

**AUBURN AREA RECREATION AND PARK DISTRICT  
MEETING OF THE ACQUISITION AND DEVELOPMENT COMMITTEE AGENDA**

**WEDNESDAY, MARCH 17, 2021, 9:00 AM**

**PLEASE NOTE NEW TIME**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at [kmuscott@auburnrec.com](mailto:kmuscott@auburnrec.com) or by calling (530) 537-2186 (M-F).

Due to the current COVID-19 crisis, the public will not be allowed to physically attend the meeting. The public may participate in the meeting through Zoom. The link for this meeting is <https://zoom.us/j/94777122286>. The public can use this link and/or call **1 669 900 6833** Webinar ID: 947 7712 2286 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or [kmuscott@auburnrec.com](mailto:kmuscott@auburnrec.com) at least 48 hours in advance to request an auxiliary aid or accommodation.

**1.0 CALL TO ORDER**

Gray \_\_\_\_ Ferris \_\_\_\_

**2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL**

**3.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.**

**4.0 BUSINESS**

**4.1 Approval of Minutes from the February 17, 2021 Acquisition & Development Meeting (Pages 3 – 4)**

**Recommendation:** Review and approve minutes.

**Discussion items:**

1. Review of work order projects. **(Page 5)**
2. 2021 – 2022 Project Activity Report – see attachment. **(Pages 6 – 7)**

**5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS**

None.

**6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

None.

AUBURN AREA RECREATION AND PARK DISTRICT  
This agenda is hereby certified to have been posted as follows:

**ADJOURNMENT**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Time

\_\_\_\_\_  
Secretary to the Board

**Auburn Area Recreation and Park District  
Minutes of the Acquisition & Development Committee Meeting  
Wednesday, February 17, 2021 at 10:00 AM  
Canyon View Community Center, Board Room  
471 Maidu Drive, Auburn, CA 95603**

**1.0 CALL TO ORDER**

The meeting of the Acquisition & Development Committee was called to order at 10:03 a.m.

**ROLL CALL**

Directors Gray and Ferris were present.

**.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL**

The agenda was approved by the Committee.

**3.0 PUBLIC COMMENT-** This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

None.

**4.0 BUSINESS**

**4.1 Approval of Minutes from the January 20, 2021 Acquisition & Development Meeting**

The minutes from the January 20, 2021 Acquisition & Development Meeting were approved by the Committee.

**4.2 Resolution Number 2021-02: Preparation of Atwood III Engineer's Report for Fiscal Year 2021/2022**

The Committee reviewed and approved Resolution Number 2021-02: Preparation of Atwood III Engineer's Report for Fiscal Year 2021/2022 and forwarded it to the Board of Directors for review and adoption.

**4.3 Fiscal Year 2021/2022 Project List and Five-Year Plan Update**

The Committee reviewed and approved Fiscal Year 2021/2022 Project List and Five-Year Plan Update and forwarded it to the Board of Directors for review and approval.

**Discussion Items:**

1. Bike Park– see attachment – progress on bike park, including volunteer hours and in-kind contributions. This item was reviewed by the Committee.
2. 2021 – 2022 Project Activity Report – this item was reviewed with the Committee and staff by Landscape Architect Mike Scheele.

**5.0 ITEMS TO BE CONSIDERED AT FUTURE ACQUISITION & DEVELOPMENT MEETINGS**

None.

**6.0 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

None.

**ADJOURNED**

As there was no further business, the meeting was adjourned at 10:35 a.m.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

## Highest Priority ARD Work Orders

Per direction from the A&D Committee, staff has provided this list of the top 5 highest priority projects on our current workorder list.

In no particular order:

- **Dog Park shade structures**: Staff has already closed the worst structure. Volunteer Warren Tellefson is working on a possible Eagle Scout to replace the structure. Should the Eagle Scout not be able to complete the project soon, staff will complete. Two other structures also need to be replaced, but are not in as worse shape.
- **Bike Park signage**: installing permanent signage at the Bike Park and associated signs along the canal trail. The canal trail signs will be installed by 3/19. The rest of the signs will be done by the end of summer, 2021.
- **Rec Park shop floor repair**: repairing and reinforcing the floor under the Rec Park/James Field bathroom. This project will be completed by a contractor. Structural calculations have been completed, but need to be reviewed by staff before being submitted to the City of Auburn for review.
- **Tree maintenance**: The next tree maintenance will take place at the Meadow Vista Park picnic units. Following that work, the next set will be done at Christian Valley, Overlook, Recreation and Regional Parks. All of this work is being done by contractors.
- **Railhead curb replacement**: Removing and replacing the curbs around the park and planter areas. These are currently breaking off and causing problems for traffic and drainage. This will be completed by a contractor

<b>2021/2022 PROJECT ACTIVITY REPORT</b>		<b>UPDATED 3/12/21</b>	
<b>PROJECT</b>	<b>EST. COST</b>	<b>NOTES</b>	<b>EST. COMPLETED</b>
<b>RECREATION PARK</b>			
James Ballfield-Outfield Bermudagrass Conversion Project (2019)	42,000.00	Project was put out to formal bid last week of February and the bids open March 18th. Project planned to begin June 2nd this year, the day after the last Placer High ballgame.	SEPTEMBER 2021
<b>ASHFORD PARK</b>			
Irrigation Pump Replacement Project (2021)	45,000.00	To save time and money, the District obtained three quotes and is purchasing the pump directly. The installation work is being put out to informal bid and will include slight relocation of the recently installed irrigation filter. Modifications may need to be made to the existing chain link pump enclosure.	APRIL-MAY 2021
<b>OVERLOOK PARK</b>			
<b>24 ACRE PROPERTY</b>			
Trail Mapping & Signage Project (2020)	10,000.00	Staff has obtained a survey of the existing trails on the site and will use this to prepare a trail map and signage in the coming months.	SUMMER/FALL 2021
Statewide Park Development and Community Revitalization Program (SPP) Grant Round 4 (2018/2019)	190,000.00	Grant consultant produced the draft narrative and staff compiled and wrote the rest of the grant application. The application was submitted on March 11th and the request is for \$2,389,125. If the grant is successful, ARD is committing \$1,037,952 (\$445,000 Park Dedication Fees, \$177,952 Per Capita Grant, \$415,000 Mount Vernon Park Sale Proceeds) to the overall project cost of \$3,427,077. District should find out if application was successful early to mid summer.	2020/2021
<b>CVCC</b>			

Bike Park - Construction (2015/2016)	320,000.00	<p>Another source of donated soil was found by lead bike park advocate Boyer and District agreed to pay for the trucking. Approximately 300 CY has already been delivered to the phase 2 area and another 400 CY is scheduled to be arriving in the next week or two. Granite Bay Excavating has done an excellent job with their donated ground clearing in the Ph.2 area and the site is ready for the wood fencing to be installed. Fencing contractor Sean Allen has agreed to install the fencing working as a volunteer for the District (ATA) will fund the work and Berco Redwood has officially offered to donate the lumber. Berco Redwood has also agreed to donate the lumber for the Sherland Canal bridge.....both donations were also secured by Boyer. Bridge installation will be put out to informal bid in the coming weeks. Staff has revised the design plans for the Ph. 1 trail watering system is planning to put it out for informal bid later this spring as well unless the work ends up being donated.</p>	ONGOING
Maidu Drive Repair (2018/2019)	0.00	<p>Great news was just received that the Bureau will be re-paving the distressed section of Maidu Drive. The work will apparently take place this summer and be done prior to October. A relatively straightforward project the work should only take a week or so.</p>	SUMMER 2021
<b>MEADOW VISTA PARK</b>		<p>Staff is taking inventory of the main asphalt path conditions at the park and putting together a bid package to get quotes and have repairs made in the summer.</p>	SUMMER 2021
<b>MULTI-PARK ITEMS</b>			
Carry over projects from 2018/2019 list in YELLOW			
<b>Fiscal Year Projects Total:</b>	<b>565,000.00</b>		