

**AUBURN AREA RECREATION AND PARK DISTRICT  
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA  
MONDAY, SEPTEMBER 16, 2019, 4:00 PM**

**CANYON VIEW COMMUNITY CENTER, 471 MAIDU DRIVE  
AUBURN, CA 95603**

**Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the District's Office at 471 Maidu Drive, Auburn, CA 95603 during normal business hours. In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (530) 537-2187. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.**

**1.0 CALL TO ORDER**

Gray \_\_\_\_\_ Ferris \_\_\_\_\_

**2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL**

**3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.**

**4.0 BUSINESS**

**4.1 Approval of Minutes from the August 21, 2019 Acquisition & Development Meeting**

**Recommendation:** Review and approve minutes.

**4.2 Amending 2019/2020 Project List**

Shall the Auburn Recreation District amend the existing 2019/2020 Project List to coincide with the Fiscal Year 2019/2020 Budget Revision?

**4.3 Auburn Bike Park Rules**

Shall ARD adopt a set of rules for the Auburn Bike Park?

**Discussion items:**

1. Discussion of Proposal to Restore the DeWitt Theatre and Gym.
2. 2019 – 2020 Project Activity Report.

**5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS**

**6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

AUBURN AREA RECREATION AND PARK DISTRICT  
This agenda is hereby certified to have been posted as follows:

9-13-19  
Date

10:30 AM.  
Time

P. Larson  
Secretary to the Board

**Auburn Area Recreation and Park District  
Minutes of the Acquisition & Development Committee Meeting  
Wednesday, August 21, 2019, 5:00 PM  
Canyon View Community Center, Board Room  
471 Maidu Drive, Auburn, CA 95603**

**1.0 CALL TO ORDER**

The meeting of the Acquisition & Development Committee was called to order at 5:04 p.m.

**ROLL CALL**

Directors Gray and Ferris were present.

**2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL**

The agenda was approved by the Committee.

- 3.0 PUBLIC COMMENT-** This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

None.

**4.0 BUSINESS**

**4.1 Approval of Minutes from the July 16, 2019 Acquisition & Development Meeting**

The minutes from the July 16, 2019 Acquisition & Development Meeting were reviewed and approved by Directors Gray and Ferris.

**Discussion Items:**

1. Discussion of Proposal to Restore the DeWitt Theatre and Gym – Charlene Daniels and Eleanor Petuskey from the organization of DeWitt Community Complex attended the Acquisition & Development meeting and requested the support of ARD in preserving and restoring the theatre and pool at DeWitt Center. It was discussed that Directors Gray and Ferris along with District Administrator Kahl Muscott and Landscape Architect Mike Scheele take a tour of the condition of the buildings. This item was forwarded to the September, 2019 Acquisition & Development meeting for further discussion.
2. Fitness Court Discussion – there was discussion by the Committee for a fitness court. It was decided not to add a fitness court to the Five-Year Plan at this time.
3. 2019-2020 Project Activity Report – this item was reviewed with the Committee by Landscape Architect Mike Scheele.

**5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS**

None.

**6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

None.

**ADJOURNED**

As there was no further business, the meeting was adjourned at 5:44 p.m.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

## **Item 4.2 Cover sheet – Amending 2019/2020 Project List**

**Auburn Area Recreation and Park District Acquisition and Development Committee September, 2019;**

### **The Issue**

Shall the Auburn Recreation District amend the existing 2019/2020 Project List to coincide with the FY 19/20 Budget Revision?

### **Background**

The ARD Board of Directors approved the 2019/2020 Project List in March, 2019. As staff prepared the budget revision for FY 2019/2020, a proposed revision was also made to the 2019/2020 Project List.

A list of those proposed revisions, as well as a spread sheet showing those revisions, is attached.

**District Policy, Section H states:**

3. Project List: The yearly Project List may include all funded items from that Fiscal Year's Capital Improvement Plan plus all planned General Fund projects costing an estimated \$5,000 or more. The Project List may be amended throughout the year if a project is identified after the creation and approval of the list. The Project List should be presented to the Board for approval by May of each Fiscal Year.

**Special note:** to complete the projects as described over the next 3 – 4 years, staff is recommending that funding to develop the 24-acre project largely rely on grant funding and County mitigation funds. Staff is recommending, and showing in this proposed amendment, the removal of all ARD Future Cap Reserve funds for the development of the property.

### **Recommendation for the A&D Committee**

Review and approve of the amended 2019/2020 Project List.

The A&D Committee recommended the same.

### **Alternatives available to the A&D Committee**

- 1) Do not recommend approval of the Project List Amendment. Send back to the October 2019 A&D Committee meeting

### **Fiscal Impact**

The estimated costs and proposed funding for each project are included on the project list.

### **Attachments**

- FY 2019/2020 Project List (with updates highlighted)
- FY 2020/2021 Project List (with moved projects highlighted)
- Description of proposed amendments to FY 2019/2020 Project List

# Auburn Recreation District Five Year Project List

2019/2020

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind	Equip. Res.
25,032    836,818    607,038    475,326    792,679										
<b>Recreation Park</b>										
James Field major renovation	400,000				300,000		100,000			
James Field lighting re-wiring	65,000				65,000					
Parking lot Repairs	10,681		10,681							
<b>Locker room Floor</b>										
Locker room Floor	25,000				25,000					
<b>Wheelchair swing match</b>										
Wheelchair swing match	60,000					30,000		30,000		
<b>Railhead</b>										
Beautification	24,014		7,214					16,800		
<b>Regional Park</b>										
POT tennis courts										
POT for South end Playground	19,525				19,525					
<b>24 Acre Preliminary work</b>										
Planning/CEQA	190,000				190,000					
<b>Christlan Valley Park</b>										
Tutor Totter Floor Replacement	5,000		5,000							
<b>Winchester</b>										
Baseball field electric improvements	15,000		15,000							
<b>CVCC</b>										
Bike Park Phase I	320,000				57,700	117,300	145,000			
Maidu-Dr.-repair										
<b>Overlook Park</b>										
Restroom ADA upgrades	35,000				35,000					
<b>TOTAL</b>	<b>1,169,220</b>	<b>0</b>	<b>37,895</b>	<b>25,032</b>	<b>692,225</b>	<b>117,300</b>	<b>275,000</b>	<b>46,800</b>	<b>0</b>	<b>0</b>
Estimated Balance Remaining					144,593	489,738	200,326	-46,800	0	792,679

Note: Assumes \$50,000/year in County Mitigation Fees  
 Note: Assumes \$50000/year in ADA reserve funds  
 Note: Assumes \$10,000/year in city mitigation  
 Note: Assumes \$25,000 added to FCC per year  
 Note: Reserve amount includes Future Capital Const. Reserve + Cell Tower Reserve  
 Note: Assumes \$50,000/year in Equipment Reserve funds

1,169,220	all projects	692,225	Reserves
37,895	less: General Fund	439,100	Project Revenue
1,131,325	Capital Impr Projects	1,131,325	Funds for Projects

# Auburn Recreation District Five Year Project List

2020/2021

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	Mt. Vernon proceeds	Equip. Res.	See Note	
											30,032	169,593
Recreation Park												
North Playground	120,000						120,000					
North Playground new POT	30,000						30,000					
Stella Dance Floor Replacement	10,000		10,000									
Meadow Vista												
Parking lot reseal/reshripe	10,000				10,000							
Christian Valley Park												
Tutor Toller Roof	45,000		45,000									
Overlook Park												
Overlook area development	0						0					
24 Acre Property												
Phase I	1,542,441											
CVCC												
Bike Park Phase II	200,000				80,000							
TOTAL	1,757,441	0	55,000	0	10,000	539,000	150,000	603,441	400,000	0	692,941	0
Estimated Balance Remaining		30,032	159,593	738	60,326	-238,441						

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: Reserve amount includes Future Capital Const. Reserve + Cell Tower Reserve

Note: Assumes \$50,000/year in Equipment Reserve funds

Note: Assumes \$215,000 from per capita (Prop 68) and \$150,000 from trail grant

1,757,441 all projects

55,000 Less: General Fund

1,702,441 Capital Impr Projects

10,000 Reserves

1,692,441 Project Revenue

1,702,441 Funds for Projects

## FY 2019/2020 Project List Mid-Year Revision

The following is a brief discussion of the **changes** proposed for the mid-year revisions to the FY 2019/2020 Project List

James Field major renovation: Increased the estimated cost to \$400,000

James Field lighting re-wiring: putting the ballfield light power cords in conduit.

Stella Dance Floor replacement: moved to FY 20/21.

Meadow Vista Park parking lot reseal/re-stripe: moved to FY 20/21

Christian Valley Park Tutor Totter Building Roof Repair: moved to FY 20/21 and increased to \$45,000

Christian Valley Park Tutor Totter Building floor replacement: lowered to \$5,000

Winchester Park baseball field electric improvements: this project was added to the list. This project entails bringing power to the area behind home plate, allowing for power at the score booth/snack bar and for pitching machines.

Maidu Dr. repair: removed from the list

**Special note:** to complete the projects as described over the next 3 – 4 years, staff is recommending that funding to develop the 24-acre project largely rely on grant funding and County mitigation funds. Staff is recommending, and showing in this proposed amendment, the removal of all ARD Future Cap Reserve funds for the development of the property.



## **Item 4.3 COVER SHEET – Auburn Bike Park Rules**

**Auburn Area Recreation and Park District (ARD) Acquisition and Development Committee meeting  
September, 2019**

### **The Issue**

Shall ARD adopt a set of rules for the Auburn Bike Park?

### **Background**

On March 27, 2014, the ARD Board of Directors approved moving forward with the environmental analysis for a bike park proposed on Maidu Dr., just to the east of the Canyon View Community Center (471 Maidu Dr., Auburn, CA).

On October 23, 2017, the ARD Board of Directors adopted a Mitigated Negative Declaration and approved the project as described in the Draft Final Environmental Assessment/Initial Study.

On July 2, 2018, the final signature for the Bike Park Finding of No Significant Impact (FONSI) was signed by staff at Reclamation.

Construction on the Auburn Bike Park began on September 9<sup>th</sup>.

Staff and key volunteers have developed a list of rules for the Auburn Bike Park. These rules were created based on similar rules at the Truckee Bike Park and the Sunnyside Bike Park. A list of these proposed rules is attached. Once the rules are adopted, staff will have them incorporated in to the designs for certain signage at the Bike Park.

### **Recommendation for the Acquisition and Development Committee**

Review and revise the rules as necessary. Forward to the ARD Board with a positive recommendation.

### **Attachments:**

Proposed rules for the Auburn Bike Park.

## AUBURN BIKE PARK RULES

Hours: The Auburn Bike Park is open from 8:00 am to dark (and at no time later than 9:00 pm) daily.

1. The Auburn Bike Park is not supervised and is covered under California Government Code Sec. 831.7, which states that the bicycle activities such as those at this facility are hazardous activities and persons who participate voluntarily accept the risk/injury.
2. Stay in control at all times and ride within your ability.
3. Helmets are required at all times. Elbow pads, knee pads and other protective equipment are strongly encouraged.
4. Stay on the trails and Bike Park features. Respect vegetation and wildlife.
5. No digging or modifying trails or features without written permission from the Auburn Recreation District.
6. Respect all trail closures and all directional signage.
7. Be aware of other riders at all times.
8. The Auburn Bike Park will be closed when the soil is wet, muddy or damp. Do not ride park in these conditions as they can cause excessive wear or rutting resulting in a dangerous condition. Please visit the Auburn Recreation District website at [auburnrec.com](http://auburnrec.com) and click on the "Fields" icon for updated information on closures.
9. No motorized vehicles, including remote control cars.
10. No smoking at any time. No glass bottles. Please dispose of all trash
11. No hiking or walking on trails, tracks or jumps – features are for bikes only.
12. All dogs shall be leashed. No dogs on pump/strider tracks, jump areas or trails.
13. No amplified voice or music shall be allowed or used within the bike park except under a Special Event Permit issued by the Auburn Recreation District.

FAILURE TO FOLLOW ANY AUBURN BIKE PARK RULES CAN RESULT IN REMOVAL FROM THE PARK. PLEASE PROVIDE FRIENDLY REMINDERS TO ANYONE YOU SEE BREAKING ANY RULES. IT IS THE RESPONSIBILITY OF THE USER TO READ AND ADHERE TO THESE RULES.

**All visitors to the Auburn Bike Park must use Maidu Dr. when driving to or from the facility. Please do not drive through the adjacent neighborhood.**

For current park conditions, park updates or to make a donation please visit [auburnrec.com](http://auburnrec.com)

**In case of emergency dial 911.** The address of the Canyon View Community Center (CVCC) is 471 Maidu Drive. Auburn CA 95603.

For non-emergency comments, questions, suggestions etc. please call (530) 885-8461 ext. 102

2019/2020 PROJECT ACTIVITY REPORT		UPDATED 9/10/19	
PROJECT	EST. COST	NOTES	EST. COMPLETED
<b>RECREATION PARK</b>			
James Ballfield Renovation Project (2019)	277,086.00	Project remains under construction with storm drain trenching, irrigation mainline and remaining grading operations underway at time of this update. Storm drainage piping, soil amendments, irrigation lateral lines are next steps followed by installation of existing and District-purchased infield mixes and planting of the hybrid bermuda grass stolons (stolons in outfield, bermuda sod in infield). Unforseen concealed conditions have been discovered including finding existing power lines to the scoreboard not at code depth and hitting bedrock in the storm drain trench. These have caused delay and extra cost to the project. Additionally, the amount of cut/offhaul soil was much larger than expected. Fortunately the amount and type of soil was the same as was needed on the Bike Park Project and by agreement with the bike park contractor, the District was able to offset the cost of the extra offhaul by providing it to the bike park and getting a credit. Per the request of the High School Baseball Coach, the infield design is being modified to provide bermuda grass sod baselines instead of traditional infield mix. After acceptance of the work by the District, the contractor has a 60 calendar day maintenance period on the project. District will likely be over-seeding the outfield with a ryegrass this winter but still dependent on how well the bermuda grows in this fall.	OCTOBER/NOVEMBER 2019
Recreation Park South Parking Lot Accessible Parking Stall Project (2019)	15,000.00	Project Completed. Simpson & Simpson Inc. did a nice job.	JULY 2019
<b>PLACER HILLS POOL</b>			
ADA Path of Travel (2016/2017)	10,000.00	Sidewalk path of travel has been found to be in acceptable ADA shape but the parking lot asphalt and ADA striping could use renovation. Additionally there is a significant drainage problem trapping a large puddle of water that needs to be studied.	NOVEMBER 2019
<b>REGIONAL PARK</b>			

New Playground (130K-completed) and new ADA path of travel from parking lot project (40K) (2017/2018)	170,000.00	ADA Parking and path of travel project has been completed.	AUGUST 2019
Irrigation Pump Replacement (2017/2018)	160,000.00	New pump is installed and working well. Project is finally completed!	JULY 2019
<b>OVERLOOK PARK</b>			
Restroom ADA Upgrades (2018/2019)	35,000.00	Staff is planning on hiring consultant to prepare construction documents in the Winter of 2019 with bidding and construction in the Spring of 2020.	MARCH 2020
<b>24 ACRE PROPERTY</b>			
Statewide Park Development and Community Revitalization Program Grant (2018/2019)	0.00	Staff will be pursuing the next round of grant funding for the property next spring and all 5 required public meetings have taken place with staff obtaining input on the current master plan drawing. Prior to this staff will be putting together and releasing a RFQ requesting a design firm that can not only take the project through CEQA, but that can also assist with any design refinements and produce construction documents for whatever the first phase of the 24 Acre development turns out to be post CEQA.	AUGUST 2019 THROUGH SPRING 2020
<b>CVCC</b>			
Bike Park - Design, CEQA, NEPA etc. (2014/2015)	100,000.00	The signed FONSI (Finding Of No Significant Impact) from the USBOR was finally received July 2nd.	JULY 2018
Bike Park - Construction (2015/2016)	320,000.00	Work has begun on the project. The required import soil for the pump and strider tracks was able to be obtained from the James Field project and has been hauled to the lower parking lot. First tasks include trenching the irrigation mainline, removal of miscellaneous debris and abandoned utility equipment, demolition of the old parking lot asphalt and installing the posts for the wood fence. This will be followed by placing the import soil, trenching and installation of the storm drain system, forming the pump and strider track mounds, constructing the concrete viewing area and ADA parking and installation of the site furnishings. District will be preparing and installing all the rules and directional signage as well. Project should take just over a month. The trail portions of the project will be build by volunteers, most likely in stages. Civil engineer already has the trail routes surveyed and will set stakes to	OCTOBER 2019

Maidu Drive Repair (2018/2019)	25,000.00	The Bureau asked both ARD and PCWA to get additional budget cost estimates for the entire stretch of their portion of Maidu Drive (South of CVCC towards Auburn Folsom Road ending at the edge of the housing development) This is in addition to the estimates already received for the more damaged portion by CVCC. At some point the project(s) will need to be put out to formal bid. ARD is offering \$25K towards the re-paving of the bad section by CVCC/Bike Park. Staff obtained the additional cost estimates from the paving contractor and forwarded them off to the Bureau. Next steps by the Bureau are currently unknown.	TBD
<b>MEADOW VISTA PARK</b>			
Parking Lot Re-seal/Re-Stripe (2018/2019)	10,000.00	Parking lot maintenance project is proposed to be pushed out to next fiscal year.	MARCH 2020
<b>MULTI-PARK ITEMS</b>			
Streambed Alteration Agreement (2016/2017)	44,000.00	The Draft Vegetative Management Plan IS/MND (Initial Study/Mitigated Negative Declaration) was accepted by the Board in December 2018 and the Agreement is now in place.	Agreement in place, project on-going
Carry over projects from 2018/2019 list in YELLOW			
<b>Fiscal Year Projects Total:</b>	<b>874,000.00</b>		