

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA**

TUESDAY, JANUARY 21, 2020, 4:00 PM

**CANYON VIEW COMMUNITY CENTER, 471 MAIDU DRIVE
AUBURN, CA 95603**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the District's Office at 471 Maidu Drive, Auburn, CA 95603 during normal business hours. In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (530) 537-2187. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1.0 CALL TO ORDER

Gray _____ Ferris _____

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the November 12, 2019 and December 2, 2019 Acquisition & Development Meetings

Recommendation: Review and approve minutes.

Discussion items:

1. 2020/2021 Project List.
2. 2020 – 2021 Project Activity Report.

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

None.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

ADJOURNMENT

1-17-20
Date

10:00 AM.
Time

P. Larson
Secretary to the Board

**Auburn Area Recreation and Park District
Minutes of the Acquisition & Development Committee Meeting
Tuesday, November 12, 2019, 4:00 PM
Canyon View Community Center, Board Room
471 Maidu Drive, Auburn, CA 95603**

1.0 CALL TO ORDER

The meeting of the Acquisition & Development Committee was called to order at 4:7 p.m.

ROLL CALL

Director Ferris was present, Director Gray was absent.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by Director Ferris.

3.0 PUBLIC COMMENT- This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

None.

4.0 BUSINESS

4.1 Approval of Minutes from the October 21, 2019 Acquisition & Development Meeting

The minutes from the October 21, 2019 Acquisition & Development Meeting were reviewed and approved by Director Ferris.

Discussion Item:

1. 2019-2020 Project Activity Report – this item was reviewed with Director Ferris and staff by Landscape Architect Mike Scheele.

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

None.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

ADJOURNED

As there was no further business, the meeting was adjourned at 4:38 p.m.

Board Secretary

Date

**Auburn Area Recreation and Park District
Minutes of the Acquisition & Development Committee Meeting
Monday, December 2, 2019, 4:00 PM
Canyon View Community Center, Board Room
471 Maidu Drive, Auburn, CA 95603**

1.0 CALL TO ORDER

The meeting of the Acquisition & Development Committee was called to order at 4:05 p.m.

ROLL CALL

Director Gray was present, Director Ferris was absent.

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by the Director Gray.

3.0 PUBLIC COMMENT- This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the November 12, 2019 Acquisition & Development Meeting

The minutes from the November 12, 2019 Acquisition & Development Meeting were forwarded to the January 2020 Acquisition & Development Committee meeting, Director Ferris needs to approve the minutes as Director Gray was absent at that meeting.

Discussion Items

1. 2019-2020 Project Activity Report – this item was reviewed with the Committee by Landscape Architect Mike Scheele.

It was requested by Director Gray to send a copy of the Bike Park Rules sign to the December 2019 Board meeting as part of Mike Scheele's board report.

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

None.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

ADJOURNED

As there was no further business, the meeting was adjourned at 4:40 p.m.

Board Secretary

Date

Cover sheet – Discussion Item #1. - FY 2020/2021 Project List and Five-Year Plan Update

Auburn Area Recreation and Park District Acquisition and Development Committee January, 2020

The Issue

Shall the Auburn Area Recreation and Park District (ARD) direct staff to begin preliminary work and provide appropriate environmental analysis of the projects on the proposed FY 20/21 Project List, and approve the Five-Year Plan Update?

Background

ARD staff provides a proposed Project List for each Fiscal Year. This Project List is based off of projects incorporated in the Five-Year Project List as well as any new needs proposed by the community, staff and Board. A description of the projects on the FY 20/21 Project List is attached.

The Five-Year Project List is comprised of those projects deemed to be of the highest priority and reflects the District's goal to address needed existing infrastructure upgrades, bring new features into the existing park system and complete potential land acquisition and new park development.

Items of note from the Five-Year Plan:

All sheets: **Yellow highlights** = new projects (since the last Board approved Project List, October 2019)

Peach highlights = projects carried over from the previous year

FY 20/21

- The Bermuda grass outfield for James Field has been added. Bermuda was supposed to be used during the renovation, however delays led to hydroseeding with rye grass.
- A major renovation of Recreation Field has been added. Funding for this project will depend on removing a project from the list; a likely candidate is the new North Playground at Recreation Park.
- The Path of Travel work at Placer Hills pool has been removed (project deemed unneeded), however repair to the parking lot has been added.
- An ADA automatic door opener has been added for CVCC.
- The planning and CEQA work for the 24 acres was pushed out to FY 20/21. The RFQ is out, and a contract for the work will be awarded in FY19/20, however invoicing will not happen until after 4/1/20.

FY 21/22

- Levee repairs for the Ashford Pond (also access road) have been added.
- Canal repair for canal/waterway feeding the Regional Park pond has been added.

Recommendation for the A&D Committee

Review, discuss and provide direction.

Fiscal Impact

The fiscal impact of the FY 20/21 Project List is indicated on that document.

The fiscal impact of the Five-Year Project List is indicated on those documents.

Attachments

Five-Year Project List, including FY 20/21 Project List.

Auburn Recreation District Five Year Project List

Yellow = new project on list
 Peach = project carried over from previous year

Project List

2020/2021

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	Mt. Vernon proceeds
See Note									
				30,032	562,873	549,738	233,161	395,000	400,000
<i>Recreation Park</i>									
Front Playground	120,000						120,000		
North Playground, new path of travel	30,000						30,000		
Rec Field Major Renovation	120,000						120,000		
Wheelchair Swing	60,000						30,000	30,000	
Locker room Floor	25,000				25,000				
Stella Dance Floor (Removed)	0								
James Bermuda Outfield	20,000		20,000						
<i>Regional Park</i>									
Planning/CEQA	190,000				190,000				
<i>Placer Hills Park</i>									
Parking Lot	30,000		30,000						
Path of Travel (Removed)	0		0						
<i>Overlook Park</i>									
Restroom ADA upgrades	35,000				35,000				
<i>CVCC</i>									
Bike Park Phase II	200,000				80,000			120,000	
ADA Auto Door	5,000			5,000					
TOTAL	835,000	0	50,000	5,000	330,000	0	300,000	150,000	0
Estimated Balance Remaining			25,032	232,873	549,738	-66,839	245,000	400,000	

Note: Assumes \$50,000/year in County Mitigation Fees
 Note: Assumes \$5000/year in ADA reserve funds
 Note: Assumes \$10,000/year in city mitigation
 Note: Assumes \$25,000 added to FCC per year
 Note: Reserve amount includes Future Capital Const. Reserve + Cell Tower Reserve
 Note: Assumes \$50,000/year in Equipment Reserve funds
 Note: Assumes \$215,000 from per capita (Prop 68) and \$150,000 from trail grant and additional \$30,000 donations for Wheelchair Swing

Auburn Recreation District Five Year Project List

Yellow = new project on list

Peach = project carried over from previous year

Project List

2021/2022

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	Mt. Vernon proceeds
Estimated balance 30,032 257,873 599,738 -56,839 605,000 400,000									
<i>Meadow Vista</i>									
Signage	1,200			1,200					
Parking lot reseal/restripe	10,000				10,000				
<i>Ashford Park</i>									
Levee Repairs	20,000				20,000				
<i>Christian Valley Park</i>									
Tutor Totter Roof	45,000		45,000						
<i>Regional Park</i>									
Pond leak Repair	95,000				95,000				
Canal Repair	100,000				100,000				
24 Acre Phase I	1,542,441							603,441	400,000
Kiosks	10,000				10,000				
TOTAL	1,823,641	0	45,000	1,200	235,000	539,000	0	603,441	400,000
Estimated Balance Remaining									
				28,832	22,873	60,738	-56,839	1,559	0

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: Reserve amount includes Future Capital Const. Reserve + Cell Tower Reserve

Note: Assumes \$50,000/year in Equipment Reserve funds

Note: Assumes \$360,000 additional grant

Auburn Recreation District Five Year Project List

Yellow = new project on list

Peach = project carried over from previous year

2022/2023

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Regional Park</i>									
Tennis/pickleball courts surfaces	150,000								
Tennis Court Path of Travel	41,500		21,500		20,000				
24 Acre Phase II	425,000							425,000	
Pond mucking	75,000								
Walking pathway extension, Dry Creek end	265,000								
<i>Recreation Park</i>									
Breezeway Painting	40,000		20,000		20,000				Postponed
<i>Meadow Vista Park</i>									
Pond Island renovation	-100,000								
TOTAL	1,096,500	0	20,000	21,500	20,000	20,000	0	425,000	0
Estimated Balance Remaining			12,332	27,873	90,738	-46,839	0	0	0

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: Reserve amount includes Future Capital Const. Reserve + Cell Tower Reserve

Note: Assumes \$50,000/year in Equipment Reserve funds

Note: Assumes \$425,000 additional grant

506,500	all projects	20,000	Reserves
20,000	Less: General Fund	466,500	Project Revenue
486,500	Capital Impr Projects	486,500	Funds for Projects

Auburn Recreation District Five Year Project List

Yellow = new project on list
Peach = project carried over from previous year

2023/2024

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
				17,332	52,873	140,738	-36,839	80,000	
Recreation Park									
Spray park (replace splash pool)	300,000		20,000		25,000	75,000	100,000	80,000	
TOTAL	300,000	0	20,000	0	25,000	75,000	100,000	80,000	0

Estimated Balance Remaining

17,332 27,873 65,738 -136,839 0 0

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: Reserve amount includes Future Capital Const. Reserve + Cell Tower Reserve

Note: Assumes \$50,000/year in Equipment Reserve funds

Note: Assumes \$80,000 additional grant

300,000 all projects	25,000	Reserves
20,000 Less: General Fund	255,000	Project Revenue
<u>280,000</u> Capital Impr Projects	<u>280,000</u>	Funds for Projects

2020/2021 PROJECT ACTIVITY REPORT		UPDATED 01/16/20	
PROJECT	EST. COST	NOTES	EST. COMPLETED
RECREATION PARK			
James Ballfield Renovation Project (2019)	277,086.00	Work is nearly complete with backstop baseboard work and infield mix re-compaction as remaining punchlist items. Rainy weather has delayed infield mix re-compaction work. Staff will be working with the baseball coaches on coordinating installation of a new scoreboard at some point in the near future. Staff also getting estimates for retrofitting in a 22' wide double drive gate in the SW corner of James Field outfield fence. The gate will facilitate maintenance of the field especially when it comes to things like scoreboard installation/repair and field light replacements. Baseball coaches have been making additional improvements to the bullpen and pitchers mounds getting them ready for use. Outfield rye grass has been mown once and both infield and outfield have been fertilized twice. Infield bermuda sod has rooted in. Playability at start of February will likely be weather dependent.	JANUARY 2020
Recreation Park South Parking Lot Accessible Parking Stall Project (2019)	15,000.00	Project Completed. Simpson & Simpson Inc. did a nice job.	JULY 2019
PLACER HILLS POOL			
ADA Path of Travel (2016/2017)	10,000.00	Staff has retained the services of a Civil Engineer to prepare a topographic survey of the parking lot and to produce construction documents to eliminate the drainage problem, repair the asphalt and re-stripe the parking and ADA parking stalls. Project to go out to bid February/March with construction to follow.	APRIL/MAY 2020
REGIONAL PARK			
New Playground (130k) and new ADA path of travel (40K) (2017/2018)	170,000.00	ADA Parking and path of travel project has been completed.	AUGUST 2019
Irrigation Pump Replacement (2017/2018)	160,000.00	New pump is installed and working well. Project is finally completed!	JULY 2019
OVERLOOK PARK			
Restroom ADA Upgrades (2018/2019)	35,000.00	Staff is planning on hiring consultant to prepare construction documents in the Winter of 2019 with bidding and construction in the Spring of 2020.	MARCH 2020

<p>24 ACRE PROPERTY</p> <p>Statewide Park Development and Community Revitalization Program Grant (2018/2019)</p>	<p>0.00</p>	<p>Staff will be pursuing the next round of grant funding for the property next spring and all 5 required public meetings have taken place with staff obtaining input on the current master plan drawing. Prior to this staff will be putting together and releasing a RFQ requesting a design firm that can not only take the project through CEQA, but that can also assist with any design refinements and produce construction documents for whatever the first phase of the 24 Acre development turns out to be post CEQA.</p>	<p>AUGUST 2019 THROUGH SPRING 2020</p>
<p>CVCC</p> <p>Bike Park - Design, CEQA, NEPA etc. (2014/2015)</p>	<p>100,000.00</p>	<p>The signed FONSI (Finding Of No Significant Impact) from the USBOR was finally received July 2nd 2018.</p>	<p>JULY 2018</p>
<p>Bike Park - Construction (2015/2016)</p>	<p>320,000.00</p>	<p>Bike Park Designer Randy Spangler has completed the rough earthwork for the pump and strider tracks and the area is really taking shape. He strongly recommended placing an additional 6" of non-rocky soil on top of the rough grade to "cap" both tracks and the District found a local source and has purchased it. According to Randy he is out for a couple weeks with an injured collarbone but will be back as soon as possible. Moving and finalizing the tracks will be weather dependent. Handrail galvanization and installation, bypass trail clearing work, crosswalk and ADA striping, and irrigation system final components are items remaining under the general contractor. District will be preparing and installing all the rules and directional signage. District graphic designer is coming up with nice rules sign design options and a temporary rules sign will be used first. The non-bypass trails portions of the project will be built by volunteers, most likely in stages and coordination meetings have already taken place. The trails between the parking lot and the pump track will be built first.</p>	<p>JANUARY/FEBRUARY 2020</p>
<p>Maidu Drive Repair (2018/2019)</p>	<p>25,000.00</p>	<p>The Bureau asked both ARD and PCWA to get additional budget cost estimates for the entire stretch of their portion of Maidu Drive (South of CVCC towards Auburn Folsom Road ending at the edge of the housing development) This is in addition to the estimates already received for the more damaged portion by CVCC. At some point the project(s) will need to be put out to formal bid. ARD is offering \$25K towards the re-paving of the bad section by CVCC/Bike Park. Staff obtained the additional cost estimates from the paving contractor and forwarded them off to the Bureau. Next steps by the Bureau are currently unknown.</p>	<p>TBD</p>
<p>MEADOW VISTA PARK</p> <p>Parking Lot Re-seal/Re-Stripe (2018/2019)</p>	<p>10,000.00</p>	<p>Parking lot maintenance project is proposed to be pushed out to next fiscal year.</p>	<p>MARCH 2020</p>

MULTI-PARK ITEMS			
Streambed Alteration Agreement (2016/2017)	44,000.00	The Draft Vegetative Management Plan IS/MND (Initial Study/Mitigated Negative Declaration) was accepted by the Board in December 2018 and the Agreement is now in place.	Agreement in place, project on-going
Carry over projects from 2018/2019 list in YELLOW			
Fiscal Year Projects Total:	874,000.00		