

**FRIENDS OF THE AUBURN AREA RECREATION AND PARKS, INC. 501 (c) (3)  
BOARD MEETING AGENDA**

**6:00 PM**

**THURSDAY, JANUARY 26, 2017  
CANYON VIEW COMMUNITY CENTER, CONFERENCE ROOM  
471 MAIDU DRIVE  
AUBURN, CA**

- I. Call to Order**
- II. Appointment of Committee Members**
- III. Review of the 501 (c) (3) Financials – see attachment.**
- IV. Public Comment**
- V. Adjournment**

**FRIENDS OF THE AUBURN AREA RECREATION AND PARKS, INC. 501 (c) (3)**

This agenda is hereby certified to have been posted as follows:

1-20-17  
Date

1:30 pm.  
Time

P. Larson  
Secretary to the Board

## **Item # II. FRIENDS OF ARD Cover sheet - Appointment of Committee Members**

**Friends of the Auburn Area Recreation and Parks Inc. (“Friends”) Board meeting January 26, 2017**

### **The Issue**

Shall the Friends of ARD Board appoint two members of the public to the Audit and Advisory Committees and Board members to the same committees?

### **Background**

The Bylaws of the Friends of Auburn Area Recreation and Park District, Inc (the “Corporation”) allows for the appointment of non-Board members to specific committees. The pertinent sections of the Bylaws are as follows (highlights added for this cover sheet):

#### **ARTICLE VI** **COMMITTEES**

Section 1. **Creation and Powers of Committees.** The Board, by resolution adopted by a majority of the directors then in office, may create one or more committees, each consisting of two or more directors and no one who is not a director, to serve at the pleasure of the Board.

**Appointments to committees of the Board shall be by majority vote of the directors then in office.** The Board may appoint one or more directors as alternate members of any such committee, who may replace any absent member at any meeting. Any such committee shall have all the authority of the Board, to the extent provided in the Board resolution, except that no committee may do the following:

- (a) Fill vacancies on the Board or any committee of the Board;
- (b) Fix compensation of the Directors for serving on the Board or on any committee;
- (c) Amend or repeal bylaws or adopt new bylaws;
- (d) Amend or repeal any resolution of the Board that by its express terms is not so amendable or repealable;
- (e) Create any other committees of the Board or appoint the members of committees of the Board;
- (f) Expend corporate funds to support a nominee for director if more people have been nominated for director than can be elected.

**Section 2. Audit Committee.** **The Corporation shall have an audit committee consisting of at least one (1) Director, and may include nonvoting advisors.** Directors who are employees or officers of the Corporation or who receive, directly or indirectly, any consulting, advisory, or other compensatory fees from the Corporation (other than for service as director) may not serve on the audit committee. The audit committee shall perform the duties and adhere to the guidelines set forth in the Corporation’s audit committee charter as amended from time to time by the Board. Such duties include, but are not limited to:

- (a) Assisting the Board in choosing an independent auditor and recommending termination of the auditor, if necessary;
- (b) Negotiating the auditor's compensation;
- (c) Conferring with the auditor regarding the Corporation's financial affairs; and
- (d) Reviewing and accepting or rejecting the audit.

Members of the audit committee shall not receive compensation for their service on the audit committee in excess of that provided to Directors for their service on the Board. If the Corporation has a finance committee, a majority of the members of the audit committee may not concurrently serve as members of the finance committee, and the chair of the audit committee may not serve on the finance committee.

**Section 4. Advisory Committee.** The Board may appoint two (2) or more Directors of the Corporation, together with two (2) or more members of the community, to serve as an advisory committee of the Board. The advisory committee shall be available from time to time to perform special assignments specified by the Board, and to furnish consultation to the Board.

## ARTICLE VII OFFICERS

**Section 5. Chair of the Board.** If a Chair of the Board is elected, he or she shall preside at all meetings of the Board. The Chair of the Board shall appoint, with the approval of the Board, the Chair of all committees of the Board, serve as an ex-officio member of all standing committees, and report annually to the Board on the current state of the Corporation and plans for the future. The Chair of the Board shall be empowered to call special meetings of the Board as set forth herein, and shall discharge all other duties as may be required by these Bylaws and from time to time may be assigned by the Board.

Community members Bud and Heidi Rietjens have agreed to serve on the Audit and Advisory Committees.

### **Recommendation**

That the Friends of ARD Board appoint community members Bud Rietjens and Heidi Rietjens to the Audit (nonvoting members) and the Advisory Committees; and appoint Board Member Mike Lynch to the Audit Committee and Jim Ferris and Mike Lynch to the Advisor Committee

### **Fiscal Impact**

None.

### **Attachments**

None.

## **Item # III. Cover sheet - Review of the 501 Financials**

January, 2017

### **The Issue**

A review of 501 Financials

### **Background**

A Balance Sheet and Profit and Loss for the current year are attached.

### **Recommendation**

Review the Friends Balance Sheet and Profit and Loss; provide comment, direction (if any)

**“Appointments to committees of the Board shall be by majority vote of the directors then in office.”**

According to the Bylaws, the Board can create any committee. The review of the finances may also fall under the “Advisory” committee section:

Section 4. **Advisory Committee.** **The Board may appoint two (2) or more Directors of the Corporation, together with two (2) or more members of the community, to serve as an advisory committee of the Board. The advisory committee shall be available from time to time to perform special assignments specified by the Board, and to furnish consultation to the Board.**

501C-3  
 Friends of ARD  
 Balance Sheet  
 As of Oct 31, 2016

Assets

Community 1st Bank  
 Petty Cash

10,462.25

-

**Total Assets**

**Total Assets**

10,462.25

10,462.25

Liabilities

Accts Payable/ ARD

7,300.00

**Total Liabilities**

**7,300.00**

Owner's Equity

Owner's Equity

(2,814.34)

Gain for 2016

5,976.59

**Total Owners Equity**

**Total Liabilities and Owners Equity**

3,162.25

10,462.25

45,000 Budget

# Friends of Auburn Area Recreation and Park District

## Profit and Loss

For 1/1/2016 To 10/31/2016

	CURRENT MO	YTD
<b>REVENUE</b>		
Youth Assistance Fund Donations		3,005.00
Tennis Equipment Grant		500.00
Youth Basketball Sponsorship		250.00
Lifestyle Expo Sponsorships		400.00
Envision Expo Sponsorships		1,050.00
String Fling (Guitar Fest)		1,020.00
Auburn Pump Track Revenue		525.00
Dead Fest Reveue	250.00	11,996.94
Movies in the Park Sponsorship	250.00	2,250.00
Food Truck Fiesta Reveue	250.00	10,643.27
Auburn Community Festival Revenue	750.00	5,250.00
Party in the Park sponsorships	250.00	5,250.00
Great American Obstical Scramble Event	250.00	1,500.00
		43,640.21
<b>TOTAL REVENUE</b>	<b>2,000.00</b>	<b>43,640.21</b>
<b>EXPENSES</b>		
Legal Expenses	-	1,039.00
Youth Assistance Donate to ARD	261.25	4,437.99
String Fling Donations	-	731.50
Auburn Bike Park	-	498.75
Youth Basketball Donation sponsorship	237.50	237.50
Food Truck Fiesta Expenses	217.41	7,658.02
Youth Services for Tennis Equipment	475.00	475.00
Dead Fest Expenses	-	9,570.86
Movies in the Park Donations	-	1,900.00
Auburn Community Festival Donations	3,325.00	3,800.00
Lifestyle Expo Event donations		380.00
Envision Expo Event donations		997.50
Auburn Scramble Donations	1,187.50	1,187.50
Party in the Park Event Donations	-	4,750.00
		37,663.62
<b>TOTAL EXPENSES</b>	<b>5,703.66</b>	<b>37,663.62</b>
<b>NET (LOSS)/PROFIT</b>	<b>(3,703.66)</b>	<b>5,976.59</b>

(Unaudited)

# Food Truck Fiesta 2016

## Revenue

Sponsorships	1,550.00	
Recology	250.00	
Max's	250.00	
Walkers	250.00	
Union Bank	250.00	
Paradise Party Rentals (10-15)	300.00	
AAA	250.00	
Fiesta Proceeds	7,134.00	
Donations (A Town Bike)	440.00	
Donations (Paypal, less fee)	87.87	
Mobile Rock	361.40	
Vendor Booth Revenue	1,070.00	
Raffle Booth Profits (4/4, 10/10)		
		<hr/>
Sub total	10,643.27	
FOARD Admin fee	(532.16)	
		<hr/>
<b>Total Revenue</b>		<b>10,111.11</b>

## Expenses

Entertainment	1,800.00	
Skyline Music	350.00	
Talking Dreads	350.00	
Jason Haxton	100.00	
Food for Bands	350.00	
Paul Emery, sound	300.00	
Stage	350.00	
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Advertising	685.71	
Image net	240.00	
Banners	254.84	
Event Sign	60.87	
Gold Country Media	130.00	
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Supplies	3,696.29	
Cups for donations	3,118.75	
Cups	64.18	
LED Balls	18.95	
Volunteer Vests	34.75	
Batteries/Lantern	53.71	
Zip Ties	6.44	
Lights	25.77	
Plastic Wheel	6.44	
Toilet Rentals	367.30	
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Legal Fees	1,319.00	
Liability Insurance	1,141.00	
Placer Co Health	178.00	
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Extra Wages	640.22	
Overtime for Jerry	261.16	
Rec P/T staff	142.41	
Facility Attendants (2)	236.65	
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<b>Total Expenses</b>		<b>8,141.22</b>
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<b>Profit for Bike Park Fundraiser</b>		<b>\$ 1,969.89</b>

# Dead Fest 2016

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## Revenue

Sponsorships	4,000.00
Old Town Pizza	250.00
Max's	250.00
Pizza Express	250.00
Armrod Charities	2,500.00
Union Bank	250.00
AAA	250.00
Solar City	250.00
Donation (M Haugaard)	55.00
Beer Sales Profit	5,955.14
Mobile Rock	411.80
Vendor Booth Revenue	<u>1,575.00</u>
Sub total	11,996.94
FOARD Admin fee	<u>(599.85)</u>

**Total Revenue** **11,397.09**

## Expenses

Entertainment	5,905.00
Grahame Lesh (Midnight North)	500.00
Cashier's check for Avenue Illumination	2,655.00
Stu Allen and Mars	2,500.00
Todd Gardner	<u>250.00</u>
Advertising	673.33
Scott Holbrook (reimb for flyers)	232.38
Handbills	70.95
Image Net	240.00
Gold Country Media	<u>130.00</u>
Supplies	2,814.53
Propane	9.40
Mardi Gras Beads	65.96
LED Balls	18.96
Volunteer Vests	34.75
Peaches	39.95
Mileage Reimbursement	10.80
Canopy, food, propane, Tote, Ice	590.31
Ice & Water & seasonings	46.96
Light Tower	100.00
Sherrif's Office	1,317.00
Zip Ties	55.84
Toilet Rentals	<u>524.60</u>
Legal Fees	178.00
Placer Co Health	<u>178.00</u>
Extra Wages	757.51
Staff	<u>757.51</u>

**Total Expenses** **10,328.37**

**Profit for Bike Park Fundraiser** **\$ 1,068.72**