

EXHIBIT B

EXISTING ENVIRONMENTAL REPORTS

[ATTACHED AS FOLLOWING PAGES]

Thursday Mar 01 2018 | 2 comments

Auburn park could be closed to make way for 55+ affordable housing

SoCal developer eyes Auburn Recreation District acreage

By: Gus Thomson, Reporter/Columnist



The Auburn Recreation District board is poised to consider a conditional-sale agreement of 6-acre Mount Vernon Park to a Los Angeles nonprofit eyeing the land for an affordable housing project renting to people 55 and up.

The property, north of the Nevada Street-Palm Avenue crossroads, would be adjacent to Palm Terrace Apartments, an affordable housing project developed about 10 years ago.

The recreation district board is to hold a public hearing March 29 to consider a purchase and sale agreement on the undeveloped parcel with Western Community Housing.

Kale Muscott, district administrator, said that the property was deeded to the recreation district as parkland when Palm Terrace was built and came with funding to develop the acreage as a park. Funding was "chewed up" by construction of a sidewalk and the park itself, including a short circular trail at the front of the property and picnic tables that have now been removed, is little used, he said.

Working with Western Community Housing, the district would be moving into a period where the nonprofit would have the opportunity to gain development approvals and grants to start construction in about four to five years, Muscott said.

About 60 units are being planned, with 48 of them one-bedroom. The site plan will be subject to approval by the city of Auburn's Planning Commission. Federal, state, county and local subsidy programs are to be asked to fund the project, with low-income housing tax credits the largest component of financing.

Western Community Housing has developed affordable housing in the Sacramento and Bay areas as well as Southern California. As of 2017, it has built 7,565 affordable and 735 market-rate apartments since its founding in 1999. Another 600 units are under construction.

The public hearing on the purchase and sale agreement is to be held at 6 p.m. March 29 in the board room at Canyon View Community Center, 471 Maidu Drive in Auburn.

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SEND STORY IDEAS



SEND CORRECTIONS



SIGN UP FOR OUR EMAIL NEWSLETTER

2 Comments

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Charles Wallen · Humboldt State University

Where is Mt Vernon Park in Auburn? Can't find it on any map

Reply · 1w



Franke Terrazas · Customer Service Representative at A bay area horticultural firm

It's just past the post office on the left side as you start to climb nevada st.

Reply · 1w



Karen Lasley Thomas

"Little used" because who knew it was a park? It probably a good spot for senior housing but I hate to see us lose any park lands. Auburn is special because of our wonderful parks.

Reply · 1 · 1w



Franke Terrazas · Customer Service Representative at A bay area horticultural firm

Would b used more if the \$ was used to spruce it up as opposed to using it on a sidewalk.

Reply · 1w

Facebook Comments Plugin

Text from Sacramento Business Journal article 2/15/18

Unused park property in Auburn is getting some preliminary consideration as a future spot for affordable senior housing.

Southern California-based [Western Community Housing](#) Inc. is proposing to buy 6 acres at 425 Nevada St. and to develop about 60 units on the site.

But any such project is years away from being realized, said [Scott Gayner](#), director of development with Western Community.

“This is a very long-term vision project,” he said, with uncertainties about financing one of the reasons for that. “From year to year, subsidies come in and come out.”

Western Community would look to use tax credits as one source of financing, Gayner said. Both he and an administrator with current landowner Auburn Area Recreation and Parks District said the timeline to develop is about three years away.

Gayner said the envisioned project would be as tall as three stories, with one- and two-bedroom units and a community room. An affordable housing property for families, Palm Terrace, is next door.

With a lack of affordable housing in the Sacramento region, Gayner said, his company is trying to expand its activities here, particularly with projects for seniors.

“Everything’s at a crisis level related to affordable housing,” he said.

[Kahl Muscott](#), the Auburn recreation district's administrator, said the land is largely untouched and unused. Much of it is on a hillside, he said, and developing it with infrastructure such as parking would make it more expensive than is worth pursuing for the district.

The Auburn recreation district's board will discuss selling the land to Western Community at a meeting next month, he said. But even if approved, the sale wouldn't actually take place for three years, as it would be tied to actual development moving ahead.

Item 8.1 Cover sheet – Fee Waiver Request for Foothill Quilters Guild

Auburn Area Recreation and Park District (ARD) Standing Finance Committee Meeting
March, 2018, Board of Directors Meeting March, 2018

The Issue

Shall the Auburn Area Recreation and Park District (ARD) approve a fee waiver for Foothill Quilters Guild's use of Regional Park Lakeside Room and Gym?

Provided below is the District's Policy & Procedures for Fee Waivers:

XXX. Policy & Procedures for Fee Waivers

Fee waivers may be granted to non-profit organizations, schools, other public agencies and ARD co-sponsored events for once per year, annual events or rentals. The following rules will apply to Fee Waivers:

- A. A 10% processing fee will be charged for all fee waivers. This fee does not apply to peak usage rentals paying 50%.
- B. A minimum 20% fee will be applied to all groups that charge admission or do not meet at least one of the following criteria:
 - 1. The non-profit charity/agency must provide a service that complements or enhances services provided by ARD.
 - 2. There is an identifiable secondary benefit to ARD.
 - 3. The charity/agency provides a service that ARD would provide but chooses not to.

This fee does not apply to peak usage rentals paying 50%.

- C. During peak usage times, fee waivers will normally not exceed 50% of the current fees. Custodial and alcohol fees will normally not be waived during these peak periods.

Peak usage times for facilities area as follows:

Picnic Units: April – October
Gymnasiums: December – March
Baseball fields: February – July
Soccer fields: July – November
Swimming pools: May – July

- D. ARD staff can approve fee waivers up to a dollar amount of \$1,500. Fee waivers over this amount will be sent to the Finance Committee and finally to the Consent Calendar. Denied fee waivers can be appealed to the ARD Board of Directors. Appeals should be made in writing and sent to the Customer Service/Marketing Manager at least 7 days before the next ARD Board of Director's meeting.

E. The person or organization making the fee waiver request should be responsible for the following:

1. Paying applicable custodial, set up/take down fee.
2. Paying the alcohol fee, if applicable.
3. Special Events – paying the current rate per hour/person for staffing the event (one maintenance worker per 500 attendees).
4. Special Events – events over 250 attendees require a dumpster.
5. Special Events – events with 400 + attendees will require one portable toilet. Add 1 portable toilet for every 200 additional attendees.
6. Special Events – in most cases the person/organization requesting the fee waiver will take care of trash, bathrooms, etc.

Recommendation

The Standing Finance Committee reviewed the fee waiver request and forwarded it to the Board of Directors with a recommendation to waive the 20% \$752 fee, based on the fact that they contribute to the Youth Assistance Fund.

Attachments

Fee Waiver Request
Fee Waiver Request and Application
Letter to ARD from Foothill Quilters Guild
Facility Reservation
Non-profit status letter for Foothill Quilters Guild

FEE WAIVER REQUEST

PERSON MAKING REQUEST Caryn Perry , Facility Chair

NAME OF THE ORGANIZATION Foothill Quilters Guild

IRS/NON PROFIT TAX ID NUMBER 68-0016773

ADDRESS AND PHONE NUMBER (530) 823-5730

P.O. BOX 5653

Auburn CA, 95603-5653

Caryn Perry 2/19/2018
Signature **Date**

OFFICE USE ONLY

APPLICABLE FEES

FEES WAIVED

Rental Fees	\$ <u>3760.⁰⁰</u>	\$ _____
Custodial Fees	\$ <u>90.⁰⁰</u>	\$ _____
Alcohol Permit Fees	\$ _____	\$ _____
Setup/Takedown	\$ _____	\$ _____
Staffing Fees	\$ <u>930.⁰⁰</u>	\$ _____
Miscellaneous Fees	\$ _____	\$ _____
TOTAL FEES DUE	\$ _____	

REQUEST APPROVED? Yes No

COMMENTS: 20% of \$3,7620.⁰⁰ = \$752.⁰⁰
staffing & custodial = \$1,020.⁰⁰
Due \$1,772.⁰⁰

Approved by:  3/6/18
Date



FEE WAIVER REQUEST AND APPLICATION

In order to be considered for a fee waiver request, you must complete this questionnaire and submit necessary documents as indicated below. A letter on the requesting organization's letterhead must accompany this application. The letter should include the reason for requesting a fee waiver and how this event benefits our community. Requests must be submitted 60 days prior to the event. Applicants must complete and submit Indoor or Outdoor Reservation Applications with this request. Incomplete applications will not be processed.

1) Is this a non-profit organization? Yes

Must provide supporting documentation for non-profit status before being considered for a fee waiver request.

Example: A letter from IRS stating your non-profit status

2) Can you provide financial documents for the organization? Yes

Example: Bank statements or tax returns. If unable to provide these documents, please attach an explanation letter.

3) Is this the first time that your organization is asking for a fee waiver from ARD? No Last year.

4) Is this a fundraiser? Yes

5) How much money do you anticipate generating from this event? 6000.00

6) Is there a fee or a charge for people to attend or participate in your event? \$7.00

7) How does a fee waiver affect your event? Can you hold your event in a different location if ARD can not consider a fee waiver at this time? Please explain.

We would still want the facility. We have already purchased advertising for this location. We are also renting Parkside church for this event, it went very well last year, but due to

Extreme poor weather we had a much lower attendee attendance combined with the new location awareness. This year we expect the show to have a higher attendance.

8) Have you asked for a fee waiver from other agencies in the community? _____

Please indicate which agency: Parkside church

9) Are there any other agencies in the community that are working with you on this project? yes

Please provide a list of these agencies and contact information.

10) If a ~~full~~ fee waiver is not granted, can your organization pay a percentage of the rental fees?

Yes
If no, please explain:

11) Will you consider paying for staffing and utility fees if we waive the rental fees? Yes
\$25.00 per hour plus applicable custodial fees

12) If you are unable to meet one of the offers (Items 10 or 11 above), are you able to provide a hardship statement with supporting documentations, such as bank statements or tax returns? _____

Please indicate what is being provided with this request: IRS letter Letter explaining current community involvement



February 21, 2018

Auburn Area Recreation & Parks District Representative,

Foothill Quilters Guild is requesting a waiver of rental fees for both of the Regional Park buildings on April 5th, 6th, and 7th. The event is our 36th annual Quilt Show. We are a registered non-profit organization. This event is a display of the quilts made by members of our guild plus other regional quilters. The show draws 1000 to 1,500 attendees annually. During the show, we have educational quilting demonstrations by members of the guild. We invite vendors to sell their merchandise and a food vendor to provide lunch. Our quilt show is our major fundraiser for the year. The quilt show revenue provides us the opportunity to continue our mission to promote and educate the community about quilting as well as fulfill our commitment to help others in the region and the quilting community.

During 2017/2018 fiscal year, we have supported the people impacted by the fires. In the communities affected by 2017 fires in Napa and Santa Rosa, by providing quilts, quilting notions and fabric to our fellow quilters as well as donating our surplus quilt racks to their quilt guilds.

We provide donations to a number of Local Organizations. These encompass Auburn Oaks, Westview Health Care Center, with donated quilts, placemats and wheelchair bags to the seniors. We also donated quilts, baby blankets, and crocheted hats to the infants at WIC. We made and donated over 600 heart pillows plus chemo hats to Sutter Auburn and Roseville hospitals last year. We donated over 400 premie quilts and caps to UC Davis NICU and Kaiser Roseville NICU. We also provide quilts and tote bags to the Auburn Children's Receiving Home. Cash for Scholarships to local High schools in Placer county. Auburn Recreation and Park District youth program received \$1000.00 in 2017. This is only a partial list of the community service work that the guild does. Our members are committed to supporting individuals within the community.

Each year, we offer scholarships to students in the greater Auburn area. Monthly we donate food to the Auburn Interfaith Food Closet each month at our guild meetings.

Guests are always welcome at our meetings. At several of the meetings, we hire speakers who bring us their perspective on quilting. These meetings are an educational experience plus inspirational for those interested in improving their quilting skills.

We are a very busy guild with an average of 150 members. The net profits from our quilt show fund all of our community service projects and outreach programs within the region. It also allows us to continue to educate our members and interested community members about quilting. Waiving the rental fee will allow us to continue these activities.

Carryn Perry

2018 Quilt Show Chairperson

Foothill Quilters Guild

FACILITY RESERVATIONS
Indoor Only

Rental Date: 4/15/2018 # of People: 1000+

Name: Carryn Perry, Show Chair

Organization: Feathill Quilter Guild

Address: PO Box 5653

City: Auburn State: CA Zip: 95603

Home Phone: (530) 823-5730 Work Phone: (530) 906-6730

Facility(s): Lakeside Rm/Reg Gym Hours of Use: 8 AM to 8 PM Set up

Facility(s): Lakeside Rm/Reg Gym Hours of Use: 8 AM to 5 PM Show Time

Facility(s): Lakeside Rm/Reg Gym Hours of Use: 8 am to 7 pm Show + Clean

Purpose of Event: Annual Quilt Show Display Quilts Fundraise for
community activities, Setup Show + Clean up.

Serving Alcohol? Y N

If yes a permit request must be completed and a \$30 fee will be added. See reverse side.

Amplified Music? Y N

If yes a permit request must be completed. See reverse side.

Rental Fee(s): 1240./256000, Custodial Fee

Security Deposit: TBD

Out of District Fee - \$50 Y N

Circle One: Custodial Fee = \$30 Set up/take down = \$70

Alcohol Permit Fee - \$30


Total Fees: \$4030.00 estimate

Amenities: Please indicate which item & quantity tables.

Tables: 5'(round) _____ 6'(rectangle) 50

Chairs: 50

Additional Requests: Just use of tables + chairs on site.

Signature: 

P O Box 2350 Room 5137
Los Angeles, CA 90053

Copy

Date: DEC. 8, 1986

FOOTHILL QUILTERS GUILD
C/O MARLENE A KOONS E A
1503 GRASS VALLEY HWY
AUBURN, CA 95603

Employer Identification Number:
68-0016773
Case Number:
956310060
Contact Person:
ALICANTE, REGALADO A.
Contact Telephone Number:
(213) 894-4152

Internal Revenue Code
Section 501(c)(7)

Accounting Period Ending:
February 28

Form 990 Required: Yes

Caveat Applies:
No

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under the provisions of the Internal Revenue Code section indicated above.

Unless specifically excepted, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) for each employee to whom you pay \$100 or more during a calendar year. And, unless excepted, you are also liable for tax under the Federal Unemployment Tax Act for each employee to whom you pay \$50 or more during a calendar quarter if, during the current or preceding calendar year, you had one or more employees at any time in each of 20 calendar weeks or you paid wages of \$1,500 or more in any calendar quarter. If you have any questions about excise, employment or other Federal taxes, please address them to this office.

If your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status. Also, you should inform us of all changes in your name and address.

The block checked at the top of this letter shows whether you must file Form 990, Return of Organization Exempt from Income Tax. If the Yes box is checked, you are only required to file Form 990 if your gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. The law provides for a penalty of \$10 a day, up to a maximum of \$5,000, when a return is filed late, unless there is reasonable cause for the delay. This penalty may also be charged if a return is not complete. So please make sure your return is complete before you file it.

Letter 948(CG)

FOOTHILL QUILTERS GUILD

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Internal Revenue Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in Code section 513.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Because this letter could help resolve any questions about your exempt status, you should keep it in your permanent records.

If the heading of this letter indicates that a caveat applies, the caveat below or on the enclosure is an integral part of this letter.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours, /



District Director

Letter 948 (CG)

Item 8.2 Cover sheet – FY 2018/2019 Project List and Five Year Plan Update

**Auburn Area Recreation and Park District Acquisition and Development Committee March, 2018;
Board of Directors meeting March, 2018**

The Issue

Shall the Auburn Area Recreation and Park District (ARD) direct staff to begin preliminary work and provide appropriate environmental analysis of the projects on the proposed FY 18/19 Project List, and approve the Five Year Plan Update?

Background

ARD staff provides a proposed Project List for each Fiscal Year. This Project List is based off of projects incorporated in the Five Year Project List as well as any new needs proposed by the community, staff and Board. A description of the projects on the FY 18/19 Project List is attached.

The Five Year Project List is comprised of those projects deemed to be of the highest priority and reflects the District's goal to address needed existing infrastructure upgrades, bring new features into the existing park system and complete potential land acquisition and new park development.

Items of note from the Five Year Plan

FY 18/19

- Upgrading the water system at Regional Park (\$275,000) has been removed. Staff have made some repairs that are aiding with water delivery
- The Bell Rd. planning and construction (\$2m+) have been removed per ARD Board decision

FY 19/20

- A major renovation to James Field is planned. As of now, this renovation is only the infield, however it may end up taking in the whole field.
- Preliminary work begins on the 24 acre development, including the planning and CEQA
- Construction of the improvements at Overlook Park are planned

FY 20/21

- Phase I of the 24 Acre development is scheduled, heavily reliant upon grant funding

Recommendation for the Board of Directors

The Acquisition and Development Committee sent a positive recommendation to the Board to direct staff to begin preliminary work and provide appropriate environmental analysis of the projects on the proposed FY 18/19 Project List, and approve the Five Year Plan Update.

Staff agrees with this recommendation.

Fiscal Impact

The fiscal impact of the FY 18/19 Project List is indicated on that document.
The fiscal impact of the Five Year Project List is indicated on those documents.

Attachments

Five Year Project List, including FY 18/19 Project List
Descriptions of the projects on the FY 18/19 Project List

Auburn Recreation District Ten Year Project List

2018/2019

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind	Equip. Res.
<i>Recreation Park</i>										
Sierra Pool Replaster + Upgrades	180,000	(25,000)			155,000					
<i>Regional Park</i>										
POT tennis courts	41,500				30,000	11,500				
Pathway repairs	55,000	(3,000)		35,000	17,000					
New playground & POT, south end	170,000	(2,000)			58,000	110,000				
Security Cameras - Gym/Lakeside	25,000				10,000	15,000				
Dry Creek ADA picnic improvements	15,000	(1,200)		3,800		10,000				
Pond filter	90,000									90,000
<i>Meadow Vista Park</i>										
Restroom ADA upgrades	48,000					48,000				
Parking lot reseal/restripe	10,000				10,000					
<i>Overlook Park</i>										
Restroom ADA upgrades	25,000				25,000					
Planning, Design and CEQA	110,000				70,000		40,000			
<i>CVCC</i>										
Blke Park Construction	175,000				79,700	87,300			8,000	
Maidu Dr. repair	50,000				50,000					
<i>Armed Forces Pavilion/Garden</i>										
Improvements	10,000						10,000			
TOTAL	1,004,500	(31,200)	-	38,800	504,700	281,800	50,000	0	8,000	90,000
Estimated Balance Remaining				36,232	451,271	240,482	307,430			828,531

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: Reserve amount includes Future Capital Const. Reserve + Cell Tower Reserve

Note: Assumes \$50,000/year in Equipment Reserve funds

Auburn Recreation District Ten Year Project List

2019/2020

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind	Equip. Res.
<i>Recreation Park</i>										
James Field infield renovation	70,000				70,000					
<i>24 Acre Preliminary work</i>										
Planning/CEQA	245,000				245,000					
<i>Meadow Vista</i>										
Tennis courts resurface	25,000				25,000					
Pickle ball resurface	25,000				25,000					
<i>Overlook Park</i>										
Overlook area development	300,000				50,000		200,000			
TOTAL	50,000	0	0	0	365,000	0	0	0	0	0
Estimated Balance Remaining			41,232		96,271	290,482	317,430			878,531

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: Reserve amount includes Future Capital Const. Reserve + Cell Tower Reserve

Note: Assumes \$50,000/year in Equipment Reserve funds

Auburn Recreation District Ten Year Project List

2020/2021

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	Mt. Vernon proceeds	Equip. Res.
Estimated balance									
			46,232	121,271	340,482	327,430	0	400,000	928,531
<i>Recreation Park</i>									
Front playground	120,000			20,000	50,000	50,000			
Phase I	1,756,000			150,000	250,000		956,000	400,000	
TOTAL	1,876,000	0	0	170,000	300,000	50,000	956,000	400,000	0
Estimated Balance Remaining									
			46,232	-48,729	40,482	277,430	-956,000	0	928,531

Mt. Vernon 350,000
SB 5 Per Capita 215,000

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: Reserve amount includes Future Capital Const. Reserve + Cell Tower Reserve

Note: Assumes \$50,000/year in Equipment Reserve funds

Auburn Recreation District Ten Year Project List

2021/2022

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind	Equip. Res.
Estimated balance										
				51,232	-23,729	90,482	287,430			978,531
<i>Meadow Vista</i>										
Signage	1,200			1,200						
<i>Regional Park</i>										
Pond leak Repair	95,000				95,000					
<i>Regional Park</i>										
Kiosks	10,000				10000					
TOTAL	106,200	0	0	1,200	105,000	0	0	0	0	0
Estimated Balance Remaining										
				50,032	-128,729	90,482	287,430			978,531

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: Reserve amount includes Future Capital Const. Reserve + Cell Tower Reserve

Note: Assumes \$50,000/year in Equipment Reserve funds

Auburn Recreation District Ten Year Project List

2022/2023

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind	Equip. Res.
Regional Park										
Tennis/pickleball courts surfaces	150,000				150,000					
Pond mucking	75,000				75,000					
Walking pathway extension, Dry Creek end	265,000							265,000		
Recreation Park										
Spray park (replace splash pool)	300,000				150,000	70,000	80,000			
Meadow Vista Park										
Pond Island renovation	100,000				100,000					
TOTAL	890,000	0	0	55,032	-578,729	70,482	217,430	265,000	0	0
Estimated Balance Remaining				55,032	-578,729	70,482	217,430	-265,000	0	1,028,531

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: Reserve amount includes Future Capital Const. Reserve + Cell Tower Reserve

Note: Assumes \$50,000/year in Equipment Reserve funds

FY 2018/2019 Project List

The following is a brief discussion of the proposed projects on the FY 2018/2019 Project List

Sierra Pool replastering: this project was originally on the FY 17/18 Project List, however it took longer than anticipated to get the plans completed and approved. Work will start in September, 2018.

Regional Park Path of Travel (POT) for the tennis courts: this project entails improving the ADA path of travel to the Regional Park tennis and pickleball courts.

Regional Park Pathway repairs: this project was originally on the FY 17/18 Project List, and is scheduled to have the contractor approved at the March, 2018 Board meeting. The actual repairs will not take place until July, 2018.

Regional Park playground and POT: this project was originally on the FY 17/18 Project List, however it was pushed back to FY 18/19 to take advantage of more competitive quotations from playground vendors.

Regional Park Security Cameras – Gym/Lakeside Room area: this project was originally on the FY 17/18 Project List. This project would involve installing 4 cameras in the breezeway area near the gym/Lakeside Room and 4 cameras near the maintenance shop and bathrooms.

Dry Creek ADA picnic unit improvements: this project was originally on the FY 17/18 Project List.

Regional Park pond filter: this project was originally on the FY 17/18 Project List, to be funded with Equipment Reserve money. The design of this filter has changed several times due to issues with the age and condition of the existing pump system.

Meadow Vista restroom renovation: this project was originally on the FY 17/18 Project List and may be finished by the end of 17/18.

Overlook Park Restroom ADA upgrade: This project would be similar to the other restroom upgrades that have been completed at ARD – moving and adjusting toilets, partitions, sinks and other amenities to meet ADA compliance.

Overlook Park Planning, Design and CEQA: this project ties back to the community forums held in 2014. At that time, forum attendees expressed a strong desire to make improvements at Overlook Park. The ARD A&D Committee worked with staff and the public to craft a conceptual design for this area. ARD staff is proposing to work toward a more refined draft and begin work on the final design and required CEQA work.

Bike Park Design Construction: Pending the signing of the FONSI, construction and completion of the Bike Park will take place in FY 18/19.

Maidu Dr. Repair: this item was added on after a discussion at the March A&D Committee meeting. The amount of funding budgeted would cover the cost of a chip-seal repair, or could go toward funding a full repair, with funding from other agencies.

Item 8.3 Cover Sheet for the Preliminary Budget for Fiscal Year 2018/2019

Auburn Area Recreation and Park District Standing Finance Committee meeting March, 2018;
Board of Directors' meeting March, 2018.

The Issue: The preliminary 2018/2019 budget was submitted to the Finance Committee for review and recommendations.

Background: Staff has met with departmental managers over the past several weeks to finalize budget requests and basic departmental needs for the next fiscal year: 2018/2019.

The attached budget summary sheet outlines the results of these meetings. Overall for the District, the salaries and benefits budget reflect the changes to the salary and benefits negotiated in the 2016/2017-2018/2019 union contract.

Administration:

Staff projects an increase in property tax revenue of 3%, or approximately \$53,000 based on data obtained from Placer County. We feel that this is a fairly conservative estimate given that Proposition 13 allows for a 2% annual increase in property taxes.

Aquatics

Sierra Pool Re-plastering is to be done in September/October 2018. Estimated cost is \$155,000 to be funded through reserves.

Sierra Pool requires extra maintenance on the sand filters in October 2018. Estimated cost is \$7,000.

Customer Service

No major changes

Facilities and Grounds

1. The tree survey report indicates that many more trees will require to be trimmed for safety as well as health of the trees. The budget reflects \$57,000 allocated to this task for 2018/2019.
2. Additional Pond Maintenance and LED lights at Regional Park have been added for an expected increase to the budget of approximately \$10,000.

3. The Shockley property will require \$10,000 of additional maintenance for the 2018/2019 year, depleting the remaining \$7,000 from the Shockley Maintenance Fund.
4. Regional A and B softball fields are in need of extra maintenance attention. An additional \$20,000 is being allocated for field topdressing improvements.
5. Regional Pond Pump Filter will be added Spring of 2018. Estimated cost is \$90,000 to be funded through reserves.
6. ADA Path of travel improvements for the Regional Park Tennis Courts is slated for 2018/2019. Estimated cost is \$41,500 to be funded through reserves.
7. Overlook ADA upgrades to the restroom will be realized at approximately \$25,000, to be funded by reserves.
8. Fixed Asset purchases include a new tractor for \$23,000 and a used van (\$20,000) for Youth Services and Recreation Department to share.
9. Meadow Vista Parking lot will be resealed and restriped. The estimate for this maintenance is \$10,000.
10. Maidu Drive repairs are estimated at \$50,000, to be funded by reserves.

Recreation

As stated below, our Preschool Program has moved from the Recreation Department to the Youth Services department, reducing contracted revenue and expenses in the Recreation Department.

Youth Services

Youth Services' revenue has been increased by \$60,000 to include a new Preschool program run by Youth Services. Expenses in payroll and program expenses will increase as well for the same program.

Overall, 2018/2019 is anticipated to be a steady year with modest increases in revenues and with expenses under control. RDA pass throughs that the District has received continued, with over \$130,000 received in fiscal 2017/2018 alone. The pass throughs have been received since 2009 and will eventually end since the RDA diverted funds from ARD for about ten years, and once they are all "paid back" the District will cease to receive any further funds. We have budgeted \$55,000 for 2018/2019.

The anticipated budget surplus for 2018/2019 is approximately \$46,000 after required reserves and the proposal to fund the Future Capital Construction Reserve in the amount of \$40,000.

Recommendation: The Finance Committee recommends that the Board of Directors Review and approve the preliminary budget for 2018/2019.

Attachments:

Summary 2018/2019 budget
Departmental Budgets
Five Year Projected Budgets

**AUBURN AREA RECREATION AND PARK DISTRICT
BUDGET SUMMARY**

2018/2019 Preliminary Budget

Program	Facility revenue	Misc. revenue	Grants	Interest revenue	Project revenue city/city mitigation	Tax revenue	In Kind	Transfer In from		RDA passthru	Atwood III taxes	Transfer In from		TOTAL	% of Total
								Future Cap & ADA Rev	Shockly Fund			Equip Reserves	Shockly Fund		
Administration		30,146		60,775		3,066,712				55,000				3,212,633	56%
F&G	141,335	6,295	17,500	3,600	331,800			383,500		7,000				1,046,411	19%
Cust Service	16,955													16,955	0%
Recreation	330,140	1,280	16,255											347,675	6%
Youth Services	644,760	3,610												648,370	12%
Aquatics	122,710							155,000						289,760	5%
TOTAL	1,114,565	41,331	33,755	64,375	331,800	3,066,712	6.0	538,500	22,381	55,000	7,000	133,000	5,561,804	100%	

Program	Program expense	Operations & supplies	Utilities expense	Prof. expense	Building & grounds	Property Tax	Election cost	Wages	Benefits & expenses	Fixed assets	Capital improve.	Debt service	Contingency Reserve	TOTAL	% of Total
Administration		116,744		29,150		89,900		353,242	113,664	2,500					0%
F&G	133,070	169,015	10,590	332,945		428,124		982,058	49,500	813,300		2,000	45,800	751,000	14%
Cust. Service	56,230	1,700				50,981		141,570	3,200				55,000	2,975,602	54%
Recreation	191,490	51,750	3,340			59,121		171,104						253,681	5%
Youth Services	33,070	10,030		7,050		116,800		460,974	12,500					476,805	9%
Aquatics	9,090	2,756	21,645		33,700			132,000	21,642	2,100	155,000			640,424	12%
TOTAL	233,650	370,580	190,660	44,780	373,695	89,900	968,300	2,240,948	790,332	69,800	968,300	2,000	100,800	5,475,445	100%

Proposed Transfer to Future Capital Construction Reserve

40,000

Net Revenue

46,359

0.83%

Facilities & Grounds

17-18 Budget

Revised
Budget

Prelim

Revenues

FY 17-18
Actual

17/18

18/19

Rents and Concessions

	FY 17-18 Actual	17/18	18/19
<i>Fee Waivers- Public</i>	(10,590)	(10,150)	(11,190)
<i>Fee Waivers-CVCC Public</i>	(1,330)	(2,300)	(1,910)
<i>Fee Waiver Offset</i>	11,920	12,450	13,100
Blue Bird Room - CVCC	1,350	300	1,800
Stella Irving - Rec	99	99	100
Lakeside - Reg	5,779	5,290	5,670
Sierra Room Rental- CVCC	8,699	4,945	8,910
Sunset Room Rental- CVCC	2,760	1,470	1,810
Canyon View Room Rental-CVCC	1,235	1,365	755
Foothills Room Rental- CVCC	4,685	3,330	4,250
Oak Room Rental-CVCC	0	0	0
American River Room	3,980	4,080	3,400
Conference Room Rentals	0	0	0
Board Room Rental - CVCC	140	100	150
Conference Modular - Overlook	7,695	7,144	7,900
Gazebo - Rec	50	50	60
Gym - Rec	546	546	600
Gym - Reg	10,448	6,000	1,960
Tutor Totter Lease Agreement	5,321	4,887	4,797
Kitchen - Rec	0	0	0
Kitchen - Reg	0	0	0
Kitchen-CVCC	730	490	790
Picnic Area - Rec	7,013	8,262	6,705
Picnic Area - Reg	1,890	2,120	1,860
Picnic Area - Ashford	1,740	1,570	1,710
Picnic Area - Meadow Vista	3,033	4,208	3,185
Field - Recreation	5,840	4,802	8,155
Field A - Reg	423	314	550
Field - Softball MV	1,926	2,375	600
Field - Christian Valley	1,941	1,153	3,600
Field Soccer/Baseball-Winchester	1,632	2,500	4,315
Field "Beggs" - Rec	1,686	4,848	12,740
Field B - Reg	2,788	1,557	2,325
Field "James" - Rec	14,316	21,510	10,410
Field "Chana" - Reg	10,589	7,610	7,970
Bocce Ball Field Rental	(22)	18	0
Field Soccer - Reg	2,785	2,331	2,808
Field Soccer A- MV	0	0	0

Field Soccer A- Railhead	1,293	3,075	6,600
Field Placer Hills	0	0	0
Field Soccer B- MV	311	0	0
Field Soccer B- Railhead	6,005	6,500	5,900
Field Lining Revenue - Rec	0	160	0
Field Lining Revenue - Reg	160	0	150
Misc Rents & Concessions	2,617	3,000	2,720
Misc Rents & Concessions - Bureau	1,587	1,250	1,550
Custodial Fees	13,835	20,000	13,490
MV Comm Ctr cust fee	30	0	0
MV Comm Ctr alcohol fee	30	0	0
Set up and Take Down Fees	1,568	1,950	1,040
TOTAL RENTS & CONCESSIONS	138,533	141,209	141,335

Miscellaneous Revenues

Recycling Revenue	0	0	0
MV Comm ctr rental	890	10	130
Alcohol permit	2,920	2,930	3,015
Misc Income - F & G	3,260	10,000	3,150
Total Misc Revenue	7,070	12,940	6,295

Revised
Budget

Prelim

Grants & Donations

FY 17-
18Actual

17/18

18/19

In-Kind Donations	0	0	0
Donations F&G	9,666	7,700	9,500
Pump trac donations	8,512	8,000	8,000
Stewardship council	0	0	0
TOTAL GRANTS & DONATIONS	18,178	15,700	17,500

Interest Revenue - City Trust	3,576	2,850	3,600
TOTAL Interest Income	3,576	2,850	3,600

Project Revenue - Government

County Mitigation	187,300	287,300	281,800
City Mitigation Revenue	(29,375)	(95,000)	(50,000)
Total Project Revenue - Gov	157,925	192,300	231,800

Other Financing Sources

Transfers from Future Capital Constr.	512,399	380,261	349,700
Transfers from Equipment Reserv	0	90,000	133,000
Transfers from Shockley Maint Fund	0	0	7,000
Transfers from ADA Reserv	30,000	35,000	33,800
City Mitigation Apportionment	200,000	95,000	50,000

Total Other Financing Sources 742,399 **600,261** **573,500**

Taxes & Government Revenue

Atwood III Tax Revenue	22,180	22,981	22,381
Total Taxes & Gov't Revenue	22,180	22,981	22,381

TOTAL REVENUES 288,600 **186,980** **422,911**

Expenditures

Operations & Supplies	FY 17- 18Actual	Revised	Prelim
		Budget	
		17/18	18/19
Telephone - F & G	12,093	11,569	12,425
Office Supplies - F & G	4,106	2,788	3,770
Duplication Cost - F & G	0	0	0
Gas/Mileage Expense - Fac & Gr..	23,541	17,848	23,500
Membership & Dues - F & G	255	150	300
Staff Appreciation - F & G	300	226	700
Staff Development - F & G	2,170	2,590	2,260
Uniform Exp	1,013	2,000	600
Small Tools and Equipment-Rec Park	4,606	8,450	4,160
Small Tools and Equipment-Reg Park	3,423	3,177	3,920
Small Tools and Equipment-MV Park	691	1,950	1,250
Small Tools and Equipment-CVCC Fac	588	1,950	1,060
Field Marking Expense	1,298	1,177	1,350
Safety Supplies - F & G	9,435	5,927	7,270
Restroom Supplies - Rec Park	2,041	1,600	2,125
Restroom Supplies - Reg. Park	1,668	2,550	2,030
Restroom Supplies - Ashford	1,533	1,250	1,650
Restroom Supplies - M.V. Park	1,646	1,450	1,870
Restroom Supplies - Railhead Park	1,445	1,450	1,625
Restroom Supplies - Overlook Park	1,498	1,400	1,745
Restroom Supplies - Placer Hills Park	243	0	560
Restroom Supplies - Winchester Park	413	700	295
Restroom Supplies - Rec. Comm Ctr	3,508	1,850	3,890
Restroom Supplies - Reg. Comm. Ctr	2,046	1,500	2,250
Restroom Supplies - CVCC	2,980	1,650	2,960
Sanitation- Regional Park- Port. Toilet	5,749	5,600	5,510
Sanitation- Winchester Park- Port. Toilet	4,950	5,550	5,650
Sanitation- Rec Park ADA Portab	4,194	4,250	3,980
Sanitation - Reg ADA Toilets	3,875	4,250	4,390
Rec Park - Debris Box	17,755	13,396	16,130
Sanitation- Regional Park - Disposal	6,431	7,100	7,100

Sanitation- MV Park- Debris	3,883	4,750	4,080
Sanitation- CVCC - Debris	3,172	3,700	2,665
TOTAL OPERATIONS & SUPPLIES	132,549	123,798	133,070

Revised
Budget Prelim

FY 17-
18Actual 17/18 18/19

Lights- Rec Pk Beggs Field (LL)	2,759	3,500	3,445
Lighting Reimbursements - Beggs Fld.	(4,218)	(3,450)	(2,315)
Lights- Rec Park James Field (LL)	4,627	5,050	4,955
Lighting Reimbursements - James Fld.	(7,328)	(7,250)	(7,410)
Lights- Recreation Field (LL)	1,371	950	1,330
Lighting Reimbursements - Rec Fld.	(2,049)	(900)	(1,570)
Gas/Electric - Rec Comm Ctr	3,604	7,900	4,250
Gas/Electric - Reg Comm Ctr	7,413	9,750	8,830
Gas/Elec. - Chr Vly Comm Ctr	1,172	1,200	1,325
Electric Reimbursements - Chr Vly CC	(1,227)	(600)	(970)
Gas/Electric - CVCC	19,997	20,000	21,160
Gas/Electric - Recreation Park	8,408	9,750	9,750
Lighting Reimb - Rec Park	(25)	(600)	(20)
Gas/Electric - Reg Park	20,676	17,350	19,775
Lighting Reimbursements - Reg Park	(11,232)	(5,500)	(5,885)
Gas/Electric - Ashford Park	2,355	3,000	2,580
Gas/Elec. - MV Park	4,942	4,150	5,260
Electric - Railhead	3,181	3,950	3,445
Lighting Reimbursements - Railhead	(1,255)	(1,100)	(970)
Gas/Electric - Overlook Park	0	0	0
Gas/Electric- Winchester Park	1,282	1,400	1,480
Water - Rec Comm Ctr	3,234	3,670	2,590
Water - Reg Comm Ctr	1,903	2,200	1,700
Water - Chr Vly Comm Ctr	1,359	1,070	1,535
Water - CVCC	1,741	3,770	2,350
Water - Recreation Park	4,499	7,450	5,090
Water - Regional Park	2,104	4,280	2,480
Water - Ashford Park	3,762	5,240	3,180
Water - MV Park	10,972	10,150	10,630
Water - Chr Vly Park	2,183	3,460	2,280
Water - Railhead Park	5,098	9,150	5,500
Water - CVCC (Park)	3,137	2,250	3,490
Water - Overlook	6,305	5,250	6,270
Water - Placer Hills Park	4,904	4,900	5,185
Water - Winchester Park	0	0	0
Water - Atwood	4,959	5,830	5,360
Water - Chana Field	5,330	5,500	6,180

Sanitation - Rec Park (Sewer)	15,103	18,050	9,050
Sanitation - Railhead (Sewer)	0	550	300
Sanitation - Regional Park - (Sewer)	0	15,000	15,200
Sanitation - Ashford Park (Sewer)	0	1,700	1,800
Sanitation - Overlook (Sewer)	0	1,550	800
Sanitation - CVCC (Sewer)	0	19,100	9,600
TOTAL UTILITIES	131,046	198,670	169,015

Revised
Budget

Prelim

	FY 17- 18Actual	17/18	18/19
Professional Services			
Professional Services	1,238	500	1,310
Professional Services - Atwood III	7,849	8,250	9,280
Atwood - County Admin Coll Fee	222	0	0
Total Professional Services	9,309	8,750	10,590

Building & Grounds Maintenance

Equipment Rental - F & G	2,454	1,500	3,110
District Vehicles Maint - F & G	10,691	8,350	12,130
Maint - Recreation Field	1,204	2,250	1,835
Maint - James Field	13,869	20,750	13,850
Maint - Beggs Field	11,076	8,750	7,620
Maint & Repairs - Equipment	36,549	18,100	14,840
Maint- Rec Park - Irrigation Pump	0	0	0
Maint- Reg Park - Irrigation Pump	0	0	0
Maint- Ashford Park - Irrigation Pump	0	0	0
Maint- MV Park - Irrigation Pump	0	0	2,000
Maint - M.V. Soccer Field	1,044	1,000	1,050
Maint- Winchester Field	566	250	1,260
Maint - M.V. Tennis Courts	0	2,000	530
Maint - Recreation Park	25,116	29,500	25,260
Maint - Regional Park	39,253	49,500	48,440
Maint - Ashford Park	15,967	8,500	9,110
Maint - Meadow Vista Park	14,745	20,500	17,160
Maint - Christian Valley Park	6,659	5,400	6,970
Maint - Railhead Park	9,450	16,050	9,990
Maint- CVCC Park	3,244	5,500	3,600
Maint - Overlook Park	9,329	8,100	9,510
Maint - Placer Hills Park	1,000	500	740
Maint - Pocket Parks	5,144	3,100	1,600
Maint - Mt. Vernon Park	726	1,100	980
Maint - Winchester Park	456	450	480
Maint - Atwood III	22,531	14,700	4,035
Maint-Shockley	323	250	10,000
Maint-Ashley dog park	587	5,850	840

Maint - Recreation Comm Ctr	17,470	12,537	14,590
Maint - Regional Comm Ctr	15,669	8,126	11,160
Maint - Christian Valley Comm Ctr	363	250	380
Maint - CVCC	6,322	6,276	6,485
Maint - Overlook Modular	297	150	430
Maint - Regional Tennis Courts	654	2,500	690
Maint - Regional Field Soccer	751	650	970
Maint - Regional Field A	3,969	2,500	13,900
Maint - Regional Field B	6,278	2,700	13,270
Maint - Regional Field C	8,886	7,323	4,990
Tree Maint Rec Park	6,100	16,000	27,650
Tree Maint Reg	12,470	22,500	20,250
Tree Maint Ashford	1,000	2,000	1,050
Tree Maint MV park	2,500	6,500	7,650
Tree Maint PH Park	0	0	0
Tree Maint Railhead Park	3,600	0	0
Tree Maint Pocket Parks	0	0	0
Vandalism Repairs Exp.	3,101	1,234	2,540
TOTAL MAINTENANCE	321,413	323,196	332,945

Revised
Budget Prelim

Salaries/Wages Expenses	FY 17- 18Actual	17/18	18/19
Wages - Fac Attend - Rec Park	50,550	53,400	56,380
Wages - Fac Attend - CVCC	26,229	26,600	31,255
Wages - Fac Attend - Reg Park	25,280	20,000	28,089
Wages - Management	134,062	147,000	151,618
Wages - Rec Park	315,251	315,990	320,941
Wages - Reg Park	159,707	153,900	166,300
Wages - Ashford Park	21,998	24,700	30,800
Wages - Meadow Vista Park	29,501	32,200	38,550
Wages - CV Comm Ctr	10,007	14,530	14,470
Wages - Railhead Park	19,082	19,550	23,255
Wages - CVCC	12,200	16,550	15,740
Wages - Overlook Park	16,640	19,375	23,500
Wages - Placer Hills Park	14,417	14,350	16,630
Wages - Pocket Parks	10,231	10,970	12,610
Wages- Mt. Vernon Park	201	400	1,000
Wages - Winchester Park	6,082	5,300	7,770
Wages - Atwood	15,699	15,900	18,060
Wages - Shockley	124	700	1,430
Wages - Other Projects	0	0	0
Wages - Uniform Allowance	10,057	9,800	15,000
Wages - Special Events	4,833	5,800	8,660
	0	0	0

882,151 **907,015** **982,058**

	FY 17- 18Actual	Revised Budget 17/18	Prelim 18/19
ER -Taxes - F & G (7.65%)	71,459	73,473	78,977
Employment Expense - F & G	2,253	2,300	2,850
Fingerprinting Exp. - F & G	308	300	240
Benefits Expense - F & G	152,022	153,900	179,531
Employer Retirement Exp.	81,655	84,453	87,845
Worker's Comp.	68,207	71,568	78,681
TOTAL BENEFITS & PAYROLL COSTS	375,904	385,994	428,124
TOTAL SALARIES, BENEFITS	1,258,055	1,293,009	1,410,182

Fixed Assets

Fixed Asset Purchases - F&G	12,282	139,000	43,000
Fixed Asset Purchases - Bureau	0	0	0
Computer Purchases	4,371	7,700	6,500
TOTAL FIXED ASSETS	16,653	146,700	49,500

Lease Purchase Princ/Interest

Principal/COP - Regional Gym	0	0	0
Interest - COP Regional Gym	0	0	0
TOTAL LEASE COSTS	0	0	0

Rent

Bureau of Reclamation Lease	0	0	0
Rec Park Lease UPPR	1,900	2,000	2,000
TOTAL RENT	1,900	2,000	2,000

	FY 17- 18Actual	Revised Budget 17/18	Prelim 18/19
Sierra Pool - Bleachers & Shade Structure	99,973	100,000	0
Sierra Pool Renovation Project	199,000	0	0
Bike Park Design/CEQA	54,296	53,577	0
Bike Park Construction	175,000	175,000	175,000
CVCC Road Improvements	0	0	50,000
Rec - Beggs Field & Shade Renovation	31,246	28,000	0
Reparian Vegetation Management Perm	22,701	21,028	0
Railhead A Renovation	61,224	61,789	0
Rec - Patio Area Project	9,131	9,131	0

MV - Parking Lot Reseal/Restripe	10,000	10,000	0
Reg - Dry Creek ADA Improvements	15,000	15,000	13,800
Reg - Pathway Repairs	51,329	50,000	47,000
Reg - Pump Filter	0	0	90,000
Reg - POT to Tennis Courts	0	0	41,500
Operation/Development Plan	488	688	0
Railhead Soccer Field Fencing	17,000	17,000	0
Reg - New Playground South end	151,600	150,000	168,000
Reg - Sec Cameras Gym/Lakeside	25,000	25,000	25,000
Overlook Area Planning/CEQA	326	0	110,000
Overlook ADA upgrades	0	0	25,000
MV Bathroom ADA renovation	86,261	124,167	48,000
MV Parking Lot Reseal/Stripe	0	0	10,000
Ashford - Drainage Pipe Repair	6,000	6,000	0
Veteran's Park Improvements	0	0	10,000
Total Capital Improvements (Funded)	1,015,575	846,380	813,300
TOTAL CAP IMPROVEMENT	1,015,575	846,380	813,300
TOTAL EXPENDITURES	2,886,500	2,942,503	2,920,602
Total Revenues	288,600	186,980	422,911
Total Expenditures	2,886,500	2,942,503	2,920,602
Contingency Fund 1% of total ex	0	0	0
Restricted reserve for equip repl	0	0	0
Net Gain (Loss)	(2,597,900)	(2,755,523)	(2,497,691)

Administration			
17-18 Budget			
Revenues			
	FY 17-18 Actual	Mid Year	Prelim
	Actual to Date	Budget Revision	18/19
Miscellaneous Revenues			
Misc. Income -w/c div and other	4,521	9,100	600
Misc Income - Liability Ins dividen	-	-	0
Verizon cell lease	28,114	27,725	29,046
501c3 receivable	-	-	500
TOTAL	32,635	36,825	30,146
Interest Income			
Interest Revenue - County	60,487	42,000	60,335
Interest Revenue other	753	550	440
TOTAL	61,240	42,550	60,775
Taxes & Gov't Revenues			
Current Sec Prop Tax General	2,699,548	2,698,714	2,810,032
Homeowner's Prop. Tax Reductio	22,363	23,103	21,188
Current Unsec Prop Tax General	59,845	99,950	61,966
Suppl. Prop Tax Current	69,077	75,347	59,948
Unitary & Op Non-unitary Tax	103,113	103,113	110,384
Prior Unsec Prop Tax	388	405	399
Timber Tax Guarantee	5	5	5
Prior Supplemental Tax Rev	126	119	131
Prior Secured Prop Taxes	(82)	(23)	-85
Railroad Unitary Prop Taxes	2,038	1,960	2,259
RDA Pass - Throughs	137,124	66,016	55,000
Redemptions Gen Taxes	471	471	485
TOTAL	3,094,016	3,069,181	3,121,712
Total Revenues	3,187,891	3,148,556	3,212,633
Expenditures	FY 17-18 Actual	Mid Year	18/19
Operations & Supplies	Actual to Date	Budget Revision	
Discounts Taken	(8)	-	0
Finance Charges	-	-	0
CalCard Incentive	(2,110)	(1,550)	-200
Penalties	-	-	0
Donations Expense	750	750	750
Telephone (CVCC) - Admin	6,384	6,310	6,360
Postage - Admin	1,091	1,500	2,060
Bank Service Charges	-	-	0
Office Supplies	5,258	5,700	5,675
Duplication Costs- Admin	369	250	880
Office Equip. Rental- Admin	6,065	7,480	5,160

Office Equip Maint - Admin	-	-	0
Dining Expense	645	750	955
Gas/Mileage Expense	1,277	1,300	1,640
General Admin Exp	344	100	360
Liability Insurance	67,299	70,900	78,774
Board Expense	3,249	2,725	3,630
Dues & Subscriptions	9,382	9,750	10,000
Staff Appreciation	-	-	0
Staff Development	256	1,550	500
Safety Supplies - Administration	37	-	100
Small Office Equipment	97	450	100
TOTAL	100,385	107,965	116,744
Legal Fees	10,671	8,414	10,000
	FY 17-18 Actual	Mid Year	18/19
Professional Services	Actual to Date	Budget Revision	
Professional Services	15,174	14,900	20,150
Accounting/Auditor Fees	8,160	9,000	9,000
Environmental Services	222	-	0
TOTAL	23,556	23,900	29,150
Property Tax/Election Expense			
Property Tax Administration	48,714	60,500	55,400
Election Expense	-	-	32,000
LAFCO Fees	2,378	2,378	2,500
TOTAL	51,092	62,878	89,900
	FY 17-18 Actual	Mid Year	18/19
Salaries/Wages Expenses	Actual to Date	Budget Revision	
Wages - Admin - Full Time	157,163	162,622	96,068
Wages - Admin - Part Time	73,779	71,365	103,521
Wages- Admin - Board Pay	31,250	30,000	30,000
Wages - District Administrator	118,094	125,656	123,653
TOTAL	380,286	389,643	353,242
Benefits & Payroll Costs			
ER -Taxes - Admin (7.65%)	31,569	32,039	28,073
Employment Expense - Admin	-	-	0
Fingerprinting	-	-	0
Benefits Expense - Admin	56,698	54,354	47,385

Employer Retirement Exp	38,205	38,568	34,252
Worker's Compensation	4,828	3,481	3,954
TOTAL	131,300	128,442	113,664
Fixed Assets- Equipment			
Fixed Assets	-	-	0
Computer Purchases - Admin.	13,007	12,500	2,500
TOTAL	13,007	12,500	2,500
PG&E Lighting Loan	3,829	3,890	0
Total Expenditures	714,126	737,632	715,200
Total Revenues	3,187,891	3,148,556	3,212,633
Total Expenditures	714,126	737,632	715,200
GASB 68 Reserve	45,800	45,800	45,800
Net Gain (Loss)	2,427,965	2,365,124	2,451,633

Customer Service 17-18 Budget Revenues

	FY 17-18 Actual	Revised Mid Year Budget	Prelim 18/19
Revenue			
Out of Dist Fees	11,209	10,630	16,000
Out of Dist Fees - Bureau	838	838	785
Return Check Fees	90	160	170
Total	12,137	11,628	16,955
Rents & Concessions			
	0	0	0
Total	0	0	0
Miscellaneous Revenue			
	0	0	0
Total	0	0	0
Grant Revenue			
	0	0	0
Total	0	0	0
Total Revenues	12,137	11,628	16,955

Expenditures

Expenditures			
Cash short/over	-479	0	0
Merchant fees	10,145	8,450	11,200
Bad Debt	1,547	600	1,460
Telephone expense	8,364	7,300	8,415
Gift certificates Given Out	2,095	1,850	2,810
Postage	0	750	500
Office Supplies	2,107	2,100	2,630
Duplication costs	467	700	835
Office Equipment rental	6,103	6,750	6,080
Office equipment Maintenance	4,346	4,300	4,615
Gas/Mileage Expense	674	750	875
Public Relations/Marketing	14,713	12,500	16,750
Dues and Subscriptions	0	200	0
Safety Supplies	0	0	60
Staff Appreciation	0	0	0
Staff Development	0	0	0

Theft Expense	0	0	0
Small Office equipment	60	0	0
Total Expenditures	50,142	46,250	56,230

Prof Services	1,206	2,000	1,700
	1,206	2,000	1,700

Prelim

Revised
Mid Year
Budget

FY 17-18 Actual 18/19

Wages (F/T)	119,353	120,480	125,625
Wages (P/T)	16,056	15,548	15,945
Wages (Uniform allowance)	0	0	0
Total	135,409	136,028	141,570

ER -Taxes - Admin (7.65%)(10.85%)	10,897	11,183	11,355
Employment Expense	0	0	0
Fingerprinting Expense	0	0	0
Benefits Expense	26,017	23,823	24,322
Employer Retirement Exp. (16.622%)	13,478	13,889	14,762
Worker's Compensation (.68% x 148%)	583	523	542
Total	50,975	49,418	50,981

Total Salaries & Benefits 186,384 185,446 192,551

Prelim

Revised
Mid Year
Budget

FY 17-18 Actual 18/19

Fixed Assets- Equipment

Fixed Asset Purchases	0	0	0
Fixed Asset Purchases (computer)	0	0	3,200
	0	0	3,200

Total Expenditures 237,732 233,696 253,681

Total Revenues 12,137 11,628 16,955

Total Expenditures	237,732	233,696	253,681
Contingency Reserve (2% of expens	2,377	2,337	2,537
Net Gain (Loss)	-227,972	-224,405	-239,263

Recreation 2017-2018 Budget			
Revenues			
	FY 17-18 Actual	Mid-Year Budget Revised	Prelim 18/19
Program Revenue			
Adult Softball	27,008	27,581	28,210
Adult Basketball	7,779	7,731	7,630
Sr. Sports	4,250	3,722	4,110
Adult Volleyball	1,866	1,818	1,860
Pickle Ball	8,279	6,127	7,940
Adult Classes	36,547	35,981	38,380
Adult Classes - Bureau	16,907	14,170	15,640
Bocce Ball	893	680	530
Youth Basketball	84,674	71,995	76,750
Pee Wee/Short Shots	810	1,200	790
Youth Classes	33,150	28,466	32,970
Youth Classes - Bureau	870	0	0
Pre School	58,647	56,430	0
Youth Camps	25,637	24,810	25,360
Youth Camps - Bureau	17,780	17,780	17,900
Youth Sports Camp	12,381	12,381	12,500
Youth Sports Camp - Bureau	9,930	4,805	9,900
Special Events	2,148	1,538	1,200
Party in the Park	10,705	11,779	11,590
Lifestyle Expo	0	0	0
Envision Expo	0	0	0
Ukulele Festival	7,389	7,330	13,390
Food Truck Fiesta	(550)	0	0
Great Obstacle Scramble	10,265	11,350	10,770
Dead Festival	(250)	0	0
Guitar Festival	2,123	2,072	3,650
Auburn Community Festival	9,270	8,000	9,070
Total Program Revenues	388,508	357,746	330,140
Misc. Revenue			
Activity Guide-Advertising Rev.	400	1,250	400
Corporate Sponsorship	956	0	880
TOTAL MISC REVENUE	1,356	1,250	1,280
Grants & Donations			
Youth Assistance Fund - In Dist	17,684	5,340	14,570
Donations - Recreation	1,941	1,526	1,685
TOTAL GRANTS & DONATN	19,625	6,866	16,255
Total Revenues	409,489	365,862	347,675
Expenditures			
	FY 17-18 Actual	Budget Revised	18/19
Program Expenditures			
Instructors - Adult Classes	18,299	18,505	18,350
Inst - A Classes - Bureau	7,181	5,062	5,670
Instructors - Youth Classes	14,668	13,205	14,210
Inst - Y Classes - Bureau	0	0	0
Instructors pre school	37,002	34,918	0
Officials - Adult Softball	6,785	6,208	6,750
Officials - Adult Basketball	2,827	3,740	3,600
Officials - Adult Volleyball	0	0	0
Officials - Youth Basketball	14,080	15,670	18,860
Instructors- Youth Camp	23,050	23,219	23,120
Inst - Y Camp - Bureau	15,446	18,947	15,470

Calpers Exp.	15,640	15,712	17,317
Worker's Comp	3,290	3,175	3,552
Totals	55,504	55,234	59,121
Equipment & Fixed Assets			
Fixed Assets - Recreation	1,112	500	0
Computer Purchases - Rec	0	0	0
Totals	1,112	500	0
Total Expenditures	486,522	497,585	476,805
Total Revenues	409,489	365,862	347,675
Total Expenditures	486,522	497,585	476,805
Contingency (1% of expenses)	4,865	4,976	4,768
Net Gain (Loss)	(81,898)	(136,699)	(133,898)

Youth Services 17-18 Budget Revenues			
	FY 17-18 Actual	Revised Mid Year Budget	Prelim 18/19
Alta Vista DSC Revenue	36,509	27,302	31,720
Auburn Elem DSC Revenue	151,414	135,579	148,000
Skyridge DSC Revenue	103,214	95,600	100,040
Rec Day Camp Rev (School & Summer)	204,008	198,062	200,000
Preschool	0	0	60,000
Newcastle DSC Revenue	113,129	110,594	105,000
TOTAL	608,274	567,137	644,760
Rents & Concessions			
Rock Creek Modular Rent	3,600	3,600	3,600
Miscellaneous Revenue			
	13	0	10
Total Revenues	611,887	570,737	648,370
Expenses			
	FY 15-16 Actual	Revised Mid Year Budget	Prelim 17/18
Program Expenditures			
Alta Vista Program expense	2,054	2,350	2,300
Auburn Elem - Program Expense	1,896	2,550	2,270
Skyridge - Program Expense	2,590	3,250	2,730
Rec Day Camp - Program Exp (Sch. & Sum)	17,504	19,335	18,280
Preschool	0	0	2,530
Newcastle - Program Expense	4,697	3,450	4,960
	28,741	30,935	33,070
Operations & Supplies			
Telephone - Youth Services (Cell phones)	37	235	120
Telephone - Rec Day Camp Modular	2,250	2,700	2,460
Telephone - Alta Vista	32	100	110
Telephone - Newcastle	71	250	130
Telephone- Auburn Elem	1,439	1,650	1,590
Telephone- Skyridge	993	1,100	1,110
Office Supplies - Youth Services	931	750	860
Gas/Mileage Reimbursement Expense	108	50	160

Staff Appreciation - Youth Services	84	150	250
Staff Development - Youth Services	107	350	200
Small Equipment	216	0	100
Electric - Day Camp	2,305	2,500	2,520
Professional Services	335	150	420
TOTAL	8,908	9,985	10,030
			Prelim
	FY 15-16 Actual	Revised Mid Year Budget	17/18
Rep/Maint - Auburn Elem	328	1,000	2,125
Rep/Maint - Rock Creek	273	550	500
Rep/Maint - Skyridge	3,379	(805)	1,050
Rep/Maint - Rec Day Camp	1,846	3,583	850
Rep/Maint - Newcastle	100	200	2,250
Rep/Maint - Newcastle	100	200	275
	6,026	4,728	7,050
			Prelim
	FY 15-16 Actual	Revised Mid Year Budget	17/18
Salaries/Wages Expenses			
Wages - (Y.Serv) - Manager - Salary	69,641	68,820	70,623
Wages - (Y.Serv) - Alta Vista - PT	29,764	25,600	35,955
Wages - (Y.Serv) - Aub Elem - PT	69,798	69,800	70,152
Wages - (Y.Serv) - Aub Elem Maint	395	2,300	1,940
Wages - (Y.Serv) - Rock Creek Maint	52	0	20
Wages - (Y.Serv) - Skyridge - PT	56,722	58,442	56,110
Wages - (Y.Serv) - Skyridge Maint	2,670	3,404	2,850
Wages - (Y.Serv) - Rec Day Camp - PT	101,796	101,021	110,010
Wages - (Y.Serv) - Day Camp Maintenanc	1,859	2,000	1,434
	0	0	50,000
Wages- (Y.Serv) - Newcastle - PT	57,911	55,263	61,700
Wages - (Y.Serv) - Newcastle Maint	160	46	180
TOTAL WAGES	390,768	386,696	460,974
Benefits & Payroll Costs			
ER Taxes (SS/MC/SUTA/ETT)	34,966	36,105	39,388
Employment Exp- Y.S.	1,280	1,288	1,220
Fingerprinting Exp - Y.S.	1,412	962	1,340
Benefits Expense - Y.S.	35,823	26,385	34,990
Employer Retirement Exp. YS	28,141	27,428	30,344
Worker's Compensation - Y.S.	8,114	6,953	9,518
TOTAL BENEFITS	109,736	99,121	116,800
Total Salaries & Benefits	500,504	485,817	577,774

	FY 15-16 Actual		Prelim 17/18
Fixed Assets- Equipment			
Fixed Asset Purchases	0	2,500	12,500
Fixed Asset Purchases (computer)	1,100	1,100	0
	1,100	3,600	12,500
		0	
Capital Improvement			
	0	0	0
Total Expenditures	545,279	535,065	640,424
Total Revenues	611,887	570,737	648,370
Total Expenditures	545,279	535,065	640,424
Contingency Reserve (1% of expense)	0	0	0
Net Gain (Loss)	66,608	35,672	7,946

Aquatics 17-18 Budget Revenues

	FY 17-18 Actual	Mid-Year Budget Revised	Prelim 18/19
Park & Services Revenue			
Adult Aquatic Activities	8,867	8,277	8,100
Adult Aquatic Activities Placer Hills	1,568	1,568	1,570
Master Swim	4,850	4,490	4,630
Stroke and Turn	0	194	0
Public Swim	34,390	33,007	34,550
Public Swim - Placer Hills Pool	3,032	3,282	3,000
Swim Lessons	27,708	27,804	28,500
Swim Lessons - Placer Hills Pool	9,148	9,148	9,200
Swim Team	21,873	21,463	23,210
Synchro Team	9,825	9,525	9,750
Misc Income PH pool	0	0	0
Misc Income	194	0	200
Totals	121,455	118,758	122,710
Rents & Concessions			
Sierra/Splash Pool Rental	9,163	9,163	9,300
Placer Hills Pool rental	2,661	2,661	2,750
Totals	11,824	11,824	12,050
Other Financing Sources			
Transfers from Future Capital Constr.	0	20,000	155,000
Transfers from Equipment Reserv	0	52,000	0
Transfers from ADA Reserv	0	0	0
City Mitigation Apportionment	0	0	0
Totals	0	84,000	155,000
Total Revenues	133,279	214,582	289,760

Expenditures

Program Expenditures

Instructors - Aquatics	2,310	2,315	2,380
Adult Aquatic Activities Exp.	1,472	1,572	1,710
Public Swim Expenses	2,414	2,414	2,500
Public Swim Expenses PH	414	914	500
Swim Lessons Expenses	0	0	0
Swim Team Expenses	1,834	500	1,400
Synchro Team Expenses	576	0	600
Totals	9,020	7,715	9,090

Operations & Supplies

Telephone - Placer Hills Pool	858	815	880
Telephone - Aquatics	266	140	326
Office Supplies	0	22	0
Gas Milleage - Aquatics	59	160	70
Professional Services	0	244	0
Staff Appreciation- Aquatics	0	100	0
Small Equipment	522	500	1,130
Small Equipment - PH Pool	0	0	0
Staff Development- Aquatics	374	0	350
Uniform Exp	0	0	0
Totals	2,079	1,981	2,756

Utilities

Gas/Electric - Sierra Pool	27,512	27,911	26,000
Gas/Electric - Placer Hills	7,615	6,891	6,915
Reimbursement - Gas/Electric	-14,560	-14,560	-14,000
Water - Sierra Pool	3,866	3,479	3,450
Water - Placer Hills	341	267	280
Reimbursement - Water	-1,358	-1,358	-1,000
Totals	23,416	22,630	21,645

Maintenance

Maintenance - Sierra Pool	40,279	34,936	33,700
Reimbursement - Maintenance	-8,437	-8,437	-7,500
Maintenance - Placer Hills pool	12,576	10,027	8,225
Totals	44,418	36,526	34,425

Salaries/Wages Expenses

	FY 17-18 Actual	Mid-Year Budget Revised	Prelim 18/19
Wages - Aquatics Coordinator	20,438	21,507	21,000
Wages - Aqua Coord - Placer Hills	0	0	0
Wages - Adult aquatics	5,008	4,811	6,370
Wages - Public Swim	54,342	55,709	54,600
Wages - Public Swim - PH Pool	8,086	8,074	6,740
Wages - Swim Lessons	8,439	9,895	8,920
Wages - Swim Lessons - PH Pool	3,158	3,159	3,450
Wages - Master Swim	4,169	4,089	3,500
Wages - Coaches (Swim Team)	9,144	9,087	11,890
Wages - Coaches (Synchro)	12,469	12,758	15,530
Totals	125,254	129,089	132,000

Benefits & Payroll Costs

ER -Taxes -(12.65%)	12,728	13,154	13,027
Employment Exp- Aquatics	1,994	2,136	2,060
Fingerprinting Exp- Aquatics	662	662	750
Calpers Exp. 16.444%	2,353	2,721	3,072

Worker's Comp (2.15% x 1.09%)	2,224	2,609	2,733
Totals	19,961	21,282	21,642
Equipment & Fixed Assets			
Fixed Assets - Aquatics	363	52,000	2,100
Totals	363	52,000	2,100
Sierra Pool Renovation Project	23,645	20,000	155,000
	23,645	20,000	155,000
Total Expenditures	224,511	271,223	223,658
Total Revenues	133,279	214,582	289,760
Total Expenditures	224,511	271,223	223,658
Contingency 2% of expenses	2,245	2,712	2,237
Net Gain (Loss)	-93,477	-59,353	63,865

**Item 8.4 Cover Sheet: Review and Adopt Resolution #2018-02:
Transfer of Equipment Reserve Funds and Transfer of City Trust
Fund Reserves**

Auburn Area Recreation and Park District Standing Finance Committee Meeting March, 2018 and Board of Directors Meeting March, 2018.

The Issue: Shall the Auburn Area Recreation and Park District approve and adopt Resolution #2018-02, a resolution authorizing the transfer funds from the equipment reserve to reimburse the general fund for the purchase of, and improvement to, the Marsha-Sinner Memorial Sierra Pool's Heater and transfer funds from the City Trust Fund to reimburse the general fund for the purchase of, and improvement to, Railhead Park, field A and the Herschel Young Park Gateway?

Background: At the November 30, 2017 Board meeting, the Board of Directors authorized the purchase of a new pool heater to replace the existing pool heater at Recreation Park's Marsha-Skinner Memorial Sierra Pool and the renovation to Railhead's Field A as well as a contribution towards the new Herschel Young Park Gateway. Staff researched several different options and settled on purchasing a pool heater from SCP Pool Distributors, LLC. Bid Packets went out for Railhead's Field A renovation and staff selected McGuire Pacific Constructors as the lowest bid option.

The District spent \$51,645.85 to purchase the heater and handle all necessary installation requirements. The District spent \$62,434.55 on the renovation of Field A as well as soil amendments to provide a playable soccer field, which is now in use. The Gateway for Herschel Young Park was constructed through Harris Industrial Gases for \$4,000.00. All expenses were paid out of the general fund.

Recommendation:

The Standing Finance Committee and staff recommend that the Board of Directors review and adopt Resolution #2018-02, a resolution adopting the transfer of the City Trust funds to the General Fund in the amount of \$24,000 and the transfer of the Equipment Reserve funds to the General Fund in the amount of \$51,645 as this is an appropriate use of this reserve and the transfer of the Future Capital Construction Reserve to the General Fund in the amount of \$40,000.

Attachment: Resolution Number 2018-02

RESOLUTION NUMBER 2018 - 02

A RESOLUTION OF THE GOVERNING BOARD OF DIRECTORS OF THE AUBURN AREA RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$24,000 FROM THE CITY TRUST FUND RESERVE AND \$40,000 FROM THE FUTURE CAPITAL CONSTRUCTION RESERVE AND \$51,645 FROM THE EQUIPMENT RESERVE FUND TO THE GENERAL FUND

WHEREAS, in November of 2017, the Auburn Area Recreation & Park District Board of Directors approved the mid-year revised project list for Fiscal Year 2017/2018, and;

WHEREAS, two of the approved projects, the Railhead Field A Renovation at Railhead Park and the Herschel Young Park Gateway have been completed and reserve funds need to be transferred, and;

WHEREAS, the Marsha-Skinner Memorial Sierra Pool's Heater was approved and has been replaced requiring an Equipment Reserve Funds transferred.

THEREFORE, the Auburn Area Recreation and Park District Board of Directors does hereby resolve the following:

That the Auburn Area Recreation and Park District Board of Directors hereby transfers \$24,000 from the City Trust Fund Reserve Account to the General Fund for completion of the Railhead Field A Renovation Project and the Herschel Young Park Gateway and transfers \$51,645 from the Equipment Reserve Account to the General Fund for completion of the installation of the Marsha-Skinner Memorial Sierra Pool new pool heater and transfers \$40,000 from the Future Capital Construction Reserve to the General Fund for the completion of the Railhead Field A Renovation Project.

APPROVED, PASSED, AND ADOPTED ON March 29, 2018 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

James A Gray
Chairman of the Governing Board

ATTEST:

Patricia Larson
Clerk to the Governing Board

Item 8.5 Cover sheet – Letter Supporting SB 929: Website Requirements

Auburn Area Recreation and Park District Policy Committee March, 2018; Board of Directors meeting March, 2018

The Issue

Shall the Auburn Area Recreation and Park District (ARD) send a letter to our local legislators supporting an SB 929, a bill that would require all local agencies to have and maintain a website? The California Special Districts Association has requested our support of this bill.

Background

Dane Wadle, Public Affairs Field Coordinator with the California Special Districts Association (CSDA) has asked ARD to send a letter to our local legislatures supporting SB 929. This bill would require that, by 2020, every independent special district must have a website. The sites will meet existing local agency website requirements including: a link to the district's meeting agendas, Financial Transaction Reports, and Compensation Reports, as well as a copy of the district's enterprise systems catalog. The bill will also ensure the sites contain contact information for the district. SB 929 will provide an exemption for small districts that cannot comply due to hardships such as lacking broadband access, or the necessary finances or staff to construct and maintain a website.

Recommendation for the Board of Directors

Review and approve the letter supporting SB 969. This letter will go to both State Senator Ted Gaines and State Assembly Member Frank Bigelow.

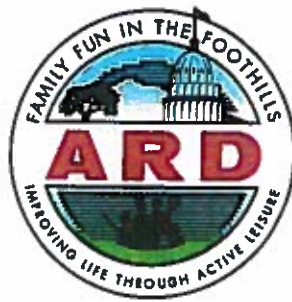
The Policy Committee sent this item to the Board with a split recommendation. Director Ferris supported the letter. Director Holbrook did not support the letter.

Fiscal Impact

There is no fiscal impact to send the letter

Attachments

- Proposed letter to Senator Gaines
- SB 929 language



AUBURN AREA RECREATION AND PARK DISTRICT

March 30, 2018

The Honorable Senator Ted Gaines
California State Senate
State Capitol
Sacramento, CA 95814

RE: Senate Bill 929 (McGuire) – Support [as amended March 6, 2018]

Dear Senator Gaines

On behalf of the Board of Directors of the Auburn Area Recreation and Park District (ARD), I am writing to support Senate Bill 929 (McGuire), which would require that all special districts maintain a website. ARD provides exceptional park and recreation services to 43,000 people in the greater Auburn/Meadow Vista area.

Special districts like ours provide millions of Californians with essential local services and infrastructure. Communities form special districts when there is something the community wants, the community wants done well, and the community wants done with local control. As local service providers, few agencies in the state are as impactful on the day-to-day lives of Californians.

SB 929 will grant the public with greater access to their services, and greater transparency and accountability of the governing bodies who oversee them.

Specifically, SB 929 would require that, by 2020, every independent special district must have a website. The sites will meet existing local agency website requirements including: a link to the district's meeting agendas, Financial Transaction Reports, and Compensation Reports, as well as a copy of the district's enterprise systems catalog. The bill will also ensure the sites contain contact information for the district. SB 929 will provide an exemption for small districts that cannot comply due to hardships such as lacking broadband access, or the necessary finances or staff to construct and maintain a website.

We believe that special districts are the most local form of government, and we are committed to empowering our community to engage in its government. The increased transparency provided by SB 929 is consistent with our district's outreach efforts, and making information more widely available on the Internet will improve public awareness and access to special district services in our community.

For these reasons, the Auburn Area Recreation and Park District encourages you to support Senate Bill 929 (McGuire).

Sincerely,

Kahl Muscott, District Administrator

CC: The Honorable Mike McGuire [Kimberly.Kollwitz@sen.ca.gov]
Dillon Gibbons, California Special Districts Association [advocacy@cda.net]

Customer Service: 123 Recreation Drive • Auburn, California 95603-5427 530 • 885-8461 FAX 530 • 823-0872
 District Office: 471 Maidu Drive, Suite 200 • Auburn, California 95603-5774 530 • 885-8461 FAX 530 • 885-0703



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SB-929 Special districts: Internet Web sites. (2017-2018)

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Date Published: 03/06/2018 09:00 PM

AMENDED IN SENATE MARCH 06, 2018

CALIFORNIA LEGISLATURE — 2017-2018 REGULAR SESSION

SENATE BILL

No. 929

Introduced by Senator McGuire

January 25, 2018

~~An act to amend Section 53085 of the Government Code, relating to local government. An act to add Section 53087.8 to the Government Code, relating to special districts.~~

LEGISLATIVE COUNSEL'S DIGEST

SB 929, as amended, McGuire. ~~Local government: applicant for economic development financial assistance; statement.~~ *Special districts: Internet Web sites.*

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 provides the exclusive authority and procedure for the initiation, conduct, and completion of changes of organization and reorganization for special districts, as specified. The California Public Records Act requires a local agency to make public records available for inspection and allows a local agency to comply by posting the record on its Internet Web site and directing a member of the public to the Web site, as specified.

This bill would, beginning on January 1, 2020, require every independent special district to maintain an Internet Web site that clearly lists contact information for the special district, except as provided. Because this bill would require local agencies to provide a new service, the bill would impose a state-mandated local program.

The California Constitution requires local agencies, for the purpose of ensuring public access to the meetings of public bodies and the writings of public officials and agencies, to comply with a statutory enactment that amends or enacts laws relating to public records or open meetings and contains findings demonstrating that the enactment furthers the constitutional requirements relating to this purpose.

This bill would make legislative findings to that effect.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that with regard to certain mandates no reimbursement is required by this act for a specified reason.

With regard to any other mandates, this bill would provide that, if the Commission on State Mandates determines that the bill contains costs so mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

~~Existing law authorizes a local agency to require an applicant for economic development loans, grants, or similar financial assistance to sign a statement under penalty of perjury that he or she has not been convicted of a felony.~~

~~This bill would make a nonsubstantive change to that provision.~~

Vote: majority Appropriation: no Fiscal Committee: **noyes** Local Program: **noyes**

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. *The Legislature finds and declares all of the following:*

- (a) Special districts are local government agencies that provide essential services to millions of Californians.*
- (b) As of January 2018, there are 2,085 independent special districts in California.*
- (c) Each special district focuses on a specific set of services, including, but not limited to, water, utilities, and parks.*
- (d) Throughout California's history, special districts have empowered residents to find local solutions to fit the unique needs of their communities.*
- (e) It is this local approach that continues to make special districts a popular method for delivering essential public services and infrastructure in communities throughout the state.*
- (f) In order to further public access to information related to these essential services, it is the intent of the Legislature that each independent special district provide easily accessible and accurate information on an Internet Web site.*

SEC. 2. *Section 53087.8 is added to the Government Code, to read:*

53087.8. (a) (1) *Except as provided in subdivision (b), beginning on January 1, 2020, every independent special district, as defined in Section 56044, shall maintain an Internet Web site.*

(2) *The Internet Web site required by paragraph (1) shall conform to any other provisions of law applicable to the Internet Web site of the district, including, but not limited to, Sections 6270.5, 53893, 53908, and 54954.2 of this code, and Section 32139 of the Health and Safety Code.*

(3) *The Internet Web site required by paragraph (1) shall clearly list contact information for the independent special district.*

(b) (1) *An independent special district shall be exempt from subdivision (a) if, pursuant to a majority vote of its governing body at a regular meeting, the district adopts a resolution declaring its determination that a hardship exists that prevents the district from establishing or maintaining an Internet Web site.*

(2) *A resolution adopted pursuant to this subdivision shall include detailed findings, based upon evidence set forth in the minutes of the meeting, supporting the board's determination that a hardship prevents the district from establishing or maintaining an Internet Web site. The findings may include, but shall not be limited to, inadequate access to broadband communications network facilities that enable high-speed Internet access, significantly limited financial resources, or insufficient staff resources.*

(3) *A resolution adopted pursuant to this subdivision shall be valid for one year. In order to continue to be exempt from subdivision (a), the governing body of an independent special district shall adopt a resolution pursuant to this subdivision annually so long as the hardship exists.*

SEC. 3. *The Legislature finds and declares that Section 2 of this act, which adds Section 53087.8 to the Government Code, furthers, within the meaning of paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the purposes of that constitutional section as it relates to the right of public access to the meetings of local public bodies or the writings of local public officials and local agencies. Pursuant to paragraph*

(7) of subdivision (b) of Section 3 of Article I of the California Constitution, the Legislature makes the following findings:

By requiring independent special districts to maintain an Internet Web site, this act increases public access to public records and thereby furthers the purposes of paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution.

SEC. 4. *No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because the only costs that may be incurred by a local agency or school district under this act would result from a legislative mandate that is within the scope of paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution.*

However, if the Commission on State Mandates determines that the act contains other costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.

~~SECTION 1. Section 53085 of the Government Code is amended to read:~~

~~53085. A local agency, as defined by Section 54951, may require an applicant for economic development loans, grants, or similar financial assistance to sign a statement under penalty of perjury that he or she has not been convicted of a felony.~~

Item 8.6 Cover sheet – Claim Against ARD – Broken Windshield

Auburn Area Recreation and Park District November, 2017 Board of Directors meeting

The Issue

Shall the Auburn Area Recreation and Park District (ARD) approve or deny a claim against ARD for a chipped windshield at Overlook Park?

Background

William P. Barraza II, an Auburn resident parked his van at Overlook Park in late September, 2017. When Mr. Barraza returned to his van after a walk with his dog, he found there were chips in his windshield. Mr. Barraza observed that ARD staff was in the area weed eating during this time period. Mr. Barraza feels that a weed eater threw rocks that chipped his windshield.

After relaying his name and information to staff, a letter was sent to Mr. Barraza detailing what he needed to do to file a claim. This letter was sent 9/29/18.

On 12/4/17, William called and left a message with Mike Scheele, ARD's Landscape Architect. Staff called Mr. Barraza and told him that a letter had been sent detailing what he needed to do. Mr. Barraza then called Mike (again) on 12/7/17 and left another message. A copy of the original letter was re-sent.

ARD heard nothing from Mr. Barraza until 2/26/18, when he showed up at the ARD Administration office regarding the claim. Mr. Barraza said he lost the previous letters and had got sidetracked because of the death of his dog. Staff printed him another a copy of the original letter and let him sit in a room to formulate a reply. His reply and the cost estimate are attached

ARD policy on accidents and claims states the following (from the District Policy Manual):

- B. District Policy for Handling Claims Against the District. All claims will be directed to the District Administrator to handle pursuant to California Association for Park and Recreation Indemnity (CAPRI) guidelines. Any claim under \$5,000 will be handled by the District Administrator and sent to the Consent Calendar at the next available Board meeting. Claims without a dollar amount will be handled per CAPRI guidelines.

The California Association for Park and Recreation Indemnity (CAPRI) "Summary of Accident Handling Procedures" states the following:

CLAIMS

If the claim is sufficient, it should be placed on the Board agenda for **action on its merits**. Notify the Claimant in writing of action taken by the Board.

A copy of the letter, claim and estimate is attached.

Recommendation for the Board of Directors

Charles Torretta with George Hills Company, our third party claims administrator said that he would support any decision made. He said that they have paid out on several similar weed eating accidents in the past, including one that most likely occurred on the same day as this claim.

Fiscal Impact

No impacts if the claim is denied. \$265 if approved.

Attachments

Letter to William P. Barraza II
Reply from Mr. Barraza
Estimate from Turtle's Auto Glass



AUBURN AREA RECREATION AND PARK DISTRICT

September 29, 2017

William P Barraza
12082 Persimmon Terrace
Auburn, CA 95603

Dear Mr. Barraza,

Your notice of sustaining certain damages or injury has been received. However before we can act, a formal claim must be submitted as required by the Government Code. If you wish to file a claim against the district, your claim can simply be in the form of a letter to the Board of Directors of the Auburn Area Recreation and Park District and must include:

Your name and address.

Address (if different) where any notice is to be sent.

The date, place and circumstances of the occurrence or transaction which gave rise to the claim.

A general description of the indebtedness, obligation, injury, damage, or loss incurred, so far as it may be known at the time of the presentation of your claim.

The name(s) of the employee (s) causing the injury, damage or loss, if known.

The amount claimed as of the date of the presentation of your claim, including an estimate of any future amount. Also state the basis of computation of the amount claimed.

The letter must be signed and dated by you or some other person on your behalf.

This letter is not intended to imply acceptance, lateness, insufficiency or denial of a claim.

Should you have further reason to contact the district concerning this matter, please telephone me at (530) 885-8461.

Sincerely,

Kahl Muscott
District Administrator

Customer Service: 123 Recreation Drive • Auburn, California 95603-5427 530 • 885-8461 FAX 530 • 823-0872
 District Office: 471 Maidu Drive, Suite 200 • Auburn, California 95603-5774 530 • 885-0611 FAX 530 • 885-0703

William PAUL Barraza II

~~add~~ address: 12082 perSimmo Terraces
Auburn CA. 95603.

THE Skate park about 3-4 month
ago.

There was 2 guys weed eating
and ageing THE grass by my

Van I JUST KLened THE window
walk my Dog's around and
When I got back There was

Chips ~~on~~ my Van window,

From THE Same angle

where they were ageing THE
Grass.

I young guy WITH Glasses -

was Doing THE ageing. They had
a ARD. white TRUCK WITH a

Flat TRYLore. Behind IT.
THE estimate is ~~289~~ \$289 \$300.

William
Barraza II



Turtle's Auto Glass

2112 Drive In Way
Auburn, CA 95603

Phone # 530-268-5543
916-478-1070
Fax # 530-887-7308
turtle@turtlesautoglass.com
www.turtlesautoglass.com

Invoice

Date	Invoice #
2-21-18	6450

Bill To	
Name	William P Barracatt
Address	12092
City	Auburn State CA Zip 95603
Phone	(530) 988-6596

Quote

Insurance Co.	Cash	PAID Check	CC	Installer	RO No.	P.O. No.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Description				Qty	Amount	
Replacement <input type="checkbox"/> Rock Chip <input type="checkbox"/> Other <input type="checkbox"/>						
2000 Honda Odyssey						
FB 20562						165
2 kits						20
LABOR						80

VIN #

Subtotal	265
Sales Tax (7.25%)	
Total	

All workmanship has a lifetime warranty. Parts have a manufacturers warranty only. Warranty is not transferable to new ownership. All warranties are void if part(s) are subject to abuse.

I hereby authorize that the above repair/replacement work to be done with the necessary materials. We are not responsible for any lost or stolen items.

By signing you agree to the terms and conditions

SIGNATURE X William P Barracatt

Balance Due

Auburn Journal

Wednesday Feb 28 2018 | 0 comments

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Our View: Take note of small district's big idea

String Fling has room to grow even bigger

Who knew that the foothills would be so alive with the sound of music?

Well, the smart people of Auburn Recreation District did, for starters.

The district started its "String Fling" acoustic guitar festival in 2016 as an offshoot of its wildly popular Ukulele Festival and has grown the event — this year taking place April 13 in Roseville and April 20 and April 21 in Auburn — into a force to be reckoned with.

It has even more room to grow and should be encouraged every step of the way to take some giant steps.

The event this year includes a performance-instructor showcase April 13 at the Strum Shop in Roseville, showcasing Auburn's own Hannah Jane Kile.

The next weekend, the music takes an eastern swing up Interstate 80 to Auburn, where virtuoso Virginia guitarist Mark Kroos will perform April 20.

Kroos will be a revelation when he performs at Bethlehem Lutheran Church April 20 with a double-neck acoustic guitar, coaxing simultaneous melodies and harmonies out of his Ovation in a musical tour de force of tonal subtlety, precision and creativity.

Auburn is a stop on his western U.S. tour as he continues to carve out a name for himself in the music industry.

Kroos' guitar pyrotechnics will be followed on April 21 in Auburn by a day's worth of instructional workshops for six-string newbies and veteran pluckers alike.

And just to show that while they may be flat-out monsters on their instruments but still humble enough to give back, both Kroos and Kile will be providing instruction at the Saturday sessions, joining an all-star teaching brigade pulled from across the region.

Preston Marx, an Auburn attorney who helped found String Fling, is not flying of the fretboard when he says that event is a remarkable opportunity to not only hear renowned musicians and watch them play but also to meet and study with them in a small classroom.

And what a remarkable opportunity the recreation district has presented to the community, with scores of guitar players, their friends and families coming from throughout the region for a festival that has proved already to be a big draw and could get a whole lot bigger.

And that means a big idea from a tiny governmental organization is reaping rewards for Auburn and Placer County.

The district and the String Fling deserve support for a sound idea that it hopes to evolve further into a multi-day event that will get even bigger than it is now.

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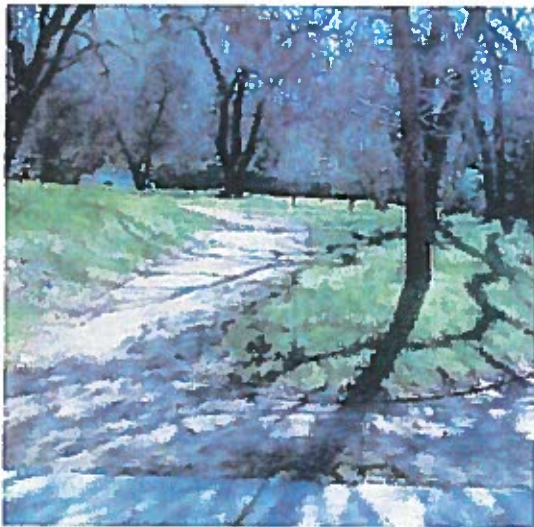
Auburn Journal

Thursday Mar 01 2018 | 0 comments

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Auburn park could be closed to make way for 55+ affordable housing SoCal developer eyes Auburn Recreation District acreage

By: Gus Thomson, Reporter/Columnist



The Auburn Recreation District board is poised to consider a conditional-sale agreement of 6-acre Mount Vernon Park to a Los Angeles nonprofit eyeing the land for an affordable housing project renting to people 55 and up.

The property, north of the Nevada Street-Palm Avenue crossroads, would be adjacent to Palm Terrace Apartments, an affordable housing project developed about 10 years ago.

The recreation district board is to hold a public hearing March 29 to consider a purchase and sale agreement on the undeveloped parcel with Western Community Housing.

Kale Muscott, district administrator, said that the property was deeded to the recreation district as parkland when Palm Terrace was built and came with funding to develop the acreage as a park. Funding was "chewed up" by construction of a sidewalk and the park itself, including a short circular trail at the front of the property and picnic tables that have now been removed, is little used, he said.

Working with Western Community Housing, the district would be moving into a period where the nonprofit would have the opportunity to gain development approvals and grants to start construction in about four to five years, Muscott said.

About 60 units are being planned, with 48 of them one-bedroom. The site plan will be subject to approval by the city of Auburn's Planning Commission. Federal, state, county and local subsidy programs are to be asked to fund the project, with low-income housing tax credits the largest component of financing.

Western Community Housing has developed affordable housing in the Sacramento and Bay areas as well as Southern California. As of 2017, it has built 7,565 affordable and 735 market-rate apartments since its founding in 1999. Another 600 units are under construction.

The public hearing on the purchase and sale agreement is to be held at 6 p.m. March 29 in the board room at Canyon View Community Center, 471 Maidu Drive in Auburn.

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