

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA
WEDNESDAY, JANUARY 20, 2021, 10:00 AM**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

Due to the current COVID-19 crisis, the public will not be allowed to physically attend the meeting. The public may participate in the meeting through Zoom. The link for this meeting is <https://zoom.us/j/98997568529>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 989 9756 8529 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

1.0 CALL TO ORDER

Gray ____ Ferris ____

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the December 09, 2020 Acquisition & Development Meeting (Pages 3 – 4)

Recommendation: Review and approve minutes.

4.2 24-Acre Site Refined Master Plan (Pages 5 – 7)

Shall the Auburn Area Recreation and Park District (ARD) review and approve the refined Master Plan for the 24-Acre Park Site?

Discussion items:

1. FY 2021/2022 Project List and Five-Year Plan Update – see attachment. **(Pages 8 – 15)**
3. 2020 – 2021 Project Activity Report – see attachment. **(Pages 16 – 17)**

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

None.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

ADJOURNMENT

1-15-21
Date

1:50 pm
Time

P. Larson
Secretary to the Board

**Auburn Area Recreation and Park District
Minutes of the Acquisition & Development Committee Meeting
Wednesday, December 09, 2020 at 10:00 AM
Canyon View Community Center, Board Room
471 Maidu Drive, Auburn, CA 95603**

1.0 CALL TO ORDER

The meeting of the Acquisition & Development Committee was called to order at 10:01 a.m.

ROLL CALL

Directors Gray and Ferris were present.

.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by the Committee.

3.0 PUBLIC COMMENT- This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

None.

4.0 BUSINESS

4.1 Approval of Minutes from the November 10, 2020 Acquisition & Development Meeting

The minutes from the November 21, 2020 Acquisition & Development Meeting were approved by the Committee.

4.2 Resolution Number 202-35: Notice of Categorical Exemption Recreation Park Ballfield Lighting Lamp Replacement Project

The Committee reviewed and approved Resolution Number 2020-35: Notice of Categorical Exemption Recreation Park Ballfield Lighting Lamp Replacement Project and forwarded it to the Board of Directors for review and adoption.

4.3 Resolution Number 2020-36: ARD Solar Panel Installation Projects

The Committee reviewed and approved Resolution Number 2020-36: ARD Solar Panel Installation Projects and forwarded it to the Board of Directors for review and adoption.

Discussion Items:

1. 24-Acre Project Update – see attachment – this item was reviewed by the Committee.
2. ARD Trail List – see attachment – this item was reviewed by the Committee.
3. 2020 – 2021 Project Activity Report – this item was reviewed with the Committee and staff by Landscape Architect Mike Scheele.

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

None.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

ADJOURNED

As there was no further business, the meeting was adjourned at 10:32 a.m.

Board Secretary

Date

Item 4.2 Cover sheet – 24 Acre Site Refined Master Plan

Acquisition and Development (A&D) Committee January 20th, 2021 & ARD Board of Directors Meeting January 28th, 2021

The Issue

Shall the Auburn Area Recreation and Park District (ARD) review and approve a refined Master Plan for the 24 Acre Park site?

Background

The Refined Master Plan for the 24 Acres Park site is ready for review and approval. It consists of two sheets; one showing the overall master plan (with enlargement) and the other showing two cross sections and an inset map indicating the future Class A Multi-Purpose Trail connection from the park south to Bell Road.

The Preferred Concept Plan for the 24 Acres site prepared and adopted in 2016-2017 underwent additional public review to insure the plan addressed current concerns and desires of the public. This began with a series of five public meetings in the spring of 2019. From these meetings two concept plans were created in the fall of 2020 which incorporated findings from the 2019 meetings. These two plans were put out for public review in November/December 2020. This was done virtually through the ARD website and comments/voting tallied using the Survey Monkey application as public meetings were being disallowed due to the Covid-19 pandemic. Residents in the 1 mile radius of the site that did not have internet access were provided the opportunity to vote on the plans via hardcopy mailer. Over 200 responses were received.

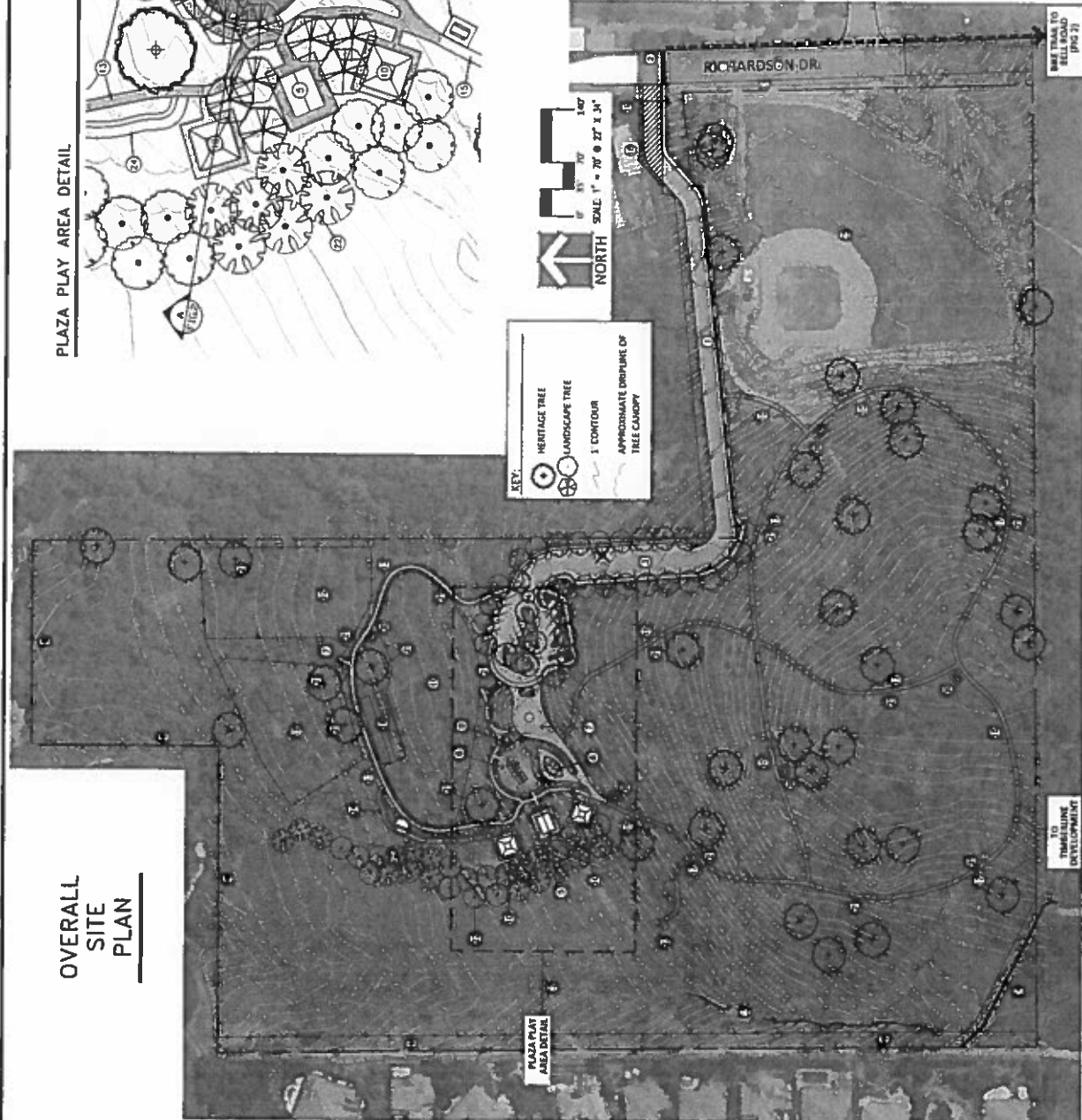
Recommendation for A&D Committee

Review and approve the Refined Master Plan and recommend forwarding to the Board of Directors for same.

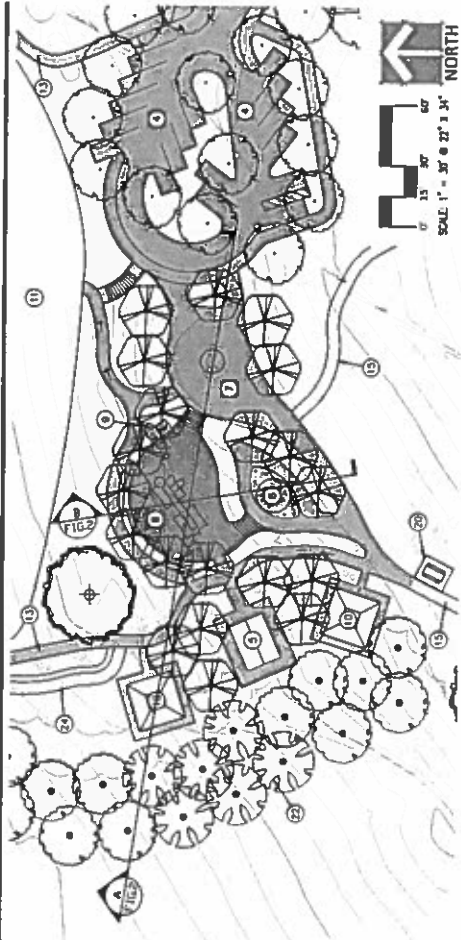
Attachments

24 Acre Site Refined Master Plan-two sheets. Figure 1 and Figure 2.

**OVERALL
SITE
PLAN**



PLAZA PLAY AREA DETAIL



PROPOSED AMENITIES

- 1 ACCESS DRIVE
 - 2 HIGH VISIBILITY CROSSWALK
 - 3 PARALLEL PARKING (22 SPACES)
 - 4 PARKING LOT PERMEABLE PAVING IN PARKING STALLS (18 SPACES) & SECURITY LIGHTING
 - 5 MULTI-USER RESTROOM (2 STALLS PER SIDE) WITH OUTDOOR SHOWER
 - 6 PLAY AREA (107/YOUTH)
 - 7 CENTRAL PLAZA WITH LOCKABLE ELECTRIC OUTLETS & SAFETY LIGHTING
 - 8 SPLASH PAD
 - 9 EXERCISE STATIONS
 - 10 SHADE SHELTER (24' X 24')
 - 11 OPEN TURF AREA (0.75 ACRE)
 - 12 DOG PARK WITH BARK MULCH SURFACE, SEPARATE BIG AND SMALL DOG AREAS, HOSE SPLICOT AND DRINKING FOUNTAIN WITH DOG WATER BOWLS (1.24 ACRE)
 - 13 ADA ACCESSIBLE LOOP PATH (830')
 - 14 FENCE: A) WOVEN WIRE, B) POWDER-COATED STEEL
 - 15 COMPACTED EARTH WALKING PATH (2,640')
 - 16 BOCCIE COURTS
 - 17 INTERPRETIVE SIGN AND BENCH
 - 18 PROPOSED ACCESS AND UTILITY EASEMENT EXPANSION
 - 19 PIPE GATE
 - 20 PICNIC TABLE (QTY. 5)
 - 21 BENCH (QTY. 13)
 - 22 VISUAL BUFFER PLANTINGS
 - 23 WETLAND OVERLOOK WITH BENCH AND INTERPRETIVE SIGN
 - 24 NATIVE PLANT DISPLAY GARDEN
 - 25 SECURITY CAMERAS AT SELECT LOCATIONS
- EXISTING FEATURES
- 1 RETAINING WALL
 - 2 WETLAND
 - 3 INTERMITTENT DRAINAGE
 - 4 MID DITCH
 - 5 BALL FIELD

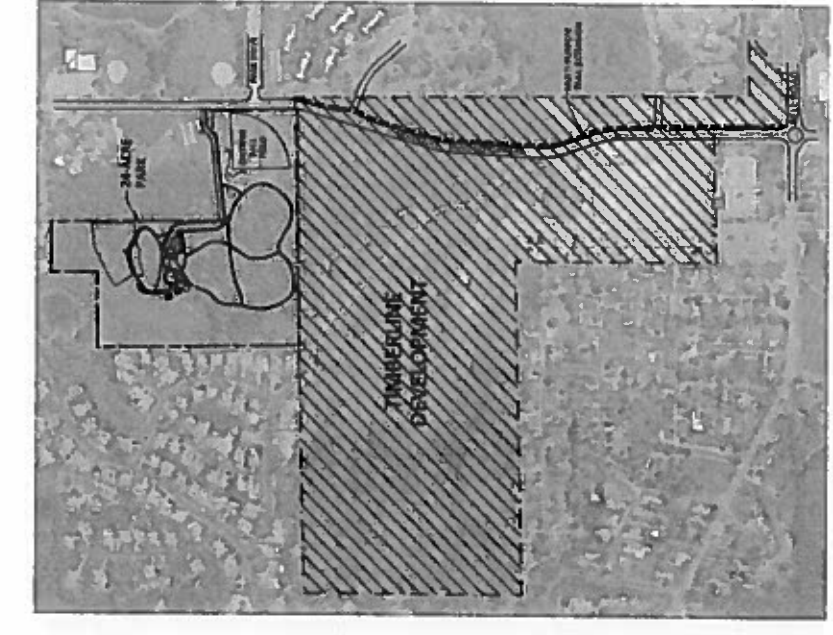
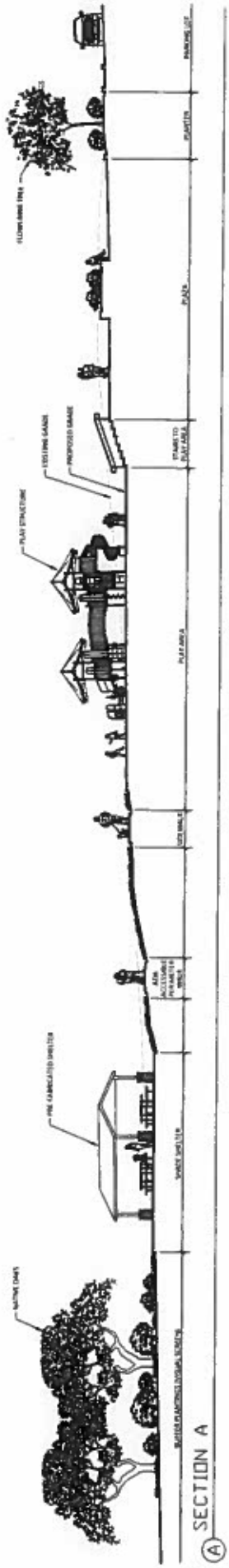


DUDEK
ARCHITECTURAL RECORD DESIGN, INC.
10000 WILSON AVENUE, SUITE 100, WESTLAKE, CA 91391

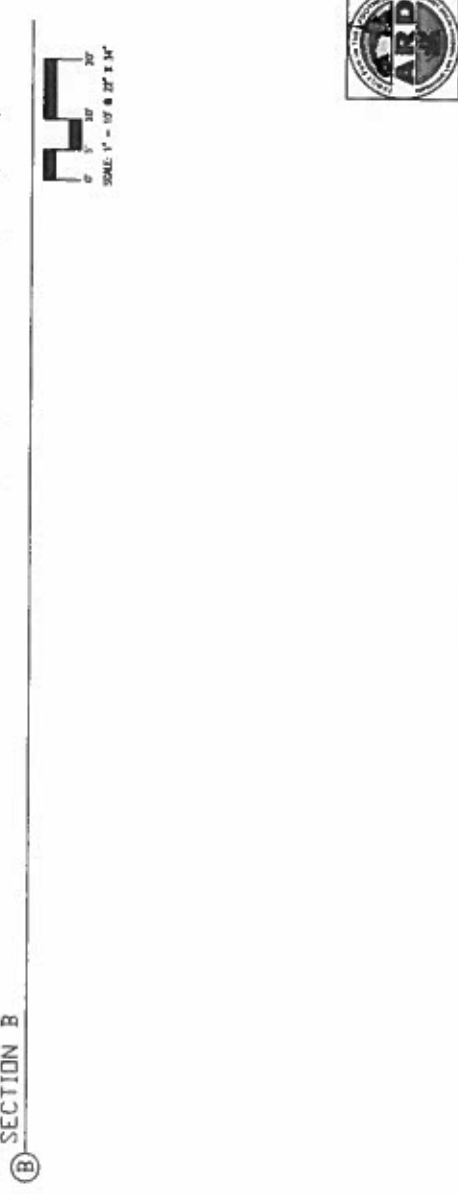
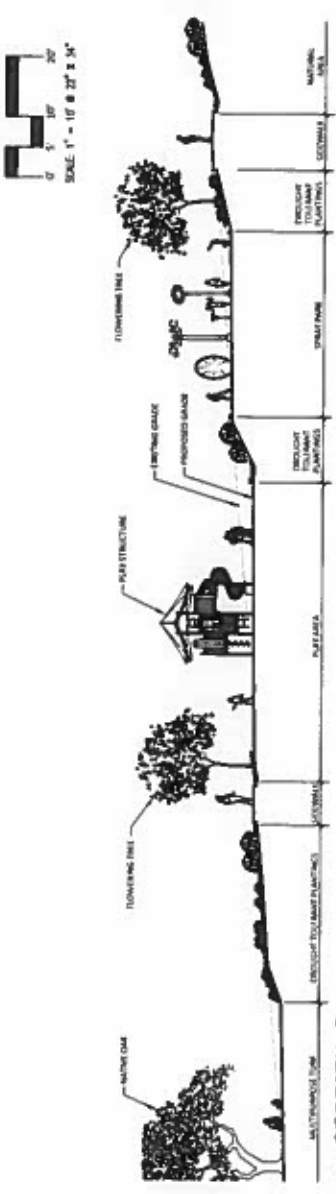
PLAN
24-ACRES SITE-MASTER PLAN
January 14, 2021

FIGURE
1
OF 2

12218
AUBURN RECREATION DISTRICT



FUTURE BELL ROAD BIKE TRAIL CONNECTION



Discussion Item #1. - Cover sheet – FY 2021/2022 Project List and Five Year Plan Update

Auburn Area Recreation and Park District Acquisition and Development Committee January, 2021

The Issue

A preliminary look at the FY 2021/2022 Project List and Five-Year CIP.

Background

ARD staff provides a proposed Project List for each Fiscal Year. This Project List is based off of projects incorporated in the Five Year Project List as well as any new needs proposed by the community, staff and Board.

The Five-Year Project List is comprised of those projects deemed to be of the highest priority and reflects the District's goal to address needed existing infrastructure upgrades, bring new features into the existing park system and complete potential land acquisition and new park development.

Recommendation for the A&D Committee

Review the preliminary FY 21/22 Project List and 5-Year CIP and provide direction. The Committee may also opt to send the item to the Board for discussion.

A further refined list will come back to the February, 2021 A&D Committee.

Fiscal Impact

The fiscal impact of the FY 21/22 Project List is indicated on that document.
The fiscal impact of the Five Year Project List is indicated on those documents.

Attachments

Five Year Project List, including FY 21/22 Project List

Approved, existing Five Year Project List

Auburn Recreation District Five Year Project List

Green = moved from a previous year
 Pink = new project to list

Project List

2021/2022

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City/Mit.	Grants	Mt. Vernon proceeds
Estimated balance									
				35,032	985,573	842,287	226,495	173,000	415,000
<i>Recreation Park</i>									
Rec Field Infield renovation	25,000				10,000	15,000			
James Bermuda Outfield	42,000				20,000	22,000			
Wheelchair Swing	60,000					25,000	30,000	5,000	
Rec Shop Floor Repairs	10,000				10,000				
<i>Meadow Vista</i>									
ADA Signage	1,200			1,200					
Parking lot reseal/striping	15,000				15,000				
Pathway repairs	15,000				15,000				
<i>Overlook Park</i>									
Restroom ADA Upgrades	15,000			15,000					
<i>Regional Park</i>									
24-acre Planning/CEQA	120,000				120,000				
24 acre construction docs	110,000				110,000				
Dry Creek playground replace	177,000							177,000	
<i>CVCC</i>									
Bike Park Phase II	200,000				80,000			120,000	
ADA Door	5,000			5,000					
<i>Placer Hills Park</i>									
Parking Lot repairs	30,000		30,000						
TOTAL	826,200	0	30,000	21,200	380,000	62,000	30,000	302,000	0
Estimated Balance Remaining									
				13,832	605,573	780,287	196,495	-129,000	415,000

Note: Assumes \$50,000/year in County Mitigation Fees
 Note: Assumes \$5000/year in ADA reserve funds
 Note: Assumes \$10,000/year in city mitigation
 Note: Assumes \$25,000 added to FCC per year
 Note: Placer County to use approx. \$350,000

Auburn Recreation District Five Year Project List

Green = moved from a previous year
 Pink = new project to list

Project List

2022/2023

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	Mt. Vernon proceeds
18,832 630,573 830,287 206,495 1,390,000 415,000									
Recreation Park									
Locker room Floor	25,000				25,000				
Regional Park									
Tennis/pickleball courts surfaces	200,000				200,000				
Tennis Court Path of Travel	41,500			21,500		20,000			
Pond mucking	100,000				100,000				
Walking pathway extension, Dry Creek end	265,000								
24 Acre Development	2,275,000					445,000		1,415,000	415,000
Kiosks	10,000				10,000				
Pond Leak Repair	95,000				95,000				
Canal Repair	40,000				40,000				
Ashford Park									
Levee Repairs	20,000				20,000				
Overlook Park									
Interpretive Signage (2 x .5K)	10,000				10,000				
Railhead Park									
Parking lot repair/resurf	15,000				15,000				
Meadow Vista Park									
Pond Island renovation	-100,000								
Christian Valley Park									
Tutor Totter Roof	45,000		45,000						
TOTAL	3,171,500	0	0	21,500	480,000	465,000	0	1,415,000	415,000
Estimated Balance Remaining	-2,668	140,573	365,287	206,495	-25,000	0			

Move to Reserve Funding

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$25,000 added to FCC per year
- Note: Assumes \$1.39m in Statewide Park Program grant
- Note: Placer County to use approx. \$350,000

Auburn Recreation District Five Year Project List

Green = moved from a previous year
 Pink = new project to list

Project List

2023/2024

Estimated balance

2,332 165,573 415,287 216,495 55,000

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Recreation Park</i>									
Spray park (replace splash pool)	300,000		20,000		25,000		100,000	80,000	
North (Front) Playground	120,000						120,000		
North Playground, Path of Travel	30,000						30,000		
<i>Regional Park</i>									
Breezeway Painting	40,000		20,000						
TOTAL	490,000	0	40,000	0	45,000		250,000	80,000	0
Estimated Balance Remaining			2,332	120,573	340,287		-33,505	-25,000	0

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$25,000 added to FCC per year
- Note: Placer County to use approx. \$350,000

Auburn Recreation District Five Year Project List

Project List - POST COVID 19 Mid-Year Revision

2020/2021

Estimated balance

30,032 945,573 792,287 206,292 125,000

PROJECT	Est. Cost	Spans from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	Mt. Vernon proceeds
Recreation Park									
Rec Field infield renovation	25,000				10,000	15,000			
James Bermuda Outfield - see note	42,000				20,000	22,000			
Wheelchair Swing	60,000					25,000	30,000	5,000	
Regional Park									
24 acres Planning/CEQA	120,000				120,000				
Trail signage	10,000		10,000						
Ashford Park									
Bridge paving	4,300		4,300						
CVCC									
Bike Park Phase II	200,000				80,000			120,000	
ADA Door	5,000			5,000					
TOTAL	466,300	0	14,300	5,000	230,000	62,000	30,000	125,000	0
Estimated Balance Remaining			25,032	715,573	730,287	176,292	0	0	0

moved from GF to reserve

Existing approved list

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5,000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: Assumes \$120,000 from donations and in-kind at Bike Park and additional \$5,000 donations for Wheelchair Swing

Note: Placer County to use approx. \$350,000

Auburn Recreation District Five Year Project List

Project List - POST COVID 19 Mid-Year Revision

2021/2022

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	Mit. Vernon proceeds
Estimated balance 30,032 740,573 780,287 186,292 173,000 415,000									
<i>Recreation Park</i>									
North (Front) Playground	120,000						120,000		
North Playground, Path of Travel	30,000						30,000		
Locker room Floor	25,000				25,000				
<i>Meadow Vista</i>									
ADA Signage	1,200			1,200					
Parking lot reseal/repaint	15,000				15,000				
Pathway repairs	15,000				15,000				
Pickleball court crack repairs	5,000				5,000				
<i>Ashford Park</i>									
Levee Repairs	20,000				20,000				
<i>Overlook Park</i>									
Restroom ADA Upgrades	5,000			5,000					
Interpretive Signage (2 x \$5K)	10,000				10,000				
<i>Regional Park</i>									
Pond leak Repair	95,000				95,000				
Canal Repair	40,000				40,000				
24 acre construction docs	70,000				70,000				
Dry Creek playground replace	177,000							177,000	
<i>Placer Hills Park</i>									
Parking Lot repairs	30,000		30,000						
TOTAL	658,200	0	30,000	6,200	295,000	0	150,000	177,000	0
Estimated Balance Remaining 23,632 445,573 780,287 36,292 -4,000 415,000									

Existing Approved List

Note: Assumes \$50,000/year in County Mitigation Fees
 Note: Assumes \$5000/year in ADA reserve funds
 Note: Assumes \$10,000/year in city mitigation
 Note: Assumes \$25,000 added to FCC per year
 Note: Placer County to use approx. \$350,000

Auburn Recreation District Five Year Project List

Project List - POST COVID 19 Mid-Year Revision

2022/2023

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	Mt. Vernon proceeds
Estimated balance									
28,832 470,573 830,287 46,292 1,390,000 415,000									
<i>Regional Park</i>									
Tennis/pickleball courts surfaces	200,000				200,000				
Tennis Court Path of Travel	41,500			21,500		20,000			
Pond mucking	100,000				100,000				
Walking pathway extension, Dry Creek end	265,000								
24 Acre Development	2,250,000					445,000		1,390,000	415,000
Kiosks	10,000				10,000				
<i>Railhead Park</i>									
Parking lot repair/reseal	10,000								
Meadow Vista Park									
Pond Island renovation	-100,000								
Christian Valley Park									
Tutor Totter Roof	45,000		45,000						
TOTAL	2,976,500	0	0	21,500	310,000	465,000	0	1,390,000	415,000
Estimated Balance Remaining									
7,332 160,573 365,287 46,292 0 0 0									
Move to Reserve Funding									

Postponed

265,000

Existing approved 1517

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$25,000 added to FCC per year
- Note: Assumes \$1.39m in Statewide Park Program grant
- Note: Placer County to use approx. \$350,000

Auburn Recreation District Five Year Project List

Project List - POST COVID 19 Mid-Year Revision

2023/2024

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Klhd
12,332 185,573 415,287 56,292 80,000									
<i>Recreation Park</i>									
Spray park (replace splash pool)	300,000		20,000		25,000	75,000	100,000	80,000	
<i>Regional Park</i>									
Breezway Painting	40,000		20,000		20,000				
TOTAL	340,000	0	40,000	0	45,000	75,000	100,000	80,000	0
Estimated Balance Remaining				12,332	140,573	340,287	-43,708	0	0

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$25,000 added to FCC per year
- Note: Placer County to use approx. \$350,000

Existing approved list

2020/2021 PROJECT ACTIVITY REPORT		UPDATED 1/13/21	
PROJECT	EST. COST	NOTES	EST. COMPLETED
RECREATION PARK			
James Ballfield-Outfield Bermudagrass Conversion Project (2019)	42,000.00	Staff has been able to get one preliminary quote for converting the outfield from Rye/Bluegrass to Hybrid Bermuda (\$22,080.00 for conversion & \$19,136.00 for 3 month grow-in+maintenance). It was determined however at the 5/28 Board meeting that due to Covid-19 budget and staff impacts this work will be postponed to summer 2021.	SEPTEMBER 2021
PLACER HILLS POOL			
ASHFORD PARK	16,500.00	Irrigation filter replacement was completed in December and the contractor wasn't even able to perform a start-up and instruction meeting with staff because the irrigation pump broke down. Staff now working on getting a new pump specified and ordered and will get quotes to have it installed. No idea on pump delivery lead time at this point.	MARCH-APRIL 2021
OVERLOOK PARK			
24 ACRE PROPERTY			
Trail Mapping & Signage Project (2020)	10,000.00	Staff has obtained a survey of the existing trails on the site and will use this to prepare a trail map and signage in the coming months.	MARCH 2021
Statewide Park Development and Community Revitalization Program (SPP) Grant Round 4 (2018/2019)	190,000.00	Final updated master plan for the 24 acres site has been completed based on the feedback received from the public survey. In short, Alternative "A" with the splash pad, outdoor showers and larger plaza area was the preferred plan and a majority of respondents desired the native plant display garden shown in Alternative "B" so the garden has been added to Alt "A" which has now become the final master plan. This plan will be brought to the January A&D committee meeting for review, acceptance and forwarded to the Board for same. Dudek is preparing two cross-section drawings to accompany the plan and an inset map showing the bike trail easement connecting to Bell Road. These will be put on a separate sheet. Work on CEQA and a preliminary cost estimate for the project remains in progress. Staff met with the grant consultant on January 8th for coordination and progress check/updates. Grant application is due March 12th.	2020/2021
CVCC			

Bike Park - Construction (2015/2016)	320,000.00	<p>Work continues on the bike park sign reinforcements prior to installation throughout the park. Staff will pursue a quote from Bast Brothers iron works in addition to Angove Welding & Anchor Iron Works for the main bike park sign structural panel. Final adjustments are being made to the graphic sign panels which will be ordered soon. Soil to be donated for the Ph. 2 jump area has fallen through but Granite Bay Excavating will continue to pursue soil from their other projects. Granite Bay has also agreed to donate brush clearing and minor grading to allow for the construction of the Ph. 2 wooden corral fencing. Fencing contractor Sean Allen was contacted by lead advocate Boyer and has agreed to install the fencing working as a volunteer for the District and Berco Redwood has apparently offered to donate the lumber. Preliminary pricing for the trail watering system was received from Habitat Restoration Group. Staff will be revising the preliminary design plans for this watering system and put it out for informal bid. In the coming months staff will also be putting together a bid package for the bike park canal bridge and put it out to formal bid.</p>	ONGOING
Maidu Drive Repair (2018/2019)	0.00	<p>On June 30th 2020, the District received word from the Bureau of Reclamation that they are submitting a funding request to repair Maidu Drive. It is called a FLTP (Federal Lands Transportation Program) request and the amount they are requesting is \$463,000.00. This request is in competition for funding by other federal projects. Staff was given an opportunity to review and comment on the application and will keep the Board apprised of any updates. The Districts previous offers of 50k, then 25k towards this work were rescinded last year and Staff reminded the Bureau of this. UPDATE: Staff learned on 1/13/21 that the funding request for Maidu Drive came in second place in our region so it did not receive any funds. Apparently the project would have rated higher if there was some cost sharing included in the proposal. Staff will coordinate with the Bureau in the coming months to discuss strategy for future FLTP or other funding sources.</p>	TBD
MEADOW VISTA PARK		Staff is taking inventory of the main asphalt path conditions at the park and putting together a bid package to get quotes and have repairs made next year.	2021
MULTI-PARK ITEMS			
Carry over projects from 2018/2019 list in YELLOW			
Fiscal Year Projects Total:	536,500.00		