

**AUBURN AREA RECREATION AND PARK DISTRICT  
PROGRAM, PERSONNEL, POLICY, FEE & LEGAL REVIEW COMMITTEE AGENDA**

**12:00 pm**

**WEDNESDAY, May 20<sup>th</sup>, 2020**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at [kmuscott@auburnrec.com](mailto:kmuscott@auburnrec.com) or by calling (530) 537-2186 (M-F).

Due to the current COVID-19 crisis, the public will not be allowed to physically attend the meeting. The public may participate in the meeting through Zoom. The link for this meeting is <https://zoom.us/j/92218108547>

The public can use this link and/or call 669 900 6833 Webinar ID: 922 1810 8547 to participate.

People using the Zoom website will be able to see and hear the Policy Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than noon. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

The Auburn Area Recreation and Park District appreciates your patience and understanding as we work through this new method of holding a public meeting.

**1.0 CALL TO ORDER**

**Roll Call**

Ainsleigh \_\_\_\_\_ Holbrook \_\_\_\_\_

**2.0 AGENDA REVIEW, CHANGES, AND APPROVAL**

**3.0 PUBLIC COMMENT** – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be un-muted after you are recognized by the Committee. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

**4.0 BUSINESS**

**4.1 Approval of Legal Bills**

Recommendation: Review and approve legal bills

**5.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. Rock Creek Mobile Home Park encroachment at Regional Park

**6.0 ITEMS TO BE CONSIDERED AT FUTURE POLICY COMMITTEE MEETINGS**

**ADJOURNMENT**

AUBURN AREA RECREATION AND PARK DISTRICT  
This agenda is hereby certified to have been posted as follows:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Time

\_\_\_\_\_  
District Administrator

**Auburn Area Recreation and Park District  
Minutes  
of the Program, Personnel, Policy, Fee & Legal Review Committee Meeting  
Wednesday, April 22, 2020 1:00pm  
Canyon View Community Center  
471 Maidu Drive  
Auburn, CA 95603**

**1.0 CALL TO ORDER**

The meeting of the Program, Personnel, Policy, Fee & Legal Review Committee was called to order at 1:06 p.m.

**ROLL CALL**

Director Holbrook and Director Ainsleigh were both present

**2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL**

The agenda was approved by the committee

**3.0 PUBLIC COMMENT- This is the time wherein any person may comment on Any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limit of three minutes.**

None.

**4.0 BUSINESS**

**4.1 Approval of Minutes from the March 18, 2020 Program, Personnel, Policy, Fee & Legal Review Committee Meeting**

The minutes from the March 18, 2020 Program, Personnel, Policy, Fee & Legal Review Committee meeting were reviewed and approved by Director Holbrook. Director Ainsleigh abstained.

**4.2 Letter to Placer County regarding the proposed expansion of Hidden Falls Regional Park**

The Committee recommended that the Board review and pre-approve a letter that can be sent to Placer County once funding for the expansion of Hidden Falls is determined. The Committee also requested information on how much was spent by other Recreation Areas for the improvements on the original section of Hidden Falls and for information from reservations regarding the residency of visitors.

**4.3 Park and Facility Closure Policies**

The Committee forwarded this item to the Board with a positive recommendation.

**4.4 Approval of Legal Bills**

The Committee reviewed and approved the legal bills

**Discussion Item:**

None

**5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM, PERSONNEL, POLICY, FEE & LEGAL REVIEW COMMITTEE MEETINGS**

Encroachment from the Rock Creek Mobile Home Park in to Regional Park

**5.1 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

None.

**ADJOURNED**

As there was no further business, the meeting was adjourned at 1:29 p.m.

\_\_\_\_\_  
District Administrator

\_\_\_\_\_  
Date

## **Item 5.1 Cover sheet – Rock Creek Mobile Home Park Encroachments at Regional Park**

**Auburn Area Recreation and Park District Policy Committee meeting May, 2020**

### **The Issue**

Shall the Auburn Area Recreation and Park District (ARD) discuss encroachments in to Regional Park made by residents of the Rock Creek Mobile Home Park? Director Holbrook has requested that this item be reviewed.

### **Background**

Rock Creek Mobile Home Park borders Regional Park to the east. 29 of the 296 lots abut the park. Approximately 12 - 20 of these lots have encroached upon Regional Park's property. The encroachments are a variety of improvements.

While residents of the Mobile Home Park have claimed in the past that an agreement exists between ARD and the Mobile Home Park, no one has been able to produce a copy.

### **Recommendation for the Policy Committee**

Review and discuss. Forward to the Board as needed.

### **Fiscal Impact**

Unknown at this time

### **Attachments**

Rock Creek Mobile Home Park site map  
Aerial photo of Regional Park and the Rock Creek Mobile Home Park

**AUBURN REGIONAL PARK**



**MAP LEGEND:**

A	CLUBHOUSE & OFFICE
B	SWIMMING POOL
C	SAUNAS
D	HORSESHOE & SHUFFLEBOARD
E	RECREATION HALL
F	MAINTENANCE YARD
G	CAR WASH
H	T.V. DUMP STATION
I	RECYCLING CENTER
J	DOG PARK
K	COMMUNITY GARDENS
L	UTILITY EASEMENTS

**DISTANCE TO:**

HOSPITAL / DOCTORS	1/2 MILE
SHOPPING CENTER	3/4 MILE
COUNTY OFFICES	4 MILES
SENIORS CENTER	4 1/4 MILES
P.O. SUBSTATION	1 1/2 MILES
GOLF COURSE	1 1/2 MILES
MAIN POST OFFICE	3 1/2 MILES
PUBLIC LIBRARY	3 1/2 MILES
GRASS VALLEY	22 MILES
SACRAMENTO	36 MILES
SAKE TAZOE	83 MILES
RENO	99 MILES

**Rock Creek**  
 MOBILE HOME PARK  
 3765 Grass Valley Hwy • Auburn, CA 95602

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 rockcreek@wavecable.com  
 530-885-0141

MAP FOR ILLUSTRATION PURPOSES ONLY  
 NOT TO SCALE

