

**AUBURN AREA RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS
AGENDA
MEETING OF THE BOARD OF DIRECTORS**

6:00 P.M.

**THURSDAY, JUNE 26, 2014
CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE
AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the District's Office at 471 Maidu Drive, Auburn, CA 95603 during normal business hours.

1.0 CALL TO ORDER

FLAG SALUTE (Pledge to the Flag)

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

Roll Call

Smith _____ Holbrook _____ Gray _____ Ainsleigh _____ Ferris _____

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES, AND APPROVAL

Motion by _____ Second by _____ to _____

Gray _____ Smith _____ Holbrook _____ Ainsleigh _____ Ferris _____

4.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

5.0 CONSENT ITEMS – (roll call vote) All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public requests a specific item to be removed from the Consent Calendar for separate discussion and action.

_____ **5.1 Review and Approval of Minutes of the May 29, 2014 Meeting of the Board of Directors**

Review and approval of minutes.

_____ **5.2 Review of Cash Requirements for May, 2014 (Standing Finance Committee)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Board of Directors for review and approval.

_____ **5.3 Review of Cash Requirements for May, 2014 (Standing Finance Committee)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Board of Directors for review and approval.

Motion by _____ Second by _____ to _____

Smith _____ Holbrook _____ Gray _____ Ainsleigh _____ Ferris _____

Roll Call Vote

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Please see reports, fee waiver log, project list and vandalism report under item 6.0.

7.0 UNFINISHED BUSINESS

- _____ 7.1 **Resolution Number 2014-16, A Resolution of the Board of Directors of the Auburn Area Recreation & Park District, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for Fiscal Year 2014-15 for the Atwood Ranch III Landscaping and Lighting Assessment District (Acquisition & Development Committee)**

PUBLIC HEARING

OPEN PUBLIC HEARING

STAFF PRESENTATION

PUBLIC COMMENT

BOARD DISCUSSION/ACTION

CLOSE PUBLIC HEARING

Shall the Auburn Area Recreation & Park District (ARD) Board of Directors adopt Resolution Number 2014-16, A Resolution of the Board of Directors of the Auburn Area Recreation & Park District, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for Fiscal Year 2014-15 for the Atwood Ranch III Landscaping and Lighting Assessment District?

Motion by _____ Second by _____ to _____

Smith _____ Holbrook _____ Gray _____ Ainsleigh _____ Ferris _____

Roll Call Vote

- _____ 7.2 **Resolution Number 2014-17, Requesting Collection of Charges on Tax Roll for Tax Year 2014-15 (Acquisition & Development Committee)**

Shall the Auburn Area Recreation and Park District Board of Directors adopt Resolution Number 2014-17, Requesting Collection of Charges on Tax Roll for Tax Year 2014-15?

Motion by _____ Second by _____ to _____

Smith _____ Holbrook _____ Gray _____ Ainsleigh _____ Ferris _____

Roll Call Vote

8.0 NEW BUSINESS

_____ 8.1 Bike Park CEQA/NEPA Consultant Selection (Acquisition & Development Committee)

Shall the Auburn Area Recreation & Park District Board of Directors authorize the District Administrator to enter into a contract with Dudek for professional services to write the CEQA/NEPA/SWPP environmental document for the Maidu Drive bike park?

Motion by _____ second by _____ to _____

Smith _____ Holbrook _____ Gray _____ Ainsleigh _____ Ferris _____

Roll Call Vote

_____ 8.2 ARD Legal Counsel, 2014 (Program, Personnel, Policy, Fee & Legal Review Committee)

Shall the Auburn Area Recreation & Park District re-address the performance of its current legal counsel?

Motion by _____ second by _____ to _____

Smith _____ Holbrook _____ Gray _____ Ainsleigh _____ Ferris _____

Roll Call Vote

_____ 8.3 California Special Districts Association (CSDA) 2014 Board Elections Mail Ballot Information

Shall the Auburn Area Recreation & Park District Board of Directors select a candidate for the California Special Districts Association Board of Directors?

Motion by _____ second by _____ to _____

Smith _____ Holbrook _____ Gray _____ Ainsleigh _____ Ferris _____

_____ **8.4 California Association of Recreation and Park Districts (CARPD) Vacancy for CARPD Board**

Shall the Auburn Area Recreation and Park District Nominate a Candidate for the CARPD Board?

Motion by _____ second by _____ to _____

Smith _____ Holbrook _____ Gray _____ Ainsleigh _____ Ferris _____

_____ **9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. Operation & Development Plan Focus Group Responses. (See attachment).
2. Marketing and Program Plan review. (See attachment).

_____ **10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

_____ **11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

1. Local Agency Formation Commission (LAFCO) Final Budget for Fiscal Year 2014-2015. (See attachment).

_____ **12.0 PUBLIC COMMENT** This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

_____ **13.0 CLOSED SESSION**

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

Title: District Administrator

_____ **14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION**

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

6-20-14
Date

11:00 AM.
Time

P. Larson
Clerk to the Board

SECTION: 5.0

**ITEM: 5.1 REVIEW AND APPROVAL OF MINUTES OF THE
MAY 29, 2014 MEETING OF THE BOARD OF
DIRECTORS**

DESCRIPTION:

INFORMATION: SEE ATTACHED MINUTES

**STAFF
RECOMMENDATION: BOARD OF DIRECTORS REVIEW & APPROVE
MINUTES**

FISCAL IMPACT:

**Auburn Area Recreation and Park District
Minutes
of the Meeting of the Board of Directors
Thursday, May 29, 2014, 6:00 p.m.
Canyon View Community Center
471 Maidu Drive
Auburn, CA**

Board Members

Present: Chairman Curt Smith
Director Jim Gray
Director Jim Ferris
Director Gordon Ainsleigh

Board Members

Absent: Director Scott Holbrook

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Larry Gray, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Debbie Thomas, Youth Services Manager
Patricia Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Smith.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation was made by Sports Coordinator Jerry Fisher to Peter Lake, May 2014 volunteer of the month for Mighty Mites.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Gray and seconded by Director Ferris to approve the agenda.

Roll Call Vote

4 –0 Motion carries.

4.0 PUBLIC COMMENT

Barbara Fraelic, 11150 Rosemary Drive, Auburn, California gave public comment supporting pickleball.

Dawn Scheyhing, 515 Old Airport Road, Auburn, California gave public comment requesting ARD to consider an outdoor skating rink at Overlook Park. Chairman Smith

recommended that information regarding this request be given to District Administrator Kahl Muscott.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of Minutes of the April 24, 2014 Meeting of the Board of Directors**
- 5.2 Review of Cash Requirements for March, 2014 (Standing Finance Committee)**
- 5.3 Review of Cash Requirements for April, 2014 (Standing Finance Committee)**
- 5.4 Review of Financials for March, 2014 (Standing Finance Committee)**
- 5.5 Review of Financials for April, 2014 (Standing Finance Committee)**

A motion was made by Director Holbrook and seconded by Director Smith to approve the consent calendar.

Roll Call Vote

4 – 0 Motion carries.

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Board reports, the fee waiver log, project list and vandalism report were provided to the Board under separate cover.

It was noted that at the June 2014 Acquisition & Development meeting, vandalism proof electric boxes at Regional Park will be discussed.

7.0 UNFINISHED BUSINESS

- 7.1 Atwood III Fiscal Year 2014/2015 Intention to Levy Assessments; Engineer's Report; Notice of Hearing (Acquisition & Development Committee)**

A motion was made by Director Ferris and seconded by Director Ainsleigh to recommend option 1 and adopt Resolution Number 2014-15, a Resolution of Intention to Levy Annual Assessment Preliminarily Accepting Engineer's Report and Scheduling the Public Hearing.

Roll Call Vote

4 – 0 Motion carries.

7.2 Resolution Number 2014-07, Before the Governing Board of the Auburn Area Recreation and Park District County of Placer, State of California, Adoption of Final Budget, General Fund (Standing Finance Committee)

A motion was made by Director Gray and seconded by Director Ferris to adopt Resolution Number 2014-07, Before the Governing Board of the Auburn Area Recreation and Park District County of Placer, State of California, Adoption of Final Budget, General Fund.

Roll Call Vote

4 – 0 Motion carries.

7.3 Solar Project – Extra Cost (Acquisition & Development Committee)

A motion was made by Director Gray and seconded by Director Ainsleigh to approve option A regarding the design and related costs for the solar project at Recreation Park.

Roll Call Vote

4 – 0 Motion carries.

8.0 NEW BUSINESS

8.1 Memo of Understanding (MOU) Template (Program, Personnel, Policy, Fee & Legal Review Committee)

This item died for lack of a motion.

8.2 Proposed CSDA Bylaws Updates

A motion was made by Director Gray and seconded by Director Ferris to adopt the 2014 proposed CSDA Bylaws Amendments.

4 – 0 Motion carries.

8.3 Placer County Local Agency Formation Commission (LAFCO) – Ballot for Special District Representative for the Local Agency Formation Commission

There was Board consensus to nominate Fredric Gibbs as Special District Representative for LAFCO.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

None.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – the Board went into Closed Session at 6:58 p.m.

14.0 OPEN SESSION – Open Session began at 7:35 p.m.

Direction was given to staff regarding union negotiations.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:35 p.m. by Chairman Smith.

Board Secretary

Date

SECTION: 5.0

**ITEM: 5.2 REVIEW OF CASH REQUIREMENTS FOR
MAY, 2014**

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING
FINANCE COMMITTEE AND FORWARDED TO
THE BOARD OF DIRECTORS FOR REVIEW AND
APPROVAL**

FISCAL IMPACT: \$163,798.58

Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

Changes: From: To: From: To:
 Check Number First Last Check Date 5/1/2014 5/31/2014
 Vendor ID First Last Checkbook ID UMPQ UMPQ
 Vendor Name First Last

Sorted By: Check Date

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
57176	1099-147	Tom Isaac	5/2/2014	UMPQ	PMCHK00002134	\$208.00
57177	1099-174	John Dumont Stump Grinding	5/2/2014	UMPQ	PMCHK00002134	\$525.00
57178	1099-218	Auburn Gymnastics Center	5/2/2014	UMPQ	PMCHK00002134	\$568.75
57179	1099-239	Macintosh-Oddo	5/2/2014	UMPQ	PMCHK00002134	\$2,028.00
57180	1099-264	Philip Green	5/2/2014	UMPQ	PMCHK00002134	\$156.00
57181	1099-278	Daniella Zimmerman	5/2/2014	UMPQ	PMCHK00002134	\$78.00
57182	1099-283	Al Trimarchi	5/2/2014	UMPQ	PMCHK00002134	\$97.50
57183	1099-49	Paula Duffy	5/2/2014	UMPQ	PMCHK00002134	\$910.00
57184	1099-5	Daniel Crandall DBA:Current A	5/2/2014	UMPQ	PMCHK00002134	\$75.60
57185	A0035	American Red Cross	5/2/2014	UMPQ	PMCHK00002134	\$80.00
57186	B0056	Cindy Bell	5/2/2014	UMPQ	PMCHK00002134	\$37.50
57187	C0004	CAPRI	5/2/2014	UMPQ	PMCHK00002134	\$15,845.00
57188	C0041	CPRS	5/2/2014	UMPQ	PMCHK00002134	\$170.00
57189	C0061	California Computer Services	5/2/2014	UMPQ	PMCHK00002134	\$1,005.00
57190	C0072	CIT Technology Fin. Serv., Inc	5/2/2014	UMPQ	PMCHK00002134	\$532.13
57191	C0075	Cintas Corporation	5/2/2014	UMPQ	PMCHK00002134	\$211.50
57192	C0111	CENTRAL VALLEY BROADBAND	5/2/2014	UMPQ	PMCHK00002134	\$189.90
57193	D0029	Don's Backflow Service	5/2/2014	UMPQ	PMCHK00002134	\$280.00
57194	E0011	ECORP Consulting, Inc.	5/2/2014	UMPQ	PMCHK00002134	\$552.18
57195	G0077	Gold Country Water	5/2/2014	UMPQ	PMCHK00002134	\$105.75
57196	I0018	ITS A GAS	5/2/2014	UMPQ	PMCHK00002134	\$1,150.00
57197	K0019	Kronick, Moskovitz, Tiedemann	5/2/2014	UMPQ	PMCHK00002134	\$813.75
57198	L0094	Lincoln Equipment Incorporated	5/2/2014	UMPQ	PMCHK00002134	\$783.62
57199	M0028	Maki Heating & A/C, Inc.	5/2/2014	UMPQ	PMCHK00002134	\$97.00
57200	M0066	Michelle Davis Architect	5/2/2014	UMPQ	PMCHK00002134	\$48.77
57201	P0005	Placer County Water Agency	5/2/2014	UMPQ	PMCHK00002134	\$1,011.33
57202	P0007	Pacific Gas & Electric Company	5/2/2014	UMPQ	PMCHK00002134	\$2,077.91
57203	P0023	PG&E	5/2/2014	UMPQ	PMCHK00002134	\$115.08
57204	P0029	Placer County Environmental He	5/2/2014	UMPQ	PMCHK00002134	\$2,116.00
57205	P0055	Pitney Bowes Credit Corporatio	5/2/2014	UMPQ	PMCHK00002134	\$85.30
57206	P1001	Principal Life Insurance Co-Gr	5/2/2014	UMPQ	PMCHK00002134	\$2,119.04
57207	R0017	Ridge Golf Course, Inc.	5/2/2014	UMPQ	PMCHK00002134	\$168.75
57208	R0056	Tricia Ruff	5/2/2014	UMPQ	PMCHK00002134	\$37.50
57209	S0016	Sam's Club	5/2/2014	UMPQ	PMCHK00002134	\$397.74
57210	S0034	Sierra Chemical Co.	5/2/2014	UMPQ	PMCHK00002134	\$1,136.37
57211	S0110	Sierra Sports Service	5/2/2014	UMPQ	PMCHK00002134	\$962.00
57212	T0058	TELEPACIFIC COMMUNICATIONS	5/2/2014	UMPQ	PMCHK00002134	\$680.90
57213	T1000	Transamerica Life Insurance	5/2/2014	UMPQ	PMCHK00002134	\$400.00
57214	TEMPM	Leslie Miller	5/2/2014	UMPQ	PMCHK00002134	\$85.00
57215	TEMPR	Gail Robinson	5/2/2014	UMPQ	PMCHK00002134	\$105.00
57216	TEMPS	Barbara Schack	5/2/2014	UMPQ	PMCHK00002134	\$95.00
57217	V0007	Verizon Wireless	5/2/2014	UMPQ	PMCHK00002134	\$255.03
57218	X0002	P&G	5/2/2014	UMPQ	PMCHK00002134	\$311.00
57219	U0019	US Bank	5/8/2014	UMPQ	PMCHK00002135	\$23,340.53
57220	F0004	Court-Ordered Debt Collections	5/9/2014	UMPQ	PMCHK00002136	\$106.75
57221	S1007	Stationary Engineers, Local 39	5/9/2014	UMPQ	PMCHK00002136	\$240.30
57222	S1010	State Disbursement Unit	5/9/2014	UMPQ	PMCHK00002136	\$87.50
57223	1099-104	Thomas Seibel	5/16/2014	UMPQ	PMCHK00002137	\$282.10
57224	1099-178	VDR Inc DBA K9 101	5/16/2014	UMPQ	PMCHK00002137	\$147.00
57225	1099-193	Celena Polena	5/16/2014	UMPQ	PMCHK00002137	\$442.00
57226	1099-203	Susan Thomas	5/16/2014	UMPQ	PMCHK00002137	\$504.40
57227	1099-218	Auburn Gymnastics Center	5/16/2014	UMPQ	PMCHK00002137	\$250.25
57228	1099-247	Clifford Johnson	5/16/2014	UMPQ	PMCHK00002137	\$74.75
57229	1099-252	Donna Lisa Otto	5/16/2014	UMPQ	PMCHK00002137	\$781.50
57230	1099-254	Ralph Kendrick	5/16/2014	UMPQ	PMCHK00002137	\$525.00
57231	1099-256	Annette Cowan	5/16/2014	UMPQ	PMCHK00002137	\$156.12

Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
57232	1099-269	Deborah Lynn	5/16/2014	UMPQ	PMCHK00002137	\$117.00
57233	1099-277	Foothill Karake Do	5/16/2014	UMPQ	PMCHK00002137	\$97.50
57234	1099-285	Amanda Rogers	5/16/2014	UMPQ	PMCHK00002137	\$66.25
57235	1099-291	Isaac Humber	5/16/2014	UMPQ	PMCHK00002137	\$97.50
57236	1099-49	Paula Duffy	5/16/2014	UMPQ	PMCHK00002137	\$890.50
57237	A0001	Recology Auburn Placer	5/16/2014	UMPQ	PMCHK00002137	\$752.18
57238	A0027	Recology Auburn Placer	5/16/2014	UMPQ	PMCHK00002137	\$1,221.42
57239	A1012	AAUW	5/16/2014	UMPQ	PMCHK00002137	\$80.00
57240	C0111	CENTRAL VALLEY BROADBAND	5/16/2014	UMPQ	PMCHK00002137	\$129.95
57241	C0113	Cooks Portable Toilets & Septi	5/16/2014	UMPQ	PMCHK00002137	\$2,092.75
57242	D0025	Dawson Oil Company	5/16/2014	UMPQ	PMCHK00002137	\$2,375.69
57243	D0066	De Lage Landen	5/16/2014	UMPQ	PMCHK00002137	\$562.12
57244	E0027	Eagle Ridge Construction & Roo	5/16/2014	UMPQ	PMCHK00002137	\$22,501.38
57245	G0022	Gold Country Printing	5/16/2014	UMPQ	PMCHK00002137	\$7,250.08
57246	G0045	Greater Sacramento Softball As	5/16/2014	UMPQ	PMCHK00002137	\$460.00
57247	G0077	Gold Country Water	5/16/2014	UMPQ	PMCHK00002137	\$125.50
57248	J0012	Deere Credit, Inc.	5/16/2014	UMPQ	PMCHK00002137	\$990.63
57249	K0011	Kaiser Foundation Health Plan,	5/16/2014	UMPQ	PMCHK00002137	\$19,454.00
57250	L0023	Vincent Garcia Lopez	5/16/2014	UMPQ	PMCHK00002137	\$23.50
57251	L0027	Pat Larson	5/16/2014	UMPQ	PMCHK00002137	\$36.81
57252	L0094	Lincoln Equipment Incorporated	5/16/2014	UMPQ	PMCHK00002137	\$167.62
57253	M0098	Meadow Vista County Water Dist	5/16/2014	UMPQ	PMCHK00002137	\$277.13
57254	P0007	Pacific Gas & Electric Company	5/16/2014	UMPQ	PMCHK00002137	\$127.00
57255	P0031	Placer Hills USD	5/16/2014	UMPQ	PMCHK00002137	\$474.00
57256	P0072	Sheryl Petersen	5/16/2014	UMPQ	PMCHK00002137	\$37.74
57257	P0105	Danielle Megan Patterson	5/16/2014	UMPQ	PMCHK00002137	\$37.50
57258	R0057	Reserve Account	5/16/2014	UMPQ	PMCHK00002137	\$1,000.00
57259	R0065	River City Rentals	5/16/2014	UMPQ	PMCHK00002137	\$154.17
57260	R0066	Michael A. Willis	5/16/2014	UMPQ	PMCHK00002137	\$450.00
57261	S0094	Manouch Shirvanioun	5/16/2014	UMPQ	PMCHK00002137	\$154.93
57262	S0133	Shelly's Smart Shopper	5/16/2014	UMPQ	PMCHK00002137	\$750.00
57263	S1000	State Of California/DOJ	5/16/2014	UMPQ	PMCHK00002137	\$64.00
57264	TEMPB	Kelly Bender	5/16/2014	UMPQ	PMCHK00002137	\$20.00
57265	TEMPC	Bill Gunning	5/16/2014	UMPQ	PMCHK00002137	\$10.00
57266	TEMPL	David Lindsay	5/16/2014	UMPQ	PMCHK00002137	\$10.00
57267	TEMPR	Tony Reed	5/16/2014	UMPQ	PMCHK00002137	\$10.00
57268	TEMPW	Dana Walton	5/16/2014	UMPQ	PMCHK00002137	\$5.00
57269	U0028	U.S. Bank Equipment Finance	5/16/2014	UMPQ	PMCHK00002137	\$383.82
57270	V0013	Pam Vann	5/16/2014	UMPQ	PMCHK00002137	\$43.75
57271	V0014	VFCAL-Friends of FEC	5/16/2014	UMPQ	PMCHK00002137	\$500.00
57272	F0004	Court-Ordered Debt Collections	5/23/2014	UMPQ	PMCHK00002138	\$57.65
57273	M0019	Kahl Muscott	5/23/2014	UMPQ	PMCHK00002138	\$57.74
57274	M0048	Joanna McNutt	5/23/2014	UMPQ	PMCHK00002138	\$25.00
57275	P0107	Parent's Resource Guide	5/23/2014	UMPQ	PMCHK00002138	\$500.00
57276	S1007	Stationary Engineers, Local 39	5/23/2014	UMPQ	PMCHK00002138	\$225.62
57277	S1010	State Disbursement Unit	5/23/2014	UMPQ	PMCHK00002138	\$87.50
57278	1099-216	Gerald Harris	5/30/2014	UMPQ	PMCHK00002139	\$386.75
57279	1099-239	Macintosh-Oddo	5/30/2014	UMPQ	PMCHK00002139	\$2,047.50
57280	1099-243	Phillip Dallas	5/30/2014	UMPQ	PMCHK00002139	\$390.00
57281	1099-42	Guadalupe Cook	5/30/2014	UMPQ	PMCHK00002139	\$29.25
57282	1099-49	Paula Duffy	5/30/2014	UMPQ	PMCHK00002139	\$796.25
57283	A0012	Auburn Mermaids	5/30/2014	UMPQ	PMCHK00002139	\$130.00
57284	A0018	Auburn Chamber of Commerce	5/30/2014	UMPQ	PMCHK00002139	\$517.50
57285	C0111	CENTRAL VALLEY BROADBAND	5/30/2014	UMPQ	PMCHK00002139	\$129.95
57286	E0011	ECORP Consulting, Inc.	5/30/2014	UMPQ	PMCHK00002139	\$567.36
57287	G0006	Gold Country Media Publication	5/30/2014	UMPQ	PMCHK00002139	\$259.00
57288	K0019	Kronick, Moskovitz, Tiedemann	5/30/2014	UMPQ	PMCHK00002139	\$3,638.50
57289	M0028	Maki Heating & A/C, Inc.	5/30/2014	UMPQ	PMCHK00002139	\$67.50
57290	M0072	Mountain West Construction Ser	5/30/2014	UMPQ	PMCHK00002139	\$8,957.42
57291	P0007	Pacific Gas & Electric Company	5/30/2014	UMPQ	PMCHK00002139	\$9,953.79
57292	P0023	PG&E	5/30/2014	UMPQ	PMCHK00002139	\$116.32
57293	P0072	Sheryl Petersen	5/30/2014	UMPQ	PMCHK00002139	\$50.00
57294	P1001	Principal Life Insurance Co-Gr	5/30/2014	UMPQ	PMCHK00002139	\$2,269.13

Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
57295	S0110	Sierra Sports Service	5/30/2014	UMPQ	PMCHK00002139	\$1,014.00
57296	T0058	TELEPACIFIC COMMUNICATIONS	5/30/2014	UMPQ	PMCHK00002139	\$681.02
57297	TEMPB	William Brown	5/30/2014	UMPQ	PMCHK00002139	\$5.00
57298	TEMPF	Margaret Friend	5/30/2014	UMPQ	PMCHK00002139	\$46.00
57299	TEMPG	Bill Gunning	5/30/2014	UMPQ	PMCHK00002139	\$161.00
57300	TEMPK	Linda Kooi	5/30/2014	UMPQ	PMCHK00002139	\$25.00
57301	TEMPL	Todd Leslie	5/30/2014	UMPQ	PMCHK00002139	\$170.00
57302	TEMPM	Laura Margraf	5/30/2014	UMPQ	PMCHK00002139	\$45.00
57303	TEMPR	Shiloh Rebozzi	5/30/2014	UMPQ	PMCHK00002139	\$104.00
57304	X0002	P&G	5/30/2014	UMPQ	PMCHK00002139	\$311.00
Total Checks: 129						Total Amount of Checks: \$163,798.58

SECTION: 5.0

**ITEM: 5.3 REVIEW OF FINANCIALS FOR MAY
2014**

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

STAFF

**RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING
FINANCE COMMITTEE AND FORWARDED TO
THE BOARD OF DIRECTORS FOR REVIEW AND
APPROVAL**

PROFIT & LOSS

		%		%		
Final Budget 2014/2015				Of		Of
	Approved	%	May	Line	May	Line
	Budget	Of	Budget	Item	ACTUAL	Item
Operating Revenues	FY 14-15	Total	YTD	Budget	YTD	Budget
Program Revenue	759,000	18%	166,250	14.1	179,754	14.8
Facility Revenue	140,859	3%	57,102	4.9	59,148	4.9
Misc. Revenue	20,200	0%	1,500	0.1	5,746	0.5
Grants & Donations	50,750	1%	250	0.0	221	0.0
Interest Income	35,800	1%	3,700	0.3	4,430	0.4
Projects Revenue	330,900	8%	-	0.0	-	0.0
Tax Revenue	2,495,095	60%	947,125	80.5	965,591	79.5
Misc. Revenue	24,000	1%	-	0.0	-	0.0
Tran in from Reserves	314,446	8%	-	0.0	-	0.0
Total Operating Revenue	4,171,050	100%	1,175,927	100.00	1,214,890	100.00
Expenditures						
Program Expense	202,000	5%	38,900	8.0	24,970	6.2
Operating & Supplies	313,835	8%	53,152	11.0	46,224	11.4
Utilities Expense	219,567	5%	18,300	3.8	(533)	-0.1
Professional Services	24,850	1%	3,250	0.7	6,580	1.6
Building & Grounds Maint	234,150	6%	41,450	8.5	9,775	2.4
Property Tax Admin.	85,000	2%	500	0.1	-	0.0
Wages	1,564,135	38%	172,879	35.7	162,798	40.2
Benefits & Payroll Costs	718,212	17%	111,878	23.1	110,785	27.3
Fixed Asset Expense	48,900	1%	7,000	1.4	6,921	1.7
Cap Improvement Projects	685,346	16%	35,550	7.3	35,578	8.8
Debt Services	15,430	0%	1,982	0.4	1,981	0.5
Special Depart Expenses	-	0%	-	0.0	-	0.0
Project Expenditures	-	0%	-	0.0	-	0.0
Misc Expense (reserve)	55,000	1%	-	0.0	-	0.0
Total Expenditures	4,166,425	100%	484,841	100.00	405,079	100.00
Net surplus/loss	4,625.00	11%	691,086		809,811	
Contingency Reserve	444,950				444,950	
Equip Repl Reserve	458,531				608,531	
Future Capital Reserve	582,329				602,643	
ADA Reserve	54,335				50,032	
TOTAL RESERVES	1,540,145				1,706,156	

As Of 5/31/2014
For All Segment1s
For All Segment2s
For Segment3 0000 To 9999
For All Segment4s

	Current YTD
ASSETS	
Current Assets	
Imprest Fund (Petty Cash)	\$580.00
Umpqua Bank	111,612.05
Placer County Treasure-General	3,133,055.45
ADA Reserve Account	50,031.75
Cell Tower Reserves	348,657.50
Placer County Treasurer - City Trust	247,159.93
Cash in Debt Service Fund	119,045.31
Youth Asst. Fund	12,177.18
Atwood Fund	(11,683.98)
Atwood - Equip Replacement Fund	15,603.66
Arboretum Grant Fund	13,474.41
Shockley Maint Fund	11,373.57
Accounts Receivable	57,459.45
A/R - 501C3 Group	7,520.00
Daycamp Receivables	10,212.45
Prepaid Liability Expense	5,030.82
Prepaid Workers Compensation Insurance	11,807.86
	<hr/>
Total Current Assets	\$4,143,117.41
Fixed Assets	
Fixed Assets: Land	\$1,156,603.12
Fixed Assets: Structures	11,240,960.44
Fixed Assets: Equipment	602,712.24
Fixed Assets: Computer Equipment & Software	115,831.70
Fixed Assets: Vehicles	211,563.58
Fixed Assets: Office Furniture & Rec Equipment	48,123.75
Construction In Progress	157,804.21
Less: Accumulated Depreciation	(7,874,369.73)
	<hr/>
Total Fixed Assets	\$5,659,229.31
	<hr/>
Total Assets	<u><u>\$9,802,346.72</u></u>

Auburn Rec & Park
Balance Sheet
As Of 5/31/2014
For All Segment1s
For All Segment2s
For Segment3 0000 To 9999
For All Segment4s

	Current YTD
LIABILITIES and EQUITY	
Current Liabilities	
Prepaid Revenue	\$44.00
Sales Tax Payable	36.03
Worker's Comp Payable	3,309.24
Miscellaneous Deductions	(14.68)
Compensated Absenses	120,658.91
	\$124,033.50
Total Current Liabilities	
Long Term Liabilities	
Certificates of Participation-Dai Ichi Kangyo	120,000.00
	\$120,000.00
Total Long Term Liabilities	
Total Liabilities	
	\$244,033.50
Fund Balances	
GFB: Youth Assistance Fund	\$12,177.18
GFB: General Fund Balance	728,907.26
Investments in Fixed Assets	5,659,229.31
Less: Net of Related Debt	(120,000.00)
RFB: Reserved (City Mitigation)	246,946.39
RFB: Annual Equip Replacement Reserv.	608,530.72
RFB: Annual Contingency Reserve	444,950.00
RFB: Reserved for Future Capital Construction	602,642.66
RFB: Arboretum Grant Fund	13,474.41
RFB: Reserved (Atwood)	6,931.18
RFB: Atwood III-Equip Repl Fund	15,603.66
GFB- Cell Tower Reserves	348,657.50
RFB: General Fund (ADA Reserve)	50,031.75
RFB: Shockley Maint Fund	11,373.57
DFB: Designated (Debt Service Fund)	119,045.31
	809,812.32
Net Profit/(Loss)	
	809,812.32
Total Assets	
	\$5,659,229.31
Total Reserved Funds	
	\$2,229,141.84
Total Designated Funds	
	\$119,045.31
Total Unrestricted Funds	
	\$1,550,896.76

Date: 6/13/2014

Auburn Rec & Park
Balance Sheet

Page: 3

As Of 5/31/2014
For All Segment1s
For All Segment2s
For Segment3 0000 To 9999
For All Segment4s

	Current
	YTD
Total Liabilities and Equity	\$9,802,346.72
	<hr/> <hr/>

SECTION: 6.0

BOARD REPORTS, FEE WAIVER LOG, PROJECT LIST AND VANDALISM REPORTS

INFORMATION:

SEE ATTACHMENTS

District Administrator
Report to the Board of Directors
June, 2014

- Everything went well at the PHS Grad Night event. Patti had 4 lifeguards plus herself at the pool. There were also 4 security personnel on hand, plus some parents.
- Power issue at Regional Park: It was determined that the solar work at Chana HS caused the power outage at the south end of Regional Park. Apparently the posts used for the ground mount solar punctured a power line. PUHSD will be seeking payment from the solar contractor to pay for the work Norris Electric did tracing the break.
- ARD F&G staff has increased some of the time for irrigation at Regional Park, Railhead Park and Ashford Park. We will be able to do this and stay within the suggested/mandatory drought related cut-backs. This will mean watering some during the morning hours. We will not be able to increase time at Recreation Park as the 10% reduction and hot weather have left us with near empty holding ponds each morning. We are in the process of stealing time from back park areas to use in more prominent or well used areas of the park.
- Things have been going fairly well at the three ARD pools (Sierra Pool, the splash pool and Placer Hills Pool). We have a recurring leak in the splash pool that is causing some problems. The splash pool also had a slide that was closed due cracked plastic (since fixed). Sierra Pool is holding water nicely since the removal of the expansion joint last fall.
- Our first movie in the park night was very lightly attended (40 – 50). We usually get around 150, sometimes up to 300. Not quite sure why. We have advertised it the same as in the past.
- Sierra College interns Michelle Ellis and Kimberly Borum have begun their time at ARD.

Meetings and events attended

6/9: Bowman School community focus group re: development of acquired property
6/10: Rotary
6/11: Movie Night at Recreation Park
6/12: Gold Country Rotary re: ARD 101
6/12: Ric Notini from the Stewardship Council
6/16: Finance Committee
6/16: A&D Committee
6/17: Rotary Board meeting
6/17: ARD safety meeting
6/17: Rotary
6/17: Auburn Community Festival Committee
6/18: Happy Tails committee
6/18: Policy Committee
6/20: Party in the Park

Meetings and events scheduled to attend

6/23: CAPRI visit
6/23: Rotary
6/24: Food Truck Fiesta Committee
6/25: Stewardship Council Board meeting re: LCCP approval for CV property

6/26: Obstacle Race committee
6/26: Happy Tails committee
6/27: Movie Night for adults at Recreation Park
6/30: Intern meeting with District Administrator

Administrative Services Manager
Report to the Board of Directors
June, 2014

Staff has successfully completed negotiations with the union and the District has entered into a tentative agreement which the Board will be voting on tonight.

The audit has been completed with one more scheduled visit from the auditors to inspect physical assets (trucks, autos, buildings, projects). They will be reporting to the Board at the July meeting.

Capri will be doing their every other year District visit the week of June 23, wherein they go over all employment practices, safety training, work comp policies, personnel policies etc. They also do physical visits to facilities to make sure that we are in compliance with all rules and regulations governing a District like ours.

The available funding in the County mitigation account at the end of March (latest available info) is \$47,608.

Facilities & Grounds Manager
Report to the Board of Directors
June, 2014

Remove Railhead shade structure and fencing behind restroom (for upcoming project).
Reconfigure irrigation lines Railhead Park (for upcoming project).
Ball field preparation (bolt rip, screen, line, clean bleachers, remove sunflower seeds).
Scheduled string trimming to Walking Trail.
Repair drip irrigation in Overlook Park (broken and plugged lines).
Scheduled daily Trash and Bathroom runs (cleaning and removal of trash).
Irrigation repairs all Parks (replace, adjust, clean).
Daily picnic, playground, BBQ cleaning.
Scheduled Pool maintenance (clean pool, decks and chemical tests).
Repair Splash Pool tube slide (cracked at connecting point, apply epoxy to crack).
Repair James Field score booth (replace breakers).
Fertilize Beggs, James and Regional C infield turf (weed & feed helps to remove broadleaf weeds).
Repair auto fill line in Splash Pool (line plugged with debris, use snake to remove debris and reset float level).
Repair drinking fountain Sierra Pool.
Scheduled weed removal play grounds and sand volleyball areas.
Scheduled mowing of all District turf areas (mowers set at increased height to conserve water).
Relocate pond silt at Meadow Vista Park (moved from pond area to behind Maintenance Shop) (prepare area for new grass).
Replace broken hose bib Recreation Field.
Replace broken quick coupler behind pitchers mound on James Field.

Relocate Park sign at Overlook Park (moved to left side of entry to Park) sign moved because it interfered with lawn irrigation).
 Reconfigure irrigation to right side of entry to Overlook Park to remove dry areas.
 Scheduled trimming of landscape area front of Regional Park (along Richardson Drive).
 Repair/replace broken post on bridge to Dry Creek side of Regional Park.
 Scheduled string trimming of Meadow Vista Arboretum.
 Daily goose dropping cleanup at Regional Park.
 Safety inspection reports by Maintenance Staff.
 Replace faucet on drinking fountain in the Dry Creek picnic area.
 Install privacy curtains in Placer Hills Locker rooms.
 Daily scheduled cleaning of all District buildings.
 Setups for classes and events in all District Buildings.
 Setup & cleanup for Party in the Park.
 Setup and cleanup for County Softball Tournament (line fields, trash removal during and after the event).
 Cleanup from Pioneer Days and Placer Grad Night.

Landscape Architect
Report to the Board of Directors
June, 2014

- **Miscellaneous Items:** Miscellaneous project research, update of project lists, monthly Board report. Miscellaneous project coordination with Larry Gray and Pat Shane. Meeting with various staff to discuss projects and processes.
- **PGE Land Trust Donation Application:** Continued communication with PGE and Stewardship Council. Staff meetings and ongoing communication with Placer Land Trust and Stewardship Council. Continue to coordinate additional Record of Survey work for Bell Road and Christian Valley with stewardship Council and surveyor. Multiple staff meetings and discussions. Phone calls with Stewardship Council and PGE. Work on proposal and grant from Stewardship Council for enhancement project. Meeting with Markus Lang from Dudek. Meeting at ARD with PGE, SC and PLT to discuss Bell Road project and outstanding items to be accomplished. Meeting with Ric Notini from SC.
- **Bike Park/Pump Track Project:** Working on contract with Dudek for CEQA/NEPA study. Working with IMBA on conceptual design changes. Soliciting survey work proposals. Soliciting engineering work proposals. Prepare materials for A&D meeting analysis and Cover Sheet.
- **Railhead Park Improvements:** Working with Gametime on purchase of shade structure, detailing scope of work to be done in-house and scope of work to be done via public bid. Revisions to contract for shade structure. Meeting with City personnel regarding tie-in to storm drain line.
- **Bureau of Reclamation Operation and Development Plan:** Ongoing work on documents. Multiple staff meetings, phone calls with Bureau contacts, work on outline and draft document. Drafted Focus Group Summary. Review of SOQ's for CEPA/NEPA study. Negotiating with Dudek for professional services.
- **Bell Road Enhancement Project:** Follow up with Stewardship Council on grant request.
- **Ashford Park Restroom Remodel:** Walk-thru with contractor and managing punch list of items.
- **Recreation Park Restroom Remodel:** Soliciting contractors and defining scope of work to be done.
- **Railhead Restroom:** Soliciting contractors and defining scope of work to be done.

- Overlook Fence Removal: Ongoing coordination with Bureau and responding to questions.
- Meadow Vista Landscape Entry Project: Continue working on details.

Customer Service/Marketing Manager
Report to the Board of Directors
June, 2014

	5/22/14-6/18/14	5/22/13 -6/18/13
Activity Registrations	\$37,000	\$38,000
Day Care/Discovery payments	\$46,000	\$38,000
Facility payments/reservations	\$ 8,000	\$10,000

- Working with different event organizers to coordinate park usage.
- Email blast and social media promoting ARD.
- Chamber Ambassador Visits.

Recreation Services Manager
Report to the Board of Directors
June, 2014

- Meetings attended: AAUW Board, SHF, ACF, Happy Tails (2), Uke Festival
- Hosted the Envision Expo. Vendors participating gave positive feedback will repeat for next year.
- Continued distributing the Summer Activity Guide as well as posters for PIP and Happy Tails.
- Hired five more lifeguards.
- Began instructor meetings for fall activity guide.
- Planning for Party in the Park.
- Planning for the Food Truck Festival.

AAUW-American Association of University Women, SHF-Auburn Senior Health Fair, PIP-Party in the Park, VFCAL-Valley Foothills Competitive Aquatics League , ACF-Auburn Community Festival, WIN- Women in Network, NNO-National Night Out

Coming up this Month

June 27	Movie in the Park 21+ "Gravity"	Recreation Park
July 4	Auburn Family 4 th	GC Fairground
July 9	Movie in the Park" Wreck It Ralph"	Regional Park
July 12	Happy Tails Bark for Life	Recreation Park
July 18/20	VFCAL Synchronized Swim Champs	Sierra Pool
July 30	Family Swim Night	Sierra Pool
July 30	Movie in the Park "The Nut Job"	Recreation Park

Youth Services Manager
Report to the Board of Directors
June, 2014

- We currently have 190 registrations for Summer Discovery Day Camp and still receive calls daily for information from parents who are new to the program. Our high attendance days so far have been 97 and 91 this 2nd week. Most parents are choosing individual days to attend rather than signing up for the entire sessions. Parents have many options in Auburn and ARD for summer classes and camps, so we hope this will continue. We have heard from several parents that our camp has a great reputation among parents.
- We had a successful field trip to Strikes Bowling in Rocklin. The management praised our campers and staff. Their representative from APi-marketing was there and asked if they could take a picture from a distance to post on their website. I approved the photo.
- Some activities planned for this summer are: Robin Hood tournament, Fun Run and Field Day at Railhead Park, Regal Cinema movies, Eco Safari animal program (in-house), Folsom Zoo, Roller King, Bounce U, Laser tag and a rodeo the last week.
- Registration will open on July 8th for Discovery Club. We have transitional kindergarteners at day camp who are interested in attending at Auburn El's and Skyridge's Discovery Club programs in the fall.

FEE WAIVER LOG

DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
Apr-14	Craig Thornley	Western States Endurance Run-Sierra Room	\$135.00	\$60.00 Staffing fee \$30.00 Alcohol permit	\$135.00	No		
Apr-14	Krista Greenlee	Auburn Marmalade Synchronized Swim Team-Sierra Room	Internal Resv.	\$100.00 Staffing fee \$30.00 Alcohol permit		Yes		
Apr-14	Jessica Sanchez	Mountain Mom's & Little Folks-Recreation Picnic site	\$90.00	\$30.00	\$90.00	No		
Apr-14	Patrick King	Auburn Moose Lodge-Recreation Picnic sites	\$100.00	\$30.00	\$100.00	No		
Apr-14	Jim Northey	Fundraising for a cancer patient-Recreation Gym	\$290.00	\$120.00	\$290.00	No		
Apr-14	Karen Neal	Cub Scouts-Pack 6 Meadow Vista-Regional Picnic sites & Amphitheater	\$190.00	\$10.00	\$190.00	No		
							\$805.00	\$805.00
May-14	Chris Pektart	Freedom Church-Regional Picnic 1	\$50.00	\$30.00	\$50.00	No		
May-14	Robin Griffiths	Placer Hills Union School-Meadow Vista picnic 1,2 &3	\$150.00	\$90.00	\$150.00	No		
May-14	Judy Suter	Western States Trail Foundation-Board Room	\$120.00	\$0.00	\$120.00	No		
May-14	Norm Kendall	Gold Country Amuttee Support Group-Regional Picnic 1	\$75.00	\$30.00	\$75.00	No		
May-14	Sunny Hayner	Sierra Foothills VA Clinic-Using the Regional Park walk path	\$0.00	\$30.00	\$0.00	No		
							\$395.00	\$1,200.00
Jun-14	Laura Moore	Girl Scout Troop 684-Kitchen at Recreation Park Building	\$100.00	\$30.00	\$100.00	No		
Jun-14	Cindy Cuffle	Placer ARC-Adult Achievement Center	\$150.00	\$30.00	\$180.00	No		
							\$280.00	\$1,480.00

2014/2015 Project List

PROJECT	Est. Cost	Notes	Est. completion date
Ashford Park			
Restroom Remodel	35,000	Project substantially complete, waiting for punch list completion and install of men's ADA urinal	Jul-14
Recreation Park			
Lower RR replacement	105,000	Soliciting estimates from contractors	Apr-15
Bocce Ball Courts	80,000	Staff working on design and meetings with community group	Nov-14
Solar at community center building	150,000	Engineer working on design and specs	Oct-14
Regional Park			
24 Acres Walking Path - In Kind	235,000	DG pathway by Western Care;contractor reports final approvals are imminent	TBD
MP Field Improvements	12,500	Project completed.	July, 2014
Field C Lights	12,000	Turn light pole with cranes	Sep-14
Pickle Ball court (convert tennis court)	20,000	Gathering data/research on tennis court usage	Oct-14
Lakeside Room roof replacement	24,000	Project completed	May-14
Canyon View Community Center			
Bike Park - incl Design and CEQA	80,000	Negotiating consultant contract for CEQA/NEPA with Dudek, coordinating with IMBA for conceptual design update	Jun-15
Railhead Park			
Shade Structure and Hardscape	121,200	Working on contract with Gametime for shade shelter thru US Communities	Oct-14
Playground Replacement	61,000	Installation pending overall of project coordination and permits	Oct-14
Meadow Vista Park			
Entrance landscape/shade structure	20,000	Project design completed, waiting to hear from volunteer group	Nov-14
Operation and Development Plan			
CEQA/NEPA costs	60,000	Negotiating consultant contract for CEQA/NEPA with Dudek, staff working on draft document and summary of Focus Groups	Mar-15
Total Projects Fiscal Year	1,015,700		
Updated June 11, 2014			

Jun-14

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
5/22/2014	Regional Gym Janitors Closet	Broke through door to gain access to closet	\$40	\$350, new door, protective plate, dead bolt, and re-key dead bolt
05/28/14	Sierra Pool	Screen to window cut	\$20	\$26 re-screen
5/28/2014	C Field @ Regional	Cut electrical wires in christy boxes	\$400	
6/9/2014	Rec Park Men's gym bathroom	Window screen torn	\$0	\$7.21 re-screen
6/11/2011	Regional Park	Shop bathrooms, men's	\$40	\$35, graffiti remover & \$20 pant
6/15/2014	Regional Park	Shop bathrooms, men & women	\$40	\$60, destroyed "all" toilet seat liner holders

Total	Total
Labor	Material
Total for	Total for
Year	Year
\$880.00	\$478.21
\$1,930.00	\$3,253.57

May-14

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
4/25/2014	Skate Park	Graffiti on inside and outside wall to skate park	\$40.00	\$30, paint to cover graffiti
4/30/2014	Regional	Broke drinking fountain on B Field	\$120.00	Repair fountain/pump field
5/14/2014	Regional	Car crashed through landscape	\$20 clean up \$120 to replant	\$150 for new plants if district chooses to replant
5/15/2014	Ashford	Graffiti on restrooms	\$40	\$30 for graffiti remover
		Total	\$340	\$210.00
		Labor	\$1,050	\$2,775.36
		Material		
		Total for Year		

Apr-14

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
4/1/2014	Regional Park	Tried to take wire out of light poles on basketball court	\$20.00	Resource cover plates, materials on hand
4/1/2014	Bi-Centennial	Graffiti on bridge	\$40.00	\$25, paint to cover graffiti
4/10/2014	Skate Park	Graffiti on wall	\$40.00	\$15, paint to cover graffiti
			Total	
			Labor	\$40.00
			Total for	
			Year	\$2,565.36

Mar-14

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
3/1/2014	Regional C-Field	Broke exterior light on score booth	\$20.00	\$16.90, new light fixture
3/1/2014	Regional	Picnic table stolen	\$0.00	\$600 to \$1,000
3/2/2014	Regional C Field	Attempt to break into C Field score booth, failed	\$20.00	\$0.00, touch up paint
3/2/2014	Regional C Field	Snapped off spiket next to 3rd base dugout, water running	\$30	\$28.00 Replaced spiket and broken water pipe to spiket
3/4/2014	Ashford Park	Graffiti in men's bathrooms	\$10	\$5.00, graffiti remover
3/9/2014	Regional	Toilet Paper Fixtures taken from shop bathrooms	\$30	\$45, new dispensers
3/11/2014	Centennial Park	Graffiti	\$40	\$25, paint
3/14/2014	Regional Park	Tree Vandalism, one tree cut to ground another tree damaged	\$30	did not replace tree, just dug cut tree out.
		Total Labor	\$180.00	\$1,119.90
		Total for Year	\$610.00	\$2,525.36

Feb-14

Vandalism Report

ATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
2/2/2014	Regional Park	Toilet paper dispenser broken, graffiti	\$30.00	\$55.00, acetone to remove graffiti and two new toilet paper dispensers
2/3/2014	Overlook	Car drove through two grass areas, pieces of car picked up	\$10.00	Possible tree loss, will have to wait and see if it survives
2/13/2014	Meadow Vista	Coyote taken	\$0.00	\$50 to replace
2/14/2014	Regional C-Field	Score Booth, broken in, turbine ripped off roof	\$60	\$125, new turbine for roof, new hasp for door

Total Labor	\$100	Total Material	\$230
Total for Year	\$130	Total for Year	\$2,405.46

Jan-14

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
12/11/2014	Overlook Park	Graffiti, men's bathroom wall	\$20	\$10, paint to cover graffiti
12/11/2014	Regional Park	Broken bubble on play set	\$40	\$800, replacement bubble
12/21/2013	Regional Park	Broke into A & C Field Score Booth	\$20	\$15, replaqement hasps
12/25/2013	Regional Park	Broke into C Field score Booth	\$20	\$35.46, new lock set
12/30/2013	Regional Park	Toilet paper dispensers taken	\$20	\$34, two new dispensers
1/2/2014	Winchester	Broke into Soccer Storage Unit	\$30	\$13, new lock replacement
1/5/2014	Regional Park	Broke in B Field Score Booth	\$20	\$23, new hinges
1/8/2014	Skate Park	Graffiti, table	\$0	\$15, paint
1/15/2014	Regional Park	Cayote taken from A Field	\$160	\$55, to replace cayote
1/22/2014	Recreation Park	Broke into gated storage area stole gas, cut gas lines on equipment, cut chain link fence for entry		\$175, chain link fence, gas, gas lines

Total: \$330.00 Total: \$1,175.46

Item 7.1 Cover Sheet: PUBLIC HEARING - Resolution Number 2014-16, A Resolution of the Board of Directors of the Auburn Area Recreation & Park District, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2014 – 2015 for the Atwood Ranch III Landscaping & Lighting Assessment District

SUBJECT: Public Hearing and Resolution Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2014-15 for the Atwood Ranch III Landscaping and Lighting Assessment District.

BACKGROUND:

In 2004, after gaining property owner ballot support, the benefit assessments were first established to provide funding the installation, maintenance and servicing of landscaping, park and recreation facilities in the Auburn Area Recreation and Park District (Atwood Ranch III).

- **Balloting Conducted:** November-December 2004
- **Ballot Results:** 100.0 % of the weighted returned ballots were in support of the proposed assessment
- **Board Approval of 1st Year Assessment Levies:** Dec. 16, 2004
- **Fiscal Year 2005-06 Approved Rate:** \$148.62 per single family equivalent benefit unit (SFE)
- **Annual CPI:** In each subsequent year, the maximum assessment rate increases by the annual change in the Consumer Price Index, not to exceed 5% per year.
- **Fiscal Year 2013-14 Approved Rate:** \$162.72 per single family equivalent benefit unit (SFE)

In order to continue to levy the assessments each year, the Board first adopts a resolution initiating the assessment proceedings for the year and directing the engineer of work, SCI Consulting Group, to prepare the annual Engineer's Report for the District. The Board approved this resolution #2014-01 at the February 27, 2014 Board meeting.

SCI Consulting Group prepared the Engineer's Report that includes the special and general benefits from the assessments, the proposed budget for the continued assessments for fiscal year 2014-15, the updated proposed assessments for each parcel in the District, and the proposed assessments per single family equivalent benefit unit for the fiscal year. At the May 29, 2014 Board meeting, the Board reviewed the Engineer's Report and adopted Resolution #2014-15 to declare its intention to levy the assessments, preliminarily approve the Engineer's Report, and provide for notice of the annual public hearing.

Each year, in order to continue to levy the assessments for the coming fiscal year, the Board conducts a noticed public hearing and receives public input on the proposed assessments and the services that they would fund. After hearing the public testimony, the Board may take final action on setting the assessment rate, establishing the services and improvements to be funded and ordering the levy of the continued assessments for fiscal year 2014-15.

PROPOSED RATE AND CPI HISTORY

The assessments can be levied annually and can be increased by the change in the San Francisco Bay Area Consumer Price Index, not to exceed 5% per year. The following table summarizes the maximum authorized assessment rates and CPI history:

Fiscal Year	Max CPI Allowed	Max Rate allowed
FY 05-06		\$148.620
FY 06-07	1.95%	\$151.518
FY 07-08	3.44%	\$156.730
FY 08-09	3.84%	\$162.749
FY 09-10	0.01%	\$162.765
FY 10-11	2.61%	\$167.013
FY 11-12	1.52%	\$169.552
FY 12-13	2.92%	\$174.503
FY 13-14	2.22%	\$178.377
FY 14-15	2.57%	\$182.961

The following lists the historical revenues and rates for the assessments.

Fiscal Year	Rate / SFE	Annual Revenues
FY 05-06	\$148.62	\$21,252
FY 06-07	\$148.62	\$21,252
FY 07-08	\$148.62	\$21,252
FY 08-09	\$148.62	\$21,252
FY 09-10	\$148.62	\$21,252
FY 10-11	\$148.62	\$21,252
FY 11-12	\$148.62	\$21,252
FY 12-13	\$148.62	\$21,252
FY 13-14	\$162.72	\$23,269
FY 14-15	\$182.12	\$26,043

Since levying the initial assessments in fiscal year 2005-06, the assessments were not raised until fiscal year 2013-14, in spite of higher costs for maintenance and operations that have been incurred. These increased costs include extra irrigation as well as labor costs to maintain the turf that was installed in 2012, and higher charges to provide monitoring of the wetlands preserve area, as well as general cost increases for maintenance and operations of the Assessment District, including the following items:

- Increased time eliminating weeds in an effort to keep a fire break along the houses that border the preserve.
- Increased costs in removing invasive Himalayan blackberry bushes in the preserve
- Increased costs eliminating weeds in the preserve. These weeds have increased in size and quantity due to better fuel load reduction management
- Increased time removing weeds from the landscape areas
- Increased maintenance time in new landscaped area
- Weed control in new bark areas

- Removal of invasive tree species

Moreover, excess costs that were covered in prior years by the account balance for the assessment have reduced the fund balance substantially. In an effort to offset these cumulative cost increases and maintain a positive fund balance, the proposed assessment rate for Fiscal Year 2014-15 includes a cost of living increase of \$19.40 per single family equivalent unit. This rate increase was necessary to prevent substantial reduction of service levels while attempting to minimize the financial impact to property owners in the Assessment District.

PROPOSED FY 2014-15 BUDGET, SERVICES & IMPROVEMENTS

Summary of revenue and total cost	FY 2014-15
Revenue	\$26,043
Costs:	
Services	\$24,582
Incidentals	\$2,860

- Parks maintained:
 - Maintenance of a neighborhood park and tot lot within the development area known as Atwood Ranch III
- Other Services:
 - Maintenance of trails in the wetlands preserve area
 - Irrigation and turf of a small grass area adjacent to the tot lot
 - Monitoring of 10.69 acres of wetlands preserve area with associated riparian scrub land, seeps, floodplains and drainage areas to a stormwater detention area
 - Reporting four times yearly to the Army Corps of Engineers, including biology reports and project management reports

RECOMMENDATION:

It is recommended that the Board hold a public hearing, consider all public comments, and subsequently approve Resolution 2014-16 that would approve the Engineer’s Report, confirm the diagram and assessment, and order the continuation of assessment for fiscal year 2014-15 for Atwood Ranch III Landscaping and Lighting Assessment District as the final step in levying the continued assessments. The Auburn Area Recreation & Park District Acquisition & Development Committee recommended sending this item to the Board of Directors for a public hearing.

RESULT OF RECOMMENDED ACTION:

The Board will order the levy of the continued assessments for fiscal year 2014-15, at the increased rate of \$182.12, and will cause those levies to be submitted by SCI Consulting Group to the County Auditor to be included on the 2014-15 property tax bills.

ATTACHMENTS:

Resolution Number 2014-16
Atwood III 2014 – 15 Engineer's Report
Letter sent to Atwood residents

RESOLUTION NO. 2014-16

RESOLUTION OF THE BOARD OF DIRECTORS OF THE AUBURN AREA RECREATION AND PARK DISTRICT, APPROVING ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT AND ORDERING THE CONTINUATION OF ASSESSMENTS FOR FISCAL YEAR 2014-15 FOR THE ATWOOD RANCH III LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT

WHEREAS, on January 27th, 2005, by its Resolution No. 2005-01, after receiving a weighted majority of ballots in support of the proposed assessment, this Board ordered the formation of and levied the first assessment within the Auburn Area Recreation and Park District, Atwood Ranch III Landscaping and Lighting Assessment District (the "Assessment District") pursuant to the provisions of Article XIID of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof); and

WHEREAS, the first Engineer's Report for Fiscal Year 2005-06 described how the assessment district would be established, determined the uses of the assessment funds, established the methodology by which the assessments would be applied to properties in the District, established that the assessment is subject to an annual adjustment tied to the annual change in the Consumer Price Index for the San Francisco Bay Area, and stated that the assessment would continue year-to-year until terminated by the District Board of Directors; and

WHEREAS, although the methodology by which the assessments are applied to properties in the District does not change from year to year, a new Engineer's Report is prepared each year in order to establish the CPI adjustment for that year; the new maximum authorized assessment rate for that year; the budget for that year; and the amount to be charged to each parcel in the District that year, subject to that year's assessment rate and any changes in the attributes of the properties in the District, including but not limited to use changes, parcel subdivisions, and/or parcel consolidations; and

WHEREAS, by Resolution No. 2014-01, the District Board ordered the preparation of an Engineer's Report for the Atwood Ranch III Landscaping and Lighting Assessment District (the "District") for fiscal year 2014-15; and

WHEREAS, pursuant to said Resolution, the Engineer's Report was prepared by SCI Consulting Group, Engineer of Work, in accordance with Section 22565, et seq., of the Streets and Highways Code (the "Report") and Article XIID of the California Constitution; and

WHEREAS, by Resolution No. 2014-15, the District Board preliminarily approved the Engineer's Report for said District and set a date for a Public Hearing; and

WHEREAS, said report was duly made and filed with the Clerk of the Board and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for all subsequent proceedings under and pursuant to the aforesaid resolution, and that June 26th, 2014, at the hour of 6:00 p.m. in the Board Room of the District Office, located at 471 Maidu Drive, Auburn, California, 95603 were appointed as the time and place for a hearing by this

Board on the question of the levy of the proposed assessment, notice of which hearing was given as required by law; and

WHEREAS, at the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the continuation of assessment were fully heard and considered by the Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board thereby acquired jurisdiction to order the continuation of assessment and the confirmation of the diagram and assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE AUBURN AREA RECREATION AND PARK DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The public interest, convenience and necessity require that the levy be made.

SECTION 2. The Assessment District benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the Clerk of the Board, which map is made a part hereof by reference thereto.

SECTION 3. The Engineer's Report as a whole and each part thereof, to wit:

(a) the Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;

(b) the diagram showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the Assessment District; and

(c) the assessment of the total amount of the cost and expenses of the proposed maintenance of the improvements upon the several lots and parcels of land in the Assessment District in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto;

are finally approved and confirmed.

SECTION 4. Final adoption and approval of the Engineer's Report as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagram and the assessment, as contained in the report as hereinabove determined and ordered, is intended to and shall refer and apply to the report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this Board.

SECTION 5. That assessments for fiscal year 2014-15 shall be continued at the rate of one hundred eighty-two dollars and twelve cents (\$182.12) per single family equivalent benefit unit as specified in the Engineer's Report for fiscal year 2014-15, with estimated total annual assessment revenues as set forth in the Engineer's Report; and

SECTION 6. The assessment to pay the costs and expenses of the maintenance of the improvements for fiscal year 2014-15 is hereby levied. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Engineer's Report.

SECTION 7. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this Board expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.

SECTION 8. Immediately upon the adoption of this resolution, but in no event later than the third Monday in August following such adoption, the Clerk of the Board shall file a certified copy of the diagram and assessment and a certified copy of this resolution with the Auditor of the County of Placer. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments, After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Atwood Ranch III Landscaping and Lighting Assessment District.

SECTION 9. Upon receipt of the moneys representing assessments collected by the County, the County shall deposit the moneys in the District Treasury to the credit of the improvement fund previously established under the distinctive designation of the Assessment District. Moneys in the improvement fund shall be expended only for the maintenance, servicing, construction or installation of the improvements.

SECTION 10. The Clerk of the Board shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

Passed and adopted by District this 26th day of June, 2014 by the following roll call vote:

AYES:

NOES:

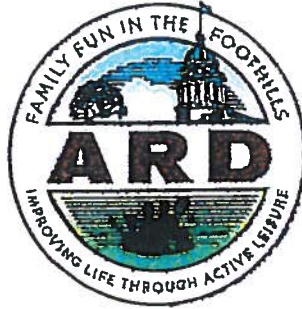
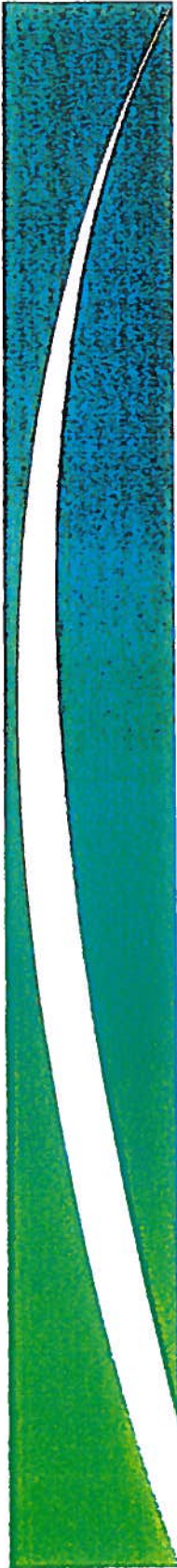
ABSENT:

ABSTAIN:

Curt Smith
CHAIR, BOARD OF DIRECTORS

ATTEST:

Pat Larson
SECRETARY TO THE BOARD OF DIRECTORS



AUBURN AREA RECREATION & PARK DISTRICT

ATWOOD RANCH III LANDSCAPING AND
LIGHTING ASSESSMENT DISTRICT

ENGINEER'S REPORT - PRELIMINARY

MAY, 2014

PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 AND
ARTICLE XIID OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:
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AUBURN AREA RECREATION AND PARK DISTRICT

BOARD OF DIRECTORS

Curt Smith, Chairman
Scott R. Holbrook, Vice Chairman
James A. Gray, Director
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Jim Ferris, Director

DISTRICT ADMINISTRATOR

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ADMINISTRATIVE SERVICES MANAGER

Joe Fecko

CLERK/SECRETARY OF THE BOARD AND TO THE DISTRICT ADMINISTRATOR

Pat Larson

DISTRICT LEGAL COUNSEL

Constantine C. Baranoff

ENGINEER OF WORK

SCI Consulting Group
Lead Assessment Engineer, John Bliss, M. Eng., P.E.

TABLE OF CONTENTS

INTRODUCTION..... 1

 ASSESSMENT BACKGROUND..... 1

 ASSESSMENT PROCESS 1

 ENGINEER'S REPORT AND CONTINUATION OF ASSESSMENTS 2

 LEGAL ANALYSIS 2

 COMPLIANCE WITH CURRENT LAW 4

PLANS & SPECIFICATIONS 5

FISCAL YEAR 2014-15 ESTIMATE OF COST AND BUDGET 6

 ATWOOD RANCH III LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT 6

METHOD OF APPORTIONMENT..... 9

 METHOD OF APPORTIONMENT 9

 DISCUSSION OF BENEFIT 9

 BENEFIT FACTORS..... 10

 GENERAL VERSUS SPECIAL BENEFIT 12

 METHOD OF ASSESSMENT..... 13

 ASSESSMENT APPORTIONMENT 13

 APPEALS AND INTERPRETATION 14

ASSESSMENT 15

 SUMMARY COST ESTIMATES 16

ASSESSMENT DIAGRAM..... 19

APPENDIX A – ASSESSMENT ROLL, FY 2014-15 21

LIST OF FIGURES

FIGURE 1 – ESTIMATE OF COST 7
FIGURE 2 - ATWOOD RANCH III LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT SUMMARY
COST ESTIMATES, FISCAL YEAR 2014-15 16

INTRODUCTION

ASSESSMENT BACKGROUND

The Auburn Area Recreation and Park District, Atwood Ranch III Landscaping and Lighting Assessment District (the "Assessment District"), was formed by a mailed ballot proceeding in 2004 to provide funding for the maintenance and improvement of the neighborhood park facilities and wetlands preserve areas adjacent to the properties in the Atwood Ranch III subdivision that forms the Assessment District (the "Improvements"). The Atwood Ranch III subdivision is located south of Atwood Road, generally to the northwest of the intersection of Bean Road and Kemper Road. The subdivision will be comprised of 143 single family residences. This Assessment District formation resulted from agreements or conditions of development approval between the Auburn Area Recreation and Park District ("RPD") and the property owner, Morrison Homes, Inc., whereby the RPD and property owner agreed on neighborhood park maintenance to improve the appeal of the community, and maintenance of wetlands preserve areas pursuant to Army Corps of Engineers mandates.

ASSESSMENT PROCESS

In 2004, the Auburn Area Recreation and Park District Board of Directors (the "Board") conducted an assessment ballot proceeding pursuant to the requirements of Article XIID of the California Constitution ("The Taxpayer's Right to Vote on Taxes Act") and the Landscaping and Lighting Act of 1972. During this ballot proceeding, property owners in the Assessment District were mailed a notice and ballot for the proposed Assessment District. A 45-day period was provided for balloting and a public hearing was conducted on December 16, 2004. After the close of the public input portion of the public hearing, all ballots returned within the 45-day balloting period were tabulated.

The tabulation results determined that the assessment ballots submitted in opposition to the proposed assessments did not exceed the assessment ballots submitted in favor of the assessments (with each ballot weighted by the proportional financial obligation of the property for which the ballot was submitted).

As a result, the Board gained the authority to approve the levy of the assessments for fiscal year 2005-06 and to continue to levy them in future years. The initial, maximum assessment rate balloted and established in Fiscal Year 2005-06 was \$148.62 per single family equivalent benefit unit. The levies were submitted to the Placer County Auditor for inclusion on the property tax rolls for fiscal year 2005-06. The assessments may be continued in future years and may be increased in future years by an annual adjustment tied to the Consumer Price Index for the San Francisco Bay Area as of December of each succeeding year, with the maximum annual adjustment not to exceed 5%. Any change in the CPI in excess of 5% shall be cumulatively reserved as the "Unused CPI" and may be used to increase the maximum authorized assessment rate in years in which the CPI is less than 5%. The maximum authorized assessment rate is equal to the maximum assessment rate in the first fiscal year the assessment was levied, adjusted annually by the minimum of 1) 5% or 2) the change in the CPI plus any Unused CPI as described above. Based on the preceding annual

adjustments, the maximum assessment rate for Fiscal Year 2013-14 was \$178.37 per single family equivalent benefit unit. The annual change in the CPI from December 2012 to December 2013 was 2.57%. Therefore, the maximum authorized assessment rate for Fiscal Year 2014-15 has been increased by 2.57%, from \$178.37 to \$182.96 per single family equivalent benefit unit. However, the estimate of cost and budget in this Engineer's Report proposes assessments for fiscal year 2014-15 at the rate of \$182.12 per single family equivalent benefit unit, which is less than the maximum authorized assessment rate.

ENGINEER'S REPORT AND CONTINUATION OF ASSESSMENTS

In each subsequent year for which the assessments will be continued, the Board must direct the preparation of an Engineer's Report, budgets and proposed assessments for the upcoming fiscal year. After the Engineer's Report is completed, the Board may preliminarily approve the Engineer's Report and proposed assessments and establish the date for a public hearing on the continuation of the assessments. This Report was prepared pursuant to the direction of the Board by Resolution No. 2014-01 adopted on February 27th, 2014.

This Engineer's Report ("Report") was prepared to establish the budget for the continued improvements and services that would be funded by the proposed 2014-15 assessments, determine the benefits received from the assessments and the method of assessment apportionment to lots and parcels within this area. This Report and the proposed assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIID of the California Constitution (the "Article"). This Report is the detailed Engineer's Report required by the Article and the report required by Section 22565 of the Act.

Following submittal of this Report to the Board for preliminary approval, the Board may, by Resolution, call for the Public Hearing on the continued assessments for park maintenance and improvements. This hearing is scheduled for June 26th, 2014 at 6:00 p.m. After the close of the hearing, the Board may take action to approve the continuation of the assessments for fiscal year 2014-15. If the assessments are so confirmed and approved, the levies will be submitted to the County Auditor/Controller in June 2014 for inclusion on the property tax roll for Fiscal Year 2014-15.

The maintenance of 10.69 acres of wetlands preserve areas was provided by the developer for the first five years after the Assessment District was formed in Fiscal Year 2005-06. Following that time period, the wetlands preserve areas maintenance services were to be provided by the Auburn Area Recreation and Park District. Maintenance of the wetlands preserve areas is now provided by the Auburn Area RPD.

LEGAL ANALYSIS

PROPOSITION 218

This assessment was formed consistent with Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and is now Article

XIIC and XIID of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.

Proposition 218 describes a number of important requirements, including a property-owner balloting, for the formation and continuation of assessments, and these requirements are satisfied by the process used to establish this assessment.

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V SANTA CLARA COUNTY OPEN SPACE AUTHORITY

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA vs. SCCOSA"). This ruling is the most significant court case in further legally clarifying the substantive assessment requirements of Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the assessment district

DAHMS V. DOWNTOWN POMONA PROPERTY

On June 8, 2009, the 4th Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona. On July 22, 2009, the California Supreme Court denied review. On this date, Dahms became good law and binding precedent for assessments. In Dahms the Court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

BONANDER V. TOWN OF TIBURON

On December 31, 2009, the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments on the grounds that the assessments had been apportioned to assessed property based on in part on relative costs within sub-areas of the assessment district instead of proportional special benefits.

BEUTZ V. COUNTY OF RIVERSIDE

On May 26, 2010 the 4th District Court of Appeals issued a decision on the Steven Beutz v. County of Riverside ("Beutz") appeal. This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with

improvements and services was not explicitly calculated, quantified and separated from the special benefits.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in *Beutz*, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report is consistent with the requirements of Article XIIC and XIID of the California Constitution and with the *SVTA* decision because the improvements to be funded are clearly defined; the benefiting property in the Assessment District enjoys close and unique proximity, access and views to the Improvements; the Improvements serve as an extension of usable land area for benefiting properties in the Assessment District; and such special benefits provide a direct advantage to property in the Assessment District that is not enjoyed by the public at large or other property. In addition, the improvements are directly available to and will directly benefit property in the Assessment District; and the improvements provide a direct advantage to property in the Assessment District that would not be received in absence of the Assessments.

This Engineer's Report is consistent with *Beutz*, *Dahms* and *Greater Golden Hill* because the Services will directly benefit property in the Assessment District and the general benefits have been explicitly calculated and quantified and excluded from the assessments. Moreover, while *Dahms* could be used as the basis for a finding of 0% general benefits, this Engineer's Report establishes a more conservative measure of general benefits.

The Engineer's Report is consistent with *Bonander* because the Assessments have been apportioned based on the overall cost of the improvements and proportional special benefit to each property.

PLANS & SPECIFICATIONS

Following is a description of the Services that are provided for the benefit of property in the Assessment District. This Assessment District was created as a condition of development for the corresponding developments. Accordingly, prior to these developments, the level of Service in these areas was effectively zero. The formula below describes the relationship between the final level of improvements, the baseline level of service (pre-development) had the assessment not been instituted, and the enhanced level of improvements funded by the assessment.

Final Level of Service	=	Baseline Level of Service (zero, pre-development)	+	Enhanced Level of Service
-----------------------------------	---	--------------------------------------------------------------	---	--------------------------------------

The work and improvements ("Improvements") proposed to be undertaken by the Auburn Area Recreation & Park District and the Atwood Ranch III Landscaping and Lighting Assessment District, (the "Assessment District") and the costs thereof paid from the levy of the annual assessments provide special benefit to Assessor Parcels within the Assessment District as defined in the Method of Assessment herein. Consistent with the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

Installation, maintenance and servicing of public improvements, including but not limited to, labor, materials, supplies, utilities and equipment, as applicable, for property within the Assessment District that is owned or maintained by the Auburn Area Recreation & Park District. Any plans and specifications for these improvements will be filed with the District Administrator of the Auburn Area Recreation & Park District and are incorporated herein by reference.

As applied herein, "maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including repair, removal or replacement of all or any part of any improvement; providing for the life, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid waste; the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

"Servicing" means the furnishing of electric current, or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; or water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

FISCAL YEAR 2014-15 ESTIMATE OF COST AND BUDGET

ATWOOD RANCH III LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT**DESCRIPTION OF IMPROVEMENTS**

Within the Assessment District, the existing and proposed improvements are generally described as maintenance of a neighborhood park and tot lot within the development area known as Atwood Ranch III, as well as trails in the wetlands preserve area; irrigation and turf of a small grass area adjacent to the tot lot; monitoring of 10.69 acres of wetlands preserve area (located within the area currently known as Lots B and C) with associated riparian scrub land, seeps, floodplains and drainage areas to a stormwater detention area; and reporting four times yearly to the Army Corps of Engineers, including biology reports and project management reports.

FIGURE 1 – ESTIMATE OF COST

Auburn Area Recreation and Park District Atwood Ranch III Landscaping & Lighting Assessment District Estimate of Cost 2014-15		
Beginning Fund Balance, June 30, 2014		\$6,257.41
Equipment Replacement Reserve Balance, June 30, 2014		\$15,603.66
Installation, Maintenance & Servicing Costs		
Maintenance Labor (Incl. Roll-Ups)	\$12,175.00	
Water Costs	\$5,157.00	
Park Equipment Replacement	\$0.00	
Park Improvements (turf, irrigation)	\$2,000.00	
Preserve Monitoring	\$5,250.00	
Subtotal		<u>\$24,582.00</u>
Incidental Costs		
County Collection Charges	\$260.43	
Insurance	\$450.00	
Administrative Costs	\$2,150.00	
Subtotal		<u>\$2,860.43</u>
Total Costs		<u>\$27,442.43</u>
Less:		
Contribution from Other Sources for General Benefit		(\$1,399.27)
Total Improvement District Budget (Net Amount to be Assessed)		<u><u>\$26,043.16</u></u>
Budget to Assessment		
Total Budget	\$26,043.16	
Total EDU Units	143	
Rate per EDU Unit		<u><u>\$182.12</u></u>

NOTE: The maintenance of 10.69 acres of wetlands preserve areas was provided by the developer for the first five years after the Assessment District was formed. Following that time period, the wetlands preserve area maintenance is to be provided by the Auburn Area RPD.

Beginning in 2012, the Auburn Area RPD, by agreement with the Homeowners' Association, commenced maintenance of additional improvements installed and paid for by the HOA in the former "natural turf" area adjacent to the tot lot, including installation and maintenance of irrigation and turf.

As evidenced in the profit/loss history for the Auburn Area RPD, costs to provide maintenance within the Assessment District increased significantly in Fiscal Year 2013-14. This escalation in costs is directly related to the increase in labor costs necessary to maintain the park and preserve. Specifically, the Auburn Area RPD experienced higher labor costs due to:

- Increased time eliminating weeds in an effort to keep a fire break along the houses that border the preserve.
- Increased costs in removing invasive Himalayan blackberry bushes in the preserve.
- Increased costs eliminating weeds in the preserve. These weeds have increased in size and quantity due to better fuel load reduction management.
- Increased time removing weeds from the landscape areas.
- Increased maintenance time in new landscaped area, mowing turf areas.
- Weed control in new bark areas.
- Removal of invasive tree species.

Moreover, excess costs that were covered in prior years by the account balance for the assessment have reduced the fund balance substantially. In an effort to offset these cumulative cost increases and maintain a positive fund balance, the proposed assessment rate for Fiscal Year 2014-15 includes a cost of living increase of \$19.40 per single family equivalent unit in order to maintain the park and preserve areas at a minimum level. In the absence of a rate increase, levels of service would have to be reduced substantially, and reserve funds will continue to be depleted rapidly.

METHOD OF APPORTIONMENT

METHOD OF APPORTIONMENT

This section of the Engineer's Report includes an explanation of the benefits to be derived from the installation, maintenance and servicing of neighborhood park improvements and wetlands preserve areas; and the methodology used to apportion the total assessment to properties within the Atwood Ranch III Landscaping and Lighting Assessment District.

The Atwood Ranch III Landscaping and Lighting Assessment District consists of all Assessor Parcels within the boundaries as defined by the Assessment Diagram included within this Report and the Assessor Parcel Numbers listed within the included Assessment Roll. The method used for apportioning the assessments is based upon the proportional special benefits to be derived by the properties in the Atwood Ranch III Landscaping and Lighting Assessment District, over and above general benefits conferred on real property or to the public at large. The apportionment of special benefit is a two step process: the first step is to identify the types of special benefit arising from the improvements, and the second step is to allocate the assessments to property based on the estimated relative special benefit for each type of property.

DISCUSSION OF BENEFIT

In summary, the assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. Moreover, such benefit is not based on any one property owner's use of the Assessment District's neighborhood parks or wetlands preserve areas, or a property owner's specific demographic status. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Proposition 218, as codified in Article XIII D of the California Constitution, has confirmed that assessments must be based on the special benefit to property:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

The following benefit categories summarize the types of special benefit to residential, commercial, industrial and other lots and parcels resulting from the installation, maintenance and servicing of lighting improvements to be provided with the assessment proceeds. These categories of special benefit are derived from the statutes passed by the California Legislature and other studies which describe the types of special benefit received by

property from maintenance and improvements such as those proposed by the Auburn Area Recreation & Park District and the Atwood Ranch III Landscaping and Lighting Assessment District. These types of special benefit are summarized as follows:

- A. **PROXIMITY TO IMPROVED PARK AREAS WITHIN THE ASSESSMENT DISTRICT.**
- B. **ACCESS TO IMPROVED PARK AREAS WITHIN THE ASSESSMENT DISTRICT.**
- C. **IMPROVED VIEWS WITHIN THE ASSESSMENT DISTRICT.**
- D. **EXTENSION OF A PROPERTY'S OUTDOOR AREAS AND GREEN SPACES FOR PROPERTIES WITHIN CLOSE PROXIMITY TO THE IMPROVEMENTS.**
- E. **CREATION OF INDIVIDUAL LOTS FOR RESIDENTIAL USE THAT, IN ABSENCE OF THE ASSESSMENTS, WOULD NOT HAVE BEEN CREATED.**

In this case, the recent the SVTA v. SCCOSA decision provides enhanced clarity to the definitions of special benefits to properties in three distinct areas:

- Proximity
- Expanded or improved access
- Views

The SVTA v. SCCOSA decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The SVTA v. SCCOSA decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).

Proximity, improved access and views, in addition to the other special benefits listed above further strengthen the basis of these assessments.

BENEFIT FACTORS

The special benefits from the Improvements are further detailed below:

PROXIMITY TO IMPROVED PARK AREAS WITHIN THE ASSESSMENT DISTRICT

Only the specific properties within close proximity to the Improvements are included in the Assessment District. Therefore, property in the Assessment District enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the Assessment District do not share.

In absence of the assessments, the Improvements would not be provided and the park areas in the Assessment District would be degraded due to insufficient funding for maintenance, upkeep and repair. Therefore, the assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what otherwise would be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by parcels in the Assessment District, they provide a direct advantage and special benefit to property in the Assessment District.

ACCESS TO IMPROVED PARK AREAS WITHIN THE ASSESSMENT DISTRICT

Since the parcels in the Assessment District are nearly the only parcels that enjoy close access to the Improvements, they directly benefit from the unique close access to improved park areas that are provided by the Assessments. This is a direct advantage and special benefit to property in the Assessment District.

IMPROVED VIEWS WITHIN THE ASSESSMENT DISTRICT

The RPD, by maintaining these park areas, provides improved views to properties in the Assessment District. The properties in the Assessment District enjoy close and unique proximity, access and views of the Improvements; therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Assessment District.

EXTENSION OF A PROPERTY'S OUTDOOR AREAS AND GREEN SPACES FOR PROPERTIES WITHIN CLOSE PROXIMITY TO THE IMPROVEMENTS

In large part because it is cost prohibitive to provide large open land areas on property in the Assessment District, the residential and other benefiting properties in the Assessment District do not have large outdoor areas and green spaces. The park areas within the Assessment District provide additional outdoor areas that serve as an effective extension of the land area for proximate properties because the Improvements are uniquely proximate and accessible to property in close proximity to the Improvements. The Improvements, therefore, provide an important, valuable and desirable extension of usable land area for the direct advantage and special benefit of properties with good and close proximity to the Improvements.

CREATION OF INDIVIDUAL LOTS FOR RESIDENTIAL USE THAT, IN ABSENCE OF THE ASSESSMENTS, WOULD NOT HAVE BEEN CREATED

Typically, the original owner/developer of the property within the Assessment District agreed to the assessments. As parcels were sold, new owners were informed of the assessments through the title reports, and in some cases, through Department of Real Estate "White Paper" reports that the parcels were subject to assessment. Purchase of property was also an "agreement" to pay the assessment. Moreover, in absence of the assessments, the lots within the Assessment District would not have been created. These lots, and the improvements they support, are a special benefit to the property owners.

GENERAL VERSUS SPECIAL BENEFIT

The proceeds from the Atwood Ranch III Landscaping and Lighting Assessment District would be used to fund improvements and increased levels of maintenance to the amenities adjoining the properties in the Assessment District. In absence of the Atwood Ranch III Landscaping and Lighting Assessment District, such improvements would not be provided and the properties would not be subdivided and improved to the same extent. The Assessment District is specifically proposed to provide additional and improved public resources in the Assessment District. The park improvements provided by the Atwood Ranch III Landscaping and Lighting Assessment District increase recreational opportunities to the homes within the Atwood Ranch III development, providing benefit to the development itself and are deemed to be of special benefit. In absence of the assessments, these public resources would not be created and revenues would not be available for their continued maintenance and improvement. Therefore, the assessments solely provide special benefit to property in the Assessment District over and above the general benefits conferred by the general facilities of the Assessment District.

Although these Improvements may be available to the general public at large, the park area within the Assessment District is specifically designed, located and created to provide additional and improved public resources for property inside the Assessment District, and not the public at large. Other properties that are either outside the Assessment District or within the Assessment District and not assessed, do not enjoy the unique proximity, access, views and other special benefit factors described previously. These Improvements are of special benefit to properties located within the Assessment District because they provide a direct advantage to properties in the Assessment District that would not be provided in absence of the Assessments.

There is no widely-accepted or statutory formula for calculating general benefit. General benefits are benefits from improvements or services that are not special in nature, are not "particular and distinct" and are not "over and above" benefits received by other properties. The SVTA vs. SCCOSA decision provides some clarification by indicating that general benefits provide "an indirect, derivative advantage" and are not necessarily proximate to the improvements.

In the 2009 Dahms case, the court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided within the assessment district. It is also important to note that the improvements and services funded by the assessments in Pomona are similar to the improvements and services funded by the Assessments described in this Engineer's Report and the Court found these improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer's Report fund improvements and services directly provided within the Assessment District and every benefiting property in the Assessment District enjoys proximity and access to the Improvements. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Assessments.

Although the analysis used to support these assessments concludes that the benefits are solely special, as described above, consideration is made for the suggestion that a portion of the benefits are general. General benefits cannot be funded by these assessments - the funding must come from other sources.

One measure of general benefits from park and recreation Improvements is the percentage of time such park and recreation Improvements are used by individuals who are not residents, employees, customers or property owners in the Assessment District. Field surveys conducted by SCI in many other similar communities in California have found that for similar local parks such as those within the Assessment District, typically 5% of the park users do not live or work within the Assessment District. This is a measure of the general benefits to the public at large.

5%	(General Benefit)
+ 95%	(Special Benefit)
= 100%	(Total Benefit)

The maintenance and servicing of these improvements is also partially funded, directly and indirectly from other sources including the Auburn Area Recreation and Park District, and Placer County as well as other public agencies. This funding comes in the form of grants, special programs, and general funds, as well as direct maintenance and servicing of facilities (e.g., curbs, gutters, streets, drainage systems, etc.). This funding from other sources more than compensates for general benefits, if any, received by the properties within the assessment district. The sum total of this contribution exceeds the 5% minimum needed to offset any general benefit, as noted above.

METHOD OF ASSESSMENT

The second step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single family home, or, in other words, on the basis of Equivalent Dwelling Units (EDU). This EDU methodology is commonly used to distribute assessments in proportion to estimated special benefit and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. For the purposes of this Engineer's Report, all properties are designated an EDU value, which is each property's relative benefit in relation to a single family home on one parcel. In this case, the "benchmark" property is the single family detached dwelling which is one Equivalent Dwelling Unit or one EDU.

ASSESSMENT APPORTIONMENT

The proposed assessments for the Atwood Ranch III Landscaping and Lighting Assessment District would provide direct and special benefit to properties in this Assessment District. Atwood Ranch III is a residential single family development project consisting of 143 single family homes. As such, each residential property receives similar benefit from the proposed

improvements. Therefore, the Engineer has determined that the appropriate method of apportionment of the benefits derived by all parcels is on a dwelling unit basis. All improved properties or properties proposed for development are assigned an EDU factor equal to the number of dwelling units developed or planned for the property. The assessments are listed on the Assessment Roll in Appendix A.

APPEALS AND INTERPRETATION

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment, may file a written appeal with the District Administrator or his or her designee. Any such appeal is limited to correction of an assessment during the then current or, if before July 1, the upcoming fiscal year. Upon the filing of any such appeal, the District Administrator or his or her designee will promptly review the appeal and any information provided by the property owner. If the District Administrator or his or her designee finds that the assessment should be modified, the appropriate changes shall be made to the assessment roll. If any such changes are approved after the assessment roll has been filed with the County for collection, the District Administrator or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any property owner who disagrees with the decision of the District Administrator or her or his designee, may refer their appeal to the Board of Directors of the Auburn Area Recreation & Park District and the decision of the Board of Directors of the Auburn Area Recreation & Park District shall be final.

ASSESSMENT

WHEREAS, the Board of Directors of the Auburn Area Recreation & Park District, County of Placer, California, by its Resolution No. 2014-01 adopted on February 27th, 2014, ordered the initiation of proceedings for the continuation of the assessments for the Atwood Ranch III Landscaping and Lighting Assessment District for Fiscal Year 2014-15, pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIID of the California Constitution (collectively "the Act");

WHEREAS, said Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Assessment District and an assessment of the estimated costs of the improvements upon all assessable parcels within the Assessment District, to which Resolution and the description of said proposed improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of said Auburn Area Recreation & Park District, hereby make the following assessment to cover the portion of the estimated cost of said improvements, and the costs and expenses incidental thereto to be paid by the Assessment District.

The amount to be paid for said improvements and the expense incidental thereto, to be paid by the Atwood Ranch III Landscaping and Lighting Assessment District for the fiscal year 2014-15, is generally as follows in Figure 2 on the next page.

SUMMARY COST ESTIMATES

FIGURE 2 - ATWOOD RANCH III LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT SUMMARY COST ESTIMATES, FISCAL YEAR 2014-15

	<i>FY 2014-15 BUDGET</i>
Park Maintenance & Improvements	\$19,332
Preserve Maintenance and Monitoring	\$5,250
Incidental Expenses	\$2,860
TOTAL BUDGET	\$27,442
Less:	
Contribution from Other Sources for General Benefit	(\$1,399)
NET AMOUNT TO ASSESSMENTS	\$26,043

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of the Atwood Ranch III Landscaping and Lighting Assessment District. The distinctive number of each parcel or lot of land in the said Atwood Ranch III Landscaping and Lighting Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

And I do hereby assess and apportion said net amount of the cost and expenses of said improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within the Atwood Ranch III Landscaping and Lighting Assessment District, in accordance with the special benefits to be received by each parcel or lot from the improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

The assessments are made upon the parcels or lots of land within the Atwood Ranch III Landscaping and Lighting Assessment District, in proportion to the special benefits to be received by the parcels or lots of land, from said improvements.

The assessment is subject to an annual adjustment tied to the Consumer Price Index-U for the San Francisco Bay Area as of December of each succeeding year (the "CPI"), with a maximum annual adjustment not to exceed 5%. Any change in the CPI in excess of 5% shall

be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 5%. The maximum authorized assessment rate is equal to the maximum assessment rate in the first fiscal year the assessment was levied adjusted annually by the minimum of 1) 5% or 2) the change in the CPI plus any Unused CPI as described above.

Property owners in the Assessment District, in an assessment ballot proceeding, approved the initial fiscal year benefit assessment for special benefits to their property including the CPI adjustment schedule, so the assessment may continue to be levied annually and may be adjusted by up to the maximum annual CPI adjustment without any additional assessment ballot proceeding. In the event that in future years the assessments are levied at a rate less than the maximum authorized assessment rate, the assessment rate in a subsequent year may be increased up to the maximum authorized assessment rate without any additional assessment ballot proceeding.

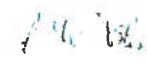
Based on the preceding annual adjustments, the maximum possible assessment rate for Fiscal Year 2013-14 was \$178.37 per single family equivalent benefit unit. The annual change in the CPI from December 2012 to December 2013 was 2.57%. Therefore, the maximum authorized assessment rate for Fiscal Year 2014-15 has been increased by 2.57%, from \$178.37 to \$182.96 per single family equivalent benefit unit. However, the estimate of cost and budget in this Engineer's Report proposes assessments for fiscal year 2014-15 at the rate of \$182.12 per single family equivalent benefit unit, which is less than the maximum authorized assessment rate.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Placer for the fiscal year 2014-15. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2014-15 for each parcel or lot of land within the said Atwood Ranch III Landscaping and Lighting Assessment District.

Dated: May 23, 2014

Engineer of Work



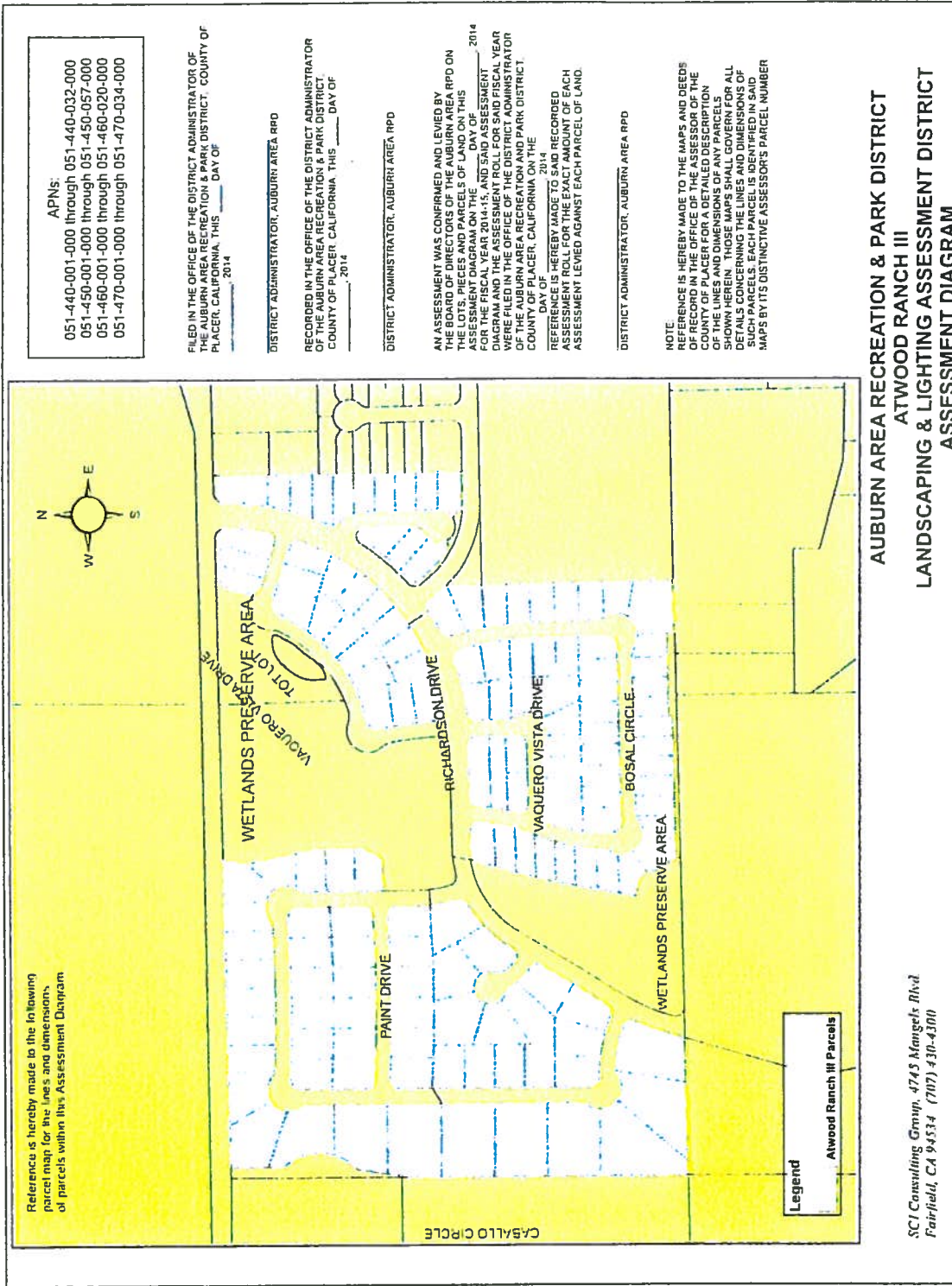
By _____

John W. Bliss, License No. C52091



ASSESSMENT DIAGRAM

The boundaries of the Atwood Ranch III Landscaping and Lighting Assessment District are displayed on the following Assessment Diagrams.



Reference is hereby made to the following parcel map for the lines and dimensions of parcels within this Assessment Diagram

APNs:
 051-440-001-000 through 051-440-032-000
 051-450-001-000 through 051-450-057-000
 051-460-001-000 through 051-460-020-000
 051-470-001-000 through 051-470-034-000

FILED IN THE OFFICE OF THE DISTRICT ADMINISTRATOR OF THE AUBURN AREA RECREATION & PARK DISTRICT, COUNTY OF PLACER, CALIFORNIA, THIS _____ DAY OF _____, 2014

DISTRICT ADMINISTRATOR, AUBURN AREA RPD

RECORDED IN THE OFFICE OF THE DISTRICT ADMINISTRATOR OF THE AUBURN AREA RECREATION & PARK DISTRICT, COUNTY OF PLACER, CALIFORNIA, THIS _____ DAY OF _____, 2014

DISTRICT ADMINISTRATOR, AUBURN AREA RPD

AN ASSESSMENT WAS CONFIRMED AND LEVIED BY THE BOARD OF DIRECTORS OF THE AUBURN AREA RPD ON THE LOTS, PIECES AND PARCELS OF LAND ON THIS ASSESSMENT DIAGRAM ON THE _____ DAY OF _____, 2014 FOR THE FISCAL YEAR 2014-15, AND SAID ASSESSMENT DIAGRAM AND THE ASSESSMENT ROLL FOR SAID FISCAL YEAR IS ON FILE IN THE OFFICE OF THE DISTRICT ADMINISTRATOR OF THE AUBURN AREA RECREATION & PARK DISTRICT, COUNTY OF PLACER, CALIFORNIA ON THE _____ DAY OF _____, 2014

REFERENCE IS HEREBY MADE TO SAID RECORDED ASSESSMENT ROLL FOR THE EXACT AMOUNT OF EACH ASSESSMENT LEVIED AGAINST EACH PARCEL OF LAND.

DISTRICT ADMINISTRATOR, AUBURN AREA RPD

NOTE:
 REFERENCE IS HEREBY MADE TO THE MAPS AND DEEDS OF RECORD IN THE OFFICE OF THE ASSESSOR OF THE COUNTY OF PLACER FOR A DETAILED DESCRIPTION OF THE LOTS, PIECES AND PARCELS OF LAND. THE LINES AND DIMENSIONS SHOWN ON THESE MAPS SHALL COVER ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH PARCELS. EACH PARCEL IS IDENTIFIED IN SAID MAPS BY ITS DISTINCTIVE ASSESSOR'S PARCEL NUMBER

Legend
 Atwood Ranch III Parcels

**AUBURN AREA RECREATION & PARK DISTRICT
 ATWOOD RANCH III
 LANDSCAPING & LIGHTING ASSESSMENT DISTRICT
 ASSESSMENT DIAGRAM**

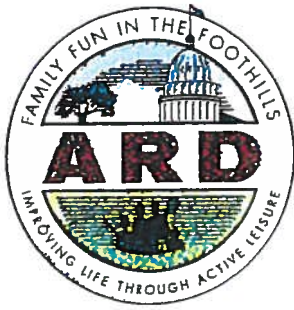
SCI Consulting Group, 4745 Mangels Blvd
 Fairfield, CA 94534 (707) 430-4300



APPENDIX A – ASSESSMENT ROLL, FY 2014-15

The Assessment Roll (a listing of all parcels assessed within the Atwood Ranch III Landscaping and Lighting Assessment District, and the amount of the assessments) will be filed with the Clerk of the Board and is, by reference, made part of this report and is available for public inspection during normal office hours.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference made part of this report. These records shall govern for all details concerning the description of the lots or parcels.



AUBURN AREA RECREATION AND PARK DISTRICT

May 6, 2014

Dear Atwood Ranch III Property Owner,

As you may know, the Auburn Area Recreation and Park District (ARD) maintains the neighborhood park near your home on Vacquero Vista Drive. We hope you agree that having a local park with play equipment for young children and a grassy area for fun really adds to your quality of life. In addition to maintaining this park area, ARD also monitors the adjacent wetland preserve which gives your neighborhood an important drainage and storm water detention area.

You are probably aware that you pay an annual assessment on your property taxes that funds these services and improvements in your neighborhood. Continued rising maintenance costs for the nature preserve and turf area, including mowing and water costs for irrigation, along with rising wetland monitoring costs, have led ARD to consider a few options:

- An increase in the annual assessment. Your current rate is \$162.72 per year. The ARD Board of Directors may consider setting a new rate at a number that cannot exceed \$182.96 per year.
- Reducing the amount of service (labor hours) for the park and preserve. This past year ARD exceeded budgeted labor expenses by \$5,800 in keeping up with service levels.
- A combination of rate increase and a reduction in service.

The ARD Acquisition and Development Committee will consider the rate and/or service levels at their May 19th meeting (4pm at the Canyon View Community Center). The Committee will make a recommendation to the ARD Board of Directors. The ARD Board of Directors will then consider the rate and/or service levels at the May 29, 2014 Board of Directors meeting. Once this proposed rate and/or service level is set, ARD will call for a Public Hearing at the June 26, 2014 Board of Directors meeting to adopt the Engineer's Report and the new rate and/or service level. Both of the Board meetings start at 6pm and take place at the Canyon View Community Center (471 Maidu Dr., Auburn).

If you are unable to attend these meetings, you may contact us directly with comments, ideas and concerns. Please feel free to give us a call at (530) 885-0611 ext. 102 or by email at plarson@auburnrec.com.

We hope that you make full use of your neighborhood park throughout the rest of the year. Do not hesitate to contact us with your ideas and concerns at (530) 885-0611 ext. 102, or by email at plarson@auburnrec.com. For more information, we also invite you to attend our public hearing.

Sincerely,

Kahl Muscott
District Administrator