

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE BOARD OF DIRECTORS**

6:00 P.M.

**THURSDAY, MARCH 26, 2015
CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE
AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the District's Office at 471 Maidu Drive, Auburn, CA 95603 during normal business hours.

1.0 CALL TO ORDER

FLAG SALUTE (Pledge to the Flag)

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

Roll Call

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Smith _____

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Presentation from Sports Coordinator Jerry Fisher to Chris Packard, ARD/YDL Assistant Coach for March, 2015 volunteer of the month.

3.0 AGENDA REVIEW, CHANGES, AND APPROVAL

Motion by _____ Second by _____ to _____

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Smith _____

4.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

5.0 CONSENT ITEMS – (roll call vote) All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public requests a specific item to be removed from the Consent Calendar for separate discussion and action.

_____ **5.1 Review and Approval of the February 26, 2015 Auburn Area Recreation & Park District Minutes of the Board of Directors**

Review and approval of minutes.

_____ **5.2 Review of Cash Requirements for February, 2015 (Standing Finance Committee)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Board of Directors for review and approval.

_____ **5.3 Review of Financials for February, 2015 (Standing Finance Meeting)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Board of Directors for review and approval.

_____ **5.4 Resolution Number 2015-03, A Resolution to Transfer Funds from the General Fund to the Contingency Reserve (Standing Finance Committee)**

Shall the Auburn Area Recreation and Park District adopt Resolution Number 2015-03 transferring \$5,050.00 from the General Fund to the Contingency Reserve?

Motion by _____ second by _____ to _____

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Smith _____

Roll Call Vote

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Please see reports, fee waiver log, project list and vandalism report under item 6.0.

7.0 UNFINISHED BUSINESS

_____ **7.1 Resolution Number 2015-04 Before the Governing Board of the Auburn Area Recreation & Park District County of Placer, State of California Adoption of Final Budget, General Fund (Standing Finance Committee)**

Shall the ARD Board of Directors adopt Resolution Number 2015-04 Before the Governing Board of the Auburn Area Recreation & Park District County of Placer, State of California Adoption of Final Budget, General Fund?

Motion by _____ second by _____ to _____

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Smith _____

Roll Call Vote

_____ **7.2 Amended Scope of Work for the Bike Park Environmental Review**

Shall the Auburn Recreation & Park District Board of Directors approve an expanded scope of work and subsequent fee increase from Dudek for professional services that are beyond the original contract for the proposed Auburn Bike Park?

Motion by _____ second by _____ to _____

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Smith _____

Roll Call Vote

8.0 NEW BUSINESS

_____ **8.1 Atwood Pond Project from HOA (Acquisition & Development Committee)**

Shall the Auburn Area Recreation and Park District Board of Directors consider approval of a proposed project to improve the pond at the Atwood III development, and shall ARD consider funding a portion of the project?

Motion by _____ second by _____ to _____

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Smith _____

Roll Call Vote

_____ **8.2 Fiscal Year 2015/2016 Project List and Ten Year Plan Update (Acquisition & Development Committee)**

Shall the Auburn Area Recreation & Park District Board of Directors direct staff to begin preliminary work and provide appropriate environmental analysis of the projects on the proposed FY 2015/2016 Project List?

Motion by _____ second by _____ to _____

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Smith _____

Roll Call Vote

_____ **8.3 Project Notification Procedure (Program, Personnel, Policy, Fee & Legal Review Committee)**

Shall the Auburn Area Recreation & Park District Board of Directors amend its policy regarding project notification to allow for further notification, if appropriate?

Motion by _____ second by _____ to _____

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Smith _____

_____ **8.4 CSDA Call for Nominations – Board of Directors Seat A**

Shall the ARD Board of Directors nominate a candidate for the CSDA Board of Directors, Seat A?

Motion by _____ second by _____ to _____

Holbrook _____ Ferris _____ Gray _____ Ainsleigh _____ Smith _____

_____ **9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

None.

_____ **10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

_____ **11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

_____ **12.0 PUBLIC COMMENT** This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

_____ **13.0 CLOSED SESSION**

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

Title: District Administrator

_____ **14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION**

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

3-20-15
Date

1:20 pm
Time

P. Larson
Clerk to the Board

SECTION: 5.0

**ITEM: 5.1 REVIEW AND APPROVAL OF THE FEBRUARY 26,
2015 MINUTES OF THE BOARD OF DIRECTORS**

DESCRIPTION:

INFORMATION: SEE ATTACHED MINUTES

**STAFF
RECOMMENDATION: BOARD OF DIRECTORS REVIEW & APPROVE
MINUTES**

FISCAL IMPACT:

**Auburn Area Recreation and Park District
Minutes
of the Meeting of the Board of Directors
Thursday, February 26, 2015, 6:00 p.m.
Canyon View Community Center
471 Maidu Drive
Auburn, CA**

Board Members

Present: Chairman Scott Holbrook
Director Jim Ferris
Director Jim Gray
Director Gordon Ainsleigh

Board Members

Absent: Curt Smith

Staff Present:

Kahl Muscott, District Administrator
Joe Fecko, Administrative Services Manager
Larry Gray, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Sheryl Petersen, Recreation Services Manager
Pamela Vann, Landscape Architect
Patricia Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Holbrook.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and seconded by Director Gray to eliminate item 13.0, Closed Session from the agenda.

2 yes votes, Directors Holbrook and Gray.

2 no votes, Directors Ainsleigh and Ferris.

2 – 2, Motion did not carry.

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the agenda as written.

Roll Call Vote

4 – 0 Motion carries.

Director Smith was absent.

4.0 PUBLIC COMMENT

Brian Hasset, a thirty year resident of the area gave public comment regarding the names of Regional and Recreation Parks being too generic. He suggested coming up with a contest for the public to re-name those parks.

This item was sent to the Acquisition & Development Committee for discussion.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of the January 29, 2015 Auburn Area Recreation & Park District Minutes of the Board of Directors & Minutes of the Friends of the Auburn Area Recreation & Parks, Inc. 501 c (3) Meeting**
- 5.2 Review of Cash Requirements for January, 2015 (Standing Finance Meeting)**
- 5.3 Review of Financials for January, 2015 (Standing Finance Meeting)**
- 5.4 Review of Financials for January, 2015 (Standing Finance Meeting)**
- 5.5 Customer Service Representative Job Description Amendment (Program, Personnel, Policy, Fee & Legal Review Committee Meeting)**

A motion was made by Director Ainsleigh and seconded by Director Ferris to approve the consent calendar.

Roll Call Vote

4 – 0 Motion carries.

Director Smith was absent.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, project list and vandalism report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

7.1 Railhead Park Site Improvements (Acquisition & Development Meeting)

A motion was made by Director Gray and seconded by Director Ferris to adopt Resolution Number 2015-02, A Resolution of the Governing Board of Directors of the Auburn Area Recreation and Park District Awarding A Contractor for the Railhead Park Site Improvements and approving a construction contract for \$52,380.00 from Owens Construction for site improvements at Railhead Park and approving a 5% contingency for the project of \$2,619.00 for a total of \$53,999.00.

Roll Call Vote

4 – 0 Motion carries.

Director Smith was absent.

8.0 NEW BUSINESS

8.1 Resolution to Prepare Atwood III Engineer's Report for FY 2015/2016 (Acquisition & Development Committee Meeting)

A motion was made by Director Gray and seconded by Director Ferris to adopt Resolution Number 2015-01, A Resolution Directing Preparation of the Engineer's Report for Fiscal Year 2015-16 for the Continuation of the Atwood Ranch III Landscaping and Lighting Assessment District of the Auburn Area Recreation and Park District.

Roll Call Vote

4 – 0 Motion carries.

Director Smith was absent.

8.2 Preliminary Budget for Fiscal Year 2015-2016 (Standing Finance Committee Meeting)

A motion was made by Director Holbrook and seconded by Director Ferris to approve the Preliminary Budget for Fiscal Year 2015-2016 as presented by staff.

Roll Call Vote

3 – 1 – 0 Motion carries.

Directors Holbrook, Ferris and Gray voted yes.

Director Ainsleigh voted no.

Director Smith was absent.

The item of trails at the Shockley Property as requested by Director Ainsleigh was sent to

the Acquisition & Development Committee for discussion.

8.3 Letter to Placer County re: Concerns of Recreation Elements Being Removed from Placer County Property (Acquisition & Development Committee Meeting)

Public Comment:

Monique Margot, a resident of the area gave public comment regarding ARD may not want to make an enemy of the County by sending the letter.

Bud Rietjens, a resident of the area and former employee of the County gave public comment regarding his opinion that the County wants to take all of the buildings off of the property to clear the land for development.

A motion was made by Director Ainsleigh and seconded by Director Holbrook to approve the letter to Placer County re: Concerns of Recreation Elements Being Removed from Placer County Property and replace the word reconsider in the letter with the word delay.

3 – 0 – 1 Motion carries.

Directors Holbrook, Ferris and Ainsleigh voted yes.

Director Gray abstained.

Director Smith was absent.

8.4 CSDA Call for Nominations – Board of Directors Sierra Network, Seat C

The Board took no action on this item.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

None.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – the Board went into Closed Session at 7:02 p.m.

13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

Title: District Administrator

14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

No reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:08 p.m. by Chairman Holbrook.

Board Secretary

Date

SECTION: 5.0

**ITEM: 5.2 REVIEW OF CASH REQUIREMENTS FOR
FEBRUARY, 2015**

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING
FINANCE COMMITTEE AND FORWARDED TO
THE BOARD OF DIRECTORS FOR REVIEW AND
APPROVAL**

FISCAL IMPACT: \$138,577.82

Ranges:	From:	To:	From:	To:
Check Number	First	Last	2/1/2015	2/28/2015
Vendor ID	First	Last	UMPQ	UMPQ
Vendor Name	First	Last		

Sorted By: Check Date

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
11641	U0019	US Bank	2/6/2015	UMPQ	PMCHK00002205	\$23,702.84
11642	1099-104	Thomas Seibel	2/6/2015	UMPQ	PMCHK00002206	\$32.50
11643	1099-193	Celena Polena	2/6/2015	UMPQ	PMCHK00002206	\$338.00
11644	1099-264	Philip Green	2/6/2015	UMPQ	PMCHK00002206	\$32.50
11645	1099-291	Isaac Humber	2/6/2015	UMPQ	PMCHK00002206	\$97.50
11646	1099-295	Juli Land-Marx, dba Image Net	2/6/2015	UMPQ	PMCHK00002206	\$1,350.00
11647	1099-49	Paula Duffy	2/6/2015	UMPQ	PMCHK00002206	\$78.00
11648	A0014	AT&T	2/6/2015	UMPQ	PMCHK00002206	\$778.26
11649	A0134	Advanced Intregrated Pest Mana	2/6/2015	UMPQ	PMCHK00002206	\$673.50
11650	B0020	BSN Sports, Inc.	2/6/2015	UMPQ	PMCHK00002206	\$76.05
11651	C0072	CIT Technology Fin. Serv., Inc	2/6/2015	UMPQ	PMCHK00002206	\$450.43
11652	C0075	Cintas Corporation	2/6/2015	UMPQ	PMCHK00002206	\$90.00
11653	C0111	CENTRAL VALLEY BROADBAND	2/6/2015	UMPQ	PMCHK00002206	\$189.90
11654	C0113	Cooks Portable Toilets & Septi	2/6/2015	UMPQ	PMCHK00002206	\$698.38
11655	D0077	Dudek	2/6/2015	UMPQ	PMCHK00002206	\$4,017.50
11656	E0011	ECORP Consulting, Inc.	2/6/2015	UMPQ	PMCHK00002206	\$476.80
11657	E0012	Eagle Fence Company, Inc	2/6/2015	UMPQ	PMCHK00002206	\$2,146.00
11658	G0006	Gold Country Media Publication	2/6/2015	UMPQ	PMCHK00002206	\$171.60
11659	G0027	Giuliani & Kull, Inc.	2/6/2015	UMPQ	PMCHK00002206	\$2,400.00
11660	G0077	Gold Country Water	2/6/2015	UMPQ	PMCHK00002206	\$79.25
11661	I0018	William Joseph La Flour	2/6/2015	UMPQ	PMCHK00002206	\$625.00
11662	J0011	Deere & Company	2/6/2015	UMPQ	PMCHK00002206	\$9,668.42
11663	K0011	Kaiser Foundation Health Plan,	2/6/2015	UMPQ	PMCHK00002206	\$19,224.68
11664	L0016	Loomis Union School District	2/6/2015	UMPQ	PMCHK00002206	\$6,412.50
11665	L0027	Pat Larson	2/6/2015	UMPQ	PMCHK00002206	\$46.38
11666	M0039	Meadow Vista Water Users Assoc	2/6/2015	UMPQ	PMCHK00002206	\$500.00
11667	M0071	Mission Protection Systems Inc	2/6/2015	UMPQ	PMCHK00002206	\$270.00
11668	M0098	Meadow Vista County Water Dist	2/6/2015	UMPQ	PMCHK00002206	\$325.58
11669	P0007	Pacific Gas & Electric Company	2/6/2015	UMPQ	PMCHK00002206	\$1,556.16
11670	P0019	PG & E Bldg & Utilities	2/6/2015	UMPQ	PMCHK00002206	\$1,800.00
11671	P0023	PG&E	2/6/2015	UMPQ	PMCHK00002206	\$119.13
11672	P0058	Pitney Bowes Credit Corporatio	2/6/2015	UMPQ	PMCHK00002206	\$85.30
11673	P0082	Pickle-Ball, Inc.	2/6/2015	UMPQ	PMCHK00002206	\$33.26
11674	P0107	Parent's Resource Guide	2/6/2015	UMPQ	PMCHK00002206	\$535.00
11675	S0110	Sierra Sports Service	2/6/2015	UMPQ	PMCHK00002206	\$3,312.00
11676	S0133	Shelly's Smart Shopper	2/6/2015	UMPQ	PMCHK00002206	\$750.00
11677	T0027	Debbie Thomas	2/6/2015	UMPQ	PMCHK00002206	\$42.18
11678	T0058	TelePacific Communications	2/6/2015	UMPQ	PMCHK00002206	\$854.63
11679	T1000	Transamerica Life Insurance	2/6/2015	UMPQ	PMCHK00002206	\$380.00
11680	TEMPH	Calvin Hendrix	2/6/2015	UMPQ	PMCHK00002206	\$105.00
11681	TEMPM	Stacy Menefee	2/6/2015	UMPQ	PMCHK00002206	\$105.00
11682	TEMPR	Mark Rosen	2/6/2015	UMPQ	PMCHK00002206	\$60.00
11683	V0007	Verizon Wireless	2/6/2015	UMPQ	PMCHK00002206	\$265.31
11684	X0002	P&G	2/6/2015	UMPQ	PMCHK00002206	\$325.00
11685	J0012	Deere Credit, Inc.	2/13/2015	UMPQ	PMCHK00002207	\$990.63
11686	S1007	Stationary Engineers, Local 39	2/13/2015	UMPQ	PMCHK00002207	\$252.01
11687	S1010	State Disbursement Unit	2/13/2015	UMPQ	PMCHK00002207	\$87.50
11688	U0028	U.S. Bank Equipment Finance	2/13/2015	UMPQ	PMCHK00002207	\$383.82
11689	C0058	City Of Auburn	2/17/2015	UMPQ	PMCHK00002209	\$269.28
11690	1099-309	Elijah Hrbek	2/20/2015	UMPQ	PMCHK00002208	\$90.00
11691	1099-49	Paula Duffy	2/20/2015	UMPQ	PMCHK00002208	\$588.25
11692	A0001	Recology Auburn Placer	2/20/2015	UMPQ	PMCHK00002208	\$379.78
11693	A0027	Recology Auburn Placer	2/20/2015	UMPQ	PMCHK00002208	\$1,205.95
11694	A0111	AllGood Driving School, Inc	2/20/2015	UMPQ	PMCHK00002208	\$112.50
11695	C0111	CENTRAL VALLEY BROADBAND	2/20/2015	UMPQ	PMCHK00002208	\$129.95
11696	C0113	Cooks Portable Toilets & Septi	2/20/2015	UMPQ	PMCHK00002208	\$925.00
11697	D0008	The Davey Tree Expert	2/20/2015	UMPQ	PMCHK00002208	\$1,700.00
11698	D0025	Dawson Oil Company	2/20/2015	UMPQ	PMCHK00002208	\$1,061.31
11699	D0066	De Lage Landen	2/20/2015	UMPQ	PMCHK00002208	\$600.24
11700	D0075	DMV Renewal	2/20/2015	UMPQ	PMCHK00002208	\$10.00
11701	F0047	Fuentes Pond Maintenance	2/20/2015	UMPQ	PMCHK00002208	\$2,580.70
11702	M0019	Kahl Muscott	2/20/2015	UMPQ	PMCHK00002208	\$84.38
11703	N0003	Norris Electric, Inc.	2/20/2015	UMPQ	PMCHK00002208	\$712.92
11704	N0012	Nevada Irrigation District	2/20/2015	UMPQ	PMCHK00002208	\$998.86
11705	P0005	Placer County Water Agency	2/20/2015	UMPQ	PMCHK00002208	\$2,718.55
11706	P0007	Pacific Gas & Electric Company	2/20/2015	UMPQ	PMCHK00002208	\$12,547.36
11707	P0056	Placer Union High School Distr	2/20/2015	UMPQ	PMCHK00002208	\$4,626.70

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
11708	P0072	Sheryl Petersen	2/20/2015	UMPQ	PMCHK00002208	\$98.18
11709	P0082	Pickle-Ball, Inc.	2/20/2015	UMPQ	PMCHK00002208	\$330.62
11710	R0057	Reserve Account	2/20/2015	UMPQ	PMCHK00002208	\$500.00
11711	S0094	Manouch Shirvanioun	2/20/2015	UMPQ	PMCHK00002208	\$91.67
11712	S1000	State Of California/DOJ	2/20/2015	UMPQ	PMCHK00002208	\$32.00
11713	S1003	Sutter Medical Foundation	2/20/2015	UMPQ	PMCHK00002208	\$456.00
11714	TEMPH	Healthy Habit	2/20/2015	UMPQ	PMCHK00002208	\$100.00
11715	TEMPI	Dustin Ikeda	2/20/2015	UMPQ	PMCHK00002208	\$50.00
11716	TEMPL	Lesley Lippold	2/20/2015	UMPQ	PMCHK00002208	\$26.50
11717	TEMPM	Robbin Maloney	2/20/2015	UMPQ	PMCHK00002208	\$20.00
11718	TEMPP	Howard Parsons	2/20/2015	UMPQ	PMCHK00002208	\$10.00
11719	TEMPR	Janie Roye	2/20/2015	UMPQ	PMCHK00002208	\$10.00
11720	TEMPT	Sean Tener	2/20/2015	UMPQ	PMCHK00002208	\$20.00
11721	TEMPW	Maureen Wilson	2/20/2015	UMPQ	PMCHK00002208	\$10.00
11722	U0016	Uptown Signs & Graphics, Inc.	2/20/2015	UMPQ	PMCHK00002208	\$477.84
11723	1099-104	Thomas Seibel	2/20/2015	UMPQ	PMCHK00002208	\$65.00
11724	1099-117	Juan Aceituno	2/20/2015	UMPQ	PMCHK00002208	\$520.00
11725	1099-178	VDR Inc DBA K9 101	2/20/2015	UMPQ	PMCHK00002208	\$367.50
11726	1099-203	Susan Thomas	2/20/2015	UMPQ	PMCHK00002208	\$52.00
11727	1099-218	Auburn Gymnastics Center	2/20/2015	UMPQ	PMCHK00002208	\$360.75
11728	1099-239	Macintosh-Oddo	2/20/2015	UMPQ	PMCHK00002208	\$2,119.00
11729	1099-252	Donna Lisa Otto	2/20/2015	UMPQ	PMCHK00002208	\$537.50
11730	1099-269	Deborah Lynn	2/20/2015	UMPQ	PMCHK00002208	\$58.50
11731	1099-277	Foothill Karake Do	2/20/2015	UMPQ	PMCHK00002208	\$234.00
11732	1099-288	Al Trimarchi	2/20/2015	UMPQ	PMCHK00002208	\$20.00
11733	1099-291	Isaac Humber	2/20/2015	UMPQ	PMCHK00002208	\$117.00
11734	1099-295	Juli Land-Marx, dba Image Net	2/20/2015	UMPQ	PMCHK00002208	\$1,050.00
11735	G0003	Gold Country Fair	2/20/2015	UMPQ	PMCHK00002208	\$150.00
11736	G0006	Gold Country Media Publication	2/20/2015	UMPQ	PMCHK00002208	\$365.45
11737	G0045	Greater Sacramento Softball As	2/20/2015	UMPQ	PMCHK00002208	\$920.16
11738	G0077	Gold Country Water	2/20/2015	UMPQ	PMCHK00002208	\$77.25
11739	G0091	Gularte & Associates, Inc.	2/20/2015	UMPQ	PMCHK00002208	\$1,600.00
11740	H0010	Holdrege & Kull	2/20/2015	UMPQ	PMCHK00002208	\$5,796.00
11741	H0056	Humana Dental Ins. Co	2/20/2015	UMPQ	PMCHK00002208	\$3,045.20
11743	K0018	Kelly-Moore Paint Co., Inc.	2/20/2015	UMPQ	PMCHK00002210	\$215.36
11744	S1007	Stationary Engineers, Local 39	2/27/2015	UMPQ	PMCHK00002211	\$252.01
11745	S1010	State Disbursement Unit	2/27/2015	UMPQ	PMCHK00002211	\$87.50

Total Checks: 104

Total Amount of Checks: \$138,577.82

SECTION: 5.0

ITEM: 5.3 REVIEW OF FINANCIALS FOR FEBRUARY 2015

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING
FINANCE COMMITTEE AND FORWARDED TO
THE BOARD OF DIRECTORS FOR REVIEW AND
APPROVAL**

PROFIT & LOSS															
14/15 Approved Budget															
	Approved Budget FY 14-15	% Of Total	Mid-Yr Revision FY 14-15	% Of Total	Feb ACTUALS	Last Yr Feb Actuals	YTD ACTUALS	YTD BUDGET	Y/E Estimate						
Operating Revenues															
Program Revenue	759,000	18%	815,623	18%	49,922	44,794	827,704	772,541	850,000						
Facility Revenue	140,859	3%	164,396	4%	14,717	19,287	204,412	159,145	212,000						
Misc. Revenue	44,200	1%	38,214	1%	8,645	3,504	36,934	32,414	38,000						
Grants & Donations	50,750	1%	87,440	2%	825	15	78,298	76,240	88,000						
Interest Income	35,800	1%	31,544	1%	371	84	27,353	29,774	30,000						
Projects Revenue	330,900	8%	337,800	7%	-	0	2,994	12,994	338,000						
Tax Revenue	2,495,095	60%	2,625,141	58%	-	0	2,602,700	2,625,141	2,605,000						
In Kind		0%	-	0%	-	0	-	-	-						
Transf in from Cap Const & City Trust	314,446		425,018		-	0	14,506	14,506	425,000						
Total Operating Revenue	4,171,050	100.00	4,525,176		74,480	67,684	3,794,901	3,722,755	4,586,000						
Expenditures															
Program Expense	202,000	5%	212,576	5%	18,262	17,602	211,698	196,726	239,000						
Operating & Supplies	313,835	8%	322,389	8%	22,458	18,836	270,196	293,759	300,000						
Utilities Expense	219,567	5%	194,478	5%	21,047	13,590	174,247	174,523	200,000						
Professional Services	24,850	1%	38,235	1%	701	4,971	38,005	37,730	40,000						
Building & Grounds Maintenance	234,150	6%	209,308	5%	26,225	21,390	179,632	189,179	225,000						
Property Tax Admin.	85,000	2%	84,610	2%	-	0	87,647	84,610	85,000						
Wages	1,564,135	38%	1,572,254	37%	109,763	104,220	1,387,528	1,391,722	1,600,000						
Benefits & Payroll Costs	718,212	17%	702,329	17%	51,662	51,162	621,620	651,327	710,000						
Fixed Asset Expense	48,900	1%	69,873	2%	9,668	3,220	50,487	69,873	70,000						
Capital Improvement Projects	685,346	16%	337,800	8%	15,759	18,607	170,185	150,668	338,000						
Debt Services	15,430	0%	15,187	0%	2,791	2,730	17,788	15,938	15,000						
Special Dept Expenses (equip res.)	55,000	1%	55,000	1%	-	-	-	-	55,000						
Project Expenditures		0%	433,418	10%	-	-	-	-	434,000						
Misc Expense		0%	-	0%	-	-	-	-	-						
Total Expenditures	4,166,425	100.00	4,247,457		278,336	256,328	3,209,033	3,256,055	4,311,000						
Net Revenue Over Expenditures	\$ 4,625	0.11	\$ 277,719		\$ (203,856)	-188,644	\$585,868	\$466,700	\$275,000						
Annual Contingency Reserve (1-2%)	\$ 444,950		\$ 444,950		\$ 444,950		\$ 444,950	\$ 444,950							
Annual Equip Replacement Reserve	\$ 608,531		\$ 608,531		\$ 608,531		\$ 608,531	\$ 608,531							
Future Capital Construction Reserve	\$ 602,643		\$ 602,643		\$ 602,643		\$ 602,643	\$ 602,643							
ADA Reserve	\$ 50,032		\$ 50,032		\$ 50,032		\$ 50,032	\$ 50,032							
TOTAL RESERVES	\$ 1,706,156		\$ 1,706,156		\$ 1,673,484		\$ 1,673,484	\$ 1,673,484	\$ -						

As Of 2/28/2015
For All Segment1s
For All Segment2s
For Segment3 0000 To 9999
For All Segment4s

	Current YTD
ASSETS	
Current Assets	
Imprest Fund (Petty Cash)	\$580 00
Umpqua Bank	59,474 86
Placer County Treasure-General	2,939,707 00
ADA Reserve Account	50,031 75
Cell Tower Reserves	334,709 24
Placer County Treasurer - City Trust	234,461 41
Youth Asst. Fund	10,895 32
Atwood Fund	10,388 24
Atwood - Equip Replacement Fund	15,603 66
Arboretum Grant Fund	13,275 73
Bike Park Fund	15,021 29
Shockley Maint Fund	9,321 29
Accounts Receivable	49,284 71
A/R - 501C3 Group	7,520 00
Daycamp Receivables	4,121 00
Prepaid Liability Expense	23,075 34
Prepaid Workers Compensation Insurance	14,361 35
	<hr/>
Total Current Assets	\$3,791,832 19
Fixed Assets	
Fixed Assets: Land	\$1,156,603 12
Fixed Assets: Structures	11,335,820 65
Fixed Assets: Equipment	687,831 53
Fixed Assets: Computer Equipment & Software	118,198 70
Fixed Assets: Vehicles	211,563 58
Fixed Assets: Office Furniture & Rec Equipment	48,123 75
Construction In Progress	198,882 11
Less: Accumulated Depreciation	(7,874,369 73)
	<hr/>
Total Fixed Assets	\$5,882,653 71
	<hr/>
Total Assets	\$9,674,485 90
	<hr/> <hr/>

Auburn Rec & Park
Balance Sheet
As Of 2/28/2015
For All Segment1s
For All Segment2s
For Segment3 0000 To 9999
For All Segment4s

	Current YTD
 LIABILITIES and EQUITY	
 Current Liabilities	
Prepaid Revenue	\$143 00
Gift Certificates	508 00
Compensated Absenses	115,088 43
	<hr/>
Total Current Liabilities	\$115,739 43
 Long Term Liabilities	
John Deere Financial Payable	\$37,638 66
	<hr/>
Total Long Term Liabilities	\$37,638 66
 Total Liabilities	 \$153,378 09
 Fund Balances	
GFB: Youth Assistance Fund	\$10,895 32
GFB: General Fund Balance	783,666 63
Investments in Fixed Assets	5,887,074 72
Less: Net of Related Debt	(37,638 66)
RFB: Reserved (City Mitigation)	234,461 41
RFB: Annual Equip Replacement Reserv	608,530 72
RFB: Annual Contingency Reserve	444,950 00
RFB: Reserved for Future Capital Construction	569,971 28
RFB: Arboretum Grant Fund	13,275 73
RFB: Reserved (Atwood)	10,388 24
RFB: Atwood III-Equip Repl Fund	15,603 66
GFB- Cell Tower Reserves	334,709 24
RFB: General Fund (ADA Reserve)	50,031 75
RFB: Shockley Maint Fund	9,321 29
 Net Profit/(Loss)	 585,866 48
	<hr/>
Total Assets	\$5,887,074 72
Total Reserved Funds	\$2,253,604 66
Total Designated Funds	\$0 00
Total Unrestricted Funds	\$1,380,428 43
	<hr/>
Total Liabilities and Equity	\$9,674,485 90

Auburn Rec & Park
Balance Sheet

As Of 2/28/2015
For All Segment1s
For All Segment2s
For Segment3 0000 To 9999
For All Segment4s

Current
YTD

SECTION: 5.0

ITEM: 5.4 RESOLUTION NUMBER 2015-03, A RESOLUTION TO TRANSFER FUNDS FROM THE GENERAL FUND TO THE CONTINGENCY RESERVE

DESCRIPTION:

INFORMATION: SEE ATTACHED INFORMATION

STAFF RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING FINANCE COMMITTEE AND FORWARDED TO THE BOARD OF DIRECTORS FOR REVIEW AND ADOPTION

RESOLUTION NUMBER 2015- 03

A RESOLUTION OF THE GOVERNING BOARD OF DIRECTORS OF THE
AUBURN AREA RECREATION AND PARK DISTRICT

WHEREAS, the Board of Directors of the Auburn Area Recreation & Park District wishes to transfer funds from the General Fund to the Contingency Reserve.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Board of the Auburn Area Recreation and Park District as follows:

The Board now approves the transfer of \$5,050.00 from the General Fund to the Contingency Reserve.

APPROVED, PASSED, AND ADOPTED ON March 26, 2015 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Scott Holbrook
Chairman of the Governing Board

ATTEST:

Clerk to the Governing Board

SECTION: 6.0

BOARD REPORTS, FEE WAIVER LOG, PROJECT LIST AND VANDALISM REPORTS

INFORMATION:

SEE ATTACHMENTS

District Administrator
Report to the Board of Directors
March, 2015

- ARD staff will be meeting with staff from PCWA and NID regarding the recent State Water Resource Control Board decision. The SWRCB ordered all California water agencies to restrict how often customers can water their landscapes.
- Director Holbrook and I attended the Park Safety Meeting called by the Auburn Police Department. APD Chief John Ruffcorn led the discussion that lasted 2+ hours. One suggestion that will be brought to the ARD Board is to install cameras at the skate park.
- Director Ainsleigh and I served every last scoop of a giant pot of Paula Ainsleigh's wonderful chili at the Celebrity Chef event.
- Work on converting the 2 Regional Park tennis courts to 6 pickleball courts will begin the week of 3/23.
- Work continues on the Overlook Park gate project. ARD staff is currently installing the ADA compliant curb cut, near the modular building.
- Work continues on the cell tower project at Recreation Park.
- Work on the Railhead Park improvements started 3/16.
- I attended the CPRS Conference in Sacramento. I attended several good educational sessions. Sheryl and Manouch also attended.
- The second "Spring Hop" takes place Saturday, 3/21 (after the date of this report).

Meetings and events attended:

3/3: Auburn Chamber Forum (the "Meddlers") re: presentation on ARD
3/3: Rotary
3/4: Auburn Chamber Power Lunch
3/4: Party in the Park Committee
3/5: Auburn Community Festival Committee
3/5: Aaron Girard, ARD intern
3/5: Celebrity Chef
3/10: Rotary
3/11 – 3/13: CPRS Conference
3/16: Finance Committee
3/16: A&D Committee
3/16: Park safety community meeting
3/17: Auburn Traffic Commission re: stop sign on Auburn/Ravine Rd.
3/17: Rotary
3/17: Spring Hop Committee
3/18: Jason Boggs re: skate park concerns and ideas
3/18: Policy Committee
3/18: Strategic Plan Committee
3/18: State of the Community Dinner Committee
3/19: Auburn Little League re: fees paid to ARD
3/20: Kim Borum, former intern re: Event emergency action plans

Meetings and events scheduled to attend:

3/21: Spring Hop
3/24: Rotary

3/25: Chamber of Commerce Board meeting
3/25: Auburn Host Lions re: presentation on ARD
3/27: Auburn Chamber Govt. affairs multi agency meeting

Administrative Services Manager
Report to the Board of Directors
March, 2015

The final budget is included in this month's board packet. Finance has approved it and staff recommends that the board also gives its approval. The budget as presented reflects a surplus as well as a transfer of funds to the future capital construction reserve.

The Verizon tower is making quick progress and the equipment building, ancillary items as well as the tower itself will be installed on March 25. Transmission will begin shortly after that. Verizon has been making monthly lease payments since January.

Facilities & Grounds Manager
Report to the Board of Directors
March, 2015

Ball field preparation all fields (bolt rip, screen, line, clean dugouts and bleachers).
Paint front of building at CVCC (sand fossil with green trim).
Install new blinds in the Overlook modular.
Scheduled mowing and weed eating of all District turf areas.
Daily trash pickup and bathroom cleaning.
Replanting worn turf areas at the Regional Park soccer field (25lbs of seed, 12yds of top soil and 6 yards of top dressing).
Repair bridge railing board at Ashford Park (front of park crossing creek).
Meadow Vista Front Entry Project (install new picnic tables, lawn irrigation, drip system for plants and 3600sf of sod).
Install new metal tables at Recreation, Meadow Vista and Placer Hills Parks (replacing deteriorating concrete tables).
Complete tool inventories for all parks and buildings.
Replace 6 trees at Railhead Park (were not doing well in the soil conditions) and 1 tree in the front of the CVCC Building (removed to repair entryway sidewalk).
Scheduled daily pool maintenance (chemical checks, trash removal).
Remove concrete picnic tables and signs from construction area at Railhead Park (move tables to other areas of park).
Weed eat the peninsula and island at Regional Park pond (to prevent goose nesting).
Daily playground & sand volleyball maintenance (rake and level).
Scheduled weed eating in the Disc Golf course at Regional Park.
Remove downed trees behind the mobile home park on the Dry Creek side of Regional Park.
Scheduled cleaning of all District buildings.

Landscape Architect
Report to the Board of Directors
March, 2015

- **Miscellaneous Items:** Miscellaneous project research, update of project lists, monthly Board report. Miscellaneous project coordination with Larry Gray. Meeting with various staff to discuss projects and processes. Update monthly project list and Board report.

- PG&E Land Trust Donation Application: Continued communication with PG&E and Stewardship Council. Staff meetings and ongoing communication with Placer Land Trust, PG&E and Stewardship Council. Review and comments on CE (Conservation Easement) for Bell Road property. Meeting with Kate Kirsch to develop cost analysis for planning, design, environmental and conditional use for Bell Road. Coordination, phone calls and emails with County staff. Research regarding Bell Road planning and conditional use. Emails with PG&E regarding Christian Valley documents.
- Bike Park/Pump Track Project: Meetings and site walks regarding trail alignment and connections. Site meetings with consultants regarding site plan refinements. Meeting with Dudek consultant. Continued work on narratives for CEQA/NEPA. Review of drawings and edits. Staff meetings. Review and discussions with consultants regarding additional services to address State Parks trail connection.
- Railhead Park Improvements: Meeting with maintenance personnel on scope of work and coordination. Pre-development meeting with staff and contractors. Coordination with shade structure company regarding finished engineering. Permits with City of Auburn. On-site meetings with contractor. Solicit and review fencing quote from Eagle Fence.
- Department of Industrial Relations: Registering projects with the DIR as required.
- Bureau of Reclamation Operation and Development Plan: Ongoing work on documents. Coordination with Dudek on document.
- Recreation Park Restroom Remodel: Coordination with PBM Coordination with maintenance personnel. Purchase plants for installation.
- Bocce Ball: Meetings and emails. Work on specifications and construction plans. Preparation of construction documents and bid documents. Meeting with Norris Electric to discuss lighting plan.
- Recreation Park Solar Panel Project: Coordination with SunTerra.
- Pickleball Courts: Vetting quotes from contractors. Coordination of contractor with American River Striping to complete project. Staff meetings and review of planning process.
- Strategic Plan Review: Meetings with staff and committee on next plan update.
- 10 Year Master Plan, ADA Transition Plan and Project List: Staff meetings and research.
- CVCC Front Landscape: Order tree and nursery visit.
- Meadow Vista Front Entry Landscape: Order materials and nursery visit.
- Overlook Gates: Meeting at site to work out parking layout.

Customer Service/Marketing Manager
Report to the Board of Directors
March, 2015

2/15/15-3/19/15 2/15/14-3/21/14

Activity Registrations	\$20,000	\$17,000
Day Care/Discovery payments	\$32,000	\$27,000
Facility payments/reservations	\$20,000	\$19,000

I continue my community involvement to actively promote and raise awareness of ARD's facilities and programs.

Recreation Services Manager
Report to the Board of Directors
March, 2015

- Meetings attended: AAUW (3), VFCAL, SHF, ACF, PIP
- Activity Guide is to the Graphic Artist.
- Organizing Summer Camp registration for early registration beginning April 1.
- Sent school flyers out for spring aquatics.
- Flyers will be to the schools for camps; we are offering 20+ different camps.
- Started up Mermaid clinics.
- Worked with the Journal and KVMR to promote our Spring Hop.
- Planned swing dance class on the heels of our dance.
- Two Lifeguard classes begin this month; both are full.
- Continue to cultivate sponsors.
- Continued planning for 2nd Envision Expo.
- Met with the Auburn Community Service committee.
- Met with the Ukulele committee to continue 2015 plans. Have verbal commitment from three groups for the concert at the State Theater.
- Met with State Theater to set up the contract for the August 14th concert.
- Attended CPRS Conference, Went to inspiring and useful workshops on Building Advocates, Internship Programs and Special Events.
- Hosted 2nd Annual Spring Hop Dance.

AAUW-American Association of University Women, SHF-Auburn Senior Health Fair, PIP-Party in the Park, VFCAL-Valley Foothills Competitive Aquatics League , ACF- Auburn Community Festival, UKE- Ukulele Festival

Coming up this Month

March 31	Stroke and Turn Begins	Sierra Pool
April 11	CPR/First Aid Class	Recreation Park
April 18	Back in Sync	Sierra Pool
April 24	Back to Swim Night	CVCC
April 25	Fishing Derby	Regional Park
April 30	Board Meeting	CVCC

Youth Services Manager
Report to the Board of Directors
March, 2015

- February day camp attendance was increased over last year, in part because all 3 schools observed the closure.
- Spring day camp preparation and scheduling
- Met with the Site Council at Newcastle Elementary in response to their concerns regarding our waiting list at Discovery Club. We are limited to 40 students and the school has offered no dedicated space for us to expand.
- Currently scheduling interviews for summer day camp staff
- Summer day camp planning is underway and field trips and in-house events are confirmed
- Skyridge Kindergarten Fair Tuesday, March 24th – will provide information and be available for parent questions

- Spring Hop Saturday, March 21st set-up and ticket sales
- Purchasing supplies for Discovery Club, spring day camp and summer day camp

FEE WAIVER LOG

DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
Apr-14	Craig Thornley	Western States Endurance Run-Sierra Room	\$135.00	\$60.00 Staffing fee \$30.00 Alcohol permit	\$135.00	No		
Apr-14	Krista Greenlee	Auburn Marmalade Synchronized Swim Team-Sierra Room	Internal Resv.	\$100.00 Staffing fee \$30.00 Alcohol permit		Yes		
Apr-14	Jessica Sanchez	Mountain Mom's & Little Folks-Recreation Picnic site	\$90.00	\$30.00	\$90.00	No		
Apr-14	Patrick King	Auburn Moose Lodge-Recreation Picnic sites	\$100.00	\$30.00	\$100.00	No		
Apr-14	Jim Northey	Fundraising for a cancer patient-Recreation Gym	\$290.00	\$120.00	\$290.00	No		
Apr-14	Karen Neal	Cub Scouts-Pack 6 Meadow Vista-Regional Picnic sites & Amphitheater	\$190.00	\$10.00	\$190.00	No	\$805.00	\$805.00
May-14	Chris Pekert	Freedom Church-Regional Picnic 1	\$50.00	\$30.00	\$50.00	No		
May-14	Robin Griffiths	Placer Hills Union School-Meadow Vista picnic 1,2 & 3	\$150.00	\$90.00	\$150.00	No		
May-14	Judy Suter	Western States Trail Foundation-Board Room	\$120.00	\$0.00	\$120.00	No		
May-14	Norm Kendall	Gold Country Amuttee Support Group-Regional Picnic 1	\$75.00	\$30.00	\$75.00	No		
May-14	Sunny Haymer	Sierra Foothills VA Clinic-Using the Regional Park walk path	\$0.00	\$30.00	\$0.00	No	\$395.00	\$1,200.00
Jun-14	Laura Moore	Girl Scout Troop 684-Kitchen at Recreation Park Building	\$100.00	\$30.00	\$100.00	No		
Jun-14	Cindy Cuffe	Placer ARC-Adult Achievement Center	\$150.00	\$30.00	\$180.00	No		
Jul-14	Barb Webb	Placer Hills Education Foundation Fundraiser Picnic sites at MV Park	\$225.00	Alcohol Fee \$30.00 Custodial Fee \$100.00	\$225.00	Yes	\$280.00	\$1,480.00
Jul-14	Joe Hernandez	Sierra Foothills Cycling Club- Picnic sites at MV Park	\$50.00	\$30.00	\$50.00	No		

FEE WAIVER LOG

DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
Jul-14	Lindsey Billings	Auburn Outlaws Roller Derby-Front parking lot and Recreation Kitchen	\$248.00	\$30.00	\$248.00	Yes		
							\$523.00	\$2,003.00
Aug-14	Susan Rushton	Auburn Branch AAUW-Susan Rushton Regional Gym and Lakeside Room	\$2,160.00	\$90.00	\$2,160.00	Yes		
							\$2,160.00	\$4,163.00
Sep-14	Dennis Koehn	Auburn Elks Lodge-Picnic area at Recreation Park	\$50.00	\$30.00	\$50.00	No		
Sep-14	Amanda Elzy	Mountain Moms & Little Folks-Gazebo at Recreation Park	\$100.00	\$30.00	\$100.00	No		
Sep-14	Douglas Marquand	ARD Shotokan Karate-Picnic site at Regional Park	\$50.00	\$30 custodial and \$30 alcohol permit	\$80.00	Yes		
Sep-14	Barb Webb	Colfax High Leadership-Meadow Vista Picnic sites	\$225.00	\$90.00	\$225.00	No		
Sep-14	Bob Snyder	Leadership Auburn Alumni-Splash Pool area	\$200.00	\$50.00 staffing	\$200.00	Yes		
							\$625.00	\$4,788.00
Oct-14	Courtney Portlock	Out of the Darkness Walk-Suicide Prevention-Railhead Field A	\$109.80	\$30.00	\$109.80	Yes		
Oct-14	Barbara Crowell	Senior Health Fair- Regional Gym and Lakesidier Room	\$1,790.00	\$360.00	\$1,470.00	Yes		
Oct-14	Brandee Ambrosia	AAUW-Foothills Room	\$160.00	\$70.00	\$160.00	No		
							\$1,739.80	\$6,527.80
Nov-14	Will Taylor	Placer County Health & Human Services-Recreation Picnic & Gazebo-Recovery Happens	\$270.00	\$90.00	\$270.00	Yes		
Nov-14	Diana Boyer	FATRAC-Lakeside Room-	\$220.00	\$30.00	\$250.00	No		
Nov-14	Patrick Little	Special Olympics-Recreation Gym	\$760.50	\$195.00	\$760.50	Yes		

FEE WAIVER LOG

DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
Nov-14	Tim Helmer	Auburn Area 45 Club-Sierra Room & Kitchen	\$280.00	\$60.00	\$280.00	No	\$1,530.50	\$8,058.30
Dec-14	Emma Lujan	Gold Country Toy Run-Regional Gym plus picnic sites at Recreation Park	\$710.00	\$30.00	\$740.00	Yes	\$740.00	\$8,798.30
Jan-15	Don Rajliff	Placer Pacers-Walking Group-Set up at Overlook Park (2-4 parking spaces)	\$226.00	\$30.00	\$256.00	No	\$256.00	\$9,054.30
Feb-15	Theresa Bardakjian	Placer Kids-Foster and Adoption Svc.-Meadow Vista picnic sites	\$150.00	\$90.00	\$150.00	No		
Feb-15	Kathlene Fries	Placer Union High-Transition to Adult Living Picnic sites at Recreation Park	\$100.00	\$60.00	\$100.00	No		
Feb-15	Kathleen Shafer	Auburn Chamber-Mentoring Group- Foothills Room at CVCC	\$160.00		\$160.00	No		
Feb-15	Gillian Loirano	Pioneer Day- Meadow Vista Picnic area	\$225.00	\$90.00	\$225.00	No		
Feb-15	Kevin Hanley	Auburn Chamber Quarterly meeting for the Auburn Recreation Area - Foothills Room at CVCC	\$60.00		\$60.00	No		
Feb-15	Dennis Koehn	Auburn Elk's Lodge BBQ-One Picnic area at Recreation Park	\$50.00	\$30.00	\$50.00	No		
Mar-15	Roger Ingram	University of California-Placer County 4H -Regional Park Field A to start a walk/run	\$54.33	\$30.00	\$84.33	Yes	\$745.00	\$9,799.30
Mar-15	Mari Miller	Auburn Moose Lodge-Easter Egg Hunt, Recreation Park- Picnic 1	\$50.00	\$30.00	\$50.00	No		
Mar-15	Greg Gross	Meadow Vista Area Lions-Car Show/Fundraising for the community-Front Lawn area at MV Park	\$0.00	\$30.00 Alcohol Permit \$30.00 Custodial Fee		No		
Mar-15	Kevin Hanley	Auburn Chamber-Monthly Networking Lunch in the Sierra Room	\$810.00	840.00 Setup fees	\$810.00	Yes	\$914.33	\$10,713.63

2014/2015 Project List

PROJECT	Est. Cost	Notes	Est. completion date
Ashford Park			
Restroom Remodel	35,000	Project Completed	Jul-14
Recreation Park			
Lower RR replacement	45,000	Exterior completed. Interior construction starts March 16	Apr-15
Bocce Ball Courts	130,000	Working on bid set drawings.	TBD
Solar at community center building	225,000	Final engineering in process. Waiting on Permit	Apr-15
Regional Park			
24 Acres Walking Path - In Kind	235,000	DG pathway by Western Care; continued environmental approval issues	TBD
MP Field Improvements	12,500	Project completed.	July, 2014
Field C Lights	12,000	Project completed	Sep-14
Pickle Ball court (convert tennis court)	25,000	Contracting with American River Striping for installation.	Apr-15
Lakeside Room roof replacement	24,000	Project completed	May-14
Canyon View Community Center			
Bike Park - incl Design and CEQA	80,000	Project team working on final CEQA/NEPA packet and 65% plan updates for public review period packet.	Nov-15
Railhead Park			
Shade Structure and Hardscape	125,000	Contract with Owens Construction complete, permit received. Notice to proceed sent.	Jul-15
Playground Replacement	61,000	Project to be completed in Spring of 2015 with remainder of landscape renovation	Jul-15
Meadow Vista Park			
Entrance landscape/shade structure	20,000	Landscaping to be completed early spring	Apr-15
Operation and Development Plan			
CEQA/NEPA costs	25,000	Dudek working on various studies for the CEQA/NEPA. ARD staff working on narrative.	Jul-15
Total Projects Fiscal Year	1,054,500		
Updated March 10, 2015			

Mar-15

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
18-Feb-15	Skate Park	Graffiti	\$40.00	\$35, paint
2/19/2015	Skate Park	Graffiti	\$50.00	\$35, paint
2/21/2015	Regional Park	Broke into two irrigation boxes, locks destroyed	\$40	\$30, new cam locks
2/21/2015	Skate Park	Tore down part of shade canopy	\$40	\$20, new hardware to mount shade structure
3/1/2015	Regional Park	Broke toilet in women's bathroom behind shop, graffiti too. Case15-2004		
3/8/2015	Skate Park	Graffiti and post taken out of ground that blocked entry	\$60	\$60, paint, concrete, post
3/13/2015	Marsha Skinner Pool	Cut chain link fence near bleacher	\$40	Material in stock
			Total labor	Total materials
			Total for year	Total for year
			\$1,080.00	\$1,452.26

Feb-15

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
1/24/2015	Regional Shop Restroom	Took paper dispensers spread feces in bathroom	\$40	\$30, new dispensers
1/25/2015	Regional Shop Restrooms	Took handicap signage on exterior of bathrooms	\$20	\$70, new signage
2/1/2015	Centennial Park	Graffiti on bridge structure	\$40	\$20, paint to cover graffiti
2/10/2015	Meadow Vista	Fire started and interior light broken in men's bathroom	\$320	\$125, paint/light fixture
2/12/2015	Skate Park	Shade screens torn down	\$80	\$50, repair parts
		Total Labor	\$500	\$295
		Total for Year	\$810	\$1,272.26

Jan-15

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
12/31/2015	Regional gym women's bathroom	Shower facuet taken	\$20	\$123.63
1/3/2015	Regional Park	Stole ball field screen	\$0	\$375.00, new screen
1/11/2015	Regional Park	Broke posts on picnic landing next to pond, Chana Students	\$80	\$56.63, posts and concrete
1/16/2015	Regional Park	Park pranks, TPed C Field, turned over tables, garbage cans into pond, doggie bags all over park paper dispensers in bathrooms ripped off walls	\$40	\$12, anchors for dispensers in bathrooms
1/19/2015	Regional Park	Graffiti on tables in picnic area at Dry Creek	\$30	\$25, paint to repaint tables
1/20/2015	Regional Park	Graffiti (tagging) in shop bathroom and irrigation pump house	\$60	\$70, paint to cover tagging
1/21/2015	Recreation Park	Cut locks to maintenance gates and Beggs Snack Bar	\$20	\$180, new locks
1/21/2015	Meadow Vista	Cut locks to storage areas and cut fencing enclosing storage areas	\$40	\$75, new locks and fencing repair
1/21/2015	Placer Hills	Cut locks to storage areas	\$20	\$60, new locks
		Total Labor	\$310.00	Material \$977.26

Item 7.1 Cover Sheet for 2015/2016 Final Budget

Auburn Area Recreation & Park District March Board of Directors meeting.

The Issue: Shall the Board review and recommend approval of the 2015/2016 final budget?

Background: As proposed by staff, the budget reflects an estimated surplus of approximately \$3,000. The following assumptions have been made:

Revenue changes

1. 2% increase in property tax revenues or approximately \$50,000 (from mid-year 2014/2015).
2. Increase of 15% (\$24,000) in rental revenue due to the improved economy, more interest in our facilities, and better marketing.
3. Net increase of \$18,000 in Miscellaneous Revenue as a result of the annual Verizon lease payments of \$26,400.
4. Program revenue increase of 5.5% (\$45,000)

Expenditure Changes

1. Increase of \$22,000 in Operations and Supplies for replacement of small tools and equipment and anticipated increases in fuel costs (which may not materialize given the current oil environment).
2. Increase of \$39,000 in Maintenance costs such as new siding for CVCC, small ADA improvements (door levers at Recreation Park, CVCC etc).
3. Increase of \$20,000 in Utilities due to increased costs for water and sewer related costs.
4. Increase in Wages expense of \$165,000 partly due to contractual increase of 2% (approx. \$30,000). Additionally, for the first time, we are budgeting for the anticipated "compensated absences (PTO)" that has always been in the balance sheet section of the financials. In the past, finance has presented the budget without estimating this item, instead expensing it as it occurred, usually in June and December. This item is approximately \$78,000. Finally, the budget includes the addition of one position in Facilities and Grounds that had been vacant, but not replaced during the recession.
4. We anticipate a slight decrease in benefit costs of approximately \$25,000 in the 2015/2016 fiscal year as a result of employees paying more into the CalPERS retirement system.
5. Included in the budget expenditures is the annual contribution of \$50,000 to the equipment reserve as well as the annual contribution of \$5000 to the ADA reserve.

Recommendation: The Finance Committee reviewed the 2015/2016 budget at its March meeting and forwarded it to the Board with a positive recommendation. Resolution

number 2015-04 is also included for the Boards review and approval.

Attachments:

1. Resolution Number 2015-04 Adoption of Final Budget, General Fund
2. Departmental summary budgets
2. District wide budget summary
3. Five year fiscal projections

**Resolution No. 2015-04
 Before the Governing Board of the
 Auburn Area Recreation and Park District
 County of Placer, State of California**

ADOPTION OF FINAL BUDGET, GENERAL FUND

WHEREAS, hearings have been terminated, during which time all additions and deletions of the proposed final budget for the Fiscal Year 2015-2016 were made and,

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 29089 of the Government Code, the final budget for the Fiscal Year 2015-2016 is hereby adopted in accordance with the following:

REVENUES

Park & Recreation Services Revenue		
Program Fees		860,100.00
Facility Rentals		188,504.00
Total Park & Rec. Services Revenue		1,048,604.00
Government Revenues		
Taxes, Governmental Revenue		2,673,774.00
Total Governmental Revenue		2,673,774.00
Other Revenue		
Interest Revenue		34,900.00
Misc. Revenue		56,500.00
Total Other Revenue		91,400.00
Donations		
Donations, Grant, In kind		382,450.00
Total Donation Revenue		382,450.00
TOTAL OPERATING REVENUES		4,196,228.00
Project Revenue		
Misc. Project Revenue		-
Grant Proceeds		-
Contributions/In kind Services Revenue		-
Transfer in from Reserves		178,417.00
Total Project Revenue		178,417.00
Park Dedication Revenue		
City Park Dedication Revenue		136,000.00
County Park Dedication Revenue		259,100.00
Total Park Dedication Revenue		395,100.00
TOTAL PROJECT REVENUES		573,517.00
TOTAL REVENUES		4,769,745.00

EXPENDITURES

Program, Administrative and General Expenditures	
Program Expenditures	236,675.00
Operations & Supplies	343,830.00
Utilities Expense	213,400.00
Professional Expenses	35,125.00
Building & Grounds expense	247,600.00
Property Tax Admin. Fees	56,091.00
Election Cost	-
Wages & Benefits	2,416,819.00
Lease Purchase Principal	-
Lease Purchase Interest	-
Equipment Lease	15,479.00
Fixed Assets	44,500.00
Total Operating Expenditures	3,609,519.00
Capital Improvement Projects	
General Fund Capital Improvement Projects	-
ADA reserve projects	55,000.00
Future Cap Projects	123,417.00
In-Kind & Other Contribution Projects	375,950.00
Total Project Expenditures	554,367.00
Park Dedication Capital Improvement Projects	
City Park Dedication Project Expenditures	136,000.00
County Park Dedication Project Expenditures	259,100.00
Total Park Ded. Project Expenditures	395,100.00
TOTAL EXPENDITURES	<u>4,558,986.00</u>
TOTAL REVENUE SURPLUS (DEFICIT)	210,759.00
TO EQUIPMENT RESERVE	50,000.00
TO ADA RESERVE	5000.00
TO CONTINGENCY (acct 2453)	150,000.00
OPERATING BUDGET BALANCE	5,759.00

BE IT FURTHER RESOLVED, that the Final Budget is hereby adopted on this 26th day of March 2015, in accordance with the listed attachments which show approved appropriations, revenues and methods of financing, appropriations subject to limitations attached hereto and by reference made a part hereof.

Scott Holbrook, Chairman
Board of Directors

Kahl Muscott
District Administrator

**AUBURN AREA RECREATION AND PARK DISTRICT
BUDGET SUMMARY**

2015/2016 Final Budget

	Program revenue	Facility revenue	Misc. revenue	Grants	Interest revenue	Project revenue city/city mitigation	Tax revenue	In Kind	Transfer in from reserves	Atwood III taxes	RDA passthru	TOTAL	% of Total
Administration F&G			39,800		33,500		2,600,590				49,184	2,723,074	57%
Cust Service Recreation	9,500	176,504	8,000	275,000	1,400	395,100		100,950	178,417	24,000		1,159,371	24%
Youth Services	342,200		5,100	6,500								353,800	7%
Aquatics	390,700		3,600									394,300	8%
	117,700	12,000										129,700	3%
TOTAL	860,100	188,504	56,500	281,500	34,900	395,100	2,600,590	100,950	178,417	24,000	49,184	4,769,745	100%

8.3

Program expense	Operations & supplies	Utilities expense	Prof. expense	Building & grounds	Property Tax administ Election cost	Wages	Benefits & expenses	Fixed assets	Capital Improve.	Debt service	Contingency Reserve (ADA reserve)	Eq Res	TOTAL	% of Total
Administration F&G	106,500		22,750	215,100	56,091	375,605	123,803	6,000	178,417	15,479			690,749	15%
Cust. Service Recreation	119,800	190,700	7,250	215,100		723,391	344,882	29,000	771,050	55,000			2,650,069	57%
Youth Services	59,750	4,550	4,550			121,391	53,576	2,000					241,267	5%
	48,875		575	1,900		152,684	57,338	7,500					469,072	10%
Aquatics	23,625	7,225		30,600		262,309	78,593	3,000					376,652	8%
	10,950	1,680	22,700			104,051	19,196						189,177	4%
TOTAL	236,675	343,830	213,400	247,600	56,091	1,739,431	677,388	47,500	771,050	15,479	55,000	55,000	4,616,986	100%

Proposed Transfer to Future Capital Construction Reserve

150,000

Net Revenue

2,759

0.06%

**AUBURN AREA RECREATION AND PARK DISTRICT
BUDGET SUMMARY**

2015/2016 Final Budget

	mid-year	% of total	2015/2016 Final Budget	% of revenue	% of mid yr.
Operating Revenues					
Program Revenue	\$ 815,623	18.0	860,100	18.0	105.5
Facility Revenue	\$ 164,396	3.6	188,504	4.0	114.7
Misc. Revenue	\$ 38,214	0.8	56,500	1.18	147.9
Donations, Grant Revenue and In Kind	\$ 87,440	1.9	382,450	8.02	437.4
Interest Income	\$ 31,544	0.7	34,900	0.7	110.6
Projects Revenue	\$ 337,800	7.5	395,100	8.3	117.0
Tax Revenue	\$ 2,600,670	57.5	2,649,774	55.6	101.9
Transfer in from Cap Construction Fund	\$ 425,018	9.4	178,417	3.7	42.0
Misc (atwood etc)	\$ 24,471	0.5	24,000	0.5	98.1
Total Operating Revenue	\$ 4,525,176	100.00	4,769,745	100.0	105.4
Expenditures					
Program Expense	\$ 212,576	5.0%	236,675	5.1	111.3
Operating & Supplies	\$ 322,389	7.6%	343,830	7.4	106.7
Utilities Expense	\$ 194,478	4.6%	213,400	4.6	109.7
Professional Services	\$ 38,235	0.9%	35,125	0.8	91.9
Building & Grounds Maintenance	\$ 209,308	4.9%	247,600	5.4	118.3
Property Tax Admin.	\$ 84,610	2.0%	56,091	1.2	66.3
Wages	\$ 1,572,254	37.0%	1,739,431	37.7	110.6
Benefits & Payroll Costs	\$ 702,329	16.5%	677,388	14.7	96.4
Fixed Asset Expense	\$ 69,873	1.6%	47,500	1.0	68.0
Capital Improvement Projects Mitigation	\$ 337,800	8.0%	771,050	16.7	228.3
Capital Improvement Projects General Fund	\$ 433,418	10.2%	178,417	3.9	41.2
Debt Services	\$ 15,187	0.4%	15,479	0.3	101.9
Special Departmental Expenses	\$ -	0.0%	-	0.0	0.0
Project Expenditures	\$ -	0.0%	-	0.0	0.0
Misc Expense	\$ -	0.0%	-	0.0	0.0
Equipment Reserve & ADA	\$ -	0.0%	-	0.0	0.0
Total Expenditures	\$ 55,000	1.3%	55,000	1.2	0.0
Net Revenue Over Expenditures	\$ 4,247,457	100	4,616,986	100.0	108.7
Net Revenue	277719		152,759		
Proposed Transfer to Future Capital Construction Reserve			150,000		
Net Revenue			2,759		
Annual Equip Replacement Fund	\$ 608,531	(current)	658,531		
Future Capital Construction Fund	\$ 569,971	(current)	719,971		
Contingency Reserve	\$ 444,950	(current)	450,000		
ADA reserve	\$ 50,032	(current)	55,032		
TOTAL RESERVES	\$ 1,673,484	(current)	\$ 1,883,534		

	Final Budget 14/15	PRELIM 15/16	PRELIM 16/17	PRELIM 17/18	PRELIM 18/19	PRELIM 19/20	PRELIM 20/21
Operating Revenues							
Program Revenue	759,000	860,100	885,903	903,621	921,693	940,127	958,930
Facility Revenue	140,859	188,504	192,274	196,120	200,042	204,043	208,124
Misc. Revenue	20,200	56,500	58,195	59,941	61,140	62,362	63,610
Grants, Donations, in kind	50,750	382,450	50,000	1,263,167	20,000	20,400	20,808
Interest Income	35,800	34,900	35,947	37,025	37,766	38,521	39,292
Proj Revenue (and in kind)	330,900	395,100	60,000	161,833	60,000	260,000	260,000
Tax Revenue	2,495,095	2,600,590	2,665,605	2,732,245	2,786,890	2,842,628	2,899,480
Atwood Ill taxes	24,000	24,000	22,000	20,190	20,594	21,006	21,426
RDA		49,184	25,000	25,000	25,500	26,010	26,530
Transfer from Reserves	314,446	178,417	150,000	56500	223,000	50,000	50,000
Total Operating Revenue	4,171,050	4,769,745	4,144,924	5,455,642	4,356,625	4,465,097	4,548,199
Expenditures							
Program Expense	202000	236,675	241,409	246,237	251,161	256,185	261,308
Operating & Supplies	313835	343,830	347,268	354,214	361,298	368,524	375,894
Utilities Expense	219567	213,400	200,534	191,550	180,381	168,989	157,368
Professional Services	24850	35,125	36,179	37,264	38,009	38,770	39,545
Building & Grounds Maint	234150	247,600	250,076	257,578	262,730	267,984	273,344
Property Tax Administration	85000	56,091	85,000	55,000	85,000	55,000	85,000
Wages	1564135	1,739,431	1,809,008	1,863,278	1,900,544	1,938,555	1,977,326
Benefits & Payroll Costs	718212	677,388	690,936	704,754	718,850	733,227	747,891
Fixed Asset Expense	48900	47,500	47,975	48,455	49,424	50,412	51,421
Capital Imp. Projects	685346	771,050	110,000	161,833	60,000	260,000	260,000
Debt Services	15430	15,479	15,634	15,790	16,106	16,428	16,757
Misc							
General Fund Projects	0	178,417	150,000	1,319,667	223,000	50,000	50,000
Contingency (ADA)	5000	5,000	5,000	5,000	5,000	5,000	5,000
Total Expenditures	4,116,425	4,566,986	3,989,018	5,260,621	4,151,503	4,209,073	4,300,855
EqRes per policy	50000	50000	50000	50000	50000	50000	50000
Surplus/(deficit)	4,625	152,759	105,905	145,021	155,122	206,024	197,344

Administration 14-15 budget

Revenues	FY 14-15 Actual	FY 14-15 Budget	Mid-Yr Revised	15/16
Miscellaneous Revenues				
Misc. Income -w/c div and other	6,301	9,000	12,335	6,000
Misc Income - Liabilty Ins dividend	7,353	4,000	4,000	7,400
Verizon cell lease	11,000	-	6,600	26,400
501c3 receivable	-	-	-	0
TOTAL	24,654	13,000	22,935	39,800
Interest Income				
Interest Revenue - County	25,473	34,000	29,356	33,000
Interest Revenue other	1,426	-	388	500
TOTAL	26,899	34,000	29,744	33,500
Taxes & Gov't Revenues				
Current Sec Prop Tax General	2,271,528	2,241,870	2,315,785	2,367,856
Homeowner's Prop. Tax Reduction	23,063	15,428	20,260	23,819
Current Unsec Prop Tax General	64,434	55,883	59,889	66,064
Suppl. Prop Tax Current	43,752	37,488	51,328	45,226
Unitary & Op Non-unitary Tax	92,738	90,945	92,338	95,854
Prior Unsec Prop Tax	54	-	-	0
Timber Tax Guarantee	-	-	-	0
Prior Supplemental Tax Rev	81	-	-	0
Prior Secured Prop Taxes	997	-	-	1,027
Railroad Unitary Prop Taxes	726	981	1,386	744
RDA Pass - Throughs	80,077	45,000	52,184	49,184
Redemptions Gen Taxes	-	-	-	0
TOTAL	2,577,450	2,487,595	2,593,170	2,649,774
Total Revenues	2,629,003	2,534,595	2,645,849	2,723,074

Expenditures				
Operations & Supplies	FY 14-15 Actual			
Discounts Taken	-	-	-	0
CalCard Incentive	(2,015)	(2,250)	(2,050)	-800
Telephone (CVCC) - Admin	4,527	4,350	4,350	4,350
Postage - Admin	2,010	2,150	2,150	2,550
Bank Service Charges	1,140	1,200	1,200	1,200
Office Supplies - Admin	4,052	4,950	4,950	3,650

Duplication Costs- Admin	357	950	950	800
Office Equip. Rental- Admin	7,418	7,400	7,400	7,800
Office Equip Maint - Admin	-	-	-	0
Dining Expense	610	750	750	550
Gas/Mileage Expense	966	900	900	950
General Admin Exp	447	300	300	200
Liability Insurance	66,735	64,500	64,500	71,400
Board Expense	1,588	1,650	1,650	1,850
Dues & Subscriptions	8,900	11,000	11,000	8,500
Staff Appreciation	645	-	-	100
Staff Development	612	1,650	1,650	2,100
Safety Supplies - Administration	-	-	-	0
Theft	-	-	-	0
Small Office Equipment	100	1,200	1,200	1,100
Penalties	-	-	-	0
Finance Charges	-	400	400	200
TOTAL	98,092	101,100	101,300	106,500

Legal Fees	14,552	4,500	9,400	8,750
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FY 14-15 Actual

Professional Services

Professional Services	5,058	4,750	4,750	4,500
Accounting/Auditor Fees	9,284	9,400	9,400	9,500
Environmental Services	-	-	-	0
TOTAL	14,342	14,150	14,150	14,000

Property Tax/Election Expense

Property Tax Administration	53,917	52,500	52,500	53,991
Election Expense	32,050	30,000	30,000	0
LAFCO Fees	2,107	2,500	2,110	2,100
TOTAL	88,074	85,000	84,610	56,091

Salaries/Wages Expenses

Wages - Admin - Full Time	144,457	141,057	141,057	160,000
Wages - Admin - Part Time	58,616	59,028	56,028	66,971
Wages- Admin - Board Pay	29,000	30,000	29,000	30,000
Wages - District Administrator	107,468	109,391	109,391	118,634
TOTAL	339,541	339,476	335,476	375,605

Benefits & Payroll Costs

ER -Taxes - Admin (7.65%)(10.85%)

Employment Expense - Admin

Fingerprinting

Benefits Expense - Admin

Employer Retirement Exp.

Worker's Compensation

TOTAL

26,166	27,720	27,720	28,663
-	-	-	0
-	-	-	0
49,158	53,601	53,601	45,393
46,517	46,576	46,576	44,402
			1,695
8,987	4,383	4,383	3,650
130,828	132,280	132,280	123,803

Fixed Assets- Equipment

Fixed Assets

Computer Purchases - Admin.

TOTAL

-	-	-	0
4,867	5,000	4,867	6,000
4,867	5,000	4,867	6,000

501 C3 donation

TOTAL

-	-	-	0
-	-	-	0

Reserve for future capital construct

-

0

Total Expenditures

690,296	681,506	682,083	690,749
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Total Revenues

Total Expenditures

Contingency Fund 1% of total exp.

Net Gain (Loss)

2,629,003	2,534,595	2,645,849	2,723,074
690,296	681,506	682,083	690,749
3,261	-	-	6,444
1,935,446	1,853,089	1,963,766	2,025,881

Aquatics 14-15 Budget Revenues

Park & Services Revenue	FY 14-15 Actual	Mid-Yr		15/16
		FY 14-15 Budget	Revised	
Adult Aquatic Activities	8,514	7,000	7,500	7,750
Adult Aquatic Activities Placer Hills	2,375	1,350	2,375	2,450
Master Swim	5,273	4,000	5,165	5,050
Stroke & Turn	1,985	4,000	2,695	1,000
Public Swim	30,519	35,500	38,882	30,250
Public Swim - Placer Hills Pool	3,292	4,250	3,732	3,500
Swim Lessons	26,413	23,000	26,560	26,800
Swim Lessons - Placer Hills Pool	9,135	9,000	9,135	9,250
Swim Team	23,984	27,000	23,969	22,150
Synchro Team	10,265	8,000	12,245	9,500
Misc Income PH pool	0	0	0	0
Misc Income	635	0	560	0
Totals	122,390	123,100	132,818	117,700
Rents & Concessions				
Sierra/Splash Pool Rental	12,196	1,250	7,969	10,000
Placer Hills Pool rental	1,991	1,750	1,991	2,000
Totals	14,187	3,000	9,960	12,000
Total Revenues	136,577	126,100	142,778	129,700

Expenditures

Program Expenditures				
Instructors - Aquatics	3,316	3,500	3,386	3,500
Adult Aquatic Activities Exp.	1,777	1,700	1,732	2,350
Public Swim Expenses	1,874	2,050	2,074	2,200
Public Swim Expenses PH	391	500	391	400
Swim Lessons Expenses	0	0	0	0
Swim Team Expenses	2,606	1,150	3,521	2,500
Synchro Team Expenses	324	900	900	0
Totals	10,288	9,800	12,004	10,950
Operations & Supplies				
Telephone - Placer Hills Pool	138	90	90	180
Gas Milleage - Aquatics	100	100	100	150
Staff Appreciation- Aquatics	0	0	0	0
Small Equipment	2,391	1,550	600	1,000
Small Equipment - PH Pool	225	0	225	250
Staff Development- Aquatics	82	0	0	100

Uniform Exp	0	0	0	0
Totals	2,936	1,740	1,015	1,680
Utilities				
Gas/Electric - Sierra Pool	23,489	26,100	21,711	21,000
Gas/Electric - Placer Hills	5,100	5,500	4,834	5,000
Reimbursement - Gas/Electric	-8,821	-11,000	(8,821)	-9,000
Water - Sierra Pool	6,147	4,750	3,976	6,350
Water - Placer Hills	268	600	400	350
Reimbursement - Water	-1,066	0	(1,093)	-1,000
Totals	25,117	25,950	21,007	22,700
Maintenance				
Maintenance - Sierra Pool	21,677	26,000	18,672	29,500
Reimbursement - Maintenance	-5,789	-6,000	(5,789)	-5,500
Maintenance - Placer Hills pool	4,932	5,000	4,108	6,600
Totals	20,820	25,000	16,991	30,600
Salaries/Wages Expenses				
	Mar-13	Mar-13		Mar-14
	Actual	Budget		
Wages - Aquatics Coordinator	15,464	17,021	16,484	18,389
Wages - Aqua Coord - Placer Hills	133	0	0	163
Adult aquatics	2,049	2,100	2,181	2,406
Wages - Public Swim	43,449	42,050	42,767	47,164
Wages - Public Swim - PH Pool	8,173	6,660	8,272	9,064
Stroke & Turn	0	0	0	450
Wages - Swim Lessons	6,635	4,750	7,135	8,162
Wages - Swim Lessons - PH Pool	1,785	1,000	1,785	2,058
Master Swim	2,048	2,700	2,048	2,304
Wages - Coaches (Swim Team)	6,319	5,900	6,299	7,174
Wages - Coaches (Synchro)	5,850	5,300	5,851	6,717
Totals	91,905	87,481	92,822	104,051
Benefits & Payroll Costs				
ER -Taxes -(12.65%)	11,012	10,123	10,903	12,107
Employment Exp- Aquatics	1,238	1,330	953	1,288
Fingerprinting Exp- Aquatics	481	510	482	500
Calpers Exp. 12.49%	2,491	2,055	2,292	2,666
Worker's Comp (2.15% x 1.09%)	2,131	1,816	2,047	2,635
Totals	17,353	15,834	16,677	19,196
Equipment & Fixed Assets				
Fixed Assets - Aquatics	11,500	2,500	11,500	0
Totals	11,500	2,500	11,500	0
Total Expenditures	164,945	168,305	172,016	189,177

Total Revenues	136,577	126,100	142,778	129,700
Total Expenditures	179,919	168,305	172,016	189,177
Contingency 2% of expenses	1,194	0	0	1,892
Net Gain (Loss)	-44,536	-42,205	(29,238)	-61,368

**Customer Service
14-15 Budget
Revenues**

	FY 14-15 Actual	FY 14-15 Budget	Mid-Yr Revised	15/16
Revenue				
Out of Dist Fees	10,272	8,250	8,950	9,350
Return Check Fees	300	0	180	150
Total	10,572	8,250	9,130	9,500
Rents & Concessions				
	0	0	0	0
Total	0	0	0	0
Miscellaneous Revenue				
	0	0	0	0
Total	0		0	
Grant Revenue				
	0	0	0	0
Total	0	0	0	0
Total Revenues	10,572	8,250	9,130	9,500

Expenditures

Expenditures				
Cash short/over	19	0	0	0
Merchant fees	6,010	5,200	5,200	6,250
Telephone expense	10,047	8,800	8,800	12,150
Gift certificates Given Out	1,873	500	1,700	1,650
Postage	1,500	850	850	1,500
Office Supplies	3,524	2,200	2,200	1,700
Duplication costs	4,475	4,500	4,500	5,900
Office Equipment rental	9,574	12,000	12,000	9,500
Office equipment Maintenance	4,065	0	3,800	3,800
Gas/Mileage Expense	783	650	650	700
Public Relations/Marketing	14,290	15,000	15,000	15,500
Dues and Subscriptions	0	250	250	0
Staff Appreciation	0	0	0	50
Staff Development	15	0	0	250
Theft Expense	0	0	0	0
Bad Debt	407	500	500	550
Small Office equipment	288	250	250	250
Total Expenditures	56,870	50,700	55,700	59,750

Prof Services	860	4,200	9,935	4,550
	860	4,200	9,935	64,300
		FY 12-13		
	FY 12-13 Actual	Budget		13/14
Wages (F/T)	70,058	66,723	67,261	107,737
Wages (P/T)	35,866	38,854	37,040	13,654
Total	105,924	105,577	104,301	121,391
ER -Taxes - C.Serv	8,767	9,163	8,998	9,958
Employment Expense	55	100	55	57
Fingerprinting Expense	52	32	52	54
Benefits Expense	19,334	21,511	20,844	27,037
Employer Retirement Exp.	14,314	12,875	13,111	15,608
Worker's Compensation	675	641	571	862
Total	43,197	44,322	43,631	53,576
Total Salaries & Benefits	149,121	149,899	147,932	174,967
		FY 12-13		
Fixed Assets- Equipment	FY 12-13 Actual	Budget		13/14
Fixed Asset Purchases	0	0	0	0
Fixed Asset Purchases (computer)	0	0	0	2,000
	0	0	0	2,000
Total Expenditures	206,851	204,799	213,567	241,267
Total Revenues	10,572	8,250	9,130	9,500
Total Expenditures	206,851	204,799	213,567	241,267
Contingency Reserve (2% of expens	839	0	88	2,413
Net Gain (Loss)	-197,118	-196,549	-204,525	-234,180

Facilities & Grounds 14-15 Budget

Revenues	FY 14-15 Actual	Budget 14/15	Mid-Yr Revised	15/16
Rents and Concessions				
<i>Fee Waivers- Public</i>	(10,349)	(9,000)	(12,415)	(8,000)
<i>Fee Waiver Offset</i>	11,664	10,000	12,735	5,500
<i>Fee Waivers-CVCC Public</i>	(1,315)	(1,000)	(320)	(2,500)
Blue Bird Room - CVCC	0	0	0	0
Stella Irving - Rec	177	0	177	200
Lakeside - Reg	13,176	4,000	9,000	10,900
<i>Sierra Room Rental- CVCC</i>	10,037	8,000	8,000	10,000
<i>Sunset Room Rental- CVCC</i>	390	600	600	700
<i>Canyon View Room Rental-CVCC</i>	1,470	1,000	1,000	1,750
<i>Foothills Room Rental- CVCC</i>	5,618	2,400	2,400	4,500
<i>Oak Room Rental-CVCC</i>	0	0	0	0
American River Room	2,410	4,250	2,850	2,750
Conference Room Rentals	646	0	0	500
Board Room Rental - CVCC	140	2,250	0	0
Conference Modular - Overlook	9,252	8,000	8,000	9,000
Gazebo - Rec	158	450	450	250
Gym - Rec	3,154	500	500	2,600
Gym - Reg	17,770	15,000	17,000	17,550
Tutor Totter Lease Agreement	4,800	4,509	4,509	5,004
Kitchen - Rec	0	0	0	0
Kitchen - Reg	0	0	0	0
Kitchen-CVCC	690	550	550	450
Picnic Area - Rec	7,834	7,900	6,100	6,200
Picnic Area - Reg	2,045	1,950	1,950	2,200
Picnic Area - Ashford	1,080	800	800	1,150
Picnic Area - Meadow Vista	3,280	2,600	2,600	3,050
Field - Recreation	7,766	3,400	6,000	6,450
Field A - Reg	752	0	0	450
Field - Softball MV	5,699	3,000	1,600	4,000
Field - Christian Valley	1,554	1,750	1,350	2,750
Field Soccer/Baseball-Winchester	5,198	2,350	2,850	3,500
Field "Beggs" - Rec	9,508	3,500	9,000	7,600
Field B - Reg	2,941	1,900	2,800	3,250
Field "James" - Rec	16,635	8,950	13,000	15,750
Field "Chana" - Reg	9,446	4,500	8,500	8,000
Field Soccer - Reg	4,200	4,000	4,000	2,500
Field Soccer A- MV	134	0	0	0
Field Soccer A- Railhead	9,709	10,000	10,000	13,200
Field Placer Hills	631	500	500	500

Field Soccer B- MV	0	750	750	0
Field Soccer B- Railhead	10,528	10,750	10,750	13,000
Field "Pee Wee Soccer" Rental - MV	0	0	0	0
Field Lining Revenue - Reg	925	0	0	1,250
Misc Rents & Concessions	6,715	2,500	2,500	4,150
Custodial Fees	15,125	13,750	12,850	15,000
Set up and Take Down Fees	2,280	1,500	1,500	1,400
TOTAL RENTS & CONCESSIONS	193,873	137,859	154,436	176,504

Miscellaneous Revenues

Misc Income - F & G	6,100	0	5,409	5,500
Alcohol permit	2,405	1,100	1,770	2,500
	0	0	0	0
Total Misc Revenue	8,505	1,100	7,179	8,000

		Budget	Mid-Yr	
	FY 14-15	14/15	Revised	15/16
Grants & Donations	Actual			
Pump trac donations	36,269	27,700	27,890	0
In-Kind Donations	13,775	12,300	20,700	92,700
Donations F&G	890	0	700	8,250
Stewardship council	32,400	0	27,400	275,000
TOTAL GRANTS & DONATIONS	83,334	40,000	76,690	375,950

Interest Revenue - City Trust	1,897	1,800	1,800	1,400
TOTAL Interest Income	1,897	1,800	1,800	1,400

Project Revenue - Government

County Mitigation	176,800	174,400	176,800	259,100
City Mitigation Revenue	(161,000)	(206,700)	(151,000)	(126,000)
Total Project Revenue - Gov	15,800	(32,300)	25,800	133,100

Other Financing Sources

Transfers from Future Capital Constr.	425,018	314,446	425,018	123,417
Transfers from Equipment Reserv	0	0	0	75,000
Transfers from ADA Reserv	0	0	0	55,000
City Mitigation Apportionment	161,000	216,700	161,000	136,000
Total Project Revenue - Gov	586,018	531,146	586,018	389,417

Taxes & Government Revenue

Atwood III Tax Revenue	24,794	24,000	24,471	24,000
Total Taxes & Gov't Revenue	24,794	24,000	24,471	24,000

TOTAL REVENUES	914,221	172,459	345,248	718,954
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Expenditures

Operations & Supplies	FY 14-15	Budget	Mid-Yr	
	Actual	14/15	Revised	15/16
Telephone - F & G	5,948	7,050	7,050	6,000
Office Supplies - F & G	879	800	800	850
Duplication Cost - F & G	0	50	50	50
Gas/Mileage Expense - Fac & Gr..	24,181	33,000	28,000	32,000
Membership & Dues - F & G	72	100	100	100
Staff Appreciation - F & G	54	0	0	0
Staff Development - F & G	192	0	0	150
Safety Supplies - F & G	2,648	2,400	2,400	2,450
Restroom Supplies - Rec Park	1,148	1,200	1,200	1,450
Restroom Supplies - Reg. Park	1,324	1,200	1,200	1,450
Restroom Supplies - Ashford	953	1,200	1,200	1,350
Restroom Supplies - M.V. Park	1,136	1,200	1,200	1,450
Restroom Supplies - Railhead Park	957	1,200	1,200	1,350
Restroom Supplies - Overlook Park	957	1,200	1,200	1,350
Restroom Supplies - Winchester Park	694	600	600	850
Restroom Supplies - Rec. Comm Ctr	1,481	1,200	1,200	1,450
Restroom Supplies - Reg. Comm. Ctr	1,227	1,200	1,200	1,450
Restroom Supplies - CVCC	1,348	2,250	2,250	2,100
Rec Park - Debris Box	7,283	9,750	7,750	8,150
Sanitation- Regional Park - Debris	6,252	9,000	7,000	6,600
Sanitation- Rec Park- Port. Toilet	5,107	3,450	4,450	4,900
Sanitation- Regional Park- Port. Toilet	5,450	5,400	5,400	5,800
Sanitation- Rec Park ADA Portab	1,073	0	0	600
Sanitation- CV - Port. Toilet	0	0	0	0
Sanitation- Winchester Park- Port. Toilet	4,750	3,900	3,900	4,800
Sanitation-Reg ADA portable toilet	3,840	2,450	3,450	4,300
Sanitation- MV Park- Debris	4,045	7,450	5,450	5,200
Sanitation- CVCC - Debris	3,531	3,300	3,300	3,900
Small Tools and Equipment-Rec Park	2,184	4,500	4,500	5,000
Small Tools and Equipment-Reg Park	1,232	4,250	4,250	4,500
Small Tools and Equipment-MV Park	500	2,350	2,350	4,500
Small Tools and Equipment-CVCC Fac	500	1,700	7,100	4,100
Field Marking Expense	473	500	500	1,600
TOTAL OPERATIONS & SUPPLIES	91,419	113,850	110,250	119,800
		Budget	Mid-Yr	
	FY 14-15	14/15	Revised	15/16
	Actual			
Lights- Rec Pk Beggs Field (LL)	2,627	2,050	2,050	2,550
Lighting Reimbursements - Beggs Fld.	(2,836)	(2,150)	(2,150)	(2,500)
Lights- Rec Park James Field (LL)	4,121	4,000	4,000	4,200
Lighting Reimbursements - James Fld.	(6,696)	(3,600)	(3,600)	(3,550)

Lights- Recreation Field (LL)	1,204	750	750	1,100
Lighting Reimbursements - Rec Fld.	(1,388)	(750)	(750)	(1,050)
Gas/Electric - Rec Comm Ctr	25,248	24,000	24,000	24,000
Gas/Electric - Reg Comm Ctr	12,344	12,450	12,450	12,500
Gas/Elec. - Chr Vly Comm Ctr	1,108	1,125	1,125	1,200
Electric Reimbursements - Chr Vly CC	(1,085)	0	(532)	(150)
Gas/Electric - CVCC	20,179	23,500	20,500	21,500
Gas/Electric - Recreation Park	8,310	8,500	8,500	8,750
Gas/Electric - Reg Park	17,844	18,000	17,500	18,500
Lighting Reimbursements - Reg Park	(8,512)	(2,300)	(6,812)	(4,350)
Gas/Electric - Ashford Park	2,027	2,300	2,300	2,450
Gas/Elec. - MV Park	4,544	6,300	5,300	4,950
Electric - Railhead	3,592	2,700	2,700	3,050
Lighting Reimbursements - Railhead	(1,656)	(1,300)	(902)	(1,200)
Gas/Electric - Overlook Park	0	0	0	0
Gas/Electric- Winchester Park	1,142	1,500	1,500	1,550
Water - Rec Comm Ctr	2,678	3,350	2,850	2,500
Water - Reg Comm Ctr	1,355	1,700	1,700	1,800
Water - Chr Vly Comm Ctr	1,254	1,750	1,750	1,550
Water - CVCC	2,407	2,650	1,900	2,350
Water - Recreation Park	3,739	3,800	3,800	4,650
Water - Regional Park	5,241	11,600	7,600	5,600
Water - Ashford Park	3,176	3,500	3,000	3,800
Water - MV Park	7,152	9,400	8,400	7,550
Water - Chr Vly Park	2,149	3,200	3,200	2,350
Water - Railhead Park	3,201	3,250	3,250	3,750
Water - CVCC (Park)	2,563	1,800	1,800	2,950
Water - Overlook	4,493	4,300	3,550	5,100
Water - Placer Hills Park	3,753	4,100	3,600	4,050
Water - Winchester Park	0	0	0	0
Water - Atwood	3,970	3,650	2,650	3,550
Water - Chana Field	4,626	5,400	3,400	10,700
Sanitation - Rec Park (Sewer)	7,964	8,000	8,000	8,000
Sanitation - Railhead (Sewer)	148	250	250	250
Sanitation - Regional Park - (Sewer)	15,103	15,100	15,100	15,000
Sanitation - Ashford Park (Sewer)		1,642	1,642	1,700
Sanitation - Overlook (Sewer)	627	600	600	1,000
Sanitation - CVCC (Sewer)	8,685	7,500	7,500	9,000
TOTAL UTILITIES	168,043	193,617	173,471	190,700

Professional Services

Professional Services - Atwood III	7,719	1,250	4,000	7,000
Professional Services	132	250	250	250
Total Professional Services	7,851	1,500	4,250	7,250

Building & Grounds Maintenance

District Vehicles Maint - F & G	7,619	12,500	9,852	11,500
Equipment Rental - F & G	290	350	140	1,500
Maint & Repairs - Equipment	20,337	13,500	16,829	19,000
Maint - Recreation Field	145	1,000	145	1,450
Maint - James Field	7,658	14,100	8,109	10,000
Maint - Beggs Field	2,725	4,250	5,162	5,100
Maint- Rec Park - Irrigation Pump	0	1,000	3,000	0
Maint- Reg Park - Irrigation Pump	0	1,000	3,000	0
Maint- Ashford Park - Irrigation Pump	0	1,000	1,000	0
Maint- MV Park - Irrigation Pump	580	1,000	1,580	0
Maint - M.V. Soccer Field	0	0	0	0
Maint- Winchester Field	250	250	250	250
Maint - M.V. Tennis Courts	73	1,000	73	500
Maint - Recreation Park	21,279	18,000	18,412	21,750
Maint - Regional Park	15,090	15,000	14,305	14,000
Maint - Ashford Park	8,809	5,250	6,312	5,950
Maint - Meadow Vista Park	20,158	19,650	20,504	20,750
Maint - Christian Valley Park	2,976	3,000	2,825	2,750
Maint - Railhead Park	2,375	4,000	2,287	3,050
Maint- CVCC Park	8,857	2,350	2,098	2,500
Maint - Overlook Park	2,963	3,550	3,091	2,600
Maint - Placer Hills Park	1,585	4,100	2,720	3,250
Maint - Pocket Parks	199	200	337	400
Maint - Mt. Vernon Park	950	950	750	900
Maint - Winchester Park	710	1,050	921	3,250
Maint - Atwood III	402	1,750	1,116	1,300
Maint-Shockley	1,900	4,000	1,500	2,000
Maint-Ashley dog park	900	1,600	2,000	2,100
Maint - Recreation Comm Ctr	13,201	29,250	21,632	20,000
Maint - Regional Comm Ctr	7,040	11,150	10,452	7,100
Maint - Christian Valley Comm Ctr	385	1,000	840	750
Maint - CVCC	9,524	6,500	8,098	15,250
Maint - Overlook Modular	542	900	733	800
Maint - Regional Tennis Courts	479	600	829	8,000
Maint - Regional Field Soccer	1,662	2,000	1,962	2,500
Maint - Regional Field A	312	1,500	1,000	2,500
Maint - Regional Field B	312	1,500	1,000	2,500
Maint - Regional Field C	5,665	2,250	6,603	3,600
Tree Maint Rec Park	1,700	3,000	2,000	4,000
Tree Maint Reg	250	3,000	2,250	4,000
Tree Maint Ashford	0	2,500	500	2,000
Tree Maint MV park	0	5,000	2,000	3,000

Tree Maint Pocket Parks	0	0	0	0
Vandalism Repairs Exp.	7,049	2,250	2,780	3,250
TOTAL MAINTENANCE	176,951	207,800	190,997	215,100

Salaries/Wages Expenses

Wages - Fac Attend - Rec Park	34,334	34,456	34,456	36,956
Wages - Fac Attend - CVCC	21,810	22,621	22,621	24,001
Wages - Fac Attend - Reg Park	12,026	11,536	11,549	12,896
Wages - Management	117,015	116,779	116,779	143,780
Wages - Rec Park	208,789	209,083	209,083	215,138
Wages - Reg Park	125,053	128,112	128,112	134,815
Wages - Ashford Park	21,518	23,477	23,477	26,192
Wages - Meadow Vista Park	29,901	31,958	31,958	34,720
Wages - CV Comm Ctr	5,890	5,217	5,217	6,049
Wages - Railhead Park	10,019	10,632	10,632	11,489
Wages - CVCC	15,467	15,891	15,891	14,069
Wages - Overlook Park	12,952	13,032	13,032	14,743
Wages - Placer Hills Park	9,924	10,232	10,232	12,131
Wages - Pocket Parks	6,249	4,917	4,917	6,437
Wages - Mt. Vernon Park	437	913	913	779
Wages - Winchester Park	4,713	4,917	4,917	5,300
Wages - Atwood	7,611	8,432	8,432	8,178
Wages - Shockley	2,062	4,217	4,217	2,239
Wages - (Proj) - Other Projects	2,267	2,912	2,912	7,000
Wages - Proj - Ashford Restroom Rem	838	837	837	0
Wages - Proj - RH Playground	119	120	120	0
Wages - Proj - RH Shade/Hardscape	309	310	310	27
Wages - Rec Lower Restroom	0	200	200	0
	0	0	0	0
Wages - Uniform Allowance	11,219	8,000	11,200	6,451
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	660,522	668,801	672,014	723,391

	FY 14-15 Actual	Budget 14/15	Mid-Yr Revised	15/16
ER -Taxes - F & G	55,631	59,376	59,376	59,691
Employment Expense - F & G	391	17,364	364	407
Fingerprinting Exp. - F & G	84	0	52	87

Benefits Expense - F & G	130,606	141,639	141,639	118,923
Employer Retirement Exp.	90,474	92,740	92,740	90,546
Worker's Comp.	69,905	75,362	75,362	72,701
Worker's Comp. Volunteers	0	0	0	2,527
TOTAL BENEFITS & PAYROLL	347,091	386,481	369,533	344,882
TOTAL SALARIES, BENEFITS	1,007,613	1,055,282	1,041,547	1,068,274

Fixed Assets

Fixed Asset Purchases - F&G	48,119	41,400	53,506	25,000
Computer Purchases	0	0	0	4,000
TOTAL FIXED ASSETS	48,119	41,400	53,506	29,000

Lease Purchase Princ/Interest

Principal/COP - Regional Gym	0	0	0	0
Interest - COP Regional Gym	3,300	0	3,300	0
Lease Principal - Deere Mower	10,212	10,214	10,213	10,660
Interest - Deere Mower	1,671	1,677	1,674	1,228
TOTAL LEASE COSTS	15,183	11,891	11,887	11,888

Rent

Bureau of Reclamation Lease	0	0	0	0
Rec Park Lease UPPR	1,791	1,739	0	1,791
Christian Valley Lease	1,800	1,800	0	1,800
TOTAL RENT	3,591	3,539	0	3,591

Capital improv projects

Christian Valley Property	1,753	0	1,800	0
Bell Road Property	22,798	0	5,342	0
Rec - Bocce Ball Court	9,990	10,000	10,000	0
Ovelook Park Security Enhancements	2,667	0	2,189	0
Railhead - shade/hardscape/USBR	15,360	3,228	18,200	0
Rec - Solar at Community Center Bldg.	224,948	150,000	225,000	0
MV - Entrance Landscape/Shade Struct	20,018	20,000	20,000	0
MV - Maint Yard Paving	4,300	0	4,300	0
Railhead Restroom	1,500	0	0	0
Reg - Field C Lights	0	12,000	0	0
Reg - Pickle Ball Court (conversion)	10,000	10,000	10,000	0
Reg - Lakeside Room roof replacement	22,801	24,000	22,800	0
Reg - Soccer Field	9,870	12,000	9,900	0
CEQA/NEPA - Operation/Dev Park Plan	25,642	60,000	25,000	0
Other Projects	16,291	0	0	0
Total Cap Impr (GenFund/Reserves)	387,938	301,228	354,531	0

Rec - Lower Restroom Replacement	43,746	105,000	45,000	0
Rec - Bocce Ball Court	110,000	70,000	110,000	100,000
Railhead - shade/hardscape/USBR	112,534	109,700	111,800	125,000
Ashford - ADA Restroom	26,769	34,200	26,769	0
Ashford ADA RR Supplemental Proj	0	0	2,700	0
Reg - Pickle Ball Court (conversion)	15,000	10,000	15,000	0
CVCC - Bike Park	84,086	80,000	84,000	195,000
(see 10- year Project list 15-16)	0	0	0	456,500
Railhead - Playground	21,418	21,418	21,418	61,218
Total Capital Impr (Mitigation Funded,	413,553	430,318	416,687	937,718
 TOTAL CAP IMPROVEMENT	801,491	731,546	771,218	937,718
 TOTAL EXPENDITURES	2,320,261	2,360,425	2,357,126	2,583,321
 Total Revenues	914,221	172,459	345,248	718,954
Total Expenditures	2,320,261	2,360,425	2,357,126	2,583,321
ADA reserve	21,837	5,000	5,000	25,833
Restricted reserve for equip rep	0	50,000	50,000	0
Net Gain (Loss)	(1,427,877)	(2,242,966)	(2,066,878)	(1,890,200)

Recreation 2014-2015 Budget

Revenues		Prelim	Mid-Yr	
	FY 14-15			
Program Revenue	Actual	14/15	Revised	15/16
Adult Softball	29,282	25,000	22,000	25,000
Adult Basketball	8,386	11,700	11,700	10,000
Sr. Sports	2,393	2,000	2,000	1,900
Adult Volleyball	3,462	3,500	3,500	3,350
Pickle Ball	7,028	5,000	6,000	8,500
Adult Classes	42,862	45,000	41,000	42,000
Adult Classes - Bureau	8,255	9,000	9,000	8,600
Youth Basketball	67,655	65,000	65,000	65,000
Pee Wee/Short Shots	990	850	850	350
T-Ball	1,260	1,500	1,500	2,000
Youth Classes	40,190	40,000	37,000	39,000
Youth Classes - Bureau	0	0	0	0
Pre School	29,840	31,000	31,000	31,000
Youth Camps	23,784	16,250	21,250	25,000
Youth Camps - Bureau	9,130	9,000	9,000	8,500
Youth Sports Camp	7,896	2,750	7,750	8,000
Youth Sports Camp - Bureau	11,139	2,750	11,050	12,000
Rec Equipment Rental	0	0	0	0
Special Events	29,885	11,500	20,300	33,000
Party in the Park	6,038	5,250	5,250	6,000
Auburn Community Festival	13,726	11,500	11,500	13,000
Total Program Revenues	343,201	298,550	316,650	342,200
Misc. Revenue				
Activity Guide-Advertising Rev.	7,430	2,500	4,500	5,100
Corporate Sponsorship	0	0	0	0
TOTAL MISC REVENUE	7,430	2,500	4,500	5,100
Grants & Donations				
Youth Assistance Fund - In Dist	6,918	9,750	9,750	5,500
Donations - Recreation	346	1,000	1,000	1,000
TOTAL GRANTS & DONATN	7,264	10,750	10,750	6,500
Total Revenues	357,895	311,800	331,900	353,800
Expenditures				
Program Expenditures				
Instructors - Adult Classes	19,559	25,500	22,000	19,750
Inst - A Classes - Bureau	7,264	7,250	6,250	7,600
Instructors - Youth Classes	22,251	24,350	21,850	24,250
Inst - Y Classes - Bureau	52	0	0	0
Instructors pre school	16,862	18,500	17,500	17,500

Officials - Adult Softball	6,084	7,950	7,450	6,300
Officials - Adult Basketball	3,172	3,950	3,250	3,100
Officials - Adult Volleyball	156	0	0	100
Officials - Youth Basketball	12,824	16,000	16,000	16,000
Instructors- Youth Camp	17,293	9,750	16,750	18,500
Inst - Y Camp - Bureau	7,132	8,000	7,200	7,000
Instructors- Youth Sports Camp	4,061	250	250	4,500
Inst - Y Sports Camp - Bureau	8,128	0	8,100	8,000
Adult Softball Expense	2,652	3,100	2,100	1,850
Adult Basketball Expense	227	250	250	450
Adult Volleyball Expense	137	100	100	0
Pickle Ball/Tennis	929	1,600	600	600
Adult Class Expense	491	150	150	600
Youth Basketball Expense	21,029	11,900	11,400	16,000
Pee Wee/Short Shots	67	0	0	0
T-Ball	544	400	400	500
Youth Class Expense	268	0	0	200
Youth Camp Expense	0	400	400	0
Youth Sports Camps		0	0	2,500
Special Events	20,235	13,000	13,000	18,000
Party in the Park	6,624	7,000	7,000	7,800
Bike Park fundraising expense	4,580	0	3,971	4,000
Auburn Community Festival Exp	16,806	12,500	12,500	17,000
TOTAL PROGRAM EXP.	199,426	171,900	178,471	202,100
Operating Expenditures				
Advertising	0	0	0	0
Telephone	267	550	550	375
Office Supplies	1,290	800	800	950
Duplication Costs	50	50	50	50
Gas/Mileage	343	400	400	350
Dues & Subscriptions	569	300	300	500
Staff Appreciation	0	0	0	50
Company Celebrations	795	1,300	1,300	1,000
Staff Development	420	650	650	500
Safety Supplies	148	0	0	150
Small Rec Equipment	301	1,250	1,250	1,200
Youth Assistance Fund	15,260	10,500	13,500	14,250
Activity Guide	25,522	27,000	30,000	29,500
TOTAL OPERATING EXP	44,965	42,800	48,800	48,875
Professional Services				
Professional Services- Web page	415	500	500	575
	0	0	0	0
Total Professional Services	415	500	500	575
Salaries/Wages Expenditures				
Wages - Full Time	133,311	134,643	134,643	145,277
Wages - Part Time	1,877	459	535	1,650
Wages - Seasonal	104	208	104	100
Wages - Adult Softball	3,583	3,900	4,493	4,192

Wages - Adult Basketball	1,571	2,445	1,636	1,465
Wages - Adult Volleyball	0	0	0	0
Totals	140,446	141,655	141,411	152,684
Benefits & Payroll Expenditures				
ER -Taxes	10,987	11,764	11,764	11,982
Employment Expense	0	0	0	0
Fingerprinting Expense	197	0	93	205
Benefits Expense	21,389	22,906	23,200	21,692
Calpers Exp. 14.9%	20,173	20,695	20,695	19,487
Worker's Comp	3,476	3,195	3,195	3,685
Work Comp volunteers	200	200	200	288
Totals	56,422	58,760	59,147	57,338
Equipment & Fixed Assets				
Fixed Assets - Recreation	0	0	0	7,500
Computer Purchases - Rec	0	0	0	0
Totals	0	0	0	7,500
Total Expenditures	441,674	415,615	428,329	469,072
				0
Total Revenues	357,895	311,800	331,900	353,800
Total Expenditures	441,674	415,615	428,329	469,072
Contingency (1% of expenses)	1,806	0	127	4,691
Net Gain (Loss)	(85,585)	(103,815)	(96,556)	(119,963)

	AV	AW	AX	AY	AZ
1	Youth Services				
2	14-15 Budget				
3	Revenues				
4				Mid-Yr	
5		FY 14-15		Revised	'15/16
6		Actual	14-15 budget		
6	Auburn Elem DSC Revenue	74,711	61,100	69,194	71,000
7	Skyridge DSC Revenue	99,613	85,000	89,368	100,000
8	Rec Day Camp Rev (School & Summer)	133,740	106,500	128,226	137,200
9	Newcastle DSC Revenue	84,187	69,500	73,237	82,500
10	TOTAL	392,251	322,100	360,025	390,700
11					
12	Rents & Concessions				
13	Rock Creek Modular Rent	3,900	3,600	3,600	3,600
14					
15	Miscellaneous Revenue				
16	Other Misc Income	0	0	0	0
17					
18	Total Revenues	396,151	325,700	363,625	394,300
19					
20					
21	Program Expenditures				
22		FY 14-15			'15/16
22		Actual	14-15 budget		
22	Auburn Elem - Program Expense	2,227	2,250	2,374	2,625
23	Skyridge - Program Expense	2,762	2,900	2,878	3,200
24	Rec Day Camp - Program Exp	14,676	12,900	14,411	15,050
25	Newcastle - Program Expense	2,637	2,250	2,438	2,750
26		22,302	20,300	22,101	23,625
27					
28	Operations & Supplies				
29	Telephone - Youth Services (Cell phones)	43	180	158	150
30	Office Supplies - Youth Services	312	150	100	200
31	Duplication Costs - Youth Services	25	150	100	100
32	Gas/Mileage Reimbursement Expense	42	25	0	0
33	Staff Appreciation - Youth Services	38	0	38	150
34	Staff Development - Youth Services	189	0	38	250
35	Small Equipment	26	50	0	300
36	Telephone- Auburn Elem	1,063	100	525	1,100

	AV	AW	AX	AY	AZ
37	Telephone- Skyridge	805	1,125	945	1,050
38	Telephone & Elec. - Rec Day Camp Modu	3,281	675	2,195	3,200
39	Telephone - Newcastle	161	2,150	880	425
40	Snack Bar expenses	0	90	0	0
41	Professional Services	525	150	295	300
42	TOTAL	6,510	4,845	5,274	7,225
43					
44		FY 14-15			
		Actual	14-15 budget		'15/16
45	Rep/Maint - Auburn Elem	1,200	200	440	750
46	Rep/Maint - Rock Creek	216	200	150	200
47	Rep/Maint - Skyridge	565	100	330	550
48	Rep/Maint - Rec Day Camp	620	850	400	400
49	Rep/Maint - Newcastle	0	0	0	0
50		2,601	1,350	1,320	1,900
51					
52		FY 14-15			
		Actual	14-15 budget		'15/16
53	Salaries/Wages Expenses				
54	Wages - (Y.Serv) - Manager - Salary	63,015	60,000	65,560	67,117
55	Wages - (Y.Serv) - Aub Elem - PT	43,640	36,587	39,180	49,997
56	Wages - (Y.Serv) - Aub Elem Maint	469	200	360	501
57	Wages - (Y.Serv) - Skyridge - PT	37,647	39,270	37,470	42,204
58	Wages - (Y.Serv) - Skyridge Maint	552	200	280	457
59	Wages - (Y.Serv) - Rec Day Camp - PT	51,205	52,668	53,933	59,990
60	Wages - (Y.Serv) - Day Camp Maint	1,628	200	410	1,559
61	Wages- (Y.Serv) - Newcastle - PT	33,602	30,820	30,057	40,484
62	Wages - (Y.Serv) - Newcastle Maint	0	0	0	0
63	TOTAL WAGES	231,758	219,945	227,250	262,309
64					
65	Benefits & Payroll Costs				
66	ER Taxes (SS/MC/SUTA/ETT)	22,987	21,280	24,006	24,728
67	Employment Exp- Y.S.	909	800	700	869
68	Fingerprinting Exp - Y.S.	563	800	400	586
69	Benefits Expense - Y.S.	22,459	26,001	25,001	21,847
70	Employer Retirement Exp. YS	25,005	24,926	25,226	24,179
71	Worker's Compensation - Y.S.	5,940	6,728	5,728	6,384
72					
73	TOTAL BENEFITS	77,863	80,535	81,061	78,593
74					
75	Total Salaries & Benefits	309,621	300,480	308,311	340,902
76					
77					