

**FRIENDS OF THE AUBURN AREA RECREATION AND PARKS, INC. 501 (c) (3)**  
**ADVISORY COMMITTEE AGENDA**  
**WEDNESDAY, JANUARY 20, 2021 2:45 PM**  
**CANYON VIEW COMMUNITY CENTER, CONFERENCE ROOM**  
**471 MAIDU DRIVE**  
**AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at [kmuscott@auburnrec.com](mailto:kmuscott@auburnrec.com) or by calling (530) 537-2186 (M-F).

Due to the current COVID-19 crisis, the public will not be allowed to physically attend the meeting. The public may participate in the meeting through Zoom. The link for this meeting is <https://zoom.us/j/99722713132>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 997 2271 3132 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or [kmuscott@auburnrec.com](mailto:kmuscott@auburnrec.com) at least 48 hours in advance to request an auxiliary aid or accommodation.

**I. Call to Order**

Director Lynch \_\_\_\_\_ Director Ainsleigh \_\_\_\_\_

President Muscott \_\_\_\_\_ Treasurer Galbraith \_\_\_\_\_

Advisory Committee Chairman Bud Rietjens \_\_\_\_\_

Advisory Committee Member Heidi Rietjens \_\_\_\_\_

**II. PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.**

**III. Review and Approval of the November 10, 2020 Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Advisory Committee Minutes (Pages 2 – 3)**

**IV. Review of the 501 (c) (3) Financials & Checks from the 501 (c) (3) account– as of December 31, 2020 – (See attachment). (Pages 4 – 7)**

**V. Adjournment**

**Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3)**  
**Minutes of the**  
**Advisory Committee Meeting**  
**Tuesday, November 10, 2020, 2:45 p.m.**  
**Canyon View Community Center**  
**471 Maidu Drive**  
**Auburn, CA**

**I. CALL TO ORDER**

The Advisory Committee Meeting of the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) was called to order at 3:00 p.m.

Director Lynch, Director Ainsleigh, Kahl Muscott and Veona Galbraith were present. Bud Rietjens, Advisory Committee Chairman was absent. Advisory Committee Member Heidi Rietjens was absent.

**II. PUBLIC COMMENT** – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

None.

**III. Review and Approval of the July 22, 2020 Friends of the Auburn Area Recreation and Parks, Inc. 501 © (3) Advisory Committee Minutes**

The minutes were reviewed and approved by the Committee.

**IV. Review of the 501 (c) (3) Financials and Checks from the 501 (c) (3) account – as of September 30, 2020**

The 501 (c) (3) financials and checks were reviewed and approved by the Advisory Committee and forwarded to the November 19, 2020 Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Board Meeting for review and approval.

**V. Friends of ARD – Bylaws Amendments: Name and Purpose Change**

The name and purpose change were reviewed with no name change being made and Section 3, Specific Purpose being changed. This item was forwarded to the November 19, 2020 Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Board Meeting for review and approval.

V. **ADJOURNMENT** – As there was no further business, the meeting was adjourned at 3:10 p.m.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

Balance Sheet

12/31/2021

**ASSETS**

First Foundation Bank 501c3

17,159.84

**TOTAL ASSETS**

**17,159.84**

**LIABILITIES**

**TOTAL LIABILITIES**

**0.00**

**NET POSTION**

Retained Earnings

8,863.07

Net Profit (Loss)

8,296.77

**TOTAL NET POSITION**

**17,159.84**

**TOTAL LIABILITIES AND NET POSITION**

**17,159.84**

## Profit and Loss - Detail

1/1/2020 To 12/31/2020

	Current Period	Actual YTD
<b><u>REVENUE</u></b>		
<b><u>Grants and Donations</u></b>		
Donations	146.40	2,829.59
Donations Bike Park	1,643.07	2,915.67
Donations Dead Fest	9.63	2,509.63
Donations Youth Assistance	234.15	8,305.46
Sponsorship Other	0.00	8,750.00
Donations Breast Cancer Awareness	360.00	390.00
Donations Preschool Program	0.00	1,000.00
Donations Food Truck Fiesta	0.00	500.00
<b><i>Total Grants and Donations</i></b>	<b>\$2,393.25</b>	<b>\$27,200.35</b>
<b><u>Event Revenue</u></b>		
Food Truck Vendor Revenue	9.63	1,244.63
Concert In The Park Revenue	\$2,380.00	\$2,380.00
<b><i>Total Event Revenue</i></b>	<b>\$9.63</b>	<b>\$1,244.63</b>
<b>TOTAL REVENUE</b>	<b>\$2,402.88</b>	<b>\$28,444.98</b>
<b><u>EXPENSES</u></b>		
<b><u>Admin and Professional Services</u></b>		
Professional Services	350.00	350.00
Legal Expenses	35.00	35.00
<b><i>Total Admin and Professional Services</i></b>	<b>\$385.00</b>	<b>\$385.00</b>
<b><u>Donation Expenses</u></b>		
Youth Assistance Donations Expense	222.45	7,985.19
Bike Park Donations Expense	1,560.92	2,769.89
Park Improvements Donations Expenses	0.00	1,979.03
Preschool Donations Expense	0.00	950.00

	Current Period	Actual YTD
Harvest Festival Donation Expense	0.00	2,137.50
<i>Total Donation Expenses</i>	<i>\$1,783.37</i>	<i>\$15,821.61</i>
<u><i>Total Event Expenses</i></u>		
Party In The Park Donation Expenses	950.00	950.00
Movies In The Park Donation Expenses	712.50	712.50
Ukulele Festival Donation Expenses	950.00	950.00
Kids Tri Race Donation Expenses	475.00	475.00
Great Am Scramble/Obstacle Donation Expenses	712.50	712.50
Art In The Park Donation Expenses	950.00	950.00
Breast Cancer Awareness Donation Expenses	370.50	370.50
Dead Fest Event Expense	570.00	643.05
Food Truck Fiesta Event Expense	485.00	558.05
<i>Total Event Expenses</i>	<i>\$6,175.50</i>	<i>\$6,321.60</i>
<b>TOTAL EXPENSES</b>	<b>\$8,343.87</b>	<b>\$22,528.21</b>
<b>NET PROFIT (LOSS)</b>	<b>(\$3,560.99)</b>	<b>\$8,296.77</b>

Friends of ARD  
VENDOR CHECK REGISTER REPORT

From: 10-1-2020 TO: 12-31-20

Check Number	Vendor Check Name	Check Date	Amount
5622	Auburn Area Rec & Park District	10/7/2020 \$	1,094.00
5623	Department of Justice	10/7/2020 \$	25.00
5624	Franchise Tax Board	10/7/2020 \$	50.00
5625	Auburn Area Rec & Park District	10/9/2020 \$	1,055.00
5626	Altara	11/17/2020 \$	350.00
5631	Albie Aware (Breast Cancer)	12/31/2020 \$	370.50
5633	Auburn Area Rec & Park District	12/31/2020 \$	6,533.37