

**AUBURN AREA RECREATION AND PARK DISTRICT MEETING OF THE
PROGRAM, PERSONNEL, POLICY, FEE & LEGAL REVIEW COMMITTEE
AGENDA**

WEDNESDAY, OCTOBER 18, 2017, AT 2:00 PM

**CANYON VIEW COMMUNITY CENTER
471 MAIDU DRIVE, AUBURN, CA 95603**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the District's Office at 471 Maidu Drive, Auburn, CA 95603.

1.0 CALL TO ORDER

Holbrook _____ Lynch _____

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee
Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the September 20, 2017 Program, Personnel, Policy, Fee & Legal Review Committee Meeting

Recommendation: Review and approve minutes.

4.2 ARD's Employee Merit Increases, Review Policies and Forms

Shall the Auburn Area Recreation and Park District (ARD) amend its policies regarding employee reviews and merit increases?

4.3 Policy for Balanced Budget Requirement

Shall the district adopt a balanced budget policy?

4.4 Travel, Training, Education and Government Per Diem Reimbursement Policy Amendments

Shall the Auburn Area Recreation and Park District (ARD) amend its policies on travel, training, education and reimbursements?

4.5 Public Records Act Request Policy

Shall the Auburn Area Recreation and Park District (ARD) consider adding a policy to address the Public Records Act?

4.6 Approval of Legal Bills

Recommendation: Review and approve legal bills from Sepember, 2017.

Discussion Item:

1. An update of efforts to complete the CSDA Transparency Certificate of Excellence.

5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM, PERSONNEL, POLICY & FEE COMMITTEE MEETINGS

5.1 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

- Quote from SDRMA
- Review investment policy

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

Date

Time

Secretary to the Board