

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE BOARD OF DIRECTORS AGENDA**

6:00 PM

**THURSDAY, JUNE 29, 2017
CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE
AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the District's Office at 471 Maidu Drive, Auburn, CA 95603 during normal business hours.

1.0 CALL TO ORDER

FLAG SALUTE (PLEDGE TO THE FLAG)

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. The November and December Board meetings will be scheduled in consideration of recognized holidays. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

Roll Call

Lynch _____ Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES, AND APPROVAL

Motion by _____ Second by _____ to _____

Lynch _____ Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____

Roll Call Vote

4.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

5.0 CONSENT ITEMS – (roll call vote). All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public requests a specific item to be removed from the Consent Calendar for separate discussion and action.

_____ **5.1 Review and Approval of the May 25, 2017 Minutes of the Meeting of the Board of Directors**

Review and approval of minutes.

_____ **5.2 Review of Cash Requirements for May, 2017 (Standing Finance Committee)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Board of Directors for review and approval.

_____ **5.3 Review of Financials for May, 2017**

Board of Directors review and approve financials for May, 2017.

Motion by _____ second by _____ to _____

Lynch _____ Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____

Roll Call Vote

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Please see reports, fee waiver log, project list and vandalism reports under item 6.0.

7.0 UNFINISHED BUSINESS

_____ **7.1 Resolution Number 2017-09, A Resolution of the Board of Directors of the Auburn Area Recreation and Park District, Approving Engineer’s Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for Fiscal Year 2017-18 for the Atwood Ranch III Landscaping and Lighting Assessment District (Acquisition & Development Committee)**

PUBLIC HEARING

OPEN PUBLIC HEARING

STAFF PRESENTATION

PUBLIC COMMENT

BOARD DISCUSSION/ACTION

CLOSE PUBLIC HEARING

Shall the Auburn Area Recreation & Park District (ARD) approve and adopt Resolution 2017-09 that would approve the Engineer's Report, confirm the diagram and assessment, and order the continuation of assessment for fiscal year 2017-18 for Atwood Ranch III Landscaping and Lighting Assessment District as the final step in levying the continued assessments?

Motion by _____ second by _____ to _____

Lynch _____ Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____

Roll Call Vote

_____ 7.2 Resolution Number 2017-10 Indemnifying Placer County for Collection of Atwood III Assessments

Shall the Auburn Area Recreation and Park District (ARD) adopt a resolution defending and indemnifying Placer County for collection of Atwood III assessments?

Motion by _____ second by _____ to _____

Lynch _____ Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____

Roll Call Vote

8.0 NEW BUSINESS

_____ 8.1 California Special Districts Association (CSDA) Board of Directors 2017 Election

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors vote for one candidate for the California Special Districts Association (CSDA) Board of Directors 2017 Election?

Motion by _____ second by _____ to _____

Lynch _____ Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____

Roll Call Vote

_____ 9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. A discussion about Resolution Number 2017-08; A Resolution Opposing Potential Use of Mitigation Fees at Hidden falls Regional Park (Program, Personnel, Policy, Fee & Legal Review Committee)
2. County Mitigation Fund, current balance \$276,624.

____ 10.0 **BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

____ 11.0 **CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

1. Thank you letter from AAUW for the Trivia Bee.
2. Thank you letter from Girl Scout Troop Number 1589 regarding painting the picnic tables at Meadow Vista Park.

____ 12.0 **PUBLIC COMMENT** This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

____ 13.0 **CLOSED SESSION**

13.1 **Public Employee Performance Evaluation.** (Gov. Code, 54954.5, subd. (e), 54957.)

Title: District Administrator

____ 14.0 **OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION**

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

6-22-17
Date

11:25AM
Time

R. Larson
Clerk to the Board

SECTION: 5.0

**ITEM: 5.1 REVIEW AND APPROVAL OF THE MAY 25,
2017 MINUTES OF THE MEETING OF THE BOARD
OF DIRECTORS**

DESCRIPTION:

INFORMATION: SEE ATTACHED MINUTES

**STAFF
RECOMMENDATION: BOARD OF DIRECTORS REVIEW & APPROVE
MINUTES**

FISCAL IMPACT:

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, May 25, 2017, 6:00 p.m., Canyon View Community Center
471 Maidu Drive, Auburn, CA**

Board Members

Present: Chairman Mike Lynch
Director Jim Gray
Director Scott Holbrook
Director Jim Ferris

Board Members

Absent: Director Gordon Ainsleigh

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Brian Simpson, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Sheryl Petersen, Recreation Services Manager
Debbie Thomas, Youth Services Manager
Mike Scheele, Project Manager/Landscape Architect
Patricia Larson, Recording Secretary

FLAG SALUTE – (PLEDGE TO THE FLAG)

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Lynch.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Skeet Reese attended the Board meeting and was recognized for his donation of a check in the amount of \$4,711.00 to ARD's Youth Assistance Fund from his Kid's Fishing Day event.

A presentation of information from Girl Scout Troop Number 1589 on the finished product of painting the picnic tables at Meadow Vista Park was made to the Board of Directors.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Ferris and seconded by Director Lynch to approve the agenda with item 8.1 being continued to the June 2017 Board meeting.

Roll Call Vote

Director Lynch – Yes
Director Gray – No
Director Ferris – Yes

Director Holbrook – No
Director Ainsleigh - Absent

2 –2 – 0 Motion did not pass.

A motion was made by Director Holbrook and seconded by Director Gray to approve the agenda as written.

Roll Call Vote

Director Lynch – No
Director Gray – Yes
Director Ferris –No
Director Holbrook – Yes
Director Ainsleigh - Absent

2 –2 – 0 Motion did not pass.

A motion was made by Director Lynch and seconded by Director Gray to re-consider the second motion of approving the agenda as written.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Ferris –Yes
Director Holbrook – Yes
Director Ainsleigh - Absent

4 – 0 Motion carries.

4.0 PUBLIC COMMENT

None.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of the April 27, 2017 Minutes of the Meeting of the Board of Directors**
- 5.2 Review of Cash Requirements for April, 2017 (Standing Finance Committee)**
- 5.3 Review of Financials from March, 2017 (Standing Finance Committee)**
- 5.4 Review of Financials from April, 2017 (Standing Finance Committee)**
- 5.5 Funding of GASB 68 Reserve (Standing Finance Committee)**

A motion was made by Director Holbrook and seconded by Director Gray to approve the Consent Calendar.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Ferris – Yes
Director Holbrook – Yes
Director Ainsleigh – Absent

4 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, project list, and vandalism reports were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS –

7.1 Atwood III FY 2017/2018 Intention to Levy Assessments; Engineer’s Report; Notice of Filing (Acquisition & Development Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to adopt Resolution Number 2017-04 declaring the Board’s intention to levy the continued assessments for fiscal year 2017-18, preliminarily approving the Engineer’s Report for the Atwood Ranch III Landscaping and Lighting Assessment District, and provide for the notice of a public hearing on June 29, 2017 regarding levying the continued annual assessments for fiscal year 2017-18.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Ferris – Yes
Director Holbrook – Yes
Director Ainsleigh – Absent

4 – 0 Motion carries.

8.0 NEW BUSINESS

8.1 Resolution Number 2017-06, Future of Auburn State Recreation Area (ASRA) and Opposition to the Auburn Dam (Program, Personnel, Policy, Fee & Legal Review Committee)

A presentation was given to the Board by Gary Estes regarding Resolution Number 2017-06, Future of Auburn State Recreation Area (ASRA) and Opposition to the Auburn Dam

Heidi Rietjens, an Auburn, California resident gave public comment encouraging the Board to adopt Resolution Number 2017-06.

A motion was made by Director Ferris and seconded by Director Lynch to adopt Resolution Number 2017-06, Future of Auburn State Recreation Area (ASRA) and Opposition to the Auburn Dam.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Ferris – Yes
Director Holbrook – No
Director Ainsleigh – Absent

3 – 0 – 1 Motion carries.

8.2 Resolution for the Transfer of Funds from the General Fund to Various Reserve Accounts (Standing Finance Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to adopt Resolution Number 2017-05, Resolution for the Transfer of Funds from the General Fund to Various Reserve Accounts.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Ferris – Yes
Director Holbrook – Yes
Director Ainsleigh – Absent

4 – 0 Motion carries.

8.3 Railhead A Field Renovation Approval of Re-Bid (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to adopt Resolution 2017-07, A Resolution Approving a Contract with McGuire Pacific Constructors for \$47,735 and Authorize up to another \$23,100 for Possible Add-Alternate Work for the Renovation of the Railhead Park “A” Field.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Ferris – Yes
Director Holbrook – Yes
Director Ainsleigh – Absent

4 – 0 Motion carries.

8.4 Letter to Auburn City Council and the Placer County Transportation Planning Agency Re: Opposition to Auburn Municipal Airport Runway Expansion (program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Holbrook and seconded by Director Gray to approve sending a letter to the Auburn City Council and to the Placer County Transportation and Planning Agency stating ARD's concerns and opposition to the proposed runway expansion at the Auburn Municipal Airport.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Ferris – Yes
Director Holbrook – Yes
Director Ainsleigh – Absent

4 – 0 Motion carries.

8.5 Review of Donation Policy (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Holbrook to make amendments to the policy on donations from ARD to outside organizations. There was no second to the motion, motion died.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Informational Item: 2017 Holiday Schedule – (Program, Personnel, Policy, Fee & Legal Review Committee). The 2017 Holiday Schedule was reviewed by the Board.
2. County Mitigation Fund, current balance \$276,624.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

Director Ferris handed out information regarding the history of the Bear River.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

1. Thank you letter to the Auburn Recreation District Board Members from

Sarah Tucker regarding Placer High Grad Night.

2. Thank you letter from Placer Sportsmen regarding the Fishing Derby.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – the Board went into Closed Session at 7:24 p.m.

- 13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)**

14.0 OPEN SESSION – Open Session began at 7:26 p.m.

REPORT/ACTION ON OR ABOUT CLOSED SESSION

No reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:26 p.m. by Chairman Lynch.

Board Secretary

Date

SECTION: 5.0

**ITEM: 5.2 REVIEW OF CASH REQUIREMENTS FOR
MAY, 2017**

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING
FINANCE COMMITTEE AND FORWARDED TO
THE BOARD OF DIRECTORS FOR REVIEW AND
APPROVAL**

FISCAL IMPACT: \$124,021.22

System: 6/15/2017 9:08:15 AM
 User Date: 6/15/2017

Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

Page: 1
 User ID: kvandam

Ranges: From: To:
 Check Number First Last
 Vendor ID First Last
 Vendor Name First Last
 Check Date From: To:
 Checkbook ID COMM 1ST COMM 1ST

Sorted By: Check Date

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
15101	R0057	Reserve Account	5/5/2017	COMM 1ST	PMCHK00002391	\$500.00
15102	S0016	Sam's Club	5/5/2017	COMM 1ST	PMCHK00002391	\$631.69
15103	S1007	Stationary Engineers, Local 39	5/5/2017	COMM 1ST	PMCHK00002391	\$419.79
15104	S1010	State Disbursement Unit	5/5/2017	COMM 1ST	PMCHK00002391	\$87.50
15105	TEMPB	Dan Busch	5/5/2017	COMM 1ST	PMCHK00002391	\$25.00
15106	TEMPJ	Bill Joseph	5/5/2017	COMM 1ST	PMCHK00002391	\$25.00
15107	TEMPM	Lenny Max	5/5/2017	COMM 1ST	PMCHK00002391	\$25.00
15110	A0018	Auburn Chamber of Commerce	5/5/2017	COMM 1ST	PMCHK00002392	\$360.00
15111	1099-104	Thomas Seibel	5/12/2017	COMM 1ST	PMCHK00002393	\$260.00
15112	1099-193	Celena Polena	5/12/2017	COMM 1ST	PMCHK00002393	\$234.00
15113	1099-203	Susan Thomas	5/12/2017	COMM 1ST	PMCHK00002393	\$91.00
15114	1099-230	Karen Leese	5/12/2017	COMM 1ST	PMCHK00002393	\$30.00
15115	1099-239	Macintosh-Oddo	5/12/2017	COMM 1ST	PMCHK00002393	\$4,065.60
15116	1099-254	Ralph Kendrick	5/12/2017	COMM 1ST	PMCHK00002393	\$396.00
15117	1099-256	Healing Pastures, Inc.	5/12/2017	COMM 1ST	PMCHK00002393	\$240.50
15118	1099-269	Deborah Lynn	5/12/2017	COMM 1ST	PMCHK00002393	\$156.00
15119	1099-277	Foothill Karate Do	5/12/2017	COMM 1ST	PMCHK00002393	\$536.25
15120	1099-291	Isaac Humber	5/12/2017	COMM 1ST	PMCHK00002393	\$117.00
15121	1099-295	Juli Land-Marx, dba Image Net	5/12/2017	COMM 1ST	PMCHK00002393	\$1,511.01
15122	1099-313	Alison Lloyd	5/12/2017	COMM 1ST	PMCHK00002393	\$522.00
15123	1099-339	Michelle Hollis	5/12/2017	COMM 1ST	PMCHK00002393	\$384.00
15124	1099-341	Twardis, Bryan	5/12/2017	COMM 1ST	PMCHK00002393	\$72.00
15125	1099-53	Patricia Waskowiak	5/12/2017	COMM 1ST	PMCHK00002393	\$75.05
15126	A0001	Recology Auburn Placer	5/12/2017	COMM 1ST	PMCHK00002393	\$1,175.52
15127	A0014	AT&T	5/12/2017	COMM 1ST	PMCHK00002393	\$291.26
15128	A0018	Auburn Chamber of Commerce	5/12/2017	COMM 1ST	PMCHK00002393	\$250.00
15129	A0027	Recology Auburn Placer	5/12/2017	COMM 1ST	PMCHK00002393	\$1,282.51
15130	A0051	Anderson's Sierra Pipe Co.	5/12/2017	COMM 1ST	PMCHK00002393	\$608.22
15131	A1010	Advantage Martketing and Print	5/12/2017	COMM 1ST	PMCHK00002393	\$45.05
15132	B0051	Arlene Borman	5/12/2017	COMM 1ST	PMCHK00002393	\$19.98
15133	C0111	Cal.net	5/12/2017	COMM 1ST	PMCHK00002393	\$59.95
15134	C0117	SupplyWorks	5/12/2017	COMM 1ST	PMCHK00002393	\$282.15
15135	D0010	Diamond Pacific	5/12/2017	COMM 1ST	PMCHK00002393	\$155.60
15136	D0025	Dawson Oil Company	5/12/2017	COMM 1ST	PMCHK00002393	\$1,854.79
15137	D0066	De Lage Landen Financial Servi	5/12/2017	COMM 1ST	PMCHK00002393	\$658.02
15138	D0077	Dudek	5/12/2017	COMM 1ST	PMCHK00002393	\$6,430.50
15139	E0008	Ewing Irrigation Products, Inc	5/12/2017	COMM 1ST	PMCHK00002393	\$229.00
15140	F0023	Jerry fisher	5/12/2017	COMM 1ST	PMCHK00002393	\$40.66
15141	F0038	Fastenal Company	5/12/2017	COMM 1ST	PMCHK00002393	\$232.87
15142	F0047	Fuentes Pond Maintenance	5/12/2017	COMM 1ST	PMCHK00002393	\$1,700.00
15143	G0003	Gold Country Fair	5/12/2017	COMM 1ST	PMCHK00002393	\$175.00
15144	G0006	Gold Country Media Publication	5/12/2017	COMM 1ST	PMCHK00002393	\$130.00
15145	G0045	Greater Sacreamnto Softball As	5/12/2017	COMM 1ST	PMCHK00002393	\$264.00
15146	G0074	G & H Glass Company	5/12/2017	COMM 1ST	PMCHK00002393	\$1,758.00
15147	G0077	Gold Country Water	5/12/2017	COMM 1ST	PMCHK00002393	\$32.25
15148	H0007	Hall's Towing, Inc.	5/12/2017	COMM 1ST	PMCHK00002393	\$60.00
15149	J0023	JK Architecture	5/12/2017	COMM 1ST	PMCHK00002393	\$607.89
15150	K0010	Knorr Systems, Inc.	5/12/2017	COMM 1ST	PMCHK00002393	\$144.00
15151	K0011	Kaiser Foundation Health Plan,	5/12/2017	COMM 1ST	PMCHK00002393	\$13,024.02
15152	L0023	Vincent Garcia Lopez	5/12/2017	COMM 1ST	PMCHK00002393	\$25.00
15153	M0019	Kahl Muscott	5/12/2017	COMM 1ST	PMCHK00002393	\$105.25
15154	M0035	Meadow Vista Community Center	5/12/2017	COMM 1ST	PMCHK00002393	\$1,560.00
15155	M0098	Meadow Vista County Water Dist	5/12/2017	COMM 1ST	PMCHK00002393	\$442.63
15156	N0003	Norris Electric, Inc.	5/12/2017	COMM 1ST	PMCHK00002393	\$1,073.91
15157	N0008	Sunbelt Rentals, Inc.	5/12/2017	COMM 1ST	PMCHK00002393	\$1,472.84
15158	O0004	Office Depot	5/12/2017	COMM 1ST	PMCHK00002393	\$314.06

Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
15159	P0001	Placer Farm Supply	5/12/2017	COMM 1ST	PMCHK00002393	\$39.58
15160	P0007	Pacific Gas & Electric Company	5/12/2017	COMM 1ST	PMCHK00002393	\$237.86
15161	P0072	Sheryl Petersen	5/12/2017	COMM 1ST	PMCHK00002393	\$135.79
15162	R0065	River City Rentals	5/12/2017	COMM 1ST	PMCHK00002393	\$270.00
15163	R0073	Riebes Auto Parts	5/12/2017	COMM 1ST	PMCHK00002393	\$49.79
15164	S0034	Sierra Chemical Co.	5/12/2017	COMM 1ST	PMCHK00002393	\$746.73
15165	S0094	Manouch Shirvanioun	5/12/2017	COMM 1ST	PMCHK00002393	\$62.45
15166	S0145	SCP Pool Distributors LLC	5/12/2017	COMM 1ST	PMCHK00002393	\$3,571.47
15167	S0152	SiteOne Landscape Supply, LLC	5/12/2017	COMM 1ST	PMCHK00002393	\$726.94
15168	S0154	Mike Scheele	5/12/2017	COMM 1ST	PMCHK00002393	\$413.58
15169	S0157	Amanda Smith	5/12/2017	COMM 1ST	PMCHK00002393	\$16.05
15170	S1000	State Of California/DOJ	5/12/2017	COMM 1ST	PMCHK00002393	\$128.00
15171	S1003	Sutter Medical Foundation	5/12/2017	COMM 1ST	PMCHK00002393	\$232.00
15172	T0027	Debbie Thomas	5/12/2017	COMM 1ST	PMCHK00002393	\$43.00
15173	TEMPB	Rick Beberg	5/12/2017	COMM 1ST	PMCHK00002393	\$25.00
15174	TEMPC	Jennifer Costa	5/12/2017	COMM 1ST	PMCHK00002393	\$35.00
15175	TEMPC	Duff Danilovich	5/12/2017	COMM 1ST	PMCHK00002393	\$25.00
15176	TEMPP	Bill Freeman	5/12/2017	COMM 1ST	PMCHK00002393	\$25.00
15177	TEMPJ	Bob Johnson	5/12/2017	COMM 1ST	PMCHK00002393	\$25.00
15178	TEMPL	John Lamb	5/12/2017	COMM 1ST	PMCHK00002393	\$25.00
15179	TEMPM	Jessica Miller	5/12/2017	COMM 1ST	PMCHK00002393	\$15.00
15180	TEMPP	Dave Petersen	5/12/2017	COMM 1ST	PMCHK00002393	\$25.00
15181	TEMPS	Victor Simon	5/12/2017	COMM 1ST	PMCHK00002393	\$25.00
15182	U0016	Uptown Signs & Graphics, Inc.	5/12/2017	COMM 1ST	PMCHK00002393	\$112.61
15183	V00018	Veritiv Operating Company	5/12/2017	COMM 1ST	PMCHK00002393	\$587.38
15184	V0007	Verizon Wireless	5/12/2017	COMM 1ST	PMCHK00002393	\$1,574.74
15185	V0019	Valley Rock Landscape Material	5/12/2017	COMM 1ST	PMCHK00002393	\$2,930.99
15186	W0001	Walker's Office Supplies, Inc.	5/12/2017	COMM 1ST	PMCHK00002393	\$847.17
15187	W0003	Warehouse Paint Incorporated	5/12/2017	COMM 1ST	PMCHK00002393	\$1,158.76
15188	W0044	Wave	5/12/2017	COMM 1ST	PMCHK00002393	\$1,673.06
15189	U0019	US Bank	5/12/2017	COMM 1ST	PMCHK00002394	\$14,371.92
15190	P0029	Placer County Environmental He	5/19/2017	COMM 1ST	PMCHK00002395	\$178.00
15191	S1007	Stationary Engineers, Local 39	5/19/2017	COMM 1ST	PMCHK00002395	\$400.71
15192	S1010	State Disbursement Unit	5/19/2017	COMM 1ST	PMCHK00002395	\$87.50
15193	1099-218	Auburn Gymnastics Center	5/26/2017	COMM 1ST	PMCHK00002396	\$211.25
15194	1099-342	Susie Bell	5/26/2017	COMM 1ST	PMCHK00002396	\$180.00
15195	1099-343	Faith Petersen	5/26/2017	COMM 1ST	PMCHK00002396	\$462.00
15196	A0051	Anderson's Sierra Pipe Co.	5/26/2017	COMM 1ST	PMCHK00002396	\$533.70
15197	A0111	AllGood Driving School, Inc	5/26/2017	COMM 1ST	PMCHK00002396	\$180.00
15198	A0134	Advanced Intregrated Pest Mana	5/26/2017	COMM 1ST	PMCHK00002396	\$673.50
15199	A0148	ALL Pro Backflow	5/26/2017	COMM 1ST	PMCHK00002396	\$251.80
15200	A0149	APPAC	5/26/2017	COMM 1ST	PMCHK00002396	\$347.00
15201	B0062	BareBones WorkWear	5/26/2017	COMM 1ST	PMCHK00002396	\$347.41
15202	C0061	California Computer Services	5/26/2017	COMM 1ST	PMCHK00002396	\$145.00
15203	C0113	Cooks Portable Toilets & Septi	5/26/2017	COMM 1ST	PMCHK00002396	\$1,598.00
15204	G0006	Gold Country Media Publication	5/26/2017	COMM 1ST	PMCHK00002396	\$1,059.80
15205	G0022	Gold Country Printing	5/26/2017	COMM 1ST	PMCHK00002396	\$7,204.96
15206	G0027	Giuliani & Kull, Inc.	5/26/2017	COMM 1ST	PMCHK00002396	\$651.40
15207	G0045	Greater Sacreamnto Softball As	5/26/2017	COMM 1ST	PMCHK00002396	\$498.96
15208	H0056	Humana Dental Ins. Co	5/26/2017	COMM 1ST	PMCHK00002396	\$2,164.72
15209	I0018	William Joseph La Flaur	5/26/2017	COMM 1ST	PMCHK00002396	\$2,025.00
15210	K0010	Knorr Systems, Inc.	5/26/2017	COMM 1ST	PMCHK00002396	\$1,073.55
15211	L0027	Pat Larson	5/26/2017	COMM 1ST	PMCHK00002396	\$36.02
15212	L0033	Les Schwab	5/26/2017	COMM 1ST	PMCHK00002396	\$1,165.63
15213	M0028	Maki Heating & A/C, Inc.	5/26/2017	COMM 1ST	PMCHK00002396	\$285.33
15214	M0035	Meadow Vista Community Center	5/26/2017	COMM 1ST	PMCHK00002396	\$1,120.00
15215	M0048	Joanna McNutt	5/26/2017	COMM 1ST	PMCHK00002396	\$14.98
15216	N0003	Norris Electric, Inc.	5/26/2017	COMM 1ST	PMCHK00002396	\$4,496.14
15217	N0008	Sunbelt Rentals, Inc.	5/26/2017	COMM 1ST	PMCHK00002396	\$1,474.80
15218	P0007	Pacific Gas & Electric Company	5/26/2017	COMM 1ST	PMCHK00002396	\$9,658.02
15219	P0021	Petty Cash	5/26/2017	COMM 1ST	PMCHK00002396	\$229.49
15220	P0023	PG&E	5/26/2017	COMM 1ST	PMCHK00002396	\$115.91
15221	P0056	Placer Union High School Distr	5/26/2017	COMM 1ST	PMCHK00002396	\$164.85

System: 6/15/2017 9:08:15 AM
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Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

Page: 3
 User ID: kvandam

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
15222	P0065	Pro Tec Fence Company	5/26/2017	COMM 1ST	PMCHK00002396	\$1,784.00
15223	R0068	Recreonics, Inc.	5/26/2017	COMM 1ST	PMCHK00002396	\$66.40
15224	S0050	Sierra Safety	5/26/2017	COMM 1ST	PMCHK00002396	\$30.24
15225	S0067	Superfast Copy	5/26/2017	COMM 1ST	PMCHK00002396	\$173.09
15226	S0086	Sac-Val Janitorial Supply, Inc	5/26/2017	COMM 1ST	PMCHK00002396	\$407.89
15227	S0103	SCI Consulting Group	5/26/2017	COMM 1ST	PMCHK00002396	\$857.72
15228	S0145	SCP Pool Distributors LLC	5/26/2017	COMM 1ST	PMCHK00002396	\$794.06
15229	S0152	SiteOne Landscape Supply, LLC	5/26/2017	COMM 1ST	PMCHK00002396	\$831.57
15230	T1000	Transamerica Life Insurance	5/26/2017	COMM 1ST	PMCHK00002396	\$480.00
15231	TEMPH	Eve Hay	5/26/2017	COMM 1ST	PMCHK00002396	\$5.00
15232	U0016	Uptown Signs & Graphics, Inc.	5/26/2017	COMM 1ST	PMCHK00002396	\$120.12
15233	V0018	Village Nurseries	5/26/2017	COMM 1ST	PMCHK00002396	\$359.35
15234	V0019	Valley Rock Landscape Material	5/26/2017	COMM 1ST	PMCHK00002396	\$146.11
15235	V0020	Turf & Soil Diagnostics	5/26/2017	COMM 1ST	PMCHK00002396	\$135.00
15236	W0001	Walker's Office Supplies, Inc.	5/26/2017	COMM 1ST	PMCHK00002396	\$1,371.05

Total Checks: 134

Total Amount of Checks: \$124,021.22
 =====

SECTION: 5.0

ITEM: 5.3 REVIEW OF FINANCIALS FOR MAY, 2017

DESCRIPTION:

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: REVIEW AND APPROVE FINANCIALS**

PROFIT & LOSS											
17/18 Approved Budget											
	Approved Budget FY 17-18	% Of Total	Mid-Yr Revision FY 17-18	% Of Total	2017 May ACTUALS	Last Yr May Actuals	2017 YTD ACTUALS	2017 YTD BUDGET	Last Yr YTD ACTUALS	2017 YTD BUDGET	Last Yr YTD ACTUALS
Operating Revenues											
Program Revenue	1,045,700	20%	-	#DIV/0!	163,656	158,874	246,114	246,125	256,247	246,125	256,247
Facility Revenue	148,155	3%	-	#DIV/0!	14,605	12,074	71,441	65,675	75,173	65,675	75,173
Misc. Revenue	59,225	1%	-	#DIV/0!	4,667	2,756	7,781	5,800	6,472	5,800	6,472
Grants & Donations	50,146	1%	-	#DIV/0!	213	235	378	-	316	-	316
Interest Income	45,400	1%	-	#DIV/0!	11,491	4,803	11,542	3,850	8,819	3,850	8,819
Projects Revenue	387,300	7%	-	#DIV/0!	-	-	-	-	-	-	-
Tax Revenue	2,973,655	56%	-	#DIV/0!	1,149,122	3,423	1,149,122	1,146,990	1,116,809	1,146,990	1,116,809
In Kind/Atwood	25,500	0%	-	#DIV/0!	-	-	-	-	-	-	-
Trans from Cap Const/City Trust/Eq Res	616,204	0%	-	#DIV/0!	-	-	-	-	-	-	-
Total Operating Revenue	5,351,285	100.00	-		1,343,754	182,165	1,486,378	1,468,440	1,463,836	1,468,440	1,463,836
Expenditures											
Program Expense	274,374	5%	-	#DIV/0!	13,254	16,199	27,627	31,750	29,257	31,750	29,257
Operating & Supplies	336,100	6%	-	#DIV/0!	36,930	21,310	54,980	46,090	39,928	46,090	39,928
Utilities Expense	199,800	4%	-	#DIV/0!	8,408	13,144	5,278	11,800	6,037	11,800	6,037
Professional Services	38,800	1%	-	#DIV/0!	1,003	3,007	1,123	4,000	4,557	4,000	4,557
Building & Grounds Maintenance	353,098	7%	-	#DIV/0!	31,890	11,735	38,314	83,150	15,730	83,150	15,730
Property Tax Admin.	63,200	1%	-	#DIV/0!	-	-	-	-	-	-	-
Wages	2,085,305	39%	-	#DIV/0!	154,017	127,852	207,122	196,752	184,530	196,752	184,530
Benefits & Payroll Costs	713,282	13%	-	#DIV/0!	56,271	49,253	113,837	115,340	101,451	115,340	101,451
Fixed Asset Expense	62,178	1%	-	#DIV/0!	-	20,623	-	5,000	20,623	5,000	20,623
Capital Improvement Projects	969,000	18%	-	#DIV/0!	13,964	67,562	15,183	13,950	77,295	13,950	77,295
Debt Services	6,000	0%	-	#DIV/0!	383	(67)	383	400	533	400	533
Special Dept Expenses (equip res.)	-	0%	-	#DIV/0!	-	-	-	-	-	-	-
Project Expenditures	25,000	0%	-	#DIV/0!	-	-	-	-	-	-	-
Misc Expense (CalPERS unfunded liab)	180,200	3%	-	#DIV/0!	-	-	-	-	-	-	-
Total Expenditures	5,306,337	100.00	-		316,120	330,618	463,847	508,232	479,941	508,232	479,941
Net Revenue Over Expenditures	\$ 44,948	0.84	\$ -		\$ 1,027,634	(148,453)	\$ 1,022,531	\$ 960,208	\$ 983,895	\$ 960,208	\$ 983,895
Annual Contingency Reserve (1-2%)	\$ 450,000		\$ 450,000		\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000
Annual Equip Replacement Reserve	\$ 658,531		\$ 658,531		\$ 758,531	\$ 758,531	\$ 758,531	\$ 758,531	\$ 658,531	\$ 758,531	\$ 658,531
Future Capital Construction Reserve	\$ 744,971		\$ 839,971		\$ 705,971	\$ 705,971	\$ 705,971	\$ 705,971	\$ 744,971	\$ 705,971	\$ 744,971
ADA Reserve	\$ 55,032		\$ 60,032		\$ 65,032	\$ 65,032	\$ 65,032	\$ 60,032	\$ 55,032	\$ 60,032	\$ 55,032
CalPERS unfunded liability reserve	\$ 1,908,534		\$ 2,008,534		\$ 45,800	\$ 45,800	\$ 45,800	\$ 45,800	\$ 1,908,534	\$ 45,800	\$ 1,908,534
TOTAL RESERVE BALANCES	\$ 1,908,534		\$ 2,008,534		\$ 2,025,334	\$ 2,025,334	\$ 2,025,334	\$ 2,020,334	\$ 1,908,534	\$ 2,020,334	\$ 1,908,534

As Of 5/31/2017
For All Segment1s
For All Segment2s
For Segment3 0000 To 9999
For All Segment4s

	Current YTD
ASSETS	
Current Assets	
Imprest Fund (Petty Cash)	\$580.00
Community 1st Bank	134,962.65
Placer County Treasure-General	4,659,039.64
Placer County Treasurer - City Trust	269,495.55
Accounts Receivable	19,048.32
A/R - 501C3 Group	7,000.00
Daycamp Receivables	11,306.00
Prepaid Expenses	16.91
Prepaid Liability Expense	5,588.17
Prepaid Workers Comp Insurance	2,135.00
Prepaid Payroll Expense	102.72
Total Current Assets	\$5,109,274.96
Fixed Assets	
Fixed Assets: Land	\$1,956,603.12
Fixed Assets: Structures	12,061,659.56
Fixed Assets: Equipment	855,454.32
Fixed Assets: Computer Equipment & Software	138,178.68
Fixed Assets: Vehicles	247,332.21
Fixed Assets: Office Furniture & Rec Equipment	83,168.05
Construction In Progress	337,300.42
Less: Accumulated Depreciation	(9,177,958.48)
Total Fixed Assets	\$6,501,737.88
Total Assets	\$11,611,012.84

Auburn Rec & Park
Balance Sheet
As Of 5/31/2017
For All Segment1s
For All Segment2s
For Segment3 0000 To 9999
For All Segment4s

Current
YTD

LIABILITIES and EQUITY

Current Liabilities

Prepaid Revenue	\$41.00
Gift Certificates	445.00
Compensated Absenses	149,629.38
Sales Tax Payable	380.06
Accrued Liabilities	60.00
Miscellaneous Deductions	(0.03)

Total Current Liabilities \$150,555.41

Long Term Liabilities

PG & E Loan Payable	\$3,444.26
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Total Long Term Liabilities \$3,444.26

Total Liabilities \$153,999.67

Fund Balances

GFB: Youth Assistance Fund	\$4,503.35
GFB: General Fund Balance	669,442.53
Investments in Fixed Assets	7,309,352.01
Less: Net of Related Debt	(3,444.26)
RFB: Reserved (City Mitigation)	269,495.55
RFB: Annual Equip Replacement Reserv.	758,530.72
RFB: Annual Contingency Reserve	450,000.00
RFB: Reserved for Future Capital Construction	705,971.28
RFB: Arboretum Grant Fund	13,275.73
RFB: Reserved (Atwood)	457.34
RFB: Atwood III-Equip Repl Fund	15,603.66
RFB: Unfunded Liability - CalPERS	45,800.00
GFB- Cell Tower Reserves	122,459.24
RFB: General Fund (ADA Reserve)	65,031.75
RFB: Shockley Maint Fund	8,000.37

Net Profit/(Loss) 1,022,533.90

Auburn Rec & Park
Balance Sheet

As Of 5/31/2017
For All Segment1s
For All Segment2s
For Segment3 0000 To 9999
For All Segment4s

	Current YTD
Total Assets	\$7,309,352.01
Total Reserved Funds	\$2,451,181.38
Total Designated Funds	\$0.00
Total Unrestricted Funds	\$1,696,479.78
	<hr/>
Total Liabilities and Equity	\$11,611,012.84
	<hr/> <hr/>

For 4/1/2017 To 5/31/2017
For Segment1 Recreation Services To Administration
For Segment2 000 To 999
For Segment3 1000 To 9900
For Segment4 General To 900

	Month 1 April	Current Month	Actual YTD	Budget YTD
OPERATING REVENUE				
Park & Recreation Services	82,458.00	163,656.35	246,114.35	246,125.00
Rents & Concessions	56,836.03	14,605.38	71,441.41	65,675.00
Miscellaneous Revenue	3,113.98	4,666.88	7,780.86	5,800.00
Grants & Donations	165.00	213.00	378.00	0.00
Interest Income	50.99	11,491.27	11,542.26	3,850.00
Taxes Revenue	0.00	1,149,122.01	1,149,122.01	1,146,990.00
TOTAL OPERATING REVENUE	\$142,624.00	\$1,343,754.89	\$1,486,378.89	\$1,468,440.00

OTHER FINANCING SOURCES

TOTAL OTHER FINANCING SOURCES

TOTAL REVENUES

EXPENDITURES

Program Expenses	14,372.40	13,254.16	27,626.56	31,750.00
Operations & Supplies Expense	18,049.69	36,929.83	54,979.52	46,090.00
Utilities Expense	(3,130.30)	8,408.12	5,277.82	11,800.00
Legal Expenses	120.00	0.00	120.00	1,000.00
Professional Services	0.00	1,002.72	1,002.72	3,000.00
Bldg & Grounds Maintenance	6,424.53	31,889.61	38,314.14	83,150.00
Salaries Expense	53,104.51	154,017.17	207,121.68	196,752.00
Benefits & Payroll Costs	57,566.48	56,270.57	113,837.05	115,340.00
Fixed Asset Expense	0.00	0.00	0.00	5,000.00
Capital Improvement Projects	1,219.26	13,963.54	15,182.80	13,950.00
Debt Service	0.00	382.70	382.70	400.00
TOTAL OTHER FINANCING SOURCES	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	142,624.00	1,343,754.89	1,486,378.89	1,468,440.00

For 4/1/2017 To 5/31/2017
 For Segment¹ Recreation Services To Administration
 For Segment² 000 To 999
 For Segment³ 1000 To 9900
 For Segment⁴ General To 900

	Month 1 April	Current Month	Actual YTD	Budget YTD
TOTAL EXPENDITURES	\$147,726.57	\$316,118.42	\$463,844.99	\$508,232.00
NET REVENUE OVER EXP	(\$5,102.57)	\$1,027,636.47	\$1,022,533.90	\$960,208.00
ADJ. NET REV OVER EXP	(\$5,102.57)	\$1,027,636.47	\$1,022,533.90	\$960,208.00

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
OPERATING REVENUE					
Park & Recreation Services	163,656.35	246,114.35	246,125.00	(10.65)	100.00
Rents & Concessions	14,605.38	71,441.41	65,675.00	5,766.41	108.78
Miscellaneous Revenue	4,666.88	7,780.86	5,800.00	1,980.86	134.15
Grants & Donations	213.00	378.00	0.00	378.00	0.00
Interest Income	11,491.27	11,542.26	3,850.00	7,692.26	299.80
Taxes Revenue	1,149,122.01	1,149,122.01	1,146,990.00	2,132.01	100.19
TOTAL OPERATING REVENUE	\$1,343,754.89	\$1,486,378.89	\$1,468,440.00	\$17,938.89	101.22%
OTHER FINANCING SOURCES					
TOTAL OTHER FINANCING SOURCES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL REVENUES	1,343,754.89	1,486,378.89	1,468,440.00	17,938.89	101.22
EXPENDITURES					
Program Expenses	13,254.16	27,626.56	31,750.00	(4,123.44)	87.01
Operations & Supplies Expense	36,929.83	54,979.52	46,090.00	8,889.52	119.29
Utilities Expense	8,408.12	5,277.82	11,800.00	(6,522.18)	44.73
Legal Expenses	0.00	120.00	1,000.00	(880.00)	12.00
Professional Services	1,002.72	1,002.72	3,000.00	(1,997.28)	33.42
Bldg & Grounds Maintenance	31,889.61	38,314.14	83,150.00	(44,835.86)	46.08
Salaries Expense	154,017.17	207,121.68	196,752.00	10,369.68	105.27
Benefits & Payroll Costs	56,270.57	113,837.05	115,340.00	(1,502.95)	98.70
Fixed Asset Expense	0.00	0.00	5,000.00	(5,000.00)	0.00
Capital Improvement Projects	13,963.54	15,182.80	13,950.00	1,232.80	108.84
Debt Service	382.70	382.70	400.00	(17.30)	95.68

For 4/1/2017 To 5/31/2017
 For Segment¹ Recreation Services To Administration
 For All Segment²
 For All Segment³
 For All Segment⁴

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
TOTAL EXPENDITURES	\$316,118.42	\$463,844.99	\$508,232.00	(\$44,387.01)	91.27%
NET REVENUE OVER EXPENDITURES	\$1,027,636.47	\$1,022,533.90	\$960,208.00	\$62,325.90	106.49%
ADJ. NET REVENUE OVER EXPENDITURES	\$1,027,636.47	\$1,022,533.90	\$960,208.00	\$62,325.90	106.49%

For 4/1/2017 To 5/31/2017
For Segment1 Recreation Services To Administration
For All Segment2s
For All Segment3s
For All Segment4s

	Current	Actual	Budget	Variance	Percent Of
	Month	YTD	YTD		Budget

Park & Recreation Services

Alta Vista DSC Rev	2,407.00	3,824.00	1,400.00	2,424.00	273.14
Aub Elem DSC Rev	13,875.00	24,015.00	24,000.00	15.00	100.06
Skyridge DSC Rev	9,834.00	18,630.50	18,800.00	(169.50)	99.10
Day Camp Rev	48,438.60	54,787.60	49,300.00	5,487.60	111.13
Newcastle DSC Revenue	11,366.00	20,296.00	19,900.00	396.00	101.99
Adult Softball	1,055.00	1,111.00	3,500.00	(2,389.00)	31.74
Adult Basketball	2,169.00	2,169.00	2,000.00	169.00	108.45
Sr. Sports	0.00	48.00	0.00	48.00	0.00
Adult Volleyball	1,431.00	1,578.00	1,200.00	378.00	131.50
Pickle Ball Revenue	(26.00)	442.00	3,000.00	(2,558.00)	14.73
Adult Classes	6,308.00	7,994.00	7,500.00	494.00	106.59
Adult Class Rev - Bureau	2,625.00	3,680.00	2,500.00	1,180.00	147.20
Bocce Ball Prog Revenue	100.00	100.00	250.00	(150.00)	40.00
Youth Classes	4,199.25	6,199.25	5,500.00	699.25	112.71
Preschool Classes	968.00	9,564.00	11,000.00	(1,436.00)	86.95
Aquatic Activities	1,410.00	1,535.00	1,350.00	185.00	113.70
Aquatic Activities - PH Pool	260.00	260.00	150.00	110.00	173.33
Master Swim Revenue	955.00	1,495.00	1,000.00	495.00	149.50
Stroke and Turn Revenue	0.00	194.00	0.00	194.00	0.00
Public Swim	3,636.00	3,776.00	3,200.00	576.00	118.00
Swim Lessons	11,662.00	12,808.00	13,500.00	(692.00)	94.87
Swim Lessons - PH	3,519.00	3,663.00	4,000.00	(337.00)	91.58
Swim Team	8,201.50	19,323.50	21,500.00	(2,176.50)	89.88
Synchro Team	1,905.00	8,025.00	9,000.00	(975.00)	89.17
Youth Camps	10,102.00	15,380.00	12,000.00	3,380.00	128.17
Youth Camp Rev - Bureau	8,023.00	11,765.00	16,000.00	(4,235.00)	73.53
Youth Sports Camps	4,226.00	5,904.00	7,000.00	(1,096.00)	84.34

Profit & Loss

For 4/1/2017 To 5/31/2017

For Segment1 Recreation Services To Administration

For All Segment2s

For All Segment3s

For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Party in the Park	1,450.00	1,785.00	1,000.00	785.00	178.50
Envision Expo Revenue	0.00	0.00	2,000.00	(2,000.00)	0.00
Ukulele Festival Revenue	535.00	610.00	1,000.00	(390.00)	61.00
Food Truck Fiesta Revenue	25.00	310.00	0.00	310.00	0.00
Dead Festival	330.00	480.00	0.00	480.00	0.00
Guitar Festival	875.00	1,822.50	1,250.00	572.50	145.80
Auburn Community Festival	85.00	85.00	0.00	85.00	0.00
Out of District Fees	1,487.00	2,135.00	2,000.00	135.00	106.75
Out of District Fees - Bureau	190.00	290.00	200.00	90.00	145.00
Return check fees	30.00	30.00	125.00	(95.00)	24.00
Total Parks and Recreation Services	163,656.35	246,114.35	246,125.00	(10.65)	100.00

Rents & Concessions

Fee Waivers, Public	87.50	(6,180.50)	(7,000.00)	819.50	88.29
Fee Waivers, Public, Reclamation	0.00	0.00	(2,000.00)	2,000.00	0.00
Fee Waiver - Offset	(87.50)	6,180.50	9,000.00	(2,819.50)	68.67
Stella Irving Rental Revenue - Rec	0.00	99.00	0.00	99.00	0.00
Lakeside Rental Revenue - Reg	200.00	1,175.00	2,000.00	(825.00)	58.75
Sierra Room Rental - CVCC	630.00	1,920.00	1,275.00	645.00	150.59
Sunset Room Rental - CVCC	290.00	440.00	300.00	140.00	146.67
Canyon View Room Rental - CVCC	0.00	165.00	300.00	(135.00)	55.00
Foothills Room Rental - CVCC	0.00	1,075.00	750.00	325.00	143.33
Sierra/Splash Pool Rental	800.00	3,233.00	2,500.00	733.00	129.32
Pool Rental Revenue - PH	580.00	730.00	1,000.00	(270.00)	73.00
American River Room-CVCC	700.00	780.00	1,000.00	(220.00)	78.00
Placer Hills Pool Rental	681.00	681.00	0.00	681.00	0.00
Conference (Module) Rental - Overlook	500.00	1,000.00	1,000.00	0.00	100.00
Rock Creek Modular Rent	0.00	600.00	600.00	0.00	100.00
Gym Rental Revenue - Reg	0.00	9,084.00	500.00	8,584.00	1816.80

For 4/1/2017 To 5/31/2017
For Segment1 Recreation Services To Administration
For All Segment2s
For All Segment3s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Tulor Totter Lease Agreement	1,046.00	1,046.00	1,000.00	46.00	104.60
Kitchen Rental Revenue - CVCC	80.00	80.00	100.00	(20.00)	80.00
Picnic Area Rental Revenue - Rec	1,895.00	3,797.50	3,500.00	297.50	108.50
Picnic Area Rental Revenue - Reg	310.00	930.00	1,000.00	(70.00)	93.00
Picnic Area Rental Revenue - Ash	285.00	685.00	650.00	35.00	105.39
Picnic Area Rental Revenue - MV	1,007.50	1,102.50	1,150.00	(47.50)	95.87
Field " Recreation" Rental Revenue	557.16	2,299.56	850.00	1,449.56	270.54
Field A (softball) Revenue - Reg	313.88	313.88	250.00	63.88	125.55
Field "Softball" Rental - MV	0.00	1,625.00	2,500.00	(875.00)	65.00
Field Rental - CV	0.00	1,153.20	2,500.00	(1,346.80)	46.13
Field Soccer/Baseball-Winchester	0.00	0.00	1,750.00	(1,750.00)	0.00
Field "Beggs" Rental - Rec	106.60	3,848.26	3,000.00	848.26	128.28
Field B (softball) Rev - Reg	232.48	1,307.26	500.00	807.26	261.45
Field "James" Rental - Rec	848.00	7,889.80	10,500.00	(2,610.20)	75.14
Field C (Baseball) Rental - Reg	420.00	6,069.96	4,000.00	2,069.96	151.75
Bocce Ball Field Rental	18.00	18.00	100.00	(82.00)	18.00
Field "Soccer Regional" Rental	298.20	2,331.47	2,000.00	331.47	116.57
Field "Soccer A" Rental - Railhead	0.00	2,371.66	2,500.00	(128.34)	94.87
Field "Soccer B" Rental - Railhead	73.20	4,270.00	5,000.00	(730.00)	85.40
Field Lining Revenue - Reg	160.00	160.00	0.00	160.00	0.00
Misc Rents & Concessions	118.36	178.36	1,000.00	(821.64)	17.84
Misc Rents & Concessions - Bureau	0.00	2,067.00	1,000.00	1,067.00	206.70
Custodial Fees	2,415.00	6,595.00	9,000.00	(2,405.00)	73.28
Meadow Vista Cust Fee	60.00	90.00	0.00	90.00	0.00
Set up/Take Down Fees	100.00	170.00	600.00	(430.00)	28.33
Meadow Vista - Alcohol fee	(120.00)	60.00	0.00	60.00	0.00

Total Rents and Concessions 14,605.38 71,441.41 65,675.00 5,766.41 108.78

Miscellaneous Revenue

For 4/1/2017 To 5/31/2017
For Segment1 Recreation Services To Administration
For All Segment2s
For All Segment3s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Meadow Vista Comm Ctr Rental Agreement	820.00	1,300.00	0.00	1,300.00	0.00
Activity Guide - Advertising Rev	0.00	0.00	250.00	(250.00)	0.00
Alcohol Permit Fee	810.00	1,110.00	1,000.00	110.00	111.00
Miscellaneous Income - Admin.	277.20	277.20	0.00	277.20	0.00
Verizon Wireless Lease	2,333.98	4,667.96	4,550.00	117.96	102.59
Miscellaneous Income - F & G	425.70	425.70	0.00	425.70	0.00
Total Miscellaneous Revenue	4,666.88	7,780.86	5,800.00	1,980.86	134.15
Grants & Donations					
Youth Assistance Rev	203.00	368.00	0.00	368.00	0.00
Bike Park Donations	10.00	10.00	0.00	10.00	0.00
Total Grants and Donations	213.00	378.00	0.00	378.00	0.00
Interest Income					
Interest Income - Other	61.60	112.59	100.00	12.59	112.59
Interest Revenue - County	10,789.24	10,789.24	3,500.00	7,289.24	308.26
Interest Revenue - City Trust	640.43	640.43	250.00	390.43	256.17
Total Interest Income	11,491.27	11,542.26	3,850.00	7,692.26	299.80
Project Revenue - Government					
Total Project Revenue - Government	0.00	0.00	0.00	0.00	0.00
Tax Revenue					

Profit & Loss

For 4/1/2017 To 5/31/2017

For Segment1 Recreation Services To Administration

For All Segment12

For All Segment3

For All Segment4

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Current Secured Property Taxes General	1,057,452.28	1,057,452.28	1,059,145.00	(1,692.72)	99.84
Homeowner's Prop. Tax Relief	11,199.62	11,199.62	8,227.00	2,972.62	136.13
Current Supplemental Property Taxes	26,072.60	26,072.60	26,176.00	(103.40)	99.61
Unitary & Op Non-unitary Tax	43,222.90	43,222.90	41,544.00	1,678.90	104.04
Timber Tax Guarantee	0.55	0.55	0.00	0.55	0.00
Alwood Tax Revenue	8,871.72	8,871.72	11,000.00	(2,128.28)	80.65
Railroad Unitary Property Taxes	775.91	775.91	898.00	(122.09)	86.40
Grant Proceeds	1,526.43	1,526.43	0.00	1,526.43	0.00

Total Tax Revenue 1,149,122.01 1,149,122.01 1,146,990.00 2,132.01 100.19

TOTAL OPERATING REVENUE \$1,343,754.89 \$1,486,378.89 \$1,468,440.00 \$17,938.89 101.22%

OTHER FINANCING SOURCES

Transfers from Other Funding Sources

TOTAL OTHER FINANCING SOURCES 0.00 0.00 0.00 0.00 0.00

TOTAL REVENUES 1,343,754.89 1,486,378.89 1,468,440.00 17,938.89 101.22

EXPENDITURES

Program Expenses

Instructor/Aquatics	396.00	396.00	350.00	46.00	113.14
Instructor/Adult Classes	2,124.75	3,396.90	2,600.00	796.90	130.65
Instructor/Adult Classes - Bureau	351.00	793.00	1,000.00	(207.00)	79.30

For 4/1/2017 To 5/31/2017
For Segment1 Recreation Services To Administration
For All Segment2s
For All Segment3s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Instructor/Youth Classes	1,200.25	1,564.25	2,100.00	(535.75)	74.49
Instructor pymt - Preschool Classes	4,065.60	6,918.10	8,000.00	(1,081.90)	86.48
Officials/Adult Softball	264.00	264.00	2,000.00	(1,736.00)	13.20
Officials/Adult Basketball	0.00	0.00	750.00	(750.00)	0.00
Officials/Youth Basketball	0.00	(330.00)	1,000.00	(1,330.00)	(33.00)
Instructor/Youth Camps	0.00	471.25	0.00	471.25	0.00
Alta Vista/Program Exp	76.56	76.56	0.00	76.56	0.00
Aub Elem/Program Exp	111.58	111.58	350.00	(238.42)	31.88
Skyridge/Program Exp	181.80	181.80	200.00	(18.20)	90.90
Day Camp/Program Exp	483.82	1,328.82	1,250.00	78.82	106.31
Newcastle Program Expense	226.25	226.25	150.00	76.25	150.83
Adult Softball Expense	498.96	498.96	1,500.00	(1,001.04)	33.26
Adult Basketball Expense	0.00	0.00	3,000.00	(3,000.00)	0.00
Pickle Ball Tennis Expense	0.00	0.00	1,000.00	(1,000.00)	0.00
Adult Class Expense	31.54	31.54	0.00	31.54	0.00
Youth Basketball Expense	0.00	2,812.50	0.00	2,812.50	0.00
Youth Class Expense	24.92	24.92	0.00	24.92	0.00
Aquatic Activities	1,225.00	1,225.00	250.00	975.00	490.00
Public Swim Expense	75.05	1,899.05	2,000.00	(100.95)	94.95
Public Swim Exp - PH Pool	0.00	414.00	500.00	(86.00)	82.80
Special Events	63.28	63.28	0.00	63.28	0.00
Party in the Park	824.47	824.47	1,000.00	(175.53)	82.45
Lifestyle Expo Expenses	18.42	333.42	0.00	333.42	0.00
Envision Expo Expenses	0.00	0.00	750.00	(750.00)	0.00
Ukulele Festival Expenses	380.54	426.54	0.00	426.54	0.00
Food Truck Fiesta Expenses	0.00	125.00	0.00	125.00	0.00
Great Obstacle Scramble Expenses	130.89	451.89	0.00	451.89	0.00
Guitar Festival Expenses	368.59	2,744.59	2,000.00	744.59	137.23
Auburn Community Festival Expenses	130.89	352.89	0.00	352.89	0.00

For 4/1/2017 To 5/31/2017

For Segment1 Recreation Services To Administration

For All Segment12s
 For All Segment13s
 For All Segment14s

	Current	Actual	Budget	Variance	Percent Of
	Month	YTD	YTD		Budget
Total Program Expenses	13,254.16	27,626.56	31,750.00	(4,123.44)	87.01
Operations & Supplies					
Merchant Fees - Cust Serv	764.44	1,086.65	1,500.00	(413.35)	72.44
Donations Expense	250.00	250.00	0.00	250.00	0.00
Telephone - Placer Hills Pool	17.90	17.90	40.00	(22.10)	44.75
Telephone - Cust Serv	728.23	1,369.47	1,000.00	369.47	136.95
Telephone (CVCC) - Admin	520.82	1,018.93	500.00	518.93	203.79
Gift Certificates Expensed	380.00	380.00	200.00	180.00	190.00
Telephone - Aquatics	119.36	119.36	0.00	119.36	0.00
Telephone - Youth Services	11.13	11.13	100.00	(88.87)	11.13
Telephone - Recreation	287.36	287.36	50.00	237.36	574.72
Telephone - Facilities & Grounds	1,672.76	1,979.45	1,650.00	329.45	119.97
Telephone - Day Camp	199.85	399.70	150.00	249.70	266.47
Telephone - Newcastle	0.00	0.00	50.00	(50.00)	0.00
Telephone - Aub EI	128.09	128.09	150.00	(21.91)	85.39
Telephone - Alta Vista	0.00	0.00	100.00	(100.00)	0.00
Telephone - Skyridge	88.97	88.97	100.00	(11.03)	88.97
Postage - Cust Serv	0.00	0.00	250.00	(250.00)	0.00
Postage - Admin	508.28	508.28	400.00	108.28	127.07
Activity Guide Expense	7,579.96	7,879.96	1,000.00	6,879.96	788.00
Youth Assistance Expense	3,839.00	5,677.00	6,000.00	(323.00)	94.62
Office Supplies - Rec	152.62	152.62	250.00	(97.38)	61.05
Office Supplies - Youth Services	229.11	229.11	0.00	229.11	0.00
Office Supplies - F & G	697.40	1,078.14	0.00	1,078.14	0.00
Office Supplies-Cust Serv	821.51	998.53	200.00	798.53	499.27
Office Supplies - Admin	322.57	423.92	500.00	(76.08)	84.78
Duplication Costs - Admin	0.00	0.00	100.00	(100.00)	0.00
Office Equip Rental - Cust Serv	0.00	513.89	2,000.00	(1,486.11)	25.70

Profit & Loss

For 4/1/2017 To 5/31/2017

For Segment1 Recreation Services To Administration

For All Segment12s

For All Segment13s

For All Segment14s

	Current	Actual	Budget	Variance	Percent Of
	Month	YTD	YTD		Budget
Office Equip Rental - Admin	658.02	1,316.04	1,500.00	(183.96)	87.74
Dining Expense	119.00	119.00	100.00	19.00	119.00
Gas/Mileage Expense - C.Serv	37.45	37.45	50.00	(12.55)	74.90
Gas/Mileage Expense - Admin	136.07	176.54	200.00	(23.46)	88.27
Gas/Mileage Expense - Rec.	158.03	158.03	0.00	158.03	0.00
Gas/Mileage Expense - YS	16.05	16.05	0.00	16.05	0.00
Gas/Mileage Expense - F & G	2,084.84	2,115.25	2,000.00	115.25	105.76
Liability Insurance - Admin	5,588.16	11,176.33	12,000.00	(823.67)	93.14
Board Expense	0.00	0.00	200.00	(200.00)	0.00
Marketing/Public Relations - Cust Serv	725.75	1,809.08	2,000.00	(190.92)	90.45
Dues and Subscriptions - Admin	0.00	0.00	150.00	(150.00)	0.00
Staff Appreciation - F & G	8.13	8.13	0.00	8.13	0.00
Staff Development - Admin	155.97	155.97	250.00	(94.03)	62.39
Staff Development - Youth Services	43.00	43.00	0.00	43.00	0.00
Staff Development - F & G	359.95	359.95	0.00	359.95	0.00
Uniform Exp - F & G	347.41	2,135.54	2,000.00	135.54	106.78
Small Equip - Rec Dept	206.46	206.46	0.00	206.46	0.00
Small Equipment - Rec Pk	911.49	911.49	100.00	811.49	911.49
Small Equipment - Reg Pk	216.64	216.64	100.00	116.64	216.64
Small Equipment - MV Park	0.00	0.00	100.00	(100.00)	0.00
Small Equipment - CVCC	0.00	0.00	100.00	(100.00)	0.00
Small Equipment - Admin	0.00	0.00	500.00	(500.00)	0.00
Field Marking Expense	77.09	77.09	0.00	77.09	0.00
Safety Supplies - F & G	761.05	2,114.80	1,000.00	1,114.80	211.48
Restroom Supplies - Recreation Park	79.80	120.84	200.00	(79.16)	60.42
Restroom Supplies - Regional Park	128.14	169.18	200.00	(30.82)	84.59
Restroom Supplies - Ashford Park	68.37	97.98	200.00	(102.02)	48.99
Restroom Supplies - Meadow Vista Park	68.37	97.98	200.00	(102.02)	48.99
Restroom Supplies - Railroad Park	68.37	97.97	200.00	(102.03)	48.99
Restroom Supplies - Overlook Park	68.37	97.97	200.00	(102.03)	48.99

For 4/1/2017 To 5/31/2017
For Segment1 Recreation Services To Administration
For All Segment2s
For All Segment3s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Restroom Supplies - Placer Hills Park	0.00	3.58	0.00	3.58	0.00
Restroom Supplies - Winchester Park	0.00	0.00	50.00	(50.00)	0.00
Restroom Supplies - Rec Comm Ctr	87.29	174.30	250.00	(75.70)	69.72
Restroom Supplies - Reg Comm Ctr	154.14	183.75	250.00	(66.25)	73.50
Restroom Supplies - CVCC Comm Ctr	362.68	392.29	250.00	142.29	156.92
Sanitation - Reg Pk - Toilet	450.00	900.00	900.00	0.00	100.00
Sanitation - Win Pk - Toilet	450.00	900.00	900.00	0.00	100.00
Sanitation - Rec Pk - ADA Toilet	349.00	698.00	700.00	(2.00)	99.71
Sanitation - Reg - ADA Toilet	349.00	978.00	700.00	278.00	139.71
Sanitation - Rec Pk - Debris Box	1,175.52	1,175.52	750.00	425.52	156.74
Sanitation - Reg Pk - Disposal	581.30	581.30	500.00	81.30	116.26
Sanitation - MV - Disposal	246.16	246.16	500.00	(253.84)	49.23
Sanitation - CVCC - Disposal	313.40	313.40	500.00	(186.60)	62.68
Total Operations & Supplies	36,929.83	54,979.52	46,090.00	8,889.52	119.29

Utilities Expense

Lights - Rec Pk Beggs Field	423.76	423.76	500.00	(76.24)	84.75
Lighting Reimb.-Beggs Field	(493.30)	(493.30)	(650.00)	156.70	75.89
Lights - Rec Pk James Field	444.78	444.78	250.00	194.78	177.91
Lighting Reimb.-James Field	(357.39)	(1,152.70)	(1,500.00)	347.30	76.85
Lights - Rec Field	262.32	262.32	250.00	12.32	104.93
Lighting Reimb.-Rec Field	(233.90)	(233.90)	(400.00)	166.10	58.48
Gas/Elect - Rec Comm Ctr - Fac & Grds	703.94	703.94	3,000.00	(2,296.06)	23.47
Gas/Electric - Reg Comm Ctr	630.80	630.80	1,000.00	(369.20)	63.08
Gas/Electric - CV Comm Ctr	109.98	109.98	100.00	9.98	109.98
Electric Reimb.- Chr.Vly C Ctr	(156.11)	(156.11)	(200.00)	43.89	78.06
Gas/Electric - CVCC	1,309.51	1,309.51	1,500.00	(190.49)	87.30
Gas/Electric - Sierra Pool	3,083.61	3,083.61	3,500.00	(416.39)	88.10

Profit & Loss

For 4/1/2017 To 5/31/2017

For Segment1 Recreation Services To Administration

For All Segment12s
 For All Segment13s
 For All Segment14s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Gas/Electric - PH Pool	477.67	523.67	800.00	(276.33)	65.46
Electric - Day Camp	133.28	133.28	100.00	33.28	133.28
Gas/Elec - Recreation Park	479.69	595.61	1,000.00	(404.39)	59.56
Gas/Electric - Reg Park	1,172.70	1,172.70	2,250.00	(1,077.30)	52.12
Lighting Reimb.-Reg Park	(587.75)	(3,950.25)	(3,500.00)	(450.25)	112.86
Gas/Electric - Ashford Park	81.14	81.14	250.00	(168.86)	32.46
Gas/Electric - MV Park	271.21	271.21	250.00	21.21	108.48
Electric - Railroad Park	34.84	34.84	350.00	(315.16)	9.95
Lighting Reimb.-Railroad	0.00	(78.04)	(100.00)	21.96	78.04
Gas/Electric - Winchester Park	9.86	9.86	0.00	9.86	0.00
Water - CV Comm Ctr	0.00	0.00	100.00	(100.00)	0.00
Water - CVCC	0.00	466.93	500.00	(33.07)	93.39
Water - PH Pool	0.00	0.00	100.00	(100.00)	0.00
Water - Rec Park	0.00	158.90	250.00	(91.10)	63.56
Water - Regional Park	0.00	0.00	750.00	(750.00)	0.00
Water - Ashford Park	0.00	158.90	250.00	(91.10)	63.56
Water - MV Park	341.78	341.78	600.00	(258.22)	56.96
Water - CV Park	0.00	0.00	250.00	(250.00)	0.00
Water - Railroad Park	0.00	158.90	250.00	(91.10)	63.56
Water - Placer Hills Park	100.85	100.85	0.00	100.85	0.00
Water - Chana Field	164.85	164.85	0.00	164.85	0.00
Total Utilities Expense	8,408.12	5,277.82	11,800.00	(6,522.18)	44.73
Legal Expenses					
Legal Fees	0.00	120.00	1,000.00	(880.00)	12.00
Total Legal Expense	0.00	120.00	1,000.00	(880.00)	12.00

For 4/1/2017 To 5/31/2017
For Segment1 Recreation Services To Administration
For All Segment1s
For All Segment3s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Professional Services					
Professional Services - Atwood	857.72	857.72	2,000.00	(1,142.28)	42.89
Professional Services - C Serv	72.50	72.50	0.00	72.50	0.00
Professional Services - Admin	72.50	72.50	1,000.00	(927.50)	7.25
Total Professional Services	1,002.72	1,002.72	3,000.00	(1,997.28)	33.42

Bldg & Ground Maintenance

Vehicles Maint - F & G Inactive	0.00	0.00	350.00	(350.00)	0.00
Equipment Rental - F & G	0.00	140.00	400.00	(260.00)	35.00
Vehicle Maintenance	1,275.42	1,275.42	0.00	1,275.42	0.00
Maint - Recreation Field	0.00	24.84	250.00	(225.16)	9.94
Maint - James Field	358.12	696.75	5,500.00	(4,803.25)	12.67
Maint - Beggs Field	135.00	135.00	5,500.00	(5,365.00)	2.46
Maint - Sierra Pool	6,903.95	8,030.07	4,000.00	4,030.07	200.75
Maint & Repairs - Equipment	54.30	67.15	350.00	(282.85)	19.19
Maint - PH Pool	259.33	259.33	1,000.00	(740.67)	25.93
Maint - M.V. Tennis Courts	0.00	0.00	1,000.00	(1,000.00)	0.00
Rep/Maint - Rock Creek	44.23	44.23	0.00	44.23	0.00
Rep/Maint - Day Camp	72.80	72.80	0.00	72.80	0.00
Maint - Recreation Park	1,069.75	1,089.24	4,000.00	(2,910.76)	27.23
Maint - Regional Park	4,635.59	7,454.34	13,500.00	(6,045.66)	55.22
Maint - Ashford Park	407.12	407.12	2,000.00	(1,592.88)	20.36
Maint - Meadow Vista Park	2,363.37	2,363.37	5,000.00	(2,636.63)	47.27
Maint - Christian Valley Park	812.74	812.74	1,250.00	(437.26)	65.02
Maint - Railroad Park	136.95	136.95	13,250.00	(13,113.05)	1.03
Maint - CVCC Park	148.03	148.03	1,250.00	(1,101.97)	11.84
Maint - Overlook Park	218.70	1,492.69	1,250.00	242.69	119.42

Profit & Loss

For 4/1/2017 To 5/31/2017

For Segment1 Recreation Services To Administration

For All Segment2s

For All Segment3s

For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Maint - Atwood	4,675.54	4,836.61	100.00	4,736.61	4836.61
Maint - Shockley Park	0.00	0.00	250.00	(250.00)	0.00
Rep/Maint - Skyridge	144.10	144.10	0.00	144.10	0.00
Maint - Recreation Comm Ctr	2,788.79	2,924.43	750.00	2,174.43	389.92
Maint - Regional Comm Ctr	1,887.67	2,115.01	750.00	1,365.01	282.00
Maint - CVCC Comm Ctr	559.85	686.85	1,250.00	(563.15)	54.95
Maint - Regional Tennis Courts	0.00	0.00	1,500.00	(1,500.00)	0.00
Maint - Regional Field A	0.00	0.00	5,000.00	(5,000.00)	0.00
Maint - Regional Field B	0.00	0.00	5,000.00	(5,000.00)	0.00
Maint - Regional Field C	2,938.26	2,949.33	1,500.00	1,449.33	196.62
Tree Maint - Rec Park	0.00	0.00	2,500.00	(2,500.00)	0.00
Tree Maint - Reg Park	0.00	0.00	2,500.00	(2,500.00)	0.00
Tree Maint - Ashford Park	0.00	0.00	500.00	(500.00)	0.00
Tree Maint - MV Park	0.00	0.00	1,500.00	(1,500.00)	0.00
Vandalism Repairs Expense	0.00	7.74	200.00	(192.26)	3.87
Total Building and Grounds Maintenance	31,889.61	38,314.14	83,150.00	(44,835.86)	46.08
Property Tax Administration/LAFCO					
Total Property Tax Administration/LAFCO	0.00	0.00	0.00	0.00	0.00
Salaries Expense					
Wages - (Y.Serv) - Manager	5,109.36	6,806.16	6,740.00	66.16	100.98
Wages - (Cust Serv) - Full Time	8,556.63	11,397.00	11,290.00	107.00	100.95
Wages - (Cust Serv) - Part Time	1,071.50	1,423.59	1,390.00	33.59	102.42
Wages - (Admin) - Full Time	12,224.53	16,272.33	16,100.00	172.33	101.07
Wages - (Admin) - Part Time	5,325.94	7,033.24	6,800.00	233.24	103.43
Wages - (Y.Serv) - Alta Vista - PT	1,656.37	2,213.24	2,300.00	(86.76)	96.23

Profit & Loss

For 4/1/2017 To 5/31/2017

For Segment1 Recreation Services To Administration

For All Segment1s

For All Segment3s

For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Wages - (Admin) - Board Pay	2,500.00	2,500.00	2,500.00	0.00	100.00
Wages - (Y.Serv) - Aub Elem - PT	5,039.45	6,831.32	6,800.00	31.32	100.46
Wages - (Y.Serv) - Skyridge - PT	4,767.42	5,950.58	5,400.00	550.58	110.20
Wages - (Y.Serv) - S Maint	26.81	26.81	50.00	(23.19)	53.62
Wages - (Y.Serv) - Day Camp - PT	2,575.77	4,114.02	4,100.00	14.02	100.34
Wages - (Y.Serv) - DC Maint	380.36	380.36	400.00	(19.64)	95.09
Wages - (Rec) - Full Time	10,950.93	14,613.49	14,500.00	113.49	100.78
Wages - (Y. Serv) - Newcastle- PT	4,872.70	6,107.64	7,300.00	(1,192.36)	83.67
Wages - (Rec) - Part Time	301.82	440.86	310.00	130.86	142.21
Wages - (Rec) - Seasonal	0.00	0.00	16.00	(16.00)	0.00
Wages - (Rec) - Adult Softball	373.32	419.82	110.00	309.82	381.66
Wages - (Rec) - Uniform Allowance	0.00	0.00	215.00	(215.00)	0.00
Wages - (Aqua) - Aquatics Coordinator	1,240.60	1,630.25	1,532.00	98.25	106.41
Wages - (Aqua) - Aquatic Activities	1,870.97	2,611.69	1,007.00	1,604.69	259.35
Wages - (Aqua) - Public Swim	2,492.56	3,418.98	3,852.00	(433.02)	88.76
Wages - (Aqua) - Master Swim	537.91	683.22	383.00	300.22	178.39
Wages - (Aqua) - Swim Team Coaches	963.41	1,090.99	1,067.00	23.99	102.25
Wages - (Aqua) - Synchronized Swim Coach	1,486.29	1,871.79	1,515.00	356.79	123.55
Wages - (Fac & Grds) - Fac Attendant - Rec	5,406.68	6,786.84	6,600.00	186.84	102.83
Wages - (Fac & Grds) - Fac Att. - CVCC	2,644.64	3,338.05	3,300.00	38.05	101.15
Wages - (Fac & Grds) - Fac Attendant - Reg	1,151.16	1,705.26	1,800.00	(94.74)	94.74
Wages - (Fac & Grds) - Management	12,620.89	15,948.97	16,000.00	(51.03)	99.68
Wages - (Fac & Grds) - Recreation Park	25,323.02	32,575.21	26,200.00	6,375.21	124.33
Wages - (Fac & Grds) - Regional Park	11,334.01	20,304.64	20,300.00	4.64	100.02
Wages - (Fac & Grds) - Ashford Park	1,296.30	1,791.59	1,800.00	(8.41)	99.53
Wages - (Fac & Grds) - Meadow Vista Park	3,227.22	3,975.43	2,950.00	1,025.43	134.76
Wages - (Fac & Grds) - CV Comm Center	969.82	1,098.31	1,030.00	68.31	106.63
Wages - (Fac & Grds) - Railroad Park	1,086.22	1,828.00	1,750.00	78.00	104.46
Wages - (Fac & Grds) - CVCC	1,433.96	1,780.36	1,550.00	230.36	114.86
Wages - (Fac & Grds) - Overlook Park	946.81	1,470.30	1,425.00	45.30	103.18

Profit & Loss

For 4/1/2017 To 5/31/2017

For Segment1 Recreation Services To Administration

For All Segment12s

For All Segment13s

For All Segment14s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Wages - (Fac & Grds) - Placer Hills Park	1,026.18	1,464.60	1,450.00	14.60	101.01
Wages - (Fac & Grds) - Pocket Parks	679.03	940.59	970.00	(29.41)	96.97
Wages - (Fac & Grds) - Mt. Vernon Park	126.52	126.52	100.00	26.52	126.52
Wages - (Fac & Grds) - Winchester Park	265.73	427.51	400.00	27.51	106.88
Wages - (Fac & Grds) - Atwood	1,646.01	2,388.60	2,250.00	138.60	106.16
Wages - District Administrator	8,508.32	11,333.52	11,200.00	133.52	101.19
Total Salaries Expense	154,017.17	207,121.68	196,752.00	10,369.68	105.27
Benefits & Payroll Costs					
ER Taxes - Rec	868.88	1,462.97	1,500.00	(37.03)	97.53
ER Taxes - Aquatics	889.26	1,492.93	1,300.00	192.93	114.84
ER Taxes - Youth Services	2,074.29	3,850.78	3,900.00	(49.22)	98.74
ER Taxes - Fac & Grds	5,401.94	9,913.33	9,900.00	13.33	100.14
ER Taxes - Cust Serv	730.91	1,316.35	1,533.00	(216.65)	85.87
ER Taxes - Admin	2,098.39	3,831.37	3,900.00	(68.63)	98.24
Employment Expense - Aquatics	116.00	116.00	800.00	(684.00)	14.50
Employment Expense - Youth Services	116.00	116.00	100.00	16.00	116.00
Employment Expense - Fac & Grds	0.00	0.00	800.00	(800.00)	0.00
Fingerprinting Exp - Recreation	86.00	86.00	200.00	(114.00)	43.00
Fingerprinting Exp - Aquatics	44.00	44.00	500.00	(456.00)	8.80
Fingerprinting Exp - Youth Services	174.00	238.00	264.00	(26.00)	90.15
Fingerprinting Exp - Fac & Grds	0.00	0.00	50.00	(50.00)	0.00
Benefits Expense - Recreation	1,880.96	5,338.90	5,300.00	38.90	100.73
Benefits Expense - Youth Services	3,218.46	6,097.68	5,700.00	397.68	106.98
Benefits Expense - Fac & Grds	14,308.38	37,631.28	37,400.00	231.28	100.62
Benefits Expense - Cust Serv	2,204.00	4,718.58	4,323.00	395.58	109.15
Benefits Expense - Admin	4,694.09	9,002.46	9,100.00	(97.54)	98.93
Employer Retirement Exp. - Rec	991.36	1,792.92	1,800.00	(7.08)	99.61
Employer Retirement Exp. - Aquatics	192.90	320.38	300.00	20.38	106.79

Profit & Loss
For 4/1/2017 To 5/31/2017
For Segment1s
For All Segment2s
For All Segment3s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Employer Retirement Exp. - Youth Services	1,697.88	3,014.63	3,000.00	14.63	100.49
Employer Retirement Exp. - Fac & Grds	5,336.48	9,563.55	9,500.00	63.55	100.67
Employer Retirement Exp - Cust Serv	848.53	1,531.90	1,550.00	(18.10)	98.83
Employer Retirement Exp. - Admin	2,313.29	4,165.65	4,200.00	(34.35)	99.18
Worker's Comp - Rec	194.37	258.69	270.00	(11.31)	95.81
Worker's Comp - Aquatics	143.65	189.05	250.00	(60.95)	75.62
Worker's Comp - Youth Services	401.63	535.42	570.00	(34.58)	93.93
Worker's Comp - Fac & Grds	4,936.11	6,816.03	6,900.00	(83.97)	98.78
Worker's Comp - Cust Serv	33.66	68.79	80.00	(11.21)	85.99
Worker's Comp - Admin	275.15	323.41	350.00	(26.59)	92.40
Total Benefits and Payroll Costs	56,270.57	113,837.05	115,340.00	(1,502.95)	98.70
Fixed Asset Expense					
Fixed Asset Purchases - Aquatics	0.00	0.00	5,000.00	(5,000.00)	0.00
Total Fixed Asset Expense	0.00	0.00	5,000.00	(5,000.00)	0.00
Capital Improvement Projects					
CVCC - Bike Park	5,653.00	5,653.00	5,650.00	3.00	100.05
Reg - Riparian Vegetation Mgmt Permit	1,370.00	1,370.00	1,400.00	(30.00)	97.86
Railhead - Field A Renovation	1,212.89	1,227.88	1,200.00	27.88	102.32
Rec - Patio Area Project	5,060.86	5,065.13	5,000.00	65.13	101.30
MV - Restroom ADA Renov	666.79	666.79	700.00	(33.21)	95.26
Reg Dry Creek Picnic ADA Improvements	0.00	1,200.00	0.00	1,200.00	0.00
Total Capital Improvement Projects	13,963.54	15,182.80	13,950.00	1,232.80	108.84

For 4/1/2017 To 5/31/2017
For Segment1 Recreation Services To Administration
For All Segment12s
For All Segment13s
For All Segment14s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Debt Service					
PGE Lighting Loan	382.70	382.70	400.00	(17.30)	95.68
Total Debt Service	382.70	382.70	400.00	(17.30)	95.68
Total Expenditures	\$316,118.42	\$463,844.99	\$508,232.00	(\$44,387.01)	91.27%
Net Revenue Over Expenditures	\$1,027,636.47	\$1,022,533.90	\$960,208.00	\$62,325.90	106.49%
ADJ. NET REVENUE OVER EXPENDITURES	1,027,636.47	1,022,533.90	960,208.00	62,325.90	106.49

SECTION: 6.0

**BOARD REPORTS, FEE WAIVER LOG,
VANDALISM REPORTS & PROJECT
LIST**

INFORMATION:

SEE ATTACHMENTS

Kahl Muscott
District Administrator
Report to the Board of Directors
June, 2017

- Atwood landscape update: we lost quite a few plants due to the heat and problems we had with the planting. Staff will be removing the dead plants and replanting them in the fall, in cooler weather.
- The Railhead “A” (east) field renovation started on 6/21. The Bermuda grass stolons will be put down on 6/28. After that, the field will be heavily watered for the next 6 – 8 weeks. Signs have been posted around the field explaining this.
- We were able to re-sand the pavers at the Rotary Plaza at Recreation Park and should have the picnic tables set up by the end of June.
- We are struggling again with pond weeds at the Regional Park pond. A big part of the problem appears to be the drop in water flow to the pond. In speaking with NID, apparently they have greatly reduced flows to Rock Creek (the same place we get our water) because the City of Lincoln no longer needs the extra water or their sewage treatment plant. The flows have gone from 220 miners inches (2015) to 60 miners inches. We had some of the top floating algae removed mechanically and will be considering a chemical treatment of the pond, however that cannot happen until we start to cool off as we will not be able to irrigate for two 3-day periods after the treatments. We may also consider buying more water, however it is not as cheap as we would like pond water to be.
- Activity related the Bike Park environmental document has been relatively limited to this point. I have received 10 emails to the this point.
- Forgotten Soldiers Park (“Veteran’s Park) update: The Forgotten Soldiers Program is having some problems with the way the easement document is structured (recall: we approved \$10,000 for the purchase of the park assuming it would perpetually remain a park and that ARD/The City would get first rights of refusal should there be a default on the loan). The group is discussing with the City about options going forward.
- Party in the Park went as smoothly as it has ever gone. We had a nice crowd, despite warmer than average weather.
- Preparations are under way for the 3rd annual Ain’t Necessarily Dead Festival, July 15th at Regional Park.

Meetings and events attended or scheduled to attend

6/6: Rotary

6/6: UAIC re: projects at Regional Park and Tribal Monitoring

6/8: Auburn Community Harvest Festival Committee

6/9: Eagle Scout candidate Dominic Hofhinze re: Eagle Scout projects at Recreation Park

6/13: Rotary

6/14: State of the Community Dinner Committee

6/16: Rotary

6/19: A&D
6/20: Rotary
6/21: Auburn Chamber Board meeting
6/21: Finance Committee
6/21: Policy Committee
6/22: ARD Safety Committee meeting
6/24: Help with Chamber beer booth at Western States 100
6/27: Rotary
6/28: State of the Community Dinner Committee

Joe Fecko
Administrative Services Manager
Report to the Board of Directors
June, 2017

We have received word from the AHDC group that they are interested in pursuing the purchase of the Mt. Vernon property. Our next step is to negotiate price and terms as well as ascertain the legal procedures by which ARD can sell the property.

The audit has been completed. There are several questions staff has of the auditor regarding his methodology of classifying some accounts in the general ledger. We also believe that he will need to make several corrections to the audit report to make it clearer to the Board and public. We anticipate bringing the completed audit to the Board in August.

Due to issues that arose with payroll early in the month, staff was not able to complete the month end closing for May in time for the Finance Committee to review. However, the financials are in the Board packet for review by the entire board, but without committee recommendation.

Brian Simpson
Facilities & Grounds Manager
Report to the Board of Directors
June, 2017

Meadow Vista

Ongoing gopher/mole mitigation being done by "Bill" from IT's a Gas.

Mowed and weed whacked arboretum. Mowing and weed eating will continue around the Community center in coming days.

Regional Park

Pond was mechanically skimmed week of 06/12 to remove algae and debris from surface of water. Flow into the pond continues to be an issue this summer, as some days inflows

are adequate and others are not. NID hasn't been able to verify that we are truly receiving correct water allotment.

Field C has been aerated and amendments have been applied.

Party in the Park set up 06/15 and 06/16.

Daily softball field prep for leagues.

Mowed fire break around church and homes adjacent to "24 acres"

Mowing disc course and firebreak between mobile homes ongoing.

Pressure washed exterior of Regional Gym and Lakeside Room

Removed/dusted cobwebs from interior of Regional Gym.

Recreation Park

20 yards of playground chips added to front and back playground areas.

Began demolition of men's room urinal in the Community Center. Old urinal was leaking within the wall and caused some dry rot. New urinal and drywall expected to be installed by 06/30.

Railhead

Field A has been sprayed for kill off twice. Temporary fence has been installed. Irrigation system has been marked and flagged. Tilling will begin 06/21.

Field B irrigation check done week of 06/19.

Ashford Park

Irrigation checks and adjustments on going.

Atwood

Finished planting at Atwood. Irrigation system has been installed.

Mulch rings placed around new plants to ensure moisture retention.

Final mulch spreading will be done week of 06/26.

Crew mowed fire break between nature preserve and homes early in the month of June.

Michael Scheele
Landscape Architect/Project Manager
Report to the Board of Directors
June, 2017

- **Meadow Vista Restroom and ADA Path of Travel Project:** Projects will be bid separately instead of together to eliminate subcontractor markup/reduce cost. Both are out to bid with restroom going informally (under 25k) and parking lot formally (over 25k). Bid opening date for parking lot has been pushed out to get more bidders. Further communication has been received from the United Auburn Indian Community (UAIC) in that they would like to meet about the parking lot project and not the restroom.
- **Regional Park Asphalt Path Repair Project:** Site walk with UAIC has been completed and they would like to post a tribal monitor at certain repair areas during work. Drawing and bid package being finalized for bidding in July, construction in August.
- **Dry Creek Picnic and Play Area at Regional Park:** Parking lot ADA access and asphalt paths in area in need of renovation & re-paving. Design July. Bid August. Site walk with UAIC completed and “consultation closed” on this project (no apparent tribal items of concern).
- **Railhead Park Field “A” Turf Renovation:** Project under construction with soil tilling underway to be followed with amendments and stolon sprigging to be completed prior to 4th of July. ARD to take over maintenance shortly thereafter. UAIC responded stating that they would like to post a tribal monitor during soil tilling.
- **Recreation Park Gym Plaza Project with Rotary:** New plaza area power washed and no further action. The picnic tables and umbrellas are to be assembled and installed by staff in the near future.
- **Atwood Park:** Bark mulch top-dress to be finished week of 6/26 and replanting of dead or dying materials to be re-initiated in the fall when temperatures are more conducive to planting.
- **Sierra Pool at Recreation Park:** Consultant chosen and given notice to proceed on the re-plastering construction documents. New shade structure design chosen. Three bids being reviewed for demolition of old structure. Both projects to occur after 9/4 when pool closes.
- **Bike Park/Pump Track Project:** Project is out for public comment until 7/3.
- **Eagle Scout Project Recreation Park:** Staff taking on coordination of eagle scout project which will install two benches at basketball court and one at bocce ball court.
- **Bell Road Site & PGE Land Trust Donation Application:** No new action. Monitoring email correspondence between Stewardship Council, project consultants/advisors (Foothill Assocs.) and District.
- **O&D Plan:** No new action. Monitoring e-correspondence between USBOR, Dudek and District.
- **24 Acre Project:** No new action. Two concept plans have been merged into one after public/A&D input and drawing close to final master plan (Foothill

Associates). Dog park and parking were enlarged, bocce courts added, preliminary cost estimate received.

- Riparian Management Plan: No new action. Read management plan, got up to speed with environmental review and AB52 notices. Tribal council may want to walk sites again.
- Miscellaneous Items: Monitoring of newly installed landscapes, construction administration on projects under construction, updates of project lists, monthly Board report and Project List report. Meeting with various staff to discuss projects and processes.

Manouch Shirvanioun
Marketing & Customer Service
Report to the Board of Directors
June, 2017

5/17/17-6/21/17 5/19/16 -6/22/16

Activity Registrations	\$43,000	\$41,000
Day Care/Discovery payments	\$76,000	\$65,000
Facility payments/reservations	*\$14,000	\$40,000

*Last year during this period a large payment was received from a user group. Same group has already paid for this year's reservation. They paid in April.

Summer Discovery Day Camp is keeping us very busy. Picnic sites in June and July are at 90% reservation capacity on weekends at Recreation, Meadow Vista, and Ashford Park. "Plan Your Summer With Us!"

Working with different softball leagues scheduling adult softball reservations on James. Auburn Little League: All Star schedule on different fields.
Met with race director for Blood Sweat and Beer Trail Run to move the race to Overlook Park from Railhead.
Ads placed with Shelly's Smart Shopper, Parent Resource Guide, and Auburn Magazine.

Chamber Weekly Ambassador Visits.
Biweekly Leadership Auburn executive committee meetings.
Assisted with Police Sergeant testing/interview process-Auburn Police Dept.
Leadership Auburn Graduation.
Canyon Keepers.

Sheryl Petersen
Recreation Services Manager
Report to the Board of Directors
June, 2017

- Meetings attended: ASR (4), SCB, SF, SHF, VFCAL, ACHF.
- Held a second debrief meeting for the String Fling. Created timeline and made plans for 2018.
- Hosted Party in the Park.
- Met with new summer intern Rodney Rounds.
- Met with a possible new cooking instructor.
- Met with the owner of Bergerim- a possible new sponsor.
- Recruited two community members Michele Yetka and Marianne Kelsey to join the ACHF committee.
- Hosted a Bocce Tournament fund raiser for Rotary.
- Attended 2 Robalos swim meets.
- Attended a Mermaids swim meet.
- Attended Sr Center fund raising dinner and dance.
- Met with the Ukulele Committee to firm up August plans.
- Met with instructors for Fall activity guide.
- Met with another potential sponsor, Beach Hut Deli.

ACHF-Auburn Community Harvest Festival, ASR- Auburn Sunset Rotary, PIP-Party in the Park, RNB- Ribs n' Brews, SCB- Senior Center Board, SF String Fling, SHF- Auburn Senior Health Fair, UKE- Ukulele Festival, VFCAL-Valley Foothills Competitive Aquatics League.

Coming up this Month

July

4	Independence Day	Offices Closed
15	Ain't Necessarily Dead Concert	Regional Park, 1pm
18	Mermaid Show	Sierra Pool, 7pm
28	Family Swim Night	Sierra Pool, 6:30pm
	Movie Night-Finding Dory	Recreation Park
29	Board Meeting	CVCC, 6pm

Debbie Thomas

Youth Services Manager

Report to the Board of Directors

June, 2017

- Our high day at camp is 168 campers and our average for the 2nd session is 138 per day. We have closed registration for one of the groups. If we notice that families are going on vacations we can open it again.
- Revamping some of the payment methods for Discovery Club at certain sites to make payment available online.
- Replacing a staff person who left at the middle of June. We are fortunate to have 2 very helpful volunteers and are adding another.

- Our slip n slide and water play day was postponed due to the cold rain. Older campers recently went to Funfinity. Younger campers will go to see the Cars 3 movie on June 20. Strikes bowling, Star Wars carnival and games at Railhead park are scheduled for the last weeks.
- Progress is being made on relocating Newcastle Discovery Club to two modulars on their upper campus. It is difficult during the school's construction, and we appreciate Facilities and Grounds for helping us move.
- Camp is running smoothly so far, largely due to the terrific program leaders and directors who have been with us for many summers.

FEE WAIVER LOG

DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
Apr-17	Bree Renz	California Salsang Society- Lakeside Room	\$260.00	\$70 setup fee	\$234.00	No		
Apr-17	Kelcie Armbruster	Advocates for Mentally Ill Housing- Picnic 1 at Recreation Park	\$50.00	\$30.00	\$25.00	No		
Apr-17	Kathy Van Dam	Girl Scouts 49er Service Unit-Regional Gym	\$480.00	\$60.00	\$432.00	No		
Apr-17	Joe Rodrigues	Multipurpose Senior Center- Sr. Health Fair at Regional Park-Gym & Lakeside room	\$2,120.00	\$100.00	\$1,440.00	Yes		
Apr-17	Kathlene Fries	Placer Union High School Dist.-Special Education Picnic sites at Recreation Park	\$100.00	\$60.00	\$50.00	No		
Apr-17	Jean Hixon	Western States Trail Foundation- Canyon View Room for a meeting	\$192.50	\$60.00	\$192.50	No		
Apr-17	Jamice Bluschmann	Cub Scouts Pack 6-Flag Retirement-Regional Park Picnic Sites	\$150.00	\$30.00	\$75.00	No		
May-17	Chris Peilent	Freedom Church-Regional Picnic #2	\$50.00	\$30.00	\$25.00	No	\$2,448.50	\$2,448.50
May-17	Jean Hexan	Western States Trail Foundation- Foothills Room for a meeting	\$230.00	\$60.00 Slafling	\$230.00	No		
May-17	Sesi Catalano	Western States Trail Foundation- Sierra Room for a meeting	\$157.50	\$0.00	\$157.50	No		
Jun-17	Adam Dieler	Placer Hills Education Foundation-MV Picnic sites	\$225.00	\$120.00	\$112.50	No	\$412.50	\$2,861.00
Jun-17	Barbara White	Western States Trail Foundation-Tevis Workshop- Sierra Room	\$180.00	\$60.00	\$180.00	No		
Jun-17	Connie Burns	Auburn Sunset Rotary- 4 Bocce Courts all day	\$240.00	\$0.00	\$192.00	No		
Jun-17	Patricia Jensen	Placer People of Faith Together- Picnic #1 at Recreation Park	\$50.00	\$30.00	\$25.00	No	\$509.50	\$3,370.50

6/21/17

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
12-Jun-17	Recreation	Mens ADA Shower Head Broken	\$60.00	\$23.50
6/6/2017	Overlook	Modular @ Overlook Window Broken	TBD	TBD
20-Jun-17	Regional	Graffiti Removal	\$40.00	G&H Glass will be making repairs \$15.00

Total labor costs	\$100	Total	\$38.50
		material costs	
Total for year	\$1,210	Total for year	\$1,037.07

5/18/17

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
2-May-17	Regional	Water Fountain Broken	\$60.00	\$67.00
5/3/2017	Recreation	Graffiti Removal	\$60	\$34.86
16-May-17	Recreation	Broken Soap Dispenser	\$40	\$30.00
		Total labor costs	\$160.00	Total \$131.86
		Total for year	\$1,010	material costs Total for year \$998.57

4/20/17

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
10-Apr-17	Regional	Three water fountains broken	\$350.00	\$212.00
4/19/2017	Recreation	Graffiti Removal	\$60	\$34.86

Total labor costs	\$410	Total	\$246.86
		material costs	
Total for year	\$850.00	Total for year	\$866.71

3/23/17

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
6-Mar-17	Overlook	Paper towel dispenser ripped off wall	\$60.00	\$34.99
3/14/2017	Atwood	Graffiti Removal	\$60	\$34.86

Total labor costs	\$120	Total	\$69.85
		material costs	
Total for		Total for	
year	\$440.00	year	\$619.85

2/1/17

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
22-Jan-17	Regional	Graffiti on walkway and bridge on Dry Creek side of park	\$60.00	\$50.00
2/5/2017	Overlook Park	Graffiti	\$80	\$50
2/9/2017	Recreation Park	Graffiti, on picnic tables	\$60	\$25

Total labor costs	\$200	Total	\$125
Total for year	\$320	Total for year	\$550

1/1/17

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
3-Jan-17	Overlook	Toilet paper dispenser	\$60.00	\$38.00
1/9/2017	Recreation	Graffiti to signs/replaced	\$60	\$387
Total labor costs			\$120	Total \$425.00
				material costs

2017/2018 PROJECT LIST		UPDATED 05/11/17	
PROJECT	EST. COST	NOTES	EST. COMPLETED
RECREATION PARK			
Sierra Pool Re-Plastering	100,000.00	Consultant chosen, bid package in June/July 2017.	OCTOBER 2017
Bleacher Shade Structure	150,000.00	Design chosen, awaiting 3rd bid to choose demolition contractor	OCTOBER 2017
RAILHEAD PARK			
Field "A" Turf Renovation Project	60,000.00	New bids received, awarded, field sprayed, fence up, construction starts 6-20-17	OCTOBER 2017
BELL ROAD SITE			
Planning/CEQA/Construction Documents	517,000.00	Submitted Project Description update and site plan to Stewardship Coucil. Waiting for response on grant application. Council estimates response in 2017.	TBD
PLACER HILLS POOL			
ADA Path of Travel	10,000.00	Minor sidewalk repair to be done in-house in the off season	NOVEMBER 2017
REGIONAL PARK			
Regional Park Playground	140,000.00	Rough estimates being obtained from vendors. Site needs structure replacement and ADA compliance upgrades.	2018
AC Pathway Repairs Project	60,000.00	Priority areas identified, bid package being finalized, AB52 consultation COMPLETED(!) awaiting form letter from UAIC	AUGUST 2017
Dry Creek Picnic ADA improvements	15,000.00	Design being revised, bid package being formed in house, AB52 consultation completed, awaiting form letter from UAIC	AUGUST 2017
OVERLOOK PARK			
Planning and CEQA	90,000.00	Project to be pushed back due to review delays at USBR	TBD
CVCC			
Bike Park - incl Design and CEQA	100,000.00	Finding of No Significant Impact done, now in Public Review Period 6/2-7/3	JULY 2017
Bike Park - Construction	175,000.00		TBD
MEADOW VISTA PARK			
ADA Parking & Path of Travel	60,000.00	Project out to bid & pushed out, award July, construct in August/September. Bid and work dates extended to get bidders as all are busy currently	SEPTEMBER 2017
ADA Restroom Interior Renovation	30,000.00	3 Bids being received, award June, construct July/August	AUGUST 2017
OPERATION AND DEV. PLAN			

CEQA/NEPA costs	25,000.00	USBR review delayed due to budget issues.	TBD
MULTI-PARK ITEMS			
Streambed Alteration Agreement (no labor) Carry over projects from 2016 2017 list in YELLOW	44,000.00	Bio and cultural reviews taking place; walk with local tribe per AB52 completed. Request to re-walk was received early 2017, no further communication from UAIC.	TBD
Fiscal Year Projects Total:	1,576,000.00		

Item 7.1 Cover Sheet: Resolution Number 2017-09, A Resolution of the Board of Directors of the Auburn Area Recreation & Park District, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2017 – 2018 for the Atwood Ranch III Landscaping & Lighting Assessment District

The Issue

Shall the Auburn Area Recreation and Park District (ARD) approve and adopt Resolution 2017-09 that would approve the Engineer's Report, confirm the diagram and assessment, and order the continuation of assessment for fiscal year 2017-18 for Atwood Ranch III Landscaping and Lighting Assessment District as the final step in levying the continued assessments?

BACKGROUND

In 2004, after gaining property owner ballot support, the benefit assessments were first established to provide funding the installation, maintenance and servicing of landscaping, park and recreation facilities in the Auburn Area Recreation and Park District (Atwood Ranch III).

- **Balloting Conducted:** November-December 2004
- **Ballot Results:** 100.0 % of the weighted returned ballots were in support of the proposed assessment
- **Board Approval of 1st Year Assessment Levies:** Dec. 16, 2004
- **Fiscal Year 2005-06 Approved Rate:** \$148.62 per single family equivalent benefit unit (SFE)
- **Annual CPI:** In each subsequent year, the maximum assessment rate increases by the annual change in the Consumer Price Index, not to exceed 5% per year.
- **Fiscal Year 2016-17 Approved Rate:** \$155.10 per single family equivalent benefit unit (SFE)

In order to continue to levy the assessments each year, the Board first adopts a resolution initiating the assessment proceedings for the year and directing the engineer of work, SCI Consulting Group, to prepare the annual Engineer's Report for the District. The Board approved this resolution #2017-01 at the February 23, 2017 Board meeting.

SCI Consulting Group prepared the Engineer's Report that includes the special and general benefits from the assessments, the proposed budget for the continued assessments for fiscal year 2017-18, the updated proposed assessments for each parcel in the District, and the proposed assessments per single family equivalent benefit unit for the fiscal year. At the May 25, 2017 Board meeting, the Board reviewed the Engineer's Report and adopted resolution #2017-04 to declare its intention to levy the assessments, preliminarily approve the Engineer's Report, and provide for notice of the annual public hearing.

Each year, in order to continue to levy the assessments for the coming fiscal year, the Board conducts a noticed public hearing and receives public input on the proposed assessments and the services that they would fund. After hearing the public testimony, the Board may take final action on setting the assessment rate, establishing the services and improvements to be funded and ordering the levy of the continued assessments for fiscal year 2017-18.

PROPOSED RATE AND CPI HISTORY

The assessments can be levied annually and can be increased by the change in the San Francisco Bay Area Consumer Price Index, not to exceed 5% per year. The following table summarizes the maximum authorized assessment rates and CPI history:

Fiscal Year	Max CPI Allowed	Max Rate allowed
FY 05-06		\$148.62
FY 06-07	1.95%	\$151.51
FY 07-08	3.44%	\$156.73
FY 08-09	3.84%	\$162.74
FY 09-10	0.01%	\$162.76
FY 10-11	2.61%	\$167.01
FY 11-12	1.52%	\$169.55
FY 12-13	2.92%	\$174.50
FY 13-14	2.22%	\$178.37
FY 14-15	2.57%	\$182.96
FY 15-16	2.67%	\$187.84
FY 16-17	3.17%	\$193.80
FY 17-18	3.53%	\$200.64

The following lists the historical revenues and rates for the assessments.

Fiscal Year	Rate / SFE	Annual Revenues
FY 05-06	\$148.62	\$21,252
FY 06-07	\$148.62	\$21,252
FY 07-08	\$148.62	\$21,252
FY 08-09	\$148.62	\$21,252
FY 09-10	\$148.62	\$21,252
FY 10-11	\$148.62	\$21,252
FY 11-12	\$148.62	\$21,252
FY 12-13	\$148.62	\$21,252
FY 13-14	\$162.72	\$23,269
FY 14-15	\$182.12	\$26,043
FY 15-16	\$182.12	\$26,043
FY 16-17	\$155.10	\$22,179
FY 17-18	\$155.10	\$22,179

Since levying the initial assessments in fiscal year 2005-06, the assessments were not raised until fiscal year 2013-14, in spite of higher costs for maintenance and operations that had been incurred. These increased costs included labor costs to maintain the park and preserve. These higher labor costs were due to the following items:

- Increased time eliminating weeds in an effort to keep a fire break along the houses that border the preserve.

- Increased costs in removing invasive Himalayan blackberry bushes in the preserve
- Increased costs eliminating weeds in the preserve. These weeds have increased in size and quantity due to better fuel load reduction management
- Increased time removing weeds from the landscape areas
- Increased maintenance time in new landscaped area, cutting lawn
- Weed control in new bark areas
- Removal of invasive tree species

However, in Fiscal Year 2015-16 the maintenance costs for the Assessment District were reduced significantly due to the following factors:

- Reduction in maintenance in the nature preserve: per the Management Plan for the nature preserve, the Auburn Area RPD is permitted to mow the property once every five years. The RPD had previously been mowing and string trimming the preserve on an annual basis. Beginning in Fiscal Year 2015-16, the RPD modified that activity to comply with the Plan and began only mowing/trimming a 25' wide strip against all houses. This 25' strip was negotiated with the Placer County Resources Conservation District, the agency that holds the conservation easement on the property. This reduction in mowing/trimming led to reduced maintenance costs.
- Reduction in water use based on California's drought: the RPD irrigates the lawn and adjacent landscaping with potable water. The state mandated reduction has resulted in less water usage.

Therefore, due to reduced maintenance costs as well as a sizable beginning fund balance that was available to offset unforeseen expenses, a reduced assessment rate was adopted for Fiscal Year 2016-17.

For Fiscal Year 2017-18, the RPD anticipates higher water usage than occurred during the drought-restricted years. However, the RPD's budget needs are expected to be met without an assessment rate increase being necessary for this fiscal year. Because maintenance needs and requirements may fluctuate over time, in accordance with Proposition 218 the assessments may increase in any given fiscal year up to the maximum allowable rate, even following a year in which a lower rate was assessed.

In 2015 the Auburn Area RPD entered into another agreement with the Homeowners' Association to make a one-time contribution of \$2,500 towards further maintenance of the wetlands preserve area, particularly to eliminate issues of stagnant water.

PROPOSED FY 2017-18 BUDGET, SERVICES & IMPROVEMENTS

The following table summarizes the revenues and costs projected for FY 2017-18.

Summary of revenue and total cost	FY 2017-18
Revenue	\$22,179
Costs:	
Services	\$19,829
Incidentals/Admin Costs	\$4,229

- Parks maintained:
 - a. Maintenance of a neighborhood park and tot lot within the development area known as Atwood Ranch III
- Other Services:
 - a. Maintenance of trails in the wetlands preserve area
 - b. Irrigation and turf of a small grass area adjacent to the tot lot
 - c. Monitoring of 10.69 acres of wetlands preserve area with associated riparian scrub land, seeps, floodplains and drainage areas to a stormwater detention area
 - d. Reporting four times yearly to the Army Corps of Engineers, including biology reports and project management reports

Note: Staff was asked for a synopsis of the changes in the report from 2016/2017 to 2017/2018. Staff at SCI Consulting provided the following synopsis:

“There were only minor changes required this year. We had to deal with the issue of capital costs that are expensed over time, so we added language regarding the “Equipment Replacement Reserve Balance” in the notes following the budget page. Had your capital costs been more complex, we would have had to add a capital improvement plan section to the resolution, but in your case we did not find it necessary.

We also added a section to the budget that shows the Benefit Received per Equivalent Dwelling Unit BEFORE the District contribution for general benefit and the beginning fund balance were applied. This shows the total costs that would have to be paid by each home if there were no other contributions. The actual rate per EDU is shown at the bottom section of the budget.

These changes were made in response to the Carmichael RPD decision. They don't affect the way your assessments are calculated or applied, but they reinforce the legal defensibility of the assessments. I would not recommend mentioning the Carmichael case at the public hearing, but your committee may wish to know why these particular updates were made.”

RECOMMENDATION

The A&D Committee recommended the following:

It is recommended that the Board hold a public hearing, consider all public comments, and subsequently approve Resolution 2017-09 that would approve the Engineer's Report, confirm the diagram and assessment, and order the continuation of assessment for fiscal year 2017-18 for Atwood Ranch III Landscaping and Lighting Assessment District as the final step in levying the continued assessments.

RESULT OF RECOMMENDED ACTION

The Board will order the levy of the continued assessments for fiscal year 2017-18, at the rate of \$155.10, and will cause those levies to be submitted by SCI Consulting Group to the County Auditor to be included on the 2017-18 property tax bills.

ATTACHMENTS:

Resolution Number 2017-09
Atwood III 2017 – 18 Engineer's Report