

**AUBURN AREA RECREATION AND PARK DISTRICT MEETING OF THE  
PROGRAM, PERSONNEL, POLICY, FEE & LEGAL REVIEW COMMITTEE AGENDA**  
**WEDNESDAY, JUNE 16, 2021, 1:00 PM**  
**CANYON VIEW COMMUNITY CENTER, FOOTHILL ROOM**  
**AUBURN, CA 95603**

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Due to the current COVID-19 crisis, the public will not be allowed to physically attend the meeting. The public may participate in the meeting through Zoom. The link for this meeting is <https://zoom.us/j/91070872313>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 910 7087 2313 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or [kmuscott@auburnrec.com](mailto:kmuscott@auburnrec.com) at least 48 hours in advance to request an auxiliary aid or accommodation.

**1.0 CALL TO ORDER**

Holbrook \_\_\_\_\_ Ainsleigh \_\_\_\_\_

**2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL**

**3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.**

**4.0 BUSINESS**

**4.1 Approval of Minutes from the May 19, 2021 Program, Personnel, Policy, Fee & Legal Review Committee Meeting (Pages 3 – 4)**

**Recommendation:** Review and approve minutes.

**4.2 Resolution # 2021-14, Delegation of Authority to Request Disbursements from the California Employer's Pension Prefunding Trust (CEPPT) (Pages 5 – 6)**

Shall the Auburn Area Recreation and Park District (ARD) Policy Committee recommend approving Resolution #2021-14 to establish a Delegation of Authority to Request Disbursements from the California Employer Pension Prefunding Trust (CEPPT), authorizing the District Administrator or the Administrative Services Manager?

**4.3 Approval of Legal Bills**

**Recommendation:** Review and approval of legal bills.

**4.4 Discussion items:**

1. Additional cameras at Regional Park. (Pages 7 – 8)

**5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM, PERSONNEL, POLICY & FEE COMMITTEE MEETINGS**

None.

**6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

None.

**ADJOURNMENT**

AUBURN AREA RECREATION AND PARK DISTRICT  
This agenda is hereby certified to have been posted as follows:

6-10-21  
Date

11:40 AM  
Time

R. Larson  
Secretary to the Board

**Auburn Area Recreation and Park District  
Minutes  
of the Program, Personnel, Policy, Fee & Legal Review Committee Meeting  
Wednesday, May 19, 2021 at 1:00 PM  
Canyon View Community Center  
471 Maidu Drive  
Auburn, CA 95603**

**1.0 CALL TO ORDER**

The meeting of the Program, Personnel, Policy, Fee & Legal Review Committee was called to order at 1:03 p.m.

**ROLL CALL**

Directors Ainsleigh and Holbrook were present.

**2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL**

The agenda was approved by Director Ainsleigh.

**3.0 PUBLIC COMMENT- This is the time wherein any person may comment on Any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limit of three minutes.**

None.

**4.0 BUSINESS**

**4.1 Approval of Minutes from the April 21, 2021 Program, Personnel, Policy, Fee & Legal Review Committee Meeting**

The minutes from the April 21, 2021 Program, Personnel, Policy, Fee & Legal Review Committee meeting were reviewed and approved by Director Ainsleigh.

**4.2 ARD Legal Counsel**

Directors Ainsleigh and Holbrook reviewed the information and forwarded it to the Board of Directors with Director Ainsleigh recommending to stay with Cole Huber and Director Holbrook being neutral on who to choose for legal counsel.

**4.3 Approval of Legal Bills – the legal bills were approved by Director Ainsleigh.**

**4.4 Discussion Items:**

1. Electric Charging Stations and Electric Vehicle Fleets – this information was reviewed by the Committee and forwarded to the Board of Directors as a discussion item.

2. Additional Cameras at Regional Park/Internet at all Parks – continue discussion.

**5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM, PERSONNEL, POLICY, FEE & LEGAL REVIEW COMMITTEE MEETINGS**

None.

**5.1 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

None.

**ADJOURNED**

As there was no further business, the meeting was adjourned at 1:36 p.m.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

## **4.2 Cover sheet – Resolution # 2021-14, Delegation of Authority to Request Disbursements from the California Employer’s Pension Prefunding Trust (CEPPT).**

**Auburn Area Recreation and Park District Policy Committee, June 2021**

### **The Issue**

Shall the Auburn Area Recreation and Park District (ARD) Policy Committee recommend approving **Resolution #2021-14** to establish a Delegation of Authority to Request Disbursements from the California Employer Pension Prefunding Trust (CEPPT), authorizing the District Administrator or the Administrative Services Manager?

### **Background**

On March 25, 2021, the Board of Directors adopted Resolution # 2021-07 to establish a Pension Refunding 115 Trust after hearing presentations by Public Agency Retirement Services (PARS) and California Public Employees Retirement System (CalPERS), chose to move forward with CalPERS. This resolution appoints the Administrative Services Manager as the District’s Plan Administrator for the program.

On April 29, 2021, the Board established a California Employer Pension Prefunding Trust (CEPPT) to prepare for future contributions into the CalPERS Pension. When it comes time that disbursements need to be requested to fund the CalPERS Pension or reimburse the ARD for payments to the CalPERS Pension, this form will need to be on file with the CEPPT to allow for those disbursements.

All requested for disbursements will first need to be approved by the Board of Directors. At that time a request may be made to the CEPPT.

### **Recommendation for the Policy Committee**

Staff recommends establishing a Delegation of Authority to Request Disbursements from the CEPPT.

### **Fiscal Impact**

None

### **Attachments**

Resolution # 2021-14



# **Discussion Item #1. Cover sheet – Additional Cameras at Regional Park**

**Auburn Area Recreation and Park District Policy Committee meeting March, 2021; May, 2021; June, 2021**

## **The Issue**

A discussion about the possibility of adding additional battery-operated “Blink” type cameras at Regional Park. Director Holbrook requested that this be considered.

## **Background**

Staff has investigated adding battery-powered cameras to Regional Park. Staff found an outdoor camera made by “Blink” that could work. The biggest issue with using these types of cameras is the need for Wi-Fi. Unfortunately, the Wi-fi signal at Regional Park is weak everywhere except around the building.

Increasing the Wi-fi capability around the park can be done in a couple of different ways. Per Larry Freitas, part of ARD’s IT team with California Computer Services, there are a couple of different options:

We can certainly extend the Wi-fi coverages a couple different ways.

1. Point-to-Point- extend Wi-fi by installing point-to-point devices to reach the far edges of your facility. Power would be needed on each side. All devices provided would be weatherproof designed for outdoor installations.  
We were going to do this for the sprinkler control system but your people came up with another solution.
2. Provide long range wifi access points- these could provide coverage out to 600ft which probably isn’t that far for what you want cover.

Solution #1 requires power on both sides, if there is a power source on the far end somewhere we could tap into then this would be the best solution

**The May Policy Committee requested that staff get more information on using solar to power the point-to-point devices. Information on such a device is attached.**

**The Committee also asked about providing internet/wi-fi to all parks. Past research in to the costs to bring wired internet to parks has led to extremely expensive quotes, specifically at Regional Park. Updated costs will be sought for the parks.**

## **Recommendation for the Policy Committee**

Review and provide direction.

## **Fiscal Impact**

The cost for three of the cameras is \$250

The cost for the install of the point-to-point Wi-Fi extender is approximately \$1,000, not including the costs involved with providing power to the devices. **The cost for a solar kit is approximately \$620/kit (see attached).**

**Attachments**

Solar kit information.



Larry Freitas, with California Computer (our IT Contractor) stated that solar could be a solution as well, the WiFi AP just needs a 24 volt power source to work like this kit provides:



Hover or click to zoom

 Help us improve our product images

TYCON

## RemotePro, 8W, 30W Solar, 432W Batt, 24V 20A

Zoro #: G4479179 Mfr #: RPPL24-18-30

☆☆☆☆☆ No Reviews | [Write the First Review](#)

**\$620.74**

- Country of Origin (subject to change): United States

[See full product details](#)

Drop Ship 

Item ships in 3 business days.

This item ships FREE.

[Shipping & Returns](#)

Quantity

-	1	+
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 Add to

 [Sign up for Zoro emails and sa](#)

Questions posed to Tycon, manufacturer of the solar kit shown above:

- What is the battery life on this device (i.e. will it keep our point-to-point device powered through the evening?) - Can run for 24 hours consistently and have 24 hours of back up

- How many days of little sun can the device still provide power?

We judge from the lowest sunlight peak hours in the winter, so 48 hours.

- How easy is it to install the Remote Pro? Simple, we have a user guide on installation and even have some videos for installation. Just need to follow instructions.