

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE STANDING FINANCE COMMITTEE AGENDA**

WEDNESDAY, JUNE 17, 2020, 2:00 PM

**CANYON VIEW COMMUNITY CENTER
471 MAIDU DRIVE, AUBURN, CA 95603**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

Due to the current COVID-19 crisis, the public will not be allowed to physically attend the meeting. The public may participate in the meeting through Zoom. The link for this meeting is <https://zoom.us/j/98751675092>. The public can use this link and/or call **1 669 900 6833** Webinar ID: 987 5167 5092 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than noon. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

The Auburn Area Recreation and Park District appreciates your patience and understanding as we work through this new method of holding a public meeting.

1.0 CALL TO ORDER

Ainsleigh ____ Lynch ____

2.0 AGENDA REVIEW, CHANGES, AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

**4.1 Approval of Minutes from May 20, 2020 Standing Finance Meeting
(Pages 3 – 5)**

Recommendation: Review and approve minutes.

4.2 Review of Cash Requirements for May, 2020 (Pages 6 – 8)

Recommendation: Review and approve cash requirements for January, 2020, forward to the consent calendar for review and approval.

4.3 Review of Financials for April, 2020 (Pages 9 – 19)

Recommendation: Review and approve Financials for April, 2020, forward to the consent calendar for review and approval.

4.4 Unfunded CalPERS Pension Reserve Funding (Pages 20 – 21)

Shall the Auburn Area Recreation and Park District (ARD) adjust the amount of FY 2020/2021 funding for the CalPERS pension reserve?

4.5 Resolution Number 2020-21 Purchase of a New Morbark Chipper (Pages 22 – 31)

Shall the Auburn Area Recreation and Park District (ARD) approve and adopt Resolution Number 2020- 21, authorizing the District Administrator to purchase a new Morbark 1415 12” Brush Chipper for \$45,784.48

4.6 Discussion Items:

1. County Mitigation Fund, current balance \$487,738.

5.0 ITEMS TO BE CONSIDERED AT FUTURE STANDING FINANCE MEETINGS

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

6-12-20
Date

2:45pm
Time

J. Larson
Secretary to the Board

SECTION: 4.0

**ITEM: 4.1 APPROVAL OF MINUTES FROM MAY 20,
2020 STANDING FINANCE MEETING**

DESCRIPTION: SEE ATTACHED MINUTES

INFORMATION:

**STAFF
RECOMMENDATION: REVIEW AND APPROVE**

FISCAL IMPACT:

**Auburn Area Recreation and Park District
Minutes
Meeting of the Standing Finance Committee
Wednesday, May 20, 2020 at 2:00 PM
Canyon View Community Center, Board Room
471 Maidu Drive
Auburn, California 95603**

1.0 CALL TO ORDER

The meeting of the Standing Finance Committee was called to order at 2:00 p.m.

ROLL CALL

Directors Ainsleigh and Lynch were present.

2.0 AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by the Committee.

3.0 PUBLIC COMMENT- This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

None.

4.0 BUSINESS

4.1 Approval of Minutes from April 22, 2020 Standing Finance Meeting

Directors Ainsleigh and Lynch reviewed and approved the Minutes from the April 22, 2020 Standing Finance Meeting.

4.2 Review of Cash Requirements for April, 2020

Directors Ainsleigh and Lynch reviewed and approved the cash requirements for April, 2020 and forwarded them to the consent calendar for review and approval.

4.3 Review of Financials for March, 2020

Directors Ainsleigh and Lynch reviewed and approved the financials for March, 2020 and forwarded them to the consent calendar for review and approval.

4.4 Resolution Number 2020-18: Transfer to ARD Contingency Fund

Directors Ainsleigh and Lynch reviewed and approved Resolution Number 2020-18, Transfer to ARD Contingency Fund and forwarded it to the Board of Directors for review and adoption.

4.5 Resolution Number 2020-16: Final Budget Fiscal Year 2020/2021

Directors Ainsleigh and Lynch reviewed and approved Resolution Number 2020-16: Final Budget Fiscal Year 2020/2021 and forwarded it to the Board of Directors for review and adoption.

5.0 ITEMS TO BE CONSIDERED AT FUTURE STANDING FINANCE MEETINGS

None.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

ADJOURNED

As there was no further business, the meeting was adjourned at 2:55 p.m.

Board Secretary

Date

SECTION: 4.0

**ITEM: 4.2 REVIEW OF CASH REQUIREMENTS FOR
MAY 2020**

DESCRIPTION: SEE ATTACHMENT

INFORMATION:

**STAFF
RECOMMENDATION: REVIEW AND APPROVE, FORWARD TO THE
BOARD OF DIRECTORS FOR REVIEW AND
APPROVAL**

**SEE ATTACHED LISTING
OF EXPENSES: \$200,247.01**

Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
20228	A0027	Recology Auburn Placer	5/22/2020	COMM 1ST	PMCHK00002661	\$919.77
20229	A0051	Anderson's Sierra Pipe Co.	5/22/2020	COMM 1ST	PMCHK00002661	\$437.61
20230	A0134	Advanced Intregrated Pest Mana	5/22/2020	COMM 1ST	PMCHK00002661	\$150.00
20231	A0139	Auburn Ford	5/22/2020	COMM 1ST	PMCHK00002661	\$823.79
20232	A0145	API Marketing	5/22/2020	COMM 1ST	PMCHK00002661	\$2,612.73
20233	A0148	All Pro Backflow	5/22/2020	COMM 1ST	PMCHK00002661	\$459.10
20234	B0028	Beeler Tractor Co	5/22/2020	COMM 1ST	PMCHK00002661	\$55.34
20235	C0113	Cooks Portable Toilets & Septi	5/22/2020	COMM 1ST	PMCHK00002661	\$1,826.63
20236	C0120	Capture Technologies	5/22/2020	COMM 1ST	PMCHK00002661	\$1,814.99
20237	C0130	Cirrus Group LLC	5/22/2020	COMM 1ST	PMCHK00002661	\$31.69
20238	D0025	Dawson Oil Company	5/22/2020	COMM 1ST	PMCHK00002661	\$2,370.66
20239	D0066	De Lage Landen Financial Servi	5/22/2020	COMM 1ST	PMCHK00002661	\$332.48
20240	D0086	Deere & Company	5/22/2020	COMM 1ST	PMCHK00002661	\$30,018.82
20241	E0008	Ewing Irrigation Products, Inc	5/22/2020	COMM 1ST	PMCHK00002661	\$1,459.63
20242	F0038	Fastenal Company	5/22/2020	COMM 1ST	PMCHK00002661	\$837.03
20243	F0047	Fuentes Pond Maintenance	5/22/2020	COMM 1ST	PMCHK00002661	\$2,400.00
20244	H0002	Harris Industrial Gases	5/22/2020	COMM 1ST	PMCHK00002661	\$160.88
20245	H0056	Humana Dental Ins. Co	5/22/2020	COMM 1ST	PMCHK00002661	\$2,404.99
20246	M0013	Meadow Vista Hardware	5/22/2020	COMM 1ST	PMCHK00002661	\$37.90
20247	M0098	Meadow Vista County Water Dist	5/22/2020	COMM 1ST	PMCHK00002661	\$2,261.38
20248	N0045	Near U CO2	5/22/2020	COMM 1ST	PMCHK00002661	\$397.93
20249	P0005	Placer County Water Agency	5/22/2020	COMM 1ST	PMCHK00002661	\$84.88
20250	P0007	Pacific Gas & Electric Company	5/22/2020	COMM 1ST	PMCHK00002661	\$7,656.60
20251	P0095	Placer County Clerk Recorder	5/22/2020	COMM 1ST	PMCHK00002661	\$92.00
20252	R0073	Riebes Auto Parts	5/22/2020	COMM 1ST	PMCHK00002661	\$900.45
20253	S0009	Sierra Saw Sales And Service	5/22/2020	COMM 1ST	PMCHK00002661	\$258.86
20254	S0025	Sierra Pacific Turf Supply, In	5/22/2020	COMM 1ST	PMCHK00002661	\$861.22
20255	S0145	SCP Pool Distributors LLC	5/22/2020	COMM 1ST	PMCHK00002661	\$239.44
20256	S0163	Steffen's HVAC Services	5/22/2020	COMM 1ST	PMCHK00002661	\$1,549.00
20257	T0031	Turf Star, Inc.	5/22/2020	COMM 1ST	PMCHK00002661	\$942.86
20258	T0046	Linda Donnelly	5/22/2020	COMM 1ST	PMCHK00002661	\$856.60
20259	TEMPB	Rachel Balmain	5/22/2020	COMM 1ST	PMCHK00002661	\$220.00
20260	TEMPC	Christina Cunningham	5/22/2020	COMM 1ST	PMCHK00002661	\$110.00
20261	TEMPE	Robert Dennon	5/22/2020	COMM 1ST	PMCHK00002661	\$173.00
20262	TEMPE	Christy Ekstrand	5/22/2020	COMM 1ST	PMCHK00002661	\$190.00
20263	TEMPE	Edward Grutzmacher	5/22/2020	COMM 1ST	PMCHK00002661	\$519.00
20264	TEMPI	Inspire	5/22/2020	COMM 1ST	PMCHK00002661	\$185.00
20265	TEMPJ	April Johnstone	5/22/2020	COMM 1ST	PMCHK00002661	\$220.00
20266	TEMPK	Allison Lozoya	5/22/2020	COMM 1ST	PMCHK00002661	\$380.00
20267	TEMPL	Bryson Mader	5/22/2020	COMM 1ST	PMCHK00002661	\$250.00
20268	TEMPM	Andrea Pressler	5/22/2020	COMM 1ST	PMCHK00002661	\$358.00
20269	TEMPN	St Joseph Catholic School	5/22/2020	COMM 1ST	PMCHK00002661	\$450.00
20270	TEMPT	Ellen Tydeman	5/22/2020	COMM 1ST	PMCHK00002661	\$193.00
20271	U0016	Uptown Signs & Graphics, Inc.	5/22/2020	COMM 1ST	PMCHK00002661	\$81.52
20272	V0004	Valley Truck & Tractor Co.	5/22/2020	COMM 1ST	PMCHK00002661	\$217.41
20273	V0019	Valley Rock Landscape Material	5/22/2020	COMM 1ST	PMCHK00002661	\$1,341.05
20274	W0001	Walker's Office Supplies, Inc.	5/22/2020	COMM 1ST	PMCHK00002661	\$1,206.42
20275	W0043	West Coast Fire Protection Sys	5/22/2020	COMM 1ST	PMCHK00002661	\$150.00
20276	W0044	Wave	5/22/2020	COMM 1ST	PMCHK00002661	\$1,611.99
20277	W0049	Worldpay	5/22/2020	COMM 1ST	PMCHK00002661	\$22,197.00
20283	C0042	Court-Ordered Debt Collections	5/29/2020	COMM 1ST	PMCHK00002663	\$95.00
20284	N0052	NM Ranch Grazing Service	5/29/2020	COMM 1ST	PMCHK00002663	\$2,825.00
20285	U0033	United States Treasury	5/29/2020	COMM 1ST	PMCHK00002663	\$75.00

Total Checks: 120

Total Amount of Checks: \$200,247.01
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Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

Ranges: From: To:
 Check Number First Last
 Vendor ID First Last
 Vendor Name First Last
 Check Date 5/1/2020 To: 5/31/2020
 Checkbook ID COMM 1ST COMM 1ST

Sorted By: Check Date

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
20161	C0042	Court-Ordered Debt Collections	5/1/2020	COMM 1ST	PMCHK00002652	\$95.00
20162	S1007	Stationary Engineers, Local 39	5/1/2020	COMM 1ST	PMCHK00002652	\$425.33
20163	U0033	United States Treasury	5/1/2020	COMM 1ST	PMCHK00002652	\$75.00
20168	1099-271	Kelpro Security	5/8/2020	COMM 1ST	PMCHK00002655	\$1,920.00
20169	1099-50	Scott Holbrook	5/8/2020	COMM 1ST	PMCHK00002655	\$64.66
20170	A0014	AT&T	5/8/2020	COMM 1ST	PMCHK00002655	\$419.91
20171	A0148	All Pro Backflow	5/8/2020	COMM 1ST	PMCHK00002655	\$299.80
20172	C0041	CPRS	5/8/2020	COMM 1ST	PMCHK00002655	\$170.00
20173	C0072	CIT Technology Fin. Serv., Inc	5/8/2020	COMM 1ST	PMCHK00002655	\$470.75
20174	C0111	Cal.net	5/8/2020	COMM 1ST	PMCHK00002655	\$66.90
20175	C0130	Cirrus Group LLC	5/8/2020	COMM 1ST	PMCHK00002655	\$603.00
20176	D0024	Deluxe	5/8/2020	COMM 1ST	PMCHK00002655	\$301.23
20177	D0075	DMV Renewal	5/8/2020	COMM 1ST	PMCHK00002655	\$10.00
20178	K0011	Kaiser Foundation Health Plan,	5/8/2020	COMM 1ST	PMCHK00002655	\$21,144.05
20179	N0003	Norris Electric, Inc.	5/8/2020	COMM 1ST	PMCHK00002655	\$153.63
20180	N0012	Nevada Irrigation District	5/8/2020	COMM 1ST	PMCHK00002655	\$471.01
20181	N0048	Normac, Inc.	5/8/2020	COMM 1ST	PMCHK00002655	\$36.89
20182	N0051	National Aquatic Services, Inc	5/8/2020	COMM 1ST	PMCHK00002655	\$8,325.00
20183	P0005	Placer County Water Agency	5/8/2020	COMM 1ST	PMCHK00002655	\$518.10
20184	P0023	PG&E	5/8/2020	COMM 1ST	PMCHK00002655	\$87.72
20185	P0084	Placer County Public Works & F	5/8/2020	COMM 1ST	PMCHK00002655	\$10,510.92
20186	T0071	TIAA Commercial Finance, Inc.	5/8/2020	COMM 1ST	PMCHK00002655	\$107.34
20187	T1000	Transamerica Life Insurance	5/8/2020	COMM 1ST	PMCHK00002655	\$460.00
20188	TEMPA	Ricky Armbruster	5/8/2020	COMM 1ST	PMCHK00002655	\$262.50
20189	TEMPB	Judy Brodeur	5/8/2020	COMM 1ST	PMCHK00002655	\$138.00
20190	TEMPC	Don Campbell	5/8/2020	COMM 1ST	PMCHK00002655	\$210.00
20191	TEMPF	First Baptist Church	5/8/2020	COMM 1ST	PMCHK00002655	\$270.00
20192	TEMPH	Ben Hanley	5/8/2020	COMM 1ST	PMCHK00002655	\$210.00
20193	TEMPI	Larry Irwin	5/8/2020	COMM 1ST	PMCHK00002655	\$130.00
20194	TEMPJ	Nicole Jones	5/8/2020	COMM 1ST	PMCHK00002655	\$90.00
20195	TEMPL	Duane Lewis	5/8/2020	COMM 1ST	PMCHK00002655	\$210.00
20196	TEMPM	Skylar Mousley	5/8/2020	COMM 1ST	PMCHK00002655	\$210.00
20197	TEMPO	John O'Shea	5/8/2020	COMM 1ST	PMCHK00002655	\$262.50
20198	TEMPR	Steve Russell	5/8/2020	COMM 1ST	PMCHK00002655	\$210.00
20199	TEMPS	Sam Steward	5/8/2020	COMM 1ST	PMCHK00002655	\$262.50
20200	TEMPW	Will Ward	5/8/2020	COMM 1ST	PMCHK00002655	\$210.00
20201	V0007	Verizon Wireless	5/8/2020	COMM 1ST	PMCHK00002655	\$736.23
20202	V0010	Vermont Systems, Inc.	5/8/2020	COMM 1ST	PMCHK00002655	\$651.00
20203	W0044	Wave	5/8/2020	COMM 1ST	PMCHK00002655	\$229.85
20204	TEMPA	Auburn First Assembly of God	5/8/2020	COMM 1ST	PMCHK00002656	\$180.00
20205	TEMPB	Julie Brown	5/8/2020	COMM 1ST	PMCHK00002656	\$90.00
20206	TEMPC	Albert Cancino	5/8/2020	COMM 1ST	PMCHK00002656	\$230.00
20207	TEMPF	Sandra Ferguson	5/8/2020	COMM 1ST	PMCHK00002656	\$507.50
20208	TEMPH	Jamie Herlehy	5/8/2020	COMM 1ST	PMCHK00002656	\$210.00
20209	TEMPM	Daniel McGourty	5/8/2020	COMM 1ST	PMCHK00002656	\$157.50
20210	TEMPR	Aaron Rea	5/8/2020	COMM 1ST	PMCHK00002656	\$155.00
20211	TEMPS	Sierra Foothills Cycling	5/8/2020	COMM 1ST	PMCHK00002656	\$90.00
20215	F0053	F Loduca Co.	5/8/2020	COMM 1ST	PMCHK00002657	\$39,664.79
20216	TEMPB	Leah Bielejeski	5/8/2020	COMM 1ST	PMCHK00002657	\$100.00
20217	TEMPH	Eileen Harris	5/8/2020	COMM 1ST	PMCHK00002657	\$385.00
20212	U0019	US Bank	5/11/2020	COMM 1ST	PMCHK00002658	\$4,336.92
20213	C0042	Court-Ordered Debt Collections	5/15/2020	COMM 1ST	PMCHK00002659	\$95.00
20214	U0033	United States Treasury	5/15/2020	COMM 1ST	PMCHK00002659	\$75.00
20218	S1007	Stationary Engineers, Local 39	5/15/2020	COMM 1ST	PMCHK00002660	\$386.80
202078	TEMPE	Kala Evans	5/22/2020	COMM 1ST	PMCHK00002662	\$23.00
202079	TEMPJ	Thomas Jepsen	5/22/2020	COMM 1ST	PMCHK00002662	\$165.00
202080	TEMPL	Justin Ludwig	5/22/2020	COMM 1ST	PMCHK00002662	\$173.00
202081	TEMPM	Ginger Marcelino	5/22/2020	COMM 1ST	PMCHK00002662	\$71.40
202082	TEMPS	Elizabeth Staats	5/22/2020	COMM 1ST	PMCHK00002662	\$155.00
20220	1099-216	Gerald Harris	5/22/2020	COMM 1ST	PMCHK00002661	\$6.50
20221	1099-218	Auburn Gymnastics Center	5/22/2020	COMM 1ST	PMCHK00002661	\$199.87
20222	1099-269	Deborah Lynn	5/22/2020	COMM 1ST	PMCHK00002661	\$78.00
20223	1099-277	Foothill Karate Do	5/22/2020	COMM 1ST	PMCHK00002661	\$530.40
20224	1099-295	Juli Land-Marx	5/22/2020	COMM 1ST	PMCHK00002661	\$1,500.00
20225	1099-372	Rebecca Partridge	5/22/2020	COMM 1ST	PMCHK00002661	\$432.00
20226	A0001	Recology Auburn Placer	5/22/2020	COMM 1ST	PMCHK00002661	\$852.66
20227	A0013	AT&T	5/22/2020	COMM 1ST	PMCHK00002661	\$64.20

SECTION: 4.0

**ITEM: 4.3 REVIEW OF FINANCIALS FOR
APRIL, 2020**

DESCRIPTION: SEE ATTACHMENT

**INFORMATION: REVIEW AND APPROVE, FORWARD TO THE
CONSENT CALENDAR FOR REVIEW AND
APPROVAL**

FISCAL IMPACT: NONE

PROFIT & LOSS
20/21 Approved Budget

	Approved Budget FY 20-21	% Of Total	Mid-Yr Revision FY 20-21	2020		Last Yr April Actuals	2020 YTD ACTUALS	2020 YTD BUDGET	Last Yr YTD ACTUALS
				April ACTUALS	%				
Operating Revenues									
Program Revenue	559,332	12%	559,332	(20,367)	-2%	129,750	(20,367)	(9,486)	129,750
Facility Revenue	25,252	1%	25,252	(680)	0%	55,062	(680)	(7,957)	55,062
Misc. Revenue	29,934	1%	29,934	1,500	0%	5,028	1,500	1,710	5,028
Grants & Donations	133,815	3%	133,815	455	0%	100	455	455	100
Interest Income	40,750	1%	40,750	4,240	0%	8,057	4,240	3,000	8,057
Equipment Reserve Transfers	20,000	0%	20,000	-	0%	-	-	-	-
Project Reserve Transfers	396,000	8%	396,000	-	0%	-	-	-	-
Tax Revenue	3,435,481	73%	3,435,481	1,312,919	101%	1,258,773	1,312,919	1,249,148	1,258,773
In Kind/Atwood	24,725	1%	24,725	-	0%	-	-	-	-
City Mitigation Transfers	40,000	1%	40,000	-	0%	-	-	-	-
County/City Mitigation Revenue	25,000	1%	25,000	-	0%	-	-	-	-
Total Operating Revenue	4,730,289	100.00	4,730,289	1,298,067	100.0	1,456,770	1,298,067	1,236,870	1,456,770

	Approved Budget FY 20-21	% Of Total	Mid-Yr Revision FY 20-21	2020		Last Yr April Actuals	2020 YTD ACTUALS	2020 YTD BUDGET	Last Yr YTD ACTUALS
				April ACTUALS	%				
Expenditures									
Program Expense	94,166	2%	94,166	72	0%	9,483	72	72	9,483
Operating & Supplies	389,413	8%	389,413	13,491	11%	13,422	13,491	12,764	13,422
Utilities Expense	222,389	5%	222,389	7,106	6%	1,241	7,106	7,106	1,241
Professional Services	91,285	2%	91,285	65	0%	432	65	65	432
Building & Grounds Maintenance	469,165	10%	469,165	1,878	2%	1,439	1,878	1,883	1,439
Property Tax Admin.	99,318	2%	99,318	-	0%	15,136	-	-	15,136
Wages	1,973,940	43%	1,973,940	41,108	33%	56,801	41,108	41,107	56,801
Benefits & Payroll Costs	846,560	18%	846,560	61,469	49%	41,586	61,469	61,285	41,586
Fixed Asset Expense	28,325	1%	28,325	-	0%	-	-	-	-
Capital Improvement Projects	390,952	8%	390,952	-	0%	2,213	-	-	2,213
Debt Services	2,076	0%	2,076	-	0%	-	-	-	-
Total Expenditures	4,607,589	100.00	4,607,589	125,189	100%	141,753	125,189	124,282	141,753

	Approved Budget FY 20-21	% Of Total	Mid-Yr Revision FY 20-21	2020 April ACTUALS	%	Last Yr April Actuals	2020 YTD ACTUALS	2020 YTD BUDGET	Last Yr YTD ACTUALS
Net Revenue Over Expenditures	\$ 122,700	2.59	\$ 122,700	\$ 1,172,878		1,315,017	\$ 1,112,588		\$ 1,315,017
Annual Contingency Reserve (1-2%)	\$ -		\$ -			\$ 450,000	\$ 450,000		\$ 450,000
Annual Equip Replacement Reserve	\$ 50,000		\$ 50,000			\$ 676,237	\$ 676,237		\$ 676,237
Future Capital Construction Reserve	\$ 5,000		\$ 5,000			\$ 945,573	\$ 945,573		\$ 945,573
ADA Reserve	\$ 45,800		\$ 45,800			\$ 25,032	\$ 25,032		\$ 25,032
CalPERS unfunded liability reserve	\$ -		\$ -			\$ 183,200	\$ 183,200		\$ 183,200
TOTAL RESERVE BALANCES						\$ 2,280,042	\$ 2,280,042		\$ 2,280,042
Net Position	\$ 21,900		\$ 21,900						

Balance Sheet

4/30/2020

	Current YTD
ASSETS	
<u>Current Assets</u>	
Imprest Fund (Petty Cash)	580.00
First Foundation Bank	228,800.58
Placer County Treasure-General	4,338,015.83
Placer County Treasurer - City Trust	205,629.09
Accounts Receivable	(4,231.48)
PCOE Receivables	14,092.00
Prepaid Expenses	1,266.15
Prepaid Liability Expense	15,233.50
Prepaid Workers Comp Insurance	35,487.71
Total Current Assets	4,834,873.38
<u>Fixed Assets</u>	
Fixed Assets: Land	1,970,546.12
Fixed Assets: Structures	12,938,861.54
Fixed Assets: Equipment	1,352,799.86
Fixed Assets: Computer Equipment & Software	116,625.14
Fixed Assets: Vehicles	265,282.64
Fixed Assets: Office Furniture & Rec Equipment	89,090.15
Construction In Progress	1,098,120.27
Less: Accumulated Depreciation	(10,387,923.75)
Total Fixed Assets	7,443,401.97
TOTAL ASSETS	\$12,278,275.35
LIABILITIES AND NET PROFIT	
<u>Current Liabilities</u>	
Prepaid Revenue	(791.67)
Accounts Payable	29,102.63
Gift Certificates	168.00
Compensated Absences	119,556.05
Sales Tax Payable	41.13
Social Security-FICA Payable	6,112.92
Total Current Liabilities	\$154,189.06
<u>Net Position</u>	
Investments in Fixed Assets	7,872,498.72
RFB: Reserved (City Mitigation)	205,629.09
GFB: Youth Assistance Fund	22,069.62
General Fund Balance	570,086.03
DFB: Annual Equip Replacement Reserv.	676,236.72
DFB: Annual Contingency Reserve	450,000.00
DFB: Reserved for Future Capital Construction	945,573.52
RFB: Arboretum Grant Fund	13,275.73
RFB: Reserved (Atwood)	(13,875.13)
RFB: Atwood III-Equip Repl Fund	5,003.66
DFB: Unfunded Liability - CalPERS	183,200.00
GFB: General Fund (ADA Reserve)	25,031.75
Net Profit (Loss)	1,169,356.58
Total Net Postion	\$12,124,086.29
TOTAL LIABILITY AND NET POSITION	\$12,278,275.35

Auburn Rec & Park

Profit & Loss - Summary
4/1/2020 To 4/30/2020

For All Segment1s

For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
OPERATING REVENUE					
Park & Recreation Services	(20,366.74)	(20,366.74)	(9,486.00)	(10,880.74)	214.70
Rents & Concessions	(680.00)	(680.00)	(7,957.00)	7,277.00	8.55
Miscellaneous Revenue	1,500.40	1,500.40	1,710.00	(209.60)	87.74
Grants & Donations	455.00	455.00	455.00	0.00	100.00
Interest Income	4,240.43	4,240.43	3,000.00	1,240.43	141.35
Taxes Revenue	1,312,919.24	1,312,919.24	1,249,148.00	63,771.24	105.11
TOTAL OPERATING REVENUE	\$1,298,068.33	\$1,298,068.33	\$1,236,870.00	\$61,198.33	104.95%
OTHER FINANCING SOURCES					
TOTAL OTHER FINANCING SOURCES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL REVENUES	1,298,068.33	1,298,068.33	1,236,870.00	61,198.33	104.95
EXPENDITURES					
Program Expenses	72.09	72.09	72.00	0.09	100.13
Operations & Supplies Expense	13,490.72	13,490.72	12,764.00	726.72	105.69
Utilities Expense	7,106.05	7,106.05	7,106.00	0.05	100.00
Professional Services	64.70	64.70	65.00	(0.30)	99.54
Bldg & Grounds Maintenance	1,878.30	1,878.30	1,883.00	(4.70)	99.75
Salaries Expense	41,107.51	41,107.51	41,107.00	0.51	100.00
Benefits & Payroll Costs	61,469.21	61,469.21	61,285.00	184.21	100.30
Capital Improvement Projects	0.00	3,523.17	0.00	3,523.17	0.00
TOTAL EXPENDITURES	\$125,188.58	\$128,711.75	\$124,282.00	\$4,429.75	103.56%
NET REVENUE OVER EXPENDITURES	\$1,172,879.75	\$1,169,356.58	\$1,112,588.00	\$56,768.58	105.10%

Profit & Loss - Detail

4/1/2020 to 4/30/2020

For All Segment1s

For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
OPERATING REVENUE					
Park & Recreation Services					
Alta Vista DSC Rev	(3,316.00)	(2,139.00)	(2,139.00)	0.00	100.00
Aub Elem DSC Rev	(11,259.00)	(6,456.00)	(6,456.00)	0.00	100.00
Skyridge DSC Rev	(4,255.00)	(3,157.00)	(3,157.00)	0.00	100.00
Day Camp Rev	(1,224.00)	(1,344.00)	(1,344.00)	0.00	100.00
Preschool Revenue	(10,944.00)	(5,472.00)	(5,472.00)	0.00	100.00
Newcastle DSC Revenue	(5,452.00)	(3,612.00)	(3,612.00)	0.00	100.00
Sr. Sports	24.00	24.00	24.00	0.00	100.00
Pickle Ball Revenue	160.00	160.00	160.00	0.00	100.00
Adult Classes	2,150.01	2,030.00	2,030.00	0.00	100.00
Adult Class Rev - Bureau	(100.00)	(100.00)	(100.00)	0.00	100.00
Youth Classes	705.85	706.00	706.00	0.00	100.00
Aquatic Activities	4,080.00	4,080.00	4,080.00	0.00	100.00
Master Swim Revenue	868.00	868.00	868.00	0.00	100.00
Public Swim - MS Sierra Pool	125.00	0.00	0.00	0.00	0.00
Swim Team Revenue	2,142.00	1,376.00	1,376.00	0.00	100.00
Synchro Team	3,296.40	1,894.00	1,894.00	0.00	100.00
Youth Camps Revenue	405.00	405.00	405.00	0.00	100.00
Youth Camp Rev - Bureau	3,404.00	3,404.00	3,404.00	0.00	100.00
Youth Sports Camps	240.00	240.00	240.00	0.00	100.00
Special Events	(475.00)	(475.00)	(475.00)	0.00	100.00
Party in the Park Revenue	445.00	30.00	30.00	0.00	100.00
Ukulele Festival Revenue	52.50	(78.00)	(78.00)	0.00	100.00
Food Truck Fiesta Revenue	(625.00)	(625.00)	(625.00)	0.00	100.00
Great Obstacle Scramble Revenue	(475.00)	(475.00)	(475.00)	0.00	100.00
Dead Festival Rev	(120.00)	(120.00)	(120.00)	0.00	100.00
String Fling Revenue	(237.50)	(238.00)	(238.00)	0.00	100.00
Auburn Harvest Festival	(250.00)	(630.00)	(630.00)	0.00	100.00
Out of District Fees	388.00	338.00	338.00	0.00	100.00

Profit & Loss - Detail
4/1/2020 to 4/30/2020
For All Segment1s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Pool Rental Rev - Sierra/Splash	(1,916.00)	(2,006.00)	(2,006.00)	0.00	100.00
American River Room - CVCC	(3.20)	(3.00)	(3.00)	0.00	100.00
Conference (Module) Rental - Overlook	(1,557.00)	(1,557.00)	(1,557.00)	0.00	100.00
Rock Creek Modular Rent	0.00	330.00	330.00	0.00	100.00
Gym Rental Revenue - Reg	1,910.10	1,078.00	1,078.00	0.00	100.00
Kitchen Rental Revenue - CVCC	256.00	216.00	216.00	0.00	100.00
Picnic Area Rental Revenue - Rec	(1,040.00)	(1,735.00)	(1,735.00)	0.00	100.00
Picnic Area Rental Revenue - Reg	305.00	125.00	125.00	0.00	100.00
Picnic Area Rental Revenue - Ash	(50.00)	(50.00)	(50.00)	0.00	100.00
Picnic Area Rental Revenue - MV	150.00	(90.00)	(90.00)	0.00	100.00
Field "Bill Beane" Rental - Reg A	258.18	129.00	129.00	0.00	100.00
Field "Softball" Rental - MV	2,275.00	0.00	0.00	0.00	0.00
Field Soccer/Baseball-Winchester	1,484.22	0.00	0.00	0.00	0.00
Field B (softball) Rev - Reg	(213.00)	(213.00)	(213.00)	0.00	100.00
Field "James" Rental - Rec	(1,941.20)	(2,703.00)	(2,703.00)	0.00	100.00
Field C (Baseball) Rental - Reg	(613.56)	(614.00)	(614.00)	0.00	100.00
Bocce Ball Field Rental	(116.00)	(116.00)	(116.00)	0.00	100.00
Field "Soccer A" Rental - Railhead	(38.47)	(88.00)	(88.00)	0.00	100.00
Field "Soccer B" Rental - Railhead	(18.72)	(67.00)	(67.00)	0.00	100.00
Field Lining Revenue - Reg	(160.00)	(160.00)	(160.00)	0.00	100.00
Misc Rents & Concessions	(593.50)	79.00	79.00	0.00	100.00
Custodial Fees	(2,150.00)	(1,560.00)	(1,560.00)	0.00	100.00
Custodial Fees - Bureau	240.00	120.00	120.00	0.00	100.00
Meadow Vista Cust Fee	(160.00)	(160.00)	(160.00)	0.00	100.00
Set up/Take Down Fees	(740.00)	(840.00)	(840.00)	0.00	100.00
Set up/Take Down Fees - Bureau	0.00	100.00	100.00	0.00	100.00
Alcohol Permit - Bureau	160.00	80.00	80.00	0.00	100.00
Total Rents and Concessions	(680.00)	(7,957.00)	(7,957.00)	0.00	100.00

Profit & Loss - Detail
 4/1/2020 to 4/30/2020
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Interest Income					
Interest Revenue - County	4,032.43	3,000.00	3,000.00	0.00	100.00
Interest Revenue - City Trust	208.00	0.00	0.00	0.00	0.00
Total Interest Income	4,240.43	3,000.00	3,000.00	0.00	100.00
Project Revenue - Government					
Total Project Revenue - Government	0.00	0.00	0.00	0.00	0.00
Tax Revenue					
Current Secured Property Taxes General	1,228,745.24	1,159,740.00	1,159,740.00	0.00	100.00
Homeowner's Prop. Tax Relief	7,734.08	7,733.00	7,733.00	0.00	100.00
Current Supplemental Property Taxes	29,095.86	35,227.00	35,227.00	0.00	100.00
Unitary & Op Non-unitary Tax	46,489.96	45,583.00	45,583.00	0.00	100.00
Railroad Unitary Property Taxes	854.10	865.00	865.00	0.00	100.00
Total Tax Revenue	1,312,919.24	1,249,148.00	1,249,148.00	0.00	100.00
TOTAL OPERATING REVENUE	\$1,298,068.33	\$1,236,870.00	\$1,236,870.00	\$0.00	100.00%
OTHER FINANCING SOURCES					
Transfers from Other Funding Sources					
TOTAL OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00

Auburn Rec & Park
Profit & Loss - Detail
4/1/2020 to 4/30/2020
For All Segment1s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Operations & Supplies					
Merchant Fees - Cust Serv	425.78	0.00	0.00	0.00	0.00
Telephone - Placer Hills Pool	128.40	128.00	128.00	0.00	100.00
Telephone - Cust Serv	606.35	606.00	606.00	0.00	100.00
Telephone (CVCC) - Admin	539.33	539.00	539.00	0.00	100.00
Telephone - Facilities & Grounds	546.94	547.00	547.00	0.00	100.00
Telephone - Day Camp	199.85	200.00	200.00	0.00	100.00
Youth Assistance Expense	(213.25)	(213.00)	(213.00)	0.00	100.00
Bank Service Charges	300.00	0.00	0.00	0.00	0.00
Office Supplies - Rec	(191.51)	(191.00)	(191.00)	0.00	100.00
Office Equip Rental - Cust Serv	563.04	563.00	563.00	0.00	100.00
Office Equip Rental - Admin	332.48	332.00	332.00	0.00	100.00
Liability Insurance - Admin	7,616.75	7,617.00	7,617.00	0.00	100.00
Uniform Exp - F & G	348.41	348.00	348.00	0.00	100.00
Small Equipment - Rec Pk	0.11	0.00	0.00	0.00	0.00
Safety Supplies - F & G	388.55	389.00	389.00	0.00	100.00
Restroom Supplies - Recreation Park	26.01	26.00	26.00	0.00	100.00
Restroom Supplies - Regional Park	12.47	12.00	12.00	0.00	100.00
Restroom Supplies - Ashford Park	10.75	11.00	11.00	0.00	100.00
Restroom Supplies - Meadow Vista Park	13.00	13.00	13.00	0.00	100.00
Restroom Supplies - Railhead Park	15.27	15.00	15.00	0.00	100.00
Restroom Supplies - Overlook Park	13.00	13.00	13.00	0.00	100.00
Restroom Supplies - Rec Comm Ctr	62.24	62.00	62.00	0.00	100.00
Restroom Supplies - Reg Comm Ctr	66.74	67.00	67.00	0.00	100.00
Restroom Supplies - CVCC Comm Ctr	82.01	82.00	82.00	0.00	100.00
Sanitation - Reg Pk - Toilet	450.00	450.00	450.00	0.00	100.00
Sanitation - Win Pk - Toilet	450.00	450.00	450.00	0.00	100.00
Sanitation - Rec Pk - ADA Toilet	349.00	349.00	349.00	0.00	100.00
Sanitation - Reg - ADA Toilet	349.00	349.00	349.00	0.00	100.00
Total Operations & Supplies	13,490.72	12,764.00	12,764.00	0.00	100.00

Profit & Loss - Detail
 4/1/2020 to 4/30/2020
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Legal Expenses					
Total Legal Expense	0.00	0.00	0.00	0.00	0.00
Professional Services					
Professional Services - YS	64.70	65.00	65.00	0.00	100.00
Total Professional Services	64.70	65.00	65.00	0.00	100.00
Bldg & Ground Maintenance					
Equipment Rental - F & G	180.00	180.00	180.00	0.00	100.00
Vehicle Maintenance	381.65	382.00	382.00	0.00	100.00
Maint - Ashford Park	3.42	3.00	3.00	0.00	100.00
Maint - Meadow Vista Park	56.41	56.00	56.00	0.00	100.00
Maint - Railhead Park	33.03	33.00	33.00	0.00	100.00
Maint - CVCC Park	616.26	616.00	616.00	0.00	100.00
Maint - Overlook Park	0.00	6.00	6.00	0.00	100.00
Maint - Regional Comm Ctr	219.24	219.00	219.00	0.00	100.00
Maint - CVCC Comm Ctr	388.29	388.00	388.00	0.00	100.00
Total Building and Grounds Maintenance	1,878.30	1,883.00	1,883.00	0.00	100.00
Property Tax Administration/LAFCO					
Total Property Tax Administration/LAFCO	0.00	0.00	0.00	0.00	0.00
Salaries Expense					

Auburn Rec & Park
 Profit & Loss - Detail
 4/1/2020 to 4/30/2020
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Wages - (Rec) - Adult Basketball	121.58	122.00	122.00	0.00	100.00
Wages - (Aqua) - Aquatics Coordinator	463.04	463.00	463.00	0.00	100.00
Wages - (Aqua) - Public Swim	513.61	513.00	513.00	0.00	100.00
Wages - (Fac & Grds) - Fac Attendant - Rec	1,808.55	1,809.00	1,809.00	0.00	100.00
Wages - (Fac & Grds) - Fac Att. - CVCC	618.68	619.00	619.00	0.00	100.00
Wages - (Fac & Grds) - Fac Attendant - Reg	407.22	407.00	407.00	0.00	100.00
Wages - (Fac & Grds) - Management	2,825.55	2,826.00	2,826.00	0.00	100.00
Wages - (Fac & Grds) - Recreation Park	6,211.01	6,211.00	6,211.00	0.00	100.00
Wages - (Fac & Grds) - Regional Park	2,163.44	2,163.00	2,163.00	0.00	100.00
Wages - (Fac & Grds) - Ashford Park	310.94	310.00	310.00	0.00	100.00
Wages - (Fac & Grds) - Meadow Vista Park	1,026.79	1,027.00	1,027.00	0.00	100.00
Wages - (Fac & Grds) - CV Comm Center	70.56	71.00	71.00	0.00	100.00
Wages - (Fac & Grds) - Railroad Park	218.83	219.00	219.00	0.00	100.00
Wages - (Fac & Grds) - CVCC	214.87	215.00	215.00	0.00	100.00
Wages - (Fac & Grds) - Overlook Park	165.22	165.00	165.00	0.00	100.00
Wages - (Fac & Grds) - Placer Hills Park	70.43	70.00	70.00	0.00	100.00
Wages - (Fac & Grds) - Pocket Parks	73.72	74.00	74.00	0.00	100.00
Wages - (Fac & Grds) - Winchester Park	74.91	75.00	75.00	0.00	100.00
Wages - (Fac & Grds) - Atwood	141.00	141.00	141.00	0.00	100.00
Wages - District Administrator	2,226.40	2,226.00	2,226.00	0.00	100.00
Wages - (F & G) Uniform Allowance	7,311.97	7,312.00	7,312.00	0.00	100.00
Total Salaries Expense	41,107.51	41,107.00	41,107.00	0.00	100.00
Benefits & Payroll Costs					
ER Taxes - Rec	283.27	283.00	283.00	0.00	100.00
ER Taxes - Aquatics	183.68	0.00	0.00	0.00	0.00
ER Taxes - Youth Services	567.51	568.00	568.00	0.00	100.00
ER Taxes - Fac & Grds	1,565.26	1,565.00	1,565.00	0.00	100.00
ER Taxes - Cust Serv	204.89	205.00	205.00	0.00	100.00
ER Taxes - Admin	379.73	380.00	380.00	0.00	100.00

Profit & Loss - Detail
4/1/2020 to 4/30/2020
For All Segment1s
For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
Worker's Comp - Aquatics	15.59	16.00	16.00	0.00	100.00
Worker's Comp - Youth Services	87.57	88.00	88.00	0.00	100.00
Worker's Comp - Fac & Grds	2,177.07	2,177.00	2,177.00	0.00	100.00
Worker's Comp - Cust Serv	13.40	13.00	13.00	0.00	100.00
Worker's Comp - Admin	69.77	70.00	70.00	0.00	100.00
Total Benefits and Payroll Costs	61,469.21	61,285.00	61,285.00	0.00	100.00
Fixed Asset Expense					
Total Fixed Asset Expense	0.00	0.00	0.00	0.00	0.00
Capital Improvement Projects					
Total Capital Improvement Projects	0.00	0.00	0.00	0.00	0.00
Debt Service					
Total Debt Service	0.00	0.00	0.00	0.00	0.00
Total Expenditures	\$125,188.58	\$124,282.00	\$124,282.00	\$0.00	100.00%
Net Revenue Over Expenditures	\$1,172,879.75	\$1,112,588.00	\$1,112,588.00	\$0.00	100.00%
ADJ. NET REVENUE OVER EXPENDITURES	1,172,879.75	1,112,588.00	1,112,588.00	0.00	100.00

Item 4.4 Cover sheet – Unfunded CalPERS Pension Reserve Funding

Auburn Area Recreation and Park District Finance Committee June, 2020

The Issue

Shall the Auburn Area Recreation and Park District (ARD) adjust the amount of FY 20/21 funding for the CalPERS pension reserve?

Background

ARD District Policy states the following regarding funding for the CalPERS Pension Reserve:

5. Unfunded CalPERS Pension Reserve Funding GASB 68: Contributions to this fund may occur at any time but will be included in the budget each fiscal year at an amount that represents at least 10% of the known unfunded liability per the current GASB68 report and shall be funded at a minimum of 50% of the entire known liability.

ARD is billed for and pays CalPERS extra money each year towards this unfunded liability. This extra payment rarely keeps up with the unfunded liability. ARD's CalPERS Reserve was established to try and bridge the gap (to half of the liability).

For FY 20/21, ARD has budgeted \$45,800, based on the past year's funding. The actual known unfunded liability for fiscal year ending 2019 is \$934,476. The 10% as required by policy would be \$93,400 (a difference of \$47,600 compared to what is budgeted).

There is \$183,200 in the Unfunded Liability Reserve Fund (before the \$45,800 transfer).

FY20/21 has seen ARD make \$1.2 million in cuts due to the COVID-19 crisis, and includes a \$190,000 transfer from ARD's Contingency Reserve.

Recommendation for the Finance Committee

Review and provide direction.

Staff recommends that the Finance Committee provide a recommendation to the Board that ARD only transfer the budgeted \$45,800 for FY 20/21. Funding the extra \$47,600 to this Reserve account will lead to more money coming out of the Contingency Reserve and/or more cuts.

Alternatives available

- 1) Fund the extra \$47,600. This would be paid for with funding from ARD's Contingency Reserve and/or more cuts. Staff suggests making this change at the mid-year revision in October.
- 2) Change the policy to allow for some flexibility in how much is funded.

Fiscal Impact

As stated.

Attachments

None

Item 4.5 Cover Sheet – Resolution #2020-21 Purchase of a new Morbark Chipper

Auburn Area Recreation and Park District Finance Committee Meeting June 17, 2020

The Issue

Shall the Auburn Area Recreation and Park District (ARD) approve and adopt Resolution #2020-21, authorizing the District Administrator to purchase a new Morbark 1415 12" Brush Chipper for \$45,784.48?

Background

ARD's existing 6" chipper is currently not working. This Vermeer chipper, purchased in 2006, will cost at least \$10,245 to repair. The current "book value" of ARD's Vermeer 6" chipper is \$1,200.

F&G staff have suggested that ARD consider purchasing a 12" chipper. A chipper of this size will allow staff to work much more efficiently and remove any wood/brush piles in a single effort. Typically, ARD staff chips what they can with the 6" chipper and leaves the larger branches and wood until a 12" chipper is rented. Staff then go back and finish the pile, sometimes months later.

In 2019, ARD spent approximately \$6,000 renting 12" chippers.

Staff has researched the costs for a new chipper. Staff recommends purchasing a Morbark 12" "Eger Beaver" 145 chipper.

All purchases over \$25,000 must be approved by the Board of Directors. District policy states the following (in part):

- II. **Purchasing**
 - A. **Purchasing Agent(s)**. The District Administrator or a designated manager shall serve as the purchasing agent for the District, and will be vested with the authority to purchase supplies, materials, services and equipment within annual budgetary authority limits as follows:

Purchasing Agent:

District Administrator: \$25,000/purchase

Section IV (Competitive Bidding) also states the following:

- D. Purchases of Equipment Valued Over Five Thousand Dollars (\$5,000). For equipment estimated to cost more than Five Thousand Dollars (\$5,000), three quotations from different vendors will be sought, when available. Contracts for equipment costing more than \$25,000 shall be approved by the Board of Directors.

Recommendation

Staff recommends that the Finance Committee provide a positive recommendation to the Board to approve Resolution #2020-21, authorizing the District Administrator to purchase a new Morbark 1415 12" Brush Chipper for \$45,784.48.

Alternatives Available

1. Repair the existing 6" chipper (minimum \$10,245) and continue to rent a 12" chipper when needed.
2. Purchase another 12" chipper (Vermeer).

Fiscal Impact

\$45,784.48. The funding for this purchase will come from the Equipment Replacement Reserve account. There is currently \$676,236.72 in this reserve.

Attachments

Resolution 2020-21
Chipper Comparisons
Photos/Information on each chipper

RESOLUTION NUMBER 2020-21

A RESOLUTION OF THE GOVERNING BOARD OF DIRECTORS OF THE
AUBURN AREA RECREATION AND PARK DISTRICT APPROVING THE
PURCHASE OF A MORBARK EGER BEEVER 1415 12" BRUSH CHIPPER

WHEREAS the Auburn Area Recreation and Park District Board of Directors has created an Equipment Reserve Fund to assist with the purchase of new and replacement equipment, and

WHEREAS the District is in need of a new 12 brush chipper for continued operations, and

WHEREAS, staff has performed due diligence and research and determined that the Morbark Eger Beaver 1415 12" Brush Chipper is the brush chipper for the District, THEREFORE

The Auburn Area Recreation and Park District Board of Directors, does hereby resolve the following:

That the Auburn Area Recreation and Park District authorizes the District Administrator to purchase a new Morbark Eger Beaver 1415 12" Brush Chipper for \$45,784.48.

APPROVED, PASSED, AND ADOPTED ON June 25, 2020 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Scott R. Holbrook
Chairman of the Governing Board

ATTEST:

Clerk to the Governing Board



Box 1000, Winn, Michigan 48896
 Telephone: 989-866-2381
 Fax: 989-866-2280
 www.morbark.com

Tree Care Equip Quote

Sold To: City of Auburn, CA

Ship To: Bailey's
1222 Commerce Ave
Woodland CA 95776
 (For further delivery to: City of Auburn)

Quote No. 1415-0608 Quote Date: 6/8/2020 Customer P.O. _____ Sourcewell ID #67908 Requested: 30-45 Days ARO
 Contact: Jessy Williams Contact #: 530-885-4722 Delivery Instructions: _____
 Preparer: Jim Haas / Enka Snyder Terms: Net 30 Days FOB Destination

SKU# 50070 2020 MORBARK EGER BEEVER™ 1415 (formerly known as M12R)

EQUIPMENT AND OPTIONS

STANDARD UNIT:

- ◆ Morbark orange urethane paint system
 - ◆ Infeed with rigid tray and control handle to actuate feed wheels and dual safety pull cables
 - ◆ Dual horizontal feed wheel compression system with hydraulic lift assist, spring assisted down pressure and manually applied hydraulic down pressure at the valve handle
 - ◆ **Reversing automatic feed system**
 - ◆ 21-3/8" diameter x 14-1/2" wide staggered knife pocket drum with two (2) dual-edged chipper knives and dual sided chambered air impeller system
 - ◆ 24-1/2-gallon **lockable fuel tank** with drain plug, sight gauge and shut-off valve
 - ◆ 17-gallon **lockable hydraulic reservoir** with sight gauge, drain plug and clean-out cover
 - ◆ Live hydraulics; ball valve, pump, motor and control valve
 - ◆ **Manual crank swivel discharge chute with 360° rotation, bottom clean-out door and adjustable flipper**
 - ◆ 8 2# 6" channel frame rails with cross bracing for additional structural rigidity
 - ◆ 5" x 3" tubular steel telescoping drawbar with (2) 12" extensions, adjustable hitch plate with 2-1/2" pintle ring and 3/8" thick safety chains with clasp hooks
 - ◆ 7,000# Torflex axle, electric brakes, break-away actuator with 235/80R x 16" radial tires and hexagon splash guard fenders
 - ◆ **5000# side wind tongue jack with stationary foot pad**
 - ◆ **lockable steel battery box with 8D, 1400CCA battery and steel tool box**
 - ◆ Registration and operator guide holder
 - ◆ Complete set of manuals including Safety and Operator's, Parts Manual with electronic back-up, which also includes a Safety Video and OEM component manuals. Also included is an engine manual if applicable along with start-up paperwork
 - ◆ Enclosed engine with gauge panel, radiator fines screen and side rails for belt adjustment
 - ◆ Trailer wing package includes 7-pin flat electrical connector, LED tail lamps, LED side marker lamps, tail lights and license plate holder with light
 - ◆ **PSI 2.4L, 75-HP gasoline engine with automotive style clutch**
- \$ 36,217.55

Bolt on Options

- ◆ Cone holder, lockable to hold (10) 28" long traffic cones \$ 224.90
- ◆ Spare 235/80R x 16" tire and rim \$ 471.43
- ◆ Spare tire mount \$ 268.15
- ◆ Winch package heavy-duty 5000# pull capacity with rope and 10' chafe guard \$ 4,454.75
- Custom Options (60 - 90 days)**
- ◆ Hydraulic Swivel Discharge \$ 847.70

Sourcewell | formerly known as NIPA | Contract # 050119-1681

Total from Above Choices = \$42,484.48
 Non-Taxable Freight Applied = \$3,300.00
 Extended Price = \$45,784.48

QUOTE IS VALID FOR 30 DAYS

Please Sign: _____

Date: _____



MORBARK

Perfect for utility line clearing, residential tree services, rental yards and municipalities, this powerful and compact model is **easy to maneuver**. The **Eeger Beaver 1415** is also available with tracks for right of way clearing, highway clean-ups and hard to reach areas requiring a self-propelled unit for material access.

The direct driven dual feed wheel system with serrated teeth and knife bar combination and end cap ripper teeth allow positive material feeding and reduced material wrapping around the feed wheel shaft for increased feeding efficiency.

MADE FOR MORE TO KEEP PACE WITH YOU



**EGER
BEEVER**

1415 BRUSH CHIPPER

FEATURES AND BENEFITS

- 360° manual crank swivel discharge with adjustable height puts chips right where they're needed without removing the Beaver from the tow vehicle.
- The powerful Hydra-Lift™ dual feed wheel compression system with spring-assisted down pressure generates more than 3,300 lb/ft (4,474 Nm) of combined material pulling force.
- Drive belt inspection cover provides easy access for drive system maintenance.
- The 31" high x 60" wide (78.7 x 152.4 cm) chute opening and 14" high x 15" wide (35.6 x 38.1 cm) throat opening allows for easy feeding of brachy material and reduced saw labor.



MORBARKDEALERS.COM



MORBARK



EGER BEEVER

1415 BRUSH CHIPPER SPECIFICATIONS

Specifications may vary with equipment options

Updated 12/11/18

GENERAL	US	METRIC
Height	8'5"	2.56 m
Width	5'11"	1.8 m
Length	15'5"	4.7 m
Gross weight (approximate)	5,500 lb	2,495 kg
Suspension	7,000 lb Torflex	3,175 kg Torflex
Infeed opening (height x width)	31" x 60"	78.7 x 152.4 cm
Throat opening (height x width)	14" x 15"	35.6 x 38.1 cm
Drum (width x diameter)	14.5" x 21.4"	36.8 x 54.3 cm
Engine	CAT, Perkins or PSI	
Horsepower	49-145 HP	36.5-108.1 kW
Fuel capacity	24.5 gallons	92.7 L
Hydraulic capacity	17 gallons	64.4 L
Frame	8.2 lb, 6" channel	3.7 kg, 15.2 cm channel
Tires	(2) 235/80R16	
Hitch	2.5" Pintle	6.4 cm Pintle

EQUIPMENT HIGHLIGHTS

- 14.5" (36.8 cm) wide x 21.4" (54.3 cm) diameter staggered-knife-pocket drum with two dual-edged chipper knives and dual-sided, chambered air impeller system
- Top and bottom horizontal feed wheels equipped with serrated teeth and knife bars
- Reversing automatic feed system
- Enclosed engine with gauge panel, radiator fines screen and slide rails for belt adjustment
- Fuel tank sight gauge, drain plug and shut-off valve
- Hydraulic tank shut-off valve, drain plug and clean-out cover
- Live hydraulics; ball valve, pump, motor and control valve
- 3" x 5" (12.7 x 7.6 cm) tubular steel telescoping drawbar with two 12" (30.5 cm) extensions

OPTIONS INCLUDE

- ChipSafe® Operator Safety Shield
- Folding Infeed Tray
- Winch Package: heavy-duty, 5,000 lb (2268 kg) pull capacity with rope and 10' (3 m) chafe guard
- Custom Paint and Logo Packages
- Bottom Bump Bar
- Hydraulic Swivel Discharge
- Cone Holder
- Flow Control
- Axle Options Available → Heavy duty option
- Spare Tire and Mount
- Strobe Light
- Pusher Paddle
- Infeed Curtain
- Rear Jacks

Jim

→ 530-908-2466



2020 Vermeer Corporate Account Pricing
 Sourcewell Grounds Maintenance Contract # 062117-VRM

QUOTE
 ORDER



BC1000XL 74 - 12" Brush Chipper with 74 hp Tier 4F Engine

Basic Unit (Use this pricing if specifications beyond those shown below are desired)
 BC1000XL Brush Chipper (12" capacity drum style) w/ 74 hp Deutz TD2.9L diesel Tier 4 Final engine, isolated engine and cutter housing, 12"x17" feed opening, high coolant temperature and low oil pressure automatic shutdown, LED trailer lighting, live hydraulics, horizontal feed roller, SmartFeed, ECO Idle, 25 gallon fuel tank, lockable steel engine shields, jack and infeed table w/ lower feed stop bar (421); 5200 lbs. Torflex axle w/ electric brakes, telescoping tongue, pintle hitch, break-away switch, 6-bolt ST235/80R16 LRE tires (027); basic discharge deflector (019); basic sound reduction (single-layer infeed curtain and standard discharge chute) (086); Deutz instrumentation panel (includes multifunction electronic display and fuel gauge) (428); Telematics (AM002)
 For additional options, see "Optional Features" section below.
 Basic Unit Price: **\$37,008.00**

Optional Features:

Add to Basic Unit Price:

- 7000 lbs. Torflex axle w/ electric brakes, telescoping tongue, pintle hitch, break-away switch, 8-bolt ST235/80R16 LRE tires (028)
- 5200 lbs. Torflex axle w/ hydraulic brakes, fixed tongue, pintle hitch, break-away switch, 6-bolt ST235/80R16 LRE tires (029)
- 2" Ball Hitch (part # 120015001 - must be ordered thru Parts Dept)
- Deluxe Discharge Deflector (quick ground adjustment) (020); in lieu of basic discharge deflector (019)
- Deluxe Sound Reduction (triple-layer infeed curtain and coating on discharge chute) (087); in lieu of basic sc
- Instrument Panel Cover (lockable) (112)
- Belt and Knife Service Kit (992)
- Flag Mounts (993)
- Cone Storage Mount (994)
- Bulldog hitch (163674254)
- Tree Commander Kit (Alkaline Batteries) (IK013054- order thru parts center)
- Miscellaneous Features: sales code _ _ _ \$1,295.00

Extended Warranty: (choose one)

- 2 Year Labor Warranty (PL2)
- 2 Year Confidence Plus (CP2) -includes 2 Year Parts & Labor Warranty and initial 4 PM intervals
- 3 Year Parts and Labor Warranty (PL3)
- 3 Year Confidence Plus (CP3) -includes 3 Year Parts & Labor Warranty and initial 4 PM intervals
- Planned Maintenance Package 4-Intervals (PM)

Must Enter Qty:

Date: _____
 For: _____
 Sourcewell Member #: _____
 Provided By: _____
 Contact Name: _____
 Mobile #: _____

Subtotal: **\$38,303.00**
 Dealer Freight & Prep: **\$1,770.00**
 Quantity: **1**
 Total: **\$40,073.00**
 Sales Tax: **\$2,811.41**
 Grand Total: **\$42,884.41**

Pricing effective 05/03/20
 NOTE: All pricing in USD \$
 Quotes valid for 30 days
 NOTE: Include applicable sales tax

ACCEPTED:
 Vermeer
 BY: _____
 DATE: _____

Customer
 BY: _____
 DATE: _____

Any applicable sales tax is not included. Prices subject to change without notice. These prices are exclusive of any and all duties, import fees, taxes, or other similar charges. These prices may not be available in any transaction involving a trade or rental transaction. This sheet may not include all possible specifications available for this model. For complete product specifications, please contact your local authorized Vermeer dealer. Unless otherwise noted, dealer freight & prep to be determined.



BC1000XL BRUSH CHIPPER



OPERATOR SAFETY. Combined with the patented bottom feed stop bar is the four-position upper feed control bar with dual stop positions and forward/reverse feed positions. Mounted over the feed table, it enables the operator to stop the feed rollers and select forward or reverse operations. Dual reset/hold-to-run buttons allow the operator to readily reset the bottom feed stop bar.

ECOIDLE™

ECOIDLE™ ENGINE CONTROL SYSTEM.

The EcoIdle engine control system can help aid in noise reduction, as well as help consumer less fuel if the feeding process has frequent interruptions.



SMARTFEED. The patented SmartFeed system helps increase operator productivity while reducing strain on vital engine parts. The feedsensing control system monitors engine rpm and automatically stops and reverses the feed roller when feeding larger, hardwood material.



LARGE FEED OPENING. A large rectangular 12" x 17" (30.5 cm x 43.2 cm) feed opening helps boost productivity by reducing the need to trim material before feeding it into the chipper.



EXTENDED WARRANTY. The 3-year/3000-hour extended limited warranty on drum housing, cutter drum, shaft and hubs offers peace of mind, in addition to the 1-year/1000-hour Vermeer equipment limited warranty.



CLUTCHLESS PTO. The throttle integrated with the belt drive engagement process helps ensure that the PTO can only be engaged while the engine is at low idle/low rpm. Automatically, the engine throttles up to full rpm after the belt drive is fully engaged. This system helps to reduce premature wear to the belt drive system by preventing high idle engagement of the cutter drum.





3980 Research Dr
 Sacramento, CA 95838
 916-643-0999
 Fax: 916-643-0998
 www.rdoequipment.com

WARNING
 Warning: Cancer and
 Reproductive Harm.
 For more information go to:
 www.P65Warnings.ca.gov

Ship to: AUBURN RECREATION DIST
 471 MAIDU DR
 AUBURN CA 95603-5764

Branch
 76 - SACRAMENTO

Date 05/28/2020 Time 12:39:57 (O)
 Account No. 0611022 Phone No. 9168850611 Estimate No. 006579

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Invoice to: AUBURN RECREATION DIST
 471 MAIDU DR
 AUBURN CA 95603-5764

Ship Via Purchase Order
 Tax Exemption Number Federal ID Number

Salesperson
 LCA

ESTIMATE EXPIRY DATE: 06/26/2020

SERVICE ESTIMATE - NOT AN INVOICE

Authorization: _____

Parts: 1031.43
 Labor: 652.50
 Subtotal: 1683.93

Parts: 5080.53
 Labor: 4603.75
 Miscellaneous: 107.50
 Tax: 453.95
 TOTAL: 10245.73

~~Repair~~
 Repair estimate for existing ARD chipper

Stocked parts can be returned within 30 days with copy of invoice. Special order parts \$20.00 and up may be returned within 30 days with copy of invoice. 20% restock charge will apply to all special order parts. All sales are final on special order non-returnable parts. All parts must be new, uninstalled and in original packaging. No returns on electrical components. No refunds on freight charges.

SIGNATURE _____

TERMS AND CONDITIONS: All invoices are due Net-20 days from the invoice date or in accordance with the terms of your account agreement. Please refer to your finance agreement for details.