

**AUBURN AREA RECREATION AND PARK DISTRICT  
MEETING OF THE BOARD OF DIRECTORS AGENDA**

**6:00 PM**

**THURSDAY, MARCH 28, 2019  
CANYON VIEW COMMUNITY CENTER, BOARD ROOM  
471 MAIDU DRIVE  
AUBURN, CA**

**Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the District's Office at 471 Maidu Drive, Auburn, CA 95603 during normal business hours. In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (530) 537-2187. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.**

**1.0 CALL TO ORDER**

**(PLEDGE TO THE FLAG)**

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. The November and December Board meetings will be scheduled in consideration of recognized holidays. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

**Roll Call**

Ferris \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Gray \_\_\_\_\_ Holbrook \_\_\_\_\_ Lynch \_\_\_\_\_

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

None.

**3.0 AGENDA REVIEW, CHANGES, AND APPROVAL**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_  
Ferris \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Gray \_\_\_\_\_ Holbrook \_\_\_\_\_ Lynch \_\_\_\_\_

**Roll Call Vote**

**4.0 PUBLIC COMMENT** – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

**5.0 CONSENT ITEMS – (roll call vote).** All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public requests a specific item to be removed from the Consent Calendar for separate discussion and action.

\_\_\_\_\_ **5.1 Review and approval of Minutes of the Meeting of the Board of Directors from February 28, 2019**

Review and approval of Minutes of the Meeting of the Board of Directors from February 28, 2019.

\_\_\_\_\_ **5.2 Review of Cash Requirements for February, 2019 (Standing Finance Committee)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval.

\_\_\_\_\_ **5.3 Review of Financials for February, 2019 (Standing Finance Committee)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval.

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_  
Ferris \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Gray \_\_\_\_\_ Holbrook \_\_\_\_\_ Lynch \_\_\_\_\_

**Roll Call Vote**

**6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS**

Please see board reports, fee waiver log, vandalism reports, and project activity report under item 6.0.

\_\_\_\_\_ 7.0 UNFINISHED BUSINESS

7.1 PUBLIC HEARING: Amending ARD Ordinance #1: Prohibited Presence in Parks; Trash and Littering; Fires and BBQ Grills – FINAL READING

PUBLIC HEARING

Shall the Auburn Area Recreation and Park District (ARD) amend ARD Ordinance #1 to clarify what activities are prohibited in parks after dusk, to strengthen rules on littering and the use of ARD trash receptacles and to clarify what sort of fuels can be used in ARD BBQ grills?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Ferris \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Gray \_\_\_\_\_ Holbrook \_\_\_\_\_ Lynch \_\_\_\_\_

Roll Call Vote

7.2 PUBLIC HEARING: Proposed Fee Increases: Facility and Field Rentals; Public Swim

PUBLIC HEARING

Shall the Auburn Area Recreation and Park District (ARD) increase fees for the rental of facilities and fields, and increase the entry fee for public swim for Fiscal Year 2019/2020 – Fiscal Year 2021/2022?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Ferris \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Gray \_\_\_\_\_ Holbrook \_\_\_\_\_ Lynch \_\_\_\_\_

Roll Call Vote

\_\_\_\_\_ 8.0 NEW BUSINESS

8.1 Fiscal Year 2019/2020 Project List and Five-Year Plan Update (Acquisition & Development Committee)

Shall the Auburn Area Recreation and Park District (ARD) approve the Fiscal Year 2019-2020 Project List and Five-Year Plan?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Ferris \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Gray \_\_\_\_\_ Holbrook \_\_\_\_\_ Lynch \_\_\_\_\_

Roll Call Vote

**8.2 Annual Update of Obsolescence List (Standing Finance Committee)**

Shall the Auburn Area Recreation and Park District (ARD) approve the annual update of the Obsolescence List?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

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Ferris \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Gray \_\_\_\_\_ Holbrook \_\_\_\_\_ Lynch \_\_\_\_\_

**Roll Call Vote**

**8.3 Resolution Number 2019-05, Final Budget for Fiscal Year 2019-2020 (Standing Finance Committee)**

**PUBLIC HEARING**

Shall the Auburn Area Recreation and Park District (ARD) adopt Resolution Number 2019-05, Final Budget for Fiscal Year 2019-2020?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

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Ferris \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Gray \_\_\_\_\_ Holbrook \_\_\_\_\_ Lynch \_\_\_\_\_

**Roll Call Vote**

**8.4 Resolution Number 2019-06: Contract Approval for Regional Park Irrigation Pump Project (Acquisition & Development Committee)**

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors authorize and approve Resolution Number 2019-06, a resolution approving a contract with BWD General Engineering Contractors in the amount of \$113,300.00 to install the Regional Park Irrigation Pump Project?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

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Ferris \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Gray \_\_\_\_\_ Holbrook \_\_\_\_\_ Lynch \_\_\_\_\_

**Roll Call Vote**

**8.5 Resolution Number 2019-07: Contact Approval for ARD Bike Park Wooden Ramps and Wall**

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors authorize and approve Resolution Number 2019-07, a resolution approving a contract with Progressive Bike Ramps for the purchase and installation of (6) wooden kicker ramps and (1) slant wall for the total of \$49,074.84?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_  
Ferris \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Gray \_\_\_\_\_ Holbrook \_\_\_\_\_ Lynch \_\_\_\_\_

**Roll Call Vote**

**8.6 ARD Legal Counsel, 2019 (Program, Personnel, Policy, Fee & Legal Review Committee)**

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors re-address the performance of its current legal counsel?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_  
Ferris \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Gray \_\_\_\_\_ Holbrook \_\_\_\_\_ Lynch \_\_\_\_\_

**Roll Call Vote**

**8.7 Amending ARD's Personnel Policy of the Employment of Relatives**

Shall the Auburn Area Recreation and Park District (ARD) amend its personnel policies regarding the employment of relatives?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_  
Ferris \_\_\_\_\_ Ainsleigh \_\_\_\_\_ Gray \_\_\_\_\_ Holbrook \_\_\_\_\_ Lynch \_\_\_\_\_

**Roll Call Vote**

\_\_\_\_\_ **9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. Regional Park 24 acres and Proposition 68 Grant Opportunities – (Acquisition & Development Committee) - update.
2. County Mitigation Fund, current balance \$487,738.

\_\_\_\_\_ **10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

\_\_\_\_\_ **11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

\_\_\_\_\_ **12.0 PUBLIC COMMENT** This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

\_\_\_\_\_ **13.0 CLOSED SESSION**

**13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)**

**Title: District Administrator**

\_\_\_\_\_ **14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION**

**ADJOURNMENT**

AUBURN AREA RECREATION AND PARK DISTRICT

This agenda is hereby certified to have been posted as follows:

3-22-19  
Date

11:40 A.M.  
Time

P. Larson  
Clerk to the Board



## Section 5

**SECTION: 5.0**

**ITEM: 5.1 REVIEW AND APPROVAL OF MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS FROM FEBRUARY 28, 2019**

**INFORMATION: SEE ATTACHED MINUTES**

**STAFF RECOMMENDATION: BOARD OF DIRECTORS REVIEW & APPROVE MINUTES**

**FISCAL IMPACT: NONE**



**Auburn Area Recreation and Park District  
Minutes of the Meeting of the Board of Directors  
Thursday, February 28, 2019, 6:00 p.m., Canyon View Community Center  
471 Maidu Drive, Auburn, CA**

**Board Members**

**Present:** Chairman Jim Ferris  
Director Gordon Ainsleigh  
Director Jim Gray  
Director Mike Lynch  
Director Scott Holbrook

**Board Members**

**Absent:** None.

**Staff Present:**

Kahl Muscott, District Administrator  
Veona Galbraith, Administrative Services Manager  
Jesse Williams, Facilities & Grounds Manager  
Manouch Shirvanioun, Customer Service/Marketing Manager  
Debbie Thomas, Youth Services Manager  
Mike Scheele, Landscape Architect/Project Manager  
Patricia Larson, Recording Secretary

**1.0 CALL TO ORDER**

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Ferris.

**(PLEDGE TO THE FLAG)**

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

None.

**3.0 AGENDA REVIEW, CHANGES AND APPROVAL**

A motion was made by Director Holbrook and seconded by Director Lynch to approve the agenda as written with items 8.1 and 8.3 being moved to after item 5.0.

**Roll Call Vote**

Director Ferris – Yes  
Director Ainsleigh – Yes  
Director Gray – Yes  
Director Holbrook – Yes  
Director Lynch – Yes

5 – 0 Motion carries.

**4.0 PUBLIC COMMENT**

None.

**5.0 CONSENT ITEMS**

**5.1 Review and Approval of Minutes of the Meeting of the Board of Directors from January 31, 2019**

**5.2 Review of Cash Requirements for January, 2019 (Standing Finance Committee)**

**5.3 Review of Financials for January, 2019 (Standing Finance Committee)**

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the Consent Calendar.

**Roll Call Vote**

Director Ferris – Yes  
Director Ainsleigh – Yes  
Director Gray – Yes  
Director Holbrook – Yes  
Director Lynch – Yes

5 – 0 Motion carries.

**8.1 Fee Waiver Request for Placer High Grad Night (Program, Personnel, Policy, Fee & Legal Review Committee) was moved to after item 5.0.**

Shall the Auburn Area Recreation and Park District (ARD) approve a fee waiver request for Placer High Grad Night?

Public comment:

A Placer High parent gave public comment that Grad Night benefits all graduating seniors and keeps the students and community safe.

Another Placer High Grad Night volunteer gave public comment in support of Grad Night. They rely on donations for every single thing Grad Night does for the students. Granting the fee waiver would be ARD's way of giving back to all of the kids who have been a part of ARD through the years.

Rob Haswell, 1630 Berlin Way, Auburn, California gave public comment that most of these kids have been in this community for a long time, the Board can look at this as a public benefit situation.

A motion was made by Director Ainsleigh and seconded by Director Ferris to approve the fee waiver request from Placer High Grad Night in the amount of \$851.80.

**Roll Call Vote**

Director Ferris – Yes  
Director Ainsleigh – Yes  
Director Gray – Yes  
Director Holbrook – No  
Director Lynch – No

3 – 2 Motion carries.

**Item 8.3, Proposed Fee Increases: Facility and Field Rentals; Public Swim (Program, Personnel, Policy, Fee & Legal Review Committee) was moved to after item 5.0.**

Shall the Auburn Area Recreation and Park District (ARD) increase fees for the rental of facilities and fields, and increase the entry fee for public swim for FY 2019/2020 – FY 2021/2022?

Public comment:

Jamie Baldwin of Little League gave public comment that the field conditions are not good right now and she doesn't feel that a fee increase is warranted. She asked the Board for no field fee increases this year.

A motion was made by Director Holbrook and seconded by Director Gray to set a hearing date for the three years worth of fee increases at the March 28, 2019 Board of Directors meeting and to request to the Program, Personnel, Policy, Fee & Legal Review Committee to take out the field fees increases.

**Roll Call Vote**

Director Ferris – Yes  
Director Ainsleigh – Yes  
Director Gray – Yes  
Director Holbrook – Yes  
Director Lynch – Yes

5 – 0 Motion carries.

**Director Lynch requested moving discussion item 9.3 to before item 6.0, the Board gave consensus to move item 9.3 to before item 6.0.**

**9.3 Discussion Item – Authorization for Contract Negotiations**

There was Board discussion on this item. There was Board consensus that individual Board Members should not be negotiating with the entities that ARD does business with.

**Director Holbrook left the meeting at 7:14 p.m.**

**6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS**

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

**7.0 UNFINISHED BUSINESS**

**7.1 Amending ARD Ordinance #1: Prohibited Presence in Parks; Trash and Littering; Fires and BBQ Grills – First Reading (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Lynch and seconded by Director Ferris to set a date for a public hearing for the final reading of the proposed ARD Ordinance #1 amendments at the March 28, 2019 Board of Directors meeting.

**Roll Call Vote**

Director Ferris – Yes  
Director Ainsleigh – Yes  
Director Gray – Yes  
Director Holbrook – Yes  
Director Lynch – Yes

5 – 0 Motion carries.

**8.0 NEW BUSINESS**

**Items 8.1 and 8.3 were moved to after item 5.0**

**8.2 Resolution Number 2019-04, Preliminary Budget for Fiscal Year 2019-2020 (Standing Finance Committee)**

A motion was made by Director Lynch and seconded by Director Ferris to adopt Resolution Number 2019-04, Preliminary Budget for Fiscal Year 2019-2020.

**Roll Call Vote**

Director Ferris – Yes  
Director Ainsleigh – Yes  
Director Gray – Yes  
Director Holbrook – Absent  
Director Lynch – Yes

4 – 0 Motion carries.

**8.4 Resolution Number 2019-02: Fuel Load Reduction at Recreation Park (Acquisition and Development Committee)**

A motion was made by Director Lynch and seconded by Director Gray to adopt

Resolution Number 2019-02, approving Notice of Categorical Exemption from CEQA for fuel load reduction work at Recreation Park.

**Roll Call Vote**

Director Ferris – Yes  
Director Ainsleigh – Yes  
Director Gray – Yes  
Director Holbrook – Absent  
Director Lynch – Yes

4 – 0 Motion carries.

**8.5 Resolution Number 2019-03, A Resolution Directing Preparation of the Engineer’s Report for Fiscal Year 2019-20 for the Continuation of the Atwood Ranch III Landscaping and Lighting Assessment District of the Auburn Area Recreation and Park District (Acquisition & Development Committee)**

A motion was made by Director Gray and seconded by Director Lynch to adopt Resolution Number 2019-03, A Resolution Directing Preparation of the Engineer’s Report for Fiscal Year 2019-20 for the Continuation of the Atwood Ranch III Landscaping and Lighting Assessment District of the Auburn Area Recreation and Park District.

**Roll Call Vote**

Director Ferris – Yes  
Director Ainsleigh – Yes  
Director Gray – Yes  
Director Holbrook – Absent  
Director Lynch – Yes

4 – 0 Motion carries.

**8.6 CSDA Board of Directors Call for Nominations, Seat B**

No action was taken on this item.

**8.7 CARPD (California Association of Recreation and Park Districts) Conference**

A motion was made by Director Lynch and seconded by Director Gray to approve all of the ARD Board Members to attend the CARPD Conference.

**Roll Call Vote**

Director Ferris – Yes  
Director Ainsleigh – Yes  
Director Gray – Yes  
Director Holbrook – Absent  
Director Lynch – Yes

4 – 0 Motion carries.

**8.8 California Special District Leadership Academy Conference**

A motion was made by Director Lynch and seconded by Director Gray to approve all of the ARD Board Members to attend the California Special District Leadership Academy Conference.

**Roll Call Vote**

Director Ferris – Yes  
Director Ainsleigh – Yes  
Director Gray – Yes  
Director Holbrook – Absent  
Director Lynch – Yes

4 – 0 Motion carries.

**8.9 Appointment of Director Ferris as the ARD Liaison to the Auburn Chamber Forum (“Meddlers”).**

A motion was made by Director Lynch and seconded by Director Gray to appoint Director Ferris as the ARD Liaison to the Auburn Chamber Forum (“Meddlers”).

**Roll Call Vote**

Director Ferris – Yes  
Director Ainsleigh – Yes  
Director Gray – Yes  
Director Holbrook – Absent  
Director Lynch – Yes

4 – 0 Motion carries.

**8.9.1 Authorize Director Ainsleigh to Pursue a Permanent Restraining Order Against Matthew Rhines**

A motion was made by Director Ainsleigh to authorize Director Ainsleigh to pursue a Temporary Restraining Order for from three to five years against Matthew Rhines.

Motion died for lack of a second.

**9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. 24 Acres and Proposition 68 Grant (Acquisition & Development Committee) This item was discussed, Doug Houston will assist in getting funding through Proposition 68. The chances of getting the grant are 50/50.
2. County Mitigation Fund, current balance \$487,738.
3. Authorization for Contract Negotiations – this item was moved to before item 6.0 and was previously discussed by the Board of Directors.

**10.0 BRIEF TANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

Director Ainsleigh made a comment that last month it was brought up to name something after the Marriott family who originally owned the 24 acres. They sold the 24 acres and were paid for the property. Director Ainsleigh requested looking into naming something after the Jansens who donated \$16,000 to ARD. This item will be sent to the Policy Committee to review the policy regarding naming public facilities.

**11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

**12.0 PUBLIC COMMENT**

Heidi Rietjens, an Auburn resident gave public comment regarding she knows the Jansens are an old Auburn family. The Marriotts are also an old Auburn family and have had numerous kids go through the ARD programs.

**13.0 CLOSED SESSION – Closed session was cancelled.**

**ADJOURNMENT** - As there was no further business, the meeting was adjourned at 8:14 p.m. by Chairman Ferris.

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Board Secretary

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Date

**SECTION: 5.0**

**ITEM: 5.2 REVIEW OF CASH REQUIREMENTS FOR  
FEBRUARY, 2019**

**DESCRIPTION: ACCOUNTS PAYABLE**

**INFORMATION: SEE ATTACHED INFORMATION**

**STAFF  
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING  
FINANCE COMMITTEE AND FORWARDED TO  
THE BOARD OF DIRECTORS FOR REVIEW AND  
APPROVAL**

**FISCAL IMPACT: \$159,520.95**



Auburn Rec & Park  
 VENDOR CHECK REGISTER REPORT  
 Payables Management

Ranges:	From:	To:	Check Date	From:	To:
Check Number	First	Last	2/1/2019	2/1/2019	2/28/2019
Vendor ID	First	Last	Checkbook ID	COMM 1ST	COMM 1ST
Vendor Name	First	Last			

Sorted By: Check Date

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
18002	1099-103	Terry Masten	2/1/2019	COMM 1ST	PMCHK00002529	\$65.00
18003	1099-183	Kathie McCarl	2/1/2019	COMM 1ST	PMCHK00002529	\$41.32
18004	1099-243	Phillip Dallas	2/1/2019	COMM 1ST	PMCHK00002529	\$390.00
18005	A0013	AT&T	2/1/2019	COMM 1ST	PMCHK00002529	\$60.00
18006	A0014	AT&T	2/1/2019	COMM 1ST	PMCHK00002529	\$316.11
18007	A0051	Anderson's Sierra Pipe Co.	2/1/2019	COMM 1ST	PMCHK00002529	\$281.43
18008	A0134	Advanced Intregrated Pest Mana	2/1/2019	COMM 1ST	PMCHK00002529	\$677.00
18009	A0139	Auburn Ford	2/1/2019	COMM 1ST	PMCHK00002529	\$635.80
18010	A1010	Advantage Martketing and Print	2/1/2019	COMM 1ST	PMCHK00002529	\$57.92
18011	B0062	BareBones WorkWear	2/1/2019	COMM 1ST	PMCHK00002529	\$125.45
18012	C0004	CAPRI	2/1/2019	COMM 1ST	PMCHK00002529	\$36,069.00
18013	C0072	CIT Technology Fin. Serv., Inc	2/1/2019	COMM 1ST	PMCHK00002529	\$639.20
18014	C0113	Cooks Portable Toilets & Septi	2/1/2019	COMM 1ST	PMCHK00002529	\$1,974.08
18015	C0121	Cole Huber LLP	2/1/2019	COMM 1ST	PMCHK00002529	\$2,664.00
18016	D0010	Diamond Pacific	2/1/2019	COMM 1ST	PMCHK00002529	\$63.76
18017	E0008	Ewing Irrigation Products, Inc	2/1/2019	COMM 1ST	PMCHK00002529	\$275.09
18018	F0038	Fastenal Company	2/1/2019	COMM 1ST	PMCHK00002529	\$39.12
18019	G0092	Green Valley Security, Inc.	2/1/2019	COMM 1ST	PMCHK00002529	\$1,080.00
18020	M0013	Meadow Vista Hardware	2/1/2019	COMM 1ST	PMCHK00002529	\$18.52
18021	M0019	Kahl Muscott	2/1/2019	COMM 1ST	PMCHK00002529	\$64.31
18022	N0045	Near U CO2	2/1/2019	COMM 1ST	PMCHK00002529	\$196.63
18023	P0001	Placer Farm Supply	2/1/2019	COMM 1ST	PMCHK00002529	\$255.70
18024	P0005	Placer County Water Agency	2/1/2019	COMM 1ST	PMCHK00002529	\$87.80
18025	P0007	Pacific Gas & Electric Company	2/1/2019	COMM 1ST	PMCHK00002529	\$9,630.76
18026	P0023	PG&E	2/1/2019	COMM 1ST	PMCHK00002529	\$110.42
18027	P0111	Vanessa Pohley	2/1/2019	COMM 1ST	PMCHK00002529	\$45.00
18028	R0075	Ileana Ramos	2/1/2019	COMM 1ST	PMCHK00002529	\$45.00
18029	S0008	Sherwin-Williams	2/1/2019	COMM 1ST	PMCHK00002529	\$55.96
18030	S0016	Sam's Club	2/1/2019	COMM 1ST	PMCHK00002529	\$709.98
18031	S0067	Superfast Copy	2/1/2019	COMM 1ST	PMCHK00002529	\$38.61
18032	S0131	Kasey Casl	2/1/2019	COMM 1ST	PMCHK00002529	\$45.00
18033	S0145	SCP Pool Distributors LLC	2/1/2019	COMM 1ST	PMCHK00002529	\$964.67
18034	S0163	Steffen's HVAC Services	2/1/2019	COMM 1ST	PMCHK00002529	\$4,742.00
18035	TEMPB	Jovian Bernhard	2/1/2019	COMM 1ST	PMCHK00002529	\$25.00
18036	TEMPE	Heather Emery	2/1/2019	COMM 1ST	PMCHK00002529	\$58.00
18037	TEMPE	Richelle Godsey	2/1/2019	COMM 1ST	PMCHK00002529	\$210.00
18038	TEMPL	Katelyn Lopez	2/1/2019	COMM 1ST	PMCHK00002529	\$58.00
18039	U0026	Union Pacific Railroad	2/1/2019	COMM 1ST	PMCHK00002529	\$1,957.16
18040	V0007	Verizon Wireless	2/1/2019	COMM 1ST	PMCHK00002529	\$647.02
18041	W0001	Walker's Office Supplies, Inc.	2/1/2019	COMM 1ST	PMCHK00002529	\$683.99
18042	W0044	Wave	2/1/2019	COMM 1ST	PMCHK00002529	\$1,115.48
18043	S1007	Stationary Engineers, Local 39	2/8/2019	COMM 1ST	PMCHK00002530	\$407.60
18044	TEMPS	Robin Soares	2/8/2019	COMM 1ST	PMCHK00002530	\$30.00
18045	U0019	US Bank	2/8/2019	COMM 1ST	PMCHK00002531	\$4,680.49
18046	1099-104	Thomas Seibel	2/15/2019	COMM 1ST	PMCHK00002532	\$97.50
18047	1099-193	Celena Polena	2/15/2019	COMM 1ST	PMCHK00002532	\$234.00
18048	1099-218	Auburn Gymnastics Center	2/15/2019	COMM 1ST	PMCHK00002532	\$464.75
18049	1099-269	Deborah Lynn	2/15/2019	COMM 1ST	PMCHK00002532	\$136.50
18050	1099-271	Kelpro Security	2/15/2019	COMM 1ST	PMCHK00002532	\$1,176.00
18051	1099-277	Foothill Karate Do	2/15/2019	COMM 1ST	PMCHK00002532	\$26.00
18052	1099-291	Isaac Humber	2/15/2019	COMM 1ST	PMCHK00002532	\$214.50
18053	1099-313	Alison Lloyd	2/15/2019	COMM 1ST	PMCHK00002532	\$672.00
18054	1099-332	Danielle Herreid	2/15/2019	COMM 1ST	PMCHK00002532	\$376.80
18055	1099-341	Twardis, Bryan	2/15/2019	COMM 1ST	PMCHK00002532	\$288.00
18056	1099-343	Faith Petersen	2/15/2019	COMM 1ST	PMCHK00002532	\$528.00
18057	1099-360	Michele Newman	2/15/2019	COMM 1ST	PMCHK00002532	\$19.20

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
18058	1099-364	Davison, Chris	2/15/2019	COMM 1ST	PMCHK00002532	\$90.00
18059	A0001	Recology Auburn Placer	2/15/2019	COMM 1ST	PMCHK00002532	\$409.46
18060	A0014	AT&T	2/15/2019	COMM 1ST	PMCHK00002532	\$574.60
18061	A0027	Recology Auburn Placer	2/15/2019	COMM 1ST	PMCHK00002532	\$1,244.63
18062	A0051	Anderson's Sierra Pipe Co.	2/15/2019	COMM 1ST	PMCHK00002532	\$399.65
18063	A0111	AllGood Driving School, Inc	2/15/2019	COMM 1ST	PMCHK00002532	\$60.00
18064	C0061	California Computer Services	2/15/2019	COMM 1ST	PMCHK00002532	\$4,855.00
18065	C0075	Cintas Corporation	2/15/2019	COMM 1ST	PMCHK00002532	\$246.12
18066	C0111	Cal.net	2/15/2019	COMM 1ST	PMCHK00002532	\$133.80
18067	C0126	Donna-Renee Carlos	2/15/2019	COMM 1ST	PMCHK00002532	\$55.78
18068	C0129	Cornerstone Environmental Cont	2/15/2019	COMM 1ST	PMCHK00002532	\$18,238.82
18069	C0130	Cirrus Group LLC	2/15/2019	COMM 1ST	PMCHK00002532	\$467.50
18070	D0010	Diamond Pacific	2/15/2019	COMM 1ST	PMCHK00002532	\$471.42
18071	D0025	Dawson Oil Company	2/15/2019	COMM 1ST	PMCHK00002532	\$2,087.93
18072	D0066	De Lage Landen Financial Servi	2/15/2019	COMM 1ST	PMCHK00002532	\$332.48
18073	D0077	Dudek	2/15/2019	COMM 1ST	PMCHK00002532	\$546.75
18074	E0028	E-Z-GO A TEXTRON COMPANY	2/15/2019	COMM 1ST	PMCHK00002532	\$849.78
18075	G0006	Gold Country Media Publication	2/15/2019	COMM 1ST	PMCHK00002532	\$1,306.40
18076	G0027	Giuliani & Kull - Auburn Inc.	2/15/2019	COMM 1ST	PMCHK00002532	\$2,090.00
18077	G0045	GSSA	2/15/2019	COMM 1ST	PMCHK00002532	\$1,360.80
18078	I0010	Inland Business Systems	2/15/2019	COMM 1ST	PMCHK00002532	\$72.52
18079	K0011	Kaiser Foundation Health Plan,	2/15/2019	COMM 1ST	PMCHK00002532	\$17,323.43
18080	L0027	Pat Larson	2/15/2019	COMM 1ST	PMCHK00002532	\$55.77
18081	N0098	Meadow Vista County Water Dist	2/15/2019	COMM 1ST	PMCHK00002532	\$530.78
18082	N0003	Norris Electric, Inc.	2/15/2019	COMM 1ST	PMCHK00002532	\$786.31
18083	N0012	Nevada Irrigation District	2/15/2019	COMM 1ST	PMCHK00002532	\$714.00
18084	N0045	Near U CO2	2/15/2019	COMM 1ST	PMCHK00002532	\$149.51
18085	N0051	National Aquatic Services, Inc	2/15/2019	COMM 1ST	PMCHK00002532	\$875.00
18086	P0001	Placer Farm Supply	2/15/2019	COMM 1ST	PMCHK00002532	\$49.16
18087	P0005	Placer County Water Agency	2/15/2019	COMM 1ST	PMCHK00002532	\$219.76
18088	P0007	Pacific Gas & Electric Company	2/15/2019	COMM 1ST	PMCHK00002532	\$231.88
18089	P0031	Placer Hills USD	2/15/2019	COMM 1ST	PMCHK00002532	\$6,310.00
18090	P0088	PBM Construction Inc	2/15/2019	COMM 1ST	PMCHK00002532	\$6,650.00
18091	R0065	River City Rentals	2/15/2019	COMM 1ST	PMCHK00002532	\$415.08
18092	R0073	Riebes Auto Parts	2/15/2019	COMM 1ST	PMCHK00002532	\$78.79
18093	S0008	Sherwin-Williams	2/15/2019	COMM 1ST	PMCHK00002532	\$42.28
18094	S0009	Sierra Saw Sales And Service	2/15/2019	COMM 1ST	PMCHK00002532	\$88.89
18095	S0025	Sierra Pacific Turf Supply, In	2/15/2019	COMM 1ST	PMCHK00002532	\$560.54
18096	S0052	Sierra Custom Awards & More	2/15/2019	COMM 1ST	PMCHK00002532	\$53.09
18097	S0094	Manouch Shirvanioun	2/15/2019	COMM 1ST	PMCHK00002532	\$46.00
18098	S0143	SMOA	2/15/2019	COMM 1ST	PMCHK00002532	\$5,787.00
18099	S0145	SCP Pool Distributors LLC	2/15/2019	COMM 1ST	PMCHK00002532	\$943.69
18100	S0154	Mike Scheele	2/15/2019	COMM 1ST	PMCHK00002532	\$87.98
18101	S1000	State Of California/DOJ	2/15/2019	COMM 1ST	PMCHK00002532	\$32.00
18102	S1003	Sutter Medical Foundation	2/15/2019	COMM 1ST	PMCHK00002532	\$672.00
18103	T0027	Debbie Thomas	2/15/2019	COMM 1ST	PMCHK00002532	\$40.75
18104	T1000	Transamerica Life Insurance	2/15/2019	COMM 1ST	PMCHK00002532	\$440.00
18105	V0004	Valley Truck & Tractor Co.	2/15/2019	COMM 1ST	PMCHK00002532	\$1,071.64
18106	V0019	Valley Rock Landscape Material	2/15/2019	COMM 1ST	PMCHK00002532	\$69.42
18107	W0001	Walker's Office Supplies, Inc.	2/15/2019	COMM 1ST	PMCHK00002532	\$1,530.80
18108	W0044	Wave	2/15/2019	COMM 1ST	PMCHK00002532	\$776.65
18109	S1007	Stationary Engineers, Local 39	2/22/2019	COMM 1ST	PMCHK00002533	\$424.68

Total Checks: 108

Total Amount of Checks: \$159,520.95

**SECTION: 5.0**

**ITEM: 5.3            REVIEW OF FINANCIALS FOR  
FEBRUARY, 2018**

**DESCRIPTION:**

**INFORMATION:        SEE ATTACHED INFORMATION**

**STAFF  
RECOMMENDATION:    REVIEW AND APPROVE FINANCIALS**



Date: 3/7/2019

**Auburn Area Recreation and Park District**  
**Balance Sheet**  
**2/28/2019**

	Current YTD
<b>ASSETS</b>	
<b><u>Current Assets</u></b>	
Imprest Fund (Petty Cash)	\$580.00
First Foundation Bank	200,714.27
Placer County Treasure-General	3,744,740.56
Placer County Treasurer - City Trust	487,720.47
Accounts Receivable	9,497.48
A/R - 501C3 Group	5,000.00
PCOE Receivables	16,984.00
Prepaid Expenses	283.22
Prepaid Liability Expense	24,046.00
Prepaid Workers Comp Insurance	14,527.79
<b>TOTAL ASSETS</b>	<b><u><u>\$4,504,093.79</u></u></b>

<b>LIABILITIES AND NET PROFIT</b>	
<b><u>Current Liabilities</u></b>	
Prepaid Revenue	\$11,502.11
Accounts Payable	(1,225.31)
Gift Certificates	313.00
Compensated Absenses	128,542.62
Sales Tax Payable	45.65
Social Security-FICA Payable	(2.88)
<b>Total Current Liabilities</b>	<b><u>\$139,175.19</u></b>
<b><u>Net Position</u></b>	
General Fund Balance	\$4,114,265.08
Net Profit (Loss)	250,653.52
<b>Total Net Postion</b>	<b><u><u>\$4,364,918.60</u></u></b>
<b>TOTAL LIABILITY AND NET POSITION</b>	<b><u><u>\$4,504,093.79</u></u></b>

**Auburn Recreation and Park District  
Balance Sheet (Continued)  
As of 2/28/19**

**LIABILITIES AND NET POSITON**

**Current Liabilities**

Prepaid Revenue	11,502.11
Liability Insurance Payable	0.00
Gift Certificates	313.00
Compensated Absences	128,542.62
Accounts Payable	(1,225.31)
Sales Tax Payable	45.65
Misc Deductions Payable	(2.88)
Worker's Comp Payable	0.00

<b>Total Current Liabilities</b>	<b>\$139,175.19</b>
----------------------------------	---------------------

**Fund Balances**

Investments in Fixed Assets	7,177,796.74
GFB: Youth Assistance Fund	20,961.12
GFB: General Fund Balance	1,115,235.95
GFB: Cell Tower Reserves	122,459.24
RFB: Reserved (City Mitigation)	487,720.47
RFB: Equip Replacement Reserve	854,761.72
RFB: Contingency Reserve	450,000.00
RFB: Future Capital Construction	887,359.25
DFB: Arboretum Grant Fund	13,275.73
DFB: Designated – Atwood Fund	4,056.19
DFB: Atwood – Equipment Repl Fund	1,003.66
DFB: Calpers – Unfunded Liability Fund	137,400.00
DFB: ADA Reserves	20,031.75
DFB: Shockley Maint Fund	0.00

<b>Net Position</b>	<b>250,653.52</b>
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<b>Total Assets</b>	<b>7,177,796.74</b>
<b>Total Unrestricted Funds GFB</b>	<b>1,258,656.31</b>
<b>Total Reserved Funds</b>	<b>2,679,841.44</b>
<b>Total Designated Funds</b>	<b>175,767.33</b>

<b>TOTAL LIABILITIES AND NET POSITION</b>	<b><u>\$11,681,890.53</u></b>
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**Auburn Recreation and Park District  
Balance Sheet  
As of 2/28/2019**

**ASSETS**

**Current Assets**

Petty Cash	580.00
First Foundation Bank	200,714.27
Placer County Treasurer – General Fund	3,744,740.56
Placer County Treasurer – City Trust	487,720.47
Accounts Receivable – ARD	9,497.48
Accounts Receivable – Friends of ARD (501c3)	5,000.00
PCOE Youth Services Receivable	16,984.00
Prepaid Expenses	283.22
Prepaid Liability Insurance	24,046.00
Prepaid Workers Comp Insurance	14,527.79

**Total Current Assets** **\$4,504,093.79**

**Fixed Assets**

Fixed Assets: Land	1,970,546.12
Fixed Assets: Structures	12,850,618.21
Fixed Assets: Equipment	1,004,471.23
Fixed Assets: Computer Equipment & Software	139,790.60
Fixed Assets: Vehicles	265,282.64
Fixed Assets: Office Furniture & Rec Equipment	104,734.72
Construction In Progress	335,759.41
Less: Accumulated Depreciation	(9,493,406.19)

**Total Fixed Assets** **\$7,177,796.74**

**TOTAL ASSETS** **\$11,681,890.53**



## Section 6



**SECTION: 6.0**

**BOARD REPORTS, FEE WAIVER LOG,  
VANDALISM REPORTS & PROJECT  
ACTIVITY REPORT**

**INFORMATION:**

**SEE ATTACHMENTS**

**Kahl Muscott**  
**District Administrator**  
**Report to the Board of Directors**  
**March, 2019**

- A church group renting the Recreation Park picnic units on Sunday 3/3 tore up several sections of turf playing flag football. The area is currently cautioned taped until the ground gets dry enough to make repairs and re-seed. The church has agreed to pay for the costs to restore the turf, however at this point the turf is repairing itself quite well.
- Fourteen new cameras are now in use at Recreation Park, including at the building, pool, maintenance shop and James Field.
- A small homeless camp was removed from the Overlook Park area the week of 3/3/19.
- The vegetation management project at Rock Creek (Regional Park) is moving along at a slow pace. We have been hindered by the rains. A second 30-day permit has been pulled as work will continue into April.
- Work on the Shockley property is nearing completion. There were some delays due to the track chipper being down for maintenance. CalFire did a couple of days of burn piles to help keep up.
- Staff had Sexual Harassment Prevention Training on Thursday. As a reminder, all Board members must also get this training every 2 years.
- The CAPRI every 18-month inspection went well. There is an increased awareness on trip hazards not only on walking pathways but in open park areas. CAPRI also spoke about and looked at issues related to ADA compliance.
- Sierra Pool was closed for part of the day 3/21 as repairs were made to a broken valve.
- Director Holbrook helped secure a nice used stage from the Odd Fellows.
- Jim Gray and I had the pleasure of serving Juli Gray's wonderful Taco Soup at the Celebrity Chef event Thursday night. We went through 3 pots of the soup.
- The four local Rotary Clubs will be doing their annual Rotarians at Work Day project at Railhead Park at the end of April. The project will consist of landscaping, adding new trees and plants, irrigation and adding 300+ cubic yards of bark mulch. The bulk of this park beautification is being paid for with \$14,000 worth of Rotarian grants and other funds.

**Meetings and events attended or scheduled to attend:**

3/5: Rotary

3/6: ADA Transition Plan Committee

3/7: Sexual Harassment Prevention Training

3/7: Celebrity Chef event

3/11: Presentation to Auburn Ale House for sponsorships

3/12: Rotary

3/12: North Auburn MAC re: security cameras and Bike Park ramps

3/13: Steve Abella, Delta Bluegrass re: James Field renovation

3/13: Bill Johnston re: Rotarians and Work Day project at Railhead Park

3/14: CAPRI inspection

3/16: Auburn Little League Opening Day ceremonies

3/18: A&D Committee

3/19: Rotary

3/20: Policy Committee

3/21: Finance Committee

3/25: Mike Howard re: off-site improvements for Bike Park project

3/26: ARD Safety Committee meeting

3/26: Rotary

**Veona Galbraith**

**Administrative Services Manager**

**Report to the Board of Directors**

**March, 2019**

**Notations from this month:**

- Program Revenue is up \$59,000 over budget mainly due to; Youth Services \$40,000, Youth Basketball \$10,000, Obstacle Scramble \$5,500.
- Grants and Donations are up due to the Jansen's generous donation in December.
- Final Tax Revenues for this fiscal year came in and are up \$120,000 from Budget, due to unexpected RDA funds received for \$100,000.
- Operations and Supplies are coming in \$17,000 under budget partly due to some \$5,000 cuts in Debris Box Garbage Service.
- Utilities are also coming in \$17,000 under budget partly due to a savings of \$7,000 in water bills.
- Building and Grounds Maintenance overall is under budget by \$28,000. This is due to an anticipated bill for the Shockley Maintenance that should come next month and budgeted maintenance costs for Beggs Field that we have been unable to do due to the weather constraints.
- Property Tax Administrative Costs are under by \$31,000, only because the County has not posted the Election Costs, budgeted for the same.
- Salaries/Benefits are under by \$27,000 because of fluctuations in staff. We are due to hire our new Facilities and Grounds Park worker this week.
- Fixed Assets are over our anticipated budget because the HVAC system that was in line to be replaced next fiscal year, needed to be replaced in January.
- Capital Improvements are low by \$20,000 because we budgeted for the Security Camera install to be completed. The cameras will be in before the end of March.

**Appointments to Note for Feb-March:**

- Webinar: CSDA Fiscal Year End Planning
- Inland: Nuance Meeting
- Active Shooter Training
- ADA Transition Plan Committee Meeting
- Sexual Harassment Training
- Govinvest presentation

**Jesse Williams**  
**Facilities & Grounds Manager**  
**Report to the Board of Directors**  
**March, 2019**

**American River Overlook Park:**

- Proactive heating maintenance and filter change performed by Steffen's HVAC Services.

**Ashford Park:**

- Continued repairing the Facilities and Grounds shop.

**Atwood Park**

- Repaired a broken irrigation line.

**Auburn Elementary:**

- Proactive heating maintenance and filter change performed by Steffen's HVAC Services.

**Canyon View Community Center**

- Proactive heating maintenance and filter change performed by Steffen's HVAC Services.
- Steffen's HVAC Services replaced the ignition module, combustion motor assembly, 24v gas valve, flame roll out safety switch and main circuit board on unit #10.

**Christian Valley Park:**

- Continued repairing the chain link fencing throughout the park.
- Norris Electric added an additional breaker to community center's kitchen due too many power-consuming devices on the same circuit running at the same time.
- Proactive heating maintenance and filter change performed by Steffen's HVAC Services.
- Replaced the door leading outside from the kitchen after a vandal broke in.

**Recreation Park:**

- Serviced the #22 truck.
- Replaced Homeplate on Recreation Field and James Field.
- Repaired a broken irrigation line.
- Over seeded Beggs Field with a Rx Perennial Ryegrass Blend.
- Repaired a lifeguard chair at Marsha Skinner Memorial Pool.
- National Aquatics Services serviced the pool heater.
- Serviced the John Deere TX 4x2.
- Proactive heating maintenance and filter change performed by Steffen's HVAC Services.

**Regional Park:**

- Removed several fallen trees
- Put four new tires on the #24 truck.
- Proactive heating maintenance and filter change performed by Steffen's HVAC Services.

- Steffen's HVAC Services replaced the combustion motor assembly on unit #24

Rock Creek Elementary:

- Proactive heating maintenance and filter change performed by Steffen's HVAC Services.

Skyridge Elementary:

Proactive heating maintenance and filter change performed by

**Mike Scheele**

**Project Manager/Landscape Architect**

**Report to the Board of Directors**

**March, 2019**

- **ARD Bike Park Project:** The Bike Park CD's were completed and the project is out to bid as of 3-17-19. A pre-bid walk is scheduled for 4-11-19 and bids open 4-18-19. Concurrently, the District is planning to order six "kicker jump ramps" and one "slant wall" jump return feature directly from the ramp company to avoid markup by the general contractor. The ramp company will provide installation as well, working with the chosen general contractor at the appropriate stage(s) of construction.
- **Regional Park South ADA Access Project:** ADA Access design from parking lot has been changed from new concrete ramps w/handrails to an asphalt overlay project onto the existing asphalt path. This will include minor concrete walkway work from the AC path to the play structure and drinking fountain. New design will cost less and will cause much less damage to the existing turf and irrigation system. Design and construction drawings need to be revised to new design. Project is intended to go out to formal bid late spring with summer construction.
- **Regional Park Irrigation Pump System Improvements:** Project bids were opened 3-14-19 and low bid was received from BWD General Engineering Contractors in the amount of 113,300.00 (\$26,700.00 below engineers estimate). Bid award being sent to Board for approval at the 3-28-19 meeting.
- **24 Acre Project:** Staff and the A&D Committee performed a grant/funding analysis at the 1-22-19 meeting and have decided to pursue/make application for funding on the project under the "Statewide Park Development and Community Revitalization Program-Round 3" grant program. As part of the grant requirements, District planning is underway to restart a set of five community meetings to gain new "grass roots" input on the 24 acres master plan prior to application. NEW INFORMATION received will allow the District to use the previously designed preferred 24-Acre Site master plan as a working base from which to proceed with getting new/current input on the design. Applications are due August 5, 2019 and projects receiving awards need to be completed and open to the public by March of 2022. Previously staff has been preparing scenarios on what it would take to start a first phase of this project (conduct CEQA, construct the access road & parking, bathroom and two walking trails).
- **Miscellaneous Items:** ADA improvements and asphalt patching at Recreation Park picnic pavilion, research and cost estimating for a possible wheelchair swing at the Rec Park South Play structure, new self-cleaning filter at Meadow Vista Park irrigation pump (completed) pricing is being obtained to add a VFD (Variable Frequency Drive) to the pump increasing efficiency and reducing wear and tear on the irrigation system, updates of monthly Board reports and A&D Project Activity Reports etc.

**Manouch Shirvanioun**  
**Marketing & Customer Service**  
**Report to the Board of Directors**  
**March, 2019**

	2/1/19 -2/28/19	2/1/18- 2/28/18
Activity Registrations	\$15,000	\$19,000
Day Care/Discovery payments	\$30,000	\$37,000
Facility payments/reservations	\$ 9,000	\$ 7,000

Reviewed and approved fee waiver requests

Finance meeting

Continue to work on new software program for Discovery Day Camp and after school

Chamber Ambassador Visits

Leadership Auburn

Worked with different league representatives and event organizers:

- Auburn Little League
- Placer High School
- Sierra Foothills Little League
- Placer Hills School Foundation-annual event at MV Park
- Kids First- Using Regional Picnic for an event
- 49er United
- Tevis Ride
- TBF Racing- Overlook Park
- Inside Trail Running – Overlook Park
- Fit2Run, AR-50, Overlook Park 4/6-7
- Pioneer Day-MV Park, 6/3

**Sheryl Petersen**  
**Recreation Services Manager**  
**Report to the Board of Directors**  
**March, 2019**

- Meetings attended: ASR (3), SF(2), UKE (2), AARC, SCB, VFCAL, SHF
- Sponsor packets are still being delivered for 2019
- YDL is completed for this year; we had a total of 730 players
- Meeting with instructors for summer classes
- Completed Summer Camp Information for early registration
- Completed Sexual Harassment Training
- Met with new sponsors
- Interns from Sac State did program for public on emergency readiness
- Met with Auburn Community Service Day Committee
- Met with new intern from Sierra College several times
- Worked on summer classes for activity guide
- Postponed Adult softball due to field conditions

AARC – All American Rib Cookoff, ACHF-Auburn Community Harvest Festival, ASR- Auburn Sunset Rotary, PIP-Party in the Park, SCB- Senior Center Board, SF String Fling, SHF-Auburn Senior Health Fair, UKE- Ukulele Festival, VFCAL-Valley Foothills Competitive Aquatics League,

**Coming up this Month**

**April**

<b>1</b>	<b>Summer Day Camps Registration Begins</b>	
<b>2</b>	<b>Stroke and Turn Begins</b>	
	<b>Robalos Stroke Evaluation, 4pm</b>	<b>Sierra Pool</b>
<b>6</b>	<b>Lifeguard Re-Certification Class, 8:30am</b>	<b>Sierra Pool</b>
<b>12</b>	<b>Lifeguard Training Class Begins, 6pm</b>	<b>Sierra Pool</b>
<b>15-22</b>	<b>Discovery Day Camp</b>	<b>Recreation Park</b>
<b>23</b>	<b>Back in Sync, 6pm</b>	<b>Stella Room</b>
<b>25</b>	<b>ARD Board Meeting, 6pm</b>	<b>CVCC</b>
	<b>Robalos Stroke Evaluation, 6:30pm</b>	<b>Sierra Pool</b>
<b>26</b>	<b>Back to Swim Night 5:30pm</b>	<b>CVCC</b>
<b>27</b>	<b>Fishing Derby 5:30am</b>	<b>Regional Park</b>
<b>29</b>	<b>Robalos Swim Practice Begins, 3:30</b>	<b>Sierra Pool</b>
	<b>Mermaids Swim Practice Begins, 6:15pm</b>	<b>Sierra Pool</b>

**Debbie Thomas**

**Youth Services Manager**

**Report to the Board of Directors**

**March, 2019**

- Hired new staff to fill in for one going on maternity leave in April
- Filled in for sick staff and also for minimum days
- Rehiring staff for summer, advertising for additional staff
- Partnering again with the Seamless Summer Meal Program through the National School Lunch Program to provide free lunches to all day campers this summer
- Sexual Harassment training March 7
- Safety Meeting March 26th
- Purchase of new refrigerator for Auburn Elementary; moved theirs to day camp
- Sam's purchasing for snacks and Food Theme week for Newcastle
- Planning and purchasing for spring break April 15-19 and summer camp
- CPR/first aid renewal March 30<sup>th</sup>
- Continuing youth services procedures manual updates
- All field trips and inhouse activities finalized
- Finalizing the summer activity guide
- Preparation of registration packets and activity guide information for summer

FEE WAIVER LOG

DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
Apr-18	Jean Hixon	Western States Trail Foundation-Foothills Room	\$180.00	\$60.00	\$180.00			
Apr-18	Cheryl Essex	CA State Park and Bureau of Reclamation	\$200.00	\$0.00	\$200.00	Multi Agencies Meeting	\$380.00	\$380.00
May-18	Paula Nannizzi	Placer County HHS- Recovery Happens Picnic Sites at Recreation Park	\$250.00	\$90.00	\$165.00	No		
May-18	Sesi Catalano	Western States Trail Foundation-Foothills Room	\$157.50	\$0.00	\$157.50	No		
May-18	Laura Dierssen	Placer Hills Education Foundation Meadow Vista Picnic sites	\$225.00	\$120.00	\$112.50	No		
							\$435.00	\$815.00
Jun-18	Jean Hixon	Western States Trail Foundation-Sierra Room	\$202.50	\$0.00	\$202.50	No		
Jun-18	Herb Grounds	Feed The Hungry of Auburn-Picnic areas Recreation Park	\$100.00	\$60.00	\$50.00	No		
Jun-18	Chris Peikert	Freedom Church- Picnic 1 & 2 Regional Park	\$100.00	\$60.00	\$50.00	No		
							\$402.50	\$1,217.50
Jul-18	Frída Diaz	Child Advocates of Placer County-Recreation Park Picnic site #1	\$50.00	\$30.00	\$25.00	No		
Jul-18	Jim Moore	Auburn Host Lions Club- Recreation Park picnic sites 1 and 2	\$100.00	\$60.00	\$50.00	No		
Jul-18	Bree Renz	Auburn Eck Center/CA Satsang Society- Lakeside Room	\$200.00	\$30.00	\$180.00	No		
							\$350.00	\$1,567.50
Aug-18	Courtney Portlock	American Foundation for Suicide Prevention- Railroad Park fields A and B	\$219.60	\$60.00	\$197.64	No		
Aug-18	Keith Nesbitt	Auburn Chamber-Leadership Auburn Alumni Event Splash Pool Area	\$300.00	\$60.00	\$270.00	No		
							\$487.64	\$2,035.14



FEE WAIVER LOG

DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
Sep-19	Karen Montgomery	Bowman PTO-Using Railroad B for a 5K fundraising run	\$140.10	\$60.00	\$112.08	NO		
Sep-19	Barb Webb	Coffax High School Leadership-Using MV Picnic sites <b>CANCELLED</b>	\$255.00	\$90.00		No		
							\$112.08	\$2,147.22
Oct-18	Cornie Burrs	Auburn Sunset Rotary-Bocce Courts	\$160.00	\$30.00	\$128.00	No		
Oct-18	Jean Hixon	Western States Trail Foundation-Foothills Room	\$180.00	\$60.00	\$180.00	NO		
Oct-18	Craig Thornley	Western States Endurance Run- Foothills Room	\$200.00	\$60.00	\$200.00	NO		
							\$508.00	\$2,655.22
Nov-18	Kathy Van Dam	Girl Scouts 49er Service Unit-Sierra Room and Canyon View Room	\$337.50	\$60.00	\$270.00	No		
Nov-18	Michaela Bunker	Girl Scouts Heart of Central California-Canyon View, Foothills, Sierra, Board & Sunset	\$435.00	\$60 Costld+ \$50 OOD	\$348.00	No		
							\$618.00	\$3,273.22
Dec-18	Christine Pieper	California Native Plant Society-Sunset Room for 1/30 and 1/31	\$480.00	\$60.00	\$432.00	No		\$3,705.22
Jan-19	Caryn Perry	Foothill Quilters Guild-Regional Gym and Lakeside Room	\$3,340.00	\$802.50	\$2,839.00	No		
Jan-19	Denise Di Miceli	Auburn Senior Center-Picnic sites and Bocce Courts at Recreation Park	\$130.00	\$30.00	\$89.00	No		
Jan-19	Jean Hixon	Western States Trail-American River Room	\$200.00	\$0.00	\$200.00	No		
Jan-19	Emma Lujan	Toy Run- Regional Gym and Picnic sites at Recreation Park	\$373.00	\$60.00	\$335.70	No		
Jan-19	Brandy Hutspeth	The Gathering Inn- Lakeside Room	\$160.00	\$30.00	\$160.00	No		



**3/20/2019**

**VANDALISM REPORT**

**DATE**

**LOCATION**

**VANDALISM**

**LABOR COSTS**

**MATERIAL COSTS**

**3/20/2019**

**NONE**

**NONE**

**NONE**

**NONE**

2/20/2019

VANDALISM REPORT

DATE

LOCATION

VANDALISM

LABOR COSTS

MATERIAL COSTS

2/20/2019

NONE

NONE

NONE

NONE

1/23/2019

VANDALISM REPORT

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
12/14/2018	Ashford Park	(2) Broken toilet seats	\$0.00	\$643.40
1/8/2019	Regional Park	Off roaders caused big ruts at Regional where the ARD events take place. Not fixed yet because of rain, needs to drain because it flooded. Topsoil and overseed will be put in after it has drained and dried.	\$0.00	(vandalism proof toilet seats) \$0.00

Total labor costs \$0 Total material costs \$643.40

2019/2020 PROJECT ACTIVITY REPORT		UPDATED 3/14/19 & 3/21/19	
PROJECT	EST. COST	NOTES	EST. COMPLETED
<b>RECREATION PARK</b>			
Security Cameras (2018/2019)	25,000.00	Project is complete.	MARCH 2019
James Ballfield Renovation Project (2019)	250,000.00	Staff has prepared a Request for Qualifications (RFQ) package and send it to area landscape architectural firms to prepare construction documents for renovating James Field. The scope of work will include the chosen firm sub-contracting with a Civil Engineer to perform a full topographic survey of the field to be used as basemap information for the construction drawings. RFQ package is scheduled to be sent out February 19th with Statements of Qualifications (SOQ's) due back March 19th. SOQ's will be evaluated by staff and the top responder will be invited to provide a proposal for the work. Once awarded, the design/construction documents phase will take approximately 10-11 weeks, followed by bidding approximately 5 weeks with construction starting mid-July. Construction is expected to take up to 35 work days and there will be a two month contractor maintenance period on the new hybrid bermuda turf areas. James field is closed to the public from July 1st to November 30th.	OCTOBER/NOVEMBER 2019
Sierra Pool Re-Plastering (2017/2018)	185,000.00	Project is complete.	NOVEMBER 2018
Bleacher Shade Structure (2017/2018)	150,000.00	Project, including the surrounding fence work and some additional fencing safety modifications, is completed.	MAY 2018
<b>PLACER HILLS POOL</b>			
ADA Path of Travel (2016/2017)	10,000.00	Sidewalk path of travel has been found to be in acceptable ADA shape but the parking lot asphalt and ADA striping could use renovation. Additionally there is a significant drainage problem trapping a large puddle of water that needs to be studied.	JUNE 2019

<b>REGIONAL PARK</b>	Regional Park South Play Structure and ADA path of travel from parking lot Projects (2017/2018)	170,000.00	Play structure project is complete. Staff generated construction drawings for the ADA Path of Travel from parking lot to playground project and sent out to two different contractors for Value Engineering, troubleshooting and preliminary pricing. Staff met on site with a contractor and together found an easier and less expensive/intrusive way to design an accessible path of travel from the parking lot to the play structure. Work will involve paving an asphalt (AC) overlay on top of the existing AC path and renovating the existing Formal bidding to follow.	DECEMBER 2018 (playground) MAY/JUNE (ADA Ramps & accessible path)
AC Pathway Repairs Project (2017/2018)	55,000.00	Project completed.		AUGUST 2018
Dry Creek Picnic ADA parking and path improvements (2015/2016)	15,000.00	Project completed.		AUGUST 2018
Irrigation Pump Replacement (2017/2018)	160,000.00		Project Bid opening was Thursday, March 14th @ 3PM. A total of 7 bids were received indicating a high level of interest. The Apparent Low Bid was from BWD General Engineering Contractors, Lincoln CA. in the amount of \$13,300.00 The Engineers estimate was 140,000.00. Notice of Award is going to the the March 28 Board Meeting for Approval.	APRIL 2019
Security Cameras at Gym/Lakeside (2018/2019)	25,000.00		Project has been completed.	JUNE 2018
<b>OVERLOOK PARK</b>				
Restroom ADA Upgrades (2018/2019)	35,000.00		Staff planning on hiring consultant to prepare construction documents in the Spring with Summer 2019 bidding and construction.	JUNE/JULY 2019
<b>CVCC</b>				
Bike Park - Design, CEQA, NEPA etc. (2014/2015)	100,000.00		The signed FONSI (Finding Of No Significant Impact) from the USBOR was finally received July 2nd.	JULY 2018
Bike Park - Construction (2015/2016)	320,000.00		Project plans, specifications and cost estimate are nearly complete and the project advertisement for formal bidding was sent out for publication on Tuesday, March 12th. A pre-bid meeting is scheduled for Thursday, April 11th with bid opening to follow Thursday, April 18th. Construction to follow in May, possibly extending into beginning of June.	MAY/JUNE 2019

Maidu Drive Repair (2018/2019)	25,000.00	The Bureau asked both ARD and PCWA to get additional budget cost estimates for the entire stretch of their portion of Maidu Drive (South of CVCC towards Auburn Folsom Road ending at the edge of the housing development) This is in addition to the estimates already received for the more damaged portion by CVCC. At some point the project(s) will need to be put out to formal bid. ARD is offering \$25K towards the re-paving of the bad section by CVCC/Bike Park. Staff obtained the additional cost estimates from the paving contractor and forwarded them off to the Bureau. Next steps by the Bureau are currently unknown.	TBD
<b>MEADOW VISTA PARK</b>			
ADA Restroom Interior Renovation (2017/2018)	60,000.00	Project has been completed.	MARCH/APRIL 2018
Parking Lot Re-seal/Re-Stripe (2018/2019)	10,000.00	Parking lot maintenance project is planned for Spring 2019.	MARCH 2019
<b>MULTI-PARK ITEMS</b>			
Streambed Alteration Agreement (2016/2017)	44,000.00	The Draft Vegetative Management Plan IS/MND (Initial Study/Mitigated Negative Declaration) was accepted by the Board in December 2018 and the Agreement is now in place.	Agreement in place, project on-going
Carry over projects from 2018/2019 list in YELLOW			
<b>Fiscal Year Projects Total:</b>	<b>1,364,000.00</b>		



**Item 7.1 Cover sheet – PUBLIC HEARING: Amending ARD Ordinance #1: Prohibited Presence in Parks; Trash and Littering; Fires and BBQ Grills – FINAL READING**

**Auburn Area Recreation and Park District (ARD) Policy Committee meeting January, 2019; February, 2019; Board of Director’s meeting January, 2019; February, 2019; March, 2019**

**The Issue**

Shall the Auburn Area Recreation and Park District (ARD) amend ARD Ordinance #1 to clarify what activities are prohibited in parks after dusk, to strengthen rules on littering and the use of ARD trash receptacles and to clarify what sort of fuels can be used in ARD BBQ grills?

**Background**

California Public Resources Code (PRC) section 5786.1 empowers the Boards of Special District to adopt and enforce ordinances necessary for the administration, government and protection of all property, improvements and facilities under its management or belonging to the District.

PRC Section 5786.1 (i) requires that Special Districts adopt ordinances following the procedures of Article 7 (commencing with Section 25120) of Chapter 1 of Part 2 of Division 2 of Title 3 of the Government Code. This section references County ordinances, hence any references to “county”.

Staff is proposing three amendments at this time:

**Proposed Amendment #1:**

ARD Ordinance #1, Section R, states the following:

R. Prohibited presence. No person shall tent, camp, lodge, or otherwise be present in any park after dusk or before dawn or at times otherwise posted, except when lawfully in attendance at an event permitting such.

ARD Ordinance #1, Section CC, states the following:

CC. Lights. No person utilizing an illuminated playing area shall continue to do so after 10:45 p.m. of each day. The persons using such an area shall ensure that all lights for the area are turned off no later than 10:45 p.m. unless authorized by Special Use Permit.

Section R does not address people who may be using a park to participate in an authorized activity at a lit facility. These activities may include (but are not limited to): adult softball, youth baseball, pickleball/tennis played on lit courts, outdoor basketball played on lit courts.

A recent emphasis placed on enforcing Section R used added signage to notify users of park hours. This caused some concern with at least one person who thought she may not be able to play evening pickleball.

Proposed amendments to this section are attached.

**Proposed Amendment #2:**

ARD Ordinance #1, Section T, states the following:

T. Waste liquids and refuse. No person shall dispose of dishwater or other waste liquids or dispose of any garbage, empty container, or other solid waste material within a park, other than in receptacles or other facilities provided for such disposal.

ARD has been having some issues with people using District trash receptacles and dumpsters to dispose of their personal trash.

Proposed amendments to this section are attached.

**Proposed Amendment #3:**

In December of 2016, the ARD Board considered amending ARD Ordinance #1 to clarify what sort of fuel materials could be used in ARD grills. The Board decided at that point that it would wait until the next time ARD Ordinance #1 was amended to make any changes to these sections.

The ARD Policy Committee reviewed this item and recommended folding the wording from Section S into Section A.

Proposed amendments to these sections are attached.

**Recommendation for the Board of Directors**

Staff recommends that the ARD Board of Directors conduct a Public Hearing for a final reading of the proposed amendments and approve as written.

**Fiscal Impact**

The proposed amendment would have a minor fiscal impact to the District, including costs to publicly notice the amendment (approx. \$500) and signage (less than \$500).

**Attachments**

Proposed amendments to ARD Ordinance #1, Section R

Proposed amendments to ARD Ordinance #1, Section T

Proposed amendments to ARD Ordinance #1, Sections A and S

Ordinance Adoption Codes and Procedures

## Proposed new language for ARD Ordinance #1 re: Prohibited presence

(new language in red)

R. Prohibited presence. No person shall ~~tent, camp, lodge, or otherwise~~ be present in any park after dusk or before dawn or at times otherwise posted, except when lawfully in attendance at an event **or authorized rental** permitting such **or participating in an approved activity at a lit facility.** **All activities at lit facilities must obey Section CC.**

CC. Lights. No person utilizing an illuminated **recreation** area shall continue to do so after 10:45 p.m. of each day. The persons using such an area shall ensure that all lights for the area are turned off no later than 10:45 p.m. unless authorized by Special Use Permit.

## **Proposed Amendment to ARD Ordinance #1, Section T re: Trash and Littering**

### Current ARD Ordinance #1, Section T :

T. Waste liquids and refuse. No person shall dispose of dishwater or other waste liquids or dispose of any garbage, empty container, or other solid waste material within a park, other than in receptacles or other facilities provided for such disposal.

### Current Placer County Ordinance:

B. Littering Prohibited. No person shall leave or deposit rubbish, litter or trash of any kind, except in receptacles provided for said purposes. Receptacles in public recreation areas are intended solely for the purpose of park generated trash or rubbish. Under no circumstances may any person bring rubbish or trash into a PRA for the purpose of disposing into PRA receptacles.

### **Proposed ARD Ordinance, Section T:**

**T. Waste liquids, refuse and littering. No person shall leave or deposit rubbish, litter, waste liquids or trash of any kind, except in receptacles provided for said purposes. Receptacles in District parks are intended solely for the purpose of park generated trash or rubbish. Under no circumstances may any person bring rubbish, litter, waste liquids or trash of any kind into a District park for the purpose of disposing into District park receptacles.**

## **Proposed Amendments to ARD Ordinance #1, Section A and S: BBQ grills and fires**

ARD Ordinance #1, Section A, will be modified with the following language (in red). This includes adding in the language from Section S.

A. Fires **and Cooking**. No person shall make or kindle a fire within any park except in stoves or other facilities specifically provided by the District or in a container commercially manufactured for such purposes, and used only in areas designated for such use. **No person shall cook any meal within a park except in an area authorized and provided for such use. Only charcoal briquettes or other commercially made cooking products are allowed in District BBQ grills.** No fire shall be lit or maintained within a park between the hours of 10 p.m. and 7 a.m. ~~of the next succeeding day~~, except by Special Use Permit.

Section S will be deleted in its entirety. All remaining sections (T – DD) will be moved up accordingly.

~~S. Picnicking. No person shall cook any meal within a park except in an area authorized and provided for such use.~~

CALIFORNIA CODES  
PUBLIC RESOURCES CODE  
SECTION 5786-5786.31

5786.1. A district shall have and may exercise all rights and powers, expressed or implied, necessary to carry out the purposes and intent of this chapter, including, but not limited to, the following powers:

(i) To adopt ordinances following the procedures of Article 7 (commencing with Section 25120) of Chapter 1 of Part 2 of Division 2 of Title 3 of the Government Code.

CALIFORNIA CODES  
GOVERNMENT CODE  
SECTION 25120-25132

25120. The enacting clause of all ordinances of the board of supervisors shall be as follows: "The Board of Supervisors of the County of \_\_\_\_\_ ordains as follows."

25121. Every ordinance shall be signed by the chairman of the board and attested by the clerk.

25122. On the passage of all ordinances the votes of the several members of the board shall be entered on the minutes, and all ordinances shall be entered at length in the ordinance book.

25123. All ordinances shall become effective 30 days from the date of final passage, except the following ordinances, which shall take effect immediately:

- (a) Those calling or otherwise relating to an election.
- (b) Those specifically required by this code or by any other law to take immediate effect.
- (c) Those fixing the amount of money to be raised by taxation, or the rate of taxes to be levied.
- (d) Those for the immediate preservation of the public peace, health, or safety, which shall contain a declaration of the facts constituting the urgency, and shall be passed by a four-fifths vote of the board of supervisors.
- (e) Those specifically relating to the adoption or implementation of a memorandum of understanding with an employee organization.
- (f) Those relating to salaries and other compensation of officers, other than elected officers, and employees.

25123.5. Notwithstanding the provisions of Section 25123, that portion of any ordinance which changes supervisorial salaries shall become effective 60 days after its adoption.

25124. (a) Except as provided in subdivision (c), before the expiration of 15 days after the passage of an ordinance it shall be

published once, with the names of the members voting for and against the ordinance, in a newspaper published in the county if there is one, and if there is no newspaper published in the county, the ordinance shall be posted in a prominent location at the board of supervisors' chambers within the 15-day period and remain posted thereafter for at least one week. The local agency, at its option, may include in an ordinance reclassifying land either a brief description accompanied by a map of the boundaries of the property, as recited in the notice of hearing, or a complete metes and bounds description accompanied by a map depicting the reclassified property and adjacent properties. Except for maps, any exhibit attached to and incorporated by reference in an ordinance need not be published in its entirety if the publication lists all those exhibits by title or description and includes a notation that a complete copy of each exhibit is on file with the clerk of the board of supervisors and is available for public inspection and copying in that office in accordance with the California Public Records Act, Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1. A certificate of the clerk of the board of supervisors or order entered in the minutes of the board that the ordinance has been duly published or posted is prima facie proof of the publication or posting.

(b) The publication or posting of ordinances, as required by subdivision (a), may be satisfied by either of the following actions:

(1) The county board of supervisors may publish a summary of a proposed ordinance or proposed amendment to an existing ordinance. The summary shall be prepared by an official designated by the board of supervisors. A summary shall be published and a certified copy of the full text of the proposed ordinance or proposed amendment shall be posted in the office of the clerk of the board of supervisors at least five days prior to the board of supervisors meeting at which the proposed ordinance or amendment or alteration thereto is to be adopted. Within 15 days after adoption of the ordinance or amendment, the board of supervisors shall publish a summary of the ordinance or amendment with the names of those supervisors voting for and against the ordinance or amendment and the clerk shall post in the office of the clerk of the board of supervisors a certified copy of the full text of the adopted ordinance or amendment along with the names of those supervisors voting for and against the ordinance or amendment.

(2) If the county official designated by the board of supervisors determines that it is not feasible to prepare a fair and adequate summary of the proposed or adopted ordinance or amendment, and if the board of supervisors so orders, a display advertisement of at least one-quarter of a page in a newspaper of general circulation in the county shall be published at least five days prior to the board of supervisors meeting at which the proposed ordinance or amendment or alteration thereto is to be adopted. Within 15 days after adoption of the ordinance or amendment, a display advertisement of at least one-quarter of a page shall be published. The advertisement shall indicate the general nature of, and provide information about, the proposed or adopted ordinance or amendment, including information

sufficient to enable the public to obtain copies of the complete text of such ordinance or amendment, and the names of those supervisors voting for and against the ordinance or amendment.

(c) If the clerk of the board of supervisors fails to publish an ordinance within 15 days after the date of adoption, the ordinance shall not take effect until 30 days after the date of publication.

25125. No county ordinance passed prior to September 13, 1941, is void solely by reason of the fact that it was not published for a full week within 15 days after its passage, if the first actual publication of the ordinance was within the 15-day period, and thereafter actual publication was made for a full week.

25126. Any or all ordinances of any county which have been enacted and published in accordance with the provisions of its charter or this article, and which have not been repealed, may be compiled, consolidated, revised, indexed, including such restatement and substantive change as is necessary in the interest of clarity, and arranged as a comprehensive ordinance code.

25127. The ordinance code may be adopted by reference by the passage of an ordinance for the purpose, which shall be adopted and approved in the manner provided by charter or this article for the passage of ordinances for the county.

25128. The ordinance code itself need not be published in the manner required for other ordinances, but not less than three copies of the code shall be filed for use and examination by the public in the office of the clerk of the county prior to the adoption thereof.

25129. After the code has been adopted all ordinances thereafter adopted pertaining to the subjects in the code shall be amendatory or revisory of the code. No section or subsection of the code shall be revised or amended by reference. The ordinance section or subsection revised or amended shall be adopted and published in the manner prescribed in Section 25124. Nothing in this section shall preclude repealing or rendering inoperative by reference any section or subsection if language in the ordinance fairly identifies the subject matter of the sections or subsections which would be repealed or rendered inoperative by the ordinance.

25130. An ordinance code adopted and fully published, or adopted by reference as provided in this article, may be subsequently recompiled, recodified and indexed, including such restatement and substantive change as is necessary in the interest of clarity, in the same manner as prescribed by this article for the original adoption by reference of an ordinance code.

25131. Ordinances shall not be passed within five days of their introduction, nor at other than a regular meeting or at an adjourned regular meeting. However, an urgency ordinance may be passed



immediately upon introduction and either at a regular or special meeting. Except when, after reading the title, further reading is waived by regular motion adopted by majority vote, all ordinances shall be read in full either at the time of introduction or passage. When ordinances, other than urgency ordinances, are altered after introduction, they shall be passed only at a regular or at an adjourned regular meeting held at least five days after alteration. Corrections of typographical or clerical errors are not alterations within the meaning of this section. This section shall not apply to ordinances which by statute can be passed only after notice and a public hearing.

25132. (a) Violation of a county ordinance is a misdemeanor unless by ordinance it is made an infraction. The violation of a county ordinance may be prosecuted by county authorities in the name of the people of the State of California, or redressed by civil action.

(b) Every violation determined to be an infraction is punishable by (1) a fine not exceeding one hundred dollars (\$100) for a first violation; (2) a fine not exceeding two hundred dollars (\$200) for a second violation of the same ordinance within one year; (3) a fine not exceeding five hundred dollars (\$500) for each additional violation of the same ordinance within one year.

(c) Notwithstanding any other provision of law, a violation of local building and safety codes determined to be an infraction is punishable by (1) a fine not exceeding one hundred dollars (\$100) for a first violation; (2) a fine not exceeding five hundred dollars (\$500) for a second violation of the same ordinance within one year; (3) a fine not exceeding one thousand dollars (\$1,000) for each additional violation of the same ordinance within one year of the first violation.

## **Item 7.2 Cover sheet – PUBLIC HEARING: Proposed Fee Increases: Facility and Field Rentals; Public Swim**

**Auburn Area Recreation and Park District (ARD) Policy and Fee Committee meeting February 20, 2019; Board of Directors meeting, February 28, 2019; Board of Director’s meeting March 28, 2019**

### **The Issue**

Shall the Auburn Area Recreation and Park District (ARD) increase fees for the rental of facilities and fields, and increase the entry fee for public swim for FY19/20 – FY21/22?

### **Background**

ARD charges fees for the rentals of its facilities and fields. It also charges an entry fee for the Sierra/Splash Pool and the Placer Hills Pool. These fees have not been increased since 2014. ARD has strived to keep its fees stable, however the increased costs of doing business has eaten into our ability to match this goal. Since FY15/16, ARD has seen its costs increase on several fronts, without a corresponding increase in revenue. A review of some of the larger line items from the ARD budget demonstrates this fact:

#### **REVENUES**

	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>		
Tax Rev	2,851,024	2,999,467	3,117,858	266,834	9%
Rentals	176,900	191,229	141,135	(35,765)	-20%
Programs	1,009,945	1,072,705	1,166,056	156,111	15%
	4,037,869	4,263,401	4,425,049	387,180	10%

#### **EXPENSES**

	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>		
Operations	296,975	319,368	360,855	63,880	22%
Maintenance	256,765	302,001	451,332	194,567	76%
Wages/Benefits	2,353,447	2,522,272	2,806,384	452,937	19%
	2,907,187	3,143,641	3,618,571	711,384	24%

In 2010 voters approved Proposition 26, the Supermajority Vote to Pass New Taxes and Fees Act. Proposition 26 amends Section 3 of Article XIII A and Section 1 of Article XIII C of the California Constitution to provide that a new levy, charge, or exaction of any kind imposed, increased, or extended by a local government is a tax unless an exception applies. Exceptions to Proposition 26 include the following: government service or product fees (example: fees for parks and recreation classes); special benefit or privilege (a fee that provides a special

benefit to the person paying the fee). Prop 26 provides that any fees imposed using these exceptions must not exceed the agencies reasonable costs.

Calculating the cost of service per person or group for a specific program or service is challenging for most Park and Recreation programs. Since multiple uses can occur at a facility at one time, deriving costs for each service is difficult.

According to the requirements outlined in Proposition 26, the District must establish user fees and fees for service based on the cost of providing the service, which will include direct, indirect, and capital costs. No fee shall exceed the costs reasonably borne by the District in providing the service (Gov. Code 61123). In order to levy a new fee or service charge, staff must follow these requirements (Gov. Code 66018):

- Must hold at least one open and public hearing;
- Any action taken to levy a new fee shall be taken only by ordinance or resolution; and
- A general explanation of the matter to be considered shall be published in accordance with section 6062a of the Government Code.

Staff has proposed three years worth of increases. These increases are detailed in the attached documents.

### **ARD Policies regarding fees are as follows (all are excerpts):**

#### From the Board Responsibilities and Procedures Manual:

##### BOARD RESPONSIBILITIES.

7. Review, evaluate, and approve the following:
  - A. Evaluate and make recommendations regarding policies.
  - B. Approve fees and charges for recreation facilities and parks.

##### PROGRAM, PERSONNEL, POLICY, FEE & LEGAL REVIEW COMMITTEE.

The Program, Personnel, Policy, Fee and Legal Review Committee has an agenda, is generally composed of two Board Members and is responsible for the following:

7. Review proposed changes to all rentals and other fees. This includes, but is not limited to: Processing fees, rental fees, custodial fees, and public swim fees. Program fees will not be reviewed unless specifically requested by a Board member, staff or member of the public.

#### From the District Policies and Procedures Manual

##### XXI. Use of Outdoor Fields and Facilities

###### D. Field Fees & Proceedings:

1. Fees: Refer to established Schedule of Fees as approved by Board of Directors.

XXIV. Use of Picnic Facilities

H. Fees/Cancellation:

- 1. All fees will be established by the Board and listed in the Schedule of Fees.

XXV. Use of Indoor Facilities

- A. The Community Centers and other indoor facilities may be used by residents and organizations within District boundaries. Out-of-District organizations and/or individuals will pay surcharges as established in the Schedule of Fees by the Board of Directors.
- F. Schedule of Fees for Indoor Facilities. See Schedule of Fees established by the Board of Directors.

XXVIII. Fee Negotiations

Fees may be negotiable for long term contracts. Contact the Customer Service/Marketing Manager for details.

Recommendation for the Board of Directors

Hold a public hearing and increase the fees as proposed. Do not increase the fees on fields for FY 19/20.

Fiscal Impact

The estimated fiscal impact of these fee increase are as follows:

Proposed Fees - Fiscal Impacts

	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>3 Year Total</u>	
Public Swim	8,640	8,640	17,490	34,770	
Facilities	5,870	10,020	14,670	30,560	
Fields	N/A	4,260	7,163	12,993	
Pool Rental	3,260	4,050	5,050	12,360	
	<u>17,770</u>	<u>26,970</u>	<u>44,373</u>	<u>89,113</u>	Cumulative
Increases per year	17,770	7,630	17,403		

**Attachments**

Proposed fee increases – Aquatics

Proposed fee increases – Facility Rentals

Proposed fee increases – Field Rentals

Fee comparisons with other agencies

# Aquatic Fee Increases

## 2019-2020 (15%)

Pool Rentals	Group A/B	New Rate	Group C/D	New Rate
Marsha Skinner Pool	\$200.00	\$230.00	\$300.00	\$345.00
Splash Pool	\$150.00	\$180.00	\$250.00	\$290.00
Meadow Vista Pool	\$150.00	\$180.00	\$250.00	\$290.00

Public Swim	Current Rate	New Rate
6 & under	\$2.00	\$3.00
7 & older	\$3.00	\$4.00
Swim Pass	Current Rate	New Rate
Individual	\$60.00	\$50.00
Family	\$155.00	\$140.00
prior to 6/1	\$155.00	\$140.00

**Decrease**

**Decrease**

### High School Swim Teams

Rental	Current Rate	New Rate
Season	Cost	Cost + 10%

## 2020-2021 (5%)

Pool Rentals	Group A/B	New Rate	Group C/D	New Rate
Marsha Skinner Pool	\$230.00	\$242.00	\$345.00	\$363.00
Splash Pool	\$180.00	\$190.00	\$290.00	\$305.00
Meadow Vista Pool	\$180.00	\$190.00	\$290.00	\$305.00

Public Swim	Current Rate	New Rate
6 & under	\$3.00	\$3.00
7 & older	\$4.00	\$4.00
Swim Pass	Current Rate	New Rate
Individual	\$50.00	\$50.00
Family	\$140.00	\$140.00
prior to 6/1	\$140.00	\$125.00

**No Change**

**No Change**

**No Change**

**No Change**

**Decrease**

### High School Swim Teams

Rental	Current Rate	New Rate
Season	Cost + 10%	Cost + 13%

# Aquatic Fee Increases

## 2021-2022 (5%)

Pool Rentals	Group A/B	New Rate	Group C/D	New Rate
Marsha Skinner Pool	\$242.00	\$254.00	\$345.00	\$362.00
Splash Pool	\$190.00	\$200.00	\$290.00	\$305.00
Meadow Vista Pool	\$190.00	\$200.00	\$290.00	\$305.00

Public Swim	Current Rate	New Rate
6 & under	\$3.00	\$4.00
7 & older	\$4.00	\$5.00
Swim Pass	Current Rate	New Rate
Individual	\$50.00	\$50.00
Family	\$140.00	\$140.00
prior to 6/1	\$140.00	\$125.00

**No Change**  
**No Change**  
**No Change**

### High School Swim Teams

Rental	Current Rate	New Rate
Season	Cost + 13%	Cost + 15%

# Proposed rate increases for Facility Rentals

2019-2020

2020-2021

Rooms	Group A/B		Group C/D	
	Per Hour	New \$	Per Hour	New \$
Sierra Room	45.00	49.50	70.00	77.00
Foothills Rm	40.00	44.00	65.00	71.50
Canyon View Rm	40.00	44.00	55.00	60.50
Sunset Rm	30.00	33.00	45.00	49.50
Board Rm	40.00	44.00	50.00	55.00
Lakeside Rm	40.00	44.00	65.00	71.50
Kitch-CVCC	25.00	27.50	40.00	44.00
Kitch-Regional	15.00	16.50	25.00	27.50

Rooms	Group A/B		Group C/D	
	Per Hour	New \$	Per Hour	New \$
Sierra Room	49.50	52.00	77.00	81.00
Foothills Rm	44.00	46.00	71.50	75.00
Canyon View Rm	44.00	46.00	60.50	64.00
Sunset Rm	33.00	35.00	49.50	52.00
Board Rm	44.00	46.00	55.00	58.00
Lakeside Rm	44.00	46.00	71.50	75.00
Kitch-CVCC	27.50	29.00	44.00	46.00
Kitch-Regional	16.50	17.00	27.50	29.00

Additional Fees (all groups)	Increase	Proposed
Rental Deposit Fee	No Change	\$400.00
Out-Of-District Fee	No Change	\$50.00
Alcohol/Permit Fee	10.00	\$40.00
Custodial Fee	10.00	\$40.00
Set Up/Take Down	30.00	\$100.00

Note: \$60.00 custodial fee for groups over 100.

Additional Fees (all groups)	5%	Proposed
Rental Deposit Fee	No Change	\$400.00
Out-Of-District Fee	2.50	\$52.50
Alcohol/Permit Fee	1.50	\$41.50
Custodial Fee	1.50	\$41.50
Set Up/Take Down	1.50	\$101.50

Note: \$80.00 custodial fee for groups over 100.

Group A/B COMBINED	
Regional & Rec Gym	Hourly
	\$39.00
Custodial Fee: \$30 per day	\$40.00

Group A/B COMBINED	
Regional & Rec Gym	Hourly
	\$43.00
Custodial Fee: \$40 per day	\$42.00

All other groups with sports-related events: \$50 per hour  
 Gym rental for non sport related events: \$80.00 per hour, minimum of 2 hours \$60.00 \$90.00

All other groups with sports-related events: \$60 per hour  
 Gym rental for non sport related events: \$90.00 per hour, minimum of 2 hours \$63.00 \$95.00

Outdoor Facilities	Res half day	Res full day	NR half day	NR full day
Picnic Units (per unit)	\$50.00	\$75.00	\$60.00	\$85.00
Gazebos	\$48.00	\$60.00	\$40.00	\$60.00
Front Gazebo	\$90.00	\$100.00	\$90.00	\$100.00

Res half day \$60.00  
 Res full day \$75.00  
 NR half day \$60.00  
 NR full day \$85.00  
 Picnic units hold Approx. 50 people. \$40 custodial fee will be applied per unit.

Outdoor Facilities	Res half day	Proposed	Res full day	Proposed	NR half day	NR full day
Picnic Units (per unit)	\$50.00	\$51.50	\$75.00	\$77.80	\$62.00	\$88.00
Gazebos	\$40.00	\$41.50	\$60.00	\$62.00	\$62.00	\$88.00
Front Gazebo	\$90.00	\$92.50	\$100.00	\$103.00	\$103.00	\$103.00



# Proposed rate increases for Facility Rentals

2021-2022

Rooms	Group A/B		Group C/D	
	Option 1	Option 1	Option 1	Option 1
	Per Hour	5%	New \$	Per Hour
Sierra Room	52.00	2.60	55.00	81.00
Foothills Rm	46.00	2.30	48.00	75.00
Canyon View Rm	46.00	2.30	48.00	64.00
Sunset Rm	35.00	1.75	37.00	52.00
Board Rm	46.00	2.30	48.00	56.00
Lakeside Rm	46.00	2.30	48.00	75.00
Kitch-CVCC	29.00	1.45	30.50	46.00
Kitch-Regional	17.00	0.85	18.00	29.00
				5%
				New \$

Additional Fees (all groups)	5%	Proposed
Rental Deposit Fee	No Change	
Out-Of-Drink Fee	2.63	55.00
Alcohol Permit Fee	2.08	\$44.00
Custodial Fee	2.08	\$44.00
Set Up/Take Down	5.08	\$107.00
Note: \$84.00 custodial fee for groups over 100.	4.00	\$88.00

Group A/B COMBINED		5%	Proposed
Regional & Rec Gym	Hourly	\$2.25	47.00
	Custodial Fee, \$42 per day	\$2.10	44.00

All other groups with sports-related events: \$63 per hour		5%	Proposed
Gym rental for non sport related events: \$95.00 per hour, minimum of 2 hours		3.15	\$66.00
		\$4.75	\$100.00

Outdoor Facilities	Res half day		Res full day	
	3%	Proposed	3%	Proposed
Picnic Units (per unit)	\$1.55	\$59.00	\$2.51	\$79.00
Gazebos	3%	Proposed	3%	Proposed
Front Gazebo	\$1.25	\$49.00	\$1.85	\$64.00
Back Gazebo	\$2.78	\$95.00	\$3.89	\$106.00

**PROPOSED FOR '20 - '21**

**GROUP A:** Activities sponsored or conducted by a volunteer organization, the majority of which are 17 years of age and under who have adult leaders or chaperones (i.e. Boy Scouts, Girl Scouts, Little League, etc)

**GROUP B:** Meetings or similar activities of resident, civic, or service organization; Non profit groups, such as Red Cross, schools, or other resident adult organizations where there is no fee charged for participation.

**GROUP C:** Private Citizens' parties/receptions where the primary function is social.

**GROUP D:** Activities sponsored by a business, corporation, or other firm where their interest is in profit making.

Fields	Group A			Group B			Group C			Group D		
	Hourly	5%	Proposed	Hourly	5%	Proposed	Hourly	5%	Proposed	Hourly	5%	Proposed
Recreation Field	\$9.61	\$0.48	\$10.00	\$19.21	\$0.96	20.00	\$26.78	\$1.34	\$28.00	\$35.33	\$1.77	\$37.00
Beggs Field	\$10.66	\$0.53	\$11.00	\$24.52	\$1.23	26.00	\$31.97	\$1.60	\$33.50	\$40.53	\$2.03	\$42.50
James Field	\$18.25	\$0.91	\$19.00	\$25.40	\$1.27	26.50	\$33.50	\$1.68	\$35.00	\$41.60	\$2.08	\$43.50
Regional A Softball	\$18.11	\$0.91	\$19.00	\$23.47	\$1.17	25.50	\$30.92	\$1.55	\$32.50	\$39.45	\$1.97	\$41.50
Regional B Softball	\$17.06	\$0.85	\$18.00	\$21.31	\$1.07	22.50	\$29.82	\$1.49	\$31.50	\$37.33	\$1.87	\$39.00
Regional C Softball	\$17.06	\$0.85	\$18.00	\$21.31	\$1.07	22.50	\$29.82	\$1.49	\$31.50	\$37.33	\$1.87	\$39.00
Regional Soccer Field	\$12.81	\$0.64	\$13.50	\$21.31	\$1.07	22.50	\$29.82	\$1.49	\$31.50	\$37.33	\$1.87	\$39.00
MV Soccer A/B	\$13.20	\$0.66	\$14.00	\$23.35	\$1.17	24.50	\$30.45	\$1.52	\$32.00	\$38.60	\$1.93	\$40.50
MV Pee Wee Soccer	\$8.15	\$0.41	\$8.50	\$15.25	\$0.76	16.00	\$23.35	\$1.17	\$24.50	\$30.45	\$1.52	\$32.00
MV Softball	\$16.25	\$0.81	\$17.00	\$18.30	\$0.92	19.00	\$25.50	\$1.28	\$27.00	\$33.50	\$1.68	\$35.00
Railhead A Field	\$12.20	\$0.61	\$13.00	\$23.35	\$1.17	24.50	\$30.45	\$1.52	\$32.00	\$38.60	\$1.93	\$40.50
Railhead B Field	\$12.20	\$0.61	\$13.00	\$23.35	\$1.17	24.50	\$30.45	\$1.52	\$32.00	\$38.60	\$1.93	\$40.50
Christian Valley Field	\$9.61	\$0.48	\$10.00	\$16.01	\$0.80	17.00	\$24.52	\$1.23	\$26.00	\$31.97	\$1.60	\$33.50
Winchester Field	\$17.06	\$0.85	\$18.00	\$21.31	\$1.07	22.50	\$29.82	\$1.49	\$31.50	\$37.33	\$1.87	\$39.00
Placer Hills Field	\$7.51	\$0.38	\$8.00	\$16.01	\$0.80	17.00	\$24.82	\$1.24	\$26.00	\$31.97	\$1.60	\$33.50

Out of District fees: \$75 per hour for James field, \$60 per hour for all other fields.

**Tournament Packages**

Tournament Location	All Groups					
	1/2 Day 9am-3pm, 6 hours	5%	Proposed	All day 9am-9pm, 12 hours	5%	Proposed
Recreation Fields	\$110.00	5.50	\$ 115.50	\$220.00	11.00	\$ 231.00
Regional Fields	\$110.00	5.50	\$ 115.50	\$220.00	11.00	\$ 231.00
Fairgrounds Fields	\$110.00	5.50	\$ 115.50	\$220.00	11.00	\$ 231.00
Regional Soccer Field	\$110.00	5.50	\$ 115.50	\$220.00	11.00	\$ 231.00
Railhead Soccer Fields	\$110.00	5.50	\$ 115.50	\$220.00	11.00	\$ 231.00

	Increase	Proposed
Lights	\$25.00 per hour	\$30.00
Field Lining-Softball Fields only	\$40.00	\$50.00
Custodial Fee over 100 people	\$60.00	\$60.00
Alcohol Permit Fee	\$40.00	\$40.00
Field Lining-Soccer Fields only	\$255.00	\$280.00

NO Change

NO Change

Fields

Note: MV Soccer field  
 & go to MV field  
 for Softball

PROPOSED FOR '21-'22

**GROUP A:** Activities sponsored or conducted by a volunteer organization, the majority of which are 17 years of age and under who have adult leaders or chaperones (i.e. Boy Scouts, Girl Scouts, Little League, etc)

**GROUP B:** Meetings or similar activities of resident, club, or service organization; Non profit groups, such as Red Cross, schools, or other resident adult organizations where there is no fee charged for participation.

**GROUP C:** Private Citizens' parties/receptions where the primary function is social.

**GROUP D:** Activities sponsored by a business, corporation, or other firm where their interest is in profit making.

Fields	Group A		Group B		Group C		Group D	
	Hourly	Proposed	Hourly	Proposed	Hourly	Proposed	Hourly	Proposed
Recreation Field	\$10.00	\$0.50	\$20.00	\$1.00	\$28.00	\$1.40	\$37.00	\$1.85
Beggs Field	\$11.00	\$0.55	\$26.00	\$1.30	\$33.50	\$1.68	\$42.50	\$2.13
James Field	\$18.00	\$0.95	\$26.50	\$1.33	\$35.00	\$1.75	\$43.50	\$2.18
Regional A Softball	\$19.00	\$0.95	\$25.50	\$1.28	\$32.50	\$1.63	\$41.50	\$2.08
Regional B Softball	\$18.00	\$0.90	\$22.50	\$1.13	\$31.50	\$1.58	\$39.00	\$1.95
Regional C Softball	\$18.00	\$0.90	\$22.50	\$1.13	\$31.50	\$1.58	\$39.00	\$1.95
Regional Soccer Field	\$13.50	\$0.68	\$22.50	\$1.13	\$31.50	\$1.58	\$39.00	\$1.95
MV Soccer A/B	\$14.00	\$0.70	\$24.50	\$1.23	\$32.00	\$1.60	\$40.50	\$2.03
MV Pee Wee Soccer	\$8.50	\$0.43	\$16.00	\$0.80	\$24.50	\$1.23	\$32.00	\$1.60
MV Softball	\$17.00	\$0.85	\$19.00	\$0.95	\$27.00	\$1.35	\$35.00	\$1.75
Railhead A Field	\$13.00	\$0.65	\$24.50	\$1.23	\$32.00	\$1.60	\$40.50	\$2.03
Railhead B Field	\$13.00	\$0.65	\$24.50	\$1.23	\$32.00	\$1.60	\$40.50	\$2.03
Christian Valley Field	\$10.00	\$0.50	\$17.00	\$0.85	\$26.00	\$1.30	\$33.50	\$1.68
Winchester Field	\$18.00	\$0.90	\$22.50	\$1.13	\$31.50	\$1.58	\$39.00	\$1.95
Placer Hills Field	\$6.00	\$0.40	\$17.00	\$0.85	\$26.00	\$1.30	\$33.50	\$1.68

Out of District fees: \$80 per hour for James field, \$65 per hour for all other fields.

Tournament Packages

Tournament Location	All Groups			
	1/2 Day 9am-3pm, 6 hours	5%	Proposed	3%
Recreation Fields	\$121.00	6.05	\$ 127.00	7.26
Regional Fields	\$121.00	6.05	\$ 127.00	7.26
Fairgrounds Fields	\$121.00	6.05	\$ 127.00	7.26
Regional Soccer Field	\$121.00	6.05	\$ 127.00	7.26
Railhead Soccer Fields	\$121.00	6.05	\$ 127.00	7.26

	3%	Proposed
Lights	\$30.00 per hour	\$0.90
Field Lining-Softball Fields only	\$50.00	\$1.50
Custodial Fee over 100 people	\$60.00	\$1.80
Alcohol Permit Fee	\$40.00	\$1.20
Field Lining-Soccer Fields only	\$280.00	\$8.40

Fields

PROPOSED FOR '22-'23

**GROUP A:** Activities sponsored or conducted by a volunteer organization, the majority of which are 17 years of age and under who have adult leaders or chaperones (i.e. Boy Scouts, Girl Scouts, Little League, etc)

**GROUP B:** Meetings or similar activities of resident, civic, or service organization; Non profit groups, such as Red Cross, schools, or other resident adult organizations where there is no fee charged for participation.

**GROUP C:** Private Citizens' parties/receptions where the primary function is social.

**GROUP D:** Activities sponsored by a business, corporation, or other firm where their interest is in profit making.

Fields	Group A		Group B		Group C		Group D	
	Hourly	5%	Hourly	5%	Hourly	5%	Hourly	5%
Recreation Field	\$10.50	\$0.53	\$11.00	\$1.05	\$29.50	\$1.48	\$31.00	\$1.95
Beggs Field	\$11.50	\$0.58	\$12.00	\$1.38	\$35.00	\$1.75	\$36.50	\$2.25
James Field	\$20.00	\$1.00	\$21.00	\$1.40	\$36.50	\$1.83	\$38.50	\$2.28
Regional A Softball	\$20.00	\$1.00	\$21.00	\$1.35	\$34.00	\$1.70	\$35.50	\$2.18
Regional B Softball	\$19.00	\$0.95	\$20.00	\$1.18	\$33.00	\$1.65	\$34.50	\$2.05
Regional C Softball	\$19.00	\$0.95	\$20.00	\$1.18	\$33.00	\$1.65	\$34.50	\$2.05
Regional Soccer Field	\$14.00	\$0.70	\$14.50	\$1.18	\$33.00	\$1.65	\$34.50	\$2.05
MV Soccer A/B	\$14.50	\$0.73	\$15.00	\$1.28	\$33.50	\$1.68	\$35.00	\$2.13
MV Pee Wee Soccer	\$9.00	\$0.45	\$9.50	\$0.85	\$25.50	\$1.28	\$26.50	\$1.68
MV Softball	\$18.00	\$0.90	\$19.00	\$1.00	\$28.50	\$1.43	\$30.00	\$1.83
Railhead A Field	\$13.50	\$0.68	\$14.00	\$1.28	\$33.50	\$1.68	\$35.00	\$2.13
Railhead B Field	\$13.50	\$0.68	\$14.00	\$1.28	\$33.50	\$1.68	\$35.00	\$2.13
Christian Valley Field	\$10.50	\$0.53	\$11.00	\$0.90	\$27.50	\$1.38	\$29.00	\$1.75
Winchester Field	\$18.00	\$0.95	\$19.00	\$1.18	\$33.00	\$1.65	\$35.00	\$2.05
Placer Hills Field	\$8.50	\$0.43	\$9.00	\$0.90	\$27.50	\$1.38	\$29.00	\$1.75

Out of District fees: \$83 per hour for James field, \$66 per hour for all other fields.

Tournament Packages

Tournament Location	All Groups			
	1/2 Day 9am-3pm, 6 hours	5%	Proposed	Proposed
Recreation Fields	\$127.00	6.35	\$ 133.00	\$249.00
Regional Fields	\$127.00	6.35	\$ 133.00	\$249.00
Fairgrounds Fields	\$127.00	6.35	\$ 133.00	\$249.00
Regional Soccer Field	\$127.00	6.35	\$ 133.00	\$249.00
Railhead Soccer Fields	\$127.00	6.35	\$ 133.00	\$249.00

	3%	Proposed
Lights	\$31.00 per hour	\$0.93
Field Lining-Softball Fields only	\$51.50	\$1.55
Custodial Fee over 100 people	\$62.00	\$1.86
Alcohol Permit Fee	\$41.00	\$1.23
Field Lining-Soccer Fields only	\$288.00	\$8.64

fields

## FEE COMPARISONS

### Rocklin

#### Softball and Baseball fields:

\$20 p/hr for residents	\$25 p/hr for non-residents
½ day rental (6 hrs)	\$100 p/hr for residents \$125 NR
Full day (12 hrs)	\$200 p/hr for residents \$250 NR

#### Soccer Fields:

\$30 p/hr for residents	\$40 p/hr for NR
½ day rental (6 hrs)	\$150 p/hr for residents \$190 NR
Full day (12 hrs)	\$250 p/hr for residents \$300 NR

City has a MOU with different leagues that they do not charge for field usage. However, they are planning to change this and use a fee schedule similar to Roseville and W. Sacramento, which is charging per player (\$5 to \$25 per player depending on the league & sport).

City does not have a pool to rent for private parties.

Rocklin continued

Picnic sites at Johnson Park:

3 sites with maximum capacity of 350 people

\$100 per site

Indoor facilities:

Garden Room: 1870 sf 100 people

M-Thu \$125 p/hr minimum 6 hrs

Fri & Sun \$140 8 hrs

Sat \$150 10 hrs

Spring View: 2691 sf 381 people

M-Fri \$90 3 hrs

Sat & Sun \$90 6 hrs

Alpine Room: Capacity 28 people

Sat & Sun \$55 p/hr 3 hrs

Ballroom: 4928 sf 500 dining 775 standing – includes a  
luxurious lobby + sound system

M-Thu \$150 p/hr minimum 6 hrs

Fri & Sun \$175 p/hr 8 hrs

Sat \$225 p/hr 10 hrs

## City of Grass Valley

Picnic site: \$105 per day

Baseball/Softball field at Memorial Park or Condon Park:

\$10 p/hr with lights \$29 p/hr

Soccer field at Mautino Park: \$15 per day

Disc Golf: \$319 tournament or event per day

Tennis Courts: \$105 tournament or event per day

Bocce Ball Courts: \$62 tournament or event per day

Outdoor basketball: \$62 per day

Skatepark: \$319 per day

Miscellaneous park space \$202 per day

Indoor facility:

- City Building, Conference Room: \$105 up to 2 hours + additional \$34/ hr
- Fire Station #2 Class Room: \$97 p/hr
- Fire Station #2 Combined Class Room: \$156 up to 2 hours + additional \$15 p/hr

## Auburn Fairgrounds

### Armory Building

- Facility Rental – \$966.00/event day
- \$300.00/set-up or dismantle day
- Kitchen and Bar facilities are not available
- Public Address System available
- Portable Staging is available at \$150/day
- Tables and chairs are not included in rental
- Building Size: 80' x 140' = 11,200 square feet\*
- Maximum Capacity: 2,200 people standing, 1,500 seated, 745 dining \*

### Sierra Building

- Facility Rental (includes permanent stage) – \$1102.00/event day
- Kitchen Only \$271.00/event day
- \$300.00/ Set-up or dismantle day.
- Public Address System – \$75.00/day
- Rental comes with 50 tables and 300 chairs
- Building Size (approximate) 50' x 100' = 5,000 square feet\*
- Building Capacity 700 seated, 325 dining, 950 standing \*



## Auburn Fairgrounds-Continued

### Maurine Dobbas Placer Hall

- Hall – \$1494.00/event day
- Kitchen Only \$217.00/event day
- \$300.00/set-up or dismantle day
- Public Address System – \$75.00/day
- Portable Staging is available at \$150.00/day
- Rental comes with 75 tables and 400 chairs
- Building Size 65' x 137.5' = 8,937.5 square feet \*
- Building Capacity 1,250 seated, 575 dining, 1,775 standing\*

### Auburn Host Lions Building

- Rental – \$541.00/event day
- \$300.00/set-up or dismantle day
- Kitchen and bar facilities are not available
- Rental comes with 12 round tables and 100 padded chairs
- Building Size 79' x 33' = 2600 square feet \*
- Building Capacity 375 Seated, 104 dining, 535 standing\*

### Tahoe Building

- Rental – \$736.00/event day
- \$300.00/set-up or dismantle day
- Rental comes with 20 round tables, 5 rectangle tables, and 150 chairs
- Building Size 27' x 104' = 2,808 square feet \*
- Building Capacity 400 seated, 185 dining, 560 standing\*

## Auburn Fairgrounds-Continued

### Clubhouse

- Clubhouse – \$271.00/event day
- \$150.00/set-up or dismantle day
- Rental comes with 4 tables and 10 office chairs
- Building Size 19' x 31' = 589 square feet
- Building Capacity 40 seated, 85 standing \*

### BALL FIELDS:

Unable to get a fee schedule because they negotiate pricing for seasonal users, and those agreements are made with unique series of terms predicated upon services that benefit both parties.

City of Placerville

Indoor Facilities:

	Group A(non-profits)	Group C
Town Hall Main Hall:	\$40 p/hr for	\$50 p/hr
Town Hall Large Rm:	\$28	\$36
Town Hall Small Rm:	\$23	\$31
Scout Hall	\$28	\$36

Minimum of 3 hours

\$52 per hour for staffing during business hours

\$75 per hour for staffing past normal business hours

\$50 opening and closing fee

Fields:

Lions Park Upper Field:	\$15 p/hr
Lions Park Lower Field:	\$15 p/hr
Gazebo Rental:	\$50 p/day
Picnic Area:	\$100 p/day

Pool Rental: 2 hours

\$200 - 300 people (1 pool)

\$275 - 375 people (2 pool)

\$500 - 650 people (3 pool)

## Holiday Inn

The Sierra Room: 1848 sf	\$600 per day or evening
Auburn Terrace Room: 42 sf	\$400 per day or evening
The Coloma Room: 299 sf	\$200 per day or evening

\*No food or beverage allowed

### 2019 NCAMA Program Pricing Survey

<b>Agency Name</b>	Auburn Recreation District	City of Newark
<b>Contact Person</b>	Sheryl Petersen	Peter Beireis
<b>Email Address</b>	spetersen@auburnrec.com	PETER.BEIREIS@NEWARK.ORG
<b>Recreation Swim</b>	\$3 7yrs and Over, \$4 8yrs and Up	\$9 3+, \$3 2 and under
<b>Group Swim Lessons</b>	\$52 - 8 30 minute lessons	\$113r/\$119nr 8, 45 min lessons
<b>Private Swim Lessons</b>	\$107 - 4 20 minute lessons	\$300r/\$315nr 8 30 min lessons
<b>Lap Swim</b>		same as rec swim
<b>Water Aerobics</b>	\$60 - 10 swim pass	\$12 a class or \$100r/\$110nr for 10 classes
<b>Private Pool Rentals</b>	\$250 Splash Pool for 2 hours, \$300 Sierra Pool for 2 hours	\$525res/\$625 facility buy out, ask for each separate pool
<b>Jr Guard Program</b>		\$250 5 day camp
<b>Additional programs not listed (please limit to 2)</b>		
<b>How is your agency accounting for the minimum wage increase as it relates to your program prices?</b>	3 year % price increases	marginal increases each year

### 2019 NCAMA Program Pricing Survey

<b>Agency Name</b>	City of Nevada city	Cordova RPD
<b>Contact Person</b>	Dawn Zydonis	Susie Patterson
<b>Email Address</b>	dawn.zydonis@nevadacityca.gov	spatterson@crpd.com
<b>Recreation Swim</b>	child 1-17 \$3; adult 18-64 \$4; seniors 65+ \$2; 0-12mths & 18+ who are not swimming \$2	\$2 entrance fee; \$15 for 10-punch card
<b>Group Swim Lessons</b>	\$68.25 (+6.41% registration fee)	\$55 for 8-30 minute group lessons
<b>Private Swim Lessons</b>	1 person 136.50; 2 ppl \$168; 3 ppl 199.50 (+6.41% registration fee)	\$110 for 8-20 minute private lessons
<b>Lap Swim</b>	\$5.50 drop in or \$49.50 (punch card - 10 entries) or season pass	n/a
<b>Water Aerobics</b>	same as lap swim	\$7 drop-in; \$40 for 8-punch card
<b>Private Pool Rentals</b>	1-50 ppl 170.50; 51-100ppl \$220; 101-150 ppl \$275	# of people Lifeguards 2 hours 3 hours 50 & fewer 2 \$134.00 \$198.00 51-75 3 \$201.00 \$297.00 76-100 4 \$268.00 \$396.00 101-135 5 \$335.00 \$494.00
<b>Jr Guard Program</b>	\$189 (3 week program; 48 hours total) +6.41% registration fee	n/a
<b>Additional programs not listed (please limit to 2)</b>	birthday parties \$88; season passes: family \$264; individual - adult \$132; individual - child \$84	Cordova Blue Marlins - \$190 early bird fee; \$235 Cordette's Synchronized Swim Team - \$180 early bird fee; \$225
<b>How is your agency accounting for the minimum wage increase as it relates to your program prices?</b>	10% increase for most programs; 5% increase on swim lessons	A slow increase of programs fees. We have also decrease the difference between each pay step on our part-time pay scale.

### 2019 NCAMA Program Pricing Survey

<b>Agency Name</b>	City of Roseville Parks, Recreation & Libraries Department
<b>Contact Person</b>	Will Neville
<b>Email Address</b>	wneville@roseville.ca.us
<b>Recreation Swim</b>	Ages 2 & Up - \$5.00 Under 2 - Free w/Adult
<b>Group Swim Lessons</b>	8 days - \$85.00 Non Resident/\$65.00 Resident
<b>Private Swim Lessons</b>	8 Days - \$232 Non Resident/\$184 resident
<b>Lap Swim</b>	Drop-In Fee - \$10.00 Individual Monthly Membership - \$42.00/Additional Adults - \$27.00 each Family of Four Monthly Membership - \$84.00/Additional Adult - \$15.00 each Individual Annual Membership - \$399/Additional Adult - \$210.00 each
<b>Water Aerobics</b>	Drop-In Fee - \$10.00 Individual Monthly Membership - \$42.00/Additional Adult - \$27.00 each Family of Four Monthly Membership - \$84.00/Additional Adult - \$15.00 each Individual Annual Membership - \$399/Additional Adult - \$210.00 each
<b>Private Pool Rentals</b>	Roseville Aquatics Complex - \$380/hr + \$20/hr per staff Mike Shellito Indoor Pool - \$250/hr + \$20/hr per staff
<b>Jr Guard Program</b>	4 Days - \$142 Non Resident/\$132 Resident
<b>Additional programs not listed (please limit to 2)</b>	
<b>How is your agency accounting for the minimum wage increase as it relates to your program prices?</b>	Offering additional pre-competitive swim programs to generate more revenue to offset increase in staffing costs & strategically scheduling staff to maximize efficiency and reduce staff costs

### 2019 NCAMA Program Pricing Survey

<b>Agency Name</b>	El Dorado Hills CSD	Rio Linda Elverta Recreation and Park District	City of Yuba City - Gauche Aquatic Park
<b>Contact Person</b>	Teri Gotro	Kimberly Vickers	Ann Gillen
<b>Email Address</b>	tgotro@edhcsd.org	RecCoordinator@rleparks.com	agillen@yubacity.net
<b>Recreation Swim</b>	\$5 drop in fee, \$99 Summer Family Swim Pass	\$4.00 Per person for Recreation swim or Movie at the Pool \$3.00 per person for Twilight swim (evening Recreation Swim)	\$5 per session per person 2 years and up - two sessions a day 12:00 - 2:30pm or 3:30 - 6:00pm
<b>Group Swim Lessons</b>	\$72	\$53.00 for 8 lessons \$25 (4 week Saturday only session)	\$50 per session - each session is two weeks (Mon - Thurs), 30 minutes
<b>Private Swim Lessons</b>	\$98	\$95 for 8 lessons	\$100 per session - each session is two weeks (Mon - Thurs), 30 minutes
<b>Lap Swim</b>	\$40 per month M/W/F 5:30am-7am	Do not offer specifically	\$5 drop in / \$4 Senior, \$40 adult 10 visit pass / \$25 senior 10 visit pass
<b>Water Aerobics</b>	NA	\$5 Drop-in or \$20 for 5 visit punch card	Twice a week (Tues & Thurs), price depends on how many days in the month
<b>Private Pool Rentals</b>	\$195 per hour	Do not offer private rentals at this time. May have party during Recreation Swim times	Varies
<b>Jr Guard Program</b>	\$185 for 8 sessions	Do not currently offer	\$65 per session, each session 4 days (Mon - Thurs)
<b>Additional programs not listed (please limit to 2)</b>		Youth Water Polo (4 week session; twice per week; 55min each) \$75.00 AquaKnights Swim Team (April -Mid July) \$180	Parent & Me Water Classes - \$25 per session, each session 4 days (Mon - Thurs)
<b>How is your agency accounting for the minimum wage increase as it relates to your program prices?</b>		We will raise the price of Swim lessons by \$2 and Rec swim by \$1	Prices have not increased yet, but will be in the near future



### 2019 NCAMA Program Pricing Survey

<b>Agency Name</b>	City of Placerville	Cameron Park CSD
<b>Contact Person</b>	Carissa Lombardi	Tina Helm
<b>Email Address</b>	clombardi@cityofplacerville.org	thelm@cameronpark.org
<b>Recreation Swim</b>	Under 1-free/ 1-2 \$4 / 3-17 \$5/ 18-54 \$6/ 55+ \$4 Individual passes \$59 (age 1-17); \$69 (age 18-54); \$59 (age 55+) Family passes \$160 for 4 people \$20 per each add Aqua bucks: \$125 for 30 admissions	\$5 adult, \$4 youth/Senior
<b>Group Swim Lessons</b>	73\$ 8 days 49\$ 5 days	\$73 non resident/\$68 resident
<b>Private Swim Lessons</b>	137\$ 5 days 110\$ 4 days	\$83 non resident/ \$78 resident
<b>Lap Swim</b>	\$7 adults \$5 seniors Season: \$120 adults \$90 Seniors	\$5 drop in/\$40 10 punch card
<b>Water Aerobics</b>	\$10 drop in 8 classes for \$75	\$7 drop in/ \$60 10 punch card
<b>Private Pool Rentals</b>	\$200-300 (1 pool) \$275-375 (2 pools) \$500-650 (3 pools)	\$190 - \$265/ hour depending on group size
<b>Jr Guard Program</b>	89\$ 8 days	
<b>Additional programs not listed (please limit to 2)</b>	Activity pool kids \$4 adults free	
<b>How is your agency accounting for the minimum wage increase as it relates to your program prices?</b>	Upped our lessons by two dollars a piece otherwise tried to streamline programs to reduce staff cost. We already felt we were on the high side of prices.	Increasing activity fees, rental fees and pass fees

### 2019 NCAMA Program Pricing Survey

<b>Agency Name</b>	Sunrise Recreation and Park District	Chico Area Rec & Park District
<b>Contact Person</b>	Becky Herz	Noah Hajec
<b>Email Address</b>	bherz@sunriseparks.com	nhajec@chicorec.com
<b>Recreation Swim</b>	\$4-\$5 (\$45 pass)	\$3 GA, \$2 seniors, Kids under 2 free
<b>Group Swim Lessons</b>	\$60 for 8 classes (30min each)	\$55
<b>Private Swim Lessons</b>	\$84 for 4 classes (30min each)	\$90
<b>Lap Swim</b>	\$5 (\$45 pass)	N/A
<b>Water Aerobics</b>	\$60 for 10 class session	N/A
<b>Private Pool Rentals</b>	\$175 - \$380 per hour (2 hr minimum)	(1-30 people) \$125 (31-75) \$175 (76-100) \$225 (101+) \$275 Both pools (rec pool & little pool)
<b>Jr Guard Program</b>	\$145 for 1 week Jr LG Camp (9a-3:30p)	
<b>Additional programs not listed (please limit to 2)</b>	Diving = \$100 for 9 class session / Water Polo = \$120 adult, \$68 youth	Jr Swim Instructor/LG \$110; Parent/Tot \$28 Adaptive Rec (Swimming for Autism) \$28
<b>How is your agency accounting for the minimum wage increase as it relates to your program prices?</b>	Changed from 5 pays scales to 2 / reduce morning lesson times offered from 5 to 4 options to promote fuller classes / increase student-teacher ratio in some swim lessons / increase lesson, camp, and rental fees / move morning lap swim to run at the same time as swim lessons / move youth water-polo to run at the same time as swim lessons/ eliminate Friday evening swim team practices	incrementally raising lesson prices

FIELDS			
	Beggs	James	Recreation

2018-19 FY

Wages	6,888	4,660	2,355
Field Grooming/Clean up	4,502	3,046	1,539
Employee Benefit Allocation 53%	2,386	1,614	816

<b>Maintenance</b>	<b>8,931</b>	<b>16,316</b>	<b>9,139</b>
Plumb/Soil/Turf/Marking	3,143	750	1,443
Grading	-	2,823	17
Restrooms	3,490	608	313
Fencing/Tarps/Nets	335	1,032	2,898
Fuel	127	254	127
Water	477	954	477
Pump Electricity	436	872	436
Trash	808	1,777	808
General Maintenance		123	183
Security			

Light Rep/Electrical	-	7,513	2,968
Power	2,960	3,789	1,159
Power Reimb	(2,844)	(4,179)	(1,690)

<b>Revenue</b>	<b>7,359</b>	<b>10,761</b>	<b>3,479</b>
Reservations-Clubs	7,359	10,761	3,479
Reservations-Comm			
Reservations - ARD			

<b>NET</b>	<b>(8,460)</b>	<b>(10,215)</b>	<b>(8,014)</b>
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User Groups			
Auburn Little League			
Auburn Little League			
Placer Union High			
Auburn Braves			
49er Youth Soccer			
Auburn Wildcats **			
Amer Legion Post **			
Auburn Little League			
All Amer Mizuno			
Jerry Harris			

2017-18 FY

FIELDS			
Beggs	James		Recreation

Wages	16,479	10,469	3,330
Field Grooming	11,210	7,122	2,265
Employee Benefit	5,269	3,347	1,065
	47%		

<b>Maintenance</b>	<b>12,882</b>	<b>21,189</b>	<b>6,054</b>
Plumb/Soil/Turf/Marking	9,898	14,932	2,974

Restrooms			
Fencing/Tarps/Nets			
Fuel	127	254	127
Water	490	981	490
Pump Electricity	401	802	401
Trash	1,795	3,949	1,795
Security			

Light Rep/Electrical	436	1,609	778
Power	2,907	4,898	1,453
Power Reimb	(3,172)	(6,235)	(1,964)

<b>Revenue</b>	<b>183</b>	<b>13,678</b>	<b>4,869</b>
Reservations-Clubs	183	13,678	4,869

Reservations-Comm			
Reservations - ARD			

<b>TOTAL</b>	<b>(29,178)</b>	<b>(17,980)</b>	<b>(4,514)</b>
Special Projects	(31,247)	(875)	-
<b>NET</b>	<b>(60,425)</b>	<b>(18,855)</b>	<b>(4,514)</b>

User Groups	Auburn Little League	Auburn Little League	Auburn Little League
		Placer Union High	All Amer Mizuno
		Auburn Braves	Jerry Harris
		49er Youth Soccer	
		Auburn Wildcats **	
		Amer Legion Post **	

<b>FIELDS</b>			
<b>Beggs</b>	<b>James</b>	<b>Recreation</b>	

2016-17 FY

Wages	8,859	5,600	3,513
Field Grooming	5,986	3,783	2,374
Employee Benefit	2,873	1,816	1,139
	48%		
<b>Maintenance</b>	<b>12,929</b>	<b>19,427</b>	<b>9,629</b>
Plumb/Soil/Turf/Marking	6,251	5,869	5,496
Grading			
Restrooms			
Fencing/Tarps/Nets			
Fuel	120	240	120
Water	636	1,271	636
Pump Electricity	760	1,520	760
Trash	1,135	2,496	1,135
Security			
Light Rep/Electrical		2,148	
Power	4,028	5,882	1,483
Power Reimb	(4,202)	(7,386)	(1,720)
<b>Revenue</b>	<b>4,845</b>	<b>4,769</b>	<b>2,380</b>
Reservations-Clubs	4,845	4,769	2,380
Reservations-Comm			
Reservations - ARD			
<b>NET</b>	<b>(16,943)</b>	<b>(20,257)</b>	<b>(10,763)</b>

User Groups			
	Auburn Little League	Auburn Little League	Auburn Little League
	ARD	Placer Union High	All Amer Mizuno
		Auburn Braves	Jerry Harris
		49er Youth Soccer	49er United Soccer
		Auburn Wildcats **	
		Amer Legion Post **	
		Ken Valencia	
		Gold Country Hardball	

2015-16 FY				FIELDS			
Beggs		James		Recreation			

Wages	10,463	10,921	3,307			
Field Grooming	6,750	7,046	2,133			
Employee Benefit	3,713	3,875	1,173			
		55%				

Maintenance	6,923	17,468	4,156			
Plumb/Soil/Turf/Marking	37	2,009	249			
Grading						

Restrooms						
Fencing/Tarps/Nets		2,174				
Fuel	115	230	115			
Water	474	948	474			
Pump Electricity	722	1,444	722			
Trash	713	1,569	713			
Security						

Light Rep/Electrical	910	2,762				
Power	3,951	6,333	1,883			
Power Reimb	(3,810)	(9,695)	(1,107)			

Revenue	5,027	16,539	3,178			
Reservations-Clubs	5,027	16,539	3,178			
Reservations-Comm						
Reservations - ARD						

NET	(12,359)	(11,851)	(4,285)			
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User Groups	Auburn Little League	Auburn Little League Placer Union High Auburn Braves 49er Youth Soccer Auburn Wildcats ** Amer Legion Post ** Ken Valencia Gold Country Hardball	Auburn Little League All Amer Mizuno Jerry Harris 49er United Soccer

**FIELDS**  
**Winchester**

2017-18 FY	2016-17 YF	2015-16 FY

<b>Wages</b>	7,699	5,570	3,649
Field Grooming	5,237	3,789	2,482
Employee Benefit Allocation 47%	2,461	1,781	1,167
<b>Maintenance</b>	<b>9,228</b>	<b>7,323</b>	<b>6,668</b>
Plumb/Soil/Turf/Marking	2,601		
Grading			
Restrooms	4,950	5,561	5,400
Fuel	169	160	152
Water	-	-	-
Trash	NC	NC	NC
General Maintenance	316	421	148
Security			
Light Rep/Electrical	-	114	-
Power	1,192	1,067	968
Power Reimb	-	-	-
<b>Revenue</b>	<b>920</b>	<b>1,346</b>	<b>2,738</b>
Reservations-Clubs	920	1,346	2,738
Reservations-Comm			
Reservations - ARD			
<b>NET</b>	<b>(16,007)</b>	<b>(11,547)</b>	<b>(7,579)</b>

User Groups	49er Youth Soccer League	Sierra Foothill Little League
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