

**AUBURN AREA RECREATION AND PARK DISTRICT MEETING OF THE
PROGRAM, PERSONNEL, POLICY, FEE & LEGAL REVIEW COMMITTEE AGENDA**

WEDNESDAY, JANUARY 20, 2016, AT 2:00 PM

**CANYON VIEW COMMUNITY CENTER
471 MAIDU DRIVE, AUBURN, CA 95603**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the District's Office at 471 Maidu Drive, Auburn, CA 95603.

1.0 CALL TO ORDER

Holbrook _____ Lynch _____

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the December 9, 2015 Program, Personnel, Policy, Fee & Legal Review Committee Meeting

Recommendation: Review and approve minutes.

4.2 Change in Policy on Late Payments

Shall the Auburn Area Recreation and Park District impose a late fee for funds received after due dates for District activities?

4.3 Policy on Salary Schedules/Ranges and Related Increases

Shall the Auburn Area Recreation and Park District amend its policy regarding salary schedules (ranges), allowing for increases in a salary schedule to all employees in that range?

4.4 Wage Increase for Youth Services Site Director

Shall the Auburn Area Recreation and Park District approve a wage increase for the Youth Services Site Director position?

4.5 Policy Regarding Property Found at District Parks and Facilities

Shall the Auburn Area Recreation and Park District create a policy regarding how to handle property found at parks and facilities?

4.6 Rental Fees for Bocce Courts

Shall the Auburn Area Recreation and Park District create fees for the rental of the new bocce courts at Recreation Park?

4.7 Amending ARD Surveillance Equipment Policy

Shall the Auburn Area Recreation and Park District amend its policy on the use of surveillance equipment, specifically in regards to the length of time that recordings must be kept?

4.8 Approval of Legal Bills

Recommendation: Review and approve legal bills for November and December, 2015.

Discussion Items:

- 1. Review of how Board and Committee meeting minutes are done.

5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM, PERSONNEL, POLICY & FEE COMMITTEE MEETINGS

5.1 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

Revised Board Procedures & Responsibilities Manual.

List of largest donors in the last ten years.

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

Date

Time

Secretary to the Board