

FRIENDS OF THE AUBURN AREA RECREATION AND PARKS, INC. 501 (c) (3)
BOARD MEETING AGENDA

6:00 PM

THURSDAY, JULY 30, 2020
CANYON VIEW COMMUNITY CENTER, FOOTHILLS ROOM
471 MAIDU DRIVE
AUBURN, CA

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may attend this meeting in person or attend via Zoom. The link for this meeting is <https://zoom.us/j/94699776804>

The public can use this link and/or call 1 669 900 6833 Webinar ID: 946 9977 6804 to participate.

People using the Zoom website will be able to see and hear the ARD Board, and the ARD Board will be able to hear the public. The Board will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than 1:30pm. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

The Auburn Area Recreation and Park District appreciates your patience and understanding as we work through this new method of holding a public meeting.

I. Call to Order

Director Lynch ____ Director Gray ____ Director Ferris ____

Director Ainsleigh ____ Director Holbrook ____

President Muscott ____ Treasurer Galbraith ____

Roll Call Vote

II. Review and Approval of the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Minutes of the Board of Directors from January 30, 2020 (Pages 3 – 4)

Motion by _____ Second by _____ to _____

Gray ____ Ainsleigh ____ Ferris ____ Holbrook ____ Lynch ____

Roll Call Vote

III. Review and approval of the 501 (c) (3) Financials from the 501 (c) (3) account as of June 30, 2020 (See attachments). (Pages 5 – 12)

Motion by _____ Second by _____ to _____

Gray _____ Ainsleigh _____ Ferris _____ Holbrook _____ Lynch _____

Roll Call Vote

IV. Friends of ARD – Bylaws Amendments: Name and Purpose Change (See attachment). (Pages 13 – 14)

V. Pink ARD Logo Patches to Support Breast Cancer Awareness (See attachment). (Pages 15 – 16)

VI. Public Comment

VII. Adjournment

FRIENDS OF THE AUBURN AREA RECREATION AND PARKS, INC. 501 (c) (3)

This agenda is hereby certified to have been posted as follows:

7-24-20
Date

1:00 pm.
Time


Secretary to the Board

Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3)
Minutes of the
Meeting of the Board of Directors
Thursday, January 30, 2020, 6:00 p.m.
Canyon View Community Center
471 Maidu Drive, Auburn, CA

I. CALL TO ORDER

The Meeting of the Friends of the Auburn Area Recreation and Parks, Inc. was called to order at 6:00 p.m. by Chairman Lynch.

Members present were President Kahl Muscott, Treasurer Veona Galbraith, Director Lynch, Director Ferris, Director Gray, Director Holbrook and Director Ainsleigh.

II. Review and Approval of the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Minutes of the Board of Directors from October 30, 2019

A motion was made by Director Holbrook and seconded by Director Gray to approve the Minutes of the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Board of Directors from October 30, 2019.

Roll Call Vote

Gray – Yes
Ainsleigh – Yes
Ferris – Yes
Holbrook – Yes
Lynch - Yes

5 – 0 Motion carries.

III. Review and Approval of the 501 (c) (3) Financials & Checks from the 501 (c) (3) account as of December 31, 2019.

A motion was made by Director Holbrook and seconded by Director Gray to approve the 501 (c) (3) Financials & Checks from the 501 (c) (3) account as of December 31, 2019.

Roll Call Vote

Director Lynch – Yes
Director Ferris – Yes
Director Ainsleigh – Yes
Director Holbrook – Yes
Director Gray – Yes

5 - 0 Motion carries.

IV. Public Comment – None.

VI. ADJOURNMENT – As there was no further business, the meeting was adjourned at 6:03 p.m.

Board Secretary

Date

501C-3
 Friends of ARD
 Balance Sheet
 As of June 30, 2020

Assets

First Foundation Bank

32,467.28

Total Assets

32,467.28

Total Assets

32,467.28

Liabilities

Accts Payable/ ARD

-

Total Liabilities

Owner's Equity

Owner's Equity

11,457.07

Revenue for 2020

21,010.21

Total Owners Equity

32,467.28

Total Liabilities and Owners Equity

32,467.28

Friends of Auburn Area Recreation and Park District

Profit and Loss

For 4/1/2020 - 6/30/2020

| | 4/1 - 6/30/20 | YTD |
|-------------------------------------|-----------------|------------------|
| REVENUE | | |
| General Donation | - | - |
| Youth Assistance Fund Donations | 1,500.00 | 9,171.31 |
| Wheel Chair Swing | - | - |
| Auburn Bike Park | - | - |
| Park Improvements | - | - |
| Party in the Park | - | 1,000.00 |
| Movies in the Park | - | 750.00 |
| Ain't Necess Dead Fest | - | 1,000.00 |
| Uke Festival | - | 1,000.00 |
| Food Truck Fiesta | - | 985.00 |
| Kid's Triathlon | - | 500.00 |
| Obstacle Scramble | - | 500.00 |
| Miss October | - | - |
| Auburn Community Festival Revenue | - | 2,250.00 |
| Art in the Park | - | 1,000.00 |
| Undesignated Donations | 500.00 | 3,000.00 |
| Misc | - | - |
| TOTAL REVENUE | 2,000.00 | 21,156.31 |
| EXPENSES | | |
| Legal / Professional Expenses | - | 146.10 |
| Youth Assistance Fund Donations | - | - |
| Wheel Chair Swing | - | - |
| Auburn Bike Park | - | - |
| Park Improvements | - | - |
| Party in the Park | - | - |
| Movies in the Park | - | - |
| Ain't Necess Dead Fest | - | - |
| Uke Festival | - | - |
| Food Truck Fiesta | - | - |
| Obstacle Scramble | - | - |
| Miss October | - | - |
| Auburn Community Festival | - | - |
| Undesignated | - | - |
| TOTAL EXPENSES | - | 146.10 |
| EXCESS REVENUE OVER EXPENSES | 2,000.00 | 21,010.21 |

501C-3
Friends of ARD

Revenues Received for Jan 1, 2020 - March 31, 2020

| Date | From | For | \$ |
|--------------------------|--|---------------------------|------------------|
| 1/5/20 | Carol Meinhold - Pay Pal | Youth Assistance | 97.50 |
| 1/16/20 | ARD | Dead Fest Revenue | 250.00 |
| 1/16/20 | Veronica Blake | Art in the Park | 1,000.00 |
| 1/16/20 | Eagle Vending - Concessions - Coke Machine | Youth Assistance | 23.81 |
| 2/3/20 | Old Town Pizza | Event Sponsor / Many | 2,250.00 |
| 2/3/20 | Auburn Rotary Community Fund | Youth Assistance | 2,000.00 |
| 2/3/20 | Celebration Community Fellowship | Youth Assistance | 250.00 |
| 2/3/20 | Mother Lode Foundation | Youth Assistance | 5,000.00 |
| 2/6/20 | Jenny Jansen | Youth Assistance | 50.00 |
| 2/12/20 | Nierol, Inc. Dba Maki Heating | Event Sponsor / Undecided | 2,500.00 |
| 2/20/20 | Precision Orthodontics | Event Sponsor / Many | 2,500.00 |
| 2/24/20 | Celebration Community Fellowship | Youth Assistance | 250.00 |
| 3/2/20 | Reneson Hotels / Max's Resturant | Event Sponsor / Many | 2,500.00 |
| 3/18/20 | ARD Transfer | Food Truck Fest Revenue | 485.00 |
| 1st Quarter Total | | | 19,156.31 |
| | | | 19,156.31 |

Revenues Received for April 1, 2020 - June 30, 2020

| Date | From | For | \$ |
|--------------------------|---|------------------|-------------------|
| 5/5/20 | Your Cause | Youth Assistance | 100.00 |
| 5/5/20 | Jenny Jansen | Youth Assistance | 100.00 |
| 6/5/20 | Jenny Jansen | Youth Assistance | 300.00 |
| 6/12/20 | Herbert Grounds | Undecided | 500.00 |
| 6/12/20 | Dutch Bros | Youth Assistance | 1,000.00 |
| 6/30/20 | ARD DF & FTF Proceeds Transfer to 501c3 | DF/FTF Revenue | |
| 2nd Quarter Total | | | \$2,000.00 |

Revenues Received for July 1, 2020 - October 31, 2020

| Date | From | For | \$ |
|--------------------------|---|----------------|---------------|
| 9/30/20 | ARD DF & FTF Proceeds Transfer to 501c3 | DF/FTF Revenue | |
| 3rd Quarter Total | | | \$0.00 |

| | | | |
|--------------------------------------|-----------------------------------|--------------------------|---------------|
| 12/30/20 | ARD DF Proceeds Transfer to 501c3 | DF 2020 Sponsorship | |
| 4th Quarter Subtotal for 2020 | | | \$0.00 |
| 12/31/20 | | 2021 Sponsorships Varied | |
| 4th Quarter Total | | | \$0.00 |

501C-3
Friends of ARD

Check Disbursements for Jan 1st, 2020 - Dec 31, 2020

| | | | |
|------|----------|--|----------|
| 5620 | 1/27/20 | ASCAP - Dead Fest/Food Truck Music Lic Fee | \$146.10 |
| | 3/31/20 | ARD - Donations and Sponsorships 1st Qtr | \$0.00 |
| | | 1st Quarter Total | \$146.10 |
| | 6/30/20 | ARD - Donations and Sponsorships 2nd Qtr | \$0.00 |
| | | 2nd Quarter Total | \$0.00 |
| | 9/30/20 | ARD - Donations and Sponsorships 3rd Qtr | \$0.00 |
| | | 3rd Quarter Total | \$0.00 |
| | 12/31/20 | ARD - Donations and Sponsorships 4th Qtr | \$0.00 |
| | | 4th Quarter Total | \$0.00 |

501C-3
Friends of ARD
Balance Sheet
As of March 31, 2020

Assets

First Foundation Bank

30,467.28

Total Assets

30,467.28

Total Assets

30,467.28

Liabilities

Total Liabilities

Owner's Equity

Owner's Equity

11,457.07

Revenue for 2020

19,010.21

Total Owners Equity

30,467.28

Total Liabilities and Owners Equity

30,467.28

Friends of Auburn Area Recreation and Park District

Profit and Loss

For 1/1/2020 - 3-31-2020

| REVENUE | <u>1/1 - 3/31/19</u> | <u>YTD</u> |
|-------------------------------------|----------------------|------------------|
| General Donation | - | - |
| Youth Assistance Fund Donations | 7,671.31 | 7,671.31 |
| Wheel Chair Swing | - | - |
| Auburn Bike Park | - | - |
| Park Improvements | - | - |
| Party in the Park | 1,000.00 | 1,000.00 |
| Movies in the Park | 750.00 | 750.00 |
| Ain't Necess Dead Fest | 1,000.00 | 1,000.00 |
| Uke Festival | 1,000.00 | 1,000.00 |
| Food Truck Fiesta | 985.00 | 985.00 |
| Kid's Triathlon | 500.00 | 500.00 |
| Obstacle Scramble | 500.00 | 500.00 |
| Miss October | - | - |
| Auburn Community Festival Revenue | 2,250.00 | 2,250.00 |
| Art in the Park | 1,000.00 | 1,000.00 |
| Undesignated Donations | 2,500.00 | 2,500.00 |
| Misc | - | - |
| TOTAL REVENUE | 19,156.31 | 19,156.31 |
| | | |
| EXPENSES | | |
| Legal / Professional Expenses | 146.10 | 146.10 |
| Youth Assistance Fund Donations | - | - |
| Wheel Chair Swing | - | - |
| Auburn Bike Park | - | - |
| Park Improvements | - | - |
| Party in the Park | - | - |
| Movies in the Park | - | - |
| Ain't Necess Dead Fest | - | - |
| Uke Festival | - | - |
| Food Truck Fiesta | - | - |
| Obstacle Scramble | - | - |
| Miss October | - | - |
| Auburn Community Festival | - | - |
| Undesignated | - | - |
| TOTAL EXPENSES | 146.10 | 146.10 |
| EXCESS REVENUE OVER EXPENSES | 19,010.21 | 19,010.21 |

501C-3
Friends of ARD

Revenues Received for Jan 1, 2020 - March 31, 2020

| Date | From | For | \$ |
|---------|--|---------------------------|----------|
| 1/5/20 | Carol Meinhold - Pay Pal | Youth Assistance | 97.50 |
| 1/16/20 | ARD | Dead Fest Revenue | 250.00 |
| 1/16/20 | Veronica Blake | Art in the Park | 1,000.00 |
| 1/16/20 | Eagle Vending - Concessions - Coke Machine | Youth Assistance | 23.81 |
| 2/3/20 | Old Town Pizza | Event Sponsor / Many | 2,250.00 |
| 2/3/20 | Auburn Rotary Community Fund | Youth Assistance | 2,000.00 |
| 2/3/20 | Celebration Community Fellowship | Youth Assistance | 250.00 |
| 2/3/20 | Mother Lode Foundation | Youth Assistance | 5,000.00 |
| 2/6/20 | Jenny Jansen | Youth Assistance | 50.00 |
| 2/12/20 | Nierol, Inc. Dba Maki Heating | Event Sponsor / Undecided | 2,500.00 |
| 2/20/20 | Precision Orthodontics | Event Sponsor / Many | 2,500.00 |
| 2/24/20 | Celebration Community Fellowship | Youth Assistance | 250.00 |
| 3/2/20 | Reneson Hotels / Max's Resturant | Event Sponsor / Many | 2,500.00 |
| 3/18/20 | ARD Transfer | Food Truck Fest Revenue | 485.00 |

1st Quarter Total

19,156.31

501C-3
Friends of ARD

Check Disbursements for Jan 1st, 2020 - Dec 31, 2020

| | | | |
|--------------------------|---------|--|-----------------|
| 5620 | 1/27/20 | ASCAP - Dead Fest/Food Truck Music Lic Fee | \$146.10 |
| | 3/31/20 | ARD - Donations and Sponsorships 1st Qtr | \$0.00 |
| <u>1st Quarter Total</u> | | | <u>\$146.10</u> |

Item IV. FRIENDS OF ARD Cover sheet - Bylaw Amendments: Name and Purpose Change

Friends of the Auburn Area Recreation and Parks Inc. (“Friends”) Board meeting July 30, 2020

The Issue

Shall the Friends of the Auburn Area Recreation and Parks, Inc. amend their bylaws and change the name of the organization and the specific purpose of the organization? Friends Director Mike Lynch has made this request.

Background

In 2007, the Auburn Area Recreation and Park District (ARD) formed a 501 C3 non-profit organization called the “Friends of the Auburn Area Recreation and Parks, Inc.” (“Friends”). The specific and primary purposes of “Friends” are to raise funds to improve recreation and park facilities and to establish and maintain youth assistance programs in the community.

Friends Director Mike Lynch has reviewed the bylaws and is suggesting the following:

- 1) Changing the name. The current name (Friends of the Auburn Area Recreation and Parks, Inc.) does not quite read correctly. The suggested change is presented in the attached document. Changing the name of a 501 C3 can be done very simply through the CA Secretary of State Office.
- 2) Revising the Specific Purpose. The current specific purpose limits Friends charitable activities to “raise funds to improve recreation, park facilities, and to establish and maintain youth assistance programs in the community.” Director Lynch is proposing to open up the allowable activities to other community benefits and specify that this is for support/benefit of ARD. The proposed new language is attached.

Recommendation

Review and approve the proposed changes. Director Lynch has offered to help shepherd any processes related to the changes.

The Friends Advisory Committee recommended approval of these bylaw amendments.

Fiscal Impact

None.

Attachments

Proposed changes to the Friends bylaws.

Proposed amendment
July 15, 2020

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BYLAWS
of

Or

FRIENDS OF AUBURN AREA RECREATION AND PARK DISTRICT, INC.

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ARTICLE I
NAME, PURPOSES AND GENERAL POLICY

Section 1. Name and Purposes. The name of this corporation is Friends of the Auburn Area Recreation and Park District, Inc. (the "Corporation").

Deleted: Friends of the Auburn Area Recreation and Parks, Inc. (the "Corporation").

Section 2. General Purpose. The Corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the California Nonprofit Public Benefit Corporation Law for charitable purposes.

Section 3. Specific Purpose. The specific and primary purposes of the Corporation is to raise funds and to provide support to improve recreation, park facilities, ~~to~~ establish and maintain youth assistance programs in the community, and for community benefit program, projects, and efforts, on behalf of the Auburn Area Recreation and Park District (ARD).

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Item V. FRIENDS OF ARD Cover sheet - Pink ARD Logo Patches to Support Breast Cancer Awareness

Friends of the Auburn Area Recreation and Parks Inc. ("Friends") Board meeting July 30, 2020

The Issue

Shall the Friends of the Auburn Area Recreation and Parks, Inc. approve the creation and sale of pink ARD logo patches to support breast cancer awareness? Friends Director Mike Lynch has made this request.

Background

In 2007, the Auburn Area Recreation and Park District (ARD) formed a 501 C3 non-profit organization called the "Friends of the Auburn Area Recreation and Parks, Inc." ("Friends"). The specific and primary purposes of "Friends" are to raise funds to improve recreation and park facilities and to establish and maintain youth assistance programs in the community.

Friends Director Mike Lynch has proposed the Friends approve the creation and sale of pink ARD logo patches to support breast cancer awareness. A detailed proposal is attached.

Recommendation

The Friends Advisory Committee had a split recommendation. Committee member Lynch recommends approval of the program as described. Committee member Ainsleigh does not recommend approval as written and recommended that the pink logo contain the words "Improving Life Through Active Leisure" and that any funds that are raised be donated to an organization that offers true cancer prevention programs.

Fiscal Impact

Director Lynch has secured a donation to cover the costs of making the first 100 patches.

Attachments

Proposal: ARD Pink Patch to Support Breast Cancer Awareness.

ARD Pink Patch to Support Breast Cancer Awareness



Proposal:

For the Friends of ARD to produce and sell a pink version of the ARD patch to support and promote Breast Cancer awareness, research, and treatment.

Background:

The Pink Patch Project was started by the Los Angeles County Police Chiefs Association several years ago as a public awareness campaign designed to bring attention to the fight against breast cancer and to support breast cancer research and treatment organizations in combating this devastating disease.

The program centers on a pink version of an agency's uniform patch. These patches are specially designed by each participating agency for the Pink Patch Project campaign. Employees at each of the participating agencies may wear these pink patches on their regular uniforms for the month of October during "National Breast Cancer Awareness Month."

The pink patches and other related items are intended to stimulate conversation with the community and to encourage public awareness about the importance of early detection and the on-going fight against this disease.

Several local and park agencies have a pink patch program, including Auburn PD, Placer County Sheriff's Office, California State Parks, the Fulton- El Camino Recreation and Park District, East Bay Regional Parks, and Santa Clara County Parks.



More Details:

Friends would commission the production of a pink version of the ARD patch. Typically, agency pink patches sell for \$5-10, with all the profits going to a Breast Cancer organization. In the ARD case, I am proposing the benefit go to the Albie Aware Breast Cancer Foundation (see attached info), which has a breast cancer support group at Sutter Auburn Faith Hospital. I have already secured a donation to cover the cost of producing the first 100 patches. The donation benefit, if 100 patches were sold, would be from \$500-1,000. ARD Pink pins and a patch ball caps could also be produced.

Finally, I am willing to coordinate this effort on behalf of Friends and ARD.

Mike Lynch, ARD Board Member
July 6, 2020