

Item 8.1 Cover sheet – FY 2019/2020 Project List and Five-Year Plan Update

**Auburn Area Recreation and Park District Acquisition and Development Committee March, 2019;
Board of Directors meeting March, 2019**

The Issue

Shall the Auburn Area Recreation and Park District (ARD) direct staff to begin preliminary work and provide appropriate environmental analysis of the projects on the proposed FY 19/20 Project List, and approve the Five-Year Plan Update?

Background

ARD staff provides a proposed Project List for each Fiscal Year. This Project List is based off of projects incorporated in the Five-Year Project List as well as any new needs proposed by the community, staff and Board. A description of the projects on the FY 19/20 Project List is attached.

The Five-Year Project List is comprised of those projects deemed to be of the highest priority and reflects the District's goal to address needed existing infrastructure upgrades, bring new features into the existing park system and complete potential land acquisition and new park development.

Items of note from the Five-Year Plan:

FY 19/20

- The path of travel work for the tennis courts at Regional Park was removed for budget savings.
- The tennis court and pickleball court resurfacing was removed as crack repairs for the pickleball courts will take place in spring, 2019.
- The planning, design and CEQA for Overlook Park was removed as the project was removed in FY 20/21 for cost saving purposes.

FY 20/21

- The Recreation Park north playground replacement project now includes adding an ADA compliant path of travel.
- The Overlook Park improvements were removed as part of a cost savings measure.

Recommendation for the Board of Directors

The A&D Committee and staff recommend that the Board direct staff to begin preliminary work and provide appropriate environmental analysis of the projects on the proposed FY 18/19 Project List, and approve the Five-Year Plan Update.

Fiscal Impact

The fiscal impact of the FY 19/20 Project List is indicated on that document.
The fiscal impact of the Five-Year Project List is indicated on those documents.

Attachments

Five-Year Project List, including FY 19/20 Project List.
Descriptions of the projects on the FY 19/20 Project List.

Auburn Recreation District Five Year Project List

2019/2020

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mil.	City Mil.	Grants	In Kind	Equip. Res.
Estimated balance 25,032 836,818 607,038 475,326 792,679										
<i>Recreation Park</i>										
James Field major renovation	250,000				250,000					
Parking lot Repairs	15,000		15,000							
Stella Dance Floor Replacement	10,000		10,000							
Locker room Floor	25,000				25,000					
Wheelchair swing match	30,000					30,000				
<i>Regional Park</i>										
POT tennis courts										
POT for South end Playground	40,000				40,000					
<i>24 Acre Preliminary work</i>										
Planning/CEQA	190,000				190,000					
<i>Meadow Vista</i>										
Parking lot reseal/respripe	10,000				10,000					
Tennis courts-resurface	25,000									
Pickle-ball resurface	26,000									
<i>Christian Valley Park</i>										
Tutor Toilet Roof	22,000		22,000							
Tutor Totter Floor Replacement	15,000		15,000							
<i>CVCC</i>										
Bike Park	320,000				57,700	117,300	145,000			
Maidu Dr. repair	25,000				25,000					
<i>Overlook Park</i>										
Restroom ADA upgrades	35,000				35,000					
Planning, Design and CEQA	0						0			
TOTAL	987,000	0	62,000	0	632,700	117,300	175,000	0	0	0
Estimated Balance Remaining 25,032 204,118 489,738 300,326 792,679										

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: Reserve amount includes Future Capital Const. Reserve + Cell Tower Reserve

Note: Assumes \$50,000/year in Equipment Reserve funds

987,000	all projects	632,700	Reserves
62,000	Less: General Fund	292,300	Project Revenue
925,000	Capital Impr Projects	925,000	Funds for Projects

Auburn Recreation District Five Year Project List

2020/2021

Estimated balance

See Note

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	Mt. Vernon proceeds	Equip. Res.
			30,032	229,118	539,738	310,326	365,000	400,000	842,679	
Recreation Park										
North Playground including new POT	120,000					120,000				
North Playground new POT	30,000					30,000				
Overlook Park										
Overlook area development	0					0				
24 Acre Property	1,542,441			143,441	539,000	95,000		365,000	400,000	425,000
TOTAL	1,692,441	0	0	143,441	539,000	245,000	0	365,000	400,000	0
Estimated Balance Remaining			30,032	85,677	738	65,326	0	0	0	842,679

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: Reserve amount includes Future Capital Const. Reserve + Cell Tower Reserve

Note: Assumes \$50,000/year in Equipment Reserve funds

Note: Assumes \$215,000 from per capita (Prop 68) and \$150,000 from trail grant

1,692,441	all projects	143,441	Reserves
-	Less: General Fund	1,549,000	Project Revenue
<u>1,692,441</u>	Capital Impr Projects	<u>1,692,441</u>	Funds for Projects

Auburn Recreation District Five Year Project List

2021/2022

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind	Equip. Res.
<i>Meadow Vista</i>										
Signage	1,200			1,200						
<i>Regional Park</i>										
Pond leak Repair	95,000				95,000					
<i>Regional Park</i>										
Kiosks										
Phase II	425,000									
TOTAL	521,200	0	0	1,200	95,000	0	0	0	0	0
Estimated Balance Remaining				33,832	15,677	50,738	75,326	0	0	892,679

10,000
425,000

Postponed

Note: Assumes \$50,000/year in County Mitigation Fees 96,200 all projects 95,000 Reserves
 Note: Assumes \$5000/year in ADA reserve funds - Less: General Fund 1,200 Project Revenue
 Note: Assumes \$10,000/year in city mitigation 96,200 Capital Impr Projects 96,200 Funds for Projects
 Note: Assumes \$25,000 added to FCC per year
 Note: Reserve amount includes Future Capital Const. Reserve + Cell Tower Reserve
 Note: Assumes \$50,000/year in Equipment Reserve funds

Auburn Recreation District Five Year Project List

2022/2023

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind	Equip. Res.
<i>Regional Park</i>										
Tennis/pickleball courts surfaces	150,000									
Pond mucking	75,000									150,000
Walking pathway extension, Dry Creek end	265,000									75,000
<i>Recreation Park</i>										
Spray park (replace splash pool)	300,000									265,000
<i>Meadow Vista Park</i>										
Pond Island renovation	100,000									300,000
TOTAL	880,000	0	0	0	0	0	0	0	0	0
Estimated Balance Remaining			38,832	40,677	100,738	85,326	0	0	0	942,679

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: Reserve amount includes Future Capital Const. Reserve + Cell Tower Reserve

Note: Assumes \$50,000/year in Equipment Reserve funds

-	all projects	-	Reserves
-	Less: General Fund	-	Project Revenue
-	Capital Impr Projects	-	Funds for Projects

FY 2019/2020 Project List

The following is a brief discussion of the proposed FY 2019/2020 Project List

James Field major renovation: this project includes re-grading, new irrigation, new OF and IF turf, new IF "dirt"

Recreation Park parking lot repairs: a large leaning oak tree lifted up several parking stalls, including ADA stalls. The tree has been removed. This project will repair the stalls and get them to ADA compliance.

Stella Dance Floor replacement: replacement of the dance floor in the Stella Irving Dance Studio in the Recreation Park Community Center. The existing floor was installed in 2003 and is very well worn.

Recreation Park Locker Room floor replacement: repairing and refinishing the locker room floor. Several spots have delaminated.

Recreation Park wheelchair swing match: this a \$30,000 match against a \$60,000 wheelchair swing to be installed next to the existing south-end playground.

Regional Park Path of travel (POT) to new playground: this project will create an ADA compliant path of travel to the new south-end playground.

24 Acre planning/CEQA: CEQA, related environmental reviews and construction documents for the 24 acre development.

Meadow Vista Park parking lot reseal/re-stripe: standard reseal/restripe for maintenance of the parking lot.

Christian Valley Park Tutor Totter Building Roof Repair: repairing/replacing the roof on the Tutor Totter building, owned by ARD and rented to the Tutor Totter preschool.

Christian Valley Park Tutor Totter Building floor replacement: repairing/replacing damaged flooring.

Auburn Bike Park construction: the costs estimate has been updated.

Maidu Dr. repair: ARD's "share" of this work was reduced from \$50,000 down to \$25,000 to coincide with the lowered estimated cost for repair.

Overlook Park Restroom ADA upgrades: this is the last of the outside bathrooms at ARD that needs ADA upgrades.

Item 8.2 Cover Sheet for Annual Update of Obsolescence List

Auburn Area Recreation and Park District Finance Committee meeting March, 2019; Board of Directors' meeting March, 2019

The Issue: The Obsolescence List was submitted to the Finance Committee for review and recommendations.

Background: Each year staff updates the five-year obsolescence list to advise the Board of the District's equipment needs for the coming fiscal year as well as for the subsequent four years. The list is compiled with the input of the Facilities and Grounds Manager and Supervisor. The equipment list is contained within our financial statements as "fixed assets, equipment" and represents a running tabulation of several years of purchases in amounts generally over \$5,000.00, slated to be funded from the Equipment Reserve.

Each year, aforementioned staff review needs for replacement and/or needs for new equipment to be purchased. A life expectancy is assigned to each piece of equipment and the list reflects the replacement needs according to the expected life span. In some cases, equipment is deemed to be in good operating condition and is re-classified for replacement the following year or later. In other cases, equipment is identified as needing immediate replacement within the subject fiscal year.

Funding for the obsolescence list comes from the Equipment Reserve which currently contains \$815,282.00 and will be increased to \$865,282.00 in April as per budgetary requirements (\$50,000.00 each year). Based on cash reserves at any particular moment, staff may opt to pay for some equipment from the General Fund rather than deplete the Equipment Reserve. As this is a timing issue at purchase, the attached 5-year list currently shows all purchases to be paid from the reserve at this time. Note that each year of the list shows a balance forward of funding from the previous year and adds the required \$50,000.00. The list shows a positive balance throughout the five-year span with normal funding mechanisms in place. Staff believes that the funding as currently projected will suffice for the next five years without need to add additional funds to the reserve.

Recommendation: The Finance Committee recommends that the Board of Directors review and approve the obsolescence list as presented.

Attachment: Obsolescence List.

Auburn Recreation District Park Obsolescence List

2019/2020

FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	Orig Repl Date	year to be Replaced	New Acquisition Cost	Equip Reserve	General Fund
Estimated balance							865,282	0
1994 Jacobsen Turfcal T422D W/72" Discharge Deck (per Jesse)	1994	\$13,500	10	2004	2019	\$40,000	\$40,000	
Jacobson 1800G Tri King Mower	2003	\$19,176	10	2013	2019	\$21,100	\$65,000	
Cushman #8 32 HP Truckster w/Flatbed	2003	\$18,183	10	2015	2019	\$20,000	\$20,000	
Tutor Totter HVAC	2008	\$3,611	15	2023	2019	\$7,700	\$7,700	
Winchester Park irrigation pump/motor	2002	\$4,600	8	2010	2019	\$4,600	\$0	\$4,600
Ashford Park irrigation pump/motor	2012	\$4,600	8	2020	2020	\$4,600	\$0	\$4,600
CV Tutor Totter Roof	unk		30	2018	2019	\$22,000	\$22,000	
Stella Room dance floor	2003	\$5,986	15	2018	2019	\$6,500	\$0	\$10,000
Regional filter at pump	unk		20	2018	2018	\$160,000	160,000	
TOTAL							314,700	19,200
Estimated Balance Remaining							550,582	

Auburn Recreation District Park Obsolescence List

2020/2021

FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	Repl Date	year to be Replaced	New Acquisition Cost	Equip Reserve	Genl Fund
Estimated balance							600,582	0
John Deere Gator	2011	\$9,016	10	2021	2021	\$16,400	\$16,400	
Rec Gym exhaust fans	2006	\$15,127	15	2021	2021	15,127	\$15,127	
Regional Portable Shade Structure	2011	3,556	10	2021	2021	\$3,900	\$0	\$3,900
Sierra Pool Umbrella #3 of 3	2012	800	7	2019	2020	807	0	\$807
Rec Park Server #1	2013	9,000	5	2018	2020	10,000	10,000	
Rec Park Server # 2	2013	3,000	5	2018	2020	3,000	\$0	\$3,000
CVCC server	2013	9,000	5	2018	2020	10,000	10,000	
Circulation pump motor, Sierra Pool	2005		8	2015	2020	\$5,050	\$0	\$5,050
Recreation Park irrigation pump/motor	2006	\$4,600	8	2014	2020	\$10,100	\$10,100	
Ashford Park irrigation pump/motor	2012	\$4,600	8	2020	2020	\$4,560	\$0	\$4,650
Daktronics scoreboard, Recreation Park gym	2005	\$3,468	10	2018	2020	\$3,540	\$0	\$3,540
Regional Park Varsity gym scoreboard	2007	3,053	10	2017	2020	\$3,230	\$0	\$3,230
Commercial Refrigerator (CVCC)	2002	\$1,962	15	2017	2020	\$2,320	\$0	\$2,320
Rec Park offices carpet (600 sq.ft. est)REC only	2006		12	2018	2019	\$2,300	\$0	\$2,300
Recreation Park Modular #2 HVAC	unk		15	2016	2020	\$5,800	\$0	\$5,800
Auburn El Modular #2 HVAC	unk		15	2018	2020	\$5,800	\$0	\$5,800
Regional gym heater #1	2015	\$13,132	15	2015	2020	\$14,500	\$14,500	
Regional gym heater #2	2015	\$13,132	15	2015	2020	\$14,500	\$14,500	
Rec building - Youth services office HVAC	UK		15	2016	2020	\$10,000	\$10,000	
CVCC 5 ton HVAC	2003	\$8,135	15	2018	2020	\$12,000	\$12,000	
CVCC 6 ton #2 HVAC	2003	\$9,760	15	2018	2020	\$13,000	\$13,000	
CVCC 6 ton #3 HVAC	2003	\$9,760	15	2018	2020	\$13,000	\$13,000	
CVCC 7.5 ton #1 HVAC	2003	\$12,200	15	2018	2020	\$15,000	\$15,000	
CVCC 7.5 ton #2 HVAC	2003	\$12,200	15	2018	2020	\$15,000	\$15,000	
CVCC 8 ton HVAC	2003	\$13,015	15	2018	2020	\$16,000	\$16,000	
TOTAL							184,627	

Estimated Balance Remaining
415,955

Auburn Recreation District Park Obsolescence List

2022/2023

FUNDING SOURCE

Estimated balance		Orig			year to be		New		246,955		0	
ITEM	Acquired	Purchase \$	Life	Repl Date	Replaced	Acquisition Cost	Equip Reserve	General Fund				
John Deere Gator #1	2013	\$8,080	10	2023	2023	\$16,700	\$16,700					
John Deere Gator #2	2013	\$8,080	10	2023	2023	\$16,700	\$16,700					
John Deere 1600 Mower #3	2013	\$53,000	10	2023	2023	\$58,300	\$58,300					
Brush Mower FH541VB15586 (Pull Behind)	2009	\$3,189	10	2019	2022	\$3,500	\$0	\$3,500				
Rec building - cust serv. HVAC	2008	\$6,038	15	2023	2023	\$11,500	\$11,500					
Rec building - Cust. Serv. Office HVAC	2008	\$6,038	15	2023	2023	\$5,500	\$0	\$5,500				
Rec building - lobby HVAC	2008	\$9,000	15	2023	2023	\$9,000	\$9,000					
Rec building - Women's Restroom Heater	2008	\$2,000	15	2023	2023	\$2,300	\$0	\$2,300				
Regional Facility Attendant office HVAC	2008	\$8,000	15	2023	2023	\$8,000	\$8,000					
Circulation pump, Splash pool	2015	4,600	8	2023	2023	5,000	0	5,000				
Sierra Pool Pump (Johnson Controls)	2008	\$5,393	8	2016	2022	\$6,200	\$6,200					
Sierra Pool Umbrella #2 of 3	2012	807	7	2019	2019	\$830	\$0	\$830				
TOTAL							126,400					
Estimated Balance Remaining										120,555		

Item 8.3 Cover Sheet Resolution #2019-05 - Final Budget for Fiscal Year 2019/2020

Auburn Area Recreation and Park District Standing Finance Committee meeting March, 2019;
Board of Director's meeting March, 2019

The Issue: Shall the Auburn Area Recreation and Park District adopt Resolution #2019-05, approving the final FY 2019/2020 budget?

Background: Staff has met with departmental managers over the past several weeks to finalize budget requests and basic departmental needs for the next fiscal year: 2019/2020.

The attached budget summary sheet outlines the results of these meetings. Overall for the District, the salaries and benefits budget reflect the changes to the salary and benefits negotiated in the 2016/2017-2020/2021 union contract.

Administration:

Staff projects an increase in property tax revenue of 3%, or approximately \$93,000 based on data obtained from Placer County. We feel that this is a fairly conservative estimate given that Proposition 13 allows for a 2% annual increase in property taxes.

Aquatics

No major changes

Customer Service

No major changes

Facilities and Grounds

1. The tree survey report indicates that many more trees will require to be trimmed for safety as well as health of the trees. The budget reflects \$60,000 allocated to this task for 2019/2020.
2. The successful Agronomic program will continue with additional fields in 2019/2020; including Beggs field, Christian Valley field, Ashley Dog Park, Railhead Soccer Fields A and B, Regional A, B and C Fields. An additional \$59,200 is being allocated for field for this plan.
3. Regional's pump filter is scheduled to be installed early April, so the expense was moved to the 2019/2019 fiscal year is to be paid from the Equipment Reserves. It is out to bid currently and we are anticipating

\$160,000.

5. Recreation Park is in need of Parking Lot Repairs due to a downed tree. We are estimating that cost to be \$15,000.
6. Overlook ADA upgrades to the restroom will be realized at approximately \$35,000, to be funded by Future Capital reserves.
7. Fixed Asset purchases include two new mowers (\$105,000 total for both): they will replace our 1994 Jacobsen Turfcut Mower and our Jacobson Tri King Mower as well as a new Gator Cart to replace the 2003 Cushman Truckster. (\$20,000).
8. Meadow Vista Parking lot will be resealed and restriped. The estimate for this maintenance is \$10,000.
9. We have multiple estimates for the repairs for Maidu Drive. \$25,000 has been committed to this budget for our contribution to those repairs, to be funded by the Future Capital Construction reserves.
10. Tutor Totter Preschool at Christian Valley Park is scheduled for some maintenance and repairs. \$22,000 for a new roof, \$7,700 for a new HVAC split unit, and \$15,000 for floor repairs. The General Fund will pay for this needed infrastructure.
11. The dance floor in Stella Room at Recreation Park is in need of replacement. \$10,000 is allocated from the General Fund.
12. James Field renovation will be done this fiscal year. The budget reflects the \$250,000 that will be needed for this project, as well as another \$6,000 in maintenance for over seeding and top dressing in November.
13. The Bike Park at the Canyon View Community site will be constructed in May of this fiscal year, and therefore is included in this budget at \$320,000.
14. Regional's ADA Path of travel for the new south end playground will be constructed in the Spring of 2019-2020 (\$40,000).
15. The first phase of planning/design of the 24-Acre property at Regional Park is slated for this year in the amount of \$190,000.
16. Recreation Park's Locker-room floor needs repaired. Our estimates are coming in at approximately \$25,000.

Recreation

No major changes

Youth Services

No major changes

Overall, in 2019/2020 the District has growing expenses which have led us to consider fee increases across the board. We have also reduced hours for two staff members considering

Salaries/Benefits in the years to come. Our RDA funds have been reduced in the 2019/2020 fiscal year to \$25,000 anticipating a reduction in that revenue line.

The anticipated budget surplus for 2019/2020 is approximately \$54,850 after required reserves. We propose a transfer to the Future Capital Construction Reserve in the amount of \$50,000.

Recommendation: The Standing Finance Committee had a full recommendation approving the final budget of 2019-2020 for the adoption by the Board of Directors.

Attachments: Resolution #2019-05
Summary 2019/2020 budget
Five Year Projected Budgets
Departmental Budgets

Resolution No. 2019 - 05
Before the Governing Board of the
Auburn Area Recreation and Park District
County of Placer, State of California

ADOPTION OF FINAL BUDGET, GENERAL FUND

WHEREAS, the Auburn Area Recreation and Park District has endeavored to create a Final Budget for Fiscal Year 2019-2020.

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 29089 of the Government Code, the Final Budget for the Fiscal Year 2019-2020 is hereby adopted in accordance with the following:

REVENUES

Park & Recreation Services Revenue	
Program Revenue	1,254,440.00
Facility Rentals	<u>178,050.00</u>
Total Park & Rec. Services Revenue	1,432,490.00
Government Revenues	
Taxes, Governmental Revenue	<u>3,259,970.00</u>
Total Governmental Revenue	3,259,970.00
Other Revenue	
Interest Revenue	60,270.00
Misc. Revenue	<u>49,790.00</u>
Total Other Revenue	110,060.00
Donations	
Donations, Grant, In kind	<u>11,440.00</u>
Total Donation Revenue	<u>11,440.00</u>
TOTAL OPERATING REVENUES	4,813,960.00
Project and Equipment Revenue	
Misc. Project Revenue	-
Grant Proceeds	-
Contributions/In kind Services Revenue	-
Transfer in from Equipment Reserves	292,700.00
Transfer in from Reserves	<u>632,700.00</u>
Total Project and Equipment Revenue	925,400.00
Park Dedication Revenue	
City Park Dedication Revenue	175,000.00
County Park Dedication Revenue	<u>242,300.00</u>
Total Park Dedication Revenue	417,300.00
TOTAL PROJECT AND EQUIPMENT REVENUES	1,342,700.00
TOTAL REVENUES	6,156,660.00

EXPENDITURES

Program, Administrative and General Expenditures	
Program Expenditures	245,940.00
Operations & Supplies	390,380.00
Utilities Expense	213,290.00
Professional Expenses	64,840.00
Building & Grounds expense	486,890.00
Property Tax Admin. Fees	60,950.00
Election Cost	-
Wages & Benefits	3,234,310.00
Equipment and Land Lease	2,000.00
Fixed Assets	14,710.00
Equipment Reserve Expenditures	292,700.00
	<hr/>
Total Operating Expenditures	5,006,010.00
Capital Improvement Projects	
General Fund Capital Improvement Projects	70,000.00
ADA reserve projects	-
Future Cap Projects	632,700.00
In-Kind & Other Contribution Projects	-
Total Project Expenditures	<hr/> 702,700.00
Park Dedication Capital Improvement Projects	
City Park Dedication Project Expenditures	175,000.00
County Park Dedication Project Expenditures	117,300.00
Total Park Ded. Project Expenditures	<hr/> 292,300.00
	<hr/>
TOTAL EXPENDITURES	6,001,010.00
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TOTAL REVENUE SURPLUS (DEFICIT)	155,650.00
TO EQUIPMENT RESERVE	50,000.00
TO ADA RESERVE	5,000.00
TO CONTINGENCY (acct 2453)	-
TO CALPERS UNFUNDED LIAB. RESERVE	45,800.00
TO FUTURE CAP CONSTRUCTION RESV.	50,000.00
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OPERATING BUDGET BALANCE	4,850.00

BE IT FURTHER RESOLVED, that the Final Budget is hereby adopted on this 28th day of March, 2019 in accordance with the listed attachments which show approved appropriations, revenues and methods of financing, appropriations subject to limitations attached hereto and by reference made a part hereof.

James S. Ferris
Board of Directors

Kahl Muscott
District Administrator

**AUBURN AREA RECREATION AND PARK DISTRICT
BUDGET SUMMARY**

2019/2020 Final Budget

	Program revenue	Facility revenue	Misc. revenue	Grants	Interest revenue	Project revenue City Mitigation	Project revenue County Mitigation	Tax revenue	Transfer In from Future Cap & ADA Rev	Atwood III taxes	RDA passthru	Transfer In from Equip Reserves	TOTAL	% of Total
Administration			31,390		54,950			3,208,500			25,000		3,319,840	54%
F&G		158,230	8,960	2,400	5,320	175,000	242,300		632,700	26,470		292,700	1,544,080	25%
Cust Service	16,510												16,510	0%
Recreation	351,450		9,430	9,040									369,920	6%
Youth Services	754,790	3,960	10										758,760	12%
Aquatics	131,690	15,860											147,550	2%
TOTAL	1,254,440	178,050	49,790	11,440	60,270	175,000	242,300	3,208,500	632,700	26,470	25,000	292,700	6,156,860	100%

2.8

925,400 (less: City Milt)

	Program expense	Operations & supplies	Utilities expense	Prof. expense	Building & grounds	Property Tax administ	Wages	Benefits & expenses	Fixed assets	Capital Improve.	Capital Improve. genl fund	Debt service	Contingency Reserve	(ADA reserve)	Eq Res. GASB	%
Administration	114,660			44,500		60,950	354,590	118,040	2,000							0%
F&G	340,130	186,910	19,160	1,100	431,210		999,870	499,000	298,700	925,000	70,000	2,000	45,800		740,540	12%
Cust Service	57,630						149,620	56,680					55,000		3,625,980	59%
Recreation	196,750	58,340	80				176,330	63,770							265,030	4%
Youth Services	40,540	16,650			2,720		513,250	140,420	1,500						495,270	8%
Aquatics	8,650	2,970	26,380		52,960		138,800	23,940	5,210						715,080	12%
TOTAL	245,940	390,380	213,280	64,840	486,890	60,950	2,332,460	901,850	307,410	925,000	70,000	2,000	100,800	6,101,810	100%	0%

Transfer to Future Capital Construction Reserve

50,000

Net Revenue

4,850

0.08%

**AUBURN AREA RECREATION AND PARK DISTRICT
BUDGET SUMMARY**

2019/2020 Budget

Operating Revenues	Final Budget	% of total	
Program Revenue	\$ 1,254,440	20.4	
Facility Revenue	\$ 178,050	2.9	
Misc. Revenue	\$ 49,790	0.8	
Donations, Grant Revenue and In Kind	\$ 11,440	0.2	
Interest Income	\$ 60,270	1.0	
Transfer in from City Mitigation	\$ 175,000		
Transfer in from County Mitigation	\$ 242,300	3.9	
Tax Revenue	\$ 3,233,500	52.5	
Transfer in from Cap Const & Equip Res	\$ 925,400	15.0	
Misc (atwood etc)	\$ 26,470	0.4	
Total Operating Revenue	\$ 6,156,660	97.16	- 0.00

Expenditures	\$ 1,167,700		
Program Expense	\$ 245,940	4.0%	
Operating & Supplies	\$ 390,380	6.4%	
Utilities Expense	\$ 213,290	3.5%	
Professional Services	\$ 64,840	1.1%	
Building & Grounds Maintenance	\$ 486,890	8.0%	
Property Tax Admin.	\$ 60,950	1.0%	
Wages	\$ 2,332,460	38.2%	
Benefits & Payroll Costs	\$ 901,850	14.8%	
Fixed Asset Expense	\$ 307,410	5.0%	
Capital Improvement Projects Mitigation & Funds	\$ 925,000	15.2%	
Capital Improvement Projects General Fund	\$ 70,000	1.1%	
Debt Services	\$ 2,000	0.0%	
Reserve Deposits (ADA, Conting, GASB)	\$ 100,800	1.7%	
		0.0%	
Total Expenditures	\$ 6,101,810	100	- 0
Net Revenue Over Expenditures	54,850		-

Transfer to Future Capital Construction Reserve \$ 50,000

Net Revenue 4,850

Annual Equip Replacement Fund 854,762
 Future Capital Construction Fund 887,359
 Contingency Reserve 450,000
 ADA reserve 20,032

TOTAL RESERVES \$ 2,212,153

	Final Budget 18/19	PRELIM 19/20	PRELIM 20/21	PRELIM 21/22	PRELIM 22/23	PRELIM 23/24
Operating Revenues						
Program Revenue	1,150,375	1,254,440	1,329,706	1,382,895	1,438,210	1,495,739
Facility Revenue	155,985	178,050	188,733	196,282	204,134	212,299
Misc. Revenue	54,451	49,790	450,786	51,284	52,309	53,356
Grants, Donations, in kind	18,330	11,440	361,669	12,500	12,750	13,005
Interest Income	65,415	60,270	62,078	63,320	65,219	67,176
Proj Revenue (and in kind)	453,100	257,300	990,000	96,200	100,000	50,000
Tax Revenue	3,154,645	3,208,500	3,336,840	3,470,314	3,609,126	3,753,491
Atwood III taxes	22,381	26,470	26,999	27,539	28,090	28,652
RDA	-	25,000	25,000	20,000	15,000	10,000
Transfer from Reserves	685,073	1,085,400	214,365	318,600	100,300	123,600
Total Operating Revenue	5,759,755	6,156,660	6,986,177	5,638,933	5,625,139	5,807,317
Expenditures						
Program Expense	254,253	245,940	253,318	260,918	266,136	271,459
Operating & Supplies	363,485	390,380	398,188	406,151	414,274	422,560
Utilities Expense	211,486	213,290	219,689	226,279	230,805	235,421
Professional Services	53,100	64,840	66,785	68,789	70,165	71,568
Building & Grounds Maint	414,860	486,890	496,628	506,560	516,692	527,025
Property Tax Administration	89,700	60,950	92,000	62,779	93,840	64,034
Wages	2,231,474	2,332,460	2,472,408	2,620,752	2,769,729	2,935,913
Benefits & Payroll Costs	807,560	901,850	946,943	994,290	1,027,204	1,078,564
Fixed Asset Expense	186,886	307,410	60,227	318,600	100,300	123,600
Capital Imp. Projects	988,319	925,000	1,842,441	96,200	100,000	100,000
Debt Services	2,000	2,000	2,000	2,040	2,081	2,122
Misc	-	-	-	-	-	-
General Fund Projects	40,000	70,000	32,000	38,000	23,600	10,000
Contingency (ADA)	5,000	5,000	5,000	5,000	5,000	5,000
Total Expenditures	5,648,123	6,006,010	6,887,626	5,606,358	5,619,826	5,847,267
EqRes per policy	95800	95800	95800	50000	50000	50000
Surplus/(deficit)	15,832	54,850	2,751	(17,424)	(44,687)	(89,949)

Administration 18-19			
			Prelim
Revenues	FY 18-19 Actual	Mid Year	19/20
Miscellaneous Revenues	Actual to Date	Budget Revision	
Misc. Income -w/c div and other	1,333	150	1,240
Verizon cell lease	29,058	29,046	30,150
501c3 receivable	-	500	0
TOTAL	30,391	29,696	31,390
Interest Income			
Interest Revenue other	428	480	350
Interest Revenue - County	68,101	60,335	54,600
TOTAL	68,529	60,815	54,950
Taxes & Gov't Revenues			
Current Sec Prop Tax General	2,832,911	2,832,160	2,917,898
Homeowner's Prop. Tax Reductio	22,211	22,608	22,877
Current Unsec Prop Tax General	61,951	58,716	63,810
Suppl. Prop Tax Current	83,937	59,948	86,455
Unitary & Op Non-unitary Tax	111,544	112,370	114,890
Redemptions Gen Taxes	-	(5)	0
Prior Unsec Prop Tax	299	329	308
Timber Tax Guarantee	3	5	2
Prior Supplemental Tax Rev	23	131	24
Prior Secured Prop Taxes	-	(25)	0
Railroad Unitary Prop Taxes	2,144	2,138	2,208
RDA Pass - Throughs	159,819	66,260	25,000
TOTAL	3,274,842	3,154,635	3,233,473
Total Revenues	3,373,762	3,245,146	3,319,813
			Prelim
Expenditures	FY 18-19 Actual	Mid Year	19/20
Operations & Supplies	Actual to Date	Budget Revision	
Discounts Taken	-	-	0
Finance Charges	-	(50)	140
CalCard Incentive	(1,741)	(700)	-1,670
Penalties	600	-	620
Donations Expense	-	500	0
Telephone (CVCC) - Admin	6,719	6,540	7,070
Postage - Admin	503	2,080	600
Bank Service Charges	-	-	0
Office Supplies	5,908	6,085	6,090

Admin

Duplication Costs- Admin	250	870	260
Office Equip. Rental- Admin	4,428	5,330	6,150
Office Equip Maint - Admin	-	-	0
Dining Expense	706	885	720
Gas/Mileage Expense	1,923	1,640	1,970
General Admin Exp	276	530	290
Liability Insurance	71,197	71,284	77,890
Board Expense	1,414	2,100	1,460
misc Expense	880	30	900
Dues & Subscriptions	9,582	9,250	9,830
Staff Appreciation	(30)	-	0
Staff Development	2,261	420	2,340
Safety Supplies - Administration	-	100	0
Small Office Equipment	-	-	0
TOTAL	104,876	106,894	114,659
Legal Fees	8,434	7,470	11,940
			Prelim
			19/20
	FY 18-19 Actual	Mid Year	
Professional Services	Actual to Date	Budget Revision	
Professional Services	22,128	19,850	23,460
Accounting/Auditor Fees	8,160	9,000	9,100
Environmental Services	-	-	0
TOTAL	30,288	28,850	32,560
Property Tax/Election Expense			
Property Tax Administration	55,747	55,400	58,450
Election Expense	-	32,000	0
LAFCO Fees	2,295	2,300	2,500
TOTAL	58,042	89,700	60,950
			Prelim
			19/20
	FY 18-19 Actual	Mid Year	
Salaries/Wages Expenses	Actual to Date	Budget Revision	
Wages - Admin - Full Time	93,117	90,687	82,840
Wages - Admin - Part Time	109,312	106,049	116,300
Wages- Admin - Board Pay	29,500	29,500	30,000
Wages - District Administrator	121,612	122,333	125,450

Admin

TOTAL	353,541	348,569	354,590
Benefits & Payroll Costs			
ER -Taxes - Admin (7.65%)	26,538	27,919	28,590
Employment Expense - Admin	83	83	130
Fingerprinting	54	54	130
Benefits Expense - Admin	45,290	45,235	45,230
Employer Retirement Exp	34,728	34,171	39,480
Worker's Compensation	3,338	3,222	4,480
TOTAL	110,031	110,684	118,040
Fixed Assets- Equipment			
Fixed Assets	-	-	0
Computer Purchases - Admin.	-	2,500	2,000
TOTAL	-	2,500	2,000
PG&E Lighting Loan	-	-	0
Total Expenditures	665,212	694,667	694,739
Total Revenues	3,373,762	3,245,146	3,319,813
Total Expenditures	665,212	694,667	694,739
GASB 68 Reserve	45,800	45,800	4,267
Net Gain (Loss)	2,662,750	2,504,679	2,620,806

Admin

**Customer Service
18-19 Budget
Revenues**

	FY 18-19 Actual	Revised Mid Year Budget	Prelim 19/20
Revenue			
Out of Dist Fees	14,890	12,930	14,890
Out of Dist Fees - Bureau	1,234	1,105	1,230
Return Check Fees	330	230	390
Total	16,454	14,265	16,510
Rents & Concessions			
Total	0	0	0
Miscellaneous Revenue			
Total	0	0	0
Grant Revenue			
Total	0	0	0
Total Revenues	16,454	14,265	16,510

Expenditures

Cash short/over	-436	-150	0
Merchant fees	12,050	11,700	12,420
Bad Debt	205	1,560	210
Telephone expense	8,647	8,515	8,920
Gift certificates Given Out	583	1,390	600
Postage	0	500	0
Office Supplies	2,354	2,810	2,430
Duplication costs	549	705	570
Office Equipment rental	6,289	6,670	10,270
Office equipment Maintenance	4,762	4,965	4,900
Gas/Mileage Expense	642	805	660
Public Relations/Marketing	14,675	13,780	16,650
Dues and Subscriptions	0	0	0
Safety Supplies	0	60	0

Customer Service

Staff Appreciation	0	0	0
Staff Development	0	0	0
Theft Expense	0	0	0
Small Office equipment	0	0	0
Total Expenditures	50,320	53,310	57,629

Prof Services	870	2,010	1,100
	870	2,010	1,100

	FY 17-18 Actual	Revised Mid Year Budget	Prelim 18/19
Wages (F/T)	124,765	124,195	132,660
Wages (P/T)	16,989	16,945	16,960
Total	141,754	141,140	149,620

ER -Taxes - Admin (7.65%)(10.85%)	11,089	11,305	12,140
Employment Expense	0	0	0
Fingerprinting Expense	0	0	0
Benefits Expense	23,092	23,922	24,960
Employer Retirement Exp. (16.622%)	15,658	15,452	18,930
Worker's Compensation (.68% x 148%)	554	542	650
Total	50,393	51,221	56,680

Total Salaries & Benefits	192,147	192,361	206,300
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	FY 17-18 Actual	Revised Mid Year Budget	Prelim 18/19
Fixed Assets- Equipment			
Fixed Asset Purchases	4,176	0	0
Fixed Asset Purchases (computer)	6,168	3,200	0
	10,344	3,200	0

Customer Service

Total Expenditures	253,681	250,881	265,029
Total Revenues	16,454	14,265	16,510
Total Expenditures	253,681	250,881	265,029
Contingency Reserve (2% of expens	2,292	2,509	2,650
Net Gain (Loss)	-239,518	-239,125	-251,169

Customer Service

Recreation 2018-2019 Budget			
Revenues			
		Mid-Year	Prelim
Program Revenue	FY 18-19 Actual	Budget Revised	19/20
Adult Softball	23,866	28,510	23,040
Adult Basketball	8,060	7,590	11,010
Sr. Sports	4,935	4,130	4,940
Adult Volleyball	1,624	1,660	1,630
Pickle Ball	8,505	10,970	8,000
Adult Classes	38,901	36,760	38,900
Adult Classes - Bureau	18,898	16,230	19,760
Bocce Ball	1,060	920	1,060
Youth Basketball	86,715	76,750	91,960
Pee Wee/Short Shots	0	790	0
Youth Classes	38,099	34,320	38,100
Youth Classes - Bureau	803	360	810
Pre School	0	0	0
Youth Camps	21,660	22,220	21,660
Youth Camps - Bureau	14,970	14,750	14,970
Youth Sports Camp	10,451	12,450	10,450
Youth Sports Camp - Bureau	2,000	9,900	9,200
Special Events	3,237	4,100	3,240
Party in the Park	8,052	7,810	8,060
Ukulele Festival	13,483	17,030	14,090
Food Truck Fiesta	225	0	0
Great Obstacle Scramble	15,011	10,770	16,020
Dead Festival	0	0	0
Guitar Festival	4,535	4,530	4,540
Auburn Community Festival	9,809	9,070	10,010
Total Program Revenues	334,899	331,620	351,450
Misc. Revenue			
Activity Guide-Advertising Rev.	2,350	1,250	9,250
Miscellaneous Rev	175	1,050	180
TOTAL MISC REVENUE	2,525	2,300	9,430
Grants & Donations			
Youth Assistance Fund - In Dist	26,569	8,430	9,040
Donations - Recreation	0	0	0
TOTAL GRANTS & DONATIONS	26,569	8,430	9,040
Total Revenues	363,993	342,350	369,920
Expenditures			
		Mid-Year	Prelim

Recreation

Program Expenditures	FY 18-19 Actual	Budget Revised	19/20
Instructors - Adult Classes	18,963	17,820	18,970
Inst - A Classes - Bureau	8,137	6,260	8,140
Instructors - Youth Classes	18,622	15,700	18,990
Inst - Y Classes - Bureau	79	0	80
Instructors pre school	0	0	0
Officials - Adult Softball	6,928	7,160	7,280
Officials - Adult Basketball	4,488	5,435	4,830
Officials - Adult Volleyball	0	0	0
Officials - Youth Basketball	17,575	19,935	9,430
Instructors- Youth Camp	30,539	31,620	30,540
Inst - Y Camp - Bureau	8,288	8,290	8,290
Instructors- Youth Sports Camp	0	2,100	0
Inst - Y Sports Camp - Bureau	0	5,400	0
Adult Softball Expense	3,473	3,890	3,370
Adult Basketball Expense	543	940	550
Adult Volleyball Expense	3,478	3,990	3,580
Pickle Ball/Tennis	1,293	2,493	1,530
Adult Class Expense	1,068	290	1,410
Bocce Ball Prog Expense	1	200	250
Youth Basketball Expense	27,892	25,670	33,070
Pee Wee/Short Shots	0	530	0
T-Ball	0	0	0
Youth Class Expense	113	630	520
Youth Camp Expense	10	0	10
Youth Sports Camps	32	20	30
Special Events	2,716	2,550	2,790
Party in the Park	8,799	8,640	10,060
Bike Park fundraising expense	14	0	20
Lifestyle Expo	0	105	0
Envision Expo Expense	0	0	0
Ukulele Festival Expense	9,626	14,190	10,150
Food Truck Fiesta	0	0	0
Obstacle	7,865	9,320	8,600
Dead Festival	0	0	0
Guitar Festival	3,956	4,340	4,080
Auburn Community Festival Exp	9,883	9,315	10,180
TOTAL PROGRAM EXP.	194,381	206,833	196,752
Operating Expenditures			
Telephone	487	535	500
Activity Guide	25,879	31,445	34,970
Youth Assistance Expense	15,750	17,015	16,220
Office Supplies	2,594	1,465	2,560
Gas/Mileage	260	520	500
Dues & Subscriptions	493	360	510
Staff Appreciation	89	0	0
Company Celebrations	1,591	1,680	1,900
Staff Development	440	270	510
Small Rec Equipment	455	390	470
Safety Supplies	166	170	200

Recreation

TOTAL OPERATING EXP	48,204	53,850	58,340
		Mid-Year	Prelim
	FY 18-19	Budget	
	Actual	Revised	19/20
Professional Services			
Professional Services	81	3,340	80
Total Professional Services	81	3,340	80
Salaries/Wages Expenditures			
Wages - Full Time	149,615	149,634	161,160
Wages - Part Time	(173)	(93)	2,850
Wages - Seasonal	1,531	2,584	2,490
Wages - Adult Softball	4,363	4,790	4,200
Wages - Uniform	0	0	0
Wages - Adult Basketball	2,390	2,389	1,900
Wages - Adult Volleyball	0	0	0
Wages - Special Events	6,241	6,650	3,730
Totals	163,967	165,954	176,330
Benefits & Payroll Expenditures			
ER -Taxes - (13.65%)	12,974	13,411	14,390
Employment Expense	60	60	70
Fingerprinting Expense	94	120	100
Benefits Expense	23,554	24,241	25,450
Calpers Exp.	18,351	18,057	19,590
Worker's Comp	3,476	3,452	4,170
Totals	58,509	59,341	63,769
Equipment & Fixed Assets			
Fixed Assets - Recreation	9,277	0	0
Computer Purchases - Rec	1,062	0	0
Totals	10,339	0	0
Total Expenditures	475,481	489,318	495,271
Total Revenues	363,993	342,350	369,920
Total Expenditures	475,481	489,318	495,271
Contingency (1% of expenses)	4,418	4,893	4,953
Net Gain (Loss)	(115,906)	(151,861)	(130,304)

Recreation

Aquatics 18-19 Budget Revenues

	FY 18-19 Actual	FY 18-19 Budget	Prelim 19/20
Park & Services Revenue			
Adult Aquatic Activities	9,061	8,100	9,070
Adult Aquatic Activities Placer Hills	1,428	1,570	1,430
Master Swim	4,370	4,630	4,450
Public Swim	32,062	34,550	39,980
Public Swim - Placer Hills Pool	3,585	3,000	4,310
Swim Lessons	27,469	28,500	28,570
Swim Lessons - Placer Hills Pool	8,407	9,200	8,950
Swim Team	24,135	23,210	25,100
Synchro Team	9,669	9,750	9,600
Misc Income	225	200	230
Totals	120,411	122,710	131,691
Rents & Concessions			
Sierra/Splash Pool Rental	10,648	9,300	13,700
Placer Hills Pool rental	1,955	2,750	2,160
Totals	12,603	12,050	15,859
Grants & Donations			
Donation Rev - Aquatics	1,907	0	0
Other Financing Sources			
Transfers from Future Capital Constr.	0	155,000	0
Transfers from Equipment Reserv	7,529	9,000	0
Transfers from ADA Reserv	0	0	0
City Mitigation Apportionment	0	0	0
Totals	0	164,000	0
Total Revenues	134,921	298,760	147,550

Aquatics

Expenditures

	FY 18-19 Actual	FY 18-19 Budget	Prelim 19/20
Program Expenditures			
Instructors - Aquatics	1,881	2,380	1,520
Adult Aquatic Activities Exp.	518	1,710	750
Public Swim Expenses	2,156	2,500	2,300
Public Swim Expenses PH	426	500	500
Swim Lessons Expenses	304	0	340
Swim Team Expenses	2,557	1,400	2,640

Synchro Team Expenses

Totals

576	600	600
8,418	9,090	8,649

Operations & Supplies

Telephone - Placer Hills Pool

Telephone - Aquatics

Office Supplies

Gas Milleage - Aquatics

Professional Services

Staff Appreciation- Aquatics

Staff Development- Aquatics

Safety Supplies - Aquatics

Small Equipment

Small Equipment - PH Pool

Uniform Exp

Totals

999	880	1,030
95	326	0
11	0	10
0	70	0
0	0	0
0	0	0
135	350	130
340	0	370
998	1,130	1,430
0	0	0
0	0	0
2,578	2,756	2,971

Utilities

Gas/Electric - Sierra Pool

Gas/Electric - Placer Hills

Reimbursement - Gas/Electric

Water - Sierra Pool

Water - Placer Hills

Reimbursement - Water

Totals

27,169	26,000	28,080
7,831	6,915	8,170
-11,229	-14,000	-11,790
3,742	3,350	2,940
195	280	210
-1,169	-1,000	-1,230
26,539	21,545	26,378

Maintenance

Maintenance - Sierra Pool

Reimbursement - Maintenance

Maintenance - Placer Hills pool

Totals

46,041	33,700	46,730
-3,753	-7,500	-3,870
11,052	8,225	10,100
53,340	34,425	52,960

Salaries/Wages Expenses

Wages - Aquatics Coordinator

Wages - Aqua Coord - Placer Hills

Wages - Adult aquatics

Wages - Public Swim

Wages - Public Swim - PH Pool

Wages - Swim Lessons

Wages - Swim Lessons - PH Pool

Wages - Master Swim

Wages - Coaches (Swim Team)

	FY 18-19 Actual	FY 18-19 Budget	Prelim 19/20
Wages - Aquatics Coordinator	25,095	26,208	20,910
Wages - Aqua Coord - Placer Hills	95	0	0
Wages - Adult aquatics	4,529	6,370	5,450
Wages - Public Swim	57,593	54,600	60,300
Wages - Public Swim - PH Pool	6,008	6,740	6,370
Wages - Swim Lessons	10,202	8,920	10,820
Wages - Swim Lessons - PH Pool	2,634	3,450	2,800
Wages - Master Swim	3,811	3,500	5,160
Wages - Coaches (Swim Team)	9,727	11,890	10,310

Aquatics

Wages - Coaches (Synchro)
Totals

16,068	15,530	16,680
135,762	137,208	138,801

Benefits & Payroll Costs

ER -Taxes -(12.65%)
 Employment Exp- Aquatics
 Fingerprinting Exp- Aquatics
 Calpers Exp. 16.444%
 Worker's Comp (2.15% x 1.09%)
Totals

12,895	13,027	14,370
2,298	2,060	2,440
793	750	840
2,718	3,021	3,000
2,504	2,727	3,290
21,208	21,585	23,938

Equipment & Fixed Assets

Fixed Assets - Aquatics
Totals

17,464	11,100	5,210
17,464	11,100	5,210

Sierra Pool Renovation Project

209,598	155,000	0
209,598	155,000	0

Total Expenditures	474,907	392,709	258,907
Total Revenues	134,921	298,760	147,550
Total Expenditures	474,907	392,709	258,907
Contingency 2% of expenses	2,624	3,927	2,589
Net Gain (Loss)	-342,610	-97,876	-113,946

Aquatics

Youth Services 18-19 Budget Revenues			
			Prelim
	FY 18-19 Actual	FY 18-19 Budget	19/20
Alta Vista DSC Revenue	54,911	37,720	59,580
Auburn Elem DSC Revenue	157,253	142,000	163,880
Skyridge DSC Revenue	120,273	101,440	124,820
Rec Day Camp Rev (School & Summer)	221,992	200,700	235,600
Preschool	58,135	60,000	60,900
Newcastle DSC Revenue	105,093	102,900	110,010
TOTAL	717,657	644,760	754,790
Rents & Concessions			
Rock Creek Modular Rent	3,900	3,600	3,960
Miscellaneous Revenue			
	10	10	10
Total Revenues	721,567	648,370	758,760
Expenses			
			Prelim
Program Expenditures	FY 18-19 Actual	FY 18-19 Budget	19/20
Alta Vista Program expense	2,927	2,300	3,220
Auburn Elem - Program Expense	2,836	2,270	3,100
Skyridge - Program Expense	3,871	2,730	4,100
Rec Day Camp - Program Exp (Sch. & Sum)	19,978	18,280	20,410
Preschool	5,404	2,530	5,890
Newcastle - Program Expense	3,476	4,960	3,820
	38,492	33,070	40,540
Operations & Supplies			
Telephone - Youth Services (Cell phones)	18	120	90
Telephone - Preschool	0	0	0
Telephone - Rec Day Camp Modular	2,410	2,460	2,670
Telephone - Newcastle	75	130	140
Telephone- Auburn Elem	1,484	1,590	1,665

Youth Services

Telephone - Alta Vista	37	110	90
Telephone- Skyridge	1,036	1,110	1,155
Office Supplies - Youth Services	679	860	800
Gas/Mileage Reimbursement Expense	98	160	130
Staff Appreciation - Youth Services	177	250	190
Staff Development - Youth Services	543	200	600
Small Equipment	0	100	0
Electric - Day Camp	1,843	2,520	1,950
Professional Services	2,371	430	7,170
TOTAL	10,771	10,040	16,650
			Prelim
	FY 18-19 Actual	FY 18-19 Budget	19/20
Rep/Maint - Auburn Elem	346	2,125	460
Rep/Maint - Rock Creek	154	500	300
Rep/Maint - Rec Day Camp	254	850	400
Rep/Maint - Skyridge	1,444	1,050	960
Rep/Maint - Newcastle	875	2,250	300
Rep/Maint - Newcastle	100	275	300
	3,173	7,050	2,720
			Prelim
	FY 18-19 Actual	FY 18-19 Budget	19/20
Salaries/Wages Expenses			
Wages - (Y.Serv) - Manager - Salary	72,086	70,623	76,430
Wages - (Y.Serv) - Alta Vista - PT	41,241	35,955	47,000
Wages - (Y.Serv) - Alta Vista Maint	11	0	20
Wages - (Y.Serv) - Aub Elem - PT	75,618	72,652	79,130
Wages - (Y.Serv) - Aub Elem Maint	3,751	1,940	1,040
Wages - (Y.Serv) - Rock Creek Maint	222	20	240
Wages - (Y.Serv) - Skyridge - PT	61,054	56,110	65,390
Wages - (Y.Serv) - Skyridge Maint	220	2,850	240
Wages - (Y.Serv) - Rec Day Camp - PT	115,952	103,350	120,820
Wages - (Y.Serv) - Day Camp Maintenanc	417	1,434	430
Wages - (Y.Serv) - Newcastle - PT	71,380	63,900	75,950
Wages - (Y.Serv) - Newcastle Maint	460	180	480
Wages - (Y.Serv) - Preschool	41,767	39,911	46,080
TOTAL WAGES	484,179	448,925	513,250
Benefits & Payroll Costs			
ER Taxes (SS/MC/SUTA/ETT)	42,721	39,020	43,590
Employment Exp- Y.S.	1,403	1,220	1,440
Fingerprinting Exp - Y.S.	714	1,340	740

Youth Services

Benefits Expense - Y.S.	32,590	34,990	34,510
Employer Retirement Exp. YS	37,874	30,990	47,770
Worker's Compensation - Y.S.	9,376	9,365	12,370
TOTAL BENEFITS	124,678	116,925	140,420
<i>Total Salaries & Benefits</i>	608,857	565,850	653,670
			Prelim
Fixed Assets- Equipment	FY 18-19 Actual	FY 18-19 Budget	19/20
Fixed Asset Purchases	7,390	12,500	0
Fixed Asset Purchases (computer)	673	0	1,500
	8,063	12,500	1,500
Capital Improvement			
	0	0	0
<i>Total Expenditures</i>	669,356	628,510	715,081
Total Revenues	721,567	648,370	758,760
Total Expenditures	669,356	628,510	715,081
Contingency Reserve (1% of expense)	0	0	0
Net Gain (Loss)	52,211	19,860	43,679

Youth Services

Facilities & Grounds 18-19 Budget

Revenues	FY 18-19 Actual	Revised Budget 18-19	Prelim 19/20
Rents and Concessions			
Fee Waivers- Public	(14,009)	(14,280)	(14,510)
Fee Waivers-CVCC Public	(1,208)	(2,070)	(1,330)
Fee Waiver Offset	15,216	16,350	15,840
Blue Bird Room - CVCC	2,250	2,400	2,410
Stella Irving - Rec	280	110	300
Lakeside - Reg	10,499	9,140	13,000
Sierra Room Rental- CVCC	7,187	9,320	10,440
Sunset Room Rental- CVCC	3,293	2,930	3,510
Canyon View Room Rental-CVCC	5,055	3,195	5,410
Foothills Room Rental- CVCC	8,961	7,780	9,700
Oak Room Rental-CVCC	0	0	0
American River Room	4,915	3,460	5,330
Conference Room Rentals	264	210	280
Board Room Rental - CVCC	112	230	130
Conference Modular - Overlook	9,457	9,470	10,150
Gazebo - Rec	110	100	110
Gym - Rec	861	100	930
Gym - Reg	3,647	3,710	3,930
Tutor Totter Lease Agreement	6,473	5,927	6,620
Kitchen - Rec	146	40	160
Kitchen - Reg	0	0	0
Kitchen-CVCC	645	460	810
Picnic Area - Rec	7,328	9,135	7,330
Picnic Area - Reg	1,790	1,570	1,790
Picnic Area - Ashford	1,330	1,480	1,330
Picnic Area - Meadow Vista	3,636	3,965	3,640
Field - Recreation	3,387	3,735	3,400
Field A - Reg	1,582	1,470	1,590
Field - Softball MV	967	1,260	970
Field - Christian Valley	1,701	1,700	1,710
Field Soccer/Baseball-Winchester	1,290	1,945	1,290
Field "Beggs" - Rec	7,619	6,900	7,640
Field B - Reg	1,572	2,535	1,570
Field "James" - Rec	11,614	7,510	11,610
Field "Chana" - Reg	2,982	5,670	2,980
Bocce Ball Field Rental	(16)	40	0
Field Soccer - Reg	2,411	2,988	2,540
Field Soccer A- MV	0	0	0

Fac and Grds

Field Soccer A- Railhead	7,235	7,250	7,240
Field Placer Hills	0	0	0
Field Soccer B- MV	0	0	0
Field Soccer B- Railhead	6,254	6,420	6,250
Field "Pee Wee Soccer" Rental - MV	0	0	0
Field Lining Revenue - Rec	0	0	0
Field Lining Revenue - Reg	80	80	80
Misc Rents & Concessions	2,962	2,630	3,140
Misc Rents & Concessions - Bureau	810	810	810
Custodial Fees	14,990	14,230	15,940
MV cust fee	90	0	0
Set up and Take Down Fees	2,070	2,290	2,160
MV alcohol fee	60	0	0
TOTAL RENTS & CONCESSIONS	147,898	144,195	158,230

Miscellaneous Revenues

MV comm ctr rental	1,360	140	130
Sales of an Asset	9,500	9,500	0
Recycling Revenue	13	0	0
Alcohol permit	3,515	3,595	3,590
Misc Income - F & G	4,901	5,610	5,240
Total Misc Revenue	19,289	18,845	8,960

Revised
Budget Prelim

Grants & Donations

	FY 18-19 Actual	18-19	19/20
In-Kind Donations	0	0	0
Donations F&G	2,447	1,900	2,400
Pump trac donations	8,284	8,000	0
Stewardship council	0	0	0
TOTAL GRANTS & DONATIONS	10,731	9,900	2,400

Interest Revenue - City Trust	5,011	4,600	5,320
TOTAL Interest Income	5,011	4,600	5,320

Project Revenue - Government

County Mitigation	307,300	325,300	117,300
City Mitigation Revenue	14,127	(4,872)	10,000
Total Project Revenue - Gov	321,427	325,300	127,300

Other Financing Sources

Transfers from Future Capital Constr.	243,622	106,312	624,200
Transfers from Equipment Reserv	126,604	304,232	300,000
Transfers from Shockley Maint Fund	5,346	7,000	0
Transfers from ADA Reserv	55,000	55,000	25,000

Fac and Grds

City Mitigation Apportionment	58,800	127,800	50,000
Total Other Financing Sources	489,372	600,344	999,200

Taxes & Government Revenue

Atwood III Tax Revenue	23,216	23,216	26,470
Total Taxes & Gov't Revenue	23,216	23,216	26,470

TOTAL REVENUES	586,372	1,126,400	328,680
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Expenditures

Operations & Supplies	FY 18-19 Actual	Revised	Prelim
		Budget	
		18-19	19/20
Telephone - F & G	13,914	13,545	15,160
Office Supplies - F & G	4,113	3,760	5,000
Duplication Cost - F & G	0	0	0
Gas/Mileage Expense - Fac & Gr..	29,994	25,870	33,120
Membership & Dues - F & G	90	390	120
Staff Appreciation - F & G	129	680	130
Staff Development - F & G	3,660	1,720	4,210
Uniform Exp	511	(80)	2,220
Small Tools and Equipment-Rec Park	5,796	4,570	3,750
Small Tools and Equipment-Reg Park	6,335	6,880	6,910
Small Tools and Equipment-MV Park	1,312	1,280	1,140
Small Tools and Equipment-CVCC Fac	2,725	2,780	2,530
Field Marking Expense	1,509	1,460	1,600
Safety Supplies - F & G	5,735	6,310	6,630
Restroom Supplies - Rec Park	1,133	1,715	1,380
Restroom Supplies - Reg. Park	1,367	1,800	1,360
Restroom Supplies - Ashford	1,101	1,530	1,390
Restroom Supplies - M.V. Park	1,156	1,470	1,240
Restroom Supplies - Railhead Park	1,156	1,465	1,340
Restroom Supplies - Overlook Park	1,186	1,605	1,370
Restroom Supplies - Placer Hills Park	550	430	670
Restroom Supplies - Winchester Park	60	170	60
Restroom Supplies - Rec. Comm Ctr	1,850	2,460	1,790
Restroom Supplies - Reg. Comm. Ctr	1,708	2,120	1,750
Restroom Supplies - CVCC	1,565	2,060	1,950
Sanitation - Rec Toilet	0	0	0
Sanitation- Regional Park- Port. Toilet	4,980	5,430	5,130
Sanitation- CV - Port. Toilet	0	0	0
Sanitation- Winchester Park- Port. Toilet	4,980	5,570	5,130
Sanitation- Rec Park ADA Portab	3,860	3,590	4,360

Fac and Grds

Sanitation - Reg ADA Toilets	3,860	3,700	4,360
Rec Park - Debris Box	9,128	14,430	9,250
Sanitation- Regional Park - Debris	6,266	6,910	6,640
Sanitation- MV Park- Debris	3,930	4,100	4,520
Sanitation- CVCC - Debris	3,244	2,625	3,920
TOTAL OPERATIONS & SUPPLIES	128,903	132,345	140,130

Revised
Budget Prelim

FY 18-19

	Actual	18-19	19/20
Lights- Rec Pk Beggs Field (LL)	3,066	3,125	3,380
Lighting Reimbursements - Beggs Fld.	(3,457)	(3,095)	(3,530)
Lights- Rec Park James Field (LL)	3,789	3,845	4,310
Lighting Reimbursements - James Fld.	(5,728)	(6,000)	(5,080)
Lights- Recreation Field (LL)	1,158	1,300	1,440
Lighting Reimbursements - Rec Fld.	(1,711)	(1,250)	(1,610)
Gas/Electric - Rec Comm Ctr	3,940	5,120	5,110
Gas/Electric - Reg Comm Ctr	10,629	10,740	11,850
Gas/Elec. - Chr Vly Comm Ctr	867	1,215	1,010
Electric Reimbursements - Chr Vly CC	(844)	(760)	(880)
Gas/Electric - CVCC	19,641	21,300	22,830
Gas/Electric - Recreation Park	9,239	10,180	9,710
Lighting Reimb - Rec Park	(335)	0	(350)
Gas/Electric - Reg Park	17,301	18,255	18,660
Lighting Reimbursements - Reg Park	(5,479)	(6,285)	(4,480)
Gas/Electric - Ashford Park	2,481	2,560	2,780
Gas/Elec. - MV Park	4,910	4,840	5,430
Electric - Railhead	3,427	3,455	3,680
Lighting Reimbursements - Railhead	(1,761)	(1,830)	(1,770)
Gas/Electric - Overlook Park	75	0	80
Gas/Electric- Winchester Park	1,113	1,420	1,140
Water - Rec Comm Ctr	4,135	3,300	4,230
Water - Reg Comm Ctr	1,949	1,680	2,340
Water - Chr Vly Comm Ctr	1,270	1,725	1,380
Water - CVCC	3,258	3,130	3,650
Water - Recreation Park	4,598	5,990	4,650
Water - Regional Park	8,032	3,150	8,050
Water - Ashford Park	4,181	5,000	4,460
Water - MV Park	15,711	17,170	10,720
Water - Chr Vly Park	3,324	2,980	5,280
Water - Railhead Park	4,301	5,970	4,360
Water - CVCC (Park)	1,964	4,110	2,240
Water - Overlook	6,760	6,520	7,360
Water - Placer Hills Park	4,301	4,535	4,620

Fac and Grds

Water - Winchester Park	0	0	0
Water - Atwood	4,423	4,610	4,780
Water - Chana Field	5,700	6,010	6,000
Sanitation - Rec Park (Sewer)	9,344	9,050	9,810
Sanitation - Railhead (Sewer)	174	300	200
Sanitation - Regional Park - (Sewer)	15,103	15,103	15,860
Sanitation - Ashford Park (Sewer)	1,642	1,643	1,710
Sanitation - Overlook (Sewer)	736	800	800
Sanitation - CVCC (Sewer)	10,189	9,600	10,700
TOTAL UTILITIES	173,416	180,511	186,910

Revised
Budget Prelim

Professional Services

	FY 18-19 Actual	18-19	19/20
Professional Services	4,659	4,000	12,510
Professional Services - Atwood III	6,145	9,280	6,400
Atwood - County Admin Coll Fee	241	300	250
Total Professional Services	11,045	13,580	19,160

Building & Grounds Maintenance

Equipment Rental - F & G	7,257	2,340	6,530
District Vehicles Maint - F & G	17,272	15,130	19,000
Maint - Recreation Field	7,508	8,195	7,910
Maint - CV Baseball Field	54	60	2,930
Maint - James Field	13,290	17,670	11,280
Maint - Beggs Field	5,011	16,390	10,910
Maint & Repairs - Equipment	27,781	25,210	29,000
Maint- Rec Park - Irrigation Pump	0	0	0
Maint- Reg Park - Irrigation Pump	0	0	0
Maint- Ashford Park - Irrigation Pump	0	0	4,600
Maint- MV Park - Irrigation Pump	0	0	0
Maint - Winchester - Irrigation Pump	0	0	4,600
Maint - M.V. Soccer Field	1,050	1,050	1,100
Maint- Winchester Field	1,390	860	1,490
Maint - M.V. Tennis Courts	0	5,030	4,500
Maint - Recreation Park	11,316	14,690	16,940
Maint - Regional Park	52,051	43,710	52,760
Maint - Ashford Park	8,145	7,490	10,000
Maint - Meadow Vista Park	8,673	11,050	9,490
Maint - Christian Valley Park	6,589	5,930	21,830
Maint - Railhead Park	2,962	3,410	4,090
Maint- CVCC Park	4,094	4,510	6,080
Maint - Overlook Park	7,405	7,940	7,860
Maint - Placer Hills Park	1,555	1,370	1,630

Fac and Grds

Maint - Pocket Parks	833	2,120	1,270
Maint - Mt. Vernon Park	216	730	3,120
Maint - Winchester Park	5,093	5,200	5,270
Maint - Atwood III	3,776	3,295	4,080
Maint-Shockley	12,715	33,820	3,990
Maint-Ashley dog park	6,741	4,135	16,400
Maint - Recreation Comm Ctr	13,943	11,820	23,250
Maint - Regional Comm Ctr	10,493	10,180	10,980
Maint - Christian Valley Comm Ctr	5,163	410	7,150
Maint - CVCC	8,037	7,435	8,360
Maint - Overlook Modular	491	600	540
Maint - Regional Tennis Courts	300	5,190	4,600
Maint - MV Soccer A Field	0	0	260
Maint - RH Soccer A Field	94	100	5,100
Maint - PH Soccer Field	0	0	260
Maint - Regional Field Soccer	4,745	3,490	2,010
Maint - MV PeeWee Soccer	0	0	0
Maint - RH Soccer B Field	0	0	4,700
Maint - Regional Field A	14,696	15,832	12,890
Maint - MV Softball Field	61	60	370
Maint - Regional Field B	3,080	3,073	12,800
Maint - Regional Field C	1,111	1,980	5,800
Tree Maint Rec Park	26,378	27,650	25,000
Tree Maint Reg	0	2,050	35,000
Tree Maint Ashford	17,305	16,050	0
Tree Maint MV park	6,500	7,650	0
Tree Maint PH Park	2,880	2,880	0
Tree Maint Railhead Park	0	0	0
Tree Maint Pocket Parks	0	0	0
Vandalism Repairs Exp.	3,322	3,440	3,480
TOTAL MAINTENANCE	331,376	361,225	431,210

Fac and Grds

Revised Budget Prelim

Salaries/Wages Expenses	FY 18-19 Actual	18-19	19/20
Wages - Fac Attend - Rec Park	61,654	60,460	63,600
Wages - Fac Attend - CVCC	34,148	33,025	37,350
Wages - Fac Attend - Reg Park	28,935	28,099	30,350
Wages - Management	139,231	145,753	141,240
Wages - Rec Park	284,228	301,041	306,020
Wages - Reg Park	198,485	198,270	217,550
Wages - Ashford Park	21,544	27,220	23,100
Wages - Meadow Vista Park	45,053	44,580	47,000
Wages - CV Comm Ctr	14,070	12,920	14,890
Wages - Railhead Park	15,908	19,815	16,700

Wages - CVCC	13,049	13,270	13,610
Wages - Overlook Park	18,226	20,450	19,290
Wages - Placer Hills Park	22,610	22,240	23,350
Wages - Pocket Parks	9,654	10,365	10,280
Wages- Mt. Vernon Park	1,213	1,200	1,450
Wages - Winchester Park	6,227	7,600	6,730
Wages - Atwood	7,880	8,460	8,100
Wages - Shockley	2,358	3,070	2,660
Wages - Other Projects	0	0	0
Wages - Special Events	4,002	6,230	4,090
Wages - Uniform Allowance	12,795	13,830	12,510
	941,270	977,898	999,870
			999,870

	FY 18-19 Actual	Revised Budget 18-19	Prelim 19/20
ER -Taxes - F & G (7.65%)	74,254	77,237	80,430
Employment Expense - F & G	2,174	2,500	2,680
Fingerprinting Exp. - F & G	359	520	470
Benefits Expense - F & G	174,590	188,421	210,550
Employer Retirement Exp.	93,958	95,365	112,600
Worker's Comp.	77,583	76,701	92,270
TOTAL BENEFITS & PAYROLL COSTS	422,918	440,744	499,000
TOTAL SALARIES, BENEFITS	1,364,188	1,418,642	1,498,870

Fixed Assets

Fixed Asset Purchases - F&G	151,906	154,232	295,400
Fixed Asset Purchases - Bureau	0	0	0
Computer Purchases	3,240	1,200	6,000
TOTAL FIXED ASSETS	155,146	155,432	301,400

Lease Purchase Princ/Interest

Principal/COP - Regional Gym	0	0	0
Interest - COP Regional Gym	0	0	0
TOTAL LEASE COSTS	0	0	0

Rent

Bureau of Reclamation Lease	0	0	0
Rec Park Lease UPPR	1,957	2,000	0
TOTAL RENT	1,957	2,000	0

Fac and Grds

	FY 18-19 Actual	Revised Budget 18-19	Prelim 19/20
Sierra Pool - Bleachers & Shade Structure	72,402	61,903	0
Rec - Bocce Fencing	7,750	7,750	0
Bike Park Construction	221,640	225,000	320,000
CVCC Road Improvements	50,000	0	25,000
Overlook Area Planning/CEQA	50	50	0
Reparian Vegetation Management Permi	8,481		0
Reg - POT to Tennis Courts	41,500	0	0
Herschel Young Park	8,800	8,800	0
MV Bathroom ADA renovation	48,025	48,000	0
Ashford - Drainage Pipe Repair	6,000	6,000	0
Reg - Dry Creek ADA Improvements	23,188	23,188	0
Reg - Pathway Repairs	51,441	51,441	0
Operation/Development Plan	618	618	5,000
Reg - New Playground South end	120,054	128,000	0
Reg - Sec Cameras Gym/Lakeside	24,710	24,710	0
Reg - Pond Pump	150,009	150,000	0
Overlook ADA upgrades	0	0	35,000
MV Parking Lot Reseal/Stripe	0	0	10,000
Veteran's Park Improvements	10,000	0	0
Rec - New Security Cameras	538	37,000	0
Rotary - Railhead Project	5,000	5,000	3,000
Rec - Parking Lot repairs	0	0	15,000
REG - 24 Acres Planning/CEQA	0	0	190,000
Tutor Totter Floor Replacement	0	0	15,000
Tutor Totter Roof	0	0	22,000
REC - James Field Renovation	0		250,000
Wheelchair Swing			30,000
Reg - Path of Travel to Playground	0		40,000
Rec - Lockerroom Floor	0		25,000
Stella Room Floor	0	0	10,000
Total Capital Improvements (Funded)	850,206	777,460	995,000
TOTAL CAP IMPROVEMENT	850,206	777,460	995,000
TOTAL EXPENDITURES	3,016,237	3,041,195	3,572,680
Total Revenues	586,372	1,126,400	328,680
Total Expenditures	3,016,237	3,041,195	3,572,680
Contingency Fund 1% of total ex	0	0	0

Fac and Grds

Restricted reserve for equip repl	0	0	0
Net Gain (Loss)	(2,429,865)	(1,914,795)	(3,244,000)

Fac and Grds

Item 8.4 Cover sheet – Resolution #2019-06: Contract Approval for Regional Park Irrigation Pump Project

Auburn Area Recreation and Park District Board of Directors Meeting March 28, 2019

The Issue

Shall the Auburn Recreation District Board of Directors authorize and approve Resolution #2019-06, a resolution approving a contract with BWD General Engineering Contractors in the amount of \$113,300.00 to install the Regional Park Irrigation Pump Project?

Background

The ARD Board of Directors approved the Regional Park Irrigation Pump Project as part of the 2017/2018 Project List. The basic work scope is as follows:

- Purchase and install new irrigation pump system onto new concrete pad, provide and install new inlet line and filter flush line, trench and make electrical and irrigation mainline connections, provide startup assistance with ARD staff.

Seven bids were received for this work. BWD General Engineering Contractors was the apparent low bid in the amount of \$113,300.00. Second lowest bid (Well Industries Inc.) was for \$131,800.00.

Recommendation for the Board of Directors

Staff recommends that the Board of Directors authorize and adopt Resolution #2019-06 for the base bid contract with BWD General Engineering Contractors in the amount of \$113,300.00.

Fiscal Impact

Fiscal impact of the approval of the contract with BWD General Engineering Contractors is \$113,300.00 plus a 5% District controlled contingency of \$5,665.00 for a total of \$118,965.00.

The budget for this project was \$160,000.00 on 2017/2018 Project List.

Attachments

Resolution #2019-06
Bid Summary
Proposal from BWD General Engineering Contractors

RESOLUTION NUMBER 2019-06

A RESOLUTION OF THE GOVERNING BOARD OF DIRECTORS OF THE
AUBURN AREA RECREATION AND PARK DISTRICT AWARDDING A
CONTRACT FOR THE REGIONAL PARK IRRIGATION PUMP PROJECT

WHEREAS, the Auburn Area Recreation & Park District Board of Directors authorized the Regional Park Irrigation Pump Project on the 2017/2018 Project List and

WHEREAS, the Auburn Area Recreation & Park District solicited formal public bids for the construction of the Regional Park Irrigation Pump Project and

WHEREAS, the Auburn Area Recreation & Park District received sealed bids on March 14th, 2019 and determined the low bidder,

THEREFORE, the Auburn Area Recreation & Park District Board of Directors does hereby resolve the following:

That the Auburn Area Recreation & Park District awards the Regional Park Asphalt Path Repairs Project to BWD General Engineering Contractors based on the lowest base bid sum of \$113,300.00. The District Administrator is authorized to enter into a contract for the Regional Park Irrigation Pump Project with BWD General Engineering Contractors for the base bid of \$113,300.00 and approves a District controlled contingency of 5% or \$5,665.00. The total for all is \$118,965.00.

APPROVED, PASSED, AND ADOPTED ON March 28th, 2019 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Chairman of the Governing Board

ATTEST:

Clerk to the Governing Board

BID SUMMARY

PROJECT TITLE: REGIONAL PARK IRRIGATION PUMP PROJECT

BID OPENING DATE/TIME: 3-14-19 3 PM

LOCATION: ARD DISTRICT OFFICE BOARD ROOM, 471 MAIDU DR. AUBURN CA 95603

BIDDING COMPANY NAME:	JJM ENGINEERING CONST. INC.	OPENERSTONE ENVIRONMENTAL INC.	A. BAMER CONSTRUCTION INC.	PRO BUILDERS	WELL INDUSTRIES INC.
BID BOND ATTACHED? (10% of BID)	Y	Y	CHECK	Y	Y
RECEIVED ADDENDA?:	Y	Y	Y	Y	Y
BID SIGNED?:	Y	Y	Y	Y	Y
BASE BID TOTAL:	\$187,696.00	\$145,116.00	\$165,000.00	\$148,000.00	\$131,000.00
ALT. #1	NA				
ALT #2:	NA				
ALT #3:	NA				

PROJECT TITLE: REGIONAL PARK IRRIGATION PUMP PROJECT

BID OPENING DATE/TIME: 3-14-19 3 PM

LOCATION: ARD DISTRICT OFFICE BOARD ROOM, 471 MAIDU DR. AUBURN CA 95603

BIDDING COMPANY NAME:	BWD GENERAL ENG. CONTRACTORS	OLYMPIC LAND CONSTRUCTION			
BID BOND ATTACHED? (10% of BID)	Y	Y			
RECEIVED ADDENDA?:	Y	Y			
BID SIGNED?:	Y	Y			
BASE BID TOTAL:	\$ 113,300	\$ 152,900.00			
ALT. #1	NA				
ALT #2:	NA				
ALT #3:	NA				

BID CONSTRUCTION

LOW BID

**AUBURN AREA RECREATION AND PARK DISTRICT
STATE OF CALIFORNIA**

PROPOSAL

For the construction of the

REGIONAL PARK IRRIGATION PUMP PROJECT

To the Auburn Area Recreation and Park District:

The undersigned declares that they have examined the locations of the proposed work, that they have examined the specifications, and all the contract documents, and hereby proposes to furnish all materials, labor, equipment, and perform all the work in strict accordance with said specifications, and contract documents in consideration of the attached Bid Schedule.

The undersigned further agrees that, upon written acceptance of this bid, they will within **Fifteen (15) Calendar** days of receipt of such notice execute a formal contract agreement with the District, with necessary bonds and certificate and standard form endorsement of insurance. They also agree that, in the case of default in executing the contract, the proceeds of the check or bond accompanying his bid shall become the property of the District. The Contractor acknowledges this is a prevailing wage job subject to California Labor Code 1770 – 1780.

The undersigned agrees that, if awarded the contract, they will commence the work upon written Notice to Proceed and shall diligently prosecute the same to completion before the expiration of **20 Working Days** from the date of said written notice to proceed.

Bids shall be submitted for the entire work.

The Auburn Park and Recreation District will award the contract, if at all, to the lowest responsible bidder with the lowest Base Bid OR lowest Grand Total (per the sole discretion of the District) as may be shown on the Bid Schedule.

The bidder shall set forth a total for each item, and for each lump sum work a total for the item, all in clearly legible Arabic figures on the attached Bid Schedule in the respective spaces provided for this purpose.

The award of the contract, if it is awarded, will be to the lowest responsible responsive bidder whose bid complies with the requirements set forth herein. The determination of the lowest bid will be evaluated based upon each bidder's Grand Total amount, which is the total sum of the project.

Quantities, if shown on the Bid Schedule are approximate only, being given as a basis for the comparison of bids, and the District does not expressly or by implication agree that the actual amounts of work will correspond therewith and reserves the right to increase or decrease the

amount of any portion of the work or to omit portions of the work as may be deemed necessary or advisable. Additions to or subtractions from any quantities shown in the Bid Schedule will be compensated for in the manner specified relating to changes in the work.

Bidder acknowledges receipt of the following addenda:

- ADDENDUM #1 DATED 3/4/19
- ADDENDUM #2 DATED 3/5/19
- ADDENDUM #3 DATED 3/8/19
- ADDENDUM #4 DATED 3/11/19

3/14/19
Date

BWD CONSTRUCTION INC
d/b/a BWD GENERAL ENGINEERING
Name of Firm CONTRACTORS

Contractor's License:

PO BOX 1948, LINCOLN, CA 95648
Business Address

a. Class: A

b. Number: 1019890

c. Expiration Date: 10/31/2020

(916) 765-7867

Phone Number

Bu Duan

Signature of Responsible Official

REGIONAL PARK IRRIGATION PUMP PROJECT

BID SCHEDULE

No.	<i>Item of Work</i>	<i>Quantity</i>	<i>Unit</i>	<i>Unit Price</i>	<i>Item Total</i>
1.	MOBILIZATION, BONDS & INSURANCE	1	LS	5,300	5,300
2.	SPECIFIED IRRIGATION PUMP STATION	1	LS	75,000	75,000
3.	CONCRETE PAD FOR PUMP STATION	1	LS	7500	7500
4.	50 FOOT INTAKE HOSE, FLOATS AND SPECIFIED INTAKE SCREEN	1	LS	7500	7500
5.	TRENCHED DISCHARGE LINE AND CONNECTION TO EXISTING IRRIGATION MAIN	100	LF	100	10,000
6.	TRENCHED ELECTRICAL CONNECTION FROM PUMP TO POWER SOURCE	80	LF	100	8,000
7.	MISCELLANEOUS ITEMS NOT COVERED ABOVE-PROVIDE BRIEF WRITTEN DESCRIPTION OF ANY OTHER ITEMS HERE:	1	LUMP SUM	ϕ	ϕ
				BASE BID TOTAL:	113,300

Quantities, if shown on the Bid Schedule are approximate only, being given as a basis for the comparison of bids, and the District does not expressly or by implication agree that the actual amounts of work will correspond therewith and reserves the right to increase or decrease the amount of any portion of the work or to omit portions of the work as may be deemed necessary or advisable. Additions to or subtractions from any quantities shown in the Bid Schedule will be compensated for in the manner specified relating to changes in the work.

**AUBURN AREA RECREATION AND PARK DISTRICT
STATE OF CALIFORNIA**

DESIGNATION OF SUBCONTRACTORS

The following list of subcontractors is submitted with the proposal and made a part thereof.

If the Contractor fails to specify a subcontractor for any portion of the work to be performed under the contract, they shall be deemed to have agreed to perform such portion of work themselves and shall not be permitted to subcontract that portion of the work except under the conditions hereinafter set forth.

Subletting or subcontracting of any portion of the work for which no subcontractor was designated in the original bids shall only be permitted in cases of public emergency or necessity, and then only after receiving written approval from the District.

The name and location of the shop or office of each subcontractor who will perform work or labor or render service to the Contractor in or about the construction of the project and that portion of the work to be performed by the subcontractor is as follows:

1. NAME: FOX ELECTRICAL INC
ADDRESS: 334 GREEN VALLEY RD, EL NORADO HILLS, CA 95767
CONTRACT ITEMS: ELECTRICAL AMOUNT: \$ 7,500
2. NAME: _____
ADDRESS: _____
CONTRACT ITEMS: _____ AMOUNT: \$ _____
3. NAME: _____
ADDRESS: _____
CONTRACT ITEMS: _____ AMOUNT: \$ _____
4. NAME: _____
ADDRESS: _____
CONTRACT ITEMS: _____ AMOUNT: \$ _____
5. NAME: _____
ADDRESS: _____
CONTRACT ITEMS: _____ AMOUNT: \$ _____

AUBURN AREA RECREATION AND PARK DISTRICT
STATE OF CALIFORNIA

NONCOLLUSION AFFIDAVIT TO ACCOMPANY PROPOSAL

BERNARD

DRENNON, being first duly sworn, deposes and says that he or she is SECRETARY of BWA CONSTRUCTION INC dba BWA GENERAL ENGINEERING CONTRACTORS, the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

3/14/19
(Date)

(Signature)

BWA CONSTRUCTION INC
dba BWA GENERAL ENGINEERING CONTRACTORS
Name of Firm

PO BOX 1948

LINCOLN, CA 95648
Business Address

Contractor's License:

a. Class: A

b. Number: 1019890

c. Expiration Date: 10/31/2020

(916) 765-2867

Phone Number

Signature of Responsible Official



**State of California
Secretary of State**

S

Statement of Information

(Domestic Stock and Agricultural Cooperative Corporations)

FEES (Filing and Disclosure): \$25.00.

If this is an amendment, see instructions.

IMPORTANT – READ INSTRUCTIONS BEFORE COMPLETING THIS FORM

FV09233

FILED

In the office of the Secretary of State
of the State of California

MAR-06 2018

This Space for Filing Use Only

1. CORPORATE NAME

BWD CONSTRUCTION, INC.

2. CALIFORNIA CORPORATE NUMBER

C3908777

No Change Statement (Not applicable if agent address of record is a P.O. Box address. See instructions.)

3. If there have been any changes to the information contained in the last Statement of Information filed with the California Secretary of State, or no statement of information has been previously filed, this form must be completed in its entirety.

If there has been no change in any of the information contained in the last Statement of Information filed with the California Secretary of State, check the box and proceed to Item 17.

Complete Addresses for the Following (Do not abbreviate the name of the city. Items 4 and 5 cannot be P.O. Boxes.)

4. STREET ADDRESS OF PRINCIPAL EXECUTIVE OFFICE CITY STATE ZIP CODE

2910 EDEN LANE, LINCOLN, CA 95648

5. STREET ADDRESS OF PRINCIPAL BUSINESS OFFICE IN CALIFORNIA, IF ANY CITY STATE ZIP CODE

6. MAILING ADDRESS OF CORPORATION, IF DIFFERENT THAN ITEM 4 CITY STATE ZIP CODE

BWD CONSTRUCTION PO BOX 1948, LINCOLN, CA 95648

Names and Complete Addresses of the Following Officers (The corporation must list these three officers. A comparable title for the specific officer may be added; however, the preprinted titles on this form must not be altered.)

7. CHIEF EXECUTIVE OFFICER/ ADDRESS CITY STATE ZIP CODE

ALISHA DAWN DRENNON 2910 EDEN LANE, LINCOLN, CA 95648

8. SECRETARY ADDRESS CITY STATE ZIP CODE

BERNARD WILSON DRENNON 2910 EDEN LANE, LINCOLN, CA 95648

9. CHIEF FINANCIAL OFFICER/ ADDRESS CITY STATE ZIP CODE

BERNARD WILSON DRENNON 2910 EDEN LANE, LINCOLN, CA 95648

Names and Complete Addresses of All Directors, Including Directors Who are Also Officers (The corporation must have at least one director. Attach additional pages, if necessary.)

10. NAME ADDRESS CITY STATE ZIP CODE

BERNARD WILSON DRENNON 2910 EDEN LANE, LINCOLN, CA 95648

11. NAME ADDRESS CITY STATE ZIP CODE

ALISHA DAWN DRENNON 2910 EDEN LANE, LINCOLN, CA 95648

12. NAME ADDRESS CITY STATE ZIP CODE

13. NUMBER OF VACANCIES ON THE BOARD OF DIRECTORS, IF ANY: 0

Agent for Service of Process If the agent is an individual, the agent must reside in California and Item 15 must be completed with a California street address, a P.O. Box address is not acceptable. If the agent is another corporation, the agent must have on file with the California Secretary of State a certificate pursuant to California Corporations Code section 1505 and Item 15 must be left blank.

14. NAME OF AGENT FOR SERVICE OF PROCESS

BERNARD WILSON DRENNON

15. STREET ADDRESS OF AGENT FOR SERVICE OF PROCESS IN CALIFORNIA, IF AN INDIVIDUAL CITY STATE ZIP CODE

2910 EDEN LANE, LINCOLN, CA 95648

Type of Business

16. DESCRIBE THE TYPE OF BUSINESS OF THE CORPORATION

CONSTRUCTION

17. BY SUBMITTING THIS STATEMENT OF INFORMATION TO THE CALIFORNIA SECRETARY OF STATE, THE CORPORATION CERTIFIES THE INFORMATION CONTAINED HEREIN, INCLUDING ANY ATTACHMENTS, IS TRUE AND CORRECT.

03/06/2018 BERNARD WILSON DRENNON SECRETARY

DATE TYPE/PRINT NAME OF PERSON COMPLETING FORM TITLE SIGNATURE

AUBURN AREA RECREATION AND PARK DISTRICT
STATE OF CALIFORNIA

BIDDER'S BOND TO ACCOMPANY PROPOSAL

KNOW ALL MEN BY THESE PRESENTS,

That we, BWD Construction, Inc. dba BWD General Engineering Contractors, as Principal, and Travelers Casualty and Surety Company of America, a corporation authorized to transact a general surety business in the State of California, as Surety, are held and firmly bound unto AUBURN AREA RECREATION AND PARK DISTRICT (hereinafter called the Obligee) in the full and just sum of (10% of bid amount) Ten Percent of the Total Bid Amount dollars, (\$ 10%) for the payment whereof in lawful money of the United States, we bind ourselves, our heirs, administrators, executors, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, the said PRINCIPAL has submitted the accompanying bid for:

Regional Park Irrigation Pump Project

NOW, THEREFORE, if the said contract be timely awarded to the Principal and the Principal shall, within such time as may be specified, enter into the contract in writing, and give bond, with surety acceptable to the Obligee for the faithful performance of the said contract, then this obligation shall be void; otherwise to remain in full force and effect.

Signed and Sealed this 8th day of March 2019.

Date Month Year

BWD Construction, Inc. dba
BWD General Engineering Contractors



Principal
Alisha Drennon, President

Travelers Casualty and Surety Company of America



Attorney-in-Fact
Eric V. Matranga



**Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company**

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint Eric V. Matranga of Granite Bay California their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 3rd day of February, 2017.



State of Connecticut

City of Hartford ss.


By: 
Robert L. Raney, Senior Vice President

On this the 3rd day of February, 2017, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2021




Marie C. Tetreault, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 8th day of March, 2019




Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney-in-Fact and the details of the bond to which the power is attached.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Placer)

On March 8, 2019 before me, Sharon Matranga, Notary Public,
Date Here Insert Name and Title of the Officer
personally appeared Eric V. Matranga
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature *S. Matranga*
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

Corporate Officer — Title(s): _____

Partner — Limited General

Individual Attorney in Fact

Trustee Guardian or Conservator

Other: _____

Signer Is Representing: _____

Signer's Name: _____

Corporate Officer — Title(s): _____

Partner — Limited General

Individual Attorney in Fact

Trustee Guardian or Conservator

Other: _____

Signer Is Representing: _____

Item 8.5 Cover sheet – Resolution #2019-07: Contract Approval for ARD Bike Park Wooden Ramps and Wall

Board of Directors Meeting March 28, 2019

The Issue

Shall the Auburn Recreation District Board of Directors authorize and approve Resolution #2019-07, a resolution approving a contract with Progressive Bike Ramps for the purchase and installation of (6) wooden kicker ramps and (1) slant wall for the total of \$49,074.84?

Background

The ARD Board of Directors approved the ARD Bike Park Project in October, 2017. During project design, the ramps and walls were discovered, researched and deemed to provide both enhancements in safety and functionality as well as reducing potentially significant maintenance.

The ramps and wall from Progressive Bike Ramps are unique in the industry with no equivalent products available for comparison. As-such, this is a Sole Source purchase.

The features will be purchased and installed via an agreement Progressive Bike Ramps (American Ramp Company) has with Sourcewell (formerly NJPA National Joint Powers Alliance). Information on Sourcewell is attached and additional information can be found here: <https://www.sourcewell-mn.gov/cooperative-purchasing/030117-arc#tab-products-and-services>

Per the District Policy Manual, this type of no-bid purchasing is allowed for contracts solicited within the last two years. The Sourcewell contract with Progressive Bike Ramps/American Ramp Company was signed 04/17/2017 and expires 04/14/2021.

IV. Competitive Bidding

G. **Exceptions to Competitive Bidding.** Provisions requiring competitive bidding shall not apply to the following instances:

5. When another public agency (district, city, county or state) has administered a competitive bid process within the past two years for the same or substantially similar supplies, services or equipment.

The cost includes installation of the features during construction of the bike park project.

Recommendation for the Board of Directors

Staff recommends that the Board of Directors authorize and adopt Resolution #2019-07 for the purchase and installation of the bike park ramp and wall features at the ARD Bike Park with Progressive Bike Ramps in the amount of \$49,074.84.

Fiscal Impact

Fiscal impact of the approval of the contract with Progressive Bike Ramps is \$49,074.84 plus a 5% District controlled contingency of \$2,453.70.

The budget for the Bike Park project is \$320,000.00 on the 2018/2019 Project List.

Attachments

Resolution #2019-07

Proposal from Progressive Bike Ramps (PBR) with Graphics

Copy of Contract between PBR and Sourcewell

RESOLUTION NUMBER 2019-07

A RESOLUTION OF THE GOVERNING BOARD OF DIRECTORS OF THE
AUBURN AREA RECREATION AND PARK DISTRICT AWARDDING A
CONTRACT FOR WOODEN RAMPS AT THE ARD BIKE PARK PROJECT

WHEREAS, the Auburn Area Recreation & Park District Board of Directors authorized the ARD Bike Park Project on the 2017/2018 Project List and

WHEREAS, the Auburn Area Recreation & Park District is purchasing the wood ramp features of the Bike Park through a public agency-bid joint purchasing agreement known as Sourcewell (formerly NJPA) and

WHEREAS, the Auburn Area Recreation & Park District is purchasing the wood ramp features of the Bike Park directly in order to eliminate contractor mark-up on the products,

THEREFORE, the Auburn Area Recreation & Park District Board of Directors does hereby resolve the following:

That the Auburn Area Recreation & Park District awards the Bike Park Wood Ramp Features to Progressive Bike Ramps in the amount of \$49,074.84. The District Administrator is authorized to enter into a contract for the Bike Park Wood Ramp Features with Progressive Bike Ramps in the amount of \$49,074.84 and approves a District controlled contingency of 5% or \$2,453.70. The total for all is \$51,528.54.

APPROVED, PASSED, AND ADOPTED ON March 28th, 2019 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Chairman of the Governing Board

ATTEST:

Clerk to the Governing Board



FOB	Quote #
Auburn, CA	Q23137



Item #	Equipment	Height	Width	Length	Price
1	Kicker Ramp	4'	5'	8.3'	\$3,726.56
2	Kicker Ramp	4'	5'	8.3'	\$3,726.56
3	Kicker Ramp	5'	5'	8.9'	\$4,294.98
4	Kicker Ramp	6'	5'	11'	\$4,863.40
5	Kicker Ramp	6'	5'	11'	\$4,863.40
6	Kicker Ramp	6'	5'	11'	\$4,863.40



Item #	Equipment	Height	Width	Length	Price
7	Intermediate Slant Wall (65 Deg)	8'	-	20'	\$8,859.72

Subtotal	\$35,198.02
Freight	FREE
Installation	\$10,559.41
Sales Tax – 7.25%	\$3,317.41
TOTAL	\$49,074.84

Note: Install price includes prevailing wage. If project is subject to bonding requirements please call for revised quote.

This page is the creative property of Progressive Bike Ramps. It cannot be copied or redistributed.



Purchase through our competitively bid government Sourcewell contract.

WE LOOK FORWARD TO BUILDING YOU A GREAT PARK!



American Ramp Company

Skate Parks & Equipment

#030117-ARC

Maturity Date: 04/14/2021

Products & Services 

Products & Services

Sourcewell contract 030117-ARC gives access to the following types of goods and services:

- Skate Parks
- Bike Parks
- Trails
- Pump Tracks
- Bicycle Playgrounds
- Design, Consultation & Construction
- Shipping, Installation & Service

Become a Member

Simply complete the online application or contact the Membership Team at membership@sourcewell-mn.gov or 877-585-9706.

Search Vendors & Contracts

General Contracts

ezIQC Contracts

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FORM E
CONTRACT ACCEPTANCE AND AWARD



(Top portion of this form will be completed by NJPA if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)


NJPA Contract #: 030117-ARC

Proposer's full legal name: American Ramp Company

Based on NJPA's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by NJPA.

The effective date of the Contract will be April 14, 2017 and will expire on April 14, 2021 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the NJPA Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at NJPA's discretion.

NJPA Authorized Signatures:



NJPA DIRECTOR OF COOPERATIVE CONTRACTS
AND PROCUREMENT/CPO SIGNATURE

Jeremy Schwartz
(NAME PRINTED OR TYPED)



NJPA EXECUTIVE DIRECTOR/CEO SIGNATURE

Chad Coauette
(NAME PRINTED OR TYPED)

Awarded on April 14, 2017

NJPA Contract # 030117-ARC

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name American Ramp Company

Authorized Signatory's Title Contract Manager / Sr. Project Manager



VENDOR AUTHORIZED SIGNATURE

Heather L. Ogden

(NAME PRINTED OR TYPED)

Executed on April 17, 2017

NJPA Contract # 030117-ARC

Item 8.6 Cover sheet – ARD Legal Counsel, 2019

Auburn Area Recreation and Park District Policy, Program and Fee Committee Meeting January, 2019; February, 2019; March, 2019; Board of Directors Meeting March 28, 2019

The Issue

Shall the Auburn Area Recreation and Park District (ARD) re-address the performance of its current legal counsel?

Background

District Policy, Section VI, Policy on Authorization for Legal Services, states the following:

- D. Policy to Re-Address Performance of Legal Counsel. The District will re-address performance of the contracted Legal Counsel every two years. If services and fees are not found to be in accordance with the Legal Services Agreement as signed by the District Administrator and Legal Counsel, the District may seek new counsel.

ARD's current legal counsel is Cole Huber. Cole Huber has been with ARD since August of 2016. ARD's main contact at Cole Huber, Ron Scholar, has worked with the District since 2006.

ARD staff sent out a Request For Proposal (RFP) for new legal counsel in 2016. After review, the District decided to switch from Kronick, Moskovitz, Tiedemann and Girard (KMTG) to Cole Huber.

The ARD Board of Directors readdressed the performance of KMTG in July, 2012 and June, 2014 and May, 2016.

As part of the review for this item, the Policy Committee asked for additional information showing a breakdown of legal expenses over the past three years.

A three-year review of legal bills (December, 2015 – December, 2018) showed the following:

HR	Misc.	Mt. Vern	Vet. Park	Bike Park	TOTAL
\$16,694	\$919	\$6,464	\$456	\$144	\$24,677

HR = 67.65%

Staff also reached out to several Sacramento area Recreation and Park Districts to inquire about their legal expenses. The agencies were asked the following questions:

- 1) What have your legal expenses been for each of the past couple of years?
- 2) How much of those expenses were related to HR/employee issues (just an estimate)?
- 3) What is your annual budget?
- 4) Do you use someone other than your attorney for HR issues?

Three agencies replied:

Agency	Avg. legal exp	Avg. HR exp	Agency budget	Legal %	HR %	HR by others?
ARD	\$7,916	\$5,564	5.1 million	.0015%	.001%	Sometimes
North Highlands	<\$10,000	\$0	2.1 million	.0048%	0%	
Rio Linda Elverta	\$19,250	\$2,750	1.3 million	.0148%	.0021%	
Arden Park	\$7,000	\$0	800k	.008%	0%	Yes

Recommendation for the Board of Directors

The Policy Committee sent this item to the Board with a positive recommendation to go out to RFP for Legal Services.

Staff recommends staying with Cole Huber.

Fiscal Impact

There is no projected fiscal impact to perform this review.

The following is a chart of ARD's legal costs for the past 11 Fiscal Years:

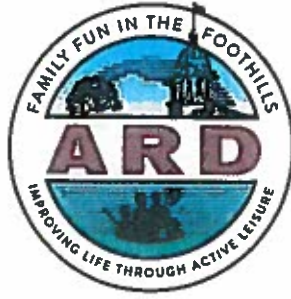
FY 06/07	FY 07/08	FY 08/09 *	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16
\$30,652	\$24,824	\$1,363	\$20,131	\$13,475	\$7,710	\$6,648	\$8,421	\$15,301	\$6,693

FY 16/17	FY 17/18
\$4,533	\$12,552

*Note: ARD moved its Fiscal Year Calendar in 2009/2010, resulting in a 9-month Fiscal Year.

Attachments

DRAFT Request for Proposal (RFP) for Legal Services.



**Auburn Area Recreation and Park District
471 Maidu Drive Ste. 200
Auburn, Ca 95603
(530) 885-8461 Extension 102**

Request for Proposal for Legal Services

PROPOSALS DUE BY

Date

**471 Maidu Drive, Ste. 200
Auburn, CA 95603**

For further information, please contact:

Pat Larson
Administrator's Assistant
(503) 885-8461 x102
Fax: (530) 885-0703
plarson@auburnrec.com

Auburn Area Recreation and Park District

Request for Proposal for Legal Services

I. INTRODUCTION

A. General Information

The Auburn Area Recreation and Park District (the District) is requesting proposals from qualified legal firms to represent the District as general legal counsel. The desired firm must have a comprehensive knowledge of all aspects of law, however, when reviewing proposals, the District's evaluation will be weighted based on the following ranking of experience and knowledge:

- 1) Parks and Recreation agencies issues and trends
- 2) Special District laws, regulations and codes
- 3) California Codes
- 4) Human Resources
- 5) Public agency laws, regulation and issues
- 6) Contracts and contract codes
- 7) CEQA and related environmental law

The desired firm will not represent, conduct business or have an agreement with any organization that does business with the District.

The District reserves the right to reject any or all proposals submitted.

Review Process. During the evaluation process the District reserves the right to request additional information.

Submission of a proposal indicates acceptance by the firm of the conditions contained in this request for proposals, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the District and the firm selected.

Three copies of proposals and one unbound copy of the proposal are due to the Auburn Area Recreation & Park District by no later than **DATE** at 4pm. Proposals should be addressed to:

Auburn Area Recreation and Park District
Attn: Legal RFP
471 Maidu Dr. Ste. 200
Auburn, CA 95603

It is anticipated the selection of a firm will be completed by **DATE**. The Auburn Recreation District Legal Review Committee will review all applicants and recommend certain firms for interviews by the Board of Directors. **Selected firms will be expected to attend the Board of Director's meeting on DATE at 6pm.** The meeting will take place at the Canyon View Community Center (471 Maidu Dr., Auburn).

II. NATURE OF SERVICES REQUIRED

A. Scope of Work to be performed

This RFP has been prepared with the philosophy that the legal firm selected will be a full service legal firm. This is expected to include, but not be limited to providing legal opinions, representing the district in legal matters, assisting with Parks and Recreation matters, Special District issues, human resources and personnel matters, reviewing documents and contracts as requested and responding to the District in a timely manner, generally considered to be one business day.

The performance period for the contract between the District and the chosen firm is one year, with an annual review by the District. The contract may be terminated by the District or firm upon written notice to the other party.

The chosen firm will submit monthly invoices to the District for review by the District's Legal Review Committee. The chosen firm should allow 4 – 6 weeks for payment.

III. DESCRIPTION OF THE DISTRICT

A. Name and Telephone Number of Principal Contact:

The principal contact with the District will be the District Administrator. The District Administrator can be reached at (530) 885-8461 Extension 102.

B. Background Information:

Auburn Area Recreation and Park District was established in 1948. The District is approximately 100 square miles serving a population of approximately 43,000 with 11 major parks and facilities, 3 child care centers and 2 large undeveloped areas. The District employs approximately 40 – 90 staff, depending on the time of year. The District's expenses for FY 17/18 were \$5.1 million, including Capital Improvement Projects.

IV. SELECTION PROCESS AND CRITERIA

A. Selection Process

The District will evaluate the proposal including related experience of the firm. Cost will be considered, however, this will not be the sole selection criteria. The Board of Directors will make the final determination on awarding the contract.

All proposals received by the deadline will be reviewed by the District for content, completeness, experience and qualifications. The Auburn Recreation District Legal Review Committee will review all applicants and recommend certain firms for interviews by the Board of Directors. Selected firms will be expected to attend the Board of Director's meeting on **DATE** at 6pm. The meeting will take place at the Canyon View Community Center (471 Maidu Dr., Auburn).

The District reserves the right to select the firm which, in its sole judgment, best meets the needs of the District.

B. Selection Criteria

Proposals submitted in response to this RFP will be evaluated on the following criteria. The successful firm will demonstrate through its proposal that it has carefully studied the District's expectations as stated in this RFP. The proposal and presentation of past experience must demonstrate to the District that the firm has the professional capability and competency to be a full service legal firm who will provide legal representation for the District.

Selection criteria includes:

- * Previous experience with Parks and Recreation agencies
- * Knowledge of Special District's unique status within the State
- * Complete familiarity with the California Resources Code including the Brown Act
- * Well rounded knowledge of human resource laws and requirements
- * Experience representing Public Agencies
- * Thorough knowledge of contract law, including Public Works contracts and implementation
- * CEQA knowledge and experience
- * Cost of services
- * Responsiveness to the RFP

C. District Rights and Options

The District, at its sole discretion, reserves the following rights:

1. To determine which respondents, if any, shall be included on a short list of semi-finalists based on the criteria set forth in the RFP.
2. To reject any, or all information received pursuant to this RFP.
3. To supplement, amend, substitute or otherwise modify this RFP at any time by means of written addendum.
4. To cancel this RFP with or without the substitution of another RFP or prequalification process.
5. To request additional information.
6. To verify the qualifications and experience of each respondent.
7. To require one or more respondents to supplement, clarify or provide additional information in order for the District to evaluate RFPs submitted.
8. To hire multiple firms to perform the necessary duties and range of services if it is determined to be in the best interests of the District.
9. To use any techniques or concepts included in the submitted RFP regardless of firm's selection.
10. To waive any minor defect or technicality in any RFP received.

V. PROPOSAL REQUIREMENTS

It is the desire of the District to receive accurate and easily comparable information on all interested firms. We have structured this RFP process in a way which allows for variation in proposals while asking all respondents to provide needed basic information. The process should not get in the way of your proposal and we do not expect flashy or very lengthy proposals. Proposals should be but are not required to be presented in an 8.5" x 11" size.

Further, we ask that the proposal be prepared and submitted by the individual attorney or teams of attorneys who will be directly involved with the District's legal needs. We respect senior partners but very much, however we want to meet with the attorneys with whom we may work on a long-term basis. We ask that the individual or individuals who will have the greatest day to day dealings with the District be identified and serve as the firm's representative during the selection process.

The proposal should include the following information to be considered:

1. Cover Letter/Letter of Interest

Indicate name of the attorney who will serve as contact for your firm and be the District's primary contact. Please state firm name, address of office submitting proposal (also include address of main firm office if proposal is submitted by a branch office), telephone number, fax number, and type of firm (e.g., corporation, partnership, proprietorship).

Please provide Three (3) copies and one unbound copy of proposal. Proposals should be addressed to:

Auburn Area Recreation and Park District
Attn: Legal RFP
471 Maidu Dr. Ste. 200
Auburn, CA 95603

2. Firm Organization/Credentials/Professional Experience

Please provide a brief description of your firm including number of years in business, professional experience with parks and recreation agencies, specifically Special Districts, types of legal services provided, and the number of employees in the firm.

3. Project Team

Identify the following key members of the legal firm and state their experience and qualifications:

- * Principal/Partner in charge
- * Attorneys who will be working directly with the District
- * Associates

4. Firm Resources and relevant clients

Please describe any special strengths your firm has to offer that are not elsewhere stated in your proposal.

5. Financial/Insurance

Provide a rate sheet detailing your firm's proposed rates and fees for this contract if you receive the award and comparative fees which you charge other organizations.

Indicate amount of professional liability insurance coverage.

The District will not be responsible for expenses incurred in preparing and submitting this proposal.

6. Client References

Please list at least four recent (past five years) clients for whom your firm has provided full service legal services. Please include a contact person's name, telephone number.

7. Transmittal Letter

A signed letter of transmittal briefly stating the proposer's understanding of the work to be done, the commitment to perform the work within the time period and a statement that the proposal is a firm and irrevocable offer for 60 days.

8. License to Practice in California

An affirmative statement should be included that the firm and all assigned key professional staff are properly licensed to practice in California.

Item 8.7 Cover sheet – Amending ARD’s Personnel Policy on the Employment of Relatives

Auburn Recreation District Board of Director’s meeting March 28, 2019

The Issue

Shall the Auburn Area Recreation and Park District (ARD) amend its personnel policies regarding the employment of relatives?

Background

The ARD Personnel Policy Manual states the following:

2.38. Employment of Relatives

The District shall not hire or promote relatives of current employees if doing so results in the direct supervision, assignment and/or evaluation of a relative. The District defines “relatives” as spouses, domestic partners, children, siblings, parents, in-laws, and step-relatives.

If two employees marry or become related, resulting in one spouse or relative supervising, assigning and/or evaluating another spouse or relative, only one of the employees may be retained with the District, unless reasonable accommodations can be made to eliminate the conflict. The employees will have thirty (30) days to decide which relative will stay with the District. If this decision is not made within the time allowed, the District Administrator will make the decision, taking into account the employment history and job performance of both employees, in addition to the needs of the District.

Due to problems finding qualified applicants for specific, seasonal jobs, (examples: swim team coaches, synchro swim team coaches, etc.) the following amendment is proposed to be inserted after the first paragraph of the existing policy:

The District Administrator may make an exception to this policy only as it relates to the employment of temporary or seasonal employee if it is a necessity based on business needs and only if other qualified non-related candidates are not available. All performance evaluations and disciplinary actions, including investigations, will be conducted by the department manager.

If the potential employee is related to the department manager the District Administrator will provide all performance evaluations and disciplinary actions, including investigations.

If the potential employee is related to the District Administrator, the Administrative Services Manager will provide all performance evaluations and disciplinary actions, including investigations.

Recommendation

Review and approve the proposed amendment to the Employment of Relatives policy.

Alternatives Available to the Board of Directors

1. Do not make the change to District Policy
2. Send the policy back to the staff for further review

Fiscal Impact

N/A to this policy creation.

Attachments

None.

Item 9.1 Cover sheet – 24 Acres and Prop 68 Grant Opportunities

Acquisition and Development (A&D) Committee February, 2019; Board of Directors meeting February 28, 2019; A&D Committee March, 2019; Board of Directors Meeting March, 2019

The Issue

A discussion about applying for Prop 68 grants for the 24 Acre development project.

Background

The Auburn Area Recreation and Park District (ARD) has been in discussions about developing the “24 Acre” property at Regional Park. There has also been discussions about creating a spray park at Regional Park.

Doug Houston of Houston Magnani Associates was at the January, 2019 A&D meeting to discuss strategies and realities of ARD receiving funding from the recently approved Prop 68, the State of California Parks and Water Bond of 2018. Doug is also the principal lobbyist for the California Park and Recreation Society.

One of the initial steps to apply for the grants is to host community meetings/workshops, allowing for the community to drive the design. This process may negate some of the conceptual work and design completed and approved by the ARD Board in February, 2017.

After reviewing the Statewide Park Program (SPP) Final Application Guide, the following information was discovered:

It is recognized that in some cases the PROJECT may be driven by a general or park master plan process. Meetings may have occurred years ago. If a potential project concept is driven by a previous plan, the applicant should take the plan design and ground-truth it with the current RESIDENTS following goals 1-3 on page 23 in order to obtain maximum points. Some parts of goals 1-3 may lead to design enhancements.

Doug thinks that we will be able to use our previously approved plan, ground-truthing it with the residents.

Staff will be working with Doug to establish a schedule for the required community meetings. These meetings will likely begin in early – mid April.

Recommendation for Board of Directors

Review and discuss

Attachments

Information about Prop 68
Preferred 24 acre concept plan

Statewide Park Development and Community Revitalization Program Round 3

Timeline

Date	Milestone/Task
July 1, 2018	Start of the Grant Performance Period <ul style="list-style-type: none"> • Eligible Costs can be reimbursed as of this date • \$254,942,000 appropriated for Round 3 Grants
Oct 2 – Nov 7, 2018	30-day review period of draft application guide. Included five in-person Draft Application Review Sessions and three Public Hearings.
Oct 2 - Nov 9, 2018 and Dec 5 – Dec 31, 2018	Two comment periods to draft the Application Guide involving over 280 participants.
January 22, 2019	Application Guide Finalized
Feb 17 - March 1, 2019	Application Workshops <ul style="list-style-type: none"> • Technical Assistance by OGALS • Over 15 scheduled statewide
August 5, 2019	Applications Due
End of 2019	Grant Awards for the \$254,942,000
March 2022	Project Completion <ul style="list-style-type: none"> • Project open to the public • Final Payment Request (20% retention of Grant) • Allows 3 months for final payment by June 30, 2022
June 30, 2022	End of Grant Performance Period

"Round Four" may occur in 2020.

Application Due Date and Program Updates: parks.ca.gov/spp

Community FactFinder: ParksforCalifornia.org/communities

January 22, 2019



Parks for All Californians

(<http://www.parksforcalifornia.org/>)

California's Health in Parks Partnership

Toolkit (<http://www.parksforcalifornia.org/tools>) > GIS
(<http://www.parksforcalifornia.org/gis>) > Community FactFinder

🗨️ FEEDBACK ([HTTPS://WWW.SURVEYMONKEY.COM/S/123456789](https://www.surveymonkey.com/s/123456789))

Welcome to Community FactFinder, 2018 Edition. FactFinder analyzes demographics and park acres within a half mile of a point you define.

You can choose the point by:

Read more »

Find Your Community:

📍 Click the pin, then click a location on the map.

OR enter an address below and click Go!

3770 Richardson Dr. Auburn CA 95602

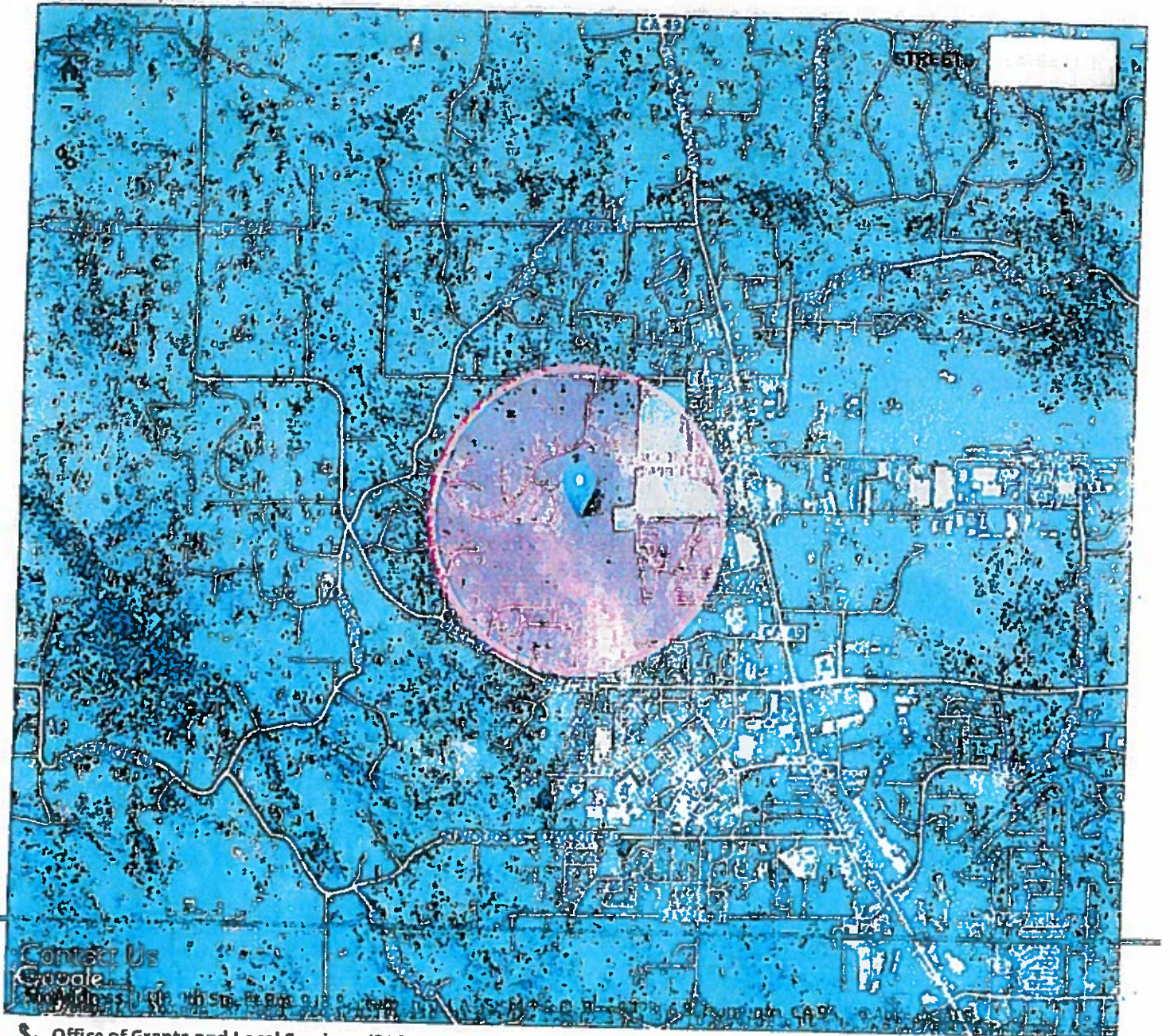
Results for Unincorporated (County: Placer)

📄 GET REPORT

Latitude, longitude	38.9497307, -121.1111355
Total Population	2,155
Youth Population	537
Senior Population	466
Median Household Income	\$34,443
Per Capita Income	\$24,887
People in Poverty	499
Households without Access to a Car	184
Parks total area	53.22 acres
Parks per 1000 people	24.70 acres





Fact Finder information for the "24 acre property" (see also next page)

Go!



 Office of Grants and Local Services: (916) 653-7423

 grants@parksforcalifornia.org and methods (<http://www.parksforcalifornia.org/methods>)

-  (<https://www.facebook.com/CAPARKGRANTS>)
-  (<https://www.facebook.com/CaliforniaStateParks>)
-  (<https://www.instagram.com/cahealthinparks/>)
-  (<https://www.youtube.com/channel/UCKPCZ5O8mKx7dMZaQ78BMjQ>)

This site is best viewed in [\(https://www.google.com/chrome/browser/\)](https://www.google.com/chrome/browser/), [\(https://www.mozilla.org/en-US/firefox/new/\)](https://www.mozilla.org/en-US/firefox/new/), or <http://windows.microsoft.com/en-us/internet-explorer/download-ie>
<http://www.parksforcalifornia.org/admin>

Competitive Chart

Statewide Park Development and Community Revitalization Program (SPP)

December 5, 2018 DRAFT

This Competitive Chart is an outline and planning tool for applicants.

If the answer to any of these questions is "No", the project may need to be reconsidered or adjusted to meet the competitive priorities.

- Detailed guidance is found in the December 5, 2018 "Draft" Application Guide.
 - Page citations are listed in this table.
- The Application Guide and staff contacts are available at parks.ca.gov/spp
- Technical Assistance for this program is available through the Office of Grants and Local Services. See page 56 of the Guide for a summary of assistance available.

#	Competitive Chart Questions	Application Guide Page(s)	Yes/No
1	Applicant Eligibility: Is the applicant an eligible entity?	4	
2	Maximum Grant Amount, Process Overview: <ul style="list-style-type: none"> • Does the applicant understand the grant request for up to \$8.5 million per application is competitive; funding is not guaranteed? 	5-8	
3	Project site ownership, acquisition, lease, or turn-key. <ul style="list-style-type: none"> • Does the applicant understand site control requirements? 	48	
4	<u>Eligible Project Site:</u> Using the Community FactFinder, does the project site radius have either: <ul style="list-style-type: none"> • A ratio of less than 3 acres of parkland per 1,000 residents? <u>OR</u> • A median household income below \$51,026? <u>Competitive Project Site:</u> <ul style="list-style-type: none"> • Were the steps in the FactFinder Handbook followed for Project Selection Criteria #1 and #2? Community FactFinder: ParksforCalifornia.org/communities FactFinder Handbook: parks.ca.gov/spp	15-16, 57	
5	Type of Project: Project Selection Criterion #3 <ul style="list-style-type: none"> • Create a new park? (10 points) • Expand an existing park? (8 points) • Renovate an existing park? (7 or 6 points) 	18, 58	
6	Community Based Planning with Residents: Project Selection Criteria #4 <ul style="list-style-type: none"> A. Five meetings at convenient times near project site, with at least two on a weekend or evening? B. Invited and involved a broad representation of residents? C. Residents engaged to design the project concept? Photos? 	20-23, 49, 59-60	

7	Employment or Volunteer Opportunities: Project Selection Criteria #5 <ul style="list-style-type: none"> At least 20 residents will receive meaningful employment or volunteer learning opportunities? Corps Consultation Process followed? 	24, 61	
8	Partnerships or Committed Funding: Project Selection Criteria #6 <ul style="list-style-type: none"> Project involves three partners, including health organization? 	26, 62	
9	Environmental Design: Project Selection Criteria #7 <ul style="list-style-type: none"> Project will include seven techniques for conservation and "place-making", or SITES, or LEED certification? 	27-29, 63-64	
10	Fees and Hours of Operation: Project Selection Criteria #8 <ul style="list-style-type: none"> After completion, park will be open to public seven days a week, long daily hours; no public use fees or fees will not deter daily access? 	30, 65	
11	Community Challenges, Project Benefits, and Readiness: Project Selection Criteria #9 <ul style="list-style-type: none"> Summarize community's story - challenges and project benefits 	31-32, 66-67	
12	Project Timeline and Applicant Capacity <ul style="list-style-type: none"> Project timeline created with input from other responsible agencies? Project is achievable within Grant Performance Period? Applicant is capable of completing project on time? 30 year operation and maintenance? 	42-44, 45	
13	Grant Scope/Cost Estimate <ul style="list-style-type: none"> The deliverables will be complete and open to public before final grant payment (20% retention of grant amount for final payment)? 	37-39	
14	Funding Sources <ul style="list-style-type: none"> Grant by itself will pay for total project? Or, if other funds are needed, are the other funds committed/secured (fund raising is not needed)? 	40-41	
15	CEQA <ul style="list-style-type: none"> Analysis is complete? Or will be complete within approximately three months from application due date? 	46-47	
16	Authorizing Resolution <ul style="list-style-type: none"> Applicant's governing body approves filing of the application? Reviewed grant contract provisions? 	35-36	
17	Preparing Application <ul style="list-style-type: none"> Use instructions/Checklist on pages 10-11 to send application 	10-11	



PREFERRED CONCEPT PLAN

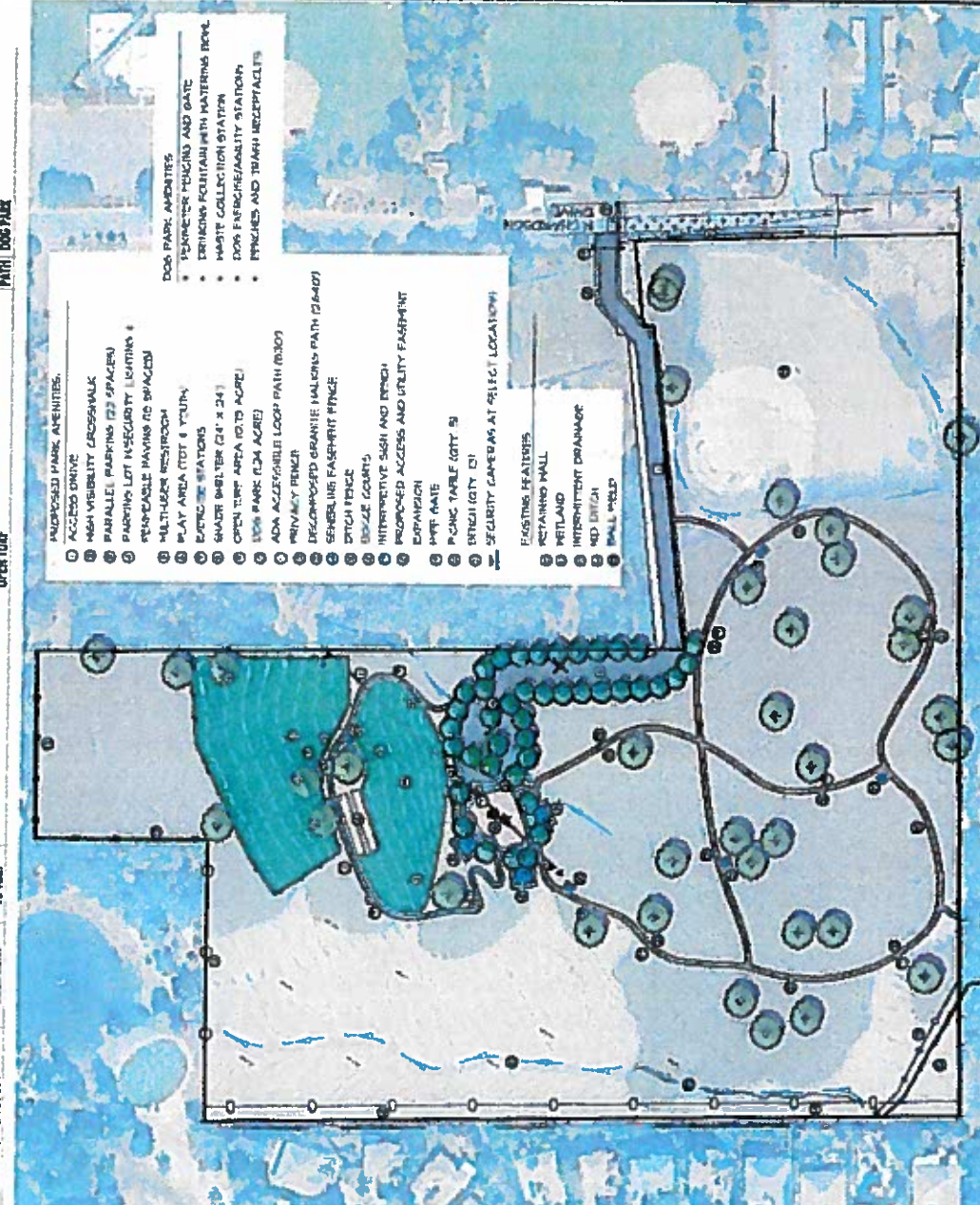


- PROPOSED PARK AMENITIES:**
- 1 ACCESS DRIVE
 - 2 HIGH VISIBILITY CROSSWALK
 - 3 PARALLEL PARKING (23 SPACES)
 - 4 PARKING LOT INSECURITY LIGHTING & REFLECTIVE TRAVING (NO SHADOWS)
 - 5 MULTI-LEVEL RESTROOM
 - 6 PLAY AREA (TOT & YOUTH)
 - 7 EXERCISE STATIONS
 - 8 SHADE SHELTER (14' X 24')
 - 9 OPEN TRAIL AREA (20 ACRES)
 - 10 100% PARK (12.4 ACRES)
 - 11 ADA ACCESSIBLE LOOP PATH (0.300)
 - 12 PRIVACY FENCE
 - 13 DECOMPOSED GRANITE WALKING PATH (2.8400)
 - 14 SENSING FALSHERMENT FENCE
 - 15 BENCH
 - 16 SHADE COURTS
 - 17 INTERPRETIVE SIGN AND BENCH EXPANSION
 - 18 WPT GATE
 - 19 P-CANE TABLE (0.175)
 - 20 BENCH (0.175)
 - 21 SECURITY CAMERAS AT SELECT LOCATIONS
- DOG PARK AMENITIES:**
- 22 FENCED FENCING AND GATE
 - 23 DEBRIS COLLECTION WITH WATERING BOWL
 - 24 DOG FENCE/QUALITY STATION
 - 25 FENCING AND TRASH RECEPTACLES
- EXISTING FEATURES:**
- 26 RETAINING WALL
 - 27 WETLAND
 - 28 INTERMITTENT DRAINAGE
 - 29 MED BENCH
 - 30 WALL POLE

KEY

- ⊕ HERITAGE TREE
- LANDSCAPE TREE
- ✕ HERITAGE TREE TO BE REMOVED
- CONIFER
- APPROPRIATE OR LINE OF TREE CANOPY

0' 40' 80' 120'



Party helper thanks

BY JOURNAL STAFF

Auburn Area Recreation and Park District (ARD) Administrator Kahl Muscott and longtime Board Member Scott Holbrooke present Patrick Dopelmeyer, general manager of the Ridge Golf Course and Event Center a plaque of thanks for their contribution to 2018's Party in the Park and Ain't Necessarily

Dead Festival events.

Holbrooke said that the Ridge has been a "co-sponsor" of Party in the Park since its conception nearly 20 years ago.

"The support of the Ridge with our community events can not be understated," he said. "ARD looks forward to this year's events and more, and encourages all to visit auburnrec.com to keep abreast of all sorts of fun to be had in the area."



COURTESY PHOTO

From left, Scott Holbrooke, Patrick Dopelmeyer and Kahl Muscott.

Auburn Journal

2-24-19

Auburn Journal

Friday Mar 01 2019 | 3 comments

0

Regional Park vandalism arrest Auburn man a suspect in 6K worth of damage

By: Gus Thomson, Reporter/Columnist



A 24-year old Auburn man was arrested on suspicion of vandalizing property at North Auburn's Regional Park. Arrested Wednesday and since released from jail after posting bail, Jerard Holt is suspected of driving his car into a traffic sign at the park and damaging additional park property.

The damage happened in January and the Placer County Sheriff's Office said estimated damage was \$6,000. An investigation led to a warrant on a felony vandalism allegation but not an immediate arrest because the suspect had temporarily left the area.

Deputies patrolling the Auburn area Wednesday spotted a car to that fit the description of Holt's in the Bowman area. Holt was arrested soon afterward and deputies believed the suspect and a passenger were in the same car he had used to damage park property, the Sheriff's Office stated.

**CONTRIBUTE
TO THIS STORY**
