

**AUBURN AREA RECREATION AND PARK DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS AGENDA**

1:00 PM

**TUESDAY, December 20, 2022
CANYON VIEW COMMUNITY CENTER, SIERRA ROOM
471 MAIDU DRIVE
AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/84526691818>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 845 2669 18188 to participate.

People using the Zoom website will be able to see and hear the Board, and the Board will be able to hear the public. The Board will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

1.0 CALL TO ORDER

Roll Call

Ainsleigh _____ Lynch _____ Gray _____ Holbrook _____

2.0 AGENDA REVIEW, CHANGES, AND APPROVAL

Motion by _____ Second by _____ to _____

Holbrook _____ Gray _____ Ainsleigh _____ Lynch _____

Roll Call Vote

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

4.0 NEW BUSINESS

4.1 Contingency Increase on the CV Park Roof Replacement Project

Shall the Auburn Recreation District Board of Directors authorize an additional 10% of contingency funding for the Christian Valley Park building roof replacement project?

Motion by _____ Second by _____ to _____

Holbrook _____ Gray _____ Ainsleigh _____ Lynch _____

Roll Call Vote

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

12/19/2022
Date

12:30pm
Time

Cathy Wayne
Clerk to the Board

4.1 Cover sheet: Contingency Increase on the CV Park Roof Replacement Project

Board of Directors Special Meeting December 20, 2022

The Issue

Shall the Auburn Recreation District Board of Directors authorize an additional 10% of contingency funding for the Christian Valley Park building roof replacement project?

Background

The ARD Board of Directors awarded a contract to Clark Roofing for the Christian Valley Park building roof replacement project at the October 27, 2022 board meeting in the amount of \$49,424.89 plus a 5% District controlled contingency of \$2,471.00 for a total of \$51,895.89. Three years ago a core sample of the roof was taken that indicated there was one layer of shingles to be replaced on the roof and all bidders based their pricing on this. Upon starting the roof shingle demolition, it was found that there were two layers of shingles which required additional work. It was determined that the initial core sample was taken on a newer section of roof that covered a new building addition but approximately three-quarters of the roof was older and had the concealed double layer. Pricing from the contractor for this added work is \$5,200 in labor, \$300 additional dump fee plus 15% overhead/profit for a total of \$6,325.00.

Recommendation for the Board of Directors

Staff recommends that the Board of Directors authorize and approve an additional 10% contingency of \$4,942.40 to cover this work, bringing the total project contingency to 15% or \$7,413.74.

Fiscal Impact

Fiscal impact of the approval of the original contract with Clark Roofing Inc. is \$49,424.89 plus a 5% District controlled contingency of \$2,471.00 for a total of \$51,895.89. Adding 10% contingency brings the total to \$56,838.63. The budget for this project is \$55,000.00.

Attachments

Copy of pricing from contractor with photos.

Michael Scheele

From: Drew Clark <dclark@clarkroofinginc.com>
Sent: Saturday, December 17, 2022 12:08 PM
To: Kahl Muscott
Cc: Michael Scheele; Debra Munding; Jesse Williams; Zach Holliman; Manouch Shirvanioun; Veona Galbraith
Subject: Re: Christian Valley Park Re Roof Project-Start 12-17 Sat.

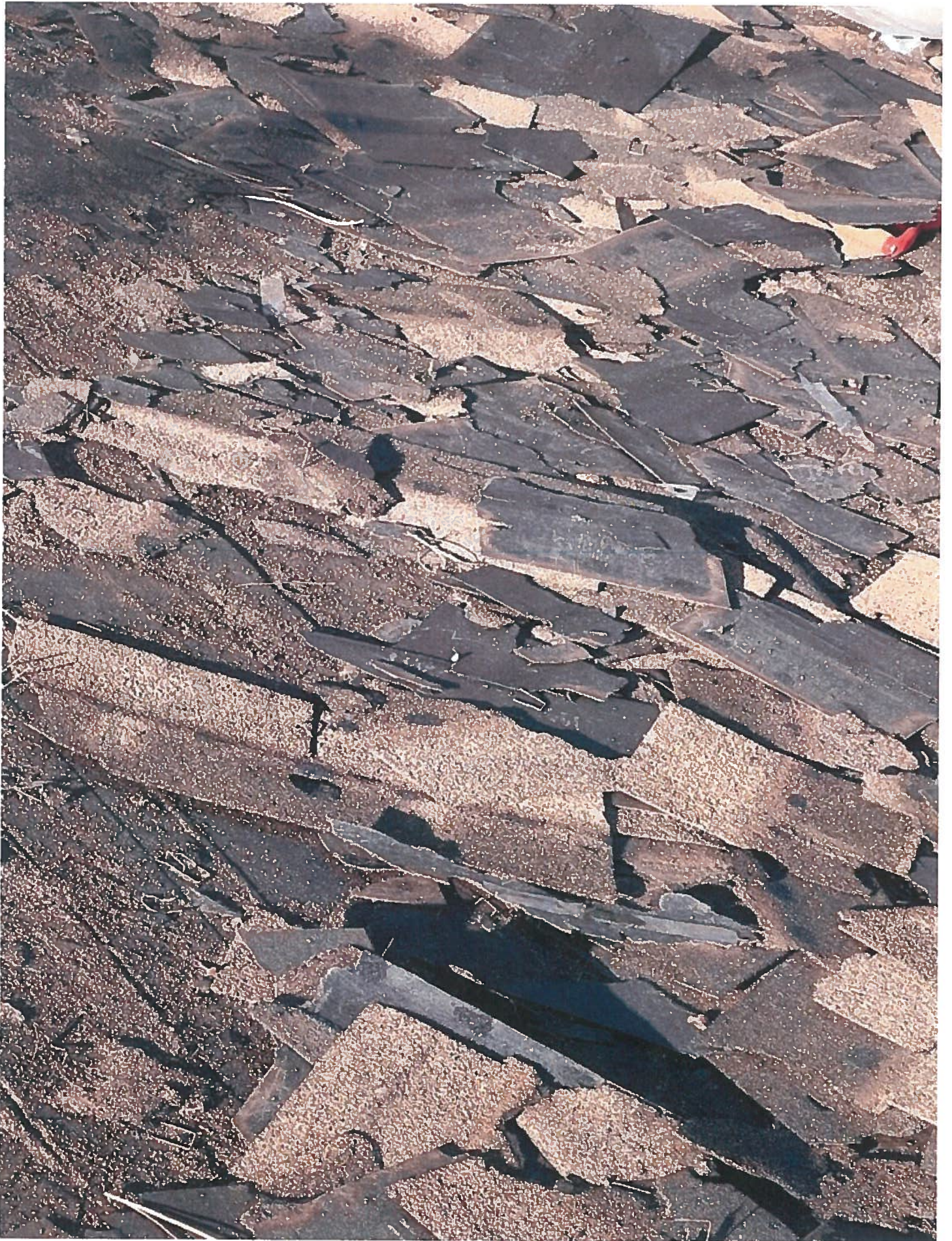
Michael,

Please see attached photo of the the 2nd layer being removed. The second layer is breaking down into little pieces vs the 1st layer coming off in complete shingles.

At the back addition of the preschool there is only one layer but instead of tying into old roofing they overlaid the complete roof. We are having to remove double the staples and is labor extensive. After 2nd layer is removed we will still have to clean the ground and cover the roof with plastic until we return on Monday due to the precipitation that was on the roof this morning we don't want the building to allow water. This additional layer is going to put us into overtime today when we were expecting a short days work.

If we would have known it was two layers during bid time our tear off number would have been double.

We have 50% chance of rain on Tuesday and have no time to spare to keep this building water tight. Please advise.





Thank you,

Drew Clark

Clark Roofing, Inc.

Sent from my iPhone

On Dec 17, 2022, at 10:32 AM, Drew Clark <dclark@clarkroofinginc.com> wrote:

Kahl,

We are almost finished up with the removal of 1st layer. I have 8 men working onsite today at a overtime rate of \$162 per hour. If we delegate the first four hour it would be a total of \$5,200.00 in labor plus additional dump fee of \$300.00 and with a 15% overhead and profit we are looking at a total of \$6,325.00.

Without being able to get on the roof at the time of job walk - this was an unforeseen event.

Thank you,

Drew Clark

Clark Roofing, Inc.

Sent from my iPhone

On Dec 17, 2022, at 7:56 AM, Kahl Muscott <kmuscott@auburnrec.com> wrote:

Hi Drew,

What will the cost be for the additional work?

Kahl Muscott, District Administrator
Auburn Area Recreation and Park District

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Drew Clark <dclark@clarkroofinginc.com>

Date: 12/17/22 7:45 AM (GMT-08:00)

To: Michael Scheele <mscheele@auburnrec.com>
Cc: Debra Mundinger <debram@clarkroofinginc.com>, Jesse Williams <jwilliams@auburnrec.com>, Zach Holliman <zholliman@garlandind.com>, Kahl Muscott <kmuscott@auburnrec.com>, Manouch Shirvanioun <manouch@auburnrec.com>, Veona Galbraith <vgalbraith@auburnrec.com>
Subject: Re: Christian Valley Park Re Roof Project-Start 12-17 Sat.

Good morning Michael,

We are onsite and have begun tear off. But there is 1 additional layer of roofing under the top layer. I thought we were told that there was only one layer of existing 3 tab shingles. Please see photo attached.



Are we going to be able to get a change order going for additional layer?

Thank you,

Drew Clark

Clark Roofing, Inc.

Sent from my iPhone

On Dec 15, 2022, at 10:43 AM, Michael Scheele
<mscheele@auburnrec.com> wrote:

Good morning Drew,

Great thank you sounds like a plan!

Best,
Mike

Michael Scheele
District Landscape Architect/Project Manager
Auburn Recreation District (ARD)
471 Maidu Drive #200
Auburn, Ca. 95603
Office: 530-863-4622
Cell: 530-308-9469
Email: mscheele@auburnrec.com

From: Drew Clark <dclark@clarkroofinginc.com>
Sent: Thursday, December 15, 2022 7:46 AM
To: Michael Scheele <mscheele@auburnrec.com>
Cc: Debra Munding <debram@clarkroofinginc.com>; Jesse Williams
<jwilliams@auburnrec.com>; Zach Holliman
<zholliman@garlandind.com>; Kahl Muscott
<kmuscott@auburnrec.com>
Subject: Re: Christian Valley Park Re Roof Project-PreCon Mins

Good morning Michael,

Looks like we have good weather this weekend and early next week. We are planning to be onsite this Saturday 12/17 around 7:00 am to begin the tear off. Let me know if you have any further questions or concerns.

Thank you,

Drew Clark

Clark Roofing, Inc.

Sent from my iPhone