

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA
MONDAY, DECEMBER 13, 2021, 4:00 PM**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

Due to the current COVID-19 crisis, the public will not be allowed to physically attend the meeting. The public may participate in the meeting through Zoom. The link for this meeting is <https://us06web.zoom.us/j/84443313945>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 844 4331 3945 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

1.0 CALL TO ORDER

Gray ____ Ferris ____

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the November 9, 2021 Acquisition & Development Meeting (Pages 3-4)

Recommendation: Review and approve minutes.

Discussion items:

1. 2021 – 2022 Project Activity Report – see attachment.

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

None.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

ADJOURNMENT

12/3/2021
Date

1:05pm
Time

Cathy Wayford
Secretary to the Board

**Auburn Area Recreation and Park District
Minutes
Meeting of the Standing Finance Committee
Wednesday, November 10, 2021 at 4:00 PM
Canyon View Community Center, Board Room
471 Maidu Drive
Auburn, California 95603**

1.0 CALL TO ORDER

The meeting of the Standing Finance Committee was called to order at 4:00 p.m.

ROLL CALL

Directors Lynch and Ainsleigh were present.

2.0 AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by the Committee.

3.0 PUBLIC COMMENT- This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

None.

4.0 BUSINESS

4.1 Approval of Minutes from the October 20, 2021 Standing Finance Meeting

Directors Lynch and Ainsleigh reviewed and approved the Minutes from the October 20, 2021 Standing Finance Meeting.

4.2 Review of Cash Requirements for October, 2021

Directors Lynch and Ainsleigh reviewed and approved the cash requirements for October, 2021 and forwarded them to the consent calendar for review and approval.

4.3 Review of Financials for October, 2021

Directors Lynch and Ainsleigh reviewed and approved the Financials for October, 2021 and forwarded them to the consent calendar for review and approval.

4.4 Resolution #2021-22: Transfer of \$45,000 from the Capital Construction Reserves for 24 Acre Planning and CEQA

Directors Lynch and Ainsleigh reviewed Resolution Number 2021-22, and forwarded to the Consent Calendar for review and approval.

Discussion Items:

1. Directors Lynch and Ainsleigh reviewed Resolution Number 2021-22, and forwarded to the Consent Calendar for review and approval.
2. County Mitigation Fund, current balance \$792,000.

5.0 ITEMS TO BE CONSIDERED AT FUTURE STANDING FINANCE MEETINGS

None.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

Electric Vehicle Charging Stations

ADJOURNED

As there was no further business, the meeting was adjourned at 4:44 p.m.

Cody Wrayford
Board Secretary

11/12/2021
Date

| 2021/2022 PROJECT ACTIVITY REPORT | | UPDATED 11/30/21 | | |
|---|------------------|---|-----------------------|--|
| PROJECT | EST. COST | NOTES | EST. COMPLETED | |
| PINK COLORED SECTIONS INDICATE NEW ACTIVITY | | | | |
| RECREATION PARK | | | | |
| James Ballfield-Outfield Bermudagrass Conversion Project (2019) | 42,000.00 | Pricing for a final weed and pre-emergent spraying was received from the contractor and is over contingency fund so will not be accepted. District has Conditionally Accepted the outfield work meaning the District will take over maintenance. District will however not release final payment (retention) to the contractor as the outfield has been damaged in several areas by inappropriate use of a herbicide (Roundup). The Bermuda grass field is now going dormant and it won't be until spring when it comes out of dormancy that the District will be able to tell if the field was damaged by the herbicide. If the field comes back healthy, the retention monies will be released to the contractor. | OCTOBER 2021 | |
| Wheelchair Swing Project (2019) | 60,000.00 | Staff still trying to meet with playground vendors installer at the site and see if any cost reduction measures can be made to the design. Contracts will be signed and sent to the Board for approval. After Board approval, the new equipment will be ordered. Construction and installation will commence after equipment arrives. Completion date is TBD based on weather conditions. | FALL/WINTER 2021 | |
| Rec Shop Floor Reinforcement Project (2020) | 10,000.00 | Engineering drawings have been received for Recreation Park maintenance shop garage roof reinforcement and Staff will be submitting them to the City for permitting with bid solicitation to follow. Staff is soliciting preliminary pricing assistance from contractors for this work. | WINTER 2021 | |
| MEADOW VISTA PARK | | | | |
| Playground Replacement Project | 120,000.00 | The playground was ordered on the day the Board approved the contract (8-26-21). Lead time is longer than normal and is currently 18-20 weeks out so installation is expected in January 2022. | JANUARY 2022 | |

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|--|-----------|--|------------------|
| ADA Signage | 1,200.00 | Inventory of existing ADA signage at the park was completed by staff. The needs appear minimal and the signage upgrades will be grouped with the asphalt work. | FALL 2021 |
| Parking Lot Re-seal/Re-Stripe | 15,000.00 | The parking lot sealcoat portion of the project will be postponed until spring/warm weather. | SPRING 2022 |
| Asphalt Pathway Repairs (2020) | 30,000.00 | The path repair work started on 11/30 and is progressing well. Contractor (Baldoni Construction) is paying close attention to detail and doing a good job with pedestrian safety protocol during the work. Areas to be fixed are being sawcut, demolished and re-paved in sections so that path interruption is kept to a minimum. | FALL/WINTER 2021 |
| Pickleball Court Crack Repairs | 5,000.00 | Latest update from the contractor is that this work will be starting December 6th and will take up to 4 days. | FALL/WINTER 2021 |
| ASHFORD PARK | | | |
| Irrigation Pump Replacement Project (2021) | 45,000.00 | New pump fencing & gate work was completed the week of November 4th. | FALL/WINTER 2021 |
| OVERLOOK PARK | | | |
| Restroom ADA Upgrades | 15,000.00 | Project signage and fixture adjustments will be done in-house when staffing levels allow. ADA Parking lot re-striping needs to be re-done and restroom partitions are in need of replacement. Staff will obtain quotes for this work. | WINTER 2021 |
| REGIONAL PARK & 24 ACRES SITE | | | |
| Trail Mapping & Signage Project (2020) | 10,000.00 | Staff has obtained a survey of the existing trails on the site and will use this to prepare a trail map and signage in the coming months if the 24 Acres Site grant does not come through. | SUMMER/FALL 2021 |

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|---|-------------------|--|-------------------------|
| <p>Statewide Park Development and Community Revitalization Program (SPP) Grant Round 4 (2018/2019) & CEQA Documents</p> | <p>120,000.00</p> | <p>Staff was told that the States goal was to announce the grant recipients by September 1st and the District still hasn't heard anything. Time is getting short on the deadline for the Per Capita Grant funding so if we do not hear back from the State regarding the Prop 68 funds soon, the District may need to allocate the Per Capita funds to the Dry Creek Playground project above.</p> | <p>2020/2021</p> |
| <p>24 Acres Site Construction Documents</p> | <p>110,000.00</p> | <p>Construction documents for the site which will be started immediately if the District gets the grant.</p> | <p>SUMMER/FALL 2021</p> |
| <p>Dry Creek Playground Replacement</p> | <p>177,000.00</p> | <p>If the 24 Acres Grant application is not successful, the above-mentioned 177K Per Capita Grant funds are currently allocated towards replacing this playground.</p> | <p>SPRING 2022</p> |
| <p>Pickleball Court Crack Repairs</p> | <p>4,500.00</p> | <p>Contractor relayed updated schedule that this work will follow the Meadow Vista Pickleball crack repair work so Regional will likely begin week of December 13th.</p> | <p>FALL 2021</p> |
| <p>CVCC</p> | | | |
| <p>Bike Park - Construction (2015/2016)</p> | <p>200,000.00</p> | <p>The Bike Park Grand Opening event on November 7th was well attended, the weather was beautiful and it appeared everyone had a great time. Bureau of Reclamation, Auburn Trails Alliance, DA Muscott and Director Holbrook all gave remarks. Staff has received the extra hardware needed to install the main bike park sign panels on the lower pump track sign and will be installing them soon. Staff will also soon be working with lead advocate Boyer in the location and installation of a large metal "Bike Park Donor Recognition Sign" down at the pump track. There will likely be more of these signs to come in the future as donations continue to flow in. Phase II jump area work is scheduled to begin in January 2022.</p> | <p>ONGOING</p> |

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| Maidu Drive Repair (2018/2019) | 0.00 | This project finally began on Monday, November 29th and is progressing rapidly. Old asphalt roadway is being "ground in place" and will serve as the new aggregate base for the incoming new asphalt road. Concrete sidewalk panels that had uplifted over time are being replaced as well. | FALL 2021 |
| ADA Door Improvements | 5,000.00 | Automatic door hardware needs to be installed. | SPRING 2022 |
| PLACER HILLS PARK | | | |
| Parking Lot Repairs | 30,000.00 | Demolition of old asphalt, grading and forming/pouring of the new concrete valley gutter has been completed at the site. At time of report, new baserock work was being installed with first asphalt installation is scheduled to begin on Tuesday, November 30th. Paving is complete and final parking lot striping is scheduled for Thursday, December 2nd. | FALL 2021 |
| MULTI-PARK ITEMS | | | |
| Energy Efficient Upgrades | 2,131,500.00 | Solar panel work is near completion at Regional Park Gym parking lot. Rec Park and CVCC solar work has begun and the Placer Hills Pool project will follow. Punch list walk through for the sports lighting portions of work was held late October- awaiting punchlist completion. Lighting software to control the new lights has been found to be complicated and may be deemed unacceptable-no update on this as of report date. During the plumbing upgrade work at CVCC a bathroom fixture was left in a non-closed state and flooded the bathroom, much of the entry hall, District Office, adjoining rooms and basement/rooms below. Plumbing subcontractor will be utilizing it's insurance to cover the costs of the remediation company work and physical damages. Fortunately, the carpet in the building is a "glue down" style carpet with no under-pad and the floor below is concrete slab on top of corrugated steel so according to the remediation company it is possible to vaccum and dry out the water without mold concern. Drywall in certain areas will need to be replaced. Unfortunately, drywall in both men and womens bathrooms is covered in older cermaic tile material that has been found to contain lead and lead abatement will be a part of replacing these wallboards and tilework. Situation ongoing. | ONGOING 2021 |
| Fiscal Year Projects Total: | 3,131,200.00 | | |