

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE BOARD OF DIRECTORS AGENDA**

6:00 PM

**THURSDAY, FEBRUARY 25, 2021
CANYON VIEW COMMUNITY CENTER, FOOTHILLS ROOM
471 MAIDU DRIVE, AUBURN, CA 95603**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://zoom.us/j/99827321639>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 998 2732 1639 to participate.

People using the Zoom website will be able to see and hear the Board, and the Board will be able to hear the public. The Board will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

1.0 CALL TO ORDER

(PLEDGE TO THE FLAG)

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. The November and December Board meetings will be scheduled in consideration of recognized holidays. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

Roll Call

Ainsleigh ____ Lynch ____ Ferris ____ Gray ____ Holbrook ____

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES, AND APPROVAL

Motion by _____ Second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

4.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be un-muted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

5.0 CONSENT ITEMS – (roll call vote). All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public requests a specific item to be removed from the Consent Calendar for separate discussion and action.

_____ **5.1 Review and approval of Minutes of the Board of Directors from January 28, 2021**
(Pages 7 – 13)

Review and approval of Minutes of the Board of Directors from January 28, 2021

_____ **5.2 Review of Cash Requirements for January, 2021 (Standing Finance Committee)**
(Pages 14 – 16)

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval.

_____ **5.3 Review of Financials for January, 2021 (Standing Finance Committee)**
(Pages 17 – 22)

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval.

_____ **5.4 Letter Supporting AB 361: Declared Emergencies and Brown Act Requirements**
(Program, Personnel, Policy, Fee & Legal Review Committee) (Pages 23 – 24)

This item was reviewed and approved by the Program, Personnel, Policy, Fee & Legal Review Committee and forwarded to the Board of Directors for review and approval.

_____ **5.5 Resolution Number 2021-03: Transfer of Equipment Reserve Fund (Standing Finance Committee) (Pages 25 – 26)**

This item was reviewed and approve by the Standing Finance Committee and forwarded to the Board of Directors for review and adoption.

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS (Pages 27 – 38)

Please see board reports, vandalism reports, and project activity report under item 6.0.

7.0 UNFINISHED BUSINESS

7.1 2021 Friend of Recreation Nominations (Pages 39 – 42)

Shall the Auburn Area Recreation & Park District nominate a person(s) for the 2021 “Friend of Recreation” award?

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

7.2 Preliminary Budget for Fiscal Year 2021/2022 (Pages 43 – 74)

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors approve the preliminary FY 2021/2022 budget?

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

7.3 FY 2021/2022 Project List and Five-Year Plan Update (Pages 75 – 85)

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors direct staff to begin preliminary work and provide appropriate environmental analysis of the projects on the proposed FY 21/22 Project List, and approve the Five-Year Plan Update?

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

_____ 8.0 **NEW BUSINESS**

_____ 8.1 **Resolution Number 2021-02: Preparation of Atwood III Engineer’s Report for Fiscal Year 2021/2022 (Acquisition & Development Committee) (Pages 86 – 89)**

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors adopt Resolution Number 2021-02 Directing SCI Consulting Group to prepare the Engineer’s Report for Fiscal Year 2021-22 for the proposed continuation of the assessments which provide important revenues to fund park and recreation improvements and services for the “Atwood Ranch III Landscaping and Lighting Assessment District”?

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

_____ 8.2 **Letter Supporting Hwy 49 Bridge Debris Removal Project (Program, Personnel, Policy, Fee & Legal Review Committee) (Pages 90 – 96)**

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors send a letter to our local legislators supporting the project to remove the steel and concrete wreckage of the former State Route (SR) 49 Bridge from the North Fork American River?

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

_____ 8.3 **Nomination for CSDA Board of Directors – Seat A (Pages 97 – 100)**

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors nominate an ARD Board member for the California Special District Association (CSDA) Board of Directors, Seat A?

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

_____ **8.4 Placer County Local Agency Formation Commission (LAFCO) Call for Nomination – Special District Representative (Pages 101 – 103)**

Shall an ARD Board Member apply for the position of Special District Representative for the Placer Local Agency Formation Commission?

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

_____ **9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. Bike Park – Progress of Bike Park, Including Volunteer Hours and In-Kind Contributions - (Acquisition & Development Committee) **(Page 105)**
2. 2020 Events and P&L Review - (Standing Finance Committee) **(Pages 106 – 109)**
3. County Mitigation Fund, current balance \$792,000.

_____ **10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

_____ **11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

_____ **12.0 PUBLIC COMMENT** – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be unmuted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

_____ **13.0 CLOSED SESSION**

13.1 Public Employee Performance Evaluation (Gov Code 54954.5, subd. (e), 54947.)

Title: District Administrator

13.2 Union Negotiations

Conference with Labor Negotiators (Government Code, Section 54956.95, subd. (f), 54957.6)

**Agency Designated Representatives: Kahl Muscott, District Administrator;
Veona Galbraith, Administrative Services Manager**

Employee Organization: IOUE, Stationary Engineers Local 39

_____ 14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

2-19-21
Date

1:10 pm
Time

P. Larson
Clerk to the Board

SECTION: 5.0

**ITEM: 5.1 REVIEW AND APPROVAL OF MINUTES OF THE
BOARD OF DIRECTORS FROM JANUARY 28, 202**

INFORMATION: SEE ATTACHED MINUTES

**STAFF
RECOMMENDATION: BOARD OF DIRECTORS REVIEW & APPROVE
MINUTES**

FISCAL IMPACT: NONE

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Thursday, January 28, 2021, 6:00 p.m.**

Board Members

Present: Chairman H. Gordon Ainsleigh
Director Mike Lynch
Director Jim Ferris
Director Jim Gray
Director Scott Holbrook

**Board Members
Absent:** None.

Staff Present: Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Jesse Williams, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager
Mark Brunner, Recreation/Youth Services Manager
Mike Scheele, Landscape Architect/Project Manager
Pat Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:05 p.m. by Chairman Ainsleigh.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation was made by Youth Services Coordinator Amy Oddo to Youth Services Site Director Wendy Murdoch as Employee of the Month for January, 2021.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and seconded by Director Lynch to approve the agenda as written with item 8.1 being moved prior to item 6.0.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

4.0 PUBLIC COMMENT

Rachel Raddell gave public comment that Discovery Club is great and safety protocol needs to be communicated to parents when students go back to five days a week.

Dane Wadle gave public comment that he took his boys to the Bike Park recently and it is a great facility. Mr. Wadle also gave a CSDA update that they are trying to get assistance from the Federal Government for funds for State and local Government Districts.

5.0 CONSENT ITEMS

5.1 Review and Approval of Minutes of the Board of Directors Meeting from December 17, 2020

5.2 Review of Cash Requirements for December, 2020 (Standing Finance Committee)

5.3 Review of Financials for November, 2020 (Standing Finance Committee)

5.4 Review of Financials for December, 2020 (Standing Finance Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to approve the Consent Calendar as written.

Roll Call Vote

Director Ainsleigh – Yes

Director Lynch – Yes

Director Ferris – Yes

Director Gray – Yes

Director Holbrook – Yes

5 – 0 Motion carries.

Item 8.1 was moved to before Administrator's and Departmental Reports.

Resolution Number 2021-01: Supporting Auburn Endurance Events as the Official State 100 Mile Endurance Events (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Lynch and seconded by Director Gray to adopt Resolution Number 2021-01 Supporting Auburn Endurance Events as the Official State 100 Mile Endurance Events to be signed by Vice Chairman Lynch.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 This item was moved to before item 6.0

8.2 District Policy Proposed Amendment – Purchasing Limits (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Holbrook and seconded by Director Ferris to approve the District Policy Proposed Amendment for Purchasing Limits.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

5 - 0 Motion carries

8.3 ARD Legal Counsel (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Holbrook and seconded by Director Lynch to send out Requests for Proposals for legal counsel.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

5 - 0 Motion carries.

8.4 24-Acre Site Refined Master Plan (Acquisition & Development Committee)

A motion was made by Director Holbrook and seconded by Director Gray to approve the 24-Acre Site Refined Master Plan.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

5 - 0 Motion carries.

8.5 2021 ARD Friend of Recreation Award

There was no vote taken on this item. Someone will be nominated for the ARD Friend of Recreation at the February Board Meeting.

8.6 2021-2022 Obsolescence List (Standing Finance Committee)

A motion was made by Director Holbrook and seconded by Director Lynch to approve the updated 5-Year Obsolescence List based on the new Preliminary Budget.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

5 - 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Preliminary Budget for Fiscal Year 2021 – 2022 (Standing Finance Committee)
This item was reviewed by the Board.
2. FY 2021/2022 Project List and Five-Year Plan Update – (Acquisition & Development Committee) This item was reviewed by the Board.
3. County Mitigation Fund, current balance \$792,000.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

Director Ainsleigh informed the Board that he would like to ask Green Acres for a donation of trees. In return, he would put up signs in front of the trees advertising Green Acres. This item will be discussed at the February 2021 Program, Personnel, Policy, Fee & Legal Review Committee Meeting.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – Closed Session began at 7:52 p.m.

13.1 Public Employee Performance Evaluation (Gov Code 54954.5, subd. (e), 54947.)

Title: District Administrator

13.2 Union Negotiations

Conference with Labor Negotiators (Government Code, Section 54956.95, subd. (f), 54957.6)

Agency Designated Representatives: Kahl Muscott, District Administrator; Veona Galbraith, Administrative Services Manager

Employee Organization: IOUE, Stationary Engineers Local 39

14.0 OPEN SESSiON – Open Session began at 8:03 p.m.

There was no reportable action.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 8:03 p.m. by Chairman Ainsleigh.

Board Secretary

Date

SECTION: 5.0

**ITEM: 5.2 REVIEW AND APPROVAL OF CASH
REQUIREMENTS FOR JANUARY, 2021**

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING
FINANCE COMMITTEE AND FORWARDED TO
THE BOARD OF DIRECTORS FOR REVIEW AND
APPROVAL**

FISCAL IMPACT: \$172,417.53

Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
21170	V0019	Valley Rock Landscape Material	1/15/2021	COMM 1ST	PMCHK00002710	\$1,012.39
21171	W0001	Walker's Office Supplies, Inc.	1/15/2021	COMM 1ST	PMCHK00002710	\$775.23
21172	W0010	Waxie Sanitary Supply	1/15/2021	COMM 1ST	PMCHK00002710	\$311.00
21173	W0044	Wave	1/15/2021	COMM 1ST	PMCHK00002710	\$1,466.31
21174	W0045	Williams, Jesse	1/15/2021	COMM 1ST	PMCHK00002710	\$75.90
21175	Y0002	Yuba Lock & Safe	1/15/2021	COMM 1ST	PMCHK00002710	\$297.39
21176	A0139	Auburn Ford	1/15/2021	COMM 1ST	PMCHK00002711	\$19,418.66
21177	1099-216	Gerald Harris	1/22/2021	COMM 1ST	PMCHK00002712	\$156.00
21178	1099-218	Auburn Gymnastics Center	1/22/2021	COMM 1ST	PMCHK00002712	\$97.50
21179	1099-243	Phillip Dallas	1/22/2021	COMM 1ST	PMCHK00002712	\$65.00
21180	1099-256	Healing Pastures, Inc.	1/22/2021	COMM 1ST	PMCHK00002712	\$112.50
21181	1099-269	Deborah Lynn	1/22/2021	COMM 1ST	PMCHK00002712	\$39.00
21182	1099-277	Foothill Karate Do	1/22/2021	COMM 1ST	PMCHK00002712	\$413.71
21183	1099-313	Alison Lloyd	1/22/2021	COMM 1ST	PMCHK00002712	\$456.00
21184	1099-343	Faith Petersen	1/22/2021	COMM 1ST	PMCHK00002712	\$720.00
21185	A0013	AT&T	1/22/2021	COMM 1ST	PMCHK00002712	\$66.20
21186	A0169	AT&T Acct 303817271	1/22/2021	COMM 1ST	PMCHK00002712	\$42.80
21187	S1007	Stationary Engineers, Local 39	1/22/2021	COMM 1ST	PMCHK00002712	\$375.82
21188	TEMPC	Cousins Main Lobster LLC	1/22/2021	COMM 1ST	PMCHK00002712	\$225.00
21189	TEMPL	Jonathan Laymon	1/22/2021	COMM 1ST	PMCHK00002712	\$20.00
21190	A0014	AT&T	1/29/2021	COMM 1ST	PMCHK00002713	\$322.59
21191	A0027	Recology Auburn Placer	1/29/2021	COMM 1ST	PMCHK00002713	\$1,151.67
21192	A0051	Anderson's Sierra Pipe Co.	1/29/2021	COMM 1ST	PMCHK00002713	\$1,624.79
21193	A0134	Advanced Intregrated Pest Mana	1/29/2021	COMM 1ST	PMCHK00002713	\$150.00
21194	A0168	Adbag, Inc.	1/29/2021	COMM 1ST	PMCHK00002713	\$235.95
21195	B0008	Burke Company, Inc.	1/29/2021	COMM 1ST	PMCHK00002713	\$574.06
21196	B0067	Bill Ballow	1/29/2021	COMM 1ST	PMCHK00002713	\$70.00
21197	C0061	California Computer Services	1/29/2021	COMM 1ST	PMCHK00002713	\$62.50
21198	C0111	Cal.net	1/29/2021	COMM 1ST	PMCHK00002713	\$66.90
21199	C0121	Cole Huber LLP	1/29/2021	COMM 1ST	PMCHK00002713	\$1,320.00
21200	C0130	Cirrus Group LLC	1/29/2021	COMM 1ST	PMCHK00002713	\$127.00
21201	D0010	Diamond Pacific	1/29/2021	COMM 1ST	PMCHK00002713	\$257.48
21202	D0096	DC Solar Electric, Inc.	1/29/2021	COMM 1ST	PMCHK00002713	\$2,900.00
21203	H0056	Humana Dental Ins. Co	1/29/2021	COMM 1ST	PMCHK00002713	\$2,236.34
21204	H0062	Home Depot Pro	1/29/2021	COMM 1ST	PMCHK00002713	\$51.09
21205	M0013	Meadow Vista Hardware	1/29/2021	COMM 1ST	PMCHK00002713	\$247.08
21206	N0012	Nevada Irrigation District	1/29/2021	COMM 1ST	PMCHK00002713	\$431.41
21207	N0048	Normac, Inc.	1/29/2021	COMM 1ST	PMCHK00002713	\$218.17
21208	P0005	Placer County Water Agency	1/29/2021	COMM 1ST	PMCHK00002713	\$90.76
21209	P0007	Pacific Gas & Electric Company	1/29/2021	COMM 1ST	PMCHK00002713	\$9,322.41
21210	P0056	Placer Union High School Distr	1/29/2021	COMM 1ST	PMCHK00002713	\$1,120.72
21211	P0095	Placer County Clerk Recorder E	1/29/2021	COMM 1ST	PMCHK00002713	\$39,043.75
21212	S0008	Sherwin-Williams	1/29/2021	COMM 1ST	PMCHK00002713	\$239.03
21213	S0009	Sierra Saw Sales And Service	1/29/2021	COMM 1ST	PMCHK00002713	\$141.26
21214	S0067	Superfast Copy	1/29/2021	COMM 1ST	PMCHK00002713	\$53.79
21215	S0145	SCP Pool Distributors LLC	1/29/2021	COMM 1ST	PMCHK00002713	\$352.64
21216	S1000	State Of California/DOJ	1/29/2021	COMM 1ST	PMCHK00002713	\$74.00
21217	T0031	Turf Star, Inc.	1/29/2021	COMM 1ST	PMCHK00002713	\$1,292.50
21218	T0071	TIAA Commercial Finance, Inc.	1/29/2021	COMM 1ST	PMCHK00002713	\$107.34
21219	TEHPF	Krystal Friel	1/29/2021	COMM 1ST	PMCHK00002713	\$279.98
21220	V0004	Valley Truck & Tractor Co.	1/29/2021	COMM 1ST	PMCHK00002713	\$38.33

Total Checks: 118

Total Amount of Checks: \$172,417.53

Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

Ranges: From: To: Check Date From: To:
 Check Number First Last Last Checkbook ID COMM 1ST COMM 1ST
 Vendor ID First Last
 Vendor Name First Last

Sorted By: Check Number

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
21102	1099-92	Paul Ellner	1/1/2021	COMM 1ST	PMCHK00002707	\$340.00
21103	A0014	AT&T	1/1/2021	COMM 1ST	PMCHK00002707	\$319.29
21104	B0069	Bidwell Water	1/1/2021	COMM 1ST	PMCHK00002707	\$110.00
21105	C0041	CPRS	1/1/2021	COMM 1ST	PMCHK00002707	\$150.00
21106	C0061	California Computer Services	1/1/2021	COMM 1ST	PMCHK00002707	\$504.40
21107	C0111	Cal.net	1/1/2021	COMM 1ST	PMCHK00002707	\$66.90
21108	C0113	Cooks Portable Toilets & Septi	1/1/2021	COMM 1ST	PMCHK00002707	\$1,522.63
21109	C0130	Cirrus Group LLC	1/1/2021	COMM 1ST	PMCHK00002707	\$161.50
21110	D0077	Dudek	1/1/2021	COMM 1ST	PMCHK00002707	\$11,152.50
21111	G0006	Gold Country Media Publication	1/1/2021	COMM 1ST	PMCHK00002707	\$125.79
21112	I0010	Inland Business Systems	1/1/2021	COMM 1ST	PMCHK00002707	\$9.39
21114	N0003	Norris Electric, Inc.	1/1/2021	COMM 1ST	PMCHK00002707	\$417.59
21115	N0012	Nevada Irrigation District	1/1/2021	COMM 1ST	PMCHK00002707	\$450.35
21116	N0046	Norman's Nursery	1/1/2021	COMM 1ST	PMCHK00002707	\$1,168.50
21117	P0005	Placer County Water Agency	1/1/2021	COMM 1ST	PMCHK00002707	\$2,826.69
21118	P0007	Pacific Gas & Electric Company	1/1/2021	COMM 1ST	PMCHK00002707	\$11,093.54
21119	P0023	PG&E	1/1/2021	COMM 1ST	PMCHK00002707	\$88.65
21120	P0058	Pitney Bowes Credit Corporatio	1/1/2021	COMM 1ST	PMCHK00002707	\$106.18
21121	S0009	Sierra Saw Sales And Service	1/1/2021	COMM 1ST	PMCHK00002707	\$344.03
21122	S0054	Souza's Tire Service	1/1/2021	COMM 1ST	PMCHK00002707	\$501.15
21123	S0152	SiteOne Landscape Supply, LLC	1/1/2021	COMM 1ST	PMCHK00002707	\$4,269.16
21124	T0071	TIAA Commercial Finance, Inc.	1/1/2021	COMM 1ST	PMCHK00002707	\$107.34
21125	V0004	Valley Truck & Tractor Co.	1/1/2021	COMM 1ST	PMCHK00002707	\$509.42
21126	V0007	Verizon Wireless	1/1/2021	COMM 1ST	PMCHK00002707	\$770.19
21127	W0001	Walker's Office Supplies, Inc.	1/1/2021	COMM 1ST	PMCHK00002707	\$308.73
21128	W0010	Waxie Sanitary Supply	1/1/2021	COMM 1ST	PMCHK00002707	\$402.06
21129	F0023	Jerry Fisher	1/6/2021	COMM 1ST	PMCHK00002708	\$35.00
21130	P0021	Petty Cash	1/6/2021	COMM 1ST	PMCHK00002708	\$234.04
21131	S1007	Stationary Engineers, Local 39	1/6/2021	COMM 1ST	PMCHK00002708	\$375.82
21132	TEMPG	Stephen Guzier	1/12/2021	COMM 1ST	PMCHK00002709	\$88.40
21133	U0019	US Bank	1/12/2021	COMM 1ST	PMCHK00002709	\$3,294.76
21134	1099-271	Kelpro Security	1/15/2021	COMM 1ST	PMCHK00002710	\$2,289.90
21135	1099-295	Juli Land-Marx	1/15/2021	COMM 1ST	PMCHK00002710	\$1,500.00
21136	A0001	Recology Auburn Placer	1/15/2021	COMM 1ST	PMCHK00002710	\$865.64
21137	A0051	Anderson's Sierra Pipe Co.	1/15/2021	COMM 1ST	PMCHK00002710	\$176.80
21138	A0170	AT&T Acct 088-034-5818-655	1/15/2021	COMM 1ST	PMCHK00002710	\$90.95
21139	B0067	Bill Ballou	1/15/2021	COMM 1ST	PMCHK00002710	\$417.84
21140	B0070	BWD General Engineering Contra	1/15/2021	COMM 1ST	PMCHK00002710	\$16,000.00
21141	C0072	CIT Technology Fin. Serv., Inc	1/15/2021	COMM 1ST	PMCHK00002710	\$470.75
21142	C0113	Cooks Portable Toilets & Septi	1/15/2021	COMM 1ST	PMCHK00002710	\$1,522.63
21143	D0010	Diamond Pacific	1/15/2021	COMM 1ST	PMCHK00002710	\$93.97
21144	D0025	Dawson Oil Company	1/15/2021	COMM 1ST	PMCHK00002710	\$2,957.60
21145	D0066	De Lage Landen Financial Servi	1/15/2021	COMM 1ST	PMCHK00002710	\$332.48
21146	D0077	Dudek	1/15/2021	COMM 1ST	PMCHK00002710	\$2,665.00
21147	G0006	Gold Country Media Publication	1/15/2021	COMM 1ST	PMCHK00002710	\$75.00
21148	H0007	Hall's Towing, Inc.	1/15/2021	COMM 1ST	PMCHK00002710	\$210.00
21149	L0033	Les Schwab	1/15/2021	COMM 1ST	PMCHK00002710	\$66.41
21150	L0100	Lifeguard First Aid & Safety,	1/15/2021	COMM 1ST	PMCHK00002710	\$321.21
21151	M0098	Meadow Vista County Water Dist	1/15/2021	COMM 1ST	PMCHK00002710	\$1,407.38
21152	M0099	George Eric Menig	1/15/2021	COMM 1ST	PMCHK00002710	\$5,375.00
21153	N0003	Norris Electric, Inc.	1/15/2021	COMM 1ST	PMCHK00002710	\$164.93
21154	N0048	Normac, Inc.	1/15/2021	COMM 1ST	PMCHK00002710	\$284.20
21155	O0021	Amy Oddo	1/15/2021	COMM 1ST	PMCHK00002710	\$42.39
21156	P0001	Placer Farm Supply	1/15/2021	COMM 1ST	PMCHK00002710	\$81.60
21157	P0007	Pacific Gas & Electric Company	1/15/2021	COMM 1ST	PMCHK00002710	\$195.13
21158	P0058	Pitney Bowes Credit Corporatio	1/15/2021	COMM 1ST	PMCHK00002710	\$182.30
21159	Q0003	Quality Automotive	1/15/2021	COMM 1ST	PMCHK00002710	\$28.50
21160	S0009	Sierra Saw Sales And Service	1/15/2021	COMM 1ST	PMCHK00002710	\$222.96
21161	S0145	SCP Pool Distributors LLC	1/15/2021	COMM 1ST	PMCHK00002710	\$528.46
21162	S0154	Mike Scheele	1/15/2021	COMM 1ST	PMCHK00002710	\$59.23
21163	S0170	Diane Shaw	1/15/2021	COMM 1ST	PMCHK00002710	\$97.61
21164	S1003	Sutter Medical Foundation	1/15/2021	COMM 1ST	PMCHK00002710	\$60.00
21165	T1000	Transamerica Life Insurance	1/15/2021	COMM 1ST	PMCHK00002710	\$460.00
21166	TEMPG	Ruth Gallo	1/15/2021	COMM 1ST	PMCHK00002710	\$151.39
21167	TEMPM	Ashlyn Miles	1/15/2021	COMM 1ST	PMCHK00002710	\$192.01
21168	TEMPW	Jordan West	1/15/2021	COMM 1ST	PMCHK00002710	\$90.76
21169	V0004	Valley Truck & Tractor Co.	1/15/2021	COMM 1ST	PMCHK00002710	\$535.5

SECTION: 5.0

**ITEM: 5.3 REVIEW AND APPROVAL OF FINANCIALS FOR
JANUARY, 2021**

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING
FINANCE COMMITTEE AND FORWARDED TO
THE BOARD OF DIRECTORS FOR REVIEW AND
APPROVAL**

FISCAL IMPACT:

PROFIT & LOSS
20/21 Approved Budget

	Approved Budget FY 20-21	% Of Total	Mid-Yr Revision FY 20-21	2021 January ACTUALS	Last Yr January Actuals	2020-21 YTD ACTUALS	2020-21 YTD BUDGET	Last yr YTD ACTUALS
Operating Revenues								
Program Revenue	559,332	12%	558,381	57,814	111,943	482,434	496,165	1,180,677
Facility Revenue	25,252	1%	15,708	(117)	11,291	26,771	14,860	170,885
Misc. Revenue	29,934	1%	64,681	2,627	5,725	41,358	40,617	38,001
Grants & Donations	133,815	3%	138,539	8,636	12,304	85,575	36,201	38,601
Interest Income	40,750	1%	38,790	29	66	22,794	32,042	60,158
Equipment Reserve Transfers	20,000	0%	124,287	-	-	-	-	131,580
Project Reserve Transfers	206,000	4%	239,300	-	-	-	-	-
Contingency Reserves	190,000	4%	55,000	-	-	-	-	-
Tax Revenue	3,435,481	73%	3,482,212	-	-	3,586,359	3,482,212	3,454,901
In Kind/Atwood	24,725	1%	26,468	-	-	25,962	26,468	23,522
Transfer of other Funds - Loan								
City Mitigation Transfers	40,000	1%	40,000	2,190,000	-	-	-	19,000
County Mitigation Revenue	25,000	1%	62,000	-	-	-	-	139,000
Total Operating Revenue	4,730,289	100.00	4,845,366	68,989	141,329	4,271,253	4,128,565	5,256,325
Expenditures								
Program Expense	94,166	2%	88,938	10,130	12,875	65,630	67,770	198,938
Operating & Supplies	389,413	8%	381,530	25,735	35,673	270,273	301,192	256,732
Utilities Expense	222,389	5%	227,005	28,634	13,398	197,105	190,528	145,818
Professional Services	91,285	2%	77,329	2,175	3,409	53,016	54,162	48,108
Building & Grounds Maintenance	469,165	10%	473,219	26,878	21,491	260,225	304,376	274,043
Property Tax Admin.	99,318	2%	97,808	39,044	-	99,353	97,808	3,049
Wages	1,973,940	43%	1,952,781	139,489	157,759	1,570,462	1,529,471	1,553,838
Benefits & Payroll Costs	846,560	18%	807,071	60,548	66,974	691,795	679,433	582,076
Fixed Asset Expense	28,325	1%	146,387	39,688	2,682	133,203	143,287	239,049
Capital Improvement Projects	390,952	8%	473,349	14,280	10,600	95,632	95,149	594,157
Debt Services	2,076	0%	2,076	54,500	2,016	54,500	-	-
Total Expenditures	4,607,589	100.00	4,727,493	386,601	326,877	3,436,694	3,463,176	3,895,808
Net Revenue Over Expenditures	\$ 122,700	2.59	\$ 117,873	\$ (317,612)	(185,548)	\$834,559	\$665,389	\$1,360,517
Annual Contingency Reserve (1-2%)								
Annual Equip Replacement Reserve	\$ -		\$ -					\$ 450,000
Future Capital Construction Reserve	\$ 50,000		\$ 50,000					\$ 726,236
ADA Reserve	\$ 5,000		\$ 5,000					\$ 965,099
CalPERS unfunded liability reserve	\$ 45,800		\$ 45,800					\$ 25,032
TOTAL RESERVE BALANCES								
Net Position	\$ 21,900		\$ 17,073					\$ 2,349,567

* Not included in total

* Not included in total

* Not included in total

* Not included in total

January's Financials

Revenues –

- **Park & Recreation Services (Programs)** are down \$14,000 from budget, due to the cancelled Basketball Program.
- **Rents and Concessions** are up \$11,000 above budget, due to Field Rentals.
- **Grants & Donations** are up \$49,300 primarily due to Federal COVID 19 Credits for Sick Paid Employees.
- **Tax Revenues** are up \$100,000 due to better property tax revenues than anticipated.

Expenses –

- **Operations & Supplies Expense** are below budget by \$30,000. Did not spend on Activity Guide related expenses (\$6,400), Youth Assistance is not being spent (\$4,400) and staff development costs are down (\$4,300).
- **Building and Grounds Maintenance** is under budget by \$44,000 currently. The most significant savings were on multiple Fields' Maintenance (\$18,400), Atwood which is under by \$8,000, Recreation and CVCC Community Centers are under by \$12,600, and the pools are under by \$8,700.
- **Wages and Benefit Expense** are above budget by \$53,000. This is primarily from Youth Services (\$40,700). There have been many ups and downs; continual changes in this Department. The revenue side compensates this for the last few months, but continues to show an overall loss due to COVID 19 and fluctuations at the beginning of the year. The Federal COVID grants have compensated for most of these costs.
- **Fixed Assets** are under budget by \$19,000 in Aquatics. This was budgeted for the Circulation Pump that has not been paid for yet, but has been ordered.

Balance Sheet

1/31/2021

	Current YTD
ASSETS	
<u>Current Assets</u>	
Imprest Fund (Petty Cash)	580.00
First Foundation - Friends 501(c)(3)	17,159.84
First Foundation Bank	27,362.44
Placer County Treasure-General	5,964,571.38
Placer County Treasurer - City Trust	206,634.22
Accounts Receivable	(3,267.21)
PCOE Receivables	29,847.59
A/R BNY Mellon	1,000.00
Prepaid Liability Expense	50,531.25
Prepaid Workers Comp Insurance	36,009.86
Total Current Assets	6,330,429.37
<u>Fixed Assets</u>	
Fixed Assets: Land	1,970,546.12
Fixed Assets: Structures	12,938,861.54
Fixed Assets: Equipment	1,466,584.51
Fixed Assets: Computer Equipment & Software	116,625.14
Fixed Assets: Vehicles	284,701.30
Fixed Assets: Office Furniture & Rec Equipment	89,090.15
Construction In Progress	1,213,146.13
Less: Accumulated Depreciation	(10,380,991.73)
Total Fixed Assets	7,698,563.16
TOTAL ASSETS	\$14,028,992.53
LIABILITIES AND NET PROFIT	
<u>Current Liabilities</u>	
Prepaid Revenue	38.00
PGE Tru-up payable	6,408.21
Gift Certificates	268.00
Compensated Absenses	135,963.39
Sales Tax Payable	(35.07)
Total Current Liabilities	\$142,642.53
<u>Net Position</u>	
Investments in Fixed Assets	7,698,563.16
DFB: Designated for FA Acquisition	55,000.00
RFB: Reserved (City Mitigation)	206,495.14
GFB: Youth Assistance Fund	30,421.45
General Fund Balance	765,889.25
DFB: Annual Equip Replacement Reserv.	687,236.72
DFB: Annual Contingency Reserve	473,000.00
DFB: Reserved for Future Capital Construction	935,573.52
RFB: Arboretum Grant Fund	13,275.73
RFB: Reserved (Atwood)	(4,358.52)
RFB: Atwood III-Equip Repl Fund	8,003.66
RFB- 501(c)(3) Fund	17,159.84
GFB: General Fund (ADA Reserve)	30,031.75
Net Profit (Loss)	2,970,058.30
Total Net Position	\$13,886,350.00
TOTAL LIABILITY AND NET POSITION	\$14,028,992.53

Auburn Rec & Park

Profit & Loss - Summary
4/1/2020 To 1/31/2021

For All Segment1s

For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
OPERATING REVENUE					
Park & Recreation Services	57,814.20	482,433.67	496,165.09	(13,731.42)	97.23
Rents & Concessions	(117.39)	26,771.37	14,860.00	11,911.37	180.16
Miscellaneous Revenue	2,626.92	41,357.94	40,617.00	740.94	101.82
Grants & Donations	8,636.34	85,574.86	36,201.00	49,373.86	236.39
Interest Income	28.63	22,793.81	32,042.00	(9,248.19)	71.14
Taxes Revenue	0.00	3,612,321.33	3,508,679.81	103,641.52	102.95
TOTAL OPERATING REVENUE	\$68,988.70	\$4,271,252.98	\$4,128,564.90	\$142,688.08	103.46%
OTHER FINANCING SOURCES					
Transfer Funds from other sources	2,190,000.00	2,190,000.00	0.00	2,190,000.00	0.00
TOTAL OTHER FINANCING SOURCES	\$2,190,000.00	\$2,190,000.00	\$0.00	\$2,190,000.00	0.00%
TOTAL REVENUES	2,258,988.70	6,461,252.98	4,128,564.90	2,332,688.08	156.50
EXPENDITURES					
Program Expenses	10,129.83	65,630.28	67,769.66	(2,139.38)	96.84
Operations & Supplies Expense	25,734.64	270,273.12	301,192.07	(30,918.95)	89.73
Utilities Expense	28,634.24	197,105.36	190,527.66	6,577.70	103.45
Legal Expenses	1,320.00	2,661.02	1,950.00	711.02	136.46
Professional Services	855.40	50,355.07	52,212.26	(1,857.19)	96.44
Bldg & Grounds Maintenance	26,878.46	260,225.11	304,375.87	(44,150.76)	85.50
Property Tax Administration/LAFCO	39,043.75	99,353.01	97,808.00	1,545.01	101.58
Salaries Expense	139,488.68	1,570,461.62	1,529,470.81	40,990.81	102.68
Benefits & Payroll Costs	60,548.36	691,794.69	679,433.07	12,361.62	101.82
Fixed Asset Expense	39,687.82	133,203.31	143,287.00	(10,083.69)	92.96
Capital Improvement Projects	14,280.49	95,632.09	95,149.00	483.09	100.51

Auburn Rec & Park
 Profit & Loss - Summary
 4/1/2020 To 1/31/2021
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Debt Service	54,500.00	54,500.00	0.00	54,500.00	0.00
TOTAL EXPENDITURES	\$441,101.67	\$3,491,194.68	\$3,463,175.40	\$28,019.28	100.81%
NET REVENUE OVER EXPENDITURES	\$1,817,887.03	\$2,970,058.30	\$665,389.50	\$2,304,668.80	446.36%
ADJ. NET REVENUE OVER EXPENDITURES	\$1,817,887.03	\$2,970,058.30	\$665,389.50	\$2,304,668.80	446.36%

Item 5.4 Cover sheet – Letter Supporting AB 361: Declared Emergencies and Brown Act Requirements

Auburn Area Recreation and Park District Policy Committee February, 2021; Board of Directors meeting February, 2021

The Issue

Shall the Auburn Area Recreation and Park District (ARD) send a letter to our local legislators supporting Assembly Bill 361 (Rivas), which would allow local agencies to continue to provide critical public services to their communities during declared emergencies?

Background

CSDA is sponsoring legislation, Assembly Bill 361 (Rivas), which would allow local agencies to continue to provide critical public services to their communities during declared emergencies.

If passed by the Legislature, Assembly Bill 361 (Rivas), would allow the following:

- While maintaining transparency and public access, local agencies would be able to meet remotely during a declared state of emergency or a declared local emergency
- While agencies would still be required to post agendas and meeting information, agencies would not be required to post meeting notices and/or agendas in physical locations when remotely meeting during an emergency
- While the public must continue to have access to the remote meeting and provided the ability to make public comment, agencies would not be required to make all remote meeting sites accessible to the public, nor include the remote location details in the meeting notice or agenda during a declared state of emergency or a declared local emergency
- Additionally, agency board members would not be required to be at remote sites within the territorial bounds of the agency during a declared state of emergency or a declared local emergency

CSDA is requesting that its members send in letters of support for this measure. A support letter from ARD is attached.

Recommendation for the Board of Directors

The Policy Committee sent a positive recommendation to approve a letter supporting AB 361.

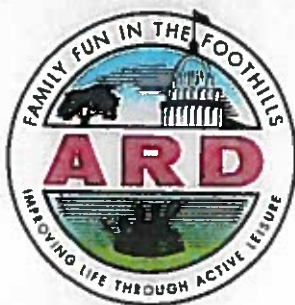
Staff agrees with this recommendation.

Fiscal Impact

There is no fiscal impact to send the letter

Attachments

Letter supporting AB 361



AUBURN AREA RECREATION AND PARK DISTRICT

February 25, 2021

Assembly Member Robert Rivas
California State Assembly
State Capitol, Room 5158
Sacramento, CA 95814

RE: Assembly Bill 361 (Rivas) – Support [As Introduced]

Dear Assembly Member Rivas:

The Auburn Area Recreation and Park District is pleased to support your Assembly Bill 361, related to the Ralph M. Brown Act ("the Brown Act"). Our District provides park and recreation services to 45,000 residents in the greater Auburn area.

In light of a stay-at-home order and the need to keep individuals physically distanced from one another, Governor Newsom issued a number of subsequent executive orders (N-25-20, N-29-20, N-35-20) modifying the requirements of the Brown Act. AB 361 seeks to codify several provisions from within the executive orders.

AB 361 would allow local agencies to safely meet remotely during an emergency. The changes to law included in AB 361 are what have allowed local agencies to continue to operate while also complying with important public health directives issued by officials during the COVID-19 pandemic; by enshrining these provisions in statute, this bill ensures that local agencies would continue to be able to remain safe in future emergencies that threaten public health.

AB 361 will include important safeguards that ensure public agency transparency and public access. For a public agency to utilize these provisions to meet remotely, a local agency must meet subsequent or concurrent to a proclaimed state of emergency or declared local emergency, and declare that the nature of the emergency would prevent them from safely meeting in-person. This bill would specifically prohibit local agencies from requiring members of the public to submit their comments in advance, guaranteeing that the public has the opportunity to observe and offer comment during the meeting.

For these reasons, the Auburn Area Recreation and Park District is pleased to support Assembly Bill 361 (Rivas). Please feel free to contact us if you have any questions.

Sincerely,

Dr. H. Gordon Ainsleigh, D.C.

CC: The Honorable Frank Bigelow
The Honorable Brian Dahle
California Special Districts Association [advocacy@cdda.net]

Customer Service: 123 Recreation Drive • Auburn, California 95603-5427 530 • 885-8461 FAX 530 • 823-0872
 District Office: 471 Maidu Drive, Suite 200 • Auburn, California 95603-5774 530 • 885-0611 FAX 530 • 885-0703

Item 5.5 Cover Sheet: Resolution #2021-03: Transfer of Equipment Reserve Fund

Auburn Area Recreation and Park District Feb, 2021 Finance committee meeting; Board of Directors' Meeting, February, 2021.

The Issue: Shall the Auburn Area Recreation and Park District approve and adopt Resolution #2020-03, a resolution authorizing the transfer funds from the Equipment Reserve Fund in the amount of \$73,278 to reimburse the general fund for the purchase of, a John Deere 1570 Front Mower, and a Bandit Brush Chipper?

Background: On the February 27, 2020 Board Meeting, the Board of Directors approved the purchase of a new John Deere 1570 Front Mower for \$30,045 to be funded by the Equipment Reserve Fund, per resolution 2020-6.

On the June 25, 2020 Board Meeting, the Board of Directors approved the purchase of a new Brush Chipper for \$45,784 to be funded by the Equipment Reserve Fund, per resolution 2020-21.

At the October 2020 Board meeting, the Board of Directors authorized the revised Obsolescence List which included purchasing a John Deere 1570 Front Mower for \$30,931 and a Chipper for \$48,431. These assets were to be funded by the Equipment Reserve Fund.

The District spent \$30,019 to purchase the John Deere 1570 Front Mower. The District spent \$43,259 to purchase the Bandit Chipper. All expenses were paid out of the general fund.

Recommendation: The Finance Committee recommend that the Board of Directors adopt Resolution #2021-03, a resolution approving the transfer of the Equipment Reserve fund to the General Fund in the amount of \$73,278 as this is an appropriate use of these reserves.

Attachment: Resolution Number 2021-03

RESOLUTION NUMBER 2021-03

A RESOLUTION OF THE GOVERNING BOARD OF DIRECTORS OF THE
AUBURN AREA RECREATION AND PARK DISTRICT APPROVING THE
TRANSFER OF FUNDS IN THE AMOUNT OF \$73,278 FROM THE EQUIPMENT
RESERVE FUND TO THE GENERAL FUND

WHEREAS, in October of 2020, the Auburn Area Recreation & Park District Board of Directors approved the Revised Budget and the Obsolescence List for Fiscal Year 2020/2021, and;

WHEREAS, at the February 27, 2020 Board Meeting, the Board of Directors approved the purchase of a new John Deere 1570 Front Mower for \$30,045 to be funded by the Equipment Reserve Fund, and;

WHEREAS, at the June 25, 2020 Board Meeting, the Board of Directors approved the purchase of a new Brush Chipper for \$45,784 to be funded by the Equipment Reserve Fund, and;

WHEREAS, in October of 2020, the revised Obsolescence list included a new John Deere Front Mower for \$30,931, and a new Brush Chipper for \$48,431, and;

WHEREAS, the John Deere 1570 Front Mower, and the Brush Chipper have been purchased and reserve funds need to be transferred, and;

THEREFORE, the Auburn Area Recreation and Park District Board of Directors does hereby resolve the following:

That the Auburn Area Recreation and Park District Board of Directors hereby transfers \$73,278 from the Equipment Reserve Fund Account to the General Fund for the John Deere Front Mower and the Brush Chipper.

APPROVED, PASSED, AND ADOPTED ON FEBRUARY 25, 2021 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

H. Gordon Ainsleigh
Chairman of the Governing Board

ATTEST:

Clerk to the Governing Board

SECTION: 6.0

BOARD REPORTS, VANDALISM REPORTS, AND THE PROJECT ACTIVITY REPORT ARE ATTACHED.

Kahl Muscott
District Administrator
Report to the Board of Directors
February, 2021

- As of the writing of this report, the following is true about ARD facilities and amenities:

Currently OPEN, with appropriate restrictions (social distancing, members of the same household, etc.):

- General park areas and walking pathways
- Pickleball courts
- Tennis courts
- Disc golf
- Ashley Memorial Dog Park
- Basketball courts
- Skate Park
- All parking lots
- Ballfields
- Individual picnic tables
- Sierra Pool
- Playgrounds

Still partially closed:

- Buildings. CVCC has been open for Day Camp/Child Care and for very limited public use. The community center buildings at Rec and Regional Park remain closed except for staff and preschool. This will change as we further progress in the tier chart.

Placer County is currently in the Purple Tier, but should be in the Red Tier, perhaps by the time of the Board meeting. Being in the red tier will allow more activities to open up, as will the updated guidance on Youth/Adult Sports that came out on 2/19.

- Three of our Youth Services staff have already received their first vaccinations. Four more have upcoming appointments.
- The Auburn Union School District returns to 5x/week school on 2/22. This will move all of our Youth Services operations back to the school sites. Amy is also working on a few camp-type options at Recreation Park.
- After discussions with Placer County Health and ARD staff, it was decided to move most of our major events back to the fall. Please see Mark's report for more details.
- Placer High baseball and swim are back in action at ARD facilities. Colfax High swim has also started.
- Staff had the first site-walks with the Centrica Project Manager for the upcoming energy efficiency projects. The lighting projects will be first to be done.
- New Hope (NA group) are back to renting the Overlook modular, 3x/week. They have been deemed an essential service.

- We inquired about our ability to host adult races (5k/10k ++) at our parks. It is currently not allowed per Ca Dept. of Public Health. Seems a little arbitrary (what isn't these days) considering they are allowing HS cross-country meets.
- Diana Boyer was able to secure the donation of all the wood needed for the bridge and fence around Phase II of the Bike Park. This \$6,600 donation came from Berco Redwood.
- The RFP for legal services was sent to 43 firms.
- Trout were stocked in the Regional Park pond on 2/19.

Meetings and events attended or scheduled to attend

2/2: Union Negotiations

2/2: Centrica kick off meeting

2/2: Western Care Construction re: Timberline trail easement

2/4: CA State Parks Rural Recreation and Tourism Grant workshop

2/4: Rotary celebration of nurses and doctors at Sutter Auburn Faith

2/8: CPRS Admin Section meeting

2/9: CSDA Employment Law Update webinar

2/9: Rotary

2/10: Webinar: the pandemic and effects on State and Local governments

2/16: Rotary

2/16: Dudek re: 24 Acre Cost Estimate review

2/17: A&D Committee

2/17: Policy Committee

2/17: Finance Committee

2/18: Centrica Site Walk

2/19: Corrin Crowley re: goats

2/22: Doug Houston re: 24 Acre Grant

2/23: Rotary

2/26: Placer County Resource Conservation District re: Atwood II

Veona Galbraith

Administrative Services Manager

Report to the Board of Directors

February, 2021

January's Financials

Revenues –

- Park & Recreation Services (Programs) are down \$14,000 from budget, due to the cancelled Basketball Program.
- Rents and Concessions are up \$11,000 above budget, due to Field Rentals.
- Grants & Donations are up \$49,300 primarily due to Federal COVID 19 Credits for Sick Paid Employees.
- Tax Revenues are up \$100,000 due to better property tax revenues than anticipated.

Expenses –

- Operations & Supplies Expense are below budget by \$30,000. Did not spend on Activity Guide related expenses (\$6,400), Youth Assistance is not being spent (\$4,400) and staff development costs are down (\$4,300).

- Building and Grounds Maintenance is under budget by \$44,000 currently. The most significant savings were on multiple Fields' Maintenance (\$18,400), Atwood which is under by \$8,000, Recreation and CVCC Community Centers are under by \$12,600, and the pools are under by \$8,700.
- Wages and Benefit Expense are above budget by \$53,000. This is primarily from Youth Services (\$40,700). There have been many ups and downs; continual changes in this Department. The revenue side compensates this for the last few months, but continues to show an overall loss due to COVID 19 and fluctuations at the beginning of the year. The Federal COVID grants have compensated for most of these costs.
- Fixed Assets are under budget by \$19,000 in Aquatics. This was budgeted for the Circulation Pump that has not been paid for yet, but has been ordered

Appointments to Note for January/February:

- Teleconference with Jeff Land, concerning loan funding
- Union Meeting
- Centrica Meeting: Kickoff
- Annual Employment Law Update Webinar
- COVID 19 Pandemic and State and Local Budgets: Past, Present and Future Webinar
- Workers Comp Budget submitted to SDRMA

Jesse Williams

Facilities & Grounds Manager

Report to the Board of Directors

February, 2021

American River Canyon Overlook Park, Ashford Park, Atwood Park, Canyon View Community Center, Christian Valley Park, Meadow Vista Park, Mt. Vernon Park, Placer Hills Park, Railhead Park, Recreation Park, Regional Park, Placer Hills Park, Shockley Woods Park, Sugar Pine Ridge Park:

- Menig Weed Control performed weed control services for the diligent control of annual grasses and broadleaf weeds (labels and safety data sheets available upon request).

Recreation Park and Regional Park:

- Advanced IPM performed their bimonthly maintenance service around the buildings (Labels and Safety Data Sheets available upon request).

Ashford Park:

- Continued replacing dead plants in the ornamental beds.

Canyon View Community Center

- Started working on reinforcing new Auburn Bike Park signs.

Meadow Vista Park

- Serviced the John Deere sprayer.

Recreation Park:

- Serviced the #19 truck.
- Serviced a Husqvarna 336FR Brushcutter.
- Serviced the 2020 John Deere 1570 Front Mower.
- Serviced the John Deere HPX 4x4 Traditional Utility Vehicle.
- Serviced the Toro 7000D Fairway Mower.
- Norris Electric bonded the ground for the irrigation pump.
- DC Solar Electric replaced inverter #3 and #4 for the photovoltaic system.
- Replaced three breakers that were burned up in the community center.
- Started painting the inside of the community center.

Regional Park:

- Serviced the #08 truck.
- Serviced the Gopher X Extermination Device.
- Continued working on getting full remote irrigation system access and numerous other advanced water management features from any web-based device.
- Replaced the cast tri-rings on playground B.
- A Water Conservation Manager with Rain Bird donated \$1,800 worth of time and material to the District so we can have full remote irrigation system access and numerous other advanced water management features from any web-based device.

Shockley Woods Park:

- Replaced the existing steel cable fence with a new chain fence and extended its boundaries.
- Installed new “Dogs Must Be on a Leash” signs.

Skyridge Elementary:

Replaced damaged ceiling pieces of wood on the outside of the building

Mike Scheele

Landscape Architect/Project Manager

Report to the Board of Directors

February, 2021

- **ARD Bike Park Project:** Final adjustments were made to the main bike park sign panels and the order has been placed. Soil to be donated for the Ph. 2 jump area (estimated at between 1000-2000 cubic yards) has fallen through but Granite Bay Excavating will continue to pursue soil from their other projects. Granite Bay Excavating has also agreed to donate brush clearing and minor grading to allow for the construction of the Ph. 2 wooden corral fencing. Fencing contractor Sean Allen was contacted by lead advocate Boyer and has agreed to install the fencing working as a volunteer for the District and Berco Redwood has officially offered to donate the lumber. Staff is revising the preliminary design plans for this watering system to put it out for informal bid later this spring. Berco Redwood has also graciously agreed to donate the lumber for the bike park canal bridge which should reduce the cost enough that staff will be able to put the project out to informal bid. Another source of donated soil has been found by Boyer and

deliveries were attempted on 2/18 but had to be postponed as soil remains too wet for truck traffic due to recent rains.

- 24 Acre Project & Prop. 68 Statewide Park Development and Community Revitalization Program (SPP) Grant Application: Final updated master plan for the 24 acres site was accepted by the Board at the January 28th meeting. Dudek's work on CEQA process and preliminary cost estimate for the project is being finalized. Staff remains in continued coordination with the consultant regarding the grant application which is due March 12th. Staff has been coordinating with the owners of the Timberline development adjacent the park and have secured an updated/"fresh" Letter of Intent from them expressing their willingness, contingent on the District receiving a grant, to donate a trail easement along the future extension of Richardson Drive to Bell Road. This Class 1 multi-purpose trail is being proposed as an earthen trail in the mean time prior to the road extension project.
- District Wide Energy Efficiency Upgrades Project: Bank funding of loan was received and staff had a virtual kickoff meeting with SmartWatt & Centrica on 2/2. Staff walked the main district sites with Centrica on 2/18 to confirm scopes of work for the building lighting upgrades portion of the project.
- Ashford Park Irrigation Pump & Filter Project: Staff is getting three quotes for a replacement pump and have determined that due to the long lead time required for pump fabrication/delivery, the District will purchase the pump directly instead of having the contractor do it. This will save the District contractor markup on the pump and the pump will arrive sooner. Modifications will need to be made to the existing chain link pump enclosure and the newly installed irrigation filter in order to accommodate the new pump.
- James Ballfield Outfield Turf Replacement Project: Project is being put out to formal bid February/March in order to help secure a contractor early and start the project June 1st this year.
- 24 Acres site & Regional Park Trail Mapping & Signage Project: NO NEW ACTION. Staff has obtained a survey of the existing trails on the 24 acres site and will use this to prepare a trail map and signage in the coming months. Mapping and signage will include trails in Regional Park with mileage markers etc. to assist park users wanting to quantify their walking/hiking distances.
- Recreation Ballfield Infield Renovation Project: NO NEW ACTION. The District received \$15,000.00 towards this project from Placer County Park Dedication Fees at the November 19th County Parks Commission Meeting. Staff planning on getting bids and doing the renovation project in spring 2021. Staff has obtained a topographic survey of the field to be used as the base map for this improvement project.
- Recreation Park Wheelchair Swing Project: NO NEW ACTION. The District received \$25,000.00 towards this project from Placer County Park Dedication Fees at the November 19th County Parks Commission Meeting. Staff has obtained a topographic survey of the area and has started preparing design/construction documents for the project. Staff has learned that a top US playground manufacturer just unveiled a wheelchair swing for 2021 that appears to be a superior design than the swing previously being considered out of the UK. While more expensive the unit allows other

children/adults to swing with a user in a wheelchair and doesn't require the area to be fenced and needs less concrete & safety surfacing.

- Meadow Vista Park Main Asphalt Pathway Repairs: NO NEW ACTION. Staff has visibly sprayed/marked potential tripping hazards on site. Staff is also taking a photo and square footage inventory of the areas and will be putting together a bid package to get quotes to do the repair work in spring 2021.
- Overlook Park Restroom ADA Upgrades: NO NEW ACTION. Project (except for accessible parking re-striping) will be done in-house when staffing levels allow. Restroom partitions are in need of replacement and will be added to this project.
- Placer Hills Pool Parking Area Renovations: NO NEW ACTION. Postponed.
- Meadow Vista Park Parking Lot Re-Sealing/Striping Project: NO NEW ACTION. Postponed.
- Miscellaneous Items: New Memorial Bench Inquiry, engineering drawings being prepared for Rec Park Maintenance shop garage roof reinforcement, Investigation and prelim pricing for a VFD (variable frequency drive) at Railhead Park irrigation pump, coordinating a new Memorial Bench for placement at Overlook Park, updates of monthly Board reports/A&D Project Activity Reports etc.

Manouch Shirvanioun
Customer Service/Marketing Manager
Report to the Board of Directors
February, 2021

Placer High Varsity Baseball will start using James field on February 23rd
Old Skool Baseball and Sting Baseball continue to rent James field for their program
New Hope Group resumed their meetings 3 times per week at Overlook Modular

Meetings attended:

- Chamber Ambassador visits
- Leadership Auburn

Mark Brunner
Recreation/Youth Services Manager
Report to the Board of Directors
February, 2021

Youth Service:

- The Youth Services Staff just wrapped up an intensely fun week of STEAM/Inventor's Camp. Students were not allowed to bring electronic devices and were able, for the first time in months, to just *play* and be creative. The culminating project was "Project Auburn" where the student build a miniature version of Auburn out of recycled materials. The students worked collaboratively and they were super proud of their final product.

- The Auburn schools are slated to reopen on 2/22/2021 and our sites will be operating our Discovery Club program on school campuses once again. Staff is already planning for Summer Camps and looking forward to fun times ahead.

Special Events

- The 2021 Ukulele Festival will take place now on December 3 and 4. The event will now have a Christmas/Holiday theme.
- The Ain't Necessarily Dead Festival date has been to September 18. The event will still be held at Regional Park.
- TGI Food Truck Thursdays will return to Recreation Park starting April 1. The spring series of Food Trucks will run for six straight Thursdays from 4-7pm. Fifteen percent of the profit from each night will go to Youth Services to help them be able to purchase new equipment for the school year and for their summer programming. The trucks that will be participating this spring are Bounty, Butchers Cleaver, Get Fried, Fire Goddess Pizza, Maria's Tacos, and JoJo's Hawaiian Chicken.
- Recreation Services is planning to host a new event this Spring that will be titled "Floating Egg Hunt". The event will take place at Sierra Pool on April 3, and will give children and families a unique egg hunt experience. Children will be able to swim in the pool and collect up to 10 eggs. Each swimmer will be given their own lane to collect the eggs. Children who are not able to swim or just do not know how will be able to participate in the shallower bulkhead pool with a parent or guardian accompanying them. After they are done collecting their eggs, families can then go out to the grass area in front of the playground where staff will have festive art projects and activities ready for the children. In addition, food trucks will be parked in the parking lot. Families can grab lunch from the truck and then have a picnic at Recreation Park.

Adult Sports

- Some Adult Sports can begin to return when Placer County returns to the Red "Substantial" Tier. The first sport that we plan on having return will be Adult Softball. Our softball leagues are scheduled to begin the first week of April.
- The outdoor adult spring Pickleball Tournament will be held on May 7 to 9 at Regional Park. This event is allowed to take place once Placer County is the Red Tier.
- Recreation Services is planning on a running an outdoor Grass Volleyball League once we are in the Orange "Moderate" Tier. Outdoor or indoor volleyball is not allowed to return until Orange.

Aquatics

- Sierra Pool officially opened back up on February 16 for Placer High School and Colfax High School swim practices. Both teams are planning running home meets at the pool. The High School swim league will come to completion at the end of March.
- Masters Swimming will be starting back up on March 1.
- Robalos Swim Team clinics and Mermaids Synchronized Swimming clinics will both begin on March 6. They will be held every Saturday for the next seven weeks. Lifeguard Certification courses dates have been set. The first certification course will be held the final weekend of March. This class is important as it is the best way for the department to recruit future lifeguards for this summer and next year.

JANUARY 2021 VANDALISM REPORT

	VANDALISM	LABOR COSTS	MATERIAL COSTS
1/8/2021	Someone left a lawn mower at Regional Park, staff took it to the dump	\$21.00	\$12.50 cost for the dump
1/8/2021	Graffiti at Regional Park All buildings & C field	\$166.00	\$154.46
1/8/2021	Graffiti at Skate Park	\$123.00	\$51.19
1/15/2021	Regional Park Locker Room someone tried to break in - had to replace the deadbolt.	\$42.00	\$297.39
1/15/2021	Overlook Park - blank wall was vandalized - had to be re-prepped for artist to paint mural	\$432.00	\$151.39
1/29/2021	Graffiti at MV Park	\$40.00	\$5.36
1/29/2021	MV Park - someone broke into the shed and stole 3 cans of gas	\$20.00	\$109.37
1/29/2021	Graffiti at Overlook Park	\$120.00	\$239.03

Total labor	\$964.00	Total material	\$1,020.69
Total for year	\$1,827.13	Total for year	\$1,642.79

Dec. 2020 **DECEMBER, 2020 VANDALISM REPORT**

	VANDALISM	LABOR COSTS	MATERIAL COSTS
12/11/2020	Fire Extinguisher Container Holders bashed in - Reg. Gym	\$166.00	\$200.60
12/11/2020	Broken toilet seat - Rec. Pk	\$60.00	\$10.70
12/11/2020	Toilet Paper Dispenser broken Ashford Pk	\$212.56	\$15.61
12/18/2020	Bathroom sinks broken & burned Reg. Pk	\$212.56	\$111.10
12/18/2020	Playground hardware parts- parts taken - Reg. Pk	\$26.57	\$80.44
12/18/2020	Playground slide concrete for slide base repair - Reg. Pk	\$106.28	\$14.45
12/18/2020	Swings repair - rubber part of swings were slashed - MV Pk	\$ 83.16	\$189.20
		Total Labor	\$863.13
			Total Costs
			\$622.10

2021/2022 PROJECT ACTIVITY REPORT		UPDATED 2/11/21	
PROJECT	EST. COST	NOTES	EST. COMPLETED
RECREATION PARK			
James Balifield-Bermudagrass Conversion Project (2019)	42,000.00	Project is being put out to formal bid February/March in order to help secure a contractor early and start the project June 1st this year.	SEPTEMBER 2021
PLACER HILLS POOL			
ASHFORD PARK			
	16,500.00	A replacement pump has been chosen and the project will need to be put out to formal bid asap. Modifications will need to be made to the existing chain link pump enclosure and the newly installed irrigation filter in order to accommodate the new pump.	MARCH-APRIL 2021
OVERLOOK PARK			
24 ACRE PROPERTY			
Trail Mapping & Signage Project (2020)	10,000.00	Staff has obtained a survey of the existing trails on the site and will use this to prepare a trail map and signage in the coming months.	SPRING/SUMMER 2021
Statewide Park Development and Community Revitalization Program (SPP) Grant Round 4 (2018/2019)	190,000.00	Final updated master plan for the 24 acres site was accepted by the Board at the January 28th meeting. Dudek's work on CEQA process and preliminary cost estimate for the project remains in progress. Staff is in continued coordination with the consultant regarding the grant application which is due March 12th. Staff has been coordinating with the owners of the Timberline development adjacent the park and have secured an updated/"fresh" Letter Of Intent from them expressing their willingness, contingent on the District receiving a grant, to donate a trail easement along the future extension of Richardson Drive to Bell Road. This trail is being proposed as an earthen trail in the mean time prior to the road extension project.	2020/2021
CVCC			

<p>Bike Park - Construction (2015/2016)</p>	<p>320,000.00</p>	<p>Final adjustments were made to the main bike park sign panels and the order has been placed. Soil to be donated for the Ph. 2 jump area (estimated at between 1000-2000 cubic yards) has fallen through but Granite Bay Excavating will continue to pursue soil from their other projects. Granite Bay Excavating has also agreed to donate brush clearing and minor grading to allow for the construction of the Ph. 2 wooden corral fencing. Fencing contractor Sean Allen was contacted by lead advocate Boyer and has agreed to install the fencing working as a volunteer for the District and Berco Redwood has officially offered to donate the lumber. Staff is revising the preliminary design plans for this watering system to put it out for informal bid later this spring. Berco Redwood has also graciously agreed to donate the lumber for the bike park canal bridge which should reduce the cost enough that staff will be able to put the project out to informal bid.</p>	<p>ONGOING</p>
<p>Maidu Drive Repair (2018/2019)</p>	<p>0.00</p>	<p>On June 30th 2020, the District received word from the Bureau of Recamation that they are submitting a funding request to repair Maidu Drive. It is called a FLTP (Federal Lands Transportation Program) request and the amount they are requesting is \$463,000.00. This request is in competition for funding by other federal projects. Staff was given an opportunity to review and comment on the application and will keep the Board apprised of any updates. The Districts previous offers of 50k, then 25k towards this work were rescinded last year and Staff reminded the Bureau of this. UPDATE: Staff learned on 1/13/21 that the funding request for Maidu Drive came in second place in our region so it did not receive any funds. Apparently the project would have rated higher if there was some cost sharing included in the proposal. Staff will coordinate with the Bureau in the coming months to discuss strategy for future FLTP or other funding sources.</p>	<p>TBD</p>
<p>MEADOW VISTA PARK</p>		<p>Staff is taking inventory of the main asphalt path conditions at the park and putting together a bid package to get quotes and have repairs made in the summer.</p>	<p>SUMMER 2021</p>
<p>MULTI-PARK ITEMS</p>			
<p>Carry over projects from 2018/2019 list in YELLOW</p>			
<p>Fiscal Year Projects Total:</p>		<p>536,500.00</p>	

Item 7.1 Cover sheet – 2021 ARD Friend of Recreation Nominations

**Auburn Area Recreation and Park District (ARD) Board of Directors Meeting January 28, 2021;
February 25, 2021**

The Issue

Shall the Auburn Area Recreation and Park District nominate a person(s) for the 2021 “Friend of Recreation” award?

Background

Every year, ARD awards the “ARD Friend of Recreation Award” at the annual State of Community Dinner. Information on the Friend of Recreation Award is as follows:

The Auburn Area Recreation and Park District Friend of Recreation award is given to the person, organization or group that has made a significant contribution to parks, recreation and active leisure in the Auburn area. This award is presented annually at the State of the Community Dinner.

Specific criteria for nominees/winners are as follows:

- The person’s, organization’s or group’s contribution should include the last 5 years
- Volunteers, ARD employees and contract employees are eligible for the award
- Nominees from entities outside of ARD can be considered (Tevis Cup, Placer High, local youth sports organizations, etc.)

In July of 2019, the ARD Board adopted new policies and procedures for selecting the Friend of Recreation. Those procedures are as follows:

- A. Staff will put an item on the January Board of Directors meeting, asking for nominations. Board members should send a brief description as to why their nominee should be selected. Nominations will be due by the February Board meeting.
- B. Staff will announce all nominations at the February Board meeting and request that each Board member select a first and second choice. If a nominee received three first place votes, they will be selected as the next ARD Friend of Recreation. If there is no nominee with three first place votes, the process will be as follows:
 1. All first place votes will be counted as two points
 2. All second place votes will be counted as one point
 3. The nominee with the highest point total will be selected as the next Friend of Recreation
 4. If after this process there is a tie, the top two nominees will be voted on. The nominee with three votes will be declared the next ARD Friend of Recreation
- C. The ARD Friend of Recreation will be announced at the March Board meeting.

In February of 2020, the ARD Board selected Ashley Memorial Dog Park volunteer Warren Tellefson as the 2020 winner of the Friend of Recreation Award. Unfortunately, the COVID pandemic cancelled the State of the Community Dinner and the award was never presented to Warren.

At the January, 2021 Board of Directors meetings, the following nominations were received:

- Warren Tellefson (our 2020 nominee, who never received the award due to COVID)
- Randy Spangler (Bike Park engineer and builder)
- The Ridge Golf Course/Western Care (long time sponsor and community partner) I can think of no one who has given more than the Ridge / Western care over the years, from providing recreation opportunities, tens and tens of thousands of dollars, not to mention the most recent easement to help us get the grant for the 24 Acres. *More information is provided in the attached document.*

Added this month:

- Joe Fecko. His years of service and tireless hours above and beyond to make finances accurate and parks better

Recommendation for the Board of Directors

Each Director will select a first and second place choice. If a nominee received three first place votes, they will be selected as the next ARD Friend of Recreation. If there is no nominee with three first place votes, the process will be as follows:

1. All first place votes will be counted as two points
2. All second place votes will be counted as one point
3. The nominee with the highest point total will be selected as the next Friend of Recreation
4. If after this process there is a tie, the top two nominees will be voted on. The nominee with three votes will be declared the next ARD Friend of Recreation

Alternatives available to the Board

- 1) Send the item back to the March Board of Directors meeting and nominate someone using the approved procedures.

Fiscal Impact

N/A

Attachments

Additional information on the Ridge/Western Care

Past ARD Friend of Recreation Award winners:

2009: Laura Pinnick

2010: Eric Peach

2011: Todd Peak

2012: Patrick Remington

2013: Chic and Ingrid Koenig

2014: Mike Lynch

2015: Canyon Keepers

2016: Daryl Henry

2017: Chain Zombies

2018: Diana Boyer and Lisa Kodl

2019: Bill and Jenny Jansen

2020: Warren Tellefson (award not received)

Additional information on the Ridge/Western Care

From Director Holbrook

To get the grant, we needed an easement from Western Care for a pathway along Richardson Dr - to Regional Park from Bell Rd - Kahl and I met with management from Western Care and they agreed to give us an easement (they wrote a letter that was submitted with the grant application).

They further provided 10's of thousands of dollars in designs of pathways and other things - I think even paying for soil testing of the 24 Acres years ago - we had an agreement with them to build a pathway - that sun-setted.

Things changed - but they still want to support this project - further they helped in the very beginning for ARD to get this land - They approached me and made me aware of it, and we then worked with the school.

In addition, they have donated easily over \$25,000 maybe much more for ARD Events - Primarily Party in the Park & Ain't Dead Fest

Further in the past and likely in the future they have partnered with the ARD to provide Golf programs at the Ridge

They truly are a "Friend of Recreation" in the Auburn area - they do other things to, including providing land for local

Auburn Area Scouts to camp - +++ (I believe they may also donate to Scouting)

Thanks to the Ridge / Western Care construction thousands in our community have been able to have fun recreation opportunities

They literally have been supporting ARD a minimum of 20 years, if not more

Item 7.2 Cover Sheet - Preliminary Budget for Fiscal Year 2021/2022

Auburn Area Recreation and Park District Standing Finance Committee meeting February, 2021; Board of Directors' Meeting, February, 2021.

The Issue: Shall the Auburn Area Recreation and Park District (ARD) Board of Directors approve the preliminary FY 2021/2022 budget?

Background: Staff has met with departmental managers over the past several weeks to finalize budget requests and basic departmental needs for the next fiscal year: 2021/2022.

The attached budget summary sheet outlines the results of these meetings.

Administration:

Staff projects an increase in property tax revenue of approximately \$181,000 based on data obtained from Placer County as well as a slight 2% increase for Dec 2022. We feel that this is a conservative estimate given that Proposition 13 allows for a 2% annual increase in property taxes and Placer County homeowners will be recovering from the Pandemic.

One new server will be installed at the Admin Offices. This server will be approximately \$11,000 including installation.

Aquatics

A new pool cover and stand for Sierra Pool is budgeted at \$15,900, to be installed at the end of the Summer season.

Customer Service

Two new servers will be installed at Customer Service. \$14,000 is budgeted for this update must.

Facilities and Grounds

1. The 24 Acre project planning/CEQA and Construction Documents are budgeted at \$143,266 for the 2021-2022 budget.
2. Overlook ADA upgrades to the restroom will be realized at approximately \$15,000, to be funded by ADA reserves.

3. The Bike Park's Phase II began in 2020-2021, \$158,137 is budgeted for 2021-2022 for this continued project. \$118,295 is being funded by Grants/Donations and \$39,842 will come from Future Capital reserves.
4. Placer Hills' parking lot is in need of repaving, new drainage and striping. \$30,000 has been budgeted for this project. funded by Future Capital reserves.
5. Recreation Park will have a new wheelchair swing. \$60,000 has been budgeted for this addition. This project is being funded by County Mitigation (\$25,000), City Mitigation (\$30,000) and donations of \$5,000.
6. Recreation Park's James Field and Rec Field are slated for some further renovations. James Field's Outfield planting (\$42,000) and Rec Field's infield renovations (\$25,000). County Mitigation is funding \$37,000 towards these projects.
7. Meadow Vista Parking lot will receive a new seal and restriping, budgeted at \$15,000.
8. Meadow Vista Pathway needs some safety repair, which have been budgeted for \$15,000.
9. Recreation Shop Floors also have some safety repairs that need to be done. \$10,000 has been budgeted for this project.
10. Regional Park's Dry Creek Playground is slated for replacement for approximately \$177,000. This will be funded by the Statewide Program Grant.
11. Two pieces of Equipment will need to be replaced during 2021-2022. We have budgeted \$75,000 to replace the existing F450 Dump Truck and \$40,400 is budgeted to replace the existing Grasshopper Mower.

Recreation

No major changes

Youth Services

No major changes

Overall, in 2021/2022 the District has growing expenses due to inflation, but with much anticipation the District looks forward to what the energy efficiency project will save. Minimum wage has increased as well as CalPERS increases. We budgeted conservatively, but still being optimistic that some of the recreation programs will progressively return. Our RDA funds have been included to reflect \$184,541 as part of our anticipated tax revenues.

The anticipated budget surplus for 2020/2021 is \$23,013. We propose a transfer to the Future Capital Construction Reserve in the amount of \$75,000; \$113,482 transfer for 2021-2022 CalPERS Unfunded Liability; 10% of overall UAL (potentially splitting this between CalPERS and a 115 Trust Fund); a transfer of \$5,000 to the ADA (per policy); and doubling our

contribution to the Equipment Reserves to \$100,000 to make sure we sustain a balance of \$250,000 four years from 2021-2022.

Recommendation: The Finance Committee has sent a favorable recommendation to the Board, (excluding the fact that there isn't anything budgeted for Shockley Park Improvements) to review, approve and adopt the preliminary budget for 2021/2022.

Attachments: Resolution # 2021-04
Summary 2021/2022 budget
Departmental Budgets
Five Year Projected Budgets

**Resolution No. 2021 - 04
Before the Governing Board of the
Auburn Area Recreation and Park District
County of Placer, State of California**

ADOPTION OF PRELIMINARY BUDGET, GENERAL FUND

WHEREAS, the Auburn Area Recreation and Park District has endeavored to create a Preliminary Budget for Fiscal Year 2021-2022.

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 29089 of the Government Code, the Budget Revision for the Fiscal Year 2021-2022 is hereby adopted in accordance with the following:

REVENUES

Park & Recreation Services Revenue		
Program Revenue		1,097,640.00
Facility Rentals		144,894.00
Total Park & Rec. Services Revenue		1,242,534.00
Government Revenues		
Taxes, Governmental Revenue		3,753,483.00
Total Governmental Revenue		3,753,483.00
Other Revenue		
Interest Revenue		11,815.00
Misc. Revenue		44,186.00
Total Other Revenue		56,001.00
Donations		
Donations, Grant, In kind		-
Total Donation Revenue		-
TOTAL OPERATING REVENUES		5,052,018.00
Project and Equipment Revenue		
Loan Proceeds		2,135,500.00
Grant Proceeds		177,000.00
Contributions/In kind Services Revenue		123,295.00
Transfer in from Equipment Reserves		152,400.00
Transfer in from Reserves		303,108.00
Total Project and Equipment Revenue		2,891,303.00
Park Dedication Revenue		
City Park Dedication Revenue		40,000.00
County Park Dedication Revenue		62,000.00
Total Park Dedication Revenue		102,000.00
TOTAL PROJECT AND EQUIPMENT REVENUES		2,993,303.00
TOTAL REVENUES		8,045,321.00

EXPENDITURES

Program, Administrative and General Expenditures	
Program Expenditures	244,841.00
Operations & Supplies	438,498.00
Utilities Expense	104,710.00
Professional Expenses	82,538.00
Building & Grounds expense	475,632.00
Property Tax Admin. Fees	62,087.00
Election Cost	-
Wages & Benefits	3,224,114.00
Equipment and Land Lease	161,127.00
Fixed Assets	18,900.00
Equipment Reserve Expenditures	152,400.00
Total Operating Expenditures	4,964,847.00
Capital Improvement Projects	
General Fund Capital Improvement Projects	2,137,577.00
ADA reserve projects	20,000.00
Future Cap Projects	283,108.00
In-Kind & Other Contribution Projects	300,295.00
Total Project Expenditures	2,740,980.00
Park Dedication Capital Improvement Projects	
City Park Dedication Project Expenditures	30,000.00
County Park Dedication Project Expenditures	62,000.00
Total Park Ded. Project Expenditures	92,000.00
TOTAL EXPENDITURES	7,797,827.00
TOTAL REVENUE SURPLUS (DEFICIT)	247,494.00
TO EQUIPMENT RESERVE	90,000.00
TO ADA RESERVE	5,000.00
TO CONTINGENCY (acct 2453)	-
TO CALPERS UAL/115 Trust	113,482.00
TO FUTURE CAP CONSTRUCTION RESV.	25,000.00
OPERATING BUDGET BALANCE	14,012.00

BE IT FURTHER RESOLVED, that the Preliminary Budget is hereby adopted on this 25th day of February, 2021 in accordance with the listed attachments which show approved appropriations, revenues and methods of financing, appropriations subject to limitations attached hereto and by reference made a part hereof.

H. Gordon Ainsleigh
Board of Directors

Kahl Muscott
District Administrator

	Final 20/21	Mid Year 20/21	PRELIM 21/22	PRELIM 22/23	PRELIM 23/24	PRELIM 24/25
Operating Revenues						
Program Revenue	559,332	558,381	1,097,640	1,207,404	1,255,700	1,305,928
Facility Revenue	25,252	15,708	144,894	159,383	165,759	172,389
Misc. Revenue	29,934	64,681	44,186	66,821	68,620	70,679
Grants, Donations, in kind	133,815	138,539	2,435,795	1,830,900	80,000	20,000
Interest Income	40,750	38,790	11,815	11,933	12,052	12,294
Transfers in from City Mitigation	40,000	40,000	40,000	10,000	260,000	10,000
Transfers in from County Mitig.	25,000	62,000	62,000	485,000	75,000	25,000
Transfers in from ADA Reserv.	5,000	5,000	20,000	18,500	-	0.00
Transfers in from Capital Const.	147,000	234,300	303,108	490,000	45,000	50,000
Transfers in from Equip Resv.	74,000	124,287	152,400	266,138	89,000	78,150
Transfers in from Contingency	190,000	55,000	0.00	-	0.00	0.00
Tax Revenue	3,435,481	3,482,212	3,723,285	3,890,833	4,046,466	4,208,325
Atwood Ill taxes	24,725	26,468	30,198	30,802	31,418	32,046
Total Operating Revenue	4,730,289	4,845,366	8,065,321	8,446,615	6,129,016	5,984,811
Expenditures						
Program Expense	94,166	88,938	244,841	252,186	259,752	267,544
Operating & Supplies	389,413	391,530	438,498	451,653	465,203	479,159
Utilities Expense	222,389	227,005	104,710	110,993	117,652	124,711
Professional Services	91,285	77,329	82,538	90,792	96,239	102,014
Building & Grounds Maint	469,165	473,219	475,632	489,901	504,598	519,736
Property Tax Administration	99,318	97,808	62,087	103,676	65,812	106,787
Wages	1,973,940	1,952,781	2,276,159	2,435,490	2,605,974	2,788,393
Benefits & Payroll Costs	846,560	807,071	947,955	1,019,503	1,080,673	1,145,513
Fixed Asset Expense	28,325	146,387	171,300	303,628	107,914	89,189
Capital Imp. Projects	386,000	457,250	2,850,903	2,851,500	490,000	75,000
General Fund Projects	4,952	8,599	2,077	15,000	-	0.00
Debt Services	2,076	2,076	161,126	165,960	170,939	176,067
Contingency	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	4,607,589	4,719,993	7,817,826	8,290,282	5,964,756	5,874,112
Equip Reserves	50,000	50,000	90,000	85,000	85,000	85,000
Unfunded Liability	45,800	57,800	113,482	60,000	60,000	60,000
ADA Reserves	5,000	5,000	5,000	5,000	5,000	5,000
Contingency Reserves		(12,000)				
Future Capital Construction			25,000	25,000	25,000	25,000
Surplus/(deficit)	21,900	12,573	14,013	(13,667)	(5,740)	(59,302)

**AUBURN AREA RECREATION AND PARK DISTRICT
BUDGET SUMMARY**

2021/2022 Preliminary Budget

	Program revenue	Facility revenue	Misc. revenue	Grants	Interest revenue	Project revenue City Mitigation	Project revenue County Mitigation	Tax revenue	Transfer in from Future Cap & ADA Resv	Atwood III taxes	RDA passthru	Transfer in from Equip Reserves/Loan	TOTAL	% of Total
Administration			31,761		10,855		3,538,744			184,541		11,000	3,776,901	47%
F&G		126,760	2,924	300,295	960	40,000			303,108	30,198		2,265,900	3,132,145	39%
Cust Service Recreation	16,338						62,000					11,000	16,338	0%
Youth Services	305,920		9,001										314,921	4%
Aquatics	649,093	3,960	500										653,553	8%
	126,289	34,174											140,463	2%
TOTAL	1,037,640	144,884	44,186	300,295	11,815	40,000	3,538,744	303,108	30,198	184,541	2,287,900	8,045,321	100%	

298,108

0.5

	Program expense	Operations & supplies	Utilities expense	Prof. expense	Building & grounds	Property Tax admin/ Election cost	Wages	Benefits & expenses	Fixed assets	Capital Improve.	Capital Improve. gent fund	Debt service	Eq Res, GASB & ADA Reserves	TOTAL
Administration		172,807		43,892		62,087	351,160	143,898	11,000				90,000	874,844
F&G		144,035	225,190	19,608	416,557		1,012,579	527,259	130,400	2,830,903	2,077	2,076	5,000	5,315,884
Cust Service Recreation	45,610		2,201				144,116	54,145	14,000					375,554
Youth Services	208,994	61,981		250			156,238	73,324						500,787
Aquatics	28,050	10,913	2,775	16,387	4,175		465,225	125,756						653,281
Energy Effic.	7,797	3,152	35,795		54,900		146,841	31,373	15,900			159,050		287,958
			(159,050)											
TOTAL	244,841	438,498	104,710	82,538	475,632	62,087	2,276,159	947,955	171,300	2,830,903	2,077	161,126	206,482	8,006,308

4,632,420

Transfer to Future Capital Construction Reserve

4,632,420
25,000

Net Revenue

14,013

0.17%

**AUBURN AREA RECREATION AND PARK DISTRICT
BUDGET SUMMARY**

2021/2022 Preliminary Budget

Operating Revenues	Preliminary Budget	% of total	Mid-Year Revision
Program Revenue	\$ 1,097,640	13.6	
Facility Revenue	\$ 144,894	1.8	
Misc. Revenue	\$ 44,186	0.5	
Donations, Grant Revenue and In Kind	\$ 300,295	3.7	
Interest Income	\$ 11,815	0.1	
Transfer in from City Mitigation	\$ 40,000	0.5	
Transfer in from County Mitigation	\$ 62,000	0.8	
Tax Revenue	\$ 3,723,285	46.3	
Transfer in from Cap Const & Equip Res & Loan	\$ 2,591,008	32.2	
Misc (atwood etc)	\$ 30,198	0.4	
Total Operating Revenue	\$ 8,045,321	100.00	- 0.00

Expenditures

Program Expense	\$ 244,841	3.1%	
Operating & Supplies	\$ 438,498	5.5%	
Utilities Expense	\$ 104,710	1.3%	
Professional Services	\$ 82,538	1.0%	
Building & Grounds Maintenance	\$ 475,632	5.9%	
Property Tax Admin.	\$ 62,087	0.8%	
Wages	\$ 2,276,159	28.4%	
Benefits & Payroll Costs	\$ 947,955	11.8%	
Fixed Asset Expense	\$ 171,300	2.1%	
Capital Improvement Projects Mitigation & Funds	\$ 2,830,903	35.4%	
Capital Improvement Projects General Fund	\$ 2,077	0.0%	
Debt Services	\$ 161,126	2.0%	
Reserve Deposits (ADA, Conting, GASB)	\$ 208,482	2.6%	
		0.0%	
Total Expenditures	\$ 8,006,308	100	- 0
Net Revenue Over Expenditures	39,013		-

Transfer to Future Capital Construction Reserve 25,000.00

Net Revenue 14,013

Annual Equip Replacement Fund 613,959
 Future Capital Construction Fund 844,382
 Contingency Reserve 473,000
 ADA reserve 30,032

TOTAL RESERVES \$ 1,961,373

Administration 2021 - 2022

Revenues

	FY 21-22 Budget Budget	2020-2021 Final Mid Year Budget Revision
Miscellaneous Revenues		
Misc. Income -w/c div and other	-	858
Misc. Income -w/c div and other	-	15,136
Verizon cell lease	31,761	30,602
TOTAL	31,761	46,596
Interest Income		
Interest Revenue other	55	43
Interest Revenue - County	10,800	36,000
TOTAL	10,855	36,043
Taxes & Gov't Revenues		
Current Sec Prop Tax General	3,337,460	2,949,198
Homeowner's Prop. Tax Reduction	18,490	21,739
Current Unsec Prop Tax General	68,134	67,436
Suppl. Prop Tax Current	56,031	88,735
Unitary & Op Non-unitary Tax	65,635	169,176
Redemptions Gen Taxes	-	-
Prior Unsec Prop Tax	-	93
Timber Tax Guarantee	-	-
Prior Supplemental Tax Rev	-	3,687
Prior Secured Prop Taxes	-	(76)
Railroad Unitary Prop Taxes	2,517	2,147
Pipeline	87	-
RDA Pass - Throughs	184,541	180,077
TOTAL	3,732,895	3,482,212
Other Financing Sources		
Transfers from Future Capital Cons	-	
Transfers from Equipment Reserv	11,000	
Transfers from ADA Reserv	-	
Transfers from City Mitigation	-	
Total Other Financing Sources	11,000	-

Total Revenues

3,786,511	3,583,814.77
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Expenditures

	FY 21-22 Budget Budget	2020-2021 Final Mid Year Budget Revision
Operations & Supplies		
Discounts Taken	-	(6)
Finance Charges	-	-
CalCard Incentive	(1,579)	(1,580)

Admin

Penalties	-	582
Donations Expense	400	93
Telephone (CVCC) - Admin	6,420	7,039
Postage - Admin	1,500	1,001
Bank Service Charges	-	300
Office Supplies	3,665	3,650
Duplication Costs- Admin	1,470	1,325
Office Equip. Rental- Admin	4,635	4,536
Office Equip Maint - Admin	-	-
Dining Expense	920	411
Gas/Mileage Expense	1,675	1,459
General Admin Exp	1,550	1,625
Liability Insurance	130,371	115,569
Board Expense	4,125	1,685
misc Expense	-	-
Dues & Subscriptions	12,435	10,508
Staff Appreciation	50	190
Staff Development	1,800	943
Safety Supplies - Administration	70	104
Small Office Equipment	3,300	1,500
TOTAL	172,807	150,935.09

Legal Fees

	14,586	3,000.00
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Admin

	FY 21-22 Budget Budget	2020-2021 Final Mid Year Budget Revision
Professional Services		
Professional Services	16,906	21,426
Accounting/Auditor Fees	12,400	13,140
Environmental Services	-	-
TOTAL	29,306	34,566

Property Tax/Election Expense

Property Tax Administration	58,917	57,200
CalPERS SS Fee	510	500
Election Expense	-	37,500
LAFCO Fees	2,660	2,608
TOTAL	62,087	97,808

	FY 21-22 Budget	2020-2021 Final Mid Year
	Budget	Budget Revision
Salaries/Wages Expenses		
Wages - Admin - Full Time	126,185	118,030
Wages - Admin - Part Time	66,247	79,205
Wages- Admin - Board Pay	30,000	30,000
Wages - District Administrator	131,728	114,318
TOTAL	354,160	341,553

Benefits & Payroll Costs		
ER -Taxes - Admin (7.65%)	27,559	26,423
Employment Expense - Admin	297	288
Fingerprinting	60	65
Benefits Expense - Admin	62,452	45,100
Employer Retirement Exp	49,649	43,751
Worker's Compensation	3,881	4,390
TOTAL	143,898	120,017

Fixed Assets- Equipment		
Fixed Assets	-	3,000
Computer Purchases - Admin.	11,000	-
TOTAL	11,000	3,000

-	-
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Total Expenditures	787,844	750,879
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Total Revenues	3,786,511	3,583,815
Total Expenditures	787,844	750,879
GASB 68 Reserve	113,482	45,800
Net Gain (Loss)	2,885,185	2,787,136

Admin

Facilities & Grounds 21-22 Budget

Revenues

Rents and Concessions	FY 21-22 Budget Budget	2020-2021 Final Budget
Fee Waivers- Public	(15,452)	0
Fee Waivers-CVCC Public	(79)	0
Fee Waiver Offset	15,531	0
Blue Bird Room - CVCC	1,969	2,069
Stella Irving - Rec	588	0
Lakeside - Reg	631	159
Sierra Room Rental- CVCC	1,733	120
Sunset Room Rental- CVCC	630	(12)
Canyon View Room Rental-CVCC	1,828	342
Foothills Room Rental- CVCC	4,245	508
Oak Room Rental-CVCC	0	0
American River Room	4,287	0
Conference Room Rentals	2,339	45
Board Room Rental - CVCC	0	0
Conference Modular - Overlook	7,186	64
Gazebo - Rec	150	0
Gym - Rec	1,543	0
Gym - Reg	5,251	598
Tutor Totter Lease Agreement	6,598	5,146
Kitchen - Rec	0	0
Kitchen - Reg	0	0
Kitchen-CVCC	392	(48)
Picnic Area - Rec	6,517	(80)
Picnic Area - Reg	1,958	80
Picnic Area - Ashford	1,279	(100)
Picnic Area - Meadow Vista	2,721	(578)
Field - Recreation	2,351	391
Field A - Reg	336	179
Field - Softball MV	1,900	(1,337)
Field - Christian Valley	1,826	0
Field Soccer/Baseball-Winchester	3,532	299
Field "Beggs" - Rec	5,423	921
Field B - Reg	571	(183)
Field "James" - Rec	10,572	1,654
Field "Chana" - Reg	3,996	1,405
Bocce Ball Field Rental	116	0
Field Soccer - Reg	927	0
Field Soccer A- MV	1,575	(0)

Fac & Grds

Field Soccer A- Railhead	4,860	(81)
Field Placer Hills	1,682	0
Field Soccer B- MV	0	0
Field Soccer B- Railhead	5,972	(60)
Field "Pee Wee Soccer" Rental - MV	0	0
Field Lining Revenue - Rec	0	0
Field Lining Revenue - Reg	160	(80)
Field Lining Revenue - MV	189	211
Misc Rents & Concessions	1,636	(791)
Misc Rents & Concessions - Bureau	8,950	0
Custodial Fees	14,120	(1,933)
Custodial Fees- Bureau	360	0
MV cust fee	1,303	(160)
Set up and Take Down Fees	1,588	0
Set up and Take Down Fees-Bureau	900	0
MV alcohol fee	70	0
TOTAL RENTS & CONCESSIONS	126,760	8,749

Miscellaneous Revenues

MV comm ctr rental	45	(310)
Sales of an Asset	0	0
Recycling Revenue	0	0
Alcohol permit	2,879	(474)
Alcohol Permit - Bureau	0	80
Misc Income - F & G	0	0
Total Misc Revenue	2,924	(704)

FY 21-22
Budget 2020-2021

Grants & Donations

	Budget	Final Budget
Grants	177,000	0
Donations F&G	5,000	6,979
Pump trac donations	118,295	120,000
TOTAL GRANTS & DONATIONS	300,295	126,979

Interest Revenue - City Trust	960	2,747
TOTAL Interest Income	960	2,747

Project Revenue - Government

County Mitigation	62,000	25,000
City Mitigation Revenue	10,000	10,000
Total Project Revenue - Gov	72,000	35,000

Other Financing Sources

Transfers from Future Capital Constr.	283,108	234,300
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Fac & Grds

Loan Proceeds	2,135,500	
Transfers from Equipment Reserv	130,400	96,862
Transfers from ADA Reserv	20,000	5,000
Transfers from City Mitigation	30,000	30,000
Total Other Financing Sources	2,599,008	366,162

Taxes & Government Revenue

Atwood III Tax Revenue	30,198	26,468
Total Taxes & Gov't Revenue	30,198	26,468

TOTAL REVENUES **3,132,145** **565,401**

Expenditures

FY 21-22
Budget 2020-2021

Operations & Supplies

Budget Final Budget

Telephone - F & G	14,196	14,190
Office Supplies - F & G	3,617	3,683
Duplication Cost - F & G	0	0
Gas/Mileage Expense - Fac & Gr..	39,160	38,359
Membership & Dues - F & G	530	531
Staff Appreciation - F & G	125	203
Staff Development - F & G	2,093	4,583
Uniform Exp	3,435	3,879
Small Tools and Equipment-Rec Park	5,660	7,035
Small Tools and Equipment-Reg Park	1,340	1,525
Small Tools and Equipment-MV Park	880	1,005
Small Tools and Equipment-CVCC Fac	1,164	105
Field Marking Expense	0	1,149
Safety Supplies - F & G	9,383	9,814
Restroom Supplies - Rec Park	2,014	2,444
Restroom Supplies - Reg. Park	2,002	2,438
Restroom Supplies - Ashford	1,017	1,132
Restroom Supplies - M.V. Park	1,239	1,425
Restroom Supplies - Railhead Park	1,021	1,279
Restroom Supplies - Overlook Park	1,241	2,191
Restroom Supplies - Placer Hills Park	27	712
Restroom Supplies - Rec. Comm Ctr	3,960	4,343
Restroom Supplies - Reg. Comm. Ctr	3,633	3,849
Restroom Supplies - CVCC	4,994	5,563
Sanitation- Regional Park- Port. Toilet	5,400	5,496
Sanitation- Winchester Park- Port. Toilet	5,400	5,495
Sanitation- Rec Park ADA Portab	3,850	2,543
Sanitation - Reg ADA Toilets	4,656	4,311

Fac & Grds

Rec Park - Debris Box	7,734	9,519
Sanitation- Regional Park - Debris	6,740	6,633
Sanitation- MV Park- Debris	4,560	4,136
Sanitation- CVCC - Debris	2,964	3,407
TOTAL OPERATIONS & SUPPLIES	144,035	152,976
	FY 21-22	
141,168	Budget	2020-2021

2,867

	Budget	Final Budget
Lights- Rec Pk Beggs Field (LL)	4,007	2,296
Lighting Reimbursements - Beggs Fld.	(3,521)	(1,977)
Lights- Rec Park James Field (LL)	5,750	2,588
Lighting Reimbursements - James Fld.	(3,381)	(1,975)
Lights- Recreation Field (LL)	1,121	508
Lighting Reimbursements - Rec Fld.	(1,116)	(549)
Gas/Electric - Rec Comm Ctr	8,090	21,704
Gas/Electric - Reg Comm Ctr	15,451	11,374
Gas/Elec. - Chr Vly Comm Ctr	1,590	1,255
Electric Reimbursements - Chr Vly CC	(1,322)	(906)
Gas/Electric - CVCC	26,644	19,111
Gas/Electric - Recreation Park	12,385	9,365
Lighting Reimb - Rec Park	6	7
Gas/Electric - Reg Park	26,111	20,365
Lighting Reimbursements - Reg Park	(2,016)	(1,020)
Gas/Electric - Ashford Park	3,917	2,742
Gas/Elec. - MV Park	5,716	4,728
Electric - Railhead	4,543	3,242
Lighting Reimbursements - Railhead	(1,731)	(1,266)
Gas/Electric - Overlook Park	0	0
Gas/Electric- Winchester Park	1,656	1,406
Water - Rec Comm Ctr	2,633	3,326
Water - Reg Comm Ctr	2,553	2,147
Water - Chr Vly Comm Ctr	2,948	1,504
Water - CVCC	4,040	2,764
Water - Recreation Park	6,228	4,373
Water - Regional Park	10,583	10,049
Water - Ashford Park	5,225	4,030
Water - MV Park	20,871	21,210
Water - Chr Vly Park	3,905	8,218
Water - Railhead Park	4,958	4,075
Water - CVCC (Park)	2,114	1,920
Water - Overlook	6,800	6,203
Water - Placer Hills Park	6,869	5,890
Water - Winchester Park	0	0

Fac & Grounds

Water - Atwood	3,694	2,416
Water - Chana Field	0	0
Sanitation - Rec Park (Sewer)	9,624	9,344
Sanitation - Regional Park - (Sewer)	15,103	8,868
Sanitation - Ashford Park (Sewer)	1,710	1,642
Sanitation - Railhead (Sewer)	179	174
Sanitation - Overlook (Sewer)	758	736
Sanitation - CVCC (Sewer)	10,495	10,189
TOTAL UTILITIES	225,190	202,074

	FY 21-22 Budget	2020-2021 Final Budget
Professional Services		
Professional Services	11,565	14,463
Professional Services - Bureau	0	(0)
Professional Services - Atwood III	7,974	7,568
Atwood - County Admin Coll Fee	269	261
Total Professional Services	19,808	22,291

Building & Grounds Maintenance

Equipment Rental - F & G	879	7,105
District Vehicles Maint - F & G	22,372	20,277
Irrigation supplies	340	0
Maint - Recreation Field	4,821	2,318
Maint - CV Baseball Field	5,314	5,272
Maint - James Field	1,752	2,482
Maint - Beggs Field	5,401	10,237
Maint & Repairs - Equipment	37,389	37,474
Maint- Rec Park - Irrigation Pump	0	0
Maint- Reg Park - Irrigation Pump	0	1,220
Maint- Ashford Park - Irrigation Pump	0	4,738
Maint- MV Park - Irrigation Pump	0	0
Maint - Winchester - Irrigation Pump	282	4,738
Maint - M.V. Soccer Field	0	1,133
Maint- Winchester Field	1,185	1,143
Maint - M.V. Tennis Courts	5,000	0
Maint - Recreation Park	24,750	22,931
Maint - Regional Park	56,391	60,935
Maint - Ashford Park	11,145	14,379
Maint - Meadow Vista Park	29,598	30,315
Maint - Christian Valley Park	4,069	4,834
Maint - Railhead Park	6,755	5,741
Maint- CVCC Park	7,167	11,670
Maint - Overlook Park	10,268	10,860

Fac & Grds

Maint - Placer Hills Park	2,497	1,482
Maint - Pocket Parks	1,010	289
Maint - Mt. Vernon Park	228	1,165
Maint - Winchester Park	1,719	3,283
Maint - Atwood III	5,393	14,459
Maint-Shockley	3,650	18,770
Maint - Bike Park	9,118	5,116
Maint-Ashley dog park	14,240	12,763
Maint - Recreation Comm Ctr	16,627	18,954
Maint - Regional Comm Ctr	9,621	6,622
Maint - Christian Valley Comm Ctr	98	1,940
Maint - CVCC	14,906	17,721
Maint - Overlook Modular	672	122
Maint - Regional Tennis Courts	5,445	1,164
Maint - MV Soccer A Field	305	313
Maint - RH Soccer A Field	5,595	6,508
Maint - PH Soccer Field	0	268
Maint - Regional Field Soccer	2,525	2,230
Maint - MV PeeWee Soccer	31	30
Maint - RH Soccer B Field	5,530	6,126
Maint - Regional Field A	10,651	11,778
Maint - MV Softball Field	350	356
Maint - Regional Field B	10,159	7,523
Maint - Regional Field C	5,895	6,748
Tree Maint Rec Park	10,000	12,000
Tree Maint Reg	10,000	8,811
Tree Maint Ashford	5,000	0
Tree Maint MV park	5,000	0
Tree Maint PH Park	5,000	0
Tree Maint Shockley Park	5,000	5,000
Tree Maint Railhead Park	0	0
Tree Maint Pocket Parks	0	0
Tree Maint Atwood Park	2,500	43
Vandalism Repairs Exp.	12,914	9,355
TOTAL MAINTENANCE	416,557	440,739

Fac & Grds

	FY 21-22 Budget	2020-2021 Final Budget
Salaries/Wages Expenses	Budget	Final Budget
Wages - Fac Attend - Rec Park	104,983	91,146
Wages - Fac Attend - CVCC	32,811	27,725
Wages - Fac Attend - Reg Park	26,247	23,315
Wages - Fac Attend - Overlook	79	80
Wages - Management	166,999	148,509
Wages - Rec Park	241,376	253,376

Wages - Reg Park	181,573	168,004
Wages - Ashford Park	54,202	49,068
Wages - Meadow Vista Park	70,215	63,785
Wages - CV Comm Ctr	9,853	8,645
Wages - Railhead Park	22,525	19,791
Wages - CVCC	19,338	16,475
Wages - Overlook Park	20,686	18,608
Wages - Placer Hills Park	18,586	15,552
Wages - Pocket Parks	8,622	8,121
Wages- Mt. Vernon Park	0	488
Wages - Winchester Park	9,016	6,843
Wages - Atwood	8,066	6,723
Wages - Shockley	2,650	1,314
Wages - Other Projects	0	0
Wages - Special Events	548	548
Wages - Uniform Allowance	14,204	8,831
	1,012,579	936,947

Fac & Grds

	Actual	FY 21-22 Budget	2020-2021 Final Budget
ER -Taxes - F & G (7.65%)		81,468	72,221
Employment Expense - F & G		2,037	1,814
Fingerprinting Exp. - F & G		125	106
Benefits Expense - F & G		230,780	177,299
Employer Retirement Exp.		128,879	113,501
Worker's Comp.		83,970	89,118
TOTAL BENEFITS & PAYROLL COSTS		527,259	454,059
TOTAL SALARIES, BENEFITS		1,539,838	1,391,006

Fixed Assets

Fixed Asset Purchases - F&G	130,400	115,862
Fixed Asset Purchases - Bureau	0	0
Computer Purchases	0	0
TOTAL FIXED ASSETS	130,400	115,862

Lease Purchase Princ/Interest

	0	0
	0	0
TOTAL LEASE COSTS	0	0

Rent

Bureau of Reclamation Lease	0	0
Rec Park Lease UPPR	2,076	2,076
TOTAL RENT	2,076	2,076
	FY 21-22	2020-2021
	Budget	Final Budget
	Actual	Budget
Art in the Park	877	950
Bike Park Construction	158,137	201,028
Rec Shop Floor Repairs	10,000	0
MV ADA Signage	1,200	0
MV Parking lot Restripe/Reseal	15,000	0
MV Pathway Repairs	15,000	0
Overlook Restrooms ADA upgrades	15,000	0
Regional Dry Creek Playground	177,000	0
Placer Hills Parking Lot	30,000	3,523
Energy Efficiency Project	2,135,500	0
REG - 24 Acres Planning/CEQA	73,266	120,000
Reg - 24 Acres Construction Docs	70,000	0
CVCC ADA Door opener	5,000	5,000
REC - James Field Grass	42,000	42,000
REC - Rec Field Renovation	25,000	24,000
Wheelchair Swing Project	60,000	60,000
Total Capital Improvements (Funded)	2,832,980	456,501
TOTAL CAP IMPROVEMENT	2,832,980	474,377
TOTAL EXPENDITURES	5,310,884	2,801,401
Total Revenues	3,132,145	565,401
Total Expenditures	5,310,884	2,801,401
Contingency Fund 1% of total exp	0	0
Restricted reserve for equip repl	0	0
Net Gain (Loss)	(2,178,739)	(2,236,001)

Fac & Grds

Customer Service 21-22 Budget Revenues

	FY 21-22 Budget	2020-22 Final
Revenue		
Out of Dist Fees	14,939	2,344
Out of Dist Fees - Bureau	1,399	195
Return Check Fees	0	0
Total	16,338	2,539
Rents & Concessions		
	0	0
Total	0	0
Miscellaneous Revenue		
	0	0
Total	0	0
Grant Revenue		
	0	0
Total	0	0
Other Financing Sources		
Transfers from Equipment Reserv	11,000	0
Total	11,000	0
Total Revenues	27,338	2,539

Customer Service

Expenditures

Expenditures		
Cash short/over	-17	0
Merchant fees	9,479	8,028
Bad Debt	194	21
Telephone expense	6,963	7,098
Gift certificates Given Out	366	281
Postage	500	0
Office Supplies	1,375	2,388
Duplication costs	48	195
Office Equipment rental	6,020	7,005
Office equipment Maintenance	5,000	0
Gas/Mileage Expense	686	399
Public Relations/Marketing	14,101	12,701
Dues and Subscriptions	357	0

Safety Supplies	0	0
Staff Appreciation	100	50
Staff Development	438	0
Theft Expense	0	0
Small Office equipment	0	0
Total Expenditures	45,610	38,166

Prof Services	2,201	3,852
	2,201	3,852

	FY 21-22	
	Budget	Mid Year
Wages (F/T)	131,462	104,970
Wages (P/T)	12,654	1,771
Total	144,116	106,741

ER -Taxes - Admin (7.65%)(10.85%)	12,551	8,801
Employment Expense	100	100
Fingerprinting Expense	100	100
Benefits Expense	25,096	23,499
Employer Retirement Exp. (16.622%)	15,507	18,248
Worker's Compensation (.68% x 148%)	792	671
Total	54,146	51,419

Total Salaries & Benefits **198,262** **158160**

	FY 21-22	
	Budget	Mid Year
Fixed Assets- Equipment		
Fixed Asset Purchases	14,000	0
Fixed Asset Purchases (computer)	0	0
	14,000	0

Total Expenditures **260,073** **200178**

Total Revenues **27,338** **2539**

Customer Service

Total Expenditures	260,073	200178
Contingency Reserve (2% of expen:	0	394.51
Net Gain (Loss)	<u>-233,381</u>	<u>(198,034)</u>

Customer Service

Recreation 2021-2022 Budget

Revenues	FY 21-22 Budget Budget	Final Budget 2020-21
Program Revenue		
Adult Softball	20,393	(6,830)
Adult Basketball	12,401	(2,415)
Adult Grass Volleyball (New)	0	-
Sr. Sports	5,443	(25)
Adult Volleyball	1,020	-
Pickle Ball	5,675	84
Adult Classes	20,632	11,204
Adult Classes - Bureau	11,987	4,388
Bocce Ball	157	32
Youth Basketball	93,048	50,730
Youth Volleyball (New)	3,000	-
Pee Wee/Short Shots	0	-
Youth Classes	39,735	18,806
Youth Classes - Bureau	0	-
Youth Camps	20,614	14,403
Youth Camps - Bureau	19,738	10,200
Youth Sports Camp	9,716	6,449
Youth Sports Camp - Bureau	8,896	-
Special Events	9,325	4,530
Party in the Park	0	-
Ukulele Festival	0	208
Concert at Overlook (New)	0	-
Food Truck Fiesta	0	-
Great Obstacle Scramble	14,412	-
Dead Festival	0	-
Auburn Community Festival	9,728	4,138
Total Program Revenues	305,920	115,902
Misc. Revenue		
Activity Guide-Advertising Rev.	0	(775)
Miscellaneous Rev	0	-
TOTAL MISC REVENUE	0	(775)
Grants & Donations		
Youth Assistance Fund - In Dist	9,001	7,950
Donations - Recreation	0	-

Recreation Budget

TOTAL GRANTS & DONATIONS	9,001	7,950
Total Revenues	314,921	123,077

Expenditures

Program Expenditures	FY 21-22 Budget Budget	Final Budget 2020-21
Instructors - Adult Classes	17,869	7,320
Inst - A Classes - Bureau	6,900	2,953
Instructors - Youth Classes	27,427	16,124
Inst - Y Classes - Bureau	0	-
Officials - Adult Softball	4,720	2
Officials - Adult Basketball	4,573	-
Officials - Adult Volleyball	0	-
Officials - Youth Basketball	10,072	-
Instructors- Youth Camp	31,164	7,195
Inst - Y Camp - Bureau	19,474	11,649
Instructors- Youth Sports Camp	5,324	3,296
Inst - Y Sports Camp - Bureau	0	-
Adult Softball Expense	1,835	-
Adult Basketball Expense	809	-
Adult Volleyball Expense	424	-
Pickle Ball/Tennis	1,685	(0)
Adult Class Expense	364	119
Bocce Ball Prog Expense	250	-
Youth Basketball Expense	22,868	4,151
Youth Volleyball Expense (New)	500	-
Pee Wee/Short Shots	0	-
T-Ball	0	-
Youth Class Expense	476	-
Youth Camp Expense	0	-
Youth Sports Camps	0	-
Special Events	8,693	3,448
Party in the Park	8,787	173
Ukulele Festival Expense	12,470	820
Concert at Overlook	6,188	-
Food Truck Fiesta	0	108
Obstacle	7,411	-
Dead Festival	0	-
Auburn Community Festival Exp	8,711	4,111
TOTAL PROGRAM EXP.	208,994	61,469

Recreation Budget

Operating Expenditures

Telephone	0	527
Activity Guide	40,486	17,537
Youth Assistance Expense	15,218	6,848
Office Supplies	1,734	898
Gas/Mileage	517	151
Dues & Subscriptions	1,592	921
Staff Appreciation	46	97
Company Celebrations	1,445	1,169
Staff Development	537	132
Small Rec Equipment	376	109
Safety Supplies	30	-

TOTAL OPERATING EXP **61,981** **28,389**

	FY 21-22 Budget	Final Budget 2020-21
Professional Services		
Professional Services	250	(1)
Total Professional Services	250	(1)

Salaries/Wages Expenditures

Wages - Full Time	146,083	114,730
Wages - Part Time	0	(60)
Wages - Seasonal	2,553	3,291
Wages - Adult Softball	3,980	428
Wages - Uniform	0	-
Wages - Adult Basketball	3,622	1,172
Wages - Adult Volleyball	0	-
Wages - Special Events	0	-

Totals **156,238** **119,561**

Benefits & Payroll Expenditures

ER -Taxes - (13.65%)	13,560	8,651
Employment Expense	980	-
Fingerprinting Expense	105	141
Benefits Expense	35,389	28,428
Calpers Exp.	20,064	14,437
Worker's Comp	3,226	2,814
Totals	73,324	54,471

Equipment & Fixed Assets

Recreation Budget

Fixed Assets - Recreation	0	-
Computer Purchases - Rec	0	-
Totals	0	-
Total Expenditures	500,538	263,773
Total Revenues	314,921	123,077
Total Expenditures	500,538	263,773
Contingency (1% of expenses)	0	-
Net Gain (Loss)	(185,616)	(140,696)

Youth Services 2019-2020 Budget Revenues

FY 21-22 Budget Final Budget

Budget 2020-21

Alta Vista DSC Revenue	0	(322)
Auburn Elem DSC Revenue	115,892	76,214
Skyridge DSC Revenue	127,146	74,162
Rec Day Camp Rev (School & Summer)	209,675	134,685
Preschool	74,150	35,752
Newcastle DSC Revenue	122,230	73,339
TOTAL	649,093	393,830

0	2,660
0	950
0	3,610

Rents & Concessions

Rock Creek Modular Rent	3,960	3,960
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Miscellaneous Revenue

0	0
500	600

Total Revenues **653,553** **402,000**

Expenses

Program Expenditures

FY 21-22 Budget Final Budget
Budget 2020-21

Alta Vista Program expense	0	365
Auburn Elem - Program Expense	4,748	3,737
Skyridge - Program Expense	4,888	3,693
Rec Day Camp - Program Exp (Sch. & Sum)	11,986	8,425
Preschool	1,540	2,350
Newcastle - Program Expense	4,888	2,990
	28,050	21,560

Operations & Supplies

Advertising - Youth Services	55	0
Telephone - Youth Services (Cell phones)	0	261
Telephone - Preschool	0	0
Telephone - Rec Day Camp Modular	2,610	2,599
Telephone - Newcastle	639	458

Youth Services

Telephone- Auburn Elem	2,288	2,792
Telephone - Alta Vista	0	14
Telephone- Skyridge	1,721	2,228
Office Supplies - Youth Services	320	154
Gas/Mileage Reimbursement Expense	150	0
Dues and Subscriptions	305	261
Staff Appreciation - Youth Services	155	143
Staff Development - Youth Services	920	312
Safety Supplies - Youth Services	750	510
Small Equipment	1,000	0
TOTAL	10,913	9,732

Utilites

Electric - Day Camp	2,775	2,203
	2,775	2,203

Professional Services

Professional Services	16,387	13,620
	16,387	13,620

Final Budget

	FY 21-22 Budget	2020-21
Rep/Maint - Auburn Elem	1,700	339
Rep/Maint - Rock Creek	675	81
Rep/Maint - Rec Day Camp	675	5,133
Rep/Maint - Skyridge	700	1,759
Rep/Maint - Preschool	425	5
Rep/Maint - Newcastle	0	33
	4,175	7,350

Final Budget

	FY 21-22 Budget	2020-21
Salaries/Wages Expenses		
Wages - (Y.Serv) - Manager - Salary	59,417	64,953
Wages - (Y.Serv) - Alta Vista - PT	0	6,783
Wages - (Y.Serv) - Aub Elem - PT	87,280	79,649
Wages - (Y.Serv) - Aub Elem Maint	843	371
Wages - (Y.Serv) - Rock Creek Maint	126	33
Wages - (Y.Serv) - Skyridge - PT	80,872	74,297
Wages - (Y.Serv) - Skyridge Maint	126	237
Wages - (Y.Serv) - Rec Day Camp - PT	98,558	96,627
Wages - (Y.Serv) - Day Camp Maintenanc	363	469
Wages- (Y.Serv) - Newcastle - PT	93,957	61,965
Wages - (Y.Serv) - Newcastle Maint	63	37
Wages - (Y.Serv) - Preschool	43,620	18,270
TOTAL WAGES	465,225	403,691

Youth Services

Benefits & Payroll Costs

ER Taxes (SS/MC/SUTA/ETT)	39,370	36,701
Employment Exp- Y.S.	1,045	887
Fingerprinting Exp - Y.S.	700	638
Benefits Expense - Y.S.	23,517	30,482
Employer Retirement Exp. YS	52,149	43,590
Worker's Compensation - Y.S.	8,977	8,265
TOTAL BENEFITS	125,758	120,563

Total Salaries & Benefits 590,983 524,254

Final Budget

Fixed Assets- Equipment

	FY 21-22 Budget	2020-21
Fixed Asset Purchases	0	0
Fixed Asset Purchases (computer)	0	0
	0	0
		0

Capital Improvement

	0	0
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Total Expenditures 653,283 578,719

Total Revenues 653,553 402,000

Total Expenditures 653,283 578,719

Contingency Reserve (1% of expense) 0 0

Net Gain (Loss) 270 (176,719)

Youth Services

Aquatics 21-22 Budget Revenues

	FY 21-22 Budget	FY 20-21 Final Budget
Adult Aquatic Activities	11,171	12,343
Adult Aquatic Activities Placer Hills	0	-
Master Swim	3,948	2,566
Public Swim	40,719	1,445
Public Swim - Placer Hills Pool	3,954	-
Swim Lessons	28,422	21,245
Swim Lessons - Placer Hills Pool	9,690	-
Swim Team	16,875	3,576
Synchro Team	11,510	5,623
Misc Income	0	-
Totals	126,289	46,798
Rents & Concessions		
Sierra/Splash Pool Rental	12,323	2,999
Placer Hills Pool rental	1,851	-
Totals	14,174	2,999
Grants & Donations		
Donation Rev - Aquatics	0	-
Other Financing Sources		
Transfers from Future Capital Constr.	0	-
Transfers from Equipment Reserv	0	27,425
Transfers from ADA Reserv	0	-
City Mitigation Apportionment	0	-
Totals	0	27,425
Total Revenues	140,463	77,222

Expenditures

	FY 21-22 Budget	FY 20-21 Final Budget
Program Expenditures		
Instructors - Aquatics	2,006	1,701
Adult Aquatic Activities Exp.	1,063	1,354
Public Swim Expenses	2,797	1,599
Public Swim Expenses PH	441	-
Swim Lessons Expenses	303	532
Swim Team Expenses	471	517
Synchro Team Expenses	716	128

Aquatics

Totals | 7,797 5,831

Operations & Supplies

Telephone - Placer Hills Pool	1,056	1,027
Telephone - Aquatics	0	-
Office Supplies	0	20
Gas Milleage - Aquatics	0	-
Professional Services	274	0
Staff Appreciation- Aquatics	0	108
Staff Development- Aquatics	162	103
Safety Supplies - Aquatics	0	21
Small Equipment	1,660	618
Small Equipment - PH Pool	0	-
Uniform Exp	0	-
Totals	3,152	1,897

Utilities

Gas/Electric - Sierra Pool	35,900	24,766
Gas/Electric - Placer Hills	6,990	2,947
Reimbursement - Gas/Electric	-10,000	(6,248)
Water - Sierra Pool	3,203	1,551
Water - Placer Hills	952	212
Reimbursement - Water	-1,250	(500)
Totals	35,795	22,728

Maintenance

Maintenance - Sierra Pool	47,800	28,330
Reimbursement - Maintenance	-4,400	(1,320)
Maintenance - Placer Hills pool	11,500	3,624
Totals	54,900	30,634

Salaries/Wages Expenses

	FY 21-22 Budget	FY 20-21 Final Budget
Wages - Aquatics Coordinator	21,235	11,124
Wages - Adult aquatics	5,958	4,707
Wages - Public Swim	70,462	16,435
Wages - Public Swim - PH Pool	9,428	-
Wages - Swim Lessons	10,466	8,558
Wages - Swim Lessons - PH Pool	4,211	-
Wages - Master Swim	4,157	1,519
Wages - Coaches (Swim Team)	7,757	927
Wages - Coaches (Synchro)	13,168	1,059
Totals	146,842	44,329

Benefits & Payroll Costs

Aquatics

ER -Taxes -(12.65%)	14,340	4,102
Employment Exp- Aquatics	1,630	1,795
Fingerprinting Exp- Aquatics	730	355
Calpers Exp. 16.444%	3,972	2,368
Worker's Comp (2.29% x 1.14%)	2,865	859
Totals	23,537	9,480

Equipment & Fixed Assets

Fixed Assets - Aquatics	15,900	27,425
Totals	15,900	27,425

0	-
0	-

Total Expenditures	287,923	142,325
Total Revenues	140,463	77,222
Total Expenditures	287,923	142,325
Net Gain (Loss)	-147,460	(65,103)

Aquatics

Item 7.3 Cover sheet – FY 2021/2022 Project List and Five Year Plan Update

Auburn Area Recreation and Park District Acquisition and Development Committee January, 2021; Board of Directors meeting January, 2021; A&D Committee February, 2021; Board of Director's Meeting February 25, 2021

The Issue

Shall the Auburn Area Recreation and Park District (ARD) direct staff to begin preliminary work and provide appropriate environmental analysis of the projects on the proposed FY 21/22 Project List, and approve the Five Year Plan Update?

Background

ARD staff provides a proposed Project List for each Fiscal Year. This Project List is based off of projects incorporated in the Five-Year Project List as well as any new needs proposed by the community, staff and Board.

The Five-Year Project List is comprised of those projects deemed to be of the highest priority and reflects the District's goal to address needed existing infrastructure upgrades, bring new features into the existing park system and complete potential land acquisition and new park development.

A list of the proposed changes to the FY 21/22 Project List and Five-Year Plan is attached.

Recommendation for the Board of Directors

The A&D Committee sent a positive recommendation to the Board of Directors to direct staff to begin preliminary work and provide appropriate environmental analysis of the projects on the proposed FY 21/22 Project List, and approve the Five Year Plan Update.

Staff agrees with this recommendation.

Alternatives available to the Board of Directors

1) Review and provide direction to staff. Bring back to the March, 2021 A&D Committee.

Fiscal Impact

The fiscal impact of the FY 21/22 Project List is indicated on that document.
The fiscal impact of the Five-Year Project List is indicated on those documents.

Attachments

Notes to proposed amendments to FY 21/22 Project list and CIP revision

Five Year Project List, including FY 21/22 Project List

Approved, existing Five-Year Project List

Notes to proposed amendments to FY 21/22 Project list and CIP revision
(these notes only reflect added projects or major changes to the list)

FY 2021/2022 Proposed Revisions

Recreation Park

Rec Shop Floor Repairs: this is an added project. We will be reinforcing the ceiling of the lower maintenance shop, as it sags from the weight of the concrete floor in the bathroom above.

Ashford Park

Ashford Park new irrigation pump: this is an added project. The irrigation pump for the park, including the Dog Park, has failed. A new pump, along with some required new electrical upgrades will be completed in early spring.

Overlook Park

Restroom upgrades: the estimated cost for this project was increased from \$5,000 to \$15,000 to account for the cost of replacing the damaged and worn stall walls.

Regional Park

Pickleball court crack repair: to be done in coordination with the repairs at Meadow Vista Park

Multiple Park

Energy Efficiency Upgrades: these added projects are part of ARD's agreement with Centrica to install solar car ports, LED ballfield lights, a chlorine generation system for Sierra Pool, and a host of other improvements.

FY 2022/2023 Proposed Revisions

Recreation Park

Locker Room floor: moved back to FY 22/23

Regional Park

Pond leak repair: moved back to FY 22/23

Canal repair: moved back to FY 22/23

Ashford Park

Levee repairs and paving: this project, which involves adding a curtain wall and repaving the bridge and driveway to the garage/shop, was moved back to FY 22/23

Overlook Park

Interpretive signage: moved back to FY 22/23

Railhead Park

Parking lot repair/reseal: the estimated cost for this project was increased from \$10,000 to \$15,000.

FY 23/24 Proposed Revisions

Recreation Park

North Playground: moved back to FY 23/24

North Playground path of travel: moved back to FY 23/24

FY 24/25 Proposed Revisions

Meadow Vista Park

Pond island repair: moved back to FY 24/25

Auburn Recreation District Five Year Project List

Green = moved from a previous year
 Pink = new project to list

Project List

2021/2022

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	Mt. Vernon proceeds
Estimated balance									
	35,032	923,681	842,287	226,495	302,000	415,000			
Recreation Park									
Rac Field infield renovation	25,000				10,000	15,000			
James Bermuda Outfield	42,000				20,000	22,000			
Wheelchair Swing	60,000				25,000	30,000	5,000		
Rec Shop Floor Repairs	10,000				10,000				
Meadow Vista									
ADA Signage	1,200			1,200					
Parking lot reseal/resurface	15,000				15,000				
Pathway repairs	15,000				15,000				
Pickleball court crack repairs	5,000		5,000						
Ashford Park									
New irrigation pump	45,000	28,000							Equip Rsrv. 17,000
Overlook Park									
Restroom ADA Upgrades	15,000			15,000					
Regional Park									
24 acre Planning/CEQA	120,000	(46,734)			73,266				
24 acre construction docs	110,000				110,000				
Dry Creek playground replace	177,000						177,000		
Pickleball court crack repairs	4,500		4,500						
CVCC									
Bike Park Phase II	200,000	(40,168)			39,842				
ADA Door	5,000			5,000				120,000	
Placer Hills Park									
Parking Lot repairs	30,000		30,000						
Multiple Parks									
Energy Efficiency Upgrades	2,131,500								Loan 2,131,500
TOTAL	3,011,200	-68,892	39,500	21,200	293,108	62,000	30,000	302,000	0
Estimated Balance Remaining				13,832	630,573	780,287	196,495	0	415,000

Note: Assumes \$50,000/year in County Mitigation Fees
 Note: Assumes \$5000/year in ADA reserve funds
 Note: Assumes \$10,000/year in city mitigation
 Note: Assumes \$25,000 added to FCC per year
 Note: Placer County to use approx. \$350,000
 Note: Assumes \$177,000 Grant, \$5,000 donation, and 120,000 InKind for Bike Park

Auburn Recreation District Five Year Project List

Project List

Green = moved from a previous year
 Pink = new project to list

2022/2023

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	Mt. Vernon proceeds
18,832 655,573 830,287 206,495 1,415,000 415,000									
Recreation Park									
Locker room Floor	25,000				25,000				
Regional Park									
Tennis/pickleball courts surfaces	200,000				200,000				
Tennis Court Path of Travel	41,500		3,000	18,500		20,000			
Pond mucking	100,000				100,000				
Walking pathway extension, Dry Creek end	265,000								
24 Acre Development	2,275,000					445,000		1,415,000	415,000
Kiosks	10,000				10,000				
Pond leak Repair	95,000				95,000				
Canal Repair	40,000				40,000				
Ashford Park									
Levee Repairs and paving	20,000				20,000				
Overlook Park									
Interpretive Signage (2 x \$5K)	10,000				10,000				
Railhead Park									
Parking lot repair/reseal	15,000				15,000				
Christian Valley Park									
Tutor Totter Roof	45,000		45,000						
TOTAL	3,071,500	0	48,000	18,500	480,000	485,000	0	1,415,000	415,000
332 185,573 365,287 206,495 0 0									
Estimated Balance Remaining									

Move to Reserve Funding

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$25,000 added to FCC per year
- Note: Assumes \$1.415m in Statewide Park Program grant
- Note: Placer County to use approx. \$350,000

Auburn Recreation District Five Year Project List

Green = moved from a previous year
 Pink = new project to list

Project List

2023/2024

Estimated balance

5,332 190,573 415,287 216,495 **Changed** 80,000

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Recreation Park</i>									
Spray park (replace splash pool)	300,000		20,000		75,000	60,000	65,000	80,000	
North (Front) Playground	120,000						120,000		
North Playground, Path of Travel	30,000						30,000		
<i>Regional Park</i>									
Breezeway Painting	40,000		20,000		20,000				
TOTAL	490,000	0	40,000	0	95,000	60,000	215,000	80,000	0
Estimated Balance Remaining			5,332		95,573	355,287	1,495	0	0

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: Placer County to use approx. \$350,000

Note: Assumes \$80,000 Grant

Auburn Recreation District Five Year Project List

Green = moved from a previous year

Pink = new project to list

2024/2025

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
				10,332	120,573	405,287	11,495		0
<i>Meadow Vista Park</i>									
Pond Island renovation	100,000				100,000				
TOTAL	100,000	0	0	10,332	20,573	405,287	11,495	0	0
Estimated Balance Remaining				10,332	20,573	405,287	11,495	0	0

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$25,000 added to FCC per year
- Note: Assumes \$50,000/year in Equipment Reserve funds

Auburn Recreation District Five Year Project List

Project List - POST COVID 19 Mid-Year Revision

2020/2021

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	Mt. Vernon proceeds
Recreation Park									
Rec Field infield renovation	25,000				10,000	15,000			
James Bermuda Outfield - see note	42,000				20,000	22,000			
Wheelchair Swing	60,000					25,000	30,000	5,000	
Regional Park									
24 acres Planning/CEQA	120,000				120,000				
Trail signage	10,000		10,000						
Ashford Park									
Bridge paving	4,300		4,300						
CVCC									
Bike Park Phase II	200,000				80,000			120,000	
ADA Door	5,000			5,000					
TOTAL	486,300	0	14,300	5,000	230,000	62,000	30,000	125,000	0
Estimated Balance Remaining			25,032	715,573	730,287	176,292	0	0	0

moved from GF to reserve

Existing approved list

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5,000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$25,000 added to FCC per year
- Note: Assumes \$120,000 from donations and in-kind at Bike Park and additional \$5,000 donations for Wheelchair Swing
- Note: Placer County to use approx. \$350,000

Auburn Recreation District Five Year Project List

Project List - POST COVID 19 Mid-Year Revision

2021/2022

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	ML Vernon proceeds
Estimated balance 30,032 740,573 780,287 186,292 173,000 415,000									
Recreation Park									
North (Front) Playground	120,000						120,000		
North Playground, Path of Travel	30,000						30,000		
Locker room Floor	25,000				25,000				
Meadow Vista									
ADA Signage	1,200			1,200					
Parking lot reseal/repaint	15,000				15,000				
Pathway repairs	15,000				15,000				
Pickleball court crack repairs	5,000				5,000				
Ashford Park									
Levee Repairs	20,000				20,000				
Overlook Park									
Restroom ADA Upgrades	5,000			5,000					
Interpretive Signage (2 x \$5K)	10,000				10,000				
Regional Park									
Pond leak Repair	96,000								
Canal Repair	40,000				95,000				
24 acre construction docs	70,000				40,000				
Dry Creek playground replace	177,000				70,000			177,000	
Placer Hills Park									
Parking Lot repairs	30,000		30,000						
TOTAL	658,200	0	30,000	6,200	295,000	0	150,000	177,000	0
Estimated Balance Remaining 23,832 445,573 780,287 36,292 -4,000 415,000									

Existing approved list

Note: Assumes \$50,000/year in County Mitigation Fees
 Note: Assumes \$5000/year in ADA reserve funds
 Note: Assumes \$10,000/year in city mitigation
 Note: Assumes \$25,000 added to FCC per year
 Note: Placer County to use approx. \$350,000

Auburn Recreation District Five Year Project List

Project List - POST COVID 19 Mid-Year Revision

2022/2023

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Crty. Mit.	City Mit.	Grants	Mt. Vernon proceeds
28,832 470,573 830,287 46,292 1,390,000 415,000									
<i>Regional Park</i>									
Tennis/pickleball courts surfaces	200,000				200,000				
Tennis Court Path of Travel	41,500		21,500			20,000			
Pond mucking	100,000				100,000				
Walking pathway extension, Dry Creek end	286,000								
24 Acre Development	2,250,000					445,000		1,390,000	415,000
Kiosks	10,000				10,000				
<i>Railhead Park</i>									
Parking lot repair/reseal	10,000								
<i>Meadow Vista Park</i>									
Pond Island renovation	-100,000								
<i>Christian Valley Park</i>									
Tutor Totter Roof	45,000		45,000						
TOTAL	2,976,500	0	0	21,500	310,000	465,000	0	1,390,000	415,000
Estimated Balance Remaining				7,332	160,573	365,287	46,292	0	0

Move to Reserve Funding

265,000

Postponed

Existing approved list

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$25,000 added to FCC per year
- Note: Assumes \$1.39m in Statewide Park Program grant
- Note: Placer County to use approx. \$350,000

Auburn Recreation District Five Year Project List

Project List - POST COVID 19 Mid-Year Revision

2023/2024

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
12,332 185,573 415,287 56,292 80,000									
<i>Recreation Park</i>									
Spray park (replace splash pool)	300,000		20,000		25,000	75,000	100,000	80,000	
<i>Regional Park</i>									
Breezeway Painting	40,000		20,000		20,000				
TOTAL	340,000	0	40,000	0	45,000	75,000	100,000	80,000	0
Estimated Balance Remaining			12,332	140,573	340,287	-43,708	0	0	0

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: Placer County to use approx. \$350,000

Existing
Approved
List

Item 8.1 Cover sheet – Resolution 2021-02; Preparation of Atwood III Engineer’s Report for FY 2021/2022

**Auburn Area Recreation and Park District Acquisition and Development Meeting
February 17, 2021; Board of Directors meeting February 25, 2021**

The Issue

Shall the Auburn Area Recreation and Park District (District) adopt Resolution 2021-02 directing SCI Consulting Group to prepare the Engineer’s Report for Fiscal Year 2021-22 for the proposed continuation of the assessments which provide important revenues to fund park and recreation improvements and services for the “Atwood Ranch III Landscaping and Lighting Assessment District”?

Background

In the fall and winter of 2004, the District developed a proposed assessment for funding park improvements and other park and recreation maintenance services within the Atwood Ranch III subdivision. This proposed assessment, the “Atwood Ranch III Landscaping and Lighting Assessment District,” was approved by property owners in an assessment ballot proceeding conducted during November through December of 2004. In December 2004, the balloting period was closed, and since a weighted majority of ballots returned were in support of the proposed assessment, the Board approved and levied the assessments.

The assessments can continue to be levied annually and can be increased by the change in the San Francisco Bay Area Consumer Price Index, not to exceed 5% per year. Since 2005-06, the assessments have been levied annually and are providing important revenues needed to fund the park and recreation improvements and services. In Fiscal Year 2013-14, the assessments were increased for the first time since it was formed. The assessments were again increased in Fiscal Year 2014-15, by an amount less than the authorized CPI adjustment. In Fiscal Year 2016-17, due to reduced maintenance costs as well as a sizable beginning fund balance available to offset unforeseen expenses, the assessment rate was decreased from \$182.12 per single family equivalent to \$155.10. The same rate was continued in Fiscal Year 2017-18 and was again increased in Fiscal Year 2018-19 to \$168.28 per single family equivalent, in Fiscal Year 2019-20 to \$176.68 per single family equivalent, and in Fiscal Year 2020-21 to \$185.54 per single family equivalent.

In Fiscal Year 2017-18, the Auburn Area RPD undertook a large, unanticipated landscaping project that depleted the District’s General Fund. In Fiscal Year 2018-19, the RPD transferred approximately \$14,600 from the Equipment Replacement Fund into the General Fund to reduce the resulting negative balance. Also in Fiscal Year 2018-19, the RPD included \$4,000 in the Assessment District budget that was also transferred into the General Fund to further reduce the negative balance. In future years, the assessments will continue to rebuild the Equipment Replacement Reserve to levels that will be sufficient for its intended purpose by the time the facilities are expected to be in need of replacement. The necessity to repay the funds borrowed from the General Fund is a major factor requiring the recent assessment rate increases.

In addition, in Fiscal Year 2019-20, the RPD experienced a further depletion of the beginning fund balance due to walking pathway repair and defensible space increase mandated by Cal Fire. The

labor, improvement and equipment rental costs will need to be repaid over time, which contributed to the necessity to increase the assessment in Fiscal Year 2020-21.

In order to continue to levy the assessments, the Board will need to approve Resolution No 2021-02 directing SCI Consulting Group, the assessment engineer, to prepare the Engineer's Report for fiscal year 2021-22. This Engineer's Report will include the proposed budget for the continued assessments for fiscal year 2021-22, the updated proposed continued assessments for each parcel in the District, and the proposed continued assessments for fiscal year 2021-22 per single family equivalent benefit unit.

Recommendation for the Board of Directors

The A&D Committee sent a positive recommendation to the ARD Board of Directors to approve and adopt Resolution 2021-02 directing SCI Consulting Group to prepare the Engineer's Report for fiscal year 2021/22 for the proposed continuation of the Atwood Ranch III assessments, which provide important revenues to fund park and recreation improvements and services.

Fiscal Impact

The fee for completion of the 2021/22 Engineer's Report by SCI is approximately \$1,916. The cost for these fees is part of the annual assessment.

Attachments

Resolution 2021-02

RESOLUTION NO. 2021-02

**A RESOLUTION DIRECTING PREPARATION OF THE ENGINEER'S REPORT
FOR FISCALYEAR 2021-22**

**FOR THE CONTINUATION OF THE
ATWOOD RANCH III LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT**

**OF THE
AUBURN AREA RECREATION AND PARK DISTRICT**

RESOLVED, by the Governing Board (the "Board") of the Auburn Area Recreation and Park District (the "District"), County of Placer, State of California, that

1. On January 27th, 2005, by its Resolution No. 2005-01, this Board ordered the formation of and levied the first assessment within the Auburn Area Recreation and Park District, Atwood Ranch III District (the "Assessment District") pursuant to the provisions of Article XIID of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof).

2. The purpose of the Assessment District is for the installation, maintenance and servicing of improvements, as described in Section 3 below.

3. Within the Assessment District, the existing and proposed improvements to be undertaken by the Assessment District are generally described as the installation, maintenance and servicing of public facilities, including but not limited to, playground equipment, irrigation and sprinkler systems, landscaping, turf, park grounds, park facilities, landscape corridors, trails, ponds, wetlands preserve areas, fencing, piers, signage, benches, tables, and all necessary appurtenances, and labor, materials, supplies, utilities and equipment, as applicable, for property owned or maintained by the Auburn Area Recreation and Park District. Installation means the construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, playground equipment, recreational facilities and trails. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti, and monitoring of wetlands preserve areas. Servicing means the furnishing of electric current

or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

4. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare an Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIID of the California Constitution. Upon completion, the Engineer shall file the Engineer's Report with the Clerk of the Governing Board for submission to the Board.

PASSED AND ADOPTED this 25th day of February, 2021 by the following vote, to wit:

AYES :

NOES:

ABSENT:

ABSTAIN:

H. GORDON AINSLEIGH
CHAIRMAN TO THE BOARD OF DIRECTORS

ATTEST:

PAT LARSON
CLERK TO THE BOARD OF DIRECTORS

Item 8.2 Cover sheet – Letter Supporting Hwy. 49 Bridge Debris Removal Project

Auburn Area Recreation and Park District Policy Committee meeting February, 2021; Board of Directors meeting February, 2021

The Issue

Shall the Auburn Area Recreation and Park District (ARD) send a letter to our local legislators supporting the project to remove the steel and concrete wreckage of the former State Route (SR) 49 Bridge from the North Fork American River?

Background

The debris in the North Fork American River, below, Auburn, was deposited in December 1964, when the partially completed Hell Hole Dam failed, releasing a wall of water that swept downstream and caused the SR 49 Bridge to be washed away. Shortly after the bridge collapsed, Auburn Dam was authorized to be constructed three miles downstream, which would have resulted in the debris resting at the bottom of a reservoir hundreds of feet deep. Hence a decision, reasonable at the time, was made by Caltrans not to remove the hazardous debris.

Now 56 years later, Auburn Dam has not been built and there are no plans to resume its construction. In the meantime, the Auburn State Recreation Area (SRA) has become an enormously popular recreational destination, visited by more than one million people annually and continuing to attract more visitors every year. The most popular part of Auburn SRA is the Confluence area, which includes the stretch of river where the bridge debris lies. The continued presence of this hazardous material constitutes a danger to the safety of the many park visitors who hike, swim, and boat in its vicinity.

Recommendation for the Board of Directors

The Policy Committee forwarded this letter to the Board with a positive recommendation.

Staff agrees with this recommendation.

Fiscal Impact

There is no fiscal impact to send the letter

Attachments

- Proposed letter supporting the project to remove the steel and concrete wreckage of the former State Route (SR) 49 Bridge from the North Fork American River
- Support letters from Placer County and the City of Auburn



AUBURN AREA RECREATION AND PARK DISTRICT

February 25, 2021

Senator Brian Dahle
State Capitol, Room 2054
Sacramento, CA 95814-4900

Assemblymember Frank Bigelow
State Capitol, Room 4158
P.O. Box 942849
Sacramento, CA 94249-0005

Assemblymember Megan Dahle
State Capitol, Room 4208
P.O. Box 942849
Sacramento, CA 94249-0001

Re: State Route 49 Bridge Debris Removal Project

Dear Legislators:

The Auburn Area Recreation and Park District wishes to express its strong support for the project to remove the steel and concrete wreckage of the former State Route (SR) 49 Bridge from the North Fork American River. The bridge debris, located just downstream of the rebuilt SR 49 bridge within the Auburn State Recreation Area ("Auburn SRA"), constitutes a public safety hazard that needs to be eliminated.

The debris was deposited in the river in December 1964, when the partially completed Hell Hole Dam failed, releasing a wall of water that swept downstream and caused the SR 49 Bridge to be washed away. Shortly after the bridge collapsed, Auburn Dam was authorized to be constructed three miles downstream, which would have resulted in the debris resting at the bottom of a reservoir hundreds of feet deep.

Hence a decision, reasonable at the time, was made by Caltrans not to remove the hazardous debris.

Now 56 years later, Auburn Dam has not been built and there are no plans to resume its construction. In the meantime Auburn SRA has become an enormously popular recreational destination, visited by more than one million people annually and continuing to attract more visitors every year. The most popular part of Auburn SRA is the Confluence area, which includes the stretch of river where the bridge debris lies. The continued presence of this hazardous material constitutes a danger to the safety of the many park visitors who hike, swim, and boat in its vicinity.

Auburn SRA is a tremendous asset to the Auburn area and surrounding Placer County, enhancing the quality of life for Auburn and Placer residents, and boosting the Auburn and Placer economy. We believe it is of vital importance that the hazardous bridge debris that endangers the safety of those visitors be removed as soon as possible.

Sincerely,

Dr. Gordon Ainsleigh, D.C.
Chairperson, Auburn Area Recreation and Park District

cc:

Toks Omishakin, Director
California Department of Transportation
P.O. Box 942873
Sacramento, CA 94276-0001

Amarjeet S. Benipal, District 3 Director
California Department of Transportation
703 B Street
Marysville, CA 95601

Placer County
BOS
letter

February 8, 2021

Senator Brian Dahle
State Capitol, Room 2054
Sacramento, CA 95814-4900

Assemblymember Frank Bigelow
State Capitol, Room 4158
P.O. Box 942849
Sacramento, CA 94249-0005

Assemblymember Megan Dahle
State Capitol, Room 4208
P.O. Box 942849
Sacramento, CA 94249-0001

Re: State Route 49 Bridge Debris Removal Project

Dear Legislators:

The County of Placer wishes to express its strong support for the project to remove the steel and concrete wreckage of the former State Route (SR) 49 Bridge from the North Fork American River. The bridge debris, located just downstream of the rebuilt SR 49 Bridge within the Auburn State Recreation Area (Auburn SRA), constitutes a public safety hazard that needs to be eliminated.

The debris was deposited in the river in December 1964, when the partially completed Hell Hole Dam failed, releasing a wall of water that swept downstream and caused the SR 49 Bridge to be washed away. Shortly after the bridge collapsed the Auburn Dam was authorized to be constructed three miles downstream. Because the construction of the dam would have resulted in the bridge debris resting at the bottom of a reservoir hundreds of feet deep, Caltrans opted not to remove the hazardous debris, which was a sound decision at the time.

Now 56 years later, the Auburn Dam has not been built and there are no plans to resume its construction. In the meantime Auburn SRA has become an enormously popular recreational destination, visited by more than one million people annually and continuing to attract more visitors every year. The most popular part of Auburn SRA is the Confluence area, which

includes the stretch of river where the bridge debris lies. The continued presence of this hazardous material constitutes a danger to the many park visitors who hike, swim, and boat in its vicinity.

Auburn SRA is a tremendous asset to Placer County, enhancing the quality of life for its residents and boosting the Placer County economy. The Placer County seat of Auburn is the gateway through which most visitors to the Confluence area travel to reach the river. We believe it is of vital importance that the hazardous bridge debris that endangers the safety of those visitors be removed as soon as possible.

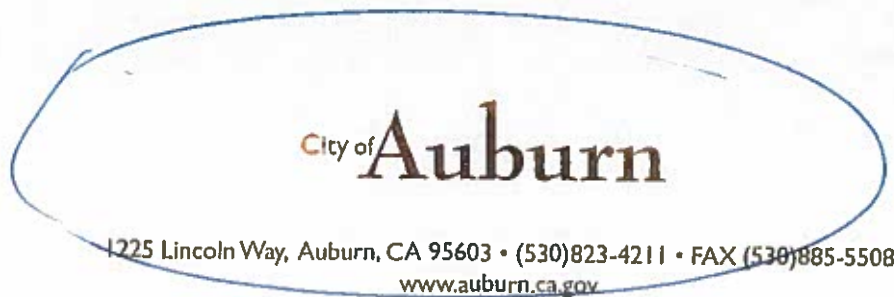
Sincerely,

Robert Weygandt
Chair, Board of Supervisors
Placer County

Cc:

Toks Omishakin, Director
California Department of Transportation
P.O. Box 942873
Sacramento, CA 94276-0001

Amarjeet S. Benipal, District 3 Director
California Department of Transportation
703 B Street
Marysville, CA 95601



February 5, 2021

Senator Brian Dahle
State Capitol, Room 2054
Sacramento, CA 95814-4900

Assemblymember Frank Bigelow
State Capitol, Room 4158
P.O. Box 942849
Sacramento, CA 94249-0005

Assemblymember Megan Dahle
State Capitol, Room 4208
P.O. Box 942849
Sacramento, CA 94249-0001

Re: State Route 49 Bridge Debris Removal Project

Dear Legislators:

The City of Auburn wishes to express its strong support for the project to remove the steel and concrete wreckage of the former State Route (SR) 49 Bridge from the North Fork American River. The bridge debris, located just downstream of the rebuilt SR 49 Bridge within the Auburn State Recreation Area ("Auburn SRA"), constitutes a public safety hazard that needs to be eliminated.

The debris was deposited in the river in December 1964, when the partially completed Hell Hole Dam failed, releasing a wall of water that swept downstream and caused the SR 49 Bridge to be washed away. Shortly after the bridge collapsed, Auburn Dam was authorized to be constructed three miles downstream, which would have resulted in the debris resting at the bottom of a reservoir hundreds of feet deep. Hence a decision, reasonable at the time, was made by Caltrans not to remove the hazardous debris.

"Endurance Capital of the World"

Now 56 years later, Auburn Dam has not been built and there are no plans to resume its construction. In the meantime Auburn SRA has become an enormously popular recreational destination, visited by more than one million people annually and continuing to attract more visitors every year. The most popular part of Auburn SRA is the Confluence area, which includes the stretch of river where the bridge debris lies. The continued presence of this hazardous material constitutes a danger to the safety of the many park visitors who hike, swim, and boat in its vicinity.

Auburn SRA is a tremendous asset to the Auburn area, enhancing the quality of life for Auburn residents and boosting the Auburn economy. The City of Auburn is the gateway through which most visitors to the Confluence area travel to reach the river. We believe it is of vital importance that the hazardous bridge debris that endangers the safety of those visitors be removed as soon as possible.

Sincerely,

Matt Spokely
Mayor, City of Auburn

Cc:

Toks Omishakin, Director
California Department of Transportation
P.O. Box 942873
Sacramento, CA 94276-0001

Amarjeet S. Benipal, District 3 Director
California Department of Transportation
703 B Street
Marysville, CA 95601

Item 8.3 Cover sheet –Nomination for CSDA Board of Directors – Seat A

Auburn Area Recreation and Park District Board of Director's Meeting February, 2021

The Issue

Shall the Auburn Area Recreation and Park District (ARD) nominate an ARD Board member for the California Special District Association (CSDA) Board of Directors, Seat A?

Background

The CSDA Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2022 - 2024 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network they seek to represent. **ARD is in the Sierra Network.**

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento. (CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the Spring, and the CSDA Annual Conference - held in the Fall. (CSDA does not reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected. (CSDA does not reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).

Nomination Procedures:

Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. A copy of the member district's resolution or minute action and **Candidate Information Sheet** must accompany the **Nomination Form**. The deadline for receiving nominations is March 29, 2021. Nominations and supporting documentation may be mailed or emailed.

Recommendation

Nominate and approve a willing ARD Board member for the CSDA Board of Directors Sierra Network Seat A.

Fiscal Impact

N/A

Attachments

Candidate Information Sheet
Nomination Form

Newly elected board members officially take office on January 1, 2022.

Expiring Terms (See enclosed network map)

(*Incumbent is running for re-election)

Northern Network	Seat A	Ralph Emerson, GM, Garberville Sanitary District*
Sierra Network	Seat A	Noelle Mattock, Director, El Dorado Hills Community Services District*
Bay Network	Seat A	Chad Davisson, GM, Ironhouse Sanitary District*
Central Network	Seat A	Vacant
Coastal Network	Seat A	Elaine Magner, Director, Pleasant Valley Recreation and Park District*
Southern Network	Seat A	Jo MacKenzie, Director, Vista Irrigation District*



**California Special
Districts Association**
Districts Stronger Together

2021 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 29, 2021 will not be included with the ballot.**



**California Special
Districts Association**
Districts Stronger Together

2021 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form and a Board resolution/minute action supporting the candidate and Candidate Information Sheet by mail or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732

amberp@csda.net

DEADLINE FOR RECEIVING NOMINATIONS – March 29, 2021

Item 8.4 Cover sheet – Placer County Local Agency Formation Commission (LAFCO)

Auburn Area Recreation and Park District (ARD) Board of Directors meeting February 25, 2021

The Issue

Shall an ARD Board Member apply for the position of Special District Representative for the Placer Local Agency Formation Commission (LAFCO)?

Background

See attachments.

Fiscal Impact

N/A

Attachments

Call for Nomination – Special District Representative

PLACER COUNTY LOCAL AGENCY FORMATION COMMISSION

110 Maple Street, Auburn, California 95603 - 530-889-4097
lafco@placer.ca.gov/2704/Local-Agency-Formation-Commission-LAFCO

COMMISSIONERS:

Robert Weygandt
Chair (County)

Joshua Alpine
Vice Chair (Special Districts)

Bonnie Gore
(County)

Paul Joiner
(City)

William Kahrl
(Special Districts)

Joe Patterson
(City)

Susan Rohan
(Public)

**ALTERNATE
COMMISSIONERS:**

Scott Alvord
(City)

Jim Holmes
(County)

Mike Lynch
(Special Districts)

Jeffrey Starsky
(Public)

STAFF:

Kristina Berry, AICP
Executive Officer

Vacant
*Clerk to the
Commission*

William Wright
LAFCO Counsel

February 2, 2021

Presiding Officer/Chair
Placer County Special District

From: Kris Berry, Executive Officer

Re: Call for Nomination--Special District Representative

Dear Presiding Officer/Chair:

This letter is the official call to open the nomination period for one regular and one alternate Special District representative seat on the Placer Local Agency Formation Commission.

The current Special District representatives are regular member Joshua Alpine, Placer County Water Agency (term expired May, 2020), and alternate member Mike Lynch, Auburn Recreation and Park District (term expired May, 2020). These Commissioners will serve the LAFCO Commission until new appointments are made. It is necessary to select a Special District representative and alternate representative for a four-year term. The new terms will expire in May, 2024.

Under Section 56332 of the Cortese-Knox-Hertzberg Act, the Executive Officer calls meetings of the Special District selection committee. The committee consists of the Presiding Officers of each independent Special District within the County (or members appointed by the legislative bodies to attend in the Presiding Officer's place). There are thirty-eight (38) such independent Special Districts in the County. A quorum would consist of one more than half of this number, twenty (20).

In the past, it has proven difficult given the busy schedules of most board members, to select a time when a sufficient number of Presiding Officers could be assembled to achieve a quorum.

Recognizing that it may be infeasible to hold a meeting at a time that is convenient for a quorum to attend, Section 56332(f)(3) allows for the Executive Officer to conduct the election for Special District representatives in writing. Under this new procedure, the Executive Officer call for nominations may be sent and submitted to by electronic mail within thirty (30) working days, allowing sufficient time for directors of the districts to take formal action on nominations. At the end of the nominating period, the Executive Officer prepares a ballot with voting instructions and sends the ballot to each district, allowing thirty (30) days for balloting. The Executive Officer then tallies the ballots and announces the results.

A nominee must be the Presiding Officer or a member of the legislative body of an independent Special District. The Cortese-Knox-Hertzberg Act encourages the selection of Special District representatives to represent the diversity of the districts with respect to population and geography.


The nomination period shall close at 4:30 p.m. on Tuesday, March 16, 2021. Nominations must be submitted by that time to:

Placer LAFCO
110 Maple Street
Auburn, CA 95603

Upon the closing of the nomination period, staff will prepare and mail a ballot to each Special District with voting instructions. Ballots will be due thirty (30) days after mailing.

If you have any questions about this procedure, please feel free to contact this office.

Sincerely,



Kris Berry, Executive Officer
Placer LAFCO

SECTION: 9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Bike Park – Progress of Bike Park, Including Volunteer Hours and In-Kind Contributions (Acquisition & Development Committee)
2. 2020 Events and P&L Review – (Standing Finance Committee)
3. County Mitigation Fund, current balance \$792,000.

Discussion Item #1. Cover Sheet – Bike Park

Auburn Area Recreation and Park District (ARD) Acquisition and Development meeting, February, 2021; Board Meeting, February, 2021

Background

On July 22, 2019, Director Gray and Director Ferris requested an ongoing statement showing the progress on the bike park, including volunteer hours and in-kind contributions.

In April, 2020 the Board of Director's approved the fiscal year budget for 2020-21 which included \$200,000 in expenditures for the Bike Park; \$80,000 of which is to be transferred from the Capital Construction Reserves and the remaining \$120,000 from in-kind community sources.

Funding to date

Bike Park total cost thus far, including volunteer hours and in-kind contributions total \$604,967.

Volunteer hours contributed are over 958 hours, with an estimated value of \$41,700. (Based on California Minimum Wage & \$50 per hours on tractor work)

Fund raising for the Bike Park began in fiscal year 2014-2015. This included multiple Food Truck Fiesta Events, a Dinner Event, a Golfing Event, Grants, and donations gathered by Auburn Trails Alliance and local bike shops. **Fundraising and donations** received by ARD total \$85,349.

City Mitigation paid towards the Bike Park in the amount of \$117,300.

County Mitigation funds contributed \$145,000 towards the build and ramps.

ARD has paid \$257,318 in **general fund** expenditures.

ARD General Fund	\$257,318
Volunteer Est. Wages	41,700
Fundraising/Donations	85,349
City Mitigation	117,300
County Mitigation	<u>145,000</u>
Total Project (thus far)	<u>\$604,967</u>

Fiscal Impact for 2020-21 Budget

\$80,000

Attachments

None

2020 Events

	Drive in Concert	Halloween Bazaar	Santa's Chest
Revenue			
Sponsorships/Donations	4,400.00	7,599.00	7,315.00
Vendors	100.00	459.60	
Ticket Sales	2,296.00		
Total Revenue	6,796.00	8,058.60	7,315.00
Expense			
Advertising	1,517.88	701.84	
Supplies	596.76	557.48	30.52
Awards		3,100.00	7,315.00
Extra Wages	68.47	8.02	
Entertainment	2,081.17		
Total Expense	4,264.28	4,367.34	7,345.52
Profit/ (Loss)	2,531.72	3,691.26	(30.52)

Halloween Bazaar Prize Breakdown

1st Place Scarecrow	Kurt Barton	500.00
2nd Place Scarecrow	Trish Schreiber	250.00
Peoples' Choice Scarecrow	Newcastle Discovery	100.00
Largest Pumpkin	Randy Warren	1,000.00
Largest Placer Grown	Randy Warren	500.00
2nd Place Pumpkin	Tom Wilson	500.00
3rd Place Pumpkin	Serena Davidson	250.00

Drive-in Concert October 10, 2020

Revenue

Sponsorship, Maki Heating	4,400.00
Cash sale ticket	35.00
Carol's Market Donation	100.00
Tickets (paid through Friends of ARD)	2,261.00

Total Revenue

\$ 6,796.00

Expenses

Advertising

Banners	308.88
Image.net	290.00
SESAC Fee	919.00

1,517.88

Services & Supplies

Stage	500.00
Sound	600.00
Moonshine Crazy Band	500.00
J Ross & the Equals	200.00
Generator rental	281.17
Security	308.00
Portable toilets	132.45
Misc. (chalk, zip ties, ice, etc)	156.31

2,677.93

Extra Wages

Staff - Recreation	0.00
Staff - O/T	0.00
F&G - O/T only	68.47

68.47

Total Expenses

\$ 4,264.28

Profit for Drive-In Concert

\$ 2,531.72

Volunteer Hours

Sac State Students & 2 Interns 22.00

Halloween Bazaar October 17, 2020

Revenue

Sponsorships*	5,461.50
Curry Food Truck	52.60
Ohana Shaved Ice	127.00
Donations received through Friends of ARD**	2,137.50
Moved from Special Events (Vendor fees)	280.00

Total Revenue

\$ 8,058.60

Expenses

Advertising

Image.net	290.00
Banners	411.84

701.84

Services & Supplies

Winner Payments/Prizes	3,100.00
Candy	239.02
Inflatables	298.16
Misc (poster brds, ice)	20.30

3,657.48

Extra Wages

Staff - Recreation	0.00
Staff - O/T	0.00
F&G - O/T only	8.02

8.02

Total Expenses

\$ 4,367.34

Profit for Halloween Bazaar

\$ 3,691.26

Sponsors*:

The Master Technician	500.00
Norma Harris	1,500.00
Live Oak Waldorf School	500.00
Auburn Auto Doctors	500.00
River Valley Community Bank	250.00

Donations through Friends of ARD**:

Old Town Pizza	950.00
Precision Orthodontics	950.00
Holiday Inn/Max's Restaurant	237.50

Volunteer Hours

Boy Scouts	48.00
Sac State Students & 2 Interns	26.00

Santa's Chest 2020

Revenue

Donations (below) 7,315.00

Total Revenue

\$ 7,315.00

Expenses

Toy Chest Locks & Tags 30.52
Prizes/Giveaways to Children 7,315.00

7,345.52

Total Expenses

\$ 7,345.52

Loss for Drive-In Concert

\$ (30.52)

Donations

<u>Donated by:</u>	<u>Value</u>
Old Town Pizza	\$75.00
Maki Heating/Air	\$100.00
IFC Insurance & Marketing	\$1,200.00
Victory Velo Racing	\$200.00
Auburn Toyota	\$40.00
Master Technician Inc	\$300.00
CACfit	\$120.00
Sierra Moon Goldsmiths	\$150.00
M45 Automotive	\$150.00
Roger's Automotive Repair	\$300.00
Auburn Auto Doctors	\$100.00
Autovantage Service Center	\$80.00
Roper's Jewelers	\$150.00
Advantage Dentistry of Auburn	\$150.00
Milo Snow & Skate Shop	\$200.00
The Aid Station Trails & Ales	\$150.00
Meadow Vista Friendly Neighborhood	\$150.00
Meadow Vista Lions club	\$25.00
Auburn Alehouse	\$75.00
The Station Public House	\$150.00
Uptown Signs	\$120.00
Auburn Gymnastics	\$300.00
Atown Bikes	\$200.00
Bicycle Emporium	\$200.00
Pamelot	\$150.00
Auburn Police Department	\$60.00
Precision Orthodontics	\$60.00
Depoe Bay Coffee	\$60.00
Kids First	\$50.00
Feed the Hungry of Auburn	\$2,000.00
Lynch, Mike	\$100.00
Carols Market	\$50.00
Placer County Tourism	\$100.00