

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA**

WEDNESDAY, JULY 22, 2020, 10:00 AM

**CANYON VIEW COMMUNITY CENTER, SIERRA ROOM
AUBURN, CA 95603**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

Due to the current COVID-19 crisis, the public will not be allowed to physically attend the meeting. The public may participate in the meeting through Zoom. The link for this meeting is <https://zoom.us/j/94394920813>. The public can use this link and/or call **1 669 900 6833** Webinar ID: 943 9492 0813 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

The Auburn Area Recreation and Park District appreciates your patience and understanding as we work through this new method of holding a public meeting.

1.0 CALL TO ORDER

Gray ____ Ferris ____

2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

4.0 BUSINESS

4.1 Approval of Minutes from the June 15, 2020 Acquisition & Development Meeting (Pages 3 – 4)

Recommendation: Review and approve minutes.

Discussion item:

1. 24 Acres Project – Proposition 68 Grant Opportunity Update. (Page 5)
2. 2020 – 2021 Project Activity Report. (Pages 6 – 9)

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

None.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

ADJOURNMENT

7-17-20
Date

12:45 pm
Time

P. Larson
Secretary to the Board

**Auburn Area Recreation and Park District
Minutes of the Acquisition & Development Committee Meeting
Monday, June 15, 2020 at 4:00 PM
Canyon View Community Center, Board Room
471 Maidu Drive, Auburn, CA 95603**

1.0 CALL TO ORDER

The meeting of the Acquisition & Development Committee was called to order at 4:10 p.m.

ROLL CALL

Directors Gray and Ferris were present.

.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL

The agenda was approved by the Committee.

3.0 PUBLIC COMMENT- This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

None.

4.0 BUSINESS

4.1 Approval of Minutes from the May 18, 2020 Acquisition & Development Meeting

The minutes from the May 18, 2020 Acquisition & Development Meeting were approved by the Committee.

4.2 Resolution Number 2020-19: A Resolution of the Board of Directors of the Auburn Area Recreation & Park District, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2020-2021 for the Atwood Ranch III Landscaping and Lighting Assessment District

Directors Gray and Ferris reviewed and approved Resolution Number 2020-19 and forwarded it to the Board of Directors for review and adoption.

4.3 Resolution Number 2020-20 Indemnifying Placer County for Collection of Atwood III Assessments

Directors Gray and Ferris reviewed and approved Resolution Number 2020-20 and forwarded it to the Board of Directors for review and adoption.

4.4 Requesting County Mitigation Funding for the James and Recreation Field Renovations

Directors Gray and Ferris reviewed this item and forwarded it to the Board of Directors for review and approval.

Discussion Item:

1. 2020-2021 Project Activity Report – this item was reviewed with Directors Gray, Ferris and staff by Landscape Architect Mike Scheele.

5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS

None.

6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH

None.

ADJOURNED

As there was no further business, the meeting was adjourned at 4:28 p.m.

Board Secretary

Date

Discussion Item #1. - Cover sheet – 24 Acres Project-Proposition 68 Grant Opportunity Update

Acquisition and Development Committee July 22, 2020; Board of Directors Meeting July 30, 2020

The Issue

Staff has been alerted that the CEQA completion deadline for the 4th and final round of Proposition 68 Grant money has just been released and is March, 2021. The application deadline for the grant is December 14th 2020. If the District would like to get CEQA done so the 24 Acres project can be submitted for a chance at this second round of grant funding (\$395.3 mil), decision needs to be made in the next 2 months as a master plan refinement & CEQA process will take approximately 6 months.

Background

The original full-scope 24 Acre Project proposal price received from Dudek was \$210K. With fee exceeding current budget of 190K, Dudek was asked to re-propose with some scope reduction options and the options were provided as follows: A.) Remove the Bid Assistance & Construction Administration tasks: \$190K B.) Remove Bid Assistance, Const. Admin and Construction Drawing tasks (refine Master Plan and produce CEQA docs only): \$119K. In order to qualify for the upcoming 2nd Round of the Prop. 68 Statewide Park Program Grant money, projects have to have CEQA process completed at minimum. Staff understands that the odds of the District receiving any of the statewide grant money are low based on the first round competition that occurred (2.7 billion in grand requests received, 254.9 million awarded). However, having CEQA done on the project will make it easier to apply for other/future grant programs. The CEQA documents once completed do not expire as long as conditions remain relatively the same as described in the documents (5+ years min. estimated). Additionally, staff had previously received guidance and reported to the Board that there would be *multiple upcoming rounds* of this Prop. 68 grant funding and this now appears to be incorrect.

This project is currently postponed by decision at the May Board of Directors meeting.

Recommendation for the A&D board

Discuss and provide guidance.

Fiscal Impact

The master plan refinement and CEQA process (the minimum required to qualify for Prop. 68 grant) fee is \$119,000.00.

\$190,000 is budgeted for Fiscal Year 2021/22

Attachments

None.

2020/2021 PROJECT ACTIVITY REPORT		UPDATED 07/14/20	
PROJECT	EST. COST	NOTES	EST. COMPLETED
RECREATION PARK			
James Ballfield Renovation Project (2019)	277,086.00	Project complete. Notice of Completion approved by ARD Board April 30. Notice of completion has been forwarded to Placer County Clerks office for recordation. Staff was able to get one preliminary quote for converting the outfield from Rye/Bluegrass to Hybrid Bermuda last month (\$22,080.00 for conversion & \$19,136.00 for 3 month grow-in+maintenance). It was determined however at the 5/28 Board meeting that due to Covid-19 budget and staff impacts this work will be postponed to next year.	FEBRUARY 2020
Recreation Park South Parking Lot Accessible Parking Stall Project (2019)	15,000.00	Project Completed. Simpson & Simpson Inc. did a nice job.	JULY 2019
PLACER HILLS POOL			
Parking Lot Renovation (2016/2017)	30,000.00	Staff has retained the services of a Civil Engineer to prepare a topographic survey of the parking lot and to produce construction documents to eliminate the drainage problem, repair the asphalt, re-stripe the lot and accessible parking stalls. This will involve construction of a concrete valley gutter running the length of the parking lot to allow water to drain at minimal slope. Plans are completed and will involve obtaining an Encroachment Permit from Placer County as half of the work area is in the county right of way. Staff sent the drawings out for preliminary contractor pricing in early April and is still awaiting a response. Project however was put on hold at the 5/28 Board Meeting due to Covid-19 budget impacts.	TBD 2020
REGIONAL PARK			
New Playground (130k) and new ADA path of travel (40K) (2017/2018)	170,000.00	ADA Parking and path of travel project has been completed.	AUGUST 2019
Irrigation Pump Replacement (2017/2018)	160,000.00	New pump is installed and working well. Project is finally completed!	JULY 2019
OVERLOOK PARK			
Restroom ADA Upgrades (2018/2019)	35,000.00	Previously described architect was too busy to assist as planned but staff obtained the services of an ADA compliance consultant who agreed to do an evaluation of the restrooms on a pro-bono basis. After the evaluation it was determined that the upgrades were minimal in nature and can be done in-house instead of putting the project out to bid as planned.	TBD 2020

<p>24 ACRE PROPERTY</p> <p>Statewide Park Development and Community Revitalization Program Grant (2018/2019)</p>	<p>190,000.00</p>	<p>The original full-scope proposal price received from Dudek was \$210K. With fee exceeding current budget of 190K, Dudek was asked to re-propose with some scope reduction options and the options were provided as follows: A.) Remove the Bid Assistance & Construction Admin. tasks: \$190K B.) Remove Bid Assistance, Const. Admin and Construction Drawing tasks (refine Master Plan and produce CEQA docs only): \$119K. In order to qualify for the upcoming 2nd Round of the Prop. 68 Statewide Park Program Grant money, projects have to have CEQA process completed at minimum. Deadline for the 2nd round of the Prop. 68 Grant program was just released and it is March, 2021. If the District would like to get CEQA done so the 24 Acres project can be submitted for a chance at this second round of grant funding (\$395.3 mill), decision needs to be made in the next 2 months as the MP refinement & CEQA process will take approximately 6 months. Staff understands that the odds of the District receiving any of the statewide grant money are low based on the first round competition that occurred (2.7 billion in grand requests received, 254.9 million awarded). However, having CEQA done on the project will make it easier to apply for future grant programs. The CEQA documents once completed do not expire as long as conditions remain relatively the same as described in the documents (5+ years min. estimated). This project is currently postponed from decision at the May Board meeting.</p>	<p>TBD 2020/2021</p>
<p>CVCC</p> <p>Blake Park - Design, CEQA, NEPA etc. (2014/2015)</p>	<p>100,000.00</p>	<p>The signed FONSI (Finding Of No Significant Impact) from the USBOR was finally received July 2nd 2018.</p>	<p>JULY 2018</p>

Bike Park - Construction (2015/2016)	320,000.00	<p>Staff has been working with the Bike Park lead advocate Diana Boyer and the District graphic designer to produce the final trail name, directional and warning sign program. These will be smaller metal signs (8.5" x 11") mounted on small driven posts throughout the bike park. Progress is being made on the final large Bike Park Map and Rules sign with the as-built trail survey drawing expected imminently. This drawing is intended to serve as the background for our graphic designer to provide a colorful depiction of the trails and bike park layout on top of it. Staff is also investigating the possible use of high resolution aerial photography produced by Facilities & Grounds staff member Jonathan Laymon and his personal drone as a better, more visually compelling background. Over the last couple months, Lead Advocate Boyer successfully procured donated ground clearing work in the Phase 2 bike park jump area from Granite Bay Excavating Inc. as well as hundreds of yards of donated soil from Teichert Construction. The ground clearing work took place 7/13-14 and access was created for the trucks to obtain access and deposit the donated soil into the area. The new Phase 2 bike park jump area will be modified in design to not remove any oak trees that were previously scheduled for demolition. This will keep more of the natural environment in the phase 2 area, retain the valuable tree shade provided as well as eliminate the baby oak tree mitigation re-planting (including irrigation system) that was required if the original oak trees were removed. Once the donated fill soil has been placed in the Phase 2 area, the fence will be repaired and the area sealed off until additional funds or donations are obtained to implement more Phase 2 features.</p>	ONGOING
Maidu Drive Repair (2018/2019)	25,000.00	<p>No updates had been received on the road project from BOR since early February 2020 and the road condition is getting worse now that the bike park is open. On June 30th, the District received word from the Bureau of Recamation that they are submitting a funding request to repair Maidu Drive(!). It is called a FLTP (Federal Lands Transportation Program) request and the amount they are requesting is \$463,000.00. This request is in competition for funding by other federal projects. Staff was given an opportunity to review and comment on the application and will keep the Board apprised of any updates. The Districts previous offers of 50k, then 25k towards this work were rescinded last year and Staff reminded the Bureau of this.</p>	TBD
MEADOW VISTA PARK			
Parking Lot Re-seal/Re-Stripe (2018/2019)	10,000.00	Parking lot maintenance project is proposed to be pushed out to next fiscal year.	MARCH 2020
MULTI-PARK ITEMS			

Streambed Alteration Agreement (2016/2017)	44,000.00	The Draft Vegetative Management Plan IS/MND (Initial Study/Mitigated Negative Declaration) was accepted by the Board in December 2018 and the Agreement is now in place.	Agreement in place, project on-going
Carry over projects from 2018/2019 list in YELLOW			
Fiscal Year Projects Total:	1,084,000.00		