

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE BOARD OF DIRECTORS & FRIENDS OF THE AUBURN AREA
RECREATION & PARKS, INC. 501 c (3) AGENDA**

6:00 P.M.

**THURSDAY, SEPTEMBER 24, 2015
CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE
AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the District's Office at 471 Maidu Drive, Auburn, CA 95603 during normal business hours.

1.0 CALL TO ORDER

FLAG SALUTE (Pledge to the Flag)

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

Roll Call

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Lynch _____

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Presentation from Brad Engeldinger, Sierra College Intern Program.

3.0 AGENDA REVIEW, CHANGES, AND APPROVAL

Motion by _____ Second by _____ to _____

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Lynch _____

Roll Call Vote

4.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

5.0 CONSENT ITEMS – (roll call vote) All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public requests a specific item to be removed from the Consent Calendar for separate discussion and action.

_____ **5.1 Review and Approval of the August 27, 2015 Minutes of the Board of Directors**

Review and approval of minutes.

_____ **5.2 Review of Cash Requirements for August, 2015 (Standing Finance Committee)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Board of Directors for review and approval.

_____ **5.3 Review of Financials for August, 2015 (Standing Finance Committee)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Board of Directors for review and approval.

_____ **5.4 Review and Acceptance of Improvements at Railhead Park (Acquisition & Development Committee)**

Shall the Auburn Area Recreation & Park District Board of Directors give final acceptance to the recently completed improvements at Railhead Park?

_____ **5.5 Adding CalPERS Medical Insurance Coverage to Personnel Policy Manual (Program, Personnel, Policy, Fee & Legal Review Committee)**

Shall the Auburn Area Recreation & Park District Board of Directors approve changes to the Personnel Policy Manual to reflect the Board approved addition of the CalPERS medical coverage option?

_____ **5.6 County Mitigation Fund, Current Balance \$300,353 (Standing Finance Committee)**

This information is provided per the Finance Committee recommendation.

Motion by _____ second by _____ to _____

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Lynch _____

Roll Call Vote

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Please see reports, fee waiver log, project list and vandalism report under item 6.0.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

_____ 8.1 FIRST READING - Amendments to ARD Ordinance #1; Penalties for Violations (Program, Personnel, Policy, Fee & Legal Review Committee)

Shall the Auburn Area Recreation & Park District Board of Directors amend ARD Ordinance #1, including changing the penalty for violation of an ARD Ordinance to a misdemeanor, unless the park ranger, Auburn City Police, Placer County Sheriff or duly authorized law enforcement officer issuing the citation specifies on the citation that the violation is an infraction?

Motion by _____ second by _____ to _____

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Lynch _____

Roll Call Vote

_____ 8.2 Resolution Number 2015-13 Authorizing the District Administrator to Sign an Agreement and Encroachment Permit with PCWA Re: the Proposed Auburn Bike Park (Acquisition & Development Committee)

Shall the Auburn Area Recreation & Park District Board of Directors adopt Resolution Number 2015-13 Authorizing the District Administrator to Sign the Agreement and Encroachment Permit Between the Placer County Water Agency and the Auburn Area Recreation and Park District in regards to improvements related to the proposed Auburn Bike Park?

Motion by _____ second by _____ to _____

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Lynch _____

Roll Call Vote

_____ **8.3 Meeting of the Friends of Auburn Area Recreation & Parks, Inc. Appointment of Mike Lynch to the “Friends” of ARD 501 c 3 Board**

Shall the Friends of Auburn Area Recreation & Parks, Inc. (“Friends”) appoint Mike Lynch to the Board of the “Friends of the Auburn Area Recreation and Parks, Inc.” Board of Directors?

Motion by _____ second by _____ to _____

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Lynch _____

Roll Call Vote

_____ **8.4 Meeting of the Friends of Auburn Area Recreation & Parks, Inc. Appointment of a Chair for the Friends of ARD 501 c 3 Board**

Shall the Friends of the Auburn Area Recreation and Parks, Inc. (“Friends”) appoint a Chair of the Board of the “Friends of the Auburn Area Recreation and Parks, Inc. Board of Directors?

Motion by _____ second by _____ to _____

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Lynch _____

Roll Call Vote

_____ **9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. California Association of Recreation and Park Districts (CARPD) Board Vacancy – CARPD Representative – Informational.

_____ **10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

_____ **11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

1. Correspondence from William Tellman.
2. Correspondence from the Auburn Golf Classic.
3. Correspondence from Mr. & Mrs. Yunk.

_____ **12.0 PUBLIC COMMENT** This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

_____ **13.0 CLOSED SESSION**

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

Title: District Administrator

_____ **14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION**

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

9-18-15
Date

11:45 AM
Time

P. Larson
Clerk to the Board

SECTION: 5.0

**ITEM: 5.1 REVIEW AND APPROVAL OF THE AUGUST 27,
2015 AUBURN AREA RECREATION & PARK
DISTRICT MINUTES OF THE BOARD OF
DIRECTORS**

DESCRIPTION:

INFORMATION: SEE ATTACHED MINUTES

**STAFF
RECOMMENDATION: BOARD OF DIRECTORS REVIEW & APPROVE
MINUTES**

FISCAL IMPACT:

Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors Meeting
Thursday, August 27, 2015, 6:00 p.m.
Canyon View Community Center
471 Maidu Drive
Auburn, CA

Board Members

Present: Chairman Scott Holbrook
Director Jim Ferris
Director Jim Gray
Director Ainsleigh

Board Members

Absent: Director Lynch

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Larry Gray, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Pamela Vann, Landscape Architect
Patricia Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Holbrook.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook to approve the agenda and move item 9.1 to 7.01, there was no second to the motion, motion died.

A motion was made by Director Ainsleigh and seconded by Director Gray to approve the agenda and move 9.1 to before 6.0.

Roll Call Vote

Director Ferris – Abstain
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch – Absent
Director Holbrook - No

2 – 0 – 1 – 1 Motion did not carry.

A motion was made by Director Holbrook and seconded by Director Ferris to approve the agenda and move 9.1 to after 6.0.

Director Ferris – Yes
Director Gray – No
Director Ainsleigh – No
Director Lynch – Absent
Director Holbrook – Yes

2 – 2 – 0 Motion did not carry.

A motion was made by Director Gray and seconded by Director Ainsleigh to approve the agenda and move item 9.1 to before 6.0.

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch – Absent
Director Holbrook – Yes

4 – 0 Motion carries.

4.0 PUBLIC COMMENT

None.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of the July 30, 2015 Auburn Area Recreation & Park District Minutes of the Board of Directors**
- 5.2 Review of Cash Requirements for July, 2015 (Standing Finance Committee)**
- 5.3 Review of Financials for July, 2015 (Standing Finance Committee)**

A motion was made by Director Gray and seconded by Director Ferris to approve the consent calendar.

Roll Call Vote

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch – Absent
Director Holbrook – Yes

4 – 0 Motion carries.

Item 9.1 became 6.0 Discussion of Overlook Park Conceptual Plan

The Overlook Park Conceptual Plan was reviewed and discussed by the Board of Directors

Public Comment:

Heidi Rietjens, an Auburn resident asked about the cost of maintenance for the proposed deck at Overlook Park.

Kelly Reynolds, an Auburn resident thanked the Board for asking the residents in the Overlook neighborhood to participate in the Overlook plan.

Donna Williams made a suggestion to recognize the historical trails if there is going to be a kiosk at Overlook Park.

Bud Rietjens, an Auburn resident gave public comment that he is in favor of a plan for Overlook Park and thanked the Board for inviting the neighbors to give their input.

The Overlook Park conceptual plan will be reviewed again at a future Acquisition & Development Committee meeting.

6.1 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, project list and vandalism report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

7.1 Resolution Number 2015-11 Electing to be Subject to the Public Employees' Medical and Hospital Care Act at Unequal Amounts for Employees and Annuitants With Respect to a Recognized Employee Organization

A motion was made by Director Ainsleigh and seconded by Director Gray to adopt Resolution Number 2015-11 Electing to be Subject to the Public Employees' Medical and Hospital Care Act at Unequal Amounts for Employees and Annuitants With Respect to a Recognized Employee Organization.

Roll Call Vote

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch - Absent
Director Holbrook – Yes

4 – 0 Motion carries.

7.2 Resolution Number 2015-12 Electing to be Subject to Section 22893 to Establish Health Vesting Requirements for Future Annuitants Under the Public Employees' Medical and Hospital Care Act With Respect to a Recognized Employee Organization

A motion was made by Director Ainsleigh and seconded by Director Gray to adopt Resolution Number 2015-12 Electing to Be Subject to Section 22893 to Establish Health Vesting Requirements for Future Annuitants Under the Public Employees' Medical and Hospital Care Act With Respect to a Recognized Employee Organization.

Roll Call Vote

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch – Absent
Director Holbrook – No

3 – 1 Motion carries.

8.0 NEW BUSINESS

8.1 Change to Credit Card Policy (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Ainsleigh and seconded by Director Ferris to approve the change to the credit card policy.

Roll Call Vote

Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Lynch – Absent
Director Holbrook – Yes

4 – 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Overlook Park Conceptual Plan – this discussion item was moved to item 6.0.
2. Discussion of County Mitigation Funds – Standing Finance Committee – the Board discussed using the funds for various projects.
3. California Special District Association 2016 CSDA Committee & Expert Feedback Team Participation – informational.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

An Eagle Scout asked about doing a project at the Dog Park. District Administrator Muscott gave him his card to contact him about the project.

13.0 CLOSED SESSION – Closed Session was cancelled.

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

Title: District Administrator

ADJOURNMENT - As there was no further business, the meeting was adjourned at 6:51 p.m. by Chairman Holbrook.

Board Secretary

Date

SECTION: 5.0

**ITEM: 5.2 REVIEW OF CASH REQUIREMENTS FOR
AUGUST, 2015**

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING
FINANCE COMMITTEE AND FORWARDED TO
THE BOARD OF DIRECTORS FOR REVIEW AND
APPROVAL**

FISCAL IMPACT: \$146,669.94

Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

Ranges: From: To: From: To:
 Check Number First Last Check Date 8/1/2015 8/31/2015
 Vendor ID First Last Checkbook ID UMPQ UMPQ
 Vendor Name First Last

Sorted By: Check Date

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
12337	1099-117	Juan Aceituno	8/7/2015	UMPQ	PMCHK00002248	\$227.50
12338	1099-147	Tom Isaac	8/7/2015	UMPQ	PMCHK00002248	\$211.25
12339	A0021	The Auburn Journal	8/7/2015	UMPQ	PMCHK00002248	\$157.00
12340	C0072	CIT Technology Fin. Serv., Inc	8/7/2015	UMPQ	PMCHK00002248	\$450.43
12341	C0111	Central Valley Broadband	8/7/2015	UMPQ	PMCHK00002248	\$189.90
12342	C0113	Cooks Portable Toilets & Septi	8/7/2015	UMPQ	PMCHK00002248	\$1,222.98
12343	D0077	Dudek	8/7/2015	UMPQ	PMCHK00002248	\$1,415.00
12344	F0023	Jerry Fisher	8/7/2015	UMPQ	PMCHK00002248	\$64.38
12345	G0027	Giuliani & Kull, Inc.	8/7/2015	UMPQ	PMCHK00002248	\$1,320.00
12346	G0077	Gold Country Water	8/7/2015	UMPQ	PMCHK00002248	\$33.75
12347	J0012	Deere Credit, Inc.	8/7/2015	UMPQ	PMCHK00002248	\$990.63
12348	K0010	Knorr Systems, Inc.	8/7/2015	UMPQ	PMCHK00002248	\$136.00
12349	K0011	Kaiser Foundation Health Plan,	8/7/2015	UMPQ	PMCHK00002248	\$19,537.66
12350	K0019	Kronick, Moskovitz, Tiedemann	8/7/2015	UMPQ	PMCHK00002248	\$62.50
12351	L0027	Pat Larson	8/7/2015	UMPQ	PMCHK00002248	\$30.60
12352	M0098	Meadow Vista County Water Dist	8/7/2015	UMPQ	PMCHK00002248	\$881.98
12353	M0099	George Eric Menig DBA Menig We	8/7/2015	UMPQ	PMCHK00002248	\$2,700.00
12354	P0007	Pacific Gas & Electric Company	8/7/2015	UMPQ	PMCHK00002248	\$501.93
12355	P0009	Farm Bureau	8/7/2015	UMPQ	PMCHK00002248	\$72.00
12356	P0023	PG&E	8/7/2015	UMPQ	PMCHK00002248	\$119.45
12357	P0029	Placer County Environmental He	8/7/2015	UMPQ	PMCHK00002248	\$175.00
12358	P0035	Placer County Tax Collector	8/7/2015	UMPQ	PMCHK00002248	\$103.67
12359	P0056	Placer Union High School Distr	8/7/2015	UMPQ	PMCHK00002248	\$2,697.00
12360	P0083	Placer County Resource Conserv	8/7/2015	UMPQ	PMCHK00002248	\$650.00
12361	S0034	Sierra Chemical Co.	8/7/2015	UMPQ	PMCHK00002248	\$3,047.06
12362	S0094	Manouch Shirvanioun	8/7/2015	UMPQ	PMCHK00002248	\$78.89
12363	T0058	TelePacific Communications	8/7/2015	UMPQ	PMCHK00002248	\$843.09
12364	TEMPB	Derek Bennati	8/7/2015	UMPQ	PMCHK00002248	\$550.00
12365	TEMPK	Patti Keogh	8/7/2015	UMPQ	PMCHK00002248	\$240.00
12366	TEMPPP	Joyce Panciera	8/7/2015	UMPQ	PMCHK00002248	\$80.00
12367	TEMPPS	Maytal Shemesh	8/7/2015	UMPQ	PMCHK00002248	\$130.00
12368	TEMPW	Marrissa Whitt	8/7/2015	UMPQ	PMCHK00002248	\$53.00
12369	U0028	U.S. Bank Equipment Finance	8/7/2015	UMPQ	PMCHK00002248	\$383.82
12370	V0007	Verizon Wireless	8/7/2015	UMPQ	PMCHK00002248	\$314.92
12371	W0042	Live Oak Waldorf School	8/7/2015	UMPQ	PMCHK00002248	\$2,187.50
12372	1099-193	Celena Polena	8/7/2015	UMPQ	PMCHK00002249	\$286.00
12373	1099-203	Susan Thomas	8/7/2015	UMPQ	PMCHK00002249	\$91.00
12374	1099-218	Auburn Gymnastics Center	8/7/2015	UMPQ	PMCHK00002249	\$1,332.50
12375	1099-221	Timothy Bowen	8/7/2015	UMPQ	PMCHK00002249	\$3,045.00
12376	1099-256	Healing Pastures, Inc.	8/7/2015	UMPQ	PMCHK00002249	\$1,365.00
12377	1099-264	Philip Green	8/7/2015	UMPQ	PMCHK00002249	\$429.00
12378	1099-49	Paula Duffly	8/7/2015	UMPQ	PMCHK00002249	\$416.00
12379	1099-50	Scott Holbrook	8/7/2015	UMPQ	PMCHK00002249	\$190.45
12380	A0014	AT&T	8/7/2015	UMPQ	PMCHK00002249	\$855.94
12381	A0027	Recology Auburn Placer	8/7/2015	UMPQ	PMCHK00002249	\$1,521.61
12382	S0142	Sunterra Solar, Inc.	8/7/2015	UMPQ	PMCHK00002249	\$10,612.50
12383	TEMPC	Daphne Chakurian	8/7/2015	UMPQ	PMCHK00002249	\$130.00
12384	TEMPPS	Maytal Shemesh	8/7/2015	UMPQ	PMCHK00002249	\$130.00
12385	U0019	US Bank	8/7/2015	UMPQ	PMCHK00002249	\$25,769.56
12386	H0057	Paul Hemmings	8/14/2015	UMPQ	PMCHK00002251	\$1,300.00
12387	S0144	Fred Sokolow	8/14/2015	UMPQ	PMCHK00002251	\$1,000.00
12388	S1007	Stationary Engineers, Local 39	8/14/2015	UMPQ	PMCHK00002251	\$249.25
12389	S1010	State Disbursement Unit	8/14/2015	UMPQ	PMCHK00002251	\$87.50
12390	TEMPW	Rhan Wilson	8/14/2015	UMPQ	PMCHK00002251	\$350.00
12391	1099-104	Thomas Seibel	8/21/2015	UMPQ	PMCHK00002252	\$97.50
12392	1099-147	Tom Isaac	8/21/2015	UMPQ	PMCHK00002252	\$165.13

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
12393	1099-178	VDR Inc DBA K9 101	8/21/2015	UMPQ	PMCHK00002252	\$73.50
12394	1099-218	Auburn Gymnastics Center	8/21/2015	UMPQ	PMCHK00002252	\$679.25
12395	1099-221	Timothy Bowen	8/21/2015	UMPQ	PMCHK00002252	\$5,220.00
12396	1099-230	Karen Leese	8/21/2015	UMPQ	PMCHK00002252	\$144.00
12397	1099-243	Phillip Dallas	8/21/2015	UMPQ	PMCHK00002252	\$260.00
12398	1099-247	Clifford Johnson	8/21/2015	UMPQ	PMCHK00002252	\$39.00
12399	1099-252	Donna Lisa Otto	8/21/2015	UMPQ	PMCHK00002252	\$357.50
12400	1099-254	Ralph Kendrick	8/21/2015	UMPQ	PMCHK00002252	\$231.00
12401	1099-256	Healing Pastures, Inc.	8/21/2015	UMPQ	PMCHK00002252	\$650.00
12402	1099-264	Philip Green	8/21/2015	UMPQ	PMCHK00002252	\$468.00
12403	1099-269	Deborah Lynn	8/21/2015	UMPQ	PMCHK00002252	\$195.00
12404	1099-277	Foothill Karake Do	8/21/2015	UMPQ	PMCHK00002252	\$204.75
12405	1099-291	Isaac Humber	8/21/2015	UMPQ	PMCHK00002252	\$136.50
12406	1099-304	Christina Taylor	8/21/2015	UMPQ	PMCHK00002252	\$546.00
12407	1099-312	Dani Herreid	8/21/2015	UMPQ	PMCHK00002252	\$200.00
12408	1099-49	Paula Duffy	8/21/2015	UMPQ	PMCHK00002252	\$312.00
12409	1099-5	Daniel Crandall DBA:Current A	8/21/2015	UMPQ	PMCHK00002252	\$526.40
12410	A0001	Recology Auburn Placer	8/21/2015	UMPQ	PMCHK00002252	\$791.37
12411	A0111	AllGood Driving School, Inc	8/21/2015	UMPQ	PMCHK00002252	\$56.25
12412	A0134	Advanced Intregrated Pest Mana	8/21/2015	UMPQ	PMCHK00002252	\$673.50
12413	C0075	Cintas Corporation	8/21/2015	UMPQ	PMCHK00002252	\$273.01
12414	C0094	Curt's Auto Body	8/21/2015	UMPQ	PMCHK00002252	\$100.00
12415	C0111	Central Valley Broadband	8/21/2015	UMPQ	PMCHK00002252	\$129.95
12416	C0113	Cooks Portable Toilets & Septi	8/21/2015	UMPQ	PMCHK00002252	\$900.00
12417	D0025	Dawson Oil Company	8/21/2015	UMPQ	PMCHK00002252	\$1,618.35
12418	D0062	Durham School Services	8/21/2015	UMPQ	PMCHK00002252	\$1,573.44
12419	D0066	De Lage Landen	8/21/2015	UMPQ	PMCHK00002252	\$642.39
12420	D0077	Dudek	8/21/2015	UMPQ	PMCHK00002252	\$9,472.20
12421	E0012	Eagle Fence Company, Inc	8/21/2015	UMPQ	PMCHK00002252	\$1,355.50
12422	F0032	Fechter & Company, CPAs	8/21/2015	UMPQ	PMCHK00002252	\$1,010.00
12423	G0045	GSSA UMPIRES	8/21/2015	UMPQ	PMCHK00002252	\$1,644.00
12424	I0018	William Joseph La Flaur	8/21/2015	UMPQ	PMCHK00002252	\$675.00
12425	M0019	Kahl Muscott	8/21/2015	UMPQ	PMCHK00002252	\$106.03
12426	M0048	Joanna McNutt	8/21/2015	UMPQ	PMCHK00002252	\$23.50
12427	M0073	Mussetter Distributing, Inc	8/21/2015	UMPQ	PMCHK00002252	\$200.00
12428	N0003	Norris Electric, Inc.	8/21/2015	UMPQ	PMCHK00002252	\$4,446.36
12429	N0012	Nevada Irrigation District	8/21/2015	UMPQ	PMCHK00002252	\$1,140.29
12430	P0005	Placer County Water Agency	8/21/2015	UMPQ	PMCHK00002252	\$4,714.42
12431	P0007	Pacific Gas & Electric Company	8/21/2015	UMPQ	PMCHK00002252	\$2,389.32
12432	P0021	Petty Cash	8/21/2015	UMPQ	PMCHK00002252	\$200.00
12433	S0034	Sierra Chemical Co.	8/21/2015	UMPQ	PMCHK00002252	\$626.33
12434	S0133	Shelly's Smart Shopper	8/21/2015	UMPQ	PMCHK00002252	\$750.00
12435	S0143	SMOA	8/21/2015	UMPQ	PMCHK00002252	\$825.00
12436	S1000	State Of California/DOJ	8/21/2015	UMPQ	PMCHK00002252	\$32.00
12437	S1003	Sutter Medical Foundation	8/21/2015	UMPQ	PMCHK00002252	\$953.13
12438	T0063	Guy Totoricci	8/21/2015	UMPQ	PMCHK00002252	\$300.00
12439	TEMPA	Nawal Alwareeth	8/21/2015	UMPQ	PMCHK00002252	\$500.00
12440	TEMPB	Jennifer Brewer	8/21/2015	UMPQ	PMCHK00002252	\$43.00
12441	TEMPD	Melissa Drew	8/21/2015	UMPQ	PMCHK00002252	\$35.00
12442	TEMPP	Theresa Penman	8/21/2015	UMPQ	PMCHK00002252	\$65.00
12443	TEMPW	David Ware	8/21/2015	UMPQ	PMCHK00002252	\$120.00
12444	V0013	Pam Vann	8/21/2015	UMPQ	PMCHK00002252	\$82.14
12445	V0014	VFCAL-Friends of FEC	8/21/2015	UMPQ	PMCHK00002252	\$1,532.00
12446	W0042	Live Oak Waldorf School	8/21/2015	UMPQ	PMCHK00002252	\$1,925.00
12447	1099-312	Dani Herreid	8/21/2015	UMPQ	PMCHK00002253	\$500.00
12448	S1003	Sutter Medical Foundation	8/21/2015	UMPQ	PMCHK00002253	\$114.00
12449	TEMPD	Patricia Decker	8/21/2015	UMPQ	PMCHK00002253	\$103.00
12450	C0058	City Of Auburn	8/28/2015	UMPQ	PMCHK00002254	\$100.00
12451	L0035	Lone Buffalo Winery	8/28/2015	UMPQ	PMCHK00002254	\$524.00
12452	S0016	Sam's Club	8/28/2015	UMPQ	PMCHK00002254	\$506.61
12453	S1007	Stationary Engineers, Local 39	8/28/2015	UMPQ	PMCHK00002254	\$249.25
12454	S1010	State Disbursement Unit	8/28/2015	UMPQ	PMCHK00002254	\$87.50
12455	TEMPD	Shirley Deleon	8/28/2015	UMPQ	PMCHK00002254	\$25.14

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
12456	TEMPO	Rick Ornelas	8/28/2015	UMPQ	PMCHK00002254	\$220.00
12457	V0015	Vina Castellano	8/28/2015	UMPQ	PMCHK00002254	\$788.00
Total Checks:	121				Total Amount of Checks:	\$146,669.94

SECTION: 5.0

ITEM: 5.3 REVIEW OF FINANCIALS FOR AUGUST, 2015

DESCRIPTION:

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: REVIEW AND APPROVE FINANCIALS FOR
AUGUST, 2015**

As Of 8/31/2015
For All Segment1s
For All Segment2s
For Segment3 0000 To 9999
For All Segment4s

	Current YTD
ASSETS	
Current Assets	
Imprest Fund (Petty Cash)	\$580 00
Umpqua Bank	55,387.18
Placer County Treasure-General	3,039,794.27
ADA Reserve Account	60,031.75
Cell Tower Reserves	122,459.24
Placer County Treasurer - City Trust	364,142.20
Youth Asst. Fund	7,880.32
Atwood Fund	8,201.27
Atwood - Equip Replacement Fund	15,603.66
Arboretum Grant Fund	13,275.73
Bike Park Fund	3,979.15
Shockley Maint Fund	8,839.83
Accounts Receivable	36,490.15
CAPRI Receivable	13,045.36
A/R - 501C3 Group	7,500.00
Daycamp Receivables	21,410.00
Prepaid Liability Expense	23,162.66
Prepaid Workers Comp Insurance	5,016.79
	<hr/>
Total Current Assets	\$3,806,799.56
Fixed Assets	
Fixed Assets: Land	\$1,156,603.12
Fixed Assets: Structures	11,339,325.34
Fixed Assets: Equipment	704,077.26
Fixed Assets: Computer Equipment & Software	114,495.68
Fixed Assets: Vehicles	211,563.58
Fixed Assets: Office Furniture & Rec Equipment	48,123.75
Construction In Progress	683,644.10
Less: Accumulated Depreciation	(8,381,866.34)
	<hr/>
Total Fixed Assets	\$5,875,966.49
Total Assets	<u><u>\$9,682,766.05</u></u>

Auburn Rec & Park
Balance Sheet
As Of 8/31/2015
For All Segment1s
For All Segment2s
For Segment3 0000 To 9999
For All Segment4s

Current
YTD

LIABILITIES and EQUITY

Current Liabilities

Prepaid Revenue	\$42.00
Refundable Deposits	400.00
Gift Certificates	508.00
Compensated Absences	111,842.70
Sales Tax Payable	408.02
Social Security-FICA Payable	8.04
State Disability Ins.-SDI Pay	(13.36)

Total Current Liabilities	\$113,195.40
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Long Term Liabilities

John Deere Financial Payable	\$34,151.81
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Total Long Term Liabilities	\$34,151.81
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Total Liabilities	\$147,347.21
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Fund Balances

GFB: Youth Assistance Fund	\$7,829.32
GFB: General Fund Balance	340,203.56
Investments in Fixed Assets	6,387,884.11
Less: Net of Related Debt	(34,151.81)
RFB: Reserved (City Mitigation)	364,142.20
RFB: Annual Equip Replacement Reserv.	658,530.72
RFB: Annual Contingency Reserve	450,000.00
RFB: Reserved for Future Capital Construction	744,971.28
RFB: Arboretum Grant Fund	13,275.73
RFB: Reserved (Atwood)	8,201.27
RFB: Atwood III-Equip Repl Fund	65,603.66
GFB- Cell Tower Reserves	122,459.24
RFB: General Fund (ADA Reserve)	55,031.75
RFB: Shockley Maint Fund	8,839.83

Net Profit/(Loss)	342,597.98
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Total Assets	\$6,387,884.11
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Total Reserved Funds	\$2,456,903.87
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Auburn Rec & Park
Balance Sheet
As Of 8/31/2015
For All Segment1s
For All Segment2s
For Segment3 0000 To 9999
For All Segment4s

	Current YTD
Total Designated Funds	\$0.00
Total Unrestricted Funds	\$690,630.86
	<hr/>
Total Liabilities and Equity	\$9,682,766.05
	<hr/> <hr/>

Item 5.4 Cover sheet – Review and acceptance of improvements at Railhead Park

**Auburn Area Recreation and Park District Acquisition and Development Committee
September, 2015; Board of Directors meeting September, 2015**

The Issue

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors give final acceptance to the recently completed improvements at Railhead Park?

Background

The ARD Board Procedures and Responsibilities manual states the following:

Section II – Responsibilities and Duties of the Board

Board Responsibilities

7. Review, evaluate and approve the following:

- K. Inspect Capital Improvement Facilities over \$25,000 prior to final acceptance.

Railhead Park had three major improvements that were recently completed:

- Installation of a new playground
- Installation of a 40' x 40' shade structure
- Associated landscaping improvements, including sidewalks, new trees, new plants and irrigation

Recommendation for the Board of Directors:

Review, inspect and accept the improvements at Railhead Park.

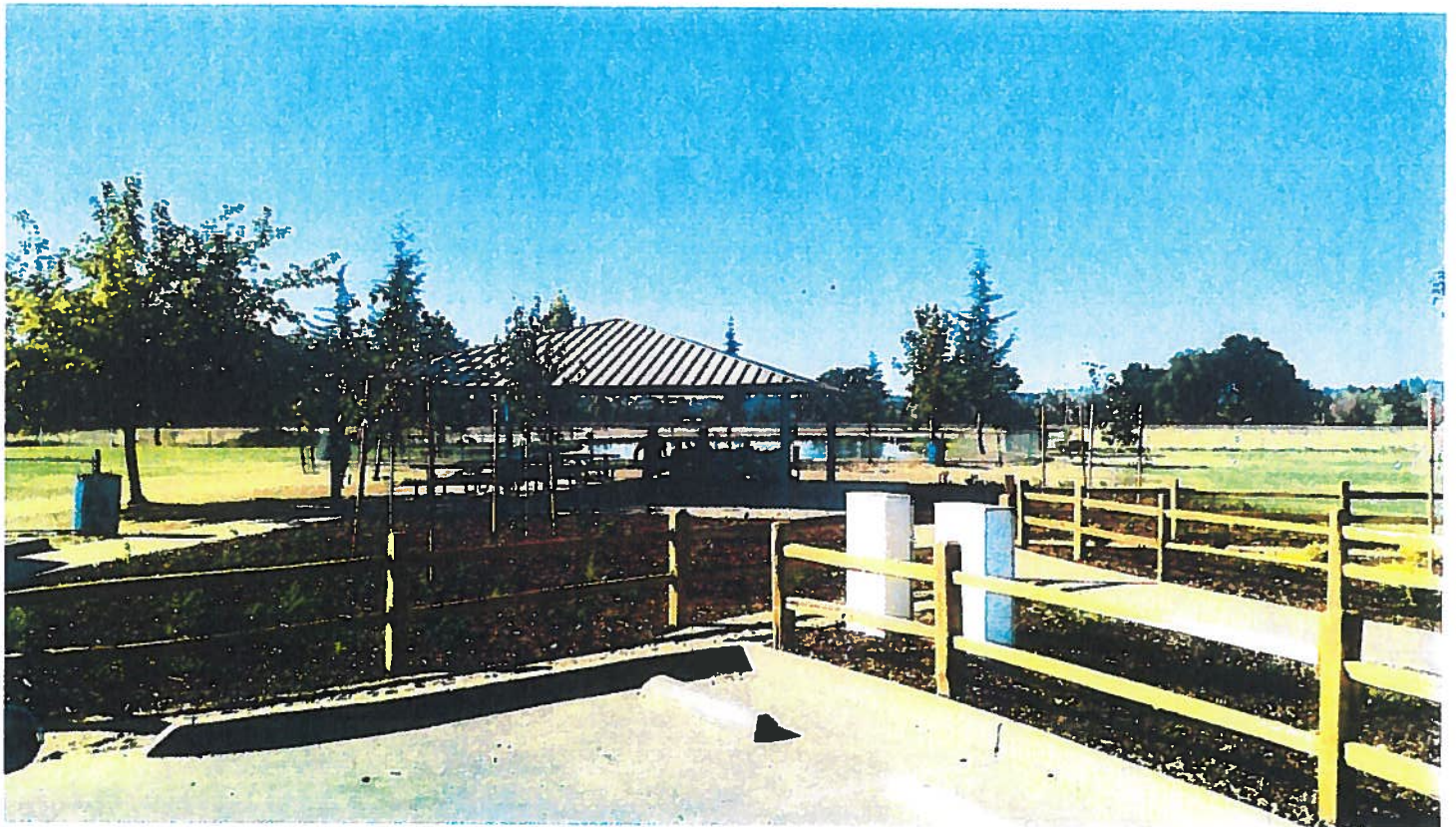
The Acquisition and Development Committee recommended accepting the Railhead Park project and sending it to the Consent Calendar at the September Board of Directors meeting.

Fiscal Impact

The total costs to complete these improvements were \$188,199. The estimated budget for this project was \$186,218.

Attachments

Pictures of the completed projects



Item 5.5 Cover sheet: Adding CalPERS Medical Insurance Coverage To Personnel Policy Manual

Auburn Area Recreation and Park District Policy Committee meeting September 2015 & Board of Directors Meeting September 2015

The Issue: Shall the District approve changes to the Personnel Policy Manual to reflect the Board approved addition of the CalPERS medical coverage option?

Background: At the August, 2015 Board of Directors meeting, the Board approved the Resolution that appointed CalPERS as a provider of Medical coverage to the District. As this is a modification to the Personnel Policy Manual the following change to Appendix A “Medical Health Insurance Benefits” is necessary. Please note that the only changes are ones made to “non-represented” employees and are highlighted in yellow.

Medical Health Insurance Benefits

Each employee should consult the applicable Insurance Provider information packet for more detailed information concerning eligibility, co-payments, other charges, and benefits. Employees are required to meet all co-payment requirements and regulations of the Insurance Provider.

The District provides a comprehensive medical insurance plan for eligible employees and their dependents. In the event of an increase in medical insurance premium rates, all employees may be required to contribute to the cost of increased premiums to retain coverage. Details about medical insurance coverage are available in a separate publication distributed by the Human Resources Department.

Medical insurance benefits become effective on the first day of the month following the first full month of continuous service. Coverage is available for full-time employees and their dependents and for regular part-time employees who work an average of thirty (30) hours per week and their dependents. Part-time employees who average less than thirty (30) hours per week, seasonal employees, temporary employees, on-call employees, volunteers and independent contractors are ineligible for medical benefits.

The District contribution is made in accordance with the allowable rate as allocated by current union agreements and policies adopted by the Board of Directors.

Open Enrollment

An employee may change providers or coverage once a year during the December open enrollment period. Employees experiencing a change in family status may change benefits to reflect this change at any time during the year.

HEALTH AND WELFARE BENEFITS DETAIL

The District shall provide two types of medical coverage for all eligible employees:

A. ~~Kaiser H.S.A 0/2000 deductible plan (main plan)~~

CalPERS Medical plan available to Non-represented employees

As per CalPERS policy, employees have a choice of three medical providers:

1. Anthem Blue Cross
2. Kaiser
3. Blue Shield
4. United Healthcare

The Administrative Services Manager has detailed information regarding each of these plans, including sub classifications that some of these plans offer.

For Non-represented employees, the District shall contribute the following maximum premium amounts toward any plan chosen by an employee:

\$550 for a single employee

\$1100 for an employee and dependent

\$1450 for a family plan

An employee may opt out of District provided coverage for themselves, for themselves and/or a dependent, or for themselves and/or their family. However, the Affordable Care Act mandates that all employees have health insurance coverage. Consequently, any employee that opts out of a District provided health insurance plan must find coverage independently from the Auburn Recreation District. The District will reimburse an employee's medical insurance premium up to the stated amounts above, provided that an invoice from a medical insurer is provided monthly to the accounting department. The District cannot pay the premium directly to the insurance provider.

Alternatively, an employee may choose to be covered by the District's CalPERS insurance coverage and not provide coverage to their dependents through CalPERS. In such a case, the District will pay the premium for the employee's coverage and reimburse the employee for the premium for dependents coverage up to the maximum amounts listed above, inclusive of the CalPERS employee

1. For purposes of calculating insurance coverage of part time employee's if the employee is on Disability, Workers Compensation, or medical Leave for at least one (1) week, that period of time away from the District for medical reasons will not be used in averaging hours during a twelve (12) month period.
2. For premiums exceeding the maximum amount as allowed by the tentative union agreement, an employee may elect to participate in the District's Cafeteria 125 Plan, and any applicable premiums may be deducted from the employee's paycheck.
3. Part time employees who average less than 30 hours per week, seasonal employees, temporary employees, on call employees, volunteers and independent contractors are ineligible for medical benefits.

Recommendation: The Policy Committee reviewed and approved the changes to the Personnel Policy Manual as noted above and forward it to the full board with a positive recommendation.

Fiscal Impact: There is no fiscal impact to change this policy. The fiscal impact of these insurance changes has been previously reviewed and approved by the Board of Directors

Attachments: None.

SECTION: 5.0

**ITEM: 5.6 COUNTY MITIGATION FUND, CURRENT
BALANCE \$300,353**

DESCRIPTION:

INFORMATION: NO ATTACHMENT

**RECOMMENDATION: THIS INFORMATION IS PROVIDED PER THE
FINANCE COMMITTEE RECOMMENDATION**

SECTION: 6.0

BOARD REPORTS, FEE WAIVER LOG, PROJECT LIST AND VANDALISM REPORTS

INFORMATION:

SEE ATTACHMENTS

District Administrator
Report to the Board of Directors
September, 2015

- The Recreation Park gym floor refinishing was completed in early September. This once per year refinishing is part of the regular maintenance of the floor.
- The bocce ball courts project is moving along at a good pace. Concrete for the courts was poured 9/14. We are scheduled to have the courts open in mid-October.
- We replaced 31 small plants that failed at the Railhead Park landscape project.
- ARD had its booth in its traditional location at the Gold Country Fair.
- Registrations for the Obstacle Race have been coming in at a decent clip. Our goal is to get 500 racers this year (last year we had a bit over 300). We are still looking for volunteers. AAA has donated all of the shirts this year. That is a HUGE donation (approximately \$3,000)!
- Jerry held the fall Pickleball Tournament 9/12 and 9/13 on the new pickleball courts at Regional Park. He added 4 temporary courts on a couple of the existing tennis courts to create a 10 court pickleball court complex. This was done in an effort to get through the tournament in a more reasonable time (still over 2 days). This year's event featured a light breakfast and lunch for all participants.

Meetings and events attended:

9/1: Rotary
9/2: Obstacle Race Meeting
9/2: Bell Rd. property community meeting
9/4: Facility tours (part of Multigenerational Community Center group)
9/8: Rotary
9/9: Meeting with PCSO re: security cameras at Regional Park
9/9: Glenn Scheller, engineer working on Regional stage design
9/9: Summer events recap meeting
9/10: Auburn Community Festival committee
9/11: Special Persons Day at the Gold Country Fair
9/13: ARD Booth at the Gold Country Fair
9/14: A&D Committee
9/15: Safety Committee
9/15: Rotary
9/16: Chamber Board meeting
9/16: Finance Committee
9/16: Policy Committee
9/17: Meeting on site with Bell Rd. property neighbors
9/17: Obstacle Race meeting
9/18: Rotary BBQ

Meetings and events scheduled to attend:

9/21: Multigenerational community center advisory committee
9/22: Rotary
9/26: Obstacle Race set-up
9/27: Obstacle Race
9/29: Rotary

Administrative Services Manager
Report to the Board of Directors
September, 2015

Due to late receipt of the County transactions statement for August, as well as manager's full schedules, staff was not able to compile the mid-year budget revision in time for the September committee and board meetings. However, since we are only five months into the fiscal year as of August, we will not be tardy in meeting the six month mid-year revision goal for the October meetings. We will have the full six months of financial information by then.

Facilities & Grounds Manager
Report to the Board of Directors
September, 2015

Scheduled mowing of District turf areas.
Replace foot valves on irrigation ponds at Recreation & Ashford Parks (valve controls water going to pump).
Set up for Food Truck Fiesta (lights, fencing).
Scheduled ball field preparation (bolt rip, screen, line, clean dugouts and bleachers).
Set up for Obstacle Course Scramble (build obstacles).
Repairs around new Bocce ball courts (repair damaged irrigation lines).
Preparation work for pool closures (drain splash pool, turn off heater, start needed repairs).
Repair partitions in lower restrooms at Regional Park.
Repair shade fabric at Skate Park (sun and wind damage).
Clean up goose droppings at Regional Park.
Scheduled daily trash pickup & restroom cleaning in all District parks and buildings.
Daily playground, fitness area, sand volleyball maintenance.

Landscape Architect
Report to the Board of Directors
September, 2015

- **Miscellaneous Items:** Miscellaneous project research, update of project lists, monthly Board report. Miscellaneous project coordination with Larry Gray. Meeting with various staff to discuss projects and processes. Update monthly project list and Board report.
- **PGE Land Trust Donation Application:** Continued communication with PG&E and Stewardship Council. Public meeting for Bell Road park site held at Lakeside Room Sept. 2. Follow-up emails, phone calls, meetings and project research. Coordination with staff and consultants. Phone calls with Stewardship Council, Placer Land Trust and PG&E. Site design study or alternative improvements and Building Envelope location. Site meeting on Thursday, September 17 with interested neighbors. Responding to emails and phone calls. Staff meetings. Research with attorney on CUP process with Placer County.
- **Bike Park/Pump Track Project:** Staff meetings. Coordination with PCWA regarding encroachment permit. Emails with BOR.
- **Regional Park Stage Project:** Work on stage layout and research regarding electric service. Meeting with structural engineer and revised stage layout diagram. Miscellaneous project management tasks.
- **Railhead Park Improvements:** Multiple site visits, meetings with staff, finalize planting purchases, oversee plantings.

- Tree Management Plan: Create and publish RFP for proposals from Certified Consulting Arborists.
- Bocce Ball: Project under construction and daily site visits to monitor construction and answer questions. Procure permit for shade structures from City of Auburn. Coordination with Gularte and Associates for compaction testing and concrete tests.
- Railhead Park: Work with maintenance staff on minor plant replacements.
- O&D Plan: Continued effort on writing the draft document. Continued work on conceptual design for Overlook Park “overlook” area for O&D Plan. Staff meetings to discuss design.

Customer Service/Marketing Manager
Report to the Board of Directors
September, 2015

Continue to promote programs, facilities, and events by advertising; Valpak, AJ, and Shelly’s Smart Shopper. Plus reaching out via social media and email.

Continue to network with businesses and local agencies in the community to promote our programs and facilities.

	8/19/15-9/16/15	8/23/14-9/18/14
Activity Registrations	\$26,000	\$32,000
Day Care/Discovery payments	\$58,000	\$35,000
Facility payments/reservations	\$12,000	\$15,000

Recreation Services Manager
Report to the Board of Directors
September, 2015

- Meetings attended: SHF, ASR (4), ACF, UKE, VFCAL
- Met with Auburn Community Service Day Committee.
- Reviewed 2015 Aquatics Program with Patti.
- Met on Lifestyle Expo, schedule for January 9, 2016.
- Reviewed Dead Concert and Food Truck Fiesta.
- Worked on the Obstacle Course.
- Met with the Auburn Tourism Committee.
- Met with a new Backpacking Teacher.
- Met with Interns for planning.
- De-brief with the Ukulele Committee; broad stroke plans for 2016.
- Attended volunteer meeting for obstacle race.

ASR- Auburn Subset Rotary, SHF-Auburn Senior Health Fair, PIP-Party in the Park, VFCAL-Valley Foothills Competitive Aquatics League, ACF-Auburn Community Festival, UKE- Ukulele Festival

Coming up this Month

September 27	Obstacle Race	Regional Park
October 3	Parking Lot Sale	Recreation Park
October 7	Senior Health Fair	Regional Park
October 9-11	Ms. October	Beggs Field
October 12	Columbus Day	Offices Closed
October 17	Community Festival	Recreation Park

Youth Services Manager

Report to the Board of Directors

September, 2015

- Interviewed and hired one staff person for Auburn Elementary Discovery Club and replaced one staff person at Skyridge Discovery Club.
- Attended CalPERS, Safety and mid-year budget meetings. Webinar for time clock.
- Substituted for staff absences at the sites.
- Purchasing and prep for day camp on Sept. 28-Oct. 2 for the Newcastle break.
- Purchased site supplies and snacks, replaced the blinds at Auburn El. Discovery.
- Received the donation of a nearly-new air hockey table for day camp from a member of the public. A letter was sent to thank Tom Herrera for the donation.
- Two of the sites have chosen to make scarecrows for the October Festival. Planning and prep has begun.
- Began preparation and purchasing for day camps scheduled for November.

2015/2016 Project List

PROJECT	Est. Cost	Notes	Est. completion date
<i>Bell Road</i>			
Planning	337,000	Staff processing public input from workshop and working with consultant on process	TBD
Recreation Park			
Lower RR replacement	45,000	Project Completed	Jun-15
Bocce Ball Courts	130,000	Project under construction.	Oct-15
Solar at community center building	225,000	Project Completed	May-15
Regional Park			
24 Acres Walking Path - In Kind	235,000	DG pathway by Western Care; continued environmental approval issues	TBD
Dry Creek Picnic ADA improvements	15,000		Mar-16
Regional Shop Path of Travel ADA	30,000		Mar-16
Pickle Ball court (convert tennis court)	25,000	Project completed	Apr-15
Stage Project	100,000	Hired structural engineer and working with staff on design	Apr-16
24 Acres Concept Planning	35,000	Working on scope and RFP for consultant	Nov-15
Canyon View Community Center			
Bike Park - incl Design and CEQA	80,000	Working with BOR and geologist on federal review of NOA site analysis	Spring 2016
Railhead Park			
Railhead bathroom ADA upgrades	25,000		Mar-16
Shade Structure and Hardscape	125,000	Project Completed	Jul-15
Playground Replacement	61,000	Project completed	Jun-15
Operation and Development Plan			
CEQA/NEPA costs	25,000	Staff working on conceptual plans and details for O & D document	Oct-15
Total Projects Fiscal Year	1,493,000		

FEE WAIVER LOG

DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
Apr-15	James Moore	Auburn Host Lions-Recreation Park picnic site	\$50.00	\$30.00	\$50.00	No		
Apr-15	Cathy Sayre	Newfoundland Club-Large Gazebo-Recreation Park	\$90.00	\$30.00	\$90.00	No		
Apr-15	Norm Kendall	Gold Country Ampulee Support Grp-Regional Park picnic site	\$75.00	\$30.00	\$75.00	No		
Apr-15	Judy Suter	Western States Trail Foundation-CVCC-Foothills Room for 4/11 and 6/11	\$380.00	\$60.00	\$380.00	No		
Apr-15	Sarah Gillmore	Pack 57 Cub Scouts-Railhead Field A	\$100.05	\$0.00	\$100.05	No		
Apr-15	DeDe Clark	Girl Scouts Heart of Central California-Recreation Park picnic sites	\$100.00	\$60.00	\$100.00	No		
Apr-15	Doug Marquand	ARD Shotokan Karate	\$50.00	\$110.00	\$80.00	Yes		
Apr-15	Jennifer Hensler	Placer High School 2015 Grad Night-Recreation Park building and pool	\$4,648.00	\$635.00	\$4,648.00	Yes	\$5,523.05	\$5,523.05
May-15	Chris Peikert	Freedom Church-Regional Park- Picnic #1	\$50.00	\$30.00	\$50.00	Yes		
May-15	Karen Neal	Cub Scouts-pack 6- Regional Park Picnic sites and amphitheater	\$210.00	\$30.00	\$230.00	Yes		
May-15	Judy Sutter	Western States Trail Foundation-CVCC-Foothills Room for 6/28	\$260.00	\$60.00	\$200.00	No		
May-15	DeDe Clark	Girl Scouts Heart of Central California-Recreation Park picnic sites	\$120.00	\$60.00	\$120.00	No		
May-15	Jordan Alvarado	Sierra Hills School- MV Softball Field	\$36.30	\$0.00	\$36.30	No		
May-15	Kim Reese	Fishing Derby-MV Pond and Front Lawn	\$75.00	\$30.00	\$105.00	Yes		
							\$741.30	\$6,264.35

Aug-15

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS												
7/24/2015	Regional Park	Broke railing on landing next to pond	\$60.00	\$58.00												
7/27/2015	Regional Com Ctr	Vandalized door locks on buildings	\$0.00	\$550.00 Yuba Safe & Lock												
8/3/2015	Railhead Park	Graffiti on restroom building	\$40	\$40, paint												
<table border="1"> <thead> <tr> <th></th> <th>Total</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Labor</td> <td>\$100</td> <td>Materials</td> </tr> <tr> <td>Total for Year</td> <td>\$2,605</td> <td>Year</td> </tr> <tr> <td></td> <td></td> <td>\$4,674.85</td> </tr> </tbody> </table>						Total	Total	Labor	\$100	Materials	Total for Year	\$2,605	Year			\$4,674.85
	Total	Total														
Labor	\$100	Materials														
Total for Year	\$2,605	Year														
		\$4,674.85														

Jul-15

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
6/19/2015	Regional Park	Portable Toilet turned over	\$20.00	\$0.00
6/22/2015	Regional Park	Mens bathrooms behind shop	\$30.00	\$10, disinfectant to clean up fecal r
7/6/2015	Recreation Park	BBQ grate taken in front of small playground	\$20.00	\$143.24, new grate
7/6/2015	Regional Park	Fecal matter/paper mess in men's restroom behind shop	\$20	\$5.00 disinfectnt material used
7/6/2015	Regional Park	Community Center Bldgs Grafitti	\$40	\$25.00, grafitti remover
7/7/2015	Regional Park	Break in: Metal shed and one of the wood sheds	\$40	\$125, rescore buildings
7/12/2015	Overlook Park	Cable Fence torn down plus protective insulation	\$40	\$25.55, protective insulation
7/13/2015	Ashford Dog Park	Broke all white plastic chairs some thrown into pond	\$20	ARD does not fund chairs
7/13/2015	Regional C Field	Grafitti on Score Booth	\$60	\$30, paint to cover grafitti
7/13/2015	Skate Park	Grafitti on wall	\$40	\$20, paint to cover grafitti

Total Labor	\$330.00	Total materials	\$527.03
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Total for	Total for
Year	Year
\$2,505.00	\$4,026.85

Jun-15

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
5/26/2015	Meadow Vista	Sod taken, cut out of lawn area	\$30.00	\$10, new roll of sod
6/1/2015	Regional Gym	Water fountain broken	\$40.00	\$7.00, new parts
6/1/2015	Meadow Vista	New sod cut out and taken	\$20.00	\$6.43, 8 square feet of sod
6/2/2015	Overlook	Broke into electrical box	\$20	\$23.70, replaced box & cover
6/10/2015	Recreation Park	Graffiti on James Field score board	\$20	\$10, graffiti remover
		Plants damaged below James Field Score board	\$40	Clean up and trim plants
6/17/2015	Overlook	Damaged privacy partition on men's restroom	\$60	\$10, paint to cover repair
6/17/2015	Regional Community Center	Graffiti on building and concrete surfaces between gym and lakeside room	\$40	\$0.00, soap and water to clean

Total labor	\$270.00	Total materials	\$90.56
Total for year	\$2,175.00	Total for year	\$3,100.82

May-15

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
4/21/2015	Rec Park	Portable toilets/trash cans/ ash cans for BBQ's	\$65.00	\$75, new ash cans and repair to portable toilets
4/21/2015	Overlook Park	Trash cans/broken bottles	\$40.00	Replacement cans in inventory
4/29/2015	Regional Park	Gang Graffiti, all over the park	\$120.00	\$50, graffiti remover
4/29/2015	Overlook Park	Cable fence repair	\$40	\$97, new parts
5/1/2015	Ashford Park	Drinking fountain faucet broke	\$30	\$25
5/8/2015	Regional	Tree cut down/bathroom fixtures broken/trash cans dumped over and 2 in pond	\$80	\$400 per sheriffs department, how do you value a tree
5/9/2015	Recreation Park	4 fuel containers taken	\$20	\$240, new containers + fuel
5/9/2015	Regional Park	Graffiti in restrooms	\$20	\$15, graffiti remover
5/13/2015	Regional	Graffiti in restrooms	\$40	\$25, graffiti remover

Total labor	\$455	Total Materials	\$927.00
Total for year	\$1,905.00	Total for year	\$3,409.26

Apr-15

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
3/28/2014	Regional Park	Lower Bathrooms, part ions damaged, all paper goods taken or stuffed in toilets graffiti on walls	\$60.00	\$50, paint, graffiti remover
		Bathrooms behind shop they tore all dispensers off the wall, crammed paper products in toilet, wrote obscenities on floor with bloodied tampon	\$60.00	\$60, dispensers and paper products
3/30/2015	Regional Park	Bathrooms behind shop they tore all dispensers off the wall, crammed paper products in toilet, wrote obscenities on floor with bloodied tampon	\$60	\$60, dispensers and paper products, we did not put toilet seat liners back in the bathrooms, these are what they have been stuffing in the toilets and then defecating on top of the stuffed paper products
		Turned over portable toilet in front of tennis courts	\$50	Had to uprate toilet, clean up spilled waste and thoroughly pressure wash portable toilet
4/2/2015	Skate Park	Light pole in parking lot destroyed	\$0	PG&E Issue
4/2/2015	P. Hills Pool	Outside (large) Clock	\$20	\$40, new clock

 Rec Park Picnic Table damaged at covered picnic structure \$40 \$670, if new table purchased
 Overlook Park Cable fence cut/graffitti in skate park \$80 \$150, paint, repair parts for fence

Total labor	\$370.00	Total materials	\$1,030
Total for year	\$1,450	Total for Year	\$2,482.26

Mar-15

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
18-Feb-15	Skate Park	Graffiti	\$40.00	\$35, paint
2/19/2015	Skate Park	Graffiti	\$50.00	\$35, paint
2/21/2015	Regional Park	Broke into two irrigation boxes, locks destroyed	\$40	\$30, new cam locks
2/21/2015	Skate Park	Tore down part of shade canopy	\$40	\$20, new hardware to mount shade structure
3/1/2015	Regional Park	Broke toilet in women's bathroom behind shop, graffiti too. Case15-2004		
3/8/2015	Skate Park	Graffiti and post taken out of ground that blocked entry	\$60	\$60, paint, concrete, post
3/13/2015	Marsha Skinner Pool	Cut chain link fence near bleacher	\$40	Material in stock

Total labor	\$270	Total materials	\$180.00
Total for year	\$1,080.00	Total for year	\$1,452.26

Feb-15

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
1/24/2015	Regional Shop Restroom	Took paper dispensers spread feces in bathroom	\$40	\$30, new dispensers
1/25/2015	Regional Shop Restrooms	Took handicap signage on exterior of bathrooms	\$20	\$70, new signage
2/1/2015	Centennial Park	Graffiti on bridge structure	\$40	\$20, paint to cover graffiti
2/10/2015	Meadow Vista	Fire started and interior light broken in men's bathroom	\$320	\$125, paint/light fixture
2/12/2015	Skate Park	Shade screens torn down	\$80	\$50, repair parts
		Total	Total	
		Labor	\$500	Material \$295
		Total for	Total for	
		Year	\$810	Year \$1,272.26

Jan-15

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
12/31/2015	Regional gym women's bathroom	Shower faucet taken	\$20	\$123.63
1/3/2015	Regional Park	Stole ball field screen	\$0	\$375.00, new screen
1/11/2015	Regional Park	Broke posts on picnic landing next to pond, Chana Students	\$80	\$56.63, posts and concrete
1/16/2015	Regional Park	Park pranks, TPed C Field, turned over tables, garbage cans into pond, doggie bags all over park paper dispensers in bathrooms ripped off walls	\$40	\$12, anchors for dispensers in bathrooms
1/19/2015	Regional Park	Graffiti on tables in picnic area at Dry Creek	\$30	\$25, paint to repaint tables
1/20/2015	Regional Park	Graffiti (tagging) in shop bathroom and irrigation pump house	\$60	\$70, paint to cover tagging
1/21/2015	Recreation Park	Cut locks to maintenance gates and Beggs Snack Bar	\$20	\$180, new locks
1/21/2015	Meadow Vista	Cut locks to storage areas and cut fencing enclosing storage areas	\$40	\$75, new locks and fencing repair
1/21/2015	Placer Hills	Cut locks to storage areas	\$20	\$60, new locks
Total Labor			\$310.00	\$977.26

Item 8.1 Cover sheet –Amendments to ARD Ordinance #1; Penalties for Violations

Auburn Area Recreation and Park District (ARD) September, 2015 Policy Committee meeting; Board of Directors Meeting September 24, 2015

The Issue

Shall the Auburn Area Recreation and Park District (ARD) amend ARD Ordinance #1, including changing the penalty for violation of an ARD Ordinance to a misdemeanor, unless the park ranger, Auburn City Police, Placer County Sheriff or duly authorized law enforcement officer issuing the citation specifies on the citation that the violation is an infraction?

Background

California Public Resources Code (PRC) section 5786.1 empowers the Boards of a Special District to adopt and enforce ordinances necessary for the administration, government and protection of all property, improvements and facilities under its management or belonging to the District.

PRC Section 5786.1 (i) requires that Special Districts adopt ordinances following the procedures of Article 7 (commencing with Section 25120) of Chapter 1 of Part 2 of Division 2 of Title 3 of the Government Code. This section references County ordinances, hence the reference to “county” below.

Section 25132 of the PRC states the following in regards to violations:

25132. (a) Violation of a county ordinance is a misdemeanor unless by ordinance it is made an infraction. The violation of a county ordinance may be prosecuted by county authorities in the name of the people of the State of California, or redressed by civil action.

(b) Every violation determined to be an infraction is punishable by (1) a fine not exceeding one hundred dollars (\$100) for a first violation; (2) a fine not exceeding two hundred dollars (\$200) for a second violation of the same ordinance within one year; (3) a fine not exceeding five hundred dollars (\$500) for each additional violation of the same ordinance within one year.

The District Administrator has reviewed this project for compliance with the California Environmental Quality Act (CEQA) and determined it to be exempt from CEQA under CEQA Guidelines section 15323, Normal Operations of Facilities for Public Gatherings.

Recommendation for the Board of Directors

Staff recommends amending ARD Ordinance #1 as per the changes noted in the attached document. The main and primary changes being proposed relate to penalties for violations of ordinances.

Staff recommends that the Board have a first reading of these proposed changes and set a date for a public hearing for the final reading of the proposed amendments, most likely at the October 29th, 2015 Board of Directors meeting.

The ARD Policy Committee reviewed the proposed changes and recommended sending the document to the ARD Board for a first reading.

Alternatives available to the Board of Directors

- 1) Do not amend ARD Ordinance #1
- 2) Request further information and send back to the October Policy Committee meeting

Fiscal Impact

The proposed changes should not have a material fiscal impact to the District.

Attachments

ARD Ordinance #1 with proposed changes
Ordinance Adoption codes

Proposed amendments to ARD Ordinance #1; Proposed for a first reading on 9/24/15

ORDINANCE NO. 1

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE AUBURN AREA RECREATION AND PARK DISTRICT PERTAINING TO CONDUCT IN PARKS

The Board of Directors of the Auburn Area Recreation and Park District ordains as follows:

That Ordinance Number 1 of the Auburn Area Recreation and Park District is adopted as follows:

SECTION 1. Authority and purpose. California Public Resources Code section 5786.1 empowers the District's Board to adopt and enforce ordinances necessary for the administration, government and protection of all property, improvements and facilities under its management or belonging to the District. The purpose of this ordinance is to establish a body of law denoting prohibited and required conduct on District property and provide for the enforcement and punishment for violations.

SECTION 2. Definitions. For purposes of this ordinance, the following words and phrases shall have the meanings respectively ascribed to them by this section:

“District Administrator” means the person appointed by the District Board to serve in such position, or his or her designee.

“Park” means all grounds, roadways, avenues, parks, buildings, and school facilities when they are owned or in use as recreational facilities, and including all areas under the control, management or direction of the District Board and its designees.

“Person” means a person or persons, association, partnership, joint venture, entity, firm and/or corporation.

“Special Use Permit” refers to a permit approved by the District for a specific purpose. This permit must be present at the permitted event or activity, and, upon request, must be presented to a District employee, City of Auburn or Placer County code or law enforcement official.

SECTION 3. Rules and policies to be obeyed. It shall be unlawful for any person to disobey or violate any of the rules, policies or regulations of the District Board governing the use and enjoyment of any park or governing the use and enjoyment of any building, structure, equipment, apparatus or appliances thereon, or any roadway, avenue, grounds or recreation center, or in or near the building, structure, equipment, apparatus or appliances to which the rule or regulation applies.

SECTION 4. Signs and notices to be obeyed. It shall be unlawful for any person to disobey any instruction, sign or notice properly posted by the District Administrator, or his or her designee, in accordance with District Ordinance or policy, in any park, or in any building, structure, construction and/or erection thereon for the control, management, or direction of such park roadway, avenue, grounds, recreation center, building, structure, construction or erection.

SECTION 5. Conduct-General. It shall be unlawful for any person, within the limits of any park, or within any property or facility which is owned, leased, under the control of, or maintained or operated by the Auburn Area Recreation and Park District, to do any of the following:

A. Fires. No person shall make or kindle a fire within any park except in stoves or other facilities specifically provided by the District or in a container commercially manufactured for such purposes, and used only in areas designated for such use. No fire shall be lit or maintained within a park between the hours of 10 p.m. and 7 a.m. of the next succeeding day, except by Special Use Permit.

B. Closed to public. No person shall enter any park or area of any park which is closed to the public. Closed areas shall be designated by signs posted at all entrances thereto and at least every 500 feet along unfenced boundaries.

C. Firearms, weapons, and fireworks. No person shall carry or discharge any firearm, rifle, pistol, air rifle, including paint ball and air-soft versions, sling shot, bow and arrow or other similar device or weapon within or into a park or carry or discharge any fireworks, firecracker, rocket, torpedo or other type of explosive without a Special Use Permit, nor shall any person carry into or use any other object within a park with the intent of disturbing the peace of any person by means of noise or otherwise. This prohibition shall not apply to persons engaging in or traveling to target practice or competition conducted in accordance with appropriate standards of safety at an archery, skeet, target range or competition area authorized and provided by the District for such purpose; nor within the scope of official duties, nor as allowed by concealed carry weapon permit issued by a law enforcement agency. Any device carried into or used within a park in violation of this provision is subject to confiscation by any empowered law enforcement officer or duly authorized District employee, and, in the event thereof, shall be thereafter disposed of in accordance with the law, including without limitation any applicable District regulation. ~~Violation of this subsection shall be punished as a misdemeanor or infraction.~~

D. Explosives, inflammable materials. No person shall use, carry, possess or ignite, explosives or highly flammable materials of any kind, including containers of gas, oil, or other fuel, except as necessary for vehicle or equipment use or to throw such materials into a park area from beyond park boundaries, without obtaining a Special Use Permit. ~~Violation of this subsection shall be punished as a misdemeanor or infraction.~~

E. Intoxicants and opened alcoholic beverage containers. No person shall provide or consume intoxicants, nor shall any person possess any can, bottle or other receptacle containing any alcoholic beverage that has been opened or a seal broken, in any park, or in any building or structure, thereon, not expressly designated as permitting such without first obtaining a Special Use Permit. Such permit shall be obtained and the fee therefore paid, regardless of the size of the gathering or assembly which desires the privilege of using a park area to provide and/or consume intoxicating beverages or materials. (Amended January 29, 2015.)

F. Noise. No person shall willfully make or continue a loud, unnecessary, deliberately annoying or disagreeable noise, or indulge in riotous, boisterous, threatening, or indecent conduct, or abusive, threatening, profane, or indecent language within a park in such a manner as to disturb the public peace or to materially disrupt the quiet enjoyment of reasonable persons of normal sensitivity who are lawfully present in the park or on nearby properties.

G. Amplified sound in parks. No person shall cause the amplification of sound within a park if the noise level caused thereby causes discomfort or annoyance to any considerable number of reasonable persons of normal sensitivity lawfully present in the park or residing nearby, disturbs the public peace or materially disturbs the quiet of such persons, except pursuant to a Special Use Permit. The Special Use Permit may impose reasonable conditions, in writing, in any permit including designating the location of each bandstand and gathering, and the position and volume capability of each loudspeaker so as to cause the least amount of disturbance to other persons, both within and outside the park.

H. Public use roads. The provisions of the California Vehicle Code shall be applicable in all parks upon any roadway, avenue or place which is publicly maintained and open to the use of the public for vehicular travel. Violations of all Government vehicle codes within a park shall be enforced and prosecuted in accordance with the provisions thereof. Appropriate signs shall be posted advising of any additional vehicular travel restrictions in force and shall be enforced in accordance with governing law.

I. Non-public roads. No person shall drive or otherwise operate a vehicle in a park upon any surface other than those maintained and open to the public for purposes of vehicular travel. This provision does not apply to any wheelchair or electrically-driven vehicle, other than automobiles carrying a physically incapacitated person, or to vehicular use specifically authorized by a Special Use Permit.

J. Skateboards, skates and in-line skates. No person shall use a skateboard, skates or in-line skates in any park in an unsafe or hazardous manner so as to endanger the person, or others or in an area specifically prohibiting same. Any person using a skateboard, skates or inline skates in the park or in a skateboard facility must wear a helmet, elbow pads, and knee pads, and any person failing to do so will be subject to citation.

K. Bicycles. No person shall ride a bicycle within a park except in areas authorized for vehicular travel, or at a place especially authorized and provided for bicycle riding. While elsewhere within a park, bicycles shall be dismounted and pushed when moving from place to place or ridden at a jogging pace on pedestrian pathways when such use does not interfere with pedestrian use or annoy or startle pedestrians of reasonable sensitivity.

L. Prohibition of animals in parks, with exceptions. No person shall cause, permit or allow any animal owned or possessed by him, or any animal in the custody or control of such person, to be present in any park except:

1. Equine animals being led or ridden under reasonable control upon a bridle path, trail or center authorized and provided for such purpose; or upon a vehicular roadway.
2. Dogs may be permitted on all non-athletic fields while under the control of a competent person and restrained by a substantial chain or leash not exceeding six feet in length. Dogs may be allowed without a leash in areas specifically designated which are posted as such. Specially trained service animals which are being used by totally or partially blind, deaf, hearing impaired or physically or emotionally handicapped persons to aid and/or guide them in their movements shall be permitted in all areas, provided they remain with and are restrained by the people they serve, to include a leash or chain as described above.
3. Fowl or other animals turned loose upon permission of a Special Permit.
4. In connection with specific activities authorized by Special Permit, and while acting in accordance with all conditions attached to such authorization.
5. Animals confined in a designated area for vegetation control, as authorized by the District Administrator.

M. Responsibilities of animal owner. Each person who owns or has custody, possession, or control of an animal within a park shall not permit such animal to:

1. Annoy, harass, threaten, nip, maul or bite any person or persons;
2. Damage or destroy any property or thing of value, including vegetation;
3. Disturb the peace and quiet of others by loud barking or making of other annoying or alarming noises; and
4. Defecate without promptly collecting, removing and properly disposing of all such fecal matter.

N. Protection of animals in park. No person shall hunt, frighten, chase, set a snare for, catch, injure, or maltreat any domestic or other animal within a park, nor shall any person fish with hook and line, seine, trap, spear or net, or by any other means, in any pond, lake, stream, or water within a park, except at a place specifically designated and provided for such purpose. Law enforcement personnel, animal control officers, District employees and contractors acting within the scope of their official duties or District contract obligations are excepted from this prohibition. ~~A violation of this subsection shall be a misdemeanor or an infraction.~~

O. Damaging property prohibited. No person shall cut, break, injure, deface, or disturb any tree, shrub, plant, rock, building, cage, pen, monument, fence, bench or other structure, apparatus, or property, or pluck, pull up, cut, take, or remove any shrub, bush, plant, or flower, or mark or write upon, paint, or deface in any manner any building, monument, fence, bench, or other structure within a park; District employees, contractors for the District acting within the scope of a contract with the District, and other people authorized by Special Permit are excepted. ~~Violation of this subsection shall be a misdemeanor or an infraction.~~

P. Damaging, disturbing land prohibited. No person shall cut or remove any wood, turf, grass, soil, rock, sand, gravel, or fertilizer from a park or from any place within a park; District employees, and contractors for the District acting within the scope of a contract with the District and other people authorized by Special Permit are excepted.

Q. Water activities. No person shall swim, fish in, bathe, wade, row, sail, or operate any boat, craft or other device, on or in any pond, lake, stream or water within or into a park, except at such place or places ~~designed~~ designated and provided by the District for such use or when persons are engaged in preventing harm to a person or creature; nor shall any person pollute the water of any fountain, pond, lake, stream, or reservoir within a park or cause the pollution to the water of a fountain, pond, lake, stream, or reservoir within a park.

R. Prohibited presence. No person shall tent, camp, lodge, or otherwise be present in any park after dusk or before dawn or at times otherwise posted, except when lawfully in attendance at an event permitting such.

S. Picnicking. No person shall cook any meal within a park except in an area authorized and provided for such use.

T. Waste liquids and refuse. No person shall dispose of dishwater or other waste liquids or dispose of any garbage, empty container, or other solid waste material within a park, other than in receptacles or other facilities provided for such disposal.

U. Gambling. No person shall play or bet at or against any game in a park at which games are played, conducted, dealt, or carried on with cards, dice, or other device, for money, chips, shells, credit, or any other thing of or redeemable for value, nor

maintain or exhibit any gambling table or other instrument of gambling or gaming with a park. This prohibition shall not apply to simulated gambling games when conducted pursuant to a Special Use Permit.

V. Hazardous activities. No person shall engage in model airplane flying, propelling a rocket or missile of any type, driving of golf balls, archery or any game of a hazardous nature within a park, except at such places as shall be specifically designated and authorized by the District for such purpose, or in an otherwise unoccupied open area, in a manner that does not cause hazard to anyone, or conflict with another use, and as authorized by a Special Use Permit.

W. Posting of handbills, advertising. It is unlawful for any person to distribute, cause to be distributed, or suffer, allow or permit the distribution of any handbill, dodger, circular, booklet, card, pamphlet, sheet or written or printed notice advertising any commodity, article, merchandise, business activity, person or thing in or upon any park, grounds or recreation center, or to post or affix, cause to be posted or affixed or permit to be posted or affixed to any tree, shrub, plant, fence, building, structure, monument, wall, tablet, apparatus, bridge, post, hole, bench, gate or other physical object with any park, grounds or recreation center any handbill, dodger, circular, booklet, card, pamphlet, sheet or written or printed notice advertising any commodity, article, merchandise, business, person, thing or activity unless written permission is obtained from the District Administrator.

X. Meetings. No person shall hold any meeting, services, concert, exercise, parade, or exhibition in any park unless authorized by Special Permit, except that this subsection shall not be construed to deprive any person of a right protected by state or federal law or Constitution.

Y. Concessions and profiteering. No person or commercial enterprise may use a park for financial gain unless authorized by Special Permit.

Z. Restroom use. No person, excepting children six years of age or younger accompanied in such facility by an adult, or persons requiring handicapped assistance, shall use any occupied restroom, washroom, or dressing facility within a park when the same has been designated for persons of the opposite sex. An opposite sex adult may accompany a child into a restroom if the restroom is not occupied.

AA. Glass containers. No person shall transport into or dispose of within any park, a food or drink container made wholly or partially of glass, whether or not such container is empty, partially filled, or full; excepting baby bottles, medicine containers, or as otherwise authorized by Special Use Permit.

BB. Smoking; chewing tobacco, snuff; spitting. No person shall smoke, chew, dip, expectorate, partake or indulge in tobacco in any form in any District building or facility or in any area signed as prohibiting such. It shall be unlawful for any person to

litter, extinguish, dispose of or expectorate tobacco in any form, except into an article retained on the person in a manner that does not create odor and is not visually obtrusive.

CC. Lights. No person utilizing an illuminated playing area shall continue to do so after 10:45 p.m. of each day. The persons using such an area shall ensure that all lights for the area are turned off no later than 10:45 p.m. unless authorized by Special Use Permit.

DD. Acts prohibited. No person shall deposit, by means of urination or defecation, any human waste material in any park other than in a public toilet or restroom designed to receive waste material. (Added January 29, 2015)

SECTION 6. Delegation of authority. The District Administrator may delegate authority to grant any permission required under this ordinance for a particular activity to an employee or employees of the District.

~~SECTION 7. Violations; penalties. Violation of a District ordinance is a misdemeanor unless by ordinance it is made an infraction. Except where a specific provision relating to enforcement and penalty is otherwise expressly provided in this ordinance, whenever any act is prohibited, or is made or declared to be unlawful, or an offense, or the doing of any act is required, or the failure to do any act is declared to be unlawful, where no specific penalty is provided, any violation of this ordinance, or any other ordinance of the District, is an infraction punishable by a fine not to exceed \$100 dollars for a first violation, a fine not to exceed \$200 for a second violation of the same ordinance within one year or a fine not to exceed \$500 for each additional violation of the same ordinance within one year. Each incident in which a violation occurs shall be considered a separate offense.~~

SECTION 7. Violations; penalties. Violation of a District ordinance is a misdemeanor unless the park ranger, Auburn City Police or Placer County Sheriff issuing the citation specifies on the citation that the violation is an infraction.

- A. Every violation determined to be an infraction is punishable by a fine not to exceed \$100 dollars for a first violation, a fine not to exceed \$200 for a second violation of the same ordinance within one year or a fine not to exceed \$500 for each additional violation of the same ordinance within one year. Each incident in which a violation occurs shall be considered a separate offense.**
- B. Every violation determined to be a misdemeanor is punishable by a fine not to exceed \$1,000 and or six months in the County Jail. Each incident in which a violation occurs is a separate offense.**
- C. Notwithstanding this section, any violation may be enforceable under any other law that exists at the discretion of the enforcing officer.**
- D. Any judge or commissioner of a judicial District laying wholly or in part within the District shall have jurisdiction over all prosecutions under this article for violations adopted by the Board of Directors**

E. Expulsion. In addition to any other penalty for a violation of this ordinance, the District Administrator, or his or her designees, including contractors, referees, umpires and other sports officials empowered to do so, may require the violator to immediately leave the park or facility and to remain out of the park or facility for the remainder of the day on which the violation occurred. It shall be a misdemeanor or infraction for any person so expelled to return to the park or facility the same day after having been lawfully ordered to leave, or for a person so ordered to not promptly leave.

SECTION 8. Enforcement. The Board of Directors of the District may, by resolution, designate that class of District employees as park rangers, who shall be empowered to exercise such arrest and citation authority in accordance with state law for infraction and misdemeanor violations of District or county ordinances, or state law, committed within a District park or facility. The District Administrator shall cause to be administered a special enforcement training program designated to instruct each employee who will exercise such arrest and citation authority regarding the provisions of the statutes and ordinances to be enforced, the evidentiary prerequisites to proper procedures for making arrest, or otherwise prudently exercising such arrest and citation authority and the legal and practical ramifications and limitations attendant thereto.

The District Administrator shall have the primary responsibility for the enforcement of this ordinance and other ordinances of the District unless otherwise specifically stated therein. Each District park ranger, Auburn City Police and Placer County Sheriff or duly authorized law enforcement officer is hereby granted permission to enter upon both public and restricted areas of all park and park facilities within their respective jurisdictions to maintain public order or to prevent, remedy, or take other appropriate action with respect to violations of the provisions of this ordinance or of other applicable laws or regulations.

SECTION 9. Effective date. This ordinance shall become effective thirty (30) days after its adoption.

INTRODUCED and first read at a regular meeting of the Board of Directors of the Auburn Area Recreation and Park District on the 24th day of September, 2015.

FINAL PASSAGE AND ADOPTION by the Board of Directors of the Auburn Area Recreation and Park District was at a meeting thereof held on the ___ day of _____, 2015, by the following vote:

Ayes: _____
Scott Holbrook, Chairperson

Noes:

Absent: _____ Attest:

Abstaining: _____
Patricia B. Larson, Clerk

CALIFORNIA CODES
PUBLIC RESOURCES CODE
SECTION 5786-5786.31

5786.1. A district shall have and may exercise all rights and powers, expressed or implied, necessary to carry out the purposes and intent of this chapter, including, but not limited to, the following powers:

(i) To adopt ordinances following the procedures of Article 7 (commencing with Section 25120) of Chapter 1 of Part 2 of Division 2 of Title 3 of the Government Code.

CALIFORNIA CODES
GOVERNMENT CODE
SECTION 25120-25132

25120. The enacting clause of all ordinances of the board of supervisors shall be as follows: "The Board of Supervisors of the County of _____ ordains as follows."

25121. Every ordinance shall be signed by the chairman of the board and attested by the clerk.

25122. On the passage of all ordinances the votes of the several members of the board shall be entered on the minutes, and all ordinances shall be entered at length in the ordinance book.

25123. All ordinances shall become effective 30 days from the date of final passage, except the following ordinances, which shall take effect immediately:

- (a) Those calling or otherwise relating to an election.
- (b) Those specifically required by this code or by any other law to take immediate effect.
- (c) Those fixing the amount of money to be raised by taxation, or the rate of taxes to be levied.
- (d) Those for the immediate preservation of the public peace, health, or safety, which shall contain a declaration of the facts constituting the urgency, and shall be passed by a four-fifths vote of the board of supervisors.
- (e) Those specifically relating to the adoption or implementation of a memorandum of understanding with an employee organization.
- (f) Those relating to salaries and other compensation of officers, other than elected officers, and employees.

25123.5. Notwithstanding the provisions of Section 25123, that portion of any ordinance which changes supervisorial salaries shall become effective 60 days after its adoption.

25124. (a) Except as provided in subdivision (c), before the expiration of 15 days after the passage of an ordinance it shall be

published once, with the names of the members voting for and against the ordinance, in a newspaper published in the county if there is one, and if there is no newspaper published in the county, the ordinance shall be posted in a prominent location at the board of supervisors' chambers within the 15-day period and remain posted thereafter for at least one week. The local agency, at its option, may include in an ordinance reclassifying land either a brief description accompanied by a map of the boundaries of the property, as recited in the notice of hearing, or a complete metes and bounds description accompanied by a map depicting the reclassified property and adjacent properties. Except for maps, any exhibit attached to and incorporated by reference in an ordinance need not be published in its entirety if the publication lists all those exhibits by title or description and includes a notation that a complete copy of each exhibit is on file with the clerk of the board of supervisors and is available for public inspection and copying in that office in accordance with the California Public Records Act, Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1. A certificate of the clerk of the board of supervisors or order entered in the minutes of the board that the ordinance has been duly published or posted is prima facie proof of the publication or posting.

(b) The publication or posting of ordinances, as required by subdivision (a), may be satisfied by either of the following actions:

(1) The county board of supervisors may publish a summary of a **proposed ordinance or proposed amendment to an existing ordinance**. The summary shall be prepared by an official designated by the board of supervisors. A summary shall be **published** and a certified copy of the full text of the proposed ordinance or proposed amendment shall be posted in the office of the clerk of the board of supervisors at least five days prior to the board of supervisors meeting at which the proposed ordinance or amendment or alteration thereto is to be **adopted**. Within 15 days after adoption of the ordinance or amendment, the board of supervisors shall publish a summary of the ordinance or amendment with the names of those supervisors voting for and against the ordinance or amendment and the clerk shall post in the office of the clerk of the board of supervisors a certified copy of the full text of the adopted ordinance or amendment along with the names of those supervisors voting for and against the ordinance or amendment.

(2) If the county official designated by the board of supervisors determines that it is not feasible to prepare a fair and adequate summary of the proposed or adopted ordinance or amendment, and if the board of supervisors so orders, a display advertisement of at least one-quarter of a page in a newspaper of general circulation in the county shall be published at least five days prior to the board of supervisors meeting at which the proposed ordinance or amendment or alteration thereto is to be adopted. Within 15 days after adoption of the ordinance or amendment, a display advertisement of at least one-quarter of a page shall be published. The advertisement shall indicate the general nature of, and provide information about, the proposed or adopted ordinance or amendment, including information

sufficient to enable the public to obtain copies of the complete text of such ordinance or amendment, and the names of those supervisors voting for and against the ordinance or amendment.

(c) If the clerk of the board of supervisors fails to publish an ordinance within 15 days after the date of adoption, the ordinance shall not take effect until 30 days after the date of publication.

25125. No county ordinance passed prior to September 13, 1941, is void solely by reason of the fact that it was not published for a full week within 15 days after its passage, if the first actual publication of the ordinance was within the 15-day period, and thereafter actual publication was made for a full week.

25126. Any or all ordinances of any county which have been enacted and published in accordance with the provisions of its charter or this article, and which have not been repealed, may be compiled, consolidated, revised, indexed, including such restatement and substantive change as is necessary in the interest of clarity, and arranged as a comprehensive ordinance **code**.

25127. The ordinance **code** may be adopted by reference by the passage of an ordinance for the purpose, which shall be adopted and approved in the manner provided by charter or this article for the passage of ordinances for the county.

25128. The ordinance **code** itself need not be published in the manner required for other ordinances, but not less than three copies of the **code** shall be filed for use and examination by the public in the office of the clerk of the county prior to the adoption thereof.

25129. After the **code** has been adopted all ordinances thereafter adopted pertaining to the subjects in the **code** shall be amendatory or revisory of the **code**. No section or subsection of the **code** shall be revised or amended by reference. The ordinance section or subsection revised or amended shall be adopted and published in the manner prescribed in Section 25124. Nothing in this section shall preclude repealing or rendering inoperative by reference any section or subsection if language in the ordinance fairly identifies the subject matter of the sections or subsections which would be repealed or rendered inoperative by the ordinance.

25130. An ordinance **code** adopted and fully published, or adopted by reference as provided in this article, may be subsequently recompiled, recodified and indexed, including such restatement and substantive change as is necessary in the interest of clarity, in the same manner as prescribed by this article for the original adoption by reference of an ordinance **code**.

25131. Ordinances shall not be passed within five days of their introduction, nor at other than a regular meeting or at an adjourned regular meeting. However, an urgency ordinance may be passed

immediately upon introduction and either at a regular or special meeting. Except when, after reading the title, further reading is waived by regular motion adopted by majority vote, all ordinances shall be read in full either at the time of introduction or passage. When ordinances, other than urgency ordinances, are altered after introduction, they shall be passed only at a regular or at an adjourned regular meeting held at least five days after alteration. Corrections of typographical or clerical errors are not alterations within the meaning of this section. This section shall not apply to ordinances which by statute can be passed only after notice and a public hearing.

25132. (a) Violation of a county ordinance is a misdemeanor unless by ordinance it is made an infraction. The violation of a county ordinance may be prosecuted by county authorities in the name of the people of the State of California, or redressed by civil action.

(b) Every violation determined to be an infraction is punishable by (1) a fine not exceeding one hundred dollars (\$100) for a first violation; (2) a fine not exceeding two hundred dollars (\$200) for a second violation of the same ordinance within one year; (3) a fine not exceeding five hundred dollars (\$500) for each additional violation of the same ordinance within one year.

(c) Notwithstanding any other provision of law, a violation of local building and safety codes determined to be an infraction is punishable by (1) a fine not exceeding one hundred dollars (\$100) for a first violation; (2) a fine not exceeding five hundred dollars (\$500) for a second violation of the same ordinance within one year; (3) a fine not exceeding one thousand dollars (\$1,000) for each additional violation of the same ordinance within one year of the first violation.