

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE BOARD OF DIRECTORS AGENDA
THURSDAY, JUNE 30, 2022, 6:00 PM
CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE, AUBURN, CA 95603
Alternative location: 16520 Placer Hills Road, Meadow Vista, CA 95722**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/83337619202>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 833 3761 9202 to participate.

People using the Zoom website will be able to see and hear the Board, and the Board will be able to hear the public. The Board will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

1.0 CALL TO ORDER

(PLEDGE TO THE FLAG)

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. The November and December Board meetings will be scheduled in consideration of recognized holidays. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

Roll Call

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES, AND APPROVAL

Motion by _____ Second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

4.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be un-muted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

5.0 CONSENT ITEMS – (roll call vote). All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public requests a specific item to be removed from the Consent Calendar for separate discussion and action.

_____ **5.1 Review and approval of Minutes of the Board of Directors from May, 2022 (Pages 6-11)**

Review and approval of Minutes of the Board of Directors from May 26, 2022

_____ **5.2 Review of Cash Requirements for May, 2022 (Standing Finance Committee) (Pages 12-14)**

This item was reviewed by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval.

_____ **5.3 Review of Financials for May, 2022 (Standing Finance Committee) (Pages 15-39)**

This item was reviewed by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval.

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

_____ **5.4 ARD Policy Change: Time Clock Approvals (PPP, Fee & Legal Review Committee) (Pages 40-41)**

This item was reviewed by the Program, Personnel, Policy, Fee & Legal Review Committee and forwarded to the Consent Calendar for review and approval.

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS (Pages 42-56)

Please see board reports, vandalism reports, and project activity report under item 6.0.

7.0 UNFINISHED BUSINESS

8.0 NEW BUSINESS

8.1 Additional Pickleball Courts/Options for Pickleball (Pages 57-64)

Shall the Auburn Area Recreation and Park District (ARD) explore options to create more opportunities for pickleball play in the District?

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

8.2 Resolution Number 2022-19, A Resolution of the Board of Directors of the Auburn Area Recreation & Park District, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2022 – 2023 for the Atwood Ranch III Landscaping & Lighting Assessment District (Pages 65-99)

PUBLIC HEARING

OPEN PUBLIC HEARING

STAFF PRESENTATION

PUBLIC COMMENT

BOARD DISCUSSION/ACTION

CLOSE PUBLIC HEARING

Shall the Auburn Area Recreation and Park District (ARD) approve and adopt Resolution 2022-19 that would approve the Engineer's Report, confirm the diagram and assessment, and order the continuation of assessment for fiscal year 2022 - 2023 for Atwood Ranch III Landscaping and Lighting Assessment District as the final step in levying the continued assessments?

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

8.3 Resolution #2022-20 Indemnifying Placer County for Collection of Atwood III Assessments (Pages 100-103)

Shall the Auburn Area Recreation and Park District (ARD) adopt Resolution #2022-20, defending and indemnifying Placer County for collection of Atwood III assessments?

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

8.4 Amending 2022/2023 Project List and CIP (Pages 104-109)

Shall the Auburn Recreation District amend the existing 2022/2023 Project List and Capital Improvement Project List (CIP)?

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

8.5 Amendment of the Obsolescence List (Pages 110-111)

Shall the Auburn Recreation District (District) amend the existing 2022/2023 Obsolescence List (Equipment Reserves)?

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

8.6 LAFCO Election for Special District Commissioner (Pages 112-118)

Shall the Auburn Area Recreation and Park District (ARD) cast a vote to select a Special District representative for the Placer Local Agency Formation Commission (LAFCO)?

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

8.7 Purchase of a new Ventrac Tractor – UPDATED PRICING (Pages 119-128)

Shall the Auburn Area Recreation and Park District (ARD) approve updated pricing to purchase a new Ventrac Compact Tractor?

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

9.1 County Mitigation Fund, current balance \$558,375.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be un-muted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

13.0 CLOSED SESSION

13.1 Public Employee Performance Evaluation (Gov Code 54954.5, subd. (e), 54947.)

Title: District Administrator

14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

6/30/2022
Date

12:30 pm
Time

Cathy Waters
Clerk to the Board

SECTION: 5.0

ITEM: 5.1 REVIEW AND APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS FROM MAY 26, 2022

INFORMATION: SEE ATTACHED MINUTES

STAFF RECOMMENDATION: BOARD OF DIRECTORS REVIEW & APPROVE MINUTES

FISCAL IMPACT: NONE

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, May 26, 2022 6:00 p.m.**

Board Members Present: Chairman Mike Lynch
Director H. Gordon Ainsleigh
Director Jim Ferris
Director Jim Gray
Director Scott Holbrook

Board Members Absent: None.

Staff Present: Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Mark Brunner, Recreation Services Manager
Caleb Porter, Youth Services Manager
Jesse Williams, Facilities & Grounds Manager
Mike Scheele, Landscape Architect/Project Manager
Cathy Warford, Recording Secretary

Staff Excused: None.

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Lynch.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation was given from Faculty and Grounds Manager, Jesse Williams, to Senior Park Worker, Vincent Lopez-Garcia, as employee of the month for May, 2022.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and Second by Director Gray to approve the agenda as written.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

- 4.0 PUBLIC COMMENT** – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be un-muted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

Ken Piscitelli wanted to ask the Board of Directors if there will ever be enough interest in adding new Pickel Ball courts in the Meadow Vista or Auburn areas?

There is a need for more Pickel Ball courts as lately we have had in both Regional and Meadow Vista more and more people (Lake of the Pines and Winchester) come to our areas to play.

Would there be a way to convert a Tennis court into a Pickel Ball court? Maybe paint Pickel Ball court lines on the Tennis court. If no Tennis players are there, then the Tennis court could be used to play Pickel Ball.

5.0 CONSENT ITEMS

5.1 Review and approval of Minutes of the Board of Directors from April, 2022

5.2 Review of Cash Requirements for April, 2022 (Standing Finance Committee)

5.3 Review of Financials for March, 2022

5.4 Review of Financials for April, 2022

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the Consent Calendar as written.

Roll Call Vote

Director Ainsleigh – Yes

Director Lynch – Yes

Director Ferris – Yes

Director Gray – Yes

Director Holbrook – Yes

5 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 Resolution #2022-16: Canyon View Community Center Door Locks and Upgrades Project – Award of Contract.

A motion was made by Director Holbrook and seconded by Director Gray to adopt Resolution Number 2022-16, a resolution awarding a contract for the ARD CVCC Locks and Upgrades Project to Yuba Lock and Safe, Inc.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

8.2 Associate Site Director (License Exempt) Job Description Creation

A motion was made by Director Holbrook and seconded by Director Ferris to approve the job description with the changes, wherever it says “facility” we change it to “program”.

Roll Call Vote

Director Ainsleigh – No
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – No

3 – 2 Motion carries.

A second motion was made and approved by Director Lynch and seconded by Director Gray to approve to abolish the old preschool job description.

Roll Call Vote

Director Ainsleigh – No
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

4 – 1 Motion carries.

8.3 Resolution #2022-15: Moving Residual Funds to the Future Capital Construction Fund and UAL at CalPERS

A motion was made by Director Holbrook and seconded by Director Lynch to adopt

Resolution #2022-15, a resolution transferring FY21/22 surplus/residual funds split between the Future Capital Construction Fund and the Equipment Reserves.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

8.4 Resolution #2022-17: Preparation of Atwood III Engineer’s Report for FY 2022/2023

A motion was made by Director Holbrook and seconded by Director Gray to adopt Resolution #2022-17, a resolution directing SCI Consulting Group to prepare the Engineer’s Report for Fiscal Year 2022-23 for the proposed continuation of the assessments which provide important revenues to fund park and recreation improvements and services for the “Atwood Ranch III Landscaping and Lighting Assessment District”.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

8.5 Resolution #2022-18: Atwood III FY 22-23 Intention to Levy Assessments; Engineer’s Report; Notice of Hearing

A motion was made by Director Lynch and seconded by Director Ferris to adopt Resolution #2022-18, a resolution declaring the Board’s intention to levy the continued assessments for fiscal year 2022-23, preliminarily approve the Engineer’s Report for the Atwood Ranch III Landscaping and Lighting Assessment District, and provide for the notice of a public hearing on June 30, 2022, regarding levying the continued annual assessments for fiscal year 2022-23.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – No

4 – 1 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

- 9.1 County Mitigation Fund, current balance \$558,375.
- 9.2 Shockley Property Improvement and Maintenance Costs.
- 9.3 California Employers' Pension Prefunding Trust (CEPPT) fund.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

On May 22, 2022, at the 4th Annual Spring Smash Tournament at Rusch Park, Citrus Heights. Director Lynch received a Silver Metal, in the 65+, 4.0 category.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION

13.1 Public Employee Performance Evaluation (Gov Code 54954.5, subd. (e), 54947.)

Title: District Administrator

14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

The ARD Board of Directors came out of closed session at 7:23pm and reported out that the District Administrator had a satisfactory evaluation.

ADJOURNMENT

The meeting was adjourned at 7:24pm.

Cathy Wayford
Board Secretary

5/26/2022
Date

SECTION: 5.0

**ITEM: 5.2 REVIEW AND APPROVAL OF CASH
REQUIREMENTS FOR MAY, 2022**

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING
FINANCE COMMITTEE AND FORWARDED TO
THE CONSENT CALENDAR FOR REVIEW AND
APPROVAL.**

FISCAL IMPACT: \$235,622.04

Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

Ranges: From: To:
 Check Number First Last
 Vendor ID First Last
 Vendor Name First Last
 Check Date From: To:
 Checkbook ID COMM 1ST COMM 1ST

Sorted By: Check Number

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
23057	W0003	Warehouse Paint Incorporated	5/6/2022	COMM 1ST	PMCHK00002840	\$73.86
23058	W0045	Williams, Jesse	5/6/2022	COMM 1ST	PMCHK00002840	\$38.61
23059	1099-256	Healing Pastures, Inc.	5/6/2022	COMM 1ST	PMCHK00002841	\$41.25
23060	1099-295	Juli Land-Marx	5/6/2022	COMM 1ST	PMCHK00002841	\$1,800.00
23061	1099-5	Daniel Crandall	5/6/2022	COMM 1ST	PMCHK00002841	\$137.20
23062	A0027	Recology Auburn Placer	5/6/2022	COMM 1ST	PMCHK00002841	\$804.27
23063	A0170	AT&T Acct 088-034-5818-655	5/6/2022	COMM 1ST	PMCHK00002841	\$90.95
23064	C0072	CIT Technology Fin. Serv., Inc	5/6/2022	COMM 1ST	PMCHK00002841	\$470.75
23065	C0113	Cooks Portable Toilets & Septi	5/6/2022	COMM 1ST	PMCHK00002841	\$827.29
23066	D0087	Demsey, Filliger & Associates,	5/6/2022	COMM 1ST	PMCHK00002841	\$500.00
23067	D0095	Dowden, Pat	5/6/2022	COMM 1ST	PMCHK00002841	\$450.00
23068	K0028	Kim Art Graphics	5/6/2022	COMM 1ST	PMCHK00002841	\$262.50
23069	M0098	Meadow Vista County Water Dist	5/6/2022	COMM 1ST	PMCHK00002841	\$769.33
23070	N0045	Near U CO2	5/6/2022	COMM 1ST	PMCHK00002841	\$416.75
23071	P0005	Placer County Water Agency	5/6/2022	COMM 1ST	PMCHK00002841	\$2,344.04
23072	P0023	PG&E	5/6/2022	COMM 1ST	PMCHK00002841	\$94.84
23073	P0109	Caleb Porter	5/6/2022	COMM 1ST	PMCHK00002841	\$254.89
23074	S0009	Sierra Saw Sales And Service	5/6/2022	COMM 1ST	PMCHK00002841	\$1,029.29
23075	S0025	Sierra Pacific Turf Supply, In	5/6/2022	COMM 1ST	PMCHK00002841	\$4,188.54
23076	S0067	Superfast Copy	5/6/2022	COMM 1ST	PMCHK00002841	\$9.01
23077	S0145	SCP Distributors	5/6/2022	COMM 1ST	PMCHK00002841	\$33.57
23078	V0007	Verizon Wireless	5/6/2022	COMM 1ST	PMCHK00002841	\$853.42
23079	W0044	Wave	5/6/2022	COMM 1ST	PMCHK00002841	\$136.82
23080	1099-271	Kelpro Security	5/13/2022	COMM 1ST	PMCHK00002842	\$3,699.00
23081	1099-375	Jennifer Rogers	5/13/2022	COMM 1ST	PMCHK00002842	\$500.00
23082	A0001	Recology Auburn Placer	5/13/2022	COMM 1ST	PMCHK00002842	\$1,137.10
23083	A0027	Recology Auburn Placer	5/13/2022	COMM 1ST	PMCHK00002842	\$433.59
23084	A0115	Auburn Hardware & Rental LLC	5/13/2022	COMM 1ST	PMCHK00002842	\$199.48
23085	A0172	ABT Plumbing, Electric, Heat &	5/13/2022	COMM 1ST	PMCHK00002842	\$975.00
23086	A1010	Advantage Marketing and Print	5/13/2022	COMM 1ST	PMCHK00002842	\$26.81
23087	B0073	Belcorp Ag, LLC	5/13/2022	COMM 1ST	PMCHK00002842	\$2,704.08
23088	C0113	Cooks Portable Toilets & Septi	5/13/2022	COMM 1ST	PMCHK00002842	\$325.83
23089	C0133	California Smog	5/13/2022	COMM 1ST	PMCHK00002842	\$35.00
23090	D0025	Dawson Oil Company	5/13/2022	COMM 1ST	PMCHK00002842	\$5,586.73
23091	G0045	GSSA	5/13/2022	COMM 1ST	PMCHK00002842	\$740.60
23092	L0094	Lincoln Aquatics	5/13/2022	COMM 1ST	PMCHK00002842	\$33.57
23093	N0045	Near U CO2	5/13/2022	COMM 1ST	PMCHK00002842	\$180.42
23094	P0007	Pacific Gas & Electric Company	5/13/2022	COMM 1ST	PMCHK00002842	\$149.33
23095	S0094	Manouch Shirvanioun	5/13/2022	COMM 1ST	PMCHK00002842	\$35.10
23096	S0145	SCP Distributors	5/13/2022	COMM 1ST	PMCHK00002842	\$1,596.05
23097	S1000	State Of California/DOJ	5/13/2022	COMM 1ST	PMCHK00002842	\$106.00
23098	S1007	Stationary Engineers, Local 39	5/13/2022	COMM 1ST	PMCHK00002842	\$365.25
23099	S1017	Sierra Trench Protection	5/13/2022	COMM 1ST	PMCHK00002842	\$288.00
23100	TEMPB	Randy Becerra	5/13/2022	COMM 1ST	PMCHK00002842	\$223.78
23101	TEMPC	Sadie Caldas	5/13/2022	COMM 1ST	PMCHK00002842	\$190.00
23102	TEMPG	Steve Goldsmith	5/13/2022	COMM 1ST	PMCHK00002842	\$500.00
23103	TEMPH	Hutchens, Amanda	5/13/2022	COMM 1ST	PMCHK00002842	\$150.00
23104	TEMPS	Tracy Stowers	5/13/2022	COMM 1ST	PMCHK00002842	\$90.00
23105	U0019	US Bank	5/13/2022	COMM 1ST	PMCHK00002842	\$5,624.21
23106	W0001	Walker's Office Supplies, Inc.	5/13/2022	COMM 1ST	PMCHK00002842	\$1,595.88
23107	W0003	Warehouse Paint Incorporated	5/13/2022	COMM 1ST	PMCHK00002842	\$23.57
23108	W0044	Wave	5/13/2022	COMM 1ST	PMCHK00002842	\$483.29
23109	W0051	Cathy Warford	5/13/2022	COMM 1ST	PMCHK00002842	\$31.00
23110	1099-216	Gerald Harris	5/20/2022	COMM 1ST	PMCHK00002843	\$312.00
23111	1099-218	Auburn Gymnastics Center	5/20/2022	COMM 1ST	PMCHK00002843	\$195.00
23112	1099-269	Deborah Lynn	5/20/2022	COMM 1ST	PMCHK00002843	\$273.00
23113	1099-277	Foothill Karate Do	5/20/2022	COMM 1ST	PMCHK00002843	\$702.00
23114	1099-291	Isaac Humber	5/20/2022	COMM 1ST	PMCHK00002843	\$295.75
23115	1099-313	Alison Lloyd	5/20/2022	COMM 1ST	PMCHK00002843	\$1,306.80
23116	1099-374	Sarah Violet	5/20/2022	COMM 1ST	PMCHK00002843	\$112.50
23117	1099-375	Jennifer Rogers	5/20/2022	COMM 1ST	PMCHK00002843	\$390.00
23118	1099-376	Joanna Britt	5/20/2022	COMM 1ST	PMCHK00002843	\$252.00
23119	1099-50	Scott Holbrook	5/20/2022	COMM 1ST	PMCHK00002843	\$516.44
23120	A0013	AT&T	5/20/2022	COMM 1ST	PMCHK00002843	\$74.90
23121	A0051	Anderson's Sierra Pipe Co.	5/20/2022	COMM 1ST	PMCHK00002843	\$861.08
23122	A0115	Auburn Hardware & Rental LLC	5/20/2022	COMM 1ST	PMCHK00002843	\$12.84
23123	A0134	Advanced Intregated Pest Mana	5/20/2022	COMM 1ST	PMCHK00002843	\$155.00

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
23124	A0148	All Pro Backflow	5/20/2022	COMM 1ST	PMCHK00002843	\$559.65
23125	B0062	BareBones WorkWear	5/20/2022	COMM 1ST	PMCHK00002843	\$119.02
23126	C0041	CPRS	5/20/2022	COMM 1ST	PMCHK00002843	\$170.00
23127	D0010	Diamond Pacific	5/20/2022	COMM 1ST	PMCHK00002843	\$35.89
23128	D0077	Dudek	5/20/2022	COMM 1ST	PMCHK00002843	\$23,202.75
23129	G0006	Gold Country Media Publication	5/20/2022	COMM 1ST	PMCHK00002843	\$8,000.00
23130	H0056	Humana Dental Ins. Co	5/20/2022	COMM 1ST	PMCHK00002843	\$2,223.29
23131	L0100	Lifeguard First Aid & Safety,	5/20/2022	COMM 1ST	PMCHK00002843	\$321.54
23132	M0013	Meadow Vista Hardware	5/20/2022	COMM 1ST	PMCHK00002843	\$15.01
23133	N0003	Norris Electric, Inc.	5/20/2022	COMM 1ST	PMCHK00002843	\$621.72
23134	N0045	Near U CO2	5/20/2022	COMM 1ST	PMCHK00002843	\$199.98
23135	P0005	Placer County Water Agency	5/20/2022	COMM 1ST	PMCHK00002843	\$92.66
23136	P0007	Pacific Gas & Electric Company	5/20/2022	COMM 1ST	PMCHK00002843	\$1,083.52
23137	P0109	Caleb Porter	5/20/2022	COMM 1ST	PMCHK00002843	\$39.62
23138	Q0003	Quality Automotive	5/20/2022	COMM 1ST	PMCHK00002843	\$1,776.96
23139	R0073	NAPA Auto Parts	5/20/2022	COMM 1ST	PMCHK00002843	\$163.79
23140	S0009	Sierra Saw Sales And Service	5/20/2022	COMM 1ST	PMCHK00002843	\$37.54
23141	S0067	Superfast Copy	5/20/2022	COMM 1ST	PMCHK00002843	\$8.62
23142	S0143	SMOA	5/20/2022	COMM 1ST	PMCHK00002843	\$5,259.25
23143	S0154	Mike Scheele	5/20/2022	COMM 1ST	PMCHK00002843	\$194.81
23144	T0031	Turf Star, Inc.	5/20/2022	COMM 1ST	PMCHK00002843	\$762.82
23145	TEMPA	Auburn Aces Baseball	5/20/2022	COMM 1ST	PMCHK00002843	\$40.00
23146	TEMPD	Angela Drennon	5/20/2022	COMM 1ST	PMCHK00002843	\$30.00
23147	W0001	Walker's Office Supplies, Inc.	5/20/2022	COMM 1ST	PMCHK00002843	\$1,988.10
23148	W0003	Warehouse Paint Incorporated	5/20/2022	COMM 1ST	PMCHK00002843	\$78.08
23149	W0044	Wave	5/20/2022	COMM 1ST	PMCHK00002843	\$739.71
23150	W0045	Williams, Jesse	5/20/2022	COMM 1ST	PMCHK00002843	\$19.31
23151	W1006	Audrey Warren	5/20/2022	COMM 1ST	PMCHK00002843	\$38.60
23152	A0091	Altara	5/27/2022	COMM 1ST	PMCHK00002844	\$200.00
23153	B0020	BSN Sports, Inc.	5/27/2022	COMM 1ST	PMCHK00002844	\$352.64
23154	C0111	Cal.net	5/27/2022	COMM 1ST	PMCHK00002844	\$66.90
23155	C0121	Cole Huber LLP	5/27/2022	COMM 1ST	PMCHK00002844	\$210.53
23156	C0137	Centrica Business Solutions	5/27/2022	COMM 1ST	PMCHK00002844	\$41,274.27
23157	D0016	Dancing Dog Productions	5/27/2022	COMM 1ST	PMCHK00002844	\$309.78
23158	D0066	De Lage Landen Financial Servi	5/27/2022	COMM 1ST	PMCHK00002844	\$332.48
23159	E0008	Ewing Irrigation Products, Inc	5/27/2022	COMM 1ST	PMCHK00002844	\$165.14
23160	F0038	Fastenal Company	5/27/2022	COMM 1ST	PMCHK00002844	\$54.18
23161	N0012	Nevada Irrigation District	5/27/2022	COMM 1ST	PMCHK00002844	\$190.45
23162	N0045	Near U CO2	5/27/2022	COMM 1ST	PMCHK00002844	\$220.03
23163	N0048	Normac, Inc.	5/27/2022	COMM 1ST	PMCHK00002844	\$1,700.45
23164	P0007	Pacific Gas & Electric Company	5/27/2022	COMM 1ST	PMCHK00002844	\$13,747.36
23165	R0080	RecDesk LLC	5/27/2022	COMM 1ST	PMCHK00002844	\$9,800.00
23166	S0145	SCP Distributors	5/27/2022	COMM 1ST	PMCHK00002844	\$228.50
23167	S0167	Special District Risk Managem	5/27/2022	COMM 1ST	PMCHK00002844	\$67,490.99
23168	S1007	Stationary Engineers, Local 39	5/27/2022	COMM 1ST	PMCHK00002844	\$365.24
23169	T0071	TIAA Commercial Finance, Inc.	5/27/2022	COMM 1ST	PMCHK00002844	\$214.68
23170	T1000	Transamerica Life Insurance	5/27/2022	COMM 1ST	PMCHK00002844	\$480.00
23171	TEMPF	Gerina Freeman	5/27/2022	COMM 1ST	PMCHK00002844	\$158.00
23172	TEMPT	Sara Thompson	5/27/2022	COMM 1ST	PMCHK00002844	\$142.00
23173	W0001	Walker's Office Supplies, Inc.	5/27/2022	COMM 1ST	PMCHK00002844	\$954.58
23174	W0003	Warehouse Paint Incorporated	5/27/2022	COMM 1ST	PMCHK00002844	\$26.42

Total Checks: 118

Total Amount of Checks: \$235,622.04
 =====

SECTION: 5.0

ITEM: 5.4 REVIEW OF FINANCIALS FOR MAY, 2022

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING
FINANCE COMMITTEE AND FORWARDED TO
THE CONSENT CALENDAR FOR REVIEW AND
APPROVAL**

FISCAL IMPACT: NONE

May's Financials

Revenues –

- Programs are over budget by **\$65,900**. Most notable variances are in the Recreation Department. Special Events have sponsorships of **\$21,500** for later in the year. Youth Camps came in above anticipated by **\$12,200**; Youth Classes are over budget by **\$4,200**; Adult Classes are over budget by **\$8,900** and Adult Sports is showing revenue early at **\$12,500**. This may even out over time with the assumption that the revenue has posted early. Youth Services Department is also ahead by **\$5,800**.
- Rents and Concessions are over by **\$17,500**. Indoor Rentals are above budget by **\$10,700**; and Picnic & Gazebo rentals are above budget by **\$5,800**.
- Interest Revenue is over by **\$73,600**. This is an Audit entry and doesn't represent actual interest earned for 2022-23 Fiscal year. This is a reversing entry that the Auditor had us make in March to represent losses at Placer County on their investments.
- Tax Revenue came in over by **\$12,200**. RDA Revenues came in **\$9,500** above budget.

Expenses –

- Wages/Benefits are under budget by **\$59,500**. Aquatic Department is low by **\$7,800**; Youth Services is low by **21,200**; and Facilities and Grounds are under by **\$28,100**. We budget for the worst-case scenario in Wages and Benefits, so when we are short staffed, the differences show pretty quickly.

PROFIT & LOSS
22/23 Approved Budget

	Approved Budget 22-23	% Of Total	Mid-Yr Revision 22-23	% Of Total	2022 May ACTUALS	Last Yr May Actuals	2022-23 YTD ACTUALS	2022-23 YTD BUDGET	Last Yr YTD ACTUALS
Operating Revenues									
Program Revenue	1,217,421	19%		9%	151,914	130,730	407,570	341,187	351,957
Facility Revenue	193,104	3%		1%	15,461	13,393	76,563	59,042	61,012
Misc. Revenue	55,162	1%		0%	6,242	4,231	11,056	6,786	8,180
Grants & Donations	188,838	3%		0%	2,892	19,528	3,892	124	21,187
Interest Income	22,093	0%		0%	3,137	1,314	75,587	1,989	2,201
Equipment Reserve Transfers	193,900	3%		0%	-	-	-	-	-
Unfunded Liability Transfer	-	0%		0%	-	-	-	-	-
Future Cap & ADA Transfers	627,000	10%		0%	-	-	-	-	-
Tax Revenue	3,882,944	60%	1,520,292	89%	10,869	73,363	1,520,292	1,507,946	1,434,899
Atwood	27,850	0%	10,869	1%	-	-	10,869	10,932	10,613
Sterling Loan	-	0%	-	0%	-	-	-	-	-
City Mitigation Transfers/Rev	70,000	1%	-	0%	-	-	-	-	-
County Mitigation Revenue	25,000	0%	-	0%	-	-	-	-	-
Total Operating Revenue	6,503,312	100%	-	0%	1,710,807	242,559	2,105,829	1,928,006	1,890,049
Expenditures									
Program Expense	224,301	4%		4%	16,111	7,141	23,763	22,723	10,393
Operating & Supplies	471,293	7%		11%	46,629	37,652	71,421	66,972	56,611
Utilities Expense	218,816	3%		4%	14,592	1,409	17,354	11,500	6,857
Professional Services	93,797	1%		3%	11,784	5,044	12,333	14,199	5,656
Building & Grounds Maintenance	503,839	8%		7%	27,259	34,925	51,721	49,782	44,632
Property Tax Admin.	116,864	2%		0%	-	-	-	-	5,135
Wages	2,411,804	38%		40%	164,934	154,249	282,079	329,416	268,399
Benefits & Payroll Costs	981,072	16%		16%	64,599	60,644	147,230	159,390	115,008
Fixed Asset Expense	212,100	3%		0%	-	49,116	17,634	21,500	49,116
Capital Improvement Projects	908,137	14%		16%	65,654	308,054	68,930	64,250	309,949
Debt Services	164,716	3%		0%	-	-	-	-	-
Total Expenditures	6,306,739	100%	-	0%	411,562	658,234	692,465	739,732	871,756
Net Revenue Over Expenditures	\$ 196,573	3.02	\$ -	\$ 1,299,245	(415,675)	\$1,413,364	\$1,188,274	\$1,018,293	\$1,018,293
Annual Contingency Reserve (1-2%)	\$ -		\$ -		\$ -	\$ 70,000	\$ 70,000	\$ -	\$ 70,000
Annual Equip Replacement Reserve	\$ 80,000		\$ -		\$ 130,000	\$ 833,959	\$ 833,959	\$ -	\$ 703,959
Future Capital Construction Reserve	\$ 40,000		\$ -		\$ 90,000	\$ 789,370	\$ 789,370	\$ -	\$ 699,370
ADA Reserve	\$ 5,000		\$ -		\$ 5,000	\$ 25,032	\$ 25,032	\$ -	\$ 20,032
CEPPT/Prefunding	\$ 60,000		\$ -		\$ 60,000	\$ 466,120	\$ 466,120	\$ -	\$ 430,120
TOTALS	\$ 11,573		\$ -		\$ 1,014,245	\$ 2,184,481	\$ 2,184,481	\$ -	\$ 1,923,481

Balance Sheet

5/31/2022

	Current YTD
ASSETS	
<u>Current Assets</u>	
Imprest Fund (Petty Cash)	580.00
First Foundation - Friends 501(c)(3)	7,305.65
First Foundation Bank	290,922.73
Placer County Treasure-General	4,059,775.58
Placer County Treasurer - City Trust	207,366.43
CA Pension Trust - CEPPT- CalPERS	466,120.41
Accounts Receivable	14,700.60
Due From Other Governments	68,209.67
PCOE Receivables	22,684.25
Prepaid Liability Expense	11,551.12
Prepaid Workers Comp Insurance	67,490.99
Total Current Assets	5,216,707.43
<u>Restricted Reserve Funds</u>	
Proceeds from Note Payable Contra	26,114.73
Total Restricted Funds	26,114.73
<u>Fixed Assets</u>	
Fixed Assets: Land	1,970,546.12
Fixed Assets: Structures	14,104,508.46
Fixed Assets: Equipment	1,355,255.99
Fixed Assets: Computer Equipment & Software	64,942.85
Fixed Assets: Vehicles	269,962.88
Fixed Assets: Office Furniture & Rec Equipment	85,215.63
Construction In Progress	2,354,535.62
Less: Accumulated Depreciation	(10,970,972.76)
Total Fixed Assets	9,233,994.79
<u>Deferred Outflows of Resources</u>	
Pensions - Def Outflows of Resources	291,643.00
	291,643.00
TOTAL ASSETS	14,768,459.95

Current
YTD

LIABILITIES AND NET PROFIT

		Current YTD
<u>Current Liabilities</u>		
Prepaid Revenue		36.00
PGE Tru-up payable		1,675.18
Retentions Payable		2,172.33
Gift Certificates		100.00
Compensated Absenses		151,679.31
Sales Tax Payable		18.06
Worker's Comp Payable		7,591.17
Accrued Liabilities		11,034.60
Miscellaneous Deductions		(0.01)
Total Current Liabilities		\$174,306.64
<u>Long Term Liabilities</u>		
Lease Payable - Sterling Bank		2,082,000.00
Net OPEB Liability		313,240.00
Net Pension Liability		(33,404.00)
Total Long Term Liabilities		2,361,836.00
TOTAL LIABILITIES		2,536,142.64
<u>Deferred Inflows of Resources</u>		
Pensions - Def Inflows of Resources		232,350.00
OPEB - Def Inflows		105,254.00
		337,604.00
<u>Net Position</u>		
Investments in Fixed Assets		7,178,109.52
RFB: Reserved City Mitigation		207,207.15
GFB: Youth Assistance Fund		49,126.16
General Fund Balance		990,475.23
RFB: COVID Relief Funding		314,974.00
DFB: Annual Equip Replacement Reserv.		833,958.72
DFB: Annual Contingency Reserve		70,000.00
DFB: Reserved for Future Capital Construction		789,369.52
RFB: Arboretum Grant Fund		13,275.73
RFB: Atwood Reserves		(8,485.99)
RFB: Atwood Equip Fund		11,003.66
RFB- 501(c)(3) Fund		7,305.65
GFB: General Fund (ADA Reserve)		25,031.75
Net Profit (Loss)		1,413,362.21
Total Net Postion		\$11,894,713.31
Current YTD		
TOTAL LIABILITY AND NET POSITION		\$14,768,459.95

Auburn Rec & Park

Profit & Loss - Summary
4/1/2022 To 5/31/2022

For All Segment1s

For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
OPERATING REVENUE					
Park & Recreation Services	151,914.00	407,569.53	341,187.00	66,382.53	119.46
Rents & Concessions	15,461.42	76,563.38	59,042.00	17,521.38	129.68
Miscellaneous Revenue	6,242.13	11,055.85	6,786.00	4,269.85	162.92
Grants & Donations	2,891.85	3,891.85	124.00	3,767.85	3138.59
Interest Income	3,136.87	75,587.00	1,989.00	73,598.00	3800.25
Taxes Revenue	1,531,160.93	1,531,160.93	1,518,878.00	12,282.93	100.81
TOTAL OPERATING REVENUE	\$1,710,807.20	\$2,105,828.54	\$1,928,006.00	\$177,822.54	109.22%
OTHER FINANCING SOURCES					
TOTAL OTHER FINANCING SOURCES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL REVENUES	1,710,807.20	2,105,828.54	1,928,006.00	177,822.54	109.22
EXPENDITURES					
Program Expenses	16,111.42	23,763.32	22,723.00	1,040.32	104.58
Operations & Supplies Expense	46,629.13	71,421.25	66,972.00	4,449.25	106.64
Utilities Expense	14,591.85	17,353.58	11,500.00	5,853.58	150.90
Legal Expenses	210.53	210.53	74.00	136.53	284.50
Professional Services	11,573.00	12,122.06	14,125.00	(2,002.94)	85.82
Bldg & Grounds Maintenance	27,259.15	51,721.35	49,782.00	1,939.35	103.90
Salaries Expense	164,934.08	282,079.23	329,416.00	(47,336.77)	85.63
Benefits & Payroll Costs	64,598.84	147,230.31	159,390.00	(12,159.69)	92.37
Fixed Asset Expense	0.00	17,634.35	21,500.00	(3,865.65)	82.02
Capital Improvement Projects	65,653.96	68,930.35	64,250.00	4,680.35	107.29
TOTAL EXPENDITURES	\$411,561.96	\$692,466.33	\$739,732.00	(\$47,265.67)	93.61%

Auburn Rec & Park
Profit & Loss - Summary
4/1/2022 To 5/31/2022
For All Segment1s
For All Segment4s

Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
\$1,299,245.24	\$1,413,362.21	\$1,188,274.00	\$225,088.21	118.94%

NET REVENUE OVER EXPENDITURES

Auburn Rec & Park
 Transfers to General Fund
 4/1/2022 to 5/31/2022

Impact to the
 General Fund

<u>Future Capital Construction Reserve Balance Forward</u>		\$699,370.00	
4/2/2022	Transfer in (Annual Budget) Resolution 2022-11	\$40,000.00	(\$40,000.00)
5/27/2022	Transfer in Resolution 2022-15	\$50,000.00	(\$50,000.00)
Total Future Capital Construction Reserve		\$789,370.00	
<u>City Mitigation Reserves Balance Forward</u>		\$207,207.00	
Total City Mitigation Reserve		\$207,207.00	
<u>Equipment Replacement Reserves Balance Forward</u>		\$703,958.72	
4/2/2022	Transfer in (Annual Budget) Resolution 2022-11	\$80,000.00	(\$80,000.00)
5/27/2022	Transfer in Resolution 2022-15	\$50,000.00	(\$50,000.00)
Total Equip Replacement Reserves		\$833,958.72	
<u>ADA Reserves Balance Forward</u>		\$25,031.75	
Total ADA Reserves		\$25,031.75	
<u>Contingency Reserves Balance Forward</u>		\$70,000.00	
Total Contingency Reserves		\$70,000.00	
<u>COVID Relief Reserves</u>		\$314,974.00	
Total COVID Relief Reserves		\$314,974.00	
Total Impact FY 2021/22		\$220,000.00	(\$220,000.00)
Total Adjusted Impact to General Fund 2022-23			(\$220,000.00)

Auburn Rec & Park

Profit & Loss - Detail

4/1/2022 to 5/31/2022

For All Segment1s

For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
OPERATING REVENUE					
Park & Recreation Services					
Aub Elem DSC Rev	13,969.56	27,803.25	23,611.00	4,192.25	117.76
Skyridge DSC Rev	16,630.54	33,715.79	31,617.00	2,098.79	106.64
Day Camp Rev	20,490.25	39,936.93	40,436.00	(499.07)	98.77
Preschool Revenue	1,092.00	15,009.00	15,037.00	(28.00)	99.81
Newcastle DSC Revenue	10,791.50	22,931.00	22,915.00	16.00	100.07
Adult Softball	14,058.00	23,083.00	13,909.00	9,174.00	165.96
Adult Basketball	0.00	6,175.18	2,369.00	3,806.18	260.67
Adult Volleyball	260.00	260.00	768.00	(508.00)	33.85
Pickle Ball Revenue	(30.00)	3,560.00	3,893.00	(333.00)	91.45
Adult Classes	6,747.20	16,831.50	8,556.00	8,275.50	196.72
Adult Class Rev - Bureau	660.95	1,961.69	1,304.00	657.69	150.44
Bocce Ball Prog Revenue	0.00	600.00	420.00	180.00	142.86
Youth Basketball	0.00	42.00	129.00	(87.00)	32.56
PeeWee Basketball	0.00	0.00	300.00	(300.00)	0.00
Youth Classes	6,444.00	26,444.50	22,498.00	3,946.50	117.54
Youth Class Rev - Bureau	670.00	2,288.00	2,020.00	268.00	113.27
Youth Volleyball	3,685.00	7,380.00	7,500.00	(120.00)	98.40
Aquatic Activities	1,887.00	4,895.25	8,269.00	(3,373.75)	59.20
Master Swim Revenue	1,241.00	2,367.00	2,158.00	209.00	109.69
Public Swim - MS Sierra Pool	494.00	528.95	867.00	(338.05)	61.01
Swim Lessons	12,755.00	31,795.00	28,615.00	3,180.00	111.11
Swim Lessons - PH	3,900.00	6,528.00	3,921.00	2,607.00	166.49
Swim Team Revenue	7,550.00	22,401.00	19,689.00	2,712.00	113.77
Synchro Team	185.00	15,384.59	15,716.00	(331.41)	97.89
Youth Camps Revenue	7,618.00	24,143.00	19,749.00	4,394.00	122.25
Youth Camp Rev - Bureau	10,320.00	24,965.40	17,168.00	7,797.40	145.42
Youth Sports Camps	7,662.00	16,507.00	14,607.00	1,900.00	113.01

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Tennis Revenue	250.00	250.00	0.00	250.00	0.00
Special Events Revenue	0.00	21,500.00	0.00	21,500.00	0.00
Party in the Park Revenue	815.00	1,635.00	1,600.00	35.00	102.19
Food Truck Fiesta Revenue	100.00	350.00	0.00	350.00	0.00
Obstacle Race Revenue	0.00	1,000.00	725.00	275.00	137.93
Dead Festival Rev	205.00	205.00	0.00	205.00	0.00
Auburn Harvest Festival Rev	195.00	945.00	937.00	8.00	100.85
Egg Hunt Revenue	500.00	2,429.50	2,500.00	(70.50)	97.18
Boots N Bells Dance	555.00	1,075.00	3,000.00	(1,925.00)	35.83
Out of District Fees	213.00	423.00	3,953.00	(3,530.00)	10.70
Out of District Fees - Bureau	0.00	220.00	431.00	(211.00)	51.04
Total Parks and Recreation Services	151,914.00	407,569.53	341,187.00	66,382.53	119.46
Rents & Concessions					
Fee Waivers, Public	(4,947.51)	(5,043.51)	0.00	(5,043.51)	0.00
Fee Waiver - Offset	4,947.51	5,043.51	0.00	5,043.51	0.00
Blue Bird Room-CVCC	173.25	346.50	546.00	(199.50)	63.46
Stella Irving Rental Revenue - Rec	59.56	59.56	0.00	59.56	0.00
Lakeside Rental Revenue - Reg	595.50	3,875.10	116.00	3,759.10	3340.60
Sierra Room Rental - CVCC	933.00	1,343.37	151.00	1,192.37	889.65
Sunset Room Rental - CVCC	0.00	544.30	118.00	426.30	461.27
Canyon View Room Rental - CVCC	0.00	1,450.43	223.00	1,227.43	650.42
Foothills Room Rental - CVCC	747.00	2,792.38	882.00	1,910.38	316.60
Pool Rental Rev - Sierra/Splash	0.00	630.00	2,046.00	(1,416.00)	30.79
Pool Rental Rev - Placer Hills	0.00	1,648.00	1,442.00	206.00	114.29
American River Room - CVCC	588.00	1,588.00	101.00	1,487.00	1572.28
Conference Rental Revenue - Rec	106.37	106.37	605.00	(498.63)	17.58
Conference (Module) Rental - Overlook	(3,406.50)	1,151.00	605.00	546.00	190.25
Gazebo Rentals	100.00	290.00	211.00	79.00	137.44

Profit & Loss - Detail
4/1/2022 to 5/31/2022
For All Segment1s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Rock Creek Modular Rent	330.00	990.00	660.00	330.00	150.00
Gym Rental Revenue - Rec	0.00	10.00	11.00	(1.00)	90.91
Gym Rental Revenue - Reg	201.55	201.55	0.00	201.55	0.00
Tutor Totter Lease Agreement	554.00	1,108.00	1,164.00	(56.00)	95.19
Kitchen Rental Revenue - Rec	73.06	73.06	0.00	73.06	0.00
Kitchen Rental Revenue - CVCC	0.00	0.00	92.00	(92.00)	0.00
Picnic Area Rental Revenue - Rec	1,531.00	6,457.75	4,342.00	2,115.75	148.73
Picnic Area Rental Revenue - Reg	808.82	1,496.82	277.00	1,219.82	540.37
Picnic Area Rental Revenue - Ash	195.00	680.00	290.00	390.00	234.48
Picnic Area Rental Revenue - MV	570.50	3,182.50	2,118.00	1,064.50	150.26
Field "Recreation" Rental Revenue	0.00	2,511.84	3,987.00	(1,475.16)	63.00
Field "Bill Beane" Rental - Reg A	0.00	1,009.09	1,164.00	(154.91)	86.69
Field "Softball" Rental - MV	152.00	638.00	4,177.00	(3,539.00)	15.27
Field Rental - CV	0.00	1,123.50	2,029.00	(905.50)	55.37
Bike Park Rentals	0.00	40.00	0.00	40.00	0.00
Field Soccer/Baseball-Winchester	360.00	1,461.49	1,058.00	403.49	138.14
Field "Beggs" Rental - Rec	0.00	2,898.00	4,095.00	(1,197.00)	70.77
Field B (softball) Rev - Reg	0.00	2,394.00	845.00	1,549.00	283.31
Field "James" Rental - Rec	208.50	11,540.00	7,126.00	4,414.00	161.94
Field C (Baseball) Rental - Reg	1,785.00	2,608.00	1,278.00	1,330.00	204.07
Bocce Ball Field Rental	80.00	120.00	0.00	120.00	0.00
Field "Soccer Regional" Rental	1,014.72	1,278.72	0.00	1,278.72	0.00
Field "Soccer A" Rental - MV	0.00	116.00	0.00	116.00	0.00
Field "Soccer A" Rental - Railhead	187.00	480.20	3,270.00	(2,789.80)	14.69
Field "Soccer B" Rental - Railhead	180.00	1,605.70	4,042.00	(2,436.30)	39.73
Misc Rents & Concessions	66.00	1,161.06	180.00	981.06	645.03
Misc Rents & Concessions - Bureau	3,982.00	3,982.00	3,369.00	613.00	118.20
Custodial Fees	2,852.09	9,988.09	6,422.00	3,566.09	155.53
Custodial Fees - Bureau	322.00	1,364.00	0.00	1,364.00	0.00
Set up/Take Down Fees - Bureau	112.00	219.00	0.00	219.00	0.00

Profit & Loss - Detail
4/1/2022 to 5/31/2022
For All Segment1s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Total Rents and Concessions	15,461.42	76,563.38	59,042.00	17,521.38	129.68
Miscellaneous Revenue	0.00	168.00	30.00	138.00	560.00
MV Comm Ctr Rentals	518.09	2,282.09	1,346.00	936.09	169.55
Alcohol Permit Fee	46.00	222.00	0.00	222.00	0.00
Alcohol Permit - Bureau	46.00	46.00	0.00	46.00	0.00
Meadow Vista - Alcohol fee	134.00	134.00	0.00	134.00	0.00
MV Custodial Fee	(0.40)	(0.40)	0.00	(0.40)	0.00
Miscellaneous Income - Admin.	87.00	87.00	0.00	87.00	0.00
Miscellaneous Revenue - Recreation	5,411.44	8,117.16	5,410.00	2,707.16	150.04
Verizon Wireless Lease					
Total Miscellaneous Revenue	6,242.13	11,055.85	6,786.00	4,269.85	162.92
Grants & Donations	2,338.00	2,338.00	0.00	2,338.00	0.00
Donations - MV Arboretum	453.85	453.85	124.00	329.85	366.01
Youth Assistance Rev	100.00	100.00	0.00	100.00	0.00
Donation Rev - F & G	0.00	1,000.00	0.00	1,000.00	0.00
Grant Proceeds - Admin					
Total Grants and Donations	2,891.85	3,891.85	124.00	3,767.85	3138.59
Interest Income	20.73	112.86	42.00	70.86	268.71
Interest Income - Other	2,956.86	75,314.86	1,868.00	73,446.86	4031.85
Interest Revenue - County	159.28	159.28	79.00	80.28	201.62
Interest Revenue - City Trust					

Auburn Rec & Park
 Profit & Loss - Detail
 4/1/2022 to 5/31/2022
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Total Interest Income	3,136.87	75,587.00	1,989.00	73,598.00	3800.25
Project Revenue - Government					
Total Project Revenue - Government	0.00	0.00	0.00	0.00	0.00
Tax Revenue					
Current Secured Property Taxes General	1,329,920.76	1,329,920.76	1,328,065.00	1,855.76	100.14
Homeowner's Prop. Tax Relief	10,911.80	10,911.80	11,320.00	(408.20)	96.39
Current Supplemental Property Taxes	47,978.77	47,978.77	47,213.00	765.77	101.62
Unitary & Op Non-unitary Tax	48,731.73	48,731.73	48,203.00	528.73	101.10
Timber Tax Guarantee	0.66	0.66	0.00	0.66	0.00
Atwood Tax Revenue	10,869.14	10,869.14	10,932.00	(62.86)	99.43
Railroad Unitary Property Taxes	1,046.02	1,046.02	977.00	69.02	107.06
RDA Pass-Throughs	81,702.05	81,702.05	72,168.00	9,534.05	113.21
Total Tax Revenue	1,531,160.93	1,531,160.93	1,518,878.00	12,282.93	100.81
TOTAL OPERATING REVENUE	\$1,710,807.20	\$2,105,828.54	\$1,928,006.00	\$177,822.54	109.22%
OTHER FINANCING SOURCES					
Transfers from Other Funding Sources	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,710,807.20	2,105,828.54	1,928,006.00	177,822.54	109.22

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Program Expenses					
Instructor/Aquatics	0.00	0.00	891.00	(891.00)	0.00
Instructor/Adult Classes	1,866.70	1,963.30	1,038.00	925.30	189.14
Instructor/Adult Classes - Bureau	295.75	945.75	400.00	545.75	236.44
Instructor/Youth Classes	1,855.05	2,108.55	2,041.00	67.55	103.31
Officials/Adult Softball	0.00	0.00	1,112.00	(1,112.00)	0.00
Officials/Adult Basketball	2,276.85	2,276.85	440.00	1,836.85	517.47
Officials/Youth Basketball	3,723.00	3,723.00	0.00	3,723.00	0.00
Instructor/Youth Camps	0.00	0.00	170.00	(170.00)	0.00
Aub Elem/Program Exp	195.33	213.35	325.00	(111.65)	65.65
Skyridge/Program Exp	264.21	415.15	999.00	(583.85)	41.56
Day Camp/Program Exp	314.06	345.67	1,572.00	(1,226.33)	21.99
Preschool - Program Expense	174.91	483.96	536.00	(52.04)	90.29
Newcastle Program Expense	344.49	355.03	411.00	(55.97)	86.38
Adult Softball Expense	0.00	854.02	758.00	96.02	112.67
Adult Basketball Expense	0.00	24.89	0.00	24.89	0.00
Pickle Ball Tennis Expense	398.30	1,446.00	1,485.00	(39.00)	97.37
Youth Class Expense	7.82	7.82	0.00	7.82	0.00
Aquatic Activities	720.00	720.00	531.00	189.00	135.59
Public Swim Expense	0.00	2,243.92	1,845.00	398.92	121.62
Public Swim Exp - PH Pool	0.00	475.00	481.00	(6.00)	98.75
Swim Team	63.23	563.23	500.00	63.23	112.65
Synchro Team Expenses	0.00	250.00	273.00	(23.00)	91.58
Special Events Expenses	197.00	197.00	75.00	122.00	262.67
Party in the Park Expenses	1,287.41	1,740.07	1,260.00	480.07	138.10

EXPENDITURES

Auburn Rec & Park
 Profit & Loss - Detail
 4/1/2022 to 5/31/2022
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Auburn Harvest Festival Expenses	0.00	92.67	80.00	12.67	115.84
Egg Hunt Expenses	625.07	815.85	2,500.00	(1,684.15)	32.63
Boots N Bells Expenses	1,502.24	1,502.24	3,000.00	(1,497.76)	50.08
Total Program Expenses	16,111.42	23,763.32	22,723.00	1,040.32	104.58
Operations & Supplies					
Merchant Fees - Youth Services	2,970.37	2,970.37	2,306.00	664.37	128.81
Merchant Fees - Cust Serv	5,570.81	5,570.81	2,141.00	3,429.81	260.20
Telephone - Placer Hills Pool	74.90	224.70	134.00	90.70	167.69
Telephone - Cust Serv	572.80	1,145.60	1,150.00	(4.40)	99.62
Telephone (CVCC) - Admin	514.98	994.44	1,043.00	(48.56)	95.34
Gift Certificates Expensed	0.00	60.00	59.00	1.00	101.70
Telephone - Youth Services	23.20	23.20	150.00	(126.80)	15.47
Telephone - Recreation	27.87	27.87	42.00	(14.13)	66.36
Telephone - Preschool	40.63	40.63	130.00	(89.37)	31.25
Telephone - Facilities & Grounds	953.82	1,391.35	1,489.00	(97.65)	93.44
Telephone - Day Camp	38.18	38.18	66.00	(27.82)	57.85
Telephone - Newcastle	42.50	42.50	39.00	3.50	108.97
Telephone - Aub EI	125.46	216.41	235.00	(18.59)	92.09
Telephone - Skyridge	31.65	31.65	132.00	(100.35)	23.98
Postage - Admin	0.00	0.00	525.00	(525.00)	0.00
Activity Guide Expense	8,333.00	8,333.00	9,614.00	(1,281.00)	86.68
Youth Assistance Expense	1,496.00	2,847.00	2,166.00	681.00	131.44
Office Supplies - Rec	93.26	531.93	403.00	128.93	131.99
Office Supplies - Youth Services	0.00	438.67	131.00	307.67	334.86
Office Supplies - F & G	19.29	837.09	290.00	547.09	288.65
Office Supplies-Cust Serv	0.00	480.37	213.00	267.37	225.53
Office Supplies - Admin	72.39	2,076.41	1,962.00	114.41	105.83
Duplication Costs - Admin	214.68	214.68	112.00	102.68	191.68

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Office Equip Rental - Cust Serv	470.75	941.50	1,219.00	(277.50)	77.24
Office Equip Rental - Admin	332.48	997.44	998.00	(0.56)	99.94
Dining Expense - CS	24.60	24.60	0.00	24.60	0.00
Dining Expense	0.00	0.00	95.00	(95.00)	0.00
Gas/Mileage Expense - C.Serv	35.10	35.10	45.00	(9.90)	78.00
Gas/Mileage Expense - Admin	31.00	31.00	172.00	(141.00)	18.02
Gas/Mileage Expense - YS	0.00	0.00	52.00	(52.00)	0.00
Gas/Mileage Expense - F & G	5,800.85	5,800.85	4,034.00	1,766.85	143.80
General Administrative Exp - Admin	189.90	189.90	200.00	(10.10)	94.95
Liability Insurance - Admin	11,850.30	23,700.60	23,102.00	598.60	102.59
Public Relations/Marketing - Cust Serv	118.75	237.50	399.00	(161.50)	59.52
Dues and Subscriptions - Admin	170.00	170.00	179.00	(9.00)	94.97
Staff Appreciation - Youth Services	0.00	0.00	20.00	(20.00)	0.00
Staff Appreciation - F & G	0.00	0.00	30.00	(30.00)	0.00
Staff Appreciation - Admin	0.00	0.00	5.00	(5.00)	0.00
Staff Development - Admin	0.00	928.05	873.00	55.05	106.31
Uniform Exp - Rec.	200.82	147.21	0.00	147.21	0.00
Uniform Exp - Aquatics	61.13	61.13	130.00	(68.87)	47.02
Uniform Exp - F & G	(636.48)	(636.48)	0.00	(636.48)	0.00
Small Equipment - Y Serv	0.00	2,009.88	950.00	1,059.88	211.57
Small Equipment - Rec Pk	1,029.29	1,104.06	71.00	1,033.06	1555.01
Small Equipment - Reg Pk	0.00	6.87	0.00	6.87	0.00
Field Marking Expense	165.14	165.14	0.00	165.14	0.00
Safety Supplies - F & G	189.11	189.11	1,577.00	(1,387.89)	11.99
Safety Supplies - Aquatics	321.54	321.54	315.00	6.54	102.08
Safety Supplies - Youth Services	0.00	0.00	500.00	(500.00)	0.00
Restroom Supplies - Recreation Park	164.88	256.37	201.00	55.37	127.55
Restroom Supplies - Regional Park	219.62	306.92	256.00	50.92	119.89
Restroom Supplies - Ashford Park	102.75	151.34	114.00	37.34	132.75
Restroom Supplies - Meadow Vista Park	113.39	166.25	123.00	43.25	135.16

Profit & Loss - Detail
4/1/2022 to 5/31/2022
For All Segment1s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Restroom Supplies - Railhead Park	124.03	181.16	142.00	39.16	127.58
Restroom Supplies - Overlook Park	124.03	181.16	155.00	26.16	116.88
Restroom Supplies - Placer Hills Park	102.76	151.35	94.00	57.35	161.01
Restroom Supplies - Rec Comm Ctr	615.37	797.86	345.00	452.86	231.26
Restroom Supplies - Reg Comm Ctr	224.94	330.93	295.00	35.93	112.18
Restroom Supplies - CVCC Comm Ctr	254.33	414.09	411.00	3.09	100.75
Sanitation - Reg Pk - Toilet	271.00	542.00	946.00	(404.00)	57.29
Sanitation - Win Pk - Toilet	180.00	451.00	536.00	(85.00)	84.14
Sanitation - Rec Pk - ADA Toilet	0.00	0.00	366.00	(366.00)	0.00
Sanitation - Reg - ADA Toilet	220.00	220.00	0.00	220.00	0.00
Sanitation - Rec Pk - Debris Box	1,137.10	1,137.10	1,329.00	(191.90)	85.56
Sanitation - Reg Pk - Disposal	588.55	588.55	618.00	(29.45)	95.24
Sanitation - MV - Disposal	400.59	367.59	456.00	(88.41)	80.61
Sanitation - CVCC - Disposal	215.72	215.72	227.00	(11.28)	95.03
Small Equipment - Aquatics	0.00	0.00	860.00	(860.00)	0.00
Total Operations & Supplies	46,629.13	71,421.25	66,972.00	4,449.25	106.64
Utilities Expense					
Lights - Rec Pk Beggs Field	408.10	408.10	0.00	408.10	0.00
Lighting Reimb.-Beggs Field	0.00	(1,536.00)	(478.00)	(1,058.00)	321.34
Lights - Rec Pk James Field	897.19	897.19	0.00	897.19	0.00
Lighting Reimb.-James Field	0.00	(2,040.00)	(1,798.00)	(242.00)	113.46
Lights - Rec Field	212.09	212.09	0.00	212.09	0.00
Lighting Reimb.-Rec Field	0.00	(424.00)	0.00	(424.00)	0.00
Gas/Elect - Rec Comm Ctr - Fac & Grds	634.91	634.91	594.00	40.91	106.89
Gas/Electric - Reg Comm Ctr	1,135.58	1,135.58	321.00	814.58	353.76
Gas/Electric - CV Comm Ctr	97.69	97.69	0.00	97.69	0.00
Electric Reimb.- CV Comm Ctr	(97.69)	(204.08)	(313.00)	108.92	65.20

Profit & Loss - Detail
4/1/2022 to 5/31/2022
For All Segment1s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Gas/Electric - CVCC	1,083.52	1,083.52	549.00	534.52	197.36
Gas/Electric - Sierra Pool	6,888.26	6,888.26	1,050.00	5,838.26	656.03
Gas/Electric - PH Pool	90.16	136.16	290.00	(153.84)	46.95
Electric - Day Camp	265.16	265.16	420.00	(154.84)	63.13
Gas/Elec - Recreation Park	769.56	769.56	96.00	673.56	801.63
Gas/Electric - Reg Park	1,944.43	1,944.43	0.00	1,944.43	0.00
Lighting Reimb.- Reg Park	(3,585.75)	(4,392.25)	(567.00)	(3,825.25)	774.65
Gas/Electric - Ashford Park	183.08	183.08	38.00	145.08	481.79
Gas/Electric - MV Park	222.95	222.95	341.00	(118.05)	65.38
Electric - Railhead Park	196.24	196.24	0.00	196.24	0.00
Lighting Reimb.-Railhead	(196.24)	(486.58)	(635.00)	148.42	76.63
Gas/Electric - Winchester Park	46.13	46.13	0.00	46.13	0.00
Water - Rec Comm Ctr	144.62	144.62	0.00	144.62	0.00
Water - Reg Comm Ctr	164.19	363.10	159.00	204.10	228.37
Water - CV Comm Ctr	241.32	241.32	579.00	(337.68)	41.68
Water - CVCC	183.11	183.11	0.00	183.11	0.00
Water - Sierra Pool	268.59	268.59	495.00	(226.41)	54.26
Water - PH Pool	0.00	0.00	25.00	(25.00)	0.00
Water - Rec Park	216.37	216.37	180.00	36.37	120.21
Water - Regional Park	(192.34)	7,299.72	7,860.00	(560.28)	92.87
Water - Ashford Park	153.39	153.39	180.00	(26.61)	85.22
Water - MV Park	693.54	693.54	1,527.00	(833.46)	45.42
Water - CV Park	361.97	361.97	0.00	361.97	0.00
Water - Railhead Park	239.28	239.28	180.00	59.28	132.93
Water - CVCC Park	183.10	183.10	0.00	183.10	0.00
Water - Overlook Park	352.29	352.29	0.00	352.29	0.00
Water - Placer Hills Park	168.45	168.45	287.00	(118.55)	58.69
Water - Atwood	218.60	446.59	120.00	326.59	372.16

Auburn Rec & Park
Profit & Loss - Detail
4/1/2022 to 5/31/2022
For All Segment1s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Total Utilities Expense	14,591.85	17,353.58	11,500.00	5,853.58	150.90
Legal Expenses					
Legal Fees	210.53	210.53	74.00	136.53	284.50
Total Legal Expense	210.53	210.53	74.00	136.53	284.50
Professional Services					
Professional Services - Rec	1,073.00	1,073.00	2,253.00	(1,180.00)	47.63
Professional Services - F & G	0.00	183.53	130.00	53.53	141.18
Professional Services - C Serv	9,800.00	9,800.00	7,828.00	1,972.00	125.19
Professional Services - Admin	200.00	565.53	1,414.00	(848.47)	40.00
Accounting/Auditor Fees	500.00	500.00	2,500.00	(2,000.00)	20.00
Total Professional Services	11,573.00	12,122.06	14,125.00	(2,002.94)	85.82
Bldg & Ground Maintenance					
Vehicle Maintenance	1,885.19	1,927.69	2,242.00	(314.31)	85.98
Equipment Rental	0.00	200.00	0.00	200.00	0.00
Irrigation Supplies - General	70.66	70.66	1,583.00	(1,512.34)	4.46
Maint - Recreation Field	253.75	629.67	243.00	386.67	259.12
Maint - CV Baseball Field	0.00	0.00	215.00	(215.00)	0.00
Maint - James Field	924.00	1,287.12	144.00	1,143.12	893.83
Maint - Beggs Field	352.64	599.74	185.00	414.74	324.18
Maint - Sierra Pool	2,135.40	3,277.23	4,238.00	(960.77)	77.33
Maint & Repairs - Equipment	3,659.32	6,567.23	6,168.00	399.23	106.47
Maint - PH Pool	834.24	834.24	18.00	816.24	4634.67

Profit & Loss - Detail
4/1/2022 to 5/31/2022
For All Segment1s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Rep/Maint - Aub El	0.00	0.00	62.00	(62.00)	0.00
Rep/Maint - Rock Creek	0.00	0.00	32.00	(32.00)	0.00
Rep/Maint - Day Camp	112.34	112.34	62.00	50.34	181.19
Maint - Recreation Park	3,443.05	4,473.53	1,248.00	3,225.53	358.46
Maint - Regional Park	2,585.73	4,197.40	4,750.00	(552.60)	88.37
Maint - Ashford Park	926.57	3,944.67	2,220.00	1,724.67	177.69
Maint - Meadow Vista Park	979.59	5,545.81	4,244.00	1,301.81	130.67
Maint - Christian Valley Park	248.57	1,760.14	451.00	1,309.14	390.28
Maint - Railroad Park	484.40	801.00	634.00	167.00	126.34
Maint - CVCC Park	245.51	245.51	76.00	169.51	323.04
Maint - Overlook Park	886.83	886.83	605.00	281.83	146.58
Maint - Placer Hills Park	161.85	161.85	228.00	(66.15)	70.99
Maint - Pocket Parks	149.00	149.00	72.00	77.00	206.94
Maint - Winchester Park	149.00	149.00	115.00	34.00	129.57
Maint - Atwood	493.87	1,127.07	357.00	770.07	315.71
Maint - Shockley Park	0.00	0.00	820.00	(820.00)	0.00
Maint - Bike Park	623.58	779.87	1,374.00	(594.13)	56.76
Rep/Maint - Skyridge	0.00	0.00	196.00	(196.00)	0.00
Maint - Ashley Dog Park	682.94	1,456.06	625.00	831.06	232.97
Rep/Maint - Preschool	544.78	544.78	0.00	544.78	0.00
Maint - Recreation Comm Ctr	103.69	119.27	1,845.00	(1,725.73)	6.46
Maint - Regional Comm Ctr	47.49	2,024.12	8,658.00	(6,633.88)	23.38
Maint - Christian Valley Comm Ctr	0.00	0.00	32.00	(32.00)	0.00
Maint - CVCC Comm Ctr	590.63	606.21	1,087.00	(480.79)	55.77
Maint - Overlook Modular	0.00	0.00	32.00	(32.00)	0.00
Maint - Regional Tennis/Pickleball Courts	621.72	621.72	0.00	621.72	0.00
Maint - MV Soccer A	0.00	0.00	14.00	(14.00)	0.00
Maint - RH Soccer A	845.39	1,544.27	771.00	773.27	200.29
Maint - RH Soccer B	845.40	1,543.41	666.00	877.41	231.74
Maint - Regional Bill Bean Field	429.00	1,004.22	930.00	74.22	107.98

Auburn Rec & Park
 Profit & Loss - Detail
 4/1/2022 to 5/31/2022
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Maint - Regional Field B	600.00	1,383.12	1,026.00	357.12	134.81
Maint - Regional Field C	343.02	650.84	480.00	170.84	135.59
Vandalism Repairs Expense	0.00	495.73	1,034.00	(538.27)	47.94
Total Building and Grounds Maintenance	27,259.15	51,721.35	49,782.00	1,939.35	103.90
Property Tax Administration/LAFCO					
Total Property Tax Administration/LAFCO	0.00	0.00	0.00	0.00	0.00
Salaries Expense					
Wages - (Y.Serv) - Manager	4,811.69	7,931.63	9,672.00	(1,740.37)	82.01
Wages - (Cust Serv) - Full Time	9,855.76	16,268.33	17,281.00	(1,012.67)	94.14
Wages - (Admin) - Full Time	11,693.31	19,289.43	18,949.00	340.43	101.80
Wages - (Admin) - Part Time	5,895.70	9,651.87	8,845.00	806.87	109.12
Wages - (Admin) - Board Pay	2,500.00	2,500.00	2,500.00	0.00	100.00
Wages - (Y.Serv) - Aub Elem - PT	5,572.11	9,016.66	14,295.00	(5,278.34)	63.08
Wages - (Y.Serv) - AE Maint	74.02	74.08	0.00	74.08	0.00
Wages - (Y. Serv) - RC Maint	0.00	0.00	231.00	(231.00)	0.00
Wages - (Y.Serv) - Skyridge - PT	6,732.84	10,004.00	16,750.00	(6,746.00)	59.73
Wages - (Y.Serv) - Skyridge Maint	29.76	30.19	0.00	30.19	0.00
Wages - (Y.Serv) - Day Camp - PT	716.42	4,612.28	4,602.00	10.28	100.22
Wages - (Y.Serv) - DC Maint	21.63	323.91	173.00	150.91	187.23
Wages - (Rec) - Full Time	11,794.54	19,460.30	20,691.00	(1,230.70)	94.05
Wages - (Y. Serv) - Newcastle- PT	6,760.63	9,458.84	11,277.00	(1,818.16)	83.88
Wages - (Rec) - Part Time	117.41	163.86	0.00	163.86	0.00
Wages - (Rec) - Adult Softball	627.38	714.75	1,186.00	(471.25)	60.27
Wages - (Rec) - Adult Basketball	42.89	405.75	313.00	92.75	129.63
Wages - (Y.Serv) - Preschool	4,530.05	6,739.57	8,314.00	(1,574.43)	81.06

Profit & Loss - Detail
4/1/2022 to 5/31/2022
For All Segment1s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Wages - (Aqua) - Aquatics Coordinator	1,454.61	2,039.47	4,167.00	(2,127.53)	48.94
Wages - (Aqua) - Aquatic Activities	0.00	1,974.12	2,371.00	(396.88)	83.26
Wages - (Aqua) - Public Swim	3,293.16	5,294.52	9,356.00	(4,061.48)	56.59
Wages - (Aqua) - Master Swim	751.55	751.55	1,381.00	(629.45)	54.42
Wages - (Aqua) - Swim Team Coaches	1,506.22	1,584.42	888.00	696.42	178.43
Wages - (Aqua) - Synchronized Swim Coach	2,409.07	3,077.88	3,481.00	(403.12)	88.42
Wages - (Fac & Grds) - Fac Attendant - Rec	8,633.01	13,623.65	18,262.00	(4,638.35)	74.60
Wages - (Fac & Grds) - Fac Att. - CVCC	3,953.63	6,623.81	5,655.00	968.81	117.13
Wages - (Fac & Grds) - Fac Attendant - Reg	851.07	1,519.53	3,394.00	(1,874.47)	44.77
Wages - (Fac & Grds) - Fac Att Overlook	0.00	0.00	1,000.00	(1,000.00)	0.00
Wages - (Fac & Grds) - Management	12,504.63	20,818.34	23,171.00	(2,352.66)	89.85
Wages - (Fac & Grds) - Recreation Park	15,685.80	28,875.94	37,300.00	(8,424.06)	77.42
Wages - (Fac & Grds) - Regional Park	15,250.60	28,122.70	27,735.00	387.70	101.40
Wages - (Fac & Grds) - Ashford Park	3,159.01	5,397.13	6,000.00	(602.87)	89.95
Wages - (Fac & Grds) - Meadow Vista Park	3,557.68	5,209.38	7,000.00	(1,790.62)	74.42
Wages - (Fac & Grds) - CV Comm Center	686.11	1,530.04	1,500.00	30.04	102.00
Wages - (Fac & Grds) - Railroad Park	1,742.05	3,123.69	3,500.00	(376.31)	89.25
Wages - (Fac & Grds) - CVCC	2,589.46	4,780.30	3,000.00	1,780.30	159.34
Wages - (Fac & Grds) - Overlook Park	1,576.67	2,675.44	2,000.00	675.44	133.77
Wages - (Fac & Grds) - Placer Hills Park	1,245.42	2,014.69	2,000.00	14.69	100.74
Wages - (Fac & Grds) - Pocket Parks	741.11	1,351.48	1,500.00	(148.52)	90.10
Wages - (Fac & Grds) - Winchester Park	145.56	344.24	1,500.00	(1,155.76)	22.95
Wages - (Fac & Grds) - Atwood	206.14	326.74	1,100.00	(773.26)	29.70
Wages - (Fac & Grds) - Shockley Property	108.67	108.75	1,000.00	(891.25)	10.88
Wages - (F & G) Special Events	126.09	126.09	0.00	126.09	0.00
Wages - District Administrator	9,448.00	15,589.20	16,576.00	(986.80)	94.05
Wages - (F & G Proj) - Reg 24 Acres	480.14	819.93	0.00	819.93	0.00
Wages - (F & G) Uniform Allowance	1,052.48	7,730.75	9,500.00	(1,769.25)	81.38
Total Salaries Expense	164,934.08	282,079.23	329,416.00	(47,336.77)	85.63

Auburn Rec & Park
Profit & Loss - Detail
4/1/2022 to 5/31/2022
For All Segment1s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Benefits & Payroll Costs					
ER Taxes - Rec	915.22	1,543.56	1,698.00	(154.44)	90.91
ER Taxes - Aquatics	889.69	1,452.72	2,044.00	(591.28)	71.07
ER Taxes - Youth Services	2,282.86	3,818.88	4,996.00	(1,177.12)	76.44
ER Taxes - Fac & Grds	5,504.48	10,099.31	12,149.00	(2,049.69)	83.13
ER Taxes - Cust Serv	713.17	1,185.28	1,322.00	(136.72)	89.66
ER Taxes - Admin	2,155.02	3,394.51	3,586.00	(191.49)	94.66
Employment Expense - Rec	0.00	0.00	58.00	(58.00)	0.00
Employment Expense - Aquatics	117.96	117.96	0.00	117.96	0.00
Employment Expense - Youth Services	110.00	110.00	0.00	110.00	0.00
Employment Expense - Fac & Grds	121.10	121.10	485.00	(363.90)	24.97
Fingerprinting Exp - Aquatics	0.00	0.00	97.00	(97.00)	0.00
Fingerprinting Exp - Youth Services	74.00	74.00	75.00	(1.00)	98.67
Fingerprinting Exp - Fac & Grds	32.00	32.00	0.00	32.00	0.00
Benefits Expense - Recreation	3,243.56	6,870.85	6,450.00	420.85	106.53
Benefits Expense - Youth Services	2,797.50	5,542.50	5,891.00	(348.50)	94.08
Benefits Expense - Fac & Grds	19,793.44	42,511.79	40,937.00	1,574.79	103.85
Benefits Expense - Cust Serv	2,180.63	5,009.84	4,774.00	235.84	104.94
Benefits Expense - Admin	5,064.90	11,202.05	10,667.00	535.05	105.02
Employer Retirement Exp. - Rec	1,188.56	1,888.59	1,891.00	(2.41)	99.87
Employer Retirement Exp. - Aquatics	40.41	254.88	608.00	(353.12)	41.92
Employer Retirement Exp. - Youth Services	1,855.58	3,180.21	5,284.00	(2,103.79)	60.19
Employer Retirement Exp. - Fac & Grds	5,939.76	10,187.27	11,923.00	(1,735.73)	85.44
Employer Retirement Exp - Cust Serv	1,086.90	1,792.42	1,901.00	(108.58)	94.29
Employer Retirement Exp. - Admin	2,633.10	4,334.39	4,363.00	(28.61)	99.34
CalPERS Prefunding	0.00	24,000.00	24,000.00	0.00	100.00
Worker's Comp - Rec	200.79	261.81	397.00	(135.19)	65.95
Worker's Comp - Aquatics	150.26	193.38	386.00	(192.62)	50.10
Worker's Comp - Youth Services	474.12	627.73	1,192.00	(564.27)	52.66

Auburn Rec & Park
 Profit & Loss - Detail
 4/1/2022 to 5/31/2022
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Worker's Comp - Fac & Grds	4,743.23	7,047.26	11,673.00	(4,625.74)	60.37
Worker's Comp - Cust Serv	45.52	59.71	89.00	(29.29)	67.09
Worker's Comp - Admin	245.08	316.31	454.00	(137.69)	69.67
Total Benefits and Payroll Costs	64,598.84	147,230.31	159,390.00	(12,159.69)	92.37
Fixed Asset Expense	0.00	17,634.35	21,500.00	(3,865.65)	82.02
Fixed Asset Purchases - Aquatics	0.00	17,634.35	21,500.00	(3,865.65)	82.02
Total Fixed Asset Expense	0.00	17,634.35	21,500.00	(3,865.65)	82.02
Capital Improvement Projects	(1,264.02)	(1,264.02)	0.00	(1,264.02)	0.00
Art in the Park - Reg	288.00	288.00	0.00	288.00	0.00
CVCC - Bike Park	0.00	0.00	300.00	(300.00)	0.00
CVCC - Bike Park - fountain, signage, traffic	9.01	2,535.34	0.00	2,535.34	0.00
Energy Efficiency Project	8.62	758.68	750.00	8.68	101.16
Meadow Vista - Playground	23,202.75	23,202.75	23,200.00	2.75	100.01
Marriot Meadows- Const Doc & Related Wor	43,409.60	43,409.60	40,000.00	3,409.60	108.52
Rec - James Field Wiring Infrast.					
Total Capital Improvement Projects	65,653.96	68,930.35	64,250.00	4,680.35	107.29
Debt Service	0.00	0.00	0.00	0.00	0.00
Total Debt Service	0.00	0.00	0.00	0.00	0.00
Transfers Out					

Auburn Rec & Park
 Profit & Loss - Detail
 4/1/2022 to 5/31/2022
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Total Transfers Out	0.00	0.00	0.00	0.00	0.00
Total Expenditures	\$411,561.96	\$692,466.33	\$739,732.00	(\$47,265.67)	93.61%
Net Revenue Over Expenditures	\$1,299,245.24	\$1,413,362.21	\$1,188,274.00	\$225,088.21	118.94%
ADJ. NET REVENUE OVER EXPENDITURES	1,299,245.24	1,413,362.21	1,188,274.00	225,088.21	118.94

5.4 Cover sheet – ARD Policy Change: Time Clock Approvals

Auburn Area Recreation and Park District Policy Committee meeting June, 2022; Board of Directors meeting June, 2022

The Issue

Shall the Auburn Area Recreation and Park District (ARD) change its policy to allow supervisor and managers to approve time clock entries?

Background

The ARD Personnel Policy and Procedures Manual, § 2.19 states the following:

2.19 Timekeeping Requirements

The District utilizes a computer driven software package called TimeClock© to record all timekeeping. All employees, exempt and non-exempt are required to use TimeClock© to record their time worked for payroll purposes. Employees must record their own time at the start and at the end of each work period, including at the start and end of each lunch break. Employees must also record their time whenever they leave the premises for any reason other than District business. Recording time in on another employee's TimeClock©, allowing another employee to log time on a TimeClock© that is not their own, or altering TimeClock© is not permissible and is subject to disciplinary action, with the exception of changes and corrections made by management and/or the payroll department.

All TimeClock© entries must be turned in to the department manager no later than 5:00 pm on Tuesday of payroll week. All TimeClock© entries must be approved by the employee's Department Manager.

Copies of corrected TimeClock© entries will be forwarded to the employee with each employee's paycheck.

Any TimeClock© errors should be reported immediately to the payroll department.

Currently, a supervisor or coordinator in the Facilities and Grounds and Recreation Departments reviews the time clock entries. The entries are then approved by the department manager. Finally, the ARD accounting department reviews the entries one last time. The supervisors and coordinators are the ARD staff members who set the schedules and are the most aware of each shift worked by their staff.

Removing the review done by the managers will help to alleviate redundancy, and free up more time for the affected managers.

Recommendation

The Policy Committee recommended the following changes (highlighted) to the policy on timekeeping requirements:

All TimeClock© entries must be turned in to the department manager no later than 5:00 pm on Tuesday of payroll week. All TimeClock© entries must be approved by the employee's Department Supervisor, Coordinator or Manager. The Department Manager must approve the TimeClock© entries specific to their Supervisor or Coordinator.

Staff also recommends that the following change (update to existing policy) be made:

Copies of corrected TimeClock© entries will be forwarded to the employee with each employee's paycheck. for final approval.

The Policy Committee further recommended that this item be put on the Consent Calendar.

Fiscal Impact

N/A

Attachments

None

SECTION: 6.0

**BOARD REPORTS, VANDALISM REPORTS &
PROJECT ACTIVITY REPORT**

INFORMATION:

SEE ATTACHMENTS

Kahl Muscott
District Administrator
Report to the Board of Directors
June, 2022

- We are still down two FT F&G staff members due to workers comp injuries, however we were able to get hired a new FT staff member to replace one who recently retired and have another one getting ready to hire to replace another retirement.
- As of the writing of this report, we have 2 FT staff out with COVID, and one PT staff still recovering from contracting the disease a couple of weeks ago.
- Summer officially began for ARD this month. We were full at Day Camp through most of the summer.
- We have received mostly strong praise on the new MV Park playground. One concern was over the height of the monkey bars. After speaking with the manufacturer and installer, we found out that they could be lowered, which has occurred.
- The CAPRI Cycle XVIII Visit (their every 18-month inspection) went very well, with ARD receiving an "Excellent" score (99/100). The visit/inspection looks at a lot of ARD's forms, policies, practices and then finishes with a tour of several parks and facilities.
- The SDRMA Safety and Loss Prevention Evaluation was very informative. They will be sending us a report in July detailing recommendations for ways to strengthen training in certain areas of staff and public safety, with a focus on ARD's Injury and Illness Prevention Program (IIPP).
- Lyon Real Estate did a community service day at Bicentennial Park, painting over graffiti and doing some general clean up. Bicentennial Park is a City owned park that ARD maintains as part of our MOU.
- The Auburn Lions Club will be donating a nice new picnic table for the Auburn Bike Park. Mike and I met with Randy Maki and found a nice, shaded area that is relatively flat. The table will be here in a few weeks.
- Party in the Park was a success from an operations standpoint. Attendance and beer sales were a bit down due to the unseasonably cool weather.

Meetings and events attended or scheduled to attend:

6/1: Dudek re: Marriott Meadows signage
6/1: Youth Services staff meeting
6/2: Streamline (website company) demo
6/2: Party in the Park meeting
6/6: CAPRI Cycle XVIII Visit (inspection)
6/7: Rotary
6/9: Randy Maki re: table donation for the Bike Park
6/10: Park Worker interviews
6/17: Party in the Park
6/20: Juli Land-Marx re: ARD website
6/20: A&D Committee
6/21: Rotary
6/22: Policy Committee
6/22: Finance Committee
6/22: Pirate Pool Party at Sierra Pool
6/23: Tyler Technologies software demo
6/23: Safety Committee
6/23: SDRMA Safety and Loss Prevention Evaluation
6/28: CSDA video shoot at the Bike Park

Mark Brunner
Recreation/Youth Services Manager
Report to the Board of Directors
June, 2022

Aquatics

- The Auburn Robalos Swim Team has started their league meet schedule. The team has a record of 1-2 on the season. The next three swim meets will all be held at home.
- Mermaids Synchronized Swim Team has started their league meet schedule and is undefeated. Championships for Synchro will be held on July 15 & 17.
- Public Swim for Sierra Pool began on June 6 at Sierra Pool and June 13 at Placer Hills Pool. Attendance to start the summer has been strong with an average of 140 people a day at Sierra Pool.
- The Family Swim Pass has been popular for residents. A total of 35 family swim passes have been sold.
- Group swim lesson classes are all sold for the remainder of the summer.
- Pirate Day was a huge hit. A total of 316 swimmers came to the pool to enjoy Pirate themed games, free snow cones, and Pirate themed decorations.



Special Events

- Movie In The Park was held at Recreation Park on June 10. The feature film for that night was the “War with Grandpa” starring Robert Dinero. This event was sponsored Marissa Leahy EXP Realty. The next and final movie night for the summer will be held at the Meadow Vista Park on August 12.
- Party In The Park was held on June 17. Over a 1.2k people were in attendance to see live music from Poor Man’s Whiskey and the Hackensaw Boys. The events also featured several vendors, food trucks, kids bounce house area, and beer from Auburn Ale House and 1849 Brewery.



Youth Programming

- The District's Youth Volleyball League started at the beginning of the month. The league will run all summer with each team getting to play eight-league games. Currently there are 60 players registered for the league.

Veona Galbraith

Administrative Services Manager

Report to the Board of Directors

June, 2022

Revenues –

- Programs are over budget by **\$65,900**. Most notable variances are in the Recreation Department. Special Events have sponsorships of **\$21,500** for later in the year. Youth Camps came in above anticipated by **\$12,200**; Youth Classes are over budget by **\$4,200**; Adult Classes are over budget by **\$8,900** and Adult Sports is showing revenue early at **\$12,500**. This may even out over time with the assumption that the revenue has posted early. Youth Services Department is also ahead by **\$5,800**.
- Rents and Concessions are over by **\$17,500**. Indoor Rentals are above budget by **\$10,700**; and Picnic & Gazebo rentals are above budget by **\$5,800**.
- Interest Revenue is over by **\$73,600**. This is an Audit entry and doesn't represent actual interest earned for 2022-23 Fiscal year. This is a reversing entry that the Auditor had us make in March to represent losses at Placer County on their investments.
- Tax Revenue came in over by **\$12,200**. RDA Revenues came in **\$9,500** above budget.

Expenses –

- Wages/Benefits are under budget by **\$59,500**. Aquatic Department is low by **\$7,800**; Youth Services is low by **21,200**; and Facilities and Grounds are under by **\$28,100**. We budget for the worst-case scenario in Wages and Benefits, so when we are short staffed, the differences show pretty quickly.

Appointments to Note for May/June:

- Meeting with AUSD
- CivicRec Plus Software Presentation
- Leadership Auburn
- Tyler Technologies Software Presentation
- Safety Meeting

Caleb Porter
Youth Services Manager
Report to the Board of Directors
June, 2022

Monthly Recap:

Our Summer Program has been progressing steadily. Both sites have been traveling around the world and experiencing aspects of different cultures. From making crafts to learning languages to eating food from different regions.



Staff have also been enjoying the unusually cool weather and doing the best to stay out of the heat when it has arisen. Finally, the children have been excited to be swimming again!

Upcoming Month:

Summer Programming will continue as we make our way across the globe and experience more cultures. Preparations are being made for our After-School program for the upcoming school year.

Mike Scheele
Landscape Architect/Project Manager
Report to the Board of Directors
May, 2022

RECREATION PARK

- **Driveway Asphalt Repair & Modular Courtyard Re-Paving Project:** Staff is in the process of getting three quotes for this work. The two projects will be combined as one. Staff has obtained one quote so far and has also gotten a Consulting Arborist (Nicole Harrison) out to the modular buildings for updated reporting on tree inside the courtyard and one by the path. The two trees surveyed have come back as “recommended for removal” and staff is awaiting the formal report. The trees will be removed prior to the courtyard re-paving work and all work will be done after the summer youth sessions end on 8/5.
- **James Ballfield Tower Lights New Electrical Project:** Project completed and after a couple minor circuit breaker issues, the lights are now working properly.
- **South Play Area Wheelchair Swing Project:** Project is scheduled to begin the week of August 22nd and the work includes replacement traditional swings as well (two bucket, two strap).

- **Rec. Shop Floor Reinforcement Project:** Budget addition being requested at June Board meeting so that staff can put this work out to formal bid.
- **Modular Building #1 Roof Repair Project:** Staff will seek fresh quotes for this work from contractors that place bids on the Christian Valley Tutor Totter roof project.

MEADOW VISTA PARK

- **Playground Replacement Project:** Project has been completed. Some parts (hand rings/age-appropriate sign) were lost in shipping, have been ordered and will be installed in the next week or so.
- **Parking Lot Re-seal/Re-stripe and Asphalt Path Repairs Project:** Parking lot seal coat portion of the project has just been completed week of 6/20. Full project now complete.
- **Pickle Ball Court Crack Filling Project:** **No New Action.** Staff getting quotes and information regarding more permanent repairs that could take place next fiscal year.

ASHFORD PARK

- **Levee Repairs & Paving Project:** Staff reached out to Placer County and obtained their list of DIR registered brush removal/tree trimming/fuel load reduction contractors and will be contacting them for bids to clear the vegetation at the pond outflow. Quote has been received for the chain link fencing work. Once the outflow area is clear, contractors will be better able to bid the levee leak repair project.
- **Retaining Wall Investigation Project:** **No New Action.** Staff will be obtaining preliminary pricing from engineers for this work.

OVERLOOK PARK

- **Two Interpretive Signs Project:** **No New Action.** Bureau and other stakeholders need to be consulted, signage program needs to be developed, sign designs and locations needs to be established, signs need to be ordered and then quotes need to be obtained by contractors for installation.
- **Restroom ADA Upgrades & Partitions Project:** **No New Action.** Project signage and fixture adjustments will be done in-house when staffing levels allow. ADA Parking lot re-striping needs to be re-done and restroom partitions are in need of replacement. Staff will obtain quotes for this work as workload allows.

REGIONAL PARK & MARRIOTT MEADOWS SITE

- **Prop 68 Grant Award Contract:** Contract from the state has yet to be received. When it is received it will be brought to the Board along with a required deed restriction on the property for approval.
- **Marriott Meadows Park Site Development Project:** Construction documents remain in process with first 85% check set of drawings due in late July. Staff has been working closely with Dudek on design refinement prior to this in order to reduce changes & redlines at first check set review. The first check set will be the set brought in to the county for permitting. Staff met with Dudek on 6/1 for first draft review of the interpretive sign designs that will be installed at the new park. Original plan was for five signs (one overall park map sign, one wetland/meadow overlook sign, one native planting sign and two cultural/tribal heritage signs). One additional interpretive sign will be added commemorating the re-naming of Ballfield "C" to Ridge Runners Ballfield. Staff is planning on further working with the United Auburn Indian Community (UAIC) to obtain accurate and appropriate information for the Ridge Runners and tribal cultural heritage signs. Staff is planning on putting the parks play structure and splash pad designs out to public vote as was done at Meadow Vista and Regional Park. Staff is also assisting with researching vendors that can provide shade structures (cloth canopies or fixed roof) at the new bocce ball portion of the park.
- **Kiosk/Signage Project in Regional Park:** **No New Action.** Signage & Kiosk programs need to be established.
- **Pond Leak Investigation Project:** **No New Action.** Staff will be obtaining quotes from engineers to do this study.
- **Pickle Ball Court Crack Filling Project:** **No New Action.** Staff is getting quotes and information regarding more permanent repairs that could take place next fiscal year.

CANYON VIEW COMMUNITY CENTER (CVCC)

- **Bike Park, Fountain/Bottle filler, Signage, Traffic Calming Projects:** Donated drinking fountain has been delivered to CVCC and staff is working with contractor to get the installation scheduled. Staff has ordered and received two new speed limit signs and high visibility flexible "slow down" bollards that have now been installed in the busy part of Maidu Drive by the pump track & crosswalk for safety.
- **ADA Door Improvements & Deadbolt/door closing upgrades building-wide:** Project began on Monday, June 20th.

RAILHEAD PARK

- **Parking Lot Repair/re-seal Project: No New Action.** Staff will be obtaining preliminary pricing for this work and then putting together bid documents for formal bidding. Staff met with Simpson & Simpson Paving on 5/4 for assistance in analyzing project scope of work. Minor drainage improvements and parking curb replacement will be included in the project as budget allows.

WINCHESTER/SUGAR PINE RIDGE PARK

- **Booster Pump & Filter Replacement Project: No New Action.** Staff is obtaining preliminary pricing for this work and then will be putting together bid documents for formal bidding. Field investigation needs to occur to analyze the irrigation flows prior to requesting pump and filter pricing and scope of work.

CHRISTIAN VALLEY PARK

- **Tutor Totter Roof Repair Project:** Budget increase is being requested at the June Board meeting. Previous estimates were old and pricing has increased approximately 10K. If approved, bid documents will be prepared and project will be put out to formal bid.

AUBURN ELEMENTARY MODULARS

- **Discovery Club Modular Roof Repair Project: No New Action.** Staff will be obtaining preliminary pricing for this work.

MULTI PARK ITEMS

- **Energy Efficient Upgrades:** Staff is still awaiting test results for the mold inspection at CVCC due to the flooding that occurred in November 2021. Email communication with the insurance adjusters has been established and apparently the claim estimate to Centrica is forthcoming soon. Original plumbing upgrade work scope has been completed. All solar installations are on-line. Punch list items remain on misc. electrical and sports lighting. Pricing received last year for adding electrical scope at Regional and Recreation parks has been re-priced as the quotes had expired. Staff reviewed and approved the electrical pricing and the added work has begun. Staff still needs to re-visit the extra plumbing scope and obtain fresh pricing.

MISCELLANEOUS ITEMS

Assisted with new memorial bench inquiry at Overlook Park. Assistance with getting quotes for Rec Park gym locker room floor re-epoxy project. Updates of monthly Board reports/A&D Project A

Manouch Shirvanioun Customer Service/Marketing Manager Report to the Board of Directors June, 2022

- Received schedule from Auburn Little League for All Star Games
- Sacramento Men's Senior Baseball League hosted Father's Day Tournament on June 17, and scheduled night league games
- Placer Hills Youth Soccer provided their tentative field usage schedule

- Placer County Health and Human Services requested to use MV Park for a mobile COVID vaccination clinic in June (2,9,16,23, and 6/30)
- A Location Scout for Warner Bros. Discovery contacted us (ARD and Placer County Filming Commission) interest in CVCC for a filming project
- Reviewed and approved Fee Waivers
- Leadership Executive Committee Meetings
- Attended Chamber Ambassador Ribbon Cutting visits
- Attended Chamber Networking Lunch

Jesse William
Facilities & Grounds Manager
Report to the Board of Directors
May, 2022

American River Canyon Overlook Park, Ashford Park, Christian Valley Park, Railhead Park, Recreation Park:

- Backflow testing and recertification performed by All Pro Backflow, Inc.

Ashford Park, Railhead Park, Recreation Park, Regional Park:

- Applied Yara 0-0-50 fertilizer to Ashley Memorial Dog Park, James Field, Bill Bean Field, Regional Field B, Ridge Runners Field and Railhead Field A and B. Yara 0-0-50 strengthens plants by making them less susceptible to disease and adverse conditions and corrects potassium deficiencies.

Railhead Park and Recreation Park:

- Applied Replenish 5-4-5 organic and mineral based fertilizer to the James Field and Railhead Field A and B. Replenish 5-4-5 is an all-purpose formulated fertilizer with organic poultry compost that provides long term feeding. Multiple forms of carbon provide a sustainable food source for long term biological activity and the minerals replenish the soil with the nutrients that are taken away during the season. Soil re-mineralization provides both the soil and the plant what they need to stay active.

Recreation Park and Regional Park:

- Applied Sierra Pacific Turf Supply K-Mag 0-0-22 fertilizer to Recreation Field and Ridge Runners' infield. K-Mag 0-0-22 provides a balanced nutrition of potassium, magnesium and sulfur in a form readily absorbed by the turf.
- Advanced IPM performed their bimonthly maintenance service around the buildings (Labels and safety data sheets available upon request).

Ashford Park:

- Serviced the #15 truck.
- Continued organizing the Facilities and Grounds shop.

Canyon View Community Center:

- ABT Plumbing, Electric, Heat & Air repaired two sinks.

Recreation Park:

- Performed smog check on the #29 truck.
- Serviced the #29 truck.
- Serviced the Smithco Sweep Star V62 Sweeper Vac.

- Serviced the ProCore 864 Large Area Aerator.
- Serviced the Kioti Tractor.
- Continued re-staining the pergolas the sixth annual Auburn Community Service Day participants had started staining.
- ABT Plumbing, Electric, Heat & Air cleared a clog in the sink in the Preschool Room.

Regional Park:

- Norris Electric repaired a transformer.

Other:

The last 2 years have presented my department with many challenges that have made my staff's jobs a lot more difficult because of order delays, product shortages, cancellations, significant price increases, etc. Unfortunately, based upon my conversations with our vendors and manufacturers, many of these challenges will exist for the remainder of this year and into 2023.

Instead of simply highlighting the hurdles facing my department, I wanted to take a moment to let you know that we are committed to finding solutions to the supply chain challenges so that we may continue to serve the District's needs. Some of the ways we are currently doing this are:

We are anticipating long lead-times: Whether driven by material shortages or shipping delays, the list of products that require ordering 2-3 months earlier than normal continues to grow due to inventory shortages, labor shortages, and supply chain challenges.

Price increases: We, along with everyone else, are receiving price increases from vendors due to significant material, freight and labor cost increases, as well as an imbalance of demand far exceeding supply. We are doing everything we can to push back on these price increases.

MAY VANDALISM REPORT

LABOR COSTS

MATERIAL COSTS

None to report.

Total Labor	\$0.00	Total Material	\$0.00
Total for Year	\$6,354.16	Total for Year	\$13,158.14

2022/2023 PROJECT ACTIVITY REPORT		UPDATED 06/16/22	
PROJECT	EST. COST	NOTES	EST. COMPLETED
RECREATION PARK			
Driveway Asphalt Repair/Valve Box & Modular Bldgs. Courtyard Repair (2022)	22,500.00	Staff is in the process of getting three quotes for this work. The two projects will be combined as one. Staff will be planning on having this work done after summer activity camps are over on 8/5/22.	Summer 2022
Wheelchair Swing Project (2018)	85,000.00	The ARD Board approved the contract proposal for the "We-Go" Wheelchair swing project at the March meeting. Contracts have been signed and the estimated lead time for delivery is 8-12 weeks. Installation will take place shortly after delivery. Staff will work with the contractor to keep as much of the existing play structure open during the construction period but portions of it will need to be closed off. The project includes the wheelchair swing with poured-in-place rubber surfacing, new traditional belt and bucket swings, ADA accessible walkway, ramp and handrails. Latest delivery estimate is end of June.	Summer 2022
Rec Shop Floor Reinforcement Project (2020)	20,000.00	PBM Construction Inc. responded back to the District that the floor reinforcement joist work would be around \$40-\$45K. The bathroom door replacement component would be approximately \$10K. They did not price the sealing of the concrete floors in the restrooms. This project will need to be put on hold until the budget for this work can be revised.	TBD
Modular Bldg. #1 Roof Repair Project (2022)	15,000.00	Staff will be obtaining quotes for this work.	Fall 2022
James Field Lights Re-Wiring Project (2022)	100,000.00	Wiring project has been completed and after a few glitches the new LED lights are working properly and responding to controls on staff and coaches cell phone applications.	SPRING 2022

2022/2023 PROJECT ACTIVITY REPORT		UPDATED 06/16/22	
PROJECT	EST. COST	NOTES	EST. COMPLETED
MEADOW VISTA PARK			
Playground Replacement Project	100,000.00	The wood fiber was blown in and construction fence was taken down just in time for Pioneer Day on Sunday, June 5th. The overhead rings were just lowered to be more easily accessed by children. One set of overhead rings was lost in shipping and is expected to arrive in the next two weeks.	MAY 2022
Parking Lot Re-seal/Re-Stripe (combined with project below)	39,414.00	The parking lot sealcoat & re-striping portion of the project is scheduled to begin Monday, June 13th the week after school gets out. The contractor (Baldoni Const. Inc.) will be performing the work on half the parking lot at a time to allow public access during construction.	JUNE 2022
Asphalt Pathway Repairs (2020)	0.00	Pathway repair portion of the project was completed in December 2021.	FALL/WINTER 2021
Pickleball Court Crack Repairs	0.00	Staff getting quotes and information regarding more permanent repairs that could take place next fiscal year.	2023/2024
ASHFORD PARK			
Levee Repairs & Paving (2022)	75,000.00	Staff is obtaining preliminary pricing from paving contractors for this work. First pricing received suggested that the levee repair could be approximately 25K and it was strongly suggested to clean out the outflow portion of the pond of vegetative materials first so that contractors can get better access for their bids. Staff will contract out the chain link fence temporary removal and vegetation clearing first. The driveway paving from the levee to the maintenance building was estimated at 20K.	Summer 2022
Retaining Wall Investigation	10,000.00	Staff will be obtaining quotes from engineers on this work.	Summer 2022
Irrigation Pump Replacement Project (2021)	0.00	Additional fence work was completed at the end of March. Project complete.	Spring 2022

2022/2023 PROJECT ACTIVITY REPORT		UPDATED 06/16/22		
PROJECT	EST. COST	NOTES	EST. COMPLETED	
OVERLOOK PARK				
Two Interpretive Signs (2022)	10,000.00	Signage program needs to be developed.		Fall 2022
Restroom ADA Upgrades (2019)	15,000.00	Project signage and fixture adjustments will be done in-house when staffing levels allow. ADA Parking lot re-striping needs to be re-done and restroom partitions are in need of replacement. Staff will obtain quotes for this work.		Fall 2022
REGIONAL PARK & MARRIOTT MEADOWS SITE				
Marriot Meadows CD's and Park Construction Project (2021/22)	182,637.00	Construction documents remain in process with first 85% check set of drawings due in late July. Staff has been working closely with Dudek on design refinement prior to this in order to reduce changes & redlines at first check set review. The first check set will be the set brought in to the county for permitting. Staff met with Dudek for first draft review of the interpretive sign designs that will be installed at the new park on 6/1. Original plan was for five signs (1 overall park map sign, 1 wetland/meadow overlook sign, 1 native plantings sign and 2 cultural/tribal heritage signs). One additional interpretive sign will be added commemorating the re-naming of Ballfield "C" to Ridge Runners Ballfield. Staff is planning on further working with the United Auburn Indian Community (UAIC) to obtain accurate and appropriate information for the Ridge Runners and tribal cultural heritage signs. Staff is planning on putting the parks play structure and splash pad designs out to public vote as was done at Meadow Vista and Regional Park.		Fall 2023
Kiosks/Signage (2022)	10,000.00	Signage program needs to be developed.		Winter 2022
Pond Leak Investigation (2022)	40,000.00	Staff will be obtaining quotes from engineers on this work.		Fall 2022

2022/2023 PROJECT ACTIVITY REPORT		UPDATED 06/16/22	
PROJECT	EST. COST	NOTES	EST. COMPLETED
Pickleball Court Crack Repairs	0.00	Staff getting quotes and information regarding more permanent repairs that could take place next fiscal year.	2023/2024
CVCC			
Bike Park - Construction (2015/2016) Fountain, signage, traffic control	15,000.00	Phase 2 has been opened and is very popular. Advocate team has installed additional signage directing people to park in the parking lot and use Maidu Drive for access. Steel donor sign has been installed. Bike Park Sign panels at the pump track have been installed. Staff made irrigation improvements at the pump track. The City of Auburn Endurance Capital Committee has agreed to donate an ADA accessible drinking fountain with water bottle filler attachment for the park. Once the fountain is delivered, the District is having a contractor install it. Staff has obtained estimates and information regarding the possible installation of one or two speed tables to be installed on Maidu Drive as traffic has not been obeying the 25 MPH speed limit. Staff has been also researching plastic bollards, striping and signage that might be used to slow traffic as well.	ONGOING
ADA Door Improvements & Deadbolt/door closing upgrades building-wide (2022)	50,000.00	Staff has obtained a current quote from Yuba Lock and Safe Inc. to perform this work. The lock system is proprietary, is already in place throughout the District and so staff will be recommending that this project be awarded as a sole-source contract at the May Board meeting. Project will begin on Monday, 6/20.	SPRING/SUMMER 2022
RAILHEAD PARK			
Parking Lot Repair/Re-seal (2022)	60,000.00	Staff to obtain preliminary pricing from paving contractors for this work.	Spring 2023
WINCHESTER PARK			
Booster Pump & Filter Replacement (2022)	25,000.00	Staff is obtaining preliminary pricing from irrigation vendors for this work.	Winter 2022

2022/2023 PROJECT ACTIVITY REPORT		UPDATED 06/16/22	
PROJECT	EST. COST	NOTES	EST. COMPLETED
CHRISTIAN VALLEY PARK			
Tutor Totter Roof Repair (2022)	45,000.00	Staff will be obtaining quotes for this work.	Fall 2022
AUBURN ELEMENTARY			
Discovery Club Modular Roof Repair (2022)	15,000.00	Staff will be obtaining quotes for this work.	Fall 2022
MULTI-PARK ITEMS			
Energy Efficient Upgrades (2021) Electrical and Plumbing scope additions	84,000.00	Staff is still awaiting test results for the mold inspection at CVCC due to the flooring that occurred in November 2021. Plumbing upgrade work has been completed. All solar installations are on-line. Punchlist items remain on misc. electrical and sports lighting. Pricing received last year for adding electrical and plumbing scope at Regional and Recreation parks have been re-priced as the quotes expired. Staff has reviewed and approved the proposal for misc electrical work as Change Order #7. Additional plumbing scope still needs to be re-evaluated and re-priced.	ONGOING 2021/22
Fiscal Year Projects Total:		1,018,551.00	

8.1 Cover sheet – Additional Pickleball Courts/Options for Pickleball

Auburn Area Recreation and Park District Acquisition and Development meeting June, 2022; Board of Directors Meeting June 30, 2022

The Issue

Shall the Auburn Area Recreation and Park District (ARD) explore options to create more opportunities for pickleball play in the District?

Background

ARD currently has the following inventory of pickleball courts:

Regional Park

6 permanent outdoor courts

3 indoor courts using the multi-use gym (these courts are only available at certain times)

Recreation Park

3 indoor courts using the multi-use gym (these courts are only available at certain times)

Meadow Vista Park

4 permanent outdoor courts

The continuing growth of pickleball has resulted in sometimes lengthy waits for court time.

The following options are being considered to create more pickleball play opportunities:

- 1) Make a tennis court a multi-use court. This would require repainting the surface, striping, new portable nets and some form of storage container. Crack repair should also be done before the surface is repainted, and should be done using the “Riteway” Crack repair system, or something similar. Estimated cost is \$28,000 for a single tennis court; \$45,000 for four tennis courts (both estimates based on using the “Riteway” crack repair system)

Pros: Quick, relatively inexpensive

Cons: Conflict between PB and tennis; issues with nets being left out

- 2) Convert tennis court(s) to pickleball. This would be similar to what ARD did in 2015 at Regional Park. The cost to do this in 2015 was \$16,960. The Mission Oaks Recreation and Park District recently converted 4 tennis courts to 6 pickleball courts at a cost of \$88,000.

Pros: creates permanent pickleball courts.

Cons: relatively high cost; loss of tennis courts

- 3) Build new pickleball courts. This would require finding a suitable location and more funding. In 2008, it cost ARD \$170,000 to build the new tennis courts at Regional Park. The Sunrise Recreation and Park District recently received a quote to build 3 new pickleball courts. The estimated cost for the courts, including design and construction administration was \$350,000.

Pros: brand new courts without the loss of other courts

Cons: cost

ARD currently has \$200,000 budgeted for tennis/pickleball crack repairs in FY 23/24.

Recommendation for the Board of Directors

The A&D Committee recommends that the Board give direction to staff to begin soliciting input and opinions on Option #1, as explained below.

Staff also favors option #1, making tennis courts multi-use. Staff feels that this should be done at both Meadow Vista Park and on the older (“red”) tennis courts at Regional Park.

Staff proposes that conflicts on the multi-use concept could be mitigated by a policy and signage that tennis players would have priority over pickleball players on the converted multi-use courts. A sample sign from Tahoe City is attached.

Should this be the chosen plan, staff would like at least one month to post signs at the courts and on social media, letting both tennis and pickleball players know what is being proposed and to solicit input from the users.

Staff further proposes that this work does not happen until FY 23/24, when the current funding is available per the Project List.

Fiscal Impact

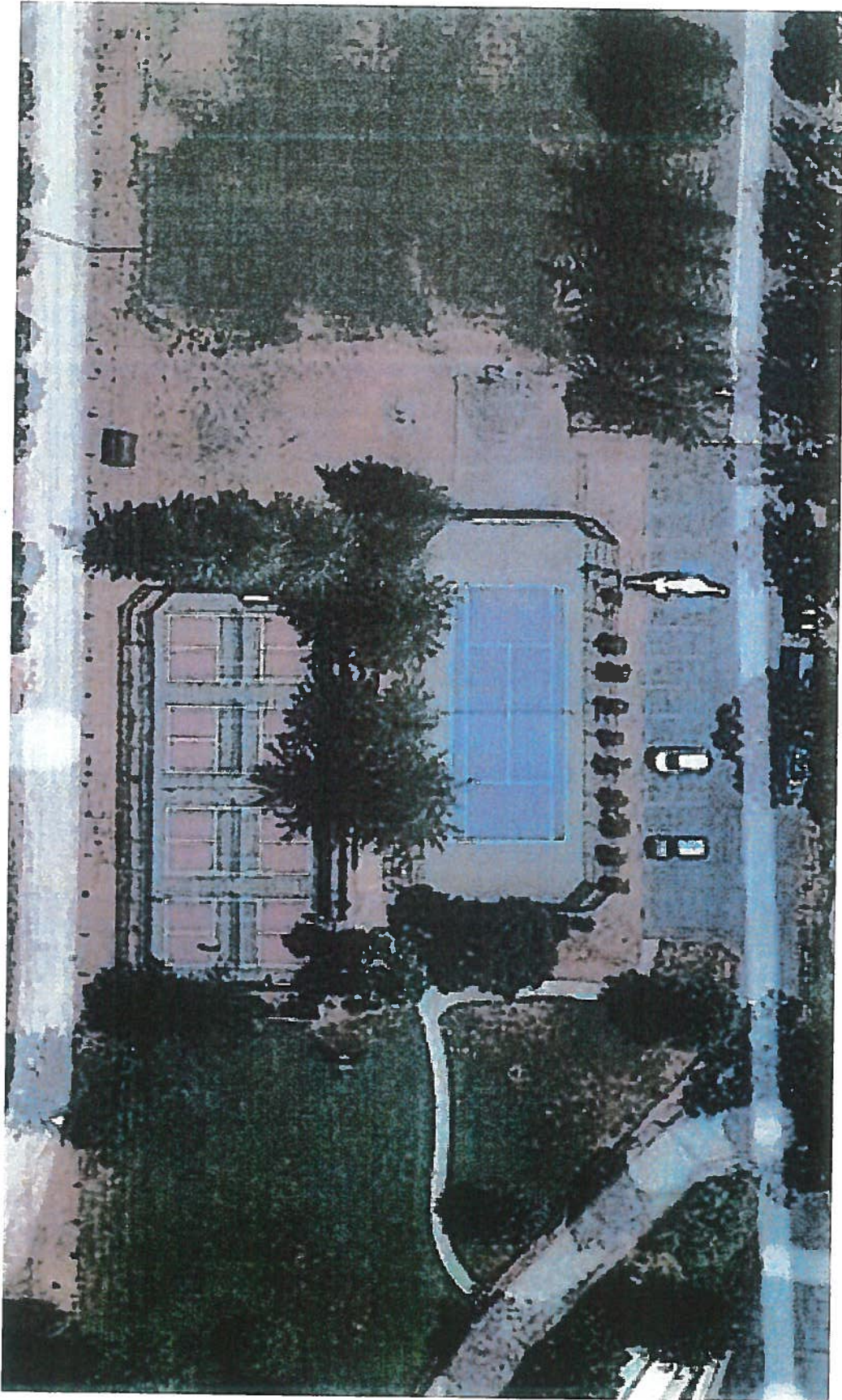
As described above.

Based on staff recommendation, the estimated cost to go with Option #1 is approximately \$73,000, however these costs will most likely increase by the time ARD goes to bid on the work in FY 23/24.

Attachments

Aerial photos of the Regional Park and Meadow Vista Park pickleball and tennis courts
Tahoe City court plans, signage and aerial photo
Aerial photo of multi-use courts at Las Flores Park in Napa

Meadow Vista Park Tennis/Pickleball Courts



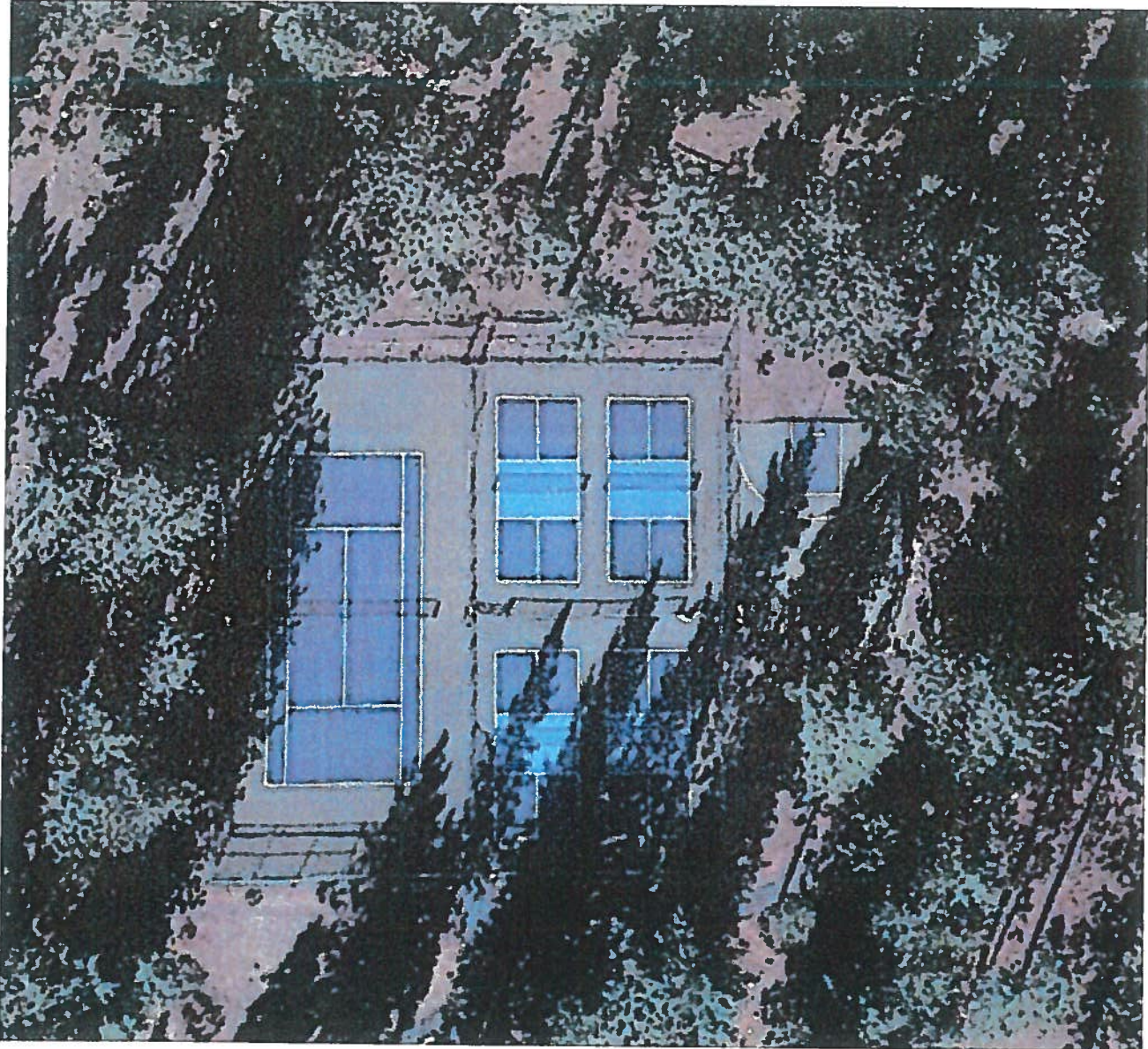
Regional Park Tennis/Pickleball Courts



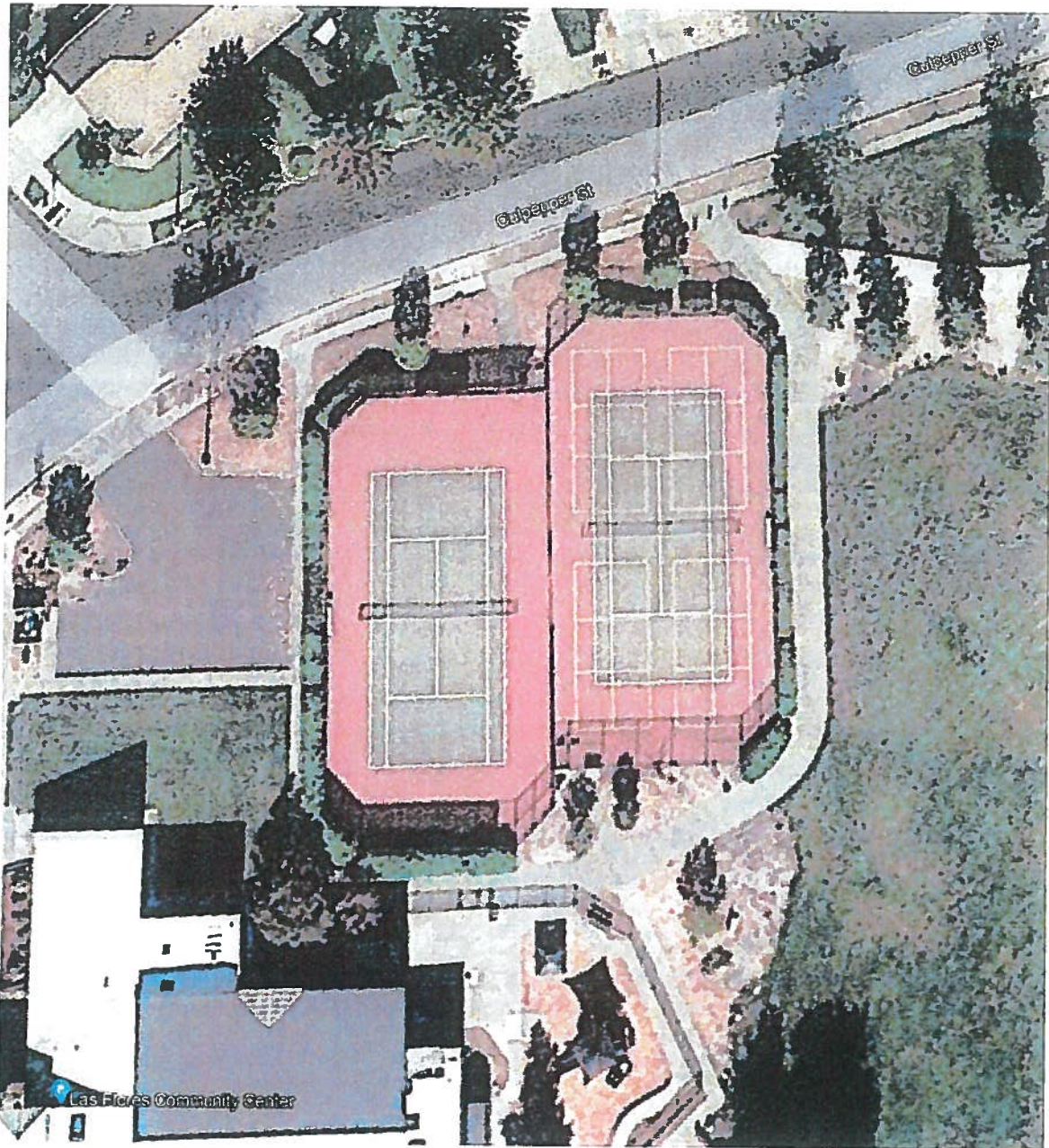
Sign at Tahoe City Public Utility District tennis/pickleball courts



Kilner Park, Tahoe City



Las Flores Park, Napa



8.2 Cover Sheet: Resolution Number 2022-19, A Resolution of the Board of Directors of the Auburn Area Recreation & Park District, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2022 – 2023 for the Atwood Ranch III Landscaping & Lighting Assessment District

The Issue

Shall the Auburn Area Recreation and Park District (ARD) approve and adopt Resolution 2022-19 that would approve the Engineer's Report, confirm the diagram and assessment, and order the continuation of assessment for fiscal year 2022 - 2023 for Atwood Ranch III Landscaping and Lighting Assessment District as the final step in levying the continued assessments?

BACKGROUND

In 2004, after gaining property owner ballot support, the benefit assessments were first established to provide funding the installation, maintenance and servicing of landscaping, park and recreation facilities in the Auburn Area Recreation and Park District (Atwood Ranch III).

- Balloting Conducted: November-December 2004
- Ballot Results: 100.0 % of the weighted returned ballots were in support of the proposed assessment
- Board Approval of 1st Year Assessment Levies: Dec. 16, 2004
- Fiscal Year 2005-06 Approved Rate: \$148.62 per single family equivalent benefit unit (SFE)
- Annual CPI: In each subsequent year, the maximum assessment rate increases by the annual change in the Consumer Price Index, not to exceed 5% per year.
- Fiscal Year 2021-22 Approved Rate: \$190.03 per single family equivalent benefit unit (SFE)

In order to continue to levy the assessments each year, the Board first adopts a resolution initiating the assessment proceedings for the year and directing the engineer of work, SCI Consulting Group, to prepare the annual Engineer's Report for the District. The Board approved this Resolution No. 2022-17 at the May 26, 2022, Board meeting.

SCI Consulting Group prepared the Engineer's Report that includes the special and general benefits from the assessments, the proposed budget for the continued assessments for fiscal year 2022-23, the updated proposed assessments for each parcel in the District, and the proposed assessments per single family equivalent benefit unit for the fiscal year. At the May 26, 2022, Board meeting, the Board reviewed the Engineer's Report and adopted resolution No. 2022-18 to declare its intention to levy the assessments, preliminarily approve the Engineer's Report, and provide for notice of the annual public hearing.

Each year, in order to continue to levy the assessments for the coming fiscal year, the Board conducts a noticed public hearing and receives public input on the proposed assessments and the services that they would fund. After hearing the public testimony, the Board may take final action on setting the assessment rate, establishing the services and improvements to be funded and ordering the levy of the continued assessments for fiscal year 2022-23.

PROPOSED RATE AND CPI HISTORY

The assessments can be levied annually and can be increased by the change in the San Francisco Bay Area Consumer Price Index, not to exceed 5% per year. The following table summarizes the maximum authorized assessment rates and CPI history:

Fiscal Year	Max CPI Allowed	Max Rate allowed
FY 05-06		\$148.62
FY 06-07	1.95%	\$151.51
FY 07-08	3.44%	\$156.73
FY 08-09	3.84%	\$162.74
FY 09-10	0.01%	\$162.76
FY 10-11	2.61%	\$167.01
FY 11-12	1.52%	\$169.55
FY 12-13	2.92%	\$174.50
FY 13-14	2.22%	\$178.37
FY 14-15	2.57%	\$182.96
FY 15-16	2.67%	\$187.84
FY 16-17	3.17%	\$193.80
FY 17-18	3.53%	\$200.64
FY 18-19	2.94%	\$206.54
FY 19-20	4.49%	\$215.81
FY 20-21	2.45%	\$221.10
FY 21-22	2.00%	\$225.52
FY 22-23	4.24%	\$235.09

The following lists the historical revenues and rates for the assessments.

Fiscal Year	Rate / SFE	Annual Revenues
FY 05-06	\$148.62	\$21,252
FY 06-07	\$148.62	\$21,252
FY 07-08	\$148.62	\$21,252
FY 08-09	\$148.62	\$21,252
FY 09-10	\$148.62	\$21,252
FY 10-11	\$148.62	\$21,252
FY 11-12	\$148.62	\$21,252
FY 12-13	\$148.62	\$21,252
FY 13-14	\$162.72	\$23,269
FY 14-15	\$182.12	\$26,043
FY 15-16	\$182.12	\$26,043
FY 16-17	\$155.10	\$22,179
FY 17-18	\$155.10	\$22,179
FY 18-19	\$168.28	\$24,064
FY 19-20	\$176.68	\$25,265
FY 20-21	\$185.54	\$26,532
FY 21-22	\$190.03	\$27,174
FY 22-23	\$198.09	\$28,326

Because maintenance needs and requirements may fluctuate over time, in accordance with Proposition 218 the assessments may increase in any given fiscal year up to the maximum allowable rate, even following a year in which a lower rate was assessed.

PROPOSED FY 2022-23 BUDGET, SERVICES & IMPROVEMENTS

The following table summarizes the revenues and costs projected for FY 2022-23.

Summary of revenue and total cost	FY 2022-23
Revenue	\$28,326
Costs:	
Services	\$21,210
Transfer to Equipment Replacement	\$3,600
Incidentals/Admin Costs	\$5,007

- Parks maintained:
 - a. Maintenance of a neighborhood park and tot lot within the development area known as Atwood Ranch III

- Other Services:
 - a. Maintenance of trails in the wetlands preserve area
 - b. Irrigation and turf of a small grass area adjacent to the tot lot
 - c. Monitoring of 10.69 acres of wetlands preserve area with associated riparian scrub land, seeps, floodplains and drainage areas to a stormwater detention area
 - d. Reporting one time yearly to the Army Corps of Engineers, including biology reports and project management reports

RECOMMENDATION

It is recommended that the Board hold a public hearing, consider all public comments, and subsequently approve Resolution 2022-19 that would approve the Engineer's Report, confirm the diagram and assessment, and order the continuation of assessment for fiscal year 2022-2023 for Atwood Ranch III Landscaping and Lighting Assessment District as the final step in levying the continued assessments.

RESULT OF RECOMMENDED ACTION

The Board will order the levy of the continued assessments for fiscal year 2022-19, at the rate of \$198.09, and will cause those levies to be submitted by SCI Consulting Group to the County Auditor to be included on the 2022-23 property tax bills.

ATTACHMENTS:

Resolution Number 2022-19
Atwood III 2022 – 23 Engineer's Report

RESOLUTION NO. 2022-19

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
AUBURN AREA RECREATION AND PARK DISTRICT, APPROVING
ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT, AND
ORDERING THE CONTINUATION OF ASSESSMENTS FOR FISCAL YEAR
2022-23 FOR THE ATWOOD RANCH III LANDSCAPING AND LIGHTING
ASSESSMENT DISTRICT**

WHEREAS, on January 27th, 2005, by its Resolution No. 2005-01, after receiving a weighted majority of ballots in support of the proposed assessment, this Board ordered the formation of and levied the first assessment within the Auburn Area Recreation and Park District, Atwood Ranch III Landscaping and Lighting Assessment District (the "Assessment District") pursuant to the provisions of Article XIII D of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof); and

WHEREAS, the purpose of the Assessment District is for the installation, maintenance, and servicing of improvements within the Assessment District as described in the annual Engineer's Report; and

WHEREAS, the first Engineer's Report for Fiscal Year 2005-06 described how the assessment district would be established, determined the uses of the assessment funds, established the methodology by which the assessments would be applied to properties in the District, established that the assessment is subject to an annual adjustment tied to the annual change in the Consumer Price Index for the San Francisco Bay Area, and stated that the assessment would continue year-to-year until terminated by the District Board of Directors; and

WHEREAS, although the methodology by which the assessments are applied to properties in the District does not change from year to year, a new Engineer's Report is prepared each year in order to establish the CPI adjustment for that year; the new maximum authorized assessment rate for that year; the budget for that year; and the amount to be charged to each parcel in the District that year, subject to that year's assessment rate and any changes in the attributes of the properties in the District, including but not limited to use changes, parcel subdivisions, and/or parcel consolidations; and

WHEREAS, by Resolution No. 2022-17, the District Board ordered the preparation of an Engineer's Report for the Atwood Ranch III Landscaping and Lighting Assessment District (the "District") for fiscal year 2022-23; and

WHEREAS, pursuant to said Resolution, the Engineer's Report was prepared by SCI Consulting Group, Engineer of Work, in accordance with Section 22565, et seq., of the Streets and Highways Code (the "Report") and Article XIII D of the California Constitution; and

WHEREAS, by Resolution No. 2022-18, the District Board preliminarily approved the Engineer's Report for said District and set a date for a Public Hearing; and

WHEREAS, said report was duly made and filed with the Clerk of the Board and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for all subsequent proceedings under and pursuant to the aforesaid resolution, and that June 30th, 2022, at the hour of 6:00 p.m. in the Board Room of the District Office, located at 471 Maidu Drive, Auburn, California, 95603 were appointed as the time and place for a hearing by this Board on the question of the levy of the proposed assessment, notice of which hearing was given as required by law, including information regarding remote access to the hearing via internet video conference; and

WHEREAS, at the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the continuation of assessment were fully heard and considered by the Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board thereby acquired jurisdiction to order the continuation of assessment and the confirmation of the diagram and assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE AUBURN AREA RECREATION AND PARK DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The public interest, convenience and necessity require that the levy be made.

SECTION 2. The Assessment District benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the Clerk of the Board, which map is made a part hereof by reference thereto.

SECTION 3. The assessment is levied without regard to property valuation.

SECTION 4. The Engineer's Report as a whole and each part thereof, to wit:

(a) the Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;

(b) the diagram showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the Assessment District; and

(c) the assessment of the total amount of the cost and expenses of the proposed maintenance of the improvements upon the several lots and parcels of land in the Assessment District in proportion to

the estimated special benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto;

are finally approved and confirmed.

SECTION 5. Final adoption and approval of the Engineer's Report as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagram and the assessment, as contained in the report as hereinabove determined and ordered, is intended to and shall refer and apply to the report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this Board.

SECTION 6. That assessments for fiscal year 2022-23 shall be continued at the rate of one hundred ninety-eight dollars and nine cents (\$198.09) per single family equivalent benefit unit as specified in the Engineer's Report for fiscal year 2022-23, with estimated total annual assessment revenues as set forth in the Engineer's Report; and

SECTION 7. The assessment to pay the costs and expenses of the maintenance of the improvements for fiscal year 2022-23 is hereby levied. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Engineer's Report.

SECTION 8. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this Board expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.

SECTION 9. Immediately upon the adoption of this resolution, but in no event later than the third Monday in August following such adoption, the Clerk of the Board shall file a certified copy of the diagram and assessment and a certified copy of this resolution with the Auditor of the County of Placer. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Atwood Ranch III Landscaping and Lighting Assessment District.

SECTION 10. Upon receipt of the moneys representing assessments collected by the County, the County shall deposit the moneys in the District Treasury to the credit of the improvement fund previously established under the distinctive designation of the Assessment District. Moneys in the improvement fund shall be expended only for the maintenance, servicing, construction or installation of the improvements.

SECTION 11. The Clerk of the Board shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the book of original resolutions.

SECTION 12. The Board of Directors of the Auburn Area Recreation and Park District hereby certifies that the assessments to be placed on the fiscal year 2022-23 property tax bills meet the requirements of Proposition 218 that added Articles XIIC and XIID to the California Constitution.

PASSED AND ADOPTED this 30^h day of June 2022.

AYES:

NOES:

ABSENT:

ABSTAIN:

Mike G. Lynch
Chair, Board of Directors

ATTEST:

Cathy Warford
Clerk of the Board of Directors

FY 2022-23

Engineer's Report

Auburn Area Recreation and Park District Landscaping and Lighting Assessment District Atwood Ranch III

June 2022
Final Report

Engineer of Work:



1745 Mariposa Boulevard
San Jose, California 95134
767-4370, 4370
www.scieng.com

Auburn Area Recreation and Park District

Board of Directors

Mike Lynch, Chairman
H. Gordon Ainsleigh, Director
Jim Ferris, Director
James A. Gray, Director
Scott R. Holbrook, Director

District Administrator

Kahl Muscott

Administrative Services Manager

Veona Galbraith

Clerk/Secretary of the Board and to the District Administrator

Cathy Warford

District Legal Counsel

Derek Cole

Engineer of Work

Lead Assessment Engineer, John Bliss, M. Eng., P.E.
SCI Consulting Group

Table of Contents

- Executive Summary..... 1**
 - Assessment Background..... 1
 - Engineer’s Report and Continuation of Assessments 2
 - Legal Analysis..... 3
 - Compliance with Current Law 5
- Plans & Specifications 6**
- Fiscal Year 2022-23 Estimate of Cost and Budget..... 7**
 - Atwood Ranch III Landscaping and Lighting Assessment District 7
- Method of Apportionment..... 10**
 - Method of Apportionment..... 10
 - Discussion of Benefit 10
 - Benefit Factors 12
 - General versus Special Benefit 13
 - Method of Assessment..... 15
 - Assessment Apportionment..... 16
 - Appeals and Interpretation 16
- Assessment 17**
- Assessment Diagram 20**
- Appendix A – Assessment Roll, FY 2022-23..... 22**

List of Figures

Figure 1 – Estimate of Cost	8
Figure 2 – Assessment Estimate of Cost, Fiscal Year 2022-23	18

Executive Summary

Assessment Background

The Auburn Area Recreation and Park District, Atwood Ranch III Landscaping and Lighting Assessment District (the "Assessment District"), was formed by a mailed ballot proceeding in 2004 to provide funding for the maintenance and improvement of the neighborhood park facilities and wetlands preserve areas adjacent to the properties in the Atwood Ranch III subdivision that forms the Assessment District (the "Improvements"). The Atwood Ranch III subdivision is located south of Atwood Road, generally to the northwest of the intersection of Bean Road and Kemper Road. The subdivision is comprised of 143 single-family residences. This Assessment District formation resulted from agreements or conditions of development approval between the Auburn Area Recreation and Park District ("RPD") and the property owner, Morrison Homes, Inc., whereby the RPD and property owner agreed on neighborhood park maintenance to improve the appeal of the community, and maintenance of wetlands preserve areas pursuant to Army Corps of Engineers mandates.

Assessment Process

In 2004, the Auburn Area Recreation and Park District Board of Directors (the "Board") conducted an assessment ballot proceeding pursuant to the requirements of Article XIII D of the California Constitution ("The Taxpayer's Right to Vote on Taxes Act") and the Landscaping and Lighting Act of 1972. During this ballot proceeding, property owners in the Assessment District were mailed a notice and ballot for the proposed Assessment District. A 45-day period was provided for balloting, and a public hearing was conducted on December 16, 2004. After the close of the public input portion of the public hearing, all ballots returned within the 45-day balloting period were tabulated.

The tabulation results determined that the assessment ballots submitted in opposition to the proposed assessments did not exceed the assessment ballots submitted in favor of the assessments (with each ballot weighted by the proportional financial obligation of the property for which the ballot was submitted).

As a result, the Board gained the authority to approve the levy of the assessments for Fiscal Year 2005-06 and to continue to levy them in future years. The initial, maximum assessment rate balloted and established in Fiscal Year 2005-06 was \$148.62 per single-family equivalent benefit unit. The levies were submitted to the Placer County Auditor for inclusion on the property tax rolls for Fiscal Year 2005-06. The assessments may be continued in future years and may be increased in future years by an annual adjustment tied to the Consumer Price Index for the San Francisco Bay Area as of December of each succeeding year, with the maximum annual adjustment not to exceed 5%. Any change in the CPI in excess of 5% shall be cumulatively reserved as the "Unused CPI" and may be used to increase the maximum authorized assessment rate in years in which the CPI is less than 5%. The maximum authorized assessment rate is equal to the maximum assessment rate in the first fiscal year the assessment was levied, adjusted annually by the minimum of 1) 5% or 2) the change in the CPI plus any Unused CPI as described above.

Based on the preceding annual adjustments, the maximum possible assessment rate for Fiscal Year 2020-21 was \$225.52 per single-family equivalent benefit unit. The annual change in the CPI from December 2020 to December 2021 was 4.24%. Therefore, the maximum authorized assessment rate for Fiscal Year 2022-23 has been increased from \$225.52 to \$235.09 per single-family equivalent benefit unit. However, the estimate of cost and budget in this Engineer's Report proposes assessments for Fiscal Year 2022-23 at the rate of \$198.09 per single-family equivalent benefit unit, which is less than the maximum authorized assessment rate.

Engineer's Report and Continuation of Assessments

In each subsequent year for which the assessments will be continued, the Board must direct the preparation of an Engineer's Report, budgets, and proposed assessments for the upcoming fiscal year. After the Engineer's Report is completed, the Board may preliminarily approve the Engineer's Report and proposed assessments and establish the date for a public hearing on the continuation of the assessments. This Report was prepared pursuant to the direction of the Board by resolution on May 26, 2022.

This Engineer's Report ("Report") was prepared to establish the budget for the continued improvements and services that would be funded by the proposed assessments, determine the benefits received from the assessments, and the method of assessment apportionment to lots and parcels within this area. This Report and the proposed assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIII D of the California Constitution (the "Article"). This Report is the detailed Engineer's Report required by the Article and the Report required by Section 22565 of the Act.

Following the submittal of this Report to the Board for preliminary approval, the Board may, by Resolution, call for the Public Hearing on the continued assessments for park maintenance and improvements. This hearing is scheduled for June 30, 2022, at 6:00 p.m. After the close of the hearing, the Board may take action to approve the continuation of the assessments for Fiscal Year 2022-23. If the assessments are so confirmed and approved, the levies will be submitted to the County Auditor/Controller in July 2022 for inclusion on the property tax roll for Fiscal Year 2022-23.

The maintenance of 10.69 acres of wetland preserves was provided by the developer for the first five years after the Assessment District was formed in Fiscal Year 2005-06. Following that time period, the wetlands preserve areas maintenance services were to be provided by the Auburn Area Recreation and Park District. Maintenance of the wetlands preserve areas is now provided by the Auburn Area RPD.

Legal Analysis

Proposition 218

This assessment was formed consistent with Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996 and is now Article XIIC and XIID of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement that benefits the assessed property.

Proposition 218 describes several important requirements, including a property-owner balloting, for the formation and continuation of assessments, and these requirements are satisfied by the process used to establish this assessment.

Silicon Valley Taxpayers' Association, Inc. v. SCCOSA

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA vs. SCCOSA"). This ruling is the most significant court case in further legally clarifying the substantive assessment requirements of Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the assessment district

Dahms v. Downtown Pomona Property

On June 8, 2009, the 4th Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona. On July 22, 2009, the California Supreme Court denied review. On this date, Dahms became good law and binding precedent for assessments. In Dahms, the Court upheld an assessment that was 100% special benefit (i.e., 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

Bonander v. Town of Tiburon

On December 31, 2009, the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments on the grounds that the assessments had been apportioned to assessed property based in part on relative costs within sub-areas of the assessment district instead of proportional special benefits.

Beutz v. County of Riverside

On May 26, 2010, the 4th District Court of Appeals issued a decision on the Steven Beutz v. County of Riverside (“Beutz”) appeal. This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services were not explicitly calculated, quantified, and separated from the special benefits.

Golden Hill Neighborhood Association v. City of San Diego

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The Court described two primary reasons for its decision. First, like in *Beutz*, the Court found the general benefits associated with services were not explicitly calculated, quantified, and separated from the special benefits. Second, the Court found that the City had failed to record the basis for the assessment on its own parcels.

Compliance with Current Law

This Engineer's Report is consistent with the requirements of Article XIII C and XIII D of the California Constitution and with the *SVTA* decision because the improvements to be funded are clearly defined; the benefiting property in the Assessment District enjoys close and unique proximity, access, and views to the Improvements; the Improvements serve as an extension of usable land area for benefiting properties in the Assessment District, and such special benefits provide a direct advantage to property in the Assessment District that is not enjoyed by the public at large or other property. In addition, the improvements are directly available to and will directly benefit property in the Assessment District; and the improvements provide a direct advantage to property in the Assessment District that would not be received in the absence of the Assessments.

This Engineer's Report is consistent with *Beutz, Dahms, and Greater Golden Hill* because the Services will directly benefit property in the Assessment District, and the general benefits have been explicitly calculated and quantified and excluded from the assessments. Moreover, while *Dahms* could be used as the basis for a finding of 0% general benefits, this Engineer's Report establishes a more conservative measure of general benefits.

The Engineer's Report is consistent with *Bonander* because the Assessments have been apportioned based on the overall cost of the improvements and proportional special benefit to each property.

Plans & Specifications

Following is a description of the Services that are provided for the benefit of property in the Assessment District. This Assessment District was created as a condition of development for the corresponding developments. Accordingly, prior to these developments, the level of service in these areas was effectively zero. The formula below describes the relationship between the final level of improvements, the baseline level of service (pre-development) had the assessment not been instituted, and the enhanced level of improvements funded by the assessment.

Final Level of Service	=	Baseline Level of Service (zero, pre-development)	+	Enhanced Level of Service
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The work and improvements (“Improvements”) proposed to be undertaken by the Auburn Area Recreation & Park District and the Atwood Ranch III Landscaping and Lighting Assessment District (the “Assessment District”) and the costs thereof paid from the levy of the annual assessments provide special benefit to Assessor Parcels within the Assessment District as defined in the Method of Assessment herein. Consistent with the Landscaping and Lighting Act of 1972 (the “Act”), the work and improvements are generally described as follows:

Installation, maintenance, and servicing of public improvements, including but not limited to labor, materials, supplies, utilities, and equipment, as applicable, for property within the Assessment District that is owned or maintained by the Auburn Area Recreation & Park District. Any plans and specifications for these improvements will be filed with the District Administrator of the Auburn Area Recreation & Park District and are incorporated herein by reference.

As applied herein, “maintenance” means the furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement, including repair, removal, or replacement of all or any part of any improvement; providing for the life, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid waste; the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

“Servicing” means the furnishing of electric current, or energy, gas, or other illuminating agents for any public lighting facilities or for the lighting or operation of any other improvements, or water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

Atwood Ranch III Landscaping and Lighting Assessment District

Description of Improvements

Within the Assessment District, the existing and proposed improvements are generally described as maintenance of a neighborhood park and tot lot within the development area known as Atwood Ranch III, as well as trails in the wetlands preserve area; irrigation and turf of a small grass area adjacent to the tot lot; monitoring of 10.69 acres of wetlands preserve area (located within the area currently known as Lots B and C) with associated riparian scrubland, seeps, floodplains and drainage areas to a stormwater detention area; and reporting once yearly to the Army Corps of Engineers, including biology reports and project management reports.

Figure 1 – Estimate of Cost

Beginning Fund Balance, June 30, 2022¹	(\$696.00)
Equipment Replacement Reserve Balance, June 30, 2022²	\$11,004.00
Installation, Maintenance & Servicing Costs	
Maintenance Labor (Incl. Roll-Ups)	\$8,000.00
Water Costs	\$4,210.00
Park Improvements (turf, shrubs, walkways, irrigation)	\$5,000.00
Preserve Monitoring	\$4,000.00
Transfer to Equipment Replacement	\$3,600.00
Subtotal - Installation, Maintenance and Servicing	\$24,810.00
Administrative Costs	
County Collection Charges	\$285.00
Insurance	\$772.00
Administration Costs	\$3,949.67
Subtotal - Administration	\$5,006.67
Totals Installation, Maintenance, Servicing and Administration	\$29,816.67
Total Benefit of Improvements	\$29,816.67
Equivalent Dwelling Units (EDU)	143
Benefit Received per Equivalent Dwelling Unit	\$208.51
Less:	
Contribution from Other Sources for General Benefit	(\$1,489.80)
Net Cost Installation, Maintenance, Servicing and Administration	\$28,326.87
Budget Allocation to Property	\$28,326.87
Equivalent Dwelling Units (EDU)	143
Assessment per Equivalent Dwelling Unit	\$198.09

Budget Notes:

¹ In Fiscal Year 2019-20, the Auburn Area RPD experienced a depletion of the beginning fund balance for the Assessment District, which was caused by the following projects that were undertaken:

- Replacement of previously planted shrubs and bushes that had died
- Repairs to the walking pathway due to root intrusion and uplifting, creating a safety hazard
- Upon notification of a requirement from Cal Fire, defensible space in the nature preserve was increased from 25 feet to 100 feet

These projects resulted in much higher labor and park improvement costs, including equipment rentals, which will have to be repaid over time from the Assessment District to the RPD's General Fund. The necessity to repay the funds borrowed from the General Fund is a major factor requiring the assessment rate increase in Fiscal Year 2022-23.

² The item "Equipment Replacement Reserve Balance" refers to funds maintained for future replacement of playground equipment and picnic tables.

Historical Notes:

The maintenance of 10.69 acres of wetland preserves was provided by the developer for the first five years after the Assessment District was formed, beginning in Fiscal Year 2005-06. The wetlands preserve area maintenance is now provided by the Auburn Area RPD.

Beginning in 2012, the Auburn Area RPD, by agreement with the Homeowners' Association, commenced maintenance of additional improvements installed and paid for by the HOA in the former "natural turf" area adjacent to the tot lot, including installation and maintenance of irrigation and turf.

In 2015 the Auburn Area RPD entered into another agreement with the Homeowners' Association to make a one-time contribution of \$2,500 towards further maintenance of the wetlands preserve area, particularly to eliminate issues of stagnant water.

Because maintenance needs and requirements may fluctuate over time, in accordance with Proposition 218 the assessments may increase in any given fiscal year up to the maximum allowable rate, even following a year in which a lower rate was assessed.

Method of Apportionment

Method of Apportionment

This section of the Engineer's Report includes an explanation of the benefits to be derived from the installation, maintenance, and servicing of neighborhood park improvements and wetlands preserve areas; and the methodology used to apportion the total assessment to properties within the Atwood Ranch III Landscaping and Lighting Assessment District.

The Atwood Ranch III Landscaping and Lighting Assessment District consists of all Assessor Parcels within the boundaries as defined by the Assessment Diagram included within this Report, and the Assessor Parcel Numbers listed within the included Assessment Roll. The method used for apportioning the assessments is based upon the proportional special benefits to be derived by the properties in the Atwood Ranch III Landscaping and Lighting Assessment District, over and above general benefits conferred on real property or to the public at large. The apportionment of special benefit is a two-step process: the first step is to identify the types of special benefit arising from the improvements, and the second step is to allocate the assessments to property based on the estimated relative special benefit for each type of property.

Discussion of Benefit

In summary, the assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. Moreover, such benefit is not based on any one property owner's use of the Assessment District's neighborhood parks or wetland preserves or a property owner's specific demographic status. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Proposition 218, as codified in Article XIII D of the California Constitution, has confirmed that assessments must be based on the special benefit to property:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

The following benefit categories summarize the types of special benefit to residential, commercial, industrial, and other lots and parcels resulting from the installation, maintenance, and servicing of lighting improvements to be provided with the assessment proceeds. These categories of special benefit are derived from the statutes passed by the California Legislature and other studies which describe the types of special benefit received by property from maintenance and improvements such as those proposed by the Auburn Area Recreation & Park District and the Atwood Ranch III Landscaping and Lighting Assessment District. These types of special benefit are summarized as follows:

- A. Proximity to improved park areas within the Assessment District.
- B. Access to improved park areas within the Assessment District.
- C. Improved Views within the Assessment District.
- D. Extension of a property's outdoor areas and green spaces for properties within close proximity to the Improvements.
- E. Creation of individual lots for residential use that, in the absence of the assessments, would not have been created.

In this case, the recent the SVTA v. SCCOSA decision provides enhanced clarity to the definitions of special benefits to properties in three distinct areas:

- Proximity
- Expanded or improved access
- Views

The SVTA v. SCCOSA decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The SVTA v. SCCOSA decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g., proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g., general enhancement of the district's property values).

Proximity, improved access, and views, in addition to the other special benefits listed above, further strengthen the basis of these assessments.

Benefit Factors

The special benefits from the Improvements are further detailed below:

Proximity to improved park areas within the Assessment District

Only the specific properties within proximity to the Improvements are included in the Assessment District. Therefore, property in the Assessment District enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the Assessment District do not share.

In the absence of the assessments, the Improvements would not be provided, and the park areas in the Assessment District would be degraded due to insufficient funding for maintenance, upkeep, and repair. Therefore, the assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what otherwise would be provided do not by themselves translate into special benefits, but when combined with the unique proximity and access enjoyed by parcels in the Assessment District, they provide a direct advantage and special benefit to property in the Assessment District.

Access to improved park areas within the Assessment District

Since the parcels in the Assessment District are nearly the only parcels that enjoy close access to the Improvements, they directly benefit from the unique close access to improved park areas provided by the Assessments. This is a direct advantage and special benefit to property in the Assessment District.

Improved views within the Assessment District

The RPD, by maintaining these park areas, provides improved views to properties in the Assessment District. The properties in the Assessment District enjoy close and unique proximity access and views of the Improvements; therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Assessment District.

Extension of a property's outdoor areas and green spaces for properties within proximity to the Improvements

In large part, because it is cost-prohibitive to provide large open land areas on property in the Assessment District, the residential and other benefiting properties in the Assessment District do not have large outdoor areas and green spaces. The park areas within the Assessment District provide additional outdoor areas that serve as an effective extension of the land area for proximate properties because the Improvements are uniquely proximate and accessible to property in close proximity to the Improvements. The Improvements, therefore, provide an important, valuable, and desirable extension of usable land area for the direct advantage and special benefit of properties with good and close proximity to the Improvements.

Creation of Individual Lots for Residential Use That, in the absence of the Assessments, would not have been Created

Typically, the original owner/developer of the property within the Assessment District agreed to the assessments. As parcels were sold, new owners were informed of the assessments through the title reports, and in some cases, through Department of Real Estate "White Paper" reports that the parcels were subject to assessment. Purchase of property was also an "agreement" to pay the assessment. Moreover, in the absence of the assessments, the lots within the Assessment District would not have been created. These lots, and the improvements they support, are a special benefit to the property owners.

General versus Special Benefit

The proceeds from the Atwood Ranch III Landscaping and Lighting Assessment District would be used to fund improvements and increased levels of maintenance to the amenities adjoining the properties in the Assessment District. In the absence of the Atwood Ranch III Landscaping and Lighting Assessment District, such improvements would not be provided, and the properties would not be subdivided and improved to the same extent. The Assessment District is specifically proposed to provide additional and improved public resources in the Assessment District. The park improvements provided by the Atwood Ranch III Landscaping and Lighting Assessment District increase recreational opportunities to the homes within the Atwood Ranch III development, providing benefit to the development itself and are deemed to be of special benefit. In the absence of the assessments, these public resources would not be created, and revenues would not be available for their continued maintenance and improvement. Therefore, the assessments solely provide special benefit to property in the Assessment District over and above the general benefits conferred by the general facilities of the Assessment District.

Although these Improvements may be available to the general public at large, the park area within the Assessment District is specifically designed, located, and created to provide additional and improved public resources for property inside the Assessment District and not the public at large. Other properties that are either outside the Assessment District or within the Assessment District and not assessed do not enjoy the unique proximity, access, views, and other special benefit factors described previously. These Improvements are of special benefit to properties located within the Assessment District because they provide a direct advantage to properties in the Assessment District that would not be provided in the absence of the Assessments.

There is no widely accepted or statutory formula for calculating general benefit. General benefits are benefits from improvements or services that are not special in nature, are not “particular and distinct,” and are not “over and above” benefits received by other properties. The SVTA vs. SCCOSA decision provides some clarification by indicating that general benefits provide “an indirect, derivative advantage” and are not necessarily proximate to the improvements.

In the 2009 Dahms case, the Court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided within the assessment district. It is also important to note that the improvements and services funded by the assessments in Pomona are similar to the improvements and services funded by the Assessments described in this Engineer’s Report, and the Court found these improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer’s Report fund improvements and services directly provided within the Assessment District, and every benefiting property in the Assessment District enjoys proximity and access to the Improvements. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Assessments.

Although the analysis used to support these assessments concludes that the benefits are solely special, as described above, consideration is made for the suggestion that a portion of the benefits is general. General benefits cannot be funded by these assessments - the funding must come from other sources.

One measure of general benefits from park and recreation Improvements is the percentage of time such park and recreation Improvements are used by individuals who are not residents, employees, customers, or property owners in the Assessment District. Field surveys conducted by SCI in many other similar communities in California have found that for similar local parks such as those within the Assessment District, typically 5% of the park users do not live or work within the Assessment District. This is a measure of the general benefits to the public at large.

5%	(General Benefit)
+ 95%	(Special Benefit)
= 100%	(Total Benefit)

The maintenance and servicing of these improvements are also partially funded, directly and indirectly, from other sources, including the Auburn Area Recreation and Park District and Placer County, as well as other public agencies. This funding comes in the form of grants, special programs, and general funds, as well as direct maintenance and servicing of facilities (e.g., curbs, gutters, streets, drainage systems, etc.). This funding from other sources more than compensates for general benefits, if any, received by the properties within the assessment district. The sum total of this contribution exceeds the 5% minimum needed to offset any general benefit, as noted above.

Method of Assessment

The second step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single-family home, or, in other words, on the basis of Equivalent Dwelling Units ("EDU"). This EDU methodology is commonly used to distribute assessments in proportion to estimated special benefit and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. For the purposes of this Engineer's Report, all properties are designated an EDU value, which is each property's relative benefit in relation to a single-family home on one parcel. In this case, the "benchmark" property is the single-family detached dwelling which is one Equivalent Dwelling Unit or one EDU.

Assessment Apportionment

The proposed assessments for the Atwood Ranch III Landscaping and Lighting Assessment District would provide direct and special benefit to properties in this Assessment District. Atwood Ranch III is a residential single-family development project consisting of 143 single-family homes. As such, each residential property receives similar benefit from the proposed improvements. Therefore, the Engineer has determined that the appropriate method of apportionment of the benefits derived by all parcels is on a dwelling unit basis. All improved properties or properties proposed for development are assigned an EDU factor equal to the number of dwelling units developed or planned for the property. The assessments are listed on the Assessment Roll in Appendix A.

Appeals and Interpretation

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment may file a written appeal with the District Administrator or his or her designee. Any such appeal is limited to the correction of an assessment during the then-current or, if before July 1, the upcoming fiscal year. Upon the filing of any such appeal, the District Administrator or his or her designee will promptly review the appeal and any information provided by the property owner.

If the District Administrator or his or her designee finds that the assessment should be modified, the appropriate changes shall be made to the assessment roll. If any such changes are approved after the assessment roll has been filed with the County for collection, the District Administrator or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any property owner who disagrees with the decision of the District Administrator or her or his designee may refer their appeal to the District Board of Directors ("Board"), and the decision of the District Board shall be final.

Assessment

WHEREAS, the District Board of Directors of the Auburn Area Recreation & Park District, County of Placer, California, by resolution adopted on May 26, 2022, ordered the initiation of proceedings for the continuation of the assessments for the Atwood Ranch III Landscaping and Lighting Assessment District for Fiscal Year 2022-23, pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIII D of the California Constitution (collectively “the Act”); and

WHEREAS, said Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the Assessment District, and an assessment of the estimated costs of the improvements upon all assessable parcels within the Assessment District, to which Resolution and the description of said proposed improvements therein contained, reference is hereby made for further particulars.

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of said Auburn Area Recreation & Park District, hereby make the following assessment to cover the portion of the estimated cost of said improvements, and the costs and expenses incidental thereto to be paid by the Assessment District.

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of the Atwood Ranch III Landscaping and Lighting Assessment District. The distinctive number of each parcel or lot of land in the said Atwood Ranch III Landscaping and Lighting Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

The amount to be paid for said improvements and the expense incidental thereto, to be paid by the Atwood Ranch III Landscaping and Lighting Assessment District for the Fiscal Year 2022-23, is generally as follows in Figure 2 on the next page.

Figure 2 – Assessment Estimate of Cost, Fiscal Year 2022-23

Item	FY 2022-23 Budget
Park Maintenance & Improvements	\$17,210
Preserve Maintenance and Monitoring	\$4,000
Transfer to Equipment Replacement	\$3,600
Incidental Expenses	\$5,007
TOTAL BUDGET	\$29,817
Less:	
Contribution from Other Sources for General Benefit	(\$1,490)
NET AMOUNT TO ASSESSMENTS	\$28,327

And I do hereby assess and apportion said the net amount of the cost and expenses of said improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within the Atwood Ranch III Landscaping and Lighting Assessment District, in accordance with the special benefits to be received by each parcel or lot from the improvements, and more particularly set forth in the Cost Estimate, and Method of Assessment hereto attached and by reference made a part hereof.

The assessments are made upon the parcels or lots of land within the Atwood Ranch III Landscaping and Lighting Assessment District, in proportion to the special benefits to be received by the parcels or lots of land from said improvements.

The assessment is subject to an annual adjustment tied to the Consumer Price Index-U for the San Francisco Bay Area as of December of each succeeding year (the "CPI"), with a maximum annual adjustment not to exceed 5%. Any change in the CPI in excess of 5% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 5%. The maximum authorized assessment rate is equal to the maximum assessment rate in the first fiscal year; the assessment was levied adjusted annually by the minimum of 1) 5% or 2) the change in the CPI plus any Unused CPI as described above.

Property owners in the Assessment District, in an assessment ballot proceeding, approved the initial fiscal year benefit assessment for special benefits to their property, including the CPI adjustment schedule, so the assessment may continue to be levied annually and may be adjusted by up to the maximum annual CPI adjustment without any additional assessment ballot proceeding. In the event that in future years the assessments are levied at a rate less than the maximum authorized assessment rate, the assessment rate in a subsequent year may be increased up to the maximum authorized assessment rate without any additional assessment ballot proceeding.

Based on the preceding annual adjustments, the maximum possible assessment rate for Fiscal Year 2020-21 was \$225.52 per single-family equivalent benefit unit. The annual change in the CPI from December 2020 to December 2021 was 4.24%. Therefore, the maximum authorized assessment rate for Fiscal Year 2022-23 has been increased from \$225.52 to \$235.09 per single-family equivalent benefit unit. However, the estimate of cost and budget in this Engineer's Report proposes assessments for Fiscal Year 2022-23 at the rate of \$198.09 per single-family equivalent benefit unit, which is less than the maximum authorized assessment rate.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Placer for Fiscal Year 2022-23. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll the amount of the assessment for the Fiscal Year 2022-23 for each parcel or lot of land within the said Atwood Ranch III Landscaping and Lighting Assessment District.

Dated: May 31, 2022

Engineer of Work



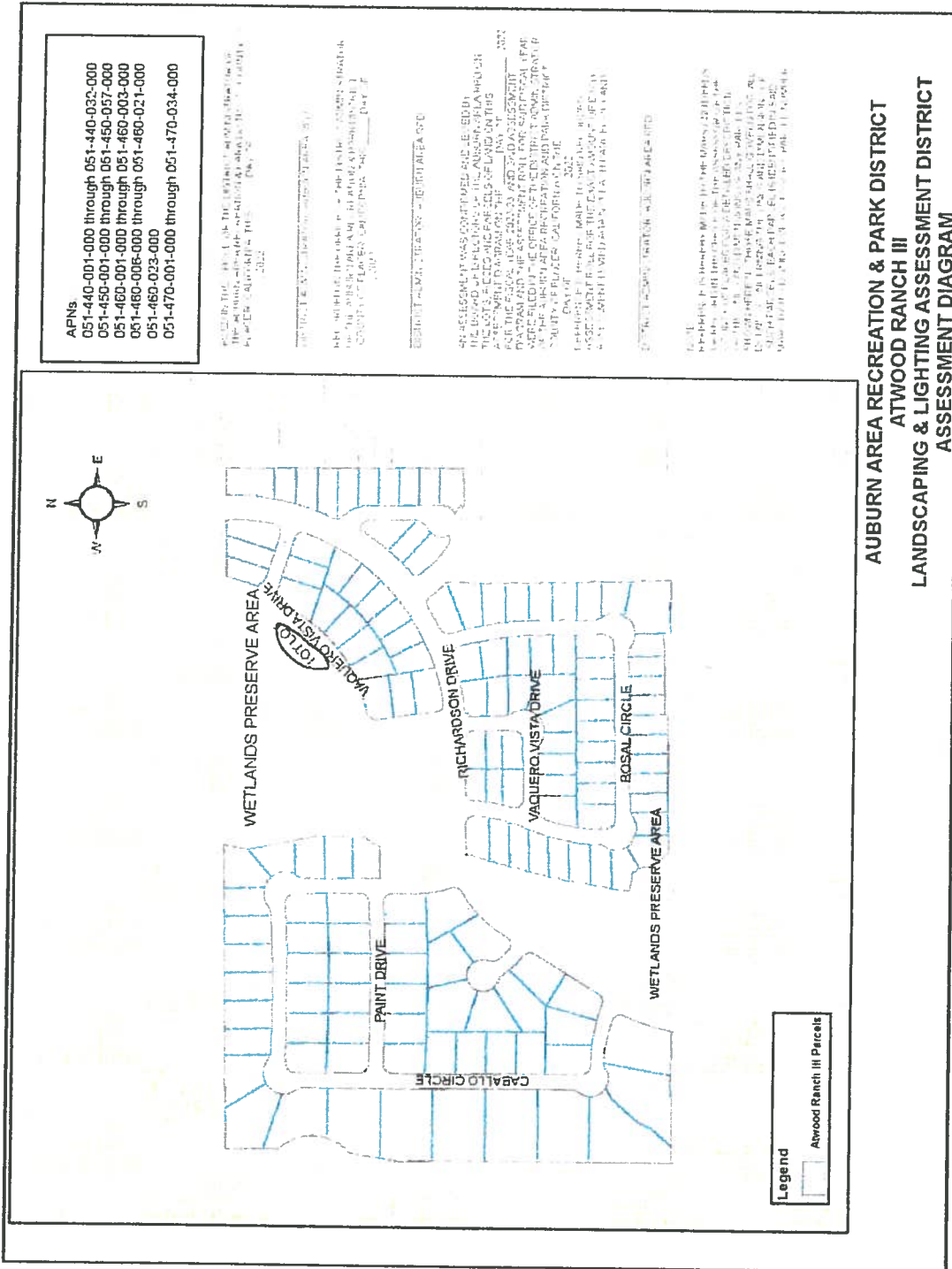
By

A handwritten signature in black ink that reads "John W. Bliss".

John W. Bliss, License No. C52091

Assessment Diagram

The boundaries of the Atwood Ranch III Landscaping and Lighting Assessment District are displayed on the following Assessment Diagram.



**AUBURN AREA RECREATION & PARK DISTRICT
 ATWOOD RANCH III
 LANDSCAPING & LIGHTING ASSESSMENT DISTRICT
 ASSESSMENT DIAGRAM**

**Auburn Area Recreation and Park District
 Atwood Ranch III Assessment District
 Engineer's Report, FY 2022-23**



Appendix A – Assessment Roll, FY 2022-23

The Assessment Roll (a listing of all parcels assessed within the Atwood Ranch III Landscaping and Lighting Assessment District, and the amount of the assessments) will be filed with the Clerk of the Board and is, by reference, made part of this Report and is available for public inspection during normal office hours.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records, and these records are, by reference, made part of this Report. These records shall govern for all details concerning the description of the lots or parcels.

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8.3 Cover Sheet: Resolution #2022-20 Indemnifying Placer County for Collection of Atwood III Assessments

Auburn Area Recreation and Park District Board of Directors meeting June 30, 2022

THE ISSUE:

Shall the Auburn Area Recreation and Park District (ARD) adopt Resolution #2022-20, defending and indemnifying Placer County for collection of Atwood III assessments?

BACKGROUND:

Placer County collects the assessment for the Atwood III Lighting and Landscape District on behalf of ARD. Placer County requires that agencies such as ARD (in this case) defend and indemnify the County from any legal challenges to the assessment.

RECOMMENDATION FOR THE BOARD OF DIRECTORS

Adopt and approve Resolution #2022-20, a resolution defending and indemnifying Placer County for collection of Atwood III assessments.

FISCAL IMPACT

There is no fiscal impact to approving this resolution. Not approving the resolution could have fiscal impacts due to possible non-collection.

ATTACHMENTS:

Resolution 2022-20

RESOLUTION NO. 2022-20

REQUESTING COLLECTION OF CHARGES ON TAX ROLL
FOR TAX YEAR 2022-23

TAX CODE NUMBER: 84150

DIRECT CHARGE NAME: Auburn Area Recreation and Park District, Atwood Ranch III
Landscaping and Lighting Assessment District

WHEREAS, the Auburn Area Recreation and Park District (hereinafter "District") requests the County of Placer collect on the County tax rolls certain charges which have been imposed pursuant to Article XIID of the California Constitution and the Landscaping and Lighting Act of 1972, by the District, attached hereto, and

WHEREAS, the County has required as a condition of the collection of said charges that the District warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof,

Now, Therefore, Be It Hereby Resolved by the Board of Directors of District that:

1. The Auditor-Controller of Placer County is requested to attach for collection on the County tax rolls those taxes, assessments, fees and/or charges, attached hereto.
2. The District warrants and represents that the taxes, assessments, fees and/or charges imposed by the District and being requested to be collected by Placer County comply with all requirements of state law, including but not limited to Articles XIIC and XIID of the California Constitution (Proposition 218).
3. The District releases and discharges County, and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County on the property tax roll of any taxes, assessments, fees and/or charges on behalf of District.
4. In consideration for the County's collection of the charge through the County's property tax roll, the District agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the "Indemnified Parties") from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any of District's said taxes, assessments, fees and/or charges requested to be collected by County for District, or in any manner arising out of District's establishment and imposition of said taxes, assessments, fees and/or charges. District agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of District's taxes, assessments, fees and/or charges, the County may offset the amount of the judgment from any other monies collected by County on behalf of District, including property taxes.

5. The District agrees that its officers, agents and employees will cooperate with the County by responding to all inquiries referred to District by County from any person concerning the District's taxes, assessments, fees and/or charges, and that District will not refer such persons to County officers and employees for response.
6. The District agrees to pay the County for the reasonable and ordinary charges to recoup its costs of placement and collection on the tax rolls at the agreed upon rate of 1% of the taxes, assessments, fees and/or charges, as provided by Government Code sections 29304 and 51800.

PASSED AND ADOPTED by District this 30th day of June 2022, by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mike G. Lynch
CHAIR, BOARD OF DIRECTORS

ATTEST:

Kahl Muscott
DISTRICT ADMINISTRATOR

**CERTIFICATION OF COLLECTION CHARGES
FOR THE COUNTY OF PLACER**

FOR TAX YEAR 2022-23

TAX CODE NUMBER 84150

DIRECT CHARGE NAME Auburn Area Recreation and Park District Atwood Ranch III
 Landscaping and Lighting Assessment District

WHEREAS, the Auburn Area Recreation and Park District (hereinafter "District") has requested that the County of Placer collect the above-named Charges on the County tax roll; and

NOW, THEREFORE, the undersigned represents and warrants to the County as follows:

The District agrees to pay the County for the reasonable and ordinary charges to recoup its costs of placement and collection on the tax rolls at the agreed upon rate of 1% of the taxes, assessments, fees and/or charges, as provided by Government Code sections 29304 and 51800.

Dated: _____ Signature: _____

Name: _____

Title: _____

8.4 Cover sheet – Amending 2022/2023 Project List and CIP

Auburn Area Recreation and Park District Acquisition and Development Committee June, 2022; Board of Directors meeting June, 2022

The Issue

Shall the Auburn Recreation District amend the existing 2022/2023 Project List and Capital Improvement Project List (CIP)?

Background

An amendment to the FY 2022/2023 Project List is being proposed for the following reasons:

1) To reflect the increased pricing for the Recreation Park shop floor repairs When this project was originally added to the list, staff did not have an estimate to work with and used \$20,000 as a place holder. Staff had a hard time finding someone to give us a quote until just recently. The quote from the one contractor who has looked at the job is \$50,000. Should the Board approve this updated number, bid documents will be created and the project will go out to formal bid.

2) To add a project to replace the restroom stall partitions for the upper and lower Regional Park restrooms. This project would replace the existing, damaged and rusting metal partitions at the upper (by the old shop) and lower (by the tennis courts) with new, solid plastic partitions. These new partitions are rust proof, feature vandal resistant brackets and a graffiti resistant finish. The estimated cost from the partition manufacturer, including install, is \$20,000.

3) To reflect the increased pricing for the Christian Valley Tutor Totter roof repair. The existing quote is now three years old. The roofing manufacturer has recommended that ARD increase its estimated cost to replace the roof from \$45,000 to \$55,000.

District Policy, Section H states:

3. Project List: The yearly Project List may include all funded items from that Fiscal Year's Capital Improvement Plan plus all planned General Fund projects costing an estimated \$5,000 or more. The Project List may be amended throughout the year if a project is identified after the creation and approval of the list. The Project List should be presented to the Board for approval by May of each Fiscal Year.

Recommendation for Board of Directors

The A&D Committee sent a positive recommendation to approve the proposed amendments to the FY 2022/2023 Project list, as listed above.

Fiscal Impact

The fiscal impact from these additional costs and additional project is \$60,000. It is proposed to use funding from the Future Capital Reserve to pay for these additional costs. The Board recently approved adding \$50,000 to the Future Capital Reserve account. The extra \$10,000 is available in the Future Capital Reserve, without removing or delaying any projects.

Attachments

FY 2022/2023 – 2024/2025 Project Lists with proposed changes highlighted

Auburn Recreation District Five Year Project List

Project List

2022/2023

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	COVID Relief Funds
30,032 789,369 558,375 236,495 183,637 314,974									
<i>Recreation Park</i>									
Driveway valve box repair	2,500		2,500						
Wheelchair Swing	85,000						59,000	1,000	
Rec Shop Floor Repairs	50,000				50,000				
Rec Mod courtyard repairs	20,000				20,000				
Day Camp mod #1 roof repair	15,000								15,000
James Field wiring	100,000	40,000			60,000				
<i>Meadow Vista Items</i>									
Parking lot reseal; path repairs	39,414	26,414			13,000				
New playground	100,000				40,000				
<i>Regional Park/Marrriott Meadows</i>									
Marrriott Meadows construction docs & related work	182,637							182,637	
Kiosks/signage	10,000		10,000						
Pond leak investigation	40,000				40,000				
New participants for restrooms	20,000				20,000				
<i>Ashtford Park</i>									
Levee Repairs and paving	75,000				75,000				
Retaining wall investigation	10,000				10,000				
<i>Overlook Park</i>									
Interpretive Signage (2 x \$5K)	10,000				10,000				
Restroom ADA Upgrades	15,000			15,000					
<i>Railhead Park</i>									
Parking lot repair/reseal	60,000				60,000				
<i>Winchester Park</i>									
Booster pump/filter replacement	25,000								
<i>Christian Valley Park</i>									
Tulor Totter Roof	55,000				55,000				
<i>Auburn Elementary</i>									
Discovery Club mod roof repair	15,000								15,000
<i>Canyon View Community Center</i>									
Lock and door repair	50,000								50,000
<i>Auburn Bike Park</i>									
Various (fountain, signage, traffic control)	15,000				15,000				
<i>Various Parks</i>									
Plumbing infrastructure upgrades	50,000								50,000
Electrical upgrades	34,000								34,000
TOTAL	1,078,551	0	12,500	15,032	468,000	85,000	59,000	183,637	164,000
Estimated Balance Remaining				15,032	321,369	473,375	177,495	0	150,974

25000 equipment reserve

Note: Assumes \$50,000/year in County Mitigation Fees
 Note: Assumes \$5000/year in ADA reserve funds
 Note: Assumes \$10,000/year in city mitigation
 Note: Assumes \$25,000 added to FCC per year
Note: Funding for Marriott Meadows from State grant
 • Note: Placer County to use approx. \$350,000

Auburn Recreation District Five Year Project List

Yellow = updated number or new project to list

Project List

2023/2024

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	Mt. Vernon sale proceeds	COVID Relief Funds	150,974
Recreation Park											
Splash Pool repair	50,000		20,000		30,000					0	0
North (Front) Playground	120,000					120,000				0	0
North Playground, Path of Travel	30,000					30,000				0	0
Locker room Floor	25,000				25,000					0	0
Replace sewer line, back restroom	30,000									30,000	30,000
Sierra Pool deck expansion joint repair	13,000									13,000	13,000
Painting/mural maintenance shop building	3,000				3,000					0	0
Regional Park											
Breezeway Painting	40,000		20,000		20,000					0	0
Tennis/pickleball courts surfaces	200,000				200,000					0	0
Marriott Meadows Development	3,427,077					445,000		2,567,077	415,000	0	0
New vault toilet, Dry Creek end	45,000					22,000				23,000	23,000
Repave Park Dr.	30,000									30,000	30,000
Railhead Park											
New pump and filter	50,000										50,000 equipment reserve
Various Parks											
Drinking fountain replacement	35,000										
TOTAL	3,938,077	0	40,000	0	278,000	467,000	150,000	2,567,077	415,000	35,000	131,000
Estimated Balance Remaining	20,032	0	0	20,032	68,369	56,375	37,495	80,000	0	0	19,974

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: Placer County to use approx. \$350,000

Auburn Recreation District Five Year Project List

Yellow = updated number or new project to list

2024/2025

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Meadow Vista Park</i>									
Pond-island-renewation									
<i>Regional Park</i>									
Tennis Court Path of Travel	41,500		3,000	18,500		20,000			
Dry Creek playground replace/ADA path of travel	125,000				40,000	85,000			
Pond-mucking									
Canal Repair	40,000				40,000				
<i>PB court crack repair</i>									
TOTAL	206,500	0	3,000	18,500	80,000	105,000	0	0	0
Estimated Balance Remaining	6,532				13,369	1,375	47,495	80,000	0

Postponed

100,000

100,000

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$25,000 added to FCC per year
- Note: Assumes \$50,000/year in Equipment Reserve funds

Auburn Recreation District Five Year Project List

Yellow = updated number or new project to list

2025/2026

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Regional Park</i>									
Walking pathway extension, Dry Creek	265,000								
TOTAL	265,000	0	0	25,032	93,369	106,375	47,495	80,000	0
Estimated Balance Remaining				25,032	93,369	106,375	47,495	80,000	0

Postponed

265,000

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: Assumes \$50,000/year in Equipment Reserve funds

8.5 Cover Sheet for the Amendment of the Obsolescence List

Auburn Area Recreation and Park District Finance Committee meeting June, 2022; Board of Directors Meeting June, 2022.

The Issue

Shall the Auburn Recreation District (District) amend the existing 2022/2023 Obsolescence List (Equipment Reserves)?

Background

The current Obsolescence List was approved in February 2022. The District's needs have required staff to make some necessary changes to the Obsolescence List pending the Board's approval.

- The District suffered a theft of the **18' vehicle/equipment hauler trailer**. Estimates have come in at approximately **\$15,200** for a replacement trailer. Unfortunately, the old trailer was fully depreciated and didn't qualify for an insurance offset.
- The **Placer Hills Pool** needed a **VSF Variable Speed & Flow Pump** as the old one stopped working last year. The District purchased the new one for **\$4,257**. This would be an appropriate use of an Equipment Reserve expense.
- The **Marsha Skinner Sierra Pool** is in need of a **transformer**, which will be purchased for **\$9,509**. As an asset to the District, the transformer should be part of the Obsolescence List and funded by the Equipment Reserves.
- The **Placer Hills Pool** is in need of a new **Pool Sweep** to replace the one that has worn out. Estimates have come in at approximately **\$5,886**.
- The District has exhausted the **Marsha Skinner Sierra Pool lane lines** and all 7 should be replaced at a cost of **\$5,000**.

Recommendation for the Board of Directors

Director Ainsleigh gives a positive recommendation to the Auburn Area Recreation and Park District Board to approve these amendments to the FY 2022/2023 Obsolescence List.

Fiscal Impact

The fiscal impact from these additional asset purchases is \$39,852. The Board recently approved adding \$50,000 to the Equipment Reserves from the District's residuals from 2021/2022-year end. These additional funds will cover these asset needs.

Attachment

Updated Obsolescence List (2022/2023), highlights show the proposed changes, which only affects the current fiscal year.

Auburn Recreation District Park Obsolescence List

2022/2023

FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	Repl Date	Orig	year to be Replaced	Acquisition Cost	Equip Reserve	General Fund
Estimated balance								833,959	0
Vehicles									
2000 F450 vin 18658 unit #22	2005	\$15,000	15	2017		2022	\$75,000	\$75,000	
2022 16' Trailer	2022		20				\$15,200	\$15,200	
Gators									
John Deere Gator	2011	\$9,016	11	2022		2022	\$21,000	\$21,000	
Mowers									
Grasshopper 928D w/Aerator	2007	\$18,541	15	2022		Carryover from 2021-2022		\$43,000	
Heat & Air Units									
Recreation Park Modular #2 HVAC	unk		18	2016		2020	\$11,375	\$0	
Auburn El Modular #2 HVAC	unk		18	2018		2020	\$11,375	\$0	
Regional Restroom/Office Heater #27	1991	unknown	18	2006		2020	\$16,646	\$0	
Facilities									
15 - Replacement folding chairs									360
10 - 6' Tables									\$690
Pools									
Circulation pump, Splash pool	2015	4,600	8	2023		2023	5,900	5,900	
VSF Variable Speed & Flow Pump (PH POOL)	2022	4,257	8				4,257	4,257	
Sierra Pool Transformer	2022		10				9,509	9,509	
Sierra Pool Umbrella #2 of 3	2019	807	7	2019		2019	\$915	\$0	\$915
PH Pool Sweep	2022		8				\$5,886	\$5,886	
Sierra Pool Sweep	2013	4,860	5	2018		2022	6,391	\$6,391	
Sierra Pool Lane Lines (7)	2022		10				5,000	\$5,000	
Grounds Equipment									
Dump Trailer							\$20,000	\$20,000	
Rec Equipment									
Regional Park Varsity gym scoreboard	2007	3,053	15	2017		2020	\$4,122	\$0	\$4,122
Pumps									
Winchester Park irrigation pump/motor	2002	\$4,600	8	2010				\$25,000	
TOTAL								236,143	6,087
Estimated Balance Remaining								597,816	

8.6 Cover sheet – LAFCO Election for Special District Commissioner

Auburn Area Recreation and Park District Board of Director’s meeting April 2022

The Issue

Shall the Auburn Area Recreation and Park District (ARD) cast a vote to select a Special District representative for the Placer Local Agency Formation Commission (LAFCO)?

Background

LAFCO Regular Special District Representative Seat term will soon be ending, which requires the Special District Selection Committee to elect a representative to serve a four-year term, beginning no sooner than May 1, 2022, and ending May 1, 2026.

LAFCO has provided a ballot and candidate Statements of Qualifications.

Recommendation for the Board of Directors

Review and vote for a Special District representative for the Placer Local Agency Formation Commission (LAFCO).

Fiscal Impact

N/A

Attachments

LAFCO Special District Representative Ballot
Candidate Statements of Qualifications

PLACER COUNTY
LOCAL AGENCY FORMATION COMMISSION

Electronic Transmittal

COMMISSIONERS:
Joshua Alpine
Chair (Special District)
Trinity Burruss
(City)

Cindy Gustafson
(County)

William Kahl
(Special District)

Tracy Mendonsa
(City)

Susan Rohan
(Public)

Robert Weygandt
(County)

**ALTERNATE
COMMISSIONERS:**

Jim Holmes
(County)

Jenny Knisley
(City)

Jeffrey Starsky
(Public)

Rick Stephens
(Special District)

STAFF:

Michelle McIntyre
Executive Officer

Amy Engle
Commission Clerk

William Wright
Legal Counsel

Date: May 5, 2022
To: Presiding Officer c/o Clerk of the District
From: Michelle McIntyre
Re: Selection of a Special District Representative on LAFCO

We request your agency cast a vote to select a Special District representative for the Placer Local Agency Formation Commission (LAFCO) to serve as a regular (voting) member from May 2022 to May 2026, a four-year term.

On March 22, 2022, LAFCO requested the 36 Special Districts to consider nominating a member from their boards to serve on LAFCO. The deadline to submit nominations was on May 2, 2022. LAFCO received nominations for four candidates within the deadline.

Enclosed with this memo are a ballot and a copy of each candidate's Statement of Qualifications. While a formal decision from your board is preferred, the only requirement for a valid ballot is a signed authorization by your presiding officer (board chair or president).¹

We prefer your agency to return signed ballots via e-mail. A quorum of the 36 special districts must submit valid ballots by the deadline. The candidate receiving the most votes shall be elected.

The voting period is from May 5 to **Friday, July 8, 2022, at 5 pm.**

Please consult with your board chair or president and cast a ballot as soon as possible – it is crucial to LAFCO that independent special districts are duly represented.

Please contact LAFCO staff (530) 889-4097 if you have any questions. Thank you.

Enclosures: Ballot and Statement of Qualifications

¹ If the presiding officer is unable to vote, the legislative body of the district may designate another board member to cast the ballot in place of the presiding officer. Board members designated by their district board to vote in place of the presiding officer should provide that authorization (in the form of a resolution or minute order) to LAFCO no later than the time the ballot is cast. District managers or other staff members **may not** substitute their signature for the presiding officer's signature.

110 Maple Street
Auburn, CA 95603
(530) 889-4097

<https://www.placer.ca.gov/lafco>

LOCAL AGENCY FORMATION COMMISSION

Ballot: Selection of Special District Representative on LAFCO

Please choose one:

_____ **H. Gordon Ainsleigh** Auburn Area Recreation and Park District Board Member
Nominated by:
Auburn Area Recreation and Park District

_____ **William Kahrl**, Newcastle Fire Protection District Board Chair
Nominated by:
Newcastle Fire Protection District

_____ **Luke Ragan**, North Tahoe Fire Protection District Board Chair
Nominated by:
North Tahoe Fire Protection District

_____ **Rick Stephens**, Truckee Tahoe Airport District Board Member
Nominated by:
Alpine Springs County Water District
Truckee Tahoe Airport District

Name of Special District

Presiding Officer
Signature

Printed Name

**Must be received by LAFCO no later than
July 8, 2022 by 5pm .**

LAFCO@placer.ca.gov

110 Maple Street Auburn, CA 95603
(530) 889-4097
<https://www.placer.ca.gov/lafco>

GOVERNING by H Gordon Ainsleigh DC: I have been blessed by being able to think the unthinkable.

In the mid-late 1980s, I was invited to join, and accepted, an appointment to the Board of Directors of Midway Heights County Water District. This had been a very uncontroversial district. However, in the later 1980s we were sued by the EPA to provide chlorinated water to all residences without wells. Although our District made it clear that this was irrigation water, many households had connected it to their homes, with no noticeable disease outbreaks. We resisted because Dr Vincent DeVito, head of the National Cancer Institute, was then bragging about documenting the causative link between chlorinated water and bowel and bladder cancer to show that the War on Cancer was producing results. We favored the ozonization model for producing potable water that was/is commonplace in Europe. Given septic standards, the only realistic risk from raw water was easily-cured giardiasis, versus frequently-fatal bowel and bladder cancer from chlorinated water, and it was illogical to switch from giardia risk to cancer risk. However, as so often occurs in dysgovernment, logic and reason did not prevail, ozonization was not permitted by the Feds, and we were forced to provide chlorinated water, with all its negatives.

While the battle with the Feds was going on, another crisis arose. Our Board President Emil Pruss had for years organized ad hoc work parties of friends and family to go out on water line breaks after they got off work, bringing a case of beer, and making a repair project a kind of guys party into the evening and sometimes night. When the problem was fixed, Emil would pay them all out of pocket, write down his expenses, and bill the District for reimbursement. This worked wonders economically for District customers, as there was no need for permanent staff; until Emil, a very attractive older divorced gentleman, caught the eye of a wealthy widow customer who decided that they were perfect for each other. She was quite persistent. Emil had exactly the opposite life plan, and made his disinterest perfectly, or more than perfectly, clear. Then, in affirmation that Solomon was correct when he wrote, "Hell hath no fury like a woman scorned", this woman had a daughter who worked for perennial Assembly Speaker Willie Brown, and soon Emil was being prosecuted by the District Attorney under the Brown Act for taking more than \$500/month from the District, albeit the water code was on his side.

With these dual crises boiling, I became President of the BoD by arriving a minute or two late. The hall had been filled with upset people for months, the Board President had abruptly resigned, telling me she couldn't take the stress, our past President was under (spurious) indictment, and the only seat open was behind the microphone. The other Board members all had their heads down, and when I asked Emil, "Aren't you going to chair the meeting, Emil?" he said, without raising his head, "You better sit down, Doc." The meetings always started at 7:00 and were always over before 9:00. Having studied sociology, psychology and social psychology at Sierra and UC Santa Barbara, I changed that. I let everyone talk for as long as they wanted to talk. That first meeting went past 11:00 and my second meeting went to about 10:30. The other Board members grumbled and griped, but by my third meeting we had an almost-empty hall, and we could get back to taking care of business.

A decade later, I got involved in the Auburn Area Recreation and Park District (ARD) by solving a problem for users at Overlook Park. Overlook was built with 158 parking slots, 14 of which are long, drive-throughs for motor homes and pickup-trailer rigs, for the public to admire Auburn Dam, doomed when Oroville Dam demonstrated reservoir-induced seismicity in 1976. It was and is a favorite place where trail runners like me park our cars (to bake the sun) while we are out running. The cars nosed up to two sidewalk-bounded long elliptical grassy areas with very few trees, only one of which grew out over the parking slots. I decided to change that by planting rows of trees as close as practical to the parking slots, which was 3 feet in from the perimeter sidewalks. I went through the administrative channels and got permission for my plan. The Bureau of Reclamation, owners of Overlook and Railhead park, at that time required only native plants, so, due to financial constraints, I planted acorns and a couple small cedar seedlings. My oaks got mowed down as they grew up, but, being seedling oaks, continued to try. So I asked the head of Fields and Grounds what his problem was with my little oaks. He said, "For one thing, the species." He said he wanted liquid amber, flowering pear, red leaf plum and crepe myrtle. When I reminded him that BoR required native species, he responded, "I'm sure they are native somewhere." I decided that an administration that hired such a mentally-limited person in such an important position had to be dysfunctional, and decided I better get involved. So I ran for the Board and was elected to start in 2005. By 2006, I figured out that the problem was the District Administrator, I provided the swing vote to say good-bye to him, and the Board launched a national search for a new administrator, with Kahl Muscott temporarily in charge.

ARD had had 4 nightmares in a row from hiring administrators who were really good at resumes and interviews. Additionally, Sierra College and Placer High School District had prospered as long as they hired good people from within, but when they decided to go big time, they got disaster. Sierra lost a \$600,000 settlement because their fabulous President had such an ego that he thought he could bully a female librarian. They got off easy. Placer's wonder administrator cost Placer HSD \$23 million in a local bond to build Foresthill High School, that could have been paid for by 1994 School Bond money, if Randy Olson had just applied. But he didn't, because he needed the passage of a local bond in his resume to ascend to, and double his salary at, Acalanes HSD (Moraga, Orinda, Lafayette, Walnut Creek), which maintains its elite status (96th percentile in university admissions) by persuading its wealthy residents to tax themselves repeatedly.

I knew Kahl Muscott to be hard-working, honest, smart, and having the right education, so for two months I advocated for making him the head guy. Each time, the other board members looked at me like I was the village idiot. "Kahl can't do it. He has no experience running a district." I saw another disaster coming, and in desperation asked our nationwide search consultant, "Isn't there some way we can keep Kahl?" He said yes, that there had been a water district on the west side of the San Joaquin Valley that wanted a promising young man to be their next administrator. So instead of hiring the outside expert to run the district, they hired the outside expert to train the young man to run the District. Our consultant presented to the Board what we had been discussing, the Board bought it, Kahl got the job, and we hired an expert who had been head of Los Angeles County Parks for 10 years to teach Kahl the ropes. As anyone in local politics knows, hiring Kahl Muscott began an ARD metamorphosis from a woefully dysfunctional special district into a model of good governance and service to the public.

And now we are facing a new crisis: the loss of our park trees. We hire the lowest bidding tree service to provide risk mitigation, and it's a lot more expensive to take a tree back to health than it is to cut it down to mitigate risk. Once again, I am thinking the unthinkable to halt this creeping disaster. It occurs to me that LAFCO may need someone who thinks the unthinkable.

Statement of Qualifications for Re-Election to Placer LAFCO
William Kahrl, Chair, Newcastle Fire Protection District

Our Common Task. As one of your two representatives on Placer LAFCO, I believe that our special districts will face a very different range of challenges and opportunities in the years ahead. Reapportionment has bound the communities we serve in central Placer and the Tahoe/Truckee area more closely together than ever before. The ongoing threat of massive wildfires demands that we make common cause to bring our shared concerns more forcefully to the attention of the two mega-agencies -- CALFIRE and Pacific Gas and Electric -- whose operations most directly affect our mutual safety. And the advent of the state's new law on Accessory Dwelling Units has opened the gates for unexpected construction and expansion that could -- if we are not thoughtful -- undermine the best of our plans for the future.

All of Placer is affected by the increasing pace of new development. But it's different for special districts. The cities' and county representatives on LAFCO have resources in staffing and finance that they can draw on to meet changing needs and services. Most of us do not. We perform our public service often as volunteers, with little or no compensations. District funding is strictly limited and jealously guarded by local taxpayers. LAFCO can help, if we know how to use it..

The urban districts have a history of working together. But the distance from Auburn to Tahoe/Truckee is measured by more than just geography. With your support, I want to help bridge that gap. We need to do a better job of identifying common problems as well as the opportunities we can share to protect the things we love best about Placer. As chair of the Newcastle Fire Board, I can report we are already making progress along these lines, bringing together the leaders of other local fire districts, local, state and federal agencies. and tribal government on new programs that increase efficiency, improve public safety, and help to hold down the rising cost of insurance. Closer coordination and communication can benefit us all.

My Background. I have been lucky in life to be able to devote most of my career to serving California as an executive advisor on conflict resolution and natural resources policy. In state government, I've worked for the leaders of both parties in both houses of the state legislature as well as serving on the personal staff of both the Governor and the Assembly Speaker. In the private sector, I've served as a top-level advisor to several of the largest corporations in the United States and abroad, principally in the areas of forestry and water policy. Some of my proudest achievements in this connection include the creation of California's Wild and Scenic River System, the preservation of Point Reyes National Seashore and Headwaters National Forest, and launching the successful negotiations that created a permanent conservation easement for more than 80,000 acres of pristine coastal properties on the Hearst Ranch.

My clients have included all three of California's largest water districts -- Westlands, Imperial and the Metropolitan Water District of Southern California, the state Resources Agency, lumber companies, tribal governments the U.S. Geological Survey and the Army Corps of Engineers.

I am the editor of the award-winning *California Water Atlas* and the author of *Water and Power*, which the New York Times selected as one of the best books of the year. I graduated from Yale College and have subsequently received fellowships from the National Endowment for the Humanities, Coro Foundation, and the Rockefeller Foundation in Environmental Affairs. I also served as a member of the Editorial Board and Opinion Page Editor of the Sacramento Bee during its heyday. My wife Kathleen and I have lived in Newcastle for 22 years. I would appreciate your support. And if you have any questions or would like to discuss the issues your district is facing, please don't hesitate to call me at 916-663-0785.

Luke Thomas Ragan
P.O. Box 1793
Tahoe City, CA 96145
530.308.5098
ragan@ntfire.net

My name is Luke Thomas Ragan. My family is fifth generation Tahoe City. I currently serve on the North Tahoe Fire Protection District Board. I have been the Vice President on that Board for the past two years and have served on the Board since 2016. I also serve on the Boards for North Tahoe Little League and the Tahoe City Recreation Association. I am currently the President of Pacific Built, Inc. and sole owner of Ragan Snow Removal in Tahoe City. I graduated from North Tahoe High School and am currently in the process of being the assistant football coach for North Tahoe High School.

I am interested in this position to make a difference and protect the interests in Placer County. I appreciate your consideration to be nominated for a seat on the Placer County LAFCO Board.

Please feel free to contact me if you have any questions.

Rick Stephens

Rick Stephens has lived full time in Truckee since June 1, 2007. He was publicly elected to the Truckee Tahoe Airport Board in November 2016 and was re-elected in 2020. Rick was President of this Board in 2018 and 2019.

Stephens was elected to LAFCO in May 2021 as a Special District Alternate.

Rick was appointed to the Placer County Citizens Advisory Committee for allocation of a portion of TOT funds. The initial appointment was for 3 years in 2018. He was reappointed for an additional 3 year term in 2021.

Rick was the project manager for the TTCF Community House as a volunteer. It was a 4-year project including acquisition of the property, designing the plans to renovate the buildings, and reconstruction of the facility to serve non-profits in the Kings Beach area.

Rick also served on a citizens advisory group for the Truckee Fire Protection District on property tax revenue.

He has been President of Lahontan Community Association (5 years) and subsequently was President of Lahontan Golf Club (5 Years).

Rick Stephens worked in the commercial real estate business, as an Asset Manager and as an investor.

ZKS Real Estate Partners LLC was formed in 1996 after Zurich Insurance acquired Kemper Corporation. Its mission was to finish the orderly disposition of the remaining Kemper Corporation real estate portfolio (\$800 million) and to invest in real estate value added transactions. ZKS was closed at the end of 2013. Stephens Real Estate Partners LLC operated Stephens contracts and investments. Separate from the Zurich assets, ZKS acquired more than 5 million square feet of industrial and office properties valued at in excess of \$800 million.

Mr. Stephens was president of Kemper Real Estate Management Company from 1992-1996. KREMCO's sole mission was the orderly disposition of the \$5 billion Kemper real estate portfolio. In 1992 KREMCO had 700 employees, 11 million sf of buildings, 40,000 acres of land, and 2 home building companies.

Prior to Kemper, Mr. Stephens was president of The Koll Company's Los Angeles Division. This division was responsible for acquisition, development, property management and construction of approximately \$2 billion in real estate between 1986 and 1992.

Prior to Koll, Mr. Stephens was Sr. VP of Cadillac Fairview's Western Region from 1982-1985 responsible for industrial properties. This included 6 million sf of big box industrial in Torrance, Compton and Costa Mesa CA. In addition, 2,000 acres, in 5 industrial parks were developed.

Mr. Stephens started his real estate career at The Newhall Land and Farming Company in 1974. He was in charge of Newhall's industrial and commercial development from 1977-1982.

Mr. Stephens graduated from Cornell University in 1972 (BS Engineering) and received an MBA from Stanford University in 1974. He served 3 years in the US Army in the middle of his undergraduate studies, including tours of duty in Vietnam ('67-'68) and Germany ('68-'69).

Hiking and golf are Mr. Stephens leisure activities. Each year, Rick backpacks in the high Sierra Nevada mountains. Rick also enjoys adventure travel, 100 miles on The Camino Santiago, Patagonia, Inca Trail, Iceland, Copper Canyon in Mexico and the Haute Route in Switzerland in August 2019.

Rick has been married to Gail Stephens for 53 years. They have 2 children, 51 and 49 and 1 grandchild.

8.7 Cover Sheet – Purchase of a new Ventrac Tractor – UPDATED PRICING

Auburn Area Recreation and Park District Board of Directors meeting June 24, 2021; **June 30, 2022**

The Issue

Shall the Auburn Area Recreation and Park District (ARD) approve updated pricing to purchase a new Ventrac Compact Tractor?

Background

ARD owns and has used a “grasshopper” mower since 2007. This mower had several attachments. The grasshopper has had several maintenance issues over the past few years, and is due to be replaced.

Staff would like to purchase a Ventrac Compact Tractor . This machine, with a Kubota engine, is capable of using several attachments. The three attachments that are proposed to purchased at this point are as follows:

- Lawn mower attachment
- Stump grinder attachment (ARD has many stumps that need grinding)
- Tough Cut masticator attachment. This attachment will allow staff to cut blackberries, brush and small trees in much more efficient manner than is currently used (string trimmers and loppers).

Staff have test driven the Ventrac Tractor and are very please with its performance.

All purchases over \$25,000 must be approved by the Board of Directors. District policy states the following (in part):

II. Purchasing

- A. Purchasing Agent(s). The District Administrator or a designated manager shall serve as the purchasing agent for the District, and will be vested with the authority to purchase supplies, materials, services and equipment within annual budgetary authority limits as follows:

Purchasing Agent:

District Administrator: \$25,000/purchase

Section IV (Competitive Bidding) also states the following:

- D. Purchases of Equipment Valued Over Five Thousand Dollars (\$5,000). For equipment estimated to cost more than Five Thousand Dollars (\$5,000), three quotations from different vendors will be sought, when available.

Contracts for equipment costing more than \$25,000 shall be approved by the Board of Directors.

The ARD Board of Directors approve Resolution #2021-15 on June 24, 2021, to purchase the Ventrac Compact Tractor, model 4500Y Kubota, with associated attachments, for \$43,227.43.

ARD has been notified by Turf Star Western that there have been cost increases on the tractor, based on the increases in materials, labor and supply chain issues. Turf Star Western has sent ARD a new quote based on these increases. The new quote is \$47,945.96 (an additional \$4,718.53, almost 11% more).

The original quote was obtained through governmental pricing with Sourcewell.

Recommendation

Authorize and approve an additional \$4,718.53 for the Ventrac Compact Tractor, model 4500Y Kubota, with associated attachments, bringing the new total to \$47,945.96.

Fiscal Impact

An additional \$4,718.53, for a new total of \$47,945.96. The funding for this purchase will come from the Equipment Replacement Reserve account.

Attachments

Letter from Turf Star

NEW Quote for Ventrac Tractor, model 4500Y Kubota, with preferred attachments

Old Quote for Ventrac Tractor, model 4500Y Kubota, with preferred attachments

Previously approved Resolution #2021-15



Red & Ready

www.turfstar.com

(800) 555-8001

May 25, 2022

On behalf of Turf Star Western (TSW) I would like to take this opportunity to update you on the current supply chain challenges facing Toro Golf and Grounds equipment resulting from the pandemic, now made more acute by fiscal policy and the war in Ukraine.

Like so many other manufacturers, Toro is facing unprecedented global supply chain disruptions and historic rising costs including labor, raw materials, components, logistics and transportation. The result today is aged orders that were booked in one economy, are now being produced and delivered in a very different economy.

Despite Toro's best efforts to minimize these costs, a price increase will be added to all current open orders in the form of a surcharge from Toro, addressing those rising costs and a setup/delivery charge from TSW to ease the cost challenges faced locally.

Your current Toro orders will retain their delivery positions or may be canceled at your discretion without penalty or obligation.

If you choose not to cancel current orders, new purchase orders or written authorization will need to be issued to TSW at the current pricing levels that will include the surcharge.

It continues to be our preferred and strong desire to deliver Toro product to you at the price we are quoting today.

Your Territory Manager will provide you the details once they are firmred up.

Respectfully,

Joe Guerra

Joe Guerra
CEO Turf Star Western



144054140000010
Beverly Hills, CA 90212
P.O. Box 144000

800.555.8001
954.484.1800
Fax: 954.484.1800

800.555.8001
Toll Free
1-800-555-8001

www.torogolf.com
www.torogrounds.com
www.tsw.com

1-800-555-8001
Beverly Hills, CA
Turf Star Western

24401 Kingsport Dr. Ste. 100
Dallas, TX 75224
972.771.1000

144054140000010
Toro USA, Inc.
Beverly Hills, CA

Turf Star Western
Beverly Hills, CA
954.484.1800

1-800-555-8001
Toll Free
1-800-555-8001



Quotation for Auburn Area Rec & Pk Dist

Date: June 21, 2022

Quote No:632090-00

Prepared For: Jesse Williams	Quote No: 632090-00
Auburn Area Rec & Pk Dist	iQuote No: 54196
123 Recreation Drive	Sales Person: Tim McCoy
Auburn, IA 95603	tim.mccoy@turfstar.com
	(916) 709-7124

Summary

Configuration Name	Qty	Unit Price	Sub Total	Sales Tax	Total
010-KN 4500V Knésta 0907	1	\$44,704.84	\$44,704.84	\$3,241.12	\$47,945.96
Totals:			\$44,704.84	\$3,241.12	\$47,945.96

NEW Quote



Quotation for Auburn Area Rec & Pk Dist

Date: June 21, 2022

Quote No:632090-00

Configuration Product Details

010-KN 4500Y Kubota D902

Model	Product Description	Qty	Unit Price	Extended	Sales Tax	Total
39.51209	KN 4500Y Kubota D902	1	\$23,993.20	\$23,993.20	\$1,739.51	\$25,732.71
70.4100-99	KN Opt. 3 Point Hitch Factory Installed	1	\$1,905.20	\$1,905.20	\$138.13	\$2,043.33
70.4154-99	Kit Suspension Seat 4500	1	\$550.00	\$550.00	\$39.88	\$589.88
53.0101-99	Wheel Asm 21x11x8 Bar-Factory	1	\$303.60	\$303.60	\$22.01	\$325.61
53.0137-99	Wheel Asm 21x11.10 Turf Fabr.	1	\$254.00	\$254.00	\$19.14	\$283.14
47.0452	Armrest Kit, Suspension Seat	1	\$154.00	\$154.00	\$11.17	\$165.17
39.55145	VIC, MV710 72" Flr Mower-Fast Cut	1	\$7,502.00	\$7,502.00	\$543.90	\$8,045.90
39.55104	HQ HQ680 Mower Tough Cut No Longer Available	1	\$3,432.00	\$3,432.00	\$248.82	\$3,680.82
70.8213	KL HQ680 Swivel Wheel	1	\$638.00	\$638.00	\$46.26	\$684.26
70.4133	Kit Work Light LED-500	1	\$538.80	\$538.80	\$24.55	\$363.36
VSU	Ventrac Seats & D. Vary	1	\$1,200.00	\$1,200.00	\$87.00	\$1,287.00
VSUR	Manufacturer's suggested	1	\$4,424.04	\$4,424.04	\$320.79	\$4,744.78
Totals:						\$47,945.96

NEW Quote



Quotation for Auburn Area Rec & Pk Dist

Date: June 21, 2022

Quote No:632090-00

Standard Terms and Conditions

Prices including all finance options are subject to change based on Turf Star Western's receipt of product and estimated shipments. Currently, product availability is a minimum of 6-18 months. Your Final Price will be determined at time of shipment. Delivery is FOB point of origin unless otherwise stated.

Office Locations

Northern California:

3928 N.Blattela Lane
Fresno, CA 93727
Fax: (559) 277-7123

2438 Radley Court
Hayward CA 94545
Fax: (510) 785-3366

11373 Sunrise Gold Circle
Rancho Cordova, CA 95742
Fax: (800) 241-1997

Southern California:

79-253 Country Club Drive
Bermuda Dunes, CA 92203
Fax: (760) 345-4297

955 Beacon Street
Brea CA 92821
Fax: (800) 775-8873

2110 La Mirada Ste 100
Vista, CA 92083
Fax: (760) 734-4285

Pacific Northwest:

1750 Industrial Dr. NE
Salem, OR 97301
Ph: (503) 691-0250

5869 South 194th
Kent, WA 98032
Fax: (253) 872-6942

2824 East Garland
Spokane, WA 99207
Fax: (509) 483-7563



WARNING:

Caution and Reproductive Harm-<http://www.P65Warnings.ca.gov>
For more information, please visit <http://www.ticoCAPron65.com>

CALIFORNIA SPARK ARRESTER WARNING

Operation of this equipment in the State of California may create sparks that can start fires around dry vegetation. A spark arrester may be required. The operator should consult local fire agencies for laws or regulations relating to fire prevention requirements.

NEW
QUOTE



Quotation for Auburn Area Rec & Pk Dist

Date: June 7, 2021

Quote No:626156-00

Prepared For: Jesse Williams	Quote No: 626156-00
Auburn Area Rec & Pk Dist	Quote No: 54194
123 Recreation Drive	Sales Person: Tim McCoy
Auburn, CA 95603	tim.mccoy@turfstar.com
	(916) 709-7124

Summary

Configuration Name	Qty	Unit Price	Sub Total	Sales Tax	Total
010-KN, 4500Y Kubota D902 Cal	1	\$40,386.40	\$40,386.40	\$2,841.03	\$43,227.43
Totals:			\$40,386.40	\$2,841.03	\$43,227.43

Original quote



Quotation for Auburn Area Rec & Pk Dist

Date: June 7, 2021

Quote No:626156-00

Configuration Product Details
010-KN, 4500Y Kubota D902 Cal

Model	Product Description	Qty	Unit Price	Extended	Sales Tax	Total
39 51214	KN, 4500Y Kubota D902 Cal	1	\$21,348.80	\$21,348.80	\$1,547.73	\$22,896.59
70 4154-99	Kit Suspension Seat 4500	1	\$484.00	\$484.00	\$35.09	\$519.09
70 4133	Kit Work Light LED 4500	1	\$259.60	\$259.60	\$18.82	\$278.42
53.0137-99	Wheel Asm 22x11x10 Turf Factory	1	\$228.80	\$228.80	\$16.59	\$245.39
70 4140	Kit Slope Indicator	1	\$312.40	\$312.40	\$22.65	\$335.05
47 0452	Armrest Kit, Suspension Seat	1	\$118.80	\$118.80	\$8.61	\$127.41
70 0098	Kit Canopy Option	1	\$528.00	\$528.00	\$38.28	\$566.28
53.0108	Cap Hub 8in Chrome Moon	1	\$22.00	\$22.00	\$1.60	\$23.60
70 4067	Kit, Dual's Field Trax	1	\$1,113.20	\$1,113.20	\$80.71	\$1,193.91
70.4116-99	Kit Acc Opt. 4500K Factory	1	\$919.60	\$919.60	\$66.67	\$986.27
39 55104	HQ HQ680 Mower Tough Cut	1	\$3,005.20	\$3,005.20	\$217.88	\$3,223.08
70 8213	Kit HQ680 Swivel Wheel	1	\$545.60	\$545.60	\$39.56	\$585.16
39.55300	KC KC180 Stump Grinder	1	\$2,996.40	\$2,996.40	\$217.24	\$3,213.64
39.55160	MJ MJ840 Contour Mower	1	\$7,000.40	\$7,000.40	\$507.53	\$7,507.93
70.8087	Kit Mulching MJ840	1	\$303.60	\$303.60	\$22.01	\$325.61
FSDC	Freight In Georgia Club Car	1	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00
Totals:						\$43,227.43

Original
Quote



Quotation for Auburn Area Rec & Pk Dist

Date: June 7, 2021

Quote No:626156-00

Standard Terms and Conditions

Prices, including all finance options, are valid for 30 days from date of quotation. Open Account Terms are N30, subject to credit approval. Used and demo equipment is in high demand and availability is subject to change. Delivery is FOB Destination, unless otherwise stated

Office Locations

Northern California:

5646 W Barstow Ave Ste 104
Fresno, CA 93722
Fax: (559) 277-7123

2438 Radley Court
Hayward, CA 94545
Fax: (510) 785-3576

11373 Sunrise Gold Circle
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Fax: (760) 345-4297

955 Beacon Street
Brea, CA 92821
Fax: (800) 775-8873

2110 La Mirada Ste 100
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2824 East Garland
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For more information, please visit <http://www.ticoC.AProp65.com>

CALIFORNIA SPARK ARRESTER WARNING

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*Original
Quote*

RESOLUTION NUMBER 2021-15

**A RESOLUTION OF THE GOVERNING BOARD OF DIRECTORS OF THE
AUBURN AREA RECREATION AND PARK DISTRICT APPROVING THE
PURCHASE OF A VENTRAC COMPACT TRACTOR**

WHEREAS the Auburn Area Recreation and Park District Board of Directors has created an Equipment Reserve Fund to assist with the purchase of new and replacement equipment, and

WHEREAS the District is in need of a new Ventrac Compact Tractor for continued operations, and

WHEREAS, staff has performed due diligence and research and determined that the Ventrac Compact Tractor is the best compact tractor for the District, THEREFORE

The Auburn Area Recreation and Park District Board of Directors, does hereby resolve the following:

That the Auburn Area Recreation and Park District authorizes the District Administrator to purchase a new Ventrac Compact Tractor, model 4500Y Kubota, with associated attachments, for the total of \$43,227.43.

APPROVED, PASSED, AND ADOPTED ON June 24, 2021 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

H. Gordon Ainsleigh
Chairman of the Governing Board

ATTEST:

Clerk to the Governing Board

Original
Previously Approved