

**AUBURN AREA RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS  
AGENDA  
MEETING OF THE BOARD OF DIRECTORS**

**6:00 P.M.**

**THURSDAY, MARCH 28, 2013  
CANYON VIEW COMMUNITY CENTER, BOARD ROOM  
471 MAIDU DRIVE  
AUBURN, CA**

**Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the District's Office at 471 Maidu Drive, Auburn, CA 95603 during normal business hours.**

**1.0 CALL TO ORDER**

**FLAG SALUTE (Pledge to the Flag)**

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

**Roll Call**

Gray \_\_\_\_\_ Smith \_\_\_\_\_ Holbrook \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Ferris \_\_\_\_\_

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

Presentation from Sports Coordinator Jerry Fisher to Colby and Olivia Phillips as volunteers of the month for March, 2013.

**3.0 AGENDA REVIEW, CHANGES, AND APPROVAL**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_  
Gray \_\_\_\_\_ Smith \_\_\_\_\_ Holbrook \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Ferris \_\_\_\_\_

**4.0 PUBLIC COMMENT** – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

**5.0 CONSENT ITEMS** – (roll call vote) All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public requests a specific item to be removed from the Consent Calendar for separate discussion and action.

\_\_\_\_\_ **5.1 Review and Approval of Minutes of the February 28, 2013 Meeting of the Board of Directors**

Review and approval of minutes.

\_\_\_\_\_ **5.2 Cash Requirements for February, 2013 (Standing Finance Meeting)**

Review and approval of cash requirements.

\_\_\_\_\_ **5.3 Review of Financials for February, 2013 (Standing Finance Meeting)**

Review and approval of Financials for February, 2013.

\_\_\_\_\_ **5.4 Increasing Credit Card Limit for the Facilities & Grounds Manager (Program, Personnel, Policy & Fee Committee)**

Shall the Auburn Area Recreation and Park District Board of Directors increase the credit card limit on the District issued credit card for the Facilities & Grounds Manager?

\_\_\_\_\_ **5.5 Modification of Bereavement Leave Policy (Program, Personnel, Policy & Fee Committee)**

Shall the Auburn Area Recreation and Park District Board of Directors amend the policy for Bereavement Leave?

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Gray \_\_\_\_\_ Smith \_\_\_\_\_ Holbrook \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Ferris \_\_\_\_\_

**Roll Call Vote**

**6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR SEPARATE ACTION**

**6.1**

**7.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS**

**Please see reports, fee waiver log, project list and vandalism report under item 7.0.**

**8.0 UNFINISHED BUSINESS**

\_\_\_\_\_ **8.1 Revised Obsolescence List (Standing Finance Committee)**

Shall the Auburn Area Recreation and Park District Board of Directors approve the revised obsolescence list?

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Gray \_\_\_\_\_ Smith \_\_\_\_\_ Holbrook \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Ferris \_\_\_\_\_

**Roll Call Vote**

**9.0 NEW BUSINESS**

\_\_\_\_\_ **9.1 Ten-Year Project Plan (Acquisition & Development Committee)**

Shall the Auburn Area Recreation and Park District Board of Directors provide further direction for the Acquisition and Development Committee and staff regarding the Ten-Year Project Plan?

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Gray \_\_\_\_\_ Smith \_\_\_\_\_ Holbrook \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Ferris \_\_\_\_\_

**Roll Call Vote**

\_\_\_\_\_ **9.2 Enforcement of ARD Ordinances (Program, Personnel, Policy & Fee Committee)**

Shall the Auburn Area Recreation and Park District Board of Directors consider removing all current ordinance requirements where staff does not have the resources to enforce?

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Gray \_\_\_\_\_ Smith \_\_\_\_\_ Holbrook \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Ferris \_\_\_\_\_

**Roll Call Vote**

\_\_\_\_\_ **9.3 Modifications to the ARD Board Agenda (Program, Personnel, Policy & Fee Committee)**

Shall the Auburn Area Recreation and Park District Board of Directors modify the way that the Board meeting agenda is arranged?

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Gray \_\_\_\_\_ Smith \_\_\_\_\_ Holbrook \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Ferris \_\_\_\_\_

\_\_\_\_\_ **9.4 ARD Equipment Reserve Policy (Program, Personnel, Policy & Fee Committee)**

Shall the Auburn Area Recreation and Park District Board of Directors guarantee funding of the Equipment Replacement Reserve?

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Gray \_\_\_\_\_ Smith \_\_\_\_\_ Holbrook \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Ferris \_\_\_\_\_

**Roll Call Vote**

\_\_\_\_\_ **9.5 ARD Capital Construction Reserve Policy (Program, Personnel, Policy & Fee Committee)**

Shall the Auburn Area Recreation and Park District Board of Directors guarantee funding of the Future Capital Construction Reserve?

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Gray \_\_\_\_\_ Smith \_\_\_\_\_ Holbrook \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Ferris \_\_\_\_\_

**Roll Call Vote**

\_\_\_\_\_ **9.6 Lease of John Deere Tractor (Standing Finance Committee)**

Shall the Auburn Area Recreation and Park District Board of Directors lease a new John Deere lawn tractor instead of an outright purchase of same?

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Gray \_\_\_\_\_ Smith \_\_\_\_\_ Holbrook \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Ferris \_\_\_\_\_

**Roll Call Vote**

\_\_\_\_\_ **10.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. Discussion Item: Is the Goals and Assessments Committee still needed? (Directors Holbrook and Ferris)
2. Discussion Item: Long Term Solar Generation Project. (Acquisition & Development Committee) (Evaluation from the Board of Directors)

\_\_\_\_\_ **11.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

**No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.**

\_\_\_\_\_ **12.0 Board Member Comments:**

Jim Gray, Jim Ferris, Scott Holbrook, Gordon Ainsleigh, and Curt Smith.

\_\_\_\_\_ **12.1 Chairman Appointments:**

<b>Acquisition &amp; Development Committee</b>	Directors Gray & Ainsleigh
<b>Party in the Park</b>	Director Holbrook, Director Ferris, & Staff
<b>Program, Personnel, Policy &amp; Fee Committee</b>	Directors Holbrook & Ferris
<b>Finance Committee</b>	Directors Holbrook & Smith
<b>User Group Liaisons</b>	Directors Gray & Ainsleigh
<b>Legal Review Committee</b>	Directors Holbrook & Ferris
<b>Committee for District Administrator's Goals &amp; Assessments</b>	Directors Holbrook & Ferris
<b>Sergeant at Arms</b>	District Administrator Kahl Muscott
<b>Public Agency Liaisons</b>	To be determined by the ARD Board Chairman

\_\_\_\_\_ **12.2 District Administrator Appointed Standing Committee:**

<b>Strategic Plan Review Steering Committee</b>	Directors Holbrook, Ferris, Kahl Muscott, Joe Fecko, Pamela Vann
<b>Marketing and Program Plan Committee</b>	Director Ferris and Staff

**ADA (American's With Disabilities Act)  
Transition Plan Committee**

Director Ferris, Kahl Muscott,  
Joe Fecko, Pamela Vann

**Adopt A Park Committee**

Director Ainsleigh, Director Ferris,  
Kahl Muscott, Larry Gray

\_\_\_\_\_ **12.3 Media Representatives**

District Administrator Kahl  
Muscott

\_\_\_\_\_ **12.4 Parliamentarian**

District Administrator  
Kahl Muscott

\_\_\_\_\_ **13.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

1. Correspondence from California Special Districts Association regarding CSDA Board of Directors Call for Nominations Seat B. (Please see attachments).

\_\_\_\_\_ **14.0 ITEMS TO BE CONSIDERED AT FUTURE BOARD MEETINGS**

**14.1 FOLLOW-UP INFORMATION FROM THE PREVIOUS BOARD AND/OR COMMITTEE MEETINGS**

None.

**14.2 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

None.

\_\_\_\_\_ **15.0 PUBLIC COMMENT** This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

\_\_\_\_\_ **16.0 CLOSED SESSION**

**16.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)**

**Title: District Administrator**

\_\_\_\_\_ **17.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION**

**ADJOURNMENT**

AUBURN AREA RECREATION AND PARK DISTRICT

This agenda is hereby certified to have been posted as follows:

3-22-13  
Date

1:00 pm.  
Time

L. Larson  
Clerk to the Board

**SECTION: 5.0**

**ITEM: 5.1 REVIEW AND APPROVAL OF MINUTES OF THE  
FEBRUARY 28, 2013 BOARD OF DIRECTORS  
MEETING**

**DESCRIPTION:**

**INFORMATION: SEE ATTACHED MINUTES**

**STAFF  
RECOMMENDATION: BOARD OF DIRECTORS REVIEW & APPROVE  
MINUTES**

**FISCAL IMPACT:**

**Auburn Area Recreation and Park District  
Minutes  
of the Meeting of the Board of Directors  
Thursday, February 28, 2013, 6:00 p.m.  
Canyon View Community Center  
471 Maidu Drive  
Auburn, CA**

**Board Members**

**Present:** Chairman Jim Gray  
Vice Chairman Curt Smith  
Director Gordon Ainsleigh  
Director Jim Ferris  
Director Scott Holbrook

**Board Members**

**Absent:** None.

**Staff Present:**

Kahl Muscott, District Administrator  
Joe Fecko, Administrative Services Manager  
Larry Gray, Facilities & Grounds Manager  
Pamela Vann, Landscape Architect  
Sheryl Petersen, Recreation Services Manager  
Patricia Larson, Recording Secretary

**1.0 CALL TO ORDER**

The Meeting of the Board of Directors was called to order at 6:01 p.m. by Chairman Gray.

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

Ed Van Aelstyn, Loomis area volunteer coach and area representative was volunteer of the month for February, 2013.

Presentation from Administrative Services Manager Joe Fecko to Veona Galbraith, Account Clerk II as employee of the month for February, 2013.

**3.0 AGENDA REVIEW, CHANGES AND APPROVAL**

A motion was made by Director Gray and seconded by Director Ferris to approve the agenda with item 5.5 being removed from the agenda.

3 – 2 Motion carries.

3 yes votes – Directors Gray, Ferris and Smith.

2 no votes – Directors Holbrook and Ainsleigh voted no.



**4.0 PUBLIC COMMENT**

None.

**5.0 CONSENT ITEMS**

**5.1 Review and Approval of Minutes of the January 31, 2013 Meeting of the Board of Directors**

**5.2 Cash Requirements for January, 2013 (Standing Finance Meeting)**

**5.3 Review of Financials for January, 2013 (Standing Finance Meeting)**

**5.4 Change to Personnel Policy Regarding Expense Accounts (Program, Personnel, Policy & Fee Committee)**

**5.5 Change to Personnel Policy Regarding Medical Premiums for Medicare Recipients (Program, Personnel, Policy & Fee Committee)**

A motion was made by Director Ferris and seconded by Director Ainsleigh to approve consent items 5.1 and 5.2 with items 5.3 and 5.4 being moved for discussion and separate action and item 5.5 being removed from the agenda.

**Roll Call Vote**

5 – 0 Motion carries.

**6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR SEPARATE ACTION**

**Item 5.4 became 6.1, Change to Personnel Policy Regarding Expense Accounts**

A motion was made by Director Holbrook and seconded by Director Ferris to approve the addition to item 4.17 page 43 of the Personnel Policy Manual regarding expense accounts.

**Roll Call Vote**

5 – 0 Motion carries.

**Item 5.3 became 6.2, Review of Financials for January, 2013**

A motion was made by Director Ainsleigh and seconded by Director Smith to approve the Financials for January, 2013.

**Roll Call Vote**

5 – 0 Motion carries.

**7.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS**

Board reports, the fee waiver log, project list and vandalism report were provided to the Board under separate cover.

**8.0 UNFINISHED BUSINESS**

None.

**9.0 NEW BUSINESS**

**9.1 Smoking Ban in ARD Parks (Program, Personnel, Policy & Fee Committee)**

Public Comment: Joey McNutt, an Auburn resident gave public comment regarding the smoking ban in ARD Parks.

A motion was made by Director Ainsleigh for a system wide ban on smoking with the following process put in place: The smokers may request and ARD may grant that certain areas may be designated smoking areas where prevailing breezes blow away from other park users.

Motion died for lack of a second.

**9.2 Consideration of Items to Ban/Prohibit (Program, Personnel, Policy & Fee Committee)**

A motion was made by Director Holbrook to ban offensive perfume, styrofoam, plastic bags, fast food, soda, any kind of sugar product, any food with gluten in it, products made in countries that violate human rights, any unhealthy form of snacks, polluting cars from our parking lots, obnoxious people, and ugly people from the parks.

Director Ainsleigh amended and seconded the motion to include products made in China and OPEC.

1 – 4 Motion did not carry.

1 yes vote – Director Ainsleigh.

4 no votes – Directors Gray, Holbrook, Ferris and Smith.

**9.3 Resolution Number 2013-01, Resolution to Prepare Atwood III Engineer’s Report of Fiscal Year 2013 – 2014 (Acquisition & Development Committee)**

A motion was made by Director Holbrook and seconded by Director Gray to adopt Resolution Number 2013-01, Resolution to Prepare Atwood III Engineer’s Report of Fiscal Year 2013 – 2014.

**Roll Call Vote**

5 – 0 Motion carries.

**9.4 Approval of 2013 – 2014 Fiscal Year Project List (Acquisition & Development Committee & Finance Committee)**

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the 2013 – 2014 Fiscal Year Project List.

**Roll Call Vote**

5 – 0 Motion carries.

**9.5 Preliminary Budget Fiscal Year 2013 – 2014 (Standing Finance Committee)**

A motion was made by Director Holbrook and seconded by Director Gray to approve the Preliminary Budget for Fiscal Year 2013 – 2014.

**Roll Call Vote**

3 – 2 Motion carries.

3 yes votes – Directors Gray, Holbrook and Ferris.

2 no votes –Directors Smith and Ainsleigh.

**The meeting recessed at 7:13 p.m. and reconvened at 7:19 p.m.**

**9.6 Obsolescence List Update and Approval of Expenditures for Items on the FY 2013/2014 Obsolescence List (Standing Finance Committee)**

A motion was made by Director Holbrook and seconded by Director Ferris to approve an update to the Obsolescence List and adopt Resolution Number 2013-02, A Resolution approving the expenditure of funds for the FY 13/14 Obsolescence List.

**Roll Call Vote**

2 – 3 Motion did not carry.

2 yes votes – Directors Holbrook and Ferris voted yes.

3 no votes –Directors Gray, Smith and Ainsleigh voted no.

A motion was made by Director Smith and seconded by Director Ainsleigh to approve purchases for this Fiscal Year and send the obsolescence list back to staff to reflect that the obsolescence list coincides with the budget.

**Roll Call Vote**

3 – 1 – 1 Motion carries.

3 yes votes – Directors Gray, Smith and Ainsleigh.

1 no vote – Director Holbrook.

1 abstention – Director Ferris.

**9.7 Board Member Use of Cell Phones at Meetings (Program, Personnel, Policy & Fee Committee)**

A motion was made by Director Holbrook and seconded by Director Ferris to approve the policy for Board Member Use of Cell Phones at Meetings as written.

3 – 2 Motion carries.

3 yes votes – Directors Gray, Holbrook and Ferris.

2 no votes – Directors Smith and Ainsleigh.

**9.8 Public and Board Member Comment (Program, Personnel, Policy & Fee Committee)**

This item was discussed, there was no motion made to this item, it died because of lack of a motion.

**9.9 Public Agency Liaison (Program, Personnel, Policy & Fee Committee)**

A motion was made by Director Ainsleigh and seconded by Director Smith for the ARD Chairman to appoint members of the Board to be liaisons to public agencies.

5 – 0 Motion carries.

**10.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

None.

**11.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

**12.0 Board Member Comments:**

Jim Ferris, Jim Gray, Scott Holbrook, Gordon Ainsleigh & Curt Smith.

**12.1 Chairman Appointments:**

**Acquisition & Development  
Committee**

Directors Gray & Ainsleigh

<b>Party in the Park</b>	Directors Holbrook, Ferris & Staff
<b>Program, Personnel, Policy &amp; Fee Committee</b>	Directors Holbrook & Ferris
<b>Finance Committee</b>	Directors Holbrook & Smith
<b>User Group Liaisons</b>	Directors Gray & Ainsleigh
<b>Legal Review Committee</b>	Directors Holbrook & Ferris
<b>Committee for District Administrator's Goals &amp; Assessments</b>	Directors Holbrook & Ferris
<b>Sergeant at Arms</b>	District Administrator Kahl Muscott

**12.2 District Administrator Appointed Standing Committee:**

<b>Strategic Plan Review Steering Committee</b>	Directors Holbrook, Ferris, Kahl Muscott, Joe Fecko, Pamela Vann
<b>Marketing and Program Plan Committee</b>	Director Ferris & Staff
<b>ADA (American's With Disabilities Act) Transition Plan Committee</b>	Director Ferris, Kahl Muscott, Joe Fecko, Pamela Vann
<b>Adopt A Park Committee</b>	Director Ainsleigh, Director Ferris, Kahl Muscott, Larry Gray

**12.3 Media Representatives** District Administrator Kahl Muscott

**12.4 Parliamentarian** District Administrator Kahl Muscott

**13.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

**14.0 ITEMS TO BE CONSIDERED AT FUTURE BOARD MEETINGS**

Director Ainsleigh requested sending an item to the Policy meeting regarding a policy to eliminate all aspects of Ordinance #1 that ARD does not have the ability to enforce.

Director Ainsleigh requested sending an item to the Acquisition & Development meeting to start procedures to open the fenced in southwest portion of Overlook Park.

**14.1 FOLLOW-UP INFORMATION FROM THE PREVIOUS BOARD AND/OR COMMITTEE MEETINGS**

None.

**14.2 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

None.

**15.0 PUBLIC COMMENT**

None.

**16.0 CLOSED SESSION – Closed Session was waived.**

**ADJOURNMENT** - As there was no further business, the meeting was adjourned at 8:08 p.m. by Chairman Gray.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**SECTION: 5.0**

**ITEM: 5.2 REVIEW OF CASH REQUIREMENTS FOR  
FEBRUARY, 2013**

**DESCRIPTION: ACCOUNTS PAYABLE**

**INFORMATION: SEE ATTACHED INFORMATION**

**STAFF  
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING  
FINANCE COMMITTEE AND FORWARDED TO  
THE BOARD OF DIRECTORS FOR REVIEW AND  
APPROVAL**

**FISCAL IMPACT: \$129,069.19**

**SEE ATTACHED LISTING  
OF EXPENSES**

Ranges: From: To: From: To:  
 Check Number First Last Check Date 2/1/2013 2/28/2013  
 Vendor ID First Last Checkbook ID UMPQ UMPQ  
 Vendor Name First Last

Sorted By: Check Date

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
55578	C1004	ING LLC	2/1/2013	UMPQ	PMCHK00002021	\$3,709.00
55579	F0004	Court-Ordered Debt Collections	2/1/2013	UMPQ	PMCHK00002021	\$156.78
55580	S0016	Sam's Club	2/1/2013	UMPQ	PMCHK00002021	\$641.33
55581	S1007	Stationary Engineers, Local 39	2/1/2013	UMPQ	PMCHK00002021	\$232.67
55582	S1010	State Disbursement Unit	2/1/2013	UMPQ	PMCHK00002021	\$87.50
55583	T0028	The Bank of New York Mellon Tr	2/1/2013	UMPQ	PMCHK00002021	\$2,610.65
55584	1099-147	Tom Isaac	2/8/2013	UMPQ	PMCHK00002022	\$87.75
55585	1099-174	John Dumont Stump Grinding	2/8/2013	UMPQ	PMCHK00002022	\$300.00
55586	1099-203	Susan Thomas	2/8/2013	UMPQ	PMCHK00002022	\$31.20
55587	1099-216	Gerald Harris	2/8/2013	UMPQ	PMCHK00002022	\$536.25
55588	1099-243	Phillip Dallas	2/8/2013	UMPQ	PMCHK00002022	\$292.50
55589	1099-252	Donna Lisa Otto	2/8/2013	UMPQ	PMCHK00002022	\$747.50
55590	1099-273	Richard A. Del Balso	2/8/2013	UMPQ	PMCHK00002022	\$182.00
55591	A0014	AT&T	2/8/2013	UMPQ	PMCHK00002022	\$677.51
55592	A0021	Auburn Journal, Incorporated	2/8/2013	UMPQ	PMCHK00002022	\$149.00
55593	A0027	Recology Auburn Placer	2/8/2013	UMPQ	PMCHK00002022	\$1,217.49
55594	A0091	Altara	2/8/2013	UMPQ	PMCHK00002022	\$300.00
55595	C0004	CAPRI	2/8/2013	UMPQ	PMCHK00002022	\$8,130.00
55596	C0058	City Of Auburn	2/8/2013	UMPQ	PMCHK00002022	\$15,731.26
55597	C0072	CIT Technology Fin. Serv., Inc	2/8/2013	UMPQ	PMCHK00002022	\$532.13
55598	C0075	Cintas Corporation	2/8/2013	UMPQ	PMCHK00002022	\$53.23
55599	C0111	CENTRAL VALLEY BROADBAND	2/8/2013	UMPQ	PMCHK00002022	\$319.85
55600	C0113	Cooks Portable Toilets & Septi	2/8/2013	UMPQ	PMCHK00002022	\$648.38
55601	D0066	De Lage Landen	2/8/2013	UMPQ	PMCHK00002022	\$535.36
55602	E0011	ECORP Consulting, Inc.	2/8/2013	UMPQ	PMCHK00002022	\$1,232.88
55603	F0025	Foresthill Union School Distri	2/8/2013	UMPQ	PMCHK00002022	\$860.00
55604	G0077	Richard Rohmer DBA Gold Countr	2/8/2013	UMPQ	PMCHK00002022	\$102.50
55605	I0018	ITS A GAS	2/8/2013	UMPQ	PMCHK00002022	\$575.00
55606	K0011	Kaiser Foundation Health Plan,	2/8/2013	UMPQ	PMCHK00002022	\$17,035.00
55607	K0019	Kronick, Moskovitz, Tiedemann	2/8/2013	UMPQ	PMCHK00002022	\$325.00
55608	M0011	Mallard Creek	2/8/2013	UMPQ	PMCHK00002022	\$3,961.38
55609	M0048	Joanna McNutt	2/8/2013	UMPQ	PMCHK00002022	\$50.00
55610	N0003	Norris Electric, Inc.	2/8/2013	UMPQ	PMCHK00002022	\$350.71
55611	P0007	Pacific Gas & Electric Company	2/8/2013	UMPQ	PMCHK00002022	\$30.80
55612	P0023	PG&E	2/8/2013	UMPQ	PMCHK00002022	\$111.62
55613	P0058	Pitney Bowes Credit Corporatio	2/8/2013	UMPQ	PMCHK00002022	\$86.09
55614	P1001	Principal Life Insurance Co-Gr	2/8/2013	UMPQ	PMCHK00002022	\$1,921.66
55615	S0035	Sunshine Service	2/8/2013	UMPQ	PMCHK00002022	\$165.00
55616	S0093	Patrick Shane	2/8/2013	UMPQ	PMCHK00002022	\$104.90
55617	S0110	Sierra Sports Service	2/8/2013	UMPQ	PMCHK00002022	\$3,488.00
55618	S0136	Spoor's Heating & Air Conditio	2/8/2013	UMPQ	PMCHK00002022	\$6,125.00
55619	T0058	TELEPACIFIC COMMUNICATIONS	2/8/2013	UMPQ	PMCHK00002022	\$677.74
55620	T1000	Transamerica Life Insurance	2/8/2013	UMPQ	PMCHK00002022	\$360.00
55621	TEMPC	CA State Parks	2/8/2013	UMPQ	PMCHK00002022	\$79.00
55622	TEMPL	Erin Lee	2/8/2013	UMPQ	PMCHK00002022	\$50.00
55623	TEMPR	Kimberly Romanchick	2/8/2013	UMPQ	PMCHK00002022	\$84.00
55624	TEMPS	Amy Stroud	2/8/2013	UMPQ	PMCHK00002022	\$96.00
55625	TEMPT	Dan Taylor	2/8/2013	UMPQ	PMCHK00002022	\$100.00
55626	TEMPW	Harriet White	2/8/2013	UMPQ	PMCHK00002022	\$5.00
55627	U0019	US Bank	2/8/2013	UMPQ	PMCHK00002022	\$944.54
55628	U0026	Union Pacific Railroad	2/8/2013	UMPQ	PMCHK00002022	\$1,688.26
55629	U0028	U.S. Bank Equipment Finance	2/8/2013	UMPQ	PMCHK00002022	\$383.82
55630	V0007	Verizon Wireless	2/8/2013	UMPQ	PMCHK00002022	\$317.32
55631	F0004	Court-Ordered Debt Collections	2/8/2013	UMPQ	PMCHK00002023	\$179.86
55632	U0019	US Bank	2/8/2013	UMPQ	PMCHK00002023	\$12,827.97
55633	C0068	Stacy Canepa	2/15/2013	UMPQ	PMCHK00002024	\$35



Auburn Rec & Park  
 VENDOR CHECK REGISTER REPORT  
 Payables Management

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
55634	C1004	ING LLC	2/15/2013	UMPQ	PMCHK00002024	\$3,709.00
55635	S1007	Stationary Engineers, Local 39	2/15/2013	UMPQ	PMCHK00002024	\$232.67
55636	S1010	State Disbursement Unit	2/15/2013	UMPQ	PMCHK00002024	\$87.50
55637	TEMPS	David Sexton	2/15/2013	UMPQ	PMCHK00002024	\$30.00
55638	TEMPT	Thomas Thornton	2/15/2013	UMPQ	PMCHK00002024	\$84.00
55639	1099-104	Thomas Seibel	2/22/2013	UMPQ	PMCHK00002025	\$65.00
55640	1099-117	Juan Aceituno	2/22/2013	UMPQ	PMCHK00002025	\$452.40
55641	1099-171	Marty Cullenward	2/22/2013	UMPQ	PMCHK00002025	\$175.50
55642	1099-193	Celena Polena	2/22/2013	UMPQ	PMCHK00002025	\$338.00
55643	1099-216	Gerald Harris	2/22/2013	UMPQ	PMCHK00002025	\$45.00
55644	1099-218	Auburn Gymnastics Center	2/22/2013	UMPQ	PMCHK00002025	\$243.75
55645	1099-239	Macintosh-Oddo	2/22/2013	UMPQ	PMCHK00002025	\$2,271.75
55646	1099-247	Clifford Johnson	2/22/2013	UMPQ	PMCHK00002025	\$279.50
55647	1099-269	Deborah Lynn	2/22/2013	UMPQ	PMCHK00002025	\$39.00
55648	1099-272	Derek Gilliland	2/22/2013	UMPQ	PMCHK00002025	\$200.00
55649	1099-274	Justen Morris	2/22/2013	UMPQ	PMCHK00002025	\$187.20
55650	1099-49	Paula Duffy	2/22/2013	UMPQ	PMCHK00002025	\$1,149.20
55651	A0001	Recology Auburn Placer	2/22/2013	UMPQ	PMCHK00002025	\$743.06
55652	C0111	CENTRAL VALLEY BROADBAND	2/22/2013	UMPQ	PMCHK00002025	\$129.95
55653	D0025	Dawson Oil Company	2/22/2013	UMPQ	PMCHK00002025	\$1,776.83
55654	J0020	James Marta & Company	2/22/2013	UMPQ	PMCHK00002025	\$2,500.00
55655	K0010	Knorr Systems, Inc.	2/22/2013	UMPQ	PMCHK00002025	\$416.00
55656	M0019	Kahl Muscott	2/22/2013	UMPQ	PMCHK00002025	\$46.20
55657	M0070	Matt Willis Screenprint	2/22/2013	UMPQ	PMCHK00002025	\$282.53
55658	M0098	Meadow Vista County Water Dist	2/22/2013	UMPQ	PMCHK00002025	\$457.13
55659	N0003	Norris Electric, Inc.	2/22/2013	UMPQ	PMCHK00002025	\$339.29
55660	N0012	Nevada Irrigation District	2/22/2013	UMPQ	PMCHK00002025	\$579.30
55661	O0016	Flyers Energy LLC	2/22/2013	UMPQ	PMCHK00002025	\$49.47
55662	P0005	Placer County Water Agency	2/22/2013	UMPQ	PMCHK00002025	\$2,105.88
55663	P0007	Pacific Gas & Electric Company	2/22/2013	UMPQ	PMCHK00002025	\$11,711.87
55664	R0066	Rune Marketing	2/22/2013	UMPQ	PMCHK00002025	\$150.00
55665	S0110	Sierra Sports Service	2/22/2013	UMPQ	PMCHK00002025	\$3,482.00
55666	S0131	Kasey Strauss	2/22/2013	UMPQ	PMCHK00002025	\$11.10
55667	S1000	State Of California/DOJ	2/22/2013	UMPQ	PMCHK00002025	\$32.00
55668	TEMPH	Jill Hester	2/22/2013	UMPQ	PMCHK00002025	\$5.00
55669	V0010	Vermont Systems, Inc.	2/22/2013	UMPQ	PMCHK00002025	\$2,049.50
55670	P0021	Petty Cash	2/22/2013	UMPQ	PMCHK00002026	\$349.22

Total Checks: 93

Total Amount of Checks: \$129,069.19

**SECTION: 5.0**

**ITEM: 5.3 REVIEW OF FINANCIALS FOR FEBRUARY, 2013**

**DESCRIPTION:**

**INFORMATION: SEE ATTACHMENT**

**STAFF**

**RECOMMENDATION: THIS ITEM WAS REVIEWED & APPROVED BY  
THE STANDING FINANCE COMMITTEE AND  
FORWARDED TO THE BOARD OF DIRECTORS  
FOR REVIEW AND APPROVAL**

<b>PROFIT &amp; LOSS (Table 2)</b>					
<b>BUDGET 12/13</b>					
<b><i>Mid-Year Approved Budget</i></b>					<b>%</b>
	<b>Mid-Year</b>	<b>%</b>	<b>February</b>	<b>Of</b>	
	<b>Budget</b>	<b>Of Total</b>	<b>ACTUAL</b>	<b>Line Item</b>	
<b>Operating Revenues</b>	<b>FY 12-13</b>			<b>Budget</b>	
<b>YTD</b>					
Program Revenue	\$ 686,900	20.5%	\$ 695,944	18.5	
Facility Revenue	\$ 195,119	5.8%	\$ 242,966	6.5	
Misc. Revenue	\$ 18,700	0.6%	\$ 39,561	1.1	
Grants & Donations	\$ 27,500	0.8%	\$ 40,699	1.1	
Interest Income	\$ 41,850	1.3%	\$ 37,775	1.0	
Projects Revenue	\$ 7,800	0.2%	\$ 202,827	5.4	
Tax Revenue	\$ 2,369,328	70.8%	\$ 2,493,967	66.4	
In Kind	\$ -	0.0%	\$ -	0.0	
Transf in from Cap Const & City Trust	\$ -		0	0.0	
<b>Total Operating Revenue</b>	<b>\$ 3,347,197</b>	<b>100.00</b>	<b>3,753,739</b>	<b>100.00</b>	
<b>Expenditures</b>					
Program Expense	\$ 184,725	5.6%	\$ 173,434	5.9	
Operating & Supplies	\$ 278,760	8.4%	\$ 247,853	8.4	
Utilities Expense	\$ 173,693	5.2%	\$ 162,402	5.5	
Professional Services	\$ 56,200	1.7%	\$ 37,987	1.3	
Building & Grounds Maintenance	\$ 231,101	7.0%	\$ 199,695	6.8	
Property Tax Admin.	\$ 81,520	2.5%	\$ 85,150	2.9	
Wages	\$ 1,394,641	42.0%	\$ 1,222,385	41.4	
Benefits & Payroll Costs	\$ 609,053	18.3%	\$ 538,326	18.2	
Fixed Asset Expense	\$ 42,100	1.3%	\$ 15,158	0.5	
Capital Improvement Projects	\$ 127,000	3.8%	\$ 138,721	4.7	
Debt Services	\$ 144,234	4.3%	\$ 130,130	4.4	
Special Departmental Expenses	\$ -	0.0%	\$ -	0.0	
Project Expenditures	\$ -	0.0%	\$ -	0.0	
Misc Expense		0.0%		0.0	
<b>Total Expenditures</b>	<b>\$ 3,323,027</b>	<b>100.00</b>	<b>\$ 2,951,241</b>	<b>100.00</b>	
<b>Net Revenue Over Expenditures</b>	<b>\$ 24,170</b>	<b>0.72</b>	<b>\$802,498</b>		
Annual Contingency Reserve (1-2%)	\$ 444,950		\$ 444,950		
Annual Equip Replacement Reserve	\$ 458,531		\$ 458,531		
Future Capital Construction Reserve	\$ 582,329		\$ 582,329		
ADA Reserve	\$ 54,335		\$ 54,335		
<b>TOTAL RESERVES</b>	<b>\$ 1,540,145</b>		<b>\$ 1,540,145</b>		

**PROFIT & LOSS (Table 3)**

**BUDGET 12/13**

***Preliminary Year End Estimate***

%

	Mid-Year	%	Year End	%
	Budget	Of Total	Estimate	Of
Operating Revenues	FY 12-13			Line Item
				Budget
Program Revenue	\$ 686,900	20.5%	\$ 695,000	18.4
Facility Revenue	\$ 195,119	5.8%	\$ 255,000	6.7
Misc. Revenue	\$ 18,700	0.6%	\$ 45,000	1.2
Grants & Donations	\$ 27,500	0.8%	\$ 45,000	1.2
Interest Income	\$ 41,850	1.3%	\$ 44,000	1.2
Projects Revenue	\$ 7,800	0.2%	\$ 202,827	5.4
Tax Revenue	\$ 2,369,328	70.8%	\$ 2,493,967	66.0
In Kind	\$ -	0.0%	\$ -	0.0
Transf in from Cap Const & City Trust	\$ -		0	0.0
<b>Total Operating Revenue</b>	<b>\$ 3,347,197</b>	<b>100.00</b>	<b>3,780,794</b>	<b>100.00</b>
<b>Expenditures</b>				
Program Expense	\$ 184,725	5.6%	\$ 190,000	5.8
Operating & Supplies	\$ 278,760	8.4%	\$ 275,000	8.4
Utilities Expense	\$ 173,693	5.2%	\$ 175,000	5.4
Professional Services	\$ 56,200	1.7%	\$ 50,000	1.5
Building & Grounds Maintenance	\$ 231,101	7.0%	\$ 225,000	6.9
Property Tax Admin.	\$ 81,520	2.5%	\$ 81,000	2.5
Wages	\$ 1,394,641	42.0%	\$ 1,350,000	41.3
Benefits & Payroll Costs	\$ 609,053	18.3%	\$ 595,000	18.2
Fixed Asset Expense	\$ 42,100	1.3%	\$ 35,000	1.1
Capital Improvement Projects	\$ 127,000	3.8%	\$ 150,000	4.6
Debt Services	\$ 144,234	4.3%	\$ 144,000	4.4
Special Departmental Expenses	\$ -	0.0%	\$ -	0.0
Project Expenditures	\$ -	0.0%	\$ -	0.0
Misc Expense		0.0%		0.0
<b>Total Expenditures</b>	<b>\$ 3,323,027</b>	<b>100.00</b>	<b>\$ 3,270,000</b>	<b>100.00</b>
<b>Net Revenue Over Expenditures</b>	<b>\$ 24,170</b>	<b>0.72</b>	<b>\$510,794</b>	
Annual Contingency Reserve (1-2%)	\$ 444,950		\$ 444,950	
Annual Equip Replacement Reserve	\$ 458,531		\$ 458,531	
Future Capital Construction Reserve	\$ 582,329		\$ 582,329	
ADA Reserve	\$ 54,335		\$ 54,335	
<b>TOTAL RESERVES</b>	<b>\$ 1,540,145</b>		<b>\$ 1,540,145</b>	

As Of 2/28/2013  
For All Segment1s  
For All Segment2s  
For Segment3 0000 To 9999  
For All Segment4s

	Current YTD
<b>ASSETS</b>	
<b>Current Assets</b>	
Imprest Fund (Petty Cash)	\$580.00
Umpqua Bank	50,946.03
Placer County Treasure-General	2,899,094.67
ADA Reserve Account	54,334.75
Placer County Treasurer - City Trust	264,395.80
Cash in Debt Service Fund	119,045.31
Youth Asst. Fund	18,197.90
Atwood Fund	9,210.38
Atwood - Equip Replacement Fund	15,603.66
Arboretum Grant Fund	13,474.41
Shockley Maint Fund	15,666.57
Accounts Receivable	30,380.26
A/R - 501C3 Group	8,028.54
Daycamp Receivables	6,468.00
Prepaid Liability Expense	18,877.66
	<hr/>
Total Current Assets	\$3,524,303.94
<b>Fixed Assets</b>	
Fixed Assets: Land	\$1,156,603.12
Fixed Assets: Structures	11,112,487.59
Fixed Assets: Equipment	595,125.11
Fixed Assets: Computer Equipment & Software	121,978.63
Fixed Assets: Vehicles	209,242.21
Fixed Assets: Office Furniture & Rec Equipment	41,422.04
Construction In Progress	96,656.31
Less: Accumulated Depreciation	(7,268,940.18)
	<hr/>
Total Fixed Assets	\$6,064,574.83
Total Assets	<u><u>\$9,588,878.77</u></u>

LIABILITIES and EQUITY

Auburn Rec & Park  
Balance Sheet  
As Of 2/28/2013  
For All Segment1s  
For All Segment2s  
For Segment3 0000 To 9999  
For All Segment4s

	Current YTD
<b>Current Liabilities</b>	
Prepaid Rents Received	\$45.00
Accounts Payable	6,948.14
Gift Certificates	190.00
Sales Tax Payable	32.28
Worker's Comp Payable	11,004.27
Miscellaneous Deductions	(320.17)
Compensated Absenses	93,416.85
	\$111,316.37
<b>Total Current Liabilities</b>	
<b>Long Term Liabilities</b>	
Certificates of Participation-Dai Ichi Kangyo	235,000.00
Less: Net of Related Debt	(235,000.00)
	\$0.00
<b>Total Long Term Liabilities</b>	
<b>Total Liabilities</b>	
	\$111,316.37
<b>Fund Balances</b>	
GFB: Youth Assistance Fund	\$18,197.90
GFB: General Fund Balance	614,752.67
Investments in Fixed Assets	6,064,574.83
RFB: Reserved (City Mitigation)	264,395.80
RFB: Annual Equip Replacement Reserv.	458,530.72
RFB: Annual Contingency Reserve	444,950.00
RFB: Reserved for Future Capital Construction	582,328.72
RFB: Arboretum Grant Fund	13,474.41
RFB: Reserved (Atwood)	9,210.38
RFB: Atwood III-Equip Repl Fund	15,603.66
RFB: General Fund (ADA Reserve)	54,334.75
RFB: Shockley Maint Fund	15,666.57
DFB: Designated (Debt Service Fund)	119,045.31
	802,496.68
<b>Net Profit/(Loss)</b>	
	802,496.68
<b>Total Assets</b>	
	\$6,064,574.83
<b>Total Reserved Funds</b>	
	\$1,858,495.01
<b>Total Designated Funds</b>	
	\$119,045.31
<b>Total Unrestricted Funds</b>	
	\$1,435,447.25
<b>Total Liabilities and Equity</b>	
	\$9,588,878.77

Date: 3/7/2013

Auburn Rec & Park  
Balance Sheet  
As Of 2/28/2013  
For All Segment1s  
For All Segment2s  
For Segment3 0000 To 9999  
For All Segment4s

Page: 3

Current  
YTD

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## **Item 5.4 Cover Sheet for Increasing Credit Card Limit**

Auburn Area Recreation and Park District March 2013 Policy Meeting and Board of Directors Meeting.

**Subject:** Increase the credit card limit for the Facilities and Ground Manager

**The Issue:** Shall the District increase the credit limit on the District issued credit card for the Facilities and Grounds manager.

**Background:** Since the District began its policy of issuing credit cards to purchase goods and services, it has eliminated use of purchase orders. The needs of the Facilities and Grounds department to purchase various products necessary for day to day use in the parks many times exceeds the current credit card limit for managers (\$10,000). Staff believes that it is prudent for the District to allow the Facilities and Grounds Manager to have an increased limit of \$15,000. Experience over the past 5 years has shown that such a limit would encompass almost 100% of necessary purchases by the department. If approved, the new policy would read as follows:

**II. Purchasing**

**A. Purchasing Agent(s).** The District Administrator or a designated manager shall serve as the purchasing agent for the District, and will be vested with the authority to purchase supplies, materials, services and equipment within annual budgetary authority limits as follows:

**Purchasing Agent:**

**District Administrator: \$25,000/purchase**

**Primary Designee:**

**Administrative Services Manager: \$25,000/purchase**

**Secondary Designee (s):**

**Facility & Grounds Manager: \$15,000 maximum monthly limit**

**Up to \$ 5,000 per purchase limit**

**Other Department Managers: Up to \$10,000 maximum monthly limit**

**Up to \$ 5,000 per purchase limit**

**Supervisors: Up to \$ 1,000 maximum monthly limit**



**(or other designated employees): Up to \$ 500 per purchase limit**

**Recommendation:**

The Policy Committee moved this item to the Board with a positive recommendation. Staff recommends that the Board approve an increased credit card limit for the Facilities and Grounds manager.

**Fiscal Impact:**

None.

## Item 5.5 Cover sheet – Modification to Bereavement Leave Policy

Auburn Area Recreation and Park District March 2013 Policy Committee; March 2013 Board of Directors meeting

### The Issue

Shall the Auburn Area Recreation and Park District (ARD) amend the policy for Bereavement Leave?

### Background

ARD's current policy on Bereavement Leave reads as follows (from Section 5.3.4 of the ARD Personnel Policies and Procedures Manual):

#### **5.3.4 Bereavement Leave**

Bereavement absences with pay in the event of the death of an employee's immediate family member shall be limited to not more than three (3) days during each twelve (12) - month period. The employee's immediate family is defined to include spouse, domestic partner, child, domestic partner's child, brother, sister, parents or spouse's parents. Bereavement leave will not be charged to an employee's Personal Time Leave. An employee requiring more than three (3) days of bereavement leave may use Personal Time Leave for the excess time.

### Recommendation for the Board of Directors

Staff recommends that the Policy Committee recommend approval of the following changes to the Bereavement Leave Policy (changes in **bold red**):

#### **5.3.4 Bereavement Leave**

Bereavement absences with pay in the event of the death of an employee's immediate family member shall be limited to not more than three (3) days during each twelve (12) - month period. The employee's immediate family is defined to include spouse, domestic partner, child, domestic partner's child, brother, sister, parents or spouse's parents.

**Exceptions to this list may be approved by the District Administrator.** Bereavement leave will not be charged to an employee's Personal Time Leave. An employee requiring more than three (3) days of bereavement leave may use Personal Time Leave for the excess time.

The Policy Committee recommended approval of the changes as suggested by staff.

### Alternatives Available to the Board of Directors:

- 1) Make changes to the proposed policy and forward to the Board of Directors
- 2) Do not recommend approval of the changes

### Fiscal Impact

The Fiscal Impact of this change is dependent on the amount of leave and whether a replacement employee is brought in.

### Attachments

None.

**SECTION: 7.0**

**BOARD REPORTS, FEE WAIVER LOG, PROJECT LIST AND VANDALISM REPORTS**

**INFORMATION:**

**SEE ATTACHMENTS**

**District Administrator**  
**Report to the Board of Directors**  
**March, 2013**

- We received a response from PG&E regarding the comments from ARD's attorney re: the Transaction Documents for the fee title transfer of the Christian Valley and Bell Rd. properties. Staff has reviewed the documents and is sharing the response with our attorney for further guidance.
- ARD had yet another good showing at the Celebrity Chef event. Director Ainsleigh and I served Paula Ainsleigh's very popular vegan chili.
- A scuba diver has been out twice to patch leaks in the expansion joint at Sierra Pool. AB Putty, which set underwater, has been used to patch several locations along the joint that have leaked. The project to finally remove the expansion joint is scheduled for this fall.
- Pat Shane and I met with John Welch, General Manager at the Winchester Country Club. John contacted us as they could not find any record of ARD paying for water at Sugar Pine Ridge (formerly Winchester) Park. ARD staff went through its files and nothing had been memorialized as far as paying for water at the park. As there is no separate meter for the park, John proposed a fee based on the park's percentage of the irrigated area at Winchester. The estimated yearly amount for Winchester will be \$2,245 per year, a number that is comparable to what is paid at other parks using PCWA water. A budget line item has been added to the FY 13/14 budget.
- Staff has been working hard at finalizing the events schedule for this spring/summer/fall. New events this year include the Happy Tails Dog Day and 5k Run, Movie Night for Adults and the Food Truck Festival. An events schedule will be available soon.
- Speaking of events, staff has been in communications with the group putting on the 3<sup>rd</sup> Annual Skeet Reese Kids Fishing Day. The event is scheduled for May 18<sup>th</sup> this year and will also feature a classic car show.

**Meetings and Events Attended:**

3/5: Pump Track Committee  
3/5: Rotary  
3/6: Auburn Community Festival Committee  
3/7: Celebrity Chef Event  
3/12: Happy Tails Dog Day and 5k run (formerly "Dog Days of Summer") committee  
3/12: Rotary  
3/12: Chris Decker, Placer Jr. Hillmen President re: Regional MP Field  
3/13: Obstacle Scramble Committee  
3/18: Acquisition and Development Committee  
3/19: Rotary Board meeting  
3/19: Sexual Harassment Workshop (per AB1825)  
3/19: Rotary  
3/19: Policy Committee  
3/19: Finance Committee  
3/20: Auburn Chamber Board meeting  
3/20: Webinar: CEQA update

3/21: John Welch, GM at Winchester re: water for Sugar Pine Ridge Park  
3/21: River/Canyon Festival committee  
3/22: Mtg. with Pump Track Committee and 49er soccer re: Railhead Park improvements

**Meetings and events scheduled to attend:**

3/25: Mark Barbier, re: MV Fishing Derby and classic car show  
3/26: Happy Tails Dog Day committee  
3/26: Rotary  
3/28: Terry Cooney, Auburn Cemetery District President re: Annexation

**Administrative Services Manager**

**Report to the Board of Directors**

**March, 2013**

Due to some last minute information concerning tax revenues and labor costs, staff decided to hold off on submission of the 2013/2014 budget until the April committee and board meetings. The tax revenue issues revolve around the RDA (ReDevelopment Agency) dissolutions as mandated by the governor and legislature. Staff is getting clarification from the County as to future distributions from these accounts.

**Facilities & Grounds Manager**

**Report to the Board of Directors**

**March, 2013**

Ball field preparation, all fields (bolt rip, screen drag, line, clean bleachers & dugouts).  
Install ball field dirt (Recreation, Christian Valley, Winchester parks).  
Repair hand railing Regional A field (3<sup>rd</sup> base side of field).  
Paint Recreation Park Maintenance shop (tan with green trim).  
Repair broken wooden picnic benches at Herschel Young Park (rotted at base).  
Repair parking lot lights at CVCC (install new lenses & bulbs).  
Paint over unauthorized drawing in the Skate Park (bowl area).  
Install light fixture in server room (Customer Service, Recreation Park).  
Repair concrete picnic tables (Recreation Park).  
Staining Meadow Vista shade structures (near pond).  
Scheduled cleaning of all District buildings.  
Scheduled mowing and weed eating all District turf areas.  
Daily maintenance of District swimming pools (cleaning, chemical balancing).

**Landscape Architect**

**Report to the Board of Directors**

**March, 2013**

- **Miscellaneous Items:** Miscellaneous project research, update of project lists, monthly Board report. Miscellaneous project coordination with Larry Gray and Pat Shane. Attended three hour class with staff on sexual harassment training.
- **Park Specific Master Plans:** On-going meetings with staff to edit 10 year plans and 2013/2014 Project List. Meeting with A&D Committee. Research cost estimates.
- **PGE Land Trust Donation Application:** Continued communication with PG&E. Review response letter from PG&E regarding legal agreements. Meetings with Kahl and Joe.

- Ashford Park Projects: Research on kit/prefabricated restroom buildings. Phone calls to suppliers. On-site meetings with engineers and contractors to solicit proposals for renovation of parking lot and lower roadway. Meetings with Game Time playground supplier to solicit designs for new playground. Preliminary design layout of parking lot renovation.
- Railhead Projects: Design research for landscape project around parking lot, new shade shelter, playground and restroom. Preliminary research on playgrounds. Meeting with Game Time playground supplier to solicit playground design. Site meetings with Larry Gray to review drainage issues. Research of new shade shelters. Meetings with Kahl and Joe.
- BMX/Pump Track: Follow-up with Bureau of Reclamation on pending application.
- Sierra Pool Shade Structure: Received stamped footing detail needed to pull permits for shade structure installation. Discussions with staff regarding location. Phone research with City of Sacramento and Sacramento County regarding vandalism issues.
- Webinars: Attended webinar on CEQA updates and prevailing wage issues/updates.
- Arboretum: Discussion with Pat Shane regarding plantings and maintenance.

**Customer Service/Marketing Manager**

**Report to the Board of Directors**

**March, 2013**

	2/15/13-3/21/13	2/15/12-3/23/12
Activity Registrations	\$15,000	\$28,000
Day Care/Discovery payments	\$22,000	\$27,000
Facility payments/reservations	\$21,000	\$10,000

Launched our Social Media Campaign.

E-mailed ARD's newsletter to announce and promote Spring Camps.

Attended CPRS conference.

Weekly chamber ambassador visits.

Monthly Hawver Cave steering committee and in cave training.

I continue to be involved in the community to actively promote and raise awareness of ARD's facilities and programs.

**Recreation Services Manager**

**Report to the Board of Directors**

**March, 2013**

- Meetings attended: AAUW Board, NNO, WMCA, SHF, Movie Night, VFCAL, PIP, ACF
- Continue to write for sponsorships for events promoting and benefitting ARD.
- Guided the first draft of the summer activity guide through the edit process.
- Finishing up YDL Basketball
- Attended CPRS Conference. Had three key take aways from the conference to investigate for 2014 including: a Gold Pass, Bundling for sponsors, and a model volunteer program.

- Met with Lisa (Owner of Tangos) and Larry Gray to determine the best way to power a frozen yogurt machine for possible inclusion in future events.
- Hired a Synchronized Swimming head coach.
- Secured 5 workshop leaders for the Ukulele Festival.
- Took Harassment training workshop.
- Helped run the AAUW Trivia Bee.

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**WMCA-World Music at the Crossroads of Auburn, AAUW-American Association of University Women, SHF-Auburn Senior Health Fair, PIP-Party in the Park, VFCAL-Valley Foothills Competitive Aquatics League, ACF-Auburn Community Festival, WIN-Women in Network, NNO-National Night Out**

**Coming up this Month**

<b>April 1</b>	<b>Stroke and Turn Begins</b>	<b>Sierra Pool</b>
<b>April 2</b>	<b>Synchronized Swimming Conditioning Begins</b>	<b>Sierra Pool</b>
<b>April 26</b>	<b>Back to Swim Night</b>	<b>CVCC</b>
<b>April 27-28</b>	<b>Indoor Pickle Ball Tournament</b>	<b>Recreation Pk</b>
<b>April 27</b>	<b>Fishing Derby</b>	<b>Regional Park</b>
<b>April 29</b>	<b>Robalos and Mermaids begin</b>	<b>Sierra Pool</b>

**Youth Services Manager**

**Report to the Board of Directors**

**March, 2013**

- Distributed new brochures at the Skyridge Kindergarten Faire and spoke with parents about the Kinder Camp in August and Discovery Club.
- Upcoming Auburn El. Kindergarten Faire scheduled for April 17.
- Advertised Spring Break through the schools.
- Participated in Leadership Auburn's Spaghetti Dinner fundraiser, chaired the dessert auction, assisted with Celebrity Chef set-up.
- Covered staffing at sites on several minimum days & sick days.
- Attended Sexual Harassment training.
- Planned and prepared for Spring Break Day Camp's Passport to Adventure.
- Meeting with staff regarding PCOE payment procedures.
- Several seasonal staff interviews scheduled during spring break.
- Continuing planning for summer day camp.

FEE WAIVER LOG


DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
Apr-12	Tony Reed	Splash Dogs at Overlook Park	\$630.00	\$90.00	\$630.00	Yes		
Apr-12	John Del Mello	Placer Sportsmen Fundraiser at Recreation Gym	\$507.00	\$60.00 for custodial and \$120.00 for staffing	\$507.00	Yes		
Apr-12	George Robinson	George Robinson-Overlook Park, public viewing of Annular Solar Eclipse & Transit of Venus	\$86.00	\$0.00	\$86.00	No		
Apr-12	Thereasa Bardakjian	Placer County Smart, Children's System of Care Recreation Picnic Sites	\$150.00	\$30.00	\$150.00	Yes		
Apr-12	Darrell Williams	Placer County Sheriff's Day with the Deputy Expo at Regional Park	\$1,329.00	\$60.00	\$1,329.00	Yes		
							\$2,702.00	\$2,702.00
May-12	Chris Bunnell	Tracey Bunnell Softball Tournament-Suicide prevention- Regional Softball Fields	\$1,050.00	\$60.00	\$1,050.00	Yes		
May-12	Barbara White	Western States Trail Foundation-Tevis Cup Overlook Modular building	\$339.00	\$0.00	\$339.00	No		
May-12	Amy Jones	American Cancer Society-Relay for Life at Recreation Park picnic areas and walking path	\$100.00	\$30.00	\$100.00	No		
May-12	Jeff Henry	Placer County Contractors Association annual picnic at Recreation Park picnic sites	\$150.00	\$60.00	\$210.00	no		
							\$1,699.00	\$4,401.00
Jun-12	Charles McClure	Auburn Moose Lodge Picnic sites	\$75.00	\$30.00 for custodial and \$30.00 for Alcohol permit	\$75.00	No		
Jun-12	Kerri Rondoni	Sierra Hills School	\$150.00	\$90.00	\$150.00	No		
							\$225.00	\$4,626.00
Sep-12	Kirkk Sullivan	Weimar Hills School Cross Country Meet at Meadow Vista Picnic & Softball field	\$252.00	\$30.00	\$252.00	No		
Sep-12	Maria Blix	Horizon Charter School-Astronomy education at Overlook parking lot	\$68.00	\$0.00	\$68.00	No		
							\$320.00	\$4,946.00



FEE WAIVER LOG

DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
Oct-12	Auburn Chamber	Auburn Chamber of Commerce - meeting in the Foothills Room	\$240.00	\$30.00	\$270.00	Trade for services		
Oct-12	Ed Easton	The Gold Country Food and Toy Run	\$401.00	\$45.00	\$446.00	Yes		
Oct-12	Judith Kempainen	Gold Country Amputee Support Group Picnic site #1 at Recreation Part	\$85.00	\$30.00	\$85.00	No		
Oct-12	Lynn Gaffney	Placer High School Grad Night Recreation Park building and the pool	\$5,403.00	\$635.00	\$5,403.00	Yes	\$6,204.00	\$11,951.00
Dec-12	Pat Little	Special Olympics-Recreation Gym	\$468.00	\$120.00	\$468.00	No		
Dec-12	Sarah Leon	Girl Scouts Heart of Central California-Sierra Room and Board Room	\$500.00	\$90.00	\$500.00	No		
Dec-12	Will Taylor	Placer County Health and Human Services Dept.- Recreation Park picnic sites	\$150.00	\$90.00	\$150.00	No		
Jan-13	Theresa Bardakjian	Placer Kids-Placer County HHS annual picnic-Recreation Park Picnic areas	\$150.00	\$60.00	\$150.00	No	\$1,118.00	\$13,069.00
Feb-13	Diana Boyer	Auburn Bike Park fundraiser at CVCC- Sierra Room	\$450.00	\$0.00	\$450.00	Yes	\$150.00	\$13,219.00
Mar-13	Kathy Van Dam	Girl Scouts- at CVCC-Sierra Room	\$135.00	\$40.00	\$135.00	No		
Mar-13	Dave Gray	Placer Sportsmen-Fishing Derby- Recreation Gym and Kitchen	\$507.00	\$190.00	\$407.00	Yes		
Mar-13	Patrick Kling	Auburn Moose Lodge-Annual Egg hunt at Recreation Park picnic sites	\$100.00	\$10.00	\$100.00	No		
Mar-13	Craig Thornley	Western States Endurance Run-Sierra Room for 5/26/13	\$135.00	\$90.00	\$135.00	No		
Mar-13	Craig Thornley	Western States Endurance Run-Overlook Modular	\$339.00	\$0.00	\$339.00	No		

**FEE WAIVER LOG**

DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
Mar-13	Mike Lynch	State Parks-ASRA	\$135.00	\$30.00	\$165.00	Per MOU with BENT 		
Mar-13	Chris Womack	Annual Placer County Softball Tournament-Regiona A and B Fields	\$420.00	\$60.00	\$420.00		\$1,701.00	\$15,370.00

2012/2013 Project List

PROJECT	Est. Cost	Notes	Est. completion date
<b>Recreation Park</b>			
Gym Floor replacement	47,649	Project completed	Sept. 2012
Landscaping behind pool	5,000	Completed	Apr-12
Front gazebo replacement+landscaping	8,000	Completed	May-12
Playground security cameras	7,000	Completed	May-12
Irrigation tank	7,000	Completed	Apr-12
Sierra Pool expansion joint repair	3,250	Completed	Oct-12
<b>Regional Park</b>			
"A" field shade structure repair	5,000	Completed	May-12
"C" field conversion	24,900	Project completed	Oct-12
Painting Community Center building	24,907	Project completed	Oct-12
<b>Meadow Vista Park</b>			
Arboretum improvements	17,000	Planting project completed	Dec-12

Mar-13

**Vandalism Report**

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
2/27/2013	Regional	Fire in men's restroom below tennis courts, using as a heat source	\$20	\$25, paint/paper goods
2/28/2013	Railhead	Graffiti, women's restroom	\$20	\$5, paint
2/28/2013	Recreation	Large Gazebo (back of park)	\$20	\$5, graffiti remover, soap & water
3/4/2013	Regional	Tagged irrigation pump house and Park entrance sign	\$40	\$40, paint
3/5/2013	Regional	Graffiti, lower bathrooms	\$20	\$35, graffiti remover
3/14/2013	Regional	Fire started in lower bathrooms	\$40	\$30, paint, cleaners
3/17/2013	Recreation	Portable toilet tipped over on Rec Field, Graffiti on signs in parking lot	\$20	\$25, graffiti remover
3/17/2013	Arboretum	Disassembled concrete bench in south end of Arboretum	\$40	Repair bench and epoxy seat part to pedestals
		<b>Total Labor</b>	<b>\$220</b>	<b>\$165</b>
		<b>Total for Year</b>	<b>\$980</b>	<b>\$693</b>

Feb-13

**Vandalism Report**

<b>DATE</b>	<b>LOCATION</b>	<b>VANDALISM</b>	<b>LABOR COSTS</b>	<b>MATERIAL COSTS</b>
2/4/2013	Regional Gym	Peeling paint off the gym walls, Chana students	\$360.00	\$150, paint, painted all four walls
2/11/2013	Railhead Bathrooms	Graffiti on men's stall	\$20	\$8, paint
2/18/2013	Regional Soccer Field	Graffiti on Placer Jr Hillmen storage container	\$0	\$0
2/18/2013	Regional Park	4X6 Park sign graffiti	\$20	\$15, graffiti remover
			<b>Total Labor</b>	<b>Total Material</b>
			\$400	\$173
			<b>Total for Year</b>	<b>Total for Year</b>
			\$760	\$528

1-Jan-13

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
12/18/2013	Railhead	Graffiti scratched into partition	\$20	\$20, paint
12/18/2013	Lakeside Room	Broke locked hinge off storage cabinet in Kitchen where realtors store items, nothing taken	\$20	\$30, lock and new hasp
12/20/2013	Rec Park, pool equip room & small playground	Graffiti	\$20	\$25, graffiti remover
12/23/2012	Rec Park, metal storage building	Broken in, hole through door, hasp ripped off building APD # 12-359-01	\$120	\$70, plywood & paint
12/26/2013	Regional Park lower bathrooms	Broke toilet off wall, broke leg to sink, set fire in two stalls	\$80	\$160, toilet & seals, sink leg we had
1/4/2013	Regional Park shop bathrooms	Tore toilet paper dispensers off the wall	\$20	\$30, two new dispensers

1/12/2013	Regional Park lower bathrooms	Tore stall door off womens restroom	\$40	\$20, new hardware
1/21/2013	Recreation Park	Broken Beer Bottles throughout the park and one parking lot	\$40	\$0

Total	Total
Labor	\$360.00
Material	\$355.00

## **Item 8.1 Cover sheet – Obsolescence List Update and Approval of expenditures for items on the FY 13/14 Obsolescence List**

**Auburn Area Recreation and Park District (ARD) Board of Directors meeting March, 2013;**

### **The Issue**

Shall the Auburn Area Recreation and Park District approve an update to the Obsolescence List?

### **Background**

In April of 2009, the ARD Board of Directors approved a Planned Obsolescence List. The purpose of this list is to create a spreadsheet of ARD equipment, facility features and large maintenance repairs and their corresponding purchase date, purchase price, and when expected lifespan. This list is then used to plan for expenditures to replace that equipment, facility feature or complete the maintenance task.

The ARD Board of Directors also established an Equipment Replacement Reserve Fund. District Policy regarding this Reserve Fund is as follows:

#### **ARD District Policy Section I**

E. ARD Restricted Reserve Funds. In accordance with Public Resource Code, Section 5788.9, the Board of Directors of the Auburn Area Recreation & Park District establishes the following funds:

2. **Equipment:** Contributions to this fund may occur at any time but will be included in the budget each fiscal year on an “as available” basis. This yearly amount, if any, is part of the expenditure budget and can only be spent at the Board’s discretion. These funds are to be used to purchase single pieces of equipment in excess of \$5,000. The equipment purchases can be for additions to the current District inventory or to replace equipment that has expended its useful life and/or has broken down and is beyond economical repair and must be replaced.

The Board, at the February meeting, approved the 2013/2014 obsolescence list purchases, but in a separate motion offered by Director Smith, sent the whole list back to staff for revision. The revised and updated Obsolescence List is attached as per Board request.

### **Recommendation for the Board**

Staff recommends review and approval of the updated Planned Obsolescence List.

The ARD Finance Committee recommended approval of the updated Planned Obsolescence List.

### **Alternatives available to the Board**

- 1) Make changes to the Obsolescence List and recommend approval.



2) Send the Obsolescence List back to staff for further consideration.

**Fiscal Impact**

The revised obsolescence list shows a balanced funding mechanism through the year 2019/2020.

**Attachments**

Planned Obsolescence List

### Auburn Recreation District Park Obsolescence List

**2013/2014**

**Funding Source**

ITEM	Acquired	Purchase \$	Life	New Acquisition Cost	Equip Reserve	Future Cap Res.	General Fund
John Deere 1600 Mower #1	2006	\$43,877	8	\$53,000	\$53,000	0	0
Sierra Pool thermal cover	2005	\$5,500	5	\$8,000	\$8,000	0	0
1992 Ford Ranger (now F150)#1	1992	\$6,500	9	\$20,000	\$20,000	0	0
Cushman replace with 2 gator carts	2003	\$18,183	10	\$16,000	\$16,000	0	0
Rec Park server #2	2008	\$2,600	5	\$9,000	\$9,000	0	0
Rec building - Teen Center HVAC	UK		15	\$7,000	\$7,000	0	0
1996 Ford F-150 (lic #1042708)#2	1999	\$10,500	10	\$20,000	\$20,000	0	0
1997 Ford F350 (now F250)#3	2003	\$16,000	11	\$35,000	\$35,000	0	0
CVCC server	2007	\$11,500	5	\$9,000	\$9,000	0	0
Rec Park server (upgrade)	2007	\$11,500	5	\$3,000	\$3,000	0	0
<b>TOTAL</b>		<b>126,160</b>		<b>180,000</b>	<b>180,000</b>	<b>0</b>	<b>0</b>
Estimated balance				234,189	458,531	0	0
Estimated Balance Remaining				54,189	328,531	0	0

**Assume \$50,000 contribution each year from surplus to Equipment Reserve.**

## Auburn Recreation District Park Obsolescence List

2014/2015

### Funding Source

ITEM	Acquired	Purchase \$	Life	New Acquisition Cost	Equip Reserve	Funding Source	
						Future Cap	R Genl Fund
Estimated balance 378,531 0							
Sweepster V62 pull behind leaf vacuum	2003	\$21,610	10	\$22,000	\$22,000		
2000 Dodge 3/4 ton truck (now F250) #4	2002	\$20,000	10	\$30,000	\$30,000		
1993 Ford Ranger (lic. #E365799) #1 (now F150)#5	1993	\$7,800	11	\$20,000	\$20,000		
Regional gym heater #1	1992		15	\$10,000	\$10,000		
Regional gym heater #2	1992		15	\$10,000	\$10,000		
Recreation Park Modular #1 HVAC			15	\$8,500	\$8,500		
Recreation Park Modular #2 HVAC			15	\$8,500	\$8,500		
Auburn EI Modular #1 HVAC			15	\$8,500	\$8,500		
Auburn EI Modular #2 HVAC			15	\$8,500	\$8,500		
Regional Park irrigation pump/motor	2002	\$4,600	8	\$10,000	\$10,000		
Heater, Sierra Pool	2005		8	\$5,000	\$5,000	0	0
<b>TOTAL</b>	<b>13,989</b>	<b>54,010</b>	<b>137</b>	<b>141,000</b>	<b>141,000</b>	<b>0</b>	<b>0</b>
Estimated Balance Remaining 237,531 0							

# Auburn Recreation District Park Obsolescence List

2015/2016

## FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	New Acquisition Cost	Equip Reserve	Future Cap R	General Fund
Rec building - Rec offices HVAC	UK		15	\$10,000	\$10,000		
Circulation pump motor, Sierra Pool	2005		8	\$5,000	\$5,000		
<b>Total 15/16</b>				<b>\$0</b>	<b>\$20,000</b>		
<b>Estimated balance</b>					<b>287,531</b>		<b>0</b>
<b>Estimated Balance Remaining</b>					<b>267,531</b>	<b>0</b>	<b>0</b>

# Auburn Recreation District Park Obsolescence List

2016/2017

## FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	New Acquisition Cost	Equip Reserve	Future Cap	General Fund
Estimated balance 317,531 0							
Gator Cart 4WD w/power lift	2005	\$8,882	10	\$9,000	\$9,000		
John Deere 1600 turbo diesel mower #2	2008	\$48,000	8	\$60,000	\$60,000		
Sierra Pool replaster	2005		8	\$50,000	\$50,000		
2006 Ford Ranger XLT (now F150) #10	2006	\$11,327	10	\$20,000	\$20,000		
Recreation Park irrigation pump/motor	2006	\$4,600	8	\$10,000	\$10,000		
Circulation pump, Splash Pool mushroom	2000		8	\$5,000	\$5,000		
Circulation pump, Splash pool	2003	\$4,600	8	\$4,600	\$4,600		
1994 Jacobsen Turfcat mower	1994	\$13,500	10	\$20,000	\$20,000		
<b>TOTAL</b>				<b>178,600</b>	<b>178,600</b>	<b>0</b>	<b>0</b>
Estimated Balance Remaining 138,931 0							

## Auburn Recreation District Park Obsolescence List

**2017/2018**

### FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	New Acquisition Cost	Equip Reserve	Future Cap	General Fund
Estimated balance					188,931		0
Meadow Vista Park irrigation pump/motor	2006	\$6,500	8	\$6,500	\$6,500		
Ashford Park irrigation pump/motor		\$4,600	8	\$4,600	\$4,600		
2005 Ford Ranger XLT (now F150) #8	2005	\$12,588	10	\$22,000	\$22,000		
2005 Dodge Ram 2500 (now F250) #9	2005	\$21,410	10	\$35,000	\$35,000		
<b>TOTAL</b>				68,100	68,100	0	0
Estimated Balance Remaining					120,831	0	0

# Auburn Recreation District Park Obsolescence List

2018/2019

## FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	New Acquisition Cost	Equip Reserve	Future Cap	GenlFund
Estimated balance					170,831		0
Grasshopper 928D	2007	18,541	10	\$20,400	\$20,400		
Vermeer Chipper	2006	12,031	10	\$20,000	\$20,000		
Rec building - Youth services office HVAC	UK		15	\$10,000	\$10,000		
Recreation Park pathway seal/repairs	2010		8	\$5,400	\$5,400		
CV Tutor Toter Roof	UK		30	\$18,000	\$18,000		
PH Pool circulation pump	2011		8	\$2,500	\$2,500		
Sierra Pool Umbrella	2012	4,000	7	5,000	5,000		
Sierra Pool Cover	2013	8,000	5	9,000	9,000		
Rec Park Server	2013	9,000	5	10,000	10,000		
CVCC server	2013	9,000	5	9,000	9,000		
Rec Park Server # 2	2013	3,000	5	3,000	3,000		
2007 Ford F-250 4WD (lic. #1209082) #6	2007	\$24,237	8	\$35,000	\$35,000		
<b>TOTAL</b>					112,300	0	0
<b>Estimated Balance Remaining</b>					58,531	0	0







# Auburn Recreation District Park Obsolescence List

2020/2021

## FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	New Acquisition Cost	Equip Reserve	Future Ca	Genl Fund
Estimated balance					88,531		0
Daktronics scoreboard, Recreation Park gym	2005	\$3,468	10	\$3,500	\$3,500		
Winchester Park irrigation pump/motor	2002	\$4,600	8	\$4,600	\$4,600		
Stella Room dance floor	2003	\$5,986	10	\$6,500	\$6,500		
CVCC 5 ton HVAC	2003	\$8,135	15	\$10,000	\$10,000		
CVCC 6 ton #1 HVAC	2003	\$9,760	15	\$12,000	\$12,000		
CVCC 6 ton #2 HVAC	2003	\$9,760	15	\$12,000	\$12,000		
CVCC 6 ton #3 HVAC	2003	\$9,760	15	\$12,000	\$12,000		
CVCC 7.5 ton #1 HVAC	2003	\$12,200	15	\$15,000	\$15,000		
CVCC 7.5 ton #2 HVAC	2003	\$12,200	15	\$15,000	\$15,000		
CVCC 8 ton HVAC	2003	\$13,015	15	\$16,000	\$16,000		
John Deere 1600 mower #1	2016	\$48,000	5	\$60,000	\$60,000		
<b>TOTAL</b>					<b>166,600</b>	<b>0</b>	<b>0</b>
Estimated Balance Remaining					-78,069	0	0

## Auburn Recreation District Park Obsolescence List

2021/2022

### FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	New Acquisition Cost	Equip Reserve	Future Cap Res.	General Fund
Estimated balance					-28,069		0
Chemical controller (Strantrol?) Sierra P	2005	5,000	20	\$5,000	\$5,000		
Chemical controller, Splash pool	2005	3,000	20	\$3,000	\$3,000		
Ryan Tracaire 72 aerator	2004	4,338	10	\$4,400	\$4,400		
Lely spreader and ejector disk	2004	3,908	10	\$4,000	\$4,000		
Rec Gym exhaust fans	2006	\$15,127	15	15,127	15,127		
Regional gym roof	2007	\$20,000	15	21,000	21,000		
Gator Cart	2012	9,200	10	12,000	12,000		
Gator Cart	2012	9,200	10	12,000	12,000		
Ford F150 #1	2014	20,000	8	25,000	25,000		
Regional park irrig pum/motor	2014	10,000	8	12,000	12,000		
Sierra Pool heater	2014	5,000	8	7,500	7,500		
<b>TOTAL</b>					121,027	0	0
Estimated Balance Remaining					-149,096	0	0



## Auburn Recreation District Park Obsolescence List

**2023/2024**

### FUNDING SOURCE

Estimated balance		-132,996									0
ITEM	Acquired	Purchase \$	Life	New Acquisition Cost	Equip Reserve	Future Cap Res.	General Fund				
1997 John Deer Tractor 310E backhoe	1997	\$59,452		\$60,000	\$60,000						
1994 Kubota Tractor B5200	1994	\$6,000		\$12,000	\$12,000						
1993 Kubota Tractor L2900DT	1993	\$11,500		\$12,000	\$12,000						
Rec building - Cust. Serv. Office HVAC	2008	\$5,500	15	\$5,500	\$5,500						
Rec building - lobby HVAC	2008	\$9,000	15	\$9,000	\$9,000						
Rec building - computer server room HVAC	2008	\$5,000	15	\$8,000	\$8,000						
Regional Facility Attendant office HVAC	2008	\$8,000	15	\$8,000	\$8,000						
Sweepster leaf vacuum	2014	22,000	10	25,000	25,000						
Rec Park Server	2018	9,000	5	12,000	12,000						
CVCC server	2018	9,000	5	12,000	12,000						
Rec Park Server # 2	2018	3,000	5	5,000	5,000						
John Deere 1600 Mower #2	2018	53,000	5	60,000	60,000						
F250 #3	2013	35,000		40,000	40,000						
Sierra Pool Cover	2018	8,000	5	9,000	9,000						
<b>TOTAL</b>					277,500						
Estimated Balance Remaining		-410,496									

## Auburn Recreation District Park Obsolescence List

2024/2025

### FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	New Acquisition Cost	Equip Reserve	Future Cap Res.	Genl Fund
Estimated balance							0
PH Pool replaster	2011		8	\$15,000	\$15,000		
Regional Park Varsity gym scoreboard	2007	3,053	10	\$3,200	\$3,200		
Sand filters, Sierra Pool	2005	34,000	30	\$34,000	\$34,000		
Rec Bldg Craft Rm HVAC	2011	4,667	15	7,500	7,500		
Rec Stella HVAC	2011	4,667	15	7,500	7,500		
Lakeside HVAC (2units)	2011	9,334	15	12,000	12,000		
Modular Skyridge HVAC	2011	9,334	15	12,000	12,000		
Sierra Pool replaster	2016	43,000		50,000	50,000		
Rec Park Irrigation motor	2016	10,000		12,000	12,000		
Circ pump splash pool	2016	5,000		6,000	6,000		
pump mushroom	2016	4,600		5,500	5,500		
Jacobson Turfcat	2016	14,000		16,000	16,000		
F250 #4	2014	\$30,000	10	\$35,000	\$35,000		
<b>TOTAL</b>					<b>215,700</b>		
Estimated Balance Remaining							-576,196



# Auburn Recreation District Park Obsolescence List

2025/2026

## FUNDING SOURCE

manually add previous year

-526,196

Estimated balance

ITEM	Acquired	Purchase \$	Life	New Acquisition Cost	Equip Reserve	Future Cap F	Genl Fund
3.5 ton roller	2006	13,942	10	\$14,000	\$14,000		
Rec Park picnic units	2006		20	\$60,000	\$60,000		
MV Park large picnic units	2006		20	\$60,000	\$60,000		
Gator Cart	2016	9,000	10	10,000	10,000		
Meadow Vista Park irrigation pump/moto	2017	\$6,500	8	\$7,500	\$7,500		
Ashford Park irrigation pump/motor	2017	\$4,600	8	\$4,600	\$4,600		
F150 #10	2016	\$20,000	10	\$25,000	\$25,000		
F150 #5	2014	\$20,000	8	\$25,000	\$25,000		
1994 Jacobsen Turfcat mower	2016	\$13,500	10	\$14,000	\$14,000		
PH Pool circulation pump	2018		8	\$2,500	\$2,500		
<b>TOTAL</b>					<b>222,600</b>		

Estimated Balance Remaining

-748,796

0

## **Item 9.1 Cover sheet – Ten Year Project List**

**Auburn Area Recreation and Park District Acquisition and Development  
Committee December, 2012; January, 2013; February, 2013; March 2013;**

**Board of Directors meeting March, 2013**

### **The Issue**

Review and comment on the proposed ARD Ten Year Project List.

### **Background**

In June of 2011 the Auburn Area Recreation and Park District (ARD) began the task of creating Park Specific Master Plans for all its parks. These documents are intended to provide a vision, years into the future, of how each park will develop to serve the needs of the greater Auburn area. The master plans will serve as a “road map”, guiding the District in its’ efforts to bring existing infrastructure up to date, as well as implement new features into the parks. ARD was founded in 1948 and many of the facilities were developed more than 40 years ago and have reached or are nearing the end of their life cycle. Identifying infrastructure upgrades is an important element of master planning. This ensures the parks are safe and healthy places for the public to enjoy recreation and leisure activities, as well as helping the District to be fiscally responsible in its planning efforts. Establishing a vision of how the parks should be developed allows ARD to effectively incorporate needed upgrades while concurrently providing new and exciting improvements to the parks. These efforts complement one another when fiscal decisions are made as to what, where and when new improvements and existing infrastructure upgrades should be made.

The master planning process began with a series of staff meetings that resulted in a lengthy list of master plan projects across the District. The District’s ADA Transition Plan was concurrently being written and these projects were also folded into the developing master plan project lists. Additionally, staff focused on those park improvement projects which would respond to the “man in the park” surveys which were conducted during the summer of 2011. These surveys provided staff with information regarding improvements or new facilities the general user public found important.

A priority system was developed to break a twenty plus year timeframe down into five year segments and a priority number was assigned as follows:

Year 1 – 5	Priority One
Year 6-10	Priority Two
Year 11-15	Priority Three
Year 16-20	Priority Four
Year 20 Plus	Priority Five

After much review and deliberation, staff found that this priority system acted only as a guide and not as a definitive method to rank projects. Staff also had to consider available funding, and the relevance of other projects and their timelines when creating the final ten year list.

An overall master list of all projects was created with the costs of each priority segment subtotaled. For example, all priority one projects across all parks are grouped together with the associated costs. This master list of projects is attached.

#### Ten Year Project Lists:

Once the overall parks master list was finished, staff continued meeting to create a proposed Ten Year Projects List. The original list took all priority one and two year projects and organized them by individual year across a ten year span. Projects were prioritized according to staff's perception of importance, public desire and known infrastructure improvement necessity.

Staff then looked at the costs of these projects and balanced them against projected funding for the next ten years. Further review, discussions and refinement created a proposed list of projects that can be completed based on projected funding over the next ten years.

Some projects have a span over more than one year due to their size, estimated costs, or lead time to do the upfront planning and design to make them "shovel ready".

#### *Recommendation for the Board of Directors*

Review and comment on the attached proposed Ten Year Project Lists. Provide direction to staff and the ARD Acquisition and Development Committee for any changes (if necessary).

Copies of the Ten Year Project List (Plan "B") and the Master List of Projects will be made available to the public through the ARD website and upon request. Please see the attached DRAFT press release for details of the outreach to the public.

A proposed final version of the Ten Year Project List will be brought back to the ARD Board at the May 30<sup>th</sup> Board of Directors meeting for consideration and possible approval.



Staff has created Plan “A”, Plan “B” and Plan “C” versions of this list. **The major differences in the lists are as follows:**

Plan A

- New restroom at the south end of Regional Park in Year 2. This includes path of travel (POT) improvements in that area
- Bell Rd. property improvements in Year 10
- No multi-purpose field improvements at Regional Park

Plan B

- No new restroom at the south end of Regional Park.
- Bell Rd. property improvements in Year 5
- Multi-purpose field improvements at Regional Park in Year 9
- Bocce Ball courts being moved up 5 years. Discussions of the location for the Bocce Ball courts are still on-going, however the project is being set at Recreation Park as a place holder.

Plan C

- New restroom at the south end of Regional Park in Year 2. This includes path of travel (POT) improvements in that area
- Bell Rd. property improvements in Year 10
- Regional Park multi-purpose field improvements in Year 2

Staff recommends Plan “B”. Staff feels that this plan has the best value and represents the best use of the funds projected to be available. Plan “B” provides the best balance between the District goals of upgrading existing infrastructure (including ADA) and adding new amenities to the parks. Staff also feels that Plan “B” is most realistic in regards to the possible funding for improvements to the Bell Rd. property.

The ARD A&D Committee recommends approval of Plan “B”.

**Fiscal Impact**

The fiscal impact of each year’s project is listed at the bottom of each page.

**Attachments**

Master List of all Projects by priority number  
Proposed Ten Year Project Lists – Plans A, B, C  
DRAFT Press Release – “ARD seeks comment on 10 year plan”

Master Park List  
PROJECT LIST ESTIMATED/ACTUAL COSTS

PROJECT NAME	PRIORITY	DESCRIPTION	ADA PORTION COST	PROJECT PORTION	TOTAL EST. COST	PARK LOCATION
Kiosks	1	Install two park signage kiosks @ \$5000 each		\$10,000.00	\$10,000.00	Regional
Upgrade underground utilities parkwide	1	Electrical system upgrades to serve lighting projects		\$100,000.00	\$100,000.00	Regional
Upgrade water system parkwide	1	Replace asbestos irrigation mainline segment, clean fill pipe at pond and clean feed line to pond		\$50,000.00	\$50,000.00	Regional
Phase One Redevelopment of South Park - Concept Plan	1	Planning and CEQA to redevelop south end of park amenities. Concept plan including site survey, preliminary engineering, site plan, restroom kit plan. Concept plan done in house.		\$75,000.00	\$75,000.00	Regional
Multipurpose Field	1	Renovate soccer field into multipurpose field including fencing		\$300,000.00	\$300,000.00	Regional
South Park Restroom	1	Construct new restroom (kit) at south end of park. ADA compliant with path of travel connection to walking pathway. Include sewer hookup fee \$50K.		\$150,000.00	\$150,000.00	Regional
Playground at Richardson Drive	1	Replace playground with new ADA compliant playground.	\$30,000.00	\$60,000.00	\$90,000.00	Regional
Shade Structure	1	New metal shade structure at south end of park with concrete slab, picnic tables, BBQ's.		\$65,000.00	\$65,000.00	Regional
Basketball Court	1	Relocate existing basketball court as part of south park redevelopment.		\$80,000.00	\$80,000.00	Regional
Sand Volleyball Court	1	Rebuild one sand volleyballcourt as part of south path redevelopment project.		\$25,000.00	\$25,000.00	Regional
South Park Parking Lot	1	Construct new parking lot at end of soccer field. Include ADA compliant spaces (2) with van accessible aisle and path of travel to pathway with ADA observation area.		\$100,000.00	\$100,000.00	Regional
South Park Trail Renovation	1	Rebuild approximately 1000' of 8' wide asphalt trail connecting football field, restroom, playground, basketball, volley ball, shade structure. Include one concrete handicap ramp.	\$15,000.00	\$48,000.00	\$63,000.00	Regional
Park Lighting Tennis Courts	1	Add one park light at bottom of tennis courts		\$2,500.00	\$2,500.00	Regional
24 Acres: Walking Pathway	1	Develop natural surface walking pathway around perimeter of 24 acres with connectivity to Richardson Drive. (Funded by adjacent owner)		\$300,000.00	\$300,000.00	Regional

Master Park List  
PROJECT LIST ESTIMATED/ACTUAL COSTS

Maintenance Shop/Restroom ADA parking and path of travel	1	Install ADA parking in existing lot, remodel paved walking pathway to be ADA compliant, repair paved grades around shop/restroom	\$30,000.00		\$30,000.00	Regional
Picnic Tables	1	Replace obsolete picnic tables and add ADA tables with slabs (5 ADA @ \$1500)	\$3,000.00	\$3,000.00	\$6,000.00	Regional
Dry Creek ADA Parking	1	Construct ADA parking, path of travel to ADA picnic table including ADA table \$1500	\$15,000.00		\$15,000.00	Regional
Field C Lights	1	Field C Light Repair	\$12,000.00		\$12,000.00	Regional
Lower Restrooms	1	Rebuild lower restroom facilities to be ADA compliant including pathway connection to walking pathway and revised curb transitions.	\$15,000.00		\$105,000.00	Recreation
Park Signage	1	Erect Direction ADA signage throughout park	\$1,500.00		\$1,500.00	Recreation
ADA Parking at Community Center	1	Install truncated domes at parking bay	\$2,000.00		\$2,000.00	Recreation
Begg's Field Safety Netting ADA Seating Area	1	Install overhead netting to protect ADA seating area from foul balls	\$1,500.00		\$1,500.00	Recreation
New restroom facility with ADA parking	1	Demolish existing restroom and replace with new facility that meets ADA compliance. Requires CEQA and planning/design work. Lower grades in design and set ADA parking on same side of service drive. Will require use of retaining walls in design. Scope existing septic and leachfield to determine usability.			\$200,000.00	Meadow Vista
Pathway Repairs West Side	1	Repair grades and surface west side walking pathway (tree roots and existing cracks)		\$23,000.00	\$23,000.00	Meadow Vista
Parking Lot Reseal and Restriping	1	Re-seal and stripe			\$10,000.00	Meadow Vista
Drinking fountain	1	ADA drinking fountain at new bathroom	\$3,000.00		\$3,000.00	Meadow Vista
Parking Lot renovation		Reconfigure parking lot including paving surfaces and paths of travel to parking for ADA compliance. Reconfigure existing parking lot including CEQA/design costs. Include ADA upgrades/aisles Install ADA drinking fountain	\$40,000.00		\$40,000.00	Ashford

Master Park List  
PROJECT LIST ESTIMATED/ACTUAL COSTS

Remodel restroom. Parking lot reconfiguration and ADA upgrades	1	Demolish and rebuild restroom facility with kit bathroom. Two station facility	\$60,000.00	\$60,000.00	Ashford
Path of Travel from restroom to shade structure	1	Improve path of travel from restroom to shade structure	\$27,000.00	\$27,000.00	Ashford
Pathway rest stops	1	Install three 5' x 5' level rest stops every 30' along pathway from restroom to bottom of slope for ADA compliance	\$4,000.00	\$4,000.00	Ashford
Playground upgrade	1	Replace playground equipment structure. Provided ADA features. Renovate paving to provide ADA compliant path of travel from shade structure to playground.	\$68,000.00	\$68,000.00	Ashford
Pond Upgrade	1	Dredge pond bottom and repair pond embankments. Regrade edges and install erosion control plantings	\$60,000.00	\$60,000.00	Ashford
Playground	1	Install new playground	\$50,000.00	\$50,000.00	Railhead
Shade structures	1	Install new shade structure(s) and slabs	\$60,000.00	\$60,000.00	Railhead
Soccer Fields	1	Rotate and add new soccer fields	\$150,000.00	\$150,000.00	Railhead
Drinking fountain	1	Install new ADA drinking fountain at restroom/playground area	\$2,500.00	\$2,500.00	Railhead
Parking Lot ADA Restroom ADA Upgrades	1	Revise ADA parking area to allow for front loaded isles between parking and restroom	\$5,000.00	\$5,000.00	Railhead
BMX Course	1	Complete ADA compliance upgrades Construct a competition class BMX Course. Funded with grants and donations \$60,000	\$10,000.00	\$10,000.00	Overlook
Skatepark curb cut	1	Repair curb cut and install truncated domes	\$1,500.00	\$1,500.00	Overlook
Drinking Fountain	1	Install ADA compliant drinking fountain at restrooms. Install drinking fountain in lower park	\$2,500.00	\$2,500.00	Overlook
Concrete Repair at Restrooms	1	Repair concrete sidewalk and pool cracks to make surface ADA compliant	\$2,400.00	\$2,400.00	Placer Hills Pool

Master Park List  
PROJECT LIST ESTIMATED/ACTUAL COSTS

Design and Planning CEQA	1 1	Consultant fees for site planning and construction documents including public workshops EIR level/CEQA		\$125,000.00 \$100,000.00	\$125,000.00 \$100,000.00				Bell Road Bell Road
<b>Subtotal Priority One Projects</b>			<b>\$222,900.00</b>	<b>\$2,367,000.00</b>	<b>\$2,589,900.00</b>				
Tennis Courts	2	Rebuild surface		\$100,000.00	\$100,000.00				Regional
Parkwide Signage	2	Install ADA directional signage parkwide	\$1,500.00	\$1,500.00	\$3,000.00				Regional
Upgrade water system parkwide	2	Improvement projects as needed		\$50,000.00	\$50,000.00				Regional
Pond Leak Repair	2	Repair leaks at spillway area with bank injection stabilization (similar to Recreation Park)		\$100,000.00	\$100,000.00				Regional
Pond Dredge	2	Dredge out pond to remove sedimentation and re-establish required depths for irrigation reservoir.		\$175,000.00	\$175,000.00				Regional
Planning and CEQA	2	Community Center Planning and CEQA		\$200,000.00	\$200,000.00				Recreation
Community Center remodel	2	Renovate Community Center. Include water upgrades		\$2,300,000.00	\$2,300,000.00				Recreation
Shade Structure Sierra Pool	2	Replace shade structure at Sierra Pool bleachers		\$100,000.00	\$100,000.00				Recreation
Information Kiosk	2	Install information kiosk at front and back of park		\$15,000.00	\$15,000.00				Recreation
Splash Pool	2	Demolish and rebuild spray park facility		\$50,000.00	\$50,000.00				Recreation
Recreation Field	2	Replace Recreation Field bleachers and safety netting		\$10,000.00	\$10,000.00				Recreation
Bleachers	2	Replace front playground including ADA components and accessibility POT from walking pathway		\$120,000.00	\$120,000.00				Recreation
Front Playground Replacement	2	Install ADA signage parkwide	\$1,200.00	\$1,200.00	\$1,200.00				Meadow Vista
Signage	2	Replace red fencing at front of park with more durable material (vinyl?). Approx. 1000'		\$10,000.00	\$10,000.00				Meadow Vista
Fencing Replacement	2	Resurface tennis courts, replace netting		\$25,000.00	\$25,000.00				Meadow Vista
Tennis Courts Upgrades	2	Resurface pickleball courts, replace netting etc.		\$25,000.00	\$25,000.00				Meadow Vista
Pickleball Court	2	Resurface pickleball courts, replace netting etc.		\$10,000.00	\$10,000.00				Meadow Vista
Resurface	2	Install two signage kiosks at \$5000 each							Meadow Vista
Kiosk	2								

Master Park List  
PROJECT LIST ESTIMATED/ACTUAL COSTS

Tennis Court/Pickleball ADA Parking and POT	2	Reconstruct ADA parking for tennis and pickleball courts, provide ADA path of travel and observation areas at tennis court and pickleball court	\$46,000.00	\$46,000.00	\$46,000.00	Meadow Vista
Pond and Island Renovation	2	Dredge pond, regrade portions of embankment to back-plant erosion stabilizing native plants, rebuild island for wild fowl habitat		\$75,000.00	\$75,000.00	Meadow Vista
Picnic Table Upgrades	2	Replace worn out picnic tables and add new ADA tables (1 per 20)	\$3,500.00	\$5,000.00	\$8,500.00	Meadow Vista
Landscaping	2	Complete landscaping projects at entry, around parking lot, playground and shade structures including new hardscape connections		\$40,000.00	\$40,000.00	Railhead Park
Bocce Ball Courts	2	Construct four bocce ball courts with shade structures		\$200,000.00	\$200,000.00	Overlook
Parking Lot Path Of Travel	2	Construct ADA path of travel from parking lot to pool lift. Install new concrete pathway and replace end pool decking to make grades less than 2%	\$10,000.00		\$10,000.00	Placer Hills Pool
Right of Way Improvements	2	Sidewalks and curb ingress improvements		\$150,000.00	\$150,000.00	Bell Road
Conditional Use Permit	2	Take project through Conditional Use Entitlement Process		\$50,000.00	\$50,000.00	Bell Road
Sitework and Utilities	2	Electrical/sanitary/storm water sewer		\$200,000.00	\$200,000.00	Bell Road
Construction Permitting	2	Based upon budget estimated		\$30,000.00	\$30,000.00	Bell Road
Tree Mitigation Costs	2	Estimated		\$40,000.00	\$40,000.00	Bell Road
Fencing	2	Construct perimeter safety fence		\$50,000.00	\$50,000.00	Bell Road
Parking Lot Construction	2	140 space asphalt parking lot		\$120,000.00	\$120,000.00	Bell Road
Interior Roadways	2	Construct interior park roadways		\$120,000.00	\$120,000.00	Bell Road
Restroom Facility	2	Construct restroom facility		\$100,000.00	\$100,000.00	Bell Road
Nature Playground	2	Construct nature playground		\$100,000.00	\$100,000.00	Bell Road
Landscaping	2	Install interior and R.O.W. landscape improvements		\$75,000.00	\$75,000.00	Bell Road
Irrigation	2	Install automatic irrigation systems for landscaping and natural turf multi-purpose field		\$75,000.00	\$75,000.00	Bell Road
Walking Pathway	2	Construct approx 1 mile walking pathway		\$205,000.00	\$205,000.00	Bell Road
Dog Park	2	Construct 2 acre dog park		\$250,000.00	\$250,000.00	Bell Road
Shade Structures	2	Construct three new shade structures		\$180,000.00	\$180,000.00	Bell Road
<b>Subtotal Priority Two Projects</b>			<b>\$62,200.00</b>	<b>\$5,356,500.00</b>	<b>\$5,418,700.00</b>	

Master Park List  
PROJECT LIST ESTIMATED/ACTUAL COSTS

Storage and Maintenance Buildings	3	upgrade and secure storage buildings. Replace old wooden building with two new metal structures and reinforced concrete slab.	\$20,000.00	\$60,000.00	\$80,000.00	Regional
Lower Park Restroom	3	Replace the existing restroom with new structure (kit bathroom) and provide ADA access from walking pathway	\$10,000.00	\$90,000.00	\$100,000.00	Regional
Upgrade underground utilities parkwide	3	Improvement projects as needed		\$100,000.00	\$100,000.00	Regional
Chana High School Community Garden	3	Construct new community garden including plumbing and electrical for independent irrigation system. Include paved ADA compliant pathway connection to nearest parking lot		\$25,000.00	\$25,000.00	Regional
New Stage and Electrical	3	Construct new amphitheatre and stage (Party In The Park etc.)		\$30,000.00	\$30,000.00	Regional
Park Lighting	3	Add 6 lighting poles to stretch of pathway from Dry Creek to lower restroom @ \$1500 each		\$17,000.00	\$17,000.00	Regional
Regional Gym and Lakeside Room Courtyard and ADA Entries	3	Remodel Gym/Lakeside Room Courtyard to bring to ADA compliance. Demo and repour concrete, add tree wells, auto doors, tactile signs, design/CEQA	\$71,600.00		\$71,600.00	Regional
ADA Path of Travel Richard Drive to Gym/Lakeside Room	3	Add bus stop curb cut, new ADA sidewalk, revise ADA parking with correct grades/domes/signs	\$37,000.00	\$20,000.00	\$57,000.00	Regional
Gym Women's Restroom	3	Remodel countertop to meet height codes	\$5,000.00		\$5,000.00	Regional
Gym Men's Restroom	3	Remodel countertop to meet height codes	\$5,000.00		\$5,000.00	Regional
Gym Courtyard	3	ADA compliant drinking fountain	\$2,500.00		\$2,500.00	Regional
James Field Electrical	3	Install new inground electrical for James Field Lights		\$100,000.00	\$100,000.00	Recreation
Potable Water System	3	Upgrade and replace park potable water system		\$300,000.00	\$300,000.00	Recreation
Storage Facility	3	Install new metal storage facility in lower park		\$30,000.00	\$30,000.00	Recreation
Parking, Roadway and curb upgrades	3	Resurface roadways and replace broken curbs throughout park. Approx. 6000 linear feet @ \$15 foot plus paving surface @ \$150,000		\$250,000.00	\$250,000.00	Recreation
James Field Restrooms	3	Replace restrooms at James Field		\$100,000.00	\$100,000.00	Recreation
James Field ADA Observation Area	3	Repair paving path of travel and provide seating area	\$5,000.00		\$5,000.00	Recreation

Master Park List  
PROJECT LIST ESTIMATED/ACTUAL COSTS

ADA Parking	3	Construct ADA parking spaces in existing parking lot to service ball field, playground, shade structure and entry to walking pathway. Install ADA parking stalls in entry parking lot to service walking pathway and connection to pond	\$2,000.00		\$2,000.00	Meadow Vista
ADA pathway to pond	3	Construct ADA compliant pathway to pond shade structure with observation pad	\$10,000.00		\$10,000.00	Meadow Vista
Ball Field Observation area - ADA	3	Install observation area at ball field	\$5,000.00		\$5,000.00	Meadow Vista
Walking Pathway Resurface	3	Regrade portions of pathway for ADA compliance (portions that connect to playground, ball field and shade structure). Repair and resurface remaining portions of walking pathway.	\$45,000.00	\$25,000.00	\$70,000.00	Meadow Vista
Maintenance Building Addition	3	Addition to maintenance building (\$10K) and upgrade existing structure		\$10,000.00	\$10,000.00	Meadow Vista
Playground replacement	3	Replace existing playground with updated equipment that has ADA components		\$140,000.00	\$140,000.00	Meadow Vista
Large Shade Structure Replacement	3	Replace large existing shade structure with new metal structure.		\$80,000.00	\$80,000.00	Meadow Vista
Soccer field		Renovate existing soccer field		\$250,000.00	\$250,000.00	Meadow Vista
Drinking fountain	3	Install new drinking fountain at shade structure		\$3,000.00	\$3,000.00	Meadow Vista
Bridge repair	3	Repair bridge from lower front parking area into park area at open grass lawn		\$5,000.00	\$5,000.00	Ashford
Park benches	3	Install five park benches around the park @ \$1,000 each		\$5,000.00	\$5,000.00	Ashford
Dog Park	3	Construct new dog park		\$100,000.00	\$100,000.00	Railhead Park
Fencing	3	Replace/repair fencing		\$20,000.00	\$20,000.00	Railhead
Roof Replacement	3	Replace roof		\$100,000.00	\$100,000.00	CVCC
Replace siding	3	replace siding and paint building, repair trim		\$165,000.00	\$165,000.00	CVCC
Replace exterior stairs	3	Rebuild exterior steps, replace with concrete steps and planters		\$35,000.00	\$35,000.00	CVCC
Repair front walkway	3	replace uneven pavement and sidewalks		\$10,000.00	\$10,000.00	CVCC
Parking lot landscape	3	Upgrade landscaping and irrigation in parking lot		\$25,000.00	\$25,000.00	CVCC
Parking lot remodel	3	Demo existing parking lot and ADA ramp. Regrade and repave, strip, add code compliant ADA ramp	\$90,000.00		\$90,000.00	CVCC



Master Park List  
PROJECT LIST ESTIMATED/ACTUAL COSTS

Interior stair handrails	3	replace interior stair handrails with code compliant ADA handrails	\$15,000.00		\$15,000.00	CVCC
Interior door handles	3	replace all interior door handles with code compliant lever types	\$3,500.00		\$3,500.00	CVCC
Interior Drinking Fountain	3	Install code compliant drinking fountain downstairs	\$2,500.00		\$2,500.00	CVCC
Restrooms Downstairs	3	Remodel men's and women's restrooms into single fixture with no partitions	\$10,000.00		\$10,000.00	CVCC
Kitchen	3	Remodel kitchen to meet ADA compliant counter tops, sinks, stove etc.	\$35,000.00		\$35,000.00	CVCC
Landscaping	3	Landscape and irrigation at modulars		\$30,000.00	\$30,000.00	Overlook
Trail and Trailhead	3	Construct trailhead and natural surface trail		\$15,000.00	\$15,000.00	Shockley
Planning and CEQA	3	Complete planning design and CEQA		\$21,500.00	\$21,500.00	Shockley
Misc fees	3	Placer County fees estimated		\$8,250.00	\$8,250.00	Shockley
Restroom	3	Port-A-Potty Structure with rented ADA unit		\$3,000.00	\$3,000.00	Shockley
Parking	3	4 Space parking lot - gravel surface		\$12,000.00	\$12,000.00	Shockley
<b>Subtotal Priority 3 Projects</b>			<b>\$374,100.00</b>	<b>\$2,184,750.00</b>	<b>\$2,558,850.00</b>	
Dry Creek Bridge	4	Widen Dry Creek Bridge		\$125,000.00	\$125,000.00	Regional
Tennis Courts Parking Lot Paving Project	4	Regrade and pave parking lot at tennis courts to include ADA pedestrian access from Richardson Drive and ADA parking. ADA path of travel from parking stalls to tennis courts.	\$31,500.00	\$10,000.00	\$41,500.00	Regional
Field B Access and Bleachers with ADA Observation Area	4	Construct new ADA access ramp to Field B with new bleachers and ADA observation area	\$150,000.00		\$150,000.00	Regional
Spray Park	4	Construct new children's splash park at south end of pond.		\$250,000.00	\$250,000.00	Regional
Existing amphitheatre	4	Re-pave existing walking pathway to provide ADA access.	\$40,000.00		\$40,000.00	Regional
24 Acres: New Parking and Roadway	4	Construct new access roadway and parking to serve development of 24 acre site and users of Field C.		\$300,000.00	\$300,000.00	Regional
24 Acres: Restroom	4	Construct new restroom (kit) to serve 24 acre site and Field C		\$100,000.00	\$100,000.00	Regional
24 Acres: Planning/CEQA	4	Planning, CEQA and Construction Document/Permits to develop 24 acre site		\$250,000.00	\$250,000.00	Regional
Field A ADA Access	4	Construct ADA access ramp to Field A including seatig area	\$130,000.00		\$130,000.00	Regional



Master Park List  
PROJECT LIST ESTIMATED/ACTUAL COSTS

Aquatic Complex	5	Construct new aquatic complex			\$5,000,000.00	\$5,000,000.00	
Lakeside Room	5	Expand Lakeside Room by 1000 sq. ft. at \$200 per sq. ft.			\$200,000.00	\$200,000.00	Regional
Lakeside Room Kitchen Remodel	5	Remodel Lakeside Room kitchen to be ADA compliant	\$11,500.00		\$30,000.00	\$41,500.00	Regional
24 Acres: Disc Golf Course	5	Construct new disc golf course on 24 acre site			\$50,000.00	\$50,000.00	Regional
24 Acres: Playground	5	Construct new			\$150,000.00	\$150,000.00	Regional
24 Acres: Picnic/Shade Structure	5	Install new metal type shade structure with slab, picnic tables			\$60,000.00	\$60,000.00	Regional
Dog Park	5	New dog park with fencing			\$150,000.00	\$150,000.00	Meadow Vista
Modular Building	5	Replace existing modular			\$60,000.00	\$60,000.00	Overlook
<b>Subtotal Priority 5 Projects</b>			<b>\$11,500.00</b>		<b>\$5,700,000.00</b>	<b>\$5,711,500.00</b>	
<b>Subtotal Project Costs</b>							
<b>15% contingency</b>				\$1,418,200.00	\$17,178,250.00	\$18,596,450.00	
<b>Total Project Costs</b>						\$2,789,467.50	
						<b>\$21,385,917.50</b>	

## Auburn Recreation District Park Specific Master Plan

# PLAN A

### 2013/2014 (Year 1)

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
Estimated balance		54,334	682,329	234,189	262,000	0	235,000
<b>Ashford</b>							
Restroom remodel	60,000		0		60,000		
Ashford POT	27,000	27,000					
POT rest stops	4,000	4,000					
Parking lot renov	40,000	20,000	20,000				
Playground	68,000		0	34,000	34,000		
Signage	500		500				
<b>Recreation Park</b>							
Signage	1,500		1,500				
Beggs safety netting	1,500		1,500				
<b>Regional</b>							
Walking path 24 acres in kind	235,000						235,000
CEQA/planning/bathroom/	40,000		40,000				
<b>Railhead</b>							
Playground	50,000				50,000		
Shade Structure + hardscape	80,000				80,000		
<b>Meadow Vista Park</b>							
Pathway repairs	23,000		23,000				
<b>TOTAL</b>	<b>630,500</b>	<b>51,000</b>	<b>86,500</b>	<b>34,000</b>	<b>224,000</b>	<b>0</b>	<b>235,000</b>
<b>Estimated Balance Remaining</b>		<b>3,334</b>	<b>595,829</b>	<b>200,189</b>	<b>38,000</b>	<b>0</b>	<b>0</b>

# Auburn Recreation District Park Specific Master Plan

## PLAN A

### 2014/2015 (Year 2)

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
Estimated balance							
		8,334	635,829	250,189	48,000		60,000
<b>Recreation Park</b>							
Lower RR replacement	105,000		105,000				
<b>Regional Park</b>							
Dry Creek Picnic	15,000		15,000				
Reg Shop POT	30,000		30,000				
South Park new restroom, incl. water, sewer	200,000		80,000	120,000			
South Park Renovation POT	63,000		31,500	31,500			
Field C lights	12,000		12,000				
<b>Railhead</b>							
Pump Track (see Note #5)	60,000						60,000
Drinking fountain	2,500		2,500				
Parking Lot ADA	5,000	5,000					
<b>Ashford</b>							
Dredge pond	60,000		60,000				
<b>TOTAL</b>	<b>552,500</b>	<b>5,000</b>	<b>336,000</b>	<b>151,500</b>	<b>0</b>	<b>0</b>	<b>60,000</b>
<b>Estimated Balance Remaining</b>		<b>3,334</b>	<b>299,829</b>	<b>98,689</b>	<b>48,000</b>	<b>0</b>	<b>0</b>

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$75,000 added to FCC per year

Note Pump Track: Project can be moved up or back depending on in-kind fundraising and approvals

# Auburn Recreation District Park Specific Master Plan

## PLAN A

### 2015/2016 (Year 3)

Estimated balance 8,334 374,829 148,689 58,000 450,000

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<b>Recreation Park</b>							
level door knobs	5,000	5,000					
<b>Regional Park</b>							
24 acres, walking path in kind	300,000						300,000
Picnic Tables	6,000		6,000				
<b>Railhead Park</b>							
Soccer fields	150,000						150,000
<b>Meadow Vista Park</b>							
Parking lot reseal/restripe	10,000		10,000				
Drinking fountain	3,000		3,000				
<b>Overlook Park</b>							
Restroom upgrades	10,000		10,000				
Drinking fountain (1)	2,500		2,500				
<b>TOTAL</b>	<b>486,500</b>	<b>5,000</b>	<b>31,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>450,000</b>
<b>Estimated Balance Remaining</b>		<b>3,334</b>	<b>343,329</b>	<b>148,689</b>	<b>58,000</b>	<b>0</b>	<b>0</b>

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5,000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$75,000 added to FCC per year





# Auburn Recreation District Park Specific Master Plan

## PLAN A

### 2017/2018 (Year 5)

Estimated balance

5,934    480,829    248,689    78,000

PROJECT	Est. Cost	ADA	Reservé	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Regional Park</i>							
Kiosks	10,000		5,000	5,000			
POT tennis courts	41,500		20,750	20750			
Lakeside doors	5,000	5,000					
<i>Bell Rd</i>							
<b>TOTAL</b>	<b>56,500</b>	<b>5,000</b>	<b>25,750</b>	<b>25,750</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Estimated Balance Remaining</b>		<b>934</b>	<b>455,079</b>	<b>222,939</b>	<b>78,000</b>	<b>0</b>	<b>0</b>

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$75,000 added to FCC per year



# Auburn Recreation District Park Specific Master Plan

## PLAN A

### 2018/2019 (Year 6)

Estimated balance 5,934 530,079 272,939 88,000

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<b>Regional Park</b>							
Parkwide signage	3,000	3,000					
Tennis courts surfaces	100,000		100,000				
<b>Meadow Vista</b>							
Pond & Island renov	70,000		70,000				
<b>Recreation Park</b>							
Splash pool replace	50,000		50,000				
<b>TOTAL</b>	<b>223,000</b>	<b>3,000</b>	<b>220,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Estimated Balance Remaining</b>		<b>2,934</b>	<b>310,079</b>	<b>272,939</b>	<b>88,000</b>	<b>0</b>	<b>0</b>

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$75,000 added to FCC per year

# Auburn Recreation District Park Specific Master Plan

## PLAN A

### 2019/2020 (Year 7)

Estimated balance 7,934 385,079 322,939 1,023,825

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<b>Recreation Park</b>							
Comm. Center renov. Plan./CEQA	200,000				200,000		
<b>Meadow Vista</b>							
Tennis courts resurface	25,000		25,000				
Pickle ball resurface	25,000		25,000				
<b>Railhead</b>							
<b>Overlook Park</b>							
Bocce Ball	200,000				200,000		
<b>TOTAL</b>	<b>450,000</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>400,000</b>	<b>0</b>	<b>0</b>
<b>Estimated Balance Remaining</b>		<b>7,934</b>	<b>335,079</b>	<b>322,939</b>	<b>623,825</b>	<b>0</b>	<b>0</b>

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$75,000 added to FCC per year

Note: Assumes Baltimore Ravine Funding \$925,825/yr for 4 years

# Auburn Recreation District Park Specific Master Plan

## PLAN A

### 2020/2021 (Year 8)

Estimated balance 12,934 410,079 372,939 1,559,650 112,500

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<b>Recreation Park</b>							
Front playground	120,000				120,000		
Shade structure pool	50,000		50,000				
<b>Bell Rd</b>							
Design & Planning	125,000		62,500			62,500	
CEQA	100,000		50,000			50,000	
<b>TOTAL</b>	<b>395,000</b>	<b>0</b>	<b>162,500</b>	<b>0</b>	<b>120,000</b>	<b>112,500</b>	<b>0</b>

**Estimated Balance Remaining** 12,934 247,579 372,939 1,439,650 0 0

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$75,000 added to FCC per year
- Note: Assumes Baltimore Ravine Funding \$925,825/yr for 4 years

# Auburn Recreation District Park Specific Master Plan

## PLAN A

### 20021/2022 (Year 9)

Estimated balance 17,934 322,579 422,939 2,375,475 0 0

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Recreation Park</i>							
Comm. Center addition, renovation	2,300,000				2,300,000		
<i>Bell Rd</i>							
Conditional use permit	50,000		50,000				
<b>TOTAL</b>	<b>2,350,000</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>2,300,000</b>	<b>0</b>	<b>0</b>

**Estimated Balance Remaining** 17,934 272,579 422,939 75,475 0 0

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$75,000 added to FCC per year
- Note: Assumes Baltimore Ravine Funding \$925,825/yr for 4 years



# Auburn Recreation District Park Specific Master Plan

## PLAN A

### 2022/2023 (Year 10)

Estimated balance 22,934 347,579 472,939 1,011,300 934,833 0

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Meadow Vista</i>							
Signage	1,200	1,200					
<i>Bell Rd</i>							
ROW improvements	250,000			125,000		125,000	
Sitework	200,000			100,000		100,000	
Permits	30,000		30,000				
Tree mitig	40,000		40,000				
Fencing	50,000					50,000	
Parking Lot	120,000					120,000	
Int roadways	120,000					120,000	
Restroom	100,000					100,000	
Nature Playground	100,000					100,000	
Landscaping	75,000		8,334	33,333		33,333	
Irrigation	75,000		25,000	25,000		25,000	
Shade structures	60,000			40,000		20,000	
Walking path	205,000			63,500		141,500	
<i>Regional</i>							
Pond lead repair	95,000		95,000				
<b>TOTAL</b>	<b>1,521,200</b>	<b>1,200</b>	<b>198,334</b>	<b>386,833</b>	<b>0</b>	<b>934,833</b>	<b>0</b>

**Estimated Balance Remaining** 21,734 149,245 86,106 1,011,300 0 0

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$75,000 added to FCC per year

Note: Assumes Baltimore Ravine Funding \$925,825/yr for 4 years

## Auburn Recreation District Park Specific Master Plan

# PLAN B

**2013/2014 (Year 1)**

Estimated balance		54,334	682,329	234,189	262,000	0	235,000
PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<b>Ashford</b>							
Restroom remodel	60,000			39,000	21,000		
Ashford POT	27,000	0			27,000		
POT rest stops	4,000	4,000					
Parking lot renov	40,000	20,000	20,000				
Playground	68,000			44,000	24,000		
Signage	500		500				
<b>Recreation Park</b>							
Signage	1,500		1,500				
Beggs safety netting	1,500		1,500				
Sierra Pool Expansion Joint	27,000		Gen.Fund				
<b>Regional 24 acres</b>							
24 acres, walking path in kind	235,000						235,000
MP field improve. (goal posts, seeding)	17,500		17,500				
<b>Railhead</b>							
Playground	50,000			32,000	18,000		
Shade Structure + hardscape	80,000			52,000	28,000		
<b>Meadow Vista Park</b>							
Pathway repairs	23,000		23,000				
<b>TOTAL</b>	<b>635,000</b>	<b>24,000</b>	<b>64,000</b>	<b>167,000</b>	<b>118,000</b>	<b>0</b>	<b>235,000</b>
<b>Estimated Balance Remaining</b>		<b>30,334</b>	<b>618,329</b>	<b>67,189</b>	<b>144,000</b>	<b>0</b>	<b>0</b>

# Auburn Recreation District Park Specific Master Plan

## PLAN B

### 2014/2015 (Year 2)

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
Estimated balance							
		35,334	693,329	117,189	154,000		60,000
<b>Recreation Park</b>							
Lower RR replacement	105,000		0		105,000		
Bocce Ball	200,000		51,000	100,000	49,000		
<b>Regional Park</b>							
Dry Creek Picnic	15,000		15,000				
Reg Shop POT	30,000		30,000				
Field C lights	12,000		12,000				
<b>Railhead</b>							
Drinking fountain	2,500		2,500				
Parking Lot ADA	5,000	5,000					
Pump Track (see Note #5)	60,000						60,000
<b>Ashford</b>							
Dredge pond	60,000		60,000				
<b>TOTAL</b>	<b>489,500</b>	<b>5,000</b>	<b>170,500</b>	<b>100,000</b>	<b>154,000</b>	<b>0</b>	<b>60,000</b>
<b>Estimated Balance Remaining</b>		<b>30,334</b>	<b>522,829</b>	<b>17,189</b>	<b>0</b>	<b>0</b>	<b>0</b>

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$75,000 added to FCC per year

Note Pump Track: Project can be moved up or back depending on in-kind fundraising and approvals

# Auburn Recreation District Park Specific Master Plan

## PLAN B

### 2015/2016 (Year 3)

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<b>Recreation Park</b>							
level door knobs	5,000	5,000					
<b>Regional Park</b>							
Picnic Tables	6,000		6,000				
<b>Railhead Park</b>							
Soccer fields	150,000						150,000
<b>Meadow Vista Park</b>							
Parking lot reseal/restripe	10,000		10,000				
Drinking fountain	3,000		3,000				
<b>Overlook Park</b>							
Restroom upgrades	10,000		10,000				
Drinking fountain (1)	2,500		2,500				
<b>Bell Rd</b>							
Design & Planning	125,000		62,500			62,500	
CEQA	100,000		50,000			50,000	
<b>TOTAL</b>	<b>411,500</b>	<b>5,000</b>	<b>144,000</b>	<b>0</b>	<b>0</b>	<b>112,500</b>	<b>150,000</b>
<b>Estimated Balance Remaining</b>		<b>30,334</b>	<b>453,829</b>	<b>67,189</b>	<b>10,000</b>	<b>0</b>	<b>0</b>

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$75,000 added to FCC per year



# Auburn Recreation District Park Specific Master Plan

## PLAN B

### 2016/2017 (Year 4)

Estimated balance

35,334    528,829    117,189    20,000

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<b>Recreation Park</b>							
Drinking fountain	2,500		2,500				
Parking domes	2,000	2,000					
<b>Regional Park</b>							
<b>Placer Hills Pool</b>							
POT	10,000		10,000				
Concrete/restroom	2,400	2,400					
<b>Canyon View Community Center</b>							
Door knobs	3,000	3,000					
<b>Bell Rd</b>							
Conditional use permit	50,000		50,000				
<b>TOTAL</b>							
<b>Estimated Balance Remaining</b>		27,934	466,329	117,189	20,000	0	0

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$75,000 added to FCC per year

# Auburn Recreation District Park Specific Master Plan

## PLAN B

### 2017/2018 (Year 5)

Estimated balance

32,934    541,329    167,189    30,000    934,833

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Regional Park</i>							
Kiosks	10,000		10,000	0			
POT tennis courts	41,500		41,500	0			
Lakeside doors	5,000	5,000					
<i>Bell Rd</i>							
ROW improvements	250,000		125,000	0		125,000	
Sitework	200,000		100,000	0		100,000	
Permits	30,000		30,000				
Tree mitig	40,000		40,000				
Fencing	50,000					50,000	
Parking Lot	120,000					120,000	
Int roadways	120,000					120,000	
Restroom	100,000					100,000	
Nature Playground	100,000					100,000	
Landscaping	75,000		8,334	33,333		33,333	
Irrigation	75,000		25,000	25,000		25,000	
Shade structures	60,000			40,000		20,000	
Walking path	205,000			63,500		141,500	
<b>TOTAL</b>	<b>1,481,500</b>	<b>5,000</b>	<b>379,834</b>	<b>161,833</b>	<b>0</b>	<b>934,833</b>	<b>0</b>

**Estimated Balance Remaining**

27,934    161,495    5,356    30,000    0    0

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$75,000 added to FCC per year

# Auburn Recreation District Park Specific Master Plan

## PLAN B

### 2018/2019 (Year 6)

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<b>Regional Park</b>							
Parkwide signage	3,000	3,000					
Tennis courts surfaces	100,000		100,000				
<b>Meadow Vista</b>							
Pond & Island renov	70,000		70,000				
<b>Recreation Park</b>							
Splash pool replace	50,000		50,000				
<b>Bell Road</b>							
Shade structure				60,000			
<b>TOTAL</b>	<b>223,000</b>	<b>3,000</b>	<b>220,000</b>	<b>60,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Estimated Balance Remaining</b>		<b>29,934</b>	<b>16,495</b>	<b>-4,644</b>	<b>40,000</b>	<b>0</b>	<b>0</b>

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$75,000 added to FCC per year

# Auburn Recreation District Park Specific Master Plan

## PLAN B

### 2019/2020 (Year 7)

Estimated balance 34,934 91,495 45,356 975,825

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Regional Park</i>							
<i>Recreation Park</i>							
Comm. Center renov. Plan./CEQA	200,000				200,000		
<i>Meadow Vista</i>							
Tennis courts resurface	25,000		25,000				
Pickle ball resurface	25,000		25,000				
<i>Railhead</i>							
<i>Overlook Park</i>							
Bocce Ball	0				0		
<i>Bell Road</i>							
Shade structure				60000			
<b>TOTAL</b>	250,000	0	50,000	60,000	200,000	0	0
<b>Estimated Balance Remaining</b>		34,934	41,495	-14,644	775,825	0	0

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$75,000 added to FCC per year
- Note: Assumes Baltimore Ravine Funding \$925,825/yr for 4 years

# Auburn Recreation District Park Specific Master Plan

## PLAN B

### 2020/2021 (Year 8)

Estimated balance		39,934	116,495	35,356	1,711,650	0	0
PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Recreation Park</i>							
Front playground	120,000				120,000		
Shade structure pool	50,000		50,000				
<b>TOTAL</b>	170,000	0	50,000	0	120,000	0	0
<b>Estimated Balance Remaining</b>		39,934	66,495	35,356	1,591,650	0	0

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$75,000 added to FCC per year
- Note: Assumes Baltimore Ravine Funding \$925,825/yr for 4 years



# Auburn Recreation District Park Specific Master Plan

## PLAN B

### 20021/2022 (Year 9)

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
Estimated balance							
		44,934	141,495	85,356	2,527,475	0	75,000
<b>Recreation Park</b>							
Comm. Center addition, renovation	2,300,000				2,300,000		
<b>Regional Park</b>							
M.P. Field impr. incl. plan/CEQA	250,000		90,000	85,000			75,000
<b>TOTAL</b>	<b>2,550,000</b>	<b>0</b>	<b>90,000</b>	<b>85,000</b>	<b>2,300,000</b>	<b>0</b>	<b>75,000</b>
<b>Estimated Balance Remaining</b>		<b>44,934</b>	<b>51,495</b>	<b>356</b>	<b>227,475</b>	<b>0</b>	<b>0</b>

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$75,000 added to FCC per year
- Note: Assumes Baltimore Ravine Funding \$925,825/yr for 4 years



# Auburn Recreation District Park Specific Master Plan

## PLAN C

### 2013/2014 (Year 1)

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
Estimated balance							
		54,334	682,329	234,189	262,000	0	300,000
<b>Ashford</b>							
Restroom remodel	60,000		0		60,000		
Ashford POT	27,000	27,000					
POT rest stops	4,000	4,000					
Parking lot renov	40,000	20,000	20,000				
Playground	68,000		0	34,000	34,000		
Signage	500		500				
<b>Recreation Park</b>							
Signage	1,500		1,500				
Beggs safety netting	1,500		1,500				
<b>Regional</b>							
Walking path 24 acres in kind	235,000						300,000
CEQA/planning/bathroom/	75,000		75,000				
<b>Railhead</b>							
Playground	50,000				50,000		
Shade Structure + hardscape	80,000				80,000		
<b>Meadow Vista Park</b>							
Pathway repairs	23,000		23,000				
<b>TOTAL</b>	<b>665,500</b>	<b>51,000</b>	<b>121,500</b>	<b>34,000</b>	<b>224,000</b>	<b>0</b>	<b>300,000</b>
<b>Estimated Balance Remaining</b>		<b>3,334</b>	<b>560,829</b>	<b>200,189</b>	<b>38,000</b>	<b>0</b>	<b>0</b>



# Auburn Recreation District Park Specific Master Plan

## PLAN C

2014/2015 (Year 2)

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
Estimated balance							
		8,334	600,829	250,189	48,000		60,000
<b>Recreation Park</b>							
Lower RR replacement	105,000		105,000				
<b>Regional Park</b>							
Dry Creek Picnic	15,000		15,000				
Reg Shop POT	30,000		30,000				
South Park new restroom, incl. water, sewer	200,000		80,000	120,000			
South Park Renovation POT	63,000		31,500	31,500			
Field C lights	12,000		12,000				
Multipurpose field	230,000		130,000	80,000			20,000
Tree Mitigation	10,000		10,000				
<b>Railhead</b>							
Pump Track (see Note #5)	60,000						60,000
Drinking fountain	2,500		2,500				
Parking Lot ADA	5,000	5,000					
<b>Ashford</b>							
Dredge pond	60,000		60,000				
<b>TOTAL</b>	<b>792,500</b>	<b>5,000</b>	<b>476,000</b>	<b>231,500</b>	<b>0</b>	<b>0</b>	<b>80,000</b>
<b>Estimated Balance Remaining</b>		<b>3,334</b>	<b>124,829</b>	<b>18,689</b>	<b>48,000</b>	<b>0</b>	<b>-20,000</b>

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$75,000 added to FCC per year

Note Pump Track: Project can be moved up or back depending on in-kind fundraising and approvals

# Auburn Recreation District Park Specific Master Plan

## PLAN C

### 2015/2016 (Year 3)

Estimated balance 8,334 199,829 68,689 58,000 450,000

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<b>Recreation Park</b>							
level door knobs	5,000	5,000					
<b>Regional Park</b>							
24 acres, walking path in kind	300,000						300,000
Picnic Tables	6,000		6,000				
<b>Railhead Park</b>							
Soccer fields	150,000						150,000
<b>Meadow Vista Park</b>							
Parking lot reseal/restripe	10,000		10,000				
Drinking fountain	3,000		3,000				
<b>Overlook Park</b>							
Restroom upgrades	10,000		10,000				
Drinking fountain (1)	2,500		2,500				
<b>TOTAL</b>	<b>486,500</b>	<b>5,000</b>	<b>31,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>450,000</b>
<b>Estimated Balance Remaining</b>		<b>3,334</b>	<b>168,329</b>	<b>68,689</b>	<b>58,000</b>	<b>0</b>	<b>0</b>

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5,000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$75,000 added to FCC per year



# Auburn Recreation District Park Specific Master Plan

## PLAN C

### 2017/2018 (Year 5)

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
Estimated balance							
		5,934	305,829	168,689	78,000		
<i>Regional Park</i>							
Kiosks	10,000		5,000	5,000			
POT tennis courts	41,500		20,750	20750			
Lakeside doors	5,000	5,000					
<i>Bell Rd</i>							
<b>TOTAL</b>	<b>56,500</b>	<b>5,000</b>	<b>25,750</b>	<b>25,750</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Estimated Balance Remaining</b>		<b>934</b>	<b>280,079</b>	<b>142,939</b>	<b>78,000</b>	<b>0</b>	<b>0</b>

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$75,000 added to FCC per year





# Auburn Recreation District Park Specific Master Plan

## PLAN C

### 2019/2020 (Year 7)

Estimated balance 7,934 210,079 242,939 1,023,825

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<b>Recreation Park</b>							
Comm. Center renov. Plan./CEQA	200,000				200,000		
<b>Meadow Vista</b>							
Tennis courts resurface	25,000		25,000				
Pickle ball resurface	25,000		25,000				
<b>Railhead</b>							
<b>Overlook Park</b>							
Bocce Ball	200,000				200,000		
<b>TOTAL</b>	<b>450,000</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>400,000</b>	<b>0</b>	<b>0</b>
<b>Estimated Balance Remaining</b>		<b>7,934</b>	<b>160,079</b>	<b>242,939</b>	<b>623,825</b>	<b>0</b>	<b>0</b>

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$75,000 added to FCC per year
- Note: Assumes Baltimore Ravine Funding \$925,825/yr for 4 years

# Auburn Recreation District Park Specific Master Plan

## PLAN C

### 2020/2021 (Year 8)

Estimated balance 12,934 235,079 292,939 1,559,650 112,500

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Recreation Park</i>							
Front playground	120,000				120,000		
Shade structure pool	50,000		50,000				
<i>Bell Rd</i>							
Design & Planning	125,000		62,500			62,500	
CEQA	100,000		50,000			50,000	
<b>TOTAL</b>	<b>395,000</b>	<b>0</b>	<b>162,500</b>	<b>0</b>	<b>120,000</b>	<b>112,500</b>	<b>0</b>
<b>Estimated Balance Remaining</b>		12,934	72,579	292,939	1,439,650	0	0

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$75,000 added to FCC per year
- Note: Assumes Baltimore Ravine Funding \$925,825/yr for 4 years

# Auburn Recreation District Park Specific Master Plan

## PLAN C

### 20021/2022 (Year 9)

Estimated balance 17,934 147,579 342,939 2,375,475 83,333 0

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Recreation Park</i>							
Comm. Center addition, renovation	2,300,000				2,300,000		
<i>Bell Rd</i>							
Conditional use permit	50,000		50,000				
<b>TOTAL</b>	2,350,000	0	50,000	0	2,300,000	0	0
<b>Estimated Balance Remaining</b>		17,934	97,579	342,939	75,475	83,333	0

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$75,000 added to FCC per year
- Note: Assumes Baltimore Ravine Funding \$925,825/yr for 4 years



# Auburn Recreation District Park Specific Master Plan

## PLAN C

### 2022/2023 (Year 10)

Estimated balance 22,934 172,579 392,939 1,011,300 934,833 0

PROJECT	Est. Cost	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Meadow Vista</i>							
Signage	1,200	1,200					
<i>Bell Rd</i>							
ROW improvements	250,000			125,000		125,000	
Sitework	200,000			100,000		100,000	
Permits	30,000		30,000				
Tree mitig	40,000		40,000				
Fencing	50,000					50,000	
Parking Lot	120,000					120,000	
Int roadways	120,000					120,000	
Restroom	100,000					100,000	
Nature Playground	100,000					100,000	
Landscaping	75,000		8,334	33,333		33,333	
Irrigation	75,000		25,000	25,000		25,000	
Shade structures	60,000			40,000		20,000	
Walking path	205,000			63,500		141,500	
<i>Regional</i>							
Pond lead repair	95,000		95,000				
<b>TOTAL</b>	<b>1,521,200</b>	<b>1,200</b>	<b>198,334</b>	<b>386,833</b>	<b>0</b>	<b>934,833</b>	<b>0</b>
<b>Estimated Balance Remaining</b>		<b>21,734</b>	<b>-25,755</b>	<b>6,106</b>	<b>1,011,300</b>	<b>0</b>	<b>0</b>

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$75,000 added to FCC per year

Note: Assumes Baltimore Ravine Funding \$925,825/yr for 4 years

## **Auburn Area Recreation and Parks District Press Release**

Press Release contact information:  
Kahl Muscott, District Administrator  
(530) 885-0611 ext. 103  
[kmuscott@auburnrec.com](mailto:kmuscott@auburnrec.com)

**March 29, 2013**  
**For Immediate Release**

### **ARD seeks comments on Ten Year Plan**

The Auburn Area Recreation and Parks District (ARD) has released a DRAFT version of a Ten Year Project List. This 10 year plan, as well as a master list of all potential ARD projects, is available on the ARD website at [www.auburnrec.com](http://www.auburnrec.com). Copies are also available by visiting the ARD Administration Offices at the Canyon View Community Center (471 Maidu Dr., Auburn) or by calling (530) 885-0611 ext. 102. Comments on the Ten Year Project List should be made to ARD no later than 5pm on Thursday, May 16<sup>th</sup>. ARD is requesting that comments be made as soon as possible.

The Ten Year Project List and the master list of projects is the culmination of several months of review, research and discussion by ARD staff and the ARD Acquisition and Development Committee. Highlights of the 10 year plan include:

- Proposed improvements at Railhead Park, including a playground, shade structure, bicycle pump track and soccer field realignment.
- Proposed development of the soon to be acquired property at New Airport Rd. and Bell Rd. Proposed improvements include a walking pathway, playground and picnic areas.
- Proposed bocce ball courts. The location of these courts is still under discussion.

District Administrator Kahl Muscott shared his thoughts on the Ten Year Project List: "The majority of the projects on the list are improvements to our infrastructure, including bathrooms, parking lots, and tennis court surfaces. We have many aging facilities and features at the District. Our goal was to keep these structures viable while still providing some new and upgraded facilities for the public."

Funding for these projects comes from a variety of sources, including ARD Capital Reserves, City of Auburn and Placer County Park Mitigation Fees, grants and in-kind donations.

The ARD Board of Directors will consider approving the Ten Year Project List at the May 30, 2013 Board meeting. That meeting takes place at 6pm in the Board Room at the Canyon View Community Center (471 Maidu Dr., Auburn).

## **Item 9.2 Cover sheet – Enforcement of ARD Ordinances**

**Auburn Area Recreation and Park District Policy Committee March, 2013; Board of Directors Meeting March 2013**

### **The Issue**

Shall the Auburn Area Recreation and Parks District (ARD) consider removing all current ordinance requirements where staff does not have the resources to enforce? This item was requested by Director Ainsleigh.

### **Background**

California Public Resources Code (PRC) section 5786.1 empowers the Boards of Special District to adopt and enforce ordinances necessary for the administration, government and protection of all property, improvements and facilities under its management or belonging to the District.

PRC section 5786.11 allows ARD to cooperate with any city, county, special district, school district, state agency or federal agency to carry out the purposes and intent of this chapter.

PRC section 5786.17 makes a violation of any ARD rule, regulation, or ordinance unlawful.

ARD has adopted ARD Ordinance #1. The purpose of this ordinance is to “establish a body of law denoting prohibited and required conduct on District property and provide for the enforcement and punishment for violations”. A copy of ARD Ordinance #1 is attached.

### **Recommendation**

Review the existing ARD Ordinance #1 and discuss requirements that cannot be (easily) enforced. Provide direction for staff. Any amendments to ARD Ordinance #1 requires public notice, a first and a second reading (approximately 2 month time frame).

Staff does not recommend amending ARD Ordinance #1 at this time.

The ARD Policy Committee does not recommend amending ARD Ordinance #1 by removing requirements that cannot be enforced.

### **Alternatives available for the Board of Directors**

- 1) Direct staff to prepare amendments to ARD Ordinance #1

### **Fiscal Impact**

Unknown at this time.

### **Attachments**

ARD Ordinance #1

## ORDINANCE NO. 1

### AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE AUBURN AREA RECREATION AND PARK DISTRICT PERTAINING TO CONDUCT IN PARKS

The Board of Directors of the Auburn Area Recreation and Park District ordains as follows:

That Ordinance Number 1 of the Auburn Area Recreation and Park District is adopted as follows:

SECTION 1. Authority and purpose. California Public Resources Code section 5786.1 empowers the District's Board to adopt and enforce ordinances necessary for the administration, government and protection of all property, improvements and facilities under its management or belonging to the District. The purpose of this ordinance is to establish a body of law denoting prohibited and required conduct on District property and provide for the enforcement and punishment for violations.

SECTION 2. Definitions. For purposes of this ordinance, the following words and phrases shall have the meanings respectively ascribed to them by this section:

"District Administrator" means the person appointed by the District Board to serve in such position, or his or her designee.

"Park" means all grounds, roadways, avenues, parks, buildings, and school facilities when they are owned or in use as recreational facilities, and including all areas under the control, management or direction of the District Board and its designees.

"Person" means a person or persons, association, partnership, joint venture, entity, firm and/or corporation.

"Special Use Permit" refers to a permit approved by the District for a specific purpose. This permit must be present at the permitted event or activity, and, upon request, must be presented to a District employee, City of Auburn or Placer County code or law enforcement official.

SECTION 3. Rules and policies to be obeyed. It shall be unlawful for any person to disobey or violate any of the rules, policies or regulations of the District Board governing the use and enjoyment of any park or governing the use and enjoyment of any building, structure, equipment, apparatus or appliances thereon, or any roadway, avenue, grounds or recreation center, or in or near the building, structure, equipment, apparatus or appliances to which the rule or regulation applies.

SECTION 4. Signs and notices to be obeyed. It shall be unlawful for any person to disobey any instruction, sign or notice properly posted by the District Administrator, or his or her designee, in accordance with District Ordinance or policy, in any park, or in any building, structure, construction and/or erection thereon for the control, management,

or direction of such park roadway, avenue, grounds, recreation center, building, structure, construction or erection.

SECTION 5. Conduct-General. It shall be unlawful for any person, within the limits of any park, or within any property or facility which is owned, leased, under the control of, or maintained or operated by the Auburn Area Recreation and Park District, to do any of the following:

A. Fires. No person shall make or kindle a fire within any park except in stoves or other facilities specifically provided by the District or in a container commercially manufactured for such purposes, and used only in areas designated for such use. No fire shall be lit or maintained within a park between the hours of 10 p.m. and 7 a.m. of the next succeeding day, except by Special Use Permit.

B. Closed to public. No person shall enter any park or area of any park which is closed to the public. Closed areas shall be designated by signs posted at all entrances thereto and at least every 500 feet along unfenced boundaries.

C. Firearms, weapons, and fireworks. No person shall carry or discharge any firearm, rifle, pistol, air rifle, including paint ball and air-soft versions, sling shot, bow and arrow or other similar device or weapon within or into a park or carry or discharge any fireworks, firecracker, rocket, torpedo or other type of explosive without a Special Use Permit, nor shall any person carry into or use any other object within a park with the intent of disturbing the peace of any person by means of noise or otherwise. This prohibition shall not apply to persons engaging in or traveling to target practice or competition conducted in accordance with appropriate standards of safety at an archery, skeet, target range or competition area authorized and provided by the District for such purpose; nor within the scope of official duties, nor as allowed by concealed carry weapon permit issued by a law enforcement agency. Any device carried into or used within a park in violation of this provision is subject to confiscation by any empowered law enforcement officer or duly authorized District employee, and, in the event thereof, shall be thereafter disposed of in accordance with the law, including without limitation any applicable District regulation. Violation of this subsection shall be punished as a misdemeanor or infraction.

D. Explosives, inflammable materials. No person shall use, carry, possess or ignite, explosives or highly flammable materials of any kind, including containers of gas, oil, or other fuel, except as necessary for vehicle or equipment use or to throw such materials into a park area from beyond park boundaries, without obtaining a Special Use Permit. Violation of this subsection shall be punished as a misdemeanor or infraction.

E. Intoxicants. No person shall provide or consume intoxicants in any park, or in any building or structure, thereon, not expressly designated as permitting such, without first obtaining a Special Use Permit. Such permit shall be obtained and the fee therefore paid, regardless of the size of the gathering or assembly which desires the privilege of

using a park area to provide and/or consume intoxicating beverages or materials.  
(Amended January 24, 2013.)

F. Noise. No person shall willfully make or continue a loud, unnecessary, deliberately annoying or disagreeable noise, or indulge in riotous, boisterous, threatening, or indecent conduct, or abusive, threatening, profane, or indecent language within a park in such a manner as to disturb the public peace or to materially disrupt the quiet enjoyment of reasonable persons of normal sensitivity who are lawfully present in the park or on nearby properties.

G. Amplified sound in parks. No person shall cause the amplification of sound within a park if the noise level caused thereby causes discomfort or annoyance to any considerable number of reasonable persons of normal sensitivity lawfully present in the park or residing nearby, disturbs the public peace or materially disturbs the quiet of such persons, except pursuant to a Special Use Permit. The Special Use Permit may impose reasonable conditions, in writing, in any permit including designating the location of each bandstand and gathering, and the position and volume capability of each loudspeaker so as to cause the least amount of disturbance to other persons, both within and outside the park.

H. Public use roads. The provisions of the California Vehicle Code shall be applicable in all parks upon any roadway, avenue or place which is publicly maintained and open to the use of the public for vehicular travel. Violations of all Government vehicle codes within a park shall be enforced and prosecuted in accordance with the provisions thereof. Appropriate signs shall be posted advising of any additional vehicular travel restrictions in force and shall be enforced in accordance with governing law.

I. Non-public roads. No person shall drive or otherwise operate a vehicle in a park upon any surface other than those maintained and open to the public for purposes of vehicular travel. This provision does not apply to any wheelchair or electrically-driven vehicle, other than automobiles carrying a physically incapacitated person, or to vehicular use specifically authorized by a Special Use Permit.

J. Skateboards, skates and in-line skates. No person shall use a skateboard, skates or in-line skates in any park in an unsafe or hazardous manner so as to endanger the person, or others or in an area specifically prohibiting same. Any person using a skateboard, skates or inline skates in the park or in a skateboard facility must wear a helmet, elbow pads, and knee pads, and any person failing to do so will be subject to citation.

K. Bicycles. No person shall ride a bicycle within a park except in areas authorized for vehicular travel, or at a place especially authorized and provided for bicycle riding. While elsewhere within a park, bicycles shall be dismounted and pushed when moving from place to place or ridden at a jogging pace on pedestrian pathways when such use does not interfere with pedestrian use or annoy or startle pedestrians of reasonable sensitivity.

L. Prohibition of animals in parks, with exceptions. No person shall cause, permit or allow any animal owned or possessed by him, or any animal in the custody or control of such person, to be present in any park except:

1. Equine animals being led or ridden under reasonable control upon a bridle path, trail or center authorized and provided for such purpose; or upon a vehicular roadway.
2. Dogs may be permitted on all non-athletic fields while under the control of a competent person and restrained by a substantial chain or leash not exceeding six feet in length. Dogs may be allowed without a leash in areas specifically designated which are posted as such. Specially trained service animals which are being used by totally or partially blind, deaf, hearing impaired or physically or emotionally handicapped persons to aid and/or guide them in their movements shall be permitted in all areas, provided they remain with and are restrained by the people they serve, to include a leash or chain as described above.
3. Fowl or other animals turned loose upon permission of a Special Permit.
4. In connection with specific activities authorized by Special Permit, and while acting in accordance with all conditions attached to such authorization.
5. Animals confined in a designated area for vegetation control, as authorized by the District Administrator.

M. Responsibilities of animal owner. Each person who owns or has custody, possession, or control of an animal within a park shall not permit such animal to:

1. Annoy, harass, threaten, nip, maul or bite any person or persons;
2. Damage or destroy any property or thing of value, including vegetation;
3. Disturb the peace and quiet of others by loud barking or making of other annoying or alarming noises; and
4. Defecate without promptly collecting, removing and properly disposing of all such fecal matter.

N. Protection of animals in park. No person shall hunt, frighten, chase, set a snare for, catch, injure, or maltreat any domestic or other animal within a park, nor shall any person fish with hook and line, seine, trap, spear or net, or by any other means, in any pond, lake, stream, or water within a park, except at a place specifically designated and provided for such purpose. Law enforcement personnel, animal control officers, District employees and contractors acting within the scope of their official duties or District

contract obligations are excepted from this prohibition. A violation of this subsection shall be a misdemeanor or an infraction.

O. Damaging property prohibited. No person shall cut, break, injure, deface, or disturb any tree, shrub, plant, rock, building, cage, pen, monument, fence, bench or other structure, apparatus, or property, or pluck, pull up, cut, take, or remove any shrub, bush, plant, or flower, or mark or write upon, paint, or deface in any manner any building, monument, fence, bench, or other structure within a park; District employees, contractors for the District acting within the scope of a contract with the District, and other people authorized by Special Permit are excepted. Violation of this subsection shall be a misdemeanor or an infraction.

P. Damaging, disturbing land prohibited. No person shall cut or remove any wood, turf, grass, soil, rock, sand, gravel, or fertilizer from a park or from any place within a park; District employees, and contractors for the District acting within the scope of a contract with the District and other people authorized by Special Permit are excepted.

Q. Water activities. No person shall swim, fish in, bathe, wade, row, sail, or operate any boat, craft or other device, on or in any pond, lake, stream or water within or into a park, except at such place or places designed and provided by the District for such use or when persons are engaged in preventing harm to a person or creature; nor shall any person pollute the water of any fountain, pond, lake, stream, or reservoir within a park or cause the pollution to the water of a fountain, pond, lake, stream, or reservoir within a park.

R. Prohibited presence. No person shall tent, camp, lodge, or otherwise be present in any park after dusk or before dawn or at times otherwise posted, except when lawfully in attendance at an event permitting such.

S. Picnicking. No person shall cook any meal within a park except in an area authorized and provided for such use.

T. Waste liquids and refuse. No person shall dispose of dishwater or other waste liquids or dispose of any garbage, empty container, or other solid waste material within a park, other than in receptacles or other facilities provided for such disposal.

U. Gambling. No person shall play or bet at or against any game in a park at which games are played, conducted, dealt, or carried on with cards, dice, or other device, for money, chips, shells, credit, or any other thing of or redeemable for value, nor maintain or exhibit any gambling table or other instrument of gambling or gaming with a park. This prohibition shall not apply to simulated gambling games when conducted pursuant to a Special Use Permit.

V. Hazardous activities. No person shall engage in model airplane flying, propelling a rocket or missile of any type, driving of golf balls, archery or any game of a



hazardous nature within a park, except at such places as shall be specifically designated and authorized by the District for such purpose, or in an otherwise unoccupied open area, in a manner that does not cause hazard to anyone, or conflict with another use, and as authorized by a Special Use Permit.

W. Posting of handbills, advertising. It is unlawful for any person to distribute, cause to be distributed, or suffer, allow or permit the distribution of any handbill, dodger, circular, booklet, card, pamphlet, sheet or written or printed notice advertising any commodity, article, merchandise, business activity, person or thing in or upon any park, grounds or recreation center, or to post or affix, cause to be posted or affixed or permit to be posted or affixed to any tree, shrub, plant, fence, building, structure, monument, wall, tablet, apparatus, bridge, post, hole, bench, gate or other physical object with any park, grounds or recreation center any handbill, dodger, circular, booklet, card, pamphlet, sheet or written or printed notice advertising any commodity, article, merchandise, business, person, thing or activity unless written permission is obtained from the District Administrator.

X. Meetings. No person shall hold any meeting, services, concert, exercise, parade, or exhibition in any park unless authorized by Special Permit, except that this subsection shall not be construed to deprive any person of a right protected by state or federal law or Constitution.

Y. Concessions and profiteering. No person or commercial enterprise may use a park for financial gain unless authorized by Special Permit.

Z. Restroom use. No person, excepting children six years of age or younger accompanied in such facility by an adult, or persons requiring handicapped assistance, shall use any occupied restroom, washroom, or dressing facility within a park when the same has been designated for persons of the opposite sex. An opposite sex adult may accompany a child into a restroom if the restroom is not occupied.

AA. Glass containers. No person shall transport into or dispose of within any park, a food or drink container made wholly or partially of glass, whether or not such container is empty, partially filled, or full; excepting baby bottles, medicine containers, or as otherwise authorized by Special Use Permit.

BB. Smoking; chewing tobacco, snuff; spitting. No person shall smoke, chew, dip, expectorate, partake or indulge in tobacco in any form in any District building or facility or in any area signed as prohibiting such. It shall be unlawful for any person to litter, extinguish, dispose of or expectorate tobacco in any form, except into an article retained on the person in a manner that does not create odor and is not visually obtrusive.

CC. Lights. No person utilizing an illuminated playing area shall continue to do so after 10:45 p.m. of each day. The persons using such an area shall ensure that all lights for the area are turned off no later than 10:45 p.m. unless authorized by Special Use Permit.

SECTION 6. Delegation of authority. The District Administrator may delegate authority to grant any permission required under this ordinance for a particular activity to an employee or employees of the District.

SECTION 7. Violations; penalties. Violation of a District ordinance is a misdemeanor unless by ordinance it is made an infraction. Except where a specific provision relating to enforcement and penalty is otherwise expressly provided in this ordinance, whenever any act is prohibited, or is made or declared to be unlawful, or an offense, or the doing of any act is required, or the failure to do any act is declared to be unlawful, where no specific penalty is provided, any violation of this ordinance, or any other ordinance of the District, is an infraction punishable by a fine not to exceed \$100 dollars for a first violation, a fine not to exceed \$200 for a second violation of the same ordinance within one year or a fine not to exceed \$500 for each additional violation of the same ordinance within one year. Each incident in which a violation occurs shall be considered a separate offense.

A. Expulsion. In addition to any other penalty for a violation of this ordinance, the District Administrator, or his or her designees, including contractors, referees, umpires and other sports officials empowered to do so, may require the violator to immediately leave the park or facility and to remain out of the park or facility for the remainder of the day on which the violation occurred. It shall be a misdemeanor or infraction for any person so expelled to return to the park or facility the same day after having been lawfully ordered to leave, or for a person so ordered to not promptly leave.

SECTION 8. Enforcement. The Board of Directors of the District may, by resolution, designate that class of District employees as park rangers, who shall be empowered to exercise such arrest and citation authority in accordance with state law for infraction and misdemeanor violations of District or county ordinances, or state law, committed within a District park or facility. The District Administrator shall cause to be administered a special enforcement training program designated to instruct each employee who will exercise such arrest and citation authority regarding the provisions of the statutes and ordinances to be enforced, the evidentiary prerequisites to proper procedures for making arrest, or otherwise prudently exercising such arrest and citation authority and the legal and practical ramifications and limitations attendant thereto.

The District Administrator shall have the primary responsibility for the enforcement of this ordinance and other ordinances of the District unless otherwise specifically stated therein. Each District park ranger, Auburn City Police and Placer County Sheriff is hereby granted permission to enter upon both public and restricted areas of all park and park facilities within their respective jurisdictions to maintain public order or to prevent, remedy, or take other appropriate action with respect to violations of the provisions of this ordinance or of other applicable laws or regulations.

SECTION 9. Effective date. This ordinance shall become effective thirty (30) days after its adoption.

INTRODUCED and first read at a regular meeting of the Board of Directors of the Auburn Area Recreation and Park District on the 29<sup>th</sup> day of September, 2011.

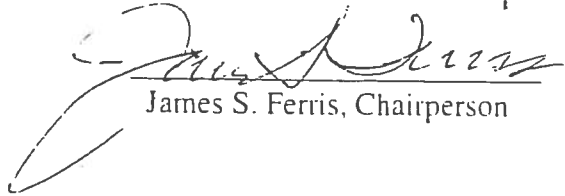
FINAL PASSAGE AND ADOPTION by the Board of Directors of the Auburn Area Recreation and Park District was at a meeting thereof held on the 27<sup>th</sup> day of October, 2011, by the following vote:

Ayes: 3

Noes: 1

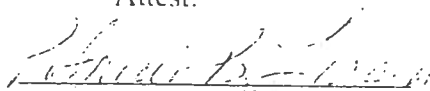
Absent: 1

Abstaining: 0



James S. Ferris, Chairperson

Attest:



Patricia B. Larson, Clerk

## **Item 9.3 Cover Sheet: Modifications to the ARD Board Agenda**

**Auburn Area Recreation and Park District Policy Committee meeting March 2013; Board of Directors meeting March 2013**

### **The Issue:**

Shall the Auburn Area Recreation and Parks District (ARD) modify the way that the Board meeting agenda is arranged? Director Smith has requested that this item be considered.

### **Background:**

Director Smith has provided the following narrative for the proposed modifications to the ARD Board Agenda:

For some time now, I have felt the arrangement and structure of our agendas were cumbersome and frequently lead to confusion. The inclusion in every agenda of all the various committees and appointed positions leads to confusion as to when, where and how certain items are to be aired. Knowing that some of the Board values having the list before them during the Board meetings, I am suggesting that the information be extracted from the agenda itself and retained as an attachment to the agenda. This will have the effect of seemingly shortening the agenda and clarifying what is to be discussed and what is strictly informational.

At the same time I have made some small changes in the format of the agenda by placing an agenda line number next to all items of business that are to be conducted. Again, nothing new has been added and nothing old has been excluded. This effort is intended to streamline our documented way of conducting business.

Lastly, since the general order of our business is specified in the Board Policies, I have included a new page to be inserted in the Board Policies if the Board agrees to these enhancements.

### **Recommendation:**

Staff has differing recommendations on amending the agenda as proposed above.

The Policy Committee does not feel there is a need to change the agenda. The Committee differed to the ARD Board's preference.

**Alternatives:**

- 1) Send this item back to staff for further modifications and consideration.

**Fiscal Impact**

None

**Attachments**

DRAFT agenda template

Proposed agenda attachment 1

Proposed agenda attachment 2

Board Policies and Procedures – proposed changes

**AUBURN AREA RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS  
AGENDA  
MEETING OF THE BOARD OF DIRECTORS  
6:00 PM  
THURSDAY, XXXXXXXXXXXXXXXXXXXXXXXX  
CANYON VIEW COMMUNITY CENTER BOARD ROOM  
417 MAIDU DRIVE  
AUBURN CALIFORNIA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the District's Office at 471 Maidu Drive, Auburn California 95603 during normal business hours.

**1.0 CALL TO ORDER**

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meeting. Regular meetings are scheduled at 6:00 PM the last Thursday of each month. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

**2.0 FLAG SALUTE (Pledge to the U.S. Flag)**

**3.0 ROLL CALL**

Ainsleigh\_\_\_\_\_ Ferris\_\_\_\_\_ Gray\_\_\_\_\_ Holbrook\_\_\_\_\_ Smith\_\_\_\_\_

**4.0 INTRODUCTION, PRESENTATIONS AND ANNOUNCEMENTS**

4.1 Presentation to \_\_\_\_\_

4.2 Presentation to \_\_\_\_\_

**5.0 AGENDA REVIEW, CHANGES AND APPROVAL**

Motion By \_\_\_\_\_ Second By \_\_\_\_\_ to \_\_\_\_\_  
Ainsleigh \_\_\_\_\_ Gray \_\_\_\_\_ Ferris \_\_\_\_\_ Holbrook \_\_\_\_\_ Smith \_\_\_\_\_

## **6.0 PUBLIC COMMENT**

This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

## **7.0 ADMINISTRATOR AND DEPARTMENTAL REPORTS**

### **8.0 CONSENT ITEMS (Roll Call Vote)**

All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public request a specific item to be removed from the Consent Calendar for separate discussion and action. Any items removed will be considered after the motion to approve the Consent Calendar.

### **9.0 UNFINISHED BUSINESS**

### **10.0 NEW BUSINESS**

### **11.0 ITEMS FOR DISCUSSION AND/OR INFORMATION**

### **12.0 BRIEF ANNOUNCEMENTS /COMMITTEE REPORTS BY BOARD MEMBERS**

### **13.0 CORRESPONDENCE, COMMUNICATIONS AND INFORMATION**

14.0 ITEMS TO BE CONSIDERED AT FUTURE BOARD MEETINGS

15.0 CLOSED SESSION (If necessary)

16.0 REOPEN MEETING (Report out of closed session if necessary)

17.0 AJOURNMENT



ATTACHMENT 1  
AUBURN AREA PARKS AND RECREATION DEPARTMENT  
AGENDAS

CHAIRMAN APPOINTED  
STANDING COMMITTEES AND POSITIONS

<u>Acquisition and Development:</u>	Directors Ainsleigh and Gray
<u>Finance:</u>	Directors Holbrook and Smith
<u>Legal Review:</u>	Directors Ferris and Holbrook
<u>Media Representative:</u>	District Administrator Muscott
<u>Parliamentarian:</u>	District Administrator Muscott
<u>Party in the Park:</u>	Directors Ferris and Holbrook
<u>Program, Personnel, Policy &amp; Fee:</u>	Directors Ferris and Holbrook
<u>Sergeant At Arms:</u>	District Administrator Muscott
<u>User Group Liaisons:</u>	Directors Ainsleigh and Gray

ATTACHMENT 2

AUBURN AREA PARKS AND RECREATION DEPARTMENT  
AGENDAS

DISTRICT ADMINISTRATOR APPOINTED  
STANDING COMMITTEES

ADA Transition Plan: Kahl Muscott, Joe Fecko and Pamela Vann  
Directors Ferris and Smith

Adopt A Park: Kahl Muscott and Larry Gray  
Directors Ainsleigh and Ferris

Marketing and Program Planing: ARD Staff  
Directors Ferris and Smith

Strategic Plan Review: Kahl Muscott, Joe Fecko and Pamela Vann  
Directors Ferris and Holbrook

**ARD Board Procedures and Responsibilities**

**ORDER OF BUSINESS.** All regular meetings of the Board shall take up for consideration and disposition all matters in substantially the following order, except as may otherwise be ordered by the Chairman of the Board.

- 1.0 Call to Order
- 2.0 Flag Salute
- 3.0 Roll Call
- 4.0 Introductions, Presentations and Announcements
- 5.0 Agenda review, changes and approval
- 6.0 Public Comment
- 7.0 Administrator and departmental reports
- 8.0 Consent Items (Both blanket and individual items)
- 9.0 Unfinished Business
- 10.0 New Business
- 11.0 Items for Discussion/Informational
- 12.0 Announcements/Committee Reports by Board Members
- 13.0 Correspondence, communications and information
- 14.0 Items to be considered at future Board Meetings
- 15.0 Closed Session (if necessary)
- 16.0 Reopen meeting, report out of closed session if necessary.
- 17.0 Adjournment

The provisions of this section shall be directory and not mandatory.

**PROCEDURES FOR DISCUSSION OF AGENDIZED ITEMS.** All items on the agenda for consideration and disposition shall be handled substantially in the following order, except as may otherwise be ordered by the Chairman of the Board.

- 1. Chairman announces the item;
- 2. Staff reports and recommendations on the item;
- 3. Board questions for staff;
- 4. Comments by members of the public;
- 5. Board questions and discussion of the item;
- 6. Motions and seconds;
- 7. Brief comments by Board Members as to motions;
- 8. Vote on item and reading of the vote into record.

**CONSENT CALENDAR.** Actions recommended by the staff to be listed in a Consent Calendar shall be listed in a summary form and be part of the item. Whenever an ordinance appears on the Consent Calendar it shall be deemed to be approved by an affirmative unanimous vote that such ordinance shall be read by title only.

The adoption of the Consent Calendar may be made in one motion by the Board; provided, however that any Board Member, staff or member of the public may request that the Board defer action on any matter or matters on the Consent Calendar and vote on them individually. Any items removed will be considered after the motion to approve the Consent Calendar.

Page 17 of 22 Board Procedures and Responsibilities XXXXXX 2013

## **Item 9.4 Cover Sheet for Change in the Policy for the Equipment Replacement Reserve**

**Auburn Area Recreation and Park District Policy Committee meeting March 2013; Board of Directors meeting March 2013**

### **Subject:**

Change the Equipment Replacement Reserve funding mechanism.

### **The Issue:**

Shall the District guarantee funding of the Equipment Replacement Reserve?

### **Background:**

Director Smith has requested that the Equipment Replacement Reserve be funded with a guaranteed amount each year as follows:

It has become evident that the District's estimate for equipment replacement/addition exceeds our advanced financial planning. It is also apparent that the Board does not have adequate visibility of these to provide for such funding. The staff has worked very hard to realistically state their estimate of requirements in the years to come. In order to facilitate an orderly accumulation of the needed funds and to ensure that basic needs are provided for prior to the expenditure of discretionary funds I am proposing the following change to the District Policy.

#### **Section I, Subparagraph E.2 currently reads:**

Equipment: Contributions to this fund may occur at any time but will be included in the budget each fiscal year on an "as available" basis. This yearly amount, if any, is part of the expenditure budget and can only be spent at the Board's discretion. These funds are to be used to purchase single pieces of equipment that has expended its useful life and/or has broken down and is beyond economical repair and must be replaced.

#### **I propose it be changed to read:**

Equipment: Contributions to this fund may occur at any time but an amount of \$50,000\*will be added to the fund at the beginning of each new fiscal year. This fund can only be spent at the Board's discretion. These funds are to be used for additions to the current District inventory or to replace equipment that has expended its useful life and/or has broken down and is beyond economical repair and must be replaced."

\*The \$50,000 amount is a figure based on staff's projections to accumulate sufficient funds to pay for the District's requirements through Fiscal Year 2017. As such this amount is changeable based on Board desires."

**Recommendation:**

The Policy Committee moved this item to the Board with a negative recommendation.

Staff recommends that the Board not make the requested changes to the policy. Stipulating a guaranteed amount to be deposited into any reserve may have the unforeseen effect of forcing staff to make budget cuts in order to fund a reserve. The current language allows flexibility for both the board and the staff to contribute surpluses, if any, to specified reserves as needed, and at the discretion of the Board.

**Alternatives:**

The Board may recommend that the changes to the Equipment Replacement Reserve funding mechanism, as outlined in Director Smith's request, be approved.

## **Item 9.5 Cover Sheet for Change in the Policy for the Future Capital Construction Reserve**

**Auburn Area Recreation and Park District Policy Committee meeting March 2013; Board of Directors Meeting March 2013**

### **The Issue:**

Shall the District guarantee funding of the Future Capital Construction Reserve?

### **Background:**

Director Smith has requested that the Future Capital Construction Reserve be funded with a guaranteed amount each year as follows:

The District's estimates for Capital Construction projects included in the "Ten Year Planning Document" exceed our advanced financial planning. In the near future, the Board will be asked to review and approve the "Ten Year Planning Document". Our projected budgets do not have adequate visibility of these looming costs verses revenues. I believe the District would be better served by implementing a structured process that would assist in providing for these funds. The staff and Board have worked very hard to provide well thought out estimates to project these cost in the coming years. In order to facilitate an orderly accumulation of the needed funds, I am proposing the following change to the District Policy.

#### **Section I, Subparagraph E.3 currently reads:**

Capital Construction: Contributions to this fund may occur at any time but will be included in the budget each fiscal year on an "as available" basis. This yearly amount, if any, is part of the expenditure budget and can only be spent at the Board's discretion.

#### **I propose it be changed to read:**

Capital Construction: Contributions to this fund may occur at any time but an amount of **\$75,000\*** will be added to the fund at the beginning of each new fiscal year. This fund can only be spent at the Board's discretion. These funds are to be used for projects in excess of \$5,000 listed on the Districts approved Project List.

\*The **\$75,000** amount is a figure based on staffs projections to accumulate sufficient funds to pay for the Districts requirements through Fiscal Year 2022. As such this amount is changeable based on the Board desires.

### **Recommendation:**

The Policy Committee moved this item to the Board with a negative recommendation. Staff recommends that the Policy Committee not make the requested changes to the policy. Stipulating

a guaranteed amount to be deposited into any reserve may have the unforeseen effect of forcing staff to make budget cuts in order to fund a reserve. The current language allows flexibility for both the board and the staff to contribute surpluses, if any, to specified reserves as needed, and at the discretion of the Board.

**Alternatives:**

The Board may recommend that the changes to the Future Capital Construction Reserve funding mechanism, as outlined in Director Smith's request, be approved.



## **Item 9.6 Cover Sheet for Lease of Lawn Mower**

Auburn Area Recreation and Park District March 2013 Finance Meeting and Board of Directors meeting.

**Subject:** Lease of John Deere tractor

**The issue:** Shall the District lease a new JD lawn tractor instead of an outright purchase of same?

**Background:** In February, the Board approved the 2013/2014 obsolescence list that included the purchase of a John Deere lawn tractor in the amount of \$53,739 to be funded from the Equipment Reserve. Staff has inquired about a leasing option with the John Deere Corporation. JD has a municipal program that currently costs 4.3% interest for 60 months (five years) with zero buyout at the end of the lease term, i.e. the tractor becomes a District asset at no further cost. The interest cost would total \$5879.30 for the five years. However, taking into account the present value of \$53,739 at a conservative average of 2.5% over five years (amortized for the monthly lease payments) of \$3085, the net cost of the lease would be \$2794. Staff recommends that the lease payments be paid from the general fund instead of the Equipment Reserve, thus allowing the Reserve to continue to grow. Because the District does not pay income taxes, the lease is not quite as advantageous as it would be for a private corporation, but the low interest rate, along with preservation of the Reserve makes this an attractive alternative to outright purchase.

**Recommendation:** The Finance Committee sent this item to the Board with a positive recommendation. Staff recommends that the Board recommend approval of the leasing of the new mower.

**Fiscal Impact:** Net cost to the District over five years is \$2794 (approx.).

## **Item 10.1 Cover sheet – Continuation of the Goals and Assessment Committee**

**Auburn Area Recreation and Park District Board of Directors Meeting March, 2013**

### **The Issue**

A discussion and review of the Goals and Assessments Committee.

### **Background**

The ARD Board Procedures and Responsibilities Manual, Section III, states the following:

#### **GOALS & ASSESSMENTS COMMITTEE.**

The Goals and Assessments Committee does not have an agenda, is generally composed of two Board Members and is responsible for the following:

1. Maintain the District Administrator's contract.
2. Generate yearly goals for the District Administrator.
3. Facilitate the review and evaluation of the District Administrator during the May/June time frame each year.

The District Administrator's current contract states the following:

#### **7. Evaluation**

- a. No later than August 15<sup>th</sup> of each year, the District Administrator shall advise the Board of all previously Board approved "goals" he will be working to achieve in the coming year. No later than April 30<sup>th</sup> of the following year he will report his achievements in accomplishing the same "goals".
- b. The Board shall annually evaluate in closed session the performance of the District Administrator and the working relationship between the District Administrator and the Board. This evaluation shall consider the attainment of the Goals as one element of the District Administrator's performance. The District Administrator shall provide written notice to the Board of this obligation by March 1<sup>st</sup> of each year. This evaluation shall be completed by July 1<sup>st</sup> of each year, and the Board shall determine in writing whether the District Administrator's performance has been satisfactory, thus triggering the salary increase provision found in Section 3. If the evaluation is not completed by July 1<sup>st</sup> of each year, the District Administrator's performance toward the achievement of the Goals shall be deemed to be "satisfactory".

### **Recommendation**

Review, discuss and provide direction regarding the continuation of the Goals and Assessments Committee.

### **Fiscal Impact**

N/A

### **Attachments**

None.

## **Item 10.2 Cover Sheet for Discussion of Solar Investment**

Auburn Area Recreation and Park District March 2013 Board of Directors meeting.

**Subject:** Review and discuss new developments in solar generation of power.

**The Issue:** Shall the Auburn Area Recreation and Park District invest in a long term solar generation project?

**Background:** For several years, staff has been investigating the installation of solar panels to generate electricity. For various reasons, no solar solution has been forthcoming, mostly due to locations of the panels not being correct. Several months ago, the California PUC changed the way solar credits are used. In the past, solar generation was credited only to the facility that generated the power. PG&E now allows solar production from one facility to be credited to a different one. Thus, it has become feasible for the District to investigate solar once again. The one caveat however is that the transmission portion of the billing (approximately 25% of the total bill) is not credited if the power is not generated "behind the meter" of the production facility. While staff has identified several areas of interest in a solar production facility, the one that has the most potential is at Recreation Park located in the upper parking lot adjacent to Recreation Field. This location is located "behind the meter", meaning ARD would receive the full benefit of the solar energy generated. One of the proposals being considered is to build covered parking "carports" with solar panels attached to the roof. Staff believes that several hundred panels could be installed at this location (see attached overhead view).

In order to proceed with the next step, staff proposes to utilize the services of a solar consultant who would visit the site and make recommendations for, or against, the location. The consultant could also identify different sites at different parks in order to maximize production and return on investment. The consultant that staff has chosen has also worked with PCWA for their needs (see Bio attached). The first phase of the study would be to review the sites. The consultant (Montague de Rose) has proposed a fee of \$1260 for this service (see attached fee structure). Should the site(s) be conducive to solar generation, the second step would involve the consultants drafting a Request for Quote from solar installers. The final step would be for Montague to review the quotes to ascertain the best proposal.

**Recommendation:**

Staff recommends that the Board review and provide comment.

The Acquisition and Development committee moved this item to the Board with a positive recommendation. The Acquisition and Development Committee further recommended that staff consider ways to protect the solar panels from baseballs being hit over the Recreation Field fence.

**Fiscal Impact:**

Phase One, \$1260. Phase Two, \$2350

**Attachments:**

Google view of proposed site  
Example of carport based solar panels  
Montague Rose Biography  
Montague Rose hourly consulting fees  
Montague Rose estimates for services rendered.



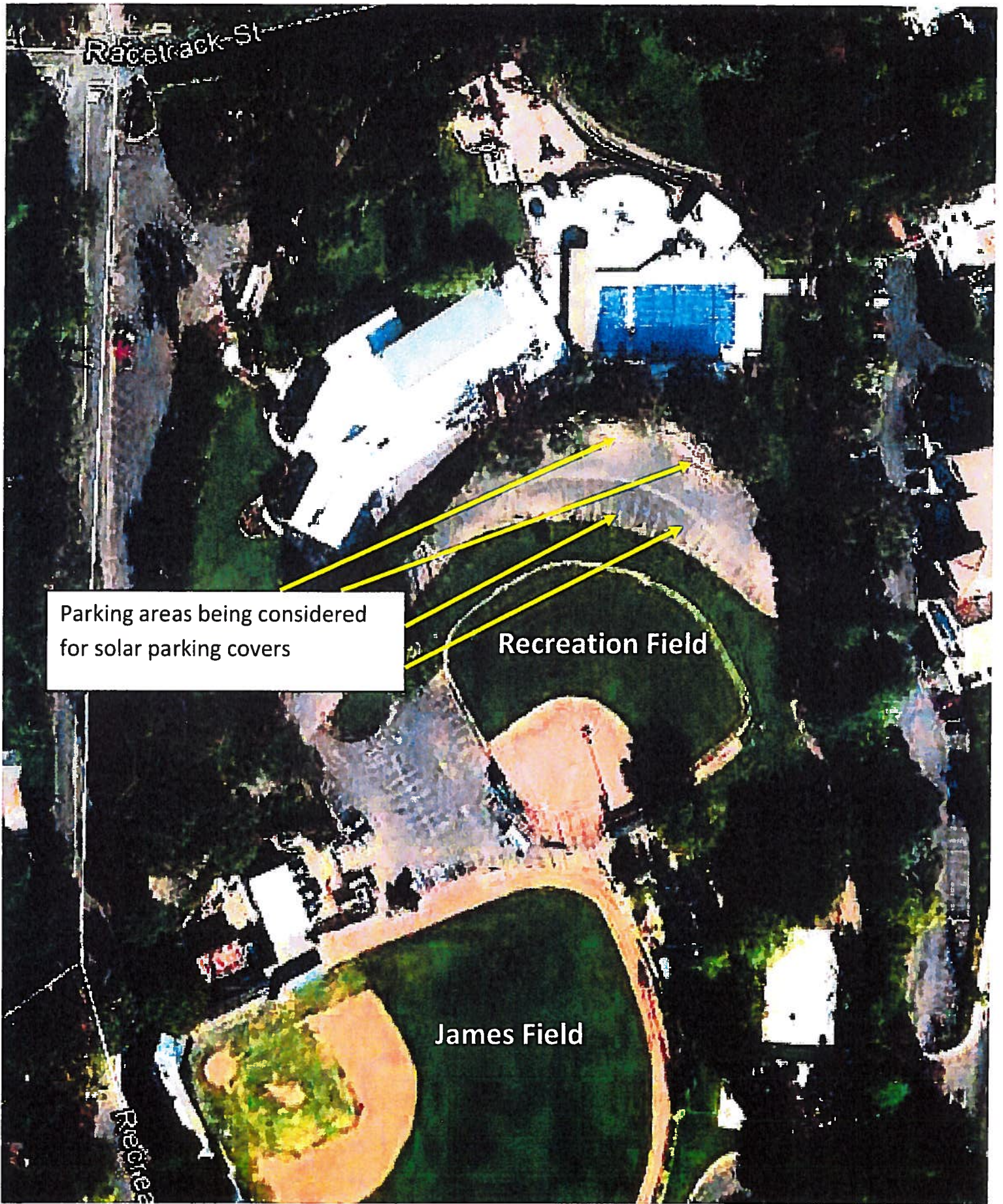
F. J. Perdue  
2175 North California Boulevard, Suite 745  
Walnut Creek, CA 94596  
925.256.9797 (office)  
925.357.9150 (direct)  
925.256.9795 (company fax)  
925.272.0560 (confidential fax)

No virus found in this message.

Checked by AVG - [www.avg.com](http://www.avg.com)

Version: 2013.0.2899 / Virus Database: 2641/6135 - Release Date: 02/26/13





Parking areas being considered for solar parking covers

Recreation Field

James Field





**To:** Frank Perdue  
**Subject:** RE: Solar Decisions

Thanks Frank.

I'm having 12 months of bills forwarded to you. I'll also get a Google picture of the site to you.

We'll be taking our proposal to the acquisition and development committee next month to get their input and then it'll go to the board at the end of March for the go ahead to get you started.

In the meantime, can you give me an estimate of the time you think will be needed for each of the items you listed below and the average hourly rate utilized between the VP and associate (blended rate, or hours for each).

When I get that, I can put together a fact sheet for the board members.

Thx

Joe

**From:** Frank Perdue [<mailto:perdue@montaquederose.com>]  
**Sent:** Tuesday, February 26, 2013 4:21 PM  
**To:** Joe Fecko  
**Subject:** Solar Decisions

Joe –

It was nice speaking with you earlier today. We would be pleased to help the district in addressing the economics of its potential solar sites. Generally the steps would be:

1. Review potential sites, determine electric loads at site and applicable tariff
2. Draft a simple RPO for solar proposers to respond with solutions and draft economics
3. Review responses, fine tune responses to meet needs of the District
4. If economic returns are substantial work with District on funding and structural options

We typically charge by the hour and it is probably best for the District to rely upon the proposers for a lot of the initial work and scoping to keep costs down. Our hourly rates are below. Most of the work is done by a Vice President and Associate.

Hourly Rates

Principal	\$ 340
Managing Director	\$ 300
Vice President	\$ 290
Associate	\$ 235
Analyst	\$ 225
Research Analyst	\$ 210

Thanks. Frank



## Joe Fecko

---

**From:** Frank Perdue [perdue@montaguederose.com]  
**Sent:** Tuesday, February 26, 2013 4:21 PM  
**To:** Joe Fecko  
**Subject:** Solar Decisions

Joe –

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### Hourly Rates

Principal	\$ 340
Managing Director	\$ 300
Vice President	\$ 290
Associate	\$ 235
Analyst	\$ 225
Research Analyst	\$ 210

Thanks. Frank



F. J. Perdue  
2175 North California Boulevard, Suite 745  
Walnut Creek, CA 94596  
925.256.9797 (office)  
925.357.9150 (direct)  
925.256.9795 (company fax)  
925.272.0560 (confidential fax)

## Joe Fecko

**From:** Frank Perdue [perdue@montaguederose.com]  
**Sent:** Thursday, February 28, 2013 1:48 PM  
**To:** Joe Fecko  
**Subject:** RE: Solar Decisions

Joe –

Please see below our estimate of the time involved to complete the analyses and recommendation. Thanks.

Task	Consultant	Hours	Rate	Total
1. Review Sites	Frank Perdue	2	\$ 340	\$ 680
	Brian Grubbs	2	\$ 290	\$ 580
	Josepha Miller	0	\$ 235	\$ -
2. Draft RPO		4		\$ 1,260
	Frank Perdue	2	\$ 340	\$ 680
	Brian Grubbs	2	\$ 290	\$ 580
3. Review RPO Responses	Josepha Miller	10	\$ 235	\$ 2,350
		14		\$ 3,610
	Frank Perdue	2	\$ 340	\$ 680
4. Economic/Funding Analysis	Brian Grubbs	10	\$ 290	\$ 2,900
	Josepha Miller	10	\$ 235	\$ 2,350
		22		\$ 5,930
	Frank Perdue	4	\$ 340	\$ 1,360
	Brian Grubbs	8	\$ 290	\$ 2,320
	Josepha Miller	8	\$ 235	\$ 1,880
		20		\$ 5,560
<b>Sub-Total</b>		<b>60</b>		<b>\$ 16,360</b>
<b>Total All Tasks</b>				<b>\$ 16,360</b>

**From:** Joe Fecko [mailto:JFecko@auburnrec.com]  
**Sent:** Wednesday, February 27, 2013 11:15 AM



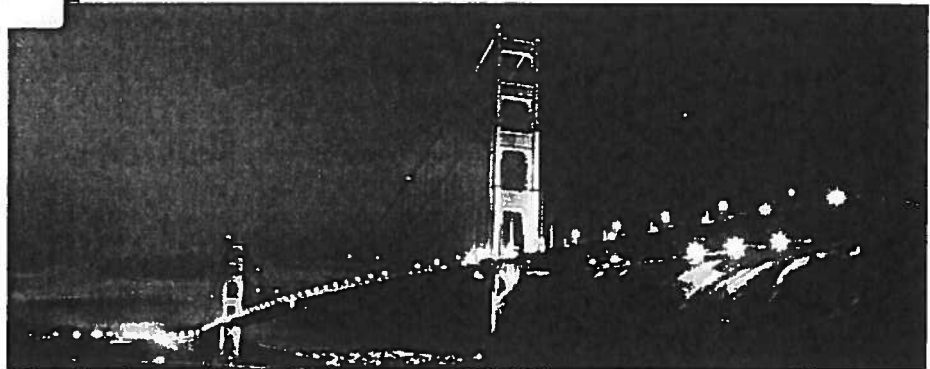
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[Our Services](#)

[Professional Staff](#)

[Contact Us](#)



## About Us

Montague DeRose and Associates, LLC is a full-service, independent advisory firm committed solely to the public sector. Founded in 1995, Montague DeRose and Associates is a California Limited Liability Company.

Montague DeRose and Associates was founded on the concept that public sector clients want and deserve advisory services that match the sophistication and level of service of Wall Street investment banks. Our original strategy was, and continues to be, to provide deep coverage and unequalled service to a limited number of public sector clients. The public sector's response to the firm has exceeded all expectations.

Montague DeRose and Associates professionals have experience in a broad array of financings:

- General obligation bonds
- Revenue bonds
- Certificates of participation
- Lease revenue bonds
- Tax and revenue anticipation notes
- Financings involving Joint Powers Authorities



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- Long Term Planning
- Debt Administration
- Quantitative Strategy & Implementation
- Special Services



## Our Services

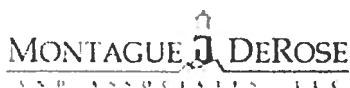
Montague DeRose and Associates specializes in bringing best practices and creative solutions to general fund, utility, and transportation financings. Our services are delivered by experienced professionals with deep knowledge in their areas of expertise. Our range of advisory services includes the following:

- Long Term Planning
- Debt Administration
- Quantitative Strategy & Implementation
- Special Services



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- Our Services
- Professional Staff
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## Our Expertise

Montague DeRose and Associates brings sophisticated financial and analytical tools to our clients. Our firm has a reputation for being highly technical and quantitative. Our standard practice is to design custom spreadsheets and analyses to meet our clients' needs rather than relying on "canned" commercial software.

### General Government

Montague DeRose and Associates assists state and local governments in meeting their financing objectives by providing clients with access to the deep experience of our professional staff, as well as the financial and analytical tools needed to successfully evaluate financing alternatives, introduce the issuer's credit to the capital markets and close the financing on a schedule that meets the issuer's objectives.



### Transportation

Montague DeRose and Associates has supported the U.S. Department of Transportation in the credit evaluation and/or document negotiation phases related to sixteen highway and transit-related projects totaling \$7 billion. In the course of our work, we routinely recommend creative solutions to resolve difficult negotiations between the federal government and the TIFIA applicant. This experience includes ten toll road and bridge projects and six public-private partnerships.

### Energy

Montague DeRose and Associates specializes in providing an analytical perspective to complex operating and policy issues. Montague DeRose and Associates leads the development of the annual revenue requirement in support the \$11 billion State of California energy procurement financing including taking a key role communicating to regulatory bodies and the financial community about the variables affecting the financing. Montague DeRose and Associates has assisted public owned and investor owned utilities in cost of service studies and in developing risk management strategies and protocols. Montague DeRose and Associates has assembled a team of professionals who specialize in servicing the financing, operational and business needs of utilities.

### Water and Wastewater

Water industry issues vary from state to state, but many themes are consistent. The challenges of procuring sufficient water supply, meeting treatment standards, servicing a growing population and funding capital needs transcend state lines. Montague DeRose and Associates has assembled a team of professionals who specialize in the most relevant industry issues:

- Federal Safe Drinking Water Act
- Resource Development and Allocation
- Regionalization
- Infrastructure renewal

**SECTION 13.0**

**ITEM: CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

- 1. CORRESPONDENCE FROM CALIFORNIA SPECIAL DISTRICTS ASSOCIATION REGARDING CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS SEAT B. (PLEASE SEE ATTACHMENTS).**



**California Special  
Districts Association**  
*Districts Stronger Together*

**DATE:** February 22, 2013

**TO:** CSDA Voting Member Presidents and General Managers

**FROM:** CSDA Elections and Bylaws Committee

**SUBJECT: CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS  
SEAT B**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2014 - 2016 term.

The leadership of CSDA is elected from its six geographical regions. Each of the six regions has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA regular member located within the geographic region that they seek to represent. (See attached Region Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration.

**Commitment:** Serving on the Board requires one's interest in the issues confronting special districts statewide. A board member is expected to attend all board meetings held every other month, usually on the second Friday of the month, at CSDA's office in Sacramento. Besides serving on the Board, each Board Member is expected to participate on at least one committee, which usually meets 3-4 times a year in Sacramento. CSDA reimburses directors for their related expenses for Board and Committee meetings as outlined in Board Policy. In addition, all Board Members are expected to attend CSDA's two annual events: Special Districts Legislative Days (held in the spring) and the Annual Conference (held in the fall) as part of their obligation to the CSDA membership; expenses for these two events are not reimbursed by CSDA, even if a board meeting or committee meeting is held in conjunction with the event.

**Nomination Procedures:** Any regular member Independent Special District is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of

Directors. **A copy of the member district's resolution or minute action must accompany the nomination. The deadline for receiving nominations is May 24, 2013.** Nominations and supporting documentation may be mailed or faxed.

Nominees will receive a Candidate's Packet in the mail. The packet will include campaign guidelines.

CSDA will mail ballots on June 7<sup>th</sup>. The ballots must be received by CSDA no later than 5:00 p.m. August 2, 2013 and must be the original ballot (no faxes or e-mails). The successful candidates will be notified no later than August 6<sup>th</sup>. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in September.

### **Expiring Terms**

(See enclosed map for regional breakdown)

<b>Region 1</b>	Seat B	Greg Orsini, McKinleyville Community Services District*
<b>Region 2</b>	Seat B	Ginger Root, Tuxedo Country-Club Rural Fire Protection*
<b>Region 3</b>	Seat B	Sherry Sterrett, Pleasant Hill Recreation and Park District*
<b>Region 4</b>	Seat B	Tim Ruiz, East Niles Community Services District*
<b>Region 5</b>	Seat B	Kathy Tiegs, Cucamonga Valley Water District*
<b>Region 6</b>	Seat B	Bill Nelson, Orange County Cemetery District*

(\* = Incumbent is running for re-election)

If you have any questions, please contact Charlotte Lowe at 877-924-CSDA or [charlottel@csga.net](mailto:charlottel@csga.net).





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## BOARD OF DIRECTORS NOMINATION FORM

PLEASE BE SURE THE CANDIDATE'S PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE

Name of Candidate: \_\_\_\_\_

District: \_\_\_\_\_

Mailing  
Address: \_\_\_\_\_  
\_\_\_\_\_

Region: \_\_\_\_\_ (see attached map)

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Nominated by (optional): \_\_\_\_\_

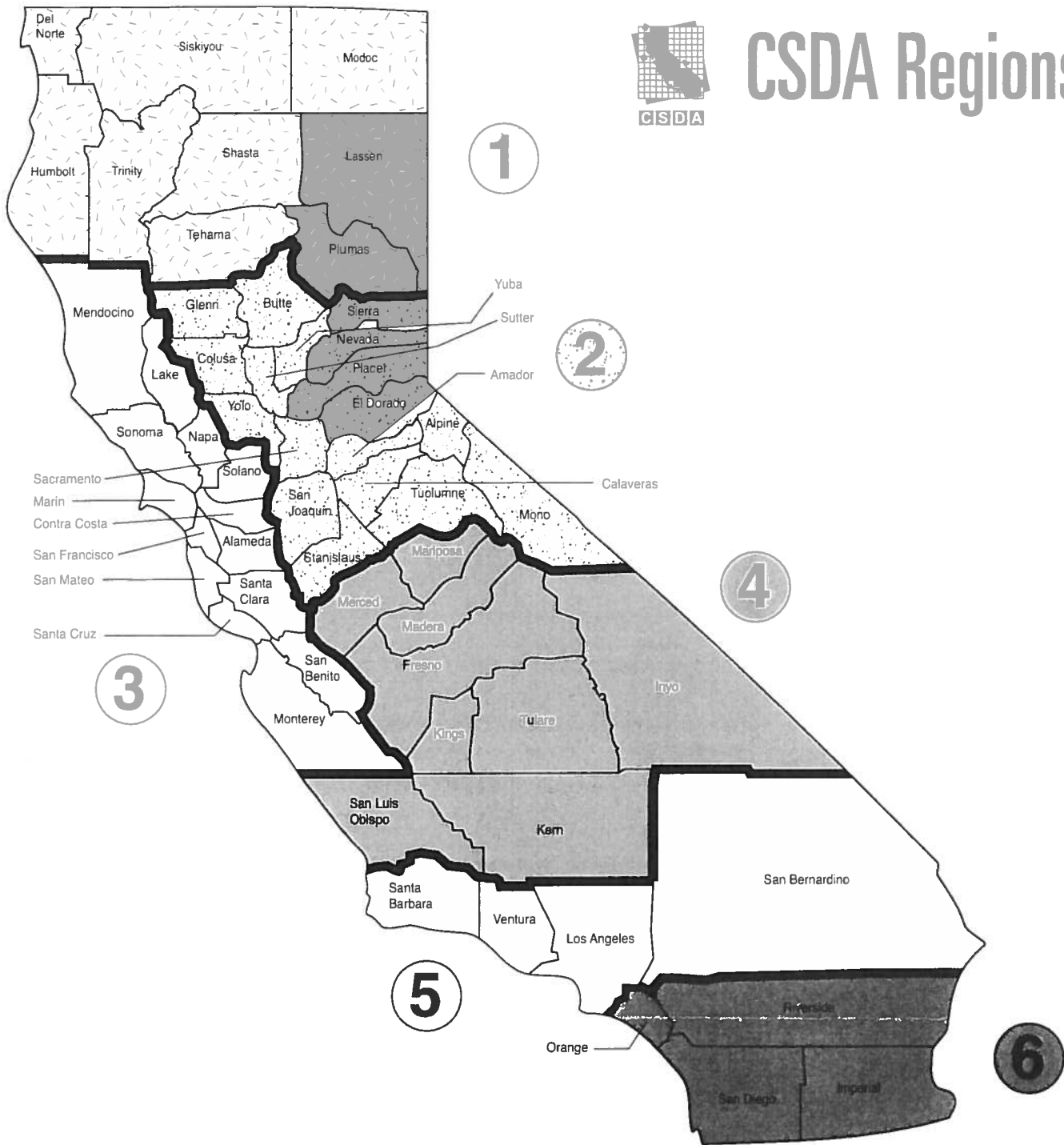
Return this **form and a Board resolution/minute action** supporting  
the candidate by fax or mail to:

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Sacramento, CA 95814  
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***DEADLINE FOR RECEIVING NOMINATIONS – May 24, 2013***



# CSDA Regions



## 2013 Board of Directors by Region

### Region 1

David Edwards, *East Quincy Services District*  
 Greg Orsini, *McKinleyville CSD*  
 Phil Schoefer, *Western Shasta RCD*

### Region 2

Pete Kampa, *Tuolumne Utilities District*  
 Noelle Mattock, *El Dorado Hills CSD*  
 Ginger Root, *Tuxedo Country Club FPD*

### Region 3

Vincent Ferrante, *Moss Landing Harbor District*  
 Sherry Sterrett, *Pleasant Hill RPD*  
 Stanley Caldwell, *Mt. View Sanitary District*

### Region 4

Steven Esselman, *North of the River MWD*  
 Tim Ruiz, *East Niles CSD*  
 Steve Perez, *Rosamond CSD*

### Region 5

Elaine Freeman, *Rancho Simi RPD*  
 Kathy Tiegs, *Cucamonga Valley Water District*  
 Jim Acosta, *Saticoy Sanitary District*

### Region 6

Jo MacKenzie, *Vista Irrigation District*  
 Bill Nelson, *Orange County Cemetery District*  
 Elaine Sullivan, *Leucadia Wastewater District*

# Auburn Journal

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NEWS SPORTS LIVING OPINION MULTIMEDIA CALENDAR OBITUARIES CLASSIFIEDS

Tuesday Feb 26 2013 | 2 comments

## Our View: Don't ban smoking in public parks



### Want to share your opinion?

You can voice whether you [agree](#) or not with a ban on [cigarette](#) smoking in public parks at the Auburn Recreation District's board meeting at 6 p.m. Thursday at the Canyon View [Community Center](#) board room, located at 471 Maidu Drive in Auburn.

Banning cigarettes in local parks may have merits for [health](#) reasons, but it is not a realistic restriction that will bring about the goal it tries to achieve.

The Auburn Area Recreation and Park District board will consider at its Thursday meeting whether to ban [cigarette smoking](#) in its parks including Regional and Meadow Vista. There is already a [smoking ban](#) in place at the district's Ashford dog park.

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Citing a recent "F" grade from the Auburn Area Recreation and Park District called for a park wide ban to help better Auburn's health.

While the intentions are good, a park wide ban of smokers is not needed, nor is it enforceable.

The Auburn Recreation District's current ordinance allows the district to post signs in areas where it wants to ban smoking such as by fields, bleachers or others areas. By law, smokers cannot smoke within 25 feet of a children's playground.

These current rules are sufficient to address issues as they arise in the park.

The detriments smoking has to one's health are well known. Those who choose to smoke make that decision for themselves. Bans on smoking in enclosed, indoor areas are important to protect the health of those who choose not to smoke. Our public parks are large open spaces where visitors can move about and relocate if they don't like the smoke smell.

Also, calling on law enforcement to tell someone to put out a cigarette should not be, and is not,

local police's highest priority.

The district should save bans for when they really matter.

Instead, use ordinances that are already in place to address serious complaints and concerns as they arise.

### Keywords:

[Auburn Area Recreation and Park District Smoking ban](#) [Gordon Ainsleigh](#)

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Sunday Mar 03 2013 | 7 comments

## Recreation District board rejects smoking ban in Auburn parks

Ainsleigh fails to find support for effort to limit smoking to signed areas

By: Gus Thomson, Journal Staff Writer



Smokers will be able to keep lighting up in most Auburn parks following the Auburn Recreation District board's rejection of an attempt to ban [cigarette use](#).

Director Gordy Ainsleigh initiated the proposal but could muster no support Thursday from his fellow board members. His motion to introduce ordinance changes to ban smoking failed to find a second and it died without debate.



Parks staff backed a policy committee recommendation that supports current regulations that allow smoking in all parks except Ashford Park on Auburn Ravine Road.



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Director Scott Holbrook said that his main opposition to moving forward on a ban revolves around forcing regulations on others.

"The trend to ban things really frustrates me," Holbrook said. "The board supported staff and no one would second the motion, so it died."

Ainsleigh cited an "F" grade from the American Lung Association for Auburn's lack of regulations in parks as a motivating factor. Smokers should be induced to change their behavior in parks rather than make others move to avoid second-hand smoke, he said.

"I think that the administration and board is underestimating the number of people who aren't complaining or not organized but are irritated and inconvenienced because there is no ban on smoking," Ainsleigh said.

Director Jim Ferris said the failed motion on Thursday was also an indication of impracticalities identified in the staff report of

enforcing a ban.

Holbrook said no members of the public were in the audience to speak for or against a smoking ban.

0

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The board actually moved to the discussion stage on a list of other possible bans in the park, including "offensive perfume, plastic foam plastic bags, fast food, soda, any kind of sugar product, any food with gluten and any products made in countries that violate human rights."

Holbrook made the motion for the board to consider a blanket ban. He said Friday it was meant to highlight his opposition to forcing personal views on others - not to be supported.

Ainsleigh seconded the motion and was the lone board member to vote in favor of the ban, adding "products from China to the list."

"I was playing along with it, to magnify the farce," Ainsleigh said.

Keywords:

Auburn Recreation District Gordy Ainsleigh Scott Holbrook jim ferris smoking ban rejected

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Add a comment...


 **Pablo Sust** Top Commenter  
 Smoking snd plastic bags aside, this article outlines the disfunction that permeates the ARD Board. Sorry folks but it is time to start acting like adults.  
 Reply 3 Like Yesterday at 6:56am

 **Keep Smilin** Top Commenter ASU / SJSU  
 Pablo the ARD is running better than ever - our conservative approach tot he budget has helped ensure a balance that is providing wonderful resources for the community, and we continue to grow in a responsible way - there is some disagreement on the board - as the vote here shows, it was 4-1, we do not rubber stamp. - Function is permeating the Board overall - perfect far from it - but any who have followed the ARD over the years will see how far the district has come and how promising our future will be - of course there are a lot of opinions out there - we do not all share the same priorities, and there will be disagreements  
 Reply Like 3 hours ago

 **Sterling Fatton** Top Commenter  
 Toni, I find you offensive,  
 Reply 3 Like 17 hours ago


 **Steven Frisch** Top Commenter  
 I find it kind of ironic that Mr. [Gordon Ainsleigh](#) wants to ban smoking in a public park but would allow guns in public places. I mean really, if someone wants to ban smoking due to public health concerns couldn't they see why others might want to restrict firearms? Of course I am only making a point here, if I had my way BOTH would be banned in public places.  
 Reply 2 Like Yesterday at 8:08am

 **Steven Frisch** Top Commenter  
 Sorry Ghillie just pointing out the insanity of Mr. Ainsleigh promoting a ban on smoking in public places while simultaneously promoting the elimination of gun free zones in the US. If you don't see that that is just batsh\*t crazy, I can't help you out.  
 Reply Like 16 hours ago

 **Charlie Robb** Top Commenter Auburn, California  
 I think you're repeating what your shrink told you Ghillie.  
 Reply Like 28 minutes ago

 **Steven Frisch** Top Commenter  
 By the way, I am wondering, what the rules for using Auburn Recreation District facilities are? Are they 'gun free' zones?  
 Reply 2 Like Yesterday at 8:11am

 **Steven Frisch** Top Commenter  
 I am asking a simple question: are parks and facilities within the Auburn Recreation District 'gun free zones'? What is the official policy?  
 Reply Like 16 hours ago

 **Keep Smilin** Top Commenter ASU / SJSU  
 Why would the ARD be designated a gun free zone?  
 Reply Like 3 hours ago

 **Charlie Robb** Top Commenter Auburn, California

# Auburn Journal

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Friday Mar 15 2013 | 11 comments

## Media Life: Inspirational "Girl Rising" movie has Auburn premiere

Auburn's Gareth Smith teams on Sierra Leone documentary segment

By: [Gus Thomson](#), Reporter/Media Life columnist



<!--[if !supportEmptyParas]--> <!--[endif]-->

As movie premieres go, Auburn hasn't seen anything as big since the 1990s, when the crowds turned out to see which local made the cut in "Phenomenon" and "Breakdown."

In this case, however, the big news wasn't about the contribution in front of the lens. Nearly 200 people turned out Tuesday to see the creativity and visual pyrotechnics of Auburn expatriate **Gareth Smith** and his wife and production partner **Jenny Lee** in the new documentary "Girl Rising."



The work is the brainchild of Academy Award-nominated director **Richard E. Robbins**. He was on the Oscar shortlist for 2007's "Operation Homecoming: Writing the Wartime Experience."



Robbins' contributions make up seven of nine segments in a documentary that shows how girls in impoverished nations around the world can fight to rise above very limited opportunities and strive for an [education](#) and the freedom that promises.

But Robbins hand-picked Smith and Lee to add their own stylish flourishes in a segment that provides a lighter, thematic bridge to some of the documentary's darker moments.

The gripping series of vignettes was given the glitzy premiere treatment last week in London and Los Angeles. The list of narrators added to the dazzle, with **Meryl Streep**, **Cate Blanchett**, **Anne Hathaway**, **Liam Neeson** and [Salma Hayek](#) among the voices.

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### "Labor Day" titles

For the Auburn audience at the Regal Theater on Sacramento Street, while **Selena Gomez** provides the narrative, the real stars were Smith and Lee.

### Related Stories

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Smith, a Del Oro High [School grad](#) who grew up in rural Auburn, has teamed with Lee on the much-praised titles sequence for the movie "Juno," as well as "Thank You for Smoking" and "Up In the Air." In fact, the Smith-Lee creative duo have been at work on titles for director [Jason Reitman's](#) "Labor Day," a film starring [Kate Winslet](#) and [Josh Brolin](#) that's expected to be released later this year.

For "Girl Rising," as Smith explained during a Q&A after the film, Robbins was looking for a segment filmed in Africa's Sierra Leone that would serve as a "palate cleanser" and give audiences a lighter story after some disturbing moments.

Lee and Smith co-directed a seven-minute segment, filming in a style very similar to the "Juno" titles segment. It tells the story of a teen who runs into cultural roadblocks in her attempt to help other teens on a popular radio show.

Lee spent nine days filming in the rough-and-tumble world of Freetown, Sierra Leone – which is still digging out from the destruction of a decade-long civil war that made it the poorest nation on the planet. Among women, the literacy rate is 10 percent for people aged 10 or older.

With thousands of frames of [photos](#), Smith and a team of UCLA film interns worked to put 4,000 of those images on screen in a stop-action collage, aided by Lee's background images.

The film is now being shown around the nation in a kind of guerilla-marketing campaign that makes use of volunteers to sponsor screenings. So far, the effort has sold more than 400,000 tickets.

For the patient, the film will start to be shown on CNN – a production partner with Intel – in June, providing a wider audience with a chance to learn more about an education vacuum that Smith and Lee are helping shine a light on in darkened theaters throughout the nation.

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### Marley in the park

Mr. Party in the Park [Scott Holbrook](#) has been sweating out the details for the last few weeks in securing what he was predicting to be a band with some positive vibrations.

Holbrook and the Auburn Recreation District is now proud to announce that Southern California reggae band [One Drop Redemption](#) will headline the June 21 outdoor concert at Regional Park.

The annual music fest is on June 21 – a Friday, as always – and One Drop Redemption promises to up the good-time ante with a performance of the complete "Babylon By Bus" live album originally committed to vinyl by none other than [Bob Marley & The Wailers](#) during their 1970s "Kaya" tour. It's an eight-piece band, including horns.

The free event in a grass-covered natural bowl at the park attracts thousands and One Drop Redemption out of Claremont should continue to help make the event a regional draw.

Reach Media Life's [Gus Thomson](#) at (530) 852-0232 or [gust@goldcountrymedia.com](mailto:gust@goldcountrymedia.com). You can catch Thomson tweeting at [A\\_J\\_Media\\_Life](#) or talking at 6 p.m. most Fridays on [Dave Rosenthal's](#) KAH1 950 AM drive-time radio show.