

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE BOARD OF DIRECTORS**

6:00 P.M.

**THURSDAY, NOVEMBER 19, 2015
CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE
AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the District's Office at 471 Maidu Drive, Auburn, CA 95603 during normal business hours.

1.0 CALL TO ORDER

FLAG SALUTE (Pledge to the Flag)

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

Roll Call

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Lynch _____

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

1. Presentation of a Youth Assistance check to ARD from Mark Miller of the Auburn Moose.
2. Presentation: Update on Multigenerational Community Center.

3.0 AGENDA REVIEW, CHANGES, AND APPROVAL

Motion by _____ Second by _____ to _____

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Lynch _____

Roll Call Vote

4.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

5.0 CONSENT ITEMS – (roll call vote) All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public requests a specific item to be removed from the Consent Calendar for separate discussion and action.

_____ **5.1 Review and Approval of the October 29, 2015 Minutes of the Board of Directors & Friends of the Auburn Area Recreation & Parks, Inc. 501 c (3) Meeting**

Review and approval of minutes.

_____ **5.2 Review of Cash Requirements for October, 2015 (Standing Finance Committee)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Board of Directors for review and approval.

_____ **5.3 Resolution Number 2015-20, Resolution of the Governing Board of Directors of the Auburn Area Recreation and Park District Approving the Transfer of Funds in the Amount of \$18,000 from the City Mitigation Fund for the Completion of the Railhead Park Playground and the Amount of \$28,000 from the City Mitigation Fund for the Completion of the Railhead Park Shade & Hardscape Project Into the General Fund for a Total of \$46,000 (Standing Finance Committee)**

Shall the Auburn Area Recreation & Park District adopt Resolution Number 2015-20?

Motion by _____ second by _____ to _____

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Lynch _____

Roll Call Vote

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Please see reports, fee waiver log, project list and vandalism report under item 6.0.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

_____ **8.1 Amending 2015/2016 Project List: Meadow Vista Community Center (Acquisition & Development Committee)**

Shall the Auburn Area Recreation & Park District Board of Directors amend the 2015/2016 Project List: Meadow Vista Community Center?

Motion by _____ second by _____ to _____

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Lynch _____

Roll Call Vote

_____ **8.2 Scales Regarding Minimum Wage Change (Program, Personnel, Policy, Fee & Legal Review Committee)**

Shall the Auburn Area Recreation and Park District change pay scales for certain job descriptions, based on upcoming mandated minimum wage increases?

Motion by _____ second by _____ to _____

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Lynch _____

Roll Call Vote

_____ **8.3 Change in District Policy Regarding Purchase of Equipment (Program, Personnel, Policy, Fee & Legal Committee)**

Shall the Auburn Area Recreation & Park District Board of Directors change its policy for the purchase of equipment?

Motion by _____ second by _____ to _____

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Lynch _____

Roll Call Vote

_____ 8.4 **Call for Nomination-Special District Representative-Placer County Local Agency Formation Commission-(LAFCO)**

Shall the Auburn Area Recreation & Park District Board of Directors nominate a special district representative to LAFCO?

Motion by _____ second by _____ to _____

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Lynch _____

Roll Call Vote

_____ 9.0 **ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. Discussion item: proposed letter to California State Parks.
2. County Mitigation Fund, current balance \$255,141. (Standing Finance Committee).

_____ 10.0 **BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

_____ 11.0 **CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

1. Correspondence from Randy Hackbarth, President of the Action Coalition for Equestrians regarding the Auburn Bike Park and response from District Administrator Kahl Muscott.

_____ 12.0 **PUBLIC COMMENT** This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

_____ 13.0 **CLOSED SESSION**

- 13.1 **Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)**

Title: District Administrator

_____ 14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

11-13-15
Date

1:10 p.m.
Time

P. Larson
Clerk to the Board

Item 2.2 Cover sheet – UPDATE: Multigenerational Community Center

Auburn Area Recreation and Park District Acquisition and Development Committee June, 2015; Board of Directors meeting, June 2015; Acquisition and Development Committee November, 2015; Board of Directors meeting November, 2015

The Issue

A discussion of ARD's involvement in the Advisory Committee for a potential multigenerational community center (MGCC) to service the greater Auburn area. This Advisory Committee and associated feasibility study is being coordinated by Placer County.

Background

Placer County has asked the Auburn Area Recreation and Park District (ARD) to participate in an Advisory Committee that will help to inform a feasibility study regarding a multigenerational community center in the greater Auburn area. This advisory committee will meet for several months.

There will also be three community workshops that will be open to the public. These workshops will also help to inform the feasibility study.

At the October Board of Directors meeting, it was requested that an update on the MGCC be presented.

A copy of a power point presentation is attached. This presentation shows that the consideration of a new MGCC is proposed for two possible locations:

- 1) A new facility at the DeWitt Center
- 2) Using improvements at the existing Parkside Church Building in cooperation with the existing facilities at Regional Park as the new MGCC

The MGCC Advisory Committee still has at least one more meeting (early December) before anything will be presented to the Placer County Board of Supervisors.

Recommendation for the Board of Directors

Review the information presented and provide direction for staff. A representative from the MGCC committee will attend the Board meeting to help answer questions.

Fiscal Impact

Undetermined at this time.

Attachments

Multigenerational Community Center Power Point presentation.

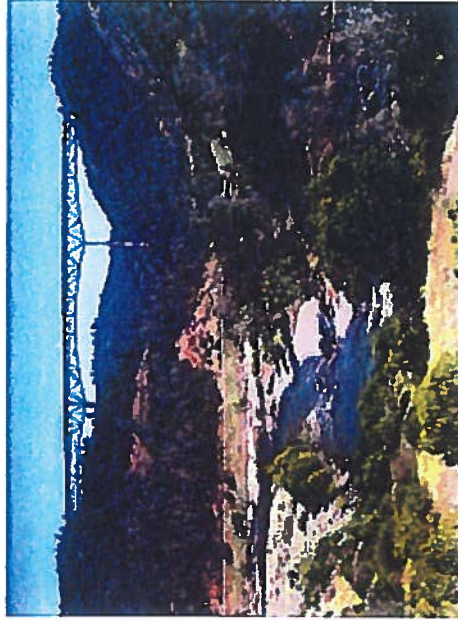
Placer County

Multigenerational Community Center Feasibility Study

Advisory Committee Workshop #4 | October 5, 2015



Social



Environmental



Economical

AGENDA

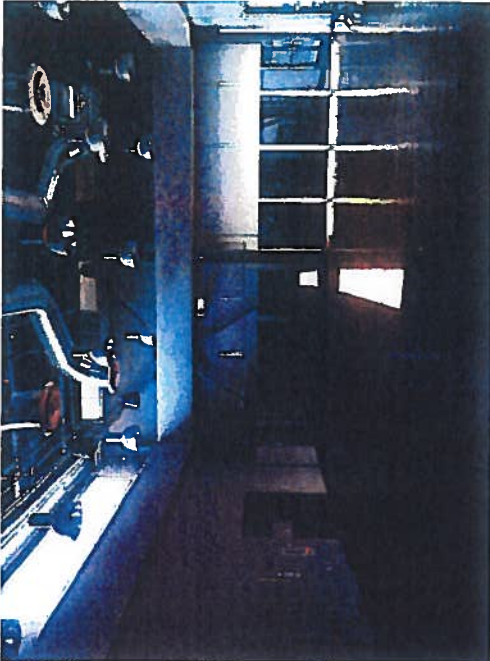
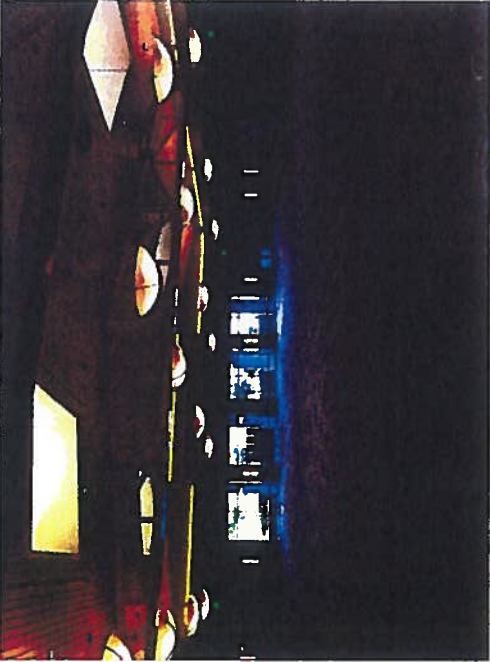
- 3:00 PM Introductions
- 3:05 PM Proposed Program Confirmation
- 3:30 PM Operational Strategies & Best Practices
- 4:00 PM Feasibility Concepts & Review
- 5:00 PM Adjourn



Multigenerational Community Center – Proposed Conceptual Program

	CAPACITY	CONCEPT PROGRAM (SF)
BODY FITNESS WELLNESS		
BODY		
FITNESS		15,000
• Aquatics – Indoor facility		
LABS		3,000
• Fitness Classes – Aerobics, Yoga/Palates/Martial Arts, Family Oriented Options	2 Rooms / 30 Occ. Each	
SERVICES		500
• Transit Hub	Office / Lobby	
MIND ENRICHMENT EXPLORATION		
MIND		
EDUCATIONAL		3,000
• Classroom/Conference Spaces - Enrichment Programs	2 Rooms / 30 Occ.	
• Maker Labs		1,500
• Technology Lab – Computers, Printers, High Tech Equipment	1 Lab / 20 Occ.	
• Arts Lab – Clay Works, Textile Arts, Crafts, Fine Arts, Culinary	1 Lab / 20 Occ.	1,500
SERVICES		5,000
• Sharing Library, Reading Room, Exhibit Space		
SPIRIT COMMUNITY SOCIALIZATION		
SPIRIT		
SMALL GROUP GATHERING		1,000
• Café / Internt Café, Patio (Adjacent to Transit Hub)	50 Occ.	
• Senior Center	50 Occ.	2,500
• Teen Center, Internet Café style, outdoor gathering space	30 Occ.	1,500
• Youth Programs and Childcare	50 Occ.	1,800
LARGE GROUP GATHERING		20,000
• Banquet/Conference Facilities	Seat 800 Occ. / Kitchen	
• Performance Arts Space	Seat 300 Occ.	10,000
		66,300 Net Program S.F.
		86,190 Gross S.F. @70% Efficiency

Multigenerational Community Center – Operational Philosophies



Operational Philosophies

Jurisdiction	Service Goal	Comparable Facilities
Auburn Rec District	Serve Entire District	Community Center, Pools
Roseville	Provide Exceptional Recreation Experiences	Maidu Community Center, Sports Center, Indoor Pool, Playgrounds, etc.
Citrus Heights	Host meeting/gathering facility	Community Center
Davis	Support mix of active and passive rec opportunities	Senior Services, Aquatics, Childcare, Teen Services, etc.
Dublin	Ensure high quality of life for community	Senior Center, Community Center/Gym, Swim Center, Museum, new swim/entertainment complex (UC)

Operations “Best Practices”: Community Centers

Facility	Size (sq. ft.)	% Cost Recovery	Profit Centers	Challenges
ARD Existing Facilities (incl. aquatics & outdoor spaces)	27,500 plus aquatics & outdoor spaces	23%	Camps, lessons	Residents unaware of facilities
Roseville Sports Ctr.	20-25,000	70%	Memberships, drop-in, gym rentals	Hard to find \$\$ to replace aging equipment
Citrus H. Comm. Ctr.	29,173	100%	N/A	Programming too expensive, discarded
Dublin Comm. Ctr.	26,090	83%	N/A	N/A
Emeryville CCL (Planned)	182,271	TBD	TBD	N/A

Sources: ARD budget, City of Roseville staff, City of Citrus Heights staff, City of Emeryville, Shellito Consulting, and New Economics & Advisory.

Cost Recovery: Children, Teens, Seniors Programming

Facility/Program	Facility Size (sq. ft.)	% Cost Recovery	Profit Centers	Challenges
Maidu (mostly senior)	20,000	58%	Private, 3 rd party rentals	No tech upgrades, older facility
Dublin Senior Ctr.	15,500	17%	N/A	N/A
Davis Teen, Senior Services	N/A	23- 24%	N/A	N/A
Davis Playgrounds, Camps, Childcare	N/A	99-100%	N/A	N/A
Dublin Childcare, Other Family Activities	N/A	77-113%	N/A	N/A

Sources: ARD budget, City of Roseville staff, City of Citrus Heights staff, City of Emeryville, Shellito Consulting, and New Economics & Advisory.

Operations ‘Best Practices’: Aquatics

Facility	Size (pool length)	% Cost Recovery	Profit Centers	Challenges
ARD Existing Pools	27,500 sq. ft. Mult. pools	69%	Camps, lessons	Residents unaware of facilities
Roseville Indoor Pool	25-yard pool + warm up pool	80%	Memberships, lessons, classes, b-day parties, meeting room rentals	Water fitness classes maxed out
Davis Aquatics	4 pools	70%	N/A	N/A
Emeryville (planned)	N/A	TBD	N/A	N/A
Truckee existing	25-yard pool	48%	N/A	N/A
Dublin existing Swim Center	N/A	50%	N/A	N/A
Dublin planned Swim Center	N/A	TBD	N/A	N/A

Sources: ARD budget, City of Roseville staff, City of Emeryville, Shellito Consulting, and New Economics & Advisory.

Summary: Best Practices | Lessons Learned

- Facilities aligned with highest community priorities.
- Programming cost recovery ranges from 17% (senior programs) to 100+% (childcare, camps).
- Aquatics cost recovery ranges from 22% to 80%.
- Understanding of high-level tolerance for subsidy versus need to self-fund through programs/rentals informs facility size and components.
- Childcare, fitness are profit centers.

Multigenerational Community Center

Feasibility Options and Observations

Dewitt Center

- Land available for single, all-encompassing facility
- Supports the North Auburn community
- Significantly higher first costs
- Longer construction duration
- Possible phasing of project

North Auburn Campus | Regional Park + Parkside Church

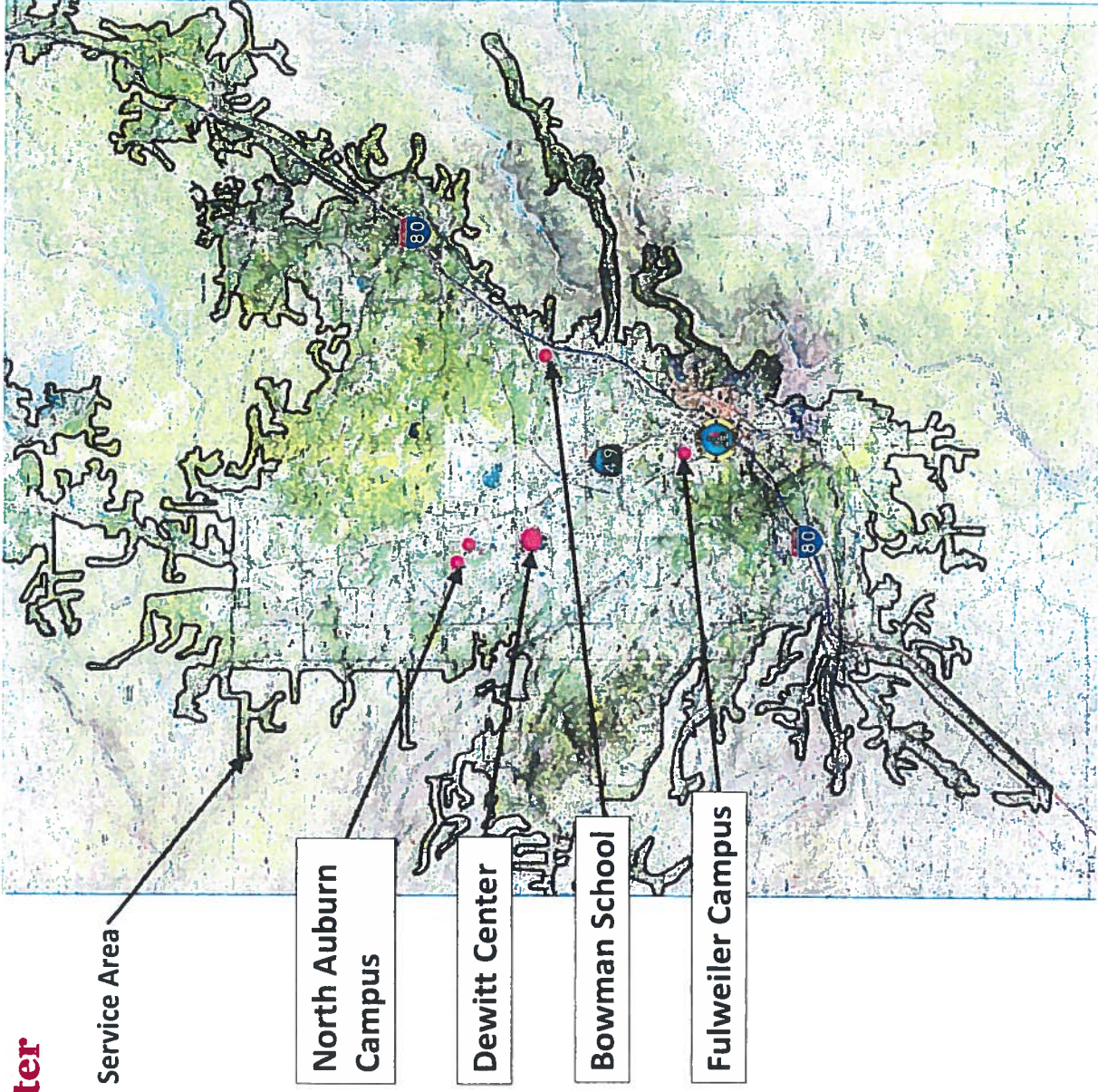
- Existing facility sized to accommodate many of the identified programs
- Lower cost and shorter duration of construction
- Not all programs can be accommodated on one site
- Existing Conditional Use Permit may constrain children's programming
- Building ownership / JPA formation

Bowman School

- Planned expansion of facilities can accommodate Enrichment and Community Programs
- Shared cost of construction
- Not all programs can be accommodated on one site
- Building ownership / JPA formation

P.C. Fulweiler Campus (Domes)

- Existing facility could accommodate some of the identified programs
- Lower cost and shorter duration of construction
- Adjacent to County Library and Public Transportation
- Not all programs can be accommodated on one site
- Requires relocation of existing government programs not anticipated in the near term



Multigenerational Community Center – Current Airport Overflight Zones



Parkside Church
Regional Park
Compatibility Zone C1

Dewitt Center
Bowman School
Compatibility Zone D

Multigenerational Community Center – Concept 1 | Dewitt Center



Dewitt Center (Centralized Concept)

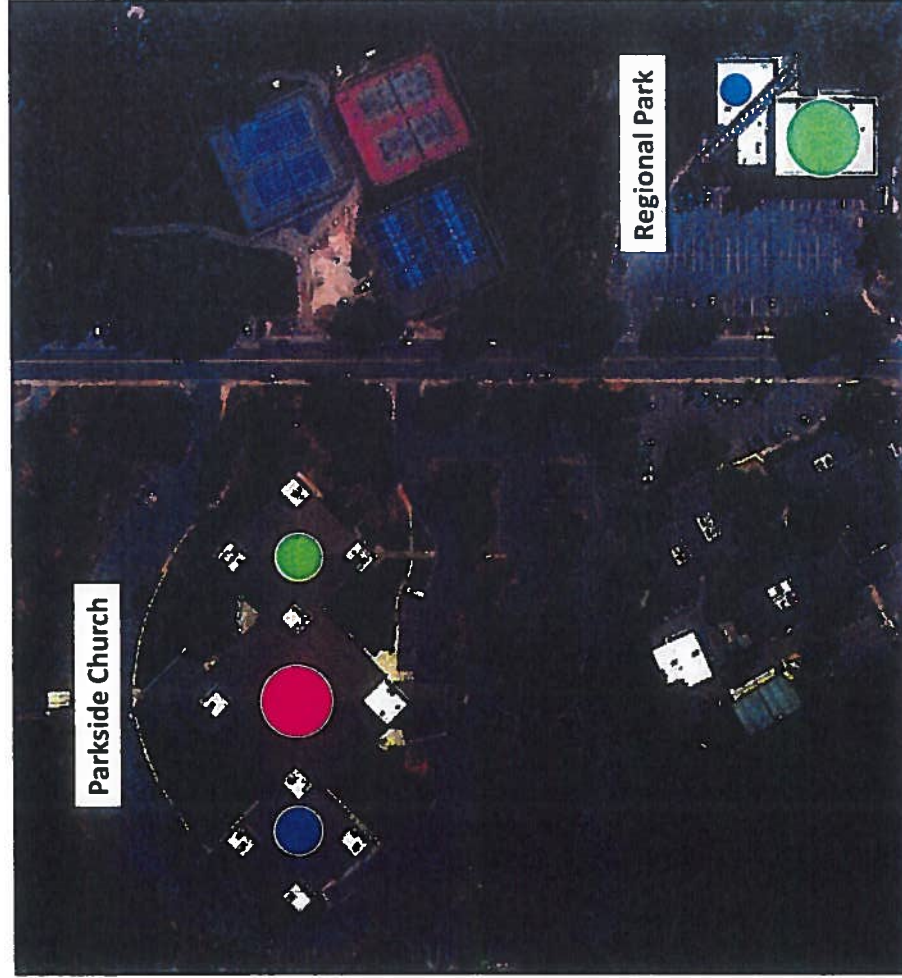
Advantages

- Located in existing Placer County Campus
- Adjacent to existing social service facilities
- Built-in client base
- Land available for development
- Supports the North Auburn community
- Can be programmed to include all uses in one facility
- Outside airport risk-sensitive land use area
- Opportunities for Public Private Partnership

Disadvantages

- Significantly higher first costs
- Longer construction duration
- Possible phasing of programs and facilities

Multigenerational Community Center – Concept 2 | North Auburn Campus



North Auburn Campus (Decentralized Concept)

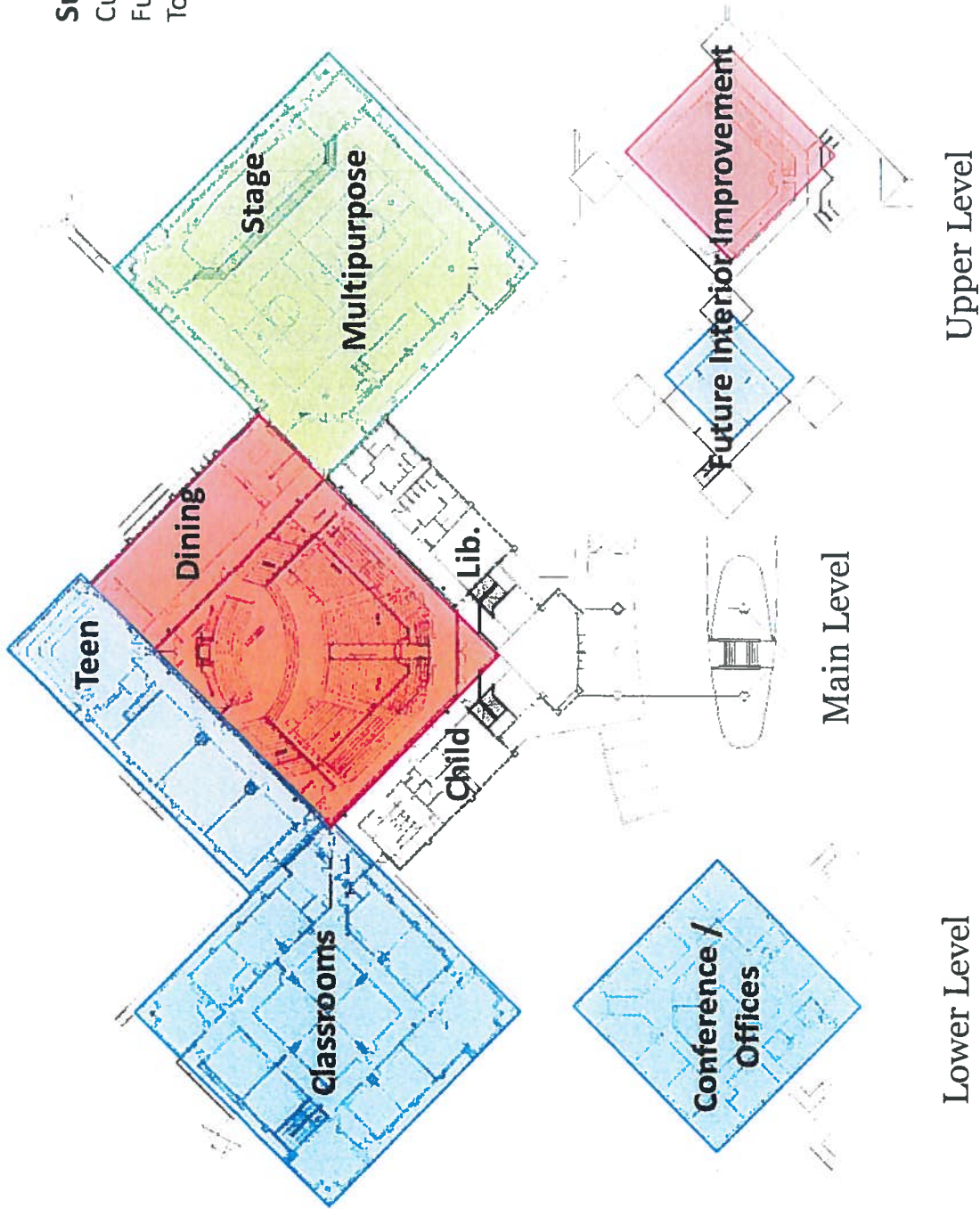
Advantages

- Regional Park existing facilities support the activities of the Body.
- Parkside Church's existing facilities could be easily improved to support non-secular activities of the Mind + Spirit
- With the anticipated extension of Richardson Road, connectivity to the area will be enhanced
- Public transit currently available
- ARD's adjacent 24 Acre Property

Disadvantages

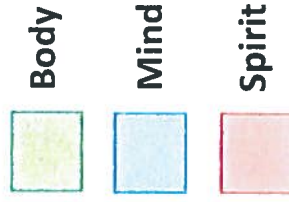
- Airport Land Use Zone C1 restricts uses at Regional Park and Parkside Church
- Existing Conditional Use Permits for Regional Park building expansion has expire. Any new facilities would require a new CUP
- Existing Conditional Use Permits for Parkside Church restrict some uses for children and elderly. Deviation from CUP would require review by County Agencies

Multigenerational Community Center – Concept 2 | Parkside Church



Summary

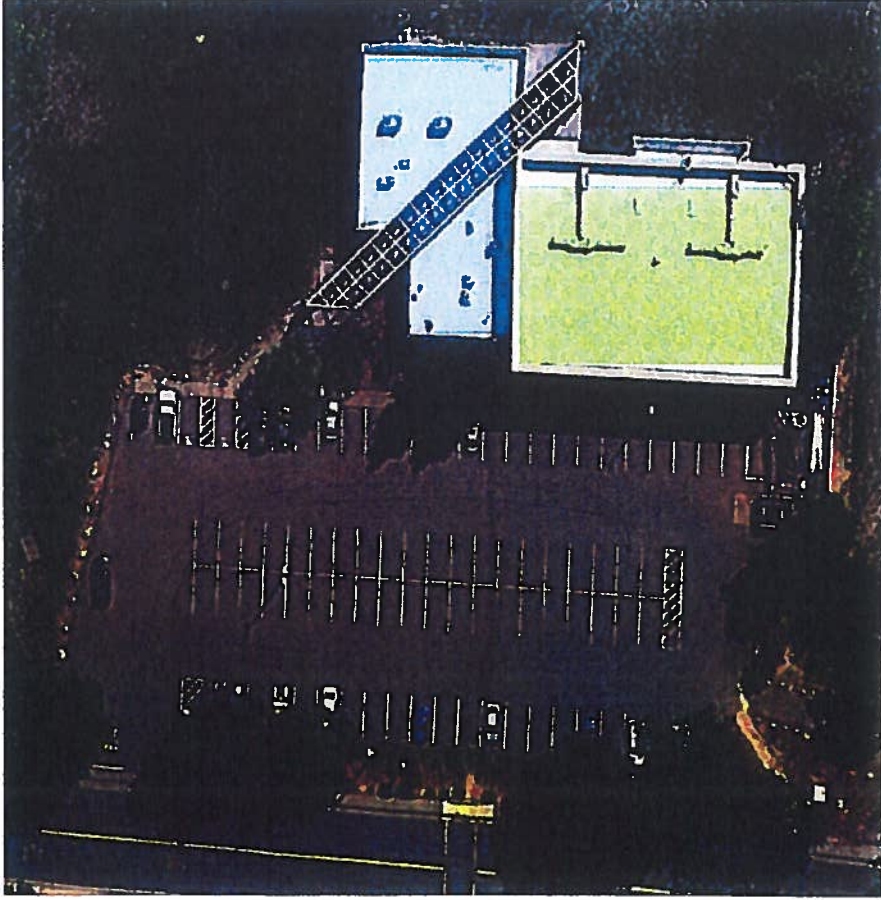
Current Finished Space: 47,310 S.F.
 Future Interior Improvements: 7,733 S.F.
 Total Building: 55,043 S.F.



Lower Level

Upper Level

Multigenerational Community Center – Concept 2 | Regional Park



Regional Park

Advantages

- Existing Gym / Fitness Facility
- Existing interior spaces, Lakeside room, available for meeting, conference or small banquet rentals.
- Fields & Open Space

Disadvantages

- Limited uses based on Airport Compatibility Zone
- Expansion would require Public Agency review / CUP

Multigenerational Community Center – Concept 3 | - Bowman (Supplemental Option)

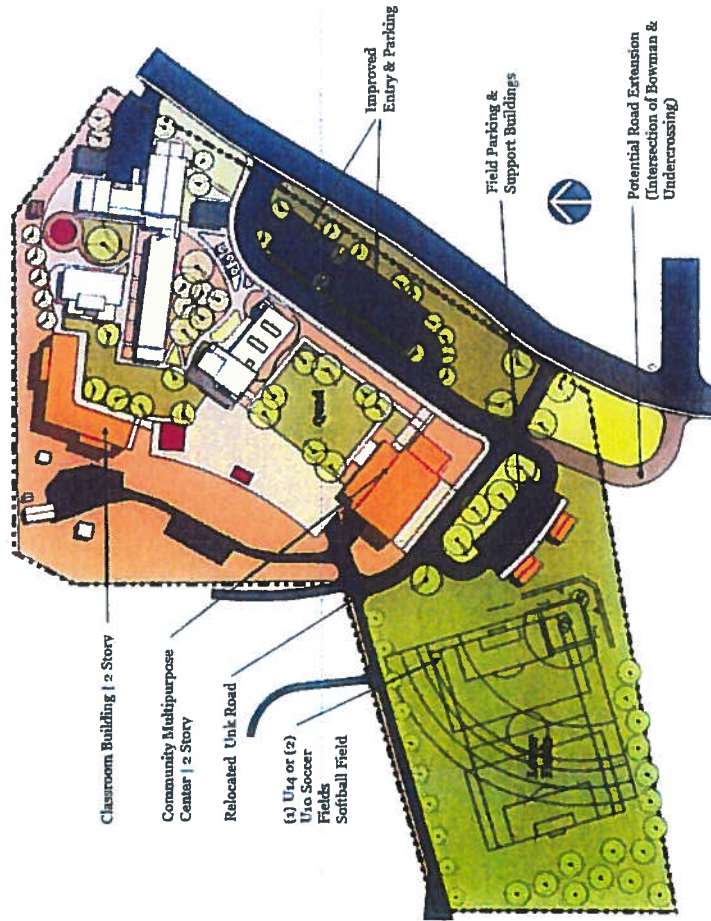
Bowman School

Advantages

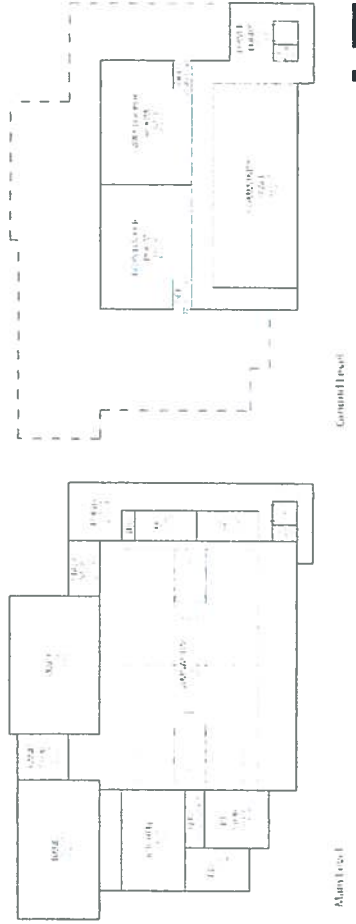
- Joint-Use opportunities with (e) Campus & Planned Community Multipurpose Center
- Construction & Operations Funding
- Access off of Highway 80
- Outside airport risk-sensitive land use

Disadvantages

- Timing of Construction on Community Multipurpose Center
- Schedule Coordination during School Years



Conceptual Campus Facilities Master Plan



Community Multipurpose Center (In design)

Multigenerational Community Center - Conceptual Program Facilities Inventory

	CONCEPT 1		CONCEPT 2		CONCEPT 3
	DEWITT CENTER	PARKSIDE CHURCH	REGIONAL PARK	BOWMAN SCHOOL	
Aquatics – Indoor facility		N/A		N/A	
Fitness Labs				TBD	
Transit Hub / Stop					
Classroom/Conference Spaces					
Maker Labs - Technology					
Maker Labs - Arts					
Sharing, Reading, Exhibit					
Café / Food Service					
Senior Center				TBD	
Teen Center				TBD	
Youth Programs and Childcare				Youth	
Banquet/Conference Facilities				N/A	
Performance Space					

± 86,000 S.F. proposed program
 ± 55,000 S.F. existing facility
 ± 15,000 S.F. existing facility
 ± 22,000 S.F. MP addition

Legend
Existing Facility, No Improvements Necessary
Existing Facility, Interior Improvements Necessary
New Construction
Requires CUP / Use Permit

Multigenerational Community Center – Feasibility Concepts

Concept 1: Dewitt Center

Likes:

Dislikes:

Concept 2: North Auburn Campus | Regional Park & Parkside

Likes:

Dislikes:

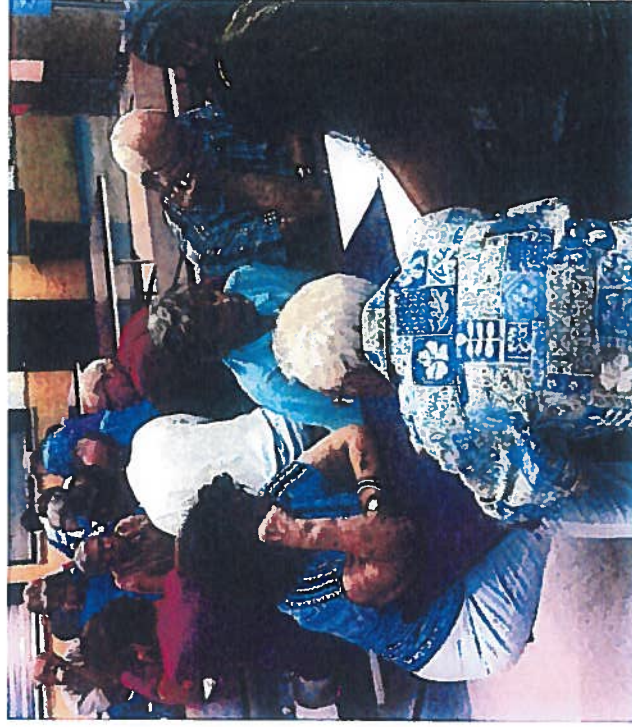
Concept 3: Bowman Campus | Supplemental Option

Likes:

Dislikes:

Multigenerational Community Center – Next Steps

1. Community Workshop
Wednesday October 14th
Justice Center
6-8pm
2. Economic Analysis
Capitol Costs & Operating Costs
3. Next Advisory Committee Meeting- TBD



SECTION: 5.0

ITEM: 5.1 REVIEW AND APPROVAL OF THE OCTOBER 29, 2015 AUBURN AREA RECREATION & PARK DISTRICT MINUTES OF THE BOARD OF DIRECTORS & FRIENDS OF THE AUBURN AREA RECREATION & PARKS, INC. 501 C (3) MEETING

DESCRIPTION:

INFORMATION: SEE ATTACHED MINUTES

STAFF RECOMMENDATION: BOARD OF DIRECTORS REVIEW & APPROVE MINUTES

FISCAL IMPACT:

Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors & Friends of the Auburn Area Recreation
& Parks, Inc. 501 c (3) Meeting
Thursday, October 29, 2015, 6:00 p.m.
Canyon View Community Center
471 Maidu Drive
Auburn, CA

Board Members

Present: Chairman Scott Holbrook
Director Jim Ferris
Director Jim Gray
Director Ainsleigh
Director Lynch

Board Members

Absent: None.

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Debbie Thomas, Youth Services Manager
Patricia Larson, Recording Secretary

FLAG PRESENTATION BY BSA RROOP 19 FLAG SALUTE (Pledge to the Flag)

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:04 p.m. by Chairman Holbrook.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved as written, no motion was made.

4.0 PUBLIC COMMENT

None.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of the September 24, 2015 Auburn Area Recreation & Park District Minutes of the Board of Directors**
- 5.2 Review of Cash Requirements for September, 2015 (Standing Finance Committee)**
- 5.3 Review of Financials for September, 2015 (Standing Finance Committee)**
- 5.4 Resolution 2015-17 and Resolution 2015-18 for the Transfer of Funds to the General Fund (Standing Finance Committee)**

A motion was made by Director Ainsleigh and seconded by Director Ferris to approve the consent calendar.

Roll Call Vote

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch – Yes
Director Holbrook - Yes

5 – 0 Motion carries.

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, project list and vandalism report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

7.1 Amendments to ARD Ordinance #1; Penalties for Violations

A public hearing was held. There was no public comment. The public hearing was closed.

A motion was made by Director Lynch and seconded by Director Gray to approve the amendments to ARD Ordinance #1; Penalties for Violations.

Roll Call Vote

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

8.0 NEW BUSINESS

8.1 Resolution Number 2015-16, Adoption of Mid-Year Revised Budget, General Fund (Standing Finance Committee)

A motion was made by Director Lynch and seconded by Director Ainsleigh to adopt Resolution Number 2015-16, Adoption of Mid-Year Revised Budget.

Roll Call Vote

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch – Yes
Director Holbrook – No

4 – 1 Motion carries.

8.2 Amending 2015/2016 Project List (Acquisition & Development Committee)

Public Comment regarding security cameras in the parks was given by some of the Boy Scouts who were present at the meeting.

A motion was made by Director Gray and seconded by Director Ferris to approve amending the 2015/2016 project list with 40% of the cost for the security cameras coming from the General Fund and 60% of the cost for the security cameras coming from County Mitigation Funds. If the County Mitigation funding does not come through, \$25,000 for the security cameras will come from the General Fund.

Roll Call Vote

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

8.3 Resolution Number 2015-14 Authorizing the Transfer of Banking Relationship (Standing Finance Committee)

A motion was made by Director Holbrook and seconded by Director Ainsleigh to adopt Resolution Number 2015-14 Authorizing the Transfer of Banking Relationship.

Roll Call Vote

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch – Yes
Director Holbrook – Yes

5– 0 Motion carries.

8.4 Resolution Number 2015-15, Authorizing the Transfer of Banking Relationship (Friends of ARD) (Standing Finance Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to adopt Resolution Number 2015-15 Authorizing the Transfer of Banking Relationship (Friends of ARD).

Roll Call Vote

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

8.5 Amendment to Fiscal Year 2015/2016 Obsolescence List (Standing Finance Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to amend the Fiscal Year 2015/2016 Obsolescence List.

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – No
Director Lynch – Yes
Director Holbrook – Yes

4 – 1 Motion carries.

8.6 Proposed Changes to ARD Personnel Policy: Background Checks (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Lynch and seconded by Director Ferris to approve the proposed changes to ARD Personnel Policy: Background Checks.

Roll Call Vote

Director Ferris – Yes
Director Gray – No
Director Ainsleigh – No
Director Lynch – Abstain
Director Holbrook – Yes

2 – 2 – 1 Motion did not carry.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Schedule for November and December 2015 committee and board meetings.
2. County Mitigation Fund, current balance \$255,141.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

Heidi Rietjens, an Auburn resident gave public comment asking why public employee performance evaluation is always listed on the board agendas under closed session. Director Holbrook answered her question.

13.0 CLOSED SESSION – The Board went into Closed Session at 7:22 p.m.

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

Title: District Administrator

14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

OPEN SESSION BEGAN AT 7:26 p.m., there was no reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:26 p.m. by Chairman Holbrook.

Board Secretary

Date

SECTION: 5.0

**ITEM: 5.2 REVIEW OF CASH REQUIREMENTS FOR
OCTOBER, 2015**

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING
FINANCE COMMITTEE AND FORWARDED TO
THE BOARD OF DIRECTORS FOR REVIEW AND
APPROVAL**

FISCAL IMPACT: \$262,923.16

Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

Ranges: From: To: From: To:
 Check Number First Last Check Date 10/1/2015 10/31/2015
 Vendor ID First Last Checkbook ID UMPQ UMPQ
 Vendor Name First Last

Sorted By: Check Date

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
12569	1099-243	Phillip Dallas	10/2/2015	UMPQ	PMCHK00002262	\$260.00
12570	1099-271	Kelpro Security	10/2/2015	UMPQ	PMCHK00002262	\$368.00
12571	1099-295	Juli Land-Marx, dba Image Net	10/2/2015	UMPQ	PMCHK00002262	\$300.00
12572	1099-304	Christina Taylor	10/2/2015	UMPQ	PMCHK00002262	\$294.00
12573	1099-49	Paula Duffy	10/2/2015	UMPQ	PMCHK00002262	\$474.50
12574	1099-5	Daniel Crandall DBA:Current A	10/2/2015	UMPQ	PMCHK00002262	\$350.70
12575	A0145	Auburn Printers Inc	10/2/2015	UMPQ	PMCHK00002262	\$376.58
12576	A1010	Advantage: Print, Martketing a	10/2/2015	UMPQ	PMCHK00002262	\$20.96
12577	C0004	CAPRI	10/2/2015	UMPQ	PMCHK00002262	\$19,807.00
12578	C0058	City Of Auburn	10/2/2015	UMPQ	PMCHK00002262	\$18,152.06
12579	C0072	CIT Technology Fin. Serv., Inc	10/2/2015	UMPQ	PMCHK00002262	\$450.43
12580	C0111	Central Valley Broadband	10/2/2015	UMPQ	PMCHK00002262	\$129.95
12581	C0113	Cooks Portable Toilets & Septi	10/2/2015	UMPQ	PMCHK00002262	\$698.38
12582	F0034	Joe Fecko	10/2/2015	UMPQ	PMCHK00002262	\$16.65
12583	F0040	Foothill Associates	10/2/2015	UMPQ	PMCHK00002262	\$5,995.55
12584	G0077	Gold Country Water	10/2/2015	UMPQ	PMCHK00002262	\$69.00
12585	G0092	Green Valley Security, Inc.	10/2/2015	UMPQ	PMCHK00002262	\$340.00
12586	H0010	Holdrege & Kull	10/2/2015	UMPQ	PMCHK00002262	\$2,998.00
12587	H0056	Humana Dental Ins. Co	10/2/2015	UMPQ	PMCHK00002262	\$1,567.52
12588	J0012	Deere Credit, Inc.	10/2/2015	UMPQ	PMCHK00002262	\$990.63
12589	L0027	Pat Larson	10/2/2015	UMPQ	PMCHK00002262	\$38.59
12590	M0048	Joanna McNutt	10/2/2015	UMPQ	PMCHK00002262	\$23.50
12591	P0023	PG&E	10/2/2015	UMPQ	PMCHK00002262	\$119.23
12592	S0016	Sam's Club	10/2/2015	UMPQ	PMCHK00002262	\$2,550.79
12593	S0143	SMOA	10/2/2015	UMPQ	PMCHK00002262	\$242.00
12594	T0058	TelePacific Communications	10/2/2015	UMPQ	PMCHK00002262	\$844.73
12595	T0064	TJR Resources	10/2/2015	UMPQ	PMCHK00002262	\$47,421.42
12596	T1000	Transamerica Life Insurance	10/2/2015	UMPQ	PMCHK00002262	\$380.00
12597	TEMPC	Linda Conlan	10/2/2015	UMPQ	PMCHK00002262	\$6.00
12598	TEMPF	Karen Fasse	10/2/2015	UMPQ	PMCHK00002262	\$50.00
12599	TEMPK	Laurisa Kanngiesser	10/2/2015	UMPQ	PMCHK00002262	\$70.00
12600	TEMPR	Lou Rego	10/2/2015	UMPQ	PMCHK00002262	\$45.00
12601	TEMPS	Amanda Smith	10/2/2015	UMPQ	PMCHK00002262	\$65.00
12602	X0002	P&G	10/2/2015	UMPQ	PMCHK00002262	\$325.00
12603	U0019	US Bank	10/9/2015	UMPQ	PMCHK00002263	\$22,631.55
12604	S1007	Stationary Engineers, Local 39	10/9/2015	UMPQ	PMCHK00002264	\$265.66
12605	S1010	State Disbursement Unit	10/9/2015	UMPQ	PMCHK00002264	\$87.50
12606	TEMPB	Carol Berreckman	10/9/2015	UMPQ	PMCHK00002264	\$65.00
12691	1099-104	Thomas Seibel	10/16/2015	UMPQ	PMCHK00002265	\$146.25
12692	1099-193	Celena Polena	10/16/2015	UMPQ	PMCHK00002265	\$442.00
12693	1099-203	Susan Thomas	10/16/2015	UMPQ	PMCHK00002265	\$91.00
12694	1099-218	Auburn Gymnastics Center	10/16/2015	UMPQ	PMCHK00002265	\$169.00
12695	1099-230	Karen Leese	10/16/2015	UMPQ	PMCHK00002265	\$72.00
12696	1099-239	Macintosh-Oddo	10/16/2015	UMPQ	PMCHK00002265	\$4,822.50
12697	1099-247	Clifford Johnson	10/16/2015	UMPQ	PMCHK00002265	\$32.50
12698	1099-252	Donna Lisa Otto	10/16/2015	UMPQ	PMCHK00002265	\$422.50
12699	1099-256	Healing Pastures, Inc.	10/16/2015	UMPQ	PMCHK00002265	\$97.50
12700	1099-264	Philip Green	10/16/2015	UMPQ	PMCHK00002265	\$39.00
12701	1099-269	Deborah Lynn	10/16/2015	UMPQ	PMCHK00002265	\$136.50
12702	1099-277	Foothill Karake Do	10/16/2015	UMPQ	PMCHK00002265	\$136.50
12703	1099-291	Isaac Humber	10/16/2015	UMPQ	PMCHK00002265	\$136.50
12704	1099-314	Pickleball Pimp, Inc.	10/16/2015	UMPQ	PMCHK00002265	\$144.00
12705	1099-5	Daniel Crandall DBA:Current A	10/16/2015	UMPQ	PMCHK00002265	\$392.70
12706	A0001	Recology Auburn Placer	10/16/2015	UMPQ	PMCHK00002265	\$759.56
12707	A0014	AT&T	10/16/2015	UMPQ	PMCHK00002265	\$886.94
12708	A0027	Recology Auburn Placer	10/16/2015	UMPQ	PMCHK00002265	\$91

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
12709	A0051	Anderson's Sierra Pipe Co.	10/16/2015	UMPQ	PMCHK00002265	\$211.79
12710	A0111	AllGood Driving School, Inc	10/16/2015	UMPQ	PMCHK00002265	\$30.00
12711	C0075	Cintas Corporation	10/16/2015	UMPQ	PMCHK00002265	\$77.53
12712	C0094	Curt's Auto Body	10/16/2015	UMPQ	PMCHK00002265	\$300.00
12713	C0111	Central Valley Broadband	10/16/2015	UMPQ	PMCHK00002265	\$189.90
12714	C0113	Cooks Portable Toilets & Septi	10/16/2015	UMPQ	PMCHK00002265	\$900.00
12715	C0117	SupplyWorks	10/16/2015	UMPQ	PMCHK00002265	\$219.61
12716	D0025	Dawson Oil Company	10/16/2015	UMPQ	PMCHK00002265	\$1,155.19
12717	D0066	De Lage Landen	10/16/2015	UMPQ	PMCHK00002265	\$623.95
12718	E0012	Eagle Fence Company, Inc	10/16/2015	UMPQ	PMCHK00002265	\$1,470.00
12719	F0023	Jerry Fisher	10/16/2015	UMPQ	PMCHK00002265	\$45.43
12720	G0006	Gold Country Media Publication	10/16/2015	UMPQ	PMCHK00002265	\$417.24
12721	G0027	Giuliani & Kull, Inc.	10/16/2015	UMPQ	PMCHK00002265	\$2,970.00
12722	G0045	GSSA UMPIRES	10/16/2015	UMPQ	PMCHK00002265	\$660.00
12723	H0002	Harris Industrial Gases	10/16/2015	UMPQ	PMCHK00002265	\$70.00
12724	K0011	Kaiser Foundation Health Plan,	10/16/2015	UMPQ	PMCHK00002265	\$11,309.40
12725	K0025	Kevin King	10/16/2015	UMPQ	PMCHK00002265	\$41.54
12726	M0019	Kahl Muscott	10/16/2015	UMPQ	PMCHK00002265	\$85.38
12727	M0098	Meadow Vista County Water Dist	10/16/2015	UMPQ	PMCHK00002265	\$1,131.58
12728	M0099	George Eric Menig DBA Menig We	10/16/2015	UMPQ	PMCHK00002265	\$3,300.00
12729	N0012	Nevada Irrigation District	10/16/2015	UMPQ	PMCHK00002265	\$1,053.71
12730	P0005	Placer County Water Agency	10/16/2015	UMPQ	PMCHK00002265	\$3,348.88
12731	P0007	Pacific Gas & Electric Company	10/16/2015	UMPQ	PMCHK00002265	\$9,749.79
12732	P0021	Petty Cash	10/16/2015	UMPQ	PMCHK00002265	\$8,300.00
12733	P0035	Placer County Tax Collector	10/16/2015	UMPQ	PMCHK00002265	\$305.80
12734	P0058	Pitney Bowes Credit Corporatio	10/16/2015	UMPQ	PMCHK00002265	\$135.99
12735	S0034	Sierra Chemical Co.	10/16/2015	UMPQ	PMCHK00002265	\$874.08
12736	S0094	Manouch Shirvanioun	10/16/2015	UMPQ	PMCHK00002265	\$87.75
12737	S0143	SMOA	10/16/2015	UMPQ	PMCHK00002265	\$495.00
12738	S0145	SCP Pool Distributors LLC	10/16/2015	UMPQ	PMCHK00002265	\$343.87
12739	S0146	Scheller Engineering	10/16/2015	UMPQ	PMCHK00002265	\$950.00
12740	S1000	State Of California/DOJ	10/16/2015	UMPQ	PMCHK00002265	\$74.00
12741	S1003	Sutter Medical Foundation	10/16/2015	UMPQ	PMCHK00002265	\$249.00
12742	T0064	TJR Resources	10/16/2015	UMPQ	PMCHK00002265	\$44,875.95
12743	TEMPA	Deanne Alexander	10/16/2015	UMPQ	PMCHK00002265	\$142.00
12744	TEMPB	Halley Bulger	10/16/2015	UMPQ	PMCHK00002265	\$65.00
12745	TEMPH	Randy Housewright	10/16/2015	UMPQ	PMCHK00002265	\$400.00
12746	TEMPK	Jay Keller	10/16/2015	UMPQ	PMCHK00002265	\$54.00
12747	TEMPP	Betty Purther	10/16/2015	UMPQ	PMCHK00002265	\$25.00
12748	TEMPV	Diana Valencia	10/16/2015	UMPQ	PMCHK00002265	\$98.00
12749	U0028	U.S. Bank Equipment Finance	10/16/2015	UMPQ	PMCHK00002265	\$383.82
12750	V0007	Verizon Wireless	10/16/2015	UMPQ	PMCHK00002265	\$567.27
12751	V0013	Pam Vann	10/16/2015	UMPQ	PMCHK00002265	\$66.70
12752	S1007	Stationary Engineers, Local 39	10/23/2015	UMPQ	PMCHK00002266	\$247.95
12753	S1010	State Disbursement Unit	10/23/2015	UMPQ	PMCHK00002266	\$87.50
12754	T0064	TJR Resources	10/23/2015	UMPQ	PMCHK00002266	\$4,999.00
12755	TEMPB	David Blais	10/23/2015	UMPQ	PMCHK00002266	\$15.00
12756	TEMPE	Jessica Edmondson	10/23/2015	UMPQ	PMCHK00002266	\$30.00
12757	TEMPG	Julie Giuagliardo	10/23/2015	UMPQ	PMCHK00002266	\$69.00
12758	TEMPH	Cheryl Haggerty	10/23/2015	UMPQ	PMCHK00002266	\$10.00
12759	TEMPN	Kathy Nickerson	10/23/2015	UMPQ	PMCHK00002266	\$5.00
12760	TEMPS	Christine Shanahan	10/23/2015	UMPQ	PMCHK00002266	\$100.00
12761	1099-216	Gerald Harris	10/30/2015	UMPQ	PMCHK00002267	\$104.00
12762	1099-49	Paula Duffy	10/30/2015	UMPQ	PMCHK00002267	\$416.00
12763	A0018	Auburn Chamber of Commerce	10/30/2015	UMPQ	PMCHK00002267	\$155.00
12764	A1010	Advantage: Print, Martketing a	10/30/2015	UMPQ	PMCHK00002267	\$5.78
12765	C0072	CIT Technology Fin. Serv., Inc	10/30/2015	UMPQ	PMCHK00002267	\$480.49
12766	C0117	SupplyWorks	10/30/2015	UMPQ	PMCHK00002267	\$36.44
12767	F0040	Foothill Associates	10/30/2015	UMPQ	PMCHK00002267	\$2,921.04
12768	G0006	Gold Country Media Publication	10/30/2015	UMPQ	PMCHK00002267	\$230.80
12769	G0074	G & H Glass Company	10/30/2015	UMPQ	PMCHK00002267	\$450.20
12770	G0077	Gold Country Water	10/30/2015	UMPQ	PMCHK00002267	\$103.50
12771	G0091	Gularte & Associates, Inc.	10/30/2015	UMPQ	PMCHK00002267	\$1,322

Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
12772	G0092	Green Valley Security, Inc.	10/30/2015	UMPQ	PMCHK00002267	\$340.00
12773	H0056	Humana Dental Ins. Co	10/30/2015	UMPQ	PMCHK00002267	\$1,567.52
12774	I0018	William Joseph La Flaur	10/30/2015	UMPQ	PMCHK00002267	\$675.00
12775	K0010	Knorr Systems, Inc.	10/30/2015	UMPQ	PMCHK00002267	\$182.00
12776	K0019	Kronick, Moskovitz, Tiedemann	10/30/2015	UMPQ	PMCHK00002267	\$1,921.08
12777	L0023	Vincent Garcia Lopez	10/30/2015	UMPQ	PMCHK00002267	\$25.00
12778	M0048	Joanna McNutt	10/30/2015	UMPQ	PMCHK00002267	\$23.50
12779	M0071	Mission Protection Systems Inc	10/30/2015	UMPQ	PMCHK00002267	\$189.00
12780	P0005	Placer County Water Agency	10/30/2015	UMPQ	PMCHK00002267	\$3,271.26
12781	P0007	Pacific Gas & Electric Company	10/30/2015	UMPQ	PMCHK00002267	\$2,217.78
12782	P0023	PG&E	10/30/2015	UMPQ	PMCHK00002267	\$119.00
12783	P0058	Pitney Bowes Credit Corporatio	10/30/2015	UMPQ	PMCHK00002267	\$85.30
12784	S0016	Sam's Club	10/30/2015	UMPQ	PMCHK00002267	\$1,103.34
12785	S0034	Sierra Chemical Co.	10/30/2015	UMPQ	PMCHK00002267	\$753.95
12786	S0052	Sierra Custom Awards & More	10/30/2015	UMPQ	PMCHK00002267	\$188.13
12787	S0067	Superfast Copy	10/30/2015	UMPQ	PMCHK00002267	\$23.55
12788	T0058	TelePacific Communications	10/30/2015	UMPQ	PMCHK00002267	\$846.44
12789	T1000	Transamerica Life Insurance	10/30/2015	UMPQ	PMCHK00002267	\$380.00
12790	TEMPB	Brittany Blanchard	10/30/2015	UMPQ	PMCHK00002267	\$30.00
12791	TEMPD	Carolyn Daniels	10/30/2015	UMPQ	PMCHK00002267	\$15.00
12792	TEMPG	Cristina Gonzales	10/30/2015	UMPQ	PMCHK00002267	\$25.00
12793	TEMPI	Incredible Pets	10/30/2015	UMPQ	PMCHK00002267	\$85.00
12794	TEMPM	Carla Martin	10/30/2015	UMPQ	PMCHK00002267	\$35.00
12795	TEMPS	Dave Strasdin	10/30/2015	UMPQ	PMCHK00002267	\$15.00
12796	TEMPW	Mike Wilson	10/30/2015	UMPQ	PMCHK00002267	\$50.00
12797	U0016	Uptown Signs & Graphics, Inc.	10/30/2015	UMPQ	PMCHK00002267	\$43.00
12798	X0002	P&G	10/30/2015	UMPQ	PMCHK00002267	\$325.00
12799	Z0008	Sean Zehm	10/30/2015	UMPQ	PMCHK00002267	\$14.50

Total Checks: 147

Total Amount of Checks: \$262,923.16

Item 5.3 Cover sheet for Resolution 2015-20 for the Transfer of Funds to the General Fund

Auburn Area Recreation and Park District November 2015 Finance Committee meeting and November 2015 Board Meeting

The Issue: Shall the Auburn Area Recreation and Park District approve Resolution 2015-20 to transfer funds from the City Mitigation Reserve Fund to the General Fund?

Background: In March of 2015, the Board of Directors approved the project list for FY 2015/2016. Two of the approved projects have been completed and City mitigation reserve funds need to be transferred:

Railhead Park Playground : \$18,000

Railhead Park Shade structure : \$28,000

Total: \$46,000

The total to be transferred from the City Mitigation Account is to be \$46,000.

Recommendation: Staff and the Finance Committee reviewed and forwarded this item to the Board with a positive recommendation to put this item on the Consent Calendar for the November ARD Board of Directors meeting to approve Resolution 2015-20 for the transfer of Reserve funds for the above listed projects.

Fiscal Impact: As stated above.

Attachments: Resolution 2015-20

RESOLUTION NUMBER 2015-20

A RESOLUTION OF THE GOVERNING BOARD OF DIRECTORS OF THE AUBURN AREA RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$18,000 FROM THE CITY MITIGATION FUND FOR THE COMPLETION OF THE RAILHEAD PARK PLAYGROUND AND THE AMOUNT OF \$28,000 FROM THE CITY MITIGATION FUND FOR THE COMPLETION OF THE RAILHEAD PARK SHADE & HARDSCAPE PROJECT INTO THE GENERAL FUND FOR A TOTAL OF \$46,000

WHEREAS, the Auburn Area Recreation & Park District Board of Directors does hereby resolve the following:

That both projects have been completed, and;

WHEREAS, the Auburn Area Recreation & Park District Board of Directors wishes to transfer funds from the City Mitigation Fund to the General Fund.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Board of the Auburn Area Recreation and Park District as follows:

The Board now approves the transfer of \$46,000 from the City Mitigation Fund to the General Fund for the Railhead Park Playground and the Railhead Park Shade & Hardscape Project.

APPROVED, PASSED, AND ADOPTED ON November 19, 2015 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Scott Holbrook
Chairman of the Governing Board

ATTEST:

Clerk to the Governing Board

SECTION: 6.0

BOARD REPORTS, FEE WAIVER LOG, PROJECT LIST, VANDALISM REPORTS AND REGIONAL PARK INCIDENT REPORT

INFORMATION:

SEE ATTACHMENTS

District Administrator
Report to the Board of Directors
November, 2015

- Bocce courts: The bocce ball courts opened November 16. The shade structures are not up, and will be constructed over the winter months. All landscaping has been completed for the project.
- All repairs and improvements have been made to the bridge across Rock Creek at Regional Park. Staff stripped it down to the I-Beams and built it back up. Eagle Fencing installed the new wrought iron railings (also brought the railings to code). We had been struggling with maintenance and upkeep of the wood on that bridge for some time, and it appeared that no major repairs had been done to the bridge in many, many years (maybe ever).
- The tree inventory, approved in the Budget Revision, will be started in the next month. Related, we had an oak tree fall over at Recreation Park and a large limb break off of an oak tree below CVCC.
- Vandals cut wires on Recreation Park ball field lights. No wire/copper was stolen.
- New heaters were installed on the Regional gymnasium roof (part of the obsolescence list).
- Per ARD policy, I have included a mural proposed for the skate park wall. The Auburn Police Department has reviewed the proposed art and sees no problems with it. The mural will be done in the coming weeks.

Meetings and events attended:

11/3: Rotary
11/3: Multigenerational Community Center meeting
11/4: Jonah Davison, skate park mural
11/9: A&D Committee
11/9: Festival of Lights Committee
11/12: Finance Committee
11/12: Policy Committee
11/12: ASRA General Plan public input meeting

Meetings and events scheduled to attend:

11/16: ARD interns
11/17: Presentation to the Sierra College Recreation class
11/17: Rotary
11/17: CSDA Gold Country Chapter planning meeting
11/18: Auburn Chamber Board meeting
11/18: Marketing Committee
11/18: Meeting with PARC representatives re: Overlook Park and ASRA General Plan
11/18: Kate Kirsh re: Bell Rd. concept plan
11/19: Sierra College Recreation Management advisory group
11/24: Rotary

Administrative Services Manager
Report to the Board of Directors
November, 2015

At the finance committee meeting in November, Craig Fechter, the District auditor, gave a presentation on the new GASB 68 regulations which require all State government agencies to account for unfunded liabilities in their CalPERS retirement accounts. The District will include the listing of this liability in the balance sheet of its annual report for the 2015/2016 fiscal year.

Staff has ordered the new Jacobsen mower and it should arrive by the end of the year.

The District is in the process of changing its banking relationship to Community 1st Bank. New accounts will be in place by December 1st.

Facilities & Grounds Manager
Report to the Board of Directors
November, 2015

Install sod on lawn area above Bocce Ball courts (approximately 3500sf).
Install new plants in Bocce Ball area.
Install drip irrigation to all plants in Bocce Ball area.
Install landscape bark to planting areas.
Remove security fencing around court area.
Rebuild bridge at Regional Park. (new decking and metal hand rails done by Staff and Eagle Fence Company)
Install new metal hand rails to Spillway Bridge at Regional Park. (Staff and Eagle Fence Company)
Remove 1 Cottonwood and 2 Digger Pine trees at Regional Park. (Davey Tree Service)
Install new heaters to the Regional Park Gym. (outside contractor)
Daily trash pickup & Restroom cleaning all parks and buildings.
Mowing of all District turf areas.
Ball field preparation. (bolt rip, screen, and line, set bases, clean dugouts and bleachers)
Repair stairway to Beggs Field Score booth and stain wood.
Leaf removal in all parks.
Rake out playgrounds, sand volley ball courts and fitness area.
Daily cleaning of all picnic areas.

Landscape Architect
Report to the Board of Directors
November, 2015

- **Miscellaneous Items:** Miscellaneous project research, update of project lists, monthly Board report. Miscellaneous project coordination with Larry Gray. Meeting with various staff to discuss projects and processes. Update monthly project list and Board report. Provided assistance to maintenance supervisor on registering and updating project on the Department of Industrial Relations (DIR) website. Meeting with PARC regarding improvements at Overlook.

- PG&E Land Trust Donation Application: Coordination with Kate Kirsch at Foothill Associates on various site and design items. Request for funding from Stewardship Council for cost of Certificate of Compliance for Bell Road and Christian Valley (ongoing completion for Record of Survey work).
- Bike Park/Pump Track Project: Staff meetings. Continued monitoring of BOR progress on NOA investigation approvals.
- Regional Park Stage Project: Meetings with staff, coordination with consultant regarding construction documents.
- Tree Management Plan: Coordination with consultant.
- Bocce Ball: Project under construction and daily site visits to monitor construction and answer questions. Minor revised shade structure design, staff meetings. Continued daily project management. Monitoring plants installation. Working with maintenance staff on completion of ARD portion of the project including irrigation, landscaping and shade structure installation. Meeting with contractor for final punch list items and completion.
- Railhead Park Restroom Remodel: Let contract for remodel. Coordination with contractor.
- O&D Plan: Continued effort on writing the draft document.
- Regional Park Path of Travel Project: Coordination with surveyor.
- Dry Creek ADA Picnic Table Area: Continued work to solicit estimates.

Customer Service/Marketing Manager
Report to the Board of Directors
November, 2015

	10/23/15-11/12/15	10/23/14-11/13/14
Activity Registrations	\$16,000	\$15,000
Day Care/Discovery payments	\$25,000	\$23,000
Facility payments/reservations	\$10,000	\$17,000

I continue to promote ARD's programs and facilities in the community.

Recreation Services Manager
Report to the Board of Directors
November, 2015

- Meetings attended: SHF, ASR (1), Guitar Festival.
- Set 2016 Senior Health Fair date, October 5, 2016.
- Met on Lifestyle Expo, schedule for January 9, 2016.
- Set Guitar Festival date April 30, 2016.
- Met with instructors for Winter/Spring classes-sent guide to graphic artist.
- Met with Interns.
- Started YDL team placements.
- Drafted YDL practice and game schedules.

ASR- Auburn Sunset Rotary, SHF-Auburn Senior Health Fair, PIP-Party in the Park,
 VFCAL-Valley Foothills Competitive Aquatics League, ACF-Auburn Community Festival,
 UKE- Ukulele Festival

Coming up this Month

November 26-27	Thanksgiving Vacation	Offices Closed
December 1	YDL practice begins	Regional/Recreation Gyms
December 5	Festival of Lights	Downtown
December 21-23	Discovery Club	Recreation Park
December 24-25	Christmas Eve/Day	Offices Closed
December 28	Winter Activity Guide Out	Mail
December 28-31	Discovery Club	Recreation Park
January 1	New Year's Day	Offices Closed
January 4	Discovery Club	Recreation Park

Youth Services Manager

Report to the Board of Directors

November, 2015

- Applying for a grant from the US Tennis Association for equipment and curriculum for a tennis/life skills program for Auburn Elementary Discovery.
- Purchasing and preparation for day camps on November 16, 23, 24 & 25.
- Purchasing and preparation for day camps at winter break in December and January.
- Purchasing at Sam's Club, etc. for snacks and supplies.
- Auburn El. Discovery Club participated in the school's autumn festival.
- Marketing meeting Nov. 18, Standing Finance Nov. 12, Board meeting Nov. 19.
- Covering for staff absences at sites & for minimum days week.
- Staff reviews.
- Day camp modular reorganization.
- Continuing to add to the Discovery Club enrollment at all sites.
- Beginning preliminary planning for summer 2016.



Skate Park mural as proposed by Jonah Davison

FEE WAIVER LOG

DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
Apr-15	James Moore	Auburn Host Lions-Recreation Park picnic site	\$50.00	\$30.00	\$50.00	No		
Apr-15	Cathy Sayre	Newfoundland Club-Large Gazebo-Recreation Park	\$90.00	\$30.00	\$90.00	No		
Apr-15	Norm Kendall	Gold Country Amputee Support Grp-Regional Park picnic site	\$75.00	\$30.00	\$75.00	No		
Apr-15	Judy Suter	Western States Trail Foundation-CVCC-Foothills Room for 4/11 and 6/11	\$380.00	\$60.00	\$380.00	No		
Apr-15	Sarah Gillmore	Pack 57 Cub Scouts-Railhead Field A	\$100.05	\$0.00	\$100.05	No		
Apr-15	DeDe Clark	Girl Scouts Heart of Central California-Recreation Park picnic sites	\$100.00	\$60.00	\$100.00	No		
Apr-15	Doug Marquand	ARD Shotokan Karate	\$50.00	\$110.00	\$80.00	Yes		
Apr-15	Jennifer Hensler	Placer High School 2015 Grad Night-Recreation Park building and pool	\$4,648.00	\$635.00	\$4,648.00	Yes	\$5,523.05	\$5,523.05
May-15	Chris Peikert	Freedom Church-Regional Park- Picnic #1	\$50.00	\$30.00	\$50.00	Yes		
May-15	Karen Neal	Cub Scouts-pack 6- Regional Park Picnic sites and amphitheater	\$210.00	\$30.00	\$230.00	Yes		
May-15	Judy Suttler	Western States Trail Foundation-CVCC-Foothills Room for 6/28	\$260.00	\$60.00	\$200.00	No		
May-15	DeDe Clark	Girl Scouts Heart of Central California-Recreation Park picnic sites	\$120.00	\$60.00	\$120.00	No		
May-15	Jordan Alvarado	Sierra Hills School- MV Softball Field	\$36.30	\$0.00	\$36.30	No		
May-15	Kim Reese	Fishing Derby-MV Pond and Front Lawn	\$75.00	\$30.00	\$105.00	Yes		
							\$741.30	\$6,264.35

FEE WAIVER LOG

DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
Jun-15	Jennifer Spendlove	Advocates for Mentally Ill Housing-Ashtford Picnic Site	\$75.00	\$30.00	\$75.00	No		
Jun-15	Natalie Ots	Auburn Gymnastic /Fit for Life-Kickball fundraising for Fit for Life and Youth Assistant Prg-Reg A&B	\$307.00	\$30.00	\$307.00	Yes		
Jun-15	Shannon Griffin	Girl Scouts Troop-Ashtford Picnic Site	\$50.00	\$30.00	\$50.00	No		
							\$432.00	\$6,696.35
Jul-15	Barb Webb	Placer Hills Education Foundation-MV picnic sites	\$225.00	\$120.00	\$225.00	No		
Jul-15	Courtney Fortlock	Out of Darkness Suicide Prevention Walk-Railhead fields	\$420.30	\$60.00	\$420.30	Yes		
Jul-15	Barbara Crowell	Multipurpose Senior Center-Regional Gym and Lakeside Room	\$2,120.00	\$680.00	\$1,440.00	Yes		
							\$2,765.30	\$9,461.65
		No Fee Waiver requests in August						
Sep-15	Judy Sutter	Western States Trail Foundation-Foothills Room	\$200.00	\$60.00	\$200.00	No		
Sep-15	Cyndi Roy	Weimat Hills School-MV Park walk path and grass area	\$150.00	\$30 custodial \$10.00 Out of District	\$150.00	No		
Sep-15	Linda Overy	Cancer Hope and Support Group-Recreation Picnic #2	\$50.00	\$30.00	\$50.00	No		
							\$400.00	\$9,861.65
Oct-15	Wade Wolff	Collax High Leadership Class Homecoming Rally-Meadow Vista Picnic Sites	\$225.00	\$90.00	\$225.00	Yes		
Oct-15	Garth Brooks	Stand Up Placer-Picnic site at Recreation Park	\$75.00	\$30.00	\$75.00	No		
Oct-15	Vince Thompson	Cub Scouts Pack 13-Regional Amphitheater	\$60.00	\$0.00	\$60.00	No		
Oct-15	Rachel Linton	Auburn Outlaws Roller Derby- Section of Front Parking Lot	\$150.00	\$0.00	\$150.00	No		
							\$510.00	\$10,371.65

2015/2016 Project List

PROJECT	Est. Cost	Notes	Est. completion date
Bell Road			
Planning	337,000	Foothill Associates working on conceptual plan options	TBD
Recreation Park			
Lower RR replacement	45,000	Project Completed	Jun-15
Bocce Ball Courts	130,000	Courts completed, ARD staff completing landscaping, irrigation and shade structures	Nov-15
Solar at community center building	225,000	Project Completed	May-15
Regional Park			
24 Acres Walking Path - In Kind	235,000	DG pathway by Western Care; continued environmental approval issues	TBD
Dry Creek Picnic ADA improvements	15,000	Staff soliciting estimates	Mar-16
Regional Shop Path of Travel ADA	30,000	Site survey and design documents contract to Giuliani and Kull	Mar-16
Pickle Ball court (convert tennis court)	25,000	Shade structure to be installed in November	Nov-15
Stage Project	100,000	Design documents contract signed with Scheller Engineering	Apr-16
24 Acres Concept Planning	35,000	Working on scope and RFP for consultant	Nov-15
Canyon View Community Center			
Bike Park - incl Design and CEQA	80,000	Working with BOR and geologist on federal review of NOA site analysis	Spring 2016
Railhead Park			
Railhead bathroom ADA upgrades	25,000	Contract signed with DKMC Corp for construction. Work scheduled for December	Mar-16
Shade Structure and Hardscape	125,000	Project Completed	Jul-15
Playground Replacement	61,000	Project completed	Jun-15
Operation and Development Plan			
CEQA/NEPA costs	25,000	Staff working on conceptual plans and details for O & D document	Oct-15
Total Projects Fiscal Year	1,493,000		

Nov-15

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
11/6/2015	Recreation Park	Metal storage building and Tuff Shed in storage yard broken into,	\$40.00	\$15, new lock, repaired doors/repaired fence that was cut to gain access to storage yard
11/6/2015	Recreation Park	Power to Rec Field and Beggs Field Off, wires in Christiv Boxes on Rec Field accessed and wire cuts, Two light poles on Beggs Field wires were cut inside poles	\$1,000.00	Norris Electric did repairs
11/6/2015	Skate Park	Graffiti inside of skate park one of the messages, you won't defeat us	\$40	Paint over graffiti, scheduled
		Section of shade canopy taken down	\$50	Repair/put back in place
11/9/2015	Regional Park	Portable Toilets at Dry Creek Picnic Area covered with Graffiti	\$120	\$30, graffiti remover

Total Labor	\$1,250	Total Materials	\$45.00
Total for Year	\$4,195	Total for Year	\$4,892.29

Oct-15

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
10/1/2015	Regional Park	Four light fixtures broken in lower restrooms	\$50.00	\$36.00
10/4/2015	Regional Park	Bathrooms behind shop, dispensers broken/graffitti	\$30.00	\$50, new dispensers/graffitti remover
10/19/2015	Regional Park	Ripped electrical outlet out of ground at Dry Creek picnic area	\$40	\$21.44, concrete
10/22/2015	Ashford Park	Broken Toilet Fixture	\$20	\$25, toilet seat
10/25/2015	Skate Park	Graffiti	\$40	\$25, paint
10/25/2015	Regional Park	Graffiti in bathrooms next to shop	\$20	\$15, graffitti remover

Total Labor	\$200.00	Total Materials	\$172.44
Total for Year	\$2,945	Total for Year	4,847.29

Aug-15

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS																				
7/24/2015	Regional Park	Broke railing on landing next to pond	\$60.00	\$58.00																				
7/27/2015	Regional Com Ctr	Vandalized door locks on buildings	\$0.00	\$550.00 Yuba Safe & Lock																				
8/3/2015	Railhead Park	Graffiti on restroom building	\$40	\$40, paint																				
<table border="1"> <tr> <td>Total</td> <td>Total</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Labor</td> <td>\$100</td> <td>Materials</td> <td>\$648.00</td> <td></td> </tr> <tr> <td>Total for</td> <td></td> <td>Total for</td> <td></td> <td></td> </tr> <tr> <td>Year</td> <td>\$2,605</td> <td>Year</td> <td>\$4,674.85</td> <td></td> </tr> </table>					Total	Total				Labor	\$100	Materials	\$648.00		Total for		Total for			Year	\$2,605	Year	\$4,674.85	
Total	Total																							
Labor	\$100	Materials	\$648.00																					
Total for		Total for																						
Year	\$2,605	Year	\$4,674.85																					

Jul-15

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
6/19/2015	Regional Park	Portable Toilet turned over	\$20.00	\$0.00
6/22/2015	Regional Park	Mens bathrooms behind shop	\$30.00	\$10, disinfectant to clean up fecal r
7/6/2015	Recreation Park	BBQ grate taken infront of small playground	\$20.00	\$143.24, new grate
7/6/2015	Regional Park	Fecal matter/paper mess in men's restroom behind shop	\$20	\$5.00 disinfectnt material used
7/6/2015	Regional Park	Community Center Bldgs Grafitti	\$40	\$25.00, grafitti remover
7/7/2015	Regional Park	Break in: Metal shed and one of the wood sheds	\$40	\$125, rescore buildings
7/12/2015	Overlook Park	Cable Fence torn down plus protective insulation	\$40	\$25.55, protective insulation
7/13/2015	Ashford Dog Park	Broke all white plastic chairs some thrown into pond	\$20	ARD does not fund chairs
7/13/2015	Regional C Field	Grafitti on Score Booth	\$60	\$30, paint to cover grafitti
7/13/2015	Skate Park	Grafitti on wall	\$40	\$20, paint to cover grafitti
			Total Labor	\$330.00
			Total materials	\$527.03

Total for	Total for
Year	Year
\$2,505.00	\$4,026.85

Jun-15

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
5/26/2015	Meadow Vista	Sod taken, cut out of lawn area	\$30.00	\$10, new roll of sod
6/1/2015	Regional Gym	Water fountain broken	\$40.00	\$7.00, new parts
6/1/2015	Meadow Vista	New sod cut out and taken	\$20.00	\$6.43, 8 square feet of sod
6/2/2015	Overlook	Broke into electrical box	\$20	\$23.70, replaced box & cover
6/10/2015	Recreation Park	Graffiti on James Field score board	\$20	\$10, graffiti remover
		Plants damaged below James Field Score board	\$40	Clean up and trim plants
6/17/2015	Overlook	Damaged privacy partition on men's restroom	\$60	\$10, paint to cover repair
6/17/2015	Regional Community Center	Graffiti on building and concrete surfaces between gym and lakeside room	\$40	\$0.00, soap and water to clean
		Total labor	\$270.00	\$90.56
		Total for year	\$2,175.00	\$3,499.82

May-15

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
4/21/2015	Rec Park	Portable toilets/trash cans/ash cans for BBQ's	\$65.00	\$75, new ash cans and repair to portable toilets
4/21/2015	Overlook Park	Trash cans/broken bottles	\$40.00	Replacement cans in inventory
4/29/2015	Regional Park	Gang Graffiti, all over the park	\$120.00	\$50, graffiti remover
4/29/2015	Overlook Park	Cable fence repair	\$40	\$97, new parts
5/1/2015	Ashford Park	Drinking fountain faucet broke	\$30	\$25
5/8/2015	Regional	Tree cut down/bathroom fixtures broken/trash cans dumped over and 2 in pond	\$80	\$400 per sheriffs department, how do you value a tree
5/9/2015	Recreation Park	4 fuel containers taken	\$20	\$240, new containers + fuel
5/9/2015	Regional Park	Graffiti in restrooms	\$20	\$15, graffiti remover
5/13/2015	Regional	Graffiti in restrooms	\$40	\$25, graffiti remover

Total labor	\$455	Total Materials	\$927.00
Total for year	\$1,905.00	Total for year	\$3,409.26

Apr-15

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
3/28/2014	Regional Park	Lower Bathrooms, part ions damaged, all paper goods taken or stuffed in toilets graffiti on walls	\$60.00	\$50, paint, graffiti remover
		Bathrooms behind shop they tore all dispensers off the wall, crammed paper products in toilet, wrote obscenities on floor with bloodied tampon	\$60.00	\$60, dispensers and paper products
3/30/2015	Regional Park	Bathrooms behind shop they tore all dispensers off the wall, crammed paper products in toilet, wrote obscenities on floor with bloodied tampon	\$60	\$60, dispensers and paper products, we did not put toilet seat liners back in the bathrooms, these are what they have been stuffing in the toilets and then defecating on top of the stuffed paper products
		Turned over portable toilet in front of tennis courts	\$50	Had to uprate toilet, clean up spilled waste and thoroughly pressure wash portable toilet
4/2/2015	Skate Park	Light pole in parking lot destroyed	\$0	PG&E Issue
4/2/2015	P. Hills Pool	Outside (large) Clock	\$20	\$40, new clock

Rec Park	Picnic Table damaged at covered picnic structure	\$40	\$670, if new table purchased
Overlook Park	Cable fence cut/graffitti in skate park	\$80	\$150, paint, repair parts for fence

Total labor	Total materials	
\$370.00	\$1,030	
Total for year	Total for Year	\$2,482.26

Mar-15

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
18-Feb-15	Skate Park	Graffiti	\$40.00	\$35, paint
2/19/2015	Skate Park	Graffiti	\$50.00	\$35, paint
2/21/2015	Regional Park	Broke into two irrigation boxes, locks destroyed	\$40	\$30, new cam locks
2/21/2015	Skate Park	Tore down part of shade canopy	\$40	\$20, new hardware to mount shade structure
3/1/2015	Regional Park	Broke toilet in women's bathroom behind shop, graffiti too. Case15-2004		
3/8/2015	Skate Park	Graffiti and post taken out of ground that blocked entry	\$60	\$60, paint, concrete, post
3/13/2015	Marsha Skinner Pool	Cut chain link fence near bleacher	\$40	Material in stock

Total labor	Total materials	\$180.00
Total for year	Total for year	\$1,452.26
		\$270
		\$1,080.00

Feb-15

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
1/24/2015	Regional Shop Restroom	Took paper dispensers spread feces in bathroom	\$40	\$30, new dispensers
1/25/2015	Regional Shop Restrooms	Took handicap signage on exterior of bathrooms	\$20	\$70, new signage
2/1/2015	Centennial Park	Graffiti on bridge structure	\$40	\$20, paint to cover graffiti
2/10/2015	Meadow Vista	Fire started and interior light broken in men's bathroom	\$320	\$125, paint/light fixture
2/12/2015	Skate Park	Shade screens torn down	\$80	\$50, repair parts
			Total Labor	Total Material
			Total for Year	Total for Year
			\$810	\$295
				\$1,272.26

Jan-15

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
12/31/2015	Regional gym women's bathroom	Shower facuet taken	\$20	\$123.63
1/3/2015	Regional Park	Stole ball field screen	\$0	\$375.00, new screen
1/11/2015	Regional Park	Broke posts on picnic landing next to pond, Chana Students	\$80	\$56.63, posts and concrete
1/16/2015	Regional Park	Park pranks, TPed C Field, turned over tables, garbage cans into pond, doggie bags all over park paper dispensers in bathrooms ripped off walls	\$40	\$12, anchors for dispensers in bathrooms
1/19/2015	Regional Park	Graffiti on tables in picnic area at Dry Creek	\$30	\$25, paint to repaint tables
1/20/2015	Regional Park	Graffiti (tagging) in shop bathroom and irrigation pump house	\$60	\$70, paint to cover tagging
1/21/2015	Recreation Park	Cut locks to maintenance gates and Beggs Snack Bar	\$20	\$180, new locks
1/21/2015	Meadow Vista	Cut locks to storage areas and cut fencing enclosing storage areas	\$40	\$75, new locks and fencing repair
1/21/2015	Placer Hills	Cut locks to storage areas	\$20	\$60, new locks
		Total Labor	\$310.00	Material \$977.26

REGIONAL PARK INCIDENT REPORT

<u>DATE</u>	<u>TIME</u>	<u>INCIDENT</u>	<u>OUTCOME</u>
11/1/2015			
11/2/2015			
11/3/2015			
11/4/2015			
11/5/2015			
11/6/2015			
11/7/2015			
11/8/2015			
11/9/2015	7:00am	Portable Toilets at Dry Creek Picnic area covered with Graffiti	Sheriff called
	9:30am	Gary living in Portable Toilet	Sheriff called
11/10/2015			
11/11/2015			
11/12/2015			
11/13/2015			
11/14/2015			
11/15/2015			
11/16/2015			
11/17/2015			
11/18/2015			
11/19/2015			
11/20/2015			
11/21/2015			
11/22/2015			
11/23/2015			
11/24/2015			
11/25/2015			
11/26/2015			
11/27/2015			
11/28/2015			
11/29/2015			
11/30/2015			

Item 8.1 Cover sheet – Amending 2015/2016 Project List: Meadow Vista Community Center

**Auburn Area Recreation and Park District Acquisition and Development Committee November, 2015;
Board of Directors meeting November, 2015**

The Issue

Shall the Auburn Recreation District amend the existing 2015/2016 Project List, adding funding for improvements to the Meadow Vista Community Center (MVCC)?

Background

Meadow Vista Park has been under ARD jurisdiction since 1977. The park consists of twenty-two acres off of Placer Hills Road and Meadow Vista Road. ARD entered into an agreement with MVCC Inc. in 1998 to build the community center. This agreement was modified in 2008. This modification created a Ground Lease between ARD and MVCC Inc.

MVCC Inc. consists of a board of directors charged with overseeing the construction and operations of the community center. Construction of the MVCC, located in the northwest corner of the park, began in 2005. The MVCC is an 8000 square foot building that will feature a large multi-purpose room, stage, 1200 sq. ft. “North Wing”, kitchen, bathrooms and storage. MVCC will be used for a multitude of recreational activities, as well as being available for rental as a meeting room/reception hall.

At this point, the goal of MVCC Inc. has been to open this “North Wing” of the building. The following items still need to be completed to open that part of the building:

- ADA parking lot and walkway improvements (estimated cost of \$54,716)
- Lighting for the ADA pathway (estimated cost of \$8,800)
- Minor improvements to the interior of the “North Wing” (estimate cost less than \$200)

Total estimated costs for improvements to open the North Wing: \$63,516

MVCC, Inc. has requested that ARD apply for Placer County Area #5 Park Mitigation Funds to help pay for part of these ADA improvements, some of which will take place in the Meadow Vista Park parking lot.

Total estimated cost to complete the entire MVCC: \$500,000 (per conversation with Fred Eichenhofer).

Other items that could be completed, in phases, include:

- The trash enclosure that needs to be installed. I am guessing that would cost about \$40,000. The trash enclosure would not be required until the main building was ready to occupy.
- The county library thought they may be interested in using space at the south end of the building, near the soccer field. They estimated the tenant improvements, which included completing the bath rooms, finishing the space which was about 1,000 square feet, the HVAC system, etc., would cost about \$100,000. If that area was completed, the building could have two separate rooms that can be used by the community. Fred thinks this would be the next logical and doable phase to complete.
- The entrance to the main building needs to be completed, as well as the main room and stage, which Fred thinks be the next logical step in the process of completing the community center. The cost for that is estimated be about \$200,000 to \$300,000.
- The last step on the interior would be the kitchen area.

- The exterior needs a walk way on the south end of the building back to the kitchen door, and a patio off the main building in the back.

MVCC, Inc. currently has \$70,898 in their checking account.

In 2005 and 2006, ARD made Area #5 Mitigation Fund requests for the MVCC. The total of these requests was \$92,220. The requests, made for the roof and stucco siding, were both approved.

The ARD Board of Directors approved the 2015/2016 Project List in April, 2015 and amended it in May and October, 2015

District Policy, Section H states:

3. Project List: The yearly Project List may include all funded items from that Fiscal Year's Capital Improvement Plan plus all planned General Fund projects costing an estimated \$5,000 or more. The Project List may be amended throughout the year if a project is identified after the creation and approval of the list. The Project List should be presented to the Board for approval by May of each Fiscal Year.

Recommendation for the Board of Directors

Staff recommends amending the 2015/2016 Project List to add Placer County Area #5 Mitigation funding for the MVCC to complete the North Wing of the MVCC. Staff recommends a funding request of \$44,000. The money not spent by MVCC, Inc., can go toward the many improvements that still need to be made to rest of the MVCC.

The Acquisition and Development Committee sent this item to the Board with a positive recommendation.

Alternatives available to the Board of Directors

- 1) Request more information and bring this subject back to a future A&D Committee meeting
- 2) Recommend a different funding amount
- 3) Do not recommend funding the MVCC with Area #5 Mitigation Funds.

Fiscal Impact

\$44,000, per staff's recommendation

Attachments

FY 2015/2016 Project List (with proposed MVCC funding)
MVCC building plans

Auburn Recreation District Ten Year Project List

2015/2016

Estimated balance 55,031 996,121 441,800 237,435

PROJECT	Est. Cost	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
Recreation Park								
Bocce Ball ³	139,000			39,000	40,000	60,000		
Bocce shade structures	20,000	20,000						
Lower RR replacement ³	35,900	35,900						
Solar at community center building ³	226,150			226,150				
Regional Park								
Dry Creek Picnic ADA improvements	15,000		15,000					
Reg Shop POT	40,000		40,000					
Pickleball court conversion ³	24,000			15,750				8,250
Permanent Stage	100,000			35,000	65,000			
Security cameras	25,000	25,000						
24 Acres								
Preliminary planning	35,000			35,000				
Meadow Vista Park								
Entrance landscape/shade structure ³	18,000			18,000				
Tennis Court resurfacing	10,500	10,500						
MVCC ADA parking and POT	44,000				44,000			
Railhead Park								
Playground, shade structure; landscape	188,199	20,399			121,800	46,000		
Railhead bathroom ADA compliance	25,000				15,000	10,000		
Operation & Development Plan								
CEQA/NEPA costs (continued)	20,000			20,000				
Overlook Park								
Security fencing	5,800	5,800						
Bell Rd²								
Preliminary planning documents	25,000						25,000	
CVCC								
Lighting Project	11,200						11,200	
Bike Park - Design, CEQA (continued)	100,000			90,000				10,000

TOTAL	1,107,749	117,599	55,000	478,900	285,800	116,000	36,200	18,250
Estimated Balance Remaining			31	517,221	156,000	121,435		

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note¹: Forwarded from FY 13/14 Project List

Note²: assumes money being available from the Stewardship Council and other grant sources

Note³: Forwarded from FY 14/15 Project List

