,400**. Many maintenance items were taken care of in September. This is a timing issue and will resolve in the coming month, some expensed incurred prior to the future budget month, some were unexpected needs and cuts will be needed elsewhere to balance by March.

Appointments to Note for Sept:

- Safety Meeting
- Rotary BBQ Volunteer
- Veona on vacation in Punta Cana, Dominican Republic

Caleb Porter

Youth Services Manager

Report to the Board of Directors

October, 2022

Monthly Recap:

Throughout the month of October, our programs have been getting into the spirit of Autumn and Halloween with a variety of different projects. The Preschool and Newcastle Discovery Club, participated in the Harvest Festival scarecrow contest. The Preschool did a puzzle of the cover *Pete the Cat Falling for Autumn*. While Newcastle did Baby Groot.

Families had a fabulous time doing the puzzle and it even spent time in the lobby of the main building at Recreation Park to further be enjoyed by visitors or people waiting for classes. We hosted a week of camp at the beginning of the month for Newcastle Students who had a break and will be hosting a camp on Halloween for AUSD students who have it off.



Next Month:

Throughout the month of November, our goal will be to host a camp November 1st for the Families had a fabulous time doing the puzzle and it even spent time in the lobby of the main building at Recreation Park to further be enjoyed by visitors or people waiting for classes. We hosted a week of camp at the beginning of the month for Newcastle Students who had a break and will be hosting a camp on Halloween for AUSD students who have it off.

Mike Scheele

Landscape Architect/Project Manager

Report to the Board of Directors

October, 2022

RECREATION PARK

- **Driveway Asphalt Repair & Modular Courtyard Re-Paving Project: No New Action.** Trees have just been removed and staff will strive to get three quotes to do the courtyard paving repair work before it gets too cold to do asphalt work.
- **South Play Area Wheelchair Swing Project:** Project has been completed. Contractor is coming back to make minor repairs to the new rubber surfacing. Repairs are scheduled to be done on 10/22.
- **Rec. Shop Floor Reinforcement Project:** Project is being pushed out to next fiscal year.
- **Modular Building #1 Roof Repair Project:** Staff will seek fresh quotes for this work from contractors that place bids on the Christian Valley Tutor Totter roof project. This project is estimated to be under 25K so three bids will be sought vs. a formal bid process. Staff held a pre-bid walk on this roof project on 10-12-22.

MEADOW VISTA PARK

- **Pickle Ball Court Crack Filling Project:** No New Action. Staff is getting quotes and information regarding more permanent repairs that could take place next fiscal year.

ASHFORD PARK

- **Levee Repairs & Paving Project:** No New Action. Project is being pushed out to next fiscal year.
- **Retaining Wall Investigation Project:** No New Action. Staff will be obtaining preliminary pricing from engineers for this work.

OVERLOOK PARK

- **Two Interpretive Signs Project: No New Action.** Bureau and other stakeholders need to be consulted, signage program needs to be developed, sign designs and locations needs to be established, signs need to be ordered and then quotes need to be obtained by contractors for installation.
- **Restroom ADA Upgrades & Partitions Project:** Staff has ordered the new partitions and has a contractor set up to do this work including making any ADA adjustments to the indoor bathroom fixtures.

REGIONAL PARK & MARRIOTT MEADOWS SITE

- **Marriott Meadows Park Site Development Project:** The draft 100% plans, specs and estimate were received and staff is in process of reviewing the documents. The revised/updated cost estimate has come in significantly higher than the estimate prepared for the Grant Application back in March, 2021. Based on this new information, it is highly likely that the project will have to be bid with add alternates and possibly be delayed by a year. Staff will be sending the project to contractors for preliminary pricing assistance to help verify estimate. Staff has been busy working on this project with other tasks including: starting the sewer annexation process with Placer County, coordinating with UAIC in order to obtain graphics and text for the Ridge Runners Ballfield and Nisenan Life interpretive signs, posting the playground designs received onto the ARD website for public voting, finalizing and securing the splash pad design and quote, finalizing and securing the irrigation booster pump design & quote, investigating the idea of securing a permit from Ca. Dept of Fish & Wildlife to trench the restroom sewer pipe across the seasonal wetland swale to a closer sewer line, coordinating with the California Conservation Corps about the District contracting with them to do brush clearing/chipping work as promised in the grant application and others.

- **Kiosk/Signage Project in Regional Park: No New Action.** This project will be pushed out to next fiscal year.
- **Pond Leak Investigation Project: No New Action.** Staff will be obtaining quotes from engineers to do this study as well as researching less intensive methods to stop the seepage through the pond levee next fiscal year.
- **Pickle Ball Court Crack Filling Project: No New Action.** Staff is getting quotes and information regarding more permanent repairs that could take place next fiscal year.

CANYON VIEW COMMUNITY CENTER (CVCC)

- **Bike Park, Fountain/Bottle filler, Signage etc.: No New Action.** The Bike Park drinking fountain has been installed. The Auburn Endurance Committee will be affixing a plaque to the fountain commemorating their donation at some point in the near future. That, or commissioning an artist to paint the fountain. Numerous small bike park signs remain to be installed and the bike park volunteers have agreed to perform this work being reimbursed by the District for materials.
- **ADA Door Improvements & Deadbolt/door closing upgrades building-wide:** Project completed.

RAILHEAD PARK

- **Parking Lot Repair/re-seal Project:** No New Action. This project will be pushed out to next fiscal year.

WINCHESTER/SUGAR PINE RIDGE PARK

- **Booster Pump & Filter Replacement Project:** Booster pump has been specified and staff needs to obtain a scope of work from a contractor for the entire project and then solicit three bids to do the work. A site visit was held with contractor and staff is awaiting additional filter info from the pump vendor in order to continue preparing the full scope of work.

CHRISTIAN VALLEY PARK

- **Tutor Totter Roof Repair Project:** This project formal bid process has started with bids due on Thursday, October 20th. Current goal is to have the roof replaced early November, weather permitting. Staff held the pre-bid conference for this project at the site on 10-12-22. An add alternate will be added to the bid form to obtain bids to replace all the existing roof gutters and downspouts.

AUBURN ELEMENTARY MODULARS

- **Discovery Club Modular Roof Repair Project:** Staff will seek fresh quotes for this work from contractors that place bids on the Christian Valley Tutor Totter roof project. Staff held a pre-bid walk on this roof project on 10-12-22. Three bids are being sought for this project.

MULTI PARK ITEMS

- **Energy Efficient Upgrades:** Exterior wall mount HVAC systems remain to be installed at one Rec Park modular and one Auburn Elementary School modular as well as a new heater at Regional Park Gym. These items as well as any work identified after electrical walk-through is all that is left in this energy efficiency project original scope. Damage repairs from the flood at CVCC have been completed. Pre-existing mold was found in the water heater room in the basement resulting in a change order. This mold has been removed and the room has been repaired and has passed mold testing.

MISCELLANEOUS ITEMS

- New memorial bench inquiry at Regional Park, Regional Park pond weir gate research, parking bumpers and low clearance stickers for placement on and around new solar arrays in parking lots, updates of monthly Board reports/A&D Project Activity Reports etc.

Manouch Shirvanioun
Customer Service/Marketing Manager
Report to the Board of Directors
August, 2022

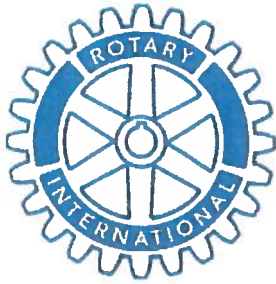
October was pretty busy in the parks with different events and private rentals.

- Recreation Park: Auburn Winds Outdoor Concert on 10/16
- Overlook Park: A large running event-Brazen Racing on 10/8
- Railhead Park: The Annual Out of the Darkness Walk

Because of the Mosquito Fire, PCSO cancelled their Outreach Day at Regional Park that was on the schedule in September. They are planning to hold this event in late Spring.

Our 9th Annual Great Auburn Obstacle Race registration was the highest that ever had. 402 runners registered for this fun race. We also had a new sponsor that sponsored our shirts. Overall, it was very successful. Next year I am hoping for 500 runners.

- Reviewed and approved Fee Waivers
- Leadership Executive Committee Meetings
- Attended Chamber Ambassador Ribbon Cutting visits
- Chamber Board Meeting



ROTARY CLUB OF AUBURN

October 4, 2022

Dear Kahl,

The Auburn Rotary Club would like to thank ARD again for your continued support, especially with your donation of a 1 year ARD Swim Pass to the Auburn Rotary Community BBQ. The event was a huge success, in part due to your donation.

Your support and the proceeds of this event go right back into the wonderful Auburn community in the form of Placer & Colfax High School scholarships, Acres of Hope, Boys & Girls Club of Placer County & Projects within our community.

The Rotary Tax ID number is 94-3018556.

Please feel free to contact me with any questions.

THANK YOU again for your support!

A handwritten signature in blue ink that reads "Betty Bennett".

Betty Bennett, Kim McClintock and Jane Grundmeier
Auburn Rotary Club
530.863-6271

Jesse Williams
Facilities & Grounds Manager
Report to the Board of Directors
September, 2022

Ashford Park, Recreation Park, Regional Park, Railhead Park:

- Cal-CM Plus label and safety data sheet is attached per request.

Auburn Elementary:

- ABT Plumbing, Electric, Heat & Air repaired the hot water heater.

Ashford Park:

- Serviced the #15 truck.
- Continued working on getting full remote irrigation system access and numerous other advanced water management features from any web-based device.

Meadow Vista Park:

- Serviced the Toro Groundsmaster 4000-D rough mower.

Recreation Park:

- Serviced the #28 truck.
- Serviced the ProCore 864 Large Area Aerator.
- Continued working on installing fabricated galvanized electrical boxes on all the outdoor outlets.
- Continued re-staining the pergolas the sixth annual Auburn Community Service Day participants had started staining.
- Boberg Hardwood Floors cleaned, prepped, screened and applied Hillyard gym finish over the existing wood gym floor in the Community Center.
- DC Solar Electric reset two inverters for the photovoltaic system.
- Advanced IPM performed their bimonthly maintenance service around the buildings (Labels and safety data sheets available upon request).

Regional Park:

- Replaced the air compressor.
- Serviced the #24 and #08 trucks.
- Continued working on installing fabricated galvanized electrical boxes on all the outdoor outlets.
- Norris Electric replaced three breakers for the Pickleball and Tennis Court lights that were causing intermittent shorts.
- Norris Electric replaced the disconnect switch on one of the light towers on Bill Bean Field.

Other:

In 2020 you asked me to look into the amount of money we pay Recology Auburn Placer to dispose of our garbage and see if we could reduce this amount. After working with Recology Auburn Placer we came up with three different ways we could reduce our garbage fees. The first was to reduce the size of our dumpster at Canyon View Community Center.

The second was to minimize the amount of garbage we pay to dispose of. This now includes encouraging recycling (bottles, cans, cardboard and paper products), using the appropriate size trash liners, and locking our dumpsters to prevent unauthorized use of them.

We have bought and deployed various bins for recycling which has included Recology Auburn Placer providing us with a three-yard cardboard bin and a three-yard white paper/computer paper bin which are emptied by Recology Auburn Placer weekly at no charge.

The third way to reduce our disposal fees was to ensure everyone was aware of the recycling processes we had instituted and ones we already had in place.

Green Waste:

In 2014, I went through ReScape Qualified Professional Training which discussed new environmental trends in regards to landscape practices. One of the items we learned about was recycling organic waste onsite instead of using a waste service. When I created our landscape maintenance specifications, I specified that all green waste, landscaping and pruning waste and non-hazardous wood waste would go through on-site processing through chipping or composting and be re-used on site. Because we had this program already in place when Placer County started to enforce bill AB 1826, we were able to get exemption status from the requirements of this bill.

Beverage Container Recycling:

Blue beverage container recycling bins have been placed within all our buildings in order to encourage people to recycle their beverage containers. Staff empty these recycling bins and recycle these beverage containers through California's Beverage Container Recycling Program at no cost to the District.

White Paper and Computer Paper Container Recycling:

A blue, white paper/computer paper recycling bin has been placed within all our buildings in order to encourage people to recycle paper.

Cardboard Recycling:

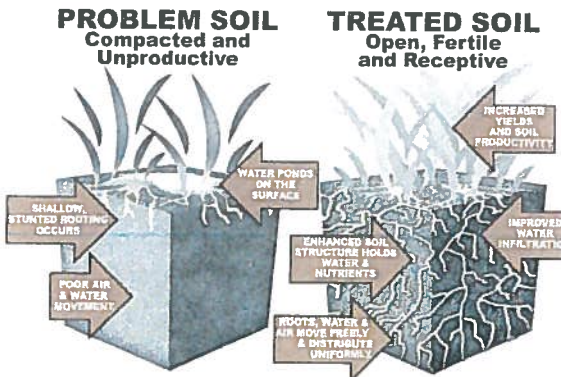
We are encouraging all staff to recycle cardboard via our cardboard bin instead of putting it in the general trash bins.



MINI-PRILLED Cal-CM Plus™

Concentrated Minerals

Art Wilson Co. Professional Cal-CM Plus™ Mini-Prilled Pellets are naturally concentrated to provide more calcium sulfate than gypsum. Cal-CM Plus™ readily dissolves with regular watering and is used to improve soils in turfgrass and agricultural applications. Cal-CM Plus™ dramatically improves calcium and sulfur deficient soils for enhanced turfgrass and plant development.



AGRONOMIC BENEFITS

Cal-CM Plus™ can be widely used to improve the fertility and functioning of productive soils™

- Cal-CM Plus™ may make 25%-96% more water available to plants depending on the soil type and soil management practices while simultaneously improving drainage through particle flocculation
- Reduces excessive runoff and erosion
- Supplies essential calcium for cellular strength and plant vigor
- Cal-CM Plus™ CaSO₄ (calcium sulfate) fights nutrient tie-up making many essential nutrients more available
- Reduces and retards soil cracking and crusting
- Improves, amends and reclaims soils high in destructive sodium and magnesium that is present in low quality irrigation waters and soils
- Is a certified organic plant nutrient and soil amendment
- Helps improve soil structure and decreases compaction providing optimum air and water availability for plant root growth
- Enhances positive bacterial action and discourages plant diseases related to poor soil aeration
- Performs as an amendment, conditioner and fertilizer



This product has been registered with the Washington State Department of Agriculture. When applied as directed this product meets the Washington standards for arsenic, cadmium, cobalt, mercury, molybdenum, lead, nickel, selenium and zinc. You have the right to receive specific information about Washington standards from the distributor of this product. Information required by the Washington State Department of Agriculture regarding the components in this product is available on the internet at www.wa.gov/agr



For Professional Assistance Contact
Manufacturer
ART WILSON CO.
 P.O. Box 20160
 Carson City, NV 89721
 Phone **775/882-0700**
 Fax **775/882-0790**

50 Lbs. (22.5kg)

Apply the
"New Professional Industry Standard"
 and Reap the Benefits!



MINI-PRILLED Cal-CM Plus™

Concentrated Minerals

Pelletized for ease of spreading and dust control. Ideally suited for use on golf course greens & tees, in general agriculture and gardening, on lawns, and in landscape and ornamental applications.

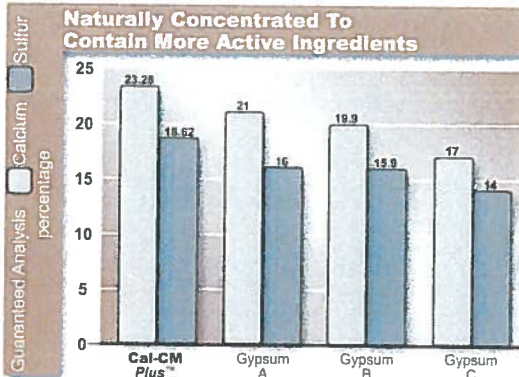
Recommendations For Use:

The following are guidelines established by Professional Soil Scientists and Agronomists for the application and use of calcium sulfate products. For maximum results, water thoroughly after application for movement of active ingredients into the root zone. Calibrate your spreader as per manufacturer's instructions to deliver the desired application.

- **Compacted and Heavy Clay Soils:** Annually spread 100-150 lbs per 1,000 sq. ft. to amend soil compaction and water infiltration problems. Irrigate thoroughly.
- **Salt Damaged Soils and Turf:** Spread an initial application of 100-150 lbs per 1,000 sq. ft. Frequent additional monthly applications of 10-20 lbs per 1,000 sq. ft. may be required to help maintain optimum soil conditions. Irrigate thoroughly.
- **Established Turf and Loamy Soils:** Annually spread 50-75 lbs per 1,000 sq. ft. for adequate maintenance of turf and soils. Irrigate thoroughly.
- **Sandy Soils:** Annually spread 75-100 lbs per 1,000 sq. ft. to help with water retention problems and for adequate maintenance of turf and soils. Irrigate to incorporate into root zone.
- **Newly Established Turf and Landscape:** Spread or incorporate 25-50 lbs per 1,000 sq. ft.
- **Gray and Effluent Irrigation Water:** All soil types. Spread an initial application of 100-150 lbs per 1,000 sq. ft. Frequent additional monthly applications of 10-20 lbs per 1,000 sq. ft. may be required to help maintain optimum soil conditions. Irrigate thoroughly.
- **Trees, Shrubs and Flowers:** Apply 1 to 2 cups near base of small plants. Increase application for large plants up to rates of 100-150 lbs per 1,000 sq. ft. annually. Irrigate or incorporate.

Cannot Harm Plants

This product is pH neutral and will not harm plants or soils when used according to directions. However, use of this product as directed will increase water infiltration in heavy clay or compacted soils, will help with water retention in sandy soils, will help with salty soils and irrigation water related problems, and is an excellent source of the essential plant nutrients.



Guaranteed Analysis

Gypsum Equivalent	100.00%
Calcium (Ca)	23.28%
Sulfur (S)	18.62%

Derived From: Mined Anhydrite Calcium Sulfate and Hydrated Calcium Sulfate

Certificate of Analysis and MSDS are available upon request

Cal-CM Plus™ is a registered trademark of the ART WILSON CO.



For
 Technical
 Support
 Visit Our
 Web Site

www.calcplus.com



8 95258 00003 8



SAFETY DATA SHEET

Section 1 Identification

Product Name: Cal-CM Plus Mini Prilled Calcium Sulfate

Recommended use: Soil Enhancer

Not Recommended: Use only as directed.

Manufacturer: Art Wilson Company
P.O. Box 20160
Carson City, NV 89721

Telephone: (775) 882-0700

Date of Preparation: December 12, 2014

Section 2. Hazard Identification

Classification: Not classified as hazardous

Labeling:

None required

Section 3. Composition / Information On Ingredients

Chemical name	CAS No.	Concentration
Calcium Sulfate	7778-18-9	90-100
Ammonium Lignosulfonate	8061-53-8	1-5%
Crystalline Silica Quartz	14808-60-7	<0.25%

* The crystalline silica in this product is inextricably bound in a manner that no exposure occurs during normal use and handling. Therefore this product is not classified as a carcinogen.

The specific identity and/or exact concentration has been withheld as a trade secret.

4. First-Aid Measures

Inhalation: If irritation develops, remove to fresh air. Get medical attention if irritation persists.

Skin contact: First aid is not normally required. Wash skin with soap and water. Get medical attention if irritation develops or persists. Remove contaminated clothing and launder before reuse.

Eye contact: Flush with plenty of water, holding the eyelids apart to ensure thorough washing. Get medical attention if irritation persists.

Ingestion: Rinse mouth with water. Do not induce vomiting unless directed to do so by medical personnel. Get medical attention if large amount is swallowed.

Most important symptoms/effects, acute and delayed: Dust may cause mechanical eye and skin irritation. Inhalation of dust may cause respiratory irritation, coughing and difficulty in breathing.

Indication of immediate medical attention and special treatment, if necessary: None required under normal conditions of use.

Section 5. Fire-Fighting Measures

Suitable (and unsuitable) extinguishing media: Use media appropriate for the surrounding fire.

Specific hazards arising from the chemical: Not flammable or combustible

Special protective equipment and precautions for fire-fighters: Firefighters should wear positive pressure self-contained breathing apparatus and full protective clothing.

Section 6. Accidental Release Measures

Personal precautions, protective equipment, and emergency procedures: Wear appropriate protective equipment. Avoid creating and breathing dust.

Environmental hazards: Report releases as required by local and federal authorities.

Methods and materials for containment and cleaning up: Collect and place in appropriate container for use or disposal.

7. Handling and Storage

Precautions for safe handling: Avoid contact with eyes, skin and clothing. Do not breathe dust. Wear protective clothing and equipment as described in Section 8. Wash thoroughly with soap and water after use.

Conditions for safe storage, including any incompatibilities: Store in a cool, dry, well-ventilated area. Protect from physical damage.

Section 8. Exposure Controls / Personal Protection

Exposure guidelines:

Calcium Sulfate	5 mg/m ³ TWA OSHA PEL (respirable) 10 mg/m ³ TWA OSHA PEL (total dust) 10 mg/m ³ TWA ACGIH TLV (inhalable fraction)
Ammonium Lignosulfonate	None Established
Crystalline Silica	<u>10 mg/m³</u> TWA OSHA PEL (respirable fraction) % Silica + 2 <u>30 mg/m³</u> TWA OSHA PEL (total dust) % Silica + 2 0.025 mg/m ³ TWA ACGIH TLV (respirable fraction)

Appropriate engineering controls:

Engineering Controls: Use with adequate general or local exhaust ventilation to maintain exposures below the occupational exposure limits.

Individual protection measures, such as personal protective equipment:

Respiratory protection: If the exposure limits are exceeded a NIOSH approved particulate respirator appropriate for the form and concentration of the contaminants should be used. Selection and use of respiratory equipment must be in accordance with OSHA 1910.134 or other applicable regulations and good industrial hygiene practice.

Skin protection: Abrasive resistant gloves are recommended if needed to avoid skin contact.

Eye protection: Chemical safety glasses with sideshields are recommended to avoid eye contact.

Other: None required.

Section 9. Physical and Chemical Properties

Appearance: White or tan pellets

Odor: Odorless

Odor threshold: Not applicable	pH: Not applicable
Melting Point/Freezing Point: 2642°F /1450°C	Boiling point: Not applicable
Flash point: Not applicable	Evaporation rate: Not applicable
Flammability (solid, gas):	
Flammable limits: LEL: Not applicable	UEL: Not applicable
Vapor pressure: Not applicable	Vapor density: Not applicable
Relative density: 2.5	Solubility in Water: Slightly (2.5%)
Partition coefficient: n-ctanol/water: Not applicable	Auto-ignition temperature: Not applicable
Decomposition Temperature: Not available	Viscosity: Not applicable

Section 10. Stability and Reactivity

Reactivity: Reacts with water.

Chemical stability: Stable under normal conditions.

Possibility of hazardous reactions: Reacts with water to form gypsum and plaster of paris.

Conditions to avoid: None known.

Incompatible materials: Avoid water, diazomethanem aluminum and phosphorus.

Hazardous decomposition products: Thermal decomposition may produce oxides of sulfur and calcium.

Section 11. Toxicological Information

Likely routes of exposure:

Inhalation: Inhalation of dust may cause irritation to the nose, throat and upper respiratory tract with coughing and shortness of breath.

Ingestion: Not expected to cause adverse effects.

Skin contact: Prolonged skin contact may cause mechanical irritation and abrasions.

Eye contact: Dust may cause mechanical irritation, tearing and pain.

Chronic effects: None known.

Germ Cell Mutagenicity: This product is not expected to cause germ cell mutagenicity.

Developmental / Reproductive Toxicity: This product is not expected to cause adverse effects on reproduction or development.

Carcinogenicity: Crystalline silica quartz is listed as "Carcinogenic to Humans" (Group 1) by IARC and "Known to be a Human Carcinogen" by NTP. The crystalline silica in this product is inextricably bound in a manner that no exposure occurs during normal use and handling. Therefore this product is not classified as a carcinogen. None of the other components are listed as a carcinogen by IARC, NTP or OSHA.

Acute Toxicity Values:

Calcium Sulfate: Oral rat LD50 >2000 mg/kg, Inhalation rat LC50 >3.26 mg/L/4 hr

Ammonium Liqnosulfonate: No toxicity data available

Crystalline Silica, Quartz: Oral rat LD50 >22,500 mg/kg

Section 12. Ecological Information

Ecotoxicity:

Calcium Sulfate: No data available

Ammonium Liqnosulfonate: No data available

Crystalline Silica, Quartz: No data available

Persistence and degradability: Biodegradation is not applicable for inorganic substances.

Bioaccumulative potential: This product is not expected to bioaccumulate.

Mobility in soil: No data available

Other adverse effects: None known.

Section 13. Disposal Considerations

Dispose in accordance with all local, state and federal regulations.

Section 14. Transport Information

	UN Number	Proper shipping name	Hazard Class	Packing Group	Environmental Hazard
DOT		Not Regulated			
TDG		Not Regulated			
IMDG		Not Regulated			
IATA		Not Regulated			
		Not Regulated			

Transport in bulk (according to Annex II of MARPOL 73/78 and the IBC Code): Not applicable

Special precautions: None known.

Section 15. Regulatory Information

Safety, health, and environmental regulations specific for the product in question.

CERCLA Section 103: This product is not subject to CERCLA spill reporting requirements. Many states have more stringent release reporting requirements. Report spills required under federal, state and local regulations.

SARA Hazard Category (311/312): Chronic Health

EPA SARA 313: This Product Contains the Following Chemicals Subject to Annual Release Reporting Requirements Under SARA Title III, Section 313 (40 CFR 372): None

US TSCA: All of the components of this material are listed on the Toxic Substances Control Act (TSCA) Chemical Substances Inventory or are exempt.

California Proposition 65: This product contain the following chemicals known to the State of California to cause cancer or reproductive toxicity:

Crystalline Silica, quartz*	14808-60-7	<0.25%	Cancer
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* The crystalline silica in this product is inextricably bound in a manner that no exposure occurs during normal use and handling. Therefore no warning is required. .

CANADA:

Canadian CEPA: All of the components are listed on the Canadian DSL or are exempt.

Canadian WHMIS: Class D, Division 2A

This product has been classified in accordance with the hazard criteria in the CPR and the MSDS contains all the information required by the CPR.

Section 16. Other Information

NFPA Rating: Health = 1 Flammability = 0 Instability = 0

HMIS Rating: Health = 1* Flammability = 0 Physical Hazard = 0

SDS Revision History: All Section revised - Update to GHS format

Date of preparation: December 12, 2014
Date of last revision: None

<u>SEPT VANDALISM REPORT</u>		<u>LABOR COSTS</u>	<u>MATERIAL COSTS</u>
9/9/2022	Meadow Vista - removing graffiti	21.63	8.56
9/9/2022	Meadow Vista - removing graffiti	21.63	25.93
9/16/2022	Meadow Vista - top drssing material to cover up motor cycle tracks	45.26	331.02
Total Labor for September		\$88.52	Total Material for July \$365.51
Total Labor for Fiscal Year 2022-23		\$1,037.68	Total Material for Fiscal Year 2022-23 \$5,804.56
Total Labor for Fiscal Year 2021-22		\$3,639.66	Total Material for Fiscal Year 2021-22 \$9,160.79

8.1 Cover sheet – Resolution #2022-24: Christian Valley Park Roof Replacement Project-Award of Contract

ARD Board of Directors Meeting October 27, 2022

The Issue

Shall the Auburn Recreation District Board of Directors authorize and approve Resolution #2022-24, a resolution awarding a contract for the Christian Valley Park Tutor Totter Preschool Roof Replacement Project to Clark Roofing, Inc.?

Background

The ARD Board of Directors approved the Christian Valley Park Tutor Totter Preschool Roof Replacement Project on the 2022/2023 Project List. The budgeted estimate for the work was \$55,000.00. Bids were opened on 10/20/22 and four bids were received. The low bid from United Building Contractors Inc. (UBC) was ultimately withdrawn from consideration by UBC. The next lowest bid was from Clark Roofing, Inc.

Recommendation for the Board of Directors

Staff recommends that the Board of Directors authorize and approve Resolution #2022-24 awarding the low bid of \$49,424.89 (base bid plus add-alternate) to Clark Roofing, Inc.

Fiscal Impact

Fiscal impact of the approval of the contract with Clark Roofing Inc. is \$49,424.89 plus a 5% District controlled contingency of \$2,471.00 for a total of \$51,895.89.
The budget for this project is \$55,000.

Attachments

Resolution #2022-24
Copy of low bid received
Copy of bid results

RESOLUTION NUMBER 2022-24

A RESOLUTION OF THE GOVERNING BOARD OF DIRECTORS OF THE AUBURN AREA RECREATION AND PARK DISTRICT AWARDING CONTRACT FOR THE CHRISTIAN VALLEY PARK (TUTOR TOTTER PRESCHOOL) ROOF REPLACEMENT PROJECT

WHEREAS, the Auburn Area Recreation & Park District Board of Directors authorized the Christian Valley Park Tutor Totter Preschool Roof Replacement Project on the 2022/2023 Project List and

WHEREAS, the Auburn Area Recreation & Park Districts estimate for the project was \$55,000.00 and

WHEREAS, the Auburn Area Recreation & Park District opened formal bids for the project on 10/20/22 and the authorized low bid was received in the amount of \$49,424.89 (base bid plus add-alternate).

THEREFORE, the Auburn Area Recreation & Park District Board of Directors does hereby resolve the following:

That the Auburn Area Recreation & Park District awards the Christian Valley Park Tutor Totter Preschool Roof Replacement Project to Clark Roofing, Inc. based on the lowest total bid sum of \$49,424.89.

The District Administrator is authorized to enter into a contract for the Christian Valley Park Tutor Totter Preschool Roof Replacement Project with Clark Roofing, Inc. for the total bid of \$49,424.89 and approves a 5% District controlled contingency of \$2,471.00 for a total of \$51,895.89

APPROVED, PASSED, AND ADOPTED ON October 27, 2022 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

James A. Gray
Vice-Chairman

ATTEST:

Clerk to the Governing Board

~~ALL SEASONS NORTH~~
CLARK ROOFING

**AUBURN AREA RECREATION AND PARK DISTRICT
STATE OF CALIFORNIA**

PROPOSAL

For the construction of the

CHRISTIAN VALLEY PARK ROOF REPLACEMENT

To the Auburn Area Recreation and Park District:

The undersigned declares that they have examined the locations of the proposed work, that they have examined the specifications, and all the contract documents, and hereby proposes to furnish all materials, labor, equipment, and perform all the work in strict accordance with said specifications, and contract documents in consideration of the attached Bid Schedule.

The undersigned further agrees that, upon written acceptance of this bid, they will within **Fifteen (15) Calendar** days of receipt of such notice execute a formal contract agreement with the District, with necessary bonds and certificate and standard form endorsement of insurance. They also agree that, in the case of default in executing the contract, the proceeds of the check or bond accompanying his bid shall become the property of the District. The Contractor acknowledges this is a prevailing wage job subject to California Labor Code 1770 – 1780.

The undersigned agrees that, if awarded the contract, they will commence the work upon written Notice to Proceed and shall diligently prosecute the same to completion before the expiration of **15 Working Days** from the date stated in the project Notice To Proceed.

Bids shall be submitted for the entire work.

The Auburn Park and Recreation District will award the contract, if at all, to the lowest responsible bidder with the lowest Base Bid OR lowest Grand Total (per the sole discretion of the District) as may be shown on the Bid Schedule.

The bidder shall set forth a total for each item, and for each lump sum work a total for the item, all in clearly legible Arabic figures on the attached Bid Schedule in the respective spaces provided for this purpose.

The award of the contract, if it is awarded, will be to the lowest responsible responsive bidder whose bid complies with the requirements set forth herein. The determination of the lowest bid will be evaluated based upon each bidder's Grand Total amount, which is the total sum of the project.

Quantities, if shown on the Bid Schedule are approximate only, being given as a basis for the comparison of bids, and the District does not expressly or by implication agree that the actual amounts of work will correspond therewith and reserves the right to increase or decrease the amount of any portion of the work or to omit portions of the work as may be deemed necessary

or advisable. Additions to or subtractions from any quantities shown in the Bid Schedule will be compensated for in the manner specified relating to changes in the work.

Bidder acknowledges receipt of the following addenda:

ARD Christian Valley Roof Replacement Project-ADDENDUM #1

received 10/13/2022

October 14, 2022

Date

Clark Roofing Inc.

Name of Firm

Contractor's License:

2076 Acoma Street, Sacramento CA 95815

Business Address

a. Class: C-39

b. Number: 461137

916-929-3311

Phone Number

c. Expiration Date: 08/31/2022

Drew Clark - Vice President

Printed Name of Responsible Official



Signature of Responsible Official

d. DIR#: 1000024627

CA. Division of Industrial Relations Registration Number

**AUBURN AREA RECREATION AND PARK DISTRICT
STATE OF CALIFORNIA**

CHRISTIAN VALLEY PARK ROOF REPLACEMENT PROJECT

ADDENDUM #1

ADDENDUM DATE: October 13, 2022

This addendum shall be considered part of the bid documents for the above mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original, this addendum shall govern and take precedence.

Bidders are hereby notified that they shall note receipt of this and all addenda in their proposals and make any necessary adjustments in their bids as a result of this and all addenda. It shall be construed that each bidder's proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

The bid documents are modified/clarified as follows:

- 1. CUT BACK EVE ON NORTH (PARKING LOT) SIDE OF BUILDING:** On the north side of the building, cut back existing eave and rafters a minimum of 4".
- 2. CUT BACK EVE ON SOUTH SIDE OF BUILDING:** On the south side of the building, cut back existing eave and rafters a minimum width of one 1 x 6.
- 3. WEEKEND TEAR OFF WORK:** Roof demolition/tear off work shall occur on a weekend when the students and teachers are not in session. Bin shall be located on the east/non-playground side of the building to help preclude materials from falling into the play area. This weekend work will be weather dependent and work date will be coordinated with the awarded contractor.
- 4. SPECIFICATIONS EDIT:** Specifications Section 07311-Composition Shingles Part 1 General section 1.6 Qualifications, B. Paragraph shall be revised to read: Installer: Company specializing in steep slope roofing installation with a minimum of 5 years experience.
- 5. REVISED BID FORM:** Refer to the attached, revised bid form. One add alternate and two unit price requests have been added. Bidders shall submit their bids on this revised form and acknowledge receipt of all addenda on the Proposal Form Sheet P-2 in the original specifications.

END OF ADDENDUM #1

Enclosures/attachments: Revised Bid Form

CHRISTIAN VALLEY PARK ROOF REPLACEMENT

BID SCHEDULE (revised addendum #1)

No.	Item of Work	Quantity	Unit	Unit Price	Item Total
1.	MOBILIZATION, BONDS, INSURANCE	1	LS		\$10,400.00
2.	ROOF REPLACEMENT WORK	1	LS		\$36,324.89
				BASE BID TOTAL:	\$46,724.89
1.	ADD ALTERNATE#1: REPLACE ALL EXISTING GUTTERS WITH NEW 5" SEAMLESS GUTTERS WITH GUTTER GUARD	1	LS		\$2700.00
				GRAND TOTAL (BASE BID + ALT):	\$49,424.89
1.	UNIT PRICE #1: PROVIDE LINEAR FOOT PRICE TO REPAIR/REPLACE RAFTERS WITH DRY ROT	1	LF	\$12.50 lf	
2.	UNIT PRICE #2: PROVIDE SQUARE FOOT PRICE FOR DRY ROT REPAIRS IN THE FIELD OF THE ROOF	1	SF	\$6.25 sf	

Quantities, if shown on the Bid Schedule are approximate only, being given as a basis for the comparison of bids and the District does not expressly or by implication agree that the actual amounts of work will correspond therewith and reserves the right to increase or decrease the amount of any portion of the work or to omit portions of the work as may be deemed necessary or advisable. Additions to or subtractions from any quantities shown in the Bid Schedule will be compensated for in the manner specified relating to changes in the work.

**AUBURN AREA RECREATION AND PARK DISTRICT
STATE OF CALIFORNIA**

DESIGNATION OF SUBCONTRACTORS

The following list of subcontractors is submitted with the proposal and made a part thereof.

If the Contractor fails to specify a subcontractor for any portion of the work to be performed under the contract, they shall be deemed to have agreed to perform such portion of work themselves and shall not be permitted to subcontract that portion of the work except under the conditions hereinafter set forth.

Subletting or subcontracting of any portion of the work for which no subcontractor was designated in the original bids shall only be permitted in cases of public emergency or necessity, and then only after receiving written approval from the District.

The name and location of the shop or office of each subcontractor who will perform work or labor or render service to the Contractor in or about the construction of the project and that portion of the work to be performed by the subcontractor is as follows:

1. NAME: N/A
ADDRESS: _____
CONTRACT ITEMS: _____ AMOUNT: \$ _____
2. NAME: _____
ADDRESS: _____
CONTRACT ITEMS: _____ AMOUNT: \$ _____
3. NAME: _____
ADDRESS: _____
CONTRACT ITEMS: _____ AMOUNT: \$ _____
4. NAME: _____
ADDRESS: _____
CONTRACT ITEMS: _____ AMOUNT: \$ _____

AUBURN AREA RECREATION AND PARK DISTRICT
STATE OF CALIFORNIA

NONCOLLUSION AFFIDAVIT TO ACCOMPANY PROPOSAL

Drew Clark _____, being first duly sworn, deposes and says that he or she is Vice President of Clark Roofing Inc. _____, the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

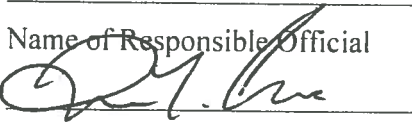
October 14, 2022
Date

Clark Roofing Inc.
Name of Company
2076 Acoma Street

Sacramento, CA 95815
Business Address
916-929-3311
Phone Number

Contractor's License:

- a. Class: C-39
- b. Number: 461137
- c. Expiration Date: 08/31/2023

Drew Clark - Vice President
Name of Responsible Official

Signature of Responsible Official

**AUBURN AREA RECREATION AND PARK DISTRICT
STATE OF CALIFORNIA**

BIDDER'S BOND TO ACCOMPANY PROPOSAL

KNOW ALL MEN BY THESE PRESENTS,

That we, Clark Roofing, Inc., as Principal, and The Ohio Casualty Insurance Company, a corporation authorized to transact a general surety business in the State of California, as Surety, are held and firmly bound unto AUBURN AREA RECREATION AND PARK DISTRICT (hereinafter called the Obligee) in the full and just sum of **(10% of bid amount)** Not to exceed 10% of the bid amount***** dollars, (\$ 10%) for the payment whereof in lawful money of the United States, we bind ourselves, our heirs, administrators, executors, successors, and assigns, jointly and severally, firmly by these presents.

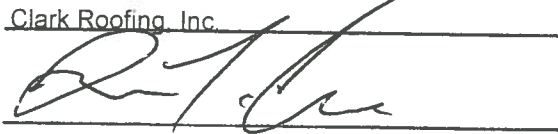
WHEREAS, the said PRINCIPAL has submitted the accompanying bid for:

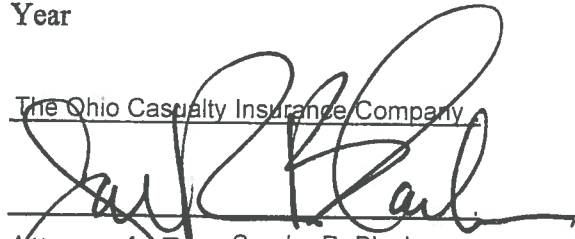
Christian Valley Park Roof Replacement

NOW, THEREFORE, if the said contract be timely awarded to the Principal and the Principal shall, within such time as may be specified, enter into the contract in writing, and give bond, with surety acceptable to the Obligee for the faithful performance of the said contract, then this obligation shall be void; otherwise to remain in full force and effect.

Signed and Sealed this 19 day of October 2022.

Date Month Year

Clark Roofing, Inc.

Principal

The Ohio Casualty Insurance Company

Attorney-in-Fact Sandra R. Black



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No. 8202539-395006

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Sandra R. Black, Sokha K. Evans

all of the city of Sacramento state of California each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 6th day of November, 2019.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: David M. Carey

David M. Carey, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.

State of PENNSYLVANIA
County of MONTGOMERY ss

On this 6th day of November, 2019 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.
Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.
Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 19 day of October 2022



By: Renee C. Llewellyn

Renee C. Llewellyn, Assistant Secretary

PROJECT TITLE: CHRISTIAN KALEBY PARK ROOF REPLACEMENT PROJECT
 BID OPENING DATE/TIME: 10/20/22 3 pm

LOCATION: ARD DISTRICT OFFICE BOARD ROOM, 471 MAIDU DR. AUBURN CA 95603

BIDDING COMPANY NAME:	All Seasons North Roofing + Waterproofing	Clark Roofing Inc	United Building Contractors	Madsen Roofing + Waterproofing
BID BOND ATTACHED (10% of BID)	✓	✓	✓	✓
RECEIVED ADDENDA?:	✓ x1	✓	✓	✓
BID SIGNED?:	✓	✓	✓	✓
BASE BID TOTAL:	\$62,000.00	\$46,724.89	\$32,000.00	\$58,927.00
ALT. #1	\$10,580.00	\$2,700.00	\$600.00	\$6,377.00
ALT #2:				
ALT #3:				

SECTION: 9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

9.1 County Mitigation Fund, current balance \$113,375 – no attachment.

9.2 SDLF District of Distinction Accreditation – see attachment.

9.3 75th Anniversary review proposed logo – see attachment.

9.4 Proposed Board and Committee Meeting Schedule for November and December, 2022 – see attachment.

Discussion Item 9.2 - Cover sheet – SDLF District of Distinction Accreditation

Auburn Area Recreation and Park District Policy Committee meeting September, 2022;
October, 2022; Board of Directors Meeting, October, 2022

The Issue

Shall the Auburn Area Recreation and Park District (ARD) seek SDLF District of Distinction Accreditation?

Background

The Special District Leadership Foundation (SDLF) District of Distinction (DoD) is an accreditation program that enables districts to demonstrate to their communities, the media and legislators their commitment to operate in a sound, responsible manner. Districts apply for designation as a District of Distinction by submitting financial audits, policies and procedures and proof of training received by directors and executive staff.

ARD has already completed one part of the DoD, when it completed the Transparency Checklist (some updates may need to be made). The next big step would be to complete the tasks on the DoD application. The biggest challenge of the application is completing the training section, which states (in part) “Documentation showing class attendance, such as certificate of completion for each board member, general manager and other executive staff members (as identified by the board) in the following areas: Governance Training: Six hours of basic governance training.”

Per Amber Phelen, SDLF Program Assistant:

The best way for your board and executive staff to achieve this requirement is for them to attend the [SDLA Conference](#). There is one coming up September 18, 2022 in Napa. By attending the full conference they are eligible to earn the [Certificate in Special District Governance](#) that also elevates your District of Distinction to [higher levels](#). If they are not able to attend the full conference, there may be pre-conference workshops of one of the modules offered in 2023, however those dates have not yet been announced. Taking just one of the SDLA modules would qualify for the basic level District of Distinction.

Additionally, they can complete the following:

Board Member Best Practices LIVE Workshop, (2023 date not yet announced) PLUS, TWO on-demand webinars:

- Board Member and District Liability Issues
- Who Does What? Best Practices in Board / Staff Relations

Please let me know if you have any other questions.

Kahl: Thanks Amber. I do have some follow up questions.

We will not be able to make the SDLA Conference. So my understanding is that the only way for our agency to obtain the District of Distinction designation is to do the following:

- 1) Each Board member and executive staff takes one of the SDLA modules.
 - a. Are these all in-person trainings? Amber: They were offered virtually in 2022, but the board has not confirmed that will happen again in 2023.
 - b. These modules would not be available until 2023, correct? A new virtual module 1 was just added to the schedule in December. Display event - Virtual Workshop: SDLA Module 1 Governance Foundations (csda.net)

OR

- 2) Each Board member and executive staff attends a Best Practices LIVE (I assume that means in-person) Workshop PLUS two additional on demand webinars, as listed below Best Practices was offered virtually in 2022, but the board has not confirmed that will happen again in 2023.

Update:

There is a virtual workshop being offered in early December that will help meet the requirements for the training section of the District of Distinction Accreditation. Here are the details:

Virtual Workshop: SDLA Module 1 Governance Foundations

Instructor: Scott Carroll, CSDM, Costa Mesa Sanitary District

This course teaches the foundational knowledge and skills that identify and define the essential building blocks of a successful board , focusing on the critical elements of governance: effective trustees, board mindset, structure, process and protocols, individual/team standards, and the board's role and responsibilities.

9:00 a.m. - 12:00 p.m. each day

\$175 CSDA Member

\$260 Non-member

Eligible for SDRMA Credit Incentive Points.

When

12/6/2022 9:00 AM - 12/7/2022 12:00 PM

ARD will also need to renew its District Transparency Certificate of Excellence (first obtained in April, 2019).

Recommendation for the Board of Directors

The Policy Committee forwarded this item to the Board to discuss moving forward with seeking this accreditation.

Fiscal Impact

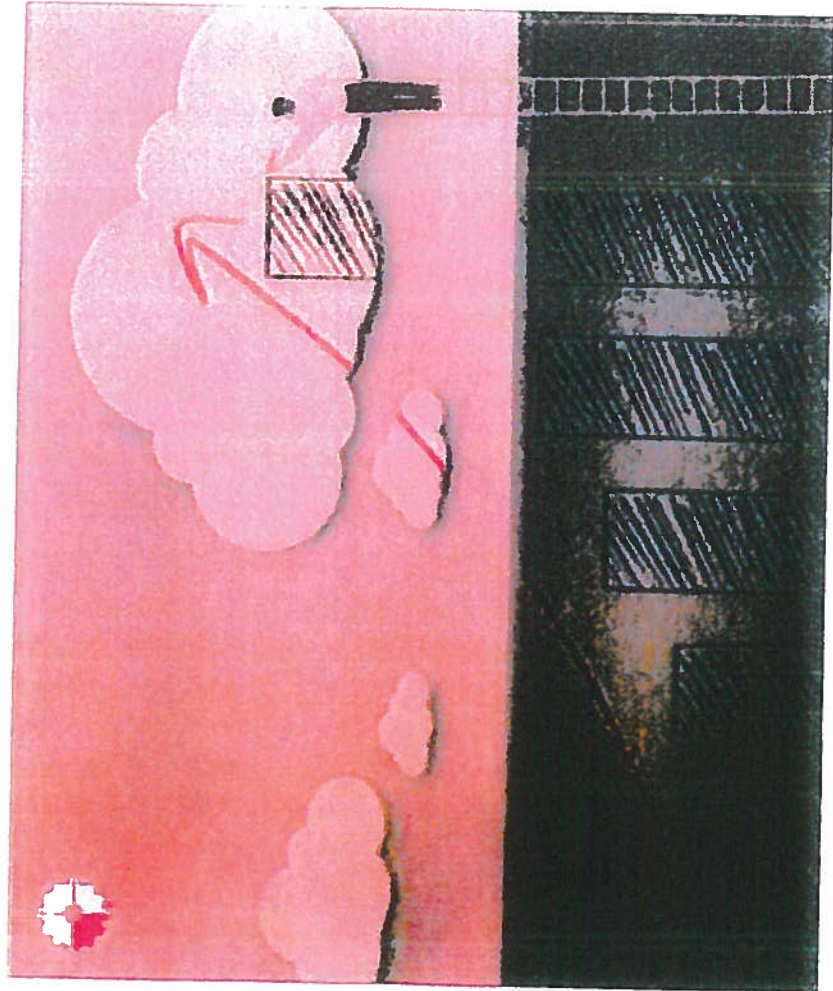
Costs for training, unknown at this time

Attachments

Information about the SDLF District of Distinction Accreditation
SDLF District of Distinction application



/ PROGRAMS



SDLF's Level Up Challenge - 2022

In a time where proper fiscal management and responsibility in public agencies is paramount and the task of governing these agencies has become even more complex, regulated, and costly, it has become increasingly important to demonstrate to constituents that districts have sound fiscal management policies and practices ~~in~~ ^{main} ~~place~~ ^{navigation} among other areas of importance in ^{district} operations.

The District of Distinction Accreditation is designed as a way for districts to highlight their prudent fiscal practices & ... Chat-How Can We Help?

How Does it Work?

ITC4
CS

Easy SPECIAL DISTRICT LEADERSHIP FOUNDATION

1. Make the commitment to Level Up TODAY!
2. Complete the Transparency Checklist
3. Complete the District of Distinction Application
4. ***Get Recognized for Your Efforts!***

What Does a Participating District Receive?

- A professional plaque for public display at the district
- Use of the SDLF District of Distinction recipient logo on the district's website, social media platforms, letterhead, and/or other public outreach materials
- Presentation of the plaque at a district board meeting or the CSDA Annual Conference
- Recognition on social media and in the CSDA eNewsletter

In addition, SDLF will randomly select ten (10) participating special districts that meet the challenge by November 30, 2022 to receive the following additional benefits:

- A district highlight and article in an issue of California Special District magazine
- Special recognition and highlight on the SDLF website
- Announcement of your district's achievement in a special SDLF press release sent to major newspapers in your area and statewide
- A letter sent from SDLF directly to your California legislators and county Local Agency Formation Commission (LAFCo) notifying them of your district's accomplishment

Challenge Timeline = February 15, 2022 through November 30, 2022

DOD Seal and Levels



Earn the right to use the program's seal as visual proof that your special district stands out from others. Complete multiple SDLF programs and obtain various levels of accreditation. [Chat-How Can We Help?](#) i. platinum!



SHOWCASE YOUR COMMITMENT TO EXCELLENCE

District of Distinction Application

The District of Distinction is an accreditation program that enables districts to demonstrate to their communities, the media and legislators their commitment to operate in a sound, responsible manner. Districts apply for designation as a District of Distinction by submitting financial audits, policies and procedures and proof of training received by directors and executive staff.

Requirements:

FINANCIAL AUDITS

Districts must demonstrate they undergo regular financial audits, have no major deficiencies and apply any recommendations to future years.

What to submit:

- Copies of the three most recent district audits, including financial statements (3 letters) SAS 114 - *The Auditor's Communication with Those Charged with Governance*, SAS 115 - *The Auditor's Communications on Internal Control Related Matters*, and management letter. Each audit, including findings and recommendations, will be reviewed by a member of the Certification & Audit Review Advisory Committee. Committee members are volunteers from the special district community, including district controllers, directors of finance and CSDM certified general managers.

POLICIES AND PROCEDURES

Districts must demonstrate that their operations conform to all statutes and regulations under state law as reflected in a policies and procedures manual. Policies and procedures should focus on governance, ethics, board conduct, district finances, reserves, reimbursement/compensation, etc.

What to submit:

- Copy of your district's current approved policies and procedures manual.
- Copy of your district's Board minute act on adopting and/or having reviewed the policies and procedures manual within the past year.

TRAINING

What to submit:

Documentation showing class attendance, such as certificate of completion for each board member, general manager and other executive staff members (as identified by the board) in the following areas:

- Governance Training:** Six hours of basic governance training. (New board members and executive staff must complete within the past 5 years; *Governance Foundations*, offered by GSDA's Special District Leadership Academy, satisfies this requirement. Other courses may qualify as well, however will need to be submitted for review by SDLF. Also, *Board Member Best Practices* (3 hours) plus 2 approved webinars will satisfy that requirement. Approved webinars are: *Board Member and District Liability Issues*, *Must Haves Communication Protocols for Board & Staff*, and *Who Does What? Best Practices in Board Staff Relations*. *Districts with boards larger than 7 need at least a majority of total board members completing this training requirement.*
- Ethics Training:** Documentation verifying completion of AB 1234 ethics compliance training within the last two years.
- Harassment Prevention Training:** Documentation verifying completion of AB 1825 harassment prevention training within the last two years.

OTHER

Districts must also include the following items with the accreditation/re-accreditation application:

What to submit:

- Board of Directors roster
- List of executive staff, including titles
- Completed application for accreditation/re-accreditation
- Accreditation/re-accreditation application fee
- Completed SDLF District Transparency Certificates of Excellence

Who should apply to be a District of Distinction?

Any California special district that wants to demonstrate publicly the effectiveness of its operations. Applying for this designation shows that your district understands and respects the responsibilities inherent to providing essential public services in a fiscally responsible manner.

What does a district receive for completing the program?

Districts of Distinction earn the right to use the program's seal on district materials and a plaque honoring their accomplishment. SDLF will also send a letter to a local publication and notify legislators on a district's behalf.

How does a district apply?

Districts interested in earning the Districts of Distinction designation must complete the application and submit it along with the required documentation. Applications must also be accompanied by an application fee.

If my district is a member of the Special District Risk Management Authority (SDRMA), will getting a District of Distinction accreditation save me money on my premiums?

Yes. SDRMA offers Credit Incentive Points (CIPs) if your district earns the District of Distinction accreditation which can provide significant premium discounts. For more information, contact SDRMA at 800.537.7790 or visit www.sdrma.org.

RE-ACCREDITATION

How long is the designation valid?

The Districts of Distinction designation is valid for three years and a district may be re-accredited by submitting the application and all current required documents for review along with the re-accreditation fee.

Fees

The fees are on a sliding scale, based on a district's budget:

INITIAL ACCREDITATION & RE-ACCREDITATION

Annual operating budget	Fee
\$0-299,999	\$125
\$300,000-749,999	\$150
\$750,000-999,999	\$175
\$1,000,000--2,999,999	\$200
\$3,000,000 or more	\$250

Submit this application along with all required documentation and payment to:

Special District Leadership Foundation
 1112 I Street, Suite 200
 Sacramento, CA 95814
 Phone: 916-231-2909 • Fax: 916-442-7889 • sdlf.org

Electronic filing is preferable.
info@sdlf.org

District:

Mailing Address:

City:

State:

Zip:

Contact Name:

Title:

Phone:

Fax:

E-mail:

Website:

Assembly Member(s):

Senator(s):

Local Newspaper(s):

I certify that the information submitted is accurate and complete to the best of my knowledge. Signature: _____

SILVER, GOLD OR PLATINUM RECOGNITION

Board Members who have received Certificates in Special District Governance (attach additional pages if necessary)

Date:

Date:

Date:

General Manager:

Has earned Certificate in Special District Governance

Has completed Certified Special District Manager (CSDM)

PAYMENT

Total \$ Check Visa Mastercard Discover American Express

Account Name: _____ Account Number: _____

Expiration Date: _____ Authorized Signature: _____

Discussion Item 9.3 - Cover sheet – ARD 75th Anniversary Logo

Auburn Area Recreation and Park District (ARD) Board of Directors Meeting October, 2022

The Issue

A discussion and review of the alternatives for the logo for ARD's 75th Anniversary.

Background

ARD was formed in 1948. 2023 will mark the 75th Anniversary of our formation.

The ARD A&D Committee has been acting as an ad-hoc "Anniversary Committee", reviewing archives, discussing plans and working on things like a logo.

ARD web-designer and graphic artist Juli Land-Marx has provided the committee with several options to choose from. The committee has distilled the options down to a few to consider.

Recommendation for the Board of Directors

Review and discuss.

The majority of staff prefers option 4-c.

The Board members on the committee are somewhat split on what they prefer.

Fiscal Impact

None to develop these logos, however there will be some nominal costs to get these logos on marketing materials and t-shirts.

Attachments

ARD 75th Anniversary logo options



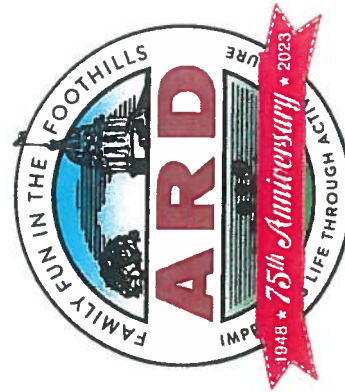
1c



1d



2a

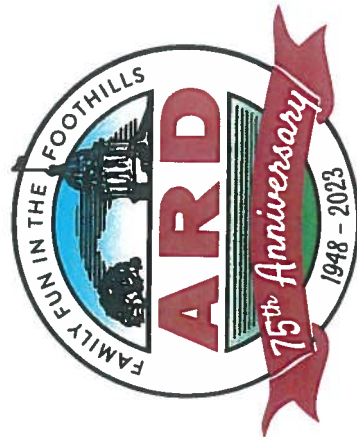
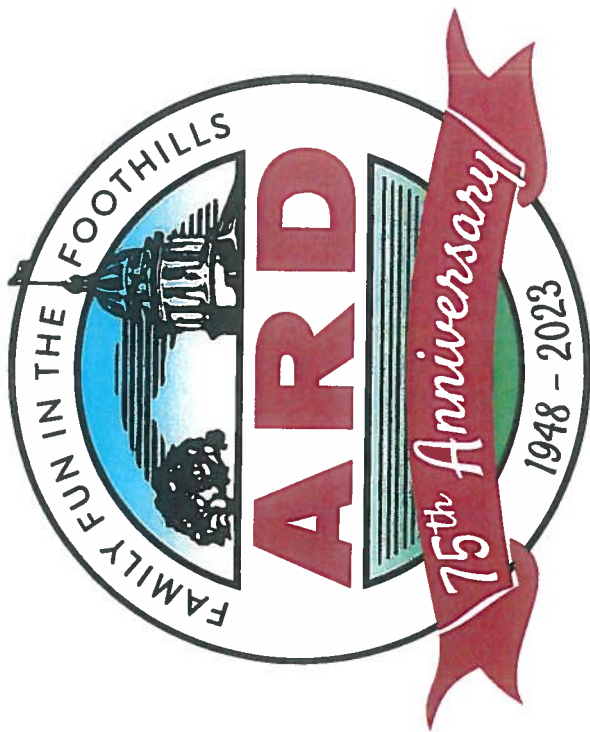


2b





4c



5a-1



5a-2



5a-3



5a-4



Discussion Item 9.4 – Proposed Board and Committee meeting Schedule for November and December, 2022

The proposed Board and Committee Meeting schedule for November and December, 2022 is listed below as follows:

November, 2022

Acquisition & Development	Monday, November 7, 2022 at 4:00 PM
Program, Personnel, Policy, Fee & Legal Review	Wednesday, November 9, 2022 at 12:30 PM
Standing Finance Committee	Wednesday, November 9, 2022 at 1:00 PM
Board of Directors Meeting	Thursday, November 17, 2022 at 6:00 PM

December, 2022

Acquisition & Development	Monday, December 5, 2022 at 4:00 PM
Program, Personnel, Policy, Fee & Legal Review	Wednesday, December 7, 2022 at 12:30 PM
Standing Finance Committee	Wednesday, December 7, 2022 at 1:00 PM
Board of Directors Meeting	Thursday, December 15, 2022 at 6:00 PM

November 2022

December 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7 A&D Comm.	8	9 Policy and Finance Comm.	10	11 OFF Veterans Day	12
13	14	15	16	17 Board Meeting	18	19
20 Give Thanks Feast	21	22	23	24 OFF Thanksgiving	25 OFF	26
27	28	29	30			

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3 FOL Parade
4	5 A&D Comm.	6	7 Policy and Finance Comm.	8	9	10
11	12	13	14	15 COC Mixer Board Meeting	16	17
18	19 Santa's Chest	20 Santa's Chest	21 Santa's Chest	22	23 OFF Christmas Eve obsv.	24
25	26 OFF Christmas Day obsv.	27	28	29	30	31