

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE BOARD OF DIRECTORS AND FRIENDS OF THE AUBURN AREA
RECREATION & PARKS, INC. 501 c (3) AGENDA**

6:00 P.M.

**THURSDAY, DECEMBER 15, 2016
CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE
AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the District's Office at 471 Maidu Drive, Auburn, CA 95603 during normal business hours.

1.0 CALL TO ORDER

FLAG SALUTE (PLEDGE TO THE FLAG)

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. The November and December Board meetings will be scheduled in consideration of recognized holidays. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

Roll Call

Ferris _____ Lynch _____ Ainsleigh _____ Gray _____ Holbrook _____

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Presentation of a plaque to outgoing Chairman Jim Ferris.

3.0 AGENDA REVIEW, CHANGES, AND APPROVAL

Motion by _____ Second by _____ to _____

Ferris _____ Lynch _____ Ainsleigh _____ Gray _____ Holbrook _____

Roll Call Vote

4.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

5.0 CONSENT ITEMS – (roll call vote). All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public requests a specific item to be removed from the Consent Calendar for separate discussion and action.

_____ **5.1 Review and Approval of the November 17, 2016 Minutes of the Board of Directors**

Review and approval of minutes.

_____ **5.2 Review of Cash Requirements for November, 2016 (Standing Finance Committee)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Board of Directors for review and approval.

Motion by _____ second by _____ to _____

Ferris _____ Lynch _____ Ainsleigh _____ Gray _____ Holbrook _____

Roll Call Vote

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Please see reports, fee waiver log, project list and vandalism reports under item 6.0.

7.0 NEW BUSINESS

_____ **7.1 Election of Officers & Consider Committee Meeting Assignments**

Recommendation: Elect officers and consider committee meeting assignments. Each member has the right to nominate another member. No second is required for a nomination. Begin with the office of Chairperson. Please see attachment for correct procedural information.

Motion by _____ second by _____ to _____

Ferris _____ Lynch _____ Ainsleigh _____ Gray _____ Holbrook _____

_____ **7.2 Friends of ARD Board Meeting and Review of 501 c (3) Financials**

A review of the Friends of the Auburn Area Recreation & Parks, Inc. Balance Sheet and Profit and Loss for January 1, 2016 through October 31, 2016.

Motion by _____ second by _____ to _____

Ferris _____ Lynch _____ Ainsleigh _____ Gray _____ Holbrook _____

Roll Call Vote

_____ **7.3 Fee Waiver Request for AAUW (Standing Finance Committee)**

This item was reviewed and approved by the Standing Finance Committee with a split recommendation and forwarded to the Board of Directors for review and approval.

Motion by _____ second by _____ to _____

Ferris _____ Lynch _____ Ainsleigh _____ Gray _____ Holbrook _____

Roll Call Vote

8.0 UNFINISHED BUSINESS

_____ **8.1 Renaming Regional Park (Acquisition & Development Committee)**

Shall the Auburn Area Recreation and Park District (ARD) consider changing the name of Regional Park to “North Auburn Regional Park”, after a 30-day period for public and staff comment?

Motion by _____ second by _____ to _____

Ferris _____ Lynch _____ Ainsleigh _____ Gray _____ Holbrook _____

Roll Call Vote

_____ **9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. Update – Mt. Vernon Park Sale Feasibility MOU Extension. (A&D Committee, see attachment)
2. Creating Exercise Trails with a significant up or down gradient. (A&D Committee, see attachment)

3. Bowman School Undeveloped Property and Possible Joint Use Agreement. (A&D Committee, see attachment)
4. Fires and Uses of BBQ Pits in ARD Parks. (Program, Personnel, Policy, Fee & Legal Review Committee, see attachment)
5. County Mitigation Fund, current balance \$276,624.

_____ **10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

_____ **11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

_____ **12.0 PUBLIC COMMENT** This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

_____ **13.0 CLOSED SESSION**

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

Title: District Administrator

_____ **14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION**

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

12-9-16
Date

1:50 pm
Time

P. Larson
Clerk to the Board

SECTION: 5.0

**ITEM: 5.1 REVIEW AND APPROVAL OF THE NOVEMBER
17, 2016 MINUTES OF THE BOARD OF
DIRECTORS MEETING**

DESCRIPTION:

INFORMATION: SEE ATTACHED MINUTES

**STAFF
RECOMMENDATION: BOARD OF DIRECTORS REVIEW & APPROVE
MINUTES**

FISCAL IMPACT:

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, November 27, 2016, 6:00 p.m., Canyon View Community Center
471 Maidu Drive, Auburn, CA**

Board Members

Present: Chairman Jim Ferris
Director Mike Lynch
Director Scott Holbrook
Director Gordon Ainsleigh

Board Members

Absent: Director Jim Gray

Staff Present:

Kahl Muscott, District Administrator
Brian Simpson, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Debbie Thomas, Youth Services Manager
Patricia Larson, Recording Secretary

**FLAG SALUTE – THERE WAS A FLAG PRESENTATION BY BSA TROOP 19
(PLEDGE TO THE FLAG)**

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Ferris.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Presentations of checks from Sacramento Cyclocross and the Victory Velo Racing Team.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the agenda as written.

Roll Call Vote

Director Ferris – Yes
Director Lynch – Yes
Director Ainsleigh – Yes
Director Holbrook – Yes
Director Gray – Absent

4 – 0 Motion carries.

4.0 PUBLIC COMMENT

Gordon Ainsleigh gave public comment regarding the Mt. Vernon Park sale, that there is no competitive bidding involved. Legal Counsel will be consulted on that issue.

5.0 CONSENT ITEMS

5.1 Review and Approval of the October 27, 2016 Auburn Area Recreation & Park District Minutes of the Board of Directors

5.2 Review of Cash Requirements for October, 2016 (Standing Finance Committee)

5.3 Financials for October, 2016 (Standing Finance Committee)

A motion was made by Director Lynch and seconded by Director Ferris to approve the Consent Calendar.

Roll Call Vote

Director Ferris – Yes

Director Lynch – Yes

Director Ainsleigh – Yes

Director Holbrook – Yes

Director Gray – Absent

4 – 0 Motion carries.

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, project list, and vandalism reports were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

7.1 Appointment of New Auditor

Don Cole, CPA and Scott German, CPA from Fechter & Associates gave presentations to the Board of Directors. Larry Bain, CPA was not able to attend the Board meeting.

A motion was made by Director Ferris and seconded by Director Holbrook to appoint Don Cole as the new auditor for the years 2017, 2018 and 2019.

Roll Call Vote

Director Ferris – Yes

Director Lynch – Yes

Director Gray – Yes

Director Holbrook – Yes

Director Gray – Absent

4 – 0 Motion carries.

8.0 NEW BUSINESS

8.1 Increase in Minimum Wage (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Holbrook and seconded by Director Lynch to approve the increase in minimum wage effective January 1, 2017.

Roll Call Vote

Director Lynch – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Holbrook – Yes
Director Gray – Absent

4 – 0 Motion carries.

8.2 Fee Waivers Policy Review (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Ferris and seconded by Director Lynch to approve modifying its policy for the amounts of fees that are waived for future Fee Waivers at ARD effective November 17, 2016.

Roll Call Vote

Director Lynch – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Holbrook – No
Director Gray – Absent

3 – 1 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

None.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – the Board gave consensus to cancel closed session.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:15 p.m. by Chairman Ferris.

Board Secretary

Date

SECTION: 5.0

**ITEM: 5.2 REVIEW OF CASH REQUIREMENTS FOR
NOVEMBER, 2016**

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING
FINANCE COMMITTEE AND FORWARDED TO
THE BOARD OF DIRECTORS FOR REVIEW AND
APPROVAL**

FISCAL IMPACT: \$104,106.91

Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

Ranges: From: To: From: To:
 Check Number First Last Check Date 11/1/2016 11/30/2016
 Vendor ID First Last Checkbook ID COMM 1ST COMM 1ST
 Vendor Name First Last

Sorted By: Check Date

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
14387	U0019	US Bank	11/4/2016	COMM 1ST	PMCHK00002351	\$9,402.50
14388	1099-112	Jarrold Waskowiak	11/4/2016	COMM 1ST	PMCHK00002352	\$46.55
14389	M0102	Lia Mecke	11/4/2016	COMM 1ST	PMCHK00002352	\$40.00
14390	P0021	Petty Cash	11/4/2016	COMM 1ST	PMCHK00002352	\$300.00
14391	S0016	Sam's Club	11/4/2016	COMM 1ST	PMCHK00002352	\$564.37
14392	S1007	Stationary Engineers, Local 39	11/4/2016	COMM 1ST	PMCHK00002352	\$311.80
14393	S1010	State Disbursement Unit	11/4/2016	COMM 1ST	PMCHK00002352	\$87.50
14394	T0027	Debbie Thomas	11/4/2016	COMM 1ST	PMCHK00002352	\$21.49
0014396	1099-147	Tom Isaac	11/10/2016	COMM 1ST	PMCHK00002353	\$169.00
0014397	1099-193	Celena Polena	11/10/2016	COMM 1ST	PMCHK00002353	\$286.00
0014398	1099-203	Susan Thomas	11/10/2016	COMM 1ST	PMCHK00002353	\$234.00
0014399	1099-218	Auburn Gymnastics Center	11/10/2016	COMM 1ST	PMCHK00002353	\$224.25
0014400	1099-239	Macintosh-Oddo	11/10/2016	COMM 1ST	PMCHK00002353	\$4,543.00
0014401	1099-252	Donna Lisa Otto	11/10/2016	COMM 1ST	PMCHK00002353	\$227.50
0014402	1099-269	Deborah Lynn	11/10/2016	COMM 1ST	PMCHK00002353	\$234.00
0014403	1099-291	Isaac Humber	11/10/2016	COMM 1ST	PMCHK00002353	\$175.50
0014404	1099-295	Juli Land-Marx, dba Image Net	11/10/2016	COMM 1ST	PMCHK00002353	\$833.33
0014405	1099-313	Alison Lloyd	11/10/2016	COMM 1ST	PMCHK00002353	\$354.00
0014406	A0014	AT&T	11/10/2016	COMM 1ST	PMCHK00002353	\$708.32
0014407	A0027	Recology Auburn Placer	11/10/2016	COMM 1ST	PMCHK00002353	\$1,263.62
0014408	A0156	Acorn Arboricultural Service,	11/10/2016	COMM 1ST	PMCHK00002353	\$13,125.00
0014409	B0020	BSN Sports, Inc.	11/10/2016	COMM 1ST	PMCHK00002353	\$1,310.40
0014410	B0051	Arlene Borman	11/10/2016	COMM 1ST	PMCHK00002353	\$24.89
0014411	C0061	California Computer Services	11/10/2016	COMM 1ST	PMCHK00002353	\$704.38
0014412	C0111	Cal.net	11/10/2016	COMM 1ST	PMCHK00002353	\$59.95
0014413	C0117	SupplyWorks	11/10/2016	COMM 1ST	PMCHK00002353	\$49.83
0014414	D0025	Dawson Oil Company	11/10/2016	COMM 1ST	PMCHK00002353	\$1,360.37
0014415	D0066	De Lage Landen Financial Servi	11/10/2016	COMM 1ST	PMCHK00002353	\$659.56
0014416	E0007	Echo Valley Ranch	11/10/2016	COMM 1ST	PMCHK00002353	\$170.88
0014417	E0008	Ewing Irrigation Products, Inc	11/10/2016	COMM 1ST	PMCHK00002353	\$258.40
0014418	F0047	Fuentes Pond Maintenance	11/10/2016	COMM 1ST	PMCHK00002353	\$4,875.00
0014419	G0027	Giuliani & Kull, Inc.	11/10/2016	COMM 1ST	PMCHK00002353	\$1,900.00
0014420	G0045	Greater Sacreamnto Softball As	11/10/2016	COMM 1ST	PMCHK00002353	\$776.60
0014421	G0077	Gold Country Water	11/10/2016	COMM 1ST	PMCHK00002353	\$26.25
0014422	K0011	Kaiser Foundation Health Plan,	11/10/2016	COMM 1ST	PMCHK00002353	\$12,252.48
0014423	L0023	Vincent Garcia Lopez	11/10/2016	COMM 1ST	PMCHK00002353	\$25.00
0014424	L0027	Pat Larson	11/10/2016	COMM 1ST	PMCHK00002353	\$30.63
0014425	L0098	Andie Leventin	11/10/2016	COMM 1ST	PMCHK00002353	\$25.00
0014426	M0019	Kahl Muscott	11/10/2016	COMM 1ST	PMCHK00002353	\$122.20
0014427	M0035	Meadow Vista Community Center	11/10/2016	COMM 1ST	PMCHK00002353	\$1,340.00
0014428	M0098	Meadow Vista County Water Dist	11/10/2016	COMM 1ST	PMCHK00002353	\$1,652.38
0014429	P0007	Pacific Gas & Electric Company	11/10/2016	COMM 1ST	PMCHK00002353	\$7,220.28
0014430	P0021	Petty Cash	11/10/2016	COMM 1ST	PMCHK00002353	\$272.75
0014431	S0086	Sac-Val Janitorial Supply, Inc	11/10/2016	COMM 1ST	PMCHK00002353	\$294.71
0014432	S0094	Manouch Shirvanioun	11/10/2016	COMM 1ST	PMCHK00002353	\$62.80
0014433	S0133	Shelly's Smart Shopper	11/10/2016	COMM 1ST	PMCHK00002353	\$750.00
0014434	S0139	Special T's & Sports	11/10/2016	COMM 1ST	PMCHK00002353	\$1,226.11
0014435	S0143	SMOA	11/10/2016	COMM 1ST	PMCHK00002353	\$660.00
0014436	S1000	State Of California/DOJ	11/10/2016	COMM 1ST	PMCHK00002353	\$323.00
0014437	S1003	Sutter Medical Foundation	11/10/2016	COMM 1ST	PMCHK00002353	\$251.00
0014438	TEMPB	Jennifer Baca	11/10/2016	COMM 1ST	PMCHK00002353	\$70.00
0014439	TEMPC	Randy Call	11/10/2016	COMM 1ST	PMCHK00002353	\$110.00
0014440	TEMPJ	Shawna Jefferson	11/10/2016	COMM 1ST	PMCHK00002353	\$65.00
0014441	TEMPM	Lizabeth McPherson	11/10/2016	COMM 1ST	PMCHK00002353	\$110.00
0014442	U0023	Universal Specialties Inc	11/10/2016	COMM 1ST	PMCHK00002353	\$207.93
0014443	V0007	Verizon Wireless	11/10/2016	COMM 1ST	PMCHK00002353	\$114

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook: ID	Audit Trail Code	Amount
0014444	W0001	Walker's Office Supplies, Inc.	11/10/2016	COMM 1ST	PMCHK00002353	\$270.33
0014445	W0044	Wave	11/10/2016	COMM 1ST	PMCHK00002353	\$1,581.62
REMIT0000000000000022	I0004	Interstate Sales	11/10/2016		PMCHK00002353	\$0.00
14395	TEMPW	William Jessup University	11/16/2016	COMM 1ST	PMCHK00002354	\$300.00
14448	I0004	Interstate Sales	11/18/2016	COMM 1ST	PMCHK00002355	\$20.96
14449	S1007	Stationary Engineers, Local 39	11/18/2016	COMM 1ST	PMCHK00002355	\$311.80
14487	1099-104	Thomas Seibel	11/23/2016	COMM 1ST	PMCHK00002357	\$97.50
14488	1099-218	Auburn Gymnastics Center	11/23/2016	COMM 1ST	PMCHK00002357	\$403.00
14489	1099-247	Clifford Johnson	11/23/2016	COMM 1ST	PMCHK00002357	\$29.25
14490	1099-277	Foothill Karate Do	11/23/2016	COMM 1ST	PMCHK00002357	\$45.50
14491	1099-304	Christina Taylor	11/23/2016	COMM 1ST	PMCHK00002357	\$72.00
14492	A0018	Auburn Chamber of Commerce	11/23/2016	COMM 1ST	PMCHK00002357	\$155.00
14493	A1010	Advantage: Print, Martketing a	11/23/2016	COMM 1ST	PMCHK00002357	\$221.45
14494	B0064	Blue Moon Designs	11/23/2016	COMM 1ST	PMCHK00002357	\$571.90
14495	C0044	CSDA	11/23/2016	COMM 1ST	PMCHK00002357	\$6,026.00
14496	C0061	California Computer Services	11/23/2016	COMM 1ST	PMCHK00002357	\$2,262.14
14497	C0113	Cooks Portable Toilets & Septi	11/23/2016	COMM 1ST	PMCHK00002357	\$1,598.38
14498	D0015	Department of Social Services	11/23/2016	COMM 1ST	PMCHK00002357	\$968.00
14499	E0011	ECORP Consulting, Inc.	11/23/2016	COMM 1ST	PMCHK00002357	\$240.00
14500	F0038	Fastenal Company	11/23/2016	COMM 1ST	PMCHK00002357	\$599.48
14501	F0040	Foothill Associates	11/23/2016	COMM 1ST	PMCHK00002357	\$2,469.39
14502	G0006	Gold Country Media Publication	11/23/2016	COMM 1ST	PMCHK00002357	\$624.45
14503	G0022	Gold Country Printing	11/23/2016	COMM 1ST	PMCHK00002357	\$3,254.45
14504	G0092	Green Valley Security, Inc.	11/23/2016	COMM 1ST	PMCHK00002357	\$340.00
14505	H0056	Humana Dental Ins. Co	11/23/2016	COMM 1ST	PMCHK00002357	\$1,954.52
14506	K0026	Mike Kaveney	11/23/2016	COMM 1ST	PMCHK00002357	\$300.00
14507	L0027	Pat Larson	11/23/2016	COMM 1ST	PMCHK00002357	\$27.29
14508	L0098	Andie Leventin	11/23/2016	COMM 1ST	PMCHK00002357	\$35.64
14509	M0048	Joanna McNutt	11/23/2016	COMM 1ST	PMCHK00002357	\$14.98
14510	N0003	Norris Electric, Inc.	11/23/2016	COMM 1ST	PMCHK00002357	\$655.55
14511	N0045	Near U CO2	11/23/2016	COMM 1ST	PMCHK00002357	\$226.50
14512	P0007	Pacific Gas & Electric Company	11/23/2016	COMM 1ST	PMCHK00002357	\$1,693.16
14513	P0023	PG&E	11/23/2016	COMM 1ST	PMCHK00002357	\$129.79
14514	P0072	Sheryl Petersen	11/23/2016	COMM 1ST	PMCHK00002357	\$71.28
14515	S0103	SCI Consulting Group	11/23/2016	COMM 1ST	PMCHK00002357	\$755.89
14516	S0152	SiteOne Landscape Supply, LLC	11/23/2016	COMM 1ST	PMCHK00002357	\$2,583.95
14517	T1000	Transamerica Life Insurance	11/23/2016	COMM 1ST	PMCHK00002357	\$400.00
14518	TEMPO	Melissa Owen	11/23/2016	COMM 1ST	PMCHK00002357	\$110.00
14519	W0001	Walker's Office Supplies, Inc.	11/23/2016	COMM 1ST	PMCHK00002357	\$137.75
14520	W0003	Warehouse Paint Incorporated	11/23/2016	COMM 1ST	PMCHK00002357	\$34.31

Total Checks: 96

Total Amount of Checks: \$104,106.91

SECTION: 6.0

**BOARD REPORTS, FEE WAIVER LOG,
VANDALISM REPORTS & PROJECT
LIST**

INFORMATION:

SEE ATTACHMENTS

Kahl Muscott
District Administrator
Report to the Board of Directors
December, 2016

- The new cameras at Dry Creek can now be viewed on-line. Users need to set up with an account to make this happen. Right now, staff has access and we have offered it to PCSO.
- The raw survey results are in regarding possible development on the 24 acres. There were a total of 81 responses. Staff will be meeting with Kate Kirsh to go over a couple of conceptual plans to be presented at the January A&D meeting and then eventually to the Board.
- A new utility pole was installed along Pacific Ave. They used Railhead to stage for the project.
- We began work on ripping out the problematic landscaping at Atwood Park. This will be a long project.
- We have been trying to work with the users of the Railhead Park soccer fields to get some buy-in on the proper usage of the fields. This includes when it is open and closed. We are already seeing preventable wear on the Railhead B field (the one we just renovated). We are in communications with PHS, 49er Soccer and Auburn FC.
- We were notified that we did not get chosen for the People For Bikes Community Grant.
- The ARD float was once again part of the Festival of Lights Parade, complete with an elf and his helper distributing mandarin oranges.
- ARD participated in the Children's Christmas Faire at the Fairgrounds.

Meetings and events attended or scheduled to attend:

12/1: Sierra College Recreation Management group
12/3: Festival of Lights Parade
12/5: Scott Gaynor conference call re: Mt. Vernon property
12/5: A&D Committee
12/6: Rotary
12/6: Kate Kirsh re: 24 acre conceptual plans
12/7: Policy Committee
12/7: Finance Committee
12/8: Children's Christmas Faire
12/9: ARD Employee Holiday Party
12/12: City of Auburn Swearing In of new mayor ceremony
12/13: ARD Safety Meeting
12/13: Rotary

Joe Fecko
Administrative Services Manager
Report to the Board of Directors
December, 2016

The surveillance cameras at the Dry Creek picnic area are up and running. Unfortunately, due to lack of internet service in that area of the park, access to the cameras is via Verizon cellular, so downloads are fairly slow. The system was designed to record activities to the DVR not for direct 24/7 viewing. Any suspicious activities can be accessed from the DVR at any time.

Staff has been contacted by Local 39, Stationary Engineers notifying the District of the union contract expiration on March 31, 2017. Staff has scheduled a meeting with the local union representative for mid-January to begin contract discussions.

Brian Simpson
Facilities & Grounds Manager
Report to the Board of Directors
December, 2016

Ongoing Maintenance-All Locations

Leaf litter clean up.

Regional Park

Ongoing repairs to turf areas affected by the cyclocross event in October.

Recreation Park

Various “rainy day activities” underway. Interior painting, fixture adjustments and repairs, etc.

Atwood Park

Began removing the landscaping area that is dead/dying in anticipation of replanting in the Spring with a better design and drought tolerant vegetation.

Ashford Park

Sod at the Dog Park is establishing nicely. Fence to come down around the newly sodded area on 12/12.

Manouch Shirvanioun
Customer Service/Marketing Manager
Report to the Board of Directors
December, 2016

11/09/16-12/06/16 11/12/15 -12/08/15

Activity Registrations	\$12,000	\$17,000
Day Care/Discovery payments	\$28,000	\$27,000
5Facility payments/reservations	\$ 6,000	\$ 2,500

Staff is working on getting new Winter/Spring 2017 activities in the system. Submitted an ad for Shelly’s Smart Shopper.

Submitted an ad for Town Planner Calendar-2017.
 Reviewed and approved fee waiver requests.
 Finance and Policy meetings.
 Leadership Auburn.

Sheryl Petersen
Recreation Services Manager
Report to the Board of Directors
December, 2016

- Meetings attended: ASR (2)
- 2017 calendars in production, to print 12/27
- Finishing up activity guide for winter/spring- in its second read. Goes to print 12/21; in mail boxes the week after Christmas
- Business/sponsor Christmas cards mailed
- Sponsor packets are in production for distribution starting in January
- YDL Basketball schedule in production-nearly 100 teams between Auburn, Bear River, and Georgetown
- Working the Lifestyle Expo-securing vendors, prep marketing materials
- Re-up agreements with sponsors (KVMR, WAVE, SAC Bee, AJ Foothills) for 2017
- Met with Nobile Rock to set up 2017 events.

ASR- Auburn Sunset Rotary, SHF-Auburn Senior Health Fair, PIP-Party in the Park,
 VFCAL-Valley Foothills Competitive Aquatics League, ACF-Auburn Community Festival,
 UKE- Ukulele Festival

Coming up this Month

December		
19-22	Discovery Day Camp	Recreation Park
23/26	Christmas Eve/Day Vacation	Offices Closed
27-30	Discovery Day Camp	Recreation Park
1/2	New Year's Day Vacation	Offices Closed
January		
2	New Year's Day	Offices Closed
7	YDL Basketball games begin	ARD Gyms
14	Lifestyle Expo	Recreation Gym
16	MLK Jr Birthday	Offices Closed
26	ARD Board Meeting	CVCC-Board Room

Debbie Thomas
Youth Services Manager
Report to the Board of Directors

- December, 2016 Prep and purchasing for winter break day camp
- Support for new Alta Vista site, purchasing and training
- Discovery Club will offer a craft at the Pancake Breakfast with Santa event at Alta Vista school for about 100 children

- Substituted at sites for staff absences
- Holiday Fair at Fairgrounds on Thursday, Dec. 8
- ARD holiday party on Friday, Dec. 9
- Safety Meeting on Tuesday, Dec. 13
- Laminate flooring is scheduled to be installed at Auburn El. Discovery club over the winter break
- We much appreciate Brian, Jesse and the maintenance crew for all their help at the sites and day camp

12/1/16

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
12/6/2016	Recreation	Graffiti on Benches	\$60	\$25
		Total labor costs	\$60.00	Total material costs \$25
		Total for year	\$2,054	Total for year \$1,207.27

Nov-16

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
11/7/2016	Overlook Park	Vehicle drove through grass	\$20	\$30 grass seed
10/31/2016	Overlook	Graffiti on backwall skatepark	\$20	\$32 paint
10/31/2016	Regional Park	fake blood sprayed in bathroom	\$20	\$0
		Total labor costs	60 Total	\$62.00
		Total for year	Total for year	material costs \$1,182.27

10/21/19

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
4-Oct-16	Regional	Toilet seat removed	\$30.00	\$19.75
10/12/2016	Recreation	Graffiti	\$30	\$9.00

Total labor costs	\$60	Total material costs	\$28.75
Total for year	\$1,934.00	Total for year	\$1,120.27

9/19/16

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
14-Sep-16	Overlook	Toilet seat ripped off toilet	\$60.00	\$21.44
9/14/2016	Overloos	Graffiti Removal	\$60	\$34.86

Total labor costs	\$120	Total material costs	\$56.30
Total for year	\$1,182.00	Total for year	\$1,091.52

8/18/16

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
1-Aug-16	Recreation	Toilet seat ripped off toilet	\$60.00	\$21.44
8/15/2016	Regional	Water fountain grating removed	\$60	\$89.78

Total labor costs	\$120	Total	\$111.22
		material costs	
Total for year	\$1,062.00	Total for year	\$1,035.22

7/1/16

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
5-Jul-16	Regional	Lights at Gym broken	\$60.00	\$59.00

Total labor costs	\$60	Total	\$59.00
		material costs	
Total for year	\$942.00	Total for year	\$924.00

6/21/16

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
31-May-16	Railhead Park	Men/Women's restrooms vandali:	\$60.00	\$175.00
13-Jun-16	Overlook Park	Graffiti on wall behind skate park	\$120	\$60.00
6/20/2016	Recreation	Women's restroom vandalized	\$60	\$43
		Total labor costs	\$240	\$278.00
		Total for material costs		\$865.00
		Total for year	\$882.00	\$865.00

May-16

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS	
5/16/2016	Centennial Park	graffiti	\$60	\$80.00	
5/16/2016	Overlook Skate Park	graffiti	\$90.00	\$120.00	
		Total labor costs	\$150	Total material costs	\$200.00
		Total for year	\$792.00	Total for year	\$787.00

Apr-16

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
4/6/2016	Regional Gym	graffiti	\$100	\$80.00
4/11/2016	Meadow Vista storage	break in old mower stolen	\$30.00	\$120.00
			Total labor costs	Total material costs
			\$130.00	\$200.00
			Total for year	Total for year
			\$642.00	\$587.92

2/1/16

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
22-Jan-16	Regional	Graffiti on walkway and bridge on Dry Creek side of park	\$60.00	\$50.00
2/1/2016	Railhead Park	Toilet seat set on fire	\$40.00	\$35.00
2/1/2016	Rec Comm Bldg	Broken window, Sheryl's office	\$212	\$200
2/5/2016	Overlook Park	Graffiti	\$80	\$50
2/9/2016	Recreation Park	Graffiti, on picnic tables	\$60	\$25
		Total labor costs	\$452	\$27.92
		Total for material costs		
		Total for year	\$512.00	\$387.92

Jan-16

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
16-Dec-15	Regional Park	Bathroom door hardware broken in bathrooms behind Regional Shop	\$20.00	\$15.92, 2 door latches purchased
19-Dec-15	Regional Park	Graffiti on enclosure for portable toilets and toilets too at Dry Creek Picnic Area	\$40	\$12, graffiti remover, \$15 paint for wood enclosure
		Total Labor Costs	\$60.00	Total Material Costs \$27.92

2016/2017 Project List

Updated 12/2/16

PROJECT	Est. Cost	Notes	Est. completion date
<i>Bell Road</i>			
Planning/CEQA/Construction Documents	517,000	Submitted Project Description update and site plan to Stewardship Council.	TBD
		Waiting for response on grant application. Stewardship Council has indicated we will not get a response until after the start of 2017.	
<i>Placer Hills Pool</i>			
ADA Path of Travel	10,000	Minor sidewalk repair to be done in-house in the off season	Dec-16
<i>Regional Park</i>			
24 Acres Walking Path - In Kind	235,000	Agreement with WCCC has been voided; alternatives being reviewed	TBD
Dry Creek Picnic ADA improvements	15,000	Working on scope and getting estimates	Nov-16
<i>24 Acres</i>			
Conceptual Planning	48,000	Comments have been received; a presentation of 2 different conceptual plans will take place at the January, 2017 A&D Committee meeting.	Dec-16
<i>Overlook Park</i>			
Planning and CEQA	90,000	Project to be pushed back due to review delays at USBR	Mar-17
<i>Canyon View Community Center</i>			
Bike Park - incl Design and CEQA	100,000	USBR reviewing final document	Oct. 2016
Bike Park - Construction	175,000		TBD
<i>Railhead Park</i>			
Renovation Field B	35,000	Completed	Nov-16
<i>Meadow Vista Park</i>			
ADA Restroom (renovation or new)	220,000	Grading, ramp and interior design work being done	Mar-17
<i>Operation and Development Plan</i>			
CEQA/NEPA costs	25,000	USBR review delayed due to budget issues.	Dec-16
<i>Multi-Park</i>			
Streambed Alteration Agreement (no labor)	44000	Bio and cultural reviews taking place; walk with local tribe per AB52 completed	Jan-17
Carry over projects from 2015 2016 list in YELLOW			
Total Projects Fiscal Year	1,514,000		

FEE WAIVER LOG

DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
Apr-16	Sesi Catalano	Western States Trail Foundation-Foothills Room	\$140.00	\$30.00	\$140.00	No		
Apr-16	Kathleen Shafler	Auburn Chamber of Commerce-Business Show Case, Support Local Business-Picnic Sites at Recreation Park	\$100.00	\$60.00	\$100.00	Yes		
Apr-16	Judy Suler	Action Coalition for Equestrians-Foothills Room	\$100.00	\$60.00	\$100.00	No		
Apr-16	Kelece Anabuster	Advocates for Mentally Ill Housing-Recreation Picnic#1	\$50.00	\$30.00	\$50.00	No		
Apr-16	Jan Wells	Advocates for Mentally Ill Housing-Recreation Kitchen	\$588.00	\$180.00	\$588.00	No		
Apr-16	Barbara White	Western States Trail Foundation-Overlook Modular Building	\$678.00	\$0.00	\$678.00	No		
Apr-16	Jean Hixon	Western States Trail Foundation-Foothills Room	\$200.00	\$60.00	\$200.00	No		
Apr-16	Lisa Frankel	Sierra Streams Institute-Foothills Room	\$200.00	\$30.00	\$200.00	No		
Apr-16	Kathlene Fries	Transition to Adult Living-Placer Union School District-Picnic sites at Recreation Park	\$100.00	\$60.00	\$50.00	No		
							\$2,106.00	\$2,106.00
May-16	Tray Kochenderfer	Auburn Sunset Rotary Club-Recreation Picnic#1	\$50.00	\$30.00	\$25.00	No		
May-16	Jim Moore	EV Cain Community Svc. Club-Bocce Courts 1 and 2	\$40.00	\$0.00	\$40.00	No		
May-16	Patrick Witz	St. Jude Children's Hospital Trike-a-Thon, MV. Tennis Courts	\$0.00	\$30.00	\$0.00	No		
May-16	Jean Hixon	Western States Trail Foundation-Board Meeting-Foothills Room	\$200.00	\$60.00	\$200.00	No		
May-16	Robin Soars	Skyridge PTC-Sierra Pool	\$227.00	\$78.75	\$227.00	No		
May-16	Janice Buchmann	Cub Scouts Pack 6-Flag retirement ceremony-picnic sites and amphitheater at Regional Park	\$190.00	\$10.00	\$190.00	No		

FEE WAIVER LOG

DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
May-16	Barry Connick	Multipurpose Senior Center-Regional Park Gym and Lakeside Room	\$2,120.00	\$360.00	\$1,440.00	Yes		
							\$2,122.00	\$4,228.00
Jun-16	Judy Suler	Western States Trail Foundation-Foothills Room for training	\$160.00	\$60.00	\$160.00	No		
Jun-16	Adam Dieter	Placer Hills Education Foundation-Annual Fundraiser-MV Picnic Sites	\$225.00	\$120.00	\$225.00	Yes		
Jun-16	Steve Rothert	American Rivers Connect Us-Meeting-Foothills Room	\$320.00	\$100.00	\$320.00	No		
							\$485.00	\$4,713.00
Jul-16	Courtney Portlock	Out of the Darkness-Suicide Prevention Walk at Railroad Park	\$420.30	\$60.00	\$420.30	Yes		\$5,133.30
Aug-16	Carryn Perry	Foothill Quilters-Regional Park Gym and Lakeside Room	\$3,720.00	1020.00 Staffing fee	\$3,720.00	Yes		
							\$3,720.00	\$8,853.30
Sep-16	Lisa Elliot	Placer County Kids-Foster Care/Adoption Appreciation Picnic-Rec Park Picnic Sites and Gazebo	\$240.00	\$90.00	\$120.00	No		
Sep-16	Mark Mishler	Auburn Sunset Rotary-Bocce Courts at Recreation Park-Charity Tournament	\$185.00	\$30 custodial \$30 alcohol permit	\$125.00	No		
							\$225.00	\$9,078.30
Oct-16	Courtney Cagle	Public Health Institute Center for Wellness and Nutrition-Kitchen at Recreation Park	\$490.00	\$150.00	\$490.00	No		\$9,568.30
Nov-16	Stacy Linton	Softball Tournament fundraising-Regional A & B CANCELLED	\$440.00	\$440.00	\$440.00	No		\$9,568.30

FEE WAIVER LOG

DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
Dec-17	Emma Lujan	Gold Country Toy Run-Regional gym and picnic sites at Recreation Park	\$529.00	\$30.00	\$529.00	Yes	Request was submitted prior to policy change	
Dec-17	John Price	Auburn Moose Lodge-Recreation Park picnic sites	\$100.00	\$60.00	\$90.00	No		
Dec-17	Pat Little	Special Olympics-Regional gym	\$585.00	\$300.00	\$292.50	No		
Dec-17	Barbara Weiss	Auburn Branch AAUW-Regional gym and Lakeside room	\$2,400.00	REQUIRES BOARD APPROVAL		Yes	Request was submitted prior to policy change	
							\$911.50	\$10,479.80

SECTION: 7.0

ITEM: 7.1 ELECTION OF OFFICERS AND CONSIDER COMMITTEE MEETING ASSIGNMENTS

DESCRIPTION:

INFORMATION: SEE ATTACHMENT

STAFF

RECOMMENDATION: ELECT OFFICERS AND CONSIDER COMMITTEE MEETING ASSIGNMENTS. EACH MEMBER HAS THE RIGHT TO NOMINATE ANOTHER MEMBER. NO SECOND IS REQUIRED FOR A NOMINATION. BEGIN WITH THE OFFICE OF CHAIRPERSON. PLEASE SEE ATTACHMENT FOR CORRECT PROCEDURAL INFORMATION.

Elections

The nominating and election process covered below is just one process of many. I think this best fits your board. It is taken from a book entitled "Parliamentary Procedure in Local Government."

From our conversation you indicated that there are no rules or laws pertaining to this board's election process. The members of the board are of equal status and there is no requirement to have been a board member a certain amount of time prior to election.

Procedure:

Each member has the right to nominate another member. No second is required for a nomination. Begin with the office of the chair, or president.

Elections proceed by voting on candidates in the order in which they were nominated. Members first vote on the election of the first nominee. If that person does not receive a majority vote, then a vote is taken on the second member nominated, and so on, until a member receives a majority vote. A vote is not taken on the remaining nominees, since the position is filled.

Example: Mr. A: "I nominate Mr. D for the office of chairman". The current presiding officer asks, "Are there further nominations for the office of chairman?" If there are none then the presiding officer calls for the vote, "All those in favor of Mr. D serving as chairman of this board say aye, those opposed say no." "Mr. D has received a majority vote and is elected as chairman of the board".

If there is more than one nominee for this office then the following is done:

Mr. A "I nominate Mr. D for the office of chairman". Mr. B, "I nominate Ms. E for the office of chairman". The presiding officer asks, "Are there further nominations for the office of chairman?" If none, the presiding officer proceeds, "Ms. D and Ms. E are nominated for the office of Chairman." "All those in favor of Mr. D raise your hands (count)." If Mr. D gets a majority vote then the election is over. If Mr. D does not receive a majority vote then the presiding officer calls for the vote for Ms. E, "All those in favor of Ms. E raise your hands (count)." If she receives a majority vote then she is elected as chairman. If there is a tie vote then the voting continues until one or the other gets a majority vote or one of the nominees withdraws.

This procedure continues with each office. In some groups, once the chairman is elected he becomes the presiding officer and conducts the remaining election.

Jacque Brown, Registered Parliamentarian

Item 7.2 Cover sheet – Friends of ARD – Board Meeting and Review of 501 c (3) Financials

Friends of the Auburn Area Recreation and Parks, Inc. (“Friends”) Board meeting December 15, 2016

The Issue

A Board meeting and review of the Friends of the Auburn Area Recreation and Parks, Inc. Balance Sheet and Profit and Loss.

Background

A Balance Sheet and Profit and Loss for the current year are attached.

Recommendation for the Board of Directors

Review the Friends Balance Sheet and Profit and Loss; provide comment, direction (if any).

Fiscal Impacts:

N/A

Attachments:

Balance Sheet for the Friends of the Auburn Area Recreation and Parks, Inc.
Profit and Loss (1/1/16 – 6/30/16 for the Friends of the Auburn Area Recreation and Parks, Inc.

501C-3
 Friends of ARD
 Balance Sheet
 As of Oct 31, 2016

Assets

Community 1st Bank
 Petty Cash

10,462.25

-

Total Assets

Total Assets

10,462.25

10,462.25

Liabilities

Accts Payable/ ARD

7,300.00

Total Liabilities

7,300.00

Owner's Equity

Owner's Equity

(2,814.34)

Gain for 2016

5,976.59

Total Owners Equity

Total Liabilities and Owners Equity

3,162.25

10,462.25

45,000 Budget

Friends of Auburn Area Recreation and Park District

Profit and Loss

For 1/1/2016 To 10/31/2016

	CURRENT MO	YTD
REVENUE		
Youth Assistance Fund Donations		3,005.00
Tennis Equipment Grant		500.00
Youth Basketball Sponsorship		250.00
Lifestyle Expo Sponsorships		400.00
Envision Expo Sponsorships		1,050.00
String Fling (Guitar Fest)		1,020.00
Auburn Pump Track Revenue		525.00
Dead Fest Reveue	250.00	11,996.94
Movies in the Park Sponsorship	250.00	2,250.00
Food Truck Fiesta Reveue	250.00	10,643.27
Auburn Community Festival Revenue	750.00	5,250.00
Party in the Park sponsorships	250.00	5,250.00
Great American Obstical Scramble Event	250.00	1,500.00
TOTAL REVENUE	2,000.00	43,640.21
 EXPENSES		
Legal Expenses	-	1,039.00
Youth Assistance Donate to ARD	261.25	4,437.99
String Fling Donations	-	731.50
Auburn Bike Park	-	498.75
Youth Basketball Donation sponsorship	237.50	237.50
Food Truck Fiesta Expenses	217.41	7,658.02
Youth Services for Tennis Equipment	475.00	475.00
Dead Fest Expenses	-	9,570.86
Movies in the Park Donations	-	1,900.00
Auburn Community Festival Donations	3,325.00	3,800.00
Lifestyle Expo Event donations		380.00
Envision Expo Event donations		997.50
Auburn Scramble Donations	1,187.50	1,187.50
Party in the Park Event Donations	-	4,750.00
TOTAL EXPENSES	5,703.66	37,663.62
 NET (LOSS)/PROFIT	 (3,703.66)	 5,976.59

(Unaudited)

Food Truck Fiesta 2016

Revenue

Sponsorships	1,550.00	
Recology	250.00	
Max's	250.00	
Walkers	250.00	
Union Bank	250.00	
Paradise Party Rentals (2015)	300.00	
AAA	250.00	
Fiesta Proceeds	7,134.00	
Donations (A Town Bike)	440.00	
Donations (Paypal, less fee)	87.87	
Mobile Rock	361.40	
Vendor Booth Revenue	1,070.00	
Raffle Booth Profits (A/R not rec)	-	
Sub total	10,643.27	
FOARD Admin fee	(532.16)	
Total Revenue		10,111.11

Expenses

Entertainment	1,800.00	
Skyline Music	350.00	
Talking Dreads	350.00	
Jason Haxton	100.00	
Food for Bands	350.00	
Paul Emery, sound	300.00	
Stage	350.00	
Advertising	685.71	
Image.net	240.00	
Banners	254.84	
Event Sign	60.87	
Gold Country Media	130.00	
Supplies	3,696.29	
Cups for donations	3,118.75	
Cups	64.18	
LED Balls	18.95	
Volunteer Vests	34.75	
Batteries/Lantern	53.71	
Zip Ties	6.44	
Lights	25.77	
Plastic Wheel	6.44	
Toilet Rentals	367.30	
Legal Fees	1,319.00	
Liability Insurance	1,141.00	
Placer Co Health	178.00	
Extra Wages	640.22	
Overtime for Jerry	261.16	
Rec P/T staff	142.41	
Facility Attendants (2)	236.65	
Total Expenses		8,141.22
Profit for Bike Park Fundraiser		\$ 1,969.89

Dead Fest 2016

Revenue

Sponsorships	4,000.00	
Old Town Pizza	250.00	
Max's	250.00	
Pizza Express	250.00	
Armrod Charities	2,500.00	
Union Bank	250.00	
AAA	250.00	
Solar City	250.00	
Donation (M Haugaard)	55.00	
Beer Sales Profit	5,955.14	
Mobile Rock	411.80	
Vendor Booth Revenue	<u>1,575.00</u>	
Sub total	11,996.94	
FOARD Admin fee	<u>(599.85)</u>	
Total Revenue		11,397.09

Expenses

Entertainment	5,905.00	
Grahame Lesh (Midnight North)	500.00	
Cashier's check for Avenue Illumination	2,655.00	
Stu Allen and Mars	2,500.00	
Todd Gardner	<u>250.00</u>	
Advertising	673.33	
Scott Holbrook (reimb for flyers)	232.38	
Handbills	70.95	
Image.Net	240.00	
Gold Country Media	<u>130.00</u>	
Supplies	2,814.53	
Propane	9.40	
Mardi Gras Beads	65.96	
LED Balls	18.96	
Volunteer Vests	34.75	
Peaches	39.95	
Mileage Reimbursement	10.80	
Canopy, food, propane, Tote, Ice	590.31	
Ice & Water & seasonings	46.96	
Light Tower	100.00	
Sherrif's Office	1,317.00	
Zip Ties	55.84	
Toilet Rentals	<u>524.60</u>	
Legal Fees	178.00	
Placer Co Health	<u>178.00</u>	
Extra Wages	757.51	
Staff	<u>757.51</u>	
Total Expenses		<u>10,328.37</u>
Profit for Bike Park Fundraiser		<u>\$ 1,068.72</u>

Item 7.3 Cover Sheet – Fee Waiver Request from the American Association of University Women for the Trivia Bee

December, 2016 Standing Finance Committee, December, 2016 Board Meeting

Subject: Review Fee Waiver Request from the American Association of University Women (AAUW) for the Trivia Bee. This item was reviewed at the Standing Finance Meeting with a split recommendation of Director Ainsleigh recommending to charge the 10% processing fee under the new policy and Director Lynch abstaining.

OLD POLICY - XXX. Policy & Procedures for Fee Waivers

Fee waivers may be granted to non-profit organizations, schools, other public agencies and ARD co-sponsored events. ARD staff can approve fee waivers up to a dollar amount of \$1,500. Fee waivers over this amount will be sent to the Finance Committee and finally to the Consent Calendar. Denied fee waivers can be appealed to the ARD Board of Directors. Appeals should be made in writing and sent to the Customer Service/Marketing Manager at least 7 days before the next ARD Board of Director's meeting.

The person or organization making the fee waiver request should be responsible for the following:

- A. Paying applicable custodial, set up/take down fee.
- B. Special Events – paying the current rate per hour/person for staffing the event (one maintenance worker per 500 attendees).
- C. Special Events – events over 250 attendees require a dumpster.
- D. Special Events – events with 400 + attendees will require one portable toilet. Add 1 portable toilet for every 200 additional attendees.
- E. Special Events – in most cases the person/organization requesting the fee waiver will take care of trash, bathrooms, etc.

STAFF

RECOMMENDATION: This item was reviewed by the Standing Finance Committee with a split recommendation and forwarded to the Board of Directors for consideration.

FEE WAIVER REQUEST

PERSON MAKING REQUEST BARBARA GERLETTI-WEISS
 NAME OF THE ORGANIZATION AUBURN BRANCH AAUW
 IRS/NON PROFIT TAX ID NUMBER 94-6104515
 ADDRESS AND PHONE NUMBER AAUW, P.O. BOX 7872
AUBURN CA 95604
BARBARA'S # 530-305-4184

see letter attached

Signature _____ Date _____

OFFICE USE ONLY

APPLICABLE FEES		FEE WAIVED
Rental Fees	\$ <u>2400.⁰⁰</u>	\$ _____
Custodial Fees	\$ <u>90.⁰⁰</u>	\$ _____
Alcohol Permit Fees	\$ <u>30.⁰⁰</u>	\$ _____
Setup/Takedown	\$ <u>TBD - will pay staffing</u>	\$ _____
Staffing Fees	\$ <u>fees @ \$25 P/hr.</u>	\$ _____
Miscellaneous Fees	\$ <u>100.⁰⁰ Trash disposal</u>	\$ _____
TOTAL FEES DUE	\$ _____	

REQUEST APPROVED? Yes No

COMMENTS: Submitted prior to Nov. 2016
Changes in Fee Waiver Policy

Approved by: _____ Date _____



FEE WAIVER REQUEST AND APPLICATION

This questionnaire and application must be completed in order to be considered for a fee waiver request. A letter on the requesting organization's letterhead must accompany this application. The letter should include the reason for requesting a fee waiver and how this event benefits our community. Requests must be submitted 60 days prior to the event. Applicants must complete and submit Indoor or Outdoor Reservation Applications with this request. Incomplete applications will not be processed.

1) Is this a non-profit organization? YES
Must provide supporting documentation for non-profit status before being considered for a fee waiver request
Example: A letter from IRS stating your organization's non-profit status

2) Can financial documents for the organization be provided? LETTER ATTACHED
Example: Bank statements or tax returns. If unable to provide these documents, please attach an explanation letter.

3) Is this the first time that your organization is asking for a fee waiver from ARD? NO

4) Is this a fundraiser? YES

5) How much money does your organization anticipate generating from this event? +4,000⁰⁰

6) Is there a fee or a charge for people to attend or participate in this event? YES

7) How does a fee waiver affect your event? Can your event be held in a different location if ARD can not consider a fee waiver at this time? Please explain.
A fee waiver helps us, of course, by increasing our fundraising efforts, which makes our job easier. We'd appreciate your continued generosity and support, as well.

8) Has your organization asked for a fee waiver from other agencies in the community? No
Please indicate which agency: _____

9) Are there any other agencies in the community that are working with your organization on this project? No
Please provide a list of these agencies and contact information.

10) If a full fee waiver is not granted, can your organization pay a percentage of the rental fee? YES
If no, please explain: _____

11) Will your organization consider paying for staffing and utility fees if we waive the rental fees? YES
\$20.00 per hour plus applicable custodial fees

12) If your organization is unable to meet one of the offers (Items 10 or 11 above), are you able to provide a hardship statement with supporting documentations, such as bank statements or tax returns? _____
Please indicate what is being provided with this request:
a letter of request with tax ID number

FACILITY RESERVATIONS

Indoor Only

How did you hear about us? Activity Guide Local Media Web Site Friend/Relative

Rental Date: MARCH 24, 25 / 1 / 2017 # of People: 250

Name/Organization: AUBURN BRANCH AAUW

Address: P. O. BOX 7872

City: AUBURN State: CA Zip: 95604

Home Phone: 530.888.1273 Mobile Work Phone: 530-305-4184

Facility(s): LAKESIDE ROOM Hours of Use: MARCH 24 2pm - 8pm to MARCH 25 8AM - 10 PM

Facility(s): REGIONAL GYM Hours of Use: MARCH 24, 2017 2pm - 8 PM to MARCH 25, 2017 8AM - 10 PM

Facility(s): _____ Hours of Use: _____ to _____

Purpose of Event: FUNDRAISING

Serving Alcohol? Y N
If yes a permit request must be completed and a \$30 fee will be added. See reverse side.

Amplified Music? Y N
If yes a permit request must be completed. See reverse side.

Rental Fee(s): _____

Security Deposit: _____

Out of District Fee - \$50 Y N

Circle One: Custodial Fee = \$30 Set up/take down = \$70

Alcohol Permit Fee - \$30

Total Fees: \$100⁰⁰

Amenities: Please indicate which item & quantity tables. *WE ARE RENTING TABLES AND CHAIRS*

Tables: 5'(round) _____ 6'(rectangle) _____

Chairs: _____

Additional Requests: Times are our best estimates as plans are not yet finalized.

Signature: Barbara Besette

Group A/B	Group C/D		
Date:	Initials:	Receipt:	cc/cash/check



Auburn Branch AAUW
P.O. Box 7872
Auburn, CA 95604

August 25, 2016

Kahl Muscott, District Administrator
Manouch Shirvanioun, Marketing/Customer Service Manager
Auburn Recreation District
123 Recreation Drive
Auburn, CA 95603

Gentlemen:

The Auburn Branch of AAUW (the American Association of University Women) requests a fee waiver of our rental of Regional Park Gym and the Lakeside Room when we have our Trivia Bee, scheduled for Friday night, March 24, 2017 (for set up) and Saturday, March 25, 2017 for the actual event.

This is AAUW's sixth annual Trivia Bee. We will sell team spots for \$210 to 20 teams of three people each who compete against each other answering trivia questions put to them by a master of ceremonies. We anticipate an audience of about 250 people. Admission is \$35 which includes dinner; teams receive dinner with their entrance fee. We also plan to purchase a one-day liquor license.

AAUW is a nonprofit organization that promotes equity for women and girls through advocacy, education, philanthropy, and research. AAUW is a tax-exempt nonprofit organization under section 501(c)(3) of the Internal Revenue Code. Our Tax ID number is 94-6104515. We plan on using the funds we raise at our Trivia Bee to help us provide three kinds of scholarships for local students: for young women graduating area high schools, for re-entry women attending Sierra College, and for funds to send interested 12-year-old girls to a week-long science and math camp sponsored by AAUW.

Your waiving the fee for renting the ARD facilities would allow us to raise more money to make this possible, thus being able to offer more scholarships. The scholarships AAUW provides result in a healthier, more robust, and better-educated community. Your generosity would be appreciated.

Thank you very much.

Sincerely,

A handwritten signature in cursive script that reads "Barbara Gerletti-Weiss".

Barbara Gerletti-Weiss, Trivia Bee Committee ~~2015-2016~~
enclosures

2016-2017

Item 8.1 Cover sheet – Renaming Regional Park

Auburn Area Recreation and Park District Acquisition and Development Committee meeting October, 2016; Board of Directors meeting October, 2016; A&D Committee December, 2016; Board of Directors meeting December, 2016

The Issue

Shall the Auburn Area Recreation and Park District (ARD) consider changing the name of Regional Park to “North Auburn Regional Park”, after a 30-day period for public and staff comment? Director Lynch has requested that this item be considered.

Background

Director Lynch has requested that the ARD Board consider renaming Regional Park “North Auburn Regional Park”.

Recreation Park and Regional Park are often confused by users and the public. Designating the park as “North Auburn Regional Park” may give public and park users a geographical reference when looking for a particular park. This is consistent with the names of other ARD parks like Christian Valley Park and Meadow Vista Park.

ARD policy regarding the naming (note: not renaming) of public facilities is as follows:

XVII. Naming Public Facilities

During the master-planning phase and/or prior to Board approving final plans and specifications on any park or public building, an open period of approximately two weeks will be announced giving individuals, staff and the Board an opportunity to suggest names for the facility.

A press release will be sent out notifying the public, and interested individuals could submit the appropriate form giving staff some information regarding the suggested name. Names should be submitted to the District Administrator.

Staff, along with an established committee or selection committee, will review all names and prioritize and recommend a name for finalization by the Board of Directors. The Board would receive all names submitted along with the staff/committee evaluation.

Land or gifts with deed restrictions may not follow these guidelines.

Names must be in accordance to District policy as noted.

A. Parks:

1. Name to reflect geographical location, historical references or feature of park, or significant or unusual natural features.
2. Named after a significant individual(s).

B. Buildings:

1. Name to reflect the services provided in facility.
2. Name to reflect geographical location.
3. Named after significant individual(s).

C. Criteria for naming a facility after an individual:

1. Individual must have made a significant contribution to the facility by:
 - a. Donation of land or large financial contribution to the facility.
 - b. Contributed substantially and improved the quality of life in the Auburn Area Recreation and Park District (Area 5). This could relate to involvement with parks and recreation or other public agency.
2. Each public facility or place within parks, such as ball fields, groves, walkways, trails and buildings could be named after selected individuals in their honor as desired and appropriate.

In October, 2016, the ARD Board of Directors gave direction to notify the public that ARD was considering the re-naming of the park. A press release was sent (see attached) and a short article ran in the Auburn Journal. The press release was also posted on the ARD website, the ARD Facebook page and the Auburn, North Auburn and South Auburn Facebook pages. A total of 16 responses were received via email, 3 by phone and 102 more comments were placed on the respective Facebook pages (see attached).

Of the total comments received via email, phone and Facebook, 23 support the idea, 45 do not support and 53 had other suggestions/comments.

Recommendation for the Board of Directors

The Acquisition and Development Committee do not recommend changing the name to “North Auburn Regional Park”.

A suggestion from park staff was to make a conscious effort to refer to north Auburn when saying or writing about Regional Park. Examples:

“I’ll see you at Regional Park in north Auburn”

Flyer: This event takes place at Regional Park in north Auburn

Fiscal Impact

Unknown at this time. Should a park be renamed, there will be costs to change park signs, however these costs should be relatively minimal (less than \$1,000).

Attachments

Responses received via email

Responses received via Facebook

Press Release

Responses to the question: “Should ARD consider re-naming Regional Park ‘North Auburn Regional Park’?”

Supports the name change

* I vote in favor of renaming the park. When we first arrived in Auburn we were very confused.
K. H.

* Great idea! I am a fifty year plus resident of the district and I still get confused. I heartily agree with the proposed name change.
L.W.

* Yes, North Auburn Regional Park is a better name. Should cause less confusion with Rec park.
L.H.

* Please do it! Can't tell you how many times when my kids were little and involved in sports that we went to Recreation instead of Regional or vice versa! I like Chana Park.
A.M.

* Just read the Auburn Journal article this morning about the idea of changing the Recreational Park name to North Auburn Recreational Park. We think that is a great idea and give thumbs up to the making this a reality.
A&J L.

*We are very much in favor of renaming this park to 'North Auburn Regional park'
When we first moved here fifteen years ago we found the two park names to be very confusing. We love both parks and appreciate all the improvements and hard work of ARD employees.
J&S L.

Note: we also received 3 phone calls in support of changing the name to “North Auburn Regional Park”.

Does not support the name change

*I oppose the name change of Auburn Regional Park to North Auburn Regional Park, based on my general opinion that the renaming of portions of Auburn as if they were separate communities introduces division to our town where there need be none. Extending this practice to other things, in this case to one of our parks, only makes it more 'set in stone' and, therefore, worse.

The more we can maintain our community identity as a lovely foothills town, rather than a conglomeration of suburban entities, the better---and at this point I don't even know who or what we're up against to do this.

Thanks so much for asking for public input on this!!!! I wish there'd been the same publicized opportunity before those schismatic signs went up all over town.

Sincerely,
D.W.

P.S. Yes, I've known of people going to the wrong park as well--including me! I think that's just because 'Regional' and 'Recreation' are such similar types of words. And I think we can live with that, as we've done for decades. People generally only make that mistake once...

*There seems to be a lot of effort & expense talking about something that doesn't need changing. Now cleaning and it is another story, we've not been there lately but there's quite a bit of talk about needles filth etc. so instead of renaming I'd put it to cleaning and trimming. That's all I have to say. Keep it safe for all... the name is the name... it's like Auburn Ravine.... the same.
Thank you. M.C.

*I saw a post on several Facebook pages about renaming the Auburn Regional Park... why? I don't think it should be changed. Adding north would only separate it more from Auburn. Chana would just be adding it to the school. It is a park. R.

Other (other names, etc.)

*If the park is going to be renamed it should be something simpler like Chana park. "North Auburn Regional Park" is a mouthful and I doubt people will call it that. They will shorten it and it will still be called Regional Park. I bet those that have gone to the wrong park only did so one time. Not sure if it's worth the effort.
L.Y.

*My two cents.
Minimally, drop the "Regional Park" portion. It does nothing for it and adds a mouthful. Why not name each park after someone or something?
M.H.

*It's usually called Chana Park. I think calling it "North Auburn" anything would be a curse, given the stigma attached to it. It would be nice to call it something like Dry Creek Park - a beautiful nature theme without the stigma. I never did like the name Regional Park and also got it confused with the one @ Racetrack Street.
A.B.

*Chana Park.
If the name are still similar ...north auburn regional park.(which no one will say) and Auburn Rec park....they will still get confused. Or take out regional.
North Auburn and Auburn Rec.
But old timers will still say...Chana Park Sent from my iPad
K.B.

*North Auburn Live Oak Park
B.B.

*Forget North Auburn Regional Park; it should be Rock Creek Community Park! Remember Rock Creek School, Rock Creek Mobil Home Park, Rock Creek Mini Storage, Rock Creek Dam, Rock Creek Road, and the former Rock Creek Fire Protection District.
Let's not forget that the area was recognized as the Rock Creek area in the past.
Thanks, J.H.

*The names of "Recreation" and "Regional" has always been confusing, and very bland sounding. I grew up less than a mile from Regional Park, and most of my friends and relatives referred to it as "Chana Park" because it was next to Chana High School. "North Auburn Regional Park" is too long.
As far as Recreation Park, I have always thought of it as "Downtown Park".
S.A.

Renaming Regional Park “North Auburn Regional Park” Facebook responses

A) Taken from Auburn CA FB Page

Aaron Bromberg I like the idea because I always get confused between which is regional and which is recreation park.

Tori Murrill Connolly I agree.

Sonja Conklin Ditto

Renee Dowd Doesn't matter what the name in the sign is, it will always be Chana park

Tammy Sumner I think it's a waste of time. The parks already have separate names. Regional Park is in North Auburn and Recreation Park is South Auburn. If people remember that they won't get confused.

Sallee Kallenbach Let's put up another dog park in there (and keep it open)!

Carolina McCormick I made the suggestion that they could turn the little park in Meadow Vista into a dog park. I think it would be a fantastic idea.

Nancy Rea No

Stacey Van Pelt- Dalton No. Let's spend time and money in a more worthwhile improvement. What a weird distraction to all the other issues our community can focus on.

Michelle Sanchez-Higginbotham Waste of time, energy, money. Please

Karen Bainbridge DeMille The names are not that confusing. They have been this way for many years. Why change for just a few.

Karen Allen No and this was brought up before and we agreed not to change it. We are still paying attention.

Carol Terrell No, worry about something else.

Lindsay Fitzgerald Waste of time

Darren Johnson We should change the name to Oak Park. Much of the same problems in Oak Park in Sacramento and at Regional Park - assaults, drugs, gangs, homeless, muggings, stabbings and other lovely inner city problems. It is actually quite sad.

Brooke Widder Craycraft Waste of time

Liz Maas Koch People will still just call it Regional Park.

Christina Deane Helman-Bertran Why? Must be someone who is new to the area and doesn't know directions! Hell NO it's always been Regional Park... leave it

Kathy Baxter Silly

Emilie LaShell Horner Leave Chana Park alone and focus on more pertinent issues.

Aví McBean It's usually called Chana Park. I think calling it "North Auburn" anything would be a curse, given the stigma attached to it. It would be nice to call it something like Dry Creek Park - a beautiful nature theme without the stigma. I never did like the name Regional Park and also got it confused with the one @ Racetrack Street.

Charlene Daniels Regional Park needs a new name because it gets confused with Recreation Park. North Auburn or Dry Creek Park would be much better

Renee Silvera Berg It's a waste of time to change the name, in my opinion. I would prefer it to remain just Regional Park.

Laura Larson-Tucker Think it's a waste of time and resources.

Teri Lynn Grant I was about to simply post "yes" and then read all of the previous comments. Wow - now - don't care.

Kellie Baron Save the money!

Mark Hollingsworth Totally needs to drop the "Regional Park" portion. It does nothing for it.

Erin Ewing Edwards Definitely a waste of time. It's not that hard to remember which park is which. I've lived here 5 years and never had a problem.

Mike Georgianna I always refer to it as the disc golf park with the fishing pond

Laura Barrera I say dry creek waters

Mike Young I always call it Chana park

Tammy VanLeuvan Cox Locally known as Chana park

Anika Brooks I recommend Auburn Nisenan or Nisenan Park since there is no park named in honor our native people. The tribes here are still working on federal recognition.

Terry Davis-Whiteside I say Chana park...that is what we locals have always referred to it

Carolina McCormick Yes, it should be Chana Park

Bill Kinnear Hobo Haven

Helen Stevenson Hoke Chana park

Barbara Inman Gee, I've never had a problem with which park is which. North Auburn Regional Park should be good enough. It never has been ARD

Patricia Price Chais Yes! Re-name the park to "North Auburn Regional Park"

Brooke Spears Erickson Yeah Chana Park or if they can't do that the North Auburn Regional Park

Cindy Wilhite-Colston Chana Park

Carrina Mavy Jones We've always called it Chana Park. I don't recall when the park was opened or when Chana was opened. I have lived here 38 years. I have no recollection of any other name but Chana Park

Sandy Albreetsen We call it Goose Park! (**Mike Georgianna** Crazy goose would be more like it)

Lisa Black-Swisley No, people are going to continue calling it what they have always called it anyway. Waste of time and \$

[Unlike](#) · [Reply](#) · [15 Likes](#) (****Note Most Liked Post**)

Casey Conway A new name is OK with me but not north Auburn anything.

Robert Vaughan I think the best name would be the Robert Vaughan Regional Park!

Melyssa Santos-Hollitz Chana Park

Steve Hallam Agree with others that the name should not be "North Auburn Park". I, for one, appreciate the incorporated and the unincorporated areas of Auburn. Yet, we are a single community, despite this geopolitical status. Let's not "divide" Auburn into two parts. A name based on a local founder or native group seems to have more meaning. Thanks

Terry Davis-Whiteside North auburn has such a bad rap these days....I don't think naming it anything north would be good....just saying

Larry Frani Irwin Nothing more important to do. People will call it what they've always called it, don't waste the time or money.

Bob Rogers I'll reiterate, keep it just plain "Regional Park" as it's been for at least the past 45 years. It's not that difficult or confusing, folks.

Carolina McCormick its always been Chana Park dont know why they changed it.

Cyndi Plumlee Regional park.

Jerry Picaman I like North Auburn Regional Park

Jean Dickinson For 46 years we have had Regional Park off Dry Creek Rd and Recreational Park off Auburn Folsom Rd. No reason to change it now. **Jean Dickinson** Google also brings up Regional Park as a beautiful park with a lake at its center so don't go by what Google will respond to. It's Regional Park and should stay Regional Park..

Keela NorCal Chana Park

Tanna Koch- Greene Much easier for people to pay attention to the name it was given and save a lot of money and time. **The money saved can be used to clean up the crap that's in Regional Park.**

Erin Burke Chana Park gets my vote. Been calling it that for years. I googled it and it's commonly known as that. And the shorter than "North Auburn Regional Park" name will be easier to work with for those doing any communicate (marketing, private party invites, promo, class and program logistics, etc.). The current name makes no sense to me as there's no logical "regional" point of reference or differentiator I'm aware of.

Nathan Chilton Every now and then I run across someone calling it "Chana Park" instead of "Recreational Park". I'm always confused and have to clarify. That being said, for some reason I find it difficult to remember which one is "Recreational" and which one is "Regional". I don't see the need to spend money and time renaming it, but I do think that adding "North Auburn" to the name would bring clarity through specificity.

Jesse Gilliam Its got a name.....

Jennifer Dalton Chana park

Chili Rae Starkes Chana Park.

Shelly Holland Keep the current name.

Linda Stinson Hall Keep the current name....no need to change.

Adam Peabody I vote we name it "Parky Mc Parkface!" This is where we vote right?

Lora Andreasen I always refered to it as Chana Park.

James Cotton Keep the name...we all know how it goes with the name change things...more trouble than it's worth. A popular park where I live now went through a name change fifteen years ago, and there's still arguments about it!

Daniel Rea leve it as chana park

Linda Bearden It's been "the duck park" to us for 43 years

Denise Gillett Cook You should leave it as it already is

Nicole Ruiz Clinton I've always known it as Chana Park. Never even realized what people were talking about when they called it Regional park until a few years ago.

Nikki Clark Chana park

Tavia Ladd Leave it alone.

Bobby Alvarez Pot park!

David Hammer Chana

Tyson Powers How about Chana Regional Associated Park? (C.R.A.P)

Debbie Bess-Jones Keep it like it is.

B) Taken From South Auburn Neighborhood Watch

Mary Robb Yes because it's very confusing to me and many other people when you try to figure out which park someone's talking about

Erick Baumeister Thanks Scott.

But how about just Chana Park? I moved to Auburn in 2003 and it took forever to get "Recreation" and "Regional" straight in my head. But people still mix them up so now I wind up correcting them. If you have a gathering at either park its inevitable that a guest will travel to the other one first. Another issue is the local habit of calling Canyon View Community Center "Maidu Center ". Was that renamed from Maidu or is it just a colloquial name because of the location? People wind up at the Maidu Regional Park in Roseville because that's where the Maidu Community Center is

Pablo Sust It probably would be less confusing.

Natalie Pohley Chana Park

Misty Williams Chana park is what we have always call it.. Adding north will just drive away people these days and it's a beautiful park. No need to change it at all really.. But if they must... Chana park

Mysty Worrell I agree. I have always called it Chana park. Lol My husband does not agree. Lol

Wendy Petkus Chana park

AnnaLisa Linderholm It should be called Chana park, that's what most people call it anyway. When you day Regional is confusing to many. 95% of the time it's Chana park or 'the park in the greens'

Darren Daley Been calling it chana park since I can remember. From the 80's till now.

C) Taken from the North Auburn Neighborhood Watch

Laurie Marich DeLuca Well.....I didn't read the article but what are they trying to do? By adding "North Auburn" to the name will make everyone avoid it like the plague. We don't exactly have a good following these days with our transient following.

Franke Terrazas Totally. N Auburn has a bad rap now. This just makes it worse. Don't they hav anything better to do??

Karen Wegmann Why is it that somebody always wants to change the name of something that's been around for a long time? They like spending time and money doing really stupid stuff, guess I should have said WASTING it!!

Norma Jean Bonner I agree. Changing to North Auburn would end much confusion.

Jan Radford-Harris If it ain't broke, don't fix it.

Daniel Amaral As of late, I refer to it as "Urban nomad oasis".....

Tom Mason i say leave the name be.if they change it then they can start cutting more trees and adding more buildings up 49

Jeri Howland Bliss I say rename it; I've lived here over 25 years and still get the names of our two big parks confused.

Peggy Green-Smith Born and raised here.. Chana Park is what we Auburnites call it

Shawn Krumpe I say leave it. Why spend tax dollars on something so silly. All new signage, flyers, websites, etc...

Robert Hall No need to change it!

Margery Cook "North Auburn Regional Park" sounds good.

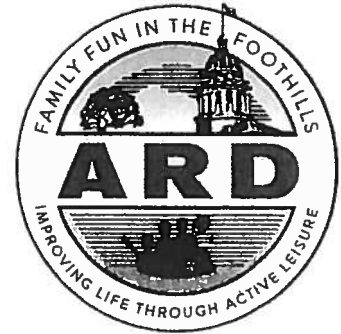
Melany Paul-Hall Chana Park...

Aly Loveall We have many others things we could and should be using time, effort, & resources on. Changing the name of Regional to N.A. regional serves no purpose in my opinion

Casey Brown Don't fix it if it's not broke.

Shawn Krumpe How bout this... everyone that wants to change the name write the city a \$100 check to put your suggestion into the kiddie. If we get 500 of you we might have enough to get it done.

**Auburn Area Recreation and Park District
471 Maidu Dr. #200
Auburn, CA 95603**



Contact:
Kahl Muscott, District Administrator
530-537-2186
kmuscott@auburnrec.com

Press Release

Renaming Regional Park

November, 2016

ARD to consider renaming Regional Park

The Auburn Area Recreation and Park District (ARD) is considering renaming Regional Park. The new name being considered is "North Auburn Regional Park". ARD is providing a 30 day comment period for this proposed name change, with all comments due by Thursday, December 1st, 2016.

The main purpose of this possible park renaming is to help ease confusion that sometimes exists with residents and users regarding the similarity of the Regional Park and Recreation Park names. ARD Board members and staff have all heard examples of park users showing up at the wrong park due to confusing the two. Renaming Regional Park "North Auburn Regional Park" is seen as a way to help clarify the location of each park and the features found within.

"I have definitely heard of people showing up at the wrong park" remarked District Administrator Kahl Muscott, "and I have heard it explained that the reason for this was due to confusing the names of the parks" Muscott further explained that renaming the park "North Auburn Regional Park" will provide geographical context that may help people better find the parks.

ARD Director Mike Lynch, an advocate for this name change stated "Regional Park and Recreation Park are often confused by users and the public. Renaming the park as "North Auburn Regional Park" will help the public and park users distinguish between the two parks and also provide a geographical reference for Regional Park, similar to the names of other ARD parks like Christian Valley Park and Meadow Vista Park."

Background

Regional Park is located at 3770 Richardson Dr., off of Dry Creek Rd. and Hwy. 49. This +/- 62 acre park includes a gymnasium, the Lakeside Room, four tennis courts, six

pickleball courts, two softball fields, one baseball field, a multi-purpose sports field, a three acre pond, 18 hole disc golf course, two playgrounds, a picnic area and an interconnecting pathway throughout the park. Some people refer to this park as "Chana Park".

The Auburn Area Recreation and Park District was formed in 1948 as an independent special district and serves approximately 43,000 residents.

Renaming Policy

Per ARD policy, a committee will be established to review all suggested names. The committee and ARD staff will send to the Board an evaluation and recommendation to be considered for possible renaming. Names must be in accordance to ARD policy as noted.

A. Parks:

1. Name to reflect geographical location, historical references or feature of park, or significant or unusual natural features.
2. Named after a significant individual(s).

Dates and how to submit information

All persons interested in submitting comments or recommendations regarding the proposed renaming of Regional Park to "North Auburn Regional Park" should reply by **4pm Thursday, December 1st, 2016** to District Administrator Kahl Muscott.

The ARD Acquisition and Development Committee will review all submissions at the December 5th Committee meeting and may forward a recommendation to the Board of Directors for the December 15th Board of Director's meeting.

Comments can be sent the following ways:

- 1) Emailed to District Administrator Kahl Muscott kmuscott@auburnrec.com
- 2) Mailed to:
ARD
471 Maidu Dr. Ste. 200
Auburn, CA 95603
Attn: Park renaming
- 3) Via phone (530) 885-8461 ext. 102

For more information, please contact Kahl Muscott at (530) 885-8461 ext. 102 or at kmuscott@auburnrec.com

SECTION: 9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Update – Mt. Vernon Park Sale Feasibility MOU Extension. (A&D Committee, see attachment)
2. Creating Exercise Trails with a significant up or down gradient. (A&D Committee, see attachment)
3. Bowman School Undeveloped Property and Possible Joint Use Agreement. (A&D Committee, see attachment)
4. ARD Ordinance – What can be burned in ARD BBQ's. Program, Personnel, Policy, Fee & Legal Review Committee, see attachment)
5. County Mitigation Fund, current balance \$276,624.

UPDATE

Discussion item # 1 Cover sheet – Mt. Vernon Park Sale – Feasibility MOU Extension

Auburn Area Recreation and Park District A&D Committee and Board of Directors meeting December, 2016

The Issue

An update of the possible sale of the Mt. Vernon Property.

Background

On April 28, 2016, the ARD Board of Directors approved an MOU for an Initial Feasibility Period to research the sale of the Mt. Vernon Park property to Western Community Housing (WCH). The original MOU has been extended twice.

The two original owners of the property have divorced since the donation of the property. One of the original owners has signed an amendment to the CCRs, allowing the property to be sold for use as low-income senior housing. The other former owner has refused to sign the amendment. Because of this, WCH has been in discussions with their title company regarding the issuance of title insurance.

Staff has been in regular contact with WCH and has been advised that the title company will issue an insurance policy on the property. Staff and WCH are moving forward with negotiations and hope to have a proposed agreement by the end of January. A conference call with staff and WCH has been scheduled for Dec 5. Staff will update the Board as developments occur.

Staff had discussions with WCH on Monday, December 5 and WCH has some apprehension about the incoming federal administration and how their policies may affect funding for these types of projects. They are also nervous about the lack of a signature from the previous owner on the proposed amendment to the CC&R's. WCH proposed delaying talks about a proposed sale until the end of January when they feel that these issues might have more clarity. In the meantime, they asked staff to approach Richard Rader (previous owner) again to attempt to change his mind about the signing the amendment. Staff will approach Rader again in the next few days.

Recommendation

The A&D committee forward this item to the Board for review and discussion.

Fiscal Impact

N/A

Discussion Item #2 Cover sheet – Creating Exercise Trails with a significant up or down gradient

Auburn Area Recreation and Park District (ARD) Acquisition and Development Committee October, 2016; Board of Director’s meeting October, 2016; A&D Committee meeting November, 2016; A&D Committee December, 2016; Board of Directors meeting December, 2016

The Issue

Shall the Auburn Area Recreation and Park District (ARD) consider creating exercise trails or pathways with a significant up or down gradient? Director Ainsleigh has requested that this item be considered.

Background

Director Ainsleigh requested that the following item be considered:

We need an exercise trail or pathway with significant up or down gradient throughout. The three paved exercise pathways we have are nearly flat, and don’t allow a person to attain a decent level of fitness while walking at a comfortable pace. Many people I talk to are afraid to go into the canyon because of the bears and cougars and rattlesnakes. An in-town trail would serve those people well.

Three possible locations for such a trail or pathway would be the Shockley Property, the newly acquired property in Christian Valley or in and around Overlook Park. These areas have natural grade changes that would require little grading to create such a pathway.

Possible improvements to the Shockley Property were considered in a separate A&D/Board agenda item. The new property at Christian Valley could be considered, however the actual gradient changes will have to be looked at to determine if there is enough.

The conceptual plan for Overlook Park called for a few shorter trails that would stay near the parking lot.

Other, flatter areas in the ARD system could be used to create such trails, however quite a bit of grading would need to be done to create the hills. This could possibly happen on future developments/improvements on the 24 acres.

At the October, 2016 Board of Directors meeting it was suggested that perhaps routes for walking around Auburn could be mapped out and shared with the public. The item was forwarded back to the A&D Committee for further review and development.

The A&D Committee, at its November meeting, tabled discussion of this item until December, 2016.

Recommendation for the Board of Directors

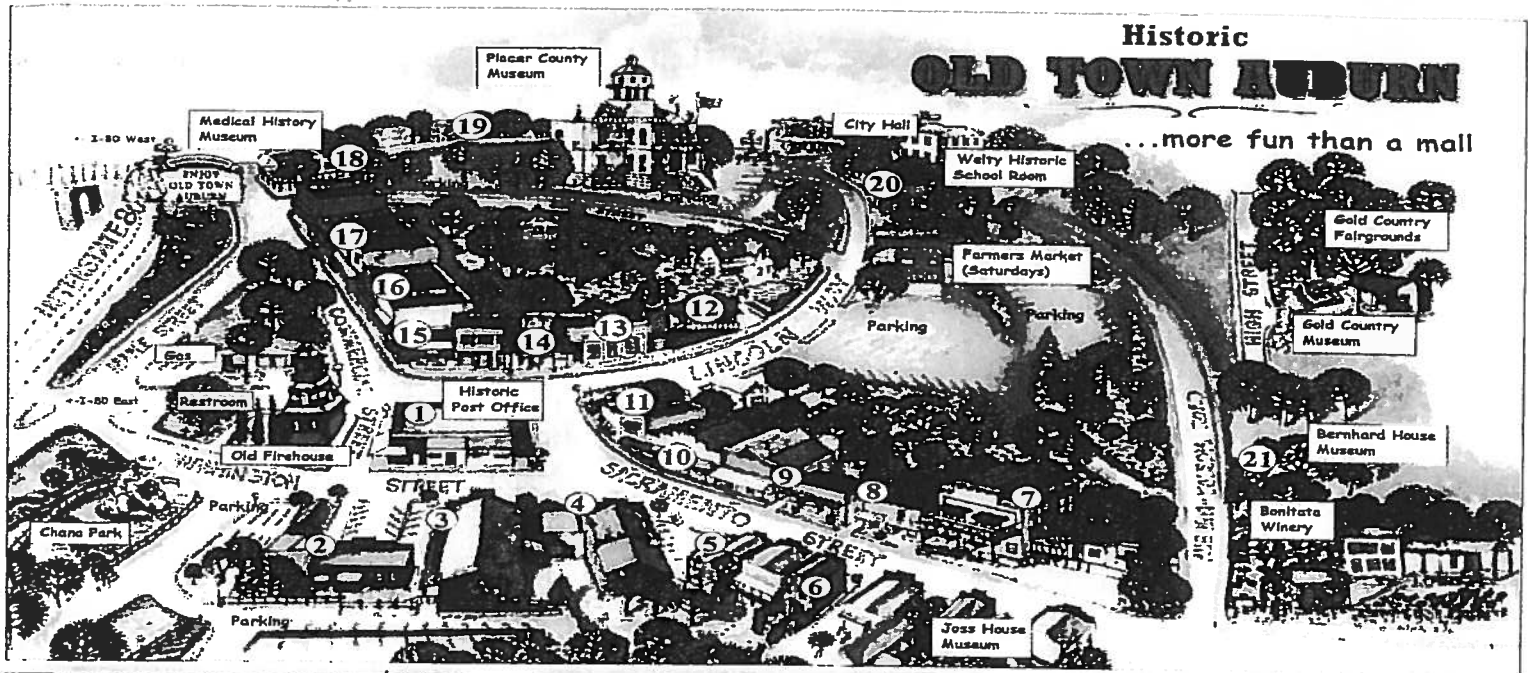
The A&D Committee recommends that ARD investigate putting together a map of existing walking routes around Auburn that have significant up and down gradients. This could be a paper map, an on-line map, or both.

Fiscal Impact

Unknown at this point. There may be costs involved with having someone creating and printing the map.

Attachments

Sample walking maps for the Auburn area.



**Historic
OLD TOWN AUBURN**
...more fun than a mall

FOOD & SPIRITS

- 4 AUBURN ALEHOUSE** 530-885-ALES
Craft brewery and restaurant.
- 20 AUBURN COFFEE CO** 530-613-6500
Coffee, soups, sandwiches, salads, beer.
- 5 AWFUL ANNIE'S** 530-888-9857
Voted best breakfast Sacramento area
- 11 BISTRO 103** 530-888-1033
Farm Fresh Local Fare
- 2 BOOTLEGGERS** 530-889-2229
Auburn Journal's Best of the Best
- 10 BROOKSIDE GRILL** 530-885-0656
Garden and stream setting. Great burgers
- 1 CAFÉ DELICIAS** 530-885-2050
Fine Mexican lunch & dinner. Takeout.
- 14 CALIFORNIA CLUB** 530-885-6453
Full bar. "Where friends meet".
- 13 CARPE VINO** 530-823-0320
Fine wine, fine dining, and fine art
- 10 EDELWEISS** 530-889-8123
"House of the Super Omelets"
- 7 MANDARIN KITCHEN** 530-745-4098
Family recipes from Northern China
- 19 MEAT & POTATOES** 530-887-8648

ANTIQUES & COLLECTIBLES

- 16 MARQUIS ETC.** 530-889-2633
Antiques, collectibles, gifts, home décor
- 14 OLD TOWN ANTIQUES** 530-885-8011
Books, glassware, collectibles, ephemera
- 10 RAGTIME SILK** 530-701-3800
Silk Victorian Lampshades / collectibles
- 16 THOSE WERE THE DAYS** 530-906-6442
Antiques, vintage clothing, jewelry
- 14 WILLIAMS COLLECTIBLES** 885-0875
Depression glassware, books, ephemera

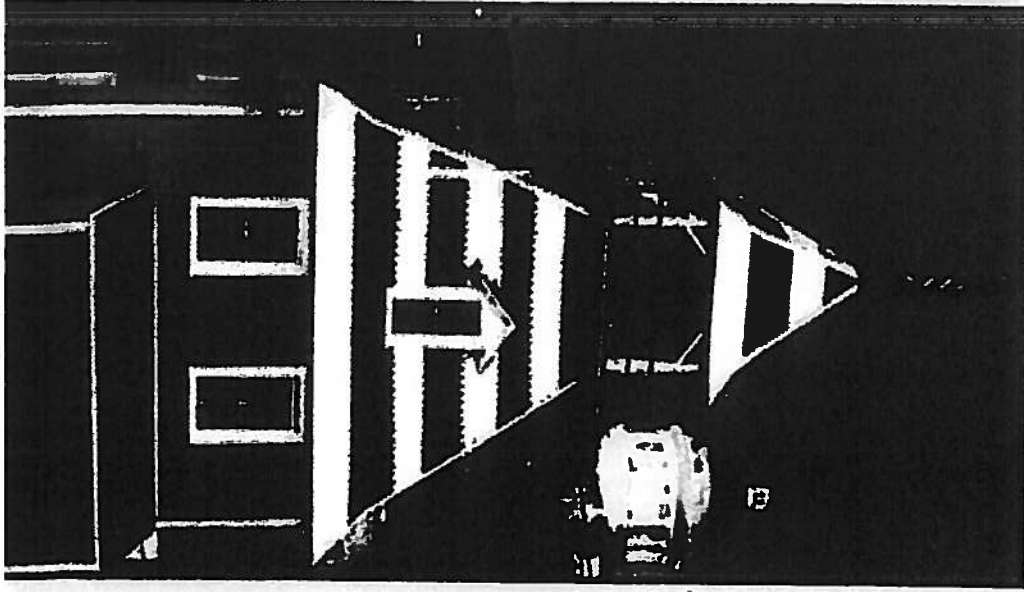
ART GALLERIES

- 3 OLD TOWN GALLERY** 530-887-9150
Original artwork featuring over 50 artists
- OTHER ART GALLERIES** also located in these businesses: Auburn Coffee Co, Carpe Vino, Poppies Gifts, Sierra Moon Goldsmiths, Studio 49, Sip Auburn, Erie' Things

HAIR & PERSONAL CARE

SPECIALTY SHOPS

- 9 ACENTOS DE MEXICO** 530-887-9442
Pottery, furniture, treasures of Mexico
- 17 APOTHECARY 321** 916-865-7738
Natural handmade soap, candles, etc
- 10 ARTIFACTS** 530-613-2898
Vintage Décor and more . . .
- 10 AUBURN BLOOMS** 530-886-8913
Fine floral arrangements and gifts
- 8 BACK COUNTRY** 530-889-9313
Jewelry and repair, rocks, minerals, gifts
- 17 ERIE' THINGS** 530-888-1585
Eclectic gifts, clothing, accessories, art
- 6 FRONT PORCH** 530-878-5115
Gifts and home décor
- 10 HEAL NOW HERBAL** 530-887-1515
Acupressure and Herbology
- 10 OMIYAGE** 530-888-9088
Authentic Japanese gifts, kimonos, teas
- 12 RE-FIND LIVING** 530-745-4102
Hand-painted furniture, and fun home décor
- 10 ROBYNS VIINTAGE APPAREL** 433-4544
Vintage apparel, jewelry and accessories

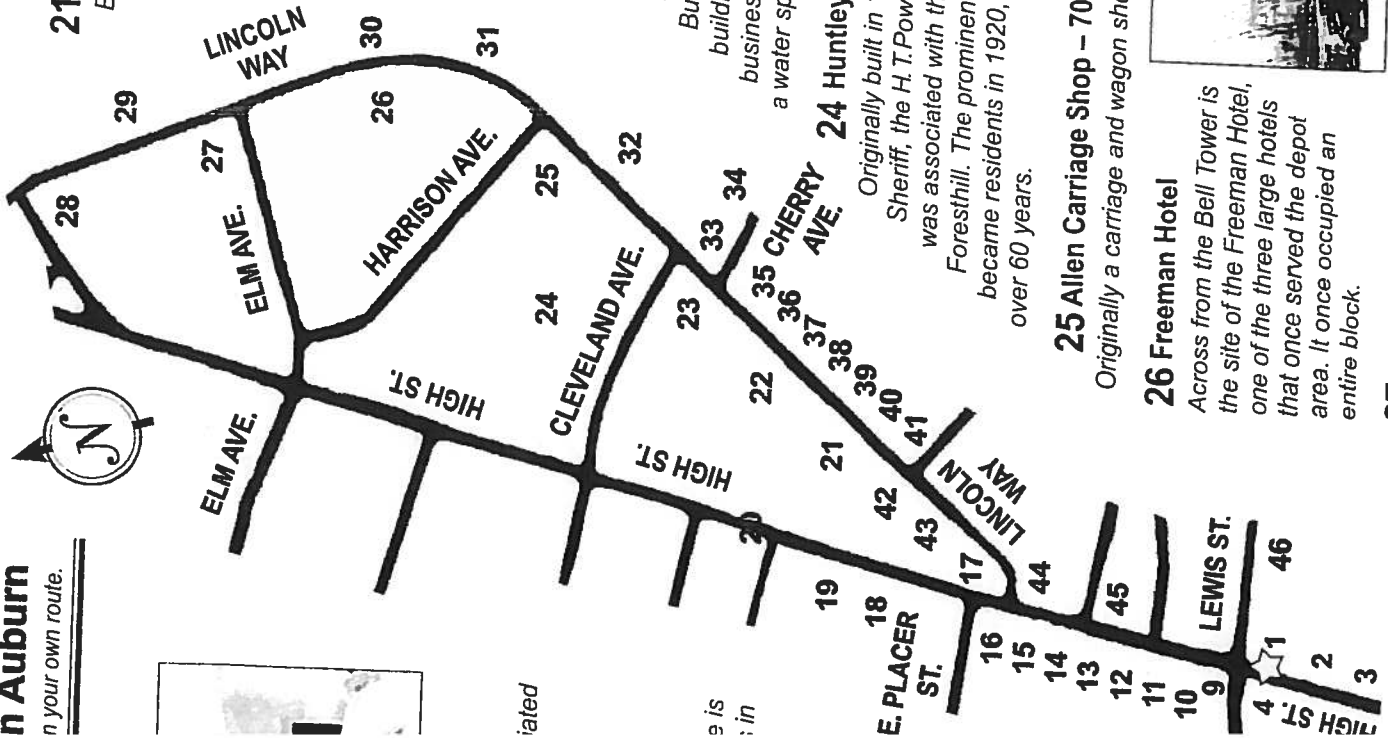


**Historic
OLD TOWN AUBURN**

Gateway to the Gold Country

Walking Tour Map

Ridest Gold Rush Town in California

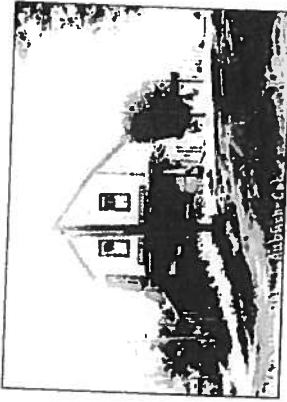


21 Hink Block – 818-846 Lincoln Way

Built in 1906, this block of shops has been a mainstay for commerce in Downtown Auburn. It was built by Mr. John Hink, a retail merchant from Berkeley.

22 Good Templars Hall – 812 Lincoln Way

Built in 1883 for the Good Templars, a temperance order, this building was moved in 1908 from its original location at the intersection of High and Lincoln Way.



(Original location)

23 Weber Building – 800 Lincoln Way

Built in 1885, this is the oldest surviving business building on the block. It was once home to several businesses, including two saloons. Early deeds refer to a water spring located beneath the building.

24 Huntley/Power/Mackay House – 164 Cleveland Ave.

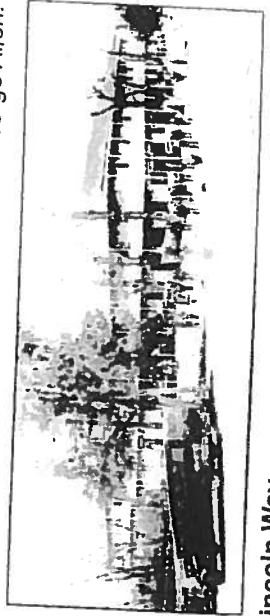
Originally built in 1887 for Asahel Huntley, a Placer County Sheriff, the H. T. Power family lived here from 1901 to 1917. Power was associated with the prosperous Hidden Treasure gold mine near Foresthill. The prominent surgeon, Dr. J. Gordon Mackay and his family became residents in 1920, and the house would remain in that family for over 60 years.

25 Allen Carriage Shop – 700 Lincoln Way

Originally a carriage and wagon shop and showroom built in 1896 for George Allen.

26 Freeman Hotel

Across from the Bell Tower is the site of the Freeman Hotel, one of the three large hotels that once served the depot area. It once occupied an entire block.



27 Blacksmith Shop – 578 Lincoln Way

This ironworks shop is the latest in a succession of blacksmith shops at or near this site since the late 1860's.

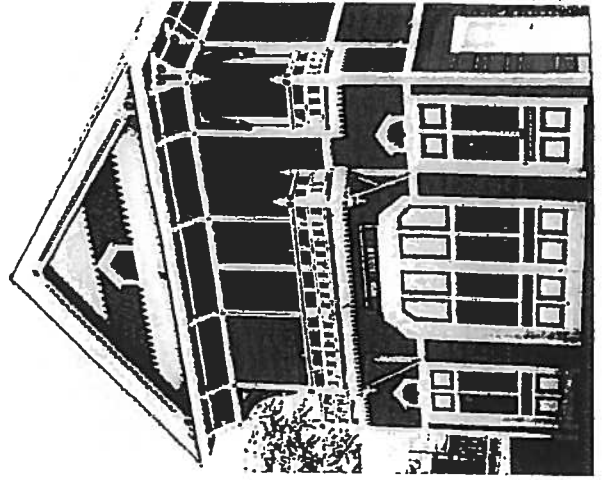
A Walking Tour

of

Historic

Downtown Auburn, California

WHERE THE RAILROAD MET THE GOLD COUNTRY



Michael Loomis

Discussion Item #3 Cover sheet – Bowman School Undeveloped Property and Possible Joint Use Agreement

**Auburn Area Recreation and Park District Acquisition and Development Committee December, 2016;
Board of Directors meeting December, 2016**

The Issue

A review and discussion of undeveloped property owned by the Bowman Charter School. Bowman School is looking for a partner for a Joint Use Agreement.

Background

Bowman Charter School owns approximately 6 acres of undeveloped land next to their existing school grounds. A multi-purpose sports field is planned for this property. On 11/30/16, Bowman School Principal Kelly Graham met with ARD staff to discuss a possible Joint Use Agreement.

Kelly explained that Bowman does not have the funds to develop the 6 acres. Bowman is currently exploring the option of finding a partner that would accept the donation of the land. The partner would then develop/improve the property and enter into a Joint Use Agreement with Bowman School. This Joint Use Agreement would also include use of the gym. Kelly stated that Bowman School use of the field would generally end before 5pm during school days.

The approximate cost to develop the property is not known at this time. Environmental review would also need to be conducted before any construction could begin. Neighboring properties have previously aired concerns about field lighting.

The Bowman Charter School is getting ready to start construction of a new gymnasium and a few classrooms. The construction for this project is estimated to be completed in late 2017.

Recommendation for the Board of Directors

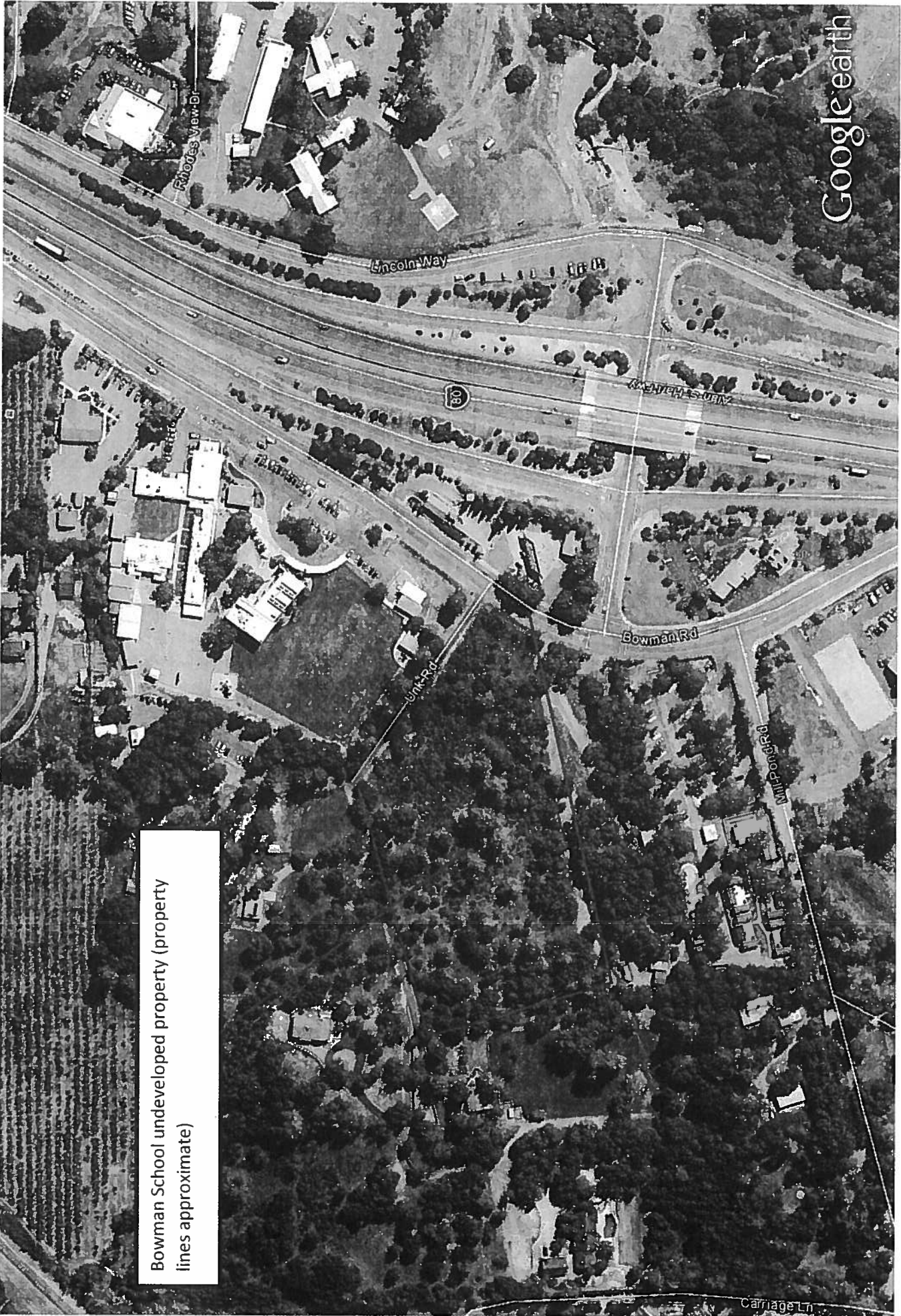
The A&D Committee sent this item to the Board for review and discussion. Committee and staff concerns discussed include the costs to develop the property, the timeline expectations from Bowman and the ability to put lights on the field. Staff has requested more information from Bowman.

Fiscal Impacts:

Not known at this time.

Attachments:

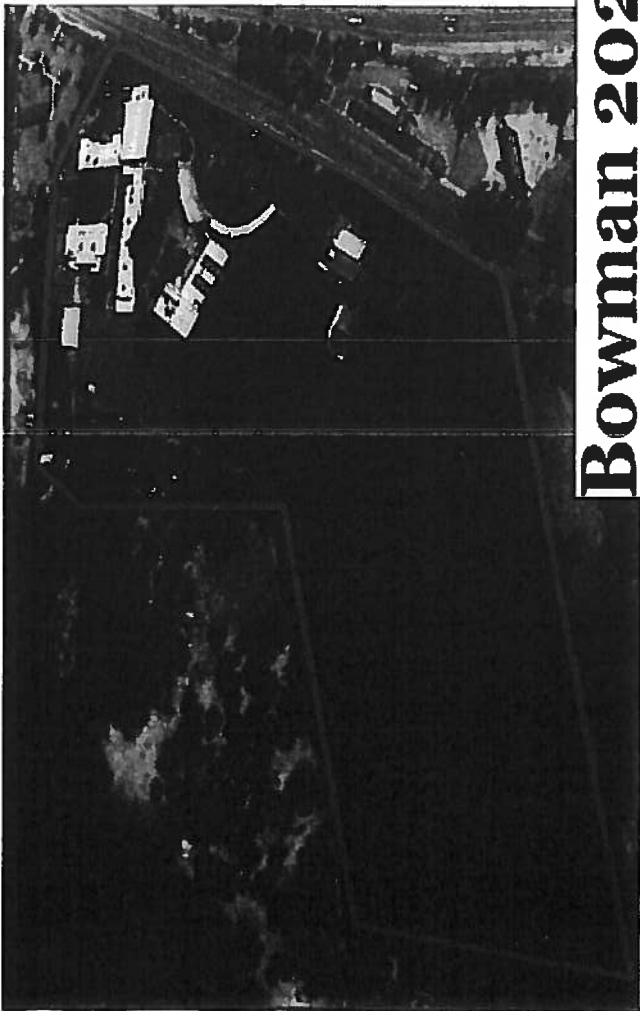
Bowman School area map
Pictures of Bowman School property
Bowman School Facility Master Plan conceptual information



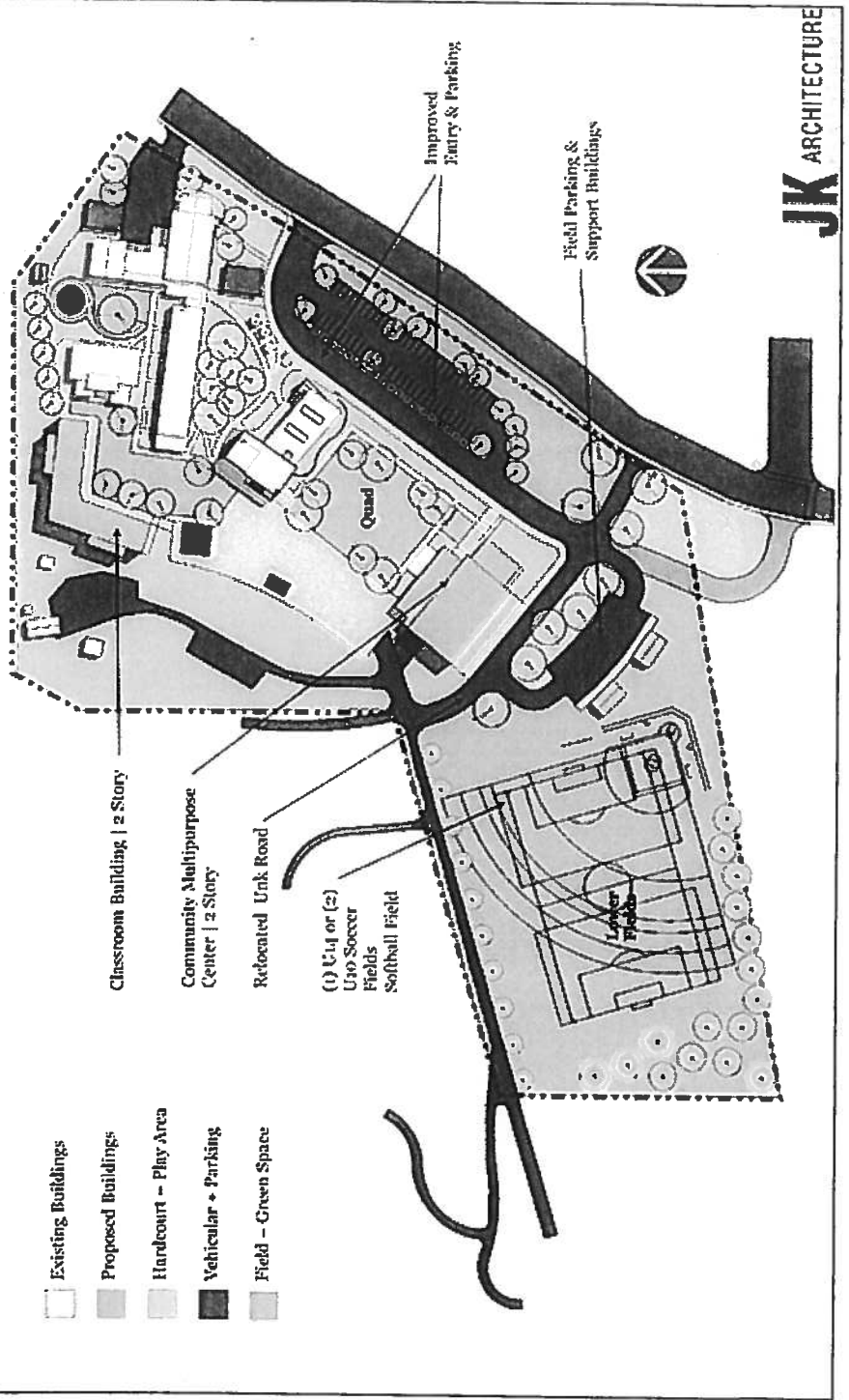
Bowman School undeveloped property (property lines approximate)



Bowman School undeveloped property



Bowman 2025



Discussion Item # 4 Cover sheet – Fires and Uses of BBQ Pits in ARD Parks

Auburn Area Recreation and Park District (ARD) Policy Committee meeting December, 2016; Board of Director Meeting December, 2016

The Issue

Shall the Auburn Area Recreation and Park District (ARD) consider amending ARD Ordinance #1 to address what items can be burned in District BBQ pits? Director Holbrook requested that this item be considered.

Background

California Public Resources Code (PRC) section 5786.1 empowers the Boards of Special District to adopt and enforce ordinances necessary for the administration, government and protection of all property, improvements and facilities under its management or belonging to the District.

ARD Ordinance #1, Section A, states the following:

- A. Fires. No person shall make or kindle a fire within any park except in stoves or other facilities specifically provided by the District or in a container commercially manufactured for such purposes, and used only in areas designated for such use. No fire shall be lit or maintained within a park between the hours of 10 p.m. and 7 a.m. of the next succeeding day, except by Special Use Permit.

Staff reports that the sort of items found burned in the BBQ pits is wood (i.e. dimensional lumber, tree stakes and pieces of pallets) and debris found in the park (sticks and broken tree parts)

They find items other than charcoal in the BBQ pits weekly during the summer and monthly during the winter.

Recommendation for the Board of Directors

Discuss the need for an Amendment to ARD Ordinance #1 to include prohibitions against burning anything in the BBQ pits other than charcoal.

Amendment of an Ordinance is generally a two month process. Public notice and a first reading of any amendment must occur before the Board can vote on an amendment to our Ordinance.

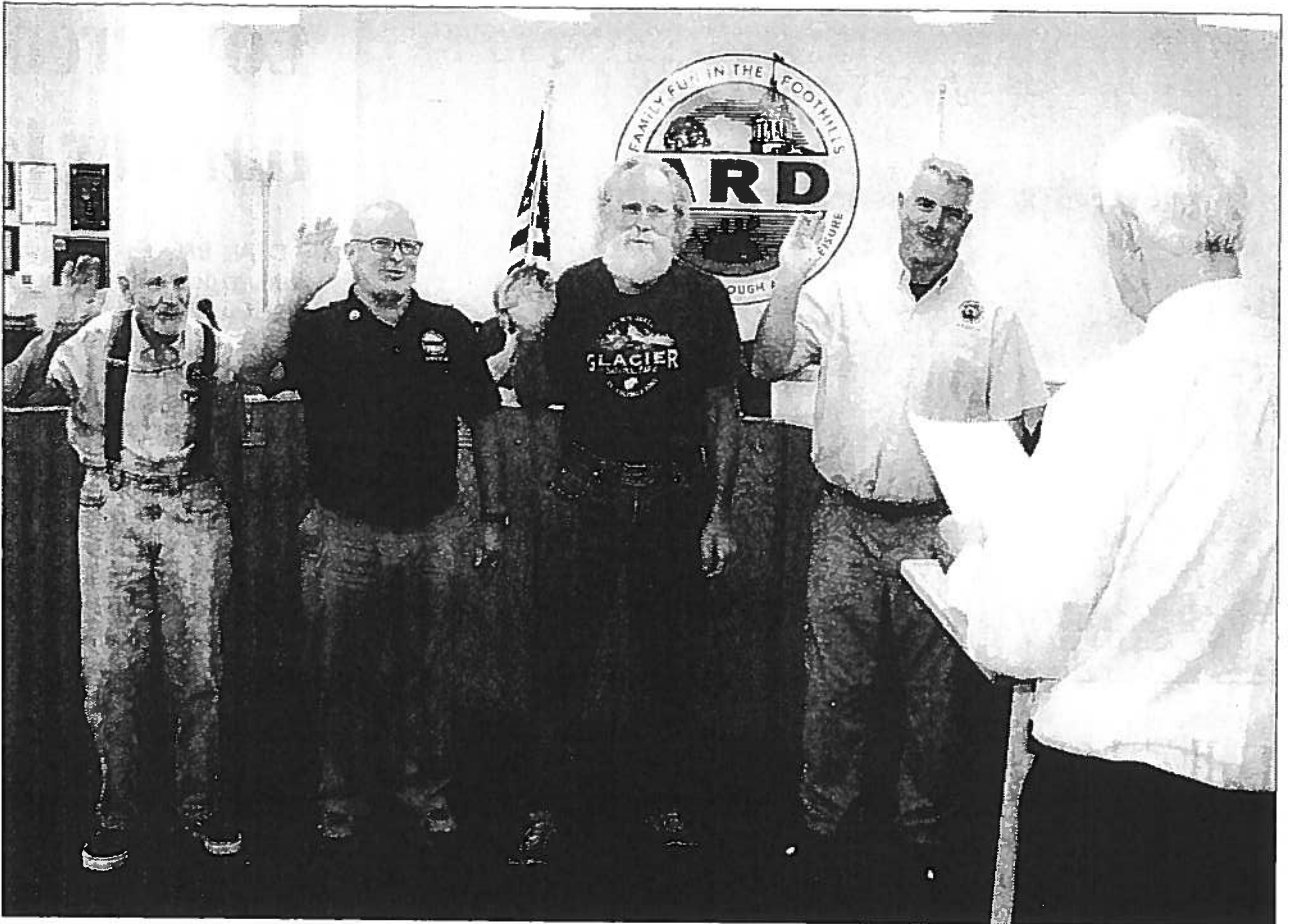
The Policy Committee sent this item to the Board to consider wording for a possible amendment to ARD Ordinance #1. It was suggested that the amendment be done the next time ARD has another ordinance amendment.

Fiscal Impact

The proposed amendment would have a minor fiscal impact to the District, including costs to publicly notice the amendment (approx. \$500) and signage (less than \$500).

Attachments

None.



COURTESY

Jim Holmes swears in four ARD board members

Oaths of office were taken Nov. 17 by four board members for the Auburn Area Recreation and Park District (ARD). Placer County Supervisor Jim Holmes administered the oaths for Gordon Ainsleigh, Jim Ferris, Jim Gray and Mike Lynch. All four candidates ran unopposed in the past election.

Director Jim Ferris was sworn in for the remaining two years of the seat that was vacated by the death of Curt Smith in 2015. "It's remarkable no one ran against us because we are doing a good job. That saves ARD \$30,000, which is a \$30,000 reward for doing a good job," said Director Gordon Ainsleigh.

ARD is a special district that provides parks and recreation services for 43,000 residents in the 100 square mile district. For more information on ARD, visit their website at www.auburnrec.com

*Auburn Journal
Nov. 29, 2016*