

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE BOARD OF DIRECTORS AGENDA**

6:00 PM

**THURSDAY, FEBRUARY 23, 2017
CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE
AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the District's Office at 471 Maidu Drive, Auburn, CA 95603 during normal business hours.

1.0 CALL TO ORDER

FLAG SALUTE (PLEDGE TO THE FLAG)

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. The November and December Board meetings will be scheduled in consideration of recognized holidays. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

Roll Call

Lynch _____ Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Presentation of employee of the month for January, 2017 from Facilities & Grounds Manager Brian Simpson to Facilities Attendant Coordinator Victor Galbraith.

Presentation of a check in the amount of \$3,000 from the Mother Lode Foundation to the Youth Assistance Fund.

Presentation from Dane Wadle, Public Affairs Field Coordinator, CSDA regarding what they can provide for ARD.

3.0 AGENDA REVIEW, CHANGES, AND APPROVAL

Motion by _____ Second by _____ to _____

Lynch _____ Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____

Roll Call Vote

4.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

5.0 CONSENT ITEMS – (roll call vote). All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public requests a specific item to be removed from the Consent Calendar for separate discussion and action.

_____ **5.1 Review and Approval of the January 26, 2017 Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Minutes of the Board of Directors and January 26, 2017 Minutes of the Meeting of the Board of Directors**

Review and approval of minutes.

_____ **5.2 Review of Cash Requirements for January, 2017 (Standing Finance Committee)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Board of Directors for review and approval.

_____ **5.3 Financials for January, 2017 (Standing Finance Committee)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Board of Directors for review and approval.

Motion by _____ second by _____ to _____

Lynch _____ Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____

Roll Call Vote

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Please see reports, fee waiver log, project list and vandalism reports under item 6.0.

7.0 UNFINISHED BUSINESS

_____ **7.1 Mt. Vernon Park Sale – Feasibility MOU Extension (Acquisition & Development Committee)**

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors extend the Mt. Vernon Park Sale Initial Feasibility Period, previously approved by an MOU signed May 2, 2016 for a 180-day extension beginning February 24, 2017?

Motion by _____ second by _____ to _____

Lynch _____ Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____

Roll Call Vote

8.0 NEW BUSINESS

_____ **8.1 Regional Park – 24 Acre Review of Refined Plan (Acquisition & Development Committee)**

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors review and approve a conceptual plan for development of the Regional Park 24-Acre Property?

Motion by _____ second by _____ to _____

Lynch _____ Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____

Roll Call Vote

_____ **8.2 Resolution to Prepare Atwood III Engineer’s Report for FY 2017/2018 (Acquisition & Development Committee)**

Shall the Auburn Area Recreation & Park District Board of Directors approve and adopt Resolution Number 2017-01 directing SCI Consulting Group to prepare the Engineer’s Report for Fiscal Year 2017-18 for the continuation of the annual assessments for the “Atwood Ranch III Landscaping and Lighting Assessment District.”

Motion by _____ second by _____ to _____

Lynch _____ Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____

Roll Call Vote

_____ **8.3 Board Member Training at CSDA’s Special District Leadership Academy in Napa, California**

Shall the Auburn Area Recreation and Park District (ARD) approve attendance for one or more ARD Directors to attend CSDA’s Special District Leadership Academy in Napa July 9 – 12, 2017?

Motion by _____ second by _____ to _____

Lynch _____ Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____

Roll Call Vote

_____ **9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. Winchester Park – Review of Grant Deed and Alternatives for the Future of the Park – see attached information. (Acquisition & Development Committee Meeting)
2. County Mitigation Fund, current balance \$276,624.

_____ **10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

_____ **11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

_____ **12.0 PUBLIC COMMENT** This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

_____ **13.0 CLOSED SESSION**

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

Title: District Administrator

13.2 Conference with Labor Negotiators (Gov. Code, section 54954.5, subd. (f), 54957.6)

**Agency Designated Representatives: Kahl Muscott, District Administrator;
Joe Fecko, Administrative Services Manager**

Employee Organization: IUOE, Stationary Engineers Local 39

_____ **14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION**

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

2-16-17
Date

11:00 AM
Time

P. Larson
Clerk to the Board

SECTION: 5.0

ITEM: 5.1 REVIEW AND APPROVAL OF THE JANUARY 26, 2017 FRIENDS OF THE AUBURN AREA RECREATION AND PARKS, INC. 501 (c) (3) MINUTES OF THE BOARD OF DIRECTORS AND JANUARY 26, 2017 MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

DESCRIPTION:

INFORMATION: SEE ATTACHED MINUTES

STAFF RECOMMENDATION: BOARD OF DIRECTORS REVIEW & APPROVE MINUTES

FISCAL IMPACT:

Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3)
Minutes of the
Meeting of the Board of Directors
Thursday, January 26, 2017, 6:00 p.m.
Canyon View Community Center
471 Maidu Drive
Auburn, CA

I. CALL TO ORDER

The Meeting of the Friends of the Auburn Area Recreation and Parks, Inc. was called to order at 6:02 p.m. by Chairman Lynch.

Members present were Kahl Muscott, Joe Fecko, Mike Lynch, Scott Holbrook, Jim Gray, Jim Ferris, and Gordon Ainsleigh.

II. Appointment of Committee Members

A motion was made by Director Ferris and seconded by Director Gray to appoint Mike Lynch as Chairman of the Audit Committee and Bud and Heidi Rietjens to the Advisory Committee with Bud Rietjens being the Chairman of the Advisory Committee.

Roll Call Vote

Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Holbrook – Abstain

4 – 0 – 1 Motion carries.

III. Review of the 501 (c) (3) Financials

A motion was made by Director Ainsleigh and seconded by Director Holbrook to approve the 501 (c) (3) Financials.

Roll Call Vote

Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

IV. Public Comment – None.

Director Lynch announced that changes to the 501 (c) (3) By-Laws will be made and referred to the Advisory Committee.

VII. ADJOURNMENT – As there was no further business, the meeting was adjourned at 6:12 p.m.

Board Secretary

Date

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, January 26, 2017, 6:00 p.m., Canyon View Community Center
471 Maidu Drive, Auburn, CA**

Board Members

Present: Chairman Mike Lynch
Director Jim Gray
Director Scott Holbrook
Director Jim Ferris
Director Gordon Ainsleigh

Board Members

Absent: None

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Brian Simpson, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Sheryl Petersen, Recreation Services Manager
Debbie Thomas, Youth Services Manager
Mike Scheele, Project Manager/Landscape Architect
Patricia Larson, Recording Secretary

FLAG SALUTE – (PLEDGE TO THE FLAG)

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:12 p.m. by Chairman Lynch.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation of a certificate from Kathleen Schaefer, Auburn Chamber of Commerce President, was made to Manouch Shirvanioun for his work as Chamber volunteer of the year.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and seconded by Director Gray to approve the agenda as written.

Roll Call Vote

Director Lynch – Yes
Director Gray – Yes
Director Holbrook – Yes
Director Ferris – Yes
Director Ainsleigh - Yes

5 – 0 Motion carries.

4.0 PUBLIC COMMENT

None.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of the December 15, 2016 Auburn Area Recreation & Park District Minutes of the Board of Directors & Friends of the Auburn Area Recreation & Parks, Inc. 501 (c) (3) Meeting**
- 5.2 Review of Cash Requirements for December, 2016 (Standing Finance Committee)**
- 5.3 Financials for November, 2016 (Standing Finance Committee)**
- 5.4 Financials for December, 2016 (Standing Finance Committee)**
- 5.5 Board Secretary Position (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Ferris and seconded by Director Gray to approve items 5.2 through 5.5 of the Consent Calendar with item 5.1 being moved for discussion.

Roll Call Vote

- Director Lynch – Yes
- Director Gray – Yes
- Director Holbrook – Yes
- Director Ferris – Yes
- Director Ainsleigh – Yes

5 – 0 Motion carries.

Item 5.1 Review and Approval of the December 15, 2016 Auburn Area Recreation & Park District Minutes of the Board of Directors & Friends of the Auburn Area Recreation & Parks, Inc. 501 (c) (3) Meeting

The December 15, 2016 Auburn Area Recreation & Park District Minutes of the Board of Directors & Friends of the Auburn Area Recreation & Parks, Inc. 501 (c) (3) Meeting were amended on page 3, under item 9.4, the word with was changed to will.

A motion was made by Director Holbrook and seconded by Director Gray to approve the Amended December 15, 2016 Auburn Area Recreation & Park District Minutes of the Board of Directors & Friends of the Auburn Area Recreation & Parks, Inc. 501 (c) (3) Meeting.

Roll Call Vote

- Director Lynch – Yes
- Director Gray – Yes

Director Holbrook – Yes
Director Ferris – Yes
Director Ainsleigh – Abstain

4 – 0 – 1 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, project list, and vandalism reports were provided to the Board under separate cover.

7.0 NEW BUSINESS

None.

8.0 UNFINISHED BUSINESS

None.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

9.1 Park Usage Counts/Surveys – review of data – the Board reviewed the information provided. The information will be finalized and staff will move forward with putting the information on the ARD website.

9.2 Preliminary Review: FY 2017/2018 Project List and Ten Year Plan Update – The Board reviewed and discussed the information provided, this item was sent back to the Acquisition & Development Committee for finalization.

9.3 County Mitigation Fund, current balance \$276,624.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

Director Holbrook requested looking into giving Winchester Park back to Winchester Properties, LLC or other options for Winchester Park.

Director Ainsleigh requested an estimate for installing lights at the Recreation Park path.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – the Board went into Closed Session at 7:09 p.m.

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

13.2 Conference with Labor Negotiators (Gov. Code, section 54954.5, subd. (f), 54957.6)

**Agency Designated Representatives: Kahl Muscott, District Administrator;
Joe Fecko, Administrative Services Manager
Employee Organization: IUOE, Stationary Engineers Local 39**

14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

No reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:14 p.m. by Chairman Lynch.

Board Secretary

Date

SECTION: 5.0

**ITEM: 5.2 REVIEW OF CASH REQUIREMENTS FOR
JANUARY, 2017**

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING
FINANCE COMMITTEE AND FORWARDED TO
THE BOARD OF DIRECTORS FOR REVIEW AND
APPROVAL**

FISCAL IMPACT: \$113,904.41

Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

Ranges:	From:	To:	From:	To:
Check Number	First	Last	Check Date	1/1/2017
Vendor ID	First	Last	Checkbook ID	COMM 1ST
Vendor Name	First	Last		COMM 1ST

Sorted By: Check Date

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
014464	U0019	US Bank	1/6/2017	COMM 1ST	PMCHK00002367	\$5,939.67
14616	1099-92	Paul Ellner	1/6/2017	COMM 1ST	PMCHK00002366	\$340.00
14617	A0014	AT&T	1/6/2017	COMM 1ST	PMCHK00002366	\$168.24
14618	A0051	Anderson's Sierra Pipe Co.	1/6/2017	COMM 1ST	PMCHK00002366	\$695.68
14619	C0004	CAPRI	1/6/2017	COMM 1ST	PMCHK00002366	\$33,529.00
14620	C0061	California Computer Services	1/6/2017	COMM 1ST	PMCHK00002366	\$480.00
14621	C0072	CIT Technology Fin. Serv., Inc	1/6/2017	COMM 1ST	PMCHK00002366	\$515.09
14622	D0077	Dudek	1/6/2017	COMM 1ST	PMCHK00002366	\$2,346.76
14623	E0011	ECORP Consulting, Inc.	1/6/2017	COMM 1ST	PMCHK00002366	\$432.50
14624	F0040	Foothill Associates	1/6/2017	COMM 1ST	PMCHK00002366	\$871.25
14625	G0027	Giuliani & Kull, Inc.	1/6/2017	COMM 1ST	PMCHK00002366	\$1,277.50
14626	G0077	Gold Country Water	1/6/2017	COMM 1ST	PMCHK00002366	\$39.00
14627	H0056	Humana Dental Ins. Co	1/6/2017	COMM 1ST	PMCHK00002366	\$1,955.80
14628	K0011	Kaiser Foundation Health Plan,	1/6/2017	COMM 1ST	PMCHK00002366	\$12,498.48
14629	M0019	Kahl Muscott	1/6/2017	COMM 1ST	PMCHK00002366	\$95.74
14630	M0071	Mission Protection Systems Inc	1/6/2017	COMM 1ST	PMCHK00002366	\$189.00
14631	P0005	Placer County Water Agency	1/6/2017	COMM 1ST	PMCHK00002366	\$1,117.10
14632	P0007	Pacific Gas & Electric Company	1/6/2017	COMM 1ST	PMCHK00002366	\$213.81
14633	P0023	PG&E	1/6/2017	COMM 1ST	PMCHK00002366	\$129.80
14634	P0058	Pitney Bowes Credit Corporatio	1/6/2017	COMM 1ST	PMCHK00002366	\$125.48
14635	P0107	Parent's Resource Guide	1/6/2017	COMM 1ST	PMCHK00002366	\$506.25
14636	R0073	Riebes Auto Parts	1/6/2017	COMM 1ST	PMCHK00002366	\$66.76
14637	S0086	Sac-Val Janitorial Supply, Inc	1/6/2017	COMM 1ST	PMCHK00002366	\$292.10
14638	S0145	SCP Pool Distributors LLC	1/6/2017	COMM 1ST	PMCHK00002366	\$633.31
14639	S0152	SiteOne Landscape Supply, LLC	1/6/2017	COMM 1ST	PMCHK00002366	\$165.12
14640	S0154	Mike Scheele	1/6/2017	COMM 1ST	PMCHK00002366	\$41.48
14641	T1000	Transamerica Life Insurance	1/6/2017	COMM 1ST	PMCHK00002366	\$400.00
14642	TEMP1	Lozetta Trandem	1/6/2017	COMM 1ST	PMCHK00002366	\$150.00
14643	V0007	Verizon Wireless	1/6/2017	COMM 1ST	PMCHK00002366	\$359.75
14644	W0001	Walker's Office Supplies, Inc.	1/6/2017	COMM 1ST	PMCHK00002366	\$134.56
14645	W0003	Warehouse Paint Incorporated	1/6/2017	COMM 1ST	PMCHK00002366	\$34.31
14646	W0044	Wave	1/6/2017	COMM 1ST	PMCHK00002366	\$889.60
014467	P0021	Petty Cash	1/13/2017	COMM 1ST	PMCHK00002368	\$315.36
014468	S1007	Stationary Engineers, Local 39	1/13/2017	COMM 1ST	PMCHK00002368	\$377.70
014469	S1010	State Disbursement Unit	1/13/2017	COMM 1ST	PMCHK00002368	\$87.50
14647	1099-178	VDR Inc DBA K9 101	1/20/2017	COMM 1ST	PMCHK00002369	\$91.00
14648	1099-218	Auburn Gymnastics Center	1/20/2017	COMM 1ST	PMCHK00002369	\$74.75
14649	1099-230	Karen Leese	1/20/2017	COMM 1ST	PMCHK00002369	\$180.00
14650	1099-239	Macintosh-Oddo	1/20/2017	COMM 1ST	PMCHK00002369	\$4,281.20
14651	1099-269	Deborah Lynn	1/20/2017	COMM 1ST	PMCHK00002369	\$214.50
14652	1099-277	Foothill Karate Do	1/20/2017	COMM 1ST	PMCHK00002369	\$357.50
14653	1099-291	Isaac Humber	1/20/2017	COMM 1ST	PMCHK00002369	\$117.00
14654	1099-295	Juli Land-Marx, dba Image Net	1/20/2017	COMM 1ST	PMCHK00002369	\$1,666.66
14655	1099-313	Alison Lloyd	1/20/2017	COMM 1ST	PMCHK00002369	\$328.80
14656	A0111	AllGood Driving School, Inc	1/20/2017	COMM 1ST	PMCHK00002369	\$60.00
14657	A0134	Advanced Intregrated Pest Mana	1/20/2017	COMM 1ST	PMCHK00002369	\$673.50
14658	A1010	Advantag Martketing and Print	1/20/2017	COMM 1ST	PMCHK00002369	\$391.30
14659	B0020	BSN Sports, Inc.	1/20/2017	COMM 1ST	PMCHK00002369	\$74.98
14660	B0064	Blue Moon Designs	1/20/2017	COMM 1ST	PMCHK00002369	\$1,217.98
14661	C0051	CPRSAdministrators Section	1/20/2017	COMM 1ST	PMCHK00002369	\$38.00
14662	C0075	Cintas Corporation	1/20/2017	COMM 1ST	PMCHK00002369	\$263.53
14663	C0111	Cal.net	1/20/2017	COMM 1ST	PMCHK00002369	\$119.90
14664	C0113	Cooks Portable Toilets & Septi	1/20/2017	COMM 1ST	PMCHK00002369	\$1,598.38
14665	D0025	Dawson Oil Company	1/20/2017	COMM 1ST	PMCHK00002369	\$965.78
14666	D0066	De Lage Landen Financial Servi	1/20/2017	COMM 1ST	PMCHK00002369	\$658.02
14667	E0008	Ewing Irrigation Products, Inc	1/20/2017	COMM 1ST	PMCHK00002369	\$231.13

Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
14668	F0038	Fastenal Company	1/20/2017	COMM 1ST	PMCHK00002369	\$13.41
14669	I0018	William Joseph La Flaur	1/20/2017	COMM 1ST	PMCHK00002369	\$2,025.00
14670	L0098	Andie Leventin	1/20/2017	COMM 1ST	PMCHK00002369	\$25.00
14671	M0028	Maki Heating & A/C, Inc.	1/20/2017	COMM 1ST	PMCHK00002369	\$695.00
14672	M0098	Meadow Vista County Water Dist	1/20/2017	COMM 1ST	PMCHK00002369	\$370.78
14673	M0099	George Eric Menig DBA Menig We	1/20/2017	COMM 1ST	PMCHK00002369	\$4,800.00
14674	M0101	Middlefork Enterprises LLC	1/20/2017	COMM 1ST	PMCHK00002369	\$61.75
14675	P0007	Pacific Gas & Electric Company	1/20/2017	COMM 1ST	PMCHK00002369	\$8,272.82
14676	R0035	Reliable Auto Glass	1/20/2017	COMM 1ST	PMCHK00002369	\$84.00
14677	S0094	Manouch Shirvanioun	1/20/2017	COMM 1ST	PMCHK00002369	\$81.16
14678	S0154	Mike Scheele	1/20/2017	COMM 1ST	PMCHK00002369	\$49.76
14679	S0155	Debbie Sierra	1/20/2017	COMM 1ST	PMCHK00002369	\$11.23
14680	S1003	Sutter Medical Foundation	1/20/2017	COMM 1ST	PMCHK00002369	\$58.00
14681	TEMPB	Adam Borruso	1/20/2017	COMM 1ST	PMCHK00002369	\$50.00
14682	U0016	Uptown Signs & Graphics, Inc.	1/20/2017	COMM 1ST	PMCHK00002369	\$436.45
14683	V00018	Veritiv Operating Company	1/20/2017	COMM 1ST	PMCHK00002369	\$1,389.51
14684	V0004	Valley Truck & Tractor Co.	1/20/2017	COMM 1ST	PMCHK00002369	\$380.87
14685	W0001	Walker's Office Supplies, Inc.	1/20/2017	COMM 1ST	PMCHK00002369	\$791.52
14686	W0003	Warehouse Paint Incorporated	1/20/2017	COMM 1ST	PMCHK00002369	\$210.71
14687	W0044	Wave	1/20/2017	COMM 1ST	PMCHK00002369	\$729.42
14688	A0001	Recology Auburn Placer	1/20/2017	COMM 1ST	PMCHK00002369	\$783.68
14689	A0027	Recology Auburn Placer	1/20/2017	COMM 1ST	PMCHK00002369	\$1,245.42
14690	R0073	Riebes Auto Parts	1/20/2017	COMM 1ST	PMCHK00002369	\$205.68
14691	1099-203	Susan Thomas	1/20/2017	COMM 1ST	PMCHK00002369	\$170.30
14692	G0092	Green Valley Security, Inc.	1/20/2017	COMM 1ST	PMCHK00002369	\$2,560.00
14693	G0022	Gold Country Printing	1/20/2017	COMM 1ST	PMCHK00002369	\$6,766.39
14694	R0035	Reliable Auto Glass	1/20/2017	COMM 1ST	PMCHK00002369	\$145.00
014474	S1007	Stationary Engineers, Local 39	1/27/2017	COMM 1ST	PMCHK00002370	\$377.70
014475	S1010	State Disbursement Unit	1/27/2017	COMM 1ST	PMCHK00002370	\$87.50

Total Checks: 85

Total Amount of Checks: \$113,904.41

SECTION: 5.0

ITEM: 5.3 REVIEW OF FINANCIALS FOR JANUARY, 2017

DESCRIPTION:

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: REVIEW AND APPROVE FINANCIALS FOR
JANUARY, 2017**

PROFIT & LOSS											
16/17 Approved Budget											
	Approved Budget	% Of Total	Mid-Yr Revision	% Of Total	2017 Jan	Last Yr Jan	2017 YTD	2017 YTD	2017 YTD	Last Yr YTD	
	FY 16-17		FY 16-17		ACTUALS	Actuals	ACTUALS	BUDGET	ACTUALS	ACTUALS	
Operating Revenues											
Program Revenue	984,910	19%	1,000,265	18%	72,353	62,669	942,824	899,964	873,609		
Facility Revenue	150,163	3%	169,665	3%	5,424	10,036	168,889	157,887	154,641		
Misc. Revenue	59,990	1%	55,735	1%	10,612	4,930	53,044	45,685	53,808		
Grants & Donations	426,686	8%	800,161	15%	1,411	616	802,966	799,161	62,131		
Interest Income	46,181	1%	49,616	1%	4,551	55	38,952	38,462	35,910		
Projects Revenue	207,300	4%	209,000	4%	-	-	44,000	44,000	123,500		
Tax Revenue	2,910,231	55%	2,927,633	54%	1,560,862	-	2,914,690	2,953,852	2,777,692		
In Kind/Atwood	25,500	0%	26,219	0%	-	-	-	-	-		
Transf. in from Cap Const & City Trust	481,434		181,259		-	-	-	-	106,000		
Total Operating Revenue	5,292,395	100.00	5,419,553		1,655,213	78,306	4,965,365	4,939,011	4,187,291		
Expenditures											
Program Expense	278,061	5%	276,315	5%	9,159	9,355	211,725	225,415	200,257		
Operating & Supplies	327,809	6%	325,850	6%	27,800	25,517	260,346	266,765	247,991		
Utilities Expense	200,874	4%	187,004	4%	7,883	7,991	148,999	154,960	152,680		
Professional Services	42,661	1%	38,401	1%	1,474	-	25,450	29,401	25,377		
Building & Grounds Maintenance	483,710	9%	334,570	6%	16,169	28,196	204,619	246,620	174,754		
Property Tax Admin.	100,500	2%	65,044	1%	57,562	60,766	60,306	65,044	63,630		
Wages	1,858,645	35%	1,890,864	36%	129,749	173,791	1,489,200	1,501,774	1,370,894		
Benefits & Payroll Costs	689,913	13%	660,533	12%	51,096	61,158	551,130	569,045	537,641		
Fixed Asset Expense	69,700	1%	952,568	18%	1,829	11,379	854,615	927,068	105,533		
Capital Improvement Projects	1,043,420	20%	390,259	7%	4,496	20,017	200,339	177,291	661,975		
Debt Services	3,591	0%	6,228	0%	383	383	3,794	5,868	35,937		
Special Dept Expenses (equip res.)	55,000	1%	55,000	1%	-	-	-	-	-		
Project Expenditures	128,624	2%	85,702	2%	-	-	-	-	-		
Misc Expense (CalPERS unfunded liab)		0%	45,800	1%	-	-	-	-	-		
Total Expenditures	5,282,508	100.00	5,314,138		307,600	398,553	4,010,523	4,169,251	3,576,669		
Net Revenue Over Expenditures	\$ 9,887	0.19	\$ 105,415		\$ 1,347,613	(320,247)	\$954,842	\$769,760	\$610,622		
Annual Contingency Reserve (1-2%)	\$ 450,000		\$ 450,000		\$ 450,000		\$ 450,000	\$ 450,000	\$ 450,000		
Annual Equip Replacement Reserve	\$ 658,531		\$ 658,531		\$ 758,531		\$ 758,531	\$ 758,531	\$ 658,531		
Future Capital Construction Reserve	\$ 744,971		\$ 839,971		\$ 705,971		\$ 705,971	\$ 705,971	\$ 744,971		
ADA Reserve	\$ 55,032		\$ 60,032		\$ 60,032		\$ 60,032	\$ 60,032	\$ 55,032		
CalPERS unfunded liability reserve			\$ 45,800		\$ 45,800		\$ 45,800		\$ 45,800		
TOTAL RESERVE BALANCES	\$ 1,908,534		\$ 2,008,534		\$ 2,020,334		\$ 2,020,334	\$ 1,974,534	\$ 1,908,534		

As Of 1/31/2017
For All Segment1s
For All Segment2s
For Segment3 0000 To 9999
For All Segment4s

	Current YTD
ASSETS	
Current Assets	
Imprest Fund (Petty Cash)	\$580.00
Community 1st Bank	120,359.59
Placer County Treasure-General	4,180,280.14
Placer County Treasurer - City Trust	267,910.92
Accounts Receivable	10,119.18
A/R - 501C3 Group	7,000.00
Daycamp Receivables	22,376.00
Prepaid Expenses	799.87
Prepaid Liability Expense	27,940.84
Prepaid Workers Comp Insurance	2,821.92
Prepaid Payroll Expense	40.50
	<hr/>
Total Current Assets	\$4,640,228.96
Fixed Assets	
Fixed Assets: Land	\$1,956,603.12
Fixed Assets: Structures	11,993,395.18
Fixed Assets: Equipment	825,035.79
Fixed Assets: Computer Equipment & Software	127,300.69
Fixed Assets: Vehicles	247,332.21
Fixed Assets: Office Furniture & Rec Equipment	83,168.05
Construction In Progress	434,484.20
Less: Accumulated Depreciation	(8,730,445.84)
	<hr/>
Total Fixed Assets	\$6,936,873.40
Total Assets	<u><u>\$11,577,102.36</u></u>

Auburn Rec & Park
Balance Sheet
As Of 1/31/2017
For All Segment1s
For All Segment2s
For Segment3 0000 To 9999
For All Segment4s

	Current YTD
 LIABILITIES and EQUITY	
Current Liabilities	
Prepaid Revenue	\$11,161.60
Gift Certificates	360.00
Compensated Absenses	128,638.98
Worker's Comp Payable	9,673.97
	\$149,834.55
 Total Current Liabilities	
 Long Term Liabilities	
PG & E Loan Payable	\$4,975.06
	\$4,975.06
 Total Long Term Liabilities	
 Total Liabilities	
	\$154,809.61
 Fund Balances	
GFB: Youth Assistance Fund	\$8,618.04
GFB: General Fund Balance	720,394.70
Investments in Fixed Assets	7,296,624.89
Less: Net of Related Debt	(4,975.06)
RFB: Reserved (City Mitigation)	266,791.27
RFB: Annual Equip Replacement Reserv.	758,530.72
RFB: Annual Contingency Reserve	450,000.00
RFB: Reserved for Future Capital Construction	705,971.28
RFB: Arboretum Grant Fund	13,275.73
RFB: Reserved (Atwood)	(141.02)
RFB: Atwood III-Equip Repl Fund	15,603.66
RFB: Unfunded Liability - CalPERS	45,800.00
GFB- Cell Tower Reserves	122,459.24
RFB: General Fund (ADA Reserve)	60,031.75
RFB: Shockley Maint Fund	8,466.39
	954,841.16
 Net Profit/(Loss)	
	954,841.16
 Total Assets	
	\$7,296,624.89
 Total Reserved Funds	
	\$2,441,813.96

Auburn Rec & Park
Balance Sheet

As Of 1/31/2017
For All Segment1s
For All Segment2s
For Segment3 0000 To 9999
For All Segment4s

	Current YTD
Total Designated Funds	\$0.00
Total Unrestricted Funds	\$1,683,853.90
	<hr/>
Total Liabilities and Equity	\$11,577,102.36
	<hr/> <hr/>

SECTION: 6.0

**BOARD REPORTS, FEE WAIVER LOG,
VANDALISM REPORTS & PROJECT
LIST**

INFORMATION:

SEE ATTACHMENTS

Kahl Muscott
District Administrator
Report to the Board of Directors
February, 2017

- We received comments back from USBR on the CEQA/NEPA document for the Bike Park. This is big news, as we have been waiting for many months. The comments are being reviewed by staff and Markus Lang (consultant from Dudek). This is definitely a step in the right direction.
- The staff at Regional Park have started experimenting with “Goose Scram”, a non-toxic blend of white thyme, cinnamon and castor oil. It comes as a granular that gets spread around in an attempt to keep geese away with its unpleasant-to-geese odor. So far it is showing some success. We are going to expand its use and see what occurs.
- Mike (Project Manager) attended a workshop put on by UAIC regarding AB52, the law that requires notification to the tribe whenever we do a project.
- There appears to be a little stirring on the Herschel Young Park project. I was contacted today about tree removal contractors and was told that things will hopefully start picking up on starting and finishing the project.
- Cyclocross has made their initial request that we consider allowing them back at Regional Park this fall. They are proposing some changes, including holding their event 3 weeks earlier than last year. After discussion by staff, we advised that we would not be able to host the event again this year, but may consider it again in 2018.
- Staff and Directors Ainsleigh and Lynch participated in (anti) Sexual Harassment Training. This training satisfies the requirements of AB 1825.
- The California Parks and Recreation Society (CPRS) has their annual conference March 1 – 3 in Sacramento. Several ARD staff will be attending the conference, and a few more will be attending workshops and trainings associated with the conference.

Meetings and events attended or scheduled to attend:

- 2/2: Union Negotiations
- 2/7: Rotary
- 2/8: Sexual Harassment Training
- 2/8: Union Negotiations
- 2/13: Union Negotiations
- 2/13: A&D Committee
- 2/14: Rotary
- 2/15: Chamber Board Meeting
- 2/15: Meeting with TJ Fallon, Placer County Probation re: Work Release program
- 2/15: Finance Committee
- 2/15: Policy Committee
- 2/21: Rotary
- 2/23: Visit to UAIC Tribal Training at Regional Park
- 2/28: Rotary

Joe Fecko
Administrative Services Manager
Report to the Board of Directors
February, 2017

Staff has met with union representatives on three occasions over the past two weeks to negotiate a new three year contract. Progress is being made and we believe that a fair and mutually beneficial contract can be agreed to shortly.

Staff has been working on a new budget for the past month. Until union negotiations are complete, we will not be able to finalize the budget since any agreement can/will have a major impact on the budget. We believe that a budget for fiscal year 2017/2018 will be presented to the Board in March

Brian Simpson
Facilities & Grounds Manager
Report to the Board of Directors
February, 2017

General Info:

Welcomed two new park workers to ARD. Clint Hawley and Matt Larimer.

Meadow Vista

Irrigation repaired in multiple locations throughout park.

Replaced two broken tot swings and two regular strap style swings.

Gopher mitigation during dry periods.

Regional Park

Applied "Goose Scram" to walking trail in an attempt to mitigate excess goose excrement. Product is a blend of White Thyme, Cinnamon, and Castor Oil. Granule. Non-Toxic. Appears to work well so far.

Moved temp sensors of gym HVAC from storage closet to gym to improve temperature control and moisture in gym during winter.

Davey Tree in process of removing the next 14 trees that have been identified by the tree plan as being hazardous.

Recreation Park

James, Beggs and Recreation Fields have been readied for the start of the Little League season.

Sierra Pool readied for operation. Heater turned on, Chemical levels checked.

Stella Room floor in process of being stripped and waxed.

Irrigation repairs made to James Field.

Skinner Pool snack bar counter tops and cabinets refreshed and replaced in anticipation of 2017 swim season.

Shop offices clean up done. Working on re-organizing the tool room.

Overlook Park

Replacement of shade structure at Skate Park underway. Previous one was torn and weathered.

Ashford Park

Irrigation pump hose replaced. Leak in old hose.

Michael Scheele

Landscape Architect/Project Manager

Report to the Board of Directors

February, 2017

- **Meadow Vista Restroom and ADA Path of Travel Project:** Architect chosen for restroom ADA remodel, drawings in process. Meeting with Giuliani & Kuhl on ADA parking lot & path of travel portion ARD comments provided on 95% plans-final bid set ready soon, sent inquiry to UAIC about AB52 notice.
- **Regional Park Path Repair Project:** Additional repair areas discovered and being added to scope of work. Drawing and bid package being finalized.
- **Railhead Park Field "A" Turf Renovation** Finalizing construction document package for bid, sent inquiry to UAIC about AB52 notice. Staff to tune up existing irrigation system soon for optimum performance during turf renovation. Existing turf to be sprayed out prior to construction by separate contract. Staff to take soil samples for fertility test so that lab recommendations can be incorporated into the bid package.
- **Recreation Park Gym Plaza Project with Rotary:** Picnic tables and umbrellas have been ordered, getting quotes from masonry contractors to prepare the subgrade of plaza for volunteer day, irrigation and planting plans being prepared. Staff will install primary irrigation components prior to subgrade work. Adding some additional adjacent planting area re-plantings to scope for volunteer day.

- Pavers being donated by Basalite Inc. via Diamond Lumber. Plant material to be sought and tied off for project.
- **Bell Road Site & PGE Land Trust Donation Application:** Monitoring email correspondence between Stewardship Council, project consultants/advisors (Foothill Assocs.) and District. No action.
 - **Bike Park/Pump Track Project:** Comments being received from Reclamation and environmental document(s) being updated correspondingly. Submitting Giuliani & Kuhl construction plans to Reclamation for review.
 - **O&D Plan:** Monitoring e-correspondence between USBOR, Dudek and District.
 - **24 Acre Project:** Two concept plans have been merged into one after public/A&D input and drawing close to final master plan (Foothill Assocs). Dog Park and parking were enlarged, bocce courts added, preliminary cost estimate received.
 - **Riparian Management Plan:** Read management plan, got up to speed with environmental review and AB52 notices. Tribal council may want to walk sites again.
 - **Atwood Park:** Meeting with in-house staff to revise and refine staff-produced planting plan. In-house tune up of existing drip irrigation system and re-planting project upcoming prior to summer.
 - **Dry Creek Picnic and Play Area at Regional Park:** ADA access and asphalt paths in area in need of renovation. Checking for existing topographic survey as will be needed to prepare drawings for bid.
 - **Sierra Pool at Recreation Park:** Gathering quotes and drawings for bleacher shade structure replacement and pool re-plastering projects.
 - **Miscellaneous Items:** Updates of project lists, monthly Board report and Project List report. Meeting with various staff to discuss projects and processes.

Manouch Shirvanioun
Marketing & Customer Service
Report to the Board of Directors
February, 2017

	1/24/17-2/15/17	1/20/16-2/17/16
Activity Registrations	\$17,000	\$21,000
Day Care/Discovery payments	\$37,000	\$38,000
Facility payments/reservations	\$ 9,000	\$ 8,000

Working with different user groups for field usage:

- MV LL
- Auburn LL
- Placer Jr. Hillmen
- 49er United
- Auburn FC (Competitive Youth Soccer)
- Bowman School
- Placer High School
- Dusty Baker Coaching Clinic - CA District LL using Regional Gym

- Sacramento Men's Softball League-Sundays on James field

Meeting with organizers for two car shows at MV Park

- MV Area Lions Club, June 17, 2017
- Lung Cancer Foundation, July 29, 2017

Meeting with Placer Grad Night volunteer.
 Reviewed and approved fee waiver applications.
 Rotary presentation.
 Chamber Monthly Networking Luncheon.
 Weekly Ambassador Visits.
 Leadership Auburn Executive Committee meeting.

Sheryl Petersen
Recreation Services Manager
Report to the Board of Directors
February, 2017

- Meetings attended: ASR (2), UKE (2), VFCAL, SF (2).
- Sponsor packets are distributed for past sponsors. New sponsors are getting their packet this month.
- Setting up camps for summer.
- Work on the summer activity guide.
- Master swimming has started for their season.
- Met with possible sponsors.
- Took Sexual Harassment Training.
- Met with Auburn Community Service Day committee.
- Arranged new AIM arts program.
- Attended AUSD Master Facilities Plan meeting.

ASR- Auburn Sunset Rotary, SHF-Auburn Senior Health Fair, PIP-Party in the Park,
 VFCAL-Valley Foothills Competitive Aquatics League, ACF-Auburn Community
 Festival, UKE- Ukulele Festival, SF String Fling

Coming up this Month

March

4	Mermaid/Robalos Clinics	Sierra Pool
11	Lifeguard Recertification	Sierra Pool
25	Trivia Bee	Regional Gym
30	ARD Board Meeting	CVCC

Debbie Thomas
Youth Services Manager
Report to the Board of Directors
February, 2017

- Auburn El. Discovery Club students delivered handmade valentines to the Auburn Journal to be distributed to veterans.
- Skyridge Discovery Club had two guest speakers scheduled. Maggie Steele, known as 'Aunt Maggie the Storyteller', shared Native American stories and led songs while students played authentic drums. Stan Padilla is planning to do an art project with the students involving acrylics on canvass.
- Planning and purchasing for February day camp, Feb. 21-24. We will 'visit' a different state each day through maps, art projects and learning games.
- Planning for spring break day camp.
- Planning for summer day camp, arranging field trips, revising documents & policies.
- Reconfiguring the day camp modulars for the best use of space, including a small desk which was donated in February.
- Preparing a Youth Services Department Manual for times when I am gone on extended absences.
- Providing breaks and coverage for staff absences at different sites.
- Purchasing and delivery for sites.
- Auburn El. Discovery staff attended a yearly training for the United Way's Child Care Food Program.
- Budget preparation for 2017-18.

FEE WAIVER LOG

DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
Apr-16	Sesi Catalano	Western States Trail Foundation-Foothills Room	\$140.00	\$30.00	\$140.00	No		
Apr-16	Kathleen Shaffler	Auburn Chamber of Commerce-Business Show Case, Support Local Business-Picnic Sites at Recreation Park	\$100.00	\$60.00	\$100.00	Yes		
Apr-16	Judy Suter	Action Coalition for Equestrians-Foothills Room	\$100.00	\$60.00	\$100.00	No		
Apr-16	Kelcie Anabuster	Advocates for Mentally Ill Housing-Recreation Picnic#1	\$50.00	\$30.00	\$50.00	No		
Apr-16	Jan Wells	Advocates for Mentally Ill Housing-Recreation Kitchen	\$588.00	\$180.00	\$588.00	No		
Apr-16	Barbara White	Western States Trail Foundation-Overlook Modular Building	\$678.00	\$0.00	\$678.00	No		
Apr-16	Jean Hixon	Western States Trail Foundation-Foothills Room	\$200.00	\$60.00	\$200.00	No		
Apr-16	Lisa Frankel	Sierra Streams Institute-Foothills Room	\$200.00	\$30.00	\$200.00	No		
Apr-16	Kathlene Fries	Transition to Adult Living-Placer Union School District-Picnic sites at Recreation Park	\$100.00	\$60.00	\$50.00	No		
							\$2,106.00	\$2,106.00
May-16	Tray Kochendanker	Auburn Sunset Rotary Club-Recreation Picnic#1	\$50.00	\$30.00	\$25.00	No		
May-16	Jim Moore	EV Cain Community Svc. Club-Bocce Courts 1 and 2	\$40.00	\$0.00	\$40.00	No		
May-16	Patrick Witz	St. Jude Children's Hospital Trike-a-Thon, MV. Tennis Courts	\$0.00	\$30.00	\$0.00	No		
May-16	Jean Hixon	Western States Trail Foundation-Board Meeting-Foothills Room	\$200.00	\$60.00	\$200.00	No		
May-16	Robin Soars	Skyridge PTC-Sierra Pool	\$227.00	\$78.75	\$227.00	No		
May-16	Janice Buchmann	Cub Scouts Pack 6-Flag retirement ceremony-picnic sites and amphitheater at Regional Park	\$190.00	\$10.00	\$190.00	No		

FEE WAIVER LOG

DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
May-16	Barry Connick	Multipurpose Senior Center-Regional Park Gym and Lakeside Room	\$2,120.00	\$360.00	\$1,440.00	Yes		
							\$2,122.00	\$4,228.00
Jun-16	Judy Suler	Western States Trail Foundation-Foothills Room for training	\$160.00	\$60.00	\$160.00	No		
Jun-16	Adam Dieler	Placer Hills Education Foundation-Annual Fundraiser-MV Picnic Sites	\$225.00	\$120.00	\$225.00	Yes		
Jun-16	Steve Rothert	American Rivers Connect Us-Meeting-Foothills Room	\$320.00	\$100.00	\$320.00	No		
							\$485.00	\$4,713.00
Jul-16	Courtney Portlock	Out of the Darkness-Suicide Prevention Walk at Railroad Park	\$420.30	\$60.00	\$420.30	Yes		
							\$420.30	\$5,133.30
Aug-16	Carryn Perry	Foothill Quilters-Regional Park Gym and Lakeside Room	\$3,720.00	1020.00 Staffing fee	\$3,720.00	Yes		
							\$3,720.00	\$8,853.30
Sep-16	Lisa Elliot	Placer County Kids-Foster Care/Adoption Appreciation Picnic-Rec Park Picnic Sites and Gazebo	\$240.00	\$90.00	\$120.00	No		
Sep-16	Mark Mishler	Auburn Sunset Rotary-Bocce Courts at Recreation Park-Charity Tournament	\$185.00	\$30 custodial \$30 alcohol permit	\$125.00	No		
							\$225.00	\$9,078.30
Oct-16	Courtney Cagle	Public Health Institute Center for Wellness and Nutrition-Kitchen at Recreation Park	\$490.00	\$150.00	\$490.00	No		
Nov-16	Stacy Linton	Softball Tournament fundraising-Regional A & B CANCELLED	\$440.00	\$440.00	\$440.00	No		
								\$9,568.30

FEE WAIVER LOG

DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
Dec-17	Emma Lujan	Gold Country Toy Run-Regional gym and picnic sites at Recreation Park	\$529.00	\$30.00	\$529.00	Yes	Request was submitted prior to policy change	
Dec-17	John Price	Auburn Moose Lodge-Recreation Park picnic sites	\$100.00	\$60.00	\$90.00	No		
Dec-17	Pat Little	Special Olympics-Regional gym	\$585.00	\$300.00	\$292.50	No		
Dec-17	Barbara Weiss	Auburn Branch AAUW-Regional gym and Lakeside room	\$2,400.00	\$120.00	\$2,400.00	Yes		
							\$3,311.50	\$12,879.80
Jan-18	Connie Burns	Auburn Sunset Rotary-Sierra Room	\$225.00	\$30.00	\$180.00	No		
Jan-18	Jean Hixon	Western States Trail Foundation-Foothills Room	\$220.00	\$60.00	\$220.00	No		
Jan-18	Kathy Van Dam	Girl Scout 49er Service Unit-Foothills Room	\$160.00	\$60.00	\$144.00	No		
							\$544.00	\$13,423.80
Feb-17	Barbara Weiss	AAUW-Lakeside room for board meeting	\$80.00	\$70.00	\$72.00	No		
Feb-17	Robin Soars	Skyrdige PTC-Splash pool	\$150.00	\$30.00	\$75.00	Yes	\$147.00	\$13,570.80

2/1/17

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
22-Jan-17	Regional	Graffiti on walkway and bridge on Dry Creek side of park	\$60.00	\$50.00
2/5/2017	Overlook Park	Graffiti	\$80	\$50
2/9/2017	Recreation Park	Graffiti, on picnic tables	\$60	\$25
Total labor costs			\$200	Total \$125
Total for year			\$320	material costs Total for \$550 year

1/1/17

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
3-Jan-17	Overlook	Toilet paper dispenser	\$60.00	\$38.00
1/9/2017	Recreation	Graffiti to signs/replaced	\$60	\$387
Total labor costs			\$120	Total \$425.00 material costs

2016/2017 Project List		Updated 02/08/17	
PROJECT	Est. Cost	Notes	Est. completion date
<i>Bell Road</i>			
Planning/CEQA/Construction Documents	517,000	Submitted Project Description update and site plan to Stewardship Council.	TBD
		Waiting for response on grant application. Stewardship Council has indicated we will not get a response until after the start of 2017.	
<i>Placer Hills Pool</i>			
ADA Path of Travel	10,000	Minor sidewalk repair to be done in-house in the off season	Feb-17
<i>Regional Park</i>			
24 Acres Walking Path - In Kind	235,000	Agreement with WCCC has been voided; alternatives being reviewed	TBD
Dry Creek Picnic ADA improvements	15,000	Drawings being updated and getting estimates	TBD
<i>24 Acres</i>			
Conceptual Planning	48,000	Two different conceptual plans were presented at the January, 2017 A&D Committee meeting. Draft final master plan and cost estimate being prepared.	Feb-17
<i>Overlook Park</i>			
Planning and CEQA	90,000	Project to be pushed back due to review delays at USBR	Mar-17
<i>Canyon View Community Center</i>			
Bike Park - incl Design and CEQA	100,000	USBR reviewing final document. Progress appears to be happening, new and possibly final comments now coming in.	TBD
Bike Park - Construction	175,000		TBD
<i>Railhead Park</i>			
Renovation Field B	35,000	Completed	Nov-16
<i>Meadow Vista Park</i>			
ADA Parking & Path of Travel	60,000	1st set const drawings under review, bid in February	Jul-17
ADA Restroom Interior Renovation	30,000	Consulting architect chosen, drawings being prepared. Construction anticipate 24k.	Jul-17
<i>Operation and Development Plan</i>			
CEQA/NEPA costs	25,000	USBR review delayed due to budget issues.	TBD
<i>Multi-Park</i>			
Streambed Alteration Agreement (no labor)	44,000	Bio and cultural reviews taking place; walk with local tribe per AB52 completed. Request to re-walk has been received.	Feb-17
Carry over projects from 2015 2016 list in YELLOW			
Total Projects Fiscal Year	1,384,000		

UPDATE

Item 7.1 Cover sheet – Mt. Vernon Park Sale – Feasibility MOU Extension

Auburn Area Recreation and Park District A&D Committee and Board of Directors meeting February, 2016

The Issue

Shall the Auburn Area Recreation and Park District (ARD) extend the Mt. Vernon Park sale Initial Feasibility Period, previously approved by an MOU signed 5/2/16, for a 180 day extension beginning February 24, 2017?

Background

On April 28, 2016, the ARD Board of Directors approved an MOU for an Initial Feasibility Period to research the sale of the Mt. Vernon Park property to Western Community Housing (WCH). A copy of that MOU and the associated cover sheet is attached.

The original MOU has been extended by 90 days twice, in July of 2016 and November of 2016.

Following discussions with WCH on January 30, 2017, the issue of the CC&R's is a sticking point to making an agreement. Richard Rader, one of the original donors has refused to sign off on an amendment allowing the site to be used for construction of low cost senior housing. Staff is attempting to negotiate with Rader. In the meantime, the MOU between ARD and WCH expired on February 2nd, 2017 and will need to be extended. Staff and WCH have agreed that a six (6) month extension is warranted.

A copy of the MOU Extension Agreement to August 2nd, 2017 is attached.

Recommendation for the Board of Directors

Authorize the District Administrator to sign the MOU Extension Agreement, adding an additional 180 days to the terms of the expired MOU between ARD and WCH for the Initial Feasibility Period to research the sale of the Mt. Vernon Park property.

The A&D Committee forwarded this item to the Board with a positive recommendation at the February 2017 meeting.

Fiscal Impact

N/A

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is entered into as of February 23, 2017 by and between Western Community Housing, Inc. ("WCH"), a California nonprofit public benefit corporation, and The Auburn Area Recreation & Parks District ("ARD") (collectively the "Parties") with reference to the following matters.

RECITALS

A. WCH and ARD intend to work together over a 180 day period ("Initial Feasibility Period"), starting from the date of this MOU, to research the feasibility of WCH developing a 6.7 gross acre park land site fronting Nevada Street, City of Auburn - APN: 038-250-081 (the "Property") owned by the ARD as an affordable senior housing project with supportive social services for low-income elderly individuals. It is anticipated that the Property will be purchased by a limited partnership of which WCH will be the managing general partner ("MGP"), to facilitate the funding of the acquisition of the Property and development of the Project by applying and being awarded low-income housing tax credits from the California Tax Credit Allocation Committee ("CTCAC") and other public sources.

B. WCH plans to develop no more than 80 units, a CTCAC threshold for rural areas, of quality affordable housing to low-income seniors with area median incomes ("AMI") ranging from 30% to 60% AMI (the "Project") and ARD intends to sell the Property to WCH.

C. WCH and ARD wish to enumerate the responsibilities and investigative efforts that each party will undertake and assume in connection with the ultimate sale and purchase of the Property, terms and conditions to be later agreed upon in a development agreement between the Parties ("Development Agreement") at the end of the Initial Feasibility Period.

NOW THEREFORE, in consideration of the recitals hereof and the mutual covenants and agreement contained in this MOU, the Parties agree as follows:

Initial Feasibility: WCH shall research and report its findings on the listed development items below to ARD on the following development issues:

1. Environmental: WCH shall research and review all environmental aspects of the Property, including biological resources, cultural resources, wetlands, easements and restrictions and surrounding land uses.
2. Entitlements with City: WCH shall research and review the Property's by-right zoning and planning, including verification of its Multiple-Family Residential District designation, any required conditional use permits, waivers and density bonus agreement, and potential releases required from prior land use deed restrictions, such as a park use, that may be needed to develop the Property. Preliminary site plans shall be prepared and discussed with the City.

Item 8.1 Cover sheet – Concept Plans and Survey Information – Regional Park 24 Acres

Acquisition and Development Committee January, 2017; February, 2017; Board of Directors Meeting February, 2017

The Issue

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors review and approve a conceptual plan for the development of the Regional Park 24-acre property?

Background

The Auburn Area Recreation and Park District (ARD) purchased 24 acres of land adjacent to Regional Park in September of 2004. The property was purchased from the Placer Union High School District.

In 2010 and again in 2011, ARD applied for a grant from the Statewide Park Program, also known as the Prop 84 grant. This was a competitive grant, with grant funds being awarded to agencies that had the greatest economic and physical needs. ARD's application requested \$2.9 million to develop the 24 acres at Regional Park. Ultimately, ARD was not chosen as a recipient for either of the two grants.

Currently the 24 property is only used by ARD during the running of the Great Obstacle Race, an obstacle course race that uses all sections of Regional Park.

As part of the 2016/2017 ARD Project List, the Board approved funding to hire a consultant to work with the Board, staff and the community to put together a conceptual plan and associated costs to develop the Regional Park 24 acres. Foothill Associates was contracted to do this work for ARD.

On July 19th, ARD staff and Foothill Associates met with representatives from Placer County for a pre-development meeting. Issues raised at that meeting included, but were not limited to:

- Annexation in to Sewer Maintenance District 1 (SMD1)
- Sightlines from the proposed 24 ingress/egress on Richardson Dr.
- Traffic fees
- Potential tree removal

On October 24th, ARD held a community meeting, moderated by staff from Foothill Associates. Notice of this meeting was mailed to every address within 1-mile of the 24 acre property, and a press release was sent to the Auburn Journal. A copy of the postcard that was mailed is attached. Notes from that meeting are attached.

As part of the public outreach, a "Survey Monkey" survey was made available to the public. Emails were sent to those who shared their information at the community meeting, and information asking people to reply was shared on Facebook. This survey was made available on the ARD website. A total of 81 responses were received. The survey results are attached.

Based on review and input by the community, ARD staff and the ARD Board, two different concept plans were created. Both are attached. The main difference between the two is that Concept Plan “B” features a multipurpose, lighted sports field.

At the January, 2017 A&D Committee meeting, the committee and a group of citizens discussed both concept plans. It was decided to further define and develop Concept Plan “A”. That more developed plan was presented at the February A&D Committee meeting.

Recommendation for Board of Directors

The A&D Committee recommends that the Board of Directors review and approve the Preferred Concept Plan (originally Concept Plan “A”).

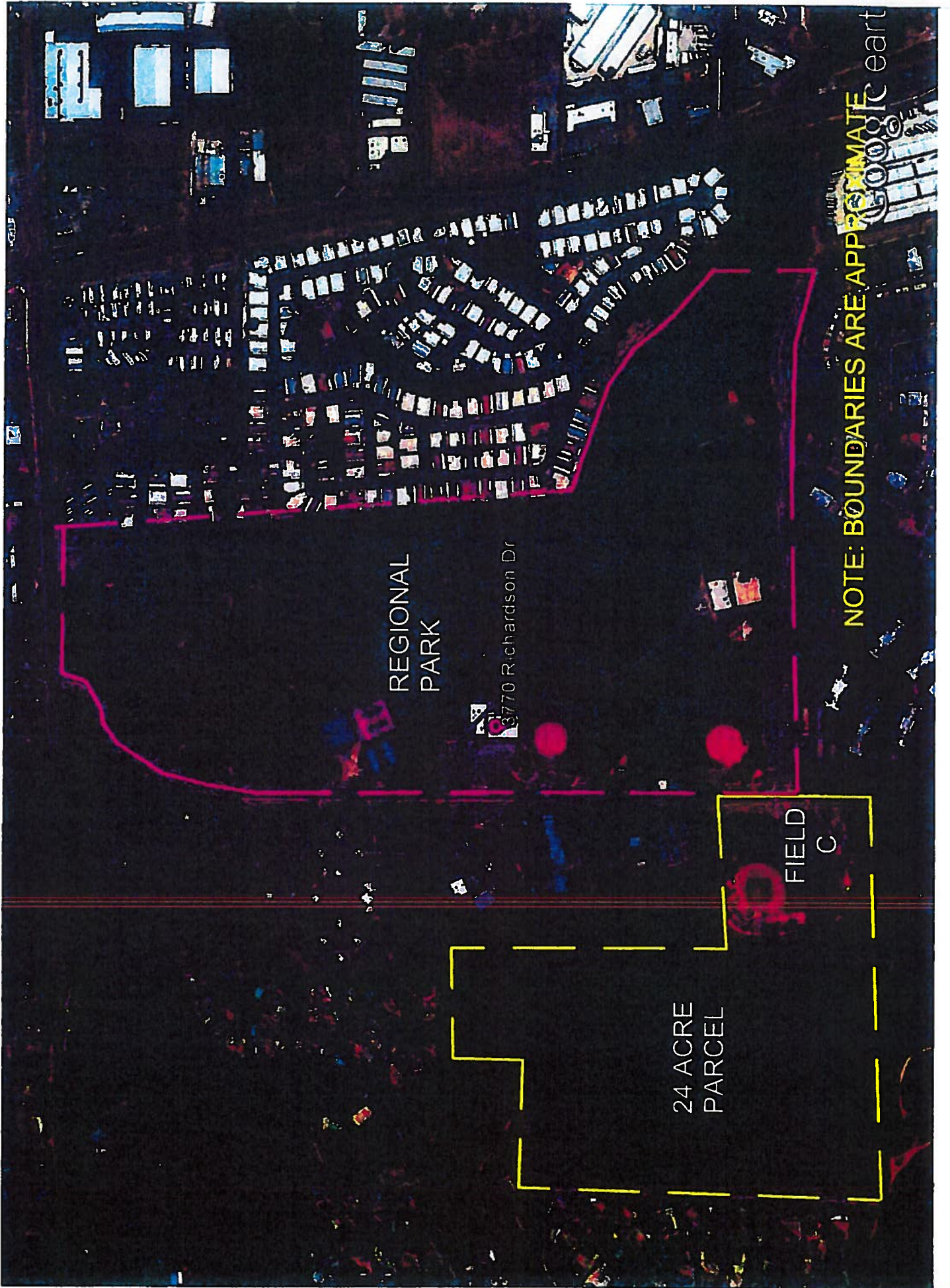
Staff concurs with this recommendation.

Fiscal Impact

The estimated cost to develop the Regional Park 24 Acre Concept Plan, as shown, is \$2,425,383.

Attachments

Regional Park 24 Acre property site map
Concept Plans (A and B) for the Regional Park 24 acres
Concept Plan “A” estimated costs
Community Meeting notice
Community Meeting summary
Survey re: Regional Park 24 Acre possible development



REGIONAL
PARK

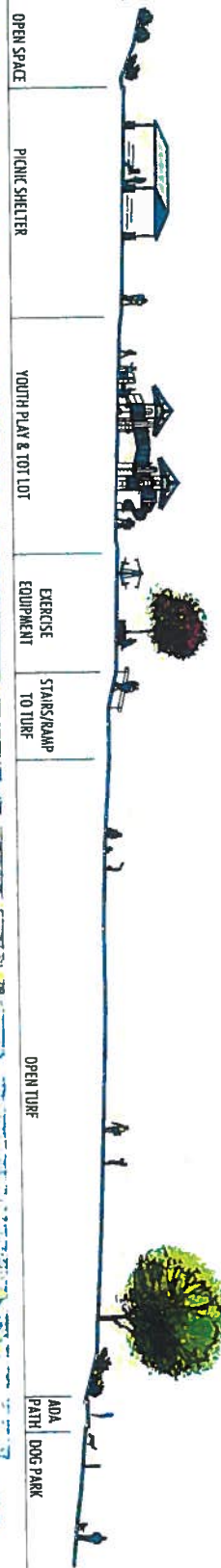
8770 Richardson Dr

24 ACRE
PARCEL

FIELD
C

NOTE: BOUNDARIES ARE APPROXIMATE





0' 40' 80' 120'

KEY

- ⊕ HERITAGE TREE
- LANDSCAPE TREE
- ✕ HERITAGE TREE TO BE REMOVED

∩ CONTOUR

— APPROXIMATE DRILLHOLE OF TREE CANOPY

PROPOSED PARK AMENITIES

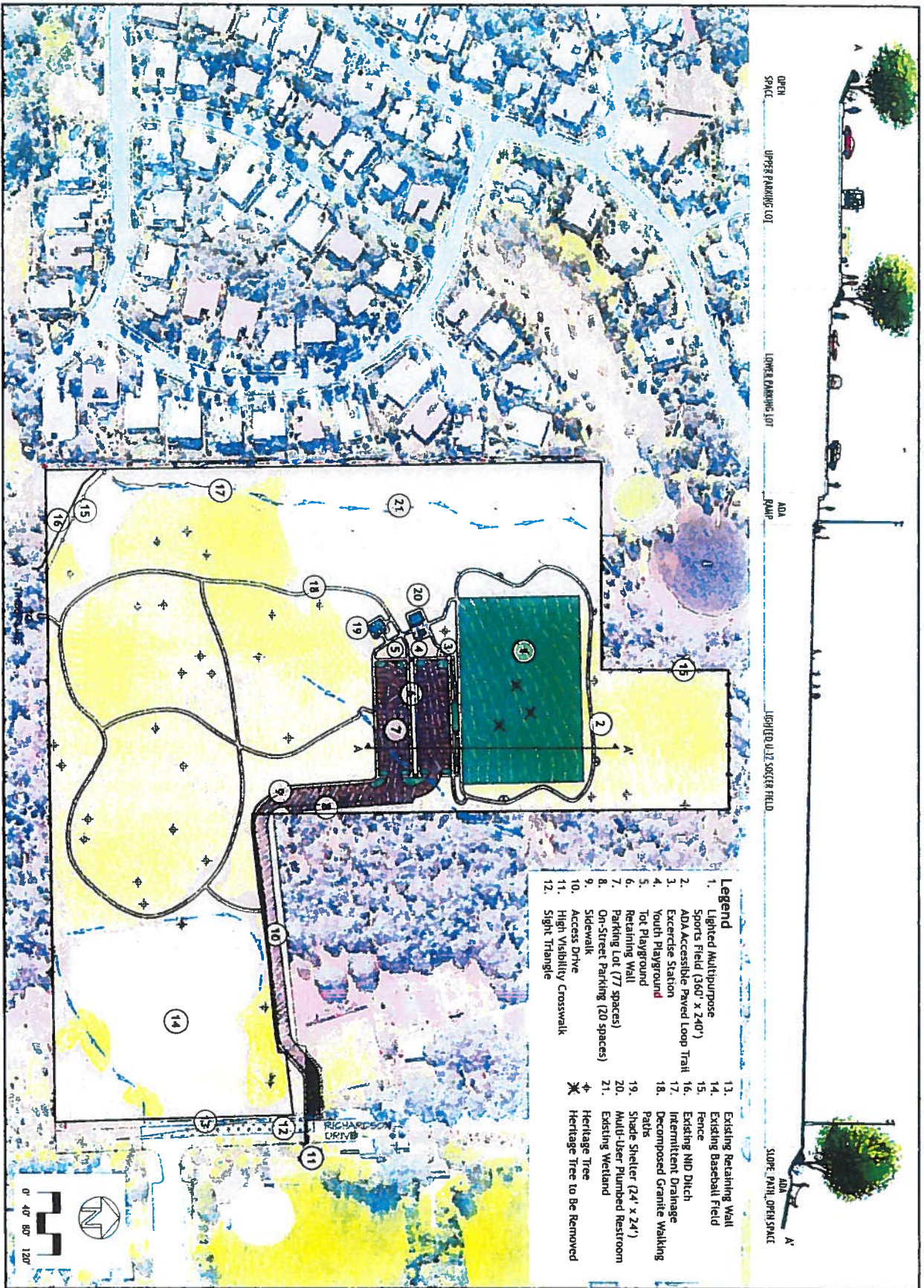
- 1 ACCESS DRIVE
- 2 HIGH VISIBILITY CROSSWALK
- 3 PARALLEL PARKING (22 SPACES)
- 4 PARKING LOT W/SECURITY LIGHTING & PERMEABLE PAVING (18 SPACES)
- 5 MULTI-USER RESTROOM
- 6 PLAY AREA (TOT & YOUTH)
- 7 EXERCISE STATIONS
- 8 SHADE SHELTER (24' X 24')
- 9 OPEN TURF AREA (0.75 ACRE)
- 10 DOG PARK (1.24 ACRE)
- 11 ADA ACCESSIBLE LOOP PATH (630')
- 12 PRIVACY FENCE
- 13 DECOMPOSED GRANITE WALKING PATH (726-40')
- 14 SERRAVALLE EASEMENT FENCE
- 15 DITCH FENCE
- 16 BOCCIE COURTS
- 17 INTERPRETIVE SIGN AND BENCH EXPANSION
- 18 PIPE GATE
- 19 PICNIC TABLE (20' X 5')
- 20 BENCH (20' X 15')

EXISTING FEATURES

- 21 RETAINING WALL
- 22 WETLAND
- 23 INTERMITTENT DRAINAGE
- 24 MID DITCH
- 25 BALL FIELD

SECURITY CAMERAS AT SELECT LOCATIONS

- DOG PARK AMENITIES
- PERIMETER FENCING AND DRINKING FOUNTAIN MIT
- WASTE COLLECTION ST.
- DOG EXERCISE/AGILITY
- BENCHES AND TRASH R



CONCEPT PLAN B

ARD REGIONAL PARK 24 ACRE SITE



ARD Regional Park 24 Acre – Preliminary Cost Estimate

FOOTHILL ASSOCIATES PRELIMINARY ESTIMATE

I. NO.	DESCRIPTION	UNIT	APPR QUANT	UNIT PRICE	AMOUNT
CONSTRUCTION					
1	Mobilization & General Conditions	LS	1.0	\$100,000.00	\$100,000
2	Layout, Const. Fencing	LS	1.0	\$30,000.00	\$30,000
3	Erosion Control	LS	1.0	\$25,000.00	\$25,000
4	Sewer Flushing Branch and Cleanout	EA	1	\$995.00	\$995
5	Sewer MH, 48"	EA	1	\$4,850.00	\$4,850
6	Sewer Pipe 6"	LF	1,000	\$38.00	\$38,000
7	Storm Drain 6"	LF	500	\$35.00	\$17,500
8	Storm Drain 8"	LF	1,000	\$40.00	\$40,000
9	G1 Drain Inlets w/ grate	EA	2	\$2,450.00	\$4,900
10	Storm Drain System Connection	EA	1	\$2,500.00	\$2,500
11	2" SCH 40 PVC Water Pipe (domestic, irrigation)	LF	1,000	\$20.00	\$20,000
12	1" SCH 40 PVC Water Pipe (domestic, potable)	LF	1,000	\$25.00	\$25,000
13	1" Gate Valve (domestic)	EA	2	\$1,500.00	\$3,000
14	Drinking Fountain	EA	2	\$5,000.00	\$10,000.00
15	Electrical conduit, trenching and backfill	LF	800	\$25.00	\$20,000
16	Light Fixture (entry drive & parking lot)	EA	23	\$4,000.00	\$91,333.33
17	Curb Cuts and Type A Conc. Driveway	LF	25	\$155.00	\$3,875
18	Asphalt Paving, 3" (parking lot)	TON	386	\$96.00	\$37,056
19	Aggregate Base, 2" (parking lot)	TON	257	\$45.00	\$11,565
20	Type 2 Vertical Curb & Gutter	LF	2,593	\$50.00	\$129,650
21	Striping - High Visibility Crosswalk	LS	1	\$3,500.00	\$3,500
22	Striping - Parking Lot	LS	1	\$2,500.00	\$2,500
23	Parking Lot Access Gate (pipe style)	EA	1	\$4,500.00	\$4,500
24	Parking Lot Signage	LS	1	\$1,000.00	\$1,000
25	Concrete Sidewalk - 6'	SF	4,980	\$10.00	\$49,800.00
26	Accessible Ramp w/o Domes (6' @ 5% grade)	SF	408	\$30.00	\$12,240.00
27	Concrete Play Area Curb	LF	257	\$35.00	\$8,995.00
28	Concrete Play Area Ramp	EA	1	\$2,100.00	\$2,100.00
29	Handrail	LF	16	\$130.00	\$2,080.00
30	Stairs to Turf (7 steps)	SF	51	\$75.00	\$3,825.00
31	Picnic Tables	EA	5	\$2,000.00	\$10,000.00
32	24' X 24' Shade Shelter	EA	2	\$37,700.00	\$75,400.00
33	Bocce Court	EA	2	\$15,200.00	\$30,400.00
34	6' Sewerline Easement Fence	LF	1,729	\$20.00	\$34,580.00
35	6' Privacy Fence (Opaque)	LF	916	\$23.00	\$21,068.00
36	4' Ditch Fence (Black Coated)	LF	229	\$15.00	\$3,435.00
37	Restroom (18'x24')	EA	1	\$135,000.00	\$135,000.00
38	Children (5-12) Playground	EA	1	\$76,200.00	\$76,200.00
39	Poured in Place Surfacing, including subgrade	SF	4,777	\$14.50	\$69,266.50
40	Dog Park Exercise / Agility 5 Stations	EA	1	\$5,700.00	\$5,700.00
41	Dog Park Perimeter 4' Fence	LF	993	\$15.00	\$14,895.00
42	Dog Park 4' High x 4' Wide Chain Link Gate	EA	1	\$500.00	\$500.00
43	Dog Park Waste Collection Station	EA	1	\$0.00	\$0.00
44	Park Bench w/ Concrete Pad	EA	13	\$1,500.00	\$19,500.00
45	Dog Park Trash Receptacles	EA	2	\$1,500.00	\$3,000.00
46	Interpretive Stand	EA	5	\$800.00	\$4,000.00
47	Interpretive Sign	EA	5	\$1,000.00	\$5,000.00
48	BBQ Grill, Group	EA	2	\$1,500.00	\$3,000.00
49	Culverts	EA	6	\$3,500.00	\$21,000.00
50	Fitness Equipment	EA	5	\$3,000.00	\$15,000.00

ARD Regional Park 24 Acre – Preliminary Cost Estimate

FOOTHILL ASSOCIATES PRELIMINARY ESTIMATE

I. NO.	DESCRIPTION	UNIT	APPR QUANT	UNIT PRICE	AMOUNT
51	Decomposed Granite Path	SF	15,840	\$3.00	\$47,520.00
52	Irrigation Rotor System Pop Up	SF	80,712	\$0.85	\$68,605.20
53	Irrigation Spray System Pop Up	SF	2,828	\$1.00	\$2,828.00
54	Soil Preparation and Amendments	SF	83,540	\$0.25	\$20,885.00
55	Turf Planting - Hydroseeding (open turf/dog area)	SF	80,712	\$0.25	\$20,178.00
56	15 Gallon Landscape Trees	EA	40	\$120.00	\$4,800.00
57	1 Gallon Shrubs/Ground Cover/Vines	EA	300	\$15.00	\$4,500.00
58	Bark w/ Weed Fabric (parking planters)	SF	2,828	\$1.00	\$2,828.00
59	Cobble swale	SF	100	\$8.00	\$800.00
60	Maintenance Period -- 90 Days	Ac	24.0	\$3,000.00	\$72,000.00
CONSTRUCTION SUBTOTAL					\$1,497,653.03

ARD Regional Park 24 Acre – Preliminary Cost Estimate

FOOTHILL ASSOCIATES PRELIMINARY ESTIMATE

I. NO.	DESCRIPTION	UNIT	APPR QUANT	UNIT PRICE	AMOUNT
PLANNING AND PERMITTING					
	2% Construction Surveys and Geotechnical				\$30,000.00
	Sewer Annexation Fee (1)				\$32,000.00
	Construction Document Preparation:				\$100,000.00
	60% Construction Documents			\$40,000	
	90% Construction Documents			\$40,000	
	Final Construction Documents			\$20,000	
	Biology & Permitting:				\$294,000.00
	Wetland delineation			\$7,000	
	USACE Nationwide Permit (2)			\$8,000	
	RWB Certification (2)			\$4,000	
	County Tree Ordinance (3)			\$275,000	
	CEQA:				\$52,200.00
	Air Quality Tech Study			\$2,700	
	Cultural Resources Tech Study			\$4,500	
	Enviro Site Assessment Phase 1			\$4,500	
	Noise			\$5,000	
	Traffic			\$3,500	
	Photometric Study			\$10,000	
	IS/MND			\$22,000	
	Construction Management/Monitoring:				\$120,000.00
	Construction Biological Monitoring			\$5,000	
	Construction Monitoring			\$100,000	
	Construction Review and Reporting			\$15,000	
	PLANNING AND PERMITTING SUBTOTAL				\$628,200.00
	20% Contingency				\$299,530.61
	TOTAL ESTIMATED COST				\$2,425,383.64
					2/9/2017

Assumptions:

- (1) Based upon 5 EDUs, no conservation easement.
- (2) Project will result in impacts wetlands.
- (3) Impacts to 90 10" DBH trees @ \$300 per inch. Cost includes mitigation.

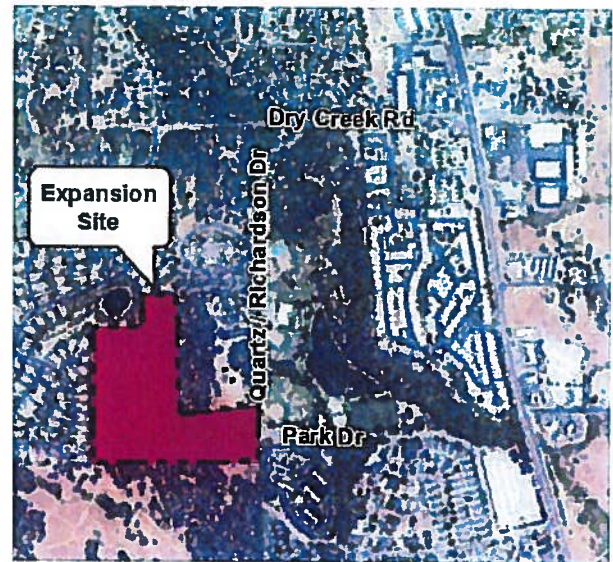
AUBURN AREA RECREATION AND PARK DISTRICT

REGIONAL PARK

EXPANSION

You and your neighbors are invited by the Auburn Area Recreation and Park District to a Community Meeting to provide input about the proposed expansion of Regional Park. The expansion site is located at the approximately 24-acre vacant property on Richardson Drive at Regional Park.

This meeting is an opportunity for you to learn about the project and share your ideas, vision, and concerns about all aspects of the park.



PUBLIC MEETING



October 24, 2016
6:00 - 7:30 PM

Regional Park
Lakeside Room
3770 Richardson Dr
Auburn, CA 95602

Contact:
Kahl Muscott, District Administrator
kmuscott@auburnrec.com
(530) 885-8461

MEMORANDUM

October 31, 2016

To: Kahl Muscott, District Administrator **WITH:** Auburn Recreation and Park District**FROM:** Kate Kirsh, CA License 4362**SUBJECT:** Regional Park Expansion Project Public Meeting Summary**Attendance**

Approximately 32 people signed-in for the meeting. About two-thirds of these live directly adjacent to the proposed expansion area of the park. PDFs of the sign-in sheets are attached.

Overview

People in attendance were in favor of amenities such as walking trails, a dog park, picnic areas, play structures, etc. that are limited to daytime use and smaller numbers of people. They were generally opposed to a sports field especially with lighting, as well as any activities that would generate noise in the evening hours.

Specific comments, questions and associated answers from the discussion are listed below by topic.

Access

Q.: Will there be vehicular access on west side?

A.: *No.*

Q.: Will there be pedestrian access on west side?

A.: *Yes, primarily for local residents.*

Q.: Can the north side be closed off?

A.: *Yes, by using fencing, bollards, gates, etc. as part of the design. NID access easement must be maintained.*

Q.: Will fencing be part of the project?

A.: *It can be incorporated in the design depending on the types of uses.*

Q.: Will Richardson Drive will not go through the expansion area.

A.: *No.*

Q.: Is the Timberline project is still affiliated with the Regional Park expansion?

A.: *No, because the prior agreement has lapsed. However, trails from Timberline would connect to any trails in the expansion area.*

Funding

Q.: Is the design of the expansion area 'a done deal'?

A.: *No. The improvements are only concepts.*

Q.: How will the property be maintained? Tax increases?

A.: *ARD does not have the ability to increase taxes. Maintenance costs need to be covered by existing revenues or new revenues associated with new development.*

Q.: How will improvements be paid for?

A.: *Grants.*

Comment: A written maintenance plan addressing level of maintenance and costs should be part of this project.

Comment Card: I have seen The Sacramento Rivercats Foundation donate $\frac{3}{4}$ of a million dollars to various parks projects.

Potential Park Improvements

Q.: Why not leave park as open space?

A.: *Vagrants are less of an issue with legitimate public uses in place. The degree of improvements is still open.*

Q.: What steps are in place to preserve the oaks and protect wildlife?

A.: *CEQA and regulatory permitting for resources will require assessment of impacts and associated mitigation.*

Q.: Could the sports field be located next to the existing baseball field so it would be further away from homes and for ease of access and parking?

A.: *The area in question is steep and rocky which would dramatically increase cost of development.*

Meeting attendees show of hands on potential improvements they would like to see:

- Picnic Shelter – 10 people
- Playground – 8 people
- Unpaved Trail Network – 32 people
- Exercise Stations along trail – 20 people
- Restroom (locked at night) – 8 people
- Spray/play Feature – 6 people
- Disc Golf Course – 0 people (one already exists nearby)
- Dog Park – 18 people
- Multi-use Sports Field without lights -4 people
- Multi-use Sports Field with lights – 0 people
- Community Garden – 20 people
- Arboretum – 20 people
- Pond Feature – 8 people for, 8 against

Other ideas mentioned:

- Disabled access -advocacy for disabled adults and children
- Museum for honeybees (non-profit)
- Adequate parking for any feature
- Swim or aquatic pool (not likely)
- Visual screening of improvements and parking lots with trees
- Statues of famous local historical figures and wildlife (comment card)

Meeting attendees show of hands on what potential improvements they would NOT like to see:

- Sports field with or without lights – 12 people
- Anything that brings noise or activities (music) past 10 pm - all

Existing Conditions

- Homeless camps and safety of park users is a concern especially along the south property boundary
- ARD is in the process of thinning out vegetation along creek at Regional Park
- Cameras are being installed by picnic shelters at Regional Park

Next Steps

Attendees were notified of the forthcoming online survey, A&D meetings, Board meeting, and projected schedule. They were also encouraged to participate in subsequent meetings and to invite any interested residents unable to attend the meeting to participate in the process.

Auburn Area Recreation and Parks District

Results of the Auburn Area Recreation and Park survey.

Question Summaries Individual Responses

Print Share Embed

81 responses

11/1/2016 - 11/29/2016

11 views

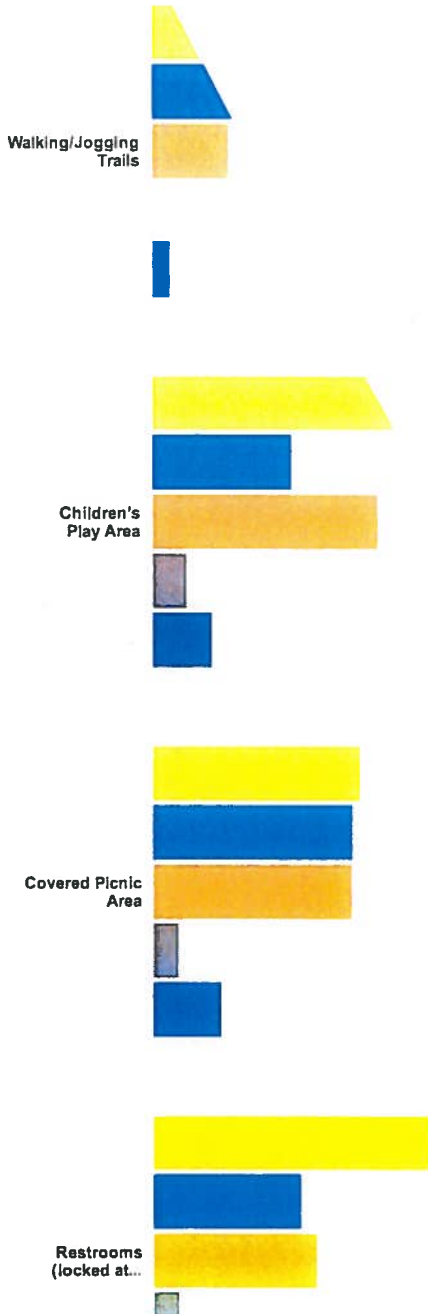
Need insights? SurveyMonkey has dozens of industry designed survey templates.

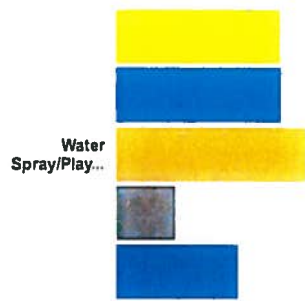
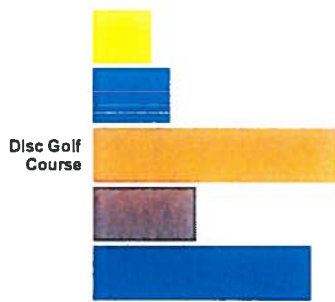
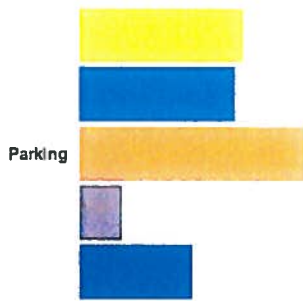
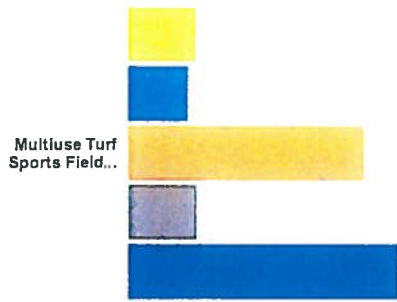
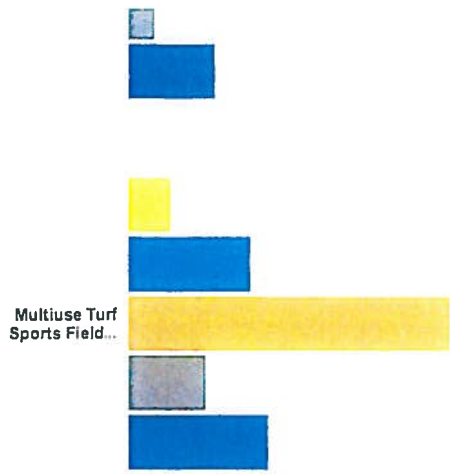
Sign up FREE

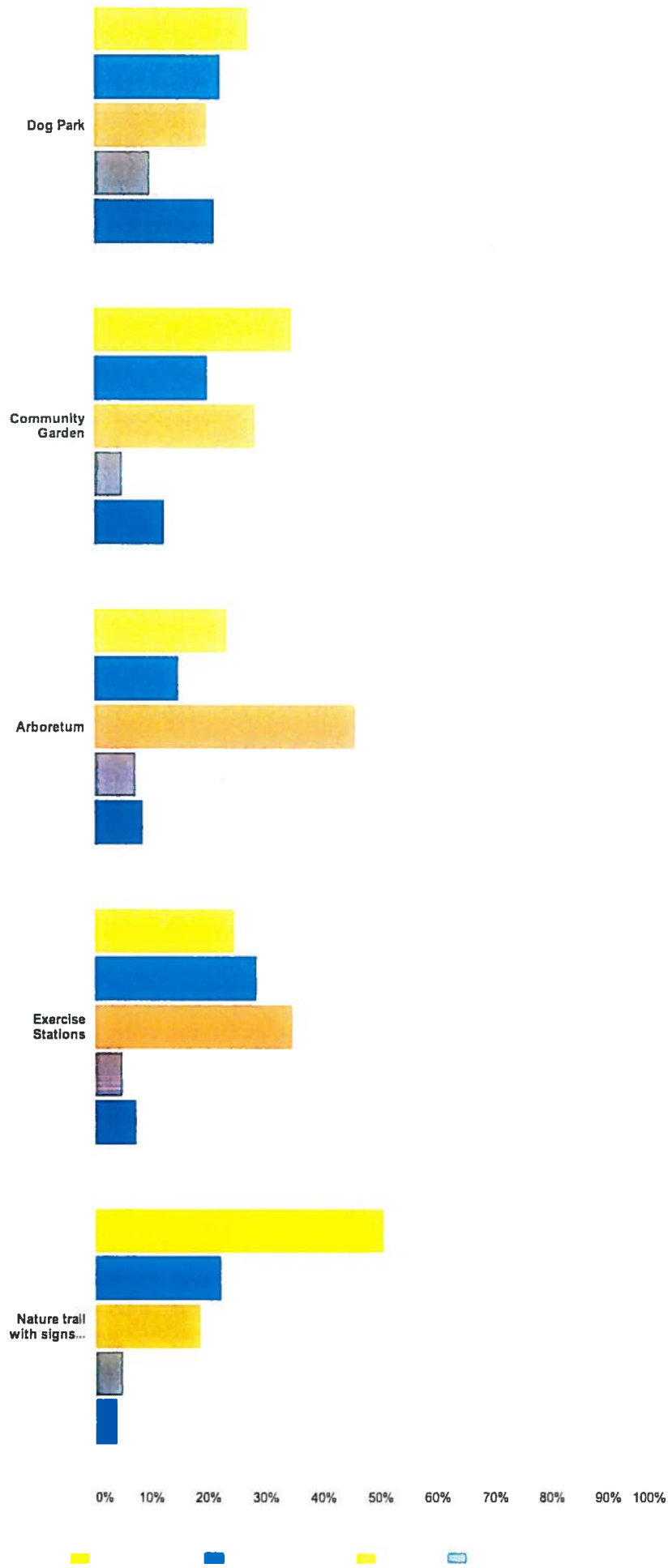
Q1

Please rate your preference for the following potential improvements in the ARD Regional Park Expansion area.

Answered: 81 Skipped: 0







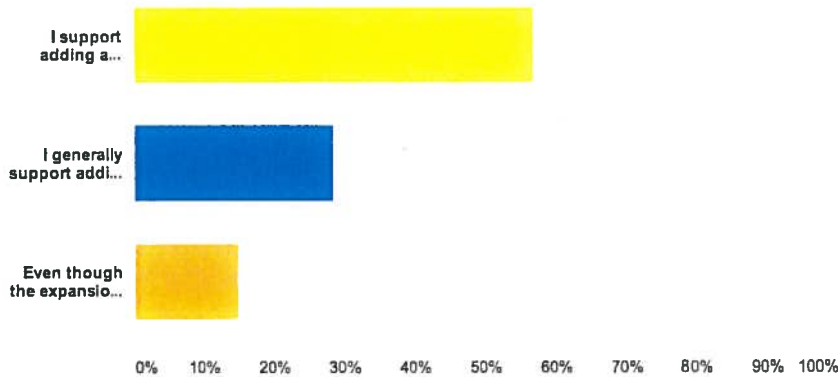


	Strongly Favor	Moderately Favor	Neutral	Moderately Oppose	Strongly Oppose	Total
Walking/Jogging Trails	66.67% 54	19.75% 16	11.11% 9	0.00% 0	2.47% 2	81
Children's Play Area	34.57% 28	19.75% 16	32.10% 26	4.94% 4	8.64% 7	81
Covered Picnic Area	29.63% 24	28.40% 23	28.40% 23	3.70% 3	9.88% 8	81
Restrooms (locked at night)	39.51% 32	20.99% 17	23.46% 19	3.70% 3	12.35% 10	81
Multiuse Turf Sports Field (no lights)	6.17% 5	17.28% 14	45.68% 37	11.11% 9	19.75% 16	81
Multiuse Turf Sports Field (with lights)	9.88% 8	8.64% 7	33.33% 27	9.88% 8	38.27% 31	81
Parking	23.46% 19	22.22% 18	32.10% 26	6.17% 5	16.05% 13	81
Disc Golf Course	8.64% 7	11.11% 9	34.57% 28	14.81% 12	30.86% 25	81
Water Spray/Play Feature	23.46% 19	23.46% 19	27.16% 22	8.64% 7	17.28% 14	81
Dog Park	27.16% 22	22.22% 18	19.75% 16	9.88% 8	20.99% 17	81
Community Garden	34.57% 28	19.75% 16	28.40% 23	4.94% 4	12.35% 10	81
Arboretum	23.46% 19	14.81% 12	45.68% 37	7.41% 6	8.64% 7	81
Exercise Stations	24.69% 20	28.40% 23	34.57% 28	4.94% 4	7.41% 6	81
Nature trail with signs identifying plants, animals, and geology	50.62% 41	22.22% 18	18.52% 15	4.94% 4	3.70% 3	81

Q2

Which statement best agrees with your thoughts about the Regional Park Expansion project?

Answered: 81 Skipped: 0



Answer Choices	Responses
I support adding a variety of new features to this area of the park because they are needed in the community, assuming ARD addresses relevant safety, neighbor privacy, and natural resource issues.	56.79% 46
I generally support adding new features to this area of the park, but have some concerns about the potential for unavoidable adverse impacts on the neighboring residential properties and/or natural resources.	28.40% 23

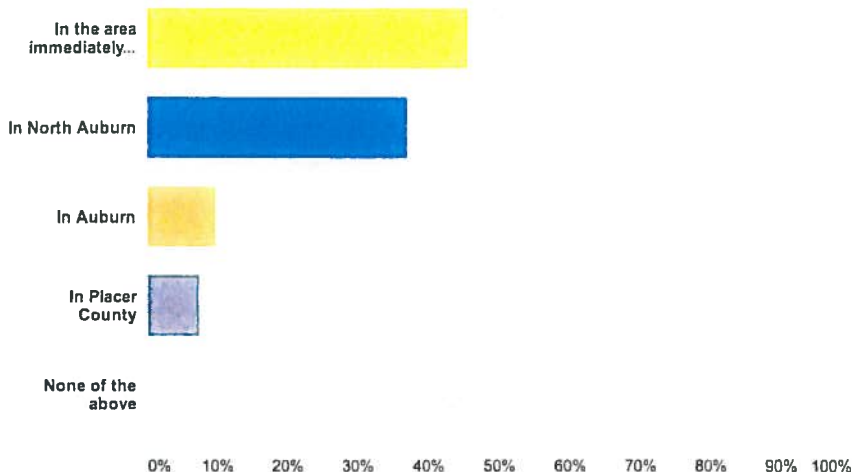
Even though the expansion area is part of a public park, I oppose adding any new features to this area because any activity here will be an unacceptable burden on adjacent residential properties and/or impact to natural resources. 14.81% 12

Total 81

Q3

I am a resident or property owner (select one):

Answered: 81 Skipped: 0



Answer Choices	Responses	Count
In the area immediately next to the proposed project	45.68%	37
In North Auburn	37.04%	30
In Auburn	9.88%	8
In Placer County	7.41%	6
None of the above	0.00%	0
Total		81

Q4

Any additional comments? (limit 300 characters)

Answered: 31 Skipped: 50

Please fix the drive way to handicapped parking located between frizbie start area and Pickleball courts. I have handicap plates for my car but can't use because pavement scraps bottom of my car at entrance. 11/21/2016 7:18 AM

Grab that property that was supposed to be Costco at DeWitt and please give North Auburn a deep (for water Polo) indoor pool. 11/20/2016 7:49 PM

Don't change the name of Regional Park to North Auburn! 11/20/2016 10:39 AM

Live In Meadow Vista but work and play (and spend our \$\$\$) in Auburn. We use the ARD parks frequently. 11/19/2016 6:18 PM

Love the ARD - best staff anywhere 11/19/2016 12:18 PM

1) Create a pump track/mini bike park for kids. Having one on this side of town (in addition to South Auburn) would provide access to youth who live on this side of town, reducing need to drive and allowing youth from

Q5

I want to be informed about future meetings concerning this project:

Answered: 36 Skipped: 45

Answer Choices	Responses	Responses
Email Address	Responses	100.00% 36
Street or PO Box	Responses	80.56% 29
City	Responses	88.89% 32
State	Responses	88.89% 32
Zip Code	Responses	88.89% 32
Name (optional)	Responses	86.11% 31

Powered by  SurveyMonkey
Check out our [sample surveys](#) and [create your own now!](#)

Any additional comments? (limit 300 characters)

- Answered: 31
- Skipped: 50

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Live in Meadow Vista but work and play (and spend our \$\$\$) in Auburn. We use the ARD parks frequently.

11/19/2016 6:18 PM

Love the ARD - best staff anywhere

11/19/2016 12:18 PM

1) Create a pump track/mini bike park for kids. Having one on this side of town (in addition to South Auburn) would provide access to youth who live on this side of town, reducing need to drive and allowing youth from the neighborhood to ride to the park. Auburn Trails Alliance can also help with maintenance of the pump track on that side of town. 2) Dirt Trail around the perimeter - wide enough for both bikes and runners/walkers. Trails are much more fun to run and ride on than DG trails which are just fabricated trails. This area already has a dirt trail that's fun. Put the DG trails in the middle, but keep the perimeter dirt!

11/18/2016 7:33 PM

I would love to see the property cleaned up and underbrush cleaned out because of fire hazard and to keep undesired people from living there. There has been a recent fire on this property and that's one to many!!!

11/17/2016 8:30 AM

The area is presently infested with encampments of vagrants who pose a substantial threat to public safety (wildfires and crime). Nothing (covered shelters, restrooms, etc.) should be built which would encourage their presence. Lighted sports fields would seriously degrade the adjacent residential area. Trails should be open to bicycles.

11/8/2016 10:03 AM

As with most residents in north auburn I'm concerned about the homeless and hope this new development won't bring in more loitering, drugs, drinking & traintents

11/5/2016 10:24 PM

I am opposed to any type of construction that encourages the homeless. The current bathrooms are a gathering place for them. And, a picnic area off of 49 was removed as it was a gathering place for them as well. A dog park, garden, that brings in local residents would keep the area active and safe.

11/5/2016 11:49 AM

What ever is done to the property the homeless issue in our area MUST be considered. Our children can not play in a park with the homeless people around. The question to be answered is "is this expansion being built for the tax paying residents of Auburn, or are we building it for a nice place for the homeless to hang out?". How would a water park, covered picnic area and bathrooms be monitored to keep the homeless out?

11/3/2016 2:48 PM

If improvements of any kind are made, what are your plans for fencing?

11/3/2016 11:12 AM

I think a pool would be great.

11/2/2016 7:22 PM

Is it possible to put in a community pool?

11/2/2016 5:47 PM

Let's get some new things added to the park that expand it's appeal to a wider range of residents. No more ball fields!

11/2/2016 5:10 PM

Hello...The parks and open land in any city reflects on all who live in or near them. I am thrilled that the Parks Department is considering making long over due changes to this park. one of the consideration is making more parking...SO when I go to this park...(now that I am older...68) I have to first pull up to the area I am going to use...unload my family and picnic stuff and then go an find a place to park. all the activity for children is all in one place...would it be possible to put swings and other amenities in another part of the park so we are not all jammed up in the same spot? and PLEASE....NO MATTER WHAT YOU DO...DO THIS!!!! a loading and unloading zone...as we have almost been run over by people who sit in there car and then just back out...I've watched it happen to others also. so we need a loading and unloading zone where more than one car can be accommodated. that would be great!

11/2/2016 1:31 PM

Thanks for all the ARD programs and efforts.

11/2/2016 11:46 AM

Would like to see a loop trail that measures either 2 or 3 kilometers so that 5K and 10K events could be held on Sunday morning. Disc golf course should be moved from the main part of Regional Park up to this 24 acres site to lessen injury hazards to other users.

11/2/2016 11:22 AM

The parks disc golf course is one of the best in all of N. Cal.(the parklike courses off I-5 in Lodi are better because there are two 18 hole courses). Some marketing could be done to encourage participation and provide funds for maintenance, such as the small disc golf supply stores operated by vendor Final 9 in Rocklin and Orangevale. I encourage any addition, such as adding a small 2-3 par 9 hole practice course nearby. THANKS!

11/2/2016 10:31 AM

I like the idea of multi-use but many of the ideas require a lot of capital(lighted fields, arborium). More open space with low cost amenities make the most sense.

11/2/2016 9:50 AM

I am a resident in Deer Ridge. I have two young children and we recently moved here from Roseville where we accessed parks on a daily basis. I miss the features the Roseville parks offered-toddler playgrounds, running trails located around parks, splash pads-Currently I do not use Regional Park (either side) due to concerns about the transient population and safety of myself and my children. If this cannot be addressed I fear that the community won't even be able to fully utilize the improvements.

11/2/2016 9:46 AM

We hope that any development keeps impact on nature to a minimum. Safe and accessible area to enjoy the natural beauty of our area would be ideal. We love bird watching.

11/2/2016 8:53 AM

We already deal with homeless here in Deer Ridge, but making this area more accessible will only add to our issues with the homeless.

11/2/2016 7:57 AM

I generally favor using the area for park expansion, but only for walking, biking, or jogging trails or low noise activities. I strongly oppose sports fields or lighting in the area, as it would intrude on the Deer Ridge development - designed to be low light "rural". As always, the possibility of attracting homeless is a concern.

11/2/2016 7:50 AM

I like adding parks to the community, but a concern I have is there are other ARD parks that are not being cared for and we are spending money and resources on an expansion. The small park in the Atwood Ranch community is neglected.

11/2/2016 7:37 AM

Leave the area of natural beauty as is.

11/1/2016 10:14 PM

I hope that most of the trees can stay. Also hope that this will be done with minimal disruption to the neighborhood. If parking is put in, hopefully it will be as far away from our neighborhood as possible. Also hope the homeless will not use this park. They presently use the land and that adjacent to it. In addition, hope attention will be paid to minimizing fire hazard.

11/1/2016 9:45 PM

Utilize the natural beauty of this piece of land.

11/1/2016 9:37 PM

I would like to see trees added to the east of the wetlands to protect our privacy and a fence placed around the park to keep the public from using the NID/Placer Sewer dirt road.

11/1/2016 7:26 PM

Please, no activities that would bring large crowds, noise or lights to that area. Prefer nature trails and maybe water features consisting of a stream, small waterfall etc.

11/1/2016 6:43 PM

I am a Mom and a Parent to 42 Kids who mostly and besides myself have Physical Disabilities. Auburn has nothing with the exception of that Advocates for Disabled . I attended the last meeting and in comparison to the ' Homeless Shelter Advocacy '. The neighbors were or are at least willing to listen and reason... I am ' Gnip Gnoping / Ping Ponging ' or ' wobbling ' in between # 1 and # 2 of Question #2. What I am feeling as Mom and a Community Member is more Supervision and Management more than anything else??

11/1/2016 5:07 PM

Q5

Item 8.2 Cover sheet – Resolution to prepare Atwood III Engineer’s Report for FY 2017/2018

**Auburn Area Recreation and Park District Acquisition and Development Meeting
February 2017; Board of Directors Meeting February, 2017**

The Issue

Consideration of resolution 2017-01 directing SCI Consulting Group to prepare the Engineer’s Report for Fiscal Year 2017-18 for the continuation of the annual assessments for the “Atwood Ranch III Landscaping and Lighting Assessment District.”

Background

ARD is the owner and Preserve Manager for 10.69 acres of land at the Atwood Ranch III development.

In the fall and winter of 2004, the District developed a proposed assessment for funding park improvements and other park and recreation maintenance services within the Atwood Ranch III subdivision. This proposed assessment, the “Atwood Ranch III Landscaping and Lighting Assessment District,” was approved by property owners in an assessment ballot proceeding conducted during November through December of 2004. In December 2004, the balloting period was closed, and since a weighted majority of ballots returned were in support of the proposed assessment, the Board approved and levied the assessments.

The assessments can continue to be levied annually and can be increased by the change in the San Francisco Bay Area Consumer Price Index, not to exceed 5% per year. Since 2005-06, the assessments have been levied annually and are providing important revenues needed to fund the park and recreation improvements and services. In Fiscal Year 2013-14, the assessments were increased for the first time since it was formed. The assessments were again increased in Fiscal Year 2014-15, by an amount less than the authorized CPI adjustment. In Fiscal Year 2016-17, due to reduced maintenance costs as well as a sizable beginning fund balance available to offset unforeseen expenses, the assessment rate was decreased from \$182.12 per single family equivalent to \$155.10.

In order to continue to levy the assessments, the ARD Board will need to approve Resolution No 2017-01 directing SCI Consulting Group, the assessment engineer, to prepare the Engineer’s Report for fiscal year 2017-18. This Engineer’s Report will include the proposed budget for the continued assessments for fiscal year 2017-18, the updated proposed continued assessments for each parcel in the District, and the proposed continued assessments for fiscal year 2017-18 per single family equivalent benefit unit.

Recommendation for the Board of Directors

The A&D Committee and ARD staff recommend the following:

That the ARD Board of Directors approve and adopt Resolution 2017-01 directing SCI Consulting Group to prepare the Engineer’s Report for fiscal year 2017-18 for the proposed

continuation of the assessments which provide important revenues to fund park and recreation improvements and services.

Fiscal Impact

The fee for completion of the 2017/2018 Engineer's Report by SCI is approximately \$2,100. The cost for these fees is part of the annual assessment.

Attachments

Resolution 2017 -01

RESOLUTION NO. 2017-01

**A RESOLUTION DIRECTING PREPARATION OF THE ENGINEER'S REPORT
FOR FISCALYEAR 2017-18**

**FOR THE CONTINUATION OF THE
ATWOOD RANCH III LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT**

**OF THE
AUBURN AREA RECREATION AND PARK DISTRICT**

RESOLVED, by the Governing Board (the "Board") of the Auburn Area Recreation and Park District (the "District"), County of Placer, State of California, that

1. On January 27th, 2005, by its Resolution No. 2005-01, this Board ordered the formation of and levied the first assessment within the Auburn Area Recreation and Park District, Atwood Ranch III District (the "Assessment District") pursuant to the provisions of Article XIID of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof).

2. The purpose of the Assessment District is for the installation, maintenance and servicing of improvements, as described in Section 3 below.

3. Within the Assessment District, the existing and proposed improvements to be undertaken by the Assessment District are generally described as the installation, maintenance and servicing of public facilities, including but not limited to, playground equipment, irrigation and sprinkler systems, landscaping, turf, park grounds, park facilities, landscape corridors, trails, ponds, wetlands preserve areas, fencing, piers, signage, benches, tables, and all necessary appurtenances, and labor, materials, supplies, utilities and equipment, as applicable, for property owned or maintained by the Auburn Area Recreation and Park District. Installation means the construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, playground equipment, recreational facilities and trails. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti, and monitoring of wetlands preserve areas. Servicing means the furnishing of electric current

or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

4. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare an Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIID of the California Constitution. Upon completion, the Engineer shall file the Engineer's Report with the Clerk of the Governing Board for submission to the Board.

PASSED AND ADOPTED this 23rd day of February, 2017 by the following vote, to wit:

AYES :

NOES:

ABSENT:

ABSTAIN:

MIKE LYNCH
CHAIRMAN TO THE BOARD OF DIRECTORS

ATTEST:

PAT LARSON
SECRETARY TO THE BOARD OF DIRECTORS

Item 8.3 Cover sheet – Board Member Training at CSDA’s Special District Leadership Academy in Napa, CA

Auburn Recreation District Board of Director’s Meeting, February, 2017

The Issue

Shall the Auburn Area Recreation and Park District (ARD) approve attendance for one or more ARD Directors to attend CSDA’s Special District Leadership Academy in Napa July 9 – 12, 2017? Director Holbrook requested this item be considered.

Background

ARD is a member of the California Special District Association (CSDA). CSDA organizes many different training opportunities, workshops and conferences for Special District Board Members and staff throughout California. One of CSDA’s signature training events is the Special District Leadership Academy (SDLA). This year, the closest (geographically) opportunity is in Napa. The SDLA in Napa takes place July 9 – 12. More information on the SDLA is attached.

The ARD Board Procedures and Responsibilities Manual address reimbursement for such trainings. The following is Section IV of that manual, with the pertinent information highlighted:

Section IV

BOARD MEMBERS COMPENSATION AND REIMBURSEMENT FOR EXPENSES

Board Members are eligible for compensation and reimbursement for necessary and actual District related activities in accordance with California Public Resource Code 5784.15 and as supplemented by Chapter 2 (commencing with Section 20200) of Division 10 of the California Water Code:

1. The Board of Directors may provide, by ordinance or resolution, that each of its members may receive compensation in an amount not to exceed two hundred fifty dollars (\$250) for attending each meeting of the Board.
2. The maximum compensation in any calendar month shall be five hundred dollars (\$500).
3. In addition, members of the Board of Directors may receive their actual and necessary traveling and incidental expenses incurred while on official business.
4. A member of the Board may waive or designate to another entity, any and/or all compensation and/or reimbursement.
5. For the purposes of this section, a meeting of the Board of Directors includes but is not limited to, regular meetings, special meetings, closed session, emergency meetings, Board field trips, district public hearings, or meetings of a committee of the Board. It may also include any appearance and/or participation of a Board Member acting in a capacity as a representative of the Board of Directors, purposes benefiting District business, attendance or participation at meetings or gatherings of other agencies or organizations that have a relationship with the Auburn Recreation District, and training or educational seminars or classes that relate to the position of a Director.

The following items are included for the purposes of clarification and the establishment of procedures.

1. Expenses covered are for authorized Board members only.
2. All anticipated expenses over five hundred dollars (\$500) for a single event must be pre-approved by the Board of Directors
3. Any expenses arranged by the District for non-Board members must be paid in advance (example: airfare/meals, etc., for a spouse joining a member at a conference)
4. Mileage expenses are to be reimbursed monthly based on District Policy.
5. District staff will be responsible for noting attendance of Board Members at “qualifying” meetings and automatically process payments. Each Board Member will be responsible for notifying staff of reimbursable expenses other than meeting stipends.
6. Meetings in excess of the allowable amount of meetings per month will be documented in the month they occur and may be carried over to subsequent months to the end of the Fiscal Year.
7. Reimbursement for alcoholic beverages will not be allowed.
8. Any appeals for non-payment will be handled by the Board of Directors as an agenda item.

Recommendation for the Board of Directors

Approve attendance and reimbursement of related expenses at CSDA’s Special District Leadership for interested Board members.

Fiscal Impact

The estimated costs are as follows:

SDLA cost:	\$600
Hotel room (\$186/night x 3 nights):	\$558
Meals	\$120
<u>Mileage (188 miles, .54/mile)</u>	<u>\$102</u>
Estimated cost:	\$1,380

Note: the estimated cost could be lower depending on the nights staying in the hotel; there is also a \$200 discount off the SDLA cost for each additional attendee.

Attachments

CSDA Special District Leadership Academy brochure

3 opportunities
for training
THROUGHOUT THE STATE!

SDLA CSDA's
Special District
Leadership Academy

FEB. 26 - MAR. 1, 2017 - LA JOLLA

APR. 23-26, 2017 - SAN LUIS OBISPO

JULY 9-12, 2017 - NAPA

SPECIAL DISTRICT LEADERSHIP ACADEMY CONFERENCE



*A Comprehensive Governance Leadership Conference
for Elected and Appointed Directors/Trustees.*



SDRMA

*presented by
CSDA and
co-sponsored
by SDRMA*



SDLA

Participate in the **Special District Leadership Academy Conference** and complete all four modules of the Academy during the course of two and a half days.

This conference content is based on CSDA's Special District Leadership Academy (SDLA) groundbreaking, curriculum-based continuing education program, which recognizes the necessity for the board and general manager to work closely toward a common goal. SDLA provides the knowledge base to perform essential governance responsibilities and is designed for both new and experienced special district board members.

CSDA has created this conference to provide new board members with immediate training, to offer newly elected board presidents the training they need to lead effectively, and to provide experienced board members with current practices and information about the key concerns facing special districts.



Whether you're new to the board or someone who has served for many years, this conference provides essential tools and information to effectively govern your district!



SDRMA Credit Incentive Points

Special District Risk Management Authority (SDRMA) is committed to establishing a strategic partnership with our members to provide maximum protection, help control losses, and positively impact the overall cost of property/liability and workers' compensation coverage through the Credit Incentive Program. Credit incentive points can be earned based on an agency's attendance at the Special District Leadership Academy Conference reducing SDRMA member's annual contribution amount.

“As a new board member, I truly enjoyed attending the Governance Foundations workshop. The material was informative, and I recommend this workshop to anyone serving as an elected official.”

– Shiva Frentzen, Director, Cameron Park Community Services District

Why attend?

Local boards are the reason why local control is local. Special district boards are the voices of the community and they are also a large reason why special districts exist. The truth is that every elected or appointed public official needs to worry about governance; governance is what boards do. It's what they bring to the table. Governance is taking the wishes, needs, and desires of the community and transforming them into policies that govern the district.

Attendees will learn:

- Working as a team. The roles of the board and staff in your district.
- Attributes and characteristics of highly effective boards
- How culture, norms, values, and operating styles influence the district.
- Specific jobs that the board must perform.
- How individual values, skills, and knowledge help shape how effective boards operate.
- The importance of moving from “I” to “we” as the governance team
- The board's role in setting direction for the district.
- The board's role in finance and fiscal accountability
- Much more!

Where to stay



February 26 – March 1, 2017
Embassy Suites La Jolla
 4550 La Jolla Village Drive
 San Diego, CA 92122

ROOM RESERVATIONS

Room reservations are available at CSDA rate of \$159 plus tax, single or double occupancy by calling 1-800-362-2779 and using the group code XLE. The CSDA rate also includes discounted parking and complimentary guest room internet. The room reservation cut-off is January 27, 2017, however, space is limited and may sell out before this date.

EARLY BIRD DISCOUNT

The early bird discount for this location requires registration on or before Friday, January 27, 2017.

CANCELLATIONS

Cancellations must be in writing and received by CSDA no later than February 13, 2017 at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for cancellations made after February 13, 2017. Substitutions are acceptable and must be done in writing no later than February 20 at 5:00 p.m. Please submit any cancellation notice or substitution requests to meganh@csda.net or fax to 916-520-2465.



April 23 – 26, 2017
Embassy Suites San Luis Obispo
 333 Madonna Road
 San Luis Obispo, CA 93405

ROOM RESERVATIONS

Room reservations are available at CSDA rate of \$120 plus tax, single or double occupancy by calling 805-549-0800 and using the group code XCO. There is complimentary self-parking at this location. The room reservation cut-off is March 24, 2017, however, space is limited and may sell out before this date.

EARLY BIRD DISCOUNT

The early bird discount for this location requires registration on or before Friday, March 24, 2017.

CANCELLATIONS

Cancellations must be in writing and received by CSDA no later than April 10, 2017 at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for cancellations made after April 10, 2017. Substitutions are acceptable and must be done in writing no later than April 17 at 5:00 p.m. Please submit any cancellation notice or substitution requests to meganh@csda.net or fax to 916-520-2465.



July 9 – 12, 2017
Embassy Suites Napa Valley
 1075 California Blvd.
 Napa, CA 94559

ROOM RESERVATIONS

Room reservations are available at CSDA rate of \$169 plus tax, single or double occupancy by calling 1-800-HILTONS and using the group code CAS. The room reservation cut-off is June 9, 2017, however, space is limited and may sell out before this date.

EARLY BIRD DISCOUNT

The early bird discount for this location requires registration on or before Friday, June 9, 2017.

CANCELLATIONS

Cancellations must be in writing and received by CSDA no later than June 26, 2017 at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for cancellations made after June 26, 2017. Substitutions are acceptable and must be done in writing no later than July 3 at 5:00 p.m. Please submit any cancellation notice or substitution requests to meganh@csda.net or fax to 916-520-2465.

Schedule of Events

Demonstrate your commitment to good governance.

During the course of this conference, you will complete the entire Academy.

SUNDAY

5:30 – 7:00 p.m.

REGISTRATION AND NETWORKING RECEPTION



Take a moment to network with your peers from throughout the state at this informal networking reception. Reception includes light appetizers.

MONDAY

8:30 a.m. – 12:30 p.m. (Break for all attendees from 10:00 - 10:30 a.m.)

BUILDING A FOUNDATION FOR GOOD GOVERNANCE

In this informational session, the instructor will lay the ground work for good governance in your district. Attendees will discover:

- Why good governance is so important to the overall well-being of the district.
- The traits of effective board members.
- What good governance means and how to effectively put it into practice
- How to move your board from "I" to "we," including how to become an effective team, establish team standards, and essential conditions for team building.

This session covers Module 1 of the Special District Leadership Academy: Governance Foundations.



"Helped clarify my role as a new director."

—D. Albright, Director, Greater Vallejo Recreation District

12:30 – 1:30 p.m.

LUNCH PROVIDED (all attendees)

1:45 – 4:30 p.m. (Break for all attendees from 3:00 - 3:30 p.m.)

FULFILLING YOUR DISTRICT'S MISSION - CHARTING THE COURSE

This session will highlight the importance of setting the direction for your district. Learn the critical components of direction setting for your district along with how to avoid planning pitfalls. Attendees will walk through the steps of establishing and fulfilling your district's mission, vision, values, and strategic goals and how to communicate those objectives to your constituents.

This session covers Module 2 of the Special District Leadership Academy: Setting Direction/Community Leadership.

5:30 – 7:00 p.m

SIP AND SAVOR EVENING RECEPTION

Join us for a lively evening of networking and refreshments.

Sponsored by Special District Risk Management Authority



You must attend all education sessions to earn your graduation certificate at the conclusion of the conference.

TUESDAY

8:30 – 10:00 a.m.

GET THE WORD OUT! BEST PRACTICES FOR COMMUNICATION AND OUTREACH

This session looks at common communication breakdowns and potential areas for improvement in public agency communications. It will discuss proper and effective communication methods to be aware of as a governing official including:

- Identifying audiences.
- Responding to public input.
- Media relations.
- Legislative outreach and advocacy.

This session covers Module 2 of the Special District Leadership Academy: Setting Direction/Community Leadership.

10:00 – 10:30 a.m.

BREAK (all attendees)

10:30 a.m. – 12:00 p.m.

DEFINING BOARD AND STAFF ROLES AND RELATIONSHIPS PART 1

This conference session will teach participants how to determine the Human Resource health of their district and what areas to focus on as a board and individual governing official including:

- Identifying the board's role in human resources.
- Recognizing HR red flags and positive indicators.
- Developing and maintaining essential HR policies.
- Covering confidentiality and legal liabilities.
- Evaluating the general manager.

This session covers Module 4 of the Special District Leadership Academy: Board's Role in Human Resources.

12:00 – 1:00 p.m.

LUNCH PROVIDED (all attendees)

1:15 – 4:00 p.m. (Break for all attendees from 2:45 - 3:00 p.m.)

DEFINING BOARD AND STAFF ROLES AND RELATIONSHIPS PART 2

OPEN EVENING

WEDNESDAY

8:30 a.m. – 12:00 p.m. (Break for all attendees from 10:00 - 10:30 a.m.)
SHOW ME THE MONEY! WHAT DO BOARD MEMBERS NEED TO KNOW ABOUT DISTRICT FINANCES?

This session will provide a review and insight of important financial concepts, reports, and policies specific to public agencies including special districts. Attendees will learn:

- How to ask the right questions.
- How to link the finance process to the district mission and goals.
- Budget process, budget assessment, and communicating budget information to the public.
- How to develop and analyze capital improvement plans and reserve guidelines.

This session covers Module 3 of the Special District Leadership Academy: Board's Role in Finance and Fiscal Accountability.

12:00 – 12:30 p.m.

GRADUATION - CERTIFICATE DISTRIBUTION

At the completion of the conference attendees will be awarded a certificate of completion for the Special District Leadership Academy.

Attendees must attend all education sessions to receive credit.



“The workshop on Setting Direction/Community Leadership was out-standing. The instructor defined roles and responsibilities which were essential to productive and conscientious board members. The Leadership Academy should be a requirement for all new board members.”

— Dave Kulchin, Board Member, Leucardia Wastewater District



2017 Registration Form

Special District Leadership Academy Conference

(Use one form per registrant)

Three Ways to Register

- **Register online** by visiting the Special District Leadership Academy Conference website at leadershipacademy.csdanet.net.
- **Fax number:** 916-520-2465. All faxed registration forms must include credit card payment.
- **Mail:** CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814. Please include registration form and payment. Checks should be made payable to: California Special Districts Association.

Not sure if you are a member?

Contact the CSDA office at 877-924-2732 to find out if your agency or company is already a member. To learn more about the many benefits of CSDA membership, contact Member Services Director Cathrine Lemaire at cathrine1@csda.net or call toll-free at the number listed above.

Registration fees include:

- 2.5 days of education and materials
- 2 luncheons
- 2 receptions

Name/Title:		
District:		
Address:		
City:	State:	Zip:
Phone:	Fax:	
<input type="checkbox"/> Member <input type="checkbox"/> Non-member	Email:	
Emergency Contact - Name & Phone:		
WHICH CONFERENCE WILL YOU BE ATTENDING?		
FEBRUARY 26 - MARCH 1, 2017 - LA JOLLA EARLY BIRD DISCOUNT: JANUARY 27 <input type="checkbox"/> CSDA Member \$600 <input type="checkbox"/> Non-Member \$900 AFTER JANUARY 27 <input type="checkbox"/> CSDA Member \$650 <input type="checkbox"/> Non-Member \$975	APRIL 23-26, 2017 - SAN LUIS OBISPO EARLY BIRD DISCOUNT: MARCH 24 <input type="checkbox"/> CSDA Member \$600 <input type="checkbox"/> Non-Member \$900 AFTER MARCH 24 <input type="checkbox"/> CSDA Member \$650 <input type="checkbox"/> Non-Member \$975	JULY 9-12, 2017 - NAPA EARLY BIRD DISCOUNT: JUNE 9 <input type="checkbox"/> CSDA Member \$600 <input type="checkbox"/> Non-Member \$900 AFTER JUNE 9 <input type="checkbox"/> CSDA Member \$650 <input type="checkbox"/> Non-Member \$975
SEND MORE - SAVE MORE! -- SPECIAL DISCOUNTED PRICING!		
ADDITIONAL ATTENDEE FROM THE SAME DISTRICT BEFORE EARLY BIRD DISCOUNT <input type="checkbox"/> CSDA Member \$400 <input type="checkbox"/> Non-Member \$600	ADDITIONAL ATTENDEE FROM THE SAME DISTRICT AFTER EARLY BIRD DISCOUNT <input type="checkbox"/> CSDA Member \$450 <input type="checkbox"/> Non-Member \$675	
Payment		
<input type="checkbox"/> Check <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express		
Acct. name:	Acct. Number:	
Expiration date:	Authorized Signature:	
Special needs		
<input type="checkbox"/> Vegetarian <input type="checkbox"/> Other:		



Paving the way to a more secure future.

For over 30 years, SDRMA has been helping California public agencies guard the future and manage risk with confidence. With the benefit of world-class risk management consulting and technical experts, we've been providing superior coverage protection programs exclusively for public agencies. And we do it in a way that works seamlessly as a single resource for all your coverage protection and risk management needs.

Learn more about our property/liability, workers' compensation and health benefits programs at www.sdrma.org.



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*A Comprehensive Governance Conference
for Elected and Appointed Directors/Trustees.*

2017 SPECIAL DISTRICT LEADERSHIP ACADEMY CONFERENCE



Special District Leadership Foundation
**2017 Special District Leadership Academy
 Dr. James Kohnen Scholarship Application**

This scholarship is for registration fees for the Special District Leadership Academy Conference or Governance Foundations module and is open to elected/appointed special district board members from districts with budgets of less than \$10 million, who have not previously completed the Special District Leadership Academy.

Districts may receive no more than \$1,500 in SDLF scholarship funds per calendar year.

Travel, meals (outside the conference program), and lodging are not included in scholarship funds.

Name:		Title:	
District:			
Address:			
City:		State:	ZIP:
Email:			
Questions			
Is your district budget under \$10 million? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Are you a director/trustee of a special district? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Have you previously completed the Special District Leadership Academy? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Activities available for Dr. James Kohnen Scholarship Funds:			
<input type="checkbox"/> SDLA Module #1: Governance Foundations: select date/location <input type="checkbox"/> March 28, 2017, Sacramento <input type="checkbox"/> September 25, 2017, Monterey			
<input type="checkbox"/> Special District Leadership Academy (SDLA) Conference: select date/location <input type="checkbox"/> February 26 – March 1, 2017, La Jolla <input type="checkbox"/> April 23 – 26, 2017, San Luis Obispo <input type="checkbox"/> July 9 – 12, 2017, Napa			
Please attach a short (one-page) response to the following questions:			
Why did you seek office with a special district?			
What do you see as your role as a board member?			
Applications will be reviewed by a three-member sub-committee of the SDLF board and awarded on a case-by-case basis. A rolling deadline is the 15th of each month and award notification will be made by the 30th of each month as funds are available. After receiving notification of the award from SDLF, scholarship recipients must register and pay for the activity. After confirming attendance, SDLF will issue a check to the district for reimbursement.			

Please complete the above and return this application, along with your one-page response to
 SDLF, 1112 I Street, Suite 200, Sacramento, CA 95814, fax: 916.442.7889, or email info@sdlf.org.
 If you have any questions, please contact SDLF CEO Neil McCormick at 916.231.2939 or info@sdlf.org.

SECTION: 9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Winchester Park – Review of Grant Deed and Alternatives for the Future of the Park – see attached information. (Acquisition & Development Meeting)
2. County Mitigation Fund, current balance \$276,624.

Discussion Item #1. Cover sheet – Winchester Park – Review of Grant Deed and Alternatives for the Future of the Park

Auburn Area Recreation and Park District Acquisition and Development Committee meeting February, 2017; Board of Directors meeting February, 2017

The Issue

A review of the Grant Deed for Winchester Park and a discussion of alternatives for the future of the park. This review was requested by Director Holbrook.

Background

In November of 2000, ARD was deeded Winchester Park property. This action was part of the conditions of approval for the Winchester Development. That property was developed into a multi-purpose soccer and baseball field, a tennis court and 30 parking stalls. A copy of the Grant Deed is attached.

Access to the park is through the Winchester development. The soccer field and baseball field get used by various groups, often unreported and not reserved through ARD.

A profit and loss review for the last three Fiscal Years is as follows:

FY 13/14

Revenue: \$3,714

Expenses: \$12,259

Profit/(loss): (\$8,545)

FY 14/15

Revenue: \$5,028

Expenses: \$11,657

Profit/(loss): (\$6,629)

FY 15/16

Revenue: \$2,738

Expenses: \$10,629

Profit/(loss): (\$7,891)

Recent usage surveys, conducted using vehicle counters during the 2016 calendar year, show that the park received little use. The estimated visits to Winchester Park in 2016 was 4,354. By comparison, Meadow Vista Park had 128,459 visits in 2016.

Based in part on these survey numbers, staff was asked to research alternatives for the future of Winchester Park. At this point, alternatives include, but are not limited to:

- 1) Expanding the parking lot to allow for more teams during practices and games
- 2) Exploring the possibility of providing access off of Bancroft Road. Past conversations with Placer County indicated that this would require making major road improvements, including road widening.

- 3) Exploring the option of working with a local soccer club to turn over maintenance of the park to the club, with a corresponding agreement that would allow fee-free use, among other benefits. A local soccer club has expressed interest in this option.
- 4) Giving the property back to the Winchester Development. According to the Condition of the Grant Deed, this can happen if Placer County determines that any or all of the property is no longer needed by ARD.
- 5) Do nothing.

Recommendation for the Board of Directors

Review and discuss.

The A&D Committee recommends looking at other options for use and development.

Fiscal Impact

Undetermined at this time.

Attachments

Winchester Park site map
Winchester Park Grant Deed



Winchester Park



PLACER COUNTY
DEPARTMENT OF PUBLIC WORKS

Tim Hackworth, Acting Director
Wes Zicker, Deputy Director

November 8, 2000

Mr. Alain Grenier
District Administrator
Auburn Area Recreation & Park District
123 Recreation Drive
Auburn, CA 95603

SUBJECT: WINCHESTER PHASE II
PARK PARCEL

Dear Alain:

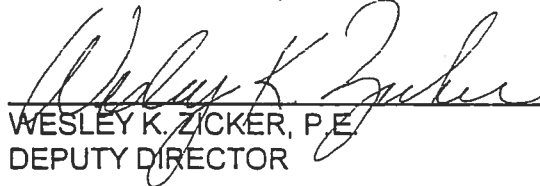
The Winchester project is required to deed the park site parcel to the Auburn Recreation District as part of Phase II.

Enclosed for your Board's review is the deed that Winchester will sign and record concurrent with their Final Map for Phase II. There are three blanks in paragraph one of the Grant Deed that will be filled in by the Recorder's Office personnel immediately after the Final Map is recorded. The same is true for the two blanks in the "Exception" paragraph. These blanks can only be filled in as the various documents are recorded.

Please have your Board authorize signature at their next meeting.

Sincerely,

COUNTY OF PLACER
DEPARTMENT OF PUBLIC WORKS
T. D. HACKWORTH, ACTING DIRECTOR


WESLEY K. ZICKER, P.E.
DEPUTY DIRECTOR

kbr-c:\wkz\Winchester\109-50.doc

Enclosure

RECORDING REQUESTED BY, AND
WHEN RECORDED, MAIL TO:

WEINTRAUB GENSHLEA
CHEDIAK SPROUL
Law Corporation
Attn: Curtis C. Sproul, Esq.
400 Capitol Mall, Suite 1100
Sacramento, California 95814

(Space Above For Recorder's Use)

GRANT DEED

For valuable consideration, receipt of which is hereby acknowledged, WINCHESTER PROPERTIES, LLC, a Delaware limited liability company ("Grantor"), hereby grants to the AUBURN RECREATION DISTRICT ("Grantee"), the following described estates in the following real property (the "Property") all of which is shown on the subdivision map of "Winchester Phase-II", filed for record on _____, 2000, in Book ____ of Maps, at Page ____ Placer County Records ("Subdivision Map"):

Fee simple title to Lot P-1, as shown on the Subdivision Map.

CONDITION

The Property is conveyed subject to the following condition subsequent: If Placer County determines that any or all of the Property need no longer be held by Grantee, Grantor or its successor in interest may record a statement which (a) describes the Property, (b) provides that it exercises its rights to an automatic reconveyance of the Property, and (c) includes a written determination by the County Executive Officer or the Chairman of the Board of Supervisors which confirms that Placer County no longer will hold title to the Property or impose any restriction on the Property. Upon recondition of the statement in the Official Records of Placer County, title to the Property shall automatically revert to Grantor. For purposes of this Condition Subsequent, if, at the time of reversion of the Property Grantor no longer owns any land shown on any Subdivision Map for the Winchester common interest development, the Winchester Community Association, a California nonprofit mutual benefit corporation, ("Association") shall be deemed to be Grantor's successor in interest and the Property shall be deeded to the Association as Common Area as defined by California Civil Code Section 1351(b).

RESERVATIONS

Mineral Reservation

ALSO RESERVING unto Grantor, its successors and assigns, with respect to the Property, all oils, minerals,

gas, casing head gas, asphaltum and other hydrocarbons and all chemical gas, now or hereafter found, situated or located in all or any part or portion of the Property, together with the right to slant drill or mine for, and remove all or any portion of said substances lying below a depth of more than five hundred (500) feet below the surface thereof, and the right to grant leases for all or any of said purposes; but without any right whatsoever to enter upon the surface of the Property or upon any part of the Property within five hundred (500) feet vertical distance below the surface thereof.

Water Reservation

ALSO RESERVING unto Grantor, its successors and assigns, with respect to the Property, the exclusive right to drill for, extract, pump and use all water now or hereafter found, situated or located in all or any part or portion of the Property, but without any right whatsoever to enter upon the surface of said land or upon any part of said land within five hundred (500) feet vertical distance below the surface thereof.

EXCEPTIONS

Matters of Record

The Property is conveyed subject to the provisions of the Declaration of Covenants, Conditions and Restrictions for Winchester, recorded in the Official Records of Placer County, California as Instrument No. 99-0003814, as amended from time to time, (ii) the Declaration of Annexation for Winchester Phase II recorded in said Official Records on _____, 2000, as Instrument No. _____; (iii) any and all rights, easements and interests offered for dedication by the terms and provisions of the Subdivision Map, and (iv) any and all other encumbrances of record.

ACCEPTANCE BY GRANTEE

Grantee, upon behalf of itself, its successors, assigns and members, by acceptance of this deed, agrees to be bound by each and every provision of this Grant Deed.

Dated this ___ day of _____, 2000

"Grantor":

"Grantee":

WINCHESTER PROPERTIES, LLC,
a Delaware limited liability company

AUBURN RECREATION DISTRICT

By: _____

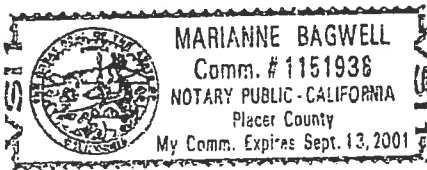
By: Cathy Allen

Its: _____

Its: Chapman

State of California)
County of Placer) ss.

On 11/16/00, 2000, before me, Marianne Bagwell personally appeared Cathy Allen, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.



WITNESS my hand and official seal.
[Signature]
Notary Public

State of California)
County of _____) ss.

On _____, 2000, before me, _____, personally appeared _____, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Notary Public



COURTESY TO THE JOURNAL

Recreation District honors Auburn Ale House

Longtime Auburn Area Recreation and Park District board member Scott Holbrook, right, presents a special recognition plaque and thank you to Auburn Ale House Craft Brewery & Restaurant owners Brian and Lisa Ford for their continued support of ARD's community facilities and events. "For years now, the Auburn Ale House, based in Old Town Auburn, has been a huge supporter of events and fundraisers such as the Food Truck Fiesta (benefiting the Auburn Bike Park), Ain't Necessarily Dead Fest (benefiting ARD's Youth Scholarship Fund), Party in the Park (benefiting the community) and others," Holbrook said.
