

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE BOARD OF DIRECTORS AGENDA**

6:00 PM

**THURSDAY, APRIL 27, 2017
CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE
AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the District's Office at 471 Maidu Drive, Auburn, CA 95603 during normal business hours.

1.0 CALL TO ORDER

FLAG SALUTE (PLEDGE TO THE FLAG)

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. The November and December Board meetings will be scheduled in consideration of recognized holidays. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

Roll Call

Lynch _____ Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Presentation of a donation from Carryn Perry of Foothill Quilter's Guild to the Auburn Recreation District.

Presentation of a check from USA Softball of Sacramento's Commissioner Jeff Dubchansky to the Auburn Area Recreation and Park District from a grant in the amount of \$1,526.43 for a windscreen for Regional "A" Field.

3.0 AGENDA REVIEW, CHANGES, AND APPROVAL

Motion by _____ Second by _____ to _____

Lynch _____ Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____

Roll Call Vote

4.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

5.0 CONSENT ITEMS – (roll call vote). All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public requests a specific item to be removed from the Consent Calendar for separate discussion and action.

_____ **5.1 Review and Approval of the March 30, 2017 Minutes of the Meeting of the Board of Directors**

Review and approval of minutes.

_____ **5.2 Review of Cash Requirements for March, 2017 (Standing Finance Committee)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Board of Directors for review and approval.

_____ **5.3 Donation to Auburn Chamber of Commerce July 4th Celebration (Program, Personnel, Policy, Fee & Legal Review Committee)**

Shall the Auburn Area Recreation & Park District (ARD) make a donation to the Auburn Chamber of Commerce for the annual Auburn Family 4th Celebration and Fireworks?

_____ **5.4 Implementation of COLA Adjustments for Fiscal Years 2017 – 2020 (Standing Finance Committee)**

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors review and provide a COLA for all qualifying employees, based on the three (3) year agreement with the Local 39 Operating Engineers Union and ARD policy?

_____ **5.5 District Administrator’s Contract Amendment – COLA (Standing Finance Committee)**

Shall the Auburn Area Recreation & Park District (ARD) Board of Directors approve an amendment (Amendment #5) to the District Administrator’s contract for a Cost of Living Adjustment (COLA)?

_____ **5.6 Annual Update of Obsolescence List (Standing Finance Committee)**

Shall the Auburn Area Recreation & Park District (ARD) Board of Directors recommend approval of the attached Obsolescence List?

Motion by _____ second by _____ to _____

Lynch _____ Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____

Roll Call Vote

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Please see reports, fee waiver log, project list and vandalism reports under item 6.0.

7.0 UNFINISHED BUSINESS

_____ **7.1 Resolution Number 2017-02 Opposing the Centennial Dam and Reservoir (Program, Personnel, Policy, Fee & Legal Review Committee)**

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors approve and adopt Resolution Number 2017-02, opposing the Centennial Dam and Reservoir?

Motion by _____ second by _____ to _____

Lynch _____ Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____

Roll Call Vote

_____ **7.2 Final Budget for Fiscal Year 2017-2018, Resolution Number 2017-03 (Standing Finance Committee)**

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors review and adopt Resolution Number 2017-03, the Final Budget for Fiscal Year 2017-2018?

Motion by _____ second by _____ to _____

Lynch _____ Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____

Roll Call Vote

_____ **7.3 Sale of Mt. Vernon Property (Acquisition & Development Committee)**

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors consider pursuit of the sale of the Mt. Vernon Property?

Motion by _____ second by _____ to _____

Lynch _____ Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____

Roll Call Vote

8.0 NEW BUSINESS

8.1 Memorandum of Understanding with Local 39, Stationary Engineers

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors approve a new three (3) year contract with Local 39, Stationary Engineers?

Motion by _____ second by _____ to _____

Lynch _____ Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____

Roll Call Vote

8.2 Approval of Contract for Railhead Park Field "A" Turf Renovation Project (Acquisition & Development Committee)

Shall the Auburn Area Recreation & Park District (ARD) Board of Directors approve a contract with McGuire Pacific Constructors for \$65,060.00 for the renovation of the Railhead Park "A" Field?

Motion by _____ second by _____ to _____

Lynch _____ Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____

Roll Call Vote

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

- 1. County Mitigation Fund, current balance \$276,624.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

_____ 13.0 CLOSED SESSION

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

Title: District Administrator

_____ 14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

4-21-17
Date

1:30 pm
Time

P. Larson
Clerk to the Board

SECTION: 5.0

**ITEM: 5.1 REVIEW AND APPROVAL OF THE MARCH 30,
2017 MINUTES OF THE MEETING OF THE BOARD
OF DIRECTORS**

DESCRIPTION:

INFORMATION: SEE ATTACHED MINUTES

**STAFF
RECOMMENDATION: BOARD OF DIRECTORS REVIEW & APPROVE
MINUTES**

FISCAL IMPACT:

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, March 30, 2017, 6:00 p.m., Canyon View Community Center
471 Maidu Drive, Auburn, CA**

Board Members

Present: Chairman Mike Lynch
Director Jim Gray
Director Jim Ferris
Director Gordon Ainsleigh

Board Members

Absent: Director Scott Holbrook

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Brian Simpson, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Debbie Thomas, Youth Services Manager
Sheryl Petersen, Recreation Services Manager
Mike Scheele, Project Manager/Landscape Architect
Patricia Larson, Recording Secretary

FLAG SALUTE – (PLEDGE TO THE FLAG)

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:01 p.m. by Chairman Lynch.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation was given from Veona Galbraith regarding Girl Scout Troop #1589 painting the picnic tables at Meadow Vista Park. An estimate for the cost of the paint from Warehouse Paint was provided to the Board. The four Board Members present gave consensus for Troop #1589 to paint the picnic tables with ARD to pay for the paint.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Gray and seconded by Director Ferris to approve the agenda as written.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Ferris – Yes
Director Ainsleigh - Yes
Director Holbrook – Absent

4 – 0 Motion carries.

4.0 PUBLIC COMMENT

Mike Holmes, an Auburn, California resident gave public comment regarding a meeting he recently had with the Bureau of Reclamation. Mr. Holmes requested the Bureau of Reclamation to repair Maidu Drive in Auburn, California which is in terrible condition.

Director Jim Ferris gave public comment that this year's Trivia Bee team did very well at the event.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of the February 23, 2017 Minutes of the Meeting of the Board of Directors**
- 5.2 Review of Cash Requirements for February, 2017 (Standing Finance Committee)**
- 5.3 Financials for February, 2017 (Standing Finance Committee)**
- 5.4 Grad Night Fee Waiver Request (Standing Finance Committee)**

A motion was made by Director Ainsleigh and seconded by Director Gray to approve the consent calendar with item 5.4 being pulled from the agenda for further discussion.

Roll Call Vote

- Director Lynch – Yes
- Director Gray – Yes
- Director Ferris – Yes
- Director Ainsleigh – Yes
- Director Holbrook – Absent

4 – 0 Motion carries.

5.4 Grad Night Fee Waiver Request (Standing Finance Committee)

Placer High Grad Night representatives Kim Lightfoot and Sarah Tucker requested a complete fee waiver from the ARD Board of Directors for over and above the custodial and lifeguard fees in the amount of \$184.20.

A motion was made by Director Gray and seconded by Director Ferris to approve waiving all fees over and above custodial and lifeguard fees in the amount of \$184.20 for Placer Grad Night.

Roll Call Vote

- Director Lynch – No
- Director Gray – Yes
- Director Ferris – Yes
- Director Ainsleigh – Yes
- Director Holbrook – Absent

3 – 1 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, project list, and vandalism reports were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS – None.

8.0 NEW BUSINESS

8.1 Armed Forces Pavilion and Community Garden Funding (Acquisition & Development Committee)

A motion was made by Director Gray and seconded by Director Ferris to approve the City Park Mitigation funding to go toward the purchase of the Armed Forces Pavilion and Community Garden with the following amendments:

1. The property would need to have a Deed Restriction that it will be a permanent park;
2. That the Auburn Recreation District/City of Auburn would have first rights of refusal should the property ever be sold; and
3. That no funds will be released until these amendments are satisfied.

Roll Call Vote

- Director Lynch – Yes
- Director Gray – Yes
- Director Ferris – Yes
- Director Ainsleigh – Yes
- Director Holbrook – Absent

4 – 0 Motion carries.

8.2 Preliminary Budget for Fiscal Year 2017-2018 (Standing Finance Committee)

A motion was made by Director Ferris and seconded by Director Gray to approve the Preliminary Budget for Fiscal Year 2017-2018.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Ferris – Yes
Director Ainsleigh – No
Director Holbrook – Absent

3 – 1 Motion carries.

8.3 Fiscal Year 2017-2018 Project List and Ten-Year Plan (Acquisition & Development Committee)

Diana Boyer, an Auburn, California resident gave public comment against installing the fences on Railhead Park.

A motion was made by Director Ainsleigh and seconded by Director Gray to direct staff to begin preliminary work and provide appropriate environmental analysis of the projects on the proposed Fiscal Year 2017-2018 Project List, and approve the Ten-Year Plan Update.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Ferris – Yes
Director Ainsleigh – No
Director Holbrook – Absent

3 – 1 Motion carries.

A recess was taken at 7:48 p.m., the meeting reconvened at 7:53 p.m.

8.4 Bike Park CEQA/NEPA Consultant Expanded Scope of Work and Fee – March, 2017 (Acquisition & Development Committee)

A motion was made by Director Ainsleigh and seconded by Director Gray to approve additional fees to be paid to Dudek, Inc. for continued preparation of the Auburn Bike Park CEQA/NEPA document.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Ferris – Yes

Director Ainsleigh – Yes
Director Holbrook – Absent

4 – 0 Motion carries.

8.5 Letter to U.S. Army Corps Re: Centennial Reservoir (Program, Personnel, Policy, Fee & Legal Review Committee)

William Wauters, an Auburn, California resident representing Friends of the Bear River gave public comment in support of sending the letter to the U.S. Army Corps of Engineers.

A motion was made by Director Lynch and seconded by Director Ainsleigh to approve and send the letter to the Army Corps of Engineers regarding Centennial Reservoir.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Ferris – Yes
Director Ainsleigh – Yes
Director Holbrook – Absent

4 – 0 Motion carries.

8.6 Work Release Policies and Procedures (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Ferris and seconded by Director Gray to approve the policy and set of procedures regarding the use of Placer County's Work Release individuals.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Ferris – Yes
Director Ainsleigh – Yes
Director Holbrook – Absent

4 – 0 Motion carries.

8.7 California Special District's Association (CSDA) – Board of Directors Call for Nominations Seat C

A motion was made by Director Ferris and seconded by Director Gray to nominate Director Holbrook for the CSDA Board of Directors if Director Holbrook accepts the nomination.

Roll Call Vote

Director Lynch – No
Director Gray – Yes
Director Ferris – Yes
Director Ainsleigh – Yes
Director Holbrook – Absent

3 – 1 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

9.1 2016 ARD Events Profit & Loss Review (Standing Finance Committee). The information was reviewed by the Board.

9.2 California Association of Recreation and Park Districts (CARPD) 2017 Slate of Board Officers – see attached information.

9.3 County Mitigation Fund, current balance \$276,624.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – the Board went into Closed Session at 8:14 p.m.

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

**13.2 Conference with Labor Negotiators (Gov. Code, section 54954.5, subd. (f), 54957.6)
Agency Designated Representatives: Kahl Muscott, District Administrator;**

Joe Fecko, Administrative Services Manager
Employee Organization: IUOE, Stationary Engineers Local 39

14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

Direction was given to staff.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 8:22 p.m. by Chairman Lynch.

Board Secretary

Date

SECTION: 5.0

ITEM: 5.2 REVIEW OF CASH REQUIREMENTS FOR MARCH, 2017

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

STAFF

RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING FINANCE COMMITTEE AND FORWARDED TO THE BOARD OF DIRECTORS FOR REVIEW AND APPROVAL

FISCAL IMPACT: \$203,095.31

Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

Ranges:	From:	To:	From:	To:
Check Number	First	Last	3/1/2017	3/31/2017
Vendor ID	First	Last	Checkbook ID	COMM 1ST
Vendor Name	First	Last	COMM 1ST	COMM 1ST

Sorted By: Check Date

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
014472	M0048	Joanna McNutt	3/6/2017	COMM 1ST	PMCHK00002378	\$14.98
014485	U0019	US Bank	3/10/2017	COMM 1ST	PMCHK00002380	\$15,264.14
14843	A0123	Astro Jump of Sacramento	3/10/2017	COMM 1ST	PMCHK00002379	\$175.00
14844	M0043	Mobile Rock Incorporated	3/10/2017	COMM 1ST	PMCHK00002379	\$550.00
14845	S1007	Stationary Engineers, Local 39	3/10/2017	COMM 1ST	PMCHK00002379	\$409.94
14846	S1010	State Disbursement Unit	3/10/2017	COMM 1ST	PMCHK00002379	\$87.50
14847	1099-193	Celena Polena	3/17/2017	COMM 1ST	PMCHK00002381	\$260.00
14848	1099-203	Susan Thomas	3/17/2017	COMM 1ST	PMCHK00002381	\$345.80
14849	1099-216	Gerald Harris	3/17/2017	COMM 1ST	PMCHK00002381	\$468.00
14850	1099-218	Auburn Gymnastics Center	3/17/2017	COMM 1ST	PMCHK00002381	\$679.50
14851	1099-230	Karen Leese	3/17/2017	COMM 1ST	PMCHK00002381	\$150.00
14852	1099-239	Macintosh-Oddo	3/17/2017	COMM 1ST	PMCHK00002381	\$4,758.60
14853	1099-243	Phillip Dallas	3/17/2017	COMM 1ST	PMCHK00002381	\$487.50
14854	1099-254	Ralph Kendrick	3/17/2017	COMM 1ST	PMCHK00002381	\$429.00
14855	1099-269	Deborah Lynn	3/17/2017	COMM 1ST	PMCHK00002381	\$214.50
14856	1099-277	Foothill Karate Do	3/17/2017	COMM 1ST	PMCHK00002381	\$45.50
14857	1099-291	Isaac Humber	3/17/2017	COMM 1ST	PMCHK00002381	\$273.00
14858	1099-295	Juli Land-Marx, dba Image Net	3/17/2017	COMM 1ST	PMCHK00002381	\$833.33
14859	1099-313	Alison Lloyd	3/17/2017	COMM 1ST	PMCHK00002381	\$392.40
14860	1099-339	Michelle Hollis	3/17/2017	COMM 1ST	PMCHK00002381	\$312.00
14861	1099-341	Twardis, Bryan	3/17/2017	COMM 1ST	PMCHK00002381	\$48.00
14862	A0001	Recology Auburn Placer	3/17/2017	COMM 1ST	PMCHK00002381	\$391.84
14863	A0014	AT&T	3/17/2017	COMM 1ST	PMCHK00002381	\$527.50
14864	A0027	Recology Auburn Placer	3/17/2017	COMM 1ST	PMCHK00002381	\$1,245.42
14865	A0051	Anderson's Sierra Pipe Co.	3/17/2017	COMM 1ST	PMCHK00002381	\$222.81
14866	A0123	Astro Jump of Sacramento	3/17/2017	COMM 1ST	PMCHK00002381	\$120.00
14867	A1010	Advantage Martketing and Print	3/17/2017	COMM 1ST	PMCHK00002381	\$104.03
14868	A1054	Advanced Performance Coatings,	3/17/2017	COMM 1ST	PMCHK00002381	\$150.00
14869	B0020	BSN Sports, Inc.	3/17/2017	COMM 1ST	PMCHK00002381	\$444.05
14870	B0051	Arlene Borman	3/17/2017	COMM 1ST	PMCHK00002381	\$19.98
14871	C0061	California Computer Services	3/17/2017	COMM 1ST	PMCHK00002381	\$145.00
14872	C0111	Cal.net	3/17/2017	COMM 1ST	PMCHK00002381	\$59.95
14873	C0120	Capture Technologies	3/17/2017	COMM 1ST	PMCHK00002381	\$599.00
14874	D0025	Dawson Oil Company	3/17/2017	COMM 1ST	PMCHK00002381	\$1,470.61
14875	D0066	De Lage Landen Financial Servi	3/17/2017	COMM 1ST	PMCHK00002381	\$658.02
14876	F0040	Foothill Associates	3/17/2017	COMM 1ST	PMCHK00002381	\$5,694.90
14877	G0027	Giuliani & Kull, Inc.	3/17/2017	COMM 1ST	PMCHK00002381	\$2,372.50
14878	G0045	Greater Sacreamnto Softball As	3/17/2017	COMM 1ST	PMCHK00002381	\$540.00
14879	G0077	Gold Country Water	3/17/2017	COMM 1ST	PMCHK00002381	\$94.15
14880	H0059	Clint Hawley	3/17/2017	COMM 1ST	PMCHK00002381	\$72.76
14881	I0018	William Joseph La Flaur	3/17/2017	COMM 1ST	PMCHK00002381	\$1,350.00
14882	K0011	Kaiser Foundation Health Plan,	3/17/2017	COMM 1ST	PMCHK00002381	\$12,460.02
14883	L0016	Loomis Union School District	3/17/2017	COMM 1ST	PMCHK00002381	\$3,445.00
14884	L0023	Vincent Garcia Lopez	3/17/2017	COMM 1ST	PMCHK00002381	\$25.00
14885	L0098	Andie Leventin	3/17/2017	COMM 1ST	PMCHK00002381	\$25.00
14886	M0019	Kahl Muscott	3/17/2017	COMM 1ST	PMCHK00002381	\$91.34
14887	M0035	Meadow Vista Community Center	3/17/2017	COMM 1ST	PMCHK00002381	\$1,130.00
14888	M0098	Meadow Vista County Water Dist	3/17/2017	COMM 1ST	PMCHK00002381	\$272.68
14889	O0020	On The Spot Leak Detection	3/17/2017	COMM 1ST	PMCHK00002381	\$325.00
14890	P0007	Pacific Gas & Electric Company	3/17/2017	COMM 1ST	PMCHK00002381	\$10,594.27
14891	P0095	Placer County Clerk	3/17/2017	COMM 1ST	PMCHK00002381	\$750.00
14892	R0073	Riebes Auto Parts	3/17/2017	COMM 1ST	PMCHK00002381	\$10.49
14893	S0018	Sunland Analytical Lab, Inc.	3/17/2017	COMM 1ST	PMCHK00002381	\$190.00
14894	S0067	Superfast Copy	3/17/2017	COMM 1ST	PMCHK00002381	\$194.39
14895	S0094	Manouch Shirvanioun	3/17/2017	COMM 1ST	PMCHK00002381	\$67.80
14896	S0143	SMOA	3/17/2017	COMM 1ST	PMCHK00002381	\$8,360.00

Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
14897	S0152	SiteOne Landscape Supply, LLC	3/17/2017	COMM 1ST	PMCHK00002381	\$682.34
14898	S0154	Mike Scheele	3/17/2017	COMM 1ST	PMCHK00002381	\$106.32
14899	S0156	Sunstate Equipment Co.	3/17/2017	COMM 1ST	PMCHK00002381	\$2,075.99
14900	S0157	Amanda Smith	3/17/2017	COMM 1ST	PMCHK00002381	\$14.98
14901	S1000	State Of California/DOJ	3/17/2017	COMM 1ST	PMCHK00002381	\$32.00
14902	S1003	Sutter Medical Foundation	3/17/2017	COMM 1ST	PMCHK00002381	\$606.00
14903	TEMPG	Jessica Garretson	3/17/2017	COMM 1ST	PMCHK00002381	\$40.00
14904	TEMPJ	Linda Johnston	3/17/2017	COMM 1ST	PMCHK00002381	\$37.50
14905	TEMPM	Jack Meylink	3/17/2017	COMM 1ST	PMCHK00002381	\$83.00
14906	TEMPS	Mark Skrabo	3/17/2017	COMM 1ST	PMCHK00002381	\$130.00
14907	V00018	Veritiv Operating Company	3/17/2017	COMM 1ST	PMCHK00002381	\$183.00
14908	V0004	Valley Truck & Tractor Co.	3/17/2017	COMM 1ST	PMCHK00002381	\$1,211.47
14909	V0007	Verizon Wireless	3/17/2017	COMM 1ST	PMCHK00002381	\$398.25
14910	W0001	Walker's Office Supplies, Inc.	3/17/2017	COMM 1ST	PMCHK00002381	\$92.94
14911	W0044	Wave	3/17/2017	COMM 1ST	PMCHK00002381	\$1,386.09
14912	W0045	Williams, Jesse	3/17/2017	COMM 1ST	PMCHK00002381	\$78.65
14913	C0058	City Of Auburn	3/24/2017	COMM 1ST	PMCHK00002382	\$100.00
14914	S1007	Stationary Engineers, Local 39	3/24/2017	COMM 1ST	PMCHK00002382	\$409.94
14915	S1010	State Disbursement Unit	3/24/2017	COMM 1ST	PMCHK00002382	\$87.50
14916	TEMPG	Carol Green	3/24/2017	COMM 1ST	PMCHK00002382	\$100.00
14917	1099-104	Thomas Seibel	3/31/2017	COMM 1ST	PMCHK00002383	\$130.00
14918	1099-117	Juan Aceituno	3/31/2017	COMM 1ST	PMCHK00002383	\$357.50
14919	1099-122	Paula Ainsleigh	3/31/2017	COMM 1ST	PMCHK00002383	\$119.66
14920	1099-264	Philip Green	3/31/2017	COMM 1ST	PMCHK00002383	\$65.00
14921	1099-304	Christina Taylor	3/31/2017	COMM 1ST	PMCHK00002383	\$72.00
14922	1099-340	Kelly Neff	3/31/2017	COMM 1ST	PMCHK00002383	\$45.00
14923	1099-342	Susie Bell	3/31/2017	COMM 1ST	PMCHK00002383	\$62.00
14924	A0134	Advanced Intregated Pest Mana	3/31/2017	COMM 1ST	PMCHK00002383	\$673.50
14925	A1010	Advantage Martketing and Print	3/31/2017	COMM 1ST	PMCHK00002383	\$710.25
14926	B0020	BSN Sports, Inc.	3/31/2017	COMM 1ST	PMCHK00002383	\$71.30
14927	C0072	CIT Technology Fin. Serv., Inc	3/31/2017	COMM 1ST	PMCHK00002383	\$513.89
14928	C0075	Cintas Corporation	3/31/2017	COMM 1ST	PMCHK00002383	\$253.45
14929	C0113	Cooks Portable Toilets & Septi	3/31/2017	COMM 1ST	PMCHK00002383	\$1,598.00
14930	C0121	Cota Cole LLP	3/31/2017	COMM 1ST	PMCHK00002383	\$938.66
14931	D0077	Dudek	3/31/2017	COMM 1ST	PMCHK00002383	\$3,822.50
14932	E0008	Ewing Irrigation Products, Inc	3/31/2017	COMM 1ST	PMCHK00002383	\$1,129.61
14933	E0011	ECORP Consulting, Inc.	3/31/2017	COMM 1ST	PMCHK00002383	\$32.50
14934	F0038	Fastenal Company	3/31/2017	COMM 1ST	PMCHK00002383	\$25.84
14935	G0006	Gold Country Media Publication	3/31/2017	COMM 1ST	PMCHK00002383	\$1,167.60
14936	G0077	Gold Country Water	3/31/2017	COMM 1ST	PMCHK00002383	\$106.75
14937	G0092	Green Valley Security, Inc.	3/31/2017	COMM 1ST	PMCHK00002383	\$1,080.00
14938	H0056	Humana Dental Ins. Co	3/31/2017	COMM 1ST	PMCHK00002383	\$1,955.80
14939	M0071	Mission Protection Systems Inc	3/31/2017	COMM 1ST	PMCHK00002383	\$189.00
14940	N0012	Nevada Irrigation District	3/31/2017	COMM 1ST	PMCHK00002383	\$5,537.63
14941	P0007	Pacific Gas & Electric Company	3/31/2017	COMM 1ST	PMCHK00002383	\$1,811.32
14942	P0058	Pitney Bowes Credit Corporatio	3/31/2017	COMM 1ST	PMCHK00002383	\$125.48
14943	Q0002	Quality Window covering	3/31/2017	COMM 1ST	PMCHK00002383	\$276.00
14944	R0065	River City Rentals	3/31/2017	COMM 1ST	PMCHK00002383	\$565.00
14945	S0009	Sierra Saw Sales And Service	3/31/2017	COMM 1ST	PMCHK00002383	\$8.01
14946	S0016	Sam's Club	3/31/2017	COMM 1ST	PMCHK00002383	\$637.29
14947	S0086	Sac-Val Janitorial Supply, Inc	3/31/2017	COMM 1ST	PMCHK00002383	\$1,902.88
14948	T1000	Transamerica Life Insurance	3/31/2017	COMM 1ST	PMCHK00002383	\$420.00
14949	TEMPC	Laurie Calac	3/31/2017	COMM 1ST	PMCHK00002383	\$10.00
14950	TEMPE	EV Cain Middle School	3/31/2017	COMM 1ST	PMCHK00002383	\$374.00
14951	TEMPG	April Garcia	3/31/2017	COMM 1ST	PMCHK00002383	\$97.00
14952	TEMPM	Margaret Main	3/31/2017	COMM 1ST	PMCHK00002383	\$25.00
14953	TEMPR	Gary Ransom	3/31/2017	COMM 1ST	PMCHK00002383	\$10.00
14954	TEMPS	Christy Swider	3/31/2017	COMM 1ST	PMCHK00002383	\$125.00
14955	TEMPW	Pat Whitechat-Miller	3/31/2017	COMM 1ST	PMCHK00002383	\$130.00
14956	U0023	Universal Specialties Inc	3/31/2017	COMM 1ST	PMCHK00002383	\$214.07
14957	W0001	Walker's Office Supplies, Inc.	3/31/2017	COMM 1ST	PMCHK00002383	\$1,392.99
14958	U0019	US Bank	3/31/2017	COMM 1ST	PMCHK00002384	\$22,517.65
14961	1099-193	Celena Polena	3/31/2017	COMM 1ST	PMCHK00002386	\$234.00

Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
14962	1099-203	Susan Thomas	3/31/2017	COMM 1ST	PMCHK00002386	\$117.00
14963	1099-218	Auburn Gymnastics Center	3/31/2017	COMM 1ST	PMCHK00002386	\$370.50
14964	1099-230	Karen Leese	3/31/2017	COMM 1ST	PMCHK00002386	\$150.00
14965	1099-254	Ralph Kendrick	3/31/2017	COMM 1ST	PMCHK00002386	\$363.00
14966	1099-256	Healing Pastures, Inc.	3/31/2017	COMM 1ST	PMCHK00002386	\$195.00
14967	1099-291	Isaac Humber	3/31/2017	COMM 1ST	PMCHK00002386	\$273.00
14968	1099-313	Alison Lloyd	3/31/2017	COMM 1ST	PMCHK00002386	\$948.00
14969	1099-339	Michelle Hollis	3/31/2017	COMM 1ST	PMCHK00002386	\$360.00
14970	A0001	Recology Auburn Placer	3/31/2017	COMM 1ST	PMCHK00002386	\$783.68
14971	A0014	AT&T	3/31/2017	COMM 1ST	PMCHK00002386	\$201.15
14972	A0027	Recology Auburn Placer	3/31/2017	COMM 1ST	PMCHK00002386	\$1,319.60
14973	A0051	Anderson's Sierra Pipe Co.	3/31/2017	COMM 1ST	PMCHK00002386	\$348.55
14974	B0051	Arlene Borman	3/31/2017	COMM 1ST	PMCHK00002386	\$19.98
14975	C0075	Cintas Corporation	3/31/2017	COMM 1ST	PMCHK00002386	\$100.16
14976	D0025	Dawson Oil Company	3/31/2017	COMM 1ST	PMCHK00002386	\$1,648.16
14977	F0023	Jerry Fisher	3/31/2017	COMM 1ST	PMCHK00002386	\$17.66
14978	G0014	Gold Country Tractors, Inc.	3/31/2017	COMM 1ST	PMCHK00002386	\$2,542.45
14979	G0045	Greater Sacreamnto Softball As	3/31/2017	COMM 1ST	PMCHK00002386	\$448.80
14980	J0023	JK Architecture	3/31/2017	COMM 1ST	PMCHK00002386	\$5,175.00
14981	L0027	Pat Larson	3/31/2017	COMM 1ST	PMCHK00002386	\$33.67
14982	L0033	Les Schwab	3/31/2017	COMM 1ST	PMCHK00002386	\$17.00
14983	M0019	Kahl Muscott	3/31/2017	COMM 1ST	PMCHK00002386	\$137.89
14984	M0098	Meadow Vista County Water Dist	3/31/2017	COMM 1ST	PMCHK00002386	\$363.43
14985	M0099	George Eric Menig DBA Menig We	3/31/2017	COMM 1ST	PMCHK00002386	\$4,800.00
14986	N0012	Nevada Irrigation District	3/31/2017	COMM 1ST	PMCHK00002386	\$626.92
14987	N0045	Near U CO2	3/31/2017	COMM 1ST	PMCHK00002386	\$1,803.73
14988	N0046	Norman's Nursery	3/31/2017	COMM 1ST	PMCHK00002386	\$3,069.21
14989	P0001	Placer Farm Supply	3/31/2017	COMM 1ST	PMCHK00002386	\$39.10
14990	P0005	Placer County Water Agency	3/31/2017	COMM 1ST	PMCHK00002386	\$2,156.56
14991	P0007	Pacific Gas & Electric Company	3/31/2017	COMM 1ST	PMCHK00002386	\$9,489.59
14992	P0021	Petty Cash	3/31/2017	COMM 1ST	PMCHK00002386	\$212.09
14993	R0065	River City Rentals	3/31/2017	COMM 1ST	PMCHK00002386	\$248.49
14994	S0034	Sierra Chemical Co.	3/31/2017	COMM 1ST	PMCHK00002386	\$736.08
14995	S0067	Superfast Copy	3/31/2017	COMM 1ST	PMCHK00002386	\$14.93
14996	S0094	Manouch Shirvanioun	3/31/2017	COMM 1ST	PMCHK00002386	\$113.81
14997	S0143	SMOA	3/31/2017	COMM 1ST	PMCHK00002386	\$1,705.00
14998	S0145	SCP Pool Distributors LLC	3/31/2017	COMM 1ST	PMCHK00002386	\$720.36
14999	S0152	SiteOne Landscape Supply, LLC	3/31/2017	COMM 1ST	PMCHK00002386	\$736.38
15000	S0154	Mike Scheele	3/31/2017	COMM 1ST	PMCHK00002386	\$169.00
15001	S0157	Amanda Smith	3/31/2017	COMM 1ST	PMCHK00002386	\$19.80
15002	S1003	Sutter Medical Foundation	3/31/2017	COMM 1ST	PMCHK00002386	\$242.00
15003	T0046	Linda Donnelly DBA: 24 Seven F	3/31/2017	COMM 1ST	PMCHK00002386	\$1,143.67
15004	TEMPP	Placer High Grad Night	3/31/2017	COMM 1ST	PMCHK00002386	\$100.00
15005	TEMPS	Robert Swift	3/31/2017	COMM 1ST	PMCHK00002386	\$10.00
15006	TEMPW	Geraldine Woods	3/31/2017	COMM 1ST	PMCHK00002386	\$10.00
15007	U0019	US Bank	3/31/2017	COMM 1ST	PMCHK00002386	\$4,716.85
15008	U0023	Universal Specialties Inc	3/31/2017	COMM 1ST	PMCHK00002386	\$47.37
15009	V00018	Veritiv Operating Company	3/31/2017	COMM 1ST	PMCHK00002386	\$350.56
15010	V0004	Valley Truck & Tractor Co.	3/31/2017	COMM 1ST	PMCHK00002386	\$104.82
15011	V0007	Verizon Wireless	3/31/2017	COMM 1ST	PMCHK00002386	\$309.18
15012	V0018	Village Nurseries	3/31/2017	COMM 1ST	PMCHK00002386	\$2,194.97
15014	Y0002	Yuba Safe & Lock, Inc.	3/31/2017	COMM 1ST	PMCHK00002386	\$178.00
15032	E0008	Ewing Irrigation Products, Inc	3/31/2017	COMM 1ST	PMCHK00002388	\$6,255.62
15033	P0001	Placer Farm Supply	3/31/2017	COMM 1ST	PMCHK00002388	\$43.98
15034	P0007	Pacific Gas & Electric Company	3/31/2017	COMM 1ST	PMCHK00002388	\$1,465.37
15035	T0009	Stanley Convergent Security So	3/31/2017	COMM 1ST	PMCHK00002388	\$2,118.00
15036	W0001	Walker's Office Supplies, Inc.	3/31/2017	COMM 1ST	PMCHK00002388	\$695.71
15037	W0003	Warehouse Paint Incorporated	3/31/2017	COMM 1ST	PMCHK00002388	\$703.18

Total Checks: 177

Total Amount of Checks: \$203,095.31

Item 5.3 Cover sheet – Donation to Auburn Chamber of Commerce July 4th Celebrations

Auburn Area Recreation and Park District Policy committee April, 2017; Board of Director's Meeting April, 2017

The Issue

Shall the Auburn Area Recreation and Park District (ARD) make a donation to the Auburn Chamber of Commerce for the annual Auburn Family 4th Celebration and Fireworks?

Background

ARD's policy on donating to outside agencies is as follows:

XIV. Fundraising and Donations

C. ARD may, from time to time, consider making donations to charitable entities or outside agencies. These donations must fall within ARD's specifically enumerated powers (Parks and Recreation) and must meet one of the following three criteria:

1. The charity/agency must provide a service that complements or enhances services provided by ARD.
2. There is an identifiable secondary benefit to ARD.
3. The charity/agency provides a service that ARD could provide but chooses not to.

Should a donation request meet one of the criteria listed above, staff will forward the request to the ARD Policy Committee for consideration and recommendation. If the Policy Committee recommends approval of the donation request, it will be sent to the ARD Board of Directors for approval as a consent calendar item.

The Auburn Chamber of Commerce presents the Auburn Family 4th Celebration and Fireworks show every year in downtown Auburn and at the Gold Country Fairgrounds. This is the only July 4th celebration in the greater Auburn area. The Auburn Chamber is requesting a sponsorship to help with rising costs associated with the events.

Recommendation

Staff recommends approving a \$250 donation to Auburn Chamber of Commerce. The donation request meets at least two of the criteria listed in the policy.

The Policy Committee recommended approving this donation on a one-time basis.

Alternatives Available to the Board of Directors

- 1) Do not approve the donation

Fiscal Impact

There is a fiscal impact of \$250 for this donation.

Attachments

Request from the Auburn Chamber of Commerce
Auburn Family 4th info from website



Auburn Chamber of Commerce

Serving Auburn Since 1906

2017 OFFICERS AND DIRECTORS

EXECUTIVE COMMITTEE

Kathleen Shaffer
President
Auburn Mentoring Program

Katie Kenoyer
President-Elect
Placer County-
Business Advantage Network

Amanda Dixon
Vice President

Steve Galyardt
Treasurer
Vitas Insurance

Monique Hall
Past President
Umpqua Bank

Kahl Muscott
District Administrator
Auburn Recreation District
471 Maidu Drive
Auburn, Ca 95603

Dear Kahl,

I am writing to request ARD's support for an important community event. The Chamber of Commerce presents the Auburn Family 4th Celebration and Fireworks every year at the fairgrounds. The Chamber provides this event free to the public, and it is the only official July 4th celebration in greater Auburn. Until this year, the fairgrounds allowed us to use their space for free. However, they will now need to charge rent to help support the facilities. To make sure the Auburn Family 4th continues as a free event, we will need the support of the community. We need to increase the participation of sponsors to help us with funding.

BOARD OF DIRECTORS

Don Ales
Gold Country Fairgrounds

Allison Harvey
A.L. Harvey Law

Kahl Muscott
Recreation & Parks District

Wayne Trimble
Auburn Auto Doctors

Lori Twardis
Union Bank

E. Ken Tokutomi
Tokutomi and Carruthers

Dean Wood
Advantage Marketing and Printing

This is a fantastic patriotic celebration, starting with the parade, families gathering for picnics at the fairgrounds, and finally the fireworks to cap off the night. I hope ARD will consider the community benefit of being a sponsor of the Auburn Family 4th. We have several levels of participation. Any amount you can contribute will be appreciated.

Auburn Family 4th Sponsorships:

George Washington - \$2500

Abraham Lincoln - \$1000

Paul Revere - \$750

Betsy Ross - \$500

The Hamilton - \$250

The Benjamin - \$100

All sponsors receive promotion in the Journal and online, signage on the parade float, on the stage.

CHAMBER STAFF

Kevin Hanley
Chief Executive Officer

Jane Hewson
Administrative Assistant

Rosie Joe Herrnberger
Bookkeeper

Thank you,

Kathleen Shaffer
President
Auburn Chamber of Commerce

1103 HIGH STREET, STE 100 ~ AUBURN, CALIFORNIA 95603
Email: info@auburnchamber.net

530/885-5616 ~ FAX 530/885.5854
www.auburnchamber.net

July 4
schedule of events

parade

food

live entertainment

kids' fun

bingo!

FREE!
TO ATTEND

AUBURN FAMILY

JULY 4TH

GOLD COUNTRY FAIRGROUNDS

PROUDLY SPONSORED BY

FREE ADMISSION!

www.Auburn4th.com facebook.com/auburn4th

JULY 4TH

FUN STARTS 4:00

PARADE STARTS 7:00

FIREWORKS 9:40

BINGO!
LIVE MUSIC

Great Food
Beer & Margaritas
Bounce Houses
Face Painting
Fast Friday Speedway



JULY 4TH!

- FUN STARTS AT **4:00**
- FIREWORKS
- BINGO!
- KIDS ACTIVITIES
- MUSIC
- FOOD

5:30
LIVE MUSIC

7:00
PARADE STARTS

7:45
COLORGUARD

9:40
FIREWORKS

- [see schedule of events](#)
- [download event poster](#)
- [download Bingo poster](#)

Celebrate! Dance to the music! It's time once again to commemorate our nation's birthday. And once again the Auburn Area Chamber of Commerce is presenting Independence Day festivities.

Thousands will come together at the Gold Country Fairgrounds to enjoy the only July 4th fireworks in the area with festivities including the parade, live entertainment, food, drink and activities! Check out the schedule to learn what the event has to offer.



Since this celebration is funded by private donations, please thank our sponsors by patronizing their businesses. Their support makes this community event possible.

Enjoy the event and thanks for your support!

MAP TO FAIRGROUNDS

1273 High St
[View larger map](#)

View Larger Map

Map - Report a map error

Item 5.4 Cover Sheet for Implementation of COLA adjustments for Fiscal Years 2017-2020

Auburn Area Recreation and Park District April, 2017 Standing Finance and Board meeting.

The Issue: Shall the Auburn Area Recreation and Park District (ARD) provide a COLA for all qualifying employees, based on the three (3) year agreement with the Local 39 Operating Engineers Union and ARD policy?

Background: In March of 2017, the District and Local 39 Operating Engineers tentatively agreed to terms of a new contract. Amongst the details of the agreement was a section referencing future Cost Of Living (COLA) increases:

5.11 Salary Schedule

April 1, 2017: 4% (1% if revenues don't meet the minimum stated here) increase provided that total District revenue remains at a minimum base level of \$4,125,0000 at fiscal year- end of March 31, 2017 (revenue is defined as Program, Facility, Property Tax and RDA revenues).

April 1, 2018: 3% (1% if revenues don't meet the minimum stated here) increase provided that total District revenue remains at a minimum base level of \$4,175,0000 at fiscal year- end of March 31, 2018 (revenue is defined as Program, Facility, Property Tax and RDA revenues).

April 1, 2019: 3% (1% if revenues don't meet the minimum stated here) increase provided that total District revenue remains at a minimum base level of \$4,225,0000 at fiscal year- end of March 31, 2019 (revenue is defined as Program, Facility, Property Tax and RDA revenues).

As of March 1, 2017, the District's revenues have exceeded the necessary minimum of \$4,125,000 (current actual of \$4,182,025 at February 2017), thereby triggering the COLA increase.

ARD Personnel Policy states the following:

2.31. COLA (Cost of Living Allowance)

A cost of living adjustment (COLA) may be provided to all permanent, full-time or part time, non-union employees based on identical negotiated increases provided to union employees. Such adjustments shall be made concurrent with the negotiated union adjustment. COLA raises are separate and distinct from an employee's merit increases.

Recommendation: The committee forwarded this item to the Board's consent calendar with a positive recommendation.

This action would approve the increases for each year of the three (3) year agreement, assuming that the revenue numbers are met.

Fiscal Impact :

Total Impact:	First Year:	\$144,000
	Second Year:	\$109,000
	Third Year:	\$112,000

Attachments: Job description changes for Fiscal Years 2017-2020

Job Description Changes 2018-2019

<u>Account Clerk I</u>	Wage Scale		<u>Customer Service Associate</u>	Wage Scale		<u>Facilities and Grounds Park Worker</u>	Wage Scale	
Current	15.44	to 20.70	Current	11.34	to 15.18	Current	13.26	to 17.77
New	15.90	to 21.32	New	11.68	to 15.64	New	13.66	to 18.30
(Non Calpers)								
Current	13.88	to 18.59	Current	10.50	to 14.07	Current	10.50	to 14.07
New	14.44	to 19.33	New	10.82	to 14.49	New	10.82	to 14.49
Seasonal/temporary non-union position								
<u>Account Clerk II</u>	Wage Scale		<u>Customer Service/Marketing Manager</u>	Wage Scale		<u>Facilities and Grounds Senior Park Worker</u>	Wage Scale	
Current	17.87	to 27.21	Current	26.40	to 35.37	Current	17.77	to 25.06
New	18.41	to 28.03	New	27.19	to 36.43	New	18.30	to 25.81
(Non Calpers)								
Current	16.69	to 22.36	Current	13.61	to 18.26	Current	22.05	to 29.55
New	17.19	to 23.03	New	14.02	to 18.81	New	22.71	to 30.44
Administrative Assistant								
<u>Administrative Assistant</u>	Wage Scale		<u>Customer Service Representative</u>	Wage Scale		<u>Head Coach - Competitive Swimming</u>	Wage Scale	
Current	15.44	to 20.70	Current	13.04	to 17.47	Current	14.86	to 19.92
New	15.90	to 21.32	New	13.43	to 17.99	New	15.31	to 20.52
(Non Calpers)								
Current	14.44	to 19.33	Current	17.85	to 26.11	Current	12.77	to 17.12
New	14.87	to 19.91	New	18.39	to 26.89	New	13.15	to 17.63
(Non Calpers)								
<u>Administrative Services Manager</u>	Wage Scale		<u>Executive Assistant</u>	Wage Scale		<u>Head Coach - Synchronized Swimming</u>	Wage Scale	
Current	34.12	to 48.05	Current	16.68	to 22.35	Current	12.77	to 17.12
New	35.14	to 49.49	New	17.18	to 23.02	New	13.15	to 17.63
(Non Calpers)								
<u>Aquatics Coordinator</u>	Wage Scale		<u>Facilities Attendant</u>	Wage Scale		<u>Head Lifeguard</u>	Wage Scale	
Current	17.28	to 23.16	Current	12.55	to 16.83	Current	11.96	to 16.03
New	17.70	to 23.68	New	12.97	to 17.35	New	12.32	to 16.51

New	17.80	to	23.85	New	12.93	to	17.33
	(Non Calpers)						
Current	16.19	to	21.70	Current	11.74	to	15.72
New	16.68	to	22.35	New	12.09	to	16.19

Assistant Coach - Competitive Swimming

	Wage Scale		
Current	10.92	to	14.63
New	11.25	to	15.07

Facilities Coordinator

	Wage Scale		
Current	17.77	to	25.06
New	18.30	to	25.81

Assistant Coach - Synchronized Swimming

	Wage Scale		
Current	10.92	to	14.63
New	11.25	to	15.07

Facility and Grounds Custodian

	Wage Scale		
Current	14.25	to	19.08
New	14.68	to	19.65

Cashier - Pool

	Wage Scale		
Current	10.92	to	14.63
New	11.25	to	15.07

Seasonal/temporary non-union position

Current	11.53	to	15.46
New	11.88	to	15.92

Facility and Grounds Manager

	Wage Scale		
Current	32.46	to	43.52
New	33.43	to	44.83

Human Resources Clerk

	Wage Scale		
Current	13.04	to	17.48
New	13.43	to	18.00

(Non Calpers)

Current	12.20	to	16.34
New	12.57	to	16.83

Landscape Architect

	Wage Scale		
Current	33.48	to	44.84
New	34.48	to	46.19

Lifeguard

	Wage Scale		
Current	10.92	to	14.63
New	11.25	to	15.07

Master Teacher

	Wage Scale	
Current	23.64	to 31.80
New	24.35	to 32.75

Swim-Aide

	Wage Scale	
Current	10.92	to 14.63
New	11.25	to 15.07

Project Manager

	Wage Scale	
Current	33.48	to 44.84
New	34.48	to 46.19

Swim Lesson Instructor (WSI)

	Wage Scale	
Current	11.72	to 15.70
New	12.07	to 16.17

Recreation Aide I

	Wage Scale	
Current	10.92	to 14.63
New	11.25	to 15.07

Youth Services Manager

	Wage Scale	
Current	23.50	to 31.51
New	24.21	to 32.46

Recreation Aide II

	Wage Scale	
Current	11.55	to 15.49
New	11.90	to 15.95

Youth Services Program Coordinator

	Wage Scale	
Current	17.97	to 24.10
New	18.51	to 24.82

Recreation Aide III

	Wage Scale	
Current	14.08	to 18.87
New	14.50	to 19.44

(Non Calpers)

Current	16.81	to 22.53
New	17.31	to 23.21

(Non Calpers)

	Wage Scale	
Current	13.77	to 18.45
New	14.18	to 19.00

Youth Services Program Leader I

	Wage Scale	
Current	10.92	to 14.63
New	11.25	to 15.07

Recreation Services Manager

Youth Services Program Leader II

	Wage Scale	
Current	27.86	to 40.39
New	28.70	to 41.60

	Wage Scale	
Current	11.47	to 15.37
New	11.81	to 15.83

Scorekeeper

	Wage Scale	
Current	10.92	to 14.63
New	11.25	to 15.07

Youth Services Program Leader III

	Wage Scale	
Current	13.20	to 17.69
New	13.60	to 18.22

5 x 5 Basketball, works by themselves

	Wage Scale	
Current	15.16	to 20.32
New	15.61	to 20.93

Youth Services Program Site Director

	Wage Scale	
Current	15.93	to 21.32
New	16.41	to 21.96

Sports Coordinator

	Wage Scale	
Current	20.24	to 27.24
New	20.85	to 28.06

Temp/Seasonal

	Wage Scale	
Current	14.81	to 19.84
New	15.25	to 20.44

Job Description Changes 2019-2020

<u>Account Clerk I</u>		Wage Scale	
Current	15.90	to	21.32
New	16.38	to	21.96
(Non Calpers)			
Current	14.44	to	19.33
New	15.02	to	20.10
<u>Account Clerk II</u>		Wage Scale	
Current	18.41	to	28.03
New	18.96	to	28.87
(Non Calpers)			
Current	17.19	to	23.03
New	17.71	to	23.72
<u>Administrative Assistant</u>		Wage Scale	
Current	15.90	to	21.32
New	16.38	to	21.96
(Non Calpers)			
Current	14.87	to	19.91
New	15.32	to	20.51
<u>Administrative Services Manager</u>		Wage Scale	
Current	35.14	to	49.49
New	36.19	to	50.97
<u>Customer Service Associate</u>		Wage Scale	
Current	11.68	to	15.64
New	12.03	to	16.11
(Non Calpers)			
Current	10.82	to	14.49
New	11.14	to	14.92
<u>Customer Service/Marketing Manager</u>		Wage Scale	
Current	27.19	to	36.43
New	28.01	to	37.52
<u>Customer Service Representative</u>		Wage Scale	
Current	14.02	to	18.81
New	14.44	to	19.37
(Non Calpers)			
Current	13.43	to	17.99
New	13.83	to	18.53
<u>Executive Assistant</u>		Wage Scale	
Current	18.39	to	26.89
New	18.94	to	27.70
(Non Calpers)			
Current	17.18	to	23.02
New	17.70	to	23.71
<u>Facilities and Grounds Park Worker</u>		Wage Scale	
Current	13.66	to	18.30
New	14.07	to	18.85
Seasonal/temporary non-union position			
Current	10.82	to	14.49
New	11.14	to	14.92
<u>Facilities and Grounds Senior Park Worker</u>		Wage Scale	
Current	18.30	to	25.81
New	18.85	to	26.58
<u>Facilities and Grounds Supervisor</u>		Wage Scale	
Current	22.71	to	30.44
New	23.39	to	31.35
<u>Head Coach - Competitive Swimming</u>		Wage Scale	
Current	15.31	to	20.52
New	15.77	to	21.14
<u>Head Coach - Synchronized Swimming</u>		Wage Scale	
Current	13.15	to	17.63
New	13.54	to	18.16
<u>Head Lifeguard</u>		Wage Scale	
Current	12.32	to	16.51
New	12.69	to	17.01
<u>Facilities Attendant</u>		Wage Scale	
Current	12.93	to	17.33
New	13.32	to	17.73
<u>Aquatics Coordinator</u>		Wage Scale	
Current	17.80	to	23.85
New	18.20	to	24.35

New 18.33 to 24.57 New 13.32 to 17.85

(Non Calpers)

Current 16.68 to 22.35 Current 12.09 to 16.19
New 17.18 to 23.02 New 12.45 to 16.68

Assistant Coach - Competitive Swimming

Wage Scale
Current 11.25 to 15.07
New 11.59 to 15.52

Assistant Coach - Synchronized Swimming

Wage Scale
Current 11.25 to 15.07
New 11.59 to 15.52

Cashier - Pool

Wage Scale
Current 11.25 to 15.07
New 11.59 to 15.52

Human Resources Clerk

Wage Scale
Current 13.43 to 18.00
New 13.83 to 18.54

(Non Calpers)

Current 12.57 to 16.83
New 12.95 to 17.33

Landscape Architect

Wage Scale
Current 34.48 to 46.19
New 35.51 to 47.58

Lifeguard

Wage Scale
Current 11.50 to 15.07
New 11.85 to 15.52

Facilities Coordinator

Wage Scale
Current 18.30 to 25.81
New 18.85 to 26.58

Facility and Grounds Custodian

Wage Scale
Current 14.68 to 19.65
New 15.12 to 20.24

Seasonal/temporary non-union position

Current 11.88 to 15.92
New 12.24 to 16.40

Facility and Grounds Manager

Wage Scale
Current 33.43 to 44.83
New 34.43 to 46.17

Master Teacher

	Wage Scale	
Current	24.35	to 32.75
New	25.08	to 33.73

Swim-Aide

	Wage Scale	
Current	11.25	to 15.07
New	11.59	to 15.52

Project Manager

	Wage Scale	
Current	34.48	to 46.19
New	35.51	to 47.58

Swim Lesson Instructor (WSI)

	Wage Scale	
Current	12.07	to 16.17
New	12.43	to 16.66

Recreation Aide I

	Wage Scale	
Current	11.25	to 15.07
New	11.59	to 15.52

Youth Services Manager

	Wage Scale	
Current	24.21	to 32.46
New	24.94	to 33.43

Recreation Aide II

	Wage Scale	
Current	11.90	to 15.95
New	12.26	to 16.43

Youth Services Program Coordinator

	Wage Scale	
Current	18.51	to 24.82
New	19.07	to 25.56

Recreation Aide III

	Wage Scale	
Current	14.50	to 19.44
New	14.94	to 20.02

(Non Calpers)

	Wage Scale	
Current	17.31	to 23.21
New	17.83	to 23.91

(Non Calpers)

	Wage Scale	
Current	14.18	to 19.00
New	14.61	to 19.57

Youth Services Program Leader I

	Wage Scale	
Current	10.92	to 15.07
New	11.25	to 15.52

Recreation Services Manager

Youth Services Program Leader II

	Wage Scale	
Current	28.70	to 41.60
New	29.56	to 42.85

	Wage Scale	
Current	11.81	to 15.83
New	12.16	to 16.30

Scorekeeper

	Wage Scale	
Current	11.25	to 15.07
New	11.59	to 15.52

Youth Services Program Leader III

	Wage Scale	
Current	13.60	to 18.22
New	14.01	to 18.77

5 x 5 Basketball, works by themselves

	Wage Scale	
Current	15.61	to 20.93
New	16.08	to 21.56

Youth Services Program Site Director

	Wage Scale	
Current	16.41	to 21.96
New	16.90	to 22.62

Sports Coordinator

	Wage Scale	
Current	20.85	to 28.06
New	21.48	to 28.90

Temp/Seasonal

	Wage Scale	
Current	15.25	to 20.44
New	15.71	to 21.05

Item 5.5 Cover sheet – District Administrator contract amendment - COLA

Auburn Area Recreation and Park District (ARD) Finance Committee April, 2017; Board of Directors April, 2017

The Issue

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors approve an amendment (Amendment #5) to the District Administrator’s contract for a Cost of Living Adjustment (COLA)?

Background

ARD will be implementing a 4% COLA increase for employees per the tentative agreement with Local 39, to be voted on by the Board in April, 2017.

Per the existing ARD District Administrator’s contract:

3. Salary

- a. District Administrator’s annual salary shall be one hundred and four thousand, nine-hundred thirty-six dollars (\$104,936) per year for the term of this contract for performance of the duties of the District Administrator. Said salary shall be payable in twenty-six (26) equal by-weekly payments. When only a portion of any year or month is served, the District Administrator’s salary shall be prorated to reflect such service. (amended April, 2016) CURRENT LANGUAGE
- b. In lieu of annual step increases, on September 1st of each year, the District Administrator’s salary shall be increased by the percentage increase found in CPU-Urban with the consent of the District Administrator, provided the District Administrator’s most recent performance evaluation, as required by Section 7, is “satisfactory” or better for the preceding year. Should the District Administrator’s evaluation not be “satisfactory” or better, his salary shall not be adjusted.
- c. Further, the Board reserves the right to increase the annual salary of the District Administrator at any time by any amount, with the consent of the District Administrator. Any adjustment in salary made during the life of this contract shall be in the form of a written amendment, and shall become a part of this contract. It is provided, however, that by so amending this contract it shall not be considered that the District has entered into a new contract with the District Administrator.

A proposed amendment (Amendment #5) is attached. This proposed amendment would raise the District Administrator’s yearly salary to \$109,133.

Recommendation for the Board of Directors

The Finance Committee recommending approving Amendment #5 to the District Administrator’s contract for a Cost of Living Adjustment (COLA).

Alternatives Available to the Board of Directors

1. Do not recommend amending the District Administrator’s contract
2. Request more information and bring back to a subsequent meeting

Fiscal Impact

The Fiscal Impact of a 4% increase in the District Administrator’s annual salary is \$4,197 per year. There is also approximately \$869 in “roll-up” costs, broken out as such:

FICA	6.2%
Med	1.45%
W. Comp	2.2% (*67% exp mod)
457 match	2.5%
CalPERS	9.06

The total fiscal impact is as follows:

Salary	\$4,197
Roll-ups	\$869
Total fiscal impact	\$5,066

This amount was included in the FY 17/18 budget.

Attachments

Proposed Amendment #5 to the October 30, 2012 contract between the ARD Board of Directors and District Administrator Kahl Muscott

Amendment #5 to the contract signed August 30, 2012, between the Auburn Area Recreation and Park District Board of Directors and District Administrator Kahl Muscott.

Section 3a will be deleted in its entirety and replaced with the following:

3. Salary

- a. District Administrator's annual salary shall be one hundred and nine thousand, one hundred and thirty-three dollars (\$109,133) per year for the term of this contract for performance of the duties of the District Administrator. Said salary shall be payable in twenty-six (26) equal by-weekly payments. When only a portion of any year or month is served, the District Administrator's salary shall be prorated to reflect such service.

Item 5.6 Cover Sheet for Annual Update of Obsolescence List

Auburn Area Recreation and Park District April, 2017 Standing Finance and Board meeting

The Issue: Shall the Board recommend approval of the attached Obsolescence List?

Background: Each year staff updates the ten year obsolescence list to advise the Board of the Districts equipment needs for the coming fiscal year as well as for the subsequent nine years. The list is compiled with the input of the Facilities and Grounds Manager and Supervisor. The equipment listed is contained within our financial statements as “fixed assets, equipment” and represents a running tabulation of several years of purchases in amounts generally over \$5000.

Each year, aforementioned staff review needs for replacement and/or needs for new equipment to be purchased. A life expectancy is assigned to each piece of equipment and the list reflects the replacement needs according to the expected life span. In some cases, equipment is deemed to be in good operating condition and is re-classed for replacement the following year or later. In other cases, equipment is identified as needing immediate replacement within the subject fiscal year.

Funding for the obsolescence list comes from the Equipment Reserve which currently contains \$758,000 and will be increased to \$920,000 in April as per budgetary requirements (\$50,000 each year) and \$112,000 transfer of funds from the general account per Board recommendation in June of 2016. Based on cash reserves at any particular moment, staff may opt to pay for some equipment from the General Fund rather than deplete the Equipment Reserve. As this is a timing issue at purchase, the attached 10 year list currently shows all purchases to be paid from the reserve at this time. Note that each year of the list shows a balance forward of funding from the previous year and adds the required \$50,000. The list shows a positive balance until 2025/2026 year when it becomes negative (\$116,000) before returning to a positive balance in 2028/2029 with normal funding mechanisms in place. Staff believes that between some purchases being made through the general fund and some equipment not needing replacement in the years indicated, the funding as currently projected will suffice for the next ten years without need to add additional funds to the reserve.

Recommendation: The Finance Committee forwarded this item to the Board’s consent calendar with a positive recommendation.

Attachments: Obsolescence List

Auburn Recreation District Park Obsolescence List INVENTORY OF ALL EQUIPMENT

@ 2013/2014

ITEM	Acquired	Purchase \$	Life	year to be		Equip Reserve	General Fund
				Replaced	New Acquisition Cost		
1999 Jeep Cherokee vin 662903	unk				0		
1992 Ford Ranger (now F150)#1	1992	\$6,500	9	2014	\$19,559		
1992 Ford Ranger	1992			2014			
1995 F150 vin 27665	1995			2014			
1997 Ford F350 vin 96167#3	2003	\$16,000	11	2014	\$27,900		
Sierra Pool thermal cover	2005	\$5,500	5	2013	\$8,000	\$0	8000*
Rec Park server #2	2008	\$2,600	5	2013	\$9,000	\$0	9000*
Rec building - Teen Center HVAC	UK		15	2013	\$7,000	\$0	7000*
CVCC server	2007	\$11,500	5	2013	\$9,000	\$0	9000*
Jacobsen reel mower	1994	UNK	30	2024	\$20,000	\$20,000	
Grasshopper 928D	2007	18541	20	2027	\$20,400	\$20,400	
Polaris Ranger	2016	10000	10	2026	\$13,000	\$13,000	
John Deere Gator #1	2013	\$9,092	10	2023	\$10,000	\$10,000	pd 12/13 gf
John Deere Gator #2	2013	\$9,092	10	2023	\$10,000	\$10,000	pd 12/13 gf
John Deere Gator 4wd #3	unk	\$7,500	10	2018	\$10,000	\$10,000	
John Deere Gator #4	unk	\$7,500	10	2016	\$10,000	\$10,000	pd 12/13 gf
Gator Cart #5	2012	9,200	10	2,022	12,000	12,000	
Gator Cart #6	2012	9,200	10	2,022	12,000	12,000	
Gator Cart 4WD w/power lift #7	2005	\$8,882	10	2015	\$9,000	\$9,000	
Cushman #8	2003	\$10,000	10	2015	\$16,000	\$16,000	
John Deere 1600 Mower #1	2,006	43,877	10	2,026	60,000	60,000	
John Deere 1600 Mower #2	2008	\$43,877	10	2,018	62,000	62,000	
John Deere 1600 Mower #3	2013	\$53,000	10	2023	\$53,000	\$53,000	11200*
Rec Park server (upgrade)	2007	\$11,500	5	2016	\$3,000	\$3,000	leased
2000 F450 vin 18658	2005	\$15,000		2025	\$45,000	\$45,000	not repl
2005 Ford Ranger vin 09012 unit 1	2005	\$11,000	10	2015	\$20,000	\$20,000	0
2006 Ford Ranger vin 95264 unit 2	2006	\$11,000	10	2016	\$20,000	\$20,000	
2007 Ford Ranger vin 56762 unit 3	2007	\$11,327	10	2017	\$20,000	\$20,000	

ITEM	Acquired	Purchase \$	Life	year to be		Equip Reserve	General Fund
				Replaced	New Acquisition Cost		
2007 Ford Ranger vin56761 unit 4	2007	\$11,327	10	2017	\$20,000	\$20,000	0
2007 Ford F-250 4WD vin 63864 unit 5	2007	\$24,237	8	2015	\$35,000	\$35,000	19,559
2013 F-150 vin 11453 unit 5	2013	\$19,559	10	2023	\$20,000	\$20,000	19,559
2013 F150 vin 11454 unit 6	2013	\$19,559	10	2023	\$20,000	\$20,000	28,111
2014 F250 vin 86577 unit 7	2014	\$28,111	10	2024	\$30,000	\$30,000	
2016 F350 53704 unit 10	2016	\$40,000	10	2026	\$40,000	\$40,000	
2000 Dodge 3/4 vin 155626 unit 8	2002	\$20,000	10	2015	\$30,000	\$30,000	
2005 Dodge 2500 vin 831735 unit 9	2005	\$21,410	15	2020	\$25,000	\$25,000	
Sweepster V62 pull behind leaf vacuum	2003	\$21,610	25	2028	\$22,000	\$22,000	
Sweepster V62 pull behind leaf vacuum	2014			2039	\$25,000	\$25,000	
Regional gym heater #1	1992		15	2015	\$10,000	\$10,000	
Regional gym heater #2	1992		15	2015	\$10,000	\$10,000	
Recreation Park Modular #1 HVAC			15	2015	\$8,500	\$8,500	
Recreation Park Modular #2 HVAC			15	2015	\$8,500	\$8,500	
Auburn EI Modular #1 HVAC			15	2015	\$8,500	\$8,500	
Auburn EI Modular #2 HVAC			15	2015	\$8,500	\$8,500	
Regional Park irrigation pump/motor	2002	\$4,600	8	2015	\$10,000	\$10,000	
Heater, Sierra Pool	2005		8	2015	\$5,000	\$65,000	
Circulation pump motor, Sierra Pool	2005		8	2015	\$5,000	\$5,000	
Recreation Park irrigation pump/motor	2006	\$4,600	8	2015	\$10,000	\$10,000	
Circulation pump, Splash Pool mushroom	2000		8	2015	\$5,000	\$5,000	
Circulation pump, Splash pool	2003	\$4,600	8	2015	\$4,600	\$4,600	5,000
Meadow Vista Park irrigation pump/motor	2006	\$6,500	8	2015	\$6,500	\$6,500	
Ashford Park irrigation pump/motor	2006	\$4,600	8	2015	\$4,600	\$4,600	
Vermeer Chipper	2006	12,031	20	2026	\$20,000	\$20,000	0
Rec building - Youth services office HVAC	UK		15	2016	\$10,000	\$10,000	
Recreation Park pathway seal/repairs	2010		8	2018	\$5,400	\$5,400	
CV Tutor Toter Roof	UK		30	2015	\$18,000	\$18,000	
PH Pool circulation pump	2011		8	2019	\$2,500	\$2,500	
Sierra Pool Umbrella	2012	4,000	7	2,019	5,000	5,000	
Sierra Pool Cover	2013	8,000	5	2,018	9,000	9,000	

new pump 2012

ITEM	Acquired	Purchase \$	Life	Replaced	New Acquisition Cost	Equip Reserve	General Fund
Rec Park Server #1	2013	9,000	5	2,018	10,000	10,000	
CVCC server	2013	9,000	5	2,018	10,000	10,000	
Rec Park Server # 2	2013	3,000	5	2,018	3,000	3,000	130,588
Rec Park offices carpet (1,340 sq.ft.)	2005		10	2015	\$5,300	\$5,300	
				year to be			0
Rec Park lobby and hallway carpet (2500	2006	3.93/sq.ft.	5	2016	\$9,900	\$9,900	
Turfco top dresser	2005	11,779	10	2015	\$11,800	\$11,800	
SDI 100-9K6M Sprayer	2005	7,997	10	2015	\$8,000	8,000	
Daktronics scoreboard, Recreation Park g	2005	\$3,468	10	2015	\$3,500	3500	
Winchester Park irrigation pump/motor	2002	\$4,600	8	2015	\$4,600	4,600	
Stella Room dance floor	2003	\$5,986	15	2018	\$6,500	\$6,500	
CVCC 5 ton HVAC	2003	\$8,135	15	2018	\$10,000	\$10,000	
CVCC 6 ton #1 HVAC	2003	\$9,760	15	2018	\$12,000	\$12,000	
CVCC 6 ton #2 HVAC	2003	\$9,760	15	2018	\$12,000	\$12,000	
CVCC 6 ton #3 HVAC	2003	\$9,760	15	2018	\$12,000	\$12,000	
CVCC 7.5 ton #1 HVAC	2003	\$12,200	15	2018	\$15,000	\$15,000	
CVCC 7.5 ton #2 HVAC	2003	\$12,200	15	2018	\$15,000	\$15,000	
CVCC 8 ton HVAC	2003	\$13,015	15	2018	\$16,000	\$16,000	
Chemical controller (Strantrol?) Sierra Poo	2005	5,000	20	2025	\$5,000	5000	
Chemical controller, Splash pool	2005	3,000	20	2025	\$3,000	3,000	
Ryan Tracaire 72 aerator	2004	4,338	10	2016	\$4,400	4,400	
Lely spreader and ejector disk	2004	3,908	10	2016	\$4,000	\$4,000	
Rec Gym exhaust fans	2006	\$15,127	15	2021	15,127	15,127	
Regional gym roof	2007	\$20,000	15	2022	21,000	21,000	
Lakeside Room carpet (1,365 sq.ft. ;carpe	2007	4,500	15	2022	5,400	5,400	
Rec building - cust serv. HVAC	2008		15	2023	\$11,500	\$11,500	
Rec building - recreation offices HVAC	2008		15	2023	\$11,500	\$11,500	
1997 John Deer Tractor 310E backhoe	1997	\$59,452	30	2027	\$60,000	\$60,000	
1994 Kubota Tractor B5200	1994	\$6,000	25	2015	\$12,000	\$12,000	
1993 Kubota Tractor L2900DT	1993	\$11,500	25	2018	\$12,000	\$12,000	
Rec building - Cust. Serv. Office HVAC	2008	\$5,500	15	2023	\$5,500	\$5,500	
Rec building - lobby HVAC	2008	\$9,000	15	2023	\$9,000	\$9,000	

new 2012

ITEM	Acquired	Purchase \$	Life	Replaced	New Acquisition Cost	Equip Reserve	General Fund
Rec building - computer server room HVA	2008	\$5,000	15	2023	\$8,000	\$8,000	
Regional Facility Attendant office HVAC	2008	\$8,000	15	2023	\$8,000	\$8,000	
CVCC server	2018	9,000	5	2023	12,000	12,000	
Regional Park Varsity gym scoreboard	2007	3,053	10	2017	\$3,200	\$3,200	
				year to be			0
Turfstar aerator	2017	30,000		2027	\$35,000	\$35,000	
Sand filters, Sierra Pool	2005	34,000	30	2035	\$34,000	\$34,000	
Rec Bldg Craft Rm HVAC	2011	4,667	15	2,026	7,500	7,500	
Rec Stella HVAC	2011	4,667	15	2,026	7,500	7,500	
Lakeside HVAC (2units)	2011	9,334	15	2,026	12,000	12,000	
Modular Skyridge HVAC	2011	9,334	15	2,026	12,000	12,000	
3.5 ton roller	2006	13,942	10	2016	\$14,000	\$14,000	
Rec Park picnic units	2006		20	2026	\$60,000	\$60,000	
MV Park large picnic units	2006		20	2026	\$60,000	\$60,000	
Splash pool play structure	2000		15	2015	\$30,000	\$30,000	
Regional filter at pump	2018			2028	\$67,000	\$67,000	
Turfstar aerator	2016			2026	\$35,000	\$35,000	
					\$1,616,227	\$1,616,227	

**Auburn Recreation District Park Obsolescence List
2015/2016**

FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	Orig		New		Equip Reserve	General Fund
				Repl Date	Replaced	Acquisition Cost	Year to be Replaced		
Estimated balance								758,531	0
Jacobsen Wide Cut mower	2015				2025	\$ 62,000	\$ -		60701
Regional gym heater #1	2015		15	2015	2030	\$12,500	\$0		12500
Regional gym heater #2	2015		15	2015	2030	\$12,500	\$0		12500
2000 Dodge 3/4 ton truck vin 155626 #8	2002	\$20,000	10	2012	2015	\$0	\$0		
2016 Ford F350	2016	\$35,769	10		2026		0		35769
Total 15/16						\$0	\$0		
Estimated Balance Remaining							758,531		
									0

Auburn Recreation District Park Obsolescence List

2016/2017

FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	Repl Date	year to be Replaced	New		Equip Reserve	General Fund
						Acquisition Cost			
Estimated balance								920,531	0
Polaris Ranger 570	2016	\$9,999	10		2026		\$9,999	\$0	9999
Recreation Park Modular #1 HVAC	unk		15		2016		\$8,500	\$0	8500
Recreation Park Modular #2 HVAC	unk		15		2016		\$8,500	\$0	8500
Turfstar aerator	2017	30000	10		2027		\$35,000	\$35,000	
TOTAL							61,999	35,000	26,999
Estimated Balance Remaining								885,531	

Auburn Recreation District Park Obsolescence List

2018/2019

FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	Orig		year to be Replaced	New	Equip Reserve	GenIFund
				Repl Date	Repl				
Estimated balance							886,131		0
John Deere Gator 4wd #3	unk	\$7,500	10			2018	\$10,000	\$10,000	
John Deere 1600 Mower #2	2008	\$43,877	10			2,018	62,000	62,000	
Rec Park Server #1	2013	9,000	5			2,018	10,000	10,000	
CVCC server	2013	9,000	5			2,018	10,000	10,000	
Rec Park Server # 2	2013	3,000	5			2,018	3,000	3,000	
Stella Room dance floor	2003	\$5,986	15			2018	\$6,500	\$6,500	
CVCC 5 ton HVAC	2003	\$8,135	15			2018	\$10,000	\$10,000	
CVCC 6 ton #1 HVAC	2003	\$9,760	15			2018	\$12,000	\$12,000	
CVCC 6 ton #2 HVAC	2003	\$9,760	15			2018	\$12,000	\$12,000	
CVCC 6 ton #3 HVAC	2003	\$9,760	15			2018	\$12,000	\$12,000	
CVCC 7.5 ton #1 HVAC	2003	\$12,200	15			2018	\$15,000	\$15,000	
CVCC 7.5 ton #2 HVAC	2003	\$12,200	15			2018	\$15,000	\$15,000	
CVCC 8 ton HVAC	2016	\$13,015	15			2031	\$0	\$0	
1993 Kubota Tractor L2900DT	1993	\$11,500	25			2018	\$12,000	\$12,000	
2007 Ford F-250 4WD vin 63864 unit 5	2007	\$24,237	10			2018	\$35,000	\$35,000	
Rec Park offices carpet (1,340 sq.ft.)	2006		10	2018		2018	\$5,300	\$5,300	
Daktronics scoreboard, Recreation Park gym	2005	\$3,468	10	2018		2018	\$3,500	3500	
Winchester Park irrigation pump/motor	2002	\$4,600	8	2018		2018	\$4,600	4,600	
2007 Ford Ranger vin 56762 unit 3	2007	\$11,327	10			2017	\$20,000	\$20,000	
2007 Ford Ranger vin56761 unit 4	2007	\$11,327	10			2017	\$20,000	\$20,000	
2005 Ford Ranger vin 09012 unit 1	2005	\$11,000	10	2015		2017	\$20,000	\$20,000	
2006 Ford Ranger vin 95264 unit 2	2006	11000	10			2017	\$20,000	\$20,000	
Regional Park Varsity gym scoreboard	2007	3,053	10			2017	\$3,200	\$3,200	

Auburn Recreation District Park Obsolescence List

2019/2020

FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	Orig		New		Equip Reserve	General Fund
				Repl Date	Replaced	Acquisition Cost	Equip Reserve		
PH Pool circulation pump	2011		8		2019	\$2,500	\$2,500		
Sierra Pool Umbrella	2,012	4,000	7		2,019	5,000	5,000		
John Deere 1600 Mower #1	2006	\$43,877	10	2016	2,017	repl w/Jacobsen	0		0
Circulation pump motor, Sierra Pool	2016		8	2024	2024	\$5,000	\$5,000		5000
TOTAL							12,500		5,000
Estimated Balance Remaining							399,531		-5,000

Auburn Recreation District Park Obsolescence List

2025/2026

FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	Orig		year to be Replaced	New	Equip Reserve	Genl Fund
				Repl Date	Repl Date				
Estimated balance								173,804	0
3.5 ton roller	2016	13,942	10			2026	\$14,000	\$14,000	
Rec Park picnic units	2006		20			2026	\$60,000	\$60,000	
MV Park large picnic units	2006		20			2026	\$60,000	\$60,000	
Gator Cart	2015	9,000	10			2026	10,000	10,000	
Meadow Vista Park irrigation pump/moto	2016	\$6,500	8	2024		2026	\$7,500	\$7,500	
Ashford Park irrigation pump/motor	2016	\$4,600	8	2024		2026	\$4,600	\$4,600	
F150 unit 8	2015	\$20,000	10			2026	\$25,000	\$25,000	
2016 Ford F350	2016	\$35,769	10			2026	\$36,000	35,769	
3.5 ton roller	2006	13,942	10			2026	\$14,000	\$14,000	
Ryan Tracaire 72 aerator	2004	4,338	10	2014		2026	\$4,400	4,400	
Lely spreader and ejector disk	2004	3,908	10	2014		2026	\$4,000	\$4,000	
Polaris Ranger 570	2016	\$9,999	10			2026	\$9,999	\$9,999	
Heater, Sierra Pool	2005		8	2013		2016	\$65,000	\$65,000	
TOTAL								314,268	

Estimated Balance Remaining

-140,464

SECTION: 6.0

**BOARD REPORTS, FEE WAIVER LOG,
VANDALISM REPORTS & PROJECT
LIST**

INFORMATION:

SEE ATTACHMENTS

Kahl Muscott
District Administrator
Report to the Board of Directors
April, 2017

- We had several acts of vandalism at Regional Park during a 2-week period. To date six drinking fountains have been broken and one light fixture in the Men's Upper Restroom has been broken within the last two weeks. PCSO has been contacted with the information.
- I attended the Auburn Airport workshop. The most likely scenario is that the runway will be extended 300' to the west and 211' to the east. Regional Park is currently around 1,000 feet away from the "B1" Airport Zone. The "B1" Zone has even greater restrictions on land uses than our current "C1" zone. How this runway extension may affect Regional Park is not yet determined. Changes to the land use would be determined by the Placer County Transportation Planning Agency (PCTPA). The PCTPA was designated as the Airport Land Use Commission (ALUC) for Placer County. Those changes would not be determined until a review at some point after the Auburn City Council approves the runway changes. No dates on when this would all happen, but from what I could tell, PCTPA would not be looking at the issue for several months (if not longer).
- Both the MV MAC and the North Auburn MAC provided unanimous recommendations for Placer County Mitigation Area #5 funding for the MV bathroom and path of travel project. Next up is the Placer County Parks Commission meeting.
- The Placer County Library book return boxes have been installed in front of the Meadow Vista Community Center.
- Staff has been working on prepping for the Rotarians at Work Day projects at Recreation Park on April 29th. The main project will be the installation of the "patio area" at the north side of the gym.
- We had an in-house workshop to go over each department's activities, events and projects over the next 6 months. It is going to be a VERY busy half year!

Meetings and events attended or scheduled to attend

4/4: Rotary

4/4: Railhead A renovation project walk

4/5: Meadow Vista MAC meeting re: Mitigation Funding for MV bathroom project

4/11: Rotary

4/11: Review of Rotarians at Work Day projects

4/11: North Auburn MAC re: Mitigation Funding for MV bathroom project

4/13: ARD staff information luncheon

4/13: Auburn Airport Plan workshop

4/14: Upcoming Projects Meeting with ARD staff

4/18: Rotary

4/18: A&D

4/19: Auburn Chamber Board meeting

4/19: Finance Committee

4/19: Policy Committee

4/19: ARD "Friends" Advisory Committee

4/21: Rotarians at Work Day projects review

4/25: Rotary

4/26: ARD 101 presentation to the Sierra College Recreation Administration class

4/29: Rotarians at Work Day at Recreation Park

Joe Fecko
Administrative Services Manager
Report to the Board of Directors
April, 2017

Staff has successfully completed negotiations for a tentative new three-year contract with the District's union. Once the Board votes to approve it, it will go into effect.

Accounting is working on the year end close and preparing for the audit, so no financials for March are not available yet. The May meetings will contain this information.

Brian Simpson
Facilities & Grounds Manager
Report to the Board of Directors
April, 2017

General Info:

Weed spraying is in full effect at all locations. Applied by Menig Weed Mitigation.

Meadow Vista

Mole mitigation continues.

Regional Park

Repaired vandalized water fountains (3).

Ongoing field prep and mowing when weather allows.

Recreation Park

Removed old and worn cabinetry in Craft Room and replaced with new cabinets that are safer.

Splash pool prep (sanding and painting structure). New splash pool surface and seal to be applied in the next two weeks.

Cut baselines into James Field.

Moved irrigation box and prepped area where Rotary Project will be done next to gym.

Ongoing field prep and mowing when weather allows.

Railhead

Readied Field A for renovation (marked and tested irrigation system).

Ashford Park

Discovered deep hole near outlet to pond. It appears the drainage pipe leading from the edge of the property by the railroad tracks to the pond collapsed and will need repair.

Atwood

Continued to clean out and raise irrigation valve boxes in anticipation of the new plants expected to be in ground week of 4/24

Michael Scheele

Landscape Architect/Project Manager

Report to the Board of Directors

April, 2017

- **Meadow Vista Restroom and ADA Path of Travel Project:** Civil plans for the parking lot & path of travel are completed and are being submitted to Placer County with Building Permit Application. Projects to be bid together in May. United Auburn Indian Community (UAIC) responded to our AB52 notices and said they would like to consult about the projects. Possible site meeting times given. No response received back yet by UAIC. Follow up emails and phone calls have been placed with them.
- **Regional Park Asphalt Path Repair Project:** Additional repair areas added to scope of work. Drawing and bid package being finalized for bidding in May.
- **Dry Creek Picnic and Play Area at Regional Park:** ADA access and asphalt paths in area in need of renovation. New topographic survey of renovation area received. New ADA design to begin in-house to get parking area access into compliance and tie into pathway that will be repaired in the regional park asphalt repair project. Design June. Bid July.
- **Railhead Park Field "A" Turf Renovation:** Bids were opened March 13th. Only one bid received and price was high. No response from UAIC regarding AB52 notice. Initial response appears that they don't feel the need to start a formal consultation on this project. Staff to tune up existing irrigation system soon for optimum performance prior to project. Existing turf to be sprayed out prior to construction by separate contract.
- **Conceptual Dog Park Studies @ Railhead & USBR Dump Site:** Per A&D Committee direction and public request, staff prepared conceptual plans & estimates for dog parks at Railhead park East of Field "A" (field "C") and across Pacific Ave. down in valley at the old dump site.
- **Recreation Park Gym Plaza Project with Rotary:** Local contractor Osborn Rock Walls graciously agreed to donate the work required to prepare the plaza paver subgrade for volunteer day on the 29th. Staff is installing irrigation point of connection prior to subgrade work. Pavers being donated by Basalite Inc. via Diamond Lumber. Plant material finalized and being ordered week of 17th. Picnic tables and umbrellas have been delivered and may be installed on volunteer day as well.
- **Atwood Park:** Rain has delayed start of in-house installation of new native plantings and drip irrigation system. Plantings to commence as soon as ground has dried so soil is workable/friable.
- **Sierra Pool at Recreation Park:** Gathering quotes and drawings for bleacher shade structure replacement and pool re-plastering projects. Narrowing in on bleacher shade structure choice. Two proposals have been received from pool consultants for the re-

plastering construction documents for permitting and bidding...consultant choice imminent.

- **Bike Park/Pump Track Project:** Final comments received from Reclamation and environmental document(s) have been updated correspondingly and resubmitted to USBR. Final CEQA documents anticipated for 30-day public review period in May.
- **Bell Road Site & PGE Land Trust Donation Application:** No new action. Monitoring email correspondence between Stewardship Council, project consultants/advisors (Foothill Assocs.) and District.
- **O&D Plan:** No new action. Monitoring e-correspondence between USBOR, Dudek and District.
- **24 Acre Project:** No new action. Two concept plans have been merged into one after public/A&D input and drawing close to final master plan (Foothill Assocs.). Dog park and parking were enlarged, bocce courts added, preliminary cost estimate received.
- **Riparian Management Plan:** No new action. Read management plan, got up to speed with environmental review and AB52 notices. Tribal council may want to walk sites again.
- **Miscellaneous Items:** Updates of project lists, monthly Board report and Project List report. Meeting with various staff to discuss projects and processes. Training maintenance staff in reading construction drawings, irrigation design and planting methods/practices.

Manouch Shirvanioun
Marketing & Customer Service
Report to the Board of Directors
April, 2017

3/22/17 - 4/19/17 3/20/16- 4/20/16

Activity Registrations	\$16,000	\$22,000
Day Care/Discovery payments	\$37,000	\$45,000
Facility payments/reservations	\$36,000	\$11,000

Staff assisted with editing the activity guide. All programs and activities input in the system- available for online registration on 4/28.

Ad for Shelly's Smart Shopper promoting summer activities, events and facilities.

- Chamber Networking Lunch
- Leadership Auburn Board of Regents
- Chamber Ambassador weekly visits
- Canyon Keepers meetings

Sheryl Petersen
Recreation Services Manager
Report to the Board of Directors
April, 2017

- Meetings attended: ASR (4), SF (2), SHF
- Met with Old Town Pizza-lunch String Fling
- Met with Platinum Sponsor Max's/Holiday-ad space for guide
- Met with Funfinity to make sure they had resources for our summer camps
- Got summer activity Guide to printer
- Met with Robalos' President regarding meeting
- Attended Robalos Back to swim Night
- Met with Auburn Community Service Day committee (2)).
- Met with State Theater on Ukulele Concert
- Attended Manager Summer scheduling meeting
- Attended AUSD Master Facilities Plan meeting.
- Interview new intern for summer
- Hired Recreation Aide for Summer

ACF-Auburn Community Festival, ASR- Auburn Sunset Rotary, PIP-Party in the Park, RNB-Ribs n' Brews, SF String Fling, SHF-Auburn Senior Health Fair, UKE- Ukulele Festival, VFCAL-Valley Foothills Competitive Aquatics League

Coming up this Month

May

1	Summer Activity Guide Out	
1	Swim Lesson Registration Begins	Recreation Park
6/7	Pickleball Tournament	Regional Park
13	Auburn Community Service Day	Recreation Park
25	ARD Board Meeting	CVCC
29	Memorial Day	Offices Closed

4/20/17

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
10-Apr-17	Regional	Three water fountains broken	\$350.00	\$212.00
4/19/2017	Recreation	Graffiti Removal	\$60	\$34.86

Total labor costs	\$410	Total	\$246.86
		material costs	
Total for year	\$850.00	Total for year	\$866.71

3/23/17

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
6-Mar-17	Overlook	Paper towel dispenser ripped off wall	\$60.00	\$34.99
3/14/2017	Atwood	Graffiti Removal	\$60	\$34.86

Total labor costs	\$120	Total	\$69.85
		material costs	
Total for		Total for	
year	\$440.00	year	\$619.85

2/1/17

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
22-Jan-17	Regional	Graffiti on walkway and bridge on Dry Creek side of park	\$60.00	\$50.00
2/5/2017	Overlook Park	Graffiti	\$80	\$50
2/9/2017	Recreation Park	Graffiti, on picnic tables	\$60	\$25
Total labor costs			\$200	Total \$125
Total for year			\$320	Total material costs for year \$550

1/1/17

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
3-Jan-17	Overlook	Toilet paper dispenser	\$60.00	\$38.00
1/9/2017	Recreation	Graffiti to signs/replaced	\$60	\$387

Total labor costs \$120 Total \$425.00
material costs

2016/2017 Project List		Updated 04/13/17	
PROJECT	Est. Cost	Notes	Est. completion date
<i>Bell Road</i>			
Planning/CEQA/Construction Documents	517,000	Submitted Project Description update and site plan to Stewardship Council.	TBD
		Waiting for response on grant application. Stewardship Council has indicated we will not get a response until after the start of 2017.	
<i>Placer Hills Pool</i>			
ADA Path of Travel	10,000	Minor sidewalk repair to be done in-house in the off season	May-17
<i>Regional Park</i>			
24 Acres Walking Path - In Kind	235,000	Agreement with WCCC has been voided; alternatives being reviewed	TBD
Dry Creek Picnic ADA improvements	15,000	Topographic survey received, deisgn being revised	May-17
<i>24 Acres</i>			
Conceptual Planning	48,000	Completed	Feb-17
<i>Overlook Park</i>			
Planning and CEQA	90,000	Project to be pushed back due to review delays at USBR	TBD
<i>Canyon View Community Center</i>			
Bike Park - incl Design and CEQA	100,000	Final Environmental Documents being finalized for Public Review Period	May-17
Bike Park - Construction	175,000		TBD
<i>Railhead Park</i>			
Renovation Field B	35,000	Completed	Nov-16
<i>Meadow Vista Park</i>			
ADA Parking & Path of Travel	60,000	Const. drawings complete, bathroom ADA Drawings completed, bid in May	Jul-17
ADA Restroom Interior Renovation	30,000	Drawings completed bid in may	Jul-17
<i>Operation and Development Plan</i>			
CEQA/NEPA costs	25,000	USBR review delayed due to budget issues.	TBD
<i>Multi-Park</i>			
Streambed Alteration Agreement (no labor)	44,000	Bio and cultural reviews taking place; walk with local tribe per AB52 completed. Request to re-walk has been received.	Apr-17
Carry over projects from 2015 2016 list in YELLOW			
Total Projects Fiscal Year	1,384,000		