

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE BOARD OF DIRECTORS AGENDA**

6:00 PM

**THURSDAY, DECEMBER 13, 2018
CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE
AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the District's Office at 471 Maidu Drive, Auburn, CA 95603 during normal business hours. In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (530) 537-2187. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1.0 CALL TO ORDER

(PLEDGE TO THE FLAG)

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. The November and December Board meetings will be scheduled in consideration of recognized holidays. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

Roll Call

Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____ Lynch _____

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Recognition of Bill and Jenny Jansen for their \$1,000 donation to the Youth Assistance Fund.

Presentation of a plaque to outgoing Chairman Jim Gray.

3.0 AGENDA REVIEW, CHANGES, AND APPROVAL

Motion by _____ Second by _____ to _____

Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____ Lynch _____

Roll Call Vote

4.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

5.0 CONSENT ITEMS – (roll call vote). All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public requests a specific item to be removed from the Consent Calendar for separate discussion and action.

_____ **5.1 Review and approval of Minutes of the Meeting of the Board of Directors from November 29, 2018**

Review and approval of Minutes of the Meeting of the Board of Directors from November 29, 2018.

_____ **5.2 Review of Cash Requirements for November, 2018 (Standing Finance Committee)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval.

_____ **5.3 Resolution Number 2018-26: Transfer of Equipment Reserve Fund (Standing Finance Committee)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and adoption.

Motion by _____ second by _____ to _____

Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____ Lynch _____

Roll Call Vote

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Please see board reports, fee waiver log, vandalism reports, and project activity report under item 6.0.

___ 7.0 **NEW BUSINES**

___ 7.1 **Election of Officers and Consider Committee Meeting Assignments**

Recommendation: Elect officers and consider committee meeting assignments. Each member has the right to nominate another member. No second is required for a nomination. Begin with the office of Chairperson. Please see attachment for correct procedural information.

Motion by _____ second by _____ to _____

Gray ___ Ainsleigh ___ Ferris ___ Holbrook ___ Lynch ___

Roll Call Vote

___ 8.0 **UNFINISHED BUSINESS**

___ 8.1 **Public Hearing to Consider Adoption of a Resolution (Resolution Number 2018-27) Adopting the Initial Study/Mitigated Negative Declaration, Mitigation Monitoring and Reporting Program, Pursuant to the California Environmental Quality Act (CEQA), for the Vegetation Management Plan and Approving the Vegetation Management Plan as Described and Evaluated in the Initial Study**

PUBLIC HEARING

OPEN PUBLIC HEARING

STAFF PRESENTATION

BOARD DISCUSSION/ACTION

CLOSE PUBLIC HEARING

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors adopt Resolution Number 2018-27 adopting the Vegetation Management Plan Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program and Approving the Vegetation Management Plan in consideration of the findings of the Draft Initial Study prepared to analyze the proposed project pursuant to the California Environmental Quality Act (CEQA) and in light of the whole record?

Motion by _____ Second by _____ to _____

Gray ___ Ainsleigh ___ Ferris ___ Holbrook ___ Lynch ___

Roll Call Vote

_____ 9.0 **ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. Discussion of Wheelchair Swings. (Acquisition & Development Committee)
2. County Mitigation Fund, current balance \$487,738.

_____ 10.0 **BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

_____ 11.0 **CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

_____ 12.0 **PUBLIC COMMENT** This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes.

_____ 13.0 **CLOSED SESSION**

13.1 **Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)**

Title: District Administrator

_____ 14.0 **OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION**

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

12-7-18
Date

10:40 AM.
Time

P. Lujan
Clerk to the Board

SECTION: 5.0

ITEM: 5.1 REVIEW AND APPROVAL OF MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS FROM NOVEMBER 29, 2018

INFORMATION: SEE ATTACHED MINUTES

STAFF RECOMMENDATION: BOARD OF DIRECTORS REVIEW & APPROVE MINUTES

FISCAL IMPACT: NONE

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, November 29, 2018, 6:00 p.m., Canyon View Community Center
471 Maidu Drive, Auburn, CA**

Board Members

Present: Chairman Jim Gray
Director Jim Ferris
Director Mike Lynch
Director Gordon Ainsleigh
Director Scott Holbrook

Board Members

Absent: None.

Staff Present:

Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Jesse Williams, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Sheryl Petersen, Recreation Services Manager
Debbie Thomas, Youth Services Manager
Mike Scheele, Landscape Architect/Project Manager
Patricia Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:02 p.m. by Chairman Gray.

(PLEDGE TO THE FLAG)

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation of a check in the amount of \$2,338.00 was given to the ARD Youth Assistance Fund by the Loyal Order of the Moose Lodge Number 2264.

A presentation of a check in the amount of \$335.25 was given to ARD to pay for lights at the Regional Park Pickleball Courts by Beth Lantz.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and seconded by Director Ainsleigh to approve the agenda as written.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Holbrook – Yes

Director Lynch – Yes

5 – 0 Motion carries.

4.0 PUBLIC COMMENT

Cheryl Maki, an Auburn resident and City Council Member gave public comment inviting people to attend the swearing in of the new Police Chief Ryan Kinnan on Friday, November 30, 2018 at 10:30 a.m. in Council Chambers and a reception afterwards in the Rose Room. The new liaison to ARD will be Sandy Amara, Cheryl Maki will be the alternate.

Cheryl Maki also addressed recent vandalism on the canal trail signs. She requested that ARD should make a statement against the vandalism. This item will be discussed at the December 5, 2018 Program, Personnel, Policy, Fee & Legal Review Committee meeting.

5.0 CONSENT ITEMS

5.1 Review and Approval of Minutes of the Board of Directors from October 25, 2018

5.2 Review of Cash Requirements for October, 2018 (Standing Finance Committee)

5.3 Review of Financials for October, 2018 (Standing Finance Committee)

A motion was made by Director Lynch and seconded by Director Ferris to approve the Consent Calendar.

Roll Call Vote

Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Holbrook – Yes
Director Lynch – Yes

5 – 0 Motion carries.

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

None.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. 24 Acre Property Development and Funding Options. The Board reviewed the information provided regarding the 24 Acre Property Development and Funding Options and forwarded this item to the December 5, 2018 Acquisition & Development Committee meeting.
2. Fenced Dog Run Area at Railhead Park – this item was forwarded to the December 5, 2018 Acquisition & Development Committee meeting for consideration.
3. Harassment of Picnickers – no action was taken on this item.
4. County Mitigation Fund, current balance \$487,738.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – Closed Session began at 7:41 p.m.

- 13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54957.)

14.0 OPEN SESSION – Open Session began at 7:42 p.m., there was no reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:43 p.m. by Chairman Gray.

Board Secretary

Date

SECTION: 5.0

**ITEM: 5.2 REVIEW OF CASH REQUIREMENTS FOR
NOVEMBER, 2018**

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING
FINANCE COMMITTEE AND FORWARDED TO
THE BOARD OF DIRECTORS FOR REVIEW AND
APPROVAL**

FISCAL IMPACT: \$313,746.21

Ranges:	From:	To:	Check Date	From:	To:
Check Number	First	Last	11/1/2018	11/1/2018	11/30/2018
Vendor ID	First	Last	Checkbook ID	COMM 1ST	COMM 1ST
Vendor Name	First	Last			

Sorted By: Check Date

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
17674	S0016	Sam's Club	11/2/2018	COMM 1ST	PMCHK00002509	\$890.78
17675	S1007	Stationary Engineers, Local 39	11/2/2018	COMM 1ST	PMCHK00002509	\$386.29
17676	TEMPC	Jeanneanne Crabb	11/2/2018	COMM 1ST	PMCHK00002509	\$150.00
17677	TEMPK	Christina Kay	11/2/2018	COMM 1ST	PMCHK00002509	\$25.00
17678	TEMPL	Andrew Lukkonen	11/2/2018	COMM 1ST	PMCHK00002509	\$25.00
17679	TEMPP	Monika Peak	11/2/2018	COMM 1ST	PMCHK00002509	\$50.00
17680	TEMPW	Jennifer Walsh	11/2/2018	COMM 1ST	PMCHK00002509	\$25.00
17681	1099-103	Terry Masten	11/9/2018	COMM 1ST	PMCHK00002510	\$52.00
17682	1099-104	Thomas Seibel	11/9/2018	COMM 1ST	PMCHK00002510	\$65.00
17683	1099-147	Tom Isaac	11/9/2018	COMM 1ST	PMCHK00002510	\$126.75
17684	1099-243	Phillip Dallas	11/9/2018	COMM 1ST	PMCHK00002510	\$292.50
17685	1099-256	Healing Pastures, Inc.	11/9/2018	COMM 1ST	PMCHK00002510	\$97.50
17686	1099-271	Kelpro Security	11/9/2018	COMM 1ST	PMCHK00002510	\$1,134.00
17687	1099-313	Alison Lloyd	11/9/2018	COMM 1ST	PMCHK00002510	\$470.40
17688	1099-332	Danielle Herreid	11/9/2018	COMM 1ST	PMCHK00002510	\$136.80
17689	1099-341	Twardis, Bryan	11/9/2018	COMM 1ST	PMCHK00002510	\$120.00
17690	1099-342	Susie Bell	11/9/2018	COMM 1ST	PMCHK00002510	\$48.00
17691	1099-343	Faith Petersen	11/9/2018	COMM 1ST	PMCHK00002510	\$330.00
17692	1099-358	Natalia Roberti	11/9/2018	COMM 1ST	PMCHK00002510	\$192.00
17693	1099-5	Daniel Crandall DBA:Current A	11/9/2018	COMM 1ST	PMCHK00002510	\$96.60
17694	A0001	Recology Auburn Placer	11/9/2018	COMM 1ST	PMCHK00002510	\$818.92
17695	A0013	AT&T	11/9/2018	COMM 1ST	PMCHK00002510	\$60.00
17696	A0014	AT&T	11/9/2018	COMM 1ST	PMCHK00002510	\$320.06
17697	A0027	Recology Auburn Placer	11/9/2018	COMM 1ST	PMCHK00002510	\$1,301.30
17698	A0042	Arch Pac, Inc.	11/9/2018	COMM 1ST	PMCHK00002510	\$1,025.00
17699	A0051	Anderson's Sierra Pipe Co.	11/9/2018	COMM 1ST	PMCHK00002510	\$423.88
17700	A0111	AllGood Driving School, Inc	11/9/2018	COMM 1ST	PMCHK00002510	\$60.00
17701	A0134	Advanced Intregrated Pest Mana	11/9/2018	COMM 1ST	PMCHK00002510	\$185.00
17702	A1010	Advantage Martketing and Print	11/9/2018	COMM 1ST	PMCHK00002510	\$169.46
17703	B0028	Beeler Tractor Co	11/9/2018	COMM 1ST	PMCHK00002510	\$39.88
17704	B0062	BareBones WorkWear	11/9/2018	COMM 1ST	PMCHK00002510	\$4.29
17705	B0069	Bidwell Water	11/9/2018	COMM 1ST	PMCHK00002510	\$218.00
17706	C0061	California Computer Services	11/9/2018	COMM 1ST	PMCHK00002510	\$605.00
17707	C0113	Cooks Portable Toilets & Septi	11/9/2018	COMM 1ST	PMCHK00002510	\$472.16
17708	D0010	Diamond Pacific	11/9/2018	COMM 1ST	PMCHK00002510	\$509.10
17709	D0025	Dawson Oil Company	11/9/2018	COMM 1ST	PMCHK00002510	\$2,799.85
17710	E0008	Ewing Irrigation Products, Inc	11/9/2018	COMM 1ST	PMCHK00002510	\$182.04
17711	G0092	Green Valley Security, Inc.	11/9/2018	COMM 1ST	PMCHK00002510	\$1,080.00
17712	H0002	Harris Industrial Gases	11/9/2018	COMM 1ST	PMCHK00002510	\$134.73
17713	H0060	HercRentals Inc.	11/9/2018	COMM 1ST	PMCHK00002510	\$1,089.66
17714	L0027	Pat Larson	11/9/2018	COMM 1ST	PMCHK00002510	\$40.33
17715	M0098	Meadow Vista County Water Dist	11/9/2018	COMM 1ST	PMCHK00002510	\$1,105.38
17716	N0003	Norris Electric, Inc.	11/9/2018	COMM 1ST	PMCHK00002510	\$155.46
17717	N0008	Sunbelt Rentals, Inc.	11/9/2018	COMM 1ST	PMCHK00002510	\$1,470.04
17718	N0048	Normac, Inc.	11/9/2018	COMM 1ST	PMCHK00002510	\$74.00
17719	P0001	Placer Farm Supply	11/9/2018	COMM 1ST	PMCHK00002510	\$121.61
17720	P0007	Pacific Gas & Electric Company	11/9/2018	COMM 1ST	PMCHK00002510	\$719.46
17721	R0065	River City Rentals	11/9/2018	COMM 1ST	PMCHK00002510	\$225.00
17722	R0073	Riebes Auto Parts	11/9/2018	COMM 1ST	PMCHK00002510	\$197.74
17723	S0008	Sherwin-Williams	11/9/2018	COMM 1ST	PMCHK00002510	\$90.72
17724	S0025	Sierra Pacific Turf Supply, In	11/9/2018	COMM 1ST	PMCHK00002510	\$2,907.01
17725	S0034	Thatcher Company	11/9/2018	COMM 1ST	PMCHK00002510	\$1,095.05
17726	S0163	Steffen's HVAC Services	11/9/2018	COMM 1ST	PMCHK00002510	\$3,324.00
17727	S0165	Debra Sierra	11/9/2018	COMM 1ST	PMCHK00002510	\$47.36
17728	T0031	Turf Star, Inc.	11/9/2018	COMM 1ST	PMCHK00002510	\$7,102.85
17729	T1000	Transamerica Life Insurance	11/9/2018	COMM 1ST	PMCHK00002510	\$420.00

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
17730	TEMPK	Alina Kuchina	11/9/2018	COMM 1ST	PMCHK00002510	\$45.00
17731	TEMPP	Caleb Porter	11/9/2018	COMM 1ST	PMCHK00002510	\$45.00
17733	U0019	US Bank	11/9/2018	COMM 1ST	PMCHK00002510	\$11,349.09
17734	V0007	Verizon Wireless	11/9/2018	COMM 1ST	PMCHK00002510	\$615.78
17735	W0001	Walker's Office Supplies, Inc.	11/9/2018	COMM 1ST	PMCHK00002510	\$84.38
17736	W0003	Warehouse Paint Incorporated	11/9/2018	COMM 1ST	PMCHK00002510	\$99.51
17737	W0043	West Coast Fire Protection Sys	11/9/2018	COMM 1ST	PMCHK00002510	\$150.00
17738	W0044	Wave	11/9/2018	COMM 1ST	PMCHK00002510	\$1,913.79
17739	Y0002	Yuba Safe & Lock, Inc.	11/9/2018	COMM 1ST	PMCHK00002510	\$142.41
17740	C0129	Cornerstone Environmental Cont	11/9/2018	COMM 1ST	PMCHK00002510	\$4,092.57
17741	S1007	Stationary Engineers, Local 39	11/16/2018	COMM 1ST	PMCHK00002511	\$406.62
17742	TEMPB	Bill Ballow	11/16/2018	COMM 1ST	PMCHK00002511	\$29.80
17743	1099-103	Terry Masten	11/21/2018	COMM 1ST	PMCHK00002512	\$227.50
17744	1099-117	Juan Aceituno	11/21/2018	COMM 1ST	PMCHK00002512	\$585.00
17745	1099-193	Celena Polena	11/21/2018	COMM 1ST	PMCHK00002512	\$286.00
17746	1099-218	Auburn Gymnastics Center	11/21/2018	COMM 1ST	PMCHK00002512	\$676.00
17747	1099-269	Deborah Lynn	11/21/2018	COMM 1ST	PMCHK00002512	\$214.50
17748	1099-291	Isaac Humber	11/21/2018	COMM 1ST	PMCHK00002512	\$351.00
17749	1099-295	Juli Land-Marx, dba Image Net	11/21/2018	COMM 1ST	PMCHK00002512	\$1,200.01
17750	1099-313	Alison Lloyd	11/21/2018	COMM 1ST	PMCHK00002512	\$687.60
17751	1099-332	Danielle Herreid	11/21/2018	COMM 1ST	PMCHK00002512	\$453.60
17752	1099-342	Susie Bell	11/21/2018	COMM 1ST	PMCHK00002512	\$12.00
17753	1099-363	Cheyenne Little	11/21/2018	COMM 1ST	PMCHK00002512	\$189.00
17754	A0051	Anderson's Sierra Pipe Co.	11/21/2018	COMM 1ST	PMCHK00002512	\$265.79
17755	A0131	Adams Pool Specialities	11/21/2018	COMM 1ST	PMCHK00002512	\$206,815.00
17756	A0139	Auburn Ford	11/21/2018	COMM 1ST	PMCHK00002512	\$98.00
17757	C0075	Cintas Corporation	11/21/2018	COMM 1ST	PMCHK00002512	\$229.40
17758	C0111	Cal.net	11/21/2018	COMM 1ST	PMCHK00002512	\$66.90
17759	C0121	Cole Huber LLP	11/21/2018	COMM 1ST	PMCHK00002512	\$696.00
17760	C0130	Cirrus Group LLC	11/21/2018	COMM 1ST	PMCHK00002512	\$421.00
17761	D0015	Department of Social Services	11/21/2018	COMM 1ST	PMCHK00002512	\$968.00
17762	D0066	De Lage Landen Financial Servi	11/21/2018	COMM 1ST	PMCHK00002512	\$332.48
17763	G0021	Veona Galbraith	11/21/2018	COMM 1ST	PMCHK00002512	\$64.86
17764	G0045	GSSA	11/21/2018	COMM 1ST	PMCHK00002512	\$882.75
17765	H0056	Humana Dental Ins. Co	11/21/2018	COMM 1ST	PMCHK00002512	\$2,377.47
17766	I0010	Inland Business Systems	11/21/2018	COMM 1ST	PMCHK00002512	\$90.06
17767	K0011	Kaiser Foundation Health Plan,	11/21/2018	COMM 1ST	PMCHK00002512	\$17,348.83
17768	L0036	Labor Law Center	11/21/2018	COMM 1ST	PMCHK00002512	\$419.51
17769	M0013	Meadow Vista Hardware	11/21/2018	COMM 1ST	PMCHK00002512	\$141.99
17770	M0035	Meadow Vista Community Center	11/21/2018	COMM 1ST	PMCHK00002512	\$530.00
17771	N0045	Near U CO2	11/21/2018	COMM 1ST	PMCHK00002512	\$301.22
17772	O0004	Office Depot	11/21/2018	COMM 1ST	PMCHK00002512	\$153.41
17773	P0005	Placer County Water Agency	11/21/2018	COMM 1ST	PMCHK00002512	\$87.80
17774	P0007	Pacific Gas & Electric Company	11/21/2018	COMM 1ST	PMCHK00002512	\$7,856.82
17775	P0058	Pitney Bowes Credit Corporatio	11/21/2018	COMM 1ST	PMCHK00002512	\$173.19
17776	R0073	Riebes Auto Parts	11/21/2018	COMM 1ST	PMCHK00002512	\$268.85
17777	S0009	Sierra Saw Sales And Service	11/21/2018	COMM 1ST	PMCHK00002512	\$130.68
17778	S0025	Sierra Pacific Turf Supply, In	11/21/2018	COMM 1ST	PMCHK00002512	\$312.79
17779	S0054	Souza's Tire Service	11/21/2018	COMM 1ST	PMCHK00002512	\$100.61
17780	S0094	Manouch Shirvanioun	11/21/2018	COMM 1ST	PMCHK00002512	\$77.94
17781	S0145	SCP Pool Distributors LLC	11/21/2018	COMM 1ST	PMCHK00002512	\$292.48
17782	S1000	State Of California/DOJ	11/21/2018	COMM 1ST	PMCHK00002512	\$192.00
17783	TEMP1	Inspire Charter School	11/21/2018	COMM 1ST	PMCHK00002512	\$150.00
17784	TEMPK	Rick Kalb	11/21/2018	COMM 1ST	PMCHK00002512	\$15.00
17785	V0004	Valley Truck & Tractor Co.	11/21/2018	COMM 1ST	PMCHK00002512	\$1,248.52
17786	W0001	Walker's Office Supplies, Inc.	11/21/2018	COMM 1ST	PMCHK00002512	\$154.24
17787	W0031	West Coast Turf	11/21/2018	COMM 1ST	PMCHK00002512	\$11,318.50

Total Checks: 113

Total Amount of Checks: \$313,746.21

Item 5.3 Cover Sheet: Resolution #2018-26: Transfer of Equipment Reserve Fund

Auburn Area Recreation and Park District December, 2018 Finance committee meeting, December, 2018 Board Meeting

The Issue: Shall the Auburn Area Recreation and Park District approve and adopt Resolution #2018-26, a resolution authorizing the transfer funds from the Equipment Reserve Fund to reimburse the general fund for the purchase of, a Gopher X Control Device, a Skid Sprayer, a 15' Sprayer Shield, and a 2014 Ford Transit Connect Van?

Background: At the April 26, 2018 Board meeting, the Board of Directors authorized the revised Obsolescence List which included purchasing a Van for \$20,000.

At the October 25, 2018 Board meeting, the Board of Directors authorized the Budget Revision to include additional assets including, but not limited to; an additional Gopher X Control Device, a Skid Sprayer and a Sprayer Shield. These assets were to be funded by the Equipment Reserve Fund.

The District spent \$2,220 to purchase the Gopher X Control Device. The District spent \$6,630 to purchase the Skid Sprayer. The District spent \$5,650 to purchase the 15' Sprayer Shield. The District spent \$17,980 to purchase the used 2014 Ford Transit Connect van. All expenses were paid out of the general fund.

Recommendation: The Finance Committee reviewed and recommended approval of Resolution #2018-16, a resolution approving the transfer of the Equipment Reserve fund to the General Fund in the amount of \$32,480 as this is an appropriate use of these reserves. Forward to the Board of Directors for review and adoption.

Attachment: Resolution Number 2018-26

RESOLUTION NUMBER 2018 - 26

A RESOLUTION OF THE GOVERNING BOARD OF DIRECTORS OF THE AUBURN AREA RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$32,480 FROM THE EQUIPMENT RESERVE FUND TO THE GENERAL FUND

WHEREAS, in April of 2018, the Auburn Area Recreation & Park District Board of Directors approved the Obsolescence List for Fiscal Year 2018/2019, and;

WHEREAS, in October of 2018, the Auburn Area Recreation & Park District Board of Directors approved the Budget Revision for Fiscal Year 2018/2019, and;

WHEREAS, one of the approved assets, the 2014 Ford Transit Connect Van has been purchased and reserve funds need to be transferred, and;

WHEREAS, one of the approved assets, the Gopher X Control Device has been purchased and reserve funds need to be transferred, and;

WHEREAS, one of the approved assets, the Skid Sprayer has been purchased and reserve funds need to be transferred, and;

WHEREAS, one of the approved assets, the Sprayer Shield has been purchased and reserve funds need to be transferred, and;

THEREFORE, the Auburn Area Recreation and Park District Board of Directors does hereby resolve the following:

That the Auburn Area Recreation and Park District Board of Directors hereby transfers \$32,480 from the Equipment Reserve Fund Account to the General Fund for the Ford Transit Connect Van, the Gopher X Control Device, the Skid Sprayer and the Sprayer Shield.

APPROVED, PASSED, AND ADOPTED ON December 13, 2018 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

James A Gray
Chairman of the Governing Board

ATTEST:

Clerk to the Governing Board

SECTION: 6.0

**BOARD REPORTS, FEE WAIVER LOG,
VANDALISM REPORTS & PROJECT
ACTIVITY REPORT**

INFORMATION:

SEE ATTACHMENTS

Kahl Muscott
District Administrator
Report to the Board of Directors
December, 2018

- A very large Gray Pine fell just on the other side of the wrought iron fence at the far south end of Recreation Park, in and around the horseshoe pits. According to our lease with UPRR, the property on south side of the fence (where the downed tree is located) is outside of our leased area. I have notified UPRR.
- The dirt pile left from the construction of the new Regional Playground is almost gone.
- Work has re-commenced at the Shockley property (CalFire was out on the Camp Fire for some time).
- Davey Tree has started work on trimming and/or removing trees at Ashford and Recreation Parks. They are working with a separate, ARD contracted consulting arborist on the tree cuts to save as much as possible.
- A second Kids Fishing Day takes place Saturday, December 15th at Regional Park, this time with trout. Staff and volunteers from CA Dept. of Fish and Wildlife will join volunteers from the Placer County Fish and Game Commission to make the day a success.
- The ARD float in the Festival of Lights Parade, complete with Chipper and Gordy's mandarin orange distribution was a hit.

Meetings and event attended or scheduled to attend:

12/1: Festival of Lights Parade

12/3: Inland Business Systems re: improvements to copy machine capabilities

12/4: Rotary

12/5: Policy Committee

12/5: Finance Committee

12/5: A&D Committee

12/6: Safety Committee meeting

12/7: Conference call with FitCourt re: grant opportunities for outdoor fitness equipment

12/10: Jeff Hohn, CalFire re: document creation

12/11: Rotary

12/13: 49er's Lions Club re: ARD presentation

12/13: Children's Christmas Faire

12/14: ARD employee training/luncheon

12/15: Kid's Fishing Day at Regional Park

12/18: Rotary

12/19: Matt Duarte, CAPRI Administrator

Veona Galbraith
Administrative Services Manager
Report to the Board of Directors
December, 2018

Notations from this month:

- The quotation came in from SDRMA. I am going over it as well as CAPRI's current rates, so I can present a comparison of coverage for the Board to look over.
- No financials this month, due to the early meeting dates. We will have November and December Financials next month.
- Equipment Reserve Transfer ready for your approval (Van, the Gopher getter and the sprayer and shield).
- Collected bids for the Electrical Work necessary to install the new Cameras at Recreation Park.
- Collected bids for a new HVAC system that needs to be installed for the Recreation Services Offices. The very old system finally went out (we had it scheduled to be replaced April of 2019).
- Re-sent Request for County Mitigation Funds for the Meadow Vista Restroom and Path of Travel in the amount of \$65,000. (Originally sent in August)

Jesse Williams
Facilities & Grounds Manager
Report to the Board of Directors
December, 2018

American River Overlook Park:

- Proactive heating maintenance and filter change performed by Steffen's HVAC Services.

Ashford Park:

- Repaired the leak in the drain line on the men's urinal.
- Repaired the walking bridge over Auburn Ravine.
- Over seeded/top-dressed half of Ashley Memorial Dog Park with a Rhizomatous Tall Fescue.

Canyon View Community Center:

- Proactive heating maintenance and filter change performed by Steffen's HVAC Services.
- Steffen's HVAC Services made additional repairs to HVAC unit #4.

Christian Valley Park:

- Proactive heating maintenance and filter change performed by Steffen's HVAC Services.
- Steffen's HVAC Services made additional repairs to HVAC unit #34.
- Tutor Totter Preschool was broken into (case number SO18-10618). The side door was replaced with a new metal door.

Meadow Vista Park:

- Purchased a new John Deere 15 Gallon Tow Behind Sprayer to replace the old one which was going to cost more to repair than buying the new one.

Placer Hills Park:

- Placer Hill Pool was broken into (case number S018-12300). The gate chain was replaced.

Recreation Park:

- Repaired the gear selector on the #00 truck
- Serviced the SDI Sprayer and installed 15ft shields on the spray booms and a foam marker for more accurate pesticide applications.
- Proactive heating maintenance and filter change performed by Steffen's HVAC Services.
- Steffen's HVAC Services made additional repairs to HVAC unit #22.

Regional Park:

- Serviced the 2014 John Deere HPX 4x4 D.
- Continued repairing the Facilities and Grounds sheds one through six.
- Repaired the service gate by Field B.
- Replaced the pickleball timer with a new HM6 Series Meter by Monarch Coin & Security.
- Over seeded/top-dressed Field A with a Rhizomatous Tall Fescue.
- Proactive heating maintenance and filter change performed by Steffen's HVAC Services.
- Steffen's HVAC Services made additional repairs to HVAC unit #26 and #27.
- Quarter fire inspections performed by West Coast Fire Inspection.

Purchased an additional Gopher X exterminator device.

Manouch Shirvanioun
Marketing & Customer Service
Report to the Board of Directors
December, 2018

Staff is working on getting new Winter/Spring 2018 activities in the system
Renewing and entering annual reservations in the system for renters
Festival of Lights float: registered ARD and arranged for Chipper and others to participate
Finance and Policy meetings
Leadership Auburn
Chamber Ambassador weekly visits

In September, I started working with DayCareWorks, a service provider for online childcare registration, to develop and convert all of our after school, summer camp,

KinderReady, and holiday camp programs to this new system. DayCareWorks offers a user-friendly program for parents to register and pay online. On December 3rd, phase 1 of this conversion started. We are in the process of having KinderReady parents with 40 kids using this system to register and pay online for January's tuition. Phase 2 will be in February, which will include Newcastle and Spring Day Camp. Other schools will come online on April 1st 2018.

Sheryl Petersen
Recreation Services Manager
Report to the Board of Directors
December, 2018

- Meetings attended: ASR, SF, UKE
 - Proofing Winter/Spring activity guide
 - Sponsor thank you and Christmas cards
 - Working to fill YDL teams and coaches
 - Applying for grants for String Fling and Ukulele Festival
 - Met with Juli on event cards 2019 +
- AARC – All American Rib Cookoff, ACHF-Auburn Community Harvest Festival, ASR- Auburn Sunset Rotary, PIP-Party in the Park, SCB- Senior Center Board, SF String Fling, SHF-Auburn Senior Health Fair, UKE- Ukulele Festival, VFCAL-Valley Foothills Competitive Aquatics League,

Coming up this Month

<u>January</u>		
1	New Year's Day	Offices Closed
2-7	Discovery Camp	Recreation Park
12	Youth Basketball Games Begin	
21	Martin Luther King Jr Birthday	Offices Closed
	CPR/First Aid Class	Recreation Park
31	Board Meeting	Canyon View Community Center

Debbie Thomas
Youth Services Manager
Report to the Board of Directors
December, 2018

- Kinder Ready Kids field trip to SeaQuest in Folsom on December 13th
- Santa to visit Kinder Ready Kids December 19th
- Children's Christmas fair booth at fairgrounds December 13th
- Purchasing and planning for day camp on Dec. 26-Jan. 7th (closed 12/24, 25 & Jan. 1)
- Safety meeting December 6
- Finance meeting December 5th
- Board meeting December 13th

- ARD holiday party December 14th
- Purchasing for Discovery Club snacks and holiday celebrations
- continuing Youth Services Department Manual compilation
- continuing registration/payment upgrade; preschool online will be online in January; day camp and Newcastle in February
- looking ahead to summer planning & themes

REPORT TO THE ARD BOARD-DECEMBER 2018

Michael Scheele, Landscape Architect/Project Manager:

- ▶ **Bike Park/Pump Track Project: No New Action.** Staff has met with the engineering consultant and is assisting in the development of the 90% construction drawings primarily in the areas of bike park design and cost estimate refinement. Planting and irrigation plans will be also prepared in-house and merged into the 90% set after which time the set will be submitted to BOR for their review & comment. All final comments will be incorporated into the 100% set which is scheduled to be put out to bid in the winter and constructed in the spring. The bike park will be closed when it is wet as the park is primarily soil surface and use when wet can cause significant rutting and damage to the riding surfaces. BOR signed FONSI for the project was received on July 2nd, 2018.
- **Regional Park South Play Structure Replacement:** Play structure installation is complete. Staff is preparing construction documents for a concrete ramp to be installed from the adjacent parking lot to play structure for ADA compliance.
- ▶ **Regional Park Irrigation Pump System Improvements: No New Action.** Staff is reviewing and coordinating new pump system designs with two contractors. Once a system is chosen the project will need to go out for formal bid. This is due to the continued complexities and obsolescence of the old existing pump system, it has been recommended to look into replacing the system vs. continually repairing the old one. Staff has been directed to obtain quotes and designs for a new irrigation pump system and this work is in process. New system installation will have to be done in the fall/rainy season and staff will need to be manually opening the valves until then.
- **Recreation Park Sierra Pool Re-plastering:** Project is substantially complete with a few minor punch-list items remaining.
- ▶ **O&D Plan: No New Action-** USBR has finally approved the document and the Board approved the plan at the July Meeting.
- ▶ **Riparian Management Plan/Streambed Alteration Agreement: No New Action.** The Draft Vegetative Management Plan IS/MND (Initial Study/Mitigated Negative Declaration) has been received from the environmental consultant and is being sent to the A&D and Board meetings this month for review.
- **24 Acre Project:** Staff and the A&D Committee have been preparing scenarios on what it would take to start this project, conduct CEQA, construct the access road & parking, bathroom and two walking trails.
- **Miscellaneous Items:** ADA improvements and asphalt patching at Recreation Park, light tower footing protective concrete slab at James Field, tree canopy assessments/evaluations and resultant pruning & removals at various parks, new self-cleaning filter at Meadow Vista Park irrigation pump (project has been awarded), updates of monthly Board reports and A&D Project Activity Reports etc.

FEE WAIVER LOG

DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
Apr-18	Jean Hixon	Western States Trail Foundation-Foothills Room	\$180.00	\$60.00	\$180.00			
Apr-18	Cheryl Essex	CA State Park and Bureau of Reclamation	\$200.00	\$0.00	\$200.00	Multi Agencies Meeting		
May-18	Paula Nannizzi	Placer County HHS- Recovery Happens Picnic Sites at Recreation Park	\$250.00	\$90.00	\$165.00	No	\$380.00	\$380.00
May-18	Sesi Catalano	Western States Trail Foundation-Foothills Room	\$157.50	\$0.00	\$157.50	No		
May-18	Laura Dierssen	Placer Hills Education Foundation Meadow Vista Picnic sites	\$225.00	\$120.00	\$112.50	No		
Jun-18	Jean Hixon	Western States Trail Foundation-Sierra Room	\$202.50	\$0.00	\$202.50	No	\$435.00	\$815.00
Jun-18	Herb Grounds	Feed The Hungry of Auburn-Picnic areas Recreation Park	\$100.00	\$60.00	\$50.00	No		
Jun-18	Chris Peikert	Freedom Church- Picnic 1 & 2 Regional Park	\$100.00	\$60.00	\$50.00	No		
Jul-18	Frida Diaz	Child Advocates of Placer County-Recreation Park Picnic site #1	\$50.00	\$30.00	\$25.00	No	\$402.50	\$1,217.50
Jul-18	Jim Moore	Auburn Host Lions Club- Recreation Park picnic sites 1 and 2	\$100.00	\$60.00	\$50.00	No		
Jul-18	Bree Renz	Auburn Eck Center/CA Satsang Society- Lakeside Room	\$200.00	\$30.00	\$180.00	No		
Aug-18	Courtney Partlock	American Foundation for Suicide Prevention- Railroad Park fields A and B	\$219.64	\$60.00	\$197.64	No	\$350.00	\$1,567.50
Aug-18	Keith Nesbitt	Auburn Chamber-Leadership Auburn Alumni Event Splash Pool Area	\$300.00	\$60.00	\$270.00	No		
							\$467.64	\$2,035.14

FEE WAIVER LOG

DATE	NAME	ORGANIZATION	RENTAL FEES	CUSTODIAL AND PERMIT FEES	WAIVED FEES	CO-SPONSORED EVENT	MONTHLY TOTAL	YTD TOTAL
Sep-19	Karen Montgomery	Bowman PTO-Using Railhead B for a 5K fundraising run	\$140.10	\$60.00	\$112.08	NO		
Sep-19	Barb Webb	Collax High School Leadership-Using MV Picnic sites CANCELLED	\$255.00	\$90.00		No		
							\$112.08	\$2,147.22
Oct-18	Connie Burns	Auburn Sunset Rotary-Bocce Courts	\$160.00	\$30.00	\$128.00	No		
Oct-18	Jean Hixon	Western States Trail Foundation-Foothills Room	\$180.00	\$60.00	\$180.00	NO		
Oct-18	Craig Thornley	Westem States Endurance Run- Foothills Room	\$200.00	\$60.00	\$200.00	NO		
							\$508.00	\$2,655.22
Nov-18	Kathy Van Dam	Girl Scouts 49er Service Unit-Sierra Room and Canyon View Room	\$337.50	\$60.00	\$270.00	No		
Nov-18	Michaela Bunker	Girl Scouts Heart of Central California-Canyon View, Foothills, Sierra, Board & Sunset	\$435.00	\$60 Cstld+ \$50 OOD	\$348.00	No		
							\$618.00	\$3,273.22
Dec-18	Christine Pieper	California Native Plant Society-Sunset Room for 1/30 and 1/31	\$480.00	\$60.00	\$432.00	No		
							\$432.00	\$3,705.22

12/4/2018

VANDALISM REPORT

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
11/9/2018	Tutor Totter Preschool	Broken door & spy hole door needed repainting	\$191.84	\$307.87
11/21/2018	Meadow Vista Pool Gate	Broken hardware on gate	\$18.30	\$8.03

Total labor costs	\$210.14	Total	\$315.90
Total for year	\$1,965.64	Total for year	\$2,221.40

11/20/2018

VANDALISM REPORT

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
10/12/2018	Regional Park	Broken outlets	\$168.50	\$168.50

Total labor costs	\$168.50	Total	\$168.50
Total for year	\$1,755.50	Total material costs for year	\$1,905.50

10/19/2018

VANDALISM REPORT

DATE 9/28/2018 LOCATION Regional Portable Toilets VANDALISM Portable Toilets lit on fire LAROR COSTS MATERIAL COSTS

Total Labor Costs Zero - Cooks Port. Total Material costs \$150
fixed toilets
Total for Year \$1,587.00 Total for Year \$1,737

9/27/18

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
14-Sep-18	Overlook	Vandalized signs	\$274.00	\$169.88
			Total labor costs \$274	Total material costs \$169.88
			Total for year \$1,587.00	Total for year \$1,593.04

8/30/18

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
10-Aug-18	Regional	Broken toilet seat	\$24.00	\$77.16

Total labor costs \$24 Total material costs \$77.16

Total for year \$1,313.00 Total for year \$1,423.16

7/19/18

Vandalism Report

ATE	9-Jul-18	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
		Regional	Graffiti Removal	\$60.00	\$35.00

Total labor costs \$60.00 Total \$35.00
Total for year \$1,289 Total for year \$1,346

6/28/18

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS	
19-Jun-18	Recreation	Fence to Maintenance Compound Cut	\$289.00	\$189.00	
6/6/2018	Overlook	Graffiti	\$60	\$14.99	
11-Jun-18	Regional	Trash cans dumped near Gym	\$60	\$10.00	
		Total labor costs	\$409	Total material costs	\$213.99
		Total for year	\$1,229.00	Total for year	\$1,310.99

5/24/18

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
7-May-18	Regional	Water fountains Vandalized	\$110.00	\$200.00
			Total labor costs	Total material costs
			\$110.00	\$200.00
			Total for year	Total for year
			\$820.00	\$1,097.00

4/19/18

Vandalism Report

DATE	LOCATION	VANDALISM	LABOR COSTS	MATERIAL COSTS
2-Apr-18	Regional	Graffiti Removal	\$80.00	\$35.00
3/28/2018	Overlook	Graffiti Removal	\$40	\$12.00

Total labor costs	\$120.00	Total	\$47.00
		material costs	
Total for year	\$710.00	Total for year	\$897.00

3/20/18

<u>Vandalism Report</u>			
DATE	LOCATION	VANDALISM	
5-Mar-18	Regional Recreation	Graffiti Removal-Restrooms	LABOR COSTS
3/20/2018		Old Tires Dumped	\$200.00
			\$20
			MATERIAL COSTS
			\$180.00
			\$0.00
			Total
			\$220.00
			Total material costs
			\$180.00
			Total for year
			\$590.00
			Total for year
			\$850.00

2/15/18

Vandalism Report

DATE

5-Feb-18
2/6/2018

LOCATION

Regional
Regional

VANDALISM

Graffiti Removal
Drinking Fountain

LABOR COSTS

\$60.00
\$250

MATERIAL COSTS

\$35.00
\$600.00

Total labor costs	\$310.00	Total	\$635.00
Total for year	\$370.00	material costs	
		Total for	
		year	\$670.00

1/18/18

Vandalism Report

DATE

15-Jan-18

LOCATION

Regional

VANDALISM

Graffiti Removal

LABOR COSTS

\$60.00

MATERIAL COSTS

\$35.00

Total labor costs

\$60.00

Total

\$35.00

material costs

Total for

Total for year

\$60.00

year

\$35.00

2018/2019 PROJECT ACTIVITY REPORT		UPDATED 12/06/18	
PROJECT	EST. COST	NOTES	EST. COMPLETED
RECREATION PARK			
Sierra Pool Re-Plastering (2017/2018)	185,000.00	Project is substantially complete with a few minor punchlist items remaining.	NOVEMBER 2018
Bleacher Shade Structure (2017/2018)	150,000.00	Project, including the surrounding fence work and some additional fencing safety modifications, is completed.	MAY 2018
PLACER HILLS POOL			
ADA Path of Travel (2016/2017)	10,000.00	Minor sidewalk repair to be done in-house in the off season	NOVEMBER 2018
REGIONAL PARK			
Regional Park South Play Structure and ADA ramp (2017/2018)	170,000.00	Installation is complete and staff is assisting vendor in disposing of their demolition spoils.	NOVEMBER 2018
AC Pathway Repairs Project (2017/2018)	55,000.00	Project completed.	AUGUST 2018
Dry Creek Picnic ADA parking and path improvements (2015/2016)	15,000.00	Project completed.	AUGUST 2018
ADA Path of Travel Tennis Courts (2018/2019)	41,500.00	Staff to design ADA access improvements in Spring 2019 with bidding and construction to follow in Summer.	JUNE 2019
Irrigation Pump Improvements (1. Inlet Flume Gate Valve 2. Pump 3. Filter) (2017/2018)	90,000.00	Attempting to fix this old pump has caused or revealed problem after problem. Staff and irrigation consultants are now recommending abandoning the old pump and installing a new system. Staff was directed by the Board to and is obtaining quotes and system comparisons for a new system and hope to have it in place before next spring.	WINTER 2018
Security Cameras at Gym/Lakeside (2018/2019)	25,000.00	Project has been completed.	JUNE 2018
OVERLOOK PARK			
Restroom ADA Upgrades (2018/2019)	25,000.00	Staff planning on hiring consultant to prepare construction documents in the Fall with Spring 2019 bidding and construction.	APRIL 2019

Planning and CEQA (2016/2017)	90,000.00	Project to be pushed back due to review delays at USBR	TBD
CVCC			
Bike Park - Design, CEQA, NEPA etc. (2014/2015)	100,000.00	The signed FONSI (Finding Of No Significant Impact) from the USBOR was finally received July 2nd.	JULY 2018
Bike Park - Construction (2015/2016)	175,000.00	Project CD's are almost at the 90% stage when plans will be submitted to USBOR for their review & comment. After this all final comments will be incorporated into the bid docs and the project will be taken to the 100% stage, any required permits will be obtained and then put out to bid.	BID JAN/FEB 2019, CONSTRUCT SPRING 2019
Maidu Drive Repair (2018/2019)	50,000.00	Staff has obtained a scope of work and budget cost estimate to re-pave the "ARD Section" of Maidu Drive. Estimate came in at approximately 115K which is lower than previously thought. Hopefully this will help spur the project ahead with BOR and State Parks chipping in with the ARD 50K pledge and allowing the project to be put out to bid and constructed. ARD has pledged to put forward 50K towards the project but is requesting this be cut in half due to the cost estimate coming in at less than half of what was planned.	TBD
MEADOW VISTA PARK			
ADA Restroom Interior Renovation (2017/2018)	60,000.00	Project has been completed and restrooms have been opened back up to the public.	MARCH/APRIL 2018
Parking Lot Re-seal/Re-Stripe (2018/2019)	10,000.00	Parking lot maintenance project is planned for Spring 2019.	MARCH 2019
OPERATION AND DEV. PLAN			
CEQA/NEPA (2014/2015)	25,000.00	USBR Approved the document in June and District Board approved in July.	JULY 2018
ARMED FORCES PAVILLION/GARDEN			
Site Improvements (2017/2018)	10,000.00	Funding for this project is on hold pending information from associated non-profit.	TBD
MULTI-PARK ITEMS			
Streambed Alteration Agreement (2016/2017)	44,000.00	The Draft Vegetative Management Plan IS/MND (Initial Study/Mitigated Negative Declaration) has been received from the environmental consultant and is being sent to the A&D and Board meetings this month for review.	TBD

Carry over projects from 2017/2018 list in YELLOW			
Fiscal Year Projects Total:	1,330,500.00		

SECTION: 7.0

ITEM: 7.1 ELECTION OF OFFICERS AND CONSIDER COMMITTEE MEETING ASSIGNMENTS

DESCRIPTION:

INFORMATION: SEE ATTACHMENT

STAFF

RECOMMENDATION: ELECT OFFICERS AND CONSIDER COMMITTEE MEETING ASSIGNMENTS. EACH MEMBER HAS THE RIGHT TO NOMINATE ANOTHER MEMBER. NO SECOND IS REQUIRED FOR A NOMINATION. BEGIN WITH THE OFFICE OF CHAIRPERSON. PLEASE SEE ATTACHMENT FOR CORRECT PROCEDURAL INFORMATION.

Elections

The nominating and election process covered below is just one process of many. I think this best fits your board. It is taken from a book entitled "Parliamentary Procedure in Local Government."

From our conversation you indicated that there are no rules or laws pertaining to this board's election process. The members of the board are of equal status and there is no requirement to have been a board member a certain amount of time prior to election.

Procedure:

Each member has the right to nominate another member. No second is required for a nomination. Begin with the office of the chair, or president.

Elections proceed by voting on candidates in the order in which they were nominated. Members first vote on the election of the first nominee. If that person does not receive a majority vote, then a vote is taken on the second member nominated, and so on, until a member receives a majority vote. A vote is not taken on the remaining nominees, since the position is filled.

Example: Mr. A: "I nominate Mr. D for the office of chairman". The current presiding officer asks, "Are there further nominations for the office of chairman?" If there are none then the presiding officer calls for the vote, "All those in favor of Mr. D serving as chairman of this board say aye, those opposed say no." "Mr. D has received a majority vote and is elected as chairman of the board".

If there is more than one nominee for this office then the following is done:

Mr. A "I nominate Mr. D for the office of chairman". Mr. B, "I nominate Ms. E for the office of chairman". The presiding officer asks, "Are there further nominations for the office of chairman?" If none, the presiding officer proceeds, "Ms. D and Ms. E are nominated for the office of Chairman." "All those in favor of Mr. D raise your hands (count)." If Mr. D gets a majority vote then the election is over. If Mr. D does not receive a majority vote then the presiding officer calls for the vote for Ms. E, "All those in favor of Ms. E raise your hands (count)." " If she receives a majority vote then she is elected as chairman. If there is a tie vote then the voting continues until one or the other gets a majority vote or one of the nominees withdraws.

This procedure continues with each office. In some groups, once the chairman is elected he becomes the presiding officer and conducts the remaining election.

Jacque Brown, Registered Parliamentarian

Item 8.1 COVER SHEET – Public Hearing to Consider Adoption of a Resolution (Resolution Number 2018-27) adopting the Initial Study/Mitigated Negative Declaration, Mitigation Monitoring and Reporting Program, Pursuant to the California Environmental Quality Act (CEQA), for the Vegetation Management Plan and Approving the Vegetation Management Plan as Described and Evaluated in the Initial Study

Auburn Area Recreation and Park District Board of Directors Meeting December 13, 2018

The Issue

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors adopt Resolution #2018-27 adopting the Vegetation Management Plan Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program and approving the Vegetation Management Plan in consideration of the findings of the Draft Initial Study prepared to analyze the proposed project pursuant to the California Environmental Quality Act (CEQA) and in light of the whole record?

Background

A Vegetation Management Plan (previously referred to as a Master Streambed Alteration Agreement) was added to the 2016/2017 Project List. In June, 2016, ARD entered into a contract with Dudek to complete the necessary studies and documents as required for CEQA.

A copy of the Draft Initial Study/Mitigated Negative Declaration (IS/MND) can be found by visiting the ARD website <http://auburnrec.com/images/pdfs/Veg%20Management%20Plan%20-%20DRAFT%20IS-MND.pdf>

Due to the large size of these documents, printed copies will only be made available upon request.

Dudek has prepared a Memorandum (attached) that includes information on the following:

- Comments received regarding the Vegetation Management Plan
- Cutsheets showing proposed changes to the Mitigation Measures as described in the IS/MND
- Proposed Mitigation and Monitoring Program

Recommendation for the Board of Directors

Recommendation: Move to adopt Resolution adopt Resolution #2018-27 adopting the Vegetation Management Plan Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program and approving the Vegetation Management Plan in consideration of the findings of the Draft Initial Study prepared to analyze the proposed project pursuant to the California Environmental Quality Act (CEQA).

Fiscal Impact

The impact for actual work on the Vegetation Management Plan is unknown at this time. Most of the work will be done by in-house and volunteer staff.

The contract with Dudek, plus extra studies, is \$48,635.

Permits with CA Dept. of Fish and Wildlife will cost approximately \$4,600.

Required surveys and trainings (Western Pond Turtle, nesting bird, etc.) will cost \$5,320 for Regional Park, with some extra charges for other parks as they are completed.

Attachments:

Resolution #2018-27

Memorandum from Dudek, including the Mitigation Monitoring and Reporting Program

RESOLUTION NO. 2018-27

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE AUBURN AREA RECREATION & PARK DISTRICT
APPROVING THE VEGETATION MANAGEMENT PLAN AND ADOPTING A
MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND
REPORTING PROGRAM

WHEREAS, the Auburn Area Recreation & Park District (ARD) Board of Directors has duly called, advertised, and conducted a public hearing to consider approving the Vegetation Management Plan, as described and depicted in the Initial Study, and adoption of a Mitigated Negative Declaration pursuant to the provisions of the California Environmental Quality Act (CEQA); and

WHEREAS, the Auburn Area Recreation & Park District has considered the Initial Study prepared and mitigation measures identified therein and included in the Mitigation Monitoring and Reporting Program, in addition to public comments and input from the public and staff and the whole of the record before it; and

WHEREAS, the Vegetation Management Plan, would set procedures for maintenance and management of riparian vegetation and control of invasive plant species within five public spaces (treatment sites) maintained by the Auburn Area Recreation and Parks District (ARD) as described in the Initial Study;

NOW, THEREFORE, BE IT RESOLVED by the Auburn Area Recreation & Park District Board of Directors to hereby approve the Vegetation Management Plan and adopt the Proposed Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program based on the following findings:

1. With implementation of mitigation measures identified in the Initial Study and enforced by the Mitigation Monitoring and Reporting Program, and based on the whole of the record, including comments received from the public, there is no substantial evidence that the Vegetation Management Plan would result in significant effects on the environment;

Approved by the Board of Directors of the Auburn Area Recreation & Park District this 13th day of December, 2018, by the following roll call vote:

Ayes:

Attest:

Noes:

Clerk

Absent:

Abstaining:

James A. Gray
Chairman

MEMORANDUM

To: Kahl Muscott, ARD District Administrator
From: Markus Lang, Dudek
Subject: Draft Final CEQA document (IS/MND) for the Vegetation Management Plan
Date: December 5, 2018
cc:
Attachment(s): ATT A - Comments Received on the Draft IS/MND; ATT B – Cutsheets; ATT C – Mitigation Monitoring Program

The Draft Initial Study / Mitigated Negative Declaration (IS/MND) for the Proposed Auburn Area Recreation and Parks District Riparian Vegetation Management Plan was noticed in accordance with CEQA requirements and circulated for public review from November 5, 2018 through December 4, 2018. Three comment letters/emails were received during the public review period; each letter is included in Attachment A to this memo. Each comment letter was reviewed by Dudek and it was determined that comments identified no new impacts associated with the proposed project or draft CEQA document. The letter received from the Central Valley Regional Water Quality Control Board describes the pertinent regulatory environment with respect to resources under the jurisdiction of the agency and includes no specific comments on the CEQA document. An email received from Bev Bower, a resident of the Rock Creek Mobile Home Park adjacent to Regional Park, expresses support for the project.

An email received from Cherilyn Neider, Tribal Historic Preservation representative of the United Auburn Indian Community (UAIC), was received during the public circulation period required under CEQA and was part of ongoing consultation conducted by ARD with UAIC as required under AB 52. Consultation with UAIC was initiated in 2016 during early project planning. The email expresses concerns regarding potential for inadvertent discovery of cultural resources during vegetation management work and recommends additional mitigation measures be added to the CEQA document. The email also includes an attached pamphlet to be used for worker awareness training, which is suggested as an additional mitigation measure. No new impacts are identified by the email that are not identified by the draft CEQA document. Dudek reviewed the suggested mitigation measures and revised Mitigation Measure CUL.2 to incorporate content from the recommended measures. Mitigation Measure CUL.2, as revised, is provided in the attached cutsheets in Attachment B to this memo.

The cutsheets provided in Attachment B identify all changes made to the Draft IS/MND in response to comments received during the public circulation period. The Draft Final IS/MND to be considered for approval by ARD's Board of Directors includes the Draft IS/MND with the revisions identified in the attached cutsheets and the Mitigation Monitoring Program included as Attachment C.

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Attachment A

Comment Letters

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EDMUND G. BRUNN JR.
GOVERNOR

MATTHEW RODRIGUEZ
SECRETARY FOR
ENVIRONMENTAL PROTECTION

Central Valley Regional Water Quality Control Board



27 November 2018

Kahl Muscott
Auburn Area Recreation and Park District
471 Maidu Drive, #200
Auburn, CA 95603

CERTIFIED MAIL
7018 1830 0001 0062 3336

COMMENTS TO REQUEST FOR REVIEW FOR THE MITIGATED NEGATIVE DECLARATION, AUBURN AREA RECREATION AND PARKS DISTRICT RIPARIAN VEGETATION MANAGEMENT PLAN PROJECT, SCH# 2018112015, PLACER COUNTY

Pursuant to the State Clearinghouse's 2 November 2018 request, the Central Valley Regional Water Quality Control Board (Central Valley Water Board) has reviewed the *Request for Review for the Mitigated Negative Declaration* for the Auburn Area Recreation and Parks District Riparian Vegetation Management Plan Project, located in Placer County.

Our agency is delegated with the responsibility of protecting the quality of surface and groundwaters of the state; therefore our comments will address concerns surrounding those issues.

I. Regulatory Setting

Basin Plan

The Central Valley Water Board is required to formulate and adopt Basin Plans for all areas within the Central Valley region under Section 13240 of the Porter-Cologne Water Quality Control Act. Each Basin Plan must contain water quality objectives to ensure the reasonable protection of beneficial uses, as well as a program of implementation for achieving water quality objectives with the Basin Plans. Federal regulations require each state to adopt water quality standards to protect the public health or welfare, enhance the quality of water and serve the purposes of the Clean Water Act. In California, the beneficial uses, water quality objectives, and the Antidegradation Policy are the State's water quality standards. Water quality standards are also contained in the National Toxics Rule, 40 CFR Section 131.36, and the California Toxics Rule, 40 CFR Section 131.38.

The Basin Plan is subject to modification as necessary, considering applicable laws, policies, technologies, water quality conditions and priorities. The original Basin Plans were adopted in 1975, and have been updated and revised periodically as required, using Basin Plan amendments. Once the Central Valley Water Board has adopted a Basin Plan amendment in noticed public hearings, it must be approved by the State Water Resources Control Board (State Water Board), Office of Administrative Law (OAL) and in some cases,

KARL E. LONGLEY SCD, P.E., CHAIR | PATRICK PULUPA, ESQ., EXECUTIVE OFFICER

11020 Sun Center Drive #200, Rancho Cordova, CA 95670 | www.waterboards.ca.gov/centralvalley



the United States Environmental Protection Agency (USEPA). Basin Plan amendments only become effective after they have been approved by the OAL and in some cases, the USEPA. Every three (3) years, a review of the Basin Plan is completed that assesses the appropriateness of existing standards and evaluates and prioritizes Basin Planning issues.

For more information on the *Water Quality Control Plan for the Sacramento and San Joaquin River Basins*, please visit our website:
http://www.waterboards.ca.gov/centralvalley/water_issues/basin_plans/.

Antidegradation Considerations

All wastewater discharges must comply with the Antidegradation Policy (State Water Board Resolution 68-16) and the Antidegradation Implementation Policy contained in the Basin Plan. The Antidegradation Policy is available on page IV-15.01 at:
http://www.waterboards.ca.gov/centralvalleywater_issues/basin_plans/sacsjr.pdf

In part it states:

Any discharge of waste to high quality waters must apply best practicable treatment or control not only to prevent a condition of pollution or nuisance from occurring, but also to maintain the highest water quality possible consistent with the maximum benefit to the people of the State.

This information must be presented as an analysis of the impacts and potential impacts of the discharge on water quality, as measured by background concentrations and applicable water quality objectives.

The antidegradation analysis is a mandatory element in the National Pollutant Discharge Elimination System and land discharge Waste Discharge Requirements (WDRs) permitting processes. The environmental review document should evaluate potential impacts to both surface and groundwater quality.

II. Permitting Requirements

Construction Storm Water General Permit

Dischargers whose project disturb one or more acres of soil or where projects disturb less than one acre but are part of a larger common plan of development that in total disturbs one or more acres, are required to obtain coverage under the General Permit for Storm Water Discharges Associated with Construction Activities (Construction General Permit), Construction General Permit Order No. 2009-009-DWQ. Construction activity subject to this permit includes clearing, grading, grubbing, disturbances to the ground, such as stockpiling, or excavation, but does not include regular maintenance activities performed to restore the original line, grade, or capacity of the facility. The Construction General Permit requires the development and implementation of a Storm Water Pollution Prevention Plan

(SWPPP).

For more information on the Construction General Permit, visit the State Water Resources Control Board website at:

http://www.waterboards.ca.gov/water_issues/programs/stormwater/constpermits.shtml.

Phase I and II Municipal Separate Storm Sewer System (MS4) Permits¹

The Phase I and II MS4 permits require the Permittees reduce pollutants and runoff flows from new development and redevelopment using Best Management Practices (BMPs) to the maximum extent practicable (MEP). MS4 Permittees have their own development standards, also known as Low Impact Development (LID)/post-construction standards that include a hydromodification component. The MS4 permits also require specific design concepts for LID/post-construction BMPs in the early stages of a project during the entitlement and CEQA process and the development plan review process.

For more information on which Phase I MS4 Permit this project applies to, visit the Central Valley Water Board website at:

http://www.waterboards.ca.gov/centralvalley/water_issues/storm_water/municipal_permits/.

For more information on the Phase II MS4 permit and who it applies to, visit the State Water Resources Control Board at:

http://www.waterboards.ca.gov/water_issues/programs/stormwater/phase_ii_municipal.shtml

Industrial Storm Water General Permit

Storm water discharges associated with industrial sites must comply with the regulations contained in the Industrial Storm Water General Permit Order No. 2014-0057-DWQ.

For more information on the Industrial Storm Water General Permit, visit the Central Valley Water Board website at:

http://www.waterboards.ca.gov/centralvalley/water_issues/storm_water/industrial_general_permits/index.shtml.

Clean Water Act Section 404 Permit

If the project will involve the discharge of dredged or fill material in navigable waters or wetlands, a permit pursuant to Section 404 of the Clean Water Act may be needed from the United States Army Corps of Engineers (USACOE). If a Section 404 permit is required by the USACOE, the Central Valley Water Board will review the permit application to ensure that discharge will not violate water quality standards. If the project requires surface water

¹ Municipal Permits = The Phase I Municipal Separate Storm Water System (MS4) Permit covers medium sized Municipalities (serving between 100,000 and 250,000 people) and large sized municipalities (serving over 250,000 people). The Phase II MS4 provides coverage for small municipalities, including non-traditional Small MS4s, which include military bases, public campuses, prisons and hospitals.

drainage realignment, the applicant is advised to contact the Department of Fish and Game for information on Streambed Alteration Permit requirements.

If you have any questions regarding the Clean Water Act Section 404 permits, please contact the Regulatory Division of the Sacramento District of USACOE at (916) 557-5250.

Clean Water Act Section 401 Permit – Water Quality Certification

If an USACOE permit (e.g., Non-Reporting Nationwide Permit, Nationwide Permit, Letter of Permission, Individual Permit, Regional General Permit, Programmatic General Permit), or any other federal permit (e.g., Section 10 of the Rivers and Harbors Act or Section 9 from the United States Coast Guard), is required for this project due to the disturbance of waters of the United States (such as streams and wetlands), then a Water Quality Certification must be obtained from the Central Valley Water Board prior to initiation of project activities. There are no waivers for 401 Water Quality Certifications.

Waste Discharge Requirements – Discharges to Waters of the State

If USACOE determines that only non-jurisdictional waters of the State (i.e., "non-federal" waters of the State) are present in the proposed project area, the proposed project may require a Waste Discharge Requirement (WDR) permit to be issued by Central Valley Water Board. Under the California Porter-Cologne Water Quality Control Act, discharges to all waters of the State, including all wetlands and other waters of the State including, but not limited to, isolated wetlands, are subject to State regulation.

For more information on the Water Quality Certification and WDR processes, visit the Central Valley Water Board website at:

http://www.waterboards.ca.gov/centralvalley/help/business_help/permit2.shtml.

Dewatering Permit

If the proposed project includes construction or groundwater dewatering to be discharged to land, the proponent may apply for coverage under State Water Board General Water Quality Order (Low Risk General Order) 2003-0003 or the Central Valley Water Board's Waiver of Report of Waste Discharge and Waste Discharge Requirements (Low Risk Waiver) R5-2013-0145. Small temporary construction dewatering projects are projects that discharge groundwater to land from excavation activities or dewatering of underground utility vaults. Dischargers seeking coverage under the General Order or Waiver must file a Notice of Intent with the Central Valley Water Board prior to beginning discharge.

For more information regarding the Low Risk General Order and the application process, visit the Central Valley Water Board website at:

http://www.waterboards.ca.gov/board_decisions/adopted_orders/water_quality/2003/wqo/wqo2003-0003.pdf

For more information regarding the Low Risk Waiver and the application process, visit the Central Valley Water Board website at:

http://www.waterboards.ca.gov/centralvalley/board_decisions/adopted_orders/waivers/r5-2013-0145_res.pdf

Regulatory Compliance for Commercially Irrigated Agriculture

If the property will be used for commercial irrigated agricultural, the discharger will be required to obtain regulatory coverage under the Irrigated Lands Regulatory Program. There are two options to comply:

1. **Obtain Coverage Under a Coalition Group.** Join the local Coalition Group that supports land owners with the implementation of the Irrigated Lands Regulatory Program. The Coalition Group conducts water quality monitoring and reporting to the Central Valley Water Board on behalf of its growers. The Coalition Groups charge an annual membership fee, which varies by Coalition Group. To find the Coalition Group in your area, visit the Central Valley Water Board's website at: http://www.waterboards.ca.gov/centralvalley/water_issues/irrigated_lands/for_growers/apply_coalition_group/index.shtml or contact water board staff at (916) 464-4611 or via email at IrrLands@waterboards.ca.gov.
2. **Obtain Coverage Under the General Waste Discharge Requirements for Individual Growers, General Order R5-2013-0100.** Dischargers not participating in a third-party group (Coalition) are regulated individually. Depending on the specific site conditions, growers may be required to monitor runoff from their property, install monitoring wells, and submit a notice of intent, farm plan, and other action plans regarding their actions to comply with their General Order. Yearly costs would include State administrative fees (for example, annual fees for farm sizes from 10-100 acres are currently \$1,084 + \$6.70/Acre); the cost to prepare annual monitoring reports; and water quality monitoring costs. To enroll as an Individual Discharger under the Irrigated Lands Regulatory Program, call the Central Valley Water Board phone line at (916) 464-4611 or e-mail board staff at IrrLands@waterboards.ca.gov.

Limited Threat General NPDES Permit

If the proposed project includes construction dewatering and it is necessary to discharge the groundwater to waters of the United States, the proposed project will require coverage under a National Pollutant Discharge Elimination System (NPDES) permit. Dewatering discharges are typically considered a low or limited threat to water quality and may be covered under the General Order for *Limited Threat Discharges to Surface Water* (Limited Threat General Order). A complete Notice of Intent must be submitted to the Central Valley Water Board to obtain coverage under the Limited Threat General Order.

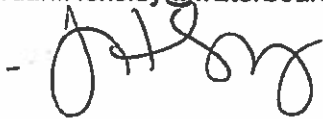
For more information regarding the Limited Threat General Order and the application process, visit the Central Valley Water Board website at: http://www.waterboards.ca.gov/centralvalley/board_decisions/adopted_orders/general_orders/r5-2016-0076-01.pdf

NPDES Permit

If the proposed project discharges waste that could affect the quality of surface waters of the State, other than into a community sewer system, the proposed project will require coverage under a National Pollutant Discharge Elimination System (NPDES) permit. A complete Report of Waste Discharge must be submitted with the Central Valley Water Board to obtain a NPDES Permit.

For more information regarding the NPDES Permit and the application process, visit the Central Valley Water Board website at:
http://www.waterboards.ca.gov/centralvalley/help/business_help/permit3.shtml

If you have questions regarding these comments, please contact me at (916) 464-4812 or Jordan.Hensley@waterboards.ca.gov.



Jordan Hensley
Environmental Scientist

cc: State Clearinghouse unit, Governor's Office of Planning and Research, Sacramento

Markus Lang

From: Kahl Muscott <kmuscott@auburnrec.com>
Sent: Tuesday, December 4, 2018 11:16 AM
To: Markus Lang
Subject: FW: auburn resident comments

Hi Markus –

Comment on the Veg Management Plan.

Kahl

From: Beverly Bower <bower.bev@gmail.com>
Sent: Tuesday, December 4, 2018 10:58 AM
To: Kahl Muscott <kmuscott@auburnrec.com>
Subject: auburn resident comments

Dear Mr Muscott

I talked with you yesterday about our concern of fire in the Regional Park. We here at the Rock Creek Mobile Home Park border the Regional Park; there are approx. 240 homes in our park. We really fear the thought that a spark of fire could level our homes here. We pray & look forward to seeing a very aggressive clean out of brush and homeless camps ASAP. Also, to see a maintenance plan and money in your budget to do this clean out yearly to keep us safe.

Please read this letter at the Dec 13 meeting for us; we do not drive at night. Thank you so much

Bev Bower
Resident in Rock Creek Mobile Home Park

Markus Lang

From: Cheryl Neider <cneider@auburnrancheria.com>
Sent: Friday, November 30, 2018 4:40 PM
To: Kahl Muscott; Marcos Guerrero; Matthew Moore
Cc: Markus Lang
Subject: RE: AB 52 Notice for Master Riparian Permits Auburn Recreation District
Attachments: 5_Mitigation_Measures_CEQA_Construction_Worker_Awareness_Training.docx; 4_Mitigation_Measures_CEQA_Discoveries_PostGroundDist_SiteVisit.docx; 3_Mitigation_Measures_CEQA_Discoveries.docx; Worker Awareness Brochure.pdf

Hi Kahl,

Thank you for the clarification on previous consultation and for providing the maps on the proposed areas. The materials provided have been a great help. As you are likely aware from the previous consultation, a number of the ARD parks are adjacent to or contain known tribal cultural resources. In order to ensure these are protected, we would like to recommend that a couple additional measures are added to the environmental documents. While I realize very little ground disturbance, if any, is anticipated and that most work will be done by hand, vegetation removal may result in exposing resources that were previously hidden to the public. We have worked with various agencies under similar measures on vegetation removal projects. These measures bring more confidence to the Tribe by taking additional measures to ensure the resources are protected.

The recommended measures (attached) would require a tribal cultural resource training to be included into the WEAP training for crews prior to work. Attached is a brochure that can be used for this training. It would be appreciated if a tribal representative was invited to participate in or provide the training to the crew performing the proposed work.

A second measure attached requests that the Tribe is notified seven days in advance of the proposed work and allowed access to the sites during the work. This brings confidence to the Tribe to see how the work is being performed, as well as an opportunity for tribal representatives to identify any resources, known or newly identified, that are exposed as a result of the clearing. This will help the Tribe better protect these resources in the future.

Finally, the attached measure addressing inadvertent discoveries would require notification to UAIC if any previously unidentified resources are revealed during the proposed work. Again, with these measures included, the Tribe would have a higher level of confidence that the resources in the proposed areas are protected.

Please don't hesitate to reach out with any questions or concern about the proposed measures. Thank you for your commitment to protecting tribal cultural resources.

Cheryl

Cheryl Neider
Tribal Historic Preservation
United Auburn Indian Community
530.883.2394

Inadvertent Discoveries Mitigation Measure

If potential tribal cultural resources (TCRs), archaeological resources, other cultural resources, articulated, or disarticulated human remains are discovered by Native American Representatives or Monitors from interested Native American Tribes, qualified cultural resources specialists or other Project personnel during construction activities, work will cease in the immediate vicinity of the find (based on the apparent distribution of cultural resources), whether or not a Native American Monitor from a traditionally and culturally affiliated Native American Tribe is present. A qualified cultural resources specialist and Native American Representatives and Monitors from traditionally and culturally affiliated Native American Tribes will assess the significance of the find and make recommendations for further evaluation and treatment as necessary. Culturally appropriate treatment may be, but is not limited to, processing materials for reburial, minimizing handling of cultural objects, leaving objects in place within the landscape, returning objects to a location within the project area where they will not be subject to future impacts. The Tribe does not consider curation of TCR's to be appropriate or respectful and request that materials not be permanently curated, unless requested by the Tribe.

Treatment that preserves or restores the cultural character and integrity of a Tribal Cultural Resource may include Tribal Monitoring, culturally appropriate recovery of cultural objects, and reburial of cultural objects or cultural soil. These recommendations will be documented in the project record. For any recommendations made by traditionally and culturally affiliated Native American Tribes that are not implemented, a justification for why the recommendation was not followed will be provided in the project record.

If adverse impacts to tribal cultural resources, unique archeology, or other cultural resources occurs, then consultation with UAIC and other traditionally and culturally affiliated Native American Tribes regarding mitigation contained in the Public Resources Code sections 21084.3(a) and (b) and CEQA Guidelines section 15370 should occur, in order to coordinate for compensation for the impact by replacing or providing substitute resources or environments.

Post-Ground Disturbance Site Visit Mitigation Measure

A minimum of seven days prior to beginning earthwork or other soil disturbance activities, the applicant shall notify the CEQA lead agency representative of the proposed earthwork start-date, in order to provide the CEQA lead agency representative with time to contact the United Auburn Indian Community (UAIC). A UAIC tribal representative shall be invited to inspect the project site, including any soil piles, trenches, or other disturbed areas, within the first five days of ground breaking activity. During this inspection, a site meeting of construction personnel shall also be held in order to afford the tribal representative the opportunity to provide tribal cultural resources awareness information. If any tribal cultural resources, such as structural features, unusual amounts of bone or shell, artifacts, human remains, or architectural remains are encountered during this initial inspection or during any subsequent construction activities, work shall be suspended within 100 feet of the find, and the project applicant shall immediately notify the CEQA lead agency representative. The project applicant shall coordinate any necessary investigation of the site with a UAIC tribal representative, a qualified archaeologist approved by the City, and as part of the site investigation and resource assessment the archeologist shall consult with the UAIC and provide proper management recommendations should potential impacts to the resources be found by the CEQA lead agency representative to be significant. A written report detailing the site assessment, coordination activities, and management recommendations shall be provided to the CEQA lead agency representative by the qualified archaeologist. Possible management recommendations for tribal cultural resources, historical, or unique archaeological resources could include resource avoidance or, where avoidance is infeasible in light of project design or layout or is unnecessary to avoid significant effects, preservation in place or other measures. The contractor shall implement any measures deemed by CEQA lead agency representative staff to be necessary and feasible to avoid or minimize significant effects to the cultural resources, including the use of a Native American Monitor whenever work is occurring within 100 feet of the find.

Tribal Cultural Resource – Awareness Training - Mitigation Measure

A consultant and construction worker tribal cultural resources awareness brochure and training program for all personnel involved in project implementation will be developed in coordination with interested Native American Tribes. The brochure will be distributed and the training will be conducted in coordination with qualified cultural resources specialists and Native American Representatives and Monitors from culturally affiliated Native American Tribes before any stages of project implementation and construction activities begin on the project site. The program will include relevant information regarding sensitive tribal cultural resources, including applicable regulations, protocols for avoidance, and consequences of violating State laws and regulations. The worker cultural resources awareness program will also describe appropriate avoidance and minimization measures for resources that have the potential to be located on the project site and will outline what to do and whom to contact if any potential archaeological resources or artifacts are encountered. The program will also underscore the requirement for confidentiality and culturally-appropriate treatment of any find of significance to Native Americans and behaviors, consistent with Native American Tribal values.

If Human Remains are Found

The protocols for human remains discoveries are similar for other discoveries. It is important to treat any human remains and the situation in which they are discovered with sensitivity, dignity, and respect.

1. All work within 100 feet of the find will immediately stop. Work will also stop in areas where there is reason to believe additional human remains could be located (generally determined by a tribal monitor or qualified archaeologist).
2. UAIC and the on-site project/construction will be notified immediately.
3. The location of any Native American Human remains must stay confidential.



The United Auburn Indian Community

The United Auburn Indian Community is comprised of Miwok and Southern Maidu (Nisenan) people who are traditionally and culturally affiliated with this geographic area. The Tribe's area of geographic traditional and cultural affiliation encompasses all of Amador, El Dorado, Nevada, Placer, Sacramento, Sutter and Yuba counties, as well as portions of Butte, Plumas, San Joaquin, Sierra, Solano and Yolo counties; which includes the project area.

Contact us at
530-883-2394

<https://www.auburnrancheria.com/>

United Auburn Indian Community
of the Auburn Rancheria
10720 Indian Hill Road
Auburn CA, 95603



Respect on the Project for Native American Culture

Prepared by:
The United Auburn Indian Community
Preservation Department

Protection Measures and Protocols

The United Auburn Indian Community has developed the measures listed below to protect any unanticipated finds of tribal cultural resources and achieve compliance with federal and state cultural and environmental laws.

1. All work must stop **IMMEDIATELY** at that location and within 100 feet of the find. Work may be stopped by the tribal monitor or a qualified archaeologist. Work can continue on the rest of the project, as long as project activities stay at least 100 feet away.
2. The on-site project/construction manager will immediately be informed of the possible find and contact a qualified archaeologist or tribal monitor of the find.
3. Under **NO** circumstances will any contractor or employee collect the archaeological material.
4. Over the next days or weeks following the discovery, a number of visitors may be present in order to investigate and evaluate the find. These may include: agency officials, the County Coroner, professional archaeologists, members of the tribe or the California Native American Heritage Commission, the California Office of Historic Preservation, and local representatives of the historical society (if the find is historic in nature). It is important for the integrity of the find and for culturally-appropriate treatment, and so that there is no violation issued, that reasonable methods be taken to ensure that there is no disturbance or damage (including theft) to the find and its context and surrounding areas.
5. It is important to respect the direction of the tribal monitor or other authorized tribal representative regarding identification and treatment of finds and to have some flexibility regarding where work might be able to recommence outside of the find location area.
6. The location and nature of the discovery will be strictly confidential, shared only with individuals that need to know.

Cultural Resource Examples

There are many types of archaeological resources. The most common kind of artifacts, or markers of human activity that are found include stone tools, shell, beads, plant remains, animal bones, and a type of dark soil called midden. Archaeology from the historic era can also be found: these kinds of artifacts and features can include bottles, cans, ceramics, building foundations, bricks, and many more.



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Attachment B

Cutsheets

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Draft Initial Study for the Auburn Area Recreation and Parks District Riparian Vegetation Management Plan

	<p>occur within this area. The limits of the restricted treatment area shall be determined by a qualified archaeologist.</p>
<p>CUL.2</p>	<p><u>CUL.2A - Prior to implementation of treatment activities, a tribal cultural resources awareness training program shall be implemented for all personnel performing field work. The training program shall consist of a brochure prepared by qualified individuals and distributed to each worker prior to commencing work. Each worker shall read the brochure and provide a signature to verify that they have read and understand the content of the brochure. The brochure will include relevant information regarding potential sensitive tribal cultural resources, including applicable regulations, protocols for avoidance, and consequences of violating State laws and regulations. The worker cultural resources awareness program will also describe appropriate avoidance and minimization measures for resources that have the potential to be located on the project site and will outline what to do and whom to contact if any potential archaeological resources or artifacts are encountered. The program will also underscore the requirement for confidentiality and culturally-appropriate treatment of any cultural resources that may be inadvertently discovered during treatment activities. ARD may provide the opportunity for representatives of culturally and geographically affiliated tribes to provide tribal cultural resources awareness information to workers or site supervisors at a meeting held prior to treatment activities.</u></p> <p><u>CUL.2B - Should potential tribal cultural resources, archaeological material, features, or soils affected by anthropogenic processes (i.e., dark midden-like soils or constituents) or paleontological material be encountered during construction, all earth-disturbing work shall be immediately halted in the area and a qualified archaeologist/paleontologist shall be retained for evaluation of the discovery. Culturally and geographically affiliated Native American Tribes shall be notified and consulted in evaluating and making recommendations for treatment of the discovery. Possible management recommendations could include resource avoidance, preservation in place, or other measusres.</u> Should human remains be discovered, work shall be halted in that area and procedures set forth in the California Public Resources Code (Section 5097.98) and State Health and Safety Code (Section 7050.5) will be followed, beginning with notification of the City and County Coroner. If Native American remains are present, the County Coroner will contact the Native American Heritage Commission to designate a Most Likely Descendent, who will arrange for the dignified disposition and treatment of the remains.</p>

Draft Initial Study for the Auburn Area Recreation and Parks District Riparian Vegetation Management Plan

Mitigation Measures

Mitigation Measure CUL.1: All vegetation removal activities within 100 feet of sites ARD-BB-S-1 and ARD-RV-S-1 shall be limited to above-ground only; no below ground removal, such as removal of stumps or roots, shall occur within this area. The limits of the restricted treatment area shall be determined by a qualified archaeologist.

Mitigation Measure CUL.2:

CUL.2A - Prior to implementation of treatment activities, a tribal cultural resources awareness training program shall be implemented for all personnel performing field work. The training program shall consist of a brochure prepared by qualified individuals and distributed to each worker prior to commencing work. Each worker shall read the brochure and provide a signature to verify that they have read and understand the content of the brochure. The brochure will include relevant information regarding potential sensitive tribal cultural resources, including applicable regulations, protocols for avoidance, and consequences of violating State laws and regulations. The worker cultural resources awareness program will also describe appropriate avoidance and minimization measures for resources that have the potential to be located on the project site and will outline what to do and whom to contact if any potential archaeological resources or artifacts are encountered. The program will also underscore the requirement for confidentiality and culturally-appropriate treatment of any cultural resources that may be inadvertently discovered during treatment activities. ARD may provide the opportunity for representatives of culturally and geographically affiliated tribes to provide tribal cultural resources awareness information to workers or site supervisors at a meeting held prior to treatment activities.

CUL.2B - Should potential tribal cultural resources, archaeological material, features, or soils affected by anthropogenic processes (i.e., dark midden-like soils or constituents) or paleontological material be encountered during vegetation treatment activities, all earth-disturbing work shall be immediately halted in the area and a qualified archaeologist/paleontologist shall be retained for evaluation of the discovery. Culturally and geographically affiliated Native American Tribes shall be notified and consulted in evaluating and making recommendations for treatment of the discovery. Possible management recommendations could include resource avoidance, preservation in place, or other measures. -Should human remains be discovered, work shall be halted in that area and procedures set forth in the California Public Resources Code (Section 5097.98) and State Health and Safety Code (Section 7050.5) shall be followed, beginning with notification of the City and County Coroner. If Native American remains are present, the County Coroner will contact the Native American Heritage Commission to designate a Most Likely Descendent, who will arrange for the dignified disposition and treatment of the remains.

Draft Initial Study for the Auburn Area Recreation and Parks District Riparian Vegetation Management Plan

- b) *A resource determined by the lead agency, in its discretion and supported by substantial evidence, to be significant pursuant to criteria set forth in subdivision (c) of Public Resources Code Section 5024.1. In applying the criteria set forth in subdivision (c) of Public Resource Code Section 5024.1, the lead agency shall consider the significance of the resource to a California Native American tribe?*

The records search identified 72 previous studies which have been performed with the records search area; of these, two have covered at least a portion of the APE, within Atwood Ranch and Regional Park. The records search did not identify any cultural resources within the APE, however 33 cultural resources have been identified within a half-mile of the APE. Additionally, ARD-BB-S-1 and ARD-RV-S-1 have not been evaluated for eligibility to be listed on the California Register of Historical Resources (CRHR) or National register of Historic Places (NRHP). In compliance with CEQA and the NHPA, these resources are assumed eligible for listing. Mitigation Measure CUL.1 requires that, should vegetation removal occur within 30 meters of these sites, it will be above-ground only, and no modification to the resources themselves shall occur. Furthermore, should revisions to the project design include disturbance to these sites or subsurface soils in the surrounding 30 meter area, significance testing must first be completed to assess CRHR and NRHP eligibility and possible affects under CEQA and NHPA appropriately addressed. Mitigation Measure CUL.2 includes measures to ensure that appropriate procedures are followed for identifying and protecting any tribal cultural resources that could be inadvertently discovered during implementation of treatment activities. With the implementation of Mitigation Measures CUL.1 and CUL.2 would ensue that, the project's impact to tribal cultural resources would be less than significant.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporated	Less Than Significant Impact	No Impact
XVIII. UTILITIES AND SERVICE SYSTEMS – Would the project:				
a) Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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Attachment C

Mitigation Monitoring Program

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Draft Mitigation Monitoring Program

AUBURN AREA RECREATION AND PARKS DISTRICT RIPARIAN VEGETATION MANAGEMENT PLAN PROJECT MITIGATION MONITORING PROGRAM

The California Environmental Quality Act (CEQA) requires that when a lead agency adopts a Mitigated Negative Declaration (MND), it shall prepare a mitigation monitoring program (MMP) for all required mitigation measures (CEQA Guidelines Section 15097). This MMP identifies the monitoring program for mitigation measures identified by the IS/MND to reduce or avoid impacts associated with implementing the proposed vegetation management plan. The MMP shall be maintained by ARD.

Number	Mitigation Measure	Implementation Responsibility	Monitoring Responsibility	Mitigation Timing	Performance Evaluation Criteria
BIO-1	(Regional Park site) Prior to vegetation management activities conducted at the Regional Park site, a qualified biologist approved by CDFW (Designated Biologist) will evaluate the proposed work area to identify areas with dense vegetation that do not provide suitable habitat for foothill yellow-legged frog and delineate these areas on a large-scale map to be used by work crews. In areas that do not provide suitable habitat, no pre-construction surveys for foothill yellow-legged frog are required and crews can conduct vegetation removal down to the water's edge. In the remaining stream reaches (not mapped as dense vegetation) that are identified as potentially suitable habitat for foothill yellow-legged frog (sparse margin vegetation and a relatively open canopy, and/or rocky substrates along the banks), pre-construction surveys shall be carried out by a qualified biologist immediately prior to vegetation management activities. Surveys shall be carried out by the Designated Biologist in accordance with the terms and conditions of the Streambed	ARD	ARD	<ul style="list-style-type: none"> Prior to disturbance as specified for mapping and surveys (Regional Park) 	<ul style="list-style-type: none"> Impacts to species avoided

Number	Mitigation Measure	Implementation Responsibility	Monitoring Responsibility	Mitigation Timing	Performance Evaluation Criteria
BIO-2	<p>Alteration Agreement with CDFW and approved by CDFW. No disturbance activities shall occur until the biologist has determined that no foothill yellow-legged frog adults, juveniles, tadpoles, or egg-masses are within the proposed work area.</p> <p>(Regional Park site) To avoid impacts to foothill yellow-legged frog juveniles and adults and potentially egg masses and tadpoles if present, work at the Regional Park site shall be conducted from outside of the wetted channel to the greatest extent possible and any vegetation maintenance work that must occur within the channel shall be conducted during the fall (September/October) after metamorphosis is complete and to reduce potential impacts to eggs or tadpoles.</p>	ARD	ARD	<ul style="list-style-type: none"> During any treatment activities at Regional Park 	<ul style="list-style-type: none"> Work conducted from outside wetted channel or after metamorphosis is complete.
BIO-3	<p>(Regional Park site) To protect sensitive habitats and in accordance with the terms and conditions of the Streambed Alteration Agreement with CDFW, herbicides shall not be used at the Regional Park site unless prior written authorization is obtained from CDFW.</p>	Contractor/ARD	<ul style="list-style-type: none"> Contractor ARD 	<ul style="list-style-type: none"> During all treatment activities at Regional Park 	<ul style="list-style-type: none"> Herbicides not used at Regional Park unless written authorization provided by CDFW.
BIO-4	<p>For the protection of western pond turtle, if potentially suitable habitat for this species occurs within a treatment area a qualified biologist approved by CDFW (Designated Biologist) shall conduct a survey for turtles or potential turtle nests prior to vegetation management activities. If a potential pond turtle nest is identified, CDFW shall be notified and the nest shall be flagged for complete avoidance until the Designated Biologist determines that the eggs have</p>	ARD	ARD	<ul style="list-style-type: none"> Prior to treatment activities (all sites except Ashford Park) 	<ul style="list-style-type: none"> Impacts to western pond turtle nests avoided

Number	Mitigation Measure	Implementation Responsibility	Monitoring Responsibility	Mitigation Timing	Performance Evaluation Criteria
BIO-5	<p>hatched and the turtles have vacated the nest and no turtles are observed within the proposed work area. Potentially suitable habitat for western pond turtle occurs within all proposed treatment areas except for the proposed treatment area within Ashford Park.</p> <p>Prior to vegetation management activities that occur in areas where tree roosting bat species (e.g., <i>Lasiorus cinereus</i>, <i>Lasiorus blossevillei</i>) could occur, a roosting bat survey shall be performed by a qualified biologist approved by CDFW (Designated Biologist) to determine if any maternity colonies or overwintering roosts are present within or adjacent to the project area. Should an active maternity or overwintering roost be detected during surveys, the roost shall be avoided until bats have left the roost. Should project activities be necessary near an active roost site, consultation with CDFW shall be conducted to determine if there is an appropriate strategy to avoid impacts to roosting bats. Project activities near an active roost shall not occur unless CDFW provides written authorization.</p>	ARD	ARD	<ul style="list-style-type: none"> • Prior to treatment activities (all sites) 	<ul style="list-style-type: none"> • Impacts to active bat roosts avoided
BIO-6	<p>To the extent possible and to ensure that active nests are not disturbed, vegetation management activities should be conducted between September 1 and January 31, which is outside of the bird nesting season.</p> <p>For any project activities during the nesting season, which occurs from February 1 to August 31, a nesting bird survey shall be completed by a qualified biologist no more than three (3) days prior to starting work to</p>	ARD	ARD	<ul style="list-style-type: none"> • Within three days prior to treatment activities conducted between February 1 and August 31 (all sites) 	<ul style="list-style-type: none"> • Impacts to nesting birds avoided

Number	Mitigation Measure	Implementation Responsibility	Monitoring Responsibility	Mitigation Timing	Performance Evaluation Criteria
	<p>determine if any native birds are nesting on or near the site (including a 300-foot buffer for raptors). If any active nests are observed during surveys, a suitable non-disturbance buffer from the nests shall be determined and flagged. The size of the non-disturbance buffer and any other restrictions shall be determined based upon the life history of the individual species, including their sensitivity to noise, vibration, ambient levels of human activity and general disturbance, the current site conditions (screening vegetation, terrain, etc.) and the various project-related activities necessary to implement the project. Any nest shall be avoided until it is no longer active. If a lapse in project-related work of 15 days or longer occurs, another survey shall be required before project work can be reinitiated. If, during the course of carrying out the project, an active nest is identified or becomes established that was not previously identified, a buffer or installation of appropriate barriers shall be established between the construction activities and the active nest so that nesting activities are not interrupted. The buffer shall be flagged by the qualified biologist and shall be in effect throughout vegetation management activities or until the young have fledged.</p>				
BIO-7	<p>All work shall be carried out in compliance with the terms and conditions of the Streambed Alteration Agreement entered into with CDFW for routine maintenance of the treatment areas. This may include some or all of the following avoidance and minimization measures summarized below:</p>	ARD	ARD	<ul style="list-style-type: none"> • For all treatment activities 	<ul style="list-style-type: none"> • Compliance with the terms and conditions of the Streambed Alteration Agreement

Number	Mitigation Measure	Implementation Responsibility	Monitoring Responsibility	Mitigation Timing	Performance Evaluation Criteria
	<ul style="list-style-type: none"> • Worker education and awareness program to ensure that all personnel performing work on the project site employ protective measures for biological resources that may be encountered within work areas. • Allow any wildlife encountered to leave the construction area unharmed. • Project activities shall be conducted to prevent the spread of invasive species from one project to another by employing best management practices and guidelines and performing appropriate decontamination procedures for equipment. • Prior to conducting any work the boundaries of the treatment area shall be clearly identified to ensure that no impacts or disturbance occurs outside of the approved treatment areas. • Herbicides shall be applied by a qualified applicator in accordance with product labeling and shall not be used if labeling states that the product is toxic to fish or amphibians, or if the material datasheet states that the product LD50 is less than or equal to 1 mg/L or 1 ppm. Herbicides shall not be allowed to enter the watercourse within any treatment area. 				

Number	Mitigation Measure	Implementation Responsibility	Monitoring Responsibility	Mitigation Timing	Performance/Evaluation Criteria
	<ul style="list-style-type: none"> • Cleared material shall be removed from the watercourse and placed in an area where it will not re-enter the watercourse during high flows. All temporary flagging, fencing or other materials used during construction shall be removed after treatment activities are completed. • Vehicles may enter and exit the work area as necessary for project activities, but may not be parked overnight within ten (10) feet of the drip line of any trees within the work area. All equipment and vehicles shall be maintained to prevent leaks and shall not be stored or parked in areas where fluid leaks could enter waterways. Drip pans and spill containment shall be provided per the terms of the Streambed Alteration Agreement. Fueling and maintenance shall not be conducted within or near the creek. • No trees over four inches in diameter at breast height shall be removed from the treatment areas without prior written approval from CDFW. A minimum of three trees of the same or similar species shall be planted for each native tree removed that is four inches in diameter or greater. Trees shall be planted in a location approved by CDFW and monitored for a minimum of five years. Replacement trees shall be planted 				

Number	Mitigation Measure	Implementation Responsibility	Monitoring Responsibility	Mitigation Timing	Performance Evaluation Criteria
CUL-1	<p>and monitored for any planted tree that dies.</p> <p>Monitoring and reporting of permit compliance shall be carried out in accordance with the terms and conditions of the Streambed Alteration Agreement with CDFW.</p>	Contractor/ARD	<ul style="list-style-type: none"> • Contractor • ARD 	<ul style="list-style-type: none"> • For all treatment activities 	<ul style="list-style-type: none"> • Impacts to known archaeological resources avoided
CUL-2	<p>All vegetation removal activities within 100 feet of sites ARD-BB-S-1 and ARD-RV-S-1 shall be limited to above-ground only; no below ground removal, such as removal of stumps or roots, shall occur within this area. The limits of the restricted treatment area shall be determined by a qualified archaeologist.</p> <p>CUL-2A - Prior to implementation of treatment activities, a tribal cultural resources awareness training program shall be implemented for all personnel performing field work. The training program shall consist of a brochure prepared by qualified individuals and distributed to each worker prior to commencing work. Each worker shall read the brochure and provide a signature to verify that they have read and understand the content of the brochure. The brochure will include relevant information regarding potential sensitive tribal cultural resources, including applicable regulations, protocols for avoidance, and consequences of violating State laws and regulations. The worker cultural resources awareness program will also describe appropriate avoidance and minimization measures for resources that have the potential to be located on the project site and will outline</p>	Contractor/ARD	ARD	<ul style="list-style-type: none"> • Prior to treatment activities (awareness training) • Throughout treatment activities (actions for inadvertent discovery) 	<ul style="list-style-type: none"> • Personnel trained • Appropriate treatment of inadvertent discoveries of cultural resources or human remains

Number	Mitigation Measure	Implementation Responsibility	Monitoring Responsibility	Mitigation Timing	Performance Evaluation Criteria
	<p>what to do and whom to contact if any potential archaeological resources or artifacts are encountered. The program will also underscore the requirement for confidentiality and culturally-appropriate treatment of any cultural resources that may be inadvertently discovered during treatment activities. ARD may provide the opportunity for representatives of culturally and geographically affiliated tribes to provide tribal cultural resources awareness information to workers or site supervisors at a meeting held prior to treatment activities.</p> <p>CUL.2B - Should potential tribal cultural resources, archaeological material, features, or soils affected by anthropogenic processes (i.e., dark midden-like soils or constituents) or paleontological material be encountered during construction, all earth-disturbing work shall be immediately halted in the area and a qualified archaeologist/paleontologist shall be retained for evaluation of the discovery. Culturally and geographically affiliated Native American Tribes shall be notified and consulted in evaluating and making recommendations for treatment of the discovery. Possible management recommendations could include resource avoidance, preservation in place, or other measures. Should human remains be discovered, work shall be halted in that area and procedures set forth in the California Public Resources Code (Section 5097.98) and State Health and Safety Code (Section 7050.5) will be followed, beginning with notification of the City and County Coroner. If Native American remains are present, the</p>				

Number	Mitigation Measure	Implementation Responsibility	Monitoring Responsibility	Mitigation Timing	Performance/Evaluation Criteria
	County Coroner will contact the Native American Heritage Commission to designate a Most Likely Descendent, who will arrange for the dignified disposition and treatment of the remains.				

Discussion Item # 9.1 Cover sheet – Wheelchair swings

**Auburn Area Recreation and Park District Acquisition and Development Committee
November, 2018; December, 2018; Board of Director’s meeting December, 2018**

The Issue

Shall the Auburn Area Recreation and Park District (ARD) consider adding a wheelchair swing to one or more ARD playgrounds. Director Holbrook requested that this item be considered.

Background

Director Holbrook has requested that Board consider the installation of wheelchair swings at one or more ARD playgrounds.

Staff reached out to some commercial playground manufacturers. Ross Recreation does not provide a wheelchair swing as previously considered. It does offer a “sway fun” attraction. A picture with pricing is attached.

MRC Gametime also does not provide a wheelchair swim, but does provide an Inclusive Whirl merry go-round-type piece of equipment. A picture and pricing information is attached.

Kelvin Fountano with BCI Burke Playgrounds responded with the following email and information:

The closest we have to ADA accessible swings is our Freedom Swing, which you currently have 2 already installed

<https://www.bcurke.com/our-products/product/freedom-swing-seat>

I had a chance to do a bit of research. They are available to purchase and install for playgrounds, but, most playground manufactures stay away from the full chair accessible units because of the additional liability. Most systems for kids require adult or rehabilitation staff supervision. One manufacture told me that in the state of CA, gate or fencing is required around the units, but, I also heard from another company that fencing was not required, so, I would have research that a bit more.

I listed a few links below for your reference,

If you would like me to do more research or link you to company that provides them, let me know

Thanks

Kelvin

Pictures and information this type of swing is attached. It should be noted that these types of swings need to be in supervised areas. It appears that this can be accomplished by providing a fenced in area that can prohibit other children from entering when in use.

A cost estimate for the IP 15 iSwing is being sought. The manufacturer of this swing is from London, England.

Recommendation for the Board of Directors

Review and provide direction.

The A&D Committee did not have a recommendation.

Fiscal Impact

The cost for a “sway fun” is approximately \$20,000+.

The cost for an Inclusive Whirl is approximately \$12,000+

The cost for a swing similar to the IP 15 iSwing has not yet been received.

Attachments

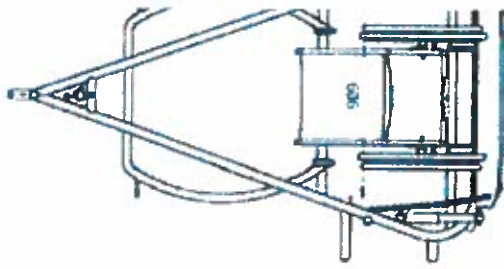
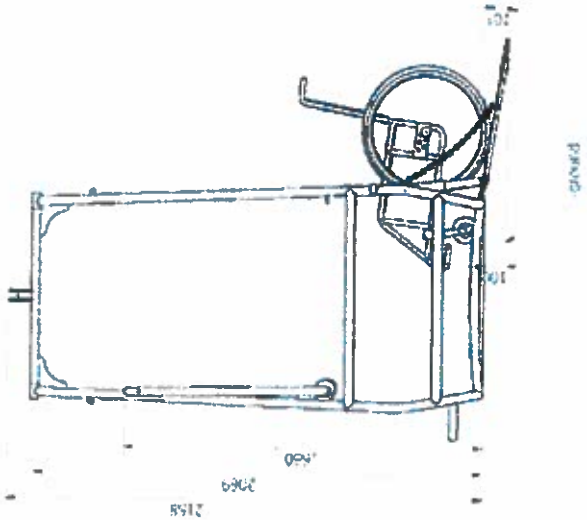
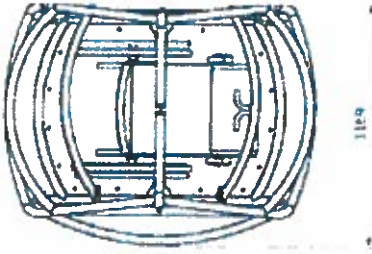
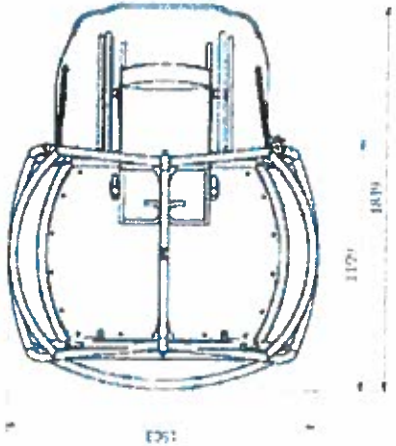
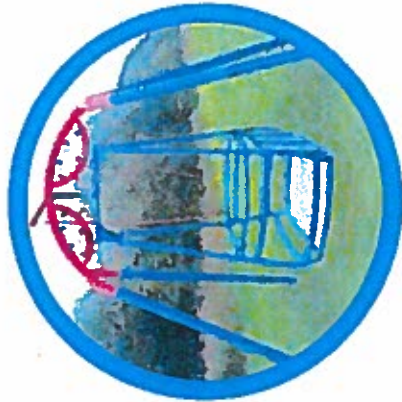
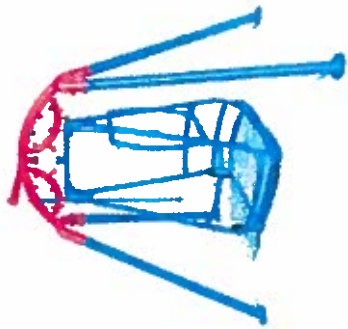
Pictures and info on wheelchair swings and other related equipment

IP 15 iSwing

Moving

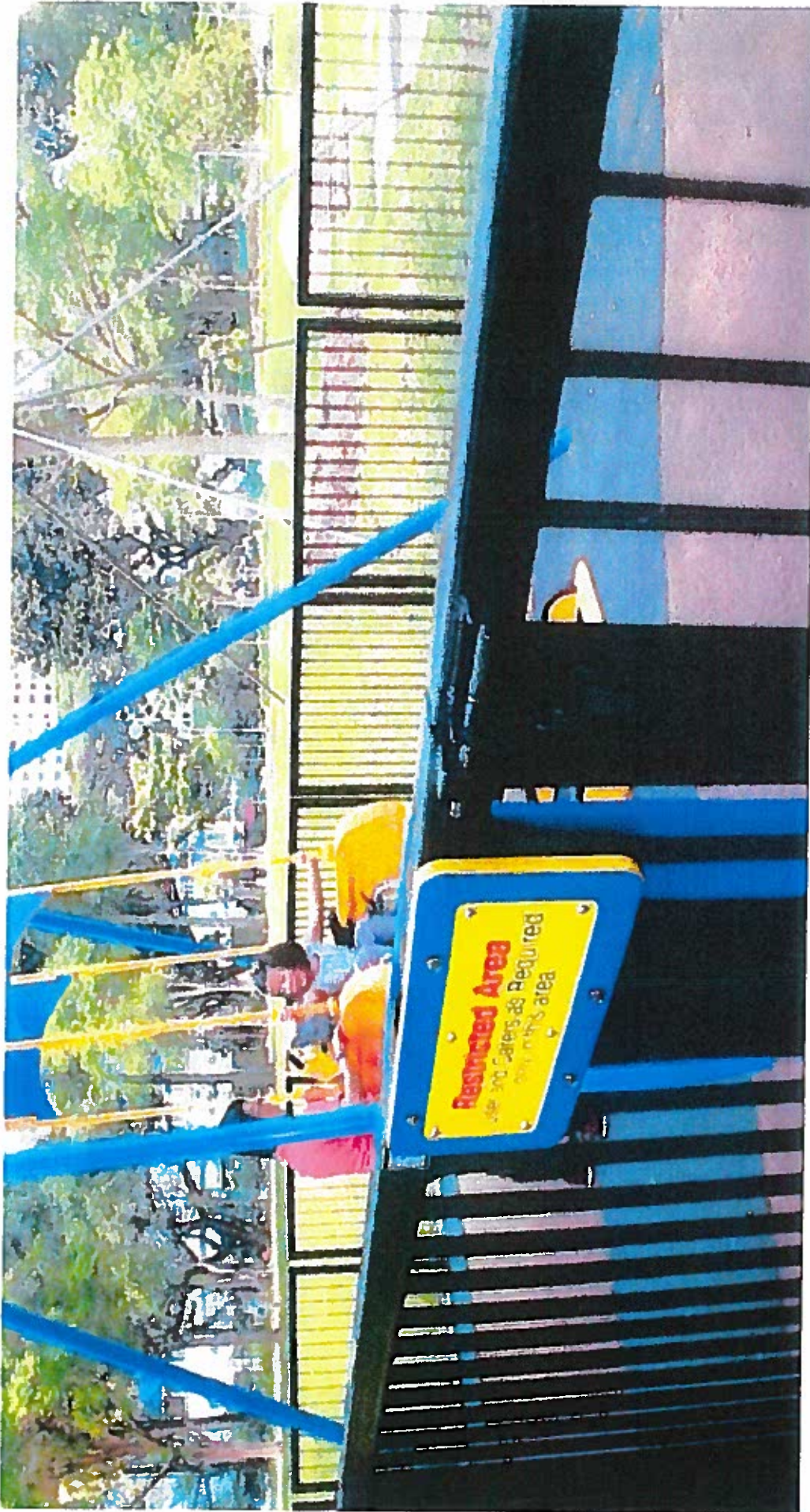
This unit has been designed for children who cannot easily move out of their wheelchair. It is an essential part of our range as every child has the right to enjoy a wonderful swinging sensation. The rope pull included within the design allows those with the upper body mobility to be able to swing themselves independently.

Activities	Swinging, movement
Features	Wheelchair harnessed swing with ramp Heavy duty steel, for supervised areas
Senses	Vestibular
Age Range	All ages
No. of Users	1
Falling Space	30m ²
FFH	1m
Materials	Galvanised powdercoated steel, aluminium checker plate flooring
Approx. Weight	230kg



Call us +44(0)131 214 1180
www.inclusiveplay.com

Data Sheet





*\$10,500
+ tax + freight*



Inclusive Whirl provides ease of access for people of all abilities with its zero entry design. The whirl surface platform is at round level with no need for ramps or transfer mechanisms. Inclusive Whirl features bench seating (at transfer height), a large platform surface that exceeds the ADA requirement for turn-around space and handrails for users to grasp while spinning.

Features and Benefits:

- Zero entry universal design provides easy access for all users
- Fully compliant with ADA/DOJ guidelines for accessibility
- Available in three color combinations: Basic (#6262), Natural (#6263) and Playful (#6264)

Model: 6262
Fall Height: 1'4"
Age Group: 5 to 12 Years

Limited Lifetime Warranty on uprights, hardware and connections. Visit gametime.com/warranty for full warranty information





\$14,305 + tax, freight
+ Ramp
+ Concrete work to ramp

OUR PRODUCTS : FREESTANDING PLAY : SWINGS : FREEDOM SWING SEAT

FREEDOM SWING SEAT

IMAGES



VIDEO TOUR

DETAILS



*2 of these installed @ new playground
at Regional Park*

Key Features: Approximate List Price: \$857

There's nothing quite like the joy of swinging. The feeling of freedom and flying while the ground fades away and you feel like a bird, like a plane or even a superhero. The Freedom inclusive Swing Seat allows children of all abilities to enjoy the childhood joy of swinging in a safe and secure swing seat created just for them. Pair it with a standard Burke swing beam and accessible surfacing to create an inclusive playspace everyone can enjoy.

*Contact your local Burke representative for exact pricing based on design specifics to meet your needs. Surfacing, freight, taxes and installation are extra. Specifications and pricing subject to change without notice. For additional information on pricing of equipment, installation, surfacing and freight, please click above or call 1-800-266-1250. International direct dial is 00+1 920-921-9220.

Customer Service: 1-920-921-9220

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