

**REQUIRED SUPPLEMENTARY INFORMATION**

**AUBURN AREA RECREATION AND PARK DISTRICT  
GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED MARCH 31, 2015**

	Budgeted Amounts			Variance with Final Budget Positive (Negative)
<b>Revenues:</b>	Original	Final	Actual	
Program revenues	\$ 815,623	\$ 759,000	\$ 900,430	\$ 141,430
Rents and concessions	164,396	140,859	207,971	67,112
Grants and donations	50,750	50,750	72,558	21,808
Interest income	31,544	35,800	30,906	(4,894)
Project revenue	850,258	645,346	-	(645,346)
Mitigation fees	-	-	17,500	17,500
Tax revenue	2,625,141	2,519,095	2,579,044	59,949
Misc. revenues	38,214	20,200	47,692	27,492
Total revenues	4,575,926	4,171,050	3,856,101	(314,949)
<b>EXPENDITURES</b>				
Recreation	3,421,239	3,426,079	3,330,975	95,104
Capital Outlay	771,218	685,346	242,093	443,253
Debt services:		-		
Principal	-	-	130,212	(130,212)
Interest	-	-	4,021	(4,021)
Total expenditures	4,192,457	4,111,425	3,707,301	404,124
Excess (deficiency) of revenues over (under) expenditures			148,800	
<b>OTHER FINANCING SOURCES (USES)</b>				
Proceeds from the issuance of debt			-	
Total other financing sources (uses)			-	
Net changes in fund balances			148,800	
Fund balance - beginning of year			2,938,355	
Fund balance - end of year			\$ 3,087,155	

**AUBURN AREA RECREATION AND PARK DISTRICT  
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION  
MARCH 31, 2014**

**SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Through the budget, the District board sets the direction of the District, allocates its resources and establishes its priorities. The annual budget serves from April 1<sup>st</sup> to March 31<sup>st</sup>, and is a vehicle that accurately and openly communicates these priorities to the community and other public agencies. Additionally, it establishes the foundation of effective financial planning by providing resources for planning that permit the evaluation of District performance.

The District's budget is prepared and based on four expenditure categories: personnel, supplies and services, minor capital outlay and capital improvement programs. The first three listed are considered operational in nature or known as recurring costs. Capital improvement projects are asset acquisitions, facilities, systems and infrastructure improvements, and those items "outside" the normal operational budget. These are normally one time costs.

**SUPPLEMENTARY INFORMATION**

**AUBURN AREA RECREATION AND PARK DISTRICT  
COMBINING BALANCE SHEET - NON-MAJOR FUNDS  
March 31, 2015**

	Atwood Park Fund	City Mitigation Fund	Youth Assistance Fund	Total Non-major Funds
<b>Assets</b>				
Cash and investments	\$ 19,728	\$ 234,790	\$ 11,262	\$ 265,780
<b>Fund Balances</b>				
Fund Balances:				
Committed	\$ 19,728	\$ 234,790	\$ 11,262	\$ 265,780

**AUBURN AREA RECREATION AND PARK DISTRICT  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES  
 AND CHANGES IN FUND BALANCE - NON-MAJOR FUNDS  
 FOR THE FISCAL YEAR ENDED MARCH 31, 2015**

	Atwood Park Fund	City Mitigation Fund	Youth Assistance Fund	Total Non-major Funds
<b>REVENUES</b>				
Rents and concessions	\$ -	\$ -	\$ 7,103	\$ 7,103
Grants and donations	2,740	-	4,465	7,205
Interest income	-	2,350	-	2,350
Tax revenue	24,795	-	-	24,795
Misc. revenues	-	-	1,999	1,999
<b>Total revenues</b>	<b>27,535</b>	<b>2,350</b>	<b>13,567</b>	<b>43,452</b>
<b>EXPENDITURES</b>				
Recreation	22,655	14,506	17,387	54,548
<b>Total expenditures</b>	<b>22,655</b>	<b>14,506</b>	<b>17,387</b>	<b>54,548</b>
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other uses	4,880	(12,156)	(3,820)	(11,096)
Fund balance - beginning of year	14,848	246,946	15,082	301,747
Fund balance - end of year	<u>\$ 19,728</u>	<u>\$ 234,790</u>	<u>\$ 11,262</u>	<u>\$ 290,651</u>

**AUBURN AREA  
RECREATION & PARK DISTRICT  
MANAGEMENT REPORT  
FOR THE YEAR ENDED MARCH 31, 2015**

**AUBURN AREA RECREATION & PARK DISTRICT**

**Management Report  
For the Year Ended March 31, 2015**

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Board of Directors of the  
Auburn Area Recreation & Park District  
Auburn, California

In planning and performing our audit of the financial statements of the Auburn Area Recreation & Park District for the year ended March 31, 2015, we considered the District's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

Our consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce, to a relatively low level, the risk that errors or irregularities in amounts that would be material in relation to the basic financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

We will review the status of the following comments during our next audit engagement. We will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing any control changes you consider implementing. We thank the District's staff for its cooperation on this audit.

Fechter & Company  
Certified Public Accountants

July 1, 2015  
Sacramento, CA

**AUBURN AREA RECREATION & PARK DISTRICT  
REQUIRED COMMUNICATIONS  
FOR THE YEAR ENDED MARCH 31, 2015**

**The Auditor's Responsibility under U.S. Generally Accepted Auditing Standards**

As stated in our engagement letter dated April 24, 2014, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute assurance that the financial statements are free of material misstatement and are fairly presented in accordance with U.S. generally accepted accounting principles. Because an audit is designed to provide reasonable, but not absolute assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting.

As part of obtaining reasonable assurance about whether the District financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit.

**Significant Accounting Policies**

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the District during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

**Internal Control Related Matters**

In any smaller entity, whether private enterprise or a governmental agency, the lack of segregation of duties can present potential issues in regards to the perpetuation and concealment of fraud. Even with a perfect segregation of duties frauds can be perpetuated and concealed. The District can perform some specific control procedures to help reduce the risk of fraud, however. Some of the controls would include:

- Having someone independent of the bank reconciliation function review the bank statements on a monthly basis.
- Examining financial statements on a monthly basis at the management and department levels.
- Examining a budget to actual report on a frequent basis.
- Comparing the financial statements on a detailed level to the prior year on a frequent basis.

**AUBURN AREA RECREATION & PARK DISTRICT  
REQUIRED COMMUNICATIONS  
FOR THE YEAR ENDED MARCH 31, 2015**

- Having someone independent of the payroll process review payroll on a bi-weekly basis, checking for accuracy of pay rates, paid time off recorded, etc.
- Verifying that a second person is approving all disbursement activity and that an individual independent of the accounting function is signing checks and asking questions about invoices presented for payment.
- Frequently displaying “professional skepticism” when considering staff responses on District finances.

California Government Code Section 12422.5 requires the State Controller’s office to develop internal control guidelines applicable to each local agency by January 1, 2015. The intent of the legislation is to assist local agencies in establishing a system of internal control to safeguard assets and prevent and detect financial errors and fraud. To this end, the State Controller’s Office has produced a draft of control guidelines for local Agencies. As the District contemplates changes to its system of internal control, we advise in utilizing these guidelines when developing internal procedures to assist with your internal control processes.

The State Controller’s office has defined internal controls into five components that work together in an integrated framework. Their guidelines were adopted from the definitions and descriptions contained in *Internal Control – Integrated Framework*, published by the Committee of Sponsoring Organizations of the Treadway Commission (COSO). The components are:

- Control Environment
- Risk Assessment
- Control Activities
- Information and Communication
- Monitoring Activities

The objective of *control environment* is the set of standards, processes, and structures that provided the basis for carrying out internal control across the entity. The governing board and management establish the “tone at the top” regarding the importance of internal control, including expected standards of conduct which then cascade down through the various levels of the organization and have a strong effect on the overall system of internal control.

A District’s *Risk Assessment* process includes how management identifies risks (including fraud risk) relevant to the preparation and fair presentation of the financial statements in accordance with the District’s applicable financial reporting framework. In addition, this would also involve areas of business and operational risk which could potentially affect the District’s finances on an ongoing basis.

*Control Activities* are in reference to establishing policies and procedures that achieve management directives and respond to identified risks in the internal control system. These are specific procedures designed to perform a secondary review of internal processes that will allow for segregation of duties and a management level review of processed transactions.

**AUBURN AREA RECREATION & PARK DISTRICT  
REQUIRED COMMUNICATIONS  
FOR THE YEAR ENDED MARCH 31, 2015**

*Information and Communication* are the District's methods of identifying what information is relevant to present to management and the board to assist the District in making the correct decisions. It also is in reference to the District's internal processes of gathering and summarizing that information.

*Monitoring* involves evaluating the effectiveness of controls on an on-going basis and taking remedial actions when necessary when identified by the other control procedures in place. On-going monitoring activities often are built into the normal recurring activities of a local government and include regular management and supervisory activities.

There is no catch-all for finding all instances of fraud within any entity, whether public or private. One of the key factors in helping prevent fraud is to encourage ethical behavior at all levels of the organization, i.e., "tone at the top". Another key would be to note instances of abnormal behavior of finance or accounting staff when questioned about District financial matters.

The District should remember that they have outside resources available in the case of fraud – they are able to contact District auditor, their attorney, or county auditor-controller should anyone feel there is a chance of fraud or abuse.

**Accounting Estimates**

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate(s) affecting the financial statements were:

- Accrual and disclosure of compensated absences
- Capital asset lives and depreciation expense
- Actuarial study to estimate the annual retired contribution of the defined-benefit pension plan

**Audit Adjustments**

For purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. An audit adjustment may or may not indicate matters that could have a significant effect on the District's financial reporting process (that is, cause future financial statements to be materially misstated). The following audit adjustments, in our judgment, indicate matters that could have a significant effect on the District's financial reporting process:

- Posting of all GASB 34 entries on behalf of the district

**AUBURN AREA RECREATION & PARK DISTRICT  
REQUIRED COMMUNICATIONS  
FOR THE YEAR ENDED MARCH 31, 2015**

**Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

**Consultations with Other Independent Auditors**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

**Issues Discussed Prior to Retention of Independent Auditors**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

**Difficulties Encountered in Performing the Audit**

We encountered no significant difficulties in dealing with management in performing our audit.

## **Item 7.2 Cover sheet – Recreation Park Bocce Ball Courts**

**July 30 Board of Directors Meeting**

**Subject: Accepting a construction bid of \$94,519.28 from TJR Resources for construction of Bocce Ball courts at Recreation Park.**

### **The Issue**

Shall the Auburn Recreation District Board of Directors approve Resolution # 2015-10 approving a construction contract for \$94,519.28 from TJR Resources for the construction of bocce ball courts at Recreation Park. Staff also recommends the Board of Directors approve a 5% contingency for this project of \$4,725.96.

### **Background**

Drawings and Specifications were completed for the construction of a bocce ball court complex at Recreation Park. The project includes site clearing, cutting of asphalt and haul off, site grading, retaining wall repair, site drainage, concrete flatwork, concrete slab for the courts with concrete curbs, installation of wood bumpers on the curbs, security fencing, tree preservation, new engineered retaining wall, drainage system, footings and straps for future shade structures, electrical sleeving, irrigation sleeving, permits, class II AB fill under the slab (as per addenda #1) cleanup and demobilization. A mandatory pre-bid construction meeting was held on July 7 at 10:00 AM at the project site. Eight contractors attended. A bid opening was held on Tuesday July 21, 2015 at CVCC as per advertised. The District, through a public competitive bid process has received two bids from interested contractors for the site improvements listed above. The lowest bidder, TJR Resources, is for \$94,519.28 for Option Two. TJR Resources is the lowest responsible and responsive bidder for this project.

After the contractor completes their scope of work, there will be other items to install to complete the bocce ball courts before they can be opened to the public. This scope of work will be completed by ARD maintenance staff. Staff was able to reduce the overall project estimate by using in-house labor to complete items that include: laying the artificial turf surface over the concrete slab for four courts, installing the ADA gate on one court, install shade structure(s), repair irrigation, repair sod, install new plantings, install new storage shed, score boards and ball racks. Finally, a short fence is to be installed by Eagle Fencing at the top of the existing retaining wall. This contract will be under \$5,000.00. ARD will also be responsible for contracting with Gularte and Associates for the required compaction testing prior to installing the concrete work.

The original estimated cost for the project was \$130,000.000 for all portions including what is being contracted out and what ARD will do in-house. This is reflected on the approved Projects Lists for May and June, as well as the July project list presented to the A&D Committee. Staff felt the project might be constructed for less and the current Ten Year List shows the budget at \$100,000. However, this was before the maintenance staff were able to do the site demolition and removal of sand from the volleyball courts. Sand depth was far greater than expected which is resulting in the need to import gravel fill to make up the grade difference under the main slab. This has added approximately \$9,000 to the budget and is accounted for in TJR Resources bid. Those portions to be completed by ARD as described above are expected to be approximately

\$32,000.00. The bottom line is that the project is expected to reach the originally anticipated \$130,000.00 budget.

**Recommendation**

Staff recommends the Board of Directors approve of Resolution #2015-10 authorizing the District Administrator to execute a contract for the construction of the bocce ball courts at Recreation Park. The contract to be with TJR Resources for \$94,519.28. Staff recommends a 5% contingency for this project of \$4,725.96.

**Alternatives Available to the Board of Directors**

Don't approve the Resolution #2015-10.

**Fiscal Impact**

Fiscal impact of the approval of the contract with TJR Resources is \$94,519.29 plus a 5% contingency of \$4,725.96. The estimated total cost for the project, including ARD supplied items is \$127,000.00.

**Attachments**

Bid Summary  
Proposal from TJR Resources  
Resolution 2015-10  
Award letter

**AUBURN RECREATION AND PARK DISTRICT  
RECREATION PARK BOCCE BALL COURTS  
BID RESULTS**

On July 21, 2015 at 3:00 PM bids were opened for the above advertised public works project. Results are listed below:

1. Granite Bay Engineering
  - Option One:           \$147,300
  - Option Two:           \$150,300
  
2. TJR Resources
  - Option One:           \$91,077.89
  - Option Two:           \$94,519.28



**AUBURN AREA RECREATION AND PARK DISTRICT  
STATE OF CALIFORNIA**

**PROPOSAL**

For the construction of the

**Recreation Park Bocce Ball Courts**

To the District Administrator of the Auburn Area Recreation and Park District

The undersigned declares that he has examined the locations of the proposed work, that he has examined the specifications, and all the contract documents, and hereby proposes to furnish all materials, labor, equipment, and perform all the work in strict accordance with said specifications, and contract documents in consideration of the attached schedule.

The undersigned further agrees that, upon written acceptance of this bid, he will within **FIFTEEN** days of receipt of such notice execute a formal contract agreement with the Auburn Area Recreation and Park District, with necessary bonds and certificate and standard form endorsement of insurance. He also agrees that, in the case of default in executing the contract, the proceeds of the check or bond accompanying his bid shall become the property of the Auburn Area Recreation and Park District. The Contractor acknowledges this is a prevailing wage job subject to California Labor Code 1770 - 1780.

The undersigned agrees that, if awarded the contract, he will commence the work upon written notice to proceed and shall diligently prosecute the same to completion before the expiration of **21 working days** from the date of said written notice to proceed.

Bids are to be submitted for the entire work.

**The Auburn Park and Recreation District will award the contract, if at all, to the lowest responsible bidder with the lowest Grand Total as shown on the Bid Schedule.**

The bidder shall set forth each total for the item, and for each lump sum work a total for the item, all in clearly legible Arabic figures in the respective spaces provided for this purpose.

The award of the contract, if it is awarded, will be to the lowest responsible responsive bidder whose bid complies with the requirements set forth herein. The determination of the lowest bid will be evaluated based upon each bidder's Grand Total amount, which is the total sum of the project.

The following quantities are approximate only, being given as a basis for the comparison of bids, and the Auburn Area Recreation and Park District does not expressly or by implication agree that

the actual amount of work will correspond therewith and reserves the right to increase or decrease the amount of any portion of the work or to omit portions of the work as may be deemed necessary or advisable.

Bidder acknowledges receipt of the following addenda:

- ADDENDUM # 1 - RECEIVED
- ADDENDUM # 2 - RECEIVED
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

7/17/2015  
Date

TJR RESOURCES INC.  
Name of Firm

Contractor's License: 989449

PO Box 637 RANCHO COSEDON,  
Business Address CA 95741

a. Class: A, B

b. Number: 989449

c. Expiration Date: 12/31/2015

888-423-7789  
Phone Number

  
Signature of Responsible Official

**RECREATION PARK BOCCE BALL COURTS  
BID SCHEDULE**

No.	Item of Work	Quantity			Total
1	MOBILIZATION, SITE DEMO AND SITE PREPARATION, CONSTRUCTION LAYOUT	LS			\$2,692.80
2	SECURITY FENCING				\$976.14
3	SITE GRADING/SITE WORK/FINISH GRADING	LS			\$45,203.45
4	TREE PRESERVATION	LS			\$302.94
5	ENGINEERED WALL	87 LF	\$158.54		\$13,793.05
6	DRAINAGE SYSTEM	LS			\$4,762.70
7	SHADE STRUCTURE FOOTINGS/POST BASE	16	\$119.21		\$1,907.40
8	ELECTRICAL SLEEVING	LS			\$168.30
9	CLEAN-UP AND DEMOBILIZATION	LS			\$673.20
10	PERMIT(S) City of Auburn	LS			\$392.70
11	CLASS II AB Per Addendum #1	66 YDS	\$123.87		\$8,175.45
	BID OPTION ONE 6 X 6 WOOD CURBS AND J BOLT	582 LF	\$20.67		\$12,029.76
	BID ALTERNATE TWO CONCRETE CURBS AND 2 X 6 BUMPERS	582 LF	\$26.58		\$15,471.15
	GRAND TOTAL BID OPTION ONE LUMP SUM:				\$91,077.89
	GRAND TOTAL BID OPTION TWO LUMP SUM:				\$94,519.28

Quantities if stated in the Proposal are approximate only: and are subject to correction upon final measurement of the work accomplished and subject further to right reserved by the AUBURN AREA RECREATION AND PARK DISTRICT to increase or diminish the amount of work under any classification, as the design or construction needs require.

**AUBURN AREA RECREATION AND PARK DISTRICT  
STATE OF CALIFORNIA**

**DESIGNATION OF SUBCONTRACTORS**

The following list of subcontractors is submitted with the proposal and made a part thereof.

If the Contractor fails to specify a subcontractor for any portion of the work to be performed under the contract, he shall be deemed to have agreed to perform such portion himself, and he shall not be permitted to subcontract that portion of the work except under the conditions hereinafter set forth.

Subletting or subcontracting of any portion of the work for which no subcontractor was designated in the original bids shall only be permitted in cases of public emergency or necessity, and then only after receiving written approval from the Engineer.

The name and location of the shop or office of each subcontractor who will perform work or labor or render service to the Contractor in or about the construction of the project and that portion of the work to be performed by the subcontractor is as follows:

1. NAME: California Cut and Core Inc.  
ADDRESS: 11359 Sunrise Gold Cir., Suite A Rancho Cordova, CA 95742  
CONTRACT ITEMS: Concrete Cutting and Coring                      AMOUNT: \$ 1527.00
  
2. NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CONTRACT ITEMS: \_\_\_\_\_                      AMOUNT: \$ \_\_\_\_\_
  
3. NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CONTRACT ITEMS: \_\_\_\_\_                      AMOUNT: \$ \_\_\_\_\_
  
4. NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CONTRACT ITEMS: \_\_\_\_\_                      AMOUNT: \$ \_\_\_\_\_
  
5. NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CONTRACT ITEMS: \_\_\_\_\_                      AMOUNT: \$ \_\_\_\_\_

CONTRACT ITEMS: N/A

AMOUNT: \$ N/A

AUBURN AREA RECREATION AND PARK DISTRICT  
STATE OF CALIFORNIA

NONCOLLUSION AFFIDAVIT TO ACCOMPANY PROPOSAL

THOMAS MURPHY, being first duly sworn, deposes and says that he or she is PRESIDENT of TJR RESOURCES INC. the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

7-17-2015  
(Date)

[Signature]  
(Signature)

TJR RESOURCES INC.  
Name of Firm

THOMAS E. MURPHY

PO Box 637 RANCHO CORDOVA, CA  
Business Address 95741

Contractor's License:

a. Class: A, B

b. Number: 989449

c. Expiration Date: 12/31/2015

Phone Number  
888-423-7789

Signature of Responsible Official

AUBURN AREA RECREATION AND PARK DISTRICT  
STATE OF CALIFORNIA

**BIDDER'S BOND TO ACCOMPANY PROPOSAL**

KNOW ALL MEN BY THESE PRESENTS,

That we, TJR Resources, Inc. as  
Principal, and Indemnity Company of California, a corporation authorized to  
transact a general surety business in the State of California, as Surety, are held and firmly bound  
unto AUBURN AREA RECREATION AND PARK DISTRICT (hereinafter called the Oblige) in  
the full and just <sup>sum</sup> of Ten Percent of the Total Amount Bid dollars, (\$ 10% of the Total Amount Bid) for  
the payment whereof in lawful money of the United States, we bind ourselves, our heirs,  
administrators, executors, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, the said PRINCIPAL has submitted the accompanying bid for:

Recreation Park Bocce Ball Courts

NOW, THEREFORE, if the said contract be timely awarded to the Principal and the Principal shall, within such time as may be specified, enter into the contract in writing, and give bond, with surety acceptable to the Oblige for the faithful performance of the said contract, then this obligation shall be void; otherwise to remain in full force and effect.

Signed and Sealed this 16th day of July 2015.

TJR Resources, Inc.

Principal

Indemnity Company of California

Attorney-in-Fact Renee Ramsey

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Sacramento )

On July 16, 2015 before me, Melissa D. Diaz, Notary Public  
(insert name and title of the officer)

personally appeared Renee Ramsey,  
who proved to me on the basis of satisfactory evidence to be the person(~~s~~) whose name(~~s~~) is/~~are~~  
subscribed to the within instrument and acknowledged to me that ~~he~~/~~she~~/~~they~~ executed the same in  
~~his~~/~~her~~/~~their~~ authorized capacity(~~ies~~), and that by ~~his~~/~~her~~/~~their~~ signature(~~s~~) on the instrument the  
person(~~s~~), or the entity upon behalf of which the person(~~s~~) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature  (Seal)



**POWER OF ATTORNEY FOR  
DEVELOPERS SURETY AND INDEMNITY COMPANY  
INDEMNITY COMPANY OF CALIFORNIA  
PO Box 19725, IRVINE, CA 92623 (949) 263-3300**

KNOW ALL BY THESE PRESENTS that except as expressly limited, DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA, do each hereby make, constitute and appoint:

\*\*\*Richard W. Pratt, B. G. Midstokke, Renee Ramsey, Melissa D. Diaz, Katherine Gordon, Joseph H. Weber, John J. Weber, Shawna Johnson, jointly or severally\*\*\*

as their true and lawful Attorney(s)-in-Fact, to make, execute, deliver and acknowledge, for and on behalf of said corporations, as sureties, bonds, undertakings and contracts of suretyship giving and granting unto said Attorney(s)-in-Fact full power and authority to do and to perform every act necessary, requisite or proper to be done in connection therewith as each of said corporations could do, but reserving to each of said corporations full power of substitution and revocation, and all of the acts of said Attorney(s)-in-Fact, pursuant to these presents, are hereby ratified and confirmed.

This Power of Attorney is granted and is signed by facsimile under and by authority of the following resolutions adopted by the respective Boards of Directors of DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA, effective as of January 1st, 2008.

RESOLVED, that a combination of any two of the Chairman of the Board, the President, Executive Vice-President, Senior Vice-President or any Vice President of the corporations be, and that each of them hereby is, authorized to execute this Power of Attorney, qualifying the attorney(s) named in the Power of Attorney to execute, on behalf of the corporations, bonds, undertakings and contracts of suretyship; and that the Secretary or any Assistant Secretary of either of the corporations be, and each of them hereby is, authorized to attest the execution of any such Power of Attorney;

RESOLVED, FURTHER, that the signatures of such officers may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures shall be valid and binding upon the corporations when so affixed and in the future with respect to any bond, undertaking or contract of suretyship to which it is attached.

IN WITNESS WHEREOF, DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA have severally caused these presents to be signed by their respective officers and attested by their respective Secretary or Assistant Secretary this January 29, 2015.

By: *Daniel Young*  
Daniel Young, Senior Vice-President

By: *Mark Lansdon*  
Mark Lansdon, Vice-President



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Orange

On January 29, 2015 before me, Lucille Raymond, Notary Public  
Date Here Insert Name and Title of the Officer

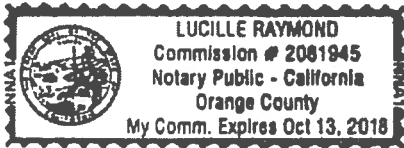
personally appeared Daniel Young and Mark Lansdon  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature *Lucille Raymond*  
Lucille Raymond, Notary Public



Place Notary Seal Above

**CERTIFICATE**

The undersigned, as Secretary or Assistant Secretary of DEVELOPERS SURETY AND INDEMNITY COMPANY or INDEMNITY COMPANY OF CALIFORNIA, does hereby certify that the foregoing Power of Attorney remains in full force and has not been revoked and, furthermore, that the provisions of the resolutions of the respective Boards of Directors of said corporations set forth in the Power of Attorney are in force as of the date of this Certificate.

This Certificate is executed in the City of Irvine, California, this 16th day of July, 2015

By: *Cassie J. Berrisford*  
Cassie J. Berrisford, Assistant Secretary



RESOLUTION NUMBER 2015- 10

A RESOLUTION OF THE GOVERNING BOARD OF DIRECTORS OF THE  
AUBURN AREA RECREATION AND PARK DISTRICT AWARDING A  
CONTRACT FOR THE BOCCE BALL COURTS PROJECT AT RECREATION PARK

WHEREAS, the Auburn Area Recreation & Park District Board of Directors does hereby resolve the following:

That the Auburn Area Recreation & Park District awards the project based on the lowest grand total sum of \$94,519.28. The District Administrator is authorized to enter into a contract for the construction of the Bocce Ball Courts at Recreation Park with TJR Resources in the amount of \$94,519.28 and approves a District controlled contingency of 5% or \$4,725.96.

APPROVED, PASSED, AND ADOPTED ON July 30, 2015 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

---

Scott Holbrook  
Chairman of the Governing Board

ATTEST:

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Clerk to the Governing Board



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## AUBURN AREA RECREATION AND PARK DISTRICT

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July 31, 2015

Tom Nordyke  
Project Manager  
TJR Resources Incorporated  
PO Box 637  
Rancho Cordova, CA 95741

**RE: Recreation Park Bocce Ball Project – Notice of Award**

Dear Mr. Nordyke,

Auburn Area Park and Recreation District (ARD) is pleased to inform you that the District Board of Directors has awarded your company the construction contract for the Recreation Park Bocce Ball Court project for \$94,519.28. The District has elected to contract for the project that includes Option Two.

Enclosed please find (2) copies of the Articles of Agreement as attached in the Contract Documents for this subject project. Please sign all (2) copies of the Articles of Agreement, fill in all pertinent dates and return them as soon as possible. Please provide ARD, concurrent with the execution of the Articles of Agreement, the following documents as outlined in the Contract Documents.

- Performance Bond for 100% of the contract;
- Payment Bond for 50% of the contract;
- Standard Form of Endorsement Insurance.

In addition, please submit the required insurance certificates for this project. The signed contracts along with the bonds and insurance certificates must be returned to our office within fifteen (15) days from the date of this notification, not including Sundays or Holidays, or no later than Tuesday, August 18, 2015. Once the contract is completed by both parties, you can begin the necessary permit acquisition needed from the City of Auburn. As per the Bid Documents published by ARD, the project has a 21 working day construction period. As per the bid documents Special Provisions page SP-1 2.0 Permits, TJR Resources is responsible for obtaining all permits at no cost to you. Please coordinate with ARD for payment of permits. ARD already will obtain the permit for the shade shelter footings construction which is to be completed by ARD later. TJR Resources will be responsible for obtaining all other permits. If you have any questions, please contact me.

Once our contract is complete, ARD would like to schedule a preconstruction meeting with you to review the project and coordinate any details. Please contact me to arrange this. You may contact me at (530) 885-0611 x107 to coordinate the preconstruction conference. I will arrange to have pertinent ARD personnel present.

As is customary, we are requesting a construction schedule and emergency phone contact list be submitted before construction begins. I will be representing the District as the project manager.

We are looking forward to working with you and if there any questions please do not hesitate to contact me. I am typically in the office Tuesday, Wednesday and Thursday.

Sincerely,

Pamela Vann  
Project Manager  
Landscape Architect #4674

Cc: ARD Board of Directors  
Kahl Muscott, District Administrator

## Item 7.3 Cover Sheet for Change in Medical Benefits

Auburn Area Recreation and Park District Standing Finance Committee and Board meeting July, 2015

**The Issue:** Shall the District change medical plans to include the CalPERS benefits program? **Note: the Finance committee and the Board approved a prior version of this change to medical benefits. Highlighted in yellow are staff proposed changes to that policy.**

**Background:** The District has had two medical benefit plans for several years, an HMO 20 account and an H.S.A 0/2000 deductible plan, both Kaiser plans. During negotiations with Local 39 in the spring of 2014, the District and the union agreed to partially pay for an increase in wages by switching the HMO 20 Co-Pay plan to the HMO Co-Pay 30 plan at renewal in December of 2014, a lower cost proposal. In January of 2015, Kaiser advised that they had converted the District to the ACA ("Obamacare") 30 co-pay plan without advising the District or the broker. During the ensuing days, the broker and District staff attempted to have Kaiser change back to the old plan given that they had not sufficiently noticed us of the changes. Kaiser refused to do. The ACA 30 plan coverages are poorer than the HMO 20 or HMO 30 plans, costing employees more in out of pocket expenses and co pay's. Staff met with union representatives as well as the employee negotiating committee to advise them of the issue(s). Reluctantly, they agreed that there was nothing that could be done and that we would revisit the problem at renewal in December of 2015.

In the meantime, staff has been in touch with CalPERS about the medical plans that they offer. The coverage is far superior to any plan the District now offers. However, it does come at a cost. There are only three premium levels:

Single employee:	\$695
Employee with dependent:	\$1390
Family:	\$1807

Staff has proposed changing the maximum contribution towards medical coverage as follows:

Single:	\$550
Employee and dependent:	\$1100
Family:	\$1450

Applying these formulas to all eligible employee, assuming all chose to convert to CalPERS would cost the District an additional \$34,000 per year. However, many of the current single employees may not choose to convert given that most pay zero in premium currently, but would have to contribute over \$200 per month if they chose the CalPERS plan.

Staff approached the union with this plan, and after consideration, they declined to participate.

Accordingly, staff contacted CalPERS to ascertain if the District could split union and non-union employees from their plan. They have agreed to do so meaning that the District would have two plans going forward. The union medical plan would remain unchanged from current conditions and non-union staff could convert from existing plans to the CalPERS plan. The cost to the district if all non-union employees convert to CalPERS would be approximately an additional \$2500 under current conditions.

Additionally, the CalPERS medical plan carries a retirement benefit that the District would contribute to. Assuming that the District chose the minimum contribution (staff recommends this option), the maximum cost to the District if, say six (6) employees retires over the next five years, would be approximately \$6000 total in ten years (the total is for all 6 employees combined).

CalPERS requires an application to be completed and a Board Resolution approving the change. Additionally, the District's Personnel and Policy Manual describes the medical benefits and formulas available to employees (attached). A change to CalPERS would require a policy change to the Manual.

The changes to the policy would read as follows:

## **A. Medical Health Insurance Benefits**

Each employee should consult the applicable Insurance Provider information packet for more detailed information concerning eligibility, co-payments, other charges, and benefits. Employees are required to meet all co-payment requirements and regulations of the Insurance Provider.

The District provides a comprehensive medical insurance plan for eligible employees and their dependents. In the event of an increase in medical insurance premium rates, all employees may be required to contribute to the cost of increased premiums to retain coverage. Details about medical insurance coverage are available in a separate publication distributed by the Human Resources Department.

Medical insurance benefits become effective on the first day of the month following the first full month of continuous service. Coverage is available for full-time employees and their dependents and for regular part-time employees who work an average of thirty (30) hours per week and their dependents. Part-time employees who average less than thirty (30) hours per week, seasonal employees, temporary employees, on-call employees, volunteers and independent contractors are ineligible for medical benefits.

The District contribution is made in accordance with the allowable rate as allocated by current union agreements and policies adopted by the Board of Directors.

### **Open Enrollment**

An employee may change providers or coverage once a year during the December open enrollment period. Employees experiencing a change in family status may change benefits to reflect this change at any time during the year.

### HEALTH AND WELFARE BENEFITS DETAIL

The District shall provide three types of medical coverage for all eligible employees:

- A. Kaiser H.S.A 0/2000 deductible plan (main plan)
- B. Kaiser Gold \$30 co-pay plan (alternative plan)
- C. CalPERS Kaiser Plan (for non-union employees only)

Additionally:

- 1. The District's main medical plans are the H.S.A coverage; the Kaiser Gold 30; and the CalPERS Kaiser coverage.
- 2. Beginning on December 1, 2014, any and all increases in medical insurance premiums exceeding 8% shall be borne equally by the District and by the employee.
- 3. Due to open enrollment restrictions, any employee wishing to change plans from one type of coverage to another shall be allowed to do so only during the open enrollment period.
- 4. The District began offering Health Savings Accounts (HSA) for all employees beginning with open enrollment on June 1, 2008. The District will contribute 50% of the premium differential for the HSA to a debit card based HSA program. For calculation purposes, the premium differential will be based on the premium of the Kaiser HMO \$30 Gold Co-Pay Plan. The District reserves the right to change medical insurance coverage to an H.S.A only program at any time and to modify its contribution rate towards the debit card based H.S.A program.
- 5. For (non-CalPERS), Coverages A & B above, the District will pay a maximum of \$550.00 per month for the following benefits for eligible full-time employees in accordance to District Personnel Policy and the District's insurance contracts.
  - a. Employee only medical insurance premium, and
  - b. Employee only dental insurance premium, and

c. Employee only life insurance premium.

If the total premiums do not reach the maximum amount of \$550.00 per month for the above benefits, any remaining amount of the \$550.00 per month can be used only for spouse and/or dependent's medical insurance premium, in accordance to District Personnel Policy and the District's insurance contracts.

If an employee elects medical insurance coverage for a spouse and/or dependent(s) and the premium exceeds \$550.00 per month, when combined with coverage's 5.a, b as listed above, the District and the employee will each pay fifty percent (50%) of the amount exceeding the \$550.00 per month cap. The employee portion for said coverage shall be in accordance with the following limits:

The maximum employee contribution per month for the above coverage shall not exceed \$300.00 per month, not inclusive of the equal split of increased annual health insurance premiums. All employees are subject to the equal split of increased premiums regardless of contribution, if any, that the employee is responsible for.

6. ~~The District will pay the amount of the monthly, non-CalPERS premiums for the following benefits for eligible full-time employees, in accordance to District Personnel Policy and the District's insurance contracts, for employees whose plans exceed the \$550.00 per month maximum for employee only insurance coverage for the following:~~

~~1. Employee only medical insurance premium for the least expensive plan offered by the District, and;~~

~~2. Employee only dental insurance premium, and;~~

~~3. Employee only life insurance premium.~~

In the event of choosing an alternate insurance plan as allowed by the District's insurance contracts, the employee will pay any premium amount exceeding the amount of the least expensive plan offered by the District.

7. Employees will pay all costs for the following:

a. Spouse and/or dependent dental insurance

8. For employees enrolled in the CalPERS Kaiser program, the maximum District premium contribution shall be as follows:

Single Coverage: \$550 per month

Employee plus Dependent: \$1100 per month

Family Coverage: \$1450 per month

### **Employees hired after March 31, 2014:**

- a. The District will pay for the following benefits for eligible full time employees in accordance with District Personnel Policy and the District's insurance contracts.
  1. Employee only medical insurance premium, and
  2. Employee only dental insurance premium, and
  3. Employee only life insurance premium.
- b. The maximum District premium contribution shall be \$550 per month.
- c. Employees will pay all costs for the following:
  1. Spouse and/or dependent medical insurance premiums;
  2. Spouse and/or dependent dental insurance;
  3. Spouse and/or dependent life insurance
  4. All other elective insurance coverage.
- d. ~~The District began offering Health Savings Accounts (HSA) for all employees beginning with open enrollment on June 1, 2008. The District will contribute 50% of the premium differential for the HSA to a debit card based HSA program. For calculation purposes, the premium differential will be based on the premium of the Kaiser \$30 Co-Pay Plan. The District reserves the right to change medical insurance coverage to an HSA only program at any time, and to modify its contribution rate towards the debit card based HSA program.~~

~~Beginning on December 1, 2014, any and all increases in medical insurance premiums shall be borne equally by the District and by the employees.~~

### **ELIGIBLE PART TIME EMPLOYEES (30-39 HOURS)**

Part-time eligible employee will pay twenty-five percent (25%) of the monthly premium for the employee only medical insurance premium. The part-time eligible employee will pay for all costs for spouse and/or dependent medical insurance premiums.

1. For purposes of calculating insurance coverage of part time employee's if the employee is on Disability, Workers Compensation, or medical Leave for at least



one (1) week, that period of time away from the District for medical reasons will not be used in averaging hours during a twelve (12) month period.

2. ~~For premiums exceeding the maximum amount as allowed by the tentative union agreement, an employee may elect to participate in the District's Cafeteria 125 Plan, and any applicable premiums may be deducted from the employee's paycheck.~~<sup>3.</sup> Part time employees who average less than 30 hours per week, seasonal employees, temporary employees, on call employees, volunteers and independent contractors are ineligible for medical benefits.

**Recommendation:** Staff recommends that the Board approve the proposed change to medical benefits as outlined above. The Policy Committee forwarded this item to the board with a positive recommendation at its May meeting. At the July, 2015 meeting the finance committee sent this item to the Board with a positive recommendation.

**Fiscal Impact:** The fiscal impact can vary from \$2500 to \$34,000 under current conditions.

**Attachments:** Personnel Policy excerpt regarding medical benefits:

## Current Medical Insurance Benefit Plan:

### **B. Medical Health Insurance Benefits**

Each employee should consult the applicable Insurance Provider information packet for more detailed information concerning eligibility, co-payments, other charges, and benefits. Employees are required to meet all co-payment requirements and regulations of the Insurance Provider.

The District provides a comprehensive medical insurance plan for eligible employees and their dependents. In the event of an increase in medical insurance premium rates, all employees may be required to contribute to the cost of increased premiums to retain coverage. Details about medical insurance coverage are available in a separate publication distributed by the Human Resources Department.

Medical insurance benefits become effective on the first day of the month following the first full month of continuous service. Coverage is available for full-time employees and their dependents and for regular part-time employees who work an average of thirty (30) hours per week and their dependents. Part-time employees who average less than thirty (30) hours per week, seasonal employees, temporary employees, on-call employees, volunteers and independent contractors are ineligible for medical benefits.

The District contribution is made in accordance with the allowable rate as allocated by current union agreements and policies adopted by the Board of Directors.

#### **Open Enrollment**

An employee may change providers or coverage once a year during the December open enrollment period. Employees experiencing a change in family status may change benefits to reflect this change at any time during the year.

## HEALTH AND WELFARE BENEFITS DETAIL

The District shall provide two types of medical coverage for all eligible employees:

- A. Kaiser H.S.A 0/2000 deductible plan (main plan)
- B. Kaiser HMO 30 co-pay plan (alternative plan)

Additionally:

- 2. The District's main medical plan is H.S.A coverage and the HMO 30 plan is the alternative coverage.
- 2. Beginning on December 1, 2014, any and all increases in medical insurance premiums exceeding 8% shall be borne equally by the District and by the employee.
- 3. Due to open enrollment restrictions, any employee wishing to change plans from one type of coverage to another shall be allowed to do so only during the December 2014 open enrollment period. Until open enrollment in December of 2014, the plans shall remain in place as is.
- 4. The District began offering Health Savings Accounts (HSA) for all employees beginning with open enrollment on June 1, 2008. The District will contribute 50% of the premium differential for the HSA to a debit card based HSA program. For calculation purposes, the premium differential will be based on the premium of the Kaiser HMO \$30 Co-Pay Plan. The District reserves the right to change medical insurance coverage to an H.S.A only program at any time and to modify its contribution rate towards the debit card based H.S.A program.
- 5. The District will pay a maximum of \$550.00 per month for the following benefits for eligible full-time employees in accordance to District Personnel Policy and the District's insurance contracts.
  - a. Employee only medical insurance premium, and
  - b. Employee only dental insurance premium, and
  - c. Employee only life insurance premium.

If the total premiums do not reach the maximum amount of \$550.00 per month for the above benefits, any remaining amount of the \$550.00 per month can be used only for spouse and/or dependent's medical insurance premium, in accordance to District Personnel Policy and the District's insurance contracts.

If an employee elects medical insurance coverage for a spouse and/or dependent(s) and the premium exceeds \$550.00 per month, when combined with coverage's 1.a. 1 and 2 as listed above, the District and the employee will each pay fifty percent (50%) of the amount exceeding the \$550.00 per month cap. The employee portion for said coverage shall be in accordance with the following limits:

The maximum employee contribution per month for the above coverage shall not exceed \$300.00 per month, not inclusive of the equal split of increased annual health insurance premiums. All employees are subject to the equal split of increased premiums regardless of contribution, if any, that the employee is responsible for.

~~6. The District will pay the amount of the monthly premiums for the following benefits for eligible full-time employees, in accordance to District Personnel Policy and the District's insurance contracts, for employees whose plans exceed the \$550.00 per month maximum for employee-only insurance coverage for the following:~~

~~1. Employee only medical insurance premium for the least expensive plan offered by the District, and;~~

~~2. Employee only dental insurance premium, and;~~

~~3. Employee only life insurance premium.~~

7. In the event of choosing an alternate insurance plan as allowed by the District's insurance contracts, the employee will pay any premium amount exceeding the amount of the least expensive plan offered by the District.

8. Employees will pay all costs for the following:

a. Spouse and/or dependent dental insurance

### **Employees hired after March 31, 2014:**

a. The District will pay for the following benefits for eligible full time employees in accordance with District Personnel Policy and the District's insurance contracts.

1. Employee only medical insurance premium, and

2. Employee only dental insurance premium, and

3. Employee only life insurance premium.

- b. The District will provide the Kaiser Foundation Health Savings Account Plan only.
- c. Employees will pay all costs for the following:
  - 1. Spouse and/or dependent medical insurance premiums;
  - 2. Spouse and/or dependent dental insurance;
  - 3. Spouse and/or dependent life insurance
  - 4. All other elective insurance coverage.
- d. The District began offering Health Savings Accounts (HSA) for all employees beginning with open enrollment on June 1, 2008. The District will contribute 50% of the premium differential for the HSA to a debit card based HSA program. For calculation purposes, the premium differential will be based on the premium of the Kaiser \$30 Co-Pay Plan. The District reserves the right to change medical insurance coverage to an HSA only program at any time, and to modify its contribution rate towards the debit card based HSA program.

Beginning on December 1, 2014, any and all increases in medical insurance premiums shall be borne equally by the District and by the employees.

### **ELIGIBLE PART TIME EMPLOYEES (30-39 HOURS)**

Part-time eligible employee will pay twenty-five percent (25%) of the monthly premium for the employee only medical insurance premium. The part-time eligible employee will pay for all costs for spouse and/or dependent medical insurance premiums.

- 1. For purposes of calculating insurance coverage of part time employee's if the employee is on Disability, Workers Compensation, or medical Leave for at least one (1) week, that period of time away from the District for medical reasons will not be used in averaging hours during a twelve (12) month period.
- 2. For premiums exceeding the maximum amount as allowed by the tentative union agreement, an employee may elect to participate in the District's Cafeteria 125 Plan, and any applicable premiums may be deducted from the employee's paycheck.
- 3. Part time employees who average less than 30 hours per week, seasonal employees, temporary employees, on call employees, volunteers and independent contractors are ineligible for medical benefits.

**Item 8.1 Cover sheet – Friends of ARD – review of 501 c 3  
Financials**

**Friends of the Auburn Area Recreation and Parks, Inc. (“Friends”)  
Board Meeting July 30, 2015**

**The Issue**

A review of the Friends of the Auburn Area Recreation & Parks, Inc. Balance Sheet and Profit and Loss.

**Background**

Balance Sheet and Profit and Loss for the current year are attached.

**Recommendation**

Review the Friends Balance Sheet and Profit and Loss; provide comment, direction (if any)

**Fiscal Impact**

None.

**Attachments**

Balance sheet for the Friends of the Auburn Area Recreation and Parks, Inc. as of June, 2015.

Profit and Loss - January 2015 – June 2015.

**501C-3**  
**Friends of ARD**  
 Balance Sheet  
 As of June 30, 2015

Assets

Umpqua Bank Account	4,152.41		
	<b>4,152.41</b>	<b>4,152.41</b>	<b>4,152.41</b>
<b>Total Assets</b>			
<b>Total Assets</b>			<b>4,152.41</b>

Liabilities

Accts Payable/ ARD	7,480.00		
Accts Payable/ARD PIP Donations	118.75		
	<b>7,598.75</b>	<b>7,598.75</b>	
<b>Total Liabilities</b>			

Owner's Equity

Owner's Equity	(4,045.10)		
Gain to date for 2015	598.76		
	<b>(3,446.34)</b>	<b>(3,446.34)</b>	
<b>Total Owners Equity</b>			
<b>Total Liabilities and Owners Equity</b>		<b>4,152.41</b>	<b>4,152.41</b>

# Friends of Auburn Area Recreation and Park District

## Profit and Loss

For 1/1/2015 To 6/30/15

	CURRENT MO	YTD
<b>REVENUE</b>		
Youth Assistance Fund Donations	-	700.00
Youth Jersey Donation	-	278.38
Pickle Ball Court Donation	-	8,250.00
Movies in the Park Sponsorships	-	-
Auburn Pump Track Revenue	3,500.00	6,403.77
Donation for Dead Fest	250.00	250.00
Auburn Community Festival Revenue	-	-
Happy Tails Sponsorship	-	-
Party in the Park Donations	125.00	125.00
Great American Obstical Scramble Event	-	-
National Night Sponsorship	-	-
State of California (refund)	-	-
	3,875.00	16,007.15
<b>TOTAL REVENUE</b>		
 <b>EXPENSES</b>		
Legal Expenses	-	-
Bank Service Charges	-	-
Youth Assistance Donate to ARD	665.00	665.00
Deadfest Donation to ARD	237.50	237.50
Pickle Ball Court construction don to ARD	7,837.50	7,837.50
Printing for Camp Easy Event	320.35	320.35
Auburn Scramble Donate to ARD	-	-
Happy Tails Donate to ARD	-	-
Auburn Pump Track Donate to ARD	6,083.58	6,083.58
Youth Jerseys Donate to ARD	264.46	264.46
Auburn Comm Fesitval Donate to ARD	-	-
Envision Expo Donate to ARD	-	-
Liability Insurance	-	-
Expensed to Donate for Party in the Park	-	-
	15,408.39	15,408.39
<b>TOTAL EXPENSES</b>		
<b>NET (LOSS)/PROFIT</b>	<b>(11,533.39)</b>	<b>598.76</b>

(Unaudited)



## **Item 8.2 Cover sheet – Memorial for Curt Smith**

**Auburn Area Recreation and Park District Policy Committee June, 2015; July, 2015;  
Board of Directors meeting July 30, 2015**

### **The Issue**

Shall the Auburn Area Recreation and Park District (ARD) consider naming the new Railhead Park playground the “Curtis E. Smith Memorial Playground”?

### **Background**

Curtis E. Smith served on the ARD Board of Directors from November, 2006 until his passing on May 18, 2015. Members of the ARD Board of Directors, staff and the community have inquired as to naming a facility and/or creating a memorial in Curt’s name.

ARD Policy on naming facilities and creating memorials is as follows:

#### **XVI. Naming Public Facilities**

During the master-planning phase and/or prior to Board approving final plans and specifications on any park or public building, an open period of approximately two weeks will be announced giving individuals, staff and the Board an opportunity to suggest names for the facility.

A press release will be sent out notifying the public, and interested individuals could submit the appropriate form giving staff some information regarding the suggested name. Names should be submitted to the District Administrator.

Staff, along with an established committee or selection committee, will review all names and prioritize and recommend a name for finalization by the Board of Directors. The Board would receive all names submitted along with the staff/committee evaluation.

Land or gifts with deed restrictions may not follow these guidelines.

Names must be in accordance to District policy as noted.

##### **A. Parks:**

1. Name to reflect geographical location, historical references or feature of park, or significant or unusual natural features.
2. Named after a significant individual(s).

##### **B. Buildings:**

1. Name to reflect the services provided in facility.
2. Name to reflect geographical location.
3. Named after significant individual(s).

C. Criteria for naming a facility after an individual:

1. Individual must have made a significant contribution to the facility by:
  - a. Donation of land or large financial contribution to the facility.
  - b. Contributed substantially and improved the quality of life in the Auburn Area Recreation and Park District (Area 5). This could relate to involvement with parks and recreation or other public agency.
2. Each public facility or place within parks, such as ball fields, groves, walkways, trails and buildings could be named after selected individuals in their honor as desired and appropriate.

D. Criteria for creating memorials in an individual's name:

1. Individual must have made a significant contribution to the facility by:
  - a. Donation of land or large financial contribution to the facility.
  - b. Contributed significantly and improved the quality of life in the Auburn Area Recreation and Park District (Area 5). This could relate to involvement with parks and recreation or other public agency.
    1. The memorial should be a non-living, low maintenance improvement, which should serve a purpose to the District, for example, a bench with a plaque. All costs of the improvement shall be the responsibility of the donor. The donor may submit information and recommendation to the District Administrator regarding relevant history of the person to be memorialized, type of improvement desired and verbiage requested. Final decisions regarding the improvement, including, but not limited to, materials, equipment, location and labor will be made by the District.

Staff also corresponded with Curt's family regarding this possible action. Crista-LaShawnn Smith, Curt's daughter, replied with the following:

*"I think Railhead is a perfect place, he watched that park grow. I talked to my Aunt and we both think that naming the playground after him would be awesome. Something about the kids in our family young and old saying I'm going to go play at papa/grandpa/uncles playground has a nice ring to it."*

**Recommendation for the Board of Directors**

Staff feels that Curt Smith more than meets the criteria for naming a facility after an individual. Naming the new playground at Railhead Park the "Curtis E. Smith Memorial Playground" would be an appropriate way to recognize the efforts and contributions of Curt. A memorial rock or plaque should accompany this facility. The costs for this item must be borne by friends and family of Curt (no ARD money).

The Policy Committee agrees with staff's recommendation.

**Fiscal Impact**

None to ARD

**Attachments**

None

## **Item 8.3 Cover Sheet for Updated Obsolescence List**

Auburn Area Recreation and Park District Standing Finance Meeting and Board meeting, July 2015

**The Issue:** Shall the District approve the 2015/2016 funding for replacement equipment, funded from the Equipment reserve?

**Background:** Each year, staff updates the standing obsolescence list to reflect the needs of the District. The standing list is a ten (10) year planning guide that identifies all the equipment that the District owns and places a life span on each item. On an annual basis, management reviews the list with Facilities and Grounds staff to determine whether a particular item needs to be replaced in the current fiscal year, or can be moved to a subsequent year. After each fiscal year, staff updates the list to keep it as a ten (10) year running guide. Attached is the updated list starting with this fiscal year (2015/2016) through 2025.

**Recommendation:** Staff recommends that the Board approve the Obsolescence list and the expenditures for fiscal year 2015/2016 as proposed.

At the July 2015, the finance committee sent this item to the board with a positive recommendation.

**Fiscal Impact:** \$106,000 for fiscal year 2015/2016.

**Attachments:** 10 year Obsolescence List

2015/2016

Auburn Recreation District Park Obsolescence List

FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	year to be		New Acquisition Cost	Equip Reserve	General Fund
				Replaced				
Estimated balance							658,531	0
Gator Cart 4WD w/power lift #7	2005	\$8,882	10	2015		\$9,000	\$9,000	
Cushman #8	2003	\$10,000	10	2015		\$22,000	\$22,000	
2015 Ford F150	2015			2025		\$20,000	\$20,000	
Regional gym heater #1	1992		15	2015		\$12,500	\$12,500	
Regional gym heater #2	1992		15	2015		\$12,500	\$12,500	
2000 Dodge 3/4 ton truck vin 155626 #4	2002	\$20,000	10	2015		\$30,000	\$30,000	
<b>Total 15/16</b>						<b>\$0</b>	<b>\$106,000</b>	
<b>Estimated Balance Remaining</b>							552,531	
								0

## Auburn Recreation District Park Obsolescence List

2016/2017

### FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	Replaced	New Acquisition Cost	Equip Reserve	General Fund	Estimated balance
								602,531
John Deere Gator #4	unk	\$7,500	10	2016	\$10,000	\$10,000		0
Rec Park server (upgrade)	2013	\$11,500	5	2016	\$3,000	\$3,000		
2006 Ford Ranger vin 95264 unit 2	2006	\$11,000	10	2016	\$20,000	\$20,000		
Rec building - Youth services office HVAC	unk		15	2016	\$10,000	\$10,000		
Rec Park lobby and hallway carpet (2500 sq.ft.)	2006	3.93/sq.ft.	10	2016	\$9,900	\$9,900		
3.5 ton roller	2006	13,942	10	2016	\$14,000	\$14,000		
Ryan Tracaire 72 aerator	2004	4,338	10	2014	\$4,400	4,400		
Lely spreader and ejector disk	2004	3,908	10	2014	\$4,000	\$4,000		
Recreation Park Modular #1 HVAC	unk		15	2016	\$8,500	\$8,500		
Recreation Park Modular #2 HVAC	unk		15	2016	\$8,500	\$8,500		
Auburn EI Modular #1 HVAC	unk		15	2016	\$8,500	\$8,500		
Auburn EI Modular #2 HVAC	unk		15	2016	\$8,500	\$8,500		
Regional Park irrigation pump/motor	2002	\$4,600	8	2010	\$10,000	\$10,000		
Heater, Sierra Pool	2005		8	2016	\$25,000	\$25,000		
Ashford Park irrigation pump/motor	unk	\$4,600	8	2016	\$4,600	\$4,600		
1994 Kubota Tractor B5200	1993	\$6,000	25	2018	\$25,000	\$25,000		
Circulation pump motor, Sierra Pool	2005		8	2013	\$5,000	\$5,000		
Recreation Park irrigation pump/motor	2006	\$4,600	8	2014	\$10,000	\$10,000		
Circulation pump motor, Sierra Pool	2005		8	2013	\$5,000	\$5,000		
Recreation Park irrigation pump/motor	2006	\$4,600	8	2014	\$10,000	\$10,000		
Circulation pump, Splash Pool mushroom	2000		8	2008	\$5,000	\$5,000		
Circulation pump, Splash pool	2003	\$4,600	8	2011	\$4,600	\$4,600		
Meadow Vista Park irrigation pump/motor	2006	\$6,500	8	2014	\$6,500	\$6,500		
CV Tutor Toter Roof	unk		30	2016	\$18,000	\$18,000		
<b>TOTAL</b>					<b>238,000</b>	<b>238,000</b>		
<b>Estimated Balance Remaining</b>					<b>364,531</b>	<b>364,531</b>		<b>0</b>

**Auburn Recreation District Park Obsolescence List**

**2017/2018**

**FUNDING SOURCE**

Estimated balance

ITEM	Acquired	Purchase \$	Life	Replaced	New Acquisition Cost	Equip Reserve	FUNDING SOURCE	
							year to be	General Fund
2007 Ford Ranger vin 56762 unit 3	2007	\$11,327	10	2017	\$20,000	\$20,000	414,531	0
2007 Ford Ranger vin56761 unit 4	2007	\$11,327	10	2017	\$20,000	\$20,000		
Regional Park Varsity gym scoreboard	2007	3,053	10	2017	\$3,200	\$3,200		
<b>TOTAL</b>					<b>43,200</b>	<b>43,200</b>	<b>43,200</b>	<b>0</b>
<b>Estimated Balance Remaining</b>							<b>371,331</b>	<b>0</b>

## Auburn Recreation District Park Obsolescence List

2018/2019

FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	year to be		New Acquisition Cost	Equip Reserve	GeniFund
				Replaced	Replaced			
Estimated balance							421,331	0
John Deere Gator 4wd #3	unk	\$7,500	10	2018		\$10,000	\$10,000	
John Deere 1600 Mower #2	2008	\$43,877	10	2,018		62,000	62,000	
John Deere Gator 4wd #3	unk	\$7,500	10	2018		\$10,000	\$10,000	
John Deere 1600 Mower #2	2008	\$43,877	10	2,018		62,000	62,000	
Recreation Park pathway seal/repairs	2010		8	2018		\$5,400	\$5,400	
Sierra Pool Cover	2013	8,000	5	2,018		9,000	9,000	
Rec Park Server #1	2013	9,000	5	2,018		10,000	10,000	
CVCC server	2013	9,000	5	2,018		10,000	10,000	
Rec Park Server # 2	2013	3,000	5	2,018		3,000	3,000	
Stella Room dance floor	2003	\$5,986	15	2018		\$6,500	\$6,500	
CVCC 5 ton HVAC	2003	\$8,135	15	2018		\$10,000	\$10,000	
CVCC 6 ton #1 HVAC	2003	\$9,760	15	2018		\$12,000	\$12,000	
CVCC 6 ton #2 HVAC	2003	\$9,760	15	2018		\$12,000	\$12,000	
CVCC 6 ton #3 HVAC	2003	\$9,760	15	2018		\$12,000	\$12,000	
CVCC 7.5 ton #1 HVAC	2003	\$12,200	15	2018		\$15,000	\$15,000	
CVCC 7.5 ton #2 HVAC	2003	\$12,200	15	2018		\$15,000	\$15,000	
CVCC 8 ton HVAC	2003	\$13,015	15	2018		\$16,000	\$16,000	
1993 Kubota Tractor L2900DT	1993	\$11,500	25	2018		\$12,000	\$12,000	
2007 Ford F-250 4WD vin 63864 #6	2007	\$24,237	10	2017		\$35,000		
Rec Park offices carpet (1,340 sq.ft.)	2006		10	2016		\$5,300		
Daktronics scoreboard, Recreation Park gym	2005	\$3,468	10	2015		\$3,500		
Winchester Park irrigation pump/motor	2002	\$4,600	8	2010		\$4,600		
<b>TOTAL</b>							<b>291,900</b>	
Estimated Balance Remaining			0	0		0	129,431	0



## Auburn Recreation District Park Obsolescence List

2019/2020

### FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	year to be		New Acquisition Cost	Equip Reserve	General Fund
				Replaced				
Estimated balance							179,431	0
PH Pool circulation pump	2011		8	2019		\$2,500	\$2,500	
Sierra Pool Umbrella	2,012	4,000	7	2,019		5,000	5,000	
<b>TOTAL</b>							<b>7,500</b>	<b>0</b>
Estimated Balance Remaining							171,931	0







## Auburn Recreation District Park Obsolescence List

2023/2024

### FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	year to be Replaced	New Acquisition Cost	Equip Reserve	General Fund	Estimated balance	
								232,304	0
John Deere Gator #1	2013	\$9,092	10	2033	\$10,000	\$10,000			
John Deere Gator #2	2013	\$9,092	10	2033	\$10,000	\$10,000			
John Deere 1600 Mower #3	2013	\$53,000	10	2033	\$53,000	\$53,000	11200*		
2013 F-150 vin 11453 unit 5	2013	\$19,559	10	2033	\$20,000	\$20,000		19,559	
2013 F150 vin 11454 unit 6	2013	\$19,559	10	2033	\$20,000	\$20,000		28,111	
Rec building - cust serv. HVAC	2008		15	2038	\$11,500	\$11,500			
Rec building - recreation offices HVAC	2008		15	2038	\$11,500	\$11,500			
Rec building - Cust. Serv. Office HVAC	2008	\$5,500	15	2038	\$5,500	\$5,500			
Rec building - lobby HVAC	2008	\$9,000	15	2038	\$9,000	\$9,000			
Rec building - computer server room HVAC	2008	\$5,000	15	2038	\$8,000	\$8,000			
Regional Facility Attendant office HVAC	2008	\$8,000	15	2038	\$8,000	\$8,000			
CVCC server	2018	9,000	5	2,028	12,000	12,000			
Regional Park irrigation pump/motor	2002	\$4,600	8	2031	\$10,000	\$10,000			
Heater, Sierra Pool	2005		8	2031	\$5,000	\$5,000			
Ashford Park irrigation pump/motor	2012	\$4,600	8	2031	\$4,600	\$4,600			
Winchester Park irrigation pump/motor	2002	\$4,600	8	2031	\$4,600	\$4,600			
Sierra Pool Cover	2021	8,000	5	2,028	9,000	9,000			
Rec Park Server #1	2018	9,000	5	2,028	10,000	10,000			
CVCC server	2018	9,000	5	2,028	10,000	10,000			
Rec Park Server # 2	2018	3,000	5	2,028	3,000	3,000			
<b>TOTAL</b>						<b>234,700</b>			

Estimated Balance Remaining

-2,396



## **Item 8.4 Cover Sheet – Resolution 2015-09 Funding Reserves and Board Resolution for Transfer of Same**

Auburn Area Recreation and Park District Standing Finance Meeting & July Board meeting.

**The Issue:** Shall the Auburn Area Recreation and Park District adopt Resolution 2015-09, approving the distribution of the 2014/2015 fiscal year surplus to reserves?

**Background:** The District ended the Fiscal Year 2014/2015 with a surplus of \$260,465 (before depreciation expense, a non-cash item).

District policy dictates that \$50,000 per year must be budgeted and transferred to the Equipment Reserve each year. The policy also states that \$5000 must be transferred to the ADA reserve each fiscal year, although this amount is not required to be in the annual budget.

The transfer of Reserves requires a Board Resolution to accomplish and the County needs same to complete the transfer from the General Fund to the Reserves accounts.

**Recommendation:** Staff recommends that the ARD Board of Directors adopt Resolution 2015-09, approving following amounts to be transferred from the general fund surplus for fiscal year 2014/2015:

Equipment Reserve:	\$50,000
ADA Reserve:	\$5,000
Future Capital Construction Reserve:	\$175,000

At the July 2015 meeting the finance committee sent this to the board with a positive recommendation.

**Alternatives:** The Board may set a different amount for transfer to the Future Capital Construction Reserve (the equipment and ADA reserves are set by policy, so they may only be changed by Board Resolution).

**Fiscal Impact:** None, as the funds are still an asset to the District except that they are restricted in the way they may be used.

**Attachment:** Resolution Number 2015-09

RESOLUTION NUMBER 2015- 09

A RESOLUTION OF THE GOVERNING BOARD OF DIRECTORS OF THE AUBURN AREA RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$50,000 FROM THE GENERAL FUND TO THE EQUIPMENT RESERVE FUND, \$175,000 FROM THE GENERAL FUND TO THE FUTURE CAPITAL CONSTRUCTION RESERVE AND \$5,000 FROM THE GENERAL FUND TO THE ADA RESERVE.

WHEREAS California Public Resource Code Section 5788.9 allows the Board of Directors to establish restricted reserves for capital outlay and contingencies, and

WHEREAS, the Auburn Area Recreation & Park District Board of Directors desires to fund the previously established restricted reserve accounts, therefore

The Auburn Area Recreation and Park District Board of Directors, does hereby resolve the following:

That the Auburn Area Recreation & Park District shall transfer \$50,000 from the general fund to the equipment reserve fund, \$175,000 from the general fund to the future capital construction reserve and \$5,000 from the general fund to the ADA reserve.

APPROVED, PASSED, AND ADOPTED ON July 30, 2015 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

---

Scott Holbrook  
Chairman of the Governing Board

ATTEST:

---

Clerk to the Governing Board



**SECTION: 8.0**

**ITEM: 8.5 CALIFORNIA SPECIAL DISTRICTS ASSOCIATION  
2015 BOARD ELECTIONS**

**DESCRIPTION:**

**INFORMATION: SEE ATTACHMENT**

**STAFF  
RECOMMENDATION: REVIEW INFORMATION, PROVIDE DIRECTION**



**California Special  
Districts Association**  
*Districts Stronger Together*

## **CALIFORNIA SPECIAL DISTRICTS ASSOCIATION**

### **2015 BOARD ELECTIONS**

#### **MAIL BALLOT INFORMATION**

Dear Member:

A mail ballot has been enclosed for your district's use in voting to elect a representative to the CSDA Board of Directors in your Network for Seat A. Each of CSDA's six (6) networks has three seats on the Board. Each of the candidates is either a board member or management-level employee of a member district located in your network. Each Regular Member (district) in good standing shall be entitled to vote for one (1) director to represent its network.

We have enclosed the candidate information for each candidate who submitted one. Please vote for **only one** candidate to represent your network in Seat A and be sure to sign, date and fill in your member district information. If any part of the ballot is not complete, the ballot will not be valid and will not be counted.

Please utilize the enclosed return envelope to return the completed ballot. Ballots must be received at the CSDA office at 1112 I Street, Suite 200, Sacramento, CA 95814 by **5:00pm on Friday, August 7, 2015**.

If you do not use the enclosed envelope, please mail in your ballot to:  
**California Special Districts Association**  
**Attn: 2015 Board Elections**  
**1112 I Street, Suite 200**  
**Sacramento, CA 95814**

Please contact Charlotte Lowe toll-free at 877.924.CSDA or [charlottel@csgda.net](mailto:charlottel@csgda.net) with any questions.

CSDA Members,

My name is Noelle Mattock and I am seeking your support to be re-elected as your representative on the CSDA Board of Directors.

My background: I serve on the El Dorado Hills Community Services District Board of Directors. Predominately a parks and recreation district we also provide the solid waste (trash) services to the community via a franchise agreement and are one of about seven special districts with the authority to enforce CC&R's.

I currently serve as the President of the non-profit foundation supporting the El Dorado Hills Community Services District.

For the past thirteen years, I worked for an international engineering company as a CA Government Affairs Representative working on water, environmental, contracting and transportation issues. Recently, I joined the City of Sacramento Department of Utilities as a Legislation and Policy Specialist where I focus on water issues.

What I hope to accomplish: I will continue to use my experience, knowledge and relationships, to help CSDA and our advocacy team set our legislative priorities and push CSDA's priorities within the Capitol.

I will continue to support the expansion of CSDA's educational offerings so that board members and staff can keep up to date on current laws, learn cutting edge programming, and to keep pace with the public's ever growing desire for transparency and accountability.

CSDA wants to know your concerns, struggles and successes so we can help districts be even more successful. This is why I have supported the development of our Regional Representatives, who are going to help us better connect with you!

I would be honored to continue serving as your Sierra Network Representative on the CSDA Boards of Directors. I would love to hear from you, you may contact me at [noellemattock@comcast.net](mailto:noellemattock@comcast.net) or (916) 933-2895 with any questions or concerns you may have.

### Candidate Statement for Jim Barnes

I am currently serving on the Sacramento Metropolitan Fire District's Board of Directors, which has provided me the solid foundation of special district knowledge. With this being my first time as an elected official, I find it my passion to better the communities I serve. I have built a strong network in the greater Sacramento area with prominent business professionals and public and private agencies, which all have a common goal of serving the constituents we represent.

As a 16 year law enforcement officer, serving the communities within the greater Sacramento Region, I have the necessary skills, experience, and demonstrated leadership necessary to serve a leadership role on the CSDA Board.

I have held a variety of positions with the Sacramento County Sheriff's Department and was recently promoted to the rank of lieutenant. A decorated officer, I have been awarded the prestigious "Lifesaving Award" and have demonstrated leadership, innovation and commitment to public service. As a sexual assault detective, I was awarded the "Action with Compassion Award" by WEAVE for my service to victims of violence.

I am also the Director for Guns and Hoses Pig Bowl Association which primary focus is to provide donations to local charities. This non-profit organization has raised and donated over one million dollars to charities within our region since its inception.

I take an active role in working with youths in our region and strive to be a positive role model. I am a long term resident of Rancho Murieta I continue to volunteer my time to coach youth activities. I find it an honor to teach young children the fundamentals of athletics, how to work together as a team, how to give back to your community, and how all of these traits relate to real life.

## **Frederick A. Gayle, Jr.**

I have been involved with CSDA in my past positions with Rio Linda School District and Grant Joint Unified School District; and currently in my position as Director for Sacramento Suburban Water District.

I come from a family of public servants, and have been a public servant most of my life; I consider it to be a family tradition. From an early age, I was instilled with the conviction that public service is a noble and worthwhile pursuit.

In my service to Sacramento Suburban Water District, I have enjoyed interacting with others, gaining from their expertise, and playing off the energy of these other members in order to accomplish the many goals that enable the District to move forward for the benefit of the public.

I believe in transparency to the public, maintaining the highest ethical standards, tackling challenging tasks and engaging in activities that help people live better lives. If elected, I will do my utmost to be the best servant of the public and CSDA that I can be.

I would appreciate your vote.

# CSDA BOARD OF DIRECTORS 2015 ELECTION

OFFICIAL BALLOT



**SIERRA  
NETWORK**

**SEAT A**  
term ends 2018

*Please vote for only one.*

- Noelle Mattock\***  
*El Dorado Hills Community Services District*
- Jim Barnes**  
*Sacramento Metropolitan Fire District*
- Frederick Gayle**  
*Sacramento Suburban Water District*

*\* incumbent running for re-election*

SIGNATURE

DATE

MEMBER DISTRICT

Must be received by 5pm, August 7, 2015. CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814

**SECTION 9.0**

**ITEM: 9.1 DISCUSSION OF COUNTY MITIGATION FUNDS**

**DESCRIPTION: COUNTY MITIGATION FUNDS BALANCE \$300,353**

**INFORMATION: NO ATTACHMENT**

**STAFF  
RECOMMENDATION: DISCUSSION ITEM**

**SECTION: 9.0**

**ITEM: 9.2 DISCUSSION OF BOARD MEMBER  
PHOTOGRAPHS & SHIRTS**

**DESCRIPTION:**

**INFORMATION: NO ATTACHMENT**

**STAFF  
RECOMMENDATION: BOARD OF DIRECTORS REVIEW INFORMATION,  
PROVIDE DIRECTION**



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## Creole-steeped Party in Park serenades Auburn into summer

Catchy bayou beat draws crowd in the thousands to Regional Park

By: Gus Thomson of the Auburn Journal



Party in the Park was free but the infectious mix of Creole and zydeco music filling the warm night air Friday was priceless.

The music came courtesy of Louisiana's Jeffery Broussard & the Creole Cowboys, whose accordion-based bayou beat entranced dancers and an audience numbering in the thousands during a warm summer evening at Regional Park in North Auburn.

Broussard said the pleasure was all his on a first foray playing the outdoor stage in front of an appreciative audience spread out over the green lawn in a natural amphitheater.

"This is a very beautiful scene," Broussard said. "I love taking my culture to places like this and it's good to see so many happy people having a good time. I can't wait to come back."

The 15th annual Party in the Park, a late-summer tradition in Auburn organized by the Auburn Recreation District, continues to prove popular with music lovers of all ages.

Scott Holbrook, a district director and one of the event's primary proponents, said that Friday's event was turning into "a perfect night."



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"You've got teenage girls over there," Holbrook said, pointing. "Five- to 10-year-old kids over there. Grandmas and grandpas. It's about a community getting together and having fun."

On the grassy dance floor, Diana Hill, an Auburn-area resident, took a break from cutting a rug with Sonora's Jim Hildreth to wax positive.

"I love how they've got the children's area," Hill said. "I like the Library Garden Amphitheater summer series but this has to be the best outdoor family event of the year in Auburn."

Jim Greig was snapping photos and smiling as children Logan Greig, 5, and Lily Greig, 4, of Auburn spun around on one of the kids' area rides.

"The price and the family fun make this awesome," Greig said. "And the children are

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loving it."

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## Who says there's no such thing as a free lunch?

PUHSD free lunch program serving about 60 kids a day

By: [Tricia Caspers-Ross, Reporter](#)



Small and hungry Auburnites trickled into Auburn District Regional Park at lunch time Monday for a free quesadilla with salsa, fruit, carrots and milk, offered through Placer Union High School District's Seamless Summer Meal Program.

The program, which runs June 15 to July 31, aims to reach as many as possible of the 1,600 Auburn children who qualify for free or reduced lunch during the school year and may go hungry during the summer months, according to Lila McAllister, director of food services for the district.

"We usually serve about 60 meals a day," PUHSD employee, Astelle Cleere, said as she handed out lunches from the back of a school district van on Monday afternoon. "We had a bigger crowd on Wednesday for barbecued hot dogs and hamburgers."

The program serves children 18 and younger and does not require registration. It's likely to gain popularity as word travels, said Cleere, who served free lunches last summer as well. Cleere takes the time to post announcements about the program on the "Pay It Forward in Auburn CA" Facebook page at least a couple of times each week.

"The kids are so happy to get their lunches and eat at the park with their brothers and sisters and friends," Cleere said.

Lunches are funded by the U.S. Department of Agriculture and the U.S. Dairy Council and may include pizza, corndogs, sandwiches, burritos, or, on Wednesdays, barbecued hot dogs and hamburgers. Extra peanut butter and jelly sandwiches are packed in case of a larger crowd, Cleere said, and she rarely has leftovers.

"It's nice to have lunch at the park," said Auburn resident, Karen Devlin, who's caring for her three grandchildren for the summer and learned about the program through the "Pay It Forward" site. "It's close by, and the kids get to play. It wears them out some."

The location was chosen to reach families that most need the assistance, McAllister said.

"There's a big need in that area," she said. "We have a captive audience right there."



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The only drawback to the location, Devlin said, is that there are no shaded picnic benches in that area of the park.

However, Brooke Erickson, who usually brings six children with her each day – hers and her sister's – had no complaints about the program.

"It's amazing," she said.

Reach reporter Tricia Caspers-Ross at Triciar@goldcountrymedia.com

Keywords:

Placer Union High School District Free Lunch Auburn District Regional Park u.s. department of agriculture U.S. Dairy Council Auburn CA



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## Mike Lynch in as new Auburn Rec District director

Six candidates vied for seat vacant after Curt Smith death

By: Gus Thomson of the Auburn Journal



A former State Parks superintendent and current member of the Placer County Visitors Bureau board, Mike Lynch is the Auburn Recreation District's new director.

Lynch, an Auburn resident, was selected Thursday by the district Board of Directors to fill a post that had been vacant since the death in May of Director Curt Smith.

The selection on a 3-1 vote follows board interviews Monday with six candidates. Lynch's seat will be up for election again in November 2016.

Directors Jim Gray, Gordy Ainsleigh and Jim Ferris voted in favor of Lynch's appointment.

Ferris said he ranked candidates on a 10-point scale.

"Our job now is really very simple - to select the individual who is best prepared to immediately help us carry out our responsibilities," Ferris said.

"Only one person stood out in every area we chose to interrogate them on. That is Mike Lynch."



## New Rule Leaves Drivers Surprised

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Gray said all candidates did a good job in presenting themselves and their qualifications and made it a tough choice.

Ainsleigh said he was amazed at the quality of the candidates.

Also putting their names forward for the post were race promoter Lisa Kodl, business owner Ronald Krumbach, past district board candidate Monique Margaux, retired land surveyor John Rietjens and real estate consultant Mark Smith.

Chairman Scott Holbrook, saying he was "going to pick the one I like best" and then, "nothing personal," after he was outvoted, lodged the lone 'no' vote.

Lynch's State Parks ranger roots go back to the late 1970s in the Auburn State Recreation Area, in the American River Canyon adjacent to Auburn. He served as both supervising ranger and superintendent before his recent retirement.

Lynch has also served as president of the State Park Peace Officers Association of California and as national president of the International Police Association U.S. section.

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"(Balancing) revenues vs. programs and operations," Lynch stated, when asked what the major issue he believes is facing the district.

Keywords:

Mike Lynch Auburn Recreation District new board member Curt Smith

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Jennifer Montgomery · Top Commenter · Soda Springs, California

Mike Lynch will be an incredibly valuable addition the the ARD board. He brings a lifetime of experience, a passion for recreation and a collaborative attitude! Am just surprised it wasn't 4-0.....

Reply · Like · 2 · June 28 at 4 45pm



Pablo Sust · Top Commenter · Newcastle, California

I'm not

Reply · Like · Yesterday at 6 30am

Rosalie Wohlfrohm · Top Commenter · Washington Irving High School

Gee, I thought for sure since Monique Margaux ran for the ARD twice, she would prevail. Oh well...

Reply · Like · June 28 at 1 49pm

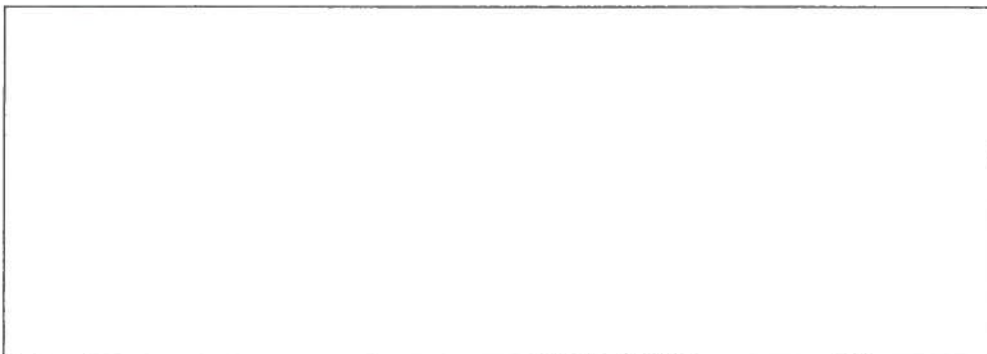


Keith Nesbitt · Top Commenter · Mayor at City of Auburn, CA

I had similar thoughts, but looks like Lynch will do well.

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# Living it up, Dead style: Free concert celebrates rock icons

Free concert in Recreation Park celebrates San Francisco rock 'n' roll icons

BY PAUL CAMBRA  
OF THE AUBURN JOURNAL

So all jam bands. While one may lean toward bluegrass, reggae and funk; another toward electrifying blues; yet another toward psychedelic, roots-rock; they all

share a common inspiration in the Grateful Dead. Stu Allen and Mars Hotel is a straight-up tribute band with a rotating cast of Bay Area jam band veterans. The Saints of Circumstance chooses to focus on the Jerry Garcia Band catalog. All of them

can toss out a Dead classic at any time and many of the musicians have played in bands with members of the Dead. And one — Midnight North — even boasts a famous offspring, Grammy Lesh, son of Grateful Dead bassist Phil.

Brought to you by Auburn's Park and Recreation District, the "Ain't Necessarily Dead Fest" celebrates music inspired by 50 years of the Grateful Dead. Moonalice, Matt Rainey and Dippin Sauce and Red Dirt Ruckus round out the bill, six sets of seasoned musicians ready to rock for at least one more Saturday night. The music's free and there's a fun zone for the kids, a food court and a craft beer garden. Come see who's playing in the band.



COURTESY PHOTOS

From left, Doug Neal (vocals, mandolin, guitar), Dan Abbot (vocals and bass), Lisa Bond (fiddle) and Ed Tharp (vocals, guitar) are Red Dirt Ruckus (not pictured, drummer Colt Langstaff).



COURTESY • JOHN TABER LIVE SHOTS

Saints of Circumstance will be performing at Ain't Necessarily Dead Fest.

## AIN'T NECESSARILY DEAD FEST

**Who:** Stu Allen and Mars Hotel, Moonalice, Midnight North, Matt Rainey and Dippin Sauce, Saints of Circumstance, Red Dirt Ruckus  
**What:** Live music, craft beer garden, kid fun zone, food court, crafts  
**Where:** Recreation Park, 3770 Richardson Drive in Auburn

**When:** Noon to 10 p.m.

Saturday, July 25

**Cost:** Free

**Info:** auburnrec.com

*Auburn Journal*  
7-24-15