

**AUBURN AREA RECREATION AND PARK DISTRICT  
MEETING OF THE BOARD OF DIRECTORS**

**6:00 P.M.**

**THURSDAY, APRIL 30, 2015  
CANYON VIEW COMMUNITY CENTER, BOARD ROOM  
471 MAIDU DRIVE  
AUBURN, CA**

**Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the District's Office at 471 Maidu Drive, Auburn, CA 95603 during normal business hours.**

**1.0 CALL TO ORDER**

**FLAG SALUTE (Pledge to the Flag)**

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

**Roll Call**

Holbrook \_\_\_\_\_ Ferris \_\_\_\_\_ Gray \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Smith \_\_\_\_\_

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

None.

**3.0 AGENDA REVIEW, CHANGES, AND APPROVAL**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_  
Holbrook \_\_\_\_\_ Ferris \_\_\_\_\_ Gray \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Smith \_\_\_\_\_

**4.0 PUBLIC COMMENT** – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

**5.0 CONSENT ITEMS** – (roll call vote) All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public requests a specific item to be removed from the Consent Calendar for separate discussion and action.

\_\_\_\_\_ **5.1 Review and Approval of the March 26, 2015 Auburn Area Recreation & Park District Minutes of the Board of Directors**

Review and approval of minutes.

\_\_\_\_\_ **5.2 Review of Cash Requirements for March, 2015 (Standing Finance Committee)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Board of Directors for review and approval.

\_\_\_\_\_ **5.3 Fee Waiver for Placer High Grad Night (Standing Finance Committee)**

Shall the Auburn Area Recreation and Park District Board of Directors approve a fee waiver in the amount of \$4,648.00 for Placer High Grad Night?

\_\_\_\_\_ **5.4 District Administrator’s Contract Amendment – COLA (Standing Finance Committee)**

Shall the Auburn Area Recreation and Park District Board of Directors approve an amendment to the District Administrator’s contract for a Cost of Living Adjustment (COLA)?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Holbrook \_\_\_\_\_ Ferris \_\_\_\_\_ Gray \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Smith \_\_\_\_\_

**Roll Call Vote**

**6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS**

Please see reports, fee waiver log, project list and vandalism report under item 6.0.

**7.0 UNFINISHED BUSINESS**

\_\_\_\_\_ **7.1 Fiscal Year 2015/2016 Project List and Ten Year Plan Update (Acquisition & Development Committee)**

Shall the Auburn Area Recreation and Park District Board of Directors direct staff to begin preliminary work and provide appropriate environmental analysis of the projects on the proposed FY 15/16 project list?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Holbrook \_\_\_\_\_ Ferris \_\_\_\_\_ Gray \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Smith \_\_\_\_\_

**Roll Call Vote**

\_\_\_\_\_ **7.2 Bell Road Planning and Design (Acquisition & Development Committee)**

Should language in the Conservation Easement and design development of the Bell Road property substitute the wording "ball field" with "open turf games area"?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Holbrook \_\_\_\_\_ Ferris \_\_\_\_\_ Gray \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Smith \_\_\_\_\_

**Roll Call Vote**

\_\_\_\_\_ **7.3 Renaming Recreation and/or Regional Parks (Acquisition & Development Committee)**

Shall the Auburn Area Recreation and Park District Board of Directors consider renaming Recreation and/or Regional Parks?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Holbrook \_\_\_\_\_ Ferris \_\_\_\_\_ Gray \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Smith \_\_\_\_\_

**8.0 NEW BUSINESS**

\_\_\_\_\_ **8.1 Little League Rental Fees (Program, Personnel, Policy, Fee & Legal Review Committee)**

Shall the Auburn Area Recreation and Park District consider lowering rental fees for fields used by Auburn Little League?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Holbrook \_\_\_\_\_ Ferris \_\_\_\_\_ Gray \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Smith \_\_\_\_\_

**Roll Call Vote**

\_\_\_\_\_ **8.2 Resolution Number 2015-05, A Resolution of the Governing Board of Directors of the Auburn Area Recreation & Park District Supporting the Save Auburn Ravine Salmon & Steelhead Goal of Returning Salmon & Steelhead to Auburn Ravine? (Acquisition & Development Committee)**

Shall the Auburn Area Recreation and Park District Board of Directors adopt Resolution Number 2015-05, A Resolution of the Governing Board of Directors of the Auburn Area Recreation & Park District Supporting the Save Auburn Ravine Salmon & Steelhead Goal of Returning Salmon & Steelhead to Auburn Ravine?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Holbrook \_\_\_\_\_ Ferris \_\_\_\_\_ Gray \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Smith \_\_\_\_\_

**Roll Call Vote**

\_\_\_\_\_ **8.3 Policy on Surveillance/Cameras in ARD Parks & Facilities? (Program, Personnel, Policy, Fee & Legal Review Committee)**

Shall the Auburn Area Recreation and Park District create and adopt policies related to the use of surveillance equipment in ARD parks and facilities?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Holbrook \_\_\_\_\_ Ferris \_\_\_\_\_ Gray \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Smith \_\_\_\_\_

**Roll Call Vote**

\_\_\_\_\_ **8.4 Cessation of Irrigating the Lawns at CVCC**

Shall the Auburn Area Recreation and Park District immediately stop irrigating the lawns at the Canyon View Community Center?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

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Holbrook \_\_\_\_\_ Ferris \_\_\_\_\_ Gray \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Smith \_\_\_\_\_

\_\_\_\_\_ **8.5 CARPD 2015 Slate of Board Officers**

Shall the Auburn Area Recreation and Park District Board of Directors have any interested candidates for the 2015 CARPD Board?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

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Holbrook \_\_\_\_\_ Ferris \_\_\_\_\_ Gray \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Smith \_\_\_\_\_

\_\_\_\_\_ **9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. Discussion of drought strategies.

\_\_\_\_\_ **10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

**No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.**

\_\_\_\_\_ **11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

Thank you letter from Susan Rushton regarding the Trivia Bee.

- \_\_\_\_\_ **12.0 PUBLIC COMMENT** This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

\_\_\_\_\_ **13.0 CLOSED SESSION**

- 13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)**

**Title: District Administrator**

\_\_\_\_\_ 14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT

This agenda is hereby certified to have been posted as follows:

4-24-15  
Date

9:45 AM  
Time

R. Larson  
Clerk to the Board

**SECTION: 5.0**

**ITEM: 5.1 REVIEW AND APPROVAL OF THE MARCH 26,  
2015 MINUTES OF THE BOARD OF DIRECTORS**

**DESCRIPTION:**

**INFORMATION: SEE ATTACHED MINUTES**

**STAFF  
RECOMMENDATION: BOARD OF DIRECTORS REVIEW & APPROVE  
MINUTES**

**FISCAL IMPACT:**

**Auburn Area Recreation and Park District  
Minutes  
of the Meeting of the Board of Directors  
Thursday, March 26, 2015, 6:00 p.m.  
Canyon View Community Center  
471 Maidu Drive  
Auburn, CA**

**Board Members**

**Present:** Chairman Scott Holbrook  
Director Jim Ferris  
Director Jim Gray  
Director Gordon Ainsleigh

**Board Members**

**Absent:** Curt Smith

**Staff Present:**

Kahl Muscott, District Administrator  
Joe Fecko, Administrative Services Manager  
Larry Gray, Facilities & Grounds Manager  
Manouch Shirvanioun, Customer Service/Marketing Manager  
Pamela Vann, Landscape Architect  
Patricia Larson, Recording Secretary

**1.0 CALL TO ORDER**

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Holbrook.

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

A presentation was given by Sports Coordinator Jerry Fisher to Chris Packard, ARD/YDL Assistant Coach for March, 2015 volunteer of the month.

**3.0 AGENDA REVIEW, CHANGES AND APPROVAL**

A motion was made by Director Ainsleigh and seconded by Director Ferris to postpone item 8.2 of the agenda to the April 2015 board meeting.

4 – 0 Motion carries.

**4.0 PUBLIC COMMENT**

Cherry Dulaney, an Auburn resident gave public comment that the pickleball players made a commitment to ARD to raise \$8,000 for the pickleball courts conversion at Regional Park. Cherry presented \$8,250 to Kahl Muscott for the courts.



**5.0 CONSENT ITEMS**

- 5.1 Review and Approval of the February 26, 2015 Auburn Area Recreation & Park District Minutes of the Board of Directors**
- 5.2 Review of Cash Requirements for February, 2015 (Standing Finance Meeting)**
- 5.3 Review of Financials for February, 2015 (Standing Finance Meeting)**
- 5.4 Resolution Number 2015-03, A Resolution to Transfer Funds from the General Fund to the Contingency Reserve (Standing Finance Meeting)**

A motion was made by Director Ainsleigh and seconded by Director Ferris to approve the consent calendar.

**Roll Call Vote**

4 – 0 Motion carries.

**6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS**

Board reports, fee waiver log, project list and vandalism report were provided to the Board under separate cover.

**7.0 UNFINISHED BUSINESS**

- 7.1 Resolution Number 2015-04 Before the Governing Board of the Auburn Area Recreation & Park District County of Placer, State of California Adoption of Final Budget, General Fund (Standing Finance Committee)**

A motion was made by Director Gray and seconded by Director Ferris to adopt Resolution Number 2015-04, Before the Governing Board of the Auburn Area Recreation & Park District County of Placer, State of California Adoption of Final Budget, General Fund.

**Roll Call Vote**

4 – 0 Motion carries.

**8.0 NEW BUSINESS**

- 8.1 Atwood Pond Project from HOA (Acquisition & Development Committee Meeting)**

A motion was made by Director Ainsleigh and seconded by Director Gray to approve the project and funding as recommended by staff of 5%.

**Roll Call Vote**

4 – 0 Motion carries.

**8.2 Fiscal Year 2015/2016 Project List and Ten Year Plan Update – this item was postponed to the April 2015 Board of Directors meeting.**

**8.3 Project Notification Procedure (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Ainsleigh and seconded by Director Holbrook to approve the policy change to allow for further notification, if appropriate.

4 – 0 Motion carries.

**8.4 CSDA Call for Nominations – Board of Directors Seat A**

The Board took no action on this item.

**9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

None.

**10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

**11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

**12.0 PUBLIC COMMENT**

None.

**13.0 CLOSED SESSION – the Board went into Closed Session at 7:09 p.m.**

**13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)**

**Title: District Administrator**

**14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION**

No reportable action.

**ADJOURNMENT** - As there was no further business, the meeting was adjourned at 7:13 p.m. by Chairman Holbrook.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**SECTION: 5.0**

**ITEM: 5.2 REVIEW OF CASH REQUIREMENTS FOR MARCH, 2015**

**DESCRIPTION: ACCOUNTS PAYABLE**

**INFORMATION: SEE ATTACHED INFORMATION**

**STAFF RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING FINANCE COMMITTEE AND FORWARDED TO THE BOARD OF DIRECTORS FOR REVIEW AND APPROVAL**

**FISCAL IMPACT: \$215,175.81**

Ranges: From: To:  
 Check Number First Last  
 Vendor ID First Last  
 Vendor Name First Last  
 Check Date 3/1/2015 3/31/2015  
 Checkbook ID UMPQ UMPQ

Sorted By: Check Date

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
11771	U0019	US Bank	3/5/2015	UMPQ	PMCHK00002213	\$38,320.45
11746	1099-239	Macintosh-Oddo	3/6/2015	UMPQ	PMCHK00002212	\$1,725.75
11747	1099-243	Phillip Dallas	3/6/2015	UMPQ	PMCHK00002212	\$325.00
11748	1099-305	Laura Daetz	3/6/2015	UMPQ	PMCHK00002212	\$234.00
11749	1099-49	Paula Duffy	3/6/2015	UMPQ	PMCHK00002212	\$156.00
11750	B0020	BSN Sports, Inc.	3/6/2015	UMPQ	PMCHK00002212	\$743.44
11751	C0002	CARPD	3/6/2015	UMPQ	PMCHK00002212	\$150.00
11752	C0072	CIT Technology Fin. Serv., Inc	3/6/2015	UMPQ	PMCHK00002212	\$450.43
11753	C0075	Cintas Corporation	3/6/2015	UMPQ	PMCHK00002212	\$160.89
11754	C0111	CENTRAL VALLEY BROADBAND	3/6/2015	UMPQ	PMCHK00002212	\$189.90
11755	C0113	Cooks Portable Toilets & Septi	3/6/2015	UMPQ	PMCHK00002212	\$698.38
11756	E0011	ECORP Consulting, Inc.	3/6/2015	UMPQ	PMCHK00002212	\$423.50
11757	F0025	Foresthill Union School Distri	3/6/2015	UMPQ	PMCHK00002212	\$1,235.00
11758	G0027	Giuliani & Kull, Inc.	3/6/2015	UMPQ	PMCHK00002212	\$8,480.00
11759	G0077	Gold Country Water	3/6/2015	UMPQ	PMCHK00002212	\$52.50
11760	H0056	Humana Dental Ins. Co	3/6/2015	UMPQ	PMCHK00002212	\$1,522.60
11761	I0018	William Joseph La Flaur	3/6/2015	UMPQ	PMCHK00002212	\$625.00
11762	J0012	Deere Credit, Inc.	3/6/2015	UMPQ	PMCHK00002212	\$990.63
11764	P0005	Placer County Water Agency	3/6/2015	UMPQ	PMCHK00002212	\$444.87
11765	P0023	PG&E	3/6/2015	UMPQ	PMCHK00002212	\$119.59
11766	S0016	Sam's Club	3/6/2015	UMPQ	PMCHK00002212	\$884.91
11767	S0110	Sierra Sports Service	3/6/2015	UMPQ	PMCHK00002212	\$7,478.00
11768	T0058	TelePacific Communications	3/6/2015	UMPQ	PMCHK00002212	\$855.56
11769	TEMPP	Elinor Petuskey	3/6/2015	UMPQ	PMCHK00002212	\$20.00
11770	X0002	P&G	3/6/2015	UMPQ	PMCHK00002212	\$325.00
11772	1099-122	H. Gordon Ainsleigh	3/13/2015	UMPQ	PMCHK00002214	\$131.63
11773	S1007	Stationary Engineers, Local 39	3/13/2015	UMPQ	PMCHK00002214	\$252.01
11774	S1010	State Disbursement Unit	3/13/2015	UMPQ	PMCHK00002214	\$87.50
11775	1099-104	Thomas Seibel	3/20/2015	UMPQ	PMCHK00002215	\$146.25
11776	1099-117	Juan Aceituno	3/20/2015	UMPQ	PMCHK00002215	\$422.50
11777	1099-178	VDR Inc DBA K9 101	3/20/2015	UMPQ	PMCHK00002215	\$514.50
11778	1099-193	Celena Polena	3/20/2015	UMPQ	PMCHK00002215	\$338.00
11779	1099-203	Susan Thomas	3/20/2015	UMPQ	PMCHK00002215	\$369.20
11780	1099-216	Gerald Harris	3/20/2015	UMPQ	PMCHK00002215	\$260.00
11781	1099-218	Auburn Gymnastics Center	3/20/2015	UMPQ	PMCHK00002215	\$468.00
11782	1099-247	Clifford Johnson	3/20/2015	UMPQ	PMCHK00002215	\$325.00
11783	1099-252	Donna Lisa Otto	3/20/2015	UMPQ	PMCHK00002215	\$455.00
11784	1099-254	Ralph Kendrick	3/20/2015	UMPQ	PMCHK00002215	\$363.00
11785	1099-269	Deborah Lynn	3/20/2015	UMPQ	PMCHK00002215	\$156.00
11786	1099-277	Foothill Karake Do	3/20/2015	UMPQ	PMCHK00002215	\$253.50
11787	1099-288	AL Trimarchi	3/20/2015	UMPQ	PMCHK00002215	\$68.50
11788	1099-291	Isaac Humber	3/20/2015	UMPQ	PMCHK00002215	\$136.50
11789	1099-309	Elijah Hrbek	3/20/2015	UMPQ	PMCHK00002215	\$45.00
11790	1099-49	Paula Duffy	3/20/2015	UMPQ	PMCHK00002215	\$339.00
11791	A0001	Recology Auburn Placer	3/20/2015	UMPQ	PMCHK00002215	\$379.78
11792	A0014	AT&T	3/20/2015	UMPQ	PMCHK00002215	\$784.49
11793	A0018	Auburn Chamber of Commerce	3/20/2015	UMPQ	PMCHK00002215	\$360.00
11794	A0027	Recology Auburn Placer	3/20/2015	UMPQ	PMCHK00002215	\$1,205.95
11795	B0020	BSN Sports, Inc.	3/20/2015	UMPQ	PMCHK00002215	\$803.90
11796	C0111	CENTRAL VALLEY BROADBAND	3/20/2015	UMPQ	PMCHK00002215	\$129.95
11797	C0113	Cooks Portable Toilets & Septi	3/20/2015	UMPQ	PMCHK00002215	\$900.00
11798	C0117	CleanSource	3/20/2015	UMPQ	PMCHK00002215	\$285.73
11799	D0008	The Davey Tree Expert	3/20/2015	UMPQ	PMCHK00002215	\$5,300.00
11800	D0025	Dawson Oil Company	3/20/2015	UMPQ	PMCHK00002215	\$1,012.17
11801	D0066	De Lage Landen	3/20/2015	UMPQ	PMCHK00002215	\$591.56
11802	D0077	Dudek	3/20/2015	UMPQ	PMCHK00002215	\$3,515.00
11804	F0046	Frank Fox	3/20/2015	UMPQ	PMCHK00002215	\$1,100.00
11805	G0027	Giuliani & Kull, Inc.	3/20/2015	UMPQ	PMCHK00002215	\$720.00
11806	G0045	Greater Sacramento Softball As	3/20/2015	UMPQ	PMCHK00002215	\$45.00
11807	I0018	William Joseph La Flaur	3/20/2015	UMPQ	PMCHK00002215	\$625.00
11808	K0011	Kaiser Foundation Health Plan,	3/20/2015	UMPQ	PMCHK00002215	\$19,224.68
11809	L0027	Pat Larson	3/20/2015	UMPQ	PMCHK00002215	\$38.81
11811	M0098	Meadow Vista County Water Dist	3/20/2015	UMPQ	PMCHK00002215	\$352.88
11812	M0101	Middlefork Enterprises LLC	3/20/2015	UMPQ	PMCHK00002215	\$100.00
11813	N0003	Norris Electric, Inc.	3/20/2015	UMPQ	PMCHK00002215	\$2,489.53
11814	P0007	Pacific Gas & Electric Company	3/20/2015	UMPQ	PMCHK00002215	\$11,152.76
11815	P0031	Placer Hills USD	3/20/2015	UMPQ	PMCHK00002215	\$1,000.

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
11817	S0094	Manouch Shirvanioun	3/20/2015	UMPQ	PMCHK00002215	\$75.01
11818	S0110	Sierra Sports Service	3/20/2015	UMPQ	PMCHK00002215	\$2,832.00
11819	S1000	State Of California/DOJ	3/20/2015	UMPQ	PMCHK00002215	\$32.00
11820	S1003	Sutter Medical Foundation	3/20/2015	UMPQ	PMCHK00002215	\$523.00
11821	T1000	Transamerica Life Insurance	3/20/2015	UMPQ	PMCHK00002215	\$380.00
11822	TEMPC	California Conservation Corp	3/20/2015	UMPQ	PMCHK00002215	\$500.00
11823	TEMPM	Traci McCullough	3/20/2015	UMPQ	PMCHK00002215	\$60.00
11824	U0028	U.S. Bank Equipment Finance	3/20/2015	UMPQ	PMCHK00002215	\$383.82
11825	V0007	Verizon Wireless	3/20/2015	UMPQ	PMCHK00002215	\$279.59
11826	V0013	Pam Vann	3/20/2015	UMPQ	PMCHK00002215	\$51.61
11827	E0060	Eisley Nursery, Incorporated	3/23/2015	UMPQ	PMCHK00002216	\$1,268.67
11828	D0076	Del & Joe's Body Shop, Inc	3/26/2015	UMPQ	PMCHK00002217	\$2,049.45
11829	S1007	Stationary Engineers, Local 39	3/27/2015	UMPQ	PMCHK00002218	\$252.31
11830	S1010	State Disbursement Unit	3/27/2015	UMPQ	PMCHK00002218	\$87.50
11831	TEMPM	Alex Moyer	3/27/2015	UMPQ	PMCHK00002218	\$163.00
11832	1099-252	Donna Lisa Otto	3/31/2015	UMPQ	PMCHK00002219	\$50.00
11833	1099-264	Philip Green	3/31/2015	UMPQ	PMCHK00002219	\$88.50
11834	1099-295	Juli Land-Marx, dba Image Net	3/31/2015	UMPQ	PMCHK00002219	\$1,300.00
11835	1099-304	Christina Taylor	3/31/2015	UMPQ	PMCHK00002219	\$816.00
11836	1099-49	Paula Duffy	3/31/2015	UMPQ	PMCHK00002219	\$455.00
11837	A0051	Anderson's Sierra Pipe Co.	3/31/2015	UMPQ	PMCHK00002219	\$366.09
11838	B0049	Baldoni Construction Service I	3/31/2015	UMPQ	PMCHK00002219	\$2,910.00
11839	C0061	California Computer Services	3/31/2015	UMPQ	PMCHK00002219	\$150.00
11840	C0072	CIT Technology Fin. Serv., Inc	3/31/2015	UMPQ	PMCHK00002219	\$450.43
11841	C0075	Cintas Corporation	3/31/2015	UMPQ	PMCHK00002219	\$148.71
11842	C0117	SupplyWorks	3/31/2015	UMPQ	PMCHK00002219	\$301.10
11843	E0011	ECORP Consulting, Inc.	3/31/2015	UMPQ	PMCHK00002219	\$593.75
11844	G0027	Giuliani & Kull, Inc.	3/31/2015	UMPQ	PMCHK00002219	\$3,800.00
11845	G0077	Gold Country Water	3/31/2015	UMPQ	PMCHK00002219	\$91.50
11846	H0052	Howell's Garage Doors Inc	3/31/2015	UMPQ	PMCHK00002219	\$155.00
11847	H0053	Todd Holloday	3/31/2015	UMPQ	PMCHK00002219	\$120.00
11848	H0056	Humana Dental Ins. Co	3/31/2015	UMPQ	PMCHK00002219	\$1,522.60
11849	K0019	Kronick, Moskovitz, Tiedemann	3/31/2015	UMPQ	PMCHK00002219	\$1,000.48
11850	L0023	Vincent Garcia Lopez	3/31/2015	UMPQ	PMCHK00002219	\$47.00
11851	L0027	Pat Larson	3/31/2015	UMPQ	PMCHK00002219	\$32.60
11852	M0019	Kahl Muscott	3/31/2015	UMPQ	PMCHK00002219	\$46.65
11853	M0048	Joanna McNutt	3/31/2015	UMPQ	PMCHK00002219	\$32.30
11854	P0007	Pacific Gas & Electric Company	3/31/2015	UMPQ	PMCHK00002219	\$236.89
11855	P0023	PG&E	3/31/2015	UMPQ	PMCHK00002219	\$119.52
11856	P0072	Sheryl Petersen	3/31/2015	UMPQ	PMCHK00002219	\$127.09
11857	S0016	Sam's Club	3/31/2015	UMPQ	PMCHK00002219	\$918.75
11858	S0110	Sierra Sports Service	3/31/2015	UMPQ	PMCHK00002219	\$554.00
11859	S0141	Steam Team	3/31/2015	UMPQ	PMCHK00002219	\$380.00
11860	TEMPC	Jennifer Cragun	3/31/2015	UMPQ	PMCHK00002219	\$20.00
11861	TEMPM	Alexandra Mutto	3/31/2015	UMPQ	PMCHK00002219	\$235.00
11862	TEMPR	Janice Renshaw	3/31/2015	UMPQ	PMCHK00002219	\$15.00
11863	V0007	Verizon Wireless	3/31/2015	UMPQ	PMCHK00002219	\$253.92
11864	X0002	P&G	3/31/2015	UMPQ	PMCHK00002219	\$325.00
11872	U0019	US Bank	3/31/2015	UMPQ	PMCHK00002221	\$33,868.30
11873	A0001	Recology Auburn Placer	3/31/2015	UMPQ	PMCHK00002222	\$1,197.84
11874	A0014	AT&T	3/31/2015	UMPQ	PMCHK00002222	\$783.97
11875	A0134	Advanced Intregrated Pest Mana	3/31/2015	UMPQ	PMCHK00002222	\$673.50
11876	C0117	SupplyWorks	3/31/2015	UMPQ	PMCHK00002222	\$379.02
11877	D0025	Dawson Oil Company	3/31/2015	UMPQ	PMCHK00002222	\$1,797.00
11878	G0045	Greater Sacramento Softball As	3/31/2015	UMPQ	PMCHK00002222	\$765.60
11879	M0019	Kahl Muscott	3/31/2015	UMPQ	PMCHK00002222	\$93.74
11880	M0098	Meadow Vista County Water Dist	3/31/2015	UMPQ	PMCHK00002222	\$390.73
11881	M0099	George Eric Menig DBA Menig We	3/31/2015	UMPQ	PMCHK00002222	\$4,800.00
11882	N0012	Nevada Irrigation District	3/31/2015	UMPQ	PMCHK00002222	\$5,684.57
11883	P0005	Placer County Water Agency	3/31/2015	UMPQ	PMCHK00002222	\$130.19
11884	P0007	Pacific Gas & Electric Company	3/31/2015	UMPQ	PMCHK00002222	\$1,236.49
11885	P0058	Pitney Bowes Credit Corporatio	3/31/2015	UMPQ	PMCHK00002222	\$135.99
11886	S0016	Sam's Club	3/31/2015	UMPQ	PMCHK00002222	\$325.87
11887	S0094	Manouch Shirvanioun	3/31/2015	UMPQ	PMCHK00002222	\$159.92
11888	S1000	State Of California/DOJ	3/31/2015	UMPQ	PMCHK00002222	\$64.00
11889	S1003	Sutter Medical Foundation	3/31/2015	UMPQ	PMCHK00002222	\$114.00
11890	TEMPC	Natalie Calabretta	3/31/2015	UMPQ	PMCHK00002222	\$158.00
11891	V0013	Pam Vann	3/31/2015	UMPQ	PMCHK00002222	\$86.03
11894	P0021	Petty Cash	3/31/2015	UMPQ	PMCHK00002223	\$196.49
11895	U0019	US Bank	3/31/2015	UMPQ	PMCHK00002223	\$4,808.32
11908	1099-104	Thomas Seibel	3/31/2015	UMPQ	PMCHK00002225	\$178.75
11909	1099-203	Susan Thomas	3/31/2015	UMPQ	PMCHK00002225	\$104.00
11910	1099-239	Macintosh-Oddo	3/31/2015	UMPQ	PMCHK00002225	\$2,106.00
11911	1099-243	Phillip Dallas	3/31/2015	UMPQ	PMCHK00002225	\$292.13

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
11912	1099-252	Donna Lisa Otto	3/31/2015	UMPQ	PMCHK00002225	\$390.00
11913	1099-254	Ralph Kendrick	3/31/2015	UMPQ	PMCHK00002225	\$495.00
11914	1099-269	Deborah Lynn	3/31/2015	UMPQ	PMCHK00002225	\$19.50
11915	1099-277	Foothill Karake Do	3/31/2015	UMPQ	PMCHK00002225	\$214.50
11916	1099-291	Isaac Humber	3/31/2015	UMPQ	PMCHK00002225	\$117.00
11917	1099-299	Brandee Hughes dba Bula Bug	3/31/2015	UMPQ	PMCHK00002225	\$63.00
11918	1099-307	Michelle Jamieson	3/31/2015	UMPQ	PMCHK00002225	\$72.00
11919	1099-49	Paula Duffy	3/31/2015	UMPQ	PMCHK00002225	\$260.00
11920	A0027	Recology Auburn Placer	3/31/2015	UMPQ	PMCHK00002225	\$1,205.95
11921	N0003	Norris Electric, Inc.	3/31/2015	UMPQ	PMCHK00002225	\$497.52
11922	S1003	Sutter Medical Foundation	3/31/2015	UMPQ	PMCHK00002225	\$57.00
11923	1099-193	Celena Polena	3/31/2015	UMPQ	PMCHK00002225	\$312.00
11924	1099-218	Auburn Gymnastics Center	3/31/2015	UMPQ	PMCHK00002225	\$481.00
REMIT000000000000021	S0050	Sierra Safety	3/31/2015		PMCHK00002222	\$0.00
Total Checks: 155						Total Amount of Checks: \$215,175.81

## **Item 5.3 Cover sheet – Fee Waiver Request for Placer High Grad Night**

**April 20, 2015 Standing Finance Committee, April 30, 2015 Board of Directors Meeting**

**Subject:** Review Fee Waiver Request for Placer High Grad Night

Provided below is the District's Policy & Procedures for Fee Waivers:

### **XXX. Policy & Procedures for Fee Waivers**

Fee waivers may be granted to non-profit organizations, schools, other public agencies and ARD co-sponsored events. ARD staff can approve fee waivers up to a dollar amount of \$1,500. Fee waivers over this amount will be sent to the Finance Committee and finally to the Consent Calendar. Denied fee waivers can be appealed to the ARD Board of Directors. Appeals should be made in writing and sent to the Customer Service/Marketing Manager at least 7 days before the next ARD Board of Director's meeting.

The person or organization making the fee waiver request should be responsible for the following:

- A. Paying applicable custodial, set up/take down fee.
- B. Special Events – paying the current rate per hour/person for staffing the event (one maintenance worker per 500 attendees).
- C. Special Events – events over 250 attendees require a dumpster.
- D. Special Events – events with 400 + attendees will require one portable toilet. Add 1 portable toilet for every 200 additional attendees.
- E. Special Events – in most cases the person/organization requesting the fee waiver will take care of trash, bathrooms, etc.

### **Recommendation**

The Standing Finance Committee reviewed and approved the Fee Waiver Request for Placer High Grad Night, and recommend forwarding the request to the Board of Directors for consideration.

### **Attachments**

Fee Waiver Request  
Fee Waiver Request and Application  
Placer High Grad Night Information

FEE WAIVER REQUEST

PERSON MAKING REQUEST

Jennifer Henster

NAME OF THE ORGANIZATION

Placer High Grad Night

IRS/NON PROFIT TAX ID NUMBER

20-9476276

ADDRESS AND PHONE NUMBER

275 Orange Street

Madison, CA 95603

938-4531

Signature

1-27-15

Date

OFFICE USE ONLY

APPLICABLE FEES

Rental Fees

\$ 4648. —

Custodial Fees

\$ 500. —

Alcohol Permit Fees

\$

Setup/Takedown

\$

Staffing Fees

\$ 135. —

Miscellaneous Fees

\$

TOTAL FEES DUE

\$

FEES WAIVED

\$

\$

\$

\$

\$

\$

REQUEST APPROVED?

Yes

No

COMMENTS:

Approved by:

Date





# FEE WAIVER REQUEST AND APPLICATION

This questionnaire and application must be completed in order to be considered for a fee waiver request. A letter on the requesting organization's letterhead must accompany this application. The letter should include the reason for requesting a fee waiver and how this event benefits our community. Requests must be submitted 60 days prior to the event. Applicants must complete and submit Indoor or Outdoor Reservation Applications with this request. Incomplete applications will not be processed.

1) Is this a non-profit organization? YES  
Must provide supporting documentation for non-profit status before being considered for a fee waiver request.  
Example: A letter from IRS stating your organization's non-profit status

2) Can financial documents for the organization be provided? \_\_\_\_\_  
Example: Bank statements or tax returns. If unable to provide these documents, please attach an explanation letter.

3) Is this the first time that your organization is asking for a fee waiver from ARD? NO

4) Is this a fundraiser? NO

5) How much money does your organization anticipate generating from this event? NONE

6) Is there a fee or a charge for people to attend or participate in this event? YES

7) How does a fee waiver affect your event? Can your event be held in a different location if ARD can not consider a fee waiver at this time? Please explain.

We have received a waiver each year.  
The location has become a big part of the event.

8) Has your organization asked for a fee waiver from other agencies in the community? NO  
Please indicate which agency: \_\_\_\_\_

9) Are there any other agencies in the community that are working with your organization on this project? NO  
Please provide a list of these agencies and contact information.

10) If a full fee waiver is not granted, can your organization pay a percentage of the rental fee? NO  
If no, please explain: The event breaks even with the waiver

11) Will your organization consider paying for staffing and utility fees if we waive the rental fees? \_\_\_\_\_  
\$20.00 per hour plus applicable custodial fees

12) If your organization is unable to meet one of the offers (Items 10 or 11 above), are you able to provide a hardship statement with supporting documentations, such as bank statements or tax returns? \_\_\_\_\_  
Please indicate what is being provided with this request: \_\_\_\_\_

# PLACER HIGH SCHOOL GRAD NIGHT

## Alive



*A Safe & Sober Graduation Celebration*

*Please consider supporting Grad Night Alive with a cash or raffle prize donation. Send donations to the address below, or call 823-1679 to arrange for pick-up.*

## Sponsor Levels

### Top of the Hill Sponsor

**≥ \$1500**

- Size-appropriate listing in appreciation display ad placed in the Auburn Journal, The Sentinel, and The Hillparent Bulletin\*, including your business logo
- Your name prominently displayed at Grad Night Party
- Appreciation plaque for your business, with each year that you donated
- Exclusive sponsor tour of the Grad Night Party to view decorations and games the evening of the celebration

### Gold Sponsor

**\$ 500 - \$ 1499**

- Size-appropriate listing in appreciation ad placed in the Auburn Journal, The Sentinel, and The Hillparent Bulletin\*
- Your name prominently displayed at Grad Night Party
- Appreciation plaque for your business, with each year that you donated
- Exclusive sponsor tour of the Grad Night Party to view decorations and games the evening of the celebration

### Green Sponsor

**\$ 250 - \$ 449**

- Size-appropriate listing in appreciation ad placed in the Auburn Journal, The Sentinel, and The Hillparent Bulletin\*
- Your name prominently displayed at Grad Night Party
- Exclusive sponsor tour of the Grad Night Party to view decorations and games the evening of the celebration

### Contributing Sponsor

**\$ 100 - \$ 249**

- Size-appropriate listing in appreciation ad placed in the Auburn Journal, The Sentinel, and The Hillparent Bulletin\*
- Exclusive sponsor tour of the Grad Night Party to view decorations and games the evening of the celebration

*Thank you for helping make Grad Night Alive a memorable event each year.*

\* The Hillparent Bulletin is a newsletter of the Placer High School Parent Teacher Club that is sent/emailed to over 1000 households in the Auburn community

# PLACER HIGH SCHOOL GRAD NIGHT

## Alive



*A Safe & Sober Graduation Celebration*

*Are you looking for a great way to support our youth?*

Grad Night Alive is an all-night graduation celebration provided by the Auburn community. This year marks the 25th anniversary of this Auburn tradition of providing a safe and sober celebration for Placer High School's graduating seniors.

Months in advance of graduation night each year, a group of dedicated parents and volunteers from the community starts planning Grad Night Alive. First, a theme is selected – anything from Pirates of the Caribbean to Space Odyssey. One team of volunteers starts planning and designing **extravagant decorations** that will transform the lobby, gym and surrounding areas of Recreation Park into a fantasy ball.

Another team of volunteers creates a casino in the gym where new graduates can **win prizes**, and another team arranges for **carnival games** like a Climbing Wall and a Bull Riding. Yet another team arranges for a ton of **food** to be available throughout the party for the graduates, even a **coffee and smoothie bar** is available. Graduates can **dance all night**, or get a **massage**, or go for a **swim** in the Marsha Skinner pool, or get their **portrait** done by a caricature artist. Later on, they enjoy a **grand finale event** and end the night with laughter.

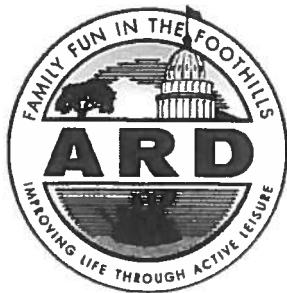
Volunteers start early to raise the funds needed to put on this extravaganza. The total cost of the celebration each year runs about \$150 per student, and yet the ticket price is only \$50, depending on when they buy their ticket. The other \$90 to \$100 per student is donated by local service clubs, merchants and individuals in the form of money, prizes or services. No money from Placer High School's education budget is used for this celebration.

A **huge raffle** is held throughout the evening, and over 700 prizes are given away to the graduates – electronics, jewelry, ski/snowboard lift tickets, rafting trips, sporting goods, and various accessories for their future dorm rooms are among the many prizes. Many of these prizes are donated by local merchants, who are very supportive of this community tradition. The Grand Prize is a **trip for two to Disneyland**.

*Grad Night Alive is a great celebration for our graduating seniors, one they will cherish for the rest of their lives. And it is only possible with the generous support of so many in the Auburn community. Please consider supporting Grad Night Alive with cash or raffle prize donations. Sponsorship opportunities are listed on the back of this flyer.*

*Thank you for helping make Grad Night Alive a memorable event each year.*

PHS Grad Night Committee · 275 Orange St · Auburn · CA · 95603



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## AUBURN AREA RECREATION AND PARK DISTRICT

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April 7, 2015

Placer High School Safe and Sober Grad Night Committee  
Placer High School  
275 Orange Street  
Auburn, CA 95603

Dear PHS Grad Night Committee:

The Auburn Area Recreation and Park District (ARD) is a proud sponsor of the PHS Safe and Sober Grad Night. As you may be aware, there were several problems in 2013 involving alcohol consumption and physical altercations with ARD staff that necessitated making changes to how the pool area was supervised and controlled for the 2014 Grad Night event. We were happy to observe that the changes implemented for 2014 proved to be a success. As such, we are permitting the use of Sierra Pool for the 2015 Grad Night under the following conditions:

- 1) Placer High Grad Night will provide, at a minimum, two volunteers to be stationed at the pool for the entire time the pool is being used. These volunteers must have a law enforcement background. There must always be a minimum of two of these volunteers at the pool. More would be appreciated.
- 2) These volunteers should be identified as having a law enforcement background. A badge clipped to a belt or a shirt identifying their roles and status are two possible ways to accomplish this condition.
- 3) These volunteers will assist ARD lifeguards and/or staff in ensuring that the pool and pool deck are being used in a safe manner.
- 4) A law enforcement officer is present at Grad Night. It is my understanding that Grad Night volunteer Toby Williams is a current deputy with the Placer County Sheriff Office and was present at the 2014 (and previous) events.
- 5) All people on the pool deck or in the pool will follow ARD rules and policies.
- 6) ARD lifeguards and/or ARD staff shall have the final decision on whether a grad night attendee needs to be expelled from the pool area. This decision will not be debated or argued in any way by any person associated with PHS Grad Night. ARD lifeguards and/or ARD staff must be supported by all PHS Safe and Sober Grad Night Committee members and volunteers.

These are the same conditions that were in place for the safe and successful use of Sierra Pool in 2014.

Use of the Sierra Pool for future Placer High Grad Nights is not to be assumed and will be approved on a yearly basis.

As was expressed in 2014, there are some concerns about finding ARD lifeguards willing to work this event. ARD staff will work toward this goal and provide updates for you as they become available.

It is worth restating that ARD is a proud sponsor of the Placer High Grad Night and hopes to continue a long relationship. Our concerns about the use of Sierra Pool are focused on the safety of the users, staff and volunteers. ARD is willing to work with the Placer High Grad Night to make 2015 a successful year, and feel that if the conditions listed above are met, we will all have a good experience.

Please feel free to contact me with any questions.

Sincerely,



Kahl Muscott  
District Administrator

## **Item 5.4 Cover sheet – District Administrator contract amendment - COLA**

**Auburn Area Recreation and Park District (ARD) Finance Committee April, 2015; Board of Directors meeting April, 2015**

### **The Issue**

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors approve an amendment to the District Administrator's contract for a Cost of Living Adjustment (COLA)?

### **Background**

ARD will be implementing a 4% COLA increase for employees per the agreement with Local 39 and ARD policy. At that same time, ARD employees will be picking up 2% of the CalPERS benefit (for a net pay increase of 2%).

Per ARD Personnel Policy:

#### **2.31. COLA (Cost of Living Allowance)**

A cost of living adjustment (COLA) may be provided to all permanent, full-time or part time, non-union employees based on identical negotiated increases provided to union employees. Such adjustments shall be made concurrent with the negotiated union adjustment. COLA raises are separate and distinct from an employee's merit increases.

Per the existing ARD District Administrator's contract:

### **3. Salary**

- a. District Administrator's annual salary shall be ninety-seven thousand, eleven dollars and twenty cents (\$97,011.20) per year for the term of this contract for performance of the duties of the District Administrator. Said salary shall be payable in twenty-six (26) equal by-weekly payments. When only a portion of any year or month is served, the District Administrator's salary shall be prorated to reflect such service. (amended August, 2014)
- b. In lieu of annual step increases, on September 1<sup>st</sup> of each year, the District Administrator's salary shall be increased by the percentage increase found in CPU-Urban with the consent of the District Administrator, provided the District Administrator's most recent performance evaluation, as required by Section 7, is "satisfactory" or better for the preceding year. Should the District Administrator's evaluation not be "satisfactory" or better, his salary shall not be adjusted.
- c. Further, the Board reserves the right to increase the annual salary of the District Administrator at any time by any amount, with the consent of the District Administrator. Any adjustment in salary made during the life of this contract shall be

in the form of a written amendment, and shall become a part of this contract. It is provided, however, that by so amending this contract it shall not be considered that the District has entered into a new contract with the District Administrator.

Amendment #3 to the October 30, 2012 contract is attached.

**Recommendation for the Board of Directors**

The Finance Committee had a split recommendation. Director Ainsleigh recommended approving the amendment. Director Holbrook abstained.

**Alternatives Available to the Board of Directors**

1. Do not recommend amending the District Administrator's contract
2. Request more information and bring back to a subsequent meeting

**Fiscal Impact**

The Fiscal Impact of a 4% increase in the District Administrator's annual salary is \$3,880.44 per year. There is also approximately \$1,035.31 in "roll-up" costs, broken out as such:

FICA	6.2%
Med	1.45%
W. Comp	1.73% (*148% exp mod)
457 match	2.5%
CalPERS	13.97% (includes 2% pick up by District Administrator)

The total fiscal impact is as follows:

Salary	\$3,880.44
Roll-ups	\$1,035.31
Total fiscal impact	\$4,915.75

This amount was included in the FY 15/16 budget.

**Attachments**

Amendment #3 to the October 30, 2012 contract between the ARD Board of Directors and District Administrator Kahl Muscott.

**Amendment #3 to the contract signed August 30, 2012, between the Auburn Area Recreation and Park District Board of Directors and District Administrator Kahl Muscott per contractual and policy obligated District-wide COLA increases**

Section 3a will be deleted in its entirety and replaced with the following:

3. Salary

- a. District Administrator's annual salary shall be one hundred thousand, eight hundred ninety one dollars and sixty-four cents (\$100,891.64) per year for the term of this contract for performance of the duties of the District Administrator. Said salary shall be payable in twenty-six (26) equal by-weekly payments. When only a portion of any year or month is served, the District Administrator's salary shall be prorated to reflect such service.



**SECTION: 6.0**

**BOARD REPORTS, FEE WAIVER LOG, PROJECT  
LIST AND VANDALISM REPORTS**

**INFORMATION:**

**SEE ATTACHMENTS**

FEE WAIVER LOG

DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
Apr-15	James Moore	Auburn Host Lions-Recreation Park picnic site	\$50.00	\$30.00	\$50.00	No		
Apr-15	Cathy Sayre	Newfoundland Club-Large Gazebo-Recreation Park	\$90.00	\$30.00	\$90.00	No		
Apr-15	Norm Kendall	Gold Country Amputee Support Grp-Regional Park picnic site	\$75.00	\$30.00	\$75.00	No		
Apr-15	Judy Suter	Western States Trail Foundation-CVCC-Foothills Room for 4/11 and 6/11	\$380.00	\$60.00	\$380.00	No		
Apr-15	Sarah Gillmore	Pack 57 Cub Scouts-Railhead Field A	\$100.05	\$0.00	\$100.05	No		
Apr-15	DeDe Clark	Girl Scouts Heart of Central California-Recreation Park picnic sites	\$100.00	\$60.00	\$100.00	No		
Apr-15	Doug Marquand	ARD Shotokan Karate	\$50.00	\$110.00	\$80.00	Yes		
Apr-15	Jennifer Hensler	Placer High School 2015 Grad Night-Recreation Park building and pool	\$4,648.00	\$635.00	PENDING	FOR APPROVAL	\$875.05	\$875.05

2014/2015 Project List

PROJECT	Est. Cost	Notes	Est. completion date
<b>Ashford Park</b>			
Restroom Remodel	35,000	Project Completed	Jul-14
<b>Recreation Park</b>			
Lower RR replacement	45,000	Interior remodel in process, anticipated completion May 1	Apr-15
Bocce Ball Courts	130,000	Working on bid set drawings.	Sep-15
Solar at community center building	225,000	Construction in process. Completion and start-up anticipated mid-May	May-15
<b>Regional Park</b>			
24 Acres Walking Path - In Kind	235,000	DG pathway by Western Care; continued environmental approval issues	TBD
MP Field Improvements	12,500	Project completed.	July, 2014
Field C Lights	12,000	Project completed	Sep-14
Pickle Ball court (convert tennis court)	25,000	Project completed	Apr-15
Lakeside Room roof replacement	24,000	Project completed	May-14
<b>Canyon View Community Center</b>			
Bike Park - incl Design and CEQA	80,000	Admin draft due April 16 for review and submittal to agencies	Spring 2016
<b>Railhead Park</b>			
Shade Structure and Hardscape	125,000	Project under construction.	Jul-15
Playground Replacement	61,000	Project to be completed in May of 2015	Jul-15
<b>Meadow Vista Park</b>			
Entrance landscape/shade structure	20,000	Project complete	Apr-15
<b>Operation and Development Plan</b>			
CEQA/NEPA costs	25,000	Dudek working on various studies for the CEQA/NEPA. ARD staff working on narrative.	Jul-15
Total Projects Fiscal Year	1,054,500		
Updated April 15, 2015			

Apr-15

**Vandalism Report**

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
3/28/2014	Regional Park	Lower Bathrooms, part ions damaged, all paper goods taken or stuffed in toilets graffiti on walls	\$60.00	\$50, paint, graffiti remover
		Bathrooms behind shop they tore all dispensers off the wall, crammed paper products in toilet, wrote obscenities on floor with bloodied tampon	\$60.00	\$60, dispensers and paper products
3/30/2015	Regional Park	Bathrooms behind shop they tore all dispensers off the wall, crammed paper products in toilet, wrote obscenities on floor with bloodied tampon	\$60	\$60, dispensers and paper products, we did not put toilet seat liners back in the bathrooms, these are what they have been stuffing in the toilets and then defecating on top of the stuffed paper products
		Turned over portable toilet in front of tennis courts	\$50	Had to uprate toilet, clean up spilled waste and thoroughly pressure wash portable toilet
4/2/2015	Skate Park	Light pole in parking lot destroyed	\$0	PG&E Issue
4/2/2015	P. Hills Pool	Outside (large) Clock	\$20	\$40, new clock

#####

Rec Park

Overlook Park

Picnic Table damaged at covered picnic structure \$40 \$670, if new table purchased  
Cable fence cut/graffitti in skate park \$80 \$150, paint, repair parts for fence

Total labor	\$370.00	Total materials	\$1,030
Total for year	\$1,450	Total for Year	\$2,482.26

Mar-15

**Vandalism Report**

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
18-Feb-15	Skate Park	Graffiti	\$40.00	\$35, paint
2/19/2015	Skate Park	Graffiti	\$50.00	\$35, paint
2/21/2015	Regional Park	Broke into two irrigation boxes, locks destroyed	\$40	\$30, new cam locks
2/21/2015	Skate Park	Tore down part of shade canopy	\$40	\$20, new hardware to mount shade structure
3/1/2015	Regional Park	Broke toilet in women's bathroom behind shop, graffiti too. Case15-2004		
3/8/2015	Skate Park	Graffiti and post taken out of ground that blocked entry	\$60	\$60, paint, concrete, post
3/13/2015	Marsha Skinner Pool	Cut chain link fence near bleacher	\$40	Material in stock
			Total labor	\$270
			Total for year	\$1,080.00
			Total materials	\$180.00
			Total for year	\$1,452.26

Feb-15

**Vandalism Report**

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
1/24/2015	Regional Shop Restroom	Took paper dispensers spread feces in bathroom	\$40	\$30, new dispensers
1/25/2015	Regional Shop Restrooms	Took handicap signage on exterior of bathrooms	\$20	\$70, new signage
2/1/2015	Centennial Park	Graffiti on bridge structure	\$40	\$20, paint to cover graffiti
2/10/2015	Meadow Vista	Fire started and interior light broken in men's bathroom	\$320	\$125, paint/light fixture
2/12/2015	Skate Park	Shade screens torn down	\$80	\$50, repair parts
		<b>Total</b>	<b>\$810</b>	<b>\$1,272.26</b>
		<b>Labor</b>	<b>\$500</b>	<b>\$295</b>
		<b>Total for Year</b>	<b>\$810</b>	<b>\$1,272.26</b>

Jan-15

## Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
12/31/2015	Regional gym women's bathroom	Shower faucet taken	\$20	\$123.63
1/3/2015	Regional Park	Stole ball field screen	\$0	\$375.00, new screen
1/11/2015	Regional Park	Broke posts on picnic landing next to pond, Chana Students	\$80	\$56.63, posts and concrete
1/16/2015	Regional Park	Park pranks, TPed C Field, turned over tables, garbage cans into pond, doggie bags all over park paper dispensers in bathrooms ripped off walls	\$40	\$12, anchors for dispensers in bathrooms
1/19/2015	Regional Park	Graffiti on tables in picnic area at Dry Creek	\$30	\$25, paint to repaint tables
1/20/2015	Regional Park	Graffiti (tagging) in shop bathroom and irrigation pump house	\$60	\$70, paint to cover tagging
1/21/2015	Recreation Park	Cut locks to maintenance gates and Beggs Snack Bar	\$20	\$180, new locks
1/21/2015	Meadow Vista	Cut locks to storage areas and cut fencing enclosing storage areas	\$40	\$75, new locks and fencing repair
1/21/2015	Placer Hills	Cut locks to storage areas	\$20	\$60, new locks
		<b>Total Labor</b>	<b>\$310.00</b>	<b>\$977.26</b>



## **Item 7.1 Cover sheet – FY 2015/2016 Project List and Ten Year Plan Update**

**Auburn Area Recreation and Park District Acquisition and Development Committee Meeting February, 2015; March, 2015; ARD Board of Directors Meeting March, 2015; A&D Committee April, 2015; Board meeting April, 2015**

### **The Issue**

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors direct staff to begin preliminary work and provide appropriate environmental analysis of the projects on the proposed FY 15/16 Project List?

### **Background**

ARD staff provides a proposed Project List for each Fiscal Year. This Project List is based off of projects incorporated in the Ten Year Project List as well as any new needs proposed by the community, staff and Board.

The Ten Year Project List is comprised of those projects deemed to be of the highest priority and reflects the District's goal to address needed existing infrastructure upgrades, bring new features into the existing park system and complete potential land acquisition and new park development.

A description of each project is attached.

### **Recommendation for the Board of Directors**

Staff recommends that the A&D Committee provide a positive recommendation to the Board of Directors direct ARD staff to begin preliminary work and provide appropriate environmental analysis of the projects on the proposed FY 15/16 Project List.

The Acquisition and Development Committee recommends the same.

### **Fiscal Impact**

The fiscal impact of the FY 15/16 Project List is indicated on that document.  
The fiscal impact of the Ten Year Project List is indicated on those documents.

### **Attachments**

FY 15/16 Project Descriptions  
Ten Year Project List, including FY 15/16 Project List

## **FY 2015/2016 proposed Project List**

### **Project Description**

The following is a brief discussion of the proposed projects for the FY 15/16 Project List

#### **Recreation Park**

Bocce ball courts: This project is a carry over from the FY 14/15 Project List. Completion (and related expenses for the project) will take place in FY 15/16.

#### **Regional Park**

Dry Creek picnic area ADA improvements: This project entails creating an ADA path of travel to a new ADA compliant picnic table at the Dry Creek picnic area (north end of Regional Park).

Regional Shop Path of Travel (POT): Approximately 350' of walking pathway connects the large parking lot in front of the gymnasium to the Regional Park shop bathrooms. This pathway is not ADA compliant. This project would make that pathway ADA compliant and add a couple of ADA parking stalls at the south end of the parking lot, near the pathway.

Pickle ball courts: This project is a carry over from the FY 14/15 Project List and was completed early this Fiscal Year.

Lights on the "blue" tennis courts: This project would install lights on the 2 newer, blue tennis courts. The other 2 older tennis courts, and the 6 new pickleball courts, have lights.

#### **Railhead Park**

Playground/Shade Structure/Hardscape: This project is a carry over from the FY 14/15 Project List. Completion (and related expenses for the project) will take place in FY 15/16.

Railhead bathroom ADA compliance: This project entails making the bathroom ADA compliant. This project is very similar in scope to the ADA work that was done in the Ashford Park and Recreation Park bathrooms.

#### **Operation and Development Plan**

This project/plan is a carry over from the FY 14/15 Project List. Some of the work (and expenses) occurred in 2014/2015, however the plan will not be completed until FY 15/16.

### **Bell Rd.**

Design, planning, CEQA and Conditional Use Permit work: This work will be started this year assuming that ARD receives grant funding from the Stewardship Council.

Should the Stewardship Council grant us the funding in FY 15/16, ARD will begin design and planning work on the project, which will also include at least the beginning of CEQA review.

### **Canyon View Community Center**

Pump Track/Bike Park – Design/CEQA/Construction: the design and CEQA work on this project is a carry over from FY 14/15. Some of the expenses have already occurred and been expensed in FY 14/15. The remainder will be expensed to FY 15/16.

The estimated costs for the Bike Park project have also increased by \$34,000. This extra cost is to cover increased engineering and CEQA costs, as well as costs to establish trail re-routes.

### **Other projects to consider**

South End Playground and Picnic Renovation: This project entails replacing the aging playground at the south end of the park and relocating it to the area that currently houses an uncovered picnic area. The picnic area would be moved to the area where the playground currently sits and would feature a solid roof shade structure. The project also entails rerouting a section of the asphalt pathway to ensure ADA path of travel compliance to the new playground and picnic units. Estimated cost is \$350,000.

Stage/amphitheater at Regional Park: A long discussed project is to install a permanent stage/amphitheater at Regional Park, in the general location that the Party in the Park stage sits. This stage/amphitheater could be used for ARD events, other agency events, school/user group award ceremonies, weddings or other social gatherings. Costs are unknown as the size and scope of such a project would dictate the expenses. Of note: a permanent structure may have impacts on the Regional Park disc golf course and discussions with that group would need to take place.

Trails and/or playground at Shockley: Trails have been suggested at the Shockley property for some time. It has also been suggested that a small picnic area and playground could also be built on the property, with or without additional trails. Infrastructure improvements such as parking and porta potties would be necessary. Of note: discussions with the Shockley property neighbors would need to occur.

# Auburn Recreation District Ten Year Project List

## 2015/2016

Estimated balance

55,031    649,928    441,800    192,435

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<b>Recreation Park</b>							
Bocce Ball <sup>3</sup>	100,000			40,000	60,000		
<b>Regional Park</b>							
Lights on "blue" tennis courts	50,000		25,000	25,000			
Dry Creek Picnic ADA improvements	15,000	15,000					
Reg Shop POT	30,000	30,000					
Pickleball court conversion <sup>3</sup>	23,250		15,000				8,250
<b>Railhead Park</b>							
Playground (incl. USBR fee) <sup>1</sup>	61,218		5,218	38,000	18,000		
Shade Struct.;hardscape; incl. USBR <sup>1</sup>	125,000	10,000	3,200	83,800	28,000		
Railhead bathroom ADA compliance	25,000			15,000	10,000		
<b>Operation &amp; Development Plan</b>							
CEQA/NEPA costs (continued)	20,000		20,000				
<b>Bell Rd<sup>2</sup></b>							
Planning/CEQA/Const. docs/permits	337,150					337,150	
<b>CVCC</b>							
Bike Park - Design, CEQA (continued)	50,000		45,000				5,000
Bike Park construction	175,000			87,300			87,700
<b>TOTAL</b>	<b>1,011,618</b>	<b>55,000</b>	<b>113,418</b>	<b>289,100</b>	<b>116,000</b>	<b>337,150</b>	<b>100,950</b>

**Estimated Balance Remaining**

31    536,510    152,700    76,435

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note<sup>1</sup>: Forwarded from FY 13/14 Project List

Note<sup>2</sup>: assumes money being available from the Stewardship Council and other grant sources

Note<sup>3</sup>: Forwarded from FY 14/15 Project List

# Auburn Recreation District Ten Year Project List

## 2016/2017

Estimated balance

5,031 561,510 202,700 86,435

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<b>Recreation Park</b>							
Bocce picnic area	40,000			20,000	20,000		
Sierra Pool replaster + updates	100,000						Equip.fund
<b>Placer Hills Pool</b>							
POT	10,000		10,000				
<b>Railhead Park</b>							
Railhead B renovation	50,000		50,000				
<b>Meadow Vista Park</b>							
Parking lot reseal/restripe	10,000		10,000				
Pond & Island renov	70,000		70,000				
<b>Overlook Park</b>							
Restroom ADA upgrades	10,000		10,000				
Overlook area planning/CEQA	70,000		50,000		20,000		
<b>TOTAL</b>	<b>360,000</b>	<b>0</b>	<b>200,000</b>	<b>20,000</b>	<b>40,000</b>	<b>0</b>	<b>0</b>
<b>Estimated Balance Remaining</b>		<b>5,031</b>	<b>361,510</b>	<b>182,700</b>	<b>46,435</b>		<b>0</b>

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note<sup>2</sup>: assumes money being available from the Stewardship Council and other grant sources

# Auburn Recreation District Ten Year Project List

## 2017/2018

Estimated balance

10,031    386,510    232,700    56,435

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Regional Park</i>							
Kiosks	10,000		10,000				
POT tennis courts	41,500		41,500				
<i>Bell Rd<sup>2</sup></i>							
ROW improvements							
Sitework							
Permits							
Tree mitig							
Fencing							
Parking Lot	1,939,630		150,000			1,789,630	
Int roadways							
Restroom							
Nature Playground							
Landscaping							
Irrigation							
Shade structures							
Walking path							
<i>Overlook Park</i>							
Overlook area development	150,000		30,000	80,000	40,000		
<b>TOTAL</b>	2,141,130	0	231,500	80,000	40,000	1,789,630	0
<b>Estimated Balance Remaining</b>		10,031	155,010	152,700	16,435		0

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note<sup>2</sup>: assumes money being available from the Stewardship Council and other grant sources

## Auburn Recreation District Ten Year Project List

### 2018/2019

Estimated balance 15,031 180,010 202,700 26,435

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Regional Park</i>							
Tennis courts surfaces	100,000		100,000				
<i>Bell Road<sup>2</sup></i>							
Shade structure	60,000			60,000			
<b>TOTAL</b>	160,000	0	100,000	60,000	0	0	0
<b>Estimated Balance Remaining</b>		15,031	80,010	142,700	26,435	0	0

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note<sup>2</sup>: assumes money being available from the Stewardship Council and other grant sources

# Auburn Recreation District Ten Year Project List

## 2019/2020

Estimated balance 20,031 105,010 192,700 36,435

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Meadow Vista</i>							
Tennis courts resurface	25,000		25,000				
Pickle ball resurface	25,000		25,000				
<i>Bell Road<sup>2</sup></i>							
Shade structure	60000			60000			
<b>TOTAL</b>	110,000	0	50,000	60,000	0	0	0
<b>Estimated Balance Remaining</b>		20,031	55,010	132,700	36,435	0	0

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note<sup>2</sup>: assumes money being available from the Stewardship Council and other grant sources



## Auburn Recreation District Ten Year Project List

### 2020/2021

Estimated balance		25,031	80,010	182,700	46,435	0	0
PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Recreation Park</i>							
Front playground	120,000		20,000	50,000	50,000		
Shade structure pool	50,000		50,000				
<b>TOTAL</b>	<b>170,000</b>	<b>0</b>	<b>70,000</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>0</b>
<b>Estimated Balance Remaining</b>		<b>25,031</b>	<b>10,010</b>	<b>132,700</b>	<b>-3,565</b>	<b>0</b>	<b>0</b>

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

## Auburn Recreation District Ten Year Project List

### 2021/2022

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
Estimated balance		30,031	35,010	182,700	6,435	0	75,000
<b>Regional Park</b>							
M.P. Field impr. incl. plan/CEQA	250,000		90,000	85,000			75,000
<b>TOTAL</b>	250,000	0	90,000	85,000	0	0	75,000
<b>Estimated Balance Remaining</b>		30,031	-54,990	97,700	6,435	0	0

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

# Auburn Recreation District Ten Year Project List

## 2022/2023

Estimated balance 35,031 -29,990 147,700 16,435

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Meadow Vista</i>							
Signage	1,200	1,200					
<i>Regional Park</i>							
Pond leak Repair	95,000		95,000				
<b>TOTAL</b>	<b>96,200</b>	<b>1,200</b>	<b>95,000</b>	<b>0</b>	<b>0</b>		

**Estimated Balance Remaining** 33,831 -124,990 147,700 16,435

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

# Auburn Recreation District Ten Year Project List

## 2023/2024

Estimated balance 38,831 -99,990 197,700 26,435

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Regional Park</i>							
Upgrade water system	50,000		50,000				
Pond mucking	75,000		75,000				
<b>TOTAL</b>	125,000	0	125,000	0	0		

**Estimated Balance Remaining** 38,831 -224,990 197,700 26,435

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

## **Item 7.2 Cover sheet – Bell Road Planning and Design**

**April 21, 2015 Acquisition & Development Meeting, April 30, 2015 Board of Directors Meeting**

**Subject:** Bell Road site plan development and Conservation Easement language adjustment.

**The Issue:** Should language in the Conservation Easement and design development of the Bell Road property substitute the wording “ball field” with “open turf games area”?

**Background:** Staff has been working with the Stewardship Council staff, PG&E and Placer Land Trust crafting language for the Conservation Easement that includes the possibility of a ball field in the future park development at the Bell Road property. This was the direction given staff by the ARD Board of Directors who have voiced a strong desire to preserve the possibility of including a ball field in the site development program and to be inclusive in the Conservation Easement language.

Early in the property acquisition process, staff developed conceptual plans based on aerial photographs that illustrate how the project might be developed into a community park. Two very conceptual plans were drawn, one showing a ball field and one without a ball field. These plans were schematic and used for discussion purposes only. After these plans were developed, several physical studies were completed for the site, including:

- Topographic survey
- Wetland delineation and Corps Verification
- Level One Environmental
- Biological Constraints Assessment
- Site Assessment/Needs Analysis for Habitat Restoration

All of these studies have been funded through grants from the Stewardship Council. In addition to the formal studies, staff and consultants have walked the site to review opportunities and constraints for development and have identified valuable tree cover, habitat and cultural artifacts that include Indian grinding rocks. From the site reconnaissance and studies, staff refined conceptual plans to better reflect site character, opportunities and constraints. As a consequence of the studies and site walks, it was recognized that there exists significant issues to the development of a ball field on the site that will significantly drive up the costs to build a formal ball field. They include the following:

- Topographic changes in the area where a play field may be located show a grade differential of +/- 20 feet with bedrock to the surface making a cut/fill volume approach very difficult and expensive. This has a significant impact on driving up the cost of developing the ball field.
- Numerous old, large oak trees that would have to be removed resulting in very high subsequent mitigation costs, plus a tree removal permit required from Placer County that may be difficult to obtain.
- Potential impacts to the delineated wetland and wetland setbacks that would have to be mitigated. Should State and Federal permits be required, they may be difficult to obtain.

- Proximity to existing Indian grinding rocks and potential impacts to these cultural artifacts.
- A ball field would require a larger parking lot on the site to serve the public using the field driving up site development costs, require a higher level traffic study and higher traffic impact fees.
- Developing a ball field would probably result in higher, more costly and lengthy level of CEQA.
- Anticipated public opposition that may make the overall park project vulnerable for an approval through the Conditional Use Permit process that is required by Placer County.

In addition to the above, as part of the due diligence work, Staff also attended a pre-development conference with Placer County. The purpose of the conference was to identify the entitlement process, required studies and approval processes to develop the site into a community park. This conference was part of the due diligence research and was funded by Stewardship Council grant funds. A ball field was included in the potential list of site amenities that might be built on the site.

As staff has moved through the above investigations and analysis, the Stewardship Council (SC) staff has been working with their Board members to assess the compatibility a ball field would have with the Beneficial Public Values (BPV's). Any site development proposals must be compatible with the BPV's. ARD and SC staff have held several discussions and as the project has progressed it is becoming clear that the SC Board has some concerns about the long term compatibility of a ball field with the BPV's.

Concurrent with these discussions, SC staff has indicated to ARD staff that their Board is interested in funding the design, planning, CEQA and site improvements. A loose figure of \$1.5 million or more grant funding toward total site development costs has been discussed. ARD staff believes that at this juncture, due to the physical and economic constraints of including a ball field on the site, as well as the hesitation by the SC Board to approve funding of a project that includes a ball field, it is in the best interest for long term development, grant funding, and entitlement process approvals to eliminate the ball field from the site development program and Conservation Easement language.

At the April A&D Committee meeting, this issue was discussed and Director Gray and Director Ferris requested staff review the site to determine if an open turf area for small active and informal games was feasible within the Building Envelope as an alternative to a formal large ball field. Staff has conducted an analysis of the site conditions including wetland boundaries and topography and determined an informal active games area is feasible on the site. Staff feels that there is an area within the proposed Building Envelope that would support an open turf games area where activities like volleyball, small informal soccer, badminton, croquet etc. could be constructed without significant impact. An area of approximately .4 acres was identified and the concept plan revised to show this element. Please see the attached concept plan. Staff believes this change in language will address concerns of the Stewardship Council as well and move the project forward with greater potential for significant grant funding from the Stewardship Council Board.

**Recommendation:** Staff proposes that the Board of Directors approve "ball field" language be removed from the Conservation Easement language and design development program for the

Bell Road property. Staff recommends inserting the wording “open turf games area” into the Conservation Easement language and design development program.

**Alternatives Available to the Board of Directors:** Direct staff to continue working on the possibility of including a ball field in the Conservation Easement language and design development program for Bell Road.

**Fiscal Impact:** Staff believes the recommended changes significantly improves the potential for substantial grant funding for both planning, CEQA and construction of the Bell Road property into a community park. Detailed project costs are not yet known. However, based upon a preliminary cost analysis from Foothill and Associates based upon a conceptual plan without a ball field, it is projected that the design/planning phase of the project is approximately \$327,000.

Ultimate building of the park (again without a formal ball field) is projected at approximately \$2,500,000 depending upon actual site improvements. This figure includes the off-site right-of-way improvements to Bell Road and New Airport Way that Placer County will require, as well as a five year project monitoring period that would be required by Corps of Engineers.

**Attachments:**

Aerial photograph of the Bell Road property.  
Revised Concept Plan April 2015



Google earth



