

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA
WEDNESDAY, AUGUST 18, 2021, 8:30 AM**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

Due to the current COVID-19 crisis, the public will not be allowed to physically attend the meeting. The public may participate in the meeting through Zoom. The link for this meeting is <https://us06web.zoom.us/j/85015521852>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 850 1552 1852 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

1.0 CALL TO ORDER

Gray ____ Ferris ____

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the July 20, 2021 Acquisition & Development Meeting (Pages 3 – 4)

Recommendation: Review and approve minutes.

Discussion items:

1. 2021 – 2022 Project Activity Report – see attachment. (Pages 5 – 8)

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

None.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

AUBURN AREA RECREATION AND PARK DISTRICT

This agenda is hereby certified to have been posted as follows:

ADJOURNMENT

8-13-21
Date

11:40 Am
Time

P. Swann
Secretary to the Board

**Auburn Area Recreation and Park District
Minutes of the Acquisition & Development Committee Meeting
Tuesday, July 20, 2021 at 4:00 PM
Canyon View Community Center, Board Room
471 Maidu Drive, Auburn, CA 95603**

1.0 CALL TO ORDER

The meeting of the Acquisition & Development Committee was called to order at 4:00 p.m.

ROLL CALL

Directors Gray and Ferris were present.

.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by the Committee.

3.0 PUBLIC COMMENT- This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

None.

4.0 BUSINESS

4.1 Approval of Minutes from the June 15, 2021 Acquisition & Development Meeting

The minutes from the June 15, 2021 Acquisition & Development Meeting were approved by the Committee.

Discussion Items:

1. Walking Routes in Auburn – this item was discussed by the Committee; this is an ongoing discussion item.
2. Bowman School Undeveloped Property and Possible Joint Use Agreement – this item was discussed by the Committee.
3. 2021 – 2022 Project Activity Report – this item was reviewed with the Committee and staff by District Administrator Kahl Muscott.

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

None.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

ADJOURNED

As there was no further business, the meeting was adjourned at 4:43 a.m.

Board Secretary

Date

2021/2022 PROJECT ACTIVITY REPORT		UPDATED 8/12/21	
PROJECT	EST. COST	NOTES	EST. COMPLETED
RECREATION PARK			
Rec Field Infield Renovation (2020)	25,000.00	Staff improved the infield grading last summer and is planning on doing the remaining work in-house (infield/outfield transition scalping & levelling).	SEPTEMBER 2021
James Ballfield-Outfield Bermudagrass Conversion Project (2019)	42,000.00	Irrigation run times have been reduced and the hybrid bermuda is filling in nicely. Contractor has been contacted about the heavy weed growth that has also occurred and have responded that a weed pulling crew will be on-site to remedy on 8/13. The fields first mowing will occur shortly and will be done with a rotary mower. Mowings thereafter are done with a reel type mower.	OCTOBER 2021
Wheelchair Swing Project (2019)	60,000.00	Staff has updated the construction layout plan for the project and submitted it to the vendor for updated pricing. Project will be built turn-key via a joint purchasing agreement.	FALL 2021
Rec Shop Floor Reinforcement Project (2020)	10,000.00	Engineering drawings have been received for Recreation Park maintenance shop garage roof reinforcement and Staff will be submitting them to the City for permitting with bid solicitation to follow.	SUMMER 2021
MEADOW VISTA PARK			
Playground Replacement Project	120,000.00	Ten playground companies submitted their 3D rendered designs to be featured in the ARD website public voting process. The voting period ended on Wednesday August 11th and 433 people voted. Miracle Playsystems received the most votes at 94 or 21.71% of the vote. The voting results will be shared with the participants and posted on the ARD website for public info. Staff will be working with the vendor to get the project construction underway as soon as possible.	FALL 2021
ADA Signage	1,200.00	Inventory of existing ADA signage at the park was completed by staff. The needs appear minimal and the signage upgrades will be grouped with the asphalt work.	FALL 2021

Parking Lot Re-seal/Re-Stripe	15,000.00	Project planned to happen late summer/fall 2021. Staff will be grouping this work with the asphalt path repairs project.	SUMMER/FALL 2021
Asphalt Pathway Repairs (2020)	15,000.00	Staff will be grouping this work with the parking lot sealcoat/stripping project.	SUMMER/FALL 2021
Pickleball Court Crack Repairs	5,000.00	Staff to obtain fresh quotes for the work in the coming months in order to assign proper budget amount.	SUMMER 2021
ASHFORD PARK			
Irrigation Pump Replacement Project (2021)	45,000.00	Project was completed on April 30th and the irrigation system is now working again. Staff is obtaining quotes to put 4' chain link fencing around the new equipment.	APRIL-MAY 2021
OVERLOOK PARK			
Restroom ADA Upgrades	15,000.00	Project signage and fixture adjustments will be done in-house when staffing levels allow. ADA Parking lot re-stripping needs to be re-done and restroom partitions are in need of replacement. Staff will obtain quotes for this work.	FALL 2021
REGIONAL PARK & 24 ACRES SITE			
Trail Mapping & Signage Project (2020)	10,000.00	Staff has obtained a survey of the existing trails on the site and will use this to prepare a trail map and signage in the coming months if the 24 Acres Site grant does not come through.	SUMMER/FALL 2021

<p>Statewide Park Development and Community Revitalization Program (SPP) Grant Round 4 (2018/2019) & CEQA Documents</p>	<p>120,000.00</p>	<p>The State contacted ARD on 6/17 with the news that they have scheduled the 24 Acres project to receive a "site visit" set to occur on 7/29. This is no guarantee that ARD will receive the grant but it is good news for the application as it can be interpreted that the project made the "first cut". Site visit went very well with the State Grant Representative asking a lot of good questions and showing a genuine interest in the depth of the design that went into the master plan. Staff was told that the states goal was to announce the grant recipients by September 1st.</p>	<p>2020/2021</p>
<p>24 Acres Site Construction Documents</p>	<p>110,000.00</p>	<p>Construction documents for the site which will be started immediately if the District gets the grant.</p>	<p>SUMMER/FALL 2021</p>
<p>Dry Creek Playground Replacement</p>	<p>177,000.00</p>	<p>If the 24 Acres Grant application is not successful, the above-mentioned 177K Per Capita Grant funds are currently allocated towards replacing this playground.</p>	<p>SPRING 2022</p>
<p>Pickleball Court Crack Repairs</p>	<p>4,500.00</p>	<p>Staff to obtain fresh quotes for the work in the coming months in order to assign proper budget amount.</p>	<p>SUMMER 2021</p>
<p>CVCC</p>			
<p>Bike Park - Construction (2015/2016)</p>	<p>200,000.00</p>	<p>The PG&E soil donation program is going well and the Phase 2 jump area has received approximately 600 more yards. This will end the soil import work for now as the site cannot hold any more. Phase 2 wood fence work is almost completed with refinement/finishing fencing needed at the bridge. Additional pricing is being sought for the installation of a ARD standard drinking fountain at the pump track.</p>	<p>ONGOING</p>

Maidu Drive Repair (2018/2019)	0.00	In March 2021 the Bureau announced to the District that they will be re-paving the distressed section of Maidu Drive. The work will apparently take place this summer and be done prior to October. A relatively straightforward project the work should only take a week or so.	SUMMER/FALL 2021
ADA Door Improvements	5,000.00	Automatic door hardware needs to be installed.	SPRING 2022
PLACER HILLS PARK			
Parking Lot Repairs	30,000.00	Staff has submitted the project plans to Placer County for an Encroachment Permit and the project will be put out to bid shortly thereafter. Being a permit project with the county, the project will no longer be grouped with the two other paving related projects at MV Park.	SPRING 2022
MULTI-PARK ITEMS			
Energy Efficient Upgrades	2,131,500.00	Ballfield lighting at Rec Park is nearing completion with minor plumbing and lighting work ongoing. Solar panel work to follow. Additional contingency funding is needed and staff is requesting by special Board Meeting on August 12th.	ONGOING 2021
Fiscal Year Projects Total:	3,141,200.00		