AUBURN AREA RECREATION AND PARK DISTRICT MEETING OF THE BOARD OF DIRECTORS AGENDA

6:00 PM

THURSDAY, FEBRUARY 27, 2020 CANYON VIEW COMMUNITY CENTER, BOARD ROOM 471 MAIDU DRIVE AUBURN, CA

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the District's Office at 471 Maidu Drive, Auburn, CA 95603 during normal business hours. In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (530) 537-2187. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1.0 CALL TO ORDER

(PLEDGE TO THE FLAG)

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. The November and December Board meetings will be scheduled in consideration of recognized holidays. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

| Roll C | Call | | | | | | | | | | | | |
|--------|---|--|--|--|--|--|--|--|--|--|--|--|--|
| Holbro | ook Gray Ainsleigh Ferris Lynch | | | | | | | | | | | | |
| 2.0 | INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS | | | | | | | | | | | | |
| | Presentation of employee of the month for February, 2020 to Facilities Attendant/Custodian Trent Carter by Facilities & Grounds Manager Jesse Williams. | | | | | | | | | | | | |
| 3.0 | AGENDA REVIEW, CHANGES, AND APPROVAL | | | | | | | | | | | | |
| | Motion by to | | | | | | | | | | | | |
| | Holbrook Gray Ainsleigh Ferris Lynch Roll Call Vote | | | | | | | | | | | | |
| 4.0 | PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. After you are recognized by the Board Chairperson, please come to the lectern and state your name, and address for the record (optional). There is a time limitation of three minutes. | | | | | | | | | | | | |

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| 5.0 | consid There adopt, | ENT ITEMS – (roll call vote). All matters listed under the Consent Calendar are to be lered routine by the Board of Directors and will be enacted by one motion in the form listed. will be no separate discussion of these items unless, before the Board votes on the motion to a member or members of the Board, staff or the public requests a specific item to be removed the Consent Calendar for separate discussion and action. |
|-----|---------------------------|---|
| | 5.1 | Review and approval of Minutes of the Board of Directors from January 30, 2020 |
| | | Review and approval of Minutes of the Board of Directors from December 12, 2019 |
| | 5.2 | Review of Cash Requirements for January, 2020 (Standing Finance Committee) |
| | | This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval. |
| | 5.3 | Review and Approval of Financials for January, 2020 (Standing Finance Committee) |
| | | This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval. |
| | 5.4 | Resolution Number 2020-03: Preparation of Atwood III Engineer's Report for Fiscal Year 2020/2021 (Acquisition & Development Committee) |
| | | This item was reviewed and approved by the Acquisition & Development Committee and forwarded to the Consent Calendar for review and adoption. |
| | 5.5 | Fee Waiver Request from Placer High Grad Night (Standing Finance Committee) |
| | | This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval. |
| | | Motion by second by to |
| | | Holbrook Gray Ainsleigh Ferris Lynch |
| | | Roll Call Vote |
| | 6.0 | ADMINISTRATOR'S AND DEPARTMENTAL REPORTS |
| | | Please see board reports, fee waiver log, vandalism reports, and project activity report under item 6.0. |

| 7.0 | UNFINISHED BUSINESS | | | | | | | | | | | | | |
|-----|---|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | 7.1 Donor Policies, Procedures and Recognition (Program, Personnel, Policy, Fee & Legal Review Committee) | | | | | | | | | | | | | |
| | Shall the Auburn Area Recreation and Park District (ARD) Create a policy and adopt procedures for recognizing major donors? | | | | | | | | | | | | | |
| | Motion by second by to | | | | | | | | | | | | | |
| | Holbrook Gray Ainsleigh Ferris Lynch | | | | | | | | | | | | | |
| | Roll Call Vote 7.2 Nominations for ARD Friend of Recreation | | | | | | | | | | | | | |
| | Shall the Auburn Area Recreation and Park District nominate a person(s) for the "Friend of Recreation" award? | | | | | | | | | | | | | |
| | Motion by to | | | | | | | | | | | | | |
| | Holbrook Gray Ainsleigh Ferris Lynch | | | | | | | | | | | | | |
| | Roll Call Vote | | | | | | | | | | | | | |
| 8.0 | NEW BUSINESS | | | | | | | | | | | | | |
| | 8.1 Fee Waiver Request from Foothill Karate Do (Program, Personnel, Policy, Fee & Legal Review Committee) | | | | | | | | | | | | | |
| | Shall the Auburn Area Recreation and Park District (ARD) approve a fee waiver request from Foothill Karate Do? | | | | | | | | | | | | | |
| | Motion by to | | | | | | | | | | | | | |
| | Holbrook Gray Ainsleigh Ferris Lynch Roll Call Vote | | | | | | | | | | | | | |

8.2 Resolution Number 2020-05: Contingency Increase on the James Field Project (Acquisition & Development Committee)

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors authorize and approve Resolution Number 2020-05, a resolution authorizing an additional \$35,194 of contingency funding for the James Field renovation project?

| Motion by | second by | to | |
|---|---|--|--|
| Holbrook G | ray Ainsleigh | Ferris I | |
| Roll Call Vote | | | |
| 8.3 Per Capita Committee | Funding and the City (| of Auburn (Acquis | ition & Development |
| Shall the Auburn A number with the Cir | rea Recreation and Park ty of Auburn? | District (ARD) agre | e to a population overlap |
| Motion by | second by | to | |
| Holbrook Gr | ay Ainsleigh | Ferris L | ynch |
| 8.4 Resolution (Standing I | Number 2020-04: Preli Finance Committee) | minary Budget for | Fiscal Year 2020/2021 |
| Shall the Auburn Ai Number 2020-04, ap | rea Recreation and Park l pproving the preliminary | District (ARD Board Fiscal Year 2020/20 | l of Director adopt Resolutio 021 budget? |
| Motion by | second by | to | 195 |
| Holbrook Gra | ay Ainsleigh | Ferris L | ynch |
| Roll Call Vote | | | |

| | Shall the Aub Number 2020 Front Mower | -06, authori | zing the District A | District (ARD) Administrator to |) approve and adop purchase a new J | ot Resolution ohn Deere 1570 |
|------|---|--|---|---|---|--------------------------------------|
| | Motion by | - | second by | to | · | |
| | Holbrook | Gray | Ainsleigh | Ferris | Lynch | 20 |
| | Roll Call Vot | e | | | | |
| | Nomi Board the N | nations Sead of Directory omination | it C, Resolution N ors of the Auburn | Number 2020-(Area Recreat ook for the Ca | Board of Directo 77, A Resolution of ion and Park Dis lifornia Special D | of the Governing trict Supporting |
| | Shall the Aub Scott R. Holb Resolution Nu | rook as a Bo | oard Member for the | District (ARD) he CSDA Board | Board of Director d of Directors, Sea | rs nominate t C and adopt |
| | Motion by | | second by | to | | |
| | Holbrook | Gray | Ainsleigh | Ferris | Lynch | , |
| | Roll Call Vot | e | | | | |
| 9.0 | ITEMS FOR | DISCUSSI | ON AND INFOR | RMATIONAL | ITEMS | |
| | Discussion attachmen | of Fiscal Y t. | ear 2020/2021 Pr | oject List and F | ive-Year Plan Up | date – see |
| | 2. Banning o | f Plastics at | ARD – see attach | ment. | | |
| | 3. County M | itigation Fu | nd, current balance | e \$487,738. | | |
| 10.0 | BRIEF ANNO | DUNCEME | NTS AND REPO | ORTS FROM | BOARD MEMBI | ERS |
| | The Board or a factual informa | nmember of ation, reque: matter so r | f the Board may pr st staff to report be | rovide a referen | or reported by a B ce to staff or other at a subsequent m taff to place a mat | resources for eeting |

Resolution Number 2020-06 - Purchase of a new John Deere 1570 Front Mower

8.5

| 11.0 | COR | RESPONDENCE/COMMUNICATIONS AND INFORMATIONAL |
|----------------|---------------|---|
| | None | |
| 12.0 | item you a | LIC COMMENT This is the time wherein any person may comment on any not on the agenda within the subject matter jurisdiction of the Board of Directors. After are recognized by the Board Chairperson, please come to the lectern and state your name, address for the record (optional). There is a time limitation of three minutes. |
| 13.0 | CLO | SED SESSION |
| | 13.1 | Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54947.) |
| | | Title: District Administrator |
| | 13.2 | Conference with Labor Negotiators (Government Code, section 54956.95, subd. (f), 54957.6) |
| | | Agency Designated Representatives: Kahl Muscott, District Administrator; Veona Galbraith, Administrative Services Manager |
| | | Employee Organization: IUOE, Stationary Engineers Local 39 |
| 14.0 | OPE | N SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION |
| ADJO | URNM | ENT |
| | Т | AUBURN AREA RECREATION AND PARK DISTRICT his agenda is hereby certified to have been posted as follows: |
| 2-21-2 Date | 0 | Time Clerk to the Board |

SECTION: 5.0

ITEM:

5.1

REVIEW AND APPROVAL OF MINUTES OF THE

BOARD OF DIRECTORS MEETING FROM

JANUARY 30, 2020

INFORMATION:

SEE ATTACHED MINUTES

STAFF

RECOMMENDATION:

BOARD OF DIRECTORS REVIEW & APPROVE

MINUTES

FISCAL IMPACT:

NONE

Auburn Area Recreation and Park District Minutes of the Meeting of the Board of Directors

Thursday, January 30, 2020, 6:00 p.m., Canyon View Community Center

471 Maidu Drive, Auburn, CA

Board Members

Present:

Chairman Scott Holbrook

Director Jim Gray Director Scott Holbrook Director Mike Lynch

Director H. Gordon Ainsleigh

Board Members

Absent:

None.

Staff Present:

Kahl Muscott, District Administrator

Veona Galbraith, Administrative Services Manager Jesse Williams, Facilities & Grounds Manager

Manouch Shirvanioun, Customer Service/Marketing Manager

Mark Brunner, Recreation Services Manager Debbie Thomas, Youth Services Manager

Mike Scheele, Landscape Architect/Project Manager

Patricia Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:03 p.m. by Chairman Holbrook.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation of a donation to the Auburn Recreation District from Steve Gaylardt and Steve Grundmeier of Auburn Rotary was made to the Auburn Recreation District's Youth Assistance Fund.

Acknowledgement was made of a donation in the amount of \$5,000 to the Auburn Recreation District's Youth Assistance Fund from the Mother Lode Foundation, Inc., Board Members Nick Willick, Don Ferretti, Dan Conners, and Barbara Besan.

Acknowledgement of a sponsorship in the amount of \$1,000 to the Auburn Recreation District's Not Necessarily Dead Fest from Veronica Blake.

A presentation was made to the January 2020 employee of the month Donna Renee Carlos, Account Clerk II, by Administrative Services Manager Veona Galbraith.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Ainsleigh and seconded by Director Lynch to approve the agenda as written.

Roll Call Vote

Director Holbrook - Yes Director Gray - Absent Director Ainsleigh - Yes Director Ferris - Yes Director Lynch - Yes

5 - 0 Motion carries

4.0 PUBLIC COMMENT

None.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of Minutes of the Board of Directors Meeting from December 12, 2019
- 5.2 Review of Cash Requirements for December, 2019 (Standing Finance Committee)
- 5.3 Review and Approval of Financials for November, 2019 (Standing Finance Committee)
- 5.4 Review and Approval of Financials for December, 2019 (Standing Finance Committee)
- 5.5 Resolution Number 2020-01: Transfer of Capital Construction Reserves for the Regional Park Path of Travel (Standing Finance Committee)
- 5.6 Resolution Number 2020-02: Transfer of Equipment Reserve Fund (Standing Finance Committee

5.7 Fee Waiver Request for Foothill Quilters Guild (Standing Finance Committee)

A motion was made by Director Ainsleigh and seconded by Director Gray to approve the Consent Calendar with items 5.4 and 5.7 being pulled for discussion.

Roll Call Vote

Director Holbrook - Yes
Director Gray - Absent
Director Ainsleigh - Yes
Director Ferris - Yes
Director Lynch - Yes

5 - 0 Motion carries.

Item 5.4 Review and Approval of Financials for December, 2019

There was discussion by the Board of Directors to discuss the \$110,000 revenues from the RDA Pass Throughs at the upcoming Finance and Policy Committee meetings.

A motion was made by Director Lynch and seconded by Director Ainsleigh to approve item 5.4, Review and Approval of Financials for December, 2019.

Roll Call Vote

Director Holbrook - Yes
Director Gray - No
Director Ainsleigh - Yes
Director Ferris - Yes
Director Lynch - Yes

4 - 1 Motion carries.

Item 5.7 Fee Waiver Request for Foothill Quilters Guild

There was discussion that the Foothill Quilters Guild did not ask for a fee waiver above ARD's written policy this year.

A motion was made by Director Ferris and seconded by Director Ainsleigh to approve the Fee Waiver Request by the Foothill Quilters Guild.

Roll Call Vote

Director Holbrook – Yes Director Gray – Yes Director Ainsleigh – Yes Director Ferris – Yes Director Lynch – Yes

5 - 0 Motion carries.

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 CalPERS Change in Auburn Area Recreation and Park District's Medical Family Benefit (Program, Personnel, Policy, Fee & Legal Review Committee)

Board consensus was given to amend changing the proposed CalPERS Medial Family Benefit date for non-represented employees to be effective for employees hired after February 1, 2020.

A motion was made by Director Ainsleigh and seconded by Director Lynch to approve the District's CalPERS Medical Family benefit plan policy for non-represented employees as written effective February 1, 2020

Roll Call Vote

Director Holbrook – Yes Director Gray – Yes Director Ainsleigh – Yes Director Ferris – Yes Director Lynch – Yes

5 - 0 Motion carries.

8.2 Donor Policies, Procedures and Recognition (Program, Personnel, Policy, Fee & Legal Review Committee)

No action was taken on this item. Direction was given by the Board to send this item back to the February 2020 Program, Personnel, Policy, Fee & Legal Review Committee for further revisions.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

 Discussion of Nominations for ARD Friend of Recreation – it was discussed that the Board will submit their recommendations in writing to the District Administrator and the nominations will be reviewed at the February, 2020 Board meeting.

| 2. | Alternate Public Member for Placer Local Agency Formation Commission - |
|----|--|
| | Director Ainsleigh will contact LAFCO to apply for this position. |

| 3. | County | Mitigation | Fund. | current | balance | \$487.738 |
|----|--------|------------|-------|---------|---------|-----------|
| | | | | | | |

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

None.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

- 12.0 PUBLIC COMMENT
- 13.0 CLOSED SESSION The Board went into Closed Session at 7:00 p.m.
 - 13.1 Public Employee Performance Evaluation. (Gov. Code, 54954.5, subd. (e), 54947.)

Title: District Administrator

13.2 Liability Claims (Government Code 54956.95, subd. (d))

Claimant: Veilstrop, Anna

Agency claimed against: Auburn Area Recreation and Park District

14.0 OPEN SESSION – The Board came back into Open Session at 7:16 p.m.. There was no reportable action on either of the closed session items.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:17 p.m. by Chairman Holbrook.

| Board Secretary | Date | 2 |
|-----------------|------|---|

SECTION: 5.0

ITEM: 5.2 REVIEW OF CASH REQUIREMENTS FOR

JANUARY, 2020

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

STAFF

RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING

FINANCE COMMITTEE AND FORWARDED TO THE BOARD OF DIRECTORS FOR REVIEW AND

APPROVAL

FISCAL IMPACT: \$119,434.44

System: 2/13/2020 10:48:03 AM User Date: 2/13/2020

Auburn Rec & Park
VENDOR CHECK REGISTER REPORT
Payables Management

Page: 1 User ID: kvandam

Ranges: From: Check Number First Vendor ID First Vendor Name First

To: Last Last Last

Check Date From: 1/1/2020 Checkbook ID COMM 1ST To: 1/31/2020 COMM 1ST

Sorted By: Check Date

* Voided Checks

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| | Vendor ID | Vendor Check Name | Check Date | Checkbook ID | Audit Trail Code | Amoun |
| 19611 19613 | 1099-104 | Thomas Seibel | 1/3/2020 | COMM 1ST | PMCHK00002615 | \$97.5 |
| 19612 19613 | 1099-218 | Auburn Gymnastics Center | 1/3/2020 | COMM 1ST | PMCHK00002615 | \$240.50 |
| 19613 19617 | 1099-291 | Isaac Humber | 1/3/2020 | COMM 1ST | PMCHK00002615 | \$97.50 |
| 19614 19615 | 1099-313 | Alison Lloyd | 1/3/2020 | | PMCHK00002615 | \$683.40 |
| 19615 | 1099-363 | Cheyenne Little | 1/3/2020 | | PMCHK00002615 | \$521.40 |
| 19616 | 1099-372 | Rebecca Inch-Partidge | 1/3/2020 | | PMCHK00002615 | \$378.00 |
| 19617 | 1099-92 | Paul Ellner | 1/3/2020 | | PMCHK00002615 | |
| 19618 | A0014 | AT&T | 1/3/2020 | | PMCHK00002615 | \$340.00 |
| 19619 | A0135 | ASCAP | 1/3/2020 | | PMCHK00002615 | \$439.09 |
| 19620 | A0163 | All Seasons Pools & Spas | 1/3/2020 | | PMCHK00002615 | \$219.15 |
| 19621 | B0020 | BSN Sports, Inc. | 1/3/2020 | | PMCHK00002615 | \$16.08 |
| 19622 | B0069 | Bidwell Water | 1/3/2020 | | | \$491.88 |
| 19623 | 00010 | Diamond Pacific | 1/3/2020 | | PMCHK00002615 | \$262.50 |
| 19624 | E0008 | Ewing Irrigation Products, In | c 1/3/2020 | COMM 1ST | PMCHK00002615 | \$88.61 |
| 19625 | F0038 | Fastenal Company | | | PMCHK00002615 | \$3,813.25 |
| 19626 | H0056 | Humana Dental Ins. Co | 1/3/2020 | | PMCHK00002615 | \$464.95 |
| 9627 | 10010 | Inland Business Systems | 1/3/2020 | COMM 1ST | PHCHK00002615 | \$2,400.06 |
| 9628 | L0027 | Pat Larson | 1/3/2020 | | PMCHK00002615 | \$14.75 |
| 9629 | M0071 | | 1/3/2020 | COMM 1ST | PMCHK00002615 | \$28.69 |
| 9630 | M0099 | Mission Protection Systems In | | | PMCHK00002615 | \$189.00 |
| 9631 | N0012 | George Eric Menig | 1/3/2020 | | PMCHK00002615 | \$5,375.00 |
| 9632 | P0005 | Nevada Irrigation District | 1/3/2020 | COMM 1ST | PMCHK00002615 | \$481.35 |
| 9633 | | Placer County Water Agency | 1/3/2020 | COMM 1ST | PMCHK00002615 | \$2,302.32 |
| 96 3 4 | P0007 | Pacific Gas & Electric Company | / 1/3/2020 | COMM 1ST | PMCHK00002615 | \$1,377.62 |
| 9635 | P0023 | PG&E | 1/3/2020 | COMM 1ST | PMCHK00002615 | \$87.11 |
| | P0031 | Placer Hills Union Elem. School | 1/3/2020 | COMM 1ST | PMCHK00002615 | \$5,388.00 |
| 9636 0677 | P0058 | Pitney Bowes Credit Corporation | 1/3/2020 | COMM 1ST | PMCHK00002615 | \$106.18 |
| 9637 0638 | 50016 | Sam's Club | 1/3/2020 | COMM 1ST | PMCHK00002615 | \$695.79 |
| 9638 | S0154 | Mike Scheele | 1/3/2020 | COMM 1ST | PMCHK00002615 | \$186.30 |
| 9639 | T0071 | TIAA Commercial Finance, Inc. | 1/3/2020 | COMM 1ST | PMCHK00002615 | |
| 9640 | T1000 | Transamerica Life Insurance | 1/3/2020 | COMM 1ST | PMCHK00002615 | \$107.34 |
| 9641 | TEMPF | Jennifer Finley | 1/3/2020 | COMM 1ST | | \$440.00 |
| 9642 | TEMPL | Marci Legier | 1/3/2020 | COMM 1ST | PMCHK00002615 | \$250.00 |
| 9643 | TEMPP | Amy Peterson | 1/3/2020 | COMM 1ST | PMCHK00002615 | \$55.00 |
| 9644 | TEMPT | The Cattenwood School | 1/3/2020 | COMM 1ST | PMCHK00002615 | \$125.00 |
| 9645 | V0007 | Verizon Wireless | 1/3/2020 | | PMCHK00002615 | \$115.00 |
| 9646 | V0010 | Vermont Systems, Inc. | 1/3/2020 | COMM 1ST | PMCHK00002615 | \$895.79 |
| 7647 | W0001 | Walker's Office Supplies, Inc. | | COMM 1ST | PMCHK00002615 | \$976.50 |
| 9648 | W0003 | Warehouse Paint Incorporated | | COMM 1ST | PMCHK00002615 | \$333.19 |
| 649 | 1099-218 | Auburn Gymnastics Center | 1/3/2020 | | PMCHK00002615 | \$21.44 |
| 9650 | S1007 | Stationary Engineers 1 70 | 1/3/2020 | COMM 1ST | PMCHK00002616 | \$97.50 |
| 9651 | U0033 | Stationary Engineers, Local 39 United States Treasury | | COMM 1ST | PMCHK00002617 | \$424.76 |
| 652 | U0019 | ue neet | 1/10/2020 | COMM 1ST | PMCHK00002617 | \$75.00 |
| H JAN | U0032 | US Bank | 1/13/2020 | COMM 1ST | PMCHK00002618 | \$5,328.24 |
| 653 | 1099-216 | UnityFIsolutions | 1/15/2020 | COMM 1ST | PMCHK00002620 | \$64.70 |
| 654 | 1099-216 | Gerald Harris | 1/17/2020 | COMM 1ST | PMCHK00002619 | \$260.00 |
| | | Phillip Dallas | 1/17/2020 | COMM 1ST | PMCHK00002619 | \$227.50 |
| 7655 7656 | 1099-269 | Deborah Lynn | 1/17/2020 | COMM 1ST | PMCHK00002619 | \$292.50 |
| | 1099-271 | Kelpro Security | 1/17/2020 | COMM 1ST | PMCHK00002619 | \$1,920.00 |
| 658 658 | A0001 | Recology Auburn Placer | 1/17/2020 | COMM 1ST | PMCHK00002619 | \$426.33 |
| 659 | A0027 | Recology Auburn Placer | 1/17/2020 | COMM 1ST | PMCHK00002619 | |
| 660 | A0051 | Anderson's Sierra Pipe Co. | 1/17/2020 | COMM 1ST | PMCHK00002619 | \$1,278.74 |
| 661 | A0139 | Auburn Ford | 1/17/2020 | COMM 1ST | PMCHK00002619 | \$273.50 |
| 662 | c0072 | CIT Technology Fin. Serv., Inc | 1/17/2020 | COMM 1ST | | \$197.97 |
| 663 | CO111 | Cal.net | 1/17/2020 | COMM 1ST | PMCHK00002619 | \$470.75 |
| 664 | c0113 | Cooks Portable Toilets & Septi | 1/17/2020 | | PMCHK00002619 | \$66.90 |
| 665 | CO130 | Cirrus Group LLC | 1/17/2020 | COMM 1ST | PMCHK00002619 | \$1,598.00 |
| 666 | 00025 | Dawson Oil Company | | COMM 1ST | PMCHK00002619 | \$595.00 |
| | | vit compails | 1/1//2020 | COMM 1ST | PMCHK00002619 | \$2,446.13 |

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* Voided Checks

| | Number | Vendor ID | Vendor Check Name | Check Date | Checkbook 10 | Audit Trail Code | Amount |
|----------------|--------|----------------|--|------------------------|--------------|--------------------------------|----------------------|
| 19667 | | D0066 | De Lage Landen Financial Servi | 1/17/2020 | COMM 1ST | PMCHK00002619 | #772 /O |
| 19668 | | F0038 | Fastenal Company | 1/17/2020 | | PMCHK00002619 | \$332.48 \$447.07 |
| 19669 19670 | | F0041 | Friends of ARD | 1/17/2020 | COMM 1ST | PMCHK00002619 | \$250.00 |
| 19671 | | K0011 | Kaiser Foundation Health Plan, | 1/17/2020 | COMM 1ST | PMCHK00002619 | \$16,758.48 |
| 19672 | | M0019 | Kahl Muscott | 1/17/2020 | COMM 1ST | PMCHK00002619 | \$247.26 |
| 19673 | | M0098 N0046 | Meadow Vista County Water Dist | | | PMCHK00002619 | \$821.13 |
| 19674 | | N0048 | Norman's Nursery | 1/17/2020 | | PMCHK00002619 | \$700.90 |
| 19675 | | N0051 | Normac, Inc. | 1/17/2020 | COMM 1ST | PMCHK00002619 | \$199.74 |
| 19676 | | P0007 | National Aquatic Services, Inc | 1/17/2020 | COMM 1ST | PMCHK00002619 | \$5,005.00 |
| 19677 | | P0116 | Pacific Gas & Electric Company Print Project Managers | | | PMCHK00002619 | \$219.28 |
| 19678 | | R0065 | River City Rentals | 1/17/2020 1/17/2020 | COMM 1ST | PMCHK00002619 | \$11,023.80 |
| 19679 | | R0073 | Riebes Auto Parts | 1/17/2020 | | PMCHK00002619 | \$1,057.00 |
| 19680 | | \$0069 | Spiteri Bros. Hardwood Floor C | 1/17/2020 | COMM 1ST | PMCHK00002619 | \$144.81 |
| 19681 | | S0094 | Manouch Shirvanioun | 1/17/2020 | | PMCHK00002619 | \$4,750.00 |
| 19682 | | S0145 | SCP Pool Distributors LLC | 1/17/2020 | | PMCHK00002619 | \$92.00 |
| 19683 | | S0154 | Mike Scheele | 1/17/2020 | | PMCHK00002619 | \$1,377.49 |
| 19684 | | S0163 | Steffen's HVAC Services | 1/17/2020 | | PMCHK00002619 | \$88.55 |
| 19685 | | \$1000 | State Of California/DOJ | 1/17/2020 | | PMCHK00002619 PMCHK00002619 | \$982.00 |
| 19686 | | S1003 | Sutter Medical Foundation | 1/17/2020 | | PMCHK00002619 | \$64.00 |
| 19687 | | TEMPH | Christina Hinds | 1/17/2020 | COMM 1ST | PMCHK00002619 | \$120.00 \$125.00 |
| 19688 | | TEMPK | Margaret Kelly | 1/17/2020 | COMM 1ST | PMCHK00002619 | \$69.00 |
| 19689 19690 | | TEMPM | Melissa McCosker | 1/17/2020 | COMM 1ST | PMCHK00002619 | \$125.00 |
| 19691 | | TEMPW | Courtney Wills | 1/17/2020 | | PMCHK00002619 | \$125.00 |
| 19692 | | V0004 | Valley Truck & Tractor Co. | 1/17/2020 | COMM 1ST | PMCHK00002619 | \$622.96 |
| 19693 | | W0001 W0010 | Walker's Office Supplies, Inc. | | | PMCHK00002619 | \$296.98 |
| 19694 | | W0044 | | 1/17/2020 | | PMCHK00002619 | \$171.17 |
| 19695 | | 1099-277 | | 1/17/2020 | | PMCHK00002619 | \$1,817.31 |
| 19696 | | c0042 | | 1/17/2020 | COMM 1ST | PMCHK00002621 | \$692.25 |
| 19697 | | \$1007 | Court-Ordered Debt Collections Stationary Engineers, Local 39 | 1/24/2020 | | PMCHK00002622 | \$103.00 |
| 19698 | | U0033 | | | | PMCHK00002622 | \$406.94 |
| 19699 | | A0014 | | 1/24/2020 | COMM 1ST | PMCHK00002622 | \$75.00 |
| 19700 | | A0051 | | 1/31/2020 1/31/2020 | COMM 1ST | PMCHK00002623 | \$329.09 |
| 19701 | | A0134 | Advanced Intregrated Pest Mana | 1/31/2020 | COMM 1ST | PMCHK00002623 | \$503.94 |
| 19702 | | A1010 | Advantage Martketing and Print | 1/31/2020 | COMM 1ST | PMCHK00002623 | \$677.00 |
| 19703 | | C0084 | California Dept of Fish & Wild | 1/31/2020 | COMM 1ST | PMCHK00002623 PMCHK00002623 | \$227.37 |
| 19704 | | C0121 | | 1/31/2020 | | PMCHK00002623 | \$597.50 |
| 19705 | | D0010 | Diamond Pacific | 1/31/2020 | | PMCHK00002623 | \$216.00 \$48.14 |
| 19706 19707 | | F0038 | Fastenal Company | 1/31/2020 | COMM 1ST | PMCHK00002623 | \$82.34 |
| 19708 | | G0006 | Gold Country Media Publication | 1/31/2020 | COMM 1ST | PMCHK00002623 | \$376.46 |
| 19709 | | G0045 | | 1/31/2020 | COMM 1ST | PMCHK00002623 | \$568.92 |
| 19710 | | H0056 H0060 | | 1/31/2020 | COMM 1ST | PMCHK00002623 | \$2,342.68 |
| 19711 | | L0023 | | 1/31/2020 | COMM 1ST | PMCHK00002623 | \$1,243.06 |
| 19712 | | M0013 | | 1/31/2020 | COMM 1ST | PMCHK00002623 | \$32.00 |
| 19713 | | N0003 | 44 / _ 1 | 1/31/2020 | COMM 1ST | PMCHK00002623 | \$68.60 |
| 19714 | | P0005 | | 1/31/2020 | COMM 1ST | PMCHK00002623 | \$2,682.00 |
| 19715 | | P0007 | Pacific Gas & Electric Company | 1/31/2020 | COMM 1ST | PMCHK00002623 | \$88.18 |
| 19716 | | 50067 | | | COMM 1ST | PMCHK00002623 | \$9,437.76 |
| 19717 | 9 | S0161 | Mileste An | 1/31/2020 1/31/2020 | COMM 1ST | PMCHK00002623 | \$12.98 |
| 19718 | 1 | r0071 | | 1/31/2020 | COMM 1ST | PMCHK00002623 | \$450.00 |
| 19719 | 1 | TEMPB | | | COMM 1ST | PMCHK00002623 | \$107.34 |
| 19720 | | rempd | 1 | (100)10000 | COMM 1ST | PMCHK00002623 | \$140.10 |
| 19721 | | TEMPM | 1 | | COMM 1ST | PMCHK00002623 PMCHK00002623 | \$198.00 |
| 19722 | | TEMPP | Alissa Passalis 1 | | COMM 1ST | PMCHK00002623 | \$99.00 |
| 19723 | | TEMPS | Special Olympics 1 | · ' | COMM 1ST | PMCHK00002623 | \$89.00 \$46.45 |
| 19724 19725 | | 10026 | Union Pacific Railroad | /31/2020 | COMM 1ST | PMCHK00002623 | \$2,015.87 |
| 19726 | | 10001 | Walker's Office Supplies, Inc. 1 | /31/2020 | COMM 1ST | PMCHK00002623 | \$591.93 |
| 19727 | | 10010 10003 | Waxie Sanitary Supply 1 | /31/2020 | COMM 1ST | PMCHK00002623 | \$437.05 |
| 19728 | | 70002 70003 | Yuba Lock & Safe 1 | /31/2020 | COMM 1ST | PMCHK00002623 | \$81.32 |
| .,,_0 | ı | 0003 | Yamasaki Landscape Architectur 1 | /31/2020 | COMM 1ST | PMCHK00002623 | \$185.00 |
| | | | | | | | |

System: 2/13/2020 10:48:03 AM User Date: 2/13/2020

Auburn Rec & Park VENDOR CHECK REGISTER REPORT Payables Management

Page: 3 User ID: kvandam

* Voided Checks

Check Number Vendor ID Vendor Check Name Check Date Checkbook ID Audit Trail Code Amount

Total Checks: 118 Total Amount of Checks: \$119,434.44

SECTION: 5.0

ITEM:

5.3

REVIEW OF FINANCIALS FOR

JANUARY, 2020

DESCRIPTION:

INFORMATION:

SEE ATTACHED INFORMATION

STAFF

RECOMMENDATION: REVIEW AND APPROVE FINANCIALS

PROFIT & LOSS
19/20 Approved Budget

| | Last yr | ACTUALS | 4 074 999 | 1,071,432 | 46 930 | 30,186 | 58 145 | 426.604 | 120,004 | 2 4 46 966 | 3,140,200 | 58.800 | 128.200 | 4,944,459 | | 1 | 212,047 | 292,364 | 173,461 | 35,041 | 323,919 | 58,042 | 1.813.487 | 671.419 | 179.918 | 610,396 | 4 370 004 | 1000 | \$574,365 | Total 450,000 | 854,762 | 122 450 | | | 2 |
|----------|----------------------|----------------------|-----------------|--------------|--------------------|-----------------|-----------------------------|---------------------------|-------------|------------|---------------------------|--------------------------------|-------------------------|-----------|--------------|-----------------|----------------------|-------------------|-----------------------|--------------------------------|---------------------|-------------------|--------------------------|---------------------|------------------------------|---------------|--------------------|-------------------------------|-----------|---|-------------------------------------|--------------|------------------------------------|------------------------|-----------------|
| | 2020 VTD | BUDGET | 1 158 030 | 162.307 | 40.746 | 27 820 | 61.450 | 131 5BO | 19.525 | 3 308 408 | 21 796 | 19,000 | 158,000 | 5,108,662 | | 926 | 224,300 | 327,953 | 166,335 | 79,076 | 328,397 | 61,820 | 1,910,228 | 741,452 | 307,720 | 734,120 | 2,000 | | \$225,201 | Total \$ 450,000 \$ | \$ /00'23/ 3 | 060,000 | 5 25.032 \$ | \$ 183,200 \$ | \$ 2,389,567 \$ |
| | 2020 VTD | ACTUALS | 1.180.677 | 170.885 | 38,001 | 38,601 | 60,158 | 131 580 | 2 | 3.454.901 | 23.522 | 19,000 | 158,000 | 5,275,325 | | 246 407 | 247.000 | 317,003 | 171,294 | 55,644 | 320,695 | 61,818 | 1,879,157 | 710,490 | 242,266 | 734,586 | 4.712.146 | | \$563,179 | - C | \$ 202,459 | _ | \$ 5,000 | 45,800 | 07 |
| | | | 2% | 1% | %0 | %0 | 1% | %0 | % | 84% | 1% | %0 | %0 | 100.0 | | 70% | 2 60 | 2 6 | % | % | 12% | 15% | 41% | 17% | 3% | % | 100% | | _ | | | | | | |
| * | Last Yr - January | Actuals | 82,179 | 9,816 | 2,216 | • | 10,172 | 1 | ı | 1,707,438 | 13,235 | • | ٠ | 1,825,056 | | 6 238 | 33 035 | 4 573 | 1/6'- | 2,699 | 43,967 | 55,747 | 147,039 | 60,540 | 9,247 | 1,644 | 361,733 | 4 465 222 | 1,405,525 | | | | | | |
| | | _ | %62 | %8 | 4% | % 6 | %0 | % | %0 | %0 | %0 | %0 | %0 | 100.0 | | 4% | 11% | 707 | 9 6 | 2 2 | %, | % | 48% | 20% | % | % | 100% | ' ' | _ | | | | | | |
| | 2020 January | ACTUALS | 111,943 | 11,291 | 5,725 | 12,304 | 99 | , | , | • | • | | | 141,329 | | 12.875 | 35.673 | 13 398 | 3,400 | 20409 | 164-17 | : 3 : 3 : 1 | 15/,/59 | 66,974 | 2,682 | 10,600 | 326,877 | C 1485 5491 | | | | | | | |
| | | | 20% | 3% | % | % | % | % | 10% | 21% | % | 2% | 4% | 00.00 | | 4% | %9 | 3% | 26 | 2 60 | 70,4 | 9/26 | 2,72 | ائر: ا | % 6 | ع م | 100.00 | | | | | | | | |
| | Mid-Yr | Revision FY 19-20 | 1,325,160 | 177,577 | 43,460 | 57,840 | 68,410 | 275,845 | 642,225 | 3,308,408 | 22,863 | 306,600 | 2/3,300 | 000,500,0 | | 257,000 | 403,173 | 218.180 | 101,194 | 546.007 | 61.820 | 2344 540 | 010,440,5 | 322,308 | 327,733 | 2,000 | ١, | 187.191 | | 75,535 | 50,000 | | 5,000 | 45,600 | 10,856 |
| | % | Of Total | 20% | %; | % 6 | %0 | % 2 | 0%0 | 10% | 23% | % 0 | 3% | 100,00 | 20.00 | | 4% | % | 4% | 1% | %8 | 2 % | 70°C | 150/ | 20% | 2 6 | %0 | 100.00 | 2.53 S | 4 | ↔ | 69 | • | 69 € | P | S |
| | 73 | | 1,254,440 | 050'87' | 49,790 | 0440 | 0/2/00 | 292,700 | 632,700 | 000,002,0 | 25,470 | 242,200 | 1 | | | 245,940 | 390,380 | 213,290 | 64,840 | 486.890 | 60,950 | 2 332 460 | 901,850 | 307 410 | 000,400 | 2,000 | 6,001,010 1 | 155,650 | - | 20,000 | 20,000 | i i | 5,000 4 POO | 12,000 | 4,850 |
| <u> </u> | | | | | | | | | | | | | | | | | | | | | | • | • | | | | | 5 | | 49 | 69 | • | A U | • | <i>د</i> |
| | | Operating Revenues | Program Revenue | Misc Revenue | Grants & Donations | Interest forces | Equipment Reserve Transfers | Project Persons Transfers | Tax Revenue | boomton of | City Mitigation Transform | County/City Mitigation Revenue | Total Operating Revenue | | Expenditures | Program Expense | Operating & Supplies | Utilities Expense | Professional Services | Building & Grounds Maintenance | Property Tax Admin. | Wades | Benefits & Payroll Costs | Fixed Asset Expense | Capital Improvement Projects | Debt Services | Total Expenditures | Net Revenue Over Expenditures | | Annual Contingency Reserve (1-2%) Annual Equip Replacement Reserve | ruture Capital Construction Reserve | ADA Baserves | CalPERS unfunded liability reserve | TOTAL RESERVE BALANCES | Net Position |

Notations from January's Financials:

Revenues -

- Program Revenues are up \$22,000. Discovery Club came in above budget, which could even out next month.
- Facility Revenues are up by \$8,000. Ball Fields are showing reservations before expected.
- Donations are up by \$10,000, most of which is for Youth Assistance.
- Tax Revenues are up by \$148,200, \$110,000 of which comes from RDA Pass throughs. Current Property Tax Revenue came in \$33,000 higher than expected.

Expenses -

- Program Expenses are under by \$7,000. Special Events account for \$3,000.
- Operations are under by \$10,000. Small Equipment accounts for \$7,000 and Office Equip is down at Customer Service by \$2,500
- Professional Services are under by \$23,000. Auditor, invoice for \$9,000 has not arrived yet and \$10,000 is budgeted for Personnel Policy updating, which will probably be postponed this year.
- Maintenance Expenses are under by \$7,000. Some maintenance items have been pushed out due to the rain in January.
- Benefits & Payroll Expenses are under by \$62,000. There has been \$7,000 savings in Worker's Comp, \$18,000 savings in Benefits, and \$31,000 savings in wages (mostly in Facilities and Grounds).
- Assets are under by \$65,000 budgeted for a new mower and gator cart; not yet purchased.

Date: 2/13/2020

Auburn Area Recreation and Park District Balance Sheet

Page: 1

1/31/2020

| 1/31/2020 | |
|---|---|
| | Current |
| | YTD |
| ASSETS | TID |
| Current Assets | |
| Imprest Fund (Petty Cash) | 580.00 |
| First Foundation Bank | 101,098.60 |
| Placer County Treasure-General | 3,540,468.27 |
| Placer County Treasurer - City Trust | 480,760.71 |
| Accounts Receivable | 15,589.68 |
| Due From Other Governments | 125,000,00 |
| PCOE Receivables | 24,199.00 |
| Prepaid Liability Expense | 38,083,75 |
| Prepaid Workers Comp Insurance | 57,108.57 |
| Total Current Assets | 7 |
| Fixed Assets | 4,382,888.58 |
| Fixed Assets: Land | |
| Fixed Assets: Structures | 1,970,546.12 |
| Fixed Assets: Equipment | 12,924,711.96 |
| Fixed Assets: Computer Equipment & Software | 1,273,080.18 |
| Fixed Assets: Vehicles | 150,951.51 |
| | 265,282.64 |
| Fixed Assets: Office Furniture & Rec Equipment | 92,084.49 |
| Construction In Progress | 1,042,537.13 |
| Less: Accumulated Depreciation | (9,958,827.00) |
| Total Fixed Assets | 7,760,367.03 |
| TOTAL ASSETS | \$12,143,255.61 |
| | |
| LIABILITIES AND NET PROFIT Current Liabilities | |
| LIABILITIES AND NET PROFIT Current Liabilities Prepaid Revenue | 14 600 27 |
| Current Liabilities | 14,699.37 |
| Prepaid Revenue | 168,00 |
| Prepaid Revenue Gift Certificates | 168.00 116,116,83 |
| Current Liabilities Prepaid Revenue Gift Certificates Compensated Absenses | 168,00 116,116,83 275,65 |
| Current Liabilities Prepaid Revenue Gift Certificates Compensated Absenses Sales Tax Payable | 168.00 116,116.83 275.65 428.72 |
| Current Liabilities Prepaid Revenue Gift Certificates Compensated Absenses Sales Tax Payable Federal Withholding Payable | 168.00 116,116.83 275.65 428.72 163.70 |
| Current Liabilities Prepaid Revenue Gift Certificates Compensated Absenses Sales Tax Payable Federal Withholding Payable State Tax Withholding Payable | 168.00 116,116.83 275.65 428.72 163.70 483.58 |
| Prepaid Revenue Gift Certificates Compensated Absenses Sales Tax Payable Federal Withholding Payable State Tax Withholding Payable Social Security-FICA Payable State Disability InsSDI Pay | 168.00 116,116.83 275.65 428.72 163.70 |
| Prepaid Revenue Gift Certificates Compensated Absenses Sales Tax Payable Federal Withholding Payable State Tax Withholding Payable Social Security-FICA Payable State Disability InsSDI Pay Total Current Liabilities | 168.00 116,116.83 275.65 428.72 163.70 483.58 |
| Prepaid Revenue Gift Certificates Compensated Absenses Sales Tax Payable Federal Withholding Payable State Tax Withholding Payable Social Security-FICA Payable State Disability InsSDI Pay | 168.00 116,116.83 275.65 428.72 163.70 483.58 31.60 |
| Prepaid Revenue Gift Certificates Compensated Absenses Sales Tax Payable Federal Withholding Payable State Tax Withholding Payable Social Security-FICA Payable State Disability InsSDI Pay Total Current Liabilities Net Position Investments in Fixed Assets | 168.00 116,116.83 275.65 428.72 163.70 483.58 31.60 \$132,367.45 |
| Prepaid Revenue Gift Certificates Compensated Absenses Sales Tax Payable Federal Withholding Payable State Tax Withholding Payable Social Security-FICA Payable State Disability InsSDI Pay Total Current Liabilities Net Position Investments in Fixed Assets RFB: Reserved (City Mitigation) | 168.00 116,116.83 275.65 428.72 163.70 483.58 31.60 \$132,367.45 7,760,367.03 480,766.85 |
| Prepaid Revenue Gift Certificates Compensated Absenses Sales Tax Payable Federal Withholding Payable State Tax Withholding Payable Social Security-FICA Payable State Disability InsSDI Pay Total Current Liabilities Net Position Investments in Fixed Assets RFB: Reserved (City Mitigation) GFB: Youth Assistance Fund | 168.00 116,116.83 275.65 428.72 163.70 483.58 31.60 \$132,367.45 7,760,367.03 480,766.85 23,374.18 |
| Prepaid Revenue Gift Certificates Compensated Absenses Sales Tax Payable Federal Withholding Payable State Tax Withholding Payable Social Security-FICA Payable State Disability InsSDI Pay Total Current Liabilities Net Position Investments in Fixed Assets RFB: Reserved (City Mitigation) GFB: Youth Assistance Fund General Fund Balance | 168.00 116,116.83 275.65 428.72 163.70 483.58 31.60 \$132,367.45 7,760,367.03 480,766.85 23,374.18 948,659.66 |
| Current Liabilities Prepaid Revenue Gift Certificates Compensated Absenses Sales Tax Payable Federal Withholding Payable State Tax Withholding Payable Social Security-FICA Payable State Disability InsSDI Pay Total Current Liabilities Net Position Investments in Fixed Assets RFB: Reserved (City Mitigation) GFB: Youth Assistance Fund General Fund Balance DFB: Annual Equip Replacement Reserv. | 168.00 116,116.83 275.65 428.72 163.70 483.58 31.60 \$132,367.45 7,760,367.03 480,766.85 23,374.18 |
| Current Liabilities Prepaid Revenue Gift Certificates Compensated Absenses Sales Tax Payable Federal Withholding Payable State Tax Withholding Payable Social Security-FICA Payable State Disability InsSDI Pay Total Current Liabilities Net Position Investments in Fixed Assets RFB: Reserved (City Mitigation) GFB: Youth Assistance Fund General Fund Balance DFB: Annual Equip Replacement Reserv. DFB: Annual Contingency Reserve | 168.00 116,116.83 275.65 428.72 163.70 483.58 31.60 \$132,367.45 7,760,367.03 480,766.85 23,374.18 948,659.66 |
| Current Liabilities Prepaid Revenue Gift Certificates Compensated Absenses Sales Tax Payable Federal Withholding Payable State Tax Withholding Payable Social Security-FICA Payable State Disability InsSDI Pay Total Current Liabilities Net Position Investments in Fixed Assets RFB: Reserved (City Mitigation) GFB: Youth Assistance Fund General Fund Balance DFB: Annual Equip Replacement Reserv. DFB: Annual Contingency Reserve DFB: Reserved for Future Capital Construction | 168.00 116,116.83 275.65 428.72 163.70 483.58 31.60 \$132,367.45 7,760,367.03 480,766.85 23,374.18 948,659.66 766,236.72 |
| Current Liabilities Prepaid Revenue Gift Certificates Compensated Absenses Sales Tax Payable Federal Withholding Payable State Tax Withholding Payable Social Security-FICA Payable State Disability InsSDI Pay Total Current Liabilities Net Position Investments in Fixed Assets RFB: Reserved (City Mitigation) GFB: Youth Assistance Fund General Fund Balance DFB: Annual Equip Replacement Reserv. DFB: Annual Contingency Reserve DFB: Reserved for Future Capital Construction RFB: Arboretum Grant Fund | 168.00 116,116.83 275.65 428.72 163.70 483.58 31.60 \$132,367.45 7,760,367.03 480,766.85 23,374.18 948,659.66 766,236.72 450,000.00 |
| Current Liabilities Prepaid Revenue Gift Certificates Compensated Absenses Sales Tax Payable Federal Withholding Payable State Tax Withholding Payable Social Security-FICA Payable State Disability InsSDI Pay Total Current Liabilities Net Position Investments in Fixed Assets RFB: Reserved (City Mitigation) GFB: Youth Assistance Fund General Fund Balance DFB: Annual Equip Replacement Reserv. DFB: Annual Contingency Reserve DFB: Reserved for Future Capital Construction RFB: Reserved (Atwood) | 168.00 116,116.83 275.65 428.72 163.70 483.58 31.60 \$132,367.45 7,760,367.03 480,766.85 23,374.18 948,659.66 766,236.72 450,000.00 965,098.52 |
| Current Liabilities Prepaid Revenue Gift Certificates Compensated Absenses Sales Tax Payable Federal Withholding Payable State Tax Withholding Payable Social Security-FICA Payable State Disability InsSDI Pay Total Current Liabilities Net Position Investments in Fixed Assets RFB: Reserved (City Mitigation) GFB: Youth Assistance Fund General Fund Balance DFB: Annual Equip Replacement Reserv. DFB: Annual Contingency Reserve DFB: Reserved for Future Capital Construction RFB: Arboretum Grant Fund RFB: Reserved (Atwood) RFB: Atwood III-Equip Repl Fund | 168.00 116,116.83 275.65 428.72 163.70 483.58 31.60 \$132,367.45 7,760,367.03 480,766.85 23,374.18 948,659.66 766,236.72 450,000.00 965,098.52 13,275.73 (22,726.86) |
| Current Liabilities Prepaid Revenue Gift Certificates Compensated Absenses Sales Tax Payable Federal Withholding Payable State Tax Withholding Payable Social Security-FICA Payable State Disability InsSDI Pay Total Current Liabilities Net Position Investments in Fixed Assets RFB: Reserved (City Mitigation) GFB: Youth Assistance Fund General Fund Balance DFB: Annual Equip Replacement Reserv. DFB: Annual Contingency Reserve DFB: Reserved for Future Capital Construction RFB: Reserved (Atwood) RFB: Atwood III-Equip Repl Fund DFB: Unfunded Liability - CalPERS | 168.00 116,116.83 275.65 428.72 163.70 483.58 31.60 \$132,367.45 7,760,367.03 480,766.85 23,374.18 948,659.66 766,236.72 450,000.00 965,098.52 13,275.73 (22,726.86) 5,003.66 |
| Current Liabilities Prepaid Revenue Gift Certificates Compensated Absenses Sales Tax Payable Federal Withholding Payable State Tax Withholding Payable Social Security-FICA Payable State Disability InsSDI Pay Total Current Liabilities Net Position Investments in Fixed Assets RFB: Reserved (City Mitigation) GFB: Youth Assistance Fund General Fund Balance DFB: Annual Equip Replacement Reserv. DFB: Annual Contingency Reserve DFB: Reserved for Future Capital Construction RFB: Arboretum Grant Fund RFB: Reserved (Atwood) RFB: Atwood III-Equip Repl Fund | 168.00 116,116.83 275.65 428.72 163.70 483.58 31.60 \$132,367.45 7,760,367.03 480,766.85 23,374.18 948,659.66 766,236.72 450,000.00 965,098.52 13,275.73 (22,726.86) 5,003.66 183,200.00 |
| Current Liabilities Prepaid Revenue Gift Certificates Compensated Absenses Sales Tax Payable Federal Withholding Payable State Tax Withholding Payable Social Security-FICA Payable State Disability InsSDI Pay Total Current Liabilities Net Position Investments in Fixed Assets RFB: Reserved (City Mitigation) GFB: Youth Assistance Fund General Fund Balance DFB: Annual Equip Replacement Reserv. DFB: Annual Contingency Reserve DFB: Reserved for Future Capital Construction RFB: Reserved (Atwood) RFB: Atwood III-Equip Repl Fund DFB: Unfunded Liability - CalPERS | 168.00 116,116.83 275.65 428.72 163.70 483.58 31.60 \$132,367.45 7,760,367.03 480,766.85 23,374.18 948,659.66 766,236.72 450,000.00 965,098.52 13,275.73 (22,726.86) 5,003.66 |
| Prepaid Revenue Gift Certificates Compensated Absenses Sales Tax Payable Federal Withholding Payable State Tax Withholding Payable Social Security-FICA Payable State Disability InsSDI Pay Total Current Liabilities Net Position Investments in Fixed Assets RFB: Reserved (City Mitigation) GFB: Youth Assistance Fund General Fund Balance DFB: Annual Equip Replacement Reserv. DFB: Annual Contingency Reserve DFB: Reserved for Future Capital Construction RFB: Reserved (Atwood) RFB: Atwood III-Equip Repl Fund DFB: Unfunded Liability - CalPERS GFB: General Fund (ADA Reserve) | 168.00 116,116.83 275.65 428.72 163.70 483.58 31.60 \$132,367.45 7,760,367.03 480,766.85 23,374.18 948,659.66 766,236.72 450,000.00 965,098.52 13,275.73 (22,726.86) 5,003.66 183,200.00 25,031.75 |
| Prepaid Revenue Gift Certificates Compensated Absenses Sales Tax Payable Federal Withholding Payable State Tax Withholding Payable Social Security-FICA Payable State Disability InsSDI Pay Total Current Liabilities Net Position Investments in Fixed Assets RFB: Reserved (City Mitigation) GFB: Youth Assistance Fund General Fund Balance DFB: Annual Equip Replacement Reserv. DFB: Annual Contingency Reserve DFB: Reserved for Future Capital Construction RFB: Arboretum Grant Fund RFB: Reserved (Atwood) RFB: Atwood III-Equip Repl Fund DFB: Unfunded Liability - CalPERS GFB: General Fund (ADA Reserve) Net Profit (Loss) | 168.00 116,116.83 275.65 428.72 163.70 483.58 31.60 \$132,367.45 7,760,367.03 480,766.85 23,374.18 948,659.66 766,236.72 450,000.00 965,098.52 13,275.73 (22,726.86) 5,003.66 183,200.00 25,031.75 412,600.92 |

Auburn Rec & Park
Transfers to General Fund
4/1/2019 to 01/31/2020

| (20,000,00) | \$ (50,000,00) | \$ 19,000.00 | 00:000 | \$ (50,000,00) | \$ (25,535.00) | \$ 125,983.00 | \$ 5,597.00 | \$ 56,045.00 | (45 800 00) | \$ (45,800.00) | \$ (5,000.00) | (2,000.00) | \$ (25,755.00) |
|---|--|---|--------------------------------|----------------|----------------|---------------|--------------------|---|--|---|--|--|-------------------------------|
| Future Cap 11/13/2019 Transfer to Save | Total Addition to General Fund from City Mitigation Reserve City Mitigation Reserves | 4/15/2019 Security Cameras Total Addition to General Fund from City Mitiaation Reserve | Equipment Replacement Reserves | | | | 11/22/2019 TT HVAC | Total Addition to General Fund from Equip Repl Reserves | Unfunded Liability Reserves 4/15/2019 2018-2019 Budgeted to Save | Total Addition to General Fund from Unfunded Liability Reserves | ADA Reserves 4/15/2019 2018-2019 Budgeted to Save | Total Addition to General Fund from ADA Reserves | Total Transfers from Reserves |

Auburn Area Recreation & Park District

Profit & Loss ALL DEPARTMENTS

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| Date: 2/13/2020 | Auburn Profit & L 4/1/201 | Auburn Rec & Park Profit & Loss - Summary 4/1/2019 To 1/31/2020 | | | Page: 1 |
|---|--|---|--|--|-------------------------------------|
| | For Al | For All Segment1s | | | |
| | | | | | |
| OPERATING REVENUE | Current Month | Actual YTD | Budget YTD | Variance | Percent Of Budget |
| Park & Recreation Services Rents & Concessions Miscellaneous Revenue Grants & Donations | 111,942.59 11,290.51 5,725.40 12,304.28 | 1,180,676.98 170,885.46 38,001.14 38,600.89 | 1,158,030.00 162,307.00 40,746.00 27,820.00 | 22,646.98 8,578.46 (2,744.86) 10,780.89 | 101.96 105.29 93.26 138.75 |
| Project Revenue - Government Taxes Revenue | 65.91 0.00 0.00 | 60,158.16 158,000.00 3,478,423.27 | 61,450.00 158,000.00 3,330,204.00 | (1,291.84) 0.00 148,219.27 | 97.90 100.00 104.45 |
| TOTAL OPERATING REVENUE | \$141,328.69 | \$5,124,745.90 | \$4,938,557.00 | \$186,188.90 | 103.77% |
| OTHER FINANCING SOURCES | | | | | |
| TOTAL OTHER FINANCING SOURCES | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| TOTAL REVENUES | 141,328.69 | 5,124,745.90 | 4,938,557.00 | 186,188.90 | 103.77 |
| EXPENDITURES Program Expenses Operations & Supplies Expense | 12,874.97 | 216,496.80 | 224,360.00 | (7,863.20) | 96.50 |
| Utilities Expense | 13,397.79 | 171,294.32 | 166,335.00 | 4,959.32 | 90.67 102.98 |
| Legal Expenses Professional Services | 216.00 3.192.84 | 13,995.66 41.648.03 | 26,670.00 | (12,674.34) | 52.48 |
| Bldg & Grounds Maintenance Property Tax Administration/I AECO | 21,491.03 | 320,694.63 | 328,397.00 | (7,702.37) | 97.66 |
| Salaries Expense | 157,759.35 | 1,879,157.08 | 61,820.00 1,910,228.00 | (2.35) (31,070.92) | 100.00 98.37 |
| Benefits & Payroll Costs | 66,974.07 | 710,489.63 | 741,452.00 | (30,962.37) | 95.82 |

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| Date: 2/13/2020 | Aubur | Auburn Rec & Park | | |
|------------------------------------|------------------------|--|----------------|----------------|
| | Profit & L 4/1/2019 | Profit & Loss - Summary 4/1/2019 To 1/31/2020 | | |
| | For Al | For All Segment1s | | |
| | For A | For All Segment4s | | |
| | | | | |
| | Current | Actual | Budget | Variance |
| | Month | YTD | YTD | |
| Fixed Asset Expense | 2,682.00 | 242,266.30 | 307,720.00 | (65,453.70) |
| Capital Improvement Projects | 10,600.10 | 734,585.95 | 734,120.00 | 465.95 |
| Debt Service | 2,015.87 | 2,015.87 | 2,000.00 | 15.87 |
| TOTAL EXPENDITURES | \$326,876.73 | \$4,712,144.98 | \$4,883,461.00 | (\$171,316.02) |
| NET REVENUE OVER EXPENDITURES | (\$185,548.04) | \$412,600.92 | \$55,096.00 | \$357,504.92 |
| | | | | |
| ADJ. NET REVENUE OVER EXPENDITURES | (\$185,548.04) | \$412,600.92 | \$55,096.00 | \$357,504.92 |

96.49%

Percent Of Budget 78.73 100.06

748.88%

748.88%

<u>Item 5.4 Cover sheet - Resolution 2020-03; Preparation of Atwood III Engineer's Report for FY 2020/2021</u>

Auburn Area Recreation and Park District Acquisition and Development Meeting February 18, 2020; Board of Directors meeting February 27, 2020

The Issue

Consideration of resolution 2020-03 directing SCI Consulting Group to prepare the Engineer's Report for Fiscal Year 2020-21 for the continuation of the annual assessments for the "Atwood Ranch III Landscaping and Lighting Assessment District."

Background

ARD is the owner and Preserve Manager for 10.69 acres of land at the Atwood Ranch III development.

In the fall and winter of 2004, the District developed a proposed assessment for funding park improvements and other park and recreation maintenance services within the Atwood Ranch III subdivision. This proposed assessment, the "Atwood Ranch III Landscaping and Lighting Assessment District," was approved by property owners in an assessment ballot proceeding conducted during November through December of 2004. In December 2004, the balloting period was closed, and since a weighted majority of ballots returned were in support of the proposed assessment, the Board approved and levied the assessments.

The assessments can continue to be levied annually and can be increased by the change in the San Francisco Bay Area Consumer Price Index, not to exceed 5% per year. Since 2005-06, the assessments have been levied annually and are providing important revenues needed to fund the park and recreation improvements and services. In Fiscal Year 2013-14, the assessments were increased for the first time since it was formed. The assessments were again increased in Fiscal Year 2014-15, by an amount less than the authorized CPI adjustment. In Fiscal Year 2016-17, due to reduced maintenance costs as well as a sizable beginning fund balance available to offset unforeseen expenses, the assessment rate was decreased from \$182.12 per single family equivalent to \$155.10. The same rate was continued in Fiscal Year 2017-18 and was again increased in Fiscal Year 2018-19 to \$168.28 per single family equivalent, and in Fiscal Year 2019-20 to \$176.68 per single family equivalent.

In Fiscal Year 2017-18, the Auburn Area RPD undertook a large, unanticipated landscaping project that depleted the District's General Fund. In Fiscal Year 2018-19, the RPD transferred approximately \$14,600 from the Equipment Replacement Fund into the General Fund to reduce the resulting negative balance. Also in Fiscal Year 2018-19, the RPD included \$4,000 in the Assessment District budget that was also transferred into the General Fund to further reduce the negative balance. In future years, the assessments will continue to rebuild the Equipment Replacement Reserve to levels that will be sufficient for its intended purpose by the time the facilities are expected to be in need of replacement. The necessity to repay the funds borrowed from the General Fund is a major factor requiring the recent assessment rate increases.

In order to continue to levy the assessments, the Council will need to approve Resolution No. 2020-03 directing SCI Consulting Group, the assessment engineer, to prepare the Engineer's Report for fiscal year 2020-21. This Engineer's Report will include the proposed budget for the continued assessments for fiscal year 2020-21, the updated proposed continued assessments for each parcel in the District, and the proposed continued assessments for fiscal year 2020-21 per single family equivalent benefit unit.

Recommendation for the A&D Committee

The A&D Committee provided a positive recommendation to the ARD Board of Directors to approve and adopt Resolution 2020-03 directing SCI Consulting Group to prepare the Engineer's Report for fiscal year 2020/21 for the proposed continuation of the assessments which provide important revenues to fund park and recreation improvements and services.

Fiscal Impact

The fee for completion of the 2020/21 Engineer's Report by SCI is approximately \$2,100. The cost for these fees is part of the annual assessment.

Attachments

Resolution 2020-03

RESOLUTION NO. 2020-03

A RESOLUTION DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR FISCALYEAR 2020-21

FOR THE CONTINUATION OF THE ATWOOD RANCH III LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT

OF THE AUBURN AREA RECREATION AND PARK DISTRICT

RESOLVED, by the Governing Board (the "Board") of the Auburn Area Recreation and Park District (the "District"), County of Placer, State of California, that

- 1. On January 27th, 2005, by its Resolution No. 2005-01, this Board ordered the formation of and levied the first assessment within the Auburn Area Recreation and Park District, Atwood Ranch III District (the "Assessment District") pursuant to the provisions of Article XIIID of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof).
- 2. The purpose of the Assessment District is for the installation, maintenance and servicing of improvements, as described in Section 3 below.
- 3. Within the Assessment District, the existing and proposed improvements to be undertaken by the Assessment District are generally described as the installation, maintenance and servicing of public facilities, including but not limited to, playground equipment, irrigation and sprinkler systems, landscaping, turf, park grounds, park facilities, landscape corridors, trails, ponds, wetlands preserve areas, fencing, piers, signage, benches, tables, and all necessary appurtenances, and labor, materials, supplies, utilities and equipment, as applicable, for property owned or maintained by the Auburn Area Recreation and Park District. Installation means the construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, playground equipment, recreational facilities and trails. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti, and monitoring of wetlands preserve areas. Servicing means the furnishing of electric current

or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

4. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare an Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIIID of the California Constitution. Upon completion, the Engineer shall file the Engineer's Report with the Clerk of the Governing Board for submission to the Board.

| PASSED AND ADOPTED this 27th day of Fe | ebruary, 2020 by the following vote, to wit: |
|---|---|
| AYES: | |
| NOES: | |
| ABSENT: | |
| ABSTAIN: | |
| | |
| | |
| | |
| | SCOTT R. HOLBROOK CHAIRMAN TO THE BOARD OF DIRECTORS |
| | OF MINIMAN TO THE BOARD OF DIRECTORS |
| | |
| ATTEST: | |
| | |
| | |
| | |
| PAT LARSON SECRETARY TO THE BOARD OF DIRECTORS | |

<u>Item 5.5 Cover sheet – Fee Waiver Request for Placer High Grad Night</u>

Standing Finance Committee February, 2020, Board of Directors Meeting February, 2020

<u>The Issue:</u> Shall the Auburn Area Recreation and Park District approve a fee waiver request for Placer High Grad Night?

Provided below is the District's Policy & Procedures for Fee Waivers:

XXIX. Policy & Procedures for Fee Waivers

Fee waivers may be granted to non-profit organizations, schools, other public agencies and ARD co-sponsored events for once per year, annual events or rentals. The following rules will apply for Fee Waivers:

- A. A 10% processing fee will be charged for all fee waivers. This fee does not apply to peak usage rentals paying 50%.
- B. A minimum 20% fee will be applied to all groups that charge admission or do not meet at least one of the following criteria:
 - 1. The non-profit charity/agency must provide a service that complements or enhances services provided by ARD.
 - 2. There is an identifiable secondary benefit to ARD.
 - 3. The charity/agency provides a service that ARD could provide but chooses not to.

This fee does not apply to peak usage rentals paying 50%.

C. During peak usage times, fee waivers will normally not exceed 50% of the current fees. Custodial and alcohol fees will normally not be waived during these peak periods.

Peak usage times for facilities are as follows: Picnic Units: April – October, Gymnasiums: December – March, Baseball fields: February – July, Soccer fields: July – November Swimming pools: May – July.

- D. ARD staff can approve fee waivers up to a dollar amount of \$1,500. Fee waivers over this amount will be sent to the Finance Committee and finally to the Consent Calendar. Denied fee waivers can be appealed to the ARD Board of Directors. Appeals should be made in writing and sent to the Customer Service/Marketing Manager at least 7 days before the next ARD Board of Director's meeting.
- E. The person or organization making the fee waiver request should be responsible for the following:
- 1. Paying applicable custodial, set up/take down fee.
- Paying the alcohol fee, if applicable.
 Special Events paying the current rate per hour/person for staffing the event (one maintenance worker per 500 attendees).
- 3. Special Events events over 250 attendees require a dumpster.

- 4. Special Events events with 400 + attendees will require one portable toilet. Add 1 portable toilet for every 200 additional attendees.
- 5. Special Events in most cases the person/organization requesting the fee waiver will take care of trash, bathrooms, etc.

Recommendation

The Standing Finance Committee reviewed and approved the Fee Waiver Request for Placer High Grad Night and recommended forwarding the request to the consent calendar for review and approval.

Attachments

Fee Waiver Request and Application
Letter to ARD Board from Placer High
Placer High Grad Night Alive Information

FEE WAIVER REQUEST

| PERSON MAKING REQUEST Hay And Collins Melany Hall NAME OF THE ORGANIZATION Placer High Good Dight Alux IRS/NON PROFIT TAX ID NUMBER 20-447 6276 Commuffee |
|--|
| ADDRESS AND PHONE NUMBER 275 Orange St. Auburu G. 95603 |
| Signature 2/4/20 Date |
| OFFICE USE ONLY |
| APPLICABLE FEES Rental Fees Substituting the state of t |
| TOTAL FEES DUE S 1608.18 REQUEST APPROVED? Yes No COMMENTS: Fees due Per Ablicy @ 20% = \$768.18 Fees due Per Ablicy @ 50% = \$115. Custodial + stateing = \$683.18 Custodial + stateing = \$125.00 Approved by: Date |

2019: \$ 1,576.80 2/Page

Cost & stasting = \$725.00

Fees Jue Per Holizy = \$851.80 Waived by Board



FEE WAIVER REQUEST AND APPLICATION

In order to be considered for a fee waiver request, you must complete this questionnaire and submit necessary documents as indicated below. A letter on the requesting organization's letterhead <u>must</u> accompany this application. The letter should include the reason for requesting a fee waiver and how this event benefits our community. Requests must be submitted 60 days prior to the event. Applicants must complete and submit Indoor or Outdoor Reservation Applications with this request. Incomplete applications will not be processed.

| community. Requests must be submitted 60 days prior to the event. Applicants must complete and submit Indoor or Outdoor Reservation Applications with this request. Incomplete applications will not be processed. |
|--|
| 1) Is this a non-profit organization? Must provide supporting documentation for non-profit status before being considered for a fee waiver request. Example: A letter from IRS stating your non-profit status |
| 2) Can you provide financial documents for the organization? Example: Bank statements or tax returns. If unable to provide these documents, please attach an explanation letter. |
| 3) Is this the first time that your organization is asking for a fee waiver from ARD? |
| 4) Is this a fundraiser? No |
| 5) How much money do you anticipate generating from this event? |
| 6) Is there a fee or a charge for people to attend or participate in your event? 425, 5 1 de 19 Scale, scholarshy |
| 7) How does a fee waiver affect your event? Can you hold your event in a different location if ARD can not consider a fee waiver at this time? Please explain. We use the outer facult has at A.R.D. (Receasing DR.) + Do not have another facult by to facilitate this Sweet for AHS grads (be have used ARD) for Navy fears. This year 30th years AHS Grad Dight. 8) Have you asked for a fee waiver from other agencies in the community? Please indicate which agency: 9) Are there any other agencies in the community that are working with you on this project? Iscae Augustument. |
| Please provide a list of these agencies and contact information. 10) If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? If no, please explain: We work splely as a donator basis for all |
| We work slely me a donaton basis for cell a Spects of this levent of council afferd a rental fees 11) Will you consider paying for staffing and utility fees if we waive the rental fees? \$25.00 per hour plus applicable custodial fees |
| 12) If you are unable to meet one of the offers (Items 10 or 11 above), are you able to provide a hardship statement with supporting documentations, such as bank statements or tax returns? Please indicate what is being provided with this request: See Sponsor, utility officely use unat Solely or dovelier, all the use of solely or dovelier all the use of solely or dovelier. |

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PLACER HIGH SCHOOL GRAD NIGHT ALIVE ~ A Safe & Sober Graduation Celebration

Auburn Recreation District 123 Recreation Drive Auburn Ca 95603

Re: Waiver fees for PHS Grad Night Alive

To whom it may concern:

We are requesting the waiver of fees for the use of the facility for our grad night celebration on May 30, 2020. This event is planned and executed solely by volunteers within the community. Grad Night cannot go on without the help and donation of ARD waiving the "use fees".

We have many adult volunteers setting up, at the actual event and cleaning up afterwards. We also have a security team who is present throughout the night of the event. We are requesting use of the pool and will have an adult present during pool hours.

Our committee, PHS alumni and many members in the Auburn community feel it is a very important event to host in order to keep our graduates safe. Again, this celebration for PHS graduates is run solely on a donation/sponsorship basis; without your help and the local businesses and community members, this event would not happen. We are very grateful for the generous Auburn community of which we live. We hope you will be able to waive your fees so this celebration can continue on.

Thank you in advance

Mary Ann Collins

Events Chair, PHS Grad Night Alive

PLACER HIGH SCHOOL GRAD NIGHT ALIVE



A Safe & Sober Graduation Celebration

Are you looking for a great way to support our youth?

Grad Night Alive is an all-night graduation celebration provided by the Auburn community for our Placer High Graduating Seniors. This year marks the 30th anniversary of this Auburn tradition of providing a safe and sober celebration for our local youth.

This is an event that couldn't happen without the support of the entire community. Each year, a group of dedicated parents and volunteers from the community starts planning Grad Night Alive, months in advance of graduation. This core group of volunteers selects a theme and gets busy working on converting the facility at Auburn Rec Park into a highly entertaining, engaging, safe celebration of this big milestone for our youth! First, a theme is selected – anything from Pirates of the Caribbean to Space Odyssey. Once that theme is selected our team of volunteers starts planning and designing extravagant decorations and events that will transform the lobby, gym and surrounding areas of Recreation Park into a fantasy ball.

So that you have an idea of the extent of detail and adventure that is created by our community, here is a list of some of the events/activities of the night: Dutch Bros bar, temporary tattoos, chair massage, casino games, swimming, gaming, dancing, food, prizes and more. This is a spectacular night for our graduates that they will never forget.

The total cost of the celebration each year runs about \$150 per student, but we start selling tickets at \$50 per student. No money from Placer High School's education budget is used for this celebration. This is why the support of our community and people like you is essential to this great event!

There are many ways for you to contribute. <u>This event absolutely can't happen without our sponsors</u>. All sponsorship information is on the back of this letter, and we greatly appreciate your partnership with our community to make this a fabulous event. If one of these sponsorship options isn't for you, please partner with us in providing other cash donations or raffle prizes for one of the hundreds of prizes we will be raffling off through out the night.

We hold a huge raffle throughout the evening encouraging students to participate all night. We literally give away hundreds of prizes, such as electronics, jewelry, ski/snowboard lift tickets, rafting trips, sporting goods, and various accessories for their future dorm room or apartment. Many of these prizes are either donated by local merchants and community members, who are very supportive of this community tradition, or purchased with funds from our generous sponsors.

Grad Night Alive is a wonderful celebration for our graduating seniors, one they will charish for the rest of their lives. We will be in touch to follow up and see if you will be one of our amazing sponsors for Grad Night Alive 2020!

This year this great event will be held on May 30, 2020 from 10 p.m. to 4 a.m.

we provide securety throughout the creut,

PLACER HIGH SCHOOL GRAD NIGHT ALIVE



A Safe & Sober Graduation Celebration

Please consider supporting Grad Night Alive with a cash or raffle prize donation. If you are able to contribute, please email us at phsgradnight@gmail.com If you have additional questions, please feel free to call our Chairperson, Melany Hall at 530-210-3789.

Sponsor Levels

Top of the Hill Sponsor

≥ \$1500

- Size-appropriate listing in appreciation display ad placed in the Auburn Journal which includes your business logo
- Your name prominently displayed at Grad Night Party
- Appreciation plaque for your business, with each year that you donated
- Exclusive sponsor tour of the Grad Night Party to view decorations and games the evening of the celebration

Gold Sponsor

\$500 - \$1499

- Size-appropriate listing in appreciation ad placed in the Auburn Journal.
- Your name prominently displayed at Grad Night Party
- Exclusive sponsor tour of the Grad Night Party to view decorations and games the evening of the celebration

Green Sponsor

\$100 - \$499

- Size-appropriate listing in appreciation ad placed in the Auburn Journal
- Your name prominently displayed at Grad Night Party
- Exclusive sponsor tour of the Grad Night Party to view decorations and games the evening of the celebration

*The sponsorship levels are based on your donation of cash or like contribution of goods for the event. We are always in need of cash, gift cards, food, and fabulous raffle prizes for the evening. Our tax identification number (EIN) is 20-4476276.

Thank you for helping make Grad Night Alive a memorable event each vear!

RESPECTFULLY,

MELANY HALL GRAD NIGHT CHAIR

DAWN OSBORNE FUNDRAISING CHAIR

SHARI BYERS PRIZE CHAIR

SECTION: 6.0

BOARD REPORTS, FEE WAIVER LOG, VANDALISM REPORTS & PROJECT

ACTIVITY REPORT

INFORMATION:

SEE ATTACHMENTS

Kahl Muscott District Administrator Report to the Board of Directors February, 2020

- Diana Boyer and a cadre of volunteers have complete quite a bit of work on the Bike Park. Lead volunteer Randy Spangler continues to work on trail building and finishing the pump track.
- Staff have worked out a schedule with PHS baseball for the last steps needed to complete the infield at James Field.
- We got the signed FONSI for goat use in and around Maidu Dr. including the area right behind the houses on Vista Del Lago.
- ARD crews have been working hard on the vegetation management project at Rock Creek (Regional Park). They have been doing most of their work right behind the mobile home park, close to Hwy. 49.
- Representatives from the DeWitt Community Complex were at the A&D meeting to give an update. The biggest update is that they will be getting their own 501 c3. They are still fund-raising on the Theatre, the only building that they are currently authorized to collect money for.
- Our little libraries, located in the Recreation Park community center lobby and along the
 pathway at MV Park are in need of some books, especially the library at Rec Park. If you
 have any old books you would like to donate, please bring them to the libraries or give
 them to me and I will get them there.
- I was awarded a \$625 scholarship to attend the CSDA General Manager's Summit, being held June 28 - 30 in Squaw Valley.
- Director Ainsleigh and his wife Paula will be serving their much-loved chili at this year's Celebrity Chef event on March 5th. Recreation Services Manager Mark Brunner will be joining them this year.

Meetings and events attended or scheduled to attend:

- 2/4: Rotary
- 2/5: Auburn Chamber Business Luncheon
- 2/6: Budget meeting, Recreation Services
- 2/6: Ain't Necessarily Dead Fest meeting
- 2/7: Budget meeting, Youth Services
- 2/10: Conference call with State Parks, City of Auburn re: Per Capita Funding
- 2/11: Rotary
- 2/13: Union Negotiations
- 2/18: Union Negotiations
- 2/18: Rotary
- 2/18: A&D Committee
- 2/19: Policy Committee
- 2/19: Finance Committee
- 2/20: CAPRI webinar: preventing workplace violence
- 2/20: Dudek re: 24 acre development, CEQA
- 2/25: Rotary
- 2/26: Union Negotiations
- 2/27: Auburn Chamber Business showcase at Recreation Park

Veona Galbraith
Administrative Services Manager
Report to the Board of Directors
February, 2020

Notations from January's Financials:

Revenues -

- Program Revenues are up \$22,000. Discovery Club came in above budget, which could even out next month.
- Facility Revenues are up by \$8,000. Ball Fields are showing reservations before expected.
- Donations are up by \$10,000, most of which is for Youth Assistance.
- Tax Revenues are up by \$148,200, \$110,000 of which comes from RDA Pass throughs.
 Current Property Tax Revenue came in \$33,000 higher than expected.

Expenses -

- Program Expenses are under by \$7,000. Special Events account for \$3,000.
- Operations are under by \$10,000. Small Equipment accounts for \$7,000 and Office Equip is down at Customer Service by \$2,500
- Professional Services are under by \$23,000. Auditor invoice for \$9,000 has not arrived yet and \$10,000 is budgeted for Personnel Policy updating, which will probably be postponed this year.
- Maintenance Expenses are under by \$7,000. Some maintenance items have been pushed out due to the rain in January.
- Benefits & Payroll Expenses are under by \$62,000. There has been \$7,000 savings in Worker's Comp, \$18,000 savings in Benefits, and \$31,000 savings in wages (mostly in Facilities and Grounds).
- Assets are under by \$65,000 budgeted for a new mower and gator cart; not yet purchased.

Appointments to Notes for Jan-Feb:

- Budget Meeting with departmental managers
- Two Union negotiation meetings
- CAPRI's Preventing violence in the workplace webinar training
- Received the Proposals for the Energy Efficiency Project
- Read over 3 proposals for the 24 Acre planning project
- Submitted a packet to Placer County for the contracted \$117,300 funding

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Jesse Williams Facilities & Grounds Manager Report to the Board of Directors February, 2020

American River Canyon Overlook Park:

- Menig Weed Control performed weed control services for the diligent control of annual grasses and broadleaf weeds (Labels and Safety Data Sheets available upon request).
- Advanced IPM performed their bimonthly maintenance service around the buildings (Labels and Safety Data Sheets available upon request).
- Installed new "Skate Park Rules" sign.

Ashford Park:

- Menig Weed Control performed weed control services for the diligent control of annual grasses and broadleaf weeds.
- Advanced IPM performed their bimonthly maintenance service around the building.
- Painted the inside of the restrooms.

Atwood Park:

- Continued repairing the irrigation and replacing "missing" plants throughout the landscape ornamental beds.
- Menig Weed Control performed weed control services for the diligent control of annual grasses and broadleaf weeds.

Canyon View Community Center

- Menig Weed Control performed weed control services for the diligent control of annual grasses and broadleaf weeds.
- Advanced IPM performed their bimonthly maintenance service around the building.

Christian Valley Park:

- Menig Weed Control performed weed control services for the diligent control of annual grasses and broadleaf weeds.
- Advanced IPM performed their bimonthly maintenance service around the building.
- Spiteri's Brothers Hardwood Floor Company sanded and refinished the hardwood floor in the community center.

Placer Hills Park

- Menig Weed Control performed weed control services for the diligent control of annual grasses and broadleaf weeds.
- Advanced IPM performed their bimonthly maintenance service around the building.

Meadow Vista Park

- Installed a windscreen on one of the fences of the Pickleball Court.
- Menig Weed Control performed weed control services for the diligent control of annual grasses and broadleaf weeds.
- Advanced IPM performed their bimonthly maintenance service around the building.

Replaced missing screws on the playground.

Mt. Vernon Park

 Menig Weed Control performed weed control services for the diligent control of annual grasses and broadleaf weeds.

Railhead Park:

- Menig Weed Control performed weed control services for the diligent control of annual grasses and broadleaf weeds.
- Advanced IPM performed their bimonthly maintenance service around the building.
- Replaced the thermal photocontrol for the restroom lights.

Recreation Park:

- National Aquatics Services replaced a section of 2" plumbing with 4", installed a new signet flow meter, installed a new float valve assembly for the Cla-Valve and replaced the piston assembly on the TR140 backwash valve. All for the Splash Pool.
- Serviced the John Deere HPX 4x4 Traditional Utility Vehicle.
- Menig Weed Control performed weed control services for the diligent control of annual grasses and broadleaf weeds.
- Advanced IPM performed their bimonthly maintenance service around the building.
- Finished performing repairs on the Splash! Extended Reach Semi-Portable Aquatic Lift System.

Regional Park:

- Menig Weed Control performed weed control services for the diligent control of annual grasses and broadleaf weeds.
- Advanced IPM performed their bimonthly maintenance service around the building.
- Norris Electric replaced (4) HID lamps and one ballast at the Pickleball and Tennis
 Courts. They also replaced the coin operator machine and programed it for the Pickleball
 Courts.
- Yuba Lock and Safe rekeyed and installed a double cylinder Schlage deadbolt on the men's bathroom door in the community center.

Shockley Woods Park:

 Menig Weed Control performed weed control services for the diligent control of annual grasses and broadleaf weeds.

Skyridge Elementary:

Replaced the hot water heater at the Day Camp Modular.

Sugar Pine Ridge Park:

 Menig Weed Control performed weed control services for the diligent control of annual grasses and broadleaf weeds. Began work on installing a dedicated water line to the water tank Sierra Foothills Little
League installed so they could have access to non-potable water for maintenance on the
baseball field.

Mike Scheele
Landscape Architect/Project Manager
Report to the Board of Directors
February, 2020

- James Field Renovation Project: Contractors punch-list items have been addressed, work is completed and the field has been accepted/brought back under District control. Per recent contact with the infield mix supplier, the surface of the infield and pitchers circles remained a bit loose/soft so staff made one final application of water to the surface on 2/14 so that it can harden up in the sun. District has posted signs around the area instructing people to keep off for a couple days so that it is hopefully hardened up by Tuesday 2/18. When infield is firm, a layer of loose top-dress will be applied as the finished surface and home plate can be installed. Placer High has already been using the field and have agreed to keep practice to the turf areas during this period. Over the weekend, a large amount of water was accidentally applied to the infield mix between 2nd and 3rd base so as of 2/19 that area is still drying out. Home plate and pitchers rubber were installed on 2/19-20. The various groups that use the field bring their own bases.
- ARD Bike Park Project: Handrail welding, parking lot striping, and irrigation system final components are items remaining under the general contractor. Additional pump track capping soil will be installed in the next week or two which will allow the remaining irrigation work to be completed. Bypass trail, fence opening and crosswalk for pedestrian/equestrian use has been installed. Picnic tables and solar lights have been installed. District will be preparing and installing all the rules and directional signage. District graphic designer is coming up with nice rules sign design options and a temporary rules sign will be used first. Randy Spangler has been making good progress on cutting in the first bike trails on the slope between the picnic/viewing area and the pump tracks. The first volunteer trail building work party took place on the weekend of 2/15 with some 15-20 participants and they did an excellent job. Trail work has commenced on the longer "Dual Slalom Trail" which runs north and south on the slope below/west of CVCC.
- Placer Hills Pool Parking Area Renovations: Staff has retained the services of a Civil Engineer to prepare a topographic survey of the parking lot and to produce construction documents to eliminate the drainage problem, repair the asphalt, re-stripe the lot and accessible parking stalls. An Encroachment Permit with Placer County will be required as the repair work will go into the County Right of Way. Staff will obtain preliminary construction pricing late February. If the estimates come in over 25K, the project will be put out to formal bid in March. If the preliminary cost estimates come in under 25K, staff will obtain three quotes (informal bid). Construction anticipated in April/May, weather and funding dependent. Engineering plans expected by 2/21 for District review.
- 24 Acre Project Progress and Statewide Park Dev and Community Revitalization Grant Application: Staff will be pursuing the next round of grant funding for the property this spring and all 5 required public meetings have taken place with staff obtaining input on the current master plan drawing. Staff released the RFQ to design

firms for Master Plan Refinement, CEQA Process and Construction Drawings in mid-December. Deadline for Statements of Qualifications (SOQ's) was January 30th, 2020. The District received statements from DUDEK Auburn, Ca., Helix Environmental Planning Folsom, Ca. and Design Workshop South Lake Tahoe, Ca. After analysis and ranking by staff review committee, DUDEK was chosen as the highest ranked. A preproposal meeting has been set up with the chosen consultant for week of 2/18. Staff expects that their proposal to do the work will follow shortly after this and negotiations may ensue. If a contract amount cannot be agreed upon, staff will enter into negotiations with the second highest-ranked.

- Overlook Park Restroom ADA Upgrades: NO NEW ACTION. The architectural consultant who designed the Meadow Vista Park Restroom ADA renovation project (2017) has offered to visit the Overlook site and do a preliminary ADA analysis for the District at no cost. Based on the findings, staff may then request a proposal from them to produce construction documents for the required corrective work. Recent preliminary staff investigations suggest that there may be less work required than was expected. If required work is significant, permitting, bidding and construction will follow in the spring of 2020.
- Miscellaneous Items: New memorial bench for Meadow Vista Park-bench has now been ordered, Re-planting work at Railhead and Atwood Parks with Staff (completed), ADA improvements and asphalt patching at CVCC and Atwood Park-(completed), new memorial bench at Ashford Park-(completed), new sponsored bench at Regional Park South play area for the Placer County Association of Realtors-(completed), updates of monthly Board reports and A&D Project Activity Reports etc.

Manouch Shirvanioun

Marketing & Customer Service

Report to the Board of Directors

February, 2020

Continue to work with different user groups for field usage:

- MV LL
- Auburn LL
- 49er United
- Bowman School
- Placer High School
- Sacramento Men's Softball League-Sundays on James field

Overlook Park hosted a large two-day running event festival called Formidable on 2/15 and 2/19. Over 600 runners and many spectators visited the park.

Worked with NorCal Ultras to schedule their 2020 races at Overlook Park

Met with Placer Grad Night volunteer

Reviewed and approved fee waiver applications

Chamber Monthly Networking Luncheon

Weekly Ambassador Visits

Leadership Auburn

Mark Brunner
Recreation Services Manager
Report to the Board of Directors
February, 2020

<u>Aquatics</u>: Sierra Pool opened on February 10. Masters swimming and Kids Triathlon Swim are using the heated pool in the mornings. Colfax High School and Placer High School swim teams use the pool in the afternoon from 3:30-6:30pm. In March, the Robalos Swim Team and the Mermaids Synchro Swim Team will begin their conditioning programs.

<u>Rec Guide Update</u>: All of the 2020 Spring Recreation Guide program information has been collected. This summer guide will feature 80 summer camps, multiple swim lesson options, six special events, and other exciting recreation classes. In addition, the Summer Guide will be printed at the Auburn Journal. The Journal is now capable of printing the glossy paper that our guides have been using for the last three guides and at a more slightly affordable price.

<u>Sponsorships</u>: Sponsorships for the 2020 special event season have started to come in. The District is anticipating that more local businesses will continue to sponsor our upcoming special events. Here is a list of our current sponsors for this year:

Platinum (\$2,500)

- Maki Heating & Air
- Holiday Inn/Max's
- Old Town Pizza
- Braces by Precision

Gold (\$1,500)

IFC

<u>Ukulele Festival</u>: Tickets for this year's Ukulele Festival will be available online through Eventbrite. Tickets officially went on sale February 14. The online Eventbrite service will make it more convenient for our customers to buy tickets for the event. At this the District has already sold 36 tickets for the festival that starts on July 31.

<u>Youth Development Basketball League</u>: The regional Youth Development Basketball League began playing games on January 11. The league will come to an end on March 14. Scores and standings can be found online at www.teamsideline.com/auburnrec.

Coming up this Month

| MARCH | | |
|--------------|------------------------------------|---------------------|
| 4 | Mermaids Synchro Conditioning Begi | nsRecreation Park 🧼 |
| 16 | Summer Camp Registration Opens | Recreation Park |
| 26 | Board Meeting | CVCC |

<u>Pebbie Thomas</u> <u>Youth Services Manager</u> <u>Report to the Board of Directors</u> <u>January</u>, 2020

- Participated in the Auburn Union School District Strategic Planning meeting on Feb. 3rd along with the school board and other community leaders to define their Vision and Mission statements
- Budget meeting Feb. 7th for the next year
- Finance meeting Feb. 19
- On vacation Feb. 27 through March 2
- Purchasing/planning for day camp on February 18-21 and spring break April 6-13
- Supply inventories and orders for sites & day camp, Sam's orders
- Confirmed field trips & events for summer, including SeaQuest, LazerTag, Strikes Bowling, Funfinity and a new arcade called OutOfOrder
- Activity guide info completed for summer and new school year
- Hired Ellie Lippold, the current Rec Department intern, for our summer camp with the
 possibility of her staying on at Discovery Club in August. She will work around her
 intern schedule.
- Continued theme and registration planning for summer day camp. Online registration opens March 16.

| DATE | NAME | ORGANIZATION | RENTAL | CUSTODIAL AND | WAIVED FEES | CO-SPONORED | MONTHLY TOTAL | YTD TOTAL |
|--------|------------------|--|------------|---------------|-------------------------|-------------|---------------|------------|
| Jan-20 | Gall Reinka | Foothills Quilters Guilid-Regalonal Gym and Lakeside room | \$2,083.50 | \$832.50 | \$1,666.80 | No | | |
| Jan-20 | Lindsey Boling | Special Olympics Norther California - Regional Gym | \$709.50 | \$440.00 | \$638.55 | ON | | |
| Jan-20 | Brandy Hudspeth | The Gethering Inn- Lakeside Room | \$220.00 | \$40.00 | \$198.00 | No | | |
| | | | | | | | \$3,013.00 | \$3,013.00 |
| Feb-19 | Roger Lloyd | Foothill Karate-Karatefest Regional Gym & Lakesdie Room | \$1,827.00 | \$40.00 | pending board review | Yes | | |
| Feb-19 | Robin Soares | Skyrdige PTC - Spleath Pool for jog-a-thon sponsorship | \$180.00 | \$40.00 | \$90.00 | Yes | | |
| Feb-19 | Mary Ann Collins | Grad Night at Recreation Park | \$4,071,15 | \$725.00 | pending board raview | No | | |
| Feb-19 | Denise Di Micali | Aubum Senior Center- Bocce Courts | \$160.00 | \$40.00 | \$128.00 | No. | \$6,206.15 | \$3,321.00 |
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THERE WAS NO VANDALISM FOR THE MONTH OF FEBRUARY, 2020.

| 2020/2021 PROJECT ACTIVITY | | | S OF STREET, S |
|---|------------|--|--|
| REPORT | | UPDATED 02/14/20 | |
| PROJECT | EST. COST | NOTES | EST. COMPLETED |
| | | | |
| RECREATION PARK | | | |
| James Balifield Renovation Project (2019) | 277,086.00 | Contractors punchlist items have been addressed and work is completed. Per the infield mix supplier, the surface of the infield and pitchers circles remain a bit loose/soft so staff is making one final application of water to the surface so that it can harden up in the sun. District has posted signs around the area instructing people to keep off for a couple days so that it is hopefully hardened up by Tuesday 2/18. When infield is firm, a layer of loose top-dress will be applied as the finished surface and home plate can be installed. Placer High has already been using the field and have agreed to keep practice to the turf areas during this period. | FEBRUARY 2020 |
| Recreation Park South Parking Lot- Accessible Parking Stall Project (2019) | 15,000.00 | 15,000.00 Project Completed. Simpson & Simpson Inc. did a nice job. | JULY 2019 |
| PLACER HILLS POOL | | | |
| ADA Path of Travel (2016/2017) | 10,000.00 | the parking lot and to produce construction documents to eliminate the drainage the parking lot and to produce construction documents to eliminate the drainage problem, repair the asphalt, re-stripe the lot and accessible parking stalls. Plans are almost completed and will involve obtaining an Encroachment Permit from Placer County as half of the work area is in the county right of way. Staff will obtain preliminary pricing late February and put the project out to probably formal bid in March with construction to follow. | 4 APRIL/MAY 2020 |
| REGIONAL PARK | | | |
| New Playground (130k) and new ADA path of travel (40K) (2017/2018) | | 170,000.00 ADA Parking and path of travel project has been completed. | AUGUST 2019 |
| Irrigation Pump Replacement (2017/2018) | 160,000.00 | 160,000.00 New pump is installed and working well. Project is finally completed! | JULY 2019 |
| | | | |

| The architect the District hired to prepare the Meadow Visia Restroom ADA upgrade MARCH/APRIL drawings has agreed to look at the Overhook restrooms pro-bono and give us a report on what they seet that needs to be done to get up to ABA code, initial investigation by staff indicates that some ADA upgrades have already been done and the work may not be as significant as first thought. The District has the pursuing the next round of grant funding for the property next spring and and the work may not be as significant as first thought. DOO Staff will be pursuing the next round of grant funding for the property next spring and all 5 required public meetings have laken place with staff colaining input on the current mester plan drawing. Staff released the RFQ to design firms for Master Plan Refinement. CEQA Process and Construction Drawings in mic-December. Deadline for Staffments of Chalffications (SOC49) was January 30th, 2020. The District received staffments from DUDEK Auburn, Ca. Helix Environmental Planning Follows. Ca. and a faitherments from DUDEK Auburn, Ca. Helix Environmental Planning Follows. Ca. and Topic and Staffments from DUDEK Auburn, Ca. Helix Environmental Planning Follows. Ca. and Topic and Staffments from DUDEK Auburn, Ca. Helix Environmental Planning Follows. Ca. and Topic and Staffments from DUDEK Auburn, Ca. Helix Environmental Follows. Ca. After analysis and ranking by staff review committee, UDUEX was chosen as the highest ranked. COA, NEPA etc. 100,000 to The signed FONSI (Finding OI No Significant Impact) from the USBOR was finally creeked first their proposed to do the work will follow strotly after this and components are listed in the max meaning under the spread dupon, staff will entitled the formation of productions and seem making good progress on cutting of the propagate some installed. District will be used first. Rendy Spandler has been making good progress on cutting the first bide trails and interpretation and at homp tracks. | OVED! OOK BADK | | | |
|--|---|--|---|--|
| drawings has agreed to look at the Overlook restrooms pro-bond and give us a report on what they see that needs to be done to get up to ADA code. Initial investigation by staff inclinates that sense ADA upgrades have already been done and the work may not be as significant as first thought. O.00 Staff will be pursuing the next round of grant funding for the property next spring and and the work may not be as significant as first thought. In contraint master public meetings have already allow with staff obtaining input on the current master public meetings have already and the staff inclinates that some with staff obtaining input on the current master public meetings have already and the staff and construction Drawings in mid-December. Deadline for Staff meeting plan drawing, Staff eleased the RPd. In design films for Master Plan Refinement, CEQA Process and Construction Drawings in mid-December. Deadline for Staff persons of Qualifications (SOQS) was aloned 3.20. After analysis and ranking to deallifications (SOQS) was aloned 3.20. After analysis and ranking by staff review committee. DUDEK was stoeen as the highest ranked. A pre-proposal meeting has been set up with the chosen consultant for week of 2/18. Staff expects that their proposal to do the work will follow shortly after this and ranking proposal to do the work will follow shortly after this and reports of proposal to the proposal to do the work will follow shortly after this and responsible on may ensure it a contract amount cannot be agreed upon, staff will enter into negotiations with the second highest-ranked. 100,000.00 The signed FONSI (Finding Of No Significant Impact) from the USBOR was finally received July 2nd 2018. The signed FONSI (Finding Of No Significant Impact) from the uses and directional signage. District graphic designer is coming up with nice rules sign design options and are lemms remaining under the general contractor. Plant the same and directional signage on cutting in the first like trails on the slope between the principa | Restroom ADA Upgrades (2018/2019) | 35.000.00 | tect the District hired to prepare the Meadow Vista Bostroom ADAde | AND WORK IN THE PARTY IN THE PA |
| all 5 required bublic meetings have taken place with staff obtaining input on the current master plan drawing. Staff well be pursuing the next round of grant funding for the property next spring and all 5 required bublic meetings have taken place with staff obtaining input on the current master plan drawing. Staff reduction Drawings in mid-December. Deadline for Statements of Qualifications (SOQ's) was January 30th, 2020. The District received statements from DUDEK Auburn, Ca., Helix Environmental Planning Folsom, Ca. and Design Workshop South Lake Tahee, Ca. Affer analysis and ranking by staff review committee. DUDEK was chosen as the highest ranked. A preproposal meeting has been set up with the chosen consultant for week of 2/18. Staff expects that their proposal to do the work will follow shortly after this and negotiations may ensure. If a contract amount cannot be agreed upon, staff will enter into negotiations with the second highest-ranked. 100,000.00 Final handrall welding, parking lot striping, and irrigation system final components are items remaining under the general contractor. Pump track capping soil will be installed in the next week or two. Bypass trail, fence opening and crosswalk for pedestrian learning under the general contractor. Pump track capping soil will be installed. District will be preparing and installing all the rules and directional signage. District graphic designer is coming up with nice rules sign design options and a temporary rules sign will be used first. Randy Spangler has been making good progress on cutting in the first bike tralis on the slope between the picnic/wewing area and the pump tracks. | | # 2.9 t | has agreed to look at the Overlook restrooms pro-bono and give us a what they see that needs to be done to get up to ADA code. Initial ion by staff indicates that some ADA upgrades have already been done fork may not be as significant as first thought. | MAKCH/APKIL 2020 |
| all 5 required public meetings have taken place with staff obtaining input on the current master plan drawing. Staff released the RFC to design firms for Master Plan Ferfinement, CEQA Process and Construction Drawings in mid-December. Deadline for Statements for Outsilfications (SOQ's) was January 30th, 2020. The District received statements for mo DUEK Auburn, Ca., Helix Environmental Planning Folsom, Ca. and Design Workshop South Lake Tahoe, Ca. After analysis and ranking by staff review committee. DUDEK was chosen as the highest ranked. A preproposal meeting has been set up with the chosen consultant for week of 2/18. Staff expects that their proposal to do the work will follow strortly after this and negotiations may answer. If a contract amount cannot be agreed upon, staff will enter into negotiations with the second highest-ranked. 100,000.00 Final handrall welding, parking lot striping, and irrigation system final components are items remaining under the general contractor. Pump track capping soil will be received July 2nd 2018. 220,000.00 Final handrall welding, parking lot striping, and irrigation system final components are items remaining under the general contractor. Pump track capping soil will be received July 2nd 2018. 220,000.00 Final handrall welding, parking lot striping, and irrigation system final components are items remaining under the general contractor. Pump track capping soil will be received been installed. District will be preparing and installing all the rules and directional signage. District graphic designer is coming up with nice rules sign design options and a emprorary rules sign will be used first. Randy Spangler has been making good progress on cuttling in the first bike trails on the slope between the picnic/viewing area and the pump tracks. | 24 ACRE PROPERTY | | | |
| 100,000.00 The signed FONSI (Finding Of No Significant Impact) from the USBOR was finally received July 2nd 2018. 220,000.00 Final handrall welding, parking lot striping, and irrigation system final components are items remaining under the general contractor. Pump track capping soil will be installed in the next week or two. Bypass trail, fence opening and crosswalk for pedestrian/equestrian use has been installed. Picnic tables and solar lights have been installed. District will be preparing and installing all the rules and directional signage. District graphic designer is coming up with nice rules sign design options and a temporary rules sign will be used first. Randy Spangler has been making good progress on cutting in the first bike trails on the slope between the picnic/viewing area and the pump tracks. | Statewide Park Development and Community Revitilization Program Grant (2018/2019) | 0.00 9.00 9.00 9.00 9.00 9.00 9.00 9.00 | aff will be pursuing the next round of grant funding for the property next spring and 5 required public meetings have taken place with staff obtaining input on the irrent master plan drawing. Staff released the RFQ to design firms for Master Plan effinement, CEQA Process and Construction Drawings in mid-December. Deadline r Statements of Qualifications (SOQ's) was January 30th, 2020. The District ceived statements from DUDEK Auburn, Ca., Helix Environmental Planning alsom, Ca. and Design Workshop South Lake Tahoe, Ca. After analysis and nking by staff review committee, DUDEK was chosen as the highest ranked. A preposal meeting has been set up with the chosen consultant for week of 2/18. Staff pects that their proposal to do the work will follow shortly after this and gotiations may ensue. If a contract amount cannot be agreed upon, staff will enter o negotiations with the second highest-ranked. | AUGUST 2019 THROUGH SPRING 2020 |
| The signed FONSI (Finding Of No Significant Impact) from the USBOR was finally received July 2nd 2018. 320,000.00 Final handrall welding, parking lot striping, and irrigation system final components are items remaining under the general contractor. Pump track capping soil will be installed in the next week or two. Bypass trail, fence opening and crosswalk for pedestrian/equestrian use has been installed. Picnic tables and solar lights have been installed. District will be preparing and installing all the rules and directional signage. District graphic designer is coming up with nice rules sign options and a temporary rules sign will be used first. Randy Spangler has been making good progress on cutting in the first bike trails on the slope between the picnic/viewing area and the pump tracks. | cvcc | | | |
| are items remaining under the general contractor. Pump track capping soil will be installed in the next week or two. Bypass trail, fence opening and crosswalk for pedestrian/equestrian use has been installed. Picnic tables and solar lights have been installed. District will be preparing and installing all the rules and directional signage. District graphic designer is coming up with nice rules sign design options and a temporary rules sign will be used first. Randy Spangler has been making good progress on cutting in the first bike trails on the slope between the picnic/viewing area and the pump tracks. | Bike Park - Design, CEQA, NEPA etc. (2014/2015) | 100,000,000 Th | e signed FONSI (Finding Of No Significant Impact) from the USBOR was finally seived July 2nd 2018. | JULY 2018 |
| | Bike Park - Construction (2015/2016) | 320,000.00 Fire are been signed and are are are | hal handrail welding, parking lot striping, and irrigation system final components is items remaining under the general contractor. Pump track capping soil will be stalled in the next week or two. Bypass trail, fence opening and crosswalk for destrian/equestrian use has been installed. Picnic tables and solar lights have en installed. District will be preparing and installing all the rules and directional nage. District graphic designer is coming up with nice rules sign design options d a temporary rules sign will be used first. Randy Spangler has been making good suress on cutting in the first bike trails on the slope between the picnic/viewing an and the pump tracks. | FEBRUARY/MARCH |

| Maidu Drive Repair (2018/2019) | 25,000.00 | 25,000.00 Bureau of Reclamation has corresponded with the District a couple times over the past two weeks giving indication that there may be some progress being made on the road repair. It appears they are approaching it as a "remove and replace" scope of paving work instead of the more modest "patch and overlay" process the District got them cost estimates for last year. | TBD |
|--|---|---|--------------------------------------|
| MEADOW VISTA PARK | | | |
| Parking Lot Re-seal/Re-Stripe (2018/2019) | 10,000.00 Parking I | Parking lot maintenance project is proposed to be pushed out to next fiscal year. | MARCH 2020 |
| W | | | |
| MULTI-PARK ITEMS | | | |
| Streambed Alteration Agreement (2016/2017) | 44,000.00 The Draft Declaration now in pla | The Draft Vegetative Management Plan IS/MND (Initial Study/Mitigated Negative Declaration) was accepted by the Board in December 2018 and the Agreement is now in place. | Agreement in place, project on-going |
| Carry over projects from 2018/2019 list in | | | |
| YELLOW | | | |
| Fiscal Year Projects Total: | 874,000.00 | | |

Item 7.1 Cover sheet - Donor Policies, Procedures and Recognition

Auburn Area Recreation and Park District Policy Committee meeting December, 2019; January, 2020; Board of Director meeting January 30, 2019; Policy Committee meeting February, 2020; Board of Director's meeting February, 2020

The Issue

Shall the Auburn Area Recreation and Park District (ARD) create a policy and adopt procedures for recognizing major donors?

Background

ARD receives donations in many forms:

- Cash
- Sponsorship
- Volunteerism
- In-kind
- Grants

ARD is desirous of recognizing these donors. One of the discussed and preferred methods is through a Donor Tree.

The first step in the process is to establish policies and procedures for recognizing donors. The following is a list of questions that should be discussed and answered:

- What is the minimum donation amount that should be recognized?
- Are event sponsors part of this list?
 - What is the value of the recognition event sponsors receive?
- What about community members who have donated significant time to ARD?
 - How do we calculate the amount of time that was afforded to ARD?
 - How do we determine the value of the time?
- What about agencies that have awarded ARD grants?

Two documents related to this discussion are attached:

- 1) A spreadsheet showing all donors through the 501 c3. This list is in order from largest to smallest donation. A black line indicates those donations above \$1,000. Please note that this is a list from the Friends 501 and misses many other donations.
- 2) A document has been started of donors that have been left off the list. This document also contains a list of major in-kind donors. Neither of these lists are considered complete and all input and reminders are appreciated.

Once these policies and procedures are put in place, staff can work on finding the best style of donor tree. One suggestion is to have a tree with multi-colored leaves, with each color representing a different level of donation (ex: bronze leaf = \$500, silver leaf = \$1,000, etc.). We

can even consider acorns for very large donations (\$5,000+) and/or rocks for major in-kind donors. All of this can be determined once policy parameters have been set.

Per direction at the December Policy Committee meeting, staff has developed a DRAFT policy for recognizing donors. This policy is attached. Staff has also further researched donor trees and found a tree that has a wide variety of options, including oak leaves in four different colors. This tree also has the ability to add acorns and various animals should ARD wish to expand its recognitions.

These policies were reviewed at the January, 2020 Board meeting and sent back to the Policy Committee for further review and consideration of amendments to the policy.

Recommendation for the Board of Directors

The Policy Committee recommends that the Board adopt the attached policy, with Alternate #1 as the option for Recognition Procedures.

Fiscal Impact

The tree with the oak leaves would cost approximately \$2,000 - \$2,500, depending on options chosen.

Attachments

DRAFT Donor recognition policies and procedures Donor list information Spreadsheet – donors to the Friends 501 c3

DRAFT ARD Major Donor/Volunteer/Sponsor Recognition Policy and Procedures

The purpose of this policy and related procedures is to recognize major donations of time and money to the District. The District recognizes that its operations and service to the community would be greatly enhanced by the assistance of these individuals and companies. As such, the District wishes to acknowledge their important contributions.

Monetary donations and sponsorships

The District will recognize cash monetary donations at the following levels:

Bronze level: \$1,000 - \$4,999 Silver level: \$5,000 - 9,999 Gold level: \$10,000+

In regards to this policy, monetary donations received as part of a sponsorship will be reduced by 33% 25% 50%. This reduction is in place to recognize some of the benefits of the sponsorship, including advertising on District media and acknowledgment at events.

The District will endeavor to provide a fair-market estimate of donations of goods, such as alcohol or materials used at an event or in District operations.

All recipients of the ARD Friend of Recreation Award shall be recognized at the Gold Level (staff note: could be an acorn)

Volunteers

The District will recognize those individuals who have donated substantial volunteer time or materials to ARD. The determination of "substantial" will be made by the Board of Directors based on recommendations from the community, staff or other Board members. A minimum of 500 volunteer hours (estimated) is required.

Recognition procedures

Donors in the above mentioned categories will be recognized on the District's "Donor Tree", located at a location like Recreation Park. The monetary donors will be recognized with inscribed tree leaves in the corresponding colors, and volunteer donors will be recognized with green leaves or acorns.

Alternate #1 (recommended by the Policy Committee): Donors in the above-mentioned categories will be recognized on the District's "Donor Tree", located at a location like Recreation Park. The monetary donors will be recognized with inscribed tree leaves of the same color in sizes corresponding to the donation, and volunteer donors will be recognized with birds.

Donors will also be recognized by a suitable certificate from the Board of Directors and personally at a Board meeting, whenever possible.

Donors list information

Types of donors on the list

Cash donors (ex: Bill and Jenny Jansen)

Sponsors (ex: Old Town Pizza)

Grants (ex: UPRR)

In-kind (ex: KAHI)

Mixed (ex: UAIC)

Vendors: (ex: Mobile Rock)

Missing:

Auburn Ale House

Lagunitas

Crooked Lane

Knee Deep

More Rotary money

Mark & Janine Romney - donated \$487.30 for the memorial bench for Austin Fitzhugh.

Jim Johnson – donated \$1500.00 for the memorial bench for Austin Fitzhugh.

Placer County Association of Realtors – new bench at Regional

Major in-kinds

- Laura Pinnick (Dog Park)
- Diana Boyer (Bike Park)
- Patrick Remington (several ARD projects)
- Warren Tellefson (Dog Park; shows \$ donation)
- Paula Leahy (major volunteer)
- Chain Zombies (many improvements to Disc Golf course)
- Andy Cramer/Michelle Myrenne (PH Pool renovation)
- Cheryl Maki (Skate Park; shows \$ donation)
- Virginia Dains (sign at Overlook; art at PH pool)
- Stacy Linton/Scott T. (Ms. October)
- Patrice Taylor (MV Arboretum)
- All other "Friend of Recreation Award" winners

| United Auburn Indian Community (Thursday | [| 331,767.93 |
|--|---|------------|
| Armrod Charitable Foundation | ler V: 10720 Indian Hill Rd, Auburn, CA 95603 | 28,000.00 |
| Auburn AAUW (Beer Sales DF) | 4020 Sierra College, Suite 200, Rocklin, CA 95 | 24,500.00 |
| Harris, Norma Contractors | PO Box 7872, Auburn, CA 95604-7872 | 24,024.88 |
| Jansen, Jenny Lou | PO Box 238, Applegate, CA 95703 | 18,600.00 |
| Old Town Pizza | 251 N McDaniel Dr, Auburn, CA 95603 | 17,850.00 |
| Auburn Rotary | 120 N McDaniel Dr, Auburn, CA 95603 | 12,250.00 |
| Max's / Holiday Inn | C/O: 195 Pine Street, Auburn, CA 95603 | 10,438.00 |
| Auburn Bike Works | 110 Grass Valley Hwy, Auburn, CA 95603 | 10,000.00 |
| Umpqua Bank | 251 N McDaniel Dr, Auburn, CA 95603 | 9,973.38 |
| Maki Heating/Air | 500 Auburn Folsom, Auburn, CA 95603 | 8,500.00 |
| Ceronix | 105 Gum Lane, Suite B, Auburn, CA 95603 | 8,400.00 |
| Union Pacific Railroad, Corp Relations | 13350 New Airport Rd, Auburn, CA 95602 | 6,500.00 |
| McGuire & Hester Foundation | 915 L Street, Ste 1180, Sacto, CA 95817 | 5,000.00 |
| SkeetReese, Inc | 9909 Railroad Ave, Oakland, CA 94603 | 4,900.00 |
| Loyal Order of the Moose | | 4,711.00 |
| AAA Insurance Company | 249E Ball Dd. Auburr CA 95503 | 4,560.00 |
| Precision Orthodontics | 2495 Bell Rd, Auburn, CA 95603 | 4,500.00 |
| Arts Council of Placer County | 11969 Heritage Oak Place, Auburn, CA 95603 | 4,500.00 |
| ASAP Sproutloud Media Networks | 4415 Granite Dr, Suite 200, Rocklin, CA 95677 | 3,809.95 |
| IFC Insurance & Marketing | 15431 SW 14th St, Sunrise, FL 33326 | 3,750.00 |
| Harris Industrial Gases | PO Box 5121, Auburn, CA 95604 | 3,750.00 |
| Union Pacific Foundation | PO Box 238, Applegate, CA 95703 | 3,550.00 |
| Mother Lode Foundation | 1400 Douglas St, Omaha, NE 68179-1560 | 3,500.00 |
| MUFG Union Bank | PO Box 6603, Auburn, CA 95604-6603 | 3,000.00 |
| Solar City (Donald Roeder) | 874 Lincoln Way, Auburn, CA 95603 | 3,000.00 |
| Walkers Office Supply | PO Box 4703, Auburn, CA 95604-4703 | 3,000.00 |
| Mobile Rock | 1127 Grass Valley Hwy, Auburn, CA 95603 | 3,000.00 |
| Crime Victims United | 1415 Stroot Suite 410 Secretary | 2,898.70 |
| Auburm Gymnastics Center | 1415 L Street, Suite 410, Sacramento, CA 958 | 2,750.00 |
| Bowman Vet Hospital | 290 Palm Ave, Auburn, CA 95603 (String Fling, Harvest Fest, | 2,650.00 |
| Clipper Creek | (String Fillig, Harvest Fest, | 2,500.00 |
| Specialize Bicycle Components, Inc | 15130 Concord Circle Marrow Hill CA 05003 | 2,500.00 |
| Tango Frozen Yogurt | 15130 Concord Circle, Morgan Hill, CA 95037 | 2,500.00 |
| Skeet Reese | 940 Lincoln Way, Auburn, CA 95603 | 2,300.00 |
| Holms for City Councel | 1515 Christian Valley Rd, Auburn, CA 95602-! | 2,298.00 |
| AFNO | 11850 Kemper Rd, Ste D, Auburn, CA 95603 | 2,200.00 |
| Vaughan, Willam & Mary Ann | 1171 Scopic Bing Dr. Auburn CA. Oscop | 2,199.42 |
| Meadow Vista Community | 1121 Scenic Pine Dr, Auburn, CA 95602 | 2,040.00 |
| CIMBL | | 2,007.64 |
| Citizens Involved Means Better Living | 3/60 Sherwood Ct. Loomis CA OFCEO | 2,000.00 |
| Foothill Quilter's Guild | 3460 Sherwood Ct, Loomis, CA 95650 | 2,000.00 |
| McAfee, Jr, Ray | PO Box 5653, Auburn, CA 95604-5653 | 2,000.00 |
| McDonald's Corp | 10005 Snowy Owl Way, Auburn, CA 95603 | 2,000.00 |
| Qüick Quack Car Wash | 1380 Lead Hill Blod Suite 360 Autom Co. 37 | 2,000.00 |
| The state of the s | 1380 Lead Hill Blvd, Suite 260, Auburn, CA 95 | 2,000.00 |

| 0 | The state of the s | |
|---|--|----------|
| Recology | 12305 Shale Ridge Road, Auburn, CA 95602 | 2,000.00 |
| Romney, Janeen | CONTRACTOR AND ADDRESS OF THE PARTY OF THE P | 1,987.30 |
| Cunningham Legal KAHI Radio | 200 Auburn Folsom Blvd, Auburn, CA 95603 | 1,750.00 |
| AND AND AND DESCRIPTION OF THE PARTY OF THE | 985 Lincoln Way, Ste 103, Auburn, CA 95603 | 1,750.00 |
| Union Bank | | 1,500.00 |
| Decker, Nancy | | 1,445.00 |
| Industrial Control Links, Inc | 12840 Earhart Ave, Auburn, CA 95602 | 1,300.00 |
| Celebration Church | 530-863-0789 | 1,250.00 |
| Petusky, John & Elinor | 835 Hoyer Lane, Newcastle, CA 95658 | 1,050.00 |
| Alice Moon Fundraiser | Europetro: | 1,000.00 |
| Auburn Manor Holding Corp | 4020 Sierra College Blvd, STE 200, Rocklin, CA | 1,000.00 |
| Community 1st Bank | 649 Lincoln Way, Auburn, CA 95603 | 1,000.00 |
| Dwelle Family Foundation | 9301 W. Airport Dr, Visalia, CA 93277 | 1,000.00 |
| Local Heros | 1120 High Street, Auburn, CA 95603 | 1,000.00 |
| Robinson Sand & Gravel | 2145 Grass Valley Hwy, Auburn, CA 95603 | 1,000.00 |
| Thomas Winn Foundation | 3001 Street, Ste 300, Sacramento, CA 95810 | 1,000.00 |
| Incrediable Pets | A TABLE SAN ENERGY AND EACH DE SAN MAINTENANCE DE | |
| Pizza Express (Aimee Jensen) | 2705 Boll Bood Auburn CA 05502 | 750.00 |
| The Gyro House | 2705 Bell Road, Auburn, CA 95603 | 750.00 |
| Grounds, Virginia & Herbert | 2389 Rickenbacker Way, Auburn, CA 95602 | 750.00 |
| Victory Velo Racing | Off Linear March 1 and anger | 700.00 |
| Eisley, Earl / Nursery | 835 Lincoln Way, Auburn, CA 95603 | 600.00 |
| Albert Franklin & Cherry Dulaney | 102.0-1.64.4-1 | 535.00 |
| All About Wellness | 182 Oak St, Auburn, CA 95603-4319 | 530.00 |
| Auburn Fit, Auburn Dance Company | 1900 19th Street, Sacaramento, CA 95811 | 500.00 |
| Auburn Garden Club | 13478 Luther Rd, Auburn, CA 95603 | 500.00 |
| Auburn Toyota | 20.0 | 500.00 |
| Auburn Youth Soccer | PO Box 5400, Auburn, CA 95604 | 500.00 |
| | 457 Grass Valley Hwy #14, Auburn, CA 95604 | 500.00 |
| Blake, Veronica & Kirk Lovejoy Fund | | 500.00 |
| Boy Scout Troop 6 | 64884 | 500.00 |
| Brown, Rachel | 6100 Horseshoe Bar Rd #A302, Loomis, CA 95 | 500.00 |
| Burton Law | | 500.00 |
| C Ranch | 11685 Lorenson Rd, Auburn, CA 95603 | 500.00 |
| Camp, Dee | | 500.00 |
| Exchange Club, Warren Tellefson | PO Box 5344, Auburn, CA 95604 | 500.00 |
| Global Biohrthms Events | PO Box 3163, Auburn, CA 95604 | 500.00 |
| Gover, Mr & Mrs Howard | 11317 Rain Tree Ct, Auburn, CA 95602-7611 | 500.00 |
| Machado Orchard | PO Box 3082, Auburn, CA 95604 | 500.00 |
| Martinez, Ronald | 1079 Mikkelsen Dr., Auburn, CA 95603 | 500.00 |
| McQuinn, Roberta | 781 Mikkelsen Dr, Apt 15, Auburn, CA 95603 | 500.00 |
| Placer Community Foundation | PO Box 9207, Auburn, CA 95604 | 500.00 |
| Remax Realty | 5249 Crestline Dr, Foresthill, CA 95630 | 500.00 |
| Sevey, Donahue & Talcott | 990 Reserve Dr, ste 105, Roseville, CA 95678 | 500.00 |
| Sierra Precision Optics | 12830 Earhart Ave, Auburn, CA 95602 | 500.00 |
| Sugar Plum Faries | | 500.00 |
| Sutter Auburn Faith | PO Box 160727, Sacramento, CA 95816 | 500.00 |
| | | |

7.2 Cover sheet - ARD Friend of Recreation Nominations

Auburn Area Recreation and Park District (ARD) Board of Directors Meeting January 30, 2020; February, 2020

The Issue

Shall the Auburn Area Recreation and Park District nominate a person(s) for the "Friend of Recreation" award?

Background

Every year, ARD awards the "ARD Friend of Recreation Award" at the annual State of Community Dinner. Information on the Friend of Recreation Award is as follows:

The Auburn Area Recreation and Park District Friend of Recreation award is given to the person, organization or group that has made a significant contribution to parks, recreation and active leisure in the Auburn area. This award is presented annually at the State of the Community Dinner.

Specific criteria for nominees/winners are as follows:

- The person's, organization's or group's contribution should include the last 5 years
- Volunteers, ARD employees and contract employees are eligible for the award
- Nominees from entities outside of ARD can be considered (Tevis Cup, Placer High, local youth sports organizations, etc.)

In July of 2019, the ARD Board adopted new policies and procedures for selecting the Friend of Recreation. Those procedures are as follows:

- A. Staff will put an item on the January Board of Directors meeting, asking for nominations. Board members should send a brief description as to why their nominee should be selected. Nominations will be due by the February Board meeting.
- B. Staff will announce all nominations at the February Board meeting and request that each Board member select a first and second choice. If a nominee received three first place votes, they will be selected as the next ARD Friend of Recreation. If there is no nominee with three first place votes, the process will be as follows:
 - 1. All first place votes will be counted as two points
 - 2. All second place votes will be counted as one point
 - 3. The nominee with the highest point total will be selected as the next Friend of Recreation
 - 4. If after this process there is a tie, the top two nominees will be voted on. The nominee with three votes will be declared the next ARD Friend of Recreation
- C. The ARD Friend of Recreation will be announced at the March Board meeting.

Recommendation for the Board of Directors

A list of nominations for the 2020 award is attached. All Board members will be asked to select a first and second place choice.

A list of past ARD Friend of Recreation Award winners is provided below.

Fiscal Impact

N/A

Attachments

Nominations for the 2020 "Friend of Recreation" award

Past ARD Friend of Recreation Award winners:

2009: Laura Pinnick

2010: Eric Peach

2011: Todd Peak

2012: Patrick Remington

2013: Chic and Ingrid Koenig

2014: Mike Lynch

2015: Canyon Keepers

2016: Daryl Henry

2017: Chain Zombies

2018: Diana Boyer and Lisa Kodl

2019: Bill and Jenny Jansen

See next page for the list of 2020 nominees

2020 ARD Friend of Recreation Nominees (in alphabetical order):

Ridge Golf Course and Events Center

They not only have sponsored ARD Events to the tune of tens and tens of thousands (\$24,500 to date), they also provide a wonderful recreation facility that benefits the community in multiple ways, not to mention partnering with ARD. They truly are a "Friend of Recreation" as well as community!

Jack Sanchez

Jack has carried the torch for getting Salmon and Steelhead spawning in our creeks and rivers for about 20 years, and progress continues to be made toward that goal. The recreational spin-offs will be far-reaching in terms of riparian corridor recreation and moving government, business and NGO decisions toward more recreation. At this point, we are within 2 years of getting spawning in Ophir and North Ravine almost up to the vicinity of our Atwood Park, and action is being undertaken to get the Coon Creek watershed, which includes Rock Creek and Dry Creek, enabled to get Salmon and Steelhead spawning in North Auburn Regional Park

Warren Tellefson

In brief, his contributions include:

- * Nearly twenty years as local scoutmaster.
- * Six times had his scout troop attend ARD BOD meetings with color guard etc.
- * Has donated many thousands of dollars to Ashley Dog Park
- * Helped establish the ASHLEY DOG PARK and has provided countless in-kind dollars in volunteer time and maintaining the park, including...
- Running dog park water fountain committee.
- * Member of the dog park liaison advisory committee.

<u>Item 8.1 Cover sheet – Fee Waiver Request for Foothill Karate Do</u>

Standing Finance Committee February, 2020, Board of Directors Meeting February, 2020

The Issue: Shall the Auburn Area Recreation and Park District (ARD) approve a fee waiver request for Foothill Karate Do?

Provided below is the District's Policy & Procedures for Fee Waivers:

XXIX. Policy & Procedures for Fee Waivers

Fee waivers may be granted to non-profit organizations, schools, other public agencies and ARD co-sponsored events for once per year, annual events or rentals. The following rules will apply for Fee Waivers:

- A. A 10% processing fee will be charged for all fee waivers. This fee does not apply to peak usage rentals paying 50%.
- B. A minimum 20% fee will be applied to all groups that charge admission or do not meet at least one of the following criteria:
 - 1. The non-profit charity/agency must provide a service that complements or enhances services provided by ARD.
 - 2. There is an identifiable secondary benefit to ARD.
 - 3. The charity/agency provides a service that ARD could provide but chooses not to.

This fee does not apply to peak usage rentals paying 50%.

C. During peak usage times, fee waivers will normally not exceed 50% of the current fees. Custodial and alcohol fees will normally not be waived during these peak periods.

Peak usage times for facilities are as follows:
Picnic Units: April – October, Gymnasiums: December – March,
Baseball fields: February – July, Soccer fields: July – November
Swimming pools: May – July.

- D. ARD staff can approve fee waivers up to a dollar amount of \$1,500. Fee waivers over this amount will be sent to the Finance Committee and finally to the Consent Calendar. Denied fee waivers can be appealed to the ARD Board of Directors. Appeals should be made in writing and sent to the Customer Service/Marketing Manager at least 7 days before the next ARD Board of Director's meeting.
- E. The person or organization making the fee waiver request should be responsible for the following:
- 1. Paying applicable custodial, set up/take down fee.
- Paying the alcohol fee, if applicable.
 Special Events paying the current rate per hour/person for staffing the event (one maintenance worker per 500 attendees).
- 3. Special Events events over 250 attendees require a dumpster.

- 4. Special Events events with 400 + attendees will require one portable toilet. Add 1 portable toilet for every 200 additional attendees.
- 5. Special Events in most cases the person/organization requesting the fee waiver will take care of trash, bathrooms, etc.

Recommendation

The Standing Finance Committee reviewed the Fee Waiver Request for Foothill Karate Do and made a split recommendation to the Board of Directors with Director Lynch approving the fee waiver and Director Ainsleigh approving the fee waiver with his request for Foothill Shotokan Karate to open the event up to the public.

Attachments

Fee Waiver Request and Application
Other attachments

FEE WAIVER REQUEST

n Ghange Unit

| PERSON MAKING REQUEST | FOUERL | LOND - MANAGER |
|--|------------------------------|---|
| NAME OF THE ORGANIZATI | ON FOOTHICL KARA | TE - DO |
| IRS/NON PROFIT TAX ID NU | MBER 68-027 | 3062 |
| ADDRESS AND PHONE NUMB | BER 5330 WALTH | EX BLVD |
| | 1-00)-21/10/1 | 13811 |
| Signature No. | 14 (Veteran's Day conflict?) | 2 FEB ZOTO |
| organitate . |) | Date |
| A STATE OF THE STA | OFFICE USE ONLY | |
| APPLICABLE FEES | 100 7 00 | FEES WAIVED |
| Rental Fees S_ | 1824. | s 1827.00 |
| Rental Fees \$_ Custodial Fees \$_ Alcohol Permit Fees \$_ | 40.00 | sss |
| Custodial Fees \$_ | 40.00 | \$ 1007 |
| Custodial Fees \$_Alcohol Permit Fees \$_ | 40.00 | \$ 1007 |
| Custodial Fees \$_Alcohol Permit Fees \$_Setup/Takedown \$_Staffing Fees \$_ | 40.00 1, | \$ 1004 |
| Custodial Fees \$_Alcohol Permit Fees \$_Setup/Takedown \$_Staffing Fees \$_ | 40.00 1, 40.00 1, 40.00 No | \$ 1007 - \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ |
| Custodial Fees \$_Alcohol Permit Fees \$_Setup/Takedown \$_Staffing Fees \$_Miscellaneous Fees \$_TOTAL FEES DUE \$_ | | \$ 1007 \$ \$ \$ \$ \$ \$ |



FEE WAIVER REQUEST AND APPLICATION

In order to be considered for a fee waiver request, you must complete this questionnaire and submit necessary documents as indicated below. A letter on the requesting organization's letterhead <u>must</u> accompany this application. The letter should include the reason for requesting a fee waiver and how this event benefits our community. Requests must be submitted 60 days prior to the event. Applicants must complete and submit Indoor or Outdoor Reservation Applications with this request. Incomplete applications will not be processed.

| 1) Is this a non-profit organization? YES |
|--|
| Must provide supporting documentation for non-profit status before being considered for a fee waiver request |
| Example: A letter from IRS stating your non-profit status |
| 2) Can you provide financial documents for the organization? |
| Example: Bank statements or tax returns. If unable to provide these documents, please attach an explanation letter. |
| 3) Is this the first time that your organization is asking for a fee waiver from ARD? |
| 3) Is this the first time that your organization is asking for a fee waiver from ARD? YES THIS KARATE CLASS IN AN ARD APPINLIATE THIS IS THE SIT YEAR OF THIS EVENT. WE HAVE HEVER 4) Is this a fundraiser? (1) THE PAST. |
| 4) is this a fundraiser? |
| 5) How much money do you anticipate generating from this event? |
| 6) Is there a fee or a charge for people to attend or participate in your event? TONATION |
| 7) How does a fee waiver affect your event? Can you hold your event in a different location if ARD can not consider a fee waiver at this time? Please explain. |
| IT WOULD NOT BE POSSIBLE TO HAVE THIS EVENT IF WE WERE TO |
| |
| PAY THE FEE. |
| |
| |
| |
| 8) Have you asked for a fee waiver from other agencies in the community? Please indicate which agency: |
| Please indicate which agency: |
| Please indicate which agency: 9) Are there any other agencies in the community that are working with you on this project? |
| Please indicate which agency: |
| 9) Are there any other agencies in the community that are working with you on this project? Please provide a list of these agencies and contact information. 10) If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? |
| Please indicate which agency: 9) Are there any other agencies in the community that are working with you on this project? Please provide a list of these agencies and contact information. 10) If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? 10 If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? |
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| Please indicate which agency: 9) Are there any other agencies in the community that are working with you on this project? Lo Please provide a list of these agencies and contact information. 10) If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? 11) If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? 12) If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? 13) If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? 14) If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? 15) If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? 16) If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? 16) If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? 16) If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? 17) If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? 18) If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? 18) If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? 18) If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? 18) If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? 18) If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? 18) If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? 18) If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? 18) If a full fee waiver is not granted, can your organization pay a percentage of the rental fees? 19) If a full fee waiver is not gran |
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THE OF THREE LOD CHAIRS.
NO KRO STAFFING REQUIRED.

1 Fug.

Karatefest 2019

EXPENSES

Greg Scott Roger Lloyd

\$150.00

Costco

\$374.04

Winco

\$144.00

Mike Sipe

Airfare

\$279.96

breakfast with Greg

\$31.32

Mark L donated propane

Brent S donated coffee

TOTAL EXPENSES

\$979.32

CREDITS

Checks

\$245.00

Cash

\$1,190.00

TOTAL CREDITS

\$1,435.00

Balance from 2019 Karatefest

\$455.68

Amount sent to SKA as donation

\$500.00

Manouch Shirvanioun

From: Sent: Sue and Roger < lloyds@jps.net>
Thursday, January 30, 2020 2:14 PM

To:

Manouch Shirvanioun

Subject:

Re: Gym usage request in 2020

Thank you!

I wanted to provide more clarity about the requests for karatefest..

This is the fifth year we have held the Karatefest at ARD. This is part of our karate training program offered through ARD. It is a weekend of intense training that we open to other SKA groups in Northern CA. We bring in a senior level black belt to conduct the training and question/answer sessions. So it is an extension of our weekly training. There is no fee to attend and, as a non-profit, we do not benefit. We have always supported ARD's other functions and volunteered our service as their security "detail" when requested.

If required, we will complete the waiver form but just wanted to make it a bit clearer.

----Original Message----From: Manouch Shirvanioun Sent: Jan 29, 2020 1:34 PM

To: "floyds@jps.net"

Subject: Gym usage request in 2020

Hi Sue and Roger.

The Regional Gym on April 25th, and November 14th is blocked for Kyu Testing. Please review your confirmation receipt.

The other two dates for the use of Regional gym and Lakeside room needs to be reserved through a different process since it is not an ARD activity. Gym rental for sports related activity is \$60 per hour plus a custodial fee of \$40. Lakeside room rents for \$71.50 per hour plus a custodial fee of \$40.

If you are interested in reserving the other dates that you requested, please submit reservation forms attached to this email. Also, please review the Fee Waiver information link below. If you qualify, ARD can consider a fee waiver request from you.

http://www.auburnrec.com/fee waivers.php

Please feel free to contact me.

Manouch Shirvanioun

Marketing & Customer Service Manager
530-863-4623

Roger and Sue Lloyd lloyds@jps.net

<u>Item 8.2 Cover sheet – Resolution #2020-05: Contingency Increase</u> <u>on the James Field Project</u>

Acquisition and Development Committee February 18, 2020; Board of Directors Meeting February 27, 2020

The Issue

Shall the Auburn Recreation District Board of Directors authorize and approve Resolution #2020-05, a resolution authorizing an additional \$35,194 of contingency funding for the James Field renovation project?

Background

The ARD Board of Directors awarded a contract to Clean Cut Landscape for the renovation of James Field at a July 18, 2019 Special Meeting. The award to Clean Cut was for \$277,086.15. The Board also approved \$29,927.55 for the District purchased infield mix.

The Board approved, District controlled 5% contingency on the project was \$13,854.30. At the August 29, 2019 Board Meeting this contingency was increased to \$50,000.00 which covered the change orders through August.

The project incurred additional change orders from September through January 2020 and the contractor did not provide a total accounting of these extra work items until the end of January 2020. The additional extra work items included:

- 1) Excavation through concealed bedrock for 12" storm drain trunk line: \$11,734.24
- 2) Field redesign of backboards and metal brackets at backstop: \$2,982.51
- 3) Location of existing high voltage light wiring and installation of new 1" conduit for scoreboard electrical: \$2,032.75
- 4) Remove formwork/compacted infield mix from home plate to 1st base and 3rd base in order to switch to sod base paths: \$2,203.97
- 5) Installation of base pegs and pitcher's mound: \$1,803.20
- 6) Fill in gap between warning track and fence with leftover old infield mix: \$2,383.31
- 7) Installation of a wrapped trench drain at back bottom of backstop bottom lumber to facilitate drainage: \$1,257.40
- 8) Flushing of entire irrigation system due to mainline break on District side: \$1,176.32
- 9) Hand digging to expose high voltage electrical lines several locations prior to irrigation trenching: \$4,519.84
- 10) Locating existing electrical conduit for irrigation controller power and removing electrical line out of conduit: \$1,281.64
- 11) Hauling and installation of 4" drain rock into earthen swale outside of fence along driveway to prevent erosion: \$1,145.95
- 12) Modifying installed infield irrigation system to accommodate turf base paths: \$874.64
- 13) Delete stolons in outfield install hydroseed instead: \$8,977.82
- 14) Relocate/switch bullpen configuration grading: \$2,407.20
- 15) Relocate bullpen configuration back to original & install additional headerboards at artificial turf areas: \$2,789.35
- 16) Hand water during power outage: \$5,267.04

- 17) Credit for deletion of outfield stolons: <\$12,437.02>
- 18) Credit for reduced soil amendment quantities from as bid based on post-grading soils analysis: <\$5,206.25>

The total cost for these additional work items: \$35,193.91

Recommendation for the Board of Directors

The Acquisition and Development Committee recommended forwarding to the Board Resolution #2020-05 approving an additional \$35,193.91 on the contract with Clean Cut Landscape, as well as raising the budget for this project from \$412,600 to \$432,231.

Fiscal Impact

The additional \$35,193.91 will bring the total contract cost with Clean Cut Landscape to \$362,395.06. The total cost of the project, including the District-purchase infield mix and design work is \$432,231.36. The approved budget for the project is \$412,600. The additional \$19,631 will come from City Mitigation Funds.

Note: ARD will recognize a \$25,000 savings on the Bike Park project from dirt brought from the James Field project.

<u>Attachments</u>

Resolution #2020-05

RESOLUTION NUMBER 2020-05

A RESOLUTION OF THE GOVERNING BOARD OF DIRECTORS OF THE AUBURN AREA RECREATION AND PARK DISTRICT AUTHORIZING AN ADDITIONAL \$35,194 IN CONTINGENCY FUNDS FOR THE JAMES FIELD RENOVATION PROJECT

WHEREAS, the Auburn Area Recreation and Park District Board of Directors authorized the ARD James Field Renovation Project on the 2018/2019 Project List and

WHEREAS, the Auburn Area Recreation and Park District Board of Directors authorized staff to enter in to a contract with Clean Cut Landscape for \$277,086.15 for the James Field renovation work, and

WHEREAS, the Auburn Area Recreation and Park District has authorized an additional \$50,000 in District controlled contingency for the project, and

WHEREAS, issues including the discovery of concealed bedrock in storm drain trench locations, needs for hand digging work to expose/protect existing high voltage power lines, needs for hand watering of new turf areas during power outages, changing the ball field base paths from infield mix to sod created extra costs exceeding the District controlled contingency, and

WHEREAS, the Auburn Area Recreation and Park District needed to allow construction progress to avoid delay claims from the contractor and complete work in a timely manner,

THEREFORE, the Auburn Area Recreation & Park District Board of Directors does hereby resolve the following:

That the Auburn Area Recreation and Park District Board of Directors authorizes an extra \$35,194 in District controlled contingency for the James Field renovation project, bringing the total contingency for the project to \$85,194.

| Clerk to the Governing Board | |
|----------------------------------|--|
| ATTEST: | |
| | Chairman of the Governing Board |
| | Scott Holbrook |
| Abstain: | |
| Absent: | |
| Noes: | |
| Ayes: | |
| APPROVED, PASSED, AND ADOPTED ON | February 27th, 2020 by the following roll call vote: |

Item 8.3 Cover sheet - Per Capita Funding and the City of Auburn

Auburn Area Recreation and Park District Acquisition and Development Committee meeting February, 2020; Board of Directors meeting February, 2020

The Issue

Shall the Auburn Area Recreation and Park District (ARD) agree to a population overlap number with the City of Auburn? This overlap number is a requirement of the Prop. 68 Per Capita funding.

Background

Prop. 68 was approved by the voters in the State of California in 2018. Prop 68 contained money for parks and recreation in the form of grants and through Per Capita (per person) funding.

From the CA State Parks website:

Funds are available for local park rehabilitation, creation, and improvement grants to local governments on a per capita basis. Grant recipients are encouraged to utilize awards to rehabilitate existing infrastructure and to address deficiencies in neighborhoods lacking access to the outdoors

The Per Capita money is available to recreation and park districts and to cities that provide parks and recreation services. Districts and cities that overlap must agree on how many people are in the overlap area and divide the funding based on this percentage. The population cannot be counted twice.

The City of Auburn has estimated this overlap number to be 6,649. This number is based off of census track data from areas around parks that are owned and maintained by the City.

The estimated population served by ARD is 45,617. The City's estimate of 6,649 represents 14.58% of that number.

While the exact allocation per capita is not yet known, the most likely scenario is that ARD will be eligible for the \$200,000 minimum. Based on this estimation, the funding would be split as follows:

ARD: \$170,840

City of Auburn: \$29,160

The City of Auburn has indicated that they are interested in using the funding for better lighting and ADA improvements to their parks.

<u>Recommendation</u>

The A&D Committee reviewed and forwarded this item to the Board of Directors with a positive recommendation.

Fiscal Impact

As estimated above.



PER CAPITA ALLOCATION QUESTIONNAIRE

California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018



Complete and return by Monday, June 3, 2019 to:

Per Capita Allocation Questionnaire California State Parks Office of Grants and Local Services P.O. Box 942896 Sacramento, CA 94296-0001

Identifying Information

| Agency Name | Agency Address (include County) |
|----------------------------|---------------------------------|
| Arburn Area Recreation and | 471 Maidu Dr. #200 Placer |
| Pauk District | Auburn, cA 95603 County |
| Contact Person | Title |
| Kahl Muscott | District Administrator |
| Telephone | Email |
| (530) 537-2186 | KMUSCOTTE auburnsec.com |

Per Capita Grant Program Statute

Public Resources Code (PRC) §80062(a)(1) The department shall allocate 60 percent of the funds available pursuant to subdivision (a) of §80061 to cities and districts, other than a regional park district, regional park and open-space district, open-space authority, or regional open-space district.

Each city's and district's allocation shall be in the same ratio as the city's or district's population is to the combined total of the state's population that is included in incorporated and unincorporated areas within the county, except that each city or district shall be entitled to a minimum allocation of two hundred thousand dollars (\$200,000).

PRC §80062(b)(1) the department shall allocate 40 percent of the funds available pursuant to subdivision (a) of §80061 to counties and regional park districts, regional park and open-space districts, open-space authorities, and regional open-space district.

Each county's allocation under paragraph (1) shall be in the same ratio that the county's population is to the total state population, except that each county shall be entitled to a minimum allocation of four hundred thousand dollars (\$400,000).

| Per Capita Grant Program | Interest (Chec | k one | response |) |
|--------------------------|----------------|-------|----------|---|
|--------------------------|----------------|-------|----------|---|

| The agency wishes to participate in the Per Capita Grant Program; or |
|--|
| The agency does not wish to participate in the Per Capita Grant Program; o |
| The agency is not eligible to participate in the Per Capita Grant Program. |

| Indicate | your type | of | jurisdictio | n: |
|----------|-----------|----|-------------|----|
|----------|-----------|----|-------------|----|

| City and Local Districts | | County and Regional Districts | | |
|--------------------------|---|--|-------------------------|--|
| | City | | County | |
| × | Recreation and Park District | | Regional Park District, | |
| | Other kind of district, including a water district operating multi-use parklands in an unincorporated region where no city or county provides recreation services. (If you checked this box, attach a list of multi-use parklands operated by your agency and describe activities occurring at these locations.) | Regional Park and Open space District, Open-space Authority (PRC §35100) or Regional Open-space District | | |

Population Information

January 1, 2019 population estimate for your jurisdiction:

45,617

State the source and attach specific documentation as evidence of this population estimate (e.g. County Planning Department, California Department of Finance Demographic Research Unit, Area Council of Governments, County registrar, Census Tract maps & figures).

City and Local District Boundary Overlaps

If your agency is a city or local district, does the boundary of your agency overlap any other city and/or local district(s)?

MYes □No

If no, sign and date this questionnaire and return by June 3, 2019.

If yes, does the city operate and manage parks and recreational areas and facilities in the area of overlap? ⊠Yes □No

If no, all grant funds in that area shall be allocated to the district (PRC §80062(a)(1)(a)). Sign and date this questionnaire and return by June 3, 2019.

If yes, list the city and/or local district(s) overlapping your jurisdictional boundary:

| City: | Local District 1: | Local District 2: | |
|--------|-------------------|-------------------|--|
| Huburn | | | |
| | | | |

Population in overlapping area(s) shall be attributed to each jurisdiction in proportion to the extent to which each operates and manages parks and recreational areas and facilities for that population. The city and district shall collaboratively develop and submit a plan for allocating the grant funds (PRC §80062(a)(1)(a)).

Provide the following information for allocation of funds in overlap area(s):

| Total number of people in overlap area | Number of people attributed to City | Number of people attributed to Local District 1 | Number of people attributed to Local District 2 |
|--|-------------------------------------|---|---|
| Sian and date this | 13,997 | | |

Sign and date this questionnaire and return by June 3, 2019.

County and Regional District Boundary Overlaps

PRC §80062(b)(3) In any county that embraces all or part of the territory of a regional park district, regional park and open-space district, open-space authority, or regional open-space district, and whose board of directors is not the county board of supervisors, the amount allocated to the county shall be apportioned between that district and the county in proportion to the population of the county that is included within the territory of the district and the population of the county that is outside the territory of the district.

If your agency is a County or Regional District, are there any overlapping areas? ☐Yes ☐No

If no, all grant funds shall be allocated to the county. Sign and date this questionnaire and return by June 3, 2019.

If yes, is the board of directors also the county board of supervisors? ☐Yes ☐No

If yes, all grant funds for the county shall be allocated to the Regional District. Sign and date this questionnaire and return by June 3, 2019.

If no, using the population information provided, provide the population of the county that is included within the territory of the district and the population of the county that is outside the territory of the district.

| Number of people in county outside district territory: |
|--|
| |

Sign and return this questionnaire by Monday, June 3, 2019 to the address on page one. If you have any questions, e-mail <u>Lisa.Vigil@parks.ca.gov</u>.

I certify I have the authority to sign on behalf of the agency listed in the identifying information table on page one of the Per Capita Allocation Questionnaire.

Signature Muscatt

Date

Jistrict H

Aconey Name

Title

Kahl Muscott

From:

Vigil, Lisa@Parks <Lisa.Vigil@parks.ca.gov>

Sent:

Wednesday, April 24, 2019 3:12 PM

To: Subject:

Kahl Muscott RE: 2010 Census

Good Afternoon Kahl,

Yes, the documents you attached will work.

Let me know if you have additional questions.

Thank you.

From: Kahl Muscott < kmuscott@auburnrec.com>

Sent: Wednesday, April 24, 2019 2:49 PM
To: Vigil, Lisa@Parks < Lisa. Vigil@parks.ca.gov>

Subject: FW: 2010 Census

Hi Lisa -

Would the following estimate and attachments work for the purposes of the questionnaire (and eventually the determination of funding for our District)?

Thank you, Kahl Muscott, District Administrator Auburn Area Recreation and Park District (530) 537-2186

From: Kate Kirsh < kkirsh@foothill.com >
Sent: Wednesday, April 24, 2019 9:22 AM
To: Kahl Muscott < kmuscott@auburnrec.com >

Subject: Re: 2010 Census

Hi Kahl.

The map I sent you in 2011 was based on blocks not census tracts. Blocks are a much finer geographic division. The U.S. Census does not update population estimates at the block level in its biennial reports. The smallest unit is the block group.

I have created a map using block groups to approximate the ARD boundary (attached). It's not a perfect fit, obviously. I then downloaded the total population for the mapped area for both 2017 and 2010 to get a percentage change (spreadsheets attached). The mapped area is estimated to have increased in population by 6.25 percent between 2010 and 2017. I think it would be perfectly defensible to apply this same growth factor to the 42,635 population for the District in 2010 (which was based on blocks) since the mix of rural, suburban and urban areas is pretty similar. The 2017 population using this method would be 45,300.

If you want to try and account for an additional year of growth (2018) you could apply the growth factor for Placer County estimated by the CA Dept. of Finance (attached) to be 0.7 percent. That would put you at 45,617. Hope this gets you what you need! Kate M. Kirsh Director Landscape Architect (CA License No. 4362) **Foothili Associates** 590 Menlo Dr, Suite 5 Rocklin, CA 95765 (916)435-1202 ext. 213 (916)435-1205 Fax kate.kirsh@foothill.com On Tue, Apr 23, 2019 at 2:37 PM Kahl Muscott < kmuscott@auburnrec.com> wrote: Thank you Kate. The info you sent back in 2011 was for a census tract that almost exactly matched the ARD Boundaries. I have attached the map you sent. Here is what you sent me back then: "I went ahead and got the 2010 population by block data for the entire district: 42,635. There are some very minor discrepancies in the alignment of the district boundary and census tracts but they are not significant." How can I go about getting that same census tract count? Kahl

From: Kate Kirsh < kkirsh@foothill.com>
Sent: Tuesday, April 23, 2019 1:09 PM



PER CAPITA ALLOCATION QUESTIONNAIRE

California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018



Complete and return by Monday, June 3, 2019 to:

Per Capita Allocation Questionnaire California State Parks Office of Grants and Local Services P.O. Box 942896 Sacramento, CA 94296-0001

Identifying Information

| City of Aubum | Agency Address (include County) 1225 Lhooh Way Auburn, CA 95603 |
|----------------------------------|---|
| Tonya Ward | Senior Planner |
| Telephone (530) 823-4211 EXT.140 | Email Ewarda auburn.ca.gov |

Per Capita Grant Program Statute

Public Resources Code (PRC) §80062(a)(1) The department shall allocate 60 percent of the funds available pursuant to subdivision (a) of §80061 to cities and districts, other than a regional park district, regional park and open-space district, open-space authority, or regional open-space district.

Each city's and district's allocation shall be in the same ratio as the city's or district's population is to the combined total of the state's population that is included in incorporated and unincorporated areas within the county, except that each city or district shall be entitled to a minimum allocation of two hundred thousand dollars (\$200,000).

PRC §80062(b)(1) the department shall allocate 40 percent of the funds available pursuant to subdivision (a) of §80061 to counties and regional park districts, regional park and open-space districts, open-space authorities, and regional open-space district.

Each county's allocation under paragraph (1) shall be in the same ratio that the county's population is to the total state population, except that each county shall be entitled to a minimum allocation of four hundred thousand dollars (\$400,000).

| Per Capita Grant Program Interest (Check one response) | Per Capita | Grant Program | Interest (| Check | one r | esponse |
|--|------------|----------------------|------------|-------|-------|---------|
|--|------------|----------------------|------------|-------|-------|---------|

| X | The agency wishes | o participate i | n the Per | Capita | Grant | Program; | or |
|---|-------------------|-----------------|-----------|--------|-------|----------|----|
|---|-------------------|-----------------|-----------|--------|-------|----------|----|

- ☐ The agency does not wish to participate in the Per Capita Grant Program; or
- ☐ The agency is not eligible to participate in the Per Capita Grant Program.

| Indicate | your | type o | f jurise | diction: |
|----------|------|--------|----------|----------|
|----------|------|--------|----------|----------|

| City | and Local Districts | Cou | inty and Regional Districts | |
|------|---|-----|---|--|
| × | City | | County | |
| | Recreation and Park District | | Regional Park District, Regional Park and Open- | |
| | Other kind of district, including a water district operating multi-use parklands in an unincorporated region where no city or county provides recreation services. (If you checked this box, attach a list of multi-use parklands operated by your agency and describe activities occurring at these locations.) | | space District, Open- space Authority (PRC §35100) or Regional Open-space District | |

Population Information

January 1, 2019 population estimate for your jurisdiction: 14,611

State the source and attach specific documentation as evidence of this population estimate (e.g. County Planning Department, California Department of Finance Demographic Research Unit, Area Council of Governments, County registrar, Census Tract maps & figures).

City and Local District Boundary Overlaps

If your agency is a city or local district, does the boundary of your agency overlap any other city and/or local district(s)?

XYes □No

If no, sign and date this questionnaire and return by June 3, 2019.

If yes, does the city operate and manage parks and recreational areas and facilities in the area of overlap? ☑Yes ☐No

If no, all grant funds in that area shall be allocated to the district (PRC §80062(a)(1)(a)). Sign and date this questionnaire and return by June 3, 2019.

If yes, list the city and/or local district(s) overlapping your jurisdictional boundary:

| City: | Local District 1: Local District 2: |
|-------|-------------------------------------|
| | and Park District |

Population in overlapping area(s) shall be attributed to each jurisdiction in proportion to the extent to which each operates and manages parks and recreational areas and facilities for that population. The city and district shall collaboratively develop and submit a plan for allocating the grant funds (PRC §80062(a)(1)(a)).

Provide the following information for allocation of funds in overlap area(s):

| Total number of people in overlap area | Number of people attributed to City | Number of people attributed to Local District 1 | Number of people attributed to Local District 2 |
|--|-------------------------------------|---|---|
| 6.649 | 6,649 | | |

Sign and date this questionnaire and return by June 3, 2019.

County and Regional District Boundary Overlaps

PRC §80062(b)(3) In any county that embraces all or part of the territory of a regional park district, regional park and open-space district, open-space authority, or regional open-space district, and whose board of directors is not the county board of supervisors, the amount allocated to the county shall be apportioned between that district and the county in proportion to the population of the county that is included within the territory of the district and the population of the county that is outside the territory of the district.

If your agency is a County or Regional District, are there any overlapping areas? □Yes □No

If no, all grant funds shall be allocated to the county. Sign and date this questionnaire and return by June 3, 2019.

If yes, is the board of directors also the county board of supervisors? ☐Yes ☐No

If yes, all grant funds for the county shall be allocated to the Regional District. Sign and date this questionnaire and return by June 3, 2019.

If no, using the population information provided, provide the population of the county that is included within the territory of the district and the population of the county that is outside the territory of the district.

| Number of people in county within district territory: | Number of people in county outside district territory: |
|---|--|
| | |

Sign and return this questionnaire by Monday, June 3, 2019 to the address on page one. If you have any questions, e-mail <u>Lisa.Vigil@parks.ca.gov</u>.

| I certify I have the authority to sign on be information table on page one of the Pe | ehalf of the agency listed in the identifying repairs. |
|--|--|
| 1 mys Wand | 5/21/2019 |
| Senior Planner | City of Auburn |
| Title | Agency Name |

California Department of Finance Demographic Research Unit

Report E-1

Population Estimates for Cities, Counties, and the State January 1, 2017 and 2018

Released: May 1, 2018

Table of Contents (links to internal worksheets)

<u>City and County Population Estimates, January 1, 2017 and 2018</u>

<u>County and State Population Estimates, January 1, 2017 and 2018</u>

For more information:

http://dof.ca.gov/Forecasting/Demographics/Estimates/E-1/

Data Prepared by:

Demographic Research Unit California Department of Finance e-mail: ficalpop@dof.ca.gov phone: 916-323-4086

About the Data

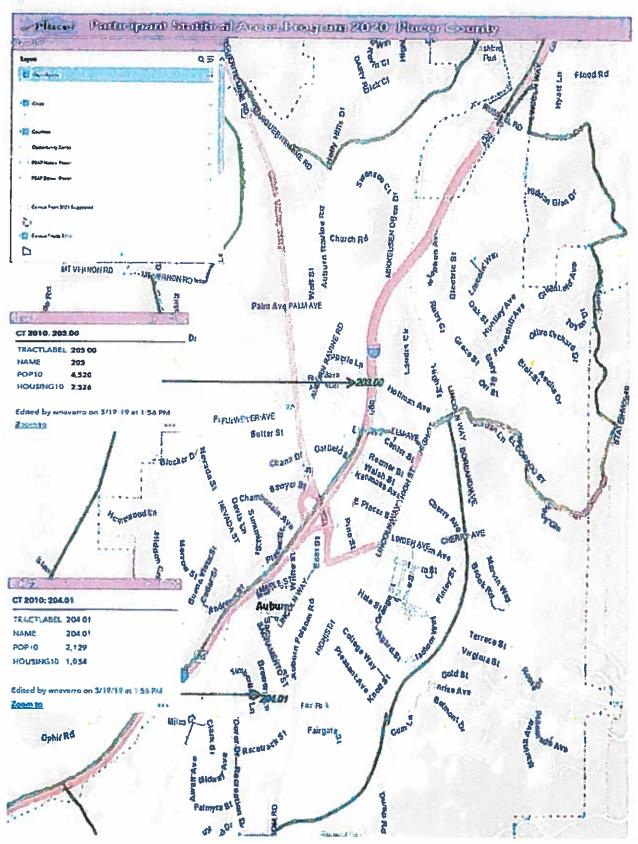
E-1: City/County Population Estimates with Annual Percent Change January 1, 2017 and 2018

| Total Po | Total Population | | |
|------------|--|---|--|
| 1/1/2017 | 1/1/2018 | Change | |
| 39,500,973 | 39,809,693 | 0.8 | |
| 383,173 | 389,532 | 1.7 | |
| 14,507 | 14,611 | 07 | , i |
| 2,147 | 2,150 | 0.1 | |
| 48,028 | 48,591 | 1.2 | |
| 6,780 | 6,824 | 0.6 | |
| 64,487 | 66,830 | 3.6 | |
| 134,650 | 137,213 | 1.9 | |
| 112,574 | 113,313 | 0.7 | |
| | 39,500,973 383,173 14,507 2,147 48,028 6,780 64,487 134,650 | 1/1/2017 1/1/2018 39,500,973 39,809,693 383,173 389,532 14,507 14,611 2,147 2,150 48,028 48,591 6,780 6,824 64,487 66,830 134,650 137,213 | 1/1/2017 1/1/2018 Change 39,500,973 39,809,693 0.8 383,173 389,532 1.7 14,507 14,611 0 7 2,147 2,150 0.1 48,028 48,691 1.2 6,780 6,824 0.8 64,487 66,830 3.6 134,650 137,213 1.9 |

Department of Finance Demographic Research Unit Phone: (916) 323-4086

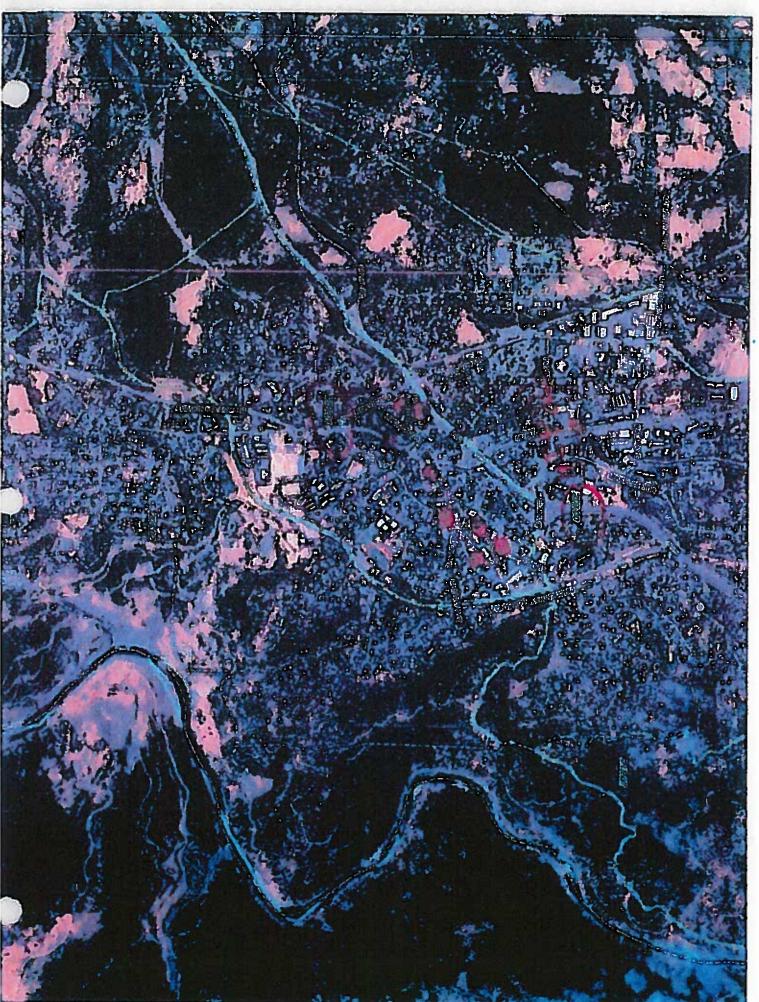
For more information http://www.dof.ca.gov/research/demographic/reports/estimates/e-1/view.php Released on May 1, 2018

https://sacog.maps.arcgis.com/apps/webappviewer/index.html?id=56d0cd9ba46346c9bf7f62a1beb946fd



The City of Auburn: The City of Auburn owns and maintains the following parks:

- Census Tract 203.00: Train Depot Park
- Census Tract 204.01: School Park Preserve (4.3 acres) and Small Pocket Parks: Clock Tower Park, Tennis Way Park, Livingston Building Park, Court View Park, East Placer Park, Maple Street Park and Magnolia Street Park.



<u>Item 8.4 Cover Sheet - Resolution Number 2020-04: Preliminary Budget for Fiscal Year 2020/2021</u>

Auburn Area Recreation and Park District Standing Finance Committee meeting February, 2020; Board meeting February 2020.

The Issue:

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors adopt Resolution Number 2020-04 approving the preliminary Fiscal Year 2020/2021 budget?

Background:

Staff has met with departmental managers over the past several weeks to finalize budget requests and basic departmental needs for the next fiscal year: 2020/2021.

The attached budget summary sheet outlines the results of these meetings.

Administration:

Staff projects an increase in property tax revenue of 3%, or approximately \$90,000 based on data obtained from Placer County. We feel that this is a conservative estimate given that Proposition 13 allows for a 2% annual increase in property taxes.

Aquatics

No major changes

Customer Service

No major changes

Facilities and Grounds

- 1. The 24 Acre project planning/CEQA is budgeted at \$190,000 for the Spring/Summer 2020-2021 budget.
- Overlook ADA upgrades to the restroom will be realized at approximately \$35,000, to be funded by Future Capital reserves.
- 3. The Bike Park's Phase II is slated to begin in 2020-2021, therefore \$200,000 is budgeted for this continued project. \$120,000 is being funded by Grants/Donations and \$80,000 will come from Future Capital reserves.
- 4. Placer Hills' parking lot is in need of repaving, new drainage and striping. \$30,000 has been budgeted for this much needed project. This is budgeted from general funds.
- 5. Recreation Park's locker room is in need of floor repairs. This project

- is slated for Fall construction and is estimated at a \$25,000 cost, to be funded by Future Capital reserves.
- 6. Recreation Park will have a new wheelchair swing. \$60,000 has been budgeted for this addition. \$30,000 will be funded by donations with a match from City Mitigation funds.
- 7. Recreation Park's front playground is budgeted for replacement for \$150,000 to include an ADA path of travel.
- 8. District's Servers are scheduled for replacement. Two at Customer Service and one at Canyon View Community Center. The 2020-2021 budget reflects \$25,000 for these assets.
- 9. The Cushman #8 Gator Type Vehicle is slated for replacement at \$23,000.
- 10. Six Heat and Air Units are scheduled for possible replacement during the 2020-2021 year budget. Four of these units are being funded by the Equipment Reserves and two are budgeted from general funds.
- 11. James Field will need an additional planting of outfield grasses, so \$20,000 is budgeted for this maintenance.

Recreation

No major changes

Youth Services

No major changes

Overall, in 2020/2021 the District has growing expenses due to inflation as well as minimum wage increases and CalPERS increases. We budgeted conservatively, cutting some of our maintenance expenses. Our RDA funds have been included to reflect \$120,000 as part of our anticipated tax revenues.

The anticipated budget surplus for 2020/2021 is approximately \$64,189 after required reserves. We propose a transfer to the Future Capital Construction Reserve in the amount of \$40,000.

Recommendation:

The Standing Finance Committee recommends that the Board of Directors

review and approve the preliminary budget for 2020/2021.

Attachments:

Resolution #2020-04 Summary 2020/2021 budget Five Year Projected Budgets Departmental Budgets

Resolution No. 2020 - 04 Before the Governing Board of the Auburn Area Recreation and Park District County of Placer, State of California

ADOPTION OF the Preliminary BUDGET, GENERAL FUND

WHEREAS, the Auburn Area Recreation and Park District has endeavored to create a Preliminary Budget for Fiscal Year 2020-2021.

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 29089 of the Government Code, the Final Budget for the Fiscal Year 2020-21 is hereby adopted in accordance with the following:

REVENUES

| Park & Recreation Services Revenue | |
|--------------------------------------|--------------|
| Program Revenue | 1,363,269.00 |
| Facility Rentals | 202,841.00 |
| Total Park & Rec. Services Revenue | 1,566,110.00 |
| Government Revenues | |
| Taxes, Governmental Revenue | 3,514,375.00 |
| Total Governmental Revenue | 3,514,375.00 |
| Other Revenue | |
| Interest Revenue | 57,105.00 |
| Misc. Revenue | 44,662.00 |
| Total Other Revenue | 101,767.00 |
| Donations | |
| Donations, Grant, In kind | 159,000.00 |
| Total Donation Revenue | 159,000.00 |
| TOTAL OPERATING REVENUES | 5,341,252.00 |
| Project and Equipment Revenue | |
| Transfer in from Equipment Reserves | 127,100.00 |
| Transfer in from Reserves | _ 335,000.00 |
| Total Project and Equipment Revenue | 462,100.00 |
| Park Dedication Revenue | |
| City Park Dedication Revenue | 190,000.00 |
| County Park Dedication Revenue | 190,000.00 |
| Total Park Dedication Revenue | 190,000.00 |
| TOTAL PROJECT AND EQUIPMENT REVENUES | 652,100.00 |
| TOTAL REVENUES | 5,993,352.00 |

EXPENDITURES

| Program, Administrative and General Expenditures | |
|--|--------------|
| Program Expenditures | 276,943.00 |
| Operations & Supplies | 401,445.00 |
| Utilities Expense | 226,726.00 |
| Professional Expenses | 90,407.00 |
| Building & Grounds expense | 478,017.00 |
| Property Tax Admin. Fees | 61,818.00 |
| Election Cost | 37,500.00 |
| Wages & Benefits | 3,380,531.00 |
| Equipment and Land Lease | 2,076.00 |
| Fixed Assets | 21,300.00 |
| Equipment Reserve Expenditures | 127,100.00 |
| 7 | 127,100.00 |
| Total Operating Expenditures | 5,103,863.00 |
| Capital Improvement Projects | |
| General Fund Capital Improvement Projects | 50 |
| ADA reserve projects | 59,500.00 |
| Future Cap Projects | 5,000.00 |
| In-Kind & Other Contribution Projects | 330,000.00 |
| Total Project Expenditures | 150,000.00 |
| Total Floject Expenditures | 544,500.00 |
| Park Dedication Capital Improvement Projects | |
| City Park Dedication Project Expenditures | 180,000.00 |
| County Park Dedication Project Expenditures | 200,000 |
| Total Park Ded. Project Expenditures | 180,000.00 |
| TOTAL EXPENDITURES | 5,828,363.00 |
| | |
| TOTAL REVENUE SURPLUS (DEFICIT) | 164,989.00 |
| TO EQUIPMENT RESERVE | 50,000.00 |
| TO ADA RESERVE | 5,000.00 |
| TO CONTINGENCY (acct 2453) | · - |
| TO CALPERS UNFUNDED LIAB. RESERVE | 45,800.00 |
| TO FUTURE CAP CONSTRUCTION RESV. | 40,000.00 |
| | |
| OPERATING BUDGET BALANCE | 24,189.00 |
| | |

BE IT FURTHER RESOLVED, that the Preliminary Budget is hereby adopted on this 27th day of February, 2020 in accordance with the listed attachments which show approved appropriations, revenues and methods of financing, appropriations subject to limitations attached hereto and by reference made a part hereof.

| | |
|--------------------|------------------------|
| Scott R. Holbrook | Kahl Muscott |
| Board of Directors | District Administrator |

AUBURN AREA RECREATION AND PARK DISTRICT BUDGET SUMMARY

2020/2021 Preliminary Budget

| | 10% | 95 | | %09 | 17% | | 76 | 969 | 14% | 38 | | 400W | P 251 |
|---------------------|-------------------------------|----|----------------|------------|---------|-------------|------------|----------------|----------|------------|---|-----------|-------------|
| | TOTAL | | | 3,579,083 | 990,663 | 40.610 | 675'01 | 379,229 | 861,193 | 155,657 | | 5 001 162 | Tanginger I |
| Transfer in from | Equip | | | 11,000 | 96,100 | 11,000 | 11,000 | | | 9,000 | | 127 100 I | and the |
| RDA | passthru | | | 170,000 | i | | | | | | | 120.000 i | - |
| | Atwood III taxes | | | | 27,792 | | | | | | | 27.792 | |
| Transfer in from | | Н | | * | 335,000 | 11.00 | | | | | | 335,000 | |
| ı | Tax revenue | | 2 200 0 | 2,300,353 | * | | | | | | | 3,366,583 | |
| Project | Feveriue County Mithgation | * | | | (18) | | | | | | | • | |
| Project | revenue City Mitigation | | | | 190,000 | | | | | | | 190,000 | 3.2 |
| | revenue | | 50 305 | | 6,500 | | | | | | | 57,105 | |
| | CIERTS | | 7 | 150,000 | DOU,UCI | | 9.000 | | | | | 159,000 | |
| 1 | revenue | | 31.295 | 4 363 | 4,307 | , | 9.000 | 3 | 2 | | | 44,662 | |
| | revenue | | | 180.604 | 100,304 | | | 4.399 | 17 038 | 41,330 | | 202,841 | |
| Broome | revenue | | | | 000000 | 10,523 | 361,229 | 856.792 | 128 710 | 17 1 frank | | 1,363,269 | |
| | | | Administration | FAG | | CIRI SELECT | Recreation | Youth Services | Amendica | | 111111111111111111111111111111111111111 | IOIAL | |

| | | | | | 750 | | 14% | 54% | 1 | 100 | X. | | 14% | X | 96 | 2 | š | 100% |
|------------|-----------------|--------------|---------------|------------|---------------------|----------------|-----------|-------------|--------------|------------|-----------------|----------------|----------|---------|----|---|----------|-----------|
| | | | | | , | 20000 | 640,533 | 3,184,677 | 367.730 | 207,202 | 541.721 | 000 000 | 96,0710 | 261,576 | | | | 5,929,163 |
| Continuent | Commission | Reserve | 2000 | (STEERING) | Eq Res. GASB | 1000 | 42,800 | 55,000 | | | r | | | ē | | | | 100,800 |
| Dahe | 1000 | Service | | | | | | 5'n/9 | | | | | | | | | | 2,076 |
| Carital | 200 | Improve. | man hand | 2000 | | | 00.00 | DU2,85 | | | | | | | | | | 59,500 |
| Capital | | Improve, | | | • | | 000 | 003,000 | | | | | | ÷ | | | | 665,000 |
| Fixed | | 25.50000 | | | | 11.000 | 96 100 | 20,100 | 14,000 | 2 5.000 | 3,300 | 14.800 | | 9,000 | | | | 148,400 |
| Benefits | | & expenses | | | | 129.891 | 426 324 | 1000 | 62,087 | 20.046 | 02,040 | 156,969 | 0000 | 43,319 | 33 | | | 939,546 |
| Wages | | | | | | 380,861 | 1.029 337 | | 156,469 | 163 464 | LCh'cor | 572,132 | 120 222 | 138,/34 | 9 | | | 2,440,985 |
| Property | Jun or all fact | I AX BUILLIN | Election cost | | | 99,318 | | | | | | | | | | | | 99,318 |
| Building | P mentanda | a yromma | | | | | 418,231 | | | | | 6,281 | 53 505 | | Č | | 200 200 | 478,017 |
| Prof. | OVERDER | Deriorion | | | | 48,482 | 21,059 | * | 1,669 | 897 | | 18,100 | | | | | 207 00 | Jup'ne |
| Utilities | AVDADA | O Prince | | | | - | 199,293 | | | | | 1,789 | 25.644 | | | | 130 200 | 440,140 |
| Uperations | & amontina | | | | 1 | 102,201 | 150,847 | 40.013 | 48,513 | 64.817 | 6 | 2,110 | 3.157 | | | | 101 446 | Catalina. |
| Frogram | expense | | | | | | | | | 230,007 | 100 000 | 20,11/ | 8,219 | | | | FAS 27.0 | Chelara |
| | | | | | A of m had a facult | Administration | F&G | Cost Sandra | CONT. COLUMN | Recreation | Variable Daniel | Torus Services | Aquatica | | | | TOTAL | |

Net Revenue

24,189 0.40%

40,000

Transfer to Future Capital Construction Reserve

86

AUBURN AREA RECREATION AND PARK DISTRICT BUDGET SUMMARY

2020/2021 Budget

| | 51.00 | | % of tota | 1 | |
|---|-------------|-----------------|-----------|-----|-------------|
| Operating Revenues | | Final Budget | | | |
| Program Revenue | \$ | 1,363,269 | 22.7 | | |
| Facility Revenue | \$ | 202,841 | 3.4 | | |
| Misc. Revenue | \$ | 44,662 | 0.7 | | |
| Donations, Grant Revenue and In Kind | \$ | 159,000 | 2.7 | | 0 |
| Interest Income | \$ | 57,105 | 1.0 | 100 | |
| Transfer in from City Mitigation | \$ | 190,000 | 3.2 | | |
| Transfer in from County Mitigation | \$ | 130,000 | 0.0 | | |
| Tax Revenue | \$ | 3,486,583 | 58.2 | 70 | |
| Transfer in from Cap Const & Equip Res | \$ | 462,100 | 7.7 | | |
| Misc (atwood etc) | \$ | 27,792 | 0.5 | | |
| Total Operating Revenue | \$ | 5,993,352 | 100.00 | - | 0.00 |
| | | -,, | | | 0.00 |
| Expenditures | \$ | 462,100 | | | |
| Program Expense | \$ | 276,943 | 4.7% | | |
| Operating & Supplies | \$ | 401,445 | 6.8% | | |
| Utilities Expense | \$ | 226,726 | 3.8% | | |
| Professional Services | \$ | 90,407 | 1.5% | | |
| Building & Grounds Maintenance | \$ | 478,017 | 8.1% | | |
| Property Tax Admin. | \$ | 99,318 | 1.7% | | |
| Wages | \$ | 2,440,985 | 41.2% | | |
| Benefits & Payroll Costs | \$ | 939,546 | 15.8% | | |
| Fixed Asset Expense | \$ | 148,400 | 2.5% | | |
| Capital Improvement Projects Mitigation & Funds | \$ | 665,000 | 11.2% | | |
| Capital Improvement Projects General Fund | \$ | 59,500 | 1.0% | | |
| Debt Services | \$ | 2,076 | 0.0% | | |
| Reserve Deposits (ADA, Conting, GASB) | \$ | 100,800 | 1.7% | | |
| | | | 0.0% | | |
| Total Expenditures | \$ | 5,929,163 | 100 | - | 0 |
| Net Revenue Over Expenditures | | 64,189 | | | |

Transfer to Future Capital Construction Reserve \$ 40,000

Net Revenue 24,189

Annual Equip Replacement Fund 766,237

Future Capital Construction Fund 887,359

Contingency Reserve 450,000

ADA reserve 25,032

TOTAL RESERVES

\$ 2,128,628

| 1,150,375 19.97 19870 20021 1,150,376 19.0 1,150,376 19.0 1,150,376 19.0 1,150,376 19.0 1,150,376 19.0 1,150,376 19.0 1,150,376 19.0 1,150,376 19.0 1,150,376 19.0 1,150,376 19.0 1,150,376 19.0 1,150,376 | which make management of the second s | | | | 1 | | | ר הרו™ | | PRELIM | | PRELIM | |
|--|--|-----------|--------|-----------|--------|--|--------|-----------|--------|-----------|--------|---|--|
| 1150,375 19.97 1,325,160 20.38 1,362,269 22.75 1,417,800 19.30 1,474,512 23.60 1,533,482 15.81,194 21.81 17.57 2.02,841 3.38 2.01,441 8.21 2.01 2.01,841 2.0 | | 18/19 | | 19/20 | - | 20/21 | | 21/22 | | 22/23 | | 23/24 | |
| 1,160,375 19,97 1,325,160 20,38 1,363,269 22,75 1,477,800 19,30 474,512 23,60 1,533,482 15,646 0,55 24,446 0,55 24,446 0,55 24,446 0,55 24,446 0,55 24,446 0,55 24,446 0,55 24,446 0,55 24,446 0,55 24,446 0,55 24,446 0,55 24,446 0,55 24,746 24,746 24, | Operating Revenues | | - | | | tes is discovery by a discharge any separatements. | | | | | | | 1 |
| 155,985 2.71 17,787 2.73 2.12,841 3.38 2.10,955 2.87 219,373 3.51 3.75 | Program Revenue | 1,150,375 | 19.97 | 1,325,160 | 20.38 | 1.363.269 | 22.75 | 1.417.800 | 19.30 | 1 474 512 | 23 GD | 1 532 402 | 24 67 |
| September Sept | Facility Revenue | 155,985 | 2.71 | 177.577 | 2.73 | 202 R41 | 338 | 210 055 | 2 87 | 210,414 | 2 54 | 7000,400 | 10.42 |
| National 18,330 0.32 57,840 0.86 159,000 2.65 6603,441 82.7 475,000 8.09 8.00,000 0.25 0.7,105 0 | Misc. Revenue | 54.451 | 0.95 | 43.460 | | 44 662 | 77. | AA 764 | 2 6 | 46 407 | 2 6 | 601,022 | 3.00 |
| Fig. 415 1.14 Fig. 410 1.05 57,105 0.35 57,105 0.18 57,105 | Grants, Donations, in kind | 18,330 | 0.32 | 57.840 | - | 159 000 | 265 | E03 441 | 20.00 | 40,107 | 5 0 | 000.00 | 0.70 |
| 1,12,12,12,12,12,12,12,13,13,13,13,13,13,13,13,13,13,13,13,13, | Interest Income | 65.415 | 1.14 | 68.410 | 1 | 57 105 | 800 | 57 105 | | 123,000 | 000 | 00,000 | 97.1 |
| 3.154,645 54.77 3,242,200 618.85 3,365,535 54.0 25.0 46 28.0 47.66 3,641,296 55.28 17.0 22.881 0.39 22.881 0.39 22.881 0.39 22.881 0.39 22.881 0.39 22.881 0.30 22.882 0.30 22 | Proi Revenue (and in kind) | 453 100 | 7.87 | 581 000 | 1. | 100,000 | 2 44 | 20,100 | | CO1,7C | 6.9 | cur'/c | 0.91 |
| 1,000 1,00 | Tax Revenue | 3 154 BAS | 54 77 | 000,100 | 40 of | 000,081 | 0.17 | 939,000 | 12.78 | 20,000 | 0.32 | 175,000 | 2.80 |
| voses 685,033 1.23 27,100 20,304 27,104 15,105 10,105 66,128 10,20 27,104 15,105 10,105 66,128 10,20 27,104 122,400 167 124,488 2.00 127,405 10,00 127,345 10,00 6,248,020 10,00 6,248,020 10,00 6,248,020 10,00 6,248,020 10,00 6,248,020 10,00 6,248,020 10,00 6,248,020 10,00 6,248,020 10,00 6,248,020 10,00 6,248,020 10,00 6,248,020 10,00 6,248,020 10,00 6,248,020 10,00 6,248,020 10,00 6,248,020 10,00 6,248,020 10,00 17,142 40,172 | Atwood III taxes | 22 384 | 0 30 | 3,442,200 | | 3,300,383 | 70.7 | 3,501,246 | i. | 3,641,296 | 58.28 | 3,786,948 | 60.67 |
| res 685,073 1,040 6,503,686 100 5,993,352 100,00 5,734,734 210,345 3.7 17,100 sex 685,073 1,1,69 916,070 1,77 420,627 5,73 210,345 3.9 177,100 6,242,142 7.7 420,627 5,73 210,345 3.9 177,100 6,242,142 3.7 420,627 5,73 210,345 3.9 1,71,100 6,242,142 3.7 420,627 5,73 210,346 3.9 4.7 214,566 225,000 4.07 276,943 4.75 228,251 3.95 229,369 4.7 302,623 3.9 224,345 3.9 4.34,686 5.7 242,386 4.0 223,444 3.9 234,444 3.9 234,444 3.9 234,444 3.9 234,444 3.9 234,444 3.9 234,444 3.9 234,444 3.9 234,444 3.9 234,444 3.9 234,444 3.9 234,444 3.9 234,444 3.9 3.9 | PDA MANAGE | 100,22 | 000 | 22,003 | | 261,13 | 0.46 | 28,348 | | 28,915 | 0.46 | 29,493 | 0.47 |
| Section Sect | Tongo from Dance | - 100 | 0.00 | 66,128 | | 120,000 | 2.00 | 122,400 | 1.67 | 124,848 | 2.00 | 127,345 | 2.04 |
| ss | Total Operation | 570,073 | 11.89 | 918,070 | 14.12 | 462,100 | 7.71 | 420,627 | 5.73 | 210,845 | 3.37 | | 2.84 |
| 958 156 255,253 4.50 257,000 4.07 276,943 4.75 285,255 3.95 293,809 4.76 302,623 8 353,485 6.44 403,173 6.38 401,445 6.88 413,488 5.72 425,893 6.90 4.76 302,623 8 211,486 3.74 218,180 3.45 226,726 3.89 413,488 5.72 425,893 6.90 4.76 282,286 4.05 4.05 222,446 4.05 228,062 3.30 4.85 226,244 4.05 228,062 3.30 4.05 224,965 4.05 228,062 3.30 4.05 224,465 4.05 228,062 3.30 4.05 228,062 3.30 4.05 228,062 3.30 4.05 228,062 3.30 4.05 228,062 3.30 4.05 228,062 3.30 4.05 228,040 4.05 228,040 3.02,623 6.00 4.05 228,040 4.05 228,040 4.05 | otal Operating Kevenue | 5,759,755 | 100.00 | 6,503,688 | 100.00 | 5,993,352 | 100.00 | 7,345,685 | 100.00 | 6,248,020 | 100.00 | | 100.00 |
| \$ 254,253 4.50 257,000 4.07 276,943 4.75 226,251 3.95 2293,809 4.76 302,623 ss 211,486 3.74 218,180 3.45 226,725 3.89 238,062 3.30 249,965 4.05 403,8670 ss 53,140 0.34 101,184 160 3.47 214,880 3.74 218,180 3.49 250,985 4.05 3.89 288,062 3.30 249,985 4.05 262,444 sistalion 414,860 7.35 546,097 8.19 420,388 6.72 455,529 6.93 4.07 26,244 sistalion 414,860 1.35 546,097 8.19 40,044 3.55 0.94 102,298 1.66 67,495 sistalion 807,660 1.43 3.09 2.440,985 4.18 2.25,080 3.79 3.00 4.00 3.00 3.00 3.00 3.00 3.00 3.00 3.00 3.00 3.00 3.00 | Expenditures | + | | 1 | | | | | | | | | |
| \$ 363,485 \$ 6.44 \$ 403,173 \$ 6.38 \$ 401,445 \$ 6.88 \$ 413,488 \$ 5.72 \$ 425,893 \$ 6.90 \$ 438,670 ss 21,1486 3.74 2 18,180 3.45 2 26,726 3.89 2 38,062 3.30 2 49,985 4.05 5 62,464 stration 414,860 7.35 5 46,097 8.64 478,017 1.55 99,318 1.70 65,529 0.91 1.22 98,790 474,980 1.70 65,529 0.91 1.02,298 1.66 67,495 26,495 8.64 478,017 1.70 65,529 0.91 1.02,298 1.66 67,495 1.66 67,495 1.66 67,495 1.66 67,495 1.66 67,495 1.66 67,495 1.66 67,495 1.66 67,495 1.66 67,495 1.66 67,495 1.66 67,495 1.66 67,495 1.66 67,495 1.66 67,495 1.67 1.67 1.67 1.67 1.67 1.67 1.67 </td <td>Program Expense</td> <td>254,253</td> <td>4.50</td> <td>257,000</td> <td>4.07</td> <td>276,943</td> <td>4.75</td> <td>285.251</td> <td>3.95</td> <td>293.809</td> <td>4.76</td> <td>302 623</td> <td>4 87</td> | Program Expense | 254,253 | 4.50 | 257,000 | 4.07 | 276,943 | 4.75 | 285.251 | 3.95 | 293.809 | 4.76 | 302 623 | 4 87 |
| 211,486 3.74 218,180 3.45 226,726 3.89 238,062 3.92 249,965 4.05 </td <td>Operating & Supplies</td> <td>363,485</td> <td>6.44</td> <td>403.173</td> <td>6.38</td> <td>401.445</td> <td>6.88</td> <td>413 488</td> <td>5 73</td> <td>425 803</td> <td>000</td> <td>420,520</td> <td>700</td> | Operating & Supplies | 363,485 | 6.44 | 403.173 | 6.38 | 401.445 | 6.88 | 413 488 | 5 73 | 425 803 | 000 | 420,520 | 700 |
| 53,100 0.94 101,194 1.60 99,407 1.55 93,119 1.29 520,342 1.55 93,119 1.29 54,00 1.55 93,119 1.29 54,00 1.55 93,119 1.29 54,00 1.55 93,119 1.29 55,132 1.55 98,700 stration 4,4860 7.35 546,097 8.64 48,017 8.19 492,358 6.82 507,128 8.22 522,342 osls 807,560 14,30 922,968 14,60 2,440,985 41,85 2,587,443 3.62 507,128 8.22 322,342 osls 196,349 1,105 1,440,985 41,80 2,587,443 3.66 1,445 2,907,452 osls 196,349 1,105 1,446 2,587,444 3.66 1,445 2,907,452 osls 1,105 1,108,400 2,54 2,20,877 3.06 1,645 3,000 3,000 3,000 3,000 3,000 3,000 3,000 < | Utilities Expense | 211,486 | 3.74 | 218,180 | 3.45 | 226.726 | 3.89 | 238 062 | 3.30 | 240 965 | 20.0 | 750,000 | 20.7 |
| Maint 414,860 7.35 546,097 8.64 478,017 8.19 492,358 6.82 507,128 8.25 523,342 stration 89,700 1.59 61,820 0.99 1.70 65,529 0.91 1.02,298 1.66 67,495 sels 89,700 1.59 61,820 0.99 1.71 65,529 0.91 1.02,298 1.66 67,495 sels 807,560 1.430 2,440,985 41.85 2,897,444 35.82 7.72 1.02,298 1.66 67,495 sels 807,560 1.430 2,440,987 3.64 1.61 995,91 1.02,298 1.445 2,907,252 sels 988,319 17.50 1.440 2,240 1.71 1.119,014 1.119,014 sels 40,000 0.04 2,000 0.03 2,000 0.04 2,000 0.04 2,000 0.04 2,000 0.03 2,000 0.04 2,000 0.03 2,000 0.03 | Professional Services | 53,100 | 0.94 | 101,194 | 1.60 | 90,407 | 1.55 | 93.119 | 129 | 95 913 | 1. C. | 98,404 | 1.50 |
| stration 89,700 1.59 61,820 0.98 99,318 1.70 65,529 0.91 102,298 1.65 74,95 osls 80,7560 1.344,510 37,09 2,440,985 41.85 2,587,444 35.82 2,742,691 44.45 2,907,252 osls 807,560 3.31 327,735 5.18 4.80 993,546 16.11 995,919 44.45 2,907,252 s 988,319 17.50 1,093,925 17.30 665,000 1.82 2,742,691 44.45 2,907,252 s 988,319 17.50 1,093,925 17.30 665,000 1.78 4.66 3.00 s 988,319 17.50 1,093,925 17.30 665,000 1.78 4.66 0.03 2,000 0.03 2,000 0.04 2,138 0.03 2,140 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | Building & Grounds Maint | 414,860 | 7.35 | 546,097 | 8.64 | 478,017 | 8.19 | 492.358 | 6.82 | 507 128 | 200 | 522 343 | D 44 |
| 2,231,474 39,51 2,344,510 37.09 2,440,985 41.85 2,587,444 35.82 2,742,691 44.45 2,907,252 sels 807,560 14,30 922,988 14.60 939,546 16.11 995,919 13.79 1,055,674 17.11 1,119,014 s 988,319 17,50 1,093,325 17.30 66,500 1.40 1,778,641 246,375 2.97,262 166,450 s 988,319 17,50 1,093,325 17,30 665,000 1,40 1,778,641 246,37 166,450 s 0.00 0.04 2,000 0.03 2,076 0.03 2,136 1,140 1,778,641 2,120 0.04 2,269 s 0.00 0.01 37,895 0.60 59,500 1,02 45,000 0.02 20,000 1,03 2,000 0.08 5,000 0.02 20,000 2,20 0.00 1,03 2,20 0.00 1,03 2,000 0.03 2,000 <td< td=""><td>Property Tax Administration</td><td>89,700</td><td>1.59</td><td>61,820</td><td>0.98</td><td>99,318</td><td>1.70</td><td>65,529</td><td>0.91</td><td>102 298</td><td>1 66</td><td>67 495</td><td>4 00</td></td<> | Property Tax Administration | 89,700 | 1.59 | 61,820 | 0.98 | 99,318 | 1.70 | 65,529 | 0.91 | 102 298 | 1 66 | 67 495 | 4 00 |
| osis 807,560 14.30 922,968 14.60 939,546 16.11 995,919 13.79 1.055,674 17.11 1.119,014 a 186,886 3.31 327,735 5.18 148,400 2.54 220,877 3.06 182,975 2.97 166,450 2.000 2.000 0.004 2.000 0.004 2.000 0.004 2.000 0.004 2.000 0.004 2.000 0.009 2.000 0.009 2.000 0.009 2.000 0.009 2.000 0.009 2.000 0.009 2.0000 0.009 0.0000 0.000 0. | Wages | 2,231,474 | 39.51 | 2,344,510 | 37.09 | 2,440,985 | 41.85 | 2.587,444 | 35.82 | 2 742 691 | 44 45 | 2 907 252 | AG BD |
| a 186.886 3.31 327,735 5.18 148,400 2.54 220,877 3.06 182,975 2.97 1.05,000 5 988,319 17.50 1,093,925 17.30 665,000 11.40 1,778,641 24,63 486,500 7.88 300,000 318 40,000 0.04 2,000 0.03 2,076 0.04 2,138 0.03 2,202 0.04 2,269 40,000 0.71 37,895 0.06 5,000 0.09 5,000 0.09 5,000 0.09 5,000 0.03 2,000 0.09 5,000 0.09 5,000 0.09 5,000 0.09 5,000 0.09 5,000 0.09 5,000 0.09 5,000 0.09 5,000 0.08 5,000 0.09 5,000 0.09 5,000 0.09 5,000 0.09 5,000 0.09 5,000 0.09 5,000 0.09 5,000 0.09 5,000 0.09 5,000 0.09 5, | Benefits & Payroll Costs | 807,560 | 14.30 | 922,968 | 14.60 | 939,546 | 16.11 | 995.919 | 13.79 | 1.055.674 | 17.11 | 1 119 014 | 18.04 |
| \$88,319 17.50 1,093,925 17.30 665,000 11.40 1,778,641 24.63 488,500 7.88 300,000 1s 2,000 0.03 2,076 0.04 2,138 0.03 2,202 0.04 2,269 1s 40,000 0.07 37,895 0.60 5.000 1.02 45,000 0.05 2,206 0.00 - 0.00 - 0.00 - 0.00 - 0.00 - 0.00 - 0.00 - 0.00 - 0.00 - 0.00 0.00 - 0.00 - 0.00 - 0.00 - 0.00 - 0.00 - 0.00 - 0.00 - 0.00 - 0.00 - 0.00 - 0.00 - 0.00 0.00 - 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 | Fixed Asset Expense | 186,886 | 3.31 | 327,735 | 5.18 | 148,400 | 2.54 | 220,877 | 3.06 | 182,975 | 2 97 | 166 450 | 2 68 |
| 2,000 0.04 2,000 0.03 2,076 0.04 2,138 0.03 2,202 0.04 2,269 1s 0.00 0.01 0.00 <t< td=""><td>Capital Imp. Projects</td><td>988,319</td><td>17.50</td><td>1,093,925</td><td>17.30</td><td>665,000</td><td>11.40</td><td>1.778.641</td><td>24.63</td><td>486.500</td><td>7.88</td><td>300,000</td><td>4 83</td></t<> | Capital Imp. Projects | 988,319 | 17.50 | 1,093,925 | 17.30 | 665,000 | 11.40 | 1.778.641 | 24.63 | 486.500 | 7.88 | 300,000 | 4 83 |
| 15 0.000 0. | Debt Services | 2,000 | 0.04 | 2,000 | 0.03 | 2,076 | 0.04 | 2.138 | 0.03 | 2.202 | 0.04 | 2.269 | 20.0 |
| tis 40,000 0.71 37,895 0.60 59,500 1.02 45,000 0.62 20,000 0.32 20,000 ures 5,000 0.09 5,000 0.09 5,000 0.07 5,000 0.08 5,000 ures 5,000 0.09 5,000 0.09 5,000 0.07 5,000 0.08 5,000 ures 5,000 0.09 5,000 0.09 5,000 0.07 5,000 0.08 5,000 ilcy 45,800 45,800 25,000 45,800 24,000 23,400 24,000 es 25,000 40,000 23,400 23,400 23,400 23,400 struction 21% 4% 4% 6% 6% 6% 6% astruction 21% 4% 4% 6% 6% 6% 6% astruction 21% 4% 6% 6% 6% 6% 6% astruction 21% | Misc | • | 0.00 | 1 | 0.00 | • | 0.00 | | 0.00 | • | 0.00 | | 000 |
| 5,000 0.09 5,000 0.07 5,000 0.08 5,000 0.08 5,000 0.09 5,000 0.09 5,000 0.09 5,000 0.08 5,000 0.08 5,000 0.09 5,000 0.09 5,000 0.09 5,000 0.09 5,000 0.09 5,000 5,000 5,000 5,000 5,000 50,000 50,000 50,000 50,000 45,800 45,800 45,800 45,800 45,800 45,800 45,800 45,800 45,800 50,000 | General Fund Projects | 40,000 | 0.71 | 37,895 | 0.60 | 59,500 | 1.02 | 45,000 | 0.62 | 20,000 | 0.32 | 20,000 | 0.32 |
| ures 5,648,123 99.91 6,321,497 99.92 5,833,363 99.91 7,222,827 99.93 6,170,048 99.92 6,212,369 7 50,000 50,000 45,800 45,800 45,800 45,800 45,800 45,800 45,800 45,800 45,800 45,800 45,800 45,800 45,800 24,000 24,000 24,000 24,000 24,000 23,400 | Contingency (ADA) | 2,000 | 0.09 | 2,000 | 0.08 | 5,000 | 0.09 | 5,000 | 0.07 | 5,000 | 0.08 | 5,000 | 0.08 |
| licy 45,800 50,000 50,000 45,800 45,800 45,800 45,800 24,000 23,400 23,400 23,400 21,3,427] 21% | Total Expenditures | 5,648,123 | 99.91 | 6,321,497 | 99.92 | 5,833,363 | 99.91 | 7,222,827 | 99.93 | 6,170.048 | 99.92 | 6.212.369 | 99.92 |
| licy 45,800 45,800 45,800 45,800 45,800 45,800 45,800 45,800 83,000 845,800 850,000 80 | Equip Res per policy | 20,000 | | 20,000 | | 50,000 | | 50,000 | | 20,000 | | 50.000 | |
| es 25,535 40,000 24,000 24,000 23,400 | Unfunded Lia per policy | 45,800 | | 45,800 | | 45,800 | ; | 45,800 | | 45,800 | | 45.800 | |
| struction 50,000 40,000 23,400 23,400 23,400 21% 4% 4% 6% 64,189 10% 7% 5% 6% | Equipment Reserves | | | 25,535 | | | | 24,000 | | 24,000 | | 24.000 | |
| 15,832 10,856 24,189 (20,342) (65,228) (113,4) 21% 4% 6% 6% 10% 7% 5% 6% | Future Capital Construction | | | 20,000 | | 40,000 | | 23,400 | | 23,400 | | 23.400 | *************************************** |
| 21% 4% 4% 6% 6% 10% 7% 5% 6% 6% | Surplus/(deficit) | 15,832 | | 10,856 | | 24,189 | | (20,342) | | (65,228) | | (113,427) | |
| 10% 6% 6% | Increase on Wages | 21% | - | 4% | | 4% | | %9 | | %9 | | %9 | Appropriate to the state of the |
| R.D. | Increase on Benefits | 10% | | %4 | | 50% | | 80/ | | 702 | | è | |
| | | | 1 | | | 2 | | 20 | | 9/0 | | 0%0 | and the second of the second |
| The state of the s | The state of the s | 1 | | | | | | | | | | With the last complete department on one or | |
| the state of the s | | | | | | | | | | | | | |

| Administration | 1 | | |
|---|-----------------|------------------------|-----------|
| Administration | | | |
| 19-20 | | | Prelim |
| Revenues | FY 19-20 Actual | Mid Year | 20/21 |
| Miscellaneous Revenues | Actual to Date | Budget Revision | |
| Misc. Income -w/c div and other | 236 | 1,210 | 236 |
| Verizon cell lease | 29,928 | 30,150 | 31,059 |
| 501c3 receivable | | | 0 |
| TOTAL | 30,164 | 31,360 | 31,295 |
| Interest Income | | | |
| Interest Revenue other | 498 | 350 | 498 |
| Interest Revenue - County | 63,716 | 60,770 | 50,973 |
| TOTAL | 64,214 | 61,120 | 51,471 |
| Taxes & Gov't Revenues | | | |
| Current Sec Prop Tax General | 2,979,730 | 2,946,110 | 3,069,122 |
| Homeowner's Prop. Tax Reduction | 22,096 | 22,050 | 22,759 |
| Current Unsec Prop Tax General | 65,090 | 67,030 | 67,043 |
| Suppl. Prop Tax Current | 93,467 | 89,660 | 96,271 |
| Unitary & Op Non-unitary Tax | 115,204 | 115,180 | 118,660 |
| Redemptions Gen Taxes | | | 0 |
| Prior Unsec Prop Tax | 520 | 200 | 536 |
| Timber Tax Guarantee | 1 | - | 0 |
| Prior Supplimental Tax Rev | • | - | 0 |
| Prior Secured Prop Taxes | (19) | (20) | -20 |
| Railroad Unitary Prop Taxes | 2,147 | 2,070 | 2,211 |
| RDA Pass - Throughs | 176,664 | 66,128 | 120,000 |
| TOTAL | 3,454,900 | 3,308,408 | 3,496,582 |
| | • | .,, | -,, |
| Total Revenues | 3,549,278 | 3,400,888 | 3,579,348 |
| Laborate and American State of the Property of the Control of the | | | Prelim |
| | | | |
| Expenditures | FY 19-20 Actual | Mid Year | 20/21 |
| Operations & Supplies | Actual to Date | Budget Revision | |
| Discounts Taken | (40) | (40) | -41 |
| Finance Charges | 160 | 140 | 165 |
| CalCard Incentive | (1,623) | (1,500) | -1,672 |
| Penalties | 410 | 820 | 422 |
| Donations Expense | 710 | 800 | 731 |
| Telephone (CVCC) - Admin | 6,776 | 7,020 | 6,979 |
| Postage - Admin | 589 | 570 | 607 |
| Bank Service Charges | | | 0 |
| Office Supplies | 3,683 | 5,540 | 3,793 |
| Duplication Costs- Admin | 1,242 | 850 | 1,279 |
| Office Equip. Rental- Admin | 5,282 | 5,690 | 5,440 |

| Office Equip Maint - Admin | | | 0 |
|----------------------------------|---------|---------|---------|
| Dining Expense | 719 | 720 | 741 |
| Gas/Mileage Expense | 1,844 | 1,970 | 1,899 |
| General Admin Exp | 308 | 120 | 317 |
| Liability Insurance | 84,585 | 85,834 | 93,044 |
| Board Expense | 3,157 | 3,460 | 3,252 |
| misc Expense | • | _ | 0 |
| Dues & Subscriptions | 10,212 | 10,810 | 10,518 |
| Staff Appreciation | 80 | - | 82 |
| Staff Development | 1,466 | 2,180 | 1,510 |
| Safety Supplies - Administration | | - | 0 |
| Small Office Equipment | • | - | 0 |
| TOTAL | 119,560 | 124,984 | 129,068 |
| Legal Fees | 15,046 | 27,720 | 8,113 |

| | FY 19-20 Actual | Mid Year | 20/21 |
|-------------------------|-----------------------|------------------------|--------|
| Professional Services | Actual to Date | Budget Revision | |
| Professional Services | 18,430 | 19,084 | 18,983 |
| Accounting/Auditor Fees | 540 | 9,110 | 12,600 |
| Environmental Services | - | - | 0 |
| TOTAL | 18,970 | 28,194 | 31,583 |

Property Tax/Election Expense

Property Tax Administration Election Expense LAFCO Fees TOTAL

| 58,769 | 58,770 | 60,532 |
|--------|--------|---------|
| | - | 37,500 |
| 3,049 | 3,050 | 3,140 |
| 61.818 | 61 820 | 101 173 |

Prelim

Prelim

| Salaries/Wages Expenses |
|--------------------------------|
| Wages - Admin - Full Time |
| Wages - Admin - Part Time |
| Wages- Admin - Board Pay |
| Wages - District Administrator |
| TOTAL |

| FY 19-20 Actual | Mid Year | 20/21 |
|-----------------|------------------------|---------|
| Actual to Date | Budget Revision | |
| 79,844 | 78,610 | 91,474 |
| 121,128 | 118,900 | 133,355 |
| 28,750 | 30,000 | 30,000 |
| 125,459 | 124,850 | 130,118 |
| 355,181 | 352,360 | 384.947 |

Benefits & Payroll Costs

ER -Taxes - Admin (7.65%) Employment Expense - Admin

| 27,914 | 28,510 | 30,080 |
|--------|--------|--------|
| 128 | 130 | 132 |

Admin

Fingerprinting
Benefits Expense - Admin
Employer Retirement Exp
Worker's Compensation
TOTAL

| 32 | 60 | 33 |
|---------|---------|---------|
| 39,395 | 45,930 | 49,053 |
| 37,207 | 37,310 | 45,632 |
| 4,357 | 4,530 | 4,396 |
| 109,033 | 116,470 | 129.325 |

Fixed Assets- Equipment

Fixed Assets

Computer Purchases - Admin.

TOTAL

| 6 | (*) | 0 |
|---|--------------|--------|
| • | - | 11,000 |
| 6 | | 14.000 |

| - 0 | | |
|-----|---|------|
| | - | 0 |

Total Expenditures

| 679,614 | 711,548 | 798,209 |
|---------|---------|---------|

Total Revenues Total Expenditures GASB 68 Reserve Net Gain (Loss)

| 3,549,278 | 3,400,888 | 3,579,348 |
|-----------|-----------|-----------|
| 679,614 | 711,548 | 798,209 |
| 45,800 | 45,800 | 4,969 |
| 2,823,864 | 2,643,540 | 2,776,169 |

HOC

Recreation 2019-2020 Budget

| 2019-2020 Budget | | | Prelim |
|---------------------------------|-----------------|-----------------|---------|
| Revenues | FY 19-20 Actual | Mid Year | 20/24 |
| Program Revenue | Actual to Date | Budget Revision | 20/21 |
| Adult Softball | 18,443 | 18,310 | 20,394 |
| Adult Basketball | 15,366 | 13,580 | 13,068 |
| Sr. Sports | 5,522 | 5,700 | 5,064 |
| Adult Volleyball | 1,020 | 1,020 | 1,020 |
| Pickle Ball | 5,869 | 5,840 | 6,959 |
| Adult Classes | 37,655 | 38,940 | 37,015 |
| Adult Classes - Bureau | 14,472 | 16,930 | 14,694 |
| Bocce Ball | 140 | 280 | 140 |
| Youth Basketball | 92,084 | 90,600 | 90,000 |
| Pee Wee/Short Shots | 0 | 0 | 0 |
| Youth Classes | 44,938 | 46,400 | 44,940 |
| Youth Classes - Bureau | 704 | 780 | 715 |
| Youth Camps | 38,959 | 39,490 | 38,959 |
| Youth Camps - Bureau | 19,738 | 19,810 | 19,738 |
| Youth Sports Camp | 9,716 | 9,720 | 9,716 |
| Youth Sports Camp - Bureau | 8,896 | 10,830 | 8,896 |
| Special Events | 3,325 | 5,850 | 3,325 |
| Party in the Park | 8,309 | 7,570 | 8,312 |
| Ukulele Festival | 14,686 | 14,190 | 14,024 |
| Food Truck Fiesta | 0 | 0 | 0 |
| Great Obstacle Scramble | 14,412 | 19,930 | 14,412 |
| Dead Festival | 0 | 0 | 484 |
| Guitar Festival | 5,190 | 4,610 | 0 |
| Auburn Community Festival | 9,348 | 9,290 | 9,353 |
| Total Program Revenues | 368,792 | 379,670 | 361,229 |
| Misc. Revenue | | | |
| Activity Guide-Advertising Rev. | 8,400 | 7,950 | 9,000 |
| Miscellaneous Rev | 0 | 0 | 0 |
| TOTAL MISC REVENUE | 8,400 | 7,950 | 9,000 |
| Grants & Donations | | | |
| Youth Assistance Fund - In Dist | 16,688 | 8,490 | 16,718 |
| Donations - Recreation | 0 | 0 | 0 |
| TOTAL GRANTS & DONATIONS | 16,688 | 8,490 | 16,718 |

| TOTAL PROGRAM EXP. 200,877 208,660 230,007 Operating Expenditures | Expenditures | | | Prelim |
|--|--------------------------------|-----------------|----------|-------------|
| Program Expenditures Instructors - Adult Classes 19,181 19,420 19,788 Instructors - Youth Classes 19,181 19,420 19,788 Inst - A Classes - Bureau 6,434 7,500 9,1489 Instructors - Youth Classes 21,841 22,130 25,485 Inst - Y Classes - Bureau 265 260 422 Officials - Adult Softball 4,720 5,950 5,003 Officials - Adult Volleyball 0 0 0 0 Officials - Adult Volleyball 0 0 0 0 Officials - Youth Basketball 9,430 9,430 18,225 Instructors - Youth Camp 31,245 31,240 31,245 Instructors - Youth Camp 31,245 31,240 31,245 Inst - Y Camp - Bureau 19,474 12,800 19,474 Instructors - Youth Sports Camp 5,324 5,320 5,324 Inst - Y Sports Camp - Bureau 0 6,510 1,593 Adult Softball Expense 3,408 2,370 3,428 Adult Softball Expense 3,408 2,370 3,428 Adult Volleyball Expense 424 430 159 Pickle Ball/Tennis 1,685 2,110 1,540 Adult Class Expense 720 1,240 612 Bocce Ball Prog Expense 22,868 24,510 33,953 Pee Wee/Short Shots 0 0 0 0 T-Ball 0 0 0 0 0 T-Ball 0 0 0 0 0 0 0 0 0 | | FY 19-20 Actual | Mid Year | 20/24 |
| Instructors - Adult Classes 19,181 19,420 19,788 Inst - A Classes - Bureau 6,434 7,500 9,149 Instructors - Youth Classes 21,841 22,130 25,485 Inst - Y Classes - Bureau 265 260 422 20 25,950 5,003 25,485 Inst - Y Classes - Adult Softball 4,720 5,950 5,003 20 20 20 20 20 20 20 | Program Expenditures | Actual to Date | | 20/21 |
| Instructors - Youth Classes 21,841 22,130 25,485 1nst - Y Classes - Bureau 265 260 422 265 260 422 266 260 | Instructors - Adult Classes | 19,181 | | 19.788 |
| Instructors - Youth Classes 21,841 22,130 25,485 Inst - Y Classes - Bureau 265 260 422 Officials - Adult Softball 4,720 5,950 5,003 Officials - Adult Basketball 4,634 5,240 4,106 Officials - Adult Volleyball 0 0 0 Officials - Youth Basketball 9,430 9,430 18,225 Instructors - Youth Camp 31,245 31,240 31,245 Inst - Y Camp - Bureau 19,474 12,800 19,474 Instructors - Youth Sports Camp 5,324 5,320 5,324 Inst - Y Sports Camp - Bureau 0 6,510 1,593 Adult Softball Expense 3,408 2,370 3,428 Adult Basketball Expense 424 430 159 Pickle Ball/Tennis 1,685 2,110 1,540 Adult Class Expense 720 1,240 612 Bocce Ball Prog Expense 250 250 0 Youth Basketball Expense 22,868 24,510 33,953 Pee Wee/Short Shots 0 0 0 Youth Class Expense 10 10 10 Youth Camp Expense 10 10 10 Youth Sports Camps 30 30 32 Special Events 3,498 2,110 4,353 Party in the Park 8,837 8,790 9,820 Ukulele Festival Expense 12,770 12,720 12,741 Food Truck Fiesta 0 0 0 Obstacle 7,401 10,400 7,015 Dead Festival 6,433 6,460 6,626 Auburn Community Festival Exp 8,711 10,400 9,101 TOTAL PROGRAMEXP. 200,877 208,660 230,007 | Inst - A Classes - Bureau | | | |
| Inst - Y Classes - Bureau 265 260 422 Officials - Adult Softball 4,720 5,950 5,003 Officials - Adult Basketball 4,634 5,240 4,106 Officials - Adult Volleyball 0 0 0 Officials - Youth Basketball 9,430 9,430 18,225 Instructors- Youth Camp 31,245 31,240 31,245 Inst - Y Camp - Bureau 19,474 12,800 19,474 Instructors- Youth Sports Camp 5,324 5,320 5,324 Inst - Y Sports Camp - Bureau 0 6,510 1,593 Adult Softball Expense 3,408 2,370 3,428 Adult Softball Expense 424 430 159 Pickle Ball/Tennis 1,685 2,110 1,540 Adult Class Expense 22,868 24,510 33,953 Pee Wee/Short Shots 0 0 0 Youth Class Expense 476 480 78 Youth Camp Expense 10 10 10 Youth Camp Expense 10 10 10 Youth Camp Expense 12,770 12,720 12,741 Food Truck Fiesta 0 0 0 Otatacle 7,401 10,400 7,015 Dead Festival Expenditures 4,711 10,400 9,101 TOTAL PROGRAM EXP. 200,877 208,660 230,007 | Instructors - Youth Classes | 21,841 | | |
| Officials - Adult Softball 4,720 5,950 5,003 Officials - Adult Volleyball 0 0 0 Officials - Youth Basketball 9,430 9,430 18,225 Instructors - Youth Camp 31,245 31,240 31,245 Instructors - Youth Sports Camp 19,474 12,800 19,474 Instructors - Youth Sports Camp 5,324 5,320 5,324 Instructors - Youth Sports Camp - Bureau 0 6,510 1,593 Adult Softball Expense 809 550 565 Adult Class Expense 809 550 565 Adult Olleyball Expense 720 1,240 612 Bocce Ball Prog Expense | Inst - Y Classes - Bureau | 265 | | |
| Officials - Adult Volleyball 4,634 5,240 4,106 Officials - Adult Volleyball 0 0 0 Officials - Youth Basketball 9,430 9,430 18,225 Instructors - Youth Camp 31,245 31,240 31,245 Instructors - Youth Sports Camp 19,474 12,800 19,474 Instructors - Youth Sports Camp 5,324 5,320 5,324 Instructors - Youth Sports Camp 3,408 2,370 3,428 Adult Softball Expense 809 550 565 Adult Volleyball Expense 424 430 159 Pickle Ball/Tennis 1,685 2,110 1,540 Adult Class Expense 720 1,240 612 Bocce Ball Prog Expense 250 250 0 Youth Basketball Expense 22,868 | Officials - Adult Softball | 4,720 | 5,950 | |
| Officials - Adult Volleyball 0 0 0 Officials - Youth Basketball 9,430 9,430 18,225 Instructors- Youth Camp 31,245 31,240 31,245 Instructors- Youth Sports Camp 19,474 12,800 19,474 Instructors- Youth Sports Camp 5,324 5,320 5,324 Instructors- Youth Sports Camp - Bureau 0 6,510 1,593 Adult Softball Expense 3,408 2,370 3,428 Adult Notice Ball Expense 424 430 159 Pickle Ball/Tennis 1,685 2,110 1,540 Adult Class Expense 720 1,240 612 Bocce Ball Prog Expense 250 250 0 Youth Basketball Expense 22,868 24,510 33,953 Yee Wes/Short Shots 0 0< | Officials - Adult Basketball | 4,634 | 5,240 | |
| Instructors- Youth Camp Instructors- Youth Camp Instructors- Youth Sports Camp Instructors- Youth Camp Expense Instructors- Youth Sports Camps Instructors- Youth Sports Camp Instructors- Youth Sport Camp Instructors- Youth Sport Camp Instructors- Youth Sport Camp Instructors- Youth Instructors Instructors Instructors | Officials - Adult Volleyball | 0 | 0 | |
| Instructors- Youth Camp | Officials - Youth Basketball | 9,430 | 9,430 | 18.225 |
| Inst - Y Camp - Bureau | Instructors- Youth Camp | 31,245 | 31,240 | |
| Instructors- Youth Sports Camp | Inst - Y Camp - Bureau | 19,474 | 12,800 | |
| Inst - Y Sports Camp - Bureau | Instructors- Youth Sports Camp | 5,324 | | |
| Adult Softball Expense 3,408 2,370 3,428 Adult Basketball Expense 809 550 565 Adult Volleyball Expense 424 430 159 Pickle Ball/Tennis 1,685 2,110 1,540 Adult Class Expense 720 1,240 612 Bocce Ball Prog Expense 250 250 0 Youth Basketball Expense 22,868 24,510 33,953 Pee Wee/Short Shots 0 0 0 0 T-Ball 0 0 0 0 Youth Class Expense 476 480 78 Youth Camp Expense 10 10 10 Youth Sports Camps 30 30 32 Special Events 3,498 2,110 4,353 Party in the Park 8,837 8,790 9,820 Ukulele Festival Expense 12,770 12,720 12,741 Food Truck Fiesta 0 0 0 Obstacle 7,401 10,400 7,015 Dead Festival (1) 0 158 < | Inst - Y Sports Camp - Bureau | 0 | | |
| Adult Basketball Expense 809 550 565 Adult Volleyball Expense 424 430 159 Pickle Ball/Tennis 1,685 2,110 1,540 Adult Class Expense 720 1,240 612 Bocce Ball Prog Expense 250 250 0 Youth Basketball Expense 22,868 24,510 33,953 Pee Wee/Short Shots 0 0 0 T-Ball 0 0 0 0 Youth Class Expense 476 480 78 Youth Camp Expense 10 10 10 10 Youth Sports Camps 30 30 32 Special Events 3,498 2,110 4,353 Party in the Park 8,837 8,790 9,820 Ukulele Festival Expense 10,770 12,720 12,741 Food Truck Fiesta 0 0 0 0 Obstacle 7,401 10,400 7,015 Dead Festival Auburn Community Festival Expense 8,711 10,400 9,101 **TOTAL PROGRAM EXP.** 200,877 208,660 230,007 Operating Expenditures | Adult Softball Expense | 3,408 | | |
| Adult Volleyball Expense | Adult Basketball Expense | 809 | | |
| Pickle Ball/Tennis 1,685 2,110 1,540 Adult Class Expense 720 1,240 612 Bocce Ball Prog Expense 250 250 0 Youth Basketball Expense 22,868 24,510 33,953 Pee Wee/Short Shots 0 0 0 0 T-Ball 0 0 0 0 0 0 Youth Class Expense 476 480 78 78 78 78 79 78 70 12,721 12,741 10 12,741 10 15 10 15 10 10 15 10 </td <td>Adult Volleyball Expense</td> <td>424</td> <td>430</td> <td></td> | Adult Volleyball Expense | 424 | 430 | |
| Adult Class Expense 720 1,240 612 Bocce Ball Prog Expense 250 250 0 Youth Basketball Expense 22,868 24,510 33,953 Pee Wee/Short Shots 0 0 0 T-Ball 0 0 0 0 Youth Class Expense 476 480 78 Youth Camp Expense 10 10 10 Youth Sports Camps 30 30 32 Special Events 3,498 2,110 4,353 Party in the Park 8,837 8,790 9,820 Ukulele Festival Expense 12,770 12,720 12,741 Food Truck Fiesta 0 0 0 Obstacle 7,401 10,400 7,015 Dead Festival Community Festival Exp 8,711 10,400 9,101 **TOTAL PROGRAM EXP.** 200,877 208,660 230,007 Operating Expenditures | Pickle Ball/Tennis | 1,685 | 2,110 | |
| Bocce Ball Prog Expense 250 250 0 Youth Basketball Expense 22,868 24,510 33,953 Pee Wee/Short Shots 0 0 0 0 T-Ball 0 0 0 0 Youth Class Expense 476 480 78 Youth Camp Expense 10 10 10 Youth Sports Camps 30 30 32 Special Events 3,498 2,110 4,353 Party in the Park 8,837 8,790 9,820 Ukulele Festival Expense 12,770 12,720 12,741 Food Truck Fiesta 0 0 0 0 Obstacle 7,401 10,400 7,015 158 Guitar Festival 6,433 6,460 6,626 Auburn Community Festival Exp 8,711 10,400 9,101 TOTAL PROGRAM EXP. 200,877 208,660 230,007 | Adult Class Expense | 720 | | |
| Pee Wee/Short Shots 0 0 0 T-Ball 0 0 0 Youth Class Expense 476 480 78 Youth Camp Expense 10 10 10 Youth Sports Camps 30 30 32 Special Events 3,498 2,110 4,353 Party in the Park 8,837 8,790 9,820 Ukulele Festival Expense 12,770 12,720 12,741 Food Truck Fiesta 0 0 0 Obstacle 7,401 10,400 7,015 Dead Festival (1) 0 158 Guitar Festival 6,433 6,460 6,626 Auburn Community Festival Exp 8,711 10,400 9,101 TOTAL PROGRAM EXP. 200,877 208,660 230,007 Operating Expenditures | Bocce Ball Prog Expense | 250 | | |
| Pee Wee/Short Shots 0 0 0 T-Ball 0 0 0 Youth Class Expense 476 480 78 Youth Camp Expense 10 10 10 Youth Sports Camps 30 30 32 Special Events 3,498 2,110 4,353 Party in the Park 8,837 8,790 9,820 Ukulele Festival Expense 12,770 12,720 12,741 Food Truck Fiesta 0 0 0 Obstacle 7,401 10,400 7,015 Dead Festival (1) 0 158 Guitar Festival 6,433 6,460 6,626 Auburn Community Festival Exp 8,711 10,400 9,101 TOTAL PROGRAM EXP. 200,877 208,660 230,007 Operating Expenditures | Youth Basketball Expense | 22,868 | 24,510 | 33.953 |
| T-Ball 0 0 0 Youth Class Expense 476 480 78 Youth Camp Expense 10 10 10 Youth Sports Camps 30 30 32 Special Events 3,498 2,110 4,353 Party in the Park 8,837 8,790 9,820 Ukulele Festival Expense 12,770 12,720 12,741 Food Truck Fiesta 0 0 0 Obstacle 7,401 10,400 7,015 Dead Festival (1) 0 158 Guitar Festival 6,433 6,460 6,626 Auburn Community Festival Exp 8,711 10,400 9,101 TOTAL PROGRAM EXP. 200,877 208,660 230,007 Operating Expenditures | Pee Wee/Short Shots | 0 | | |
| Youth Class Expense 476 480 78 Youth Camp Expense 10 10 10 Youth Sports Camps 30 30 32 Special Events 3,498 2,110 4,353 Party in the Park 8,837 8,790 9,820 Ukulele Festival Expense 12,770 12,720 12,741 Food Truck Fiesta 0 0 0 Obstacle 7,401 10,400 7,015 Dead Festival (1) 0 158 Guitar Festival 6,433 6,460 6,626 Auburn Community Festival Exp 8,711 10,400 9,101 TOTAL PROGRAM EXP. 200,877 208,660 230,007 | T-Ball | 0 | 0 | |
| Youth Camp Expense 10 10 10 Youth Sports Camps 30 30 32 Special Events 3,498 2,110 4,353 Party in the Park 8,837 8,790 9,820 Ukulele Festival Expense 12,770 12,720 12,741 Food Truck Fiesta 0 0 0 Obstacle 7,401 10,400 7,015 Dead Festival (1) 0 158 Guitar Festival 6,433 6,460 6,626 Auburn Community Festival Exp 8,711 10,400 9,101 TOTAL PROGRAM EXP. 200,877 208,660 230,007 Operating Expenditures | Youth Class Expense | 476 | 480 | |
| Youth Sports Camps 30 30 32 Special Events 3,498 2,110 4,353 Party in the Park 8,837 8,790 9,820 Ukulele Festival Expense 12,770 12,720 12,741 Food Truck Fiesta 0 0 0 Obstacle 7,401 10,400 7,015 Dead Festival (1) 0 158 Guitar Festival 6,433 6,460 6,626 Auburn Community Festival Exp 8,711 10,400 9,101 TOTAL PROGRAM EXP. 200,877 208,660 230,007 Operating Expenditures | Youth Camp Expense | 10 | 10 | |
| Special Events 3,498 2,110 4,353 Party in the Park 8,837 8,790 9,820 Ukulele Festival Expense 12,770 12,720 12,741 Food Truck Fiesta 0 0 0 Obstacle 7,401 10,400 7,015 Dead Festival (1) 0 158 Guitar Festival 6,433 6,460 6,626 Auburn Community Festival Exp 8,711 10,400 9,101 TOTAL PROGRAM EXP. 200,877 208,660 230,007 Operating Expenditures | Youth Sports Camps | 30 | 30 | |
| Party in the Park 8,837 8,790 9,820 Ukulele Festival Expense 12,770 12,720 12,741 Food Truck Fiesta 0 0 0 Obstacle 7,401 10,400 7,015 Dead Festival (1) 0 158 Guitar Festival 6,433 6,460 6,626 Auburn Community Festival Exp 8,711 10,400 9,101 TOTAL PROGRAM EXP. 200,877 208,660 230,007 Operating Expenditures | Special Events | 3,498 | 2,110 | |
| Ukulele Festival Expense 12,770 12,720 12,741 Food Truck Fiesta 0 0 0 Obstacle 7,401 10,400 7,015 Dead Festival (1) 0 158 Guitar Festival 6,433 6,460 6,626 Auburn Community Festival Exp 8,711 10,400 9,101 TOTAL PROGRAM EXP. 200,877 208,660 230,007 Operating Expenditures | Party in the Park | 8,837 | | |
| Food Truck Fiesta 0 0 0 Obstacle 7,401 10,400 7,015 Dead Festival (1) 0 158 Guitar Festival 6,433 6,460 6,626 Auburn Community Festival Exp 8,711 10,400 9,101 TOTAL PROGRAM EXP. 200,877 208,660 230,007 Operating Expenditures | Ukulele Festival Expense | 12,770 | | |
| Obstacle 7,401 10,400 7,015 Dead Festival (1) 0 158 Guitar Festival 6,433 6,460 6,626 Auburn Community Festival Exp 8,711 10,400 9,101 TOTAL PROGRAM EXP. 200,877 208,660 230,007 Operating Expenditures | Food Truck Fiesta | 0 | | |
| Dead Festival (1) 0 158 Guitar Festival 6,433 6,460 6,626 Auburn Community Festival Exp 8,711 10,400 9,101 TOTAL PROGRAM EXP. 200,877 208,660 230,007 Operating Expenditures | Obstacle | 7,401 | 10,400 | |
| Guitar Festival 6,433 6,460 6,626 Auburn Community Festival Exp 8,711 10,400 9,101 TOTAL PROGRAM EXP. 200,877 208,660 230,007 Operating Expenditures | Dead Festival | (1) | | |
| Auburn Community Festival Exp 8,711 10,400 9,101 **TOTAL PROGRAM EXP.** 200,877 208,660 230,007 Operating Expenditures | Guitar Festival | 6,433 | 6,460 | |
| Operating Expenditures | Auburn Community Festival Exp | 8,711 | | |
| Talantana | TOTAL PROGRAM EXP. | 200,877 | 208,660 | 230,007 |
| Telephone 686 546 707 | Operating Expenditures | | | |
| | Telephone | 686 | 546 | 707 |

Bec.

| Activity Guide | 45,536 | 43,340 | 42,111 |
|---------------------------------|-----------------------|------------------------|------------|
| Youth Assistance Expense | 14,212 | 14,300 | 15,367 |
| Office Supplies | 1,872 | 2,870 | 2,238 |
| Gas/Mileage | 494 | 410 | 221 |
| Dues & Subscriptions | 892 | 1,090 | 1,192 |
| Staff Appreciation | 46 | 0 | 272 |
| Company Celebrations | 1,395 | 1,830 | 1,469 |
| Staff Development | 597 | 950 | 1,053 |
| Small Rec Equipment | 376 | 470 | 186 |
| Safety Supplies | 30 | 200 | 0 |
| TOTAL OPERATING EXP | 66,136 | 66,006 | 64,817 |
| 40 | * | | Prelim |
| | FY 19-20 Actual | Mid Year | 20/21 |
| Professional Services | Actual to Date | Budget Revision | |
| Professional Services | 110 | 190 | 897 |
| Total Professional Services | 3,727 | 190 | 897 |
| Salaries/Wages Expenditures | | | |
| Wages - Full Time | 157,002 | 160.040 | 440.040 |
| Wages - Part Time | 83 | 160,040 | 149,649 |
| Wages - Seasonal | 1,017 | 1,030 | 2,796 |
| Wages - Adult Softball | 3,364 | 1,280 | 2,403 |
| Wages - Uniform | 0 | 3,320 | 4,252 |
| Wages - Adult Basketball | 2,474 | 2,360 | 1 964 |
| Wages - Adult Volleyball | 0 | 2,300 | 1,861 |
| Wages - Special Events | 3,620 | 3,510 | 0 3,316 |
| | | 0,510 | 3,310 |
| Totals | 167,560 | 171,540 | 164,277 |
| Benefits & Payroll Expenditures | | | |
| ER -Taxes - (13.65%) | 14,199 | 13,230 | 13,150 |
| Employment Expense | 949 | 950 | 977 |
| Fingerprinting Expense | 92 | 110 | 273 |
| Benefits Expense | 26,866 | 29,980 | 39,929 |
| Calpers Exp. | 18,226 | 18,170 | 21,214 |
| Worker's Comp | 3,926 | 4,130 | 3,503 |
| Totals | 64,258 | 66,570 | 79,046 |
| Equipment & Fixed Assets | | | |
| Fixed Assets - Recreation | 1,192 | 1,190 | 3,500 |
| Computer Purchases - Rec | 1,005 | 1,200 | 0,500 |
| | .,,,,, | 1,200 | U |

| | - | 1 |
|---|---|--------|
| | 0 | ر ا |
| c | Y | _ |

| Totals | 2,197 | 2,390 | 3,500 |
|------------------------------|-----------|-----------|-----------|
| Total Expenditures | 504,755 | 515,356 | 542,544 |
| Total Revenues | 393,880 | 396,110 | 386,947 |
| Total Expenditures | 504,755 | 515,356 | 542,544 |
| Contingency (1% of expenses) | 4,697 | 5,154 | 5,425 |
| Net Gain (Loss) | (115,572) | (124,399) | (161,023) |

Justomel Service

Prelim

Customer Service 19-20 Budget Revenues

| Revenue | FY 19-20 Actual | Mid Year | 20/21 |
|---------------------------------|-----------------|----------|--------|
| Out of Dist Fees | 15 272 | 45 040 | 45.070 |
| Out of Dist Fees - Bureau | 15,372 | 15,810 | 15,372 |
| Return Check Fees | 1,206 | 1,260 | 1,157 |
| Total | 0 | 140 | 0 |
| rotai | 16,578 | 17,210 | 16,529 |
| Rents & Concessions | | | |
| | 0 | 0 | 0 |
| Total •• | 0 | • • 0 | 0 |
| Miscellaneous Revenue | | | _ |
| | 0 | 0 | 0 |
| Total | 0 | 0 | |
| Grant Revenue | _ | | |
| | 0 | 0 | 0 |
| Total | 0 | 0 | 0 |
| Other Financing Sources | | | |
| Transfers from Equipment Reserv | 0 | 0 | 11,000 |
| Total | 0 | 0 | 11,000 |
| Total Revenues | 16,578 | 17,210 | 27,529 |

Expenditures

Expenditures

Cash short/over
Merchant fees
Bad Debt
Telephone expense
Gift certificates Given Out
Postage
Office Supplies
Duplication costs
Office Equipment rental
Office equipment Maintenance
Gas/Mileage Expense
Public Relations/Marketing
Dues and Subscriptions

| -16 | -10 | -15 |
|--------|--------|--------|
| 10,522 | 10,760 | 12,367 |
| 304 | 300 | 220 |
| 8,500 | 8,750 | 8,704 |
| 635 | 590 | 657 |
| 500 | 500 | 515 |
| 1,883 | 1,390 | 1,922 |
| 124 | 130 | 194 |
| 6,897 | 9,400 | 5,624 |
| 4,499 | 4,500 | 4,531 |
| 633 | 670 | 665 |
| 11,619 | 17,600 | 12,431 |
| 47 | 20 | 48 |

| Safety Supplies |
|------------------------|
| Staff Appreciation |
| Staff Development |
| Theft Expense |
| Small Office equipment |
| Total Expenditures |

| 0 | 0 | 0 |
|--------|--------|--------|
| 0 | 0 | 0 |
| 438 | 440 | 451 |
| 0 | 0 | 0 |
| 0 | 0 | 0 |
| 46,585 | 55,040 | 48,313 |

Prof Services

| 2,280 | 1,360 | 1,869 |
|-------|-------|-------|
| 2,280 | 1,360 | 1,869 |

Prelim

Wages (F/T) Wages (P/T) Total

 FY 19-20 Actual
 Mid Year
 20/21

 125,367
 129,660
 136,759

 17,916
 19,110
 18,308

 143,283
 148,770
 155,067

 156,469

 11,226
 12,020
 12,477

ER -Taxes - Admin (7.65%)(10.85%) Employment Expense Fingerprinting Expense Benefits Expense Employer Retirement Exp. (16.622%) Worker's Compensation (.68% x 148%) Total

| | | 156,469 |
|--------|--------|---------|
| 11,226 | 12,020 | 12,477 |
| 0 | 0 | 0 |
| 0 | 0 | 0 |
| 24,421 | 24,970 | 27,239 |
| 17,956 | 18,300 | 21,400 |
| 645 | 640 | 971 |
| 54,248 | 55.930 | 62.087 |

Total Salaries & Benefits

197,531 204,700 217,154

Prelim

Fixed Assets- Equipment Fixed Asset Purchases Fixed Asset Purchases (computer)

| FY 19-20 Actual | Mid Year | 20/21 |
|-----------------|----------|--------|
| 0 | 0 | 0 |
| 0 | 0 | 14,000 |
| 0 | n | 14 000 |

| Total Expenditures | 246,396 | 261,100 | 281,336 |
|--------------------|---------|---------|---------|
| Total Revenues | 16,578 | 17,210 | 27,529 |

| Total Expenditures | 246,396 | 261,100 | 281,336 |
|-----------------------------------|----------|----------|----------|
| Contingency Reserve (2% of expens | 2,218 | 2,611 | 2,813 |
| Net Gain (Loss) | -232,036 | -246,501 | -256,620 |