

**AUBURN AREA RECREATION AND PARK DISTRICT  
MEETING OF THE BOARD OF DIRECTORS AGENDA  
6:00 PM  
THURSDAY, NOVEMBER 18, 2021  
CANYON VIEW COMMUNITY CENTER, BOARD ROOM  
471 MAIDU DRIVE, AUBURN, CA 95603**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at [kmuscott@auburnrec.com](mailto:kmuscott@auburnrec.com) or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/84372432243>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 843 7243 2243 to participate.

People using the Zoom website will be able to see and hear the Board, and the Board will be able to hear the public. The Board will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or [kmuscott@auburnrec.com](mailto:kmuscott@auburnrec.com) at least 48 hours in advance to request an auxiliary aid or accommodation.

**1.0 CALL TO ORDER**

**(PLEDGE TO THE FLAG)**

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. The November and December Board meetings will be scheduled in consideration of recognized holidays. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

**Roll Call**

Ainsleigh \_\_\_\_\_ Lynch \_\_\_\_\_ Ferris \_\_\_\_\_ Gray \_\_\_\_\_ Holbrook \_\_\_\_\_

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

Presentation from Facilities and Grounds Manager, Jesse Williams to Park Worker, Sinval Carvalho, as employee of the month for November, 2021.

**3.0 AGENDA REVIEW, CHANGES, AND APPROVAL**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_

Ainsleigh \_\_\_\_\_ Lynch \_\_\_\_\_ Ferris \_\_\_\_\_ Gray \_\_\_\_\_ Holbrook \_\_\_\_\_

**Roll Call Vote**

**4.0 PUBLIC COMMENT** – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be un-muted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

**5.0 CONSENT ITEMS** – (roll call vote). All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public requests a specific item to be removed from the Consent Calendar for separate discussion and action.

\_\_\_\_\_ **5.1 Review and approval of Minutes of the Board of Directors from October 28, 2021 (Pages 5 – 12)**

Review and approval of Minutes of the Board of Directors from October 28, 2021

\_\_\_\_\_ **5.2 Review of Cash Requirements for October, 2021 (Standing Finance Committee) (Pages 13 – 16)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval.

\_\_\_\_\_ **5.3 Review of Financials for October, 2021 (Standing Finance Committee) (Pages 17 – 23)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval.

\_\_\_\_\_ **5.4 Resolution #2021-22: Transfer of \$45,000 from the Capital Construction Reserves for 24 Acre Planning and CEQA (Standing Finance Committee) (Pages 24 – 25)**

Shall the Auburn Area Recreation and Park District (District) approve and adopt Resolution #2021-22, a resolution authorizing the transfer of funds from the Capital Construction Reserves in the amount of \$45,000 to reimburse the general fund for the remainder of expenses paid for the Regional Park 24 Acre expansion preliminary drawings, planning and CEQA review?

**\_\_\_\_\_ 5.5 ARD's Medical Family Benefit Policy Update (Personnel, Policy, Fee & Legal Review Committee) (Page 26)**

Shall the Auburn Area Recreation and Park District (District) recommend approving changes to Personnel Policy for an annual 50/50 adjustment based on new premiums in District benefits for the CalPERS medical coverage for employees?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

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Ainsleigh \_\_\_\_\_ Lynch \_\_\_\_\_ Ferris \_\_\_\_\_ Gray \_\_\_\_\_ Holbrook \_\_\_\_\_

**Roll Call Vote**

**\_\_\_\_\_ 6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS (Pages 27 – 48)**

Please see board reports, vandalism reports, and project activity report under item 6.0.

**\_\_\_\_\_ 7.0 UNFINISHED BUSINESS**

**\_\_\_\_\_ 7.1 Resolution #2021-23 Purchase of a new Dump Truck (Pages 49 – 59)**

Shall the Auburn Area Recreation and Park District (ARD) approve and adopt Resolution #2021-23, authorizing the District Administrator to purchase a new International MV607 Dump Truck for an amount not to exceed \$135,000?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

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Ainsleigh \_\_\_\_\_ Lynch \_\_\_\_\_ Ferris \_\_\_\_\_ Gray \_\_\_\_\_ Holbrook \_\_\_\_\_

**Roll Call Vote**

\_\_\_ 8.0 NEW BUSINESS

\_\_\_ 8.1 DeWitt Theater Renovation Support Letter. (Acquisition & Development Committee)  
(Pages 60 – 69)

Shall the Auburn Area Recreation and Park District (ARD) send a letter to the Placer County Board of Supervisors supporting the renovation of the DeWitt Theater renovation?

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to \_\_\_\_\_

Ainsleigh \_\_\_ Lynch \_\_\_ Ferris \_\_\_ Gray \_\_\_ Holbrook \_\_\_

**Roll Call Vote**

\_\_\_ 9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

- 1. County Mitigation Fund, current balance \$792,000.

\_\_\_ 10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

\_\_\_ 12.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be unmuted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

\_\_\_ 13.0 CLOSED SESSION

13.1 Public Employee Performance Evaluation (Gov Code 54954.5, subd. (e), 54947.)

Title: District Administrator

\_\_\_ 14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

**ADJOURNMENT**

AUBURN AREA RECREATION AND PARK DISTRICT

This agenda is hereby certified to have been posted as follows:

11/12/2021  
Date

1:45pm  
Time

Cathy Warford  
Clerk to the Board

**SECTION: 5.0**

**ITEM: 5.1 REVIEW AND APPROVAL OF MINUTES OF THE  
BOARD OF DIRECTORS FROM OCTOBER 28, 2021**

**INFORMATION: SEE ATTACHED MINUTES**

**STAFF  
RECOMMENDATION: BOARD OF DIRECTORS REVIEW & APPROVE  
MINUTES**

**FISCAL IMPACT: NONE**

**Auburn Area Recreation and Park District  
Minutes of the Meeting of the Board of Directors  
Thursday, October 28, 2021, 6:00 p.m.**

**Board Members**

**Present:** Chairman H. Gordon Ainsleigh  
Director Mike Lynch  
Director Jim Ferris  
Director Jim Gray  
Director Scott Holbrook

**Board Members  
Absent:** None.

**Staff Present:** Kahl Muscott, District Administrator  
Veona Galbraith, Administrative Services Manager  
Jesse Williams, Facilities & Grounds Manager  
Manouch Shirvanioun, Customer Service/Marketing Manager  
Mark Brunner, Recreation Services Manager  
Amy Oddo, Youth Services Manager  
Mike Scheele, Landscape Architect/Project Manager  
Pat Larson, Recording Secretary

**1.0 CALL TO ORDER**

The Meeting of the Board of Directors was called to order at 6:03 p.m. by Chairman Ainsleigh.

**2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS**

A presentation was given from Administrative Services Manager Veona Galbraith to Account Clerk II, Diane Shaw as employee of the month for October, 2021.

A slide presentation was given by District Administrator Kahl Muscott regarding Executive Assistant Pat Larson's retirement.

**3.0 AGENDA REVIEW, CHANGES AND APPROVAL**

A motion was made by Director Holbrook and seconded by Director Gray to approve the agenda as written.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 – 0 Motion carries.

**4.0 PUBLIC COMMENT**

Director Jim Ferris gave public comment as a member of the public thanking Jesse Williams and Manouch Shirvanioun for their efforts at a celebration of life event of a friend of Jim Ferris' at the Ashley Memorial Dog Park on October 23, 2021. The event turned out well and everything went very smoothly.

**5.0 CONSENT ITEMS**

- 5.1 Review and Approval of Minutes of the Board of Directors Meeting from September 28, 2021**
- 5.2 Review of Cash Requirements for September, 2021 (Standing Finance Committee)**
- 5.3 Review of Financials for September, 2021 (Standing Finance Committee)**
- 5.4 District Policy Proposed Amendment – Smoking and Vaping (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Lynch and seconded by Director Gray to approve the Consent Calendar as written.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 – 0 Motion carries.

**6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS**

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

**7.0 UNFINISHED BUSINESS**

None.

**8.0 NEW BUSINESS**

**8.1 Resolution Number 2021-20, Meadow Vista Park Path Repairs & Parking Lot Sealcoat Project – Award of Contract (Acquisition & Development Committee)**

A motion was made by Director Holbrook and seconded by Director Gray to adopt Resolution Number 2021-20, a resolution awarding a contract for the Meadow Vista Park Path Repairs & Parking Lot Sealcoat Project to Baldoni Construction.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 – 0 Motion carries.

**8.2 Resolution Number 2021-22: Purchase of a new Dump Truck (Standing Finance Committee)**

A motion was made by Director Ferris and seconded by Director Lynch to postpone this item to the November, 2021 Board meeting with more input by the Board Members regarding the purchase of a new dump truck.

No vote was taken, an amendment was made.

The motion was amended by Director Ferris and seconded by Director Lynch to postpone this item to the December, 2021 Board meeting with more input by the Board Members given to District Administrator Kahl Muscott and Facilities & Grounds Manager Jesse Williams regarding the purchase of a new dump truck.

**Roll Call Vote**

Director Ainsleigh – No  
Director Lynch – No  
Director Ferris – Yes  
Director Gray – No  
Director Holbrook – Yes

2 - 3 Motion failed.



A motion was made by Director Ainsleigh and seconded by Director Lynch to postpone this item to the November, 2021 Board meeting with more input by the Board Members given to District Administrator Kahl Muscott and Facilities & Grounds Manager Jesse Williams.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – No  
Director Gray – No  
Director Holbrook – No

2 - 3 Motion failed.

A motion was made by Director Gray and seconded by Director Ainsleigh to adopt Resolution Number 2021-22: Purchase of a new Dump Truck.

**Roll Call Vote**

Director Ainsleigh – No  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – No

3 – 2 Motion carries

A motion to re-consider the previous motion was made by Director Ferris and seconded by Director Ainsleigh was made because Director Ferris did not understand the previous motion and voted incorrectly.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – No  
Director Ferris – Yes  
Director Gray – No  
Director Holbrook – Yes

3 – 2 Motion carries

A motion was made by Director Gray and seconded by Director Ainsleigh to adopt Resolution Number 2021-22: Purchase of a new Dump Truck.

**Roll Call Vote**

Director Ainsleigh – No  
Director Lynch – Yes  
Director Ferris – No  
Director Gray – Yes  
Director Holbrook – No

2 – 3 Motion failed.

A motion was made by Director Holbrook and seconded by Director Ainsleigh to postpone this item to the November, 2021 Board Meeting with more Board Member input to be given to District Administrator Kahl Muscott and Facilities & Grounds Manager Jesse Williams.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – No  
Director Holbrook – Yes

4 – 1 Motion carries.

**8.3 Amending 2021/2022 Project List and CIP (Acquisition & Development Committee)**

A motion was made by Director Holbrook and Seconded by Director Gray to amend the existing 2021/2022 Project List and Capital Improvement Project List (CIP) to coincide with the FY 2021/2022 Budget Revision.

**Roll Call Vote**

Director Ainsleigh – Yes  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – Yes

5 – 0 Motion carries.

**8.4 Resolution Number 2021-21: Mid-Year Budget Revision for Fiscal Year 2021/2022 (Standing Finance Committee)**

A motion was made by Director Gray and seconded by Director Holbrook to adopt Resolution Number 2021-21 approving the Mid-Year 2021/2022 revised budget.

**Roll Call Vote**

Director Ainsleigh – Abstain  
Director Lynch – Yes  
Director Ferris – Yes  
Director Gray – Yes  
Director Holbrook – No

3 – 1 – 1 Motion carries.

**9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

**Director Holbrook left the meeting at 7:43 p.m. and returned at 7:48 p.m.**

1. Information item – Removal of Regional Park Dry Creek Porta Potties. (Acquisition & Development Committee) The Board discussed this item with mixed opinions. Director Holbrook doesn't agree to take them out. Director Lynch wants staff to research an alternative kind of restroom and give the Board a cost estimate. Director Ferris would like signs put up saying the restrooms are temporarily closed if we do take them out. The Board would like Staff to come up with some ideas for a solution to this problem.
2. Schedule of Committee and Board meetings for November and December, 2021. The Board reviewed this item, the meetings will be scheduled.
3. County Mitigation Fund, current balance \$792,000.

**10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

**11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL**

None.

**12.0 PUBLIC COMMENT**

None.

**13.0 CLOSED SESSION – the Board went into closed session at 7:51 p.m.**

**13.1 Public Employee Performance Evaluation (Gov Code 54954.5, subd. (e), 54947.)**

**14.0 OPEN SESSION - REPORT/ACTION ON OR ABOUT CLOSED SESSION –  
Open Session began at 8:03 p.m.**

There was no reportable action.

**ADJOURNMENT** - As there was no further business, the meeting was adjourned at 8:03 p.m. by Chairman Ainsleigh.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

**SECTION: 5.0**

**ITEM: 5.2 REVIEW AND APPROVAL OF CASH  
REQUIREMENTS FOR OCTOBER, 2021**

**DESCRIPTION: ACCOUNTS PAYABLE**

**INFORMATION: SEE ATTACHED INFORMATION**

**STAFF  
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING  
FINANCE COMMITTEE AND FORWARDED TO  
THE CONSENT CALENDAR FOR REVIEW AND  
APPROVAL**

**FISCAL IMPACT: \$372,911.06**

Auburn Pec & Park  
 VENDOR CHECK REGISTER REPORT  
 Payables Management

Ranges: From: To: From: To:  
 Check Number First Last Check Date 10/1/2021 10/31/2021  
 Vendor ID First Last Checkbook ID COMM 1ST COMM 1ST  
 Vendor Name First Last

Sorted By: Check Number

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
22145	P0007	Pacific Gas & Electric Company	10/1/2021	COMM 1ST	PMCHK00002785	\$11,408.60
22146	S1007	Stationary Engineers, Local 39	10/1/2021	COMM 1ST	PMCHK00002785	\$361.12
22147	1099-256	Healing Pastures, Inc.	10/8/2021	COMM 1ST	PMCHK00002786	\$337.50
22148	1099-313	Alison Lloyd	10/8/2021	COMM 1ST	PMCHK00002786	\$384.00
22149	1099-5	Daniel Crandall	10/8/2021	COMM 1ST	PMCHK00002786	\$241.50
22150	A0018	Auburn Chamber of Commerce	10/8/2021	COMM 1ST	PMCHK00002786	\$100.00
22151	A0051	Anderson's Sierra Pipe Co.	10/8/2021	COMM 1ST	PMCHK00002786	\$459.29
22152	A0134	Advanced Intregrated Pest Mana	10/8/2021	COMM 1ST	PMCHK00002786	\$155.00
22153	A0170	AT&T Acct 088-034-5818-655	10/8/2021	COMM 1ST	PMCHK00002786	\$90.95
22154	C0041	CPRS	10/8/2021	COMM 1ST	PMCHK00002786	\$150.00
22155	C0072	CIT Technology Fin. Serv., Inc	10/8/2021	COMM 1ST	PMCHK00002786	\$470.75
22156	C0113	Cooks Portable Toilets & Septi	10/8/2021	COMM 1ST	PMCHK00002786	\$1,619.12
22157	C0130	Cirrus Group LLC	10/8/2021	COMM 1ST	PMCHK00002786	\$221.41
22158	D0010	Diamond Pacific	10/8/2021	COMM 1ST	PMCHK00002786	\$39.80
22159	D0066	De Lage Landen Financial Servi	10/8/2021	COMM 1ST	PMCHK00002786	\$332.48
22160	D0095	Dowden, Pat	10/8/2021	COMM 1ST	PMCHK00002786	\$3,200.00
22161	E0008	Ewing Irrigation Products, Inc	10/8/2021	COMM 1ST	PMCHK00002786	\$678.27
22162	E0030	Ecografx, Inc.	10/8/2021	COMM 1ST	PMCHK00002786	\$600.00
22163	F0047	Fuentes Pond Maintenance	10/8/2021	COMM 1ST	PMCHK00002786	\$6,300.00
22164	G0021	Veona Galbraith	10/8/2021	COMM 1ST	PMCHK00002786	\$12.32
22165	I0010	Inland Business Systems	10/8/2021	COMM 1ST	PMCHK00002786	\$1.88
22166	L0027	Pat Larson	10/8/2021	COMM 1ST	PMCHK00002786	\$30.46
22167	L0033	Les Schwab	10/8/2021	COMM 1ST	PMCHK00002786	\$831.66
22168	M0019	Kahl Muscott	10/8/2021	COMM 1ST	PMCHK00002786	\$155.68
22169	M0098	Meadow Vista County Water Dist	10/8/2021	COMM 1ST	PMCHK00002786	\$3,420.39
22170	M0099	George Eric Menig	10/8/2021	COMM 1ST	PMCHK00002786	\$5,375.00
22171	N0003	Norris Electric, Inc.	10/8/2021	COMM 1ST	PMCHK00002786	\$105.00
22172	N0012	Nevada Irrigation District	10/8/2021	COMM 1ST	PMCHK00002786	\$1,203.14
22173	N0045	Near U CO2	10/8/2021	COMM 1ST	PMCHK00002786	\$230.37
22174	N0048	Normac, Inc.	10/8/2021	COMM 1ST	PMCHK00002786	\$134.26
22175	N0050	N&S Tractor	10/8/2021	COMM 1ST	PMCHK00002786	\$298.85
22176	N0051	National Aquatic Services, Inc	10/8/2021	COMM 1ST	PMCHK00002786	\$2,995.00
22177	P0005	Placer County Water Agency	10/8/2021	COMM 1ST	PMCHK00002786	\$1,108.03
22178	P0007	Pacific Gas & Electric Company	10/8/2021	COMM 1ST	PMCHK00002786	\$3,823.61
22179	P0021	Petty Cash	10/8/2021	COMM 1ST	PMCHK00002786	\$203.73
22180	Q0003	Quality Automotive	10/8/2021	COMM 1ST	PMCHK00002786	\$1,827.44
22181	R0073	Riebes Auto Parts	10/8/2021	COMM 1ST	PMCHK00002786	\$123.38
22182	S0009	Sierra Saw Sales And Service	10/8/2021	COMM 1ST	PMCHK00002786	\$167.55
22183	S0050	Sierra Safety	10/8/2021	COMM 1ST	PMCHK00002786	\$948.41
22184	S0067	Superfast Copy	10/8/2021	COMM 1ST	PMCHK00002786	\$4.31
22185	S0094	Manouch Shirvanioun	10/8/2021	COMM 1ST	PMCHK00002786	\$39.20
22186	S0143	SMAA	10/8/2021	COMM 1ST	PMCHK00002786	\$2,572.75
22187	S0152	SiteOne Landscape Supply, LLC	10/8/2021	COMM 1ST	PMCHK00002786	\$1,413.75
22188	T0009	Stanley Convergent Security So	10/8/2021	COMM 1ST	PMCHK00002786	\$418.53
22189	T0031	Turf Star, Inc.	10/8/2021	COMM 1ST	PMCHK00002786	\$109.47
22190	T0071	TIAA Commercial Finance, Inc.	10/8/2021	COMM 1ST	PMCHK00002786	\$107.34
22191	T1000	Transamerica Life Insurance	10/8/2021	COMM 1ST	PMCHK00002786	\$460.00
22192	TEMPA	Ann Adams	10/8/2021	COMM 1ST	PMCHK00002786	\$30.00
22193	TEMPB	John Buffington	10/8/2021	COMM 1ST	PMCHK00002786	\$60.00
22194	TEMPC	Rod Delmue	10/8/2021	COMM 1ST	PMCHK00002786	\$50.00
22195	TEMPE	Barbara Fralick	10/8/2021	COMM 1ST	PMCHK00002786	\$30.00
22196	TEMPG	Bill Gallaher	10/8/2021	COMM 1ST	PMCHK00002786	\$30.00
22197	TEMPH	Melinda Hart	10/8/2021	COMM 1ST	PMCHK00002786	\$30.00
22198	TEMPI	Panna Lee	10/8/2021	COMM 1ST	PMCHK00002786	\$60.00
22199	TEMPN	Mark Nitta	10/8/2021	COMM 1ST	PMCHK00002786	\$30.00
22200	TEMPP	Missy Patton	10/8/2021	COMM 1ST	PMCHK00002786	\$30.00

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
22201	TEMPR	Alaina Posso	10/8/2021	COMM 1ST	PMCHK00002786	\$130.00
22202	TEMPS	Megan Strawn	10/8/2021	COMM 1ST	PMCHK00002786	\$100.00
22203	V0019	Valley Rock Landscape Material	10/8/2021	COMM 1ST	PMCHK00002786	\$1,116.26
22204	W0001	Walker's Office Supplies, Inc.	10/8/2021	COMM 1ST	PMCHK00002786	\$1,457.13
22205	W0044	Wave	10/8/2021	COMM 1ST	PMCHK00002786	\$129.85
22206	W0045	Williams, Jesse	10/8/2021	COMM 1ST	PMCHK00002786	\$26.88
22207	S0166	Sierra Snake Removal	10/8/2021	COMM 1ST	PMCHK00002787	\$275.00
22208	TEMPL	Laura Glassco	10/8/2021	COMM 1ST	PMCHK00002787	\$30.00
22209	TEMPL	Cathy Lynn	10/8/2021	COMM 1ST	PMCHK00002787	\$30.00
22210	TEMPN	Brent Nyberg	10/8/2021	COMM 1ST	PMCHK00002787	\$30.00
22211	TEMPP	Pam Porata	10/8/2021	COMM 1ST	PMCHK00002787	\$30.00
22212	TEMPS	Michael Stallings	10/8/2021	COMM 1ST	PMCHK00002787	\$135.00
22213	U0019	US Bank	10/8/2021	COMM 1ST	PMCHK00002787	\$8,768.94
22215	1099-271	Kelpro Security	10/15/2021	COMM 1ST	PMCHK00002788	\$3,738.00
22216	A0001	Recology Auburn Placer	10/15/2021	COMM 1ST	PMCHK00002788	\$2,289.20
22217	A0018	Auburn Chamber of Commerce	10/15/2021	COMM 1ST	PMCHK00002788	\$75.00
22218	A0051	Anderson's Sierra Pipe Co.	10/15/2021	COMM 1ST	PMCHK00002788	\$461.76
22219	B0020	BSN Sports, Inc.	10/15/2021	COMM 1ST	PMCHK00002788	\$26.63
22220	B0062	BareBones WorkWear	10/15/2021	COMM 1ST	PMCHK00002788	\$212.30
22221	C0094	Curt Schlenker	10/15/2021	COMM 1ST	PMCHK00002788	\$350.00
22222	C0128	Clipped In Races	10/15/2021	COMM 1ST	PMCHK00002788	\$1,500.00
22223	D0025	Dawson Oil Company	10/15/2021	COMM 1ST	PMCHK00002788	\$5,032.51
22224	E0008	Ewing Irrigation Products, Inc	10/15/2021	COMM 1ST	PMCHK00002788	\$1,143.01
22225	F0041	Friends of ARD	10/15/2021	COMM 1ST	PMCHK00002788	\$910.00
22227	H0060	HercRentals Inc.	10/15/2021	COMM 1ST	PMCHK00002788	\$1,110.47
22228	M0077	Mutt Mitt	10/15/2021	COMM 1ST	PMCHK00002788	\$72.55
22229	M0106	Marina Landscape, Inc	10/15/2021	COMM 1ST	PMCHK00002788	\$2,152.70
22230	N0045	Near U CO2	10/15/2021	COMM 1ST	PMCHK00002788	\$267.51
22231	N0053	Douglas Neal	10/15/2021	COMM 1ST	PMCHK00002788	\$500.00
22232	P0007	Pacific Gas & Electric Company	10/15/2021	COMM 1ST	PMCHK00002788	\$43.60
22233	R0073	Riebes Auto Parts	10/15/2021	COMM 1ST	PMCHK00002788	\$50.90
22234	S0009	Sierra Saw Sales And Service	10/15/2021	COMM 1ST	PMCHK00002788	\$9.35
22235	S0145	SCP Distributors	10/15/2021	COMM 1ST	PMCHK00002788	\$79.44
22236	S0154	Mike Scheele	10/15/2021	COMM 1ST	PMCHK00002788	\$178.08
22237	S1007	Stationary Engineers, Local 39	10/15/2021	COMM 1ST	PMCHK00002788	\$380.00
22238	T0031	Turf Star, Inc.	10/15/2021	COMM 1ST	PMCHK00002788	\$1,482.95
22239	TEMPS	Ed Smith	10/15/2021	COMM 1ST	PMCHK00002788	\$30.00
22240	V0004	Valley Truck & Tractor Co.	10/15/2021	COMM 1ST	PMCHK00002788	\$711.23
22241	W0001	Walker's Office Supplies, Inc.	10/15/2021	COMM 1ST	PMCHK00002788	\$733.33
22242	W0010	Waxie Sanitary Supply	10/15/2021	COMM 1ST	PMCHK00002788	\$74.49
22243	Y0002	Yuba Lock & Safe	10/15/2021	COMM 1ST	PMCHK00002788	\$675.55
22244	G0006	Gold Country Media Publication	10/15/2021	COMM 1ST	PMCHK00002789	\$7,235.41
22245	C0138	California Dept of Social Serv	10/15/2021	COMM 1ST	PMCHK00002790	\$20,000.00
22246	1099-117	Juan Aceituno	10/22/2021	COMM 1ST	PMCHK00002791	\$357.50
22247	1099-218	Auburn Gymnastics Center	10/22/2021	COMM 1ST	PMCHK00002791	\$97.50
22248	1099-269	Deborah Lynn	10/22/2021	COMM 1ST	PMCHK00002791	\$175.50
22249	1099-277	Foothill Karate Do	10/22/2021	COMM 1ST	PMCHK00002791	\$22.75
22250	1099-291	Isaac Humber	10/22/2021	COMM 1ST	PMCHK00002791	\$159.25
22251	1099-313	Alison Lloyd	10/22/2021	COMM 1ST	PMCHK00002791	\$450.00
22252	1099-374	Sarah Violet	10/22/2021	COMM 1ST	PMCHK00002791	\$133.50
22253	1099-375	Jennifer Rogers	10/22/2021	COMM 1ST	PMCHK00002791	\$624.00
22254	1099-376	Britt, Joanna	10/22/2021	COMM 1ST	PMCHK00002791	\$310.70
22255	A0013	AT&T	10/22/2021	COMM 1ST	PMCHK00002791	\$74.90
22256	A0027	Recology Auburn Placer	10/22/2021	COMM 1ST	PMCHK00002791	\$1,237.86
22257	A0163	All Seasons Pools & Spas	10/22/2021	COMM 1ST	PMCHK00002791	\$197.28
22258	A1010	Advantage Marketing and Print	10/22/2021	COMM 1ST	PMCHK00002791	\$69.18
22259	B0062	BareBones WorkWear	10/22/2021	COMM 1ST	PMCHK00002791	\$223.02
22260	C0044	CSDA Member Services	10/22/2021	COMM 1ST	PMCHK00002791	\$7,615.00
22261	C0061	California Computer Services	10/22/2021	COMM 1ST	PMCHK00002791	\$2,400.00
22262	F0023	Jerry Fisher	10/22/2021	COMM 1ST	PMCHK00002791	\$117.84
22263	G0006	Gold Country Media Publication	10/22/2021	COMM 1ST	PMCHK00002791	\$1,365.4
22264	G0045	GSSA	10/22/2021	COMM 1ST	PMCHK00002791	\$1,166.3
22265	K0011	The Permanente Medical Group	10/22/2021	COMM 1ST	PMCHK00002791	

Auburn Rec & Park  
 VENDOR CHECK REGISTER REPORT  
 Payables Management

\* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
22266	M0035	Meadow Vista Community Center	10/22/2021	COMM 1ST	PMCHK00002791	\$334.00
22267	P0005	Placer County Water Agency	10/22/2021	COMM 1ST	PMCHK00002791	\$5,830.61
22268	P0056	Placer Union High School Distr	10/22/2021	COMM 1ST	PMCHK00002791	\$4,032.35
22269	S0143	SMOA	10/22/2021	COMM 1ST	PMCHK00002791	\$815.50
22270	TEMPS	Trhish Schreiber	10/22/2021	COMM 1ST	PMCHK00002791	\$200.00
22271	TEMPT	Brenda Timmins	10/22/2021	COMM 1ST	PMCHK00002791	\$250.00
22272	TEMPW	Hunter Webb	10/22/2021	COMM 1ST	PMCHK00002791	\$500.00
22273	U0016	Uptown Signs & Graphics, Inc.	10/22/2021	COMM 1ST	PMCHK00002791	\$350.70
22274	W0001	Walker's Office Supplies, Inc.	10/22/2021	COMM 1ST	PMCHK00002791	\$49.31
22275	W0042	Live Oak Waldorf School	10/22/2021	COMM 1ST	PMCHK00002791	\$800.00
22276	W0044	Wave	10/22/2021	COMM 1ST	PMCHK00002791	\$476.75
22277	Y0007	MIChelle Yetka	10/22/2021	COMM 1ST	PMCHK00002791	\$11.73
22278	1099-377	Madison Thomson	10/22/2021	COMM 1ST	PMCHK00002792	\$1,500.00
22279	TEMPS	Jackie Szarka	10/22/2021	COMM 1ST	PMCHK00002792	\$60.00
22280	W0044	Wave	10/22/2021	COMM 1ST	PMCHK00002792	\$562.18
22281	A0051	Anderson's Sierra Pipe Co.	10/29/2021	COMM 1ST	PMCHK00002793	\$93.24
22282	B0020	BSN Sports, Inc.	10/29/2021	COMM 1ST	PMCHK00002793	\$203.24
22283	C0104	Campora Propane Service	10/29/2021	COMM 1ST	PMCHK00002793	\$921.10
22284	C0111	Cal.net	10/29/2021	COMM 1ST	PMCHK00002793	\$66.90
22285	C0120	Capture Technologies	10/29/2021	COMM 1ST	PMCHK00002793	\$60.00
22286	C0137	Centrica Business Solutions	10/29/2021	COMM 1ST	PMCHK00002793	\$190,339.81
22287	D0010	Diamond Pacific	10/29/2021	COMM 1ST	PMCHK00002793	\$27.41
22288	G0045	GSSA	10/29/2021	COMM 1ST	PMCHK00002793	\$879.00
22289	H0002	Harris Industrial Gases	10/29/2021	COMM 1ST	PMCHK00002793	\$100.00
22290	K0010	Knorr Systems, Inc.	10/29/2021	COMM 1ST	PMCHK00002793	\$3,972.26
22291	M0013	Meadow Vista Hardware	10/29/2021	COMM 1ST	PMCHK00002793	\$260.47
22292	M0074	Miracle Playsystems Inc	10/29/2021	COMM 1ST	PMCHK00002793	\$532.60
22293	N0012	Nevada Irrigation District	10/29/2021	COMM 1ST	PMCHK00002793	\$720.78
22294	N0045	Near U CO2	10/29/2021	COMM 1ST	PMCHK00002793	\$413.19
22295	P0005	Placer County Water Agency	10/29/2021	COMM 1ST	PMCHK00002793	\$1,653.82
22296	P0007	Pacific Gas & Electric Company	10/29/2021	COMM 1ST	PMCHK00002793	\$14,343.48
22297	R0065	River City Rentals	10/29/2021	COMM 1ST	PMCHK00002793	\$8.16
22298	R0073	Riebes Auto Parts	10/29/2021	COMM 1ST	PMCHK00002793	\$170.53
22299	S0009	Sierra Saw Sales And Service	10/29/2021	COMM 1ST	PMCHK00002793	\$925.63
22300	S0145	SCP Distributors	10/29/2021	COMM 1ST	PMCHK00002793	\$39.81
22301	T0071	TIAA Commercial Finance, Inc.	10/29/2021	COMM 1ST	PMCHK00002793	\$107.34
22302	T1000	Transamerica Life Insurance	10/29/2021	COMM 1ST	PMCHK00002793	\$480.00
22303	TEMPA	Daren Allbee	10/29/2021	COMM 1ST	PMCHK00002793	\$99.00
22304	TEMPH	Lori Hope	10/29/2021	COMM 1ST	PMCHK00002793	\$40.00
22305	TEMPS	Jamie Santana	10/29/2021	COMM 1ST	PMCHK00002793	\$99.00
22306	TEMPU	Robert Ulucan	10/29/2021	COMM 1ST	PMCHK00002793	\$60.00
22307	V0004	Valley Truck & Tractor Co.	10/29/2021	COMM 1ST	PMCHK00002793	\$2,385.14
22308	W0001	Walker's Office Supplies, Inc.	10/29/2021	COMM 1ST	PMCHK00002793	\$1,190.36
22309	W0010	Waxie Sanitary Supply	10/29/2021	COMM 1ST	PMCHK00002793	\$636.80

Total Checks: 163

Total Amount of Checks: \$372,911.06



**SECTION: 5.0**

**ITEM: 5.3 REVIEW OF FINANCIALS FOR OCTOBER, 2021**

**DESCRIPTION: ACCOUNTS PAYABLE**

**INFORMATION: SEE ATTACHED INFORMATION**

**STAFF  
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING  
FINANCE COMMITTEE AND FORWARDED TO  
THE CONSENT CALENDAR FOR REVIEW AND  
APPROVAL**

**FISCAL IMPACT: NONE**

## October's Financials

### After Mid-Year Budget Revision

#### *Revenues –*

- Programs are over budget by **\$15,400**. Most notable variances are in the Recreation Department. Various programs are up by **\$7,000** and Special Events took in addition revenue as well (**\$6,240**).

Everything else is aligned with our Mid-Year budget revision.

**PROFIT & LOSS**  
**21/22 Approved Budget**

	Approved Budget FY 21-22	% Of Total	Mid-Yr Revision FY 21-22	% Of Total	2021 Oct ACTUALS	Last Yr Oct Actuals	2021 YTD ACTUALS	2021 YTD BUDGET	List Yr YTD ACTUALS
<b>Operating Revenues</b>									
Program Revenue	1,103,547	13%	1,183,103	14%	121,708	87,055	911,243	895,795	351,845
Facility Revenue	144,894	2%	178,525	2%	6,280	3,677	139,429	139,395	21,411
Misc. Revenue	44,186	1%	45,424	1%	2,733	3,111	28,257	27,844	34,550
Grants & Donations	298,850	4%	318,688	4%	9,739	16,434	70,692	68,248	50,252
Interest Income	11,815	0%	9,987	0%	723	3,331	5,393	5,608	20,436
Equipment Reserve Transfers	200,300	2%	56,133	1%	-	-	-	140,000	-
Unfunded Liability Transfer	140,000	2%	140,000	2%	-	-	-	-	-
Future Cap & ADA Transfers	305,816	4%	505,644	6%	-	-	-	-	-
Tax Revenue	3,752,499	45%	3,777,208	45%	63,655	67,770	1,683,255	1,684,241	1,613,410
Atwood	30,198	0%	27,039	0%	-	-	11,940	11,940	11,369
Sterling Loan	2,135,500	26%	1,942,207	23%	216,933	-	1,361,150	1,361,150	225,503
City Mitigation Transfers/Rev	40,000	0%	69,000	1%	-	-	-	-	-
County Mitigation Revenue	62,000	1%	107,000	1%	-	-	-	-	-
<b>Total Operating Revenue</b>	<b>8,269,605</b>	<b>100%</b>	<b>8,359,958</b>	<b>100%</b>	<b>421,771</b>	<b>181,378</b>	<b>4,351,359</b>	<b>4,334,221</b>	<b>2,328,806</b>
<b>Expenditures</b>									
Program Expense	230,934	3%	224,177	3%	23,742	8,129	136,036	135,612	45,752
Operating & Supplies	442,341	6%	454,625	6%	48,272	32,469	247,020	248,161	192,826
Utilities Expense	110,757	1%	264,459	3%	46,498	20,357	154,916	154,866	143,581
Professional Services	131,840	2%	95,871	1%	3,221	9,706	50,798	51,072	43,174
Building & Grounds Maintenance	475,150	6%	537,213	7%	46,132	17,302	269,871	269,848	185,954
Property Tax Admin.	62,087	1%	71,878	1%	-	-	7,442	7,760	3,109
Wages	2,265,755	29%	2,199,359	27%	241,219	233,433	1,258,206	1,253,790	1,108,745
Benefit & Payroll Costs	967,250	12%	1,120,588	14%	74,816	75,780	745,580	744,924	511,780
Fixed Asset Expense	203,300	3%	123,253	2%	-	-	49,116	49,120	50,256
Capital Improvement Projects	2,832,166	36%	2,804,906	35%	220,553	6,015	1,537,914	1,538,120	49,333
Debt Services	161,126	2%	152,321	2%	-	-	65,736	65,736	225,503
<b>Total Expenditures</b>	<b>7,882,706</b>	<b>100%</b>	<b>8,048,650</b>	<b>100%</b>	<b>704,453</b>	<b>403,191</b>	<b>4,522,635</b>	<b>4,519,009</b>	<b>2,560,021</b>
<b>Net Revenue Over Expenditures</b>	<b>\$ 386,899</b>	<b>4.68</b>	<b>\$ 311,308</b>	<b>\$ (282,662)</b>	<b>(221,813)</b>	<b>(\$171,276)</b>	<b>(\$184,788)</b>	<b>(\$231,215)</b>	
Annual Contingency Reserve (1-2%)	\$ -		\$ -				\$ 473,000	\$ -	\$ 450,000
Annual Equip Replacement Reserve	\$ 90,000		\$ 90,000				\$ 703,959	\$ -	\$ 676,237
Future Capital Construction Reserve	\$ 25,000		\$ 45,000				\$ 1,025,574	\$ -	\$ 945,574
ADA Reserve	\$ 5,000		\$ 5,000				\$ 30,032	\$ -	\$ 25,032
CalPERS unfunded liability reserve	\$ 113,482		\$ 113,482				\$ -	\$ -	\$ 183,200
<b>TOTAL RESERVE BALANCES</b>	<b>\$ 153,417</b>		<b>\$ 253,482</b>				<b>\$ 2,232,565</b>	<b>\$ -</b>	<b>\$ 2,280,043</b>

Date: 11/5/2021

Auburn Area Recreation and Park District

Page: 1

Balance Sheet

10/31/2021

	Current YTD
<b>ASSETS</b>	
<u>Current Assets</u>	
Imprest Fund (Petty Cash)	580.00
First Foundation - Friends 501(c)(3)	17,159.84
First Foundation Bank	494.07
Placer County Treasure-General	1,532,454.71
Placer County Treasurer - City Trust	206,988.70
CA Pension Trust - CEPPT- CalPERS	67,985.00
Accounts Receivable	2,138.57
PCOE Receivables	12,961.75
Prepaid Liability Expense	23,102.32
Prepaid Workers Comp Insurance	39,458.81
<b>Total Current Assets</b>	<b>1,903,323.77</b>
<u>Restricted Reserve Funds</u>	
Proceeds from Note Payable Contra	1,909,997.00
<b>Total Restricted Funds</b>	<b>1,909,997.00</b>
<u>Fixed Assets</u>	
Fixed Assets: Land	1,970,546.12
Fixed Assets: Structures	12,847,426.75
Fixed Assets: Equipment	1,303,426.96
Fixed Assets: Computer Equipment & Software	84,228.71
Fixed Assets: Vehicles	282,551.30
Fixed Assets: Office Furniture & Rec Equipment	80,564.16
Construction in Progress	1,479,281.10
Less: Accumulated Depreciation	(10,612,543.85)
<b>Total Fixed Assets</b>	<b>7,435,481.25</b>
<u>Deferred Outflows of Resources</u>	
Pensions - Def Outflows of Resources	497,574.00
	497,574.00
<b>TOTAL ASSETS</b>	<b>11,746,376.02</b>

LIABILITIES AND NET PROFIT		Current YTD
	<u>Current Liabilities</u>	
Prepaid Revenue		36.00
PGE Tru-up payable		596.55
Retentions Payable		79,848.75
Gift Certificates		268.00
Compensated Absenses		124,515.50
Sales Tax Payable		(31.82)
<b>Total Current Liabilities</b>		<b>\$205,232.98</b>
	<u>Long Term Liabilities</u>	
Net OPEB Liability		298,223.00
Net Pension Liability		1,238,090.00
<b>Total Long Term Liabilities</b>		<b>1,536,313.00</b>
<b>TOTAL LIABILITIES</b>		<b>1,741,545.98</b>
	<u>Deferred Inflows of Resources</u>	
Pensions - Def Inflows of Resources		60,601.00
OPEB		85,021.00
		145,622.00
	<u>Net Position</u>	
Investments in Fixed Assets		7,156,136.30
RFB: Reserved (City Mitigation)		206,768.25
GFB: Youth Assistance Fund		30,631.84
General Fund Balance		1,742,668.92
DFB: Annual Equip Replacement Reserv.		703,958.72
DFB: Annual Contingency Reserve		473,000.00
DFB: Reserved for Future Capital Construction		1,005,573.52
RFB: Arboretum Grant Fund		13,275.73
RFB: Reserved (Atwood)		(9,057.92)
RFB: Atwood III-Equip Repl Fund		8,003.66
DFB: Unfunded Liability - CalPERS		148,482.00
RFB- 501(c)(3) Fund		17,159.84
GFB: General Fund (ADA Reserve)		35,031.75
Net Profit (Loss)		(1,672,424.57)
<b>Total Net Postion</b>		<b>\$9,859,208.04</b>
<b>TOTAL LIABILITY AND NET POSITION</b>		<b>\$11,746,376.02</b>

# Auburn Rec & Park

Profit & Loss - Summary  
4/1/2021 To 10/31/2021

For All Segment1s

For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
<b>OPERATING REVENUE</b>					
Park & Recreation Services	121,708.34	911,243.09	895,792.00	15,451.09	101.73
Rents & Concessions	6,280.25	139,429.20	139,395.00	34.20	100.03
Miscellaneous Revenue	2,732.98	28,257.39	27,844.00	413.39	101.49
Grants & Donations	9,738.83	70,691.95	68,248.00	2,443.95	103.58
Interest Income	722.81	5,392.60	5,608.00	(215.40)	96.16
Taxes Revenue	63,654.87	1,695,194.40	1,696,181.00	(986.60)	99.94
<b>TOTAL OPERATING REVENUE</b>	<b>\$204,838.08</b>	<b>\$2,850,208.63</b>	<b>\$2,833,068.00</b>	<b>\$17,140.63</b>	<b>100.61%</b>
<b>OTHER FINANCING SOURCES</b>					
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>TOTAL REVENUES</b>	<b>204,838.08</b>	<b>2,850,208.63</b>	<b>2,833,068.00</b>	<b>17,140.63</b>	<b>100.61</b>
<b>PENDITURES</b>					
Program Expenses	23,741.98	136,035.74	135,612.00	423.74	100.31
Operations & Supplies Expense	48,271.66	247,020.47	248,161.00	(1,140.53)	99.54
Utilities Expense	46,498.24	154,915.70	154,866.00	49.70	100.03
Legal Expenses	0.00	214.00	414.00	(200.00)	51.69
Professional Services	3,221.41	50,583.72	50,658.00	(74.28)	99.85
Bldg & Grounds Maintenance	46,132.04	269,871.44	269,848.00	23.44	100.01
Property Tax Administration/LAFCO	0.00	7,441.50	7,760.00	(318.50)	95.90
Salaries Expense	241,219.17	1,258,205.56	1,253,790.00	4,415.56	100.35
Benefits & Payroll Costs	74,816.33	745,579.70	744,924.00	655.70	100.09
Fixed Asset Expense	0.00	49,115.71	49,120.00	(4.29)	99.99
Capital Improvement Projects	220,552.86	1,537,913.70	1,538,120.00	(206.30)	99.99
Debt Service	0.00	65,735.96	65,736.00	(0.04)	100.00

Auburn Rec & Park  
 Profit & Loss - Summary  
 4/1/2021 To 10/31/2021  
 For All Segment1s  
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
TOTAL EXPENDITURES	\$704,453.69	\$4,522,633.20	\$4,519,009.00	\$3,624.20	100.08%
NET REVENUE OVER EXPENDITURES	(\$499,615.61)	(\$1,672,424.57)	(\$1,685,941.00)	\$13,516.43	99.20%

## **Item 5.4 Cover Sheet: Resolution #2021-22: Transfer of \$45,000 from the Capital Construction Reserves for 24 Acre Planning and CEQA**

**Auburn Area Recreation and Park District Nov, 2021 Finance committee meeting; Board of Directors meeting November, 2021**

**The Issue:** Shall the Auburn Area Recreation and Park District (District) approve and adopt Resolution #2021-22, a resolution authorizing the transfer of funds from the Capital Construction Reserves in the amount of \$45,000 to reimburse the general fund for the remainder of expenses paid for the Regional Park 24 Acre expansion preliminary drawings, planning and CEQA review?

**Background:** On May 28, 2020, the Board of Directors authorized an updated Project List authorizing 190,000 for the Regional Park 24 Acre expansion planning/CEQA, of which \$190,000 was to be spent from the Capital Construction Reserve Fund.

Dudek was awarded the contract for the planning documents and CEQA.

On February 24, 2021, the Board of Directors authorized an updated Project List which reduced the Regional Park 24 Acre expansion planning/CEQA to \$120,000 to be spent from the Capital Construction Reserve Fund.

The Board of Directors approved Resolution #2021-05 to transfer \$40,000 from the Capital Construction Reserves on March 25, 2021 for expenses incurred in 2019-2021.

The District has completed this Project for the Regional Park 24 Acre expansion preliminary drawings, planning and CEQA Review and spent a total of \$96,565 from 2019-2021, below the approved \$120,000 anticipated costs.

**Recommendation:**

The ARD Finance Committee review recommended approval of Resolution #2021-22; a resolution approving the transfer of the Capital Construction Reserves in the amount of \$45,000 to the General Fund. The Committee recommended that this item go to the Consent Calendar.

Staff agrees with this recommendation.

**Attachment:** Resolution Number 2021-22



RESOLUTION NUMBER 2021 - 23

A RESOLUTION OF THE GOVERNING BOARD OF DIRECTORS OF THE AUBURN AREA RECREATION AND PARK DISTRICT APPROVING THE TRANSFER OF FUNDS IN THE AMOUNT OF \$45,000.00 FROM THE CAPITAL CONSTRUCTION RESERVES TO THE GENERAL FUND.

WHEREAS, in February of 2021, the Auburn Area Recreation & Park District Board of Directors approved the project list for Fiscal Year 2021/2022, and;

WHEREAS, one of the approved projects, the Regional Park 24 Acre Expansion planning/CEQA is completed and \$96,565.00 has been spent and \$40,000.00 was transferred in March, 2021 from Capital Construction Reserve funds and now \$45,000.00 needs to be transferred from Capital Construction Reserve funds, and;

THEREFORE, the Auburn Area Recreation and Park District Board of Directors does hereby resolve the following:

That the Auburn Area Recreation and Park District Board of Directors hereby transfers \$45,000.00 from the Capital Construction Reserve Fund Account for the expenses paid to complete the Regional Park 24 Acre Expansion planning and CEQA to the General Fund.

APPROVED, PASSED, AND ADOPTED ON November 18, 2021 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
H. Gordon Ainsleigh  
Chairman of the Governing Board

ATTEST:

\_\_\_\_\_  
Clerk to the Governing Board

## Item 5.5 Cover Sheet for ARD's Medical Family Benefit Policy Update

Auburn Area Recreation and Park District Program, Personnel, Policy, Fee & Legal Review Committee Meeting, November, 2021; Board of Directors meeting November 18, 2021

**The Issue:** Shall the Personnel, Policy, Fee & Legal Review Committee recommend approving changes to Personnel Policy for an annual 50/50 adjustment based on new premiums in District benefits for the CalPERS medical coverage for employees?

**Background:** The Board of Directors approved an updated policy regarding medical coverage in November 2020, allowing for an annual 50/50 adjustment to the District's maximum premium contributions for those employees hired before February 1, 2020.

As of January 1, 2022 the insurance will increase by 5%.

Single Employee increased by \$43.42

Employee + One increased by \$86.84

Family increased by \$112.90

The amended policy will read as follows:

*For Non-represented employees, the District shall adjust ARD's contribution annually, sharing the increase or decrease with the employees 50/50. The District shall contribute the following maximum premium amounts toward any plan chosen by an employee.*

~~\$653~~ \$675 for a single employee

~~\$1,259~~ \$1,303 for an employee and dependent

~~\$1,659~~ \$1,716 for a family plan

\$605 for a part time employee, until the premium reaches 75% of the current maximum for a single employee.

**Recommendation:** The Policy Committee recommended updating the District contribution limits based on the Health Benefit policy for those employees hired prior to February 1, 2020. The Policy Committee further recommended that this item be placed on the Consent Calendar.

Staff agrees with this recommendation.

**Fiscal Impact:** The fiscal impact for 2021/2022 is \$711 based on the employees that we have enrolled for January 2022, which is within the budgeted benefit expense assumption. The estimated fiscal impact for 2022/2023 is \$2,844.

**SECTION: 6.0**

**BOARD REPORTS, VANDALISM REPORTS &  
PROJECT ACTIVITY REPORT**

**INFORMATION:**

**SEE ATTACHMENTS**

**Kahl Muscott**  
**District Administrator**  
**Report to the Board of Directors**  
**November, 2021**

- As of the writing of this report, the following is true about ARD facilities and amenities:
  - Everything is open for those individuals that are fully vaccinated. Those not vaccinated must still wear a mask when indoors.
- Staff and volunteers worked hard cleaning up and repairing any items for the Auburn Bike Park Grand Opening. The event was a great success.
- The Maidu Dr. repaving project should start any day. Their scheduled start date of this Monday (11/8) was pushed out for at least a couple of days because of forecasted rain. PG&E has marked up the road for underground issues, and surveyors were out yesterday setting their marks.
- Staff worked on repairing a break in the 6" main line at Regional Park. We think it broke due to some ground settling that resulted from the big storm a couple of weeks ago.
- Work has started on the solar panels at Regional and Recreation Park.
- Veona and I met with Scott Gayner, our contact with Western Community Housing (WCH), the folks buying and developing the Mt. Vernon property for affordable senior housing. They had a very good meeting with the City of Auburn, who is very excited to make this project a reality. Bottom line: we probably won't close the deal until end of 2022 or early 2023 as WCH waits for federal government funding. As a reminder, the agreed upon sales price is \$415,000.
- We have seen a large uptick in unapproved artwork and graffiti at the skatepark. Staff is trying to keep up, but it is a relentless circle. Users have also peeled back some of the turf at the western edge of the park and painted the curb red. Apparently this lends to some sort of grinding maneuvers. F&G Supervisor Dave Madruga thinks he may know who did the turf/curb work and is going to speak with them.

**Meetings and events attended or scheduled to attend**

**11/2: Interviews for Park Worker**  
**11/2: Rotary**  
**11/2: Bike Park grand opening meeting**  
**11/5: Bike Park sign completion**  
**11/5: Scott Gayner re: updates on Mt. Vernon Park sale**  
**11/7: Auburn Bike Park Grand Opening**  
**11/9: A&D Committee**  
**11/9: Rotary**  
**11/10: Policy Committee**  
**11/10: Finance Committee**  
**11/16: Rotary**  
**11/17: Festival of Lights Committee meeting**  
**11/30: CPRS Admin Section Zoom**  
**11/30: Rotary**

11/30: Festival of Lights committee meeting

Veona Galbraith

Administrative Services Manager

Report to the Board of Directors

November, 2021

**After Mid-Year Budget Revision**

*Revenues –*

- Programs are over budget by **\$15,400**. Most notable variances are in the Recreation Department. Various programs are up by **\$7,000** and Special Events took in addition revenue as well (**\$6,240**).

Everything else is aligned with our Mid-Year budget revision.

*Appointments to Note for Oct/Nov:*

- Meeting with Kahl and Manouch concerning Rec Park's Field Lighting
- Zoom meeting with Time Clock Plus concerning new update roll-out
- Retirement Lunch for Pat Larson
- Meeting with Scott Gaynor– Update on Mount Vernon Property Sale
- TimeClock Plus conversion to online version

Jesse Williams

Facilities & Grounds Manager

Report to the Board of Directors

November, 2021

American River Canyon Overlook Park, Ashford Park, Atwood Park, Canyon View Community Center, Christian Valley Park, Meadow Vista Park, Mt. Vernon Park, Placer Hills Park, Railhead Park, Recreation Park, Regional Park, Shockley Woods Park, Sugar Pine Ridge Park:

- Menig Weed Control performed weed control services for the diligent control of annual grasses and broadleaf weeds (labels and safety data sheets available upon request).

**Ashford Park**

- Serviced the #15 truck

**Auburn Elementary School:**

- Replaced the water heater in Modular #2.

**Meadow Vista Park**

- Serviced the #05 truck
- Serviced the Toro Groundsmaster 4000-D rough mower.
- Fuentes Lake and Pond Management used Argos to treat the algae in the pond (label and safety data sheet available upon request).

**Recreation Park:**

- National Aquatics Services performed a leak detection on the Splash Pool.

- Serviced a Husqvarna 535LS String Trimmer.
- Serviced a Toro 21in Heavy Duty Recycler/Rear Bagger Lawn Mower.
- Serviced the SDI Sprayer.
- Serviced the Kioti Tractor.
- Serviced one of the TX 4x2 Traditional Utility Vehicles.
- Started repairing the large gazebo.

**Regional Park:**

- Serviced the #24 truck.
- Serviced John Deere 1600 Wide Area Mower.
- Continued working on getting full remote irrigation system access and numerous other advanced water management features from any web-based device.
- Fuentes Lake and Pond Management used Argos to treat the algae in the pond (label and safety data sheet available upon request).
- Continued installing fabricated galvanized electrical boxes on all the outdoor outlets.

**Mike Scheele**

**Landscape Architect/Project Manager**

**Report to the Board of Directors**

**November, 2021**

**RECREATION PARK**

- **James Ballfield Outfield Turf Replacement Project:** Bermuda outfield has knitted in well and will be going dormant soon. Final walkthrough with contractor scheduled for Wednesday, November 10th.
- **South Play Area Wheelchair Swing Project:** Staff still trying to meet with playground vendors installer at the site and see if any cost reduction measures can be made to the design. Contracts will be signed and sent to the Board for approval. After Board approval, the new equipment will be ordered. Construction and installation will commence after equipment arrives. Completion date is TBD based on weather conditions.
- **Rec. Shop Floor Reinforcement Project:** No New Action. Engineering drawings have been received for Recreation Park maintenance shop garage roof reinforcement and Staff will be submitting them to the City for permitting with bid solicitation to follow. Staff is soliciting preliminary pricing assistance from contractors for this work to help ensure budgeting is appropriate prior to seeking building permit.

**MEADOW VISTA PARK**

- **Playground Replacement Project:** No New Action. The playground was ordered on the day the Board approved the contract in August. Lead time is longer than normal and is currently 18-20 weeks out so installation is expected in January 2022 weather permitting.
- **Parking Lot Re-seal/Re-stripe and Asphalt Path Repairs Project:** The parking lot sealcoat portion of the project will be postponed until spring/warm weather. These

projects are now combined and the path repairs portion is scheduled to start the second week of November but will be partially weather dependent.

- **Pickle Ball Court Crack Repairs Project:** Contractor reports the new timeline for project start is last week of November.

#### **ASHFORD PARK**

- **Irrigation Pump and Filter Replacement Project:** Pump equipment project was completed on 4/30/21. Staff has obtained quotes to put 4' chain link fencing around the new equipment. This fencing work started on 11/10/21 and should only take one day.

#### **OVERLOOK PARK**

- **Restroom ADA Upgrades & Partitions Project:** No New Action. A new memorial bench installation has just been completed near the overlook and the donors (Bill Kirby Family & friends) included two decorative quartz boulders and a custom concrete finish on the pad. Project signage and fixture adjustments will be done in-house when staffing levels allow. ADA Parking lot re-striping needs to be re-done and restroom partitions are in need of replacement. Staff will obtain quotes for this work.

#### **REGIONAL PARK & 24 ACRES SITE**

- **Trail Mapping & Signage Project:** No New Action. Staff has obtained a survey of the existing trails on the site and will use this to prepare a trail map and signage in the coming months if the 24 Acres Site grant does not come through.
- **Prop. 68 Statewide Park Development & Community Revitalization Program (SPP) Grant Round 4:** Staff was told that the States goal was to announce the grant recipients by September 1st and the District still hasn't heard anything. Time is getting short on the deadline for the Per Capita Grant funding so if we do not hear back from the State regarding the Prop 68 funds soon, the District will need to allocate the Per Capita funds to the Dry Creek Playground.
- **24 Acres Site Park Construction Documents:** No New Action. Construction documents for the site which will be started by DUDEK immediately if the District gets the grant.
- **Dry Creek Playground Replacement Project:** No New Action. If the 24 Acres Grant application is not successful the above-mentioned 177K Per Capita Grant funds are currently allocated towards replacing this playground.
- **Pickle Ball Court Crack Repairs Project:** Contractor reports the new timeline for project start is last week of November.

#### **CANYON VIEW COMMUNITY CENTER (CVCC)**

- **Bike Park Project:** Both of the main Bike Park sign support panels have been installed and Staff will be affixing the sign panels to at least one of them prior to the

grand opening scheduled for Sunday, November 7th. Staff performed numerous tasks in preparation for the event. Bike Park Designer Randy Spangler performed trail touch-up work in preparation for the event as well. The Grand Opening event was well attended, the weather was beautiful and it appeared everyone had a great time.

- **Maidu Drive Repair Project (Bureau of Reclamation):** According to the Bureau, this project is now scheduled to start on Monday, November 8th and last approximately two weeks. Recent correspondence suggests 1-2 week delay from this.
- **ADA Door Access Project:** No New Action. Automatic door hardware needs to be installed at the north entrance.

### **PLACER HILLS PARK**

- **Pool Parking Lot Repairs & ADA Striping Project:** This project will start as soon as there is a 4-working day window of good weather.

### **MULTI PARK ITEMS**

- **Energy Efficient Upgrades:** Solar panel work has commenced at Regional Park Gym parking lot and Rec Park James Ballfield lot. Placer Hills Pool and CVCC solar projects will follow. Punch list walk through for the sports lighting portions of work was held. Lighting software to control the new sports lights at Rec Park has been found to be complicated and may be deemed unacceptable.

### **MISCELLANEOUS ITEMS**

- Work ongoing for Memorial Bench placement near Sierra Pool splash-pad. New inquiry regarding a possible Memorial Bench at Regional Park. Investigation and prelim pricing for a VFD (variable frequency drive) at Railhead Park irrigation pump. Ongoing assistance with bike park signage and irrigation system adjustments. Updates of monthly Board reports/A&D Project Activity Reports etc.

**Manouch Shirvanioun**  
**Customer Service/Marketing Manager**  
**Report to the Board of Directors**  
**November, 2021**

We continue to work on the new recreation and reservation software. All the facilities have been built in the system. Now we are working on creating programs and assigning general ledger codes in the system. Everything is moving as planned. Customers will be able to use this new system by January 1<sup>st</sup> to register online.

Gold Country Toy Run is on December 4<sup>th</sup>. Met with event organizer and finalized their facility usage and Fee Waiver requests  
Met with Julie Johnston, Film Program Liaison/Economic Development from Placer – Lake Tahoe Film Office. She wanted to know more about our facilities and took pictures  
Arranged for Placer County Mobile Library to use the parking lot at Meadow Vista Park on 10/28 and 12/4  
Chamber Ambassador visits  
Leadership Auburn Executive Meeting



**Mark Brunner**  
**Recreation/Youth Services Manager**  
**Report to the Board of Directors**  
**November, 2021**

### **Recreation Guide**

- **The Winter/Spring Recreation Guide will be mailed out to the Auburn community on December 27. This guide will feature our new spring special events, the opening of our aquatic programs, and all other recreation programming for the new year.**

### **Special Events**

- **Recreation Services will be hosting the second annual Give Thanks Feast presented by Carols Market on November 21<sup>st</sup> at Regional Park. Carols Market will be giving away 350 thanksgiving meals to anyone from the community at the event. The meals will include turkey, mashed potatoes, fresh vegetables, dinner rolls, and more.**
- **Auburn Bike Park Grand Opening took place on November 7<sup>th</sup>. The event was highlighted by speeches from community members and board members, exciting dual slalom races, numerous bike vendors, and perfect weather! Staff estimated that 400-500 people attended the grand opening throughout the day.**

### **Youth Programming**

- **YDL Basketball registration has ended. A total of 690 youth basketball players have been registered for the winter league. Practices will begin in December. League games will start on January 8, 2022.**

**Amy Oddo**  
**Youth Services Manager**  
**Report to the Board of Directors**  
**November, 2021**

### **Youth Services Update**

**Fall programming has been steady and all staff are enjoying the Fall weather at the sites. Our focus has been on being thankful during the month of November. Here is our preschool turkey, made of students dictating what they are thankful for. Their responses are adorable. Favorites include: sushi, robots and fire trucks.**



**We are holding a Thanksgiving week Day Camp program and will be working on STEAM projects and community service. Christmas break camp is in the planning stage and we anticipate a fun group of students. We are even starting plans for our Summer Programs!**

**OCTOBER VANDALISM REPORT**

		<b>LABOR COSTS</b>	<b>MATERIAL COSTS</b>
<b>10/8/2021</b>	Electrical outlets at Regional Dry/Creek Road ripped out by vandalism	\$0.00	\$3,248.36
<b>10/15/2021</b>	Rec Park - replaced sign.	\$34.00	\$72.55
<b>10/15/2021</b>	Regional Park Community Center - Gym Break In	\$20.00	\$675.55
<b>10/29/2021</b>	Replaced a rain gage that someone broke at Meadow Vista	\$8.50	\$5.36

<b>Total Labor</b>	<b>\$62.50</b>	<b>Total</b>	<b>\$4,001.82</b>
<b>Total for Year</b>	<b>\$4,564.70</b>	<b>Total for Year</b>	<b>\$10,247.92</b>

SEPTEMBER VANDALISM REPORT

9/7/2021

Electrical outlets at Regional Park ripped out by vandalism

	LABOR COSTS	MATERIAL COSTS
	\$690.80	\$143.47

Total Labor	\$690.80	Total	\$143.47
Total for Year	\$4,502.20	Total for Year	\$6,246.10

**AUGUST VANDALISM REPORT**

		<b>LABOR COSTS</b>	<b>MATERIAL COSTS</b>
<b>8/9/2021</b>	Flashdrive for Placer County Sheriff & Auburn PD of ARD's vandalism from FY 2020-2021		\$19.29
<b>8/23/2021</b>	Caution Tape, apdlock, yellow jacket traps, gas can & chain Break in at MV Shops	\$20.00	\$132.87
<b>8/31/2021</b>	Replace outdoor outlets at Regional Park	\$17.27	\$16.09

<b>Total Labor</b>	<b>\$37.27</b>	<b>Total material</b>	<b>\$168.25</b>
<b>Total for Year</b>	<b>\$3,811.40</b>	<b>Total for Year</b>	<b>\$6,102.63</b>

JULY VANDALISM REPORT

7/12/2021

Graffiti at Skate Park Sound Wall

LABOR COSTS \$63.00

MATERIAL COSTS \$603.00

Total labor	\$63.00	Total material	\$603.00
Total for year	\$3,774.13	Total for year	\$5,934.33

JUNE, 2021 VANDALISM REPORT

HERE WAS NO VANDALISM FOR THE MONTH OF JUNE, 2021.

**MAY, 2021 VANDALISM REPORT**

		LABOR COSTS	MATERIAL C
5/19/2021	Meadow Vista Shop break-in diesel can replace stolen.	\$20.00	\$109.37
5/21/2021	Graffiti at Skate Park - remove graffiti	\$60.00	\$501.20
5/21/2021	Replacement of toilet seat at Ashford Pk that was ripped out.	\$20.00	\$10.70
		\$100.00 total labor	\$621.27

Total labor	\$1,587.00	Total material	\$3,642.52
Total for year	\$3,711.13	Total for year	\$5,331.38



APRIL, 2021 VANDALISM REPORT

THERE WAS NO VANDALISM FOR THE MONTH OF APRIL, 2021.

MARCH 2021 VANDALISM REPORT

	VANDALISM	LABOR COSTS	MATERIAL COSTS
3/11/2021	Kid's telescope on playgrounds, Ashford & Railroad broken	\$72.00	\$2,183.41
3/11/2021	Replace sign at Regional Pk graffiti that couldn't paint over	\$36.00	\$89.87
3/26/2021	Ashford Park vandalism trash dumping and bridge destruction	\$1,206.00	\$476.19
3/26/2021	MV Park re-close slide with barriers that were stolen	\$114.00	\$70.75
3/31/2021	Overlook Park graffiti cover up	\$21.00	\$91.66
3/31/2021	Diesel cans stolen from MV shop	\$38.00	\$109.37

Total labor	\$1,487.00	Total material	\$3,021.25
Total for year	\$3,611.13	Total for year	\$4,710.13

FEBRUARY 2021 VANDALISM REPORT

	VANDALISM	LABOR COSTS	MATERIAL COSTS
1/10/2021	Graffitti Regional C Field removal	\$53.00	\$5.77
1/10/2021	Regional Park mounting of trail cam	\$225.00	\$35.37
1/26/2021	Graffitti at Meadow Vista Park	\$19.00	\$4.93
	<b>Total labor</b>	<b>\$297.00</b>	<b>\$46.07</b>
	<b>Total for year</b>	<b>\$2,124.13</b>	<b>\$1,633.36</b>

**JANUARY 2021 VANDALISM REPORT**

	VANDALISM	LABOR COSTS	MATERIAL COSTS
1/8/2021	Someone left a lawn mower at Regional Park, staff took it to the dump	\$21.00	\$12.50 cost for the dump
1/8/2021	Graffiti at Regional Park All buildings, & C field	\$166.00	\$154.46
1/8/2021	Graffiti at Skate Park	\$133.00	\$51.19
1/15/2021	Regional Park Locker Room someone tried to break in had to replace the deadbolt.	\$42.00	\$297.39
1/15/2021	Overlook Park blank wall was vandalized had to be re-prepped for artist to paint mural	\$43.00	\$151.39
2/9/2021	Graffiti at MV Park	\$40.00	\$5.36
2/9/2021	MV Park someone broke into the shed and stole 3 cans of gas	\$20.00	\$109.37
2/9/2021	Graffiti at Overlook Park	\$120.00	\$239.03
	<b>Total labor</b>	<b>\$964.00</b>	<b>\$1,020.69</b>
	<b>Total for year</b>	<b>\$1,827.13</b>	<b>\$1,642.79</b>

2021/2022 PROJECT ACTIVITY REPORT		UPDATED 11/4/21	
PROJECT	EST. COST	NOTES	EST. COMPLETED
<b>CREATION PARK</b>			
mes Ballfield-Outfield Bermudagrass Conversion Project (2019)	42,000.00	Bermuda outfield has knitted in well and will be going dormant soon. Final walkthrough with contractor scheduled for Wednesday, November 10th.	OCTOBER 2021
Wheelchair Swing Project (2019)	60,000.00	Staff still trying to meet with playground vendors installer at the site and see if any cost reduction measures can be made to the design. Contracts will be signed and sent to the Board for approval. After Board approval, the new equipment will be ordered. Construction and installation will commence after equipment arrives. Completion date is TBD based on weather conditions.	FALL/WINTER 2021
Shop Floor Reinforcement Project (20)	10,000.00	Engineering drawings have been received for Recreation Park maintenance shop garage roof reinforcement and Staff will be submitting them to the City for permitting with bid solicitation to follow. Staff is soliciting preliminary pricing assistance from contractors for this work.	WINTER 2021
<b>ADOW VISTA PARK</b>			
Playground Replacement Project	120,000.00	The playground was ordered on the day the Board approved the contract (8-26-21). Lead time is longer than normal and is currently 18-20 weeks out so installation is expected in January 2022.	JANUARY 2022
A Signage	1,200.00	Inventory of existing ADA signage at the park was completed by staff. The needs appear minimal and the signage upgrades will be grouped with the asphalt work.	FALL 2021

arking Lot Re-seal/Re-Stripe	15,000.00	The parking lot sealcoat portion of the project will be postponed until spring/warm weather.	SPRING 2022
phalt Pathway Repairs (2020)	30,000.00	This project is now combined with the project above and the path repairs portion is scheduled to start the second week of November and will be partially weather dependent.	FALL/WINTER 2021
bbleball Court Crack Repairs	5,000.00	Contractor relayed that they have scheduled the work to begin mid-November.	FALL/WINTER 2021
<b>SHIFORD PARK</b>			
gation Pump Replacement Project (21)	45,000.00	Project was completed on April 30th. Staff has obtained quotes to put 4' chain link fencing around the new equipment. This work is expected to begin in the next month or so.	FALL/WINTER 2021
<b>VERLOOK PARK</b>			
stream ADA Upgrades	15,000.00	Project signage and fixture adjustments will be done in-house when staffing levels allow. ADA Parking lot re-striping needs to be re-done and restroom partitions are in need of replacement. Staff will obtain quotes for this work.	WINTER 2021
<b>REGIONAL PARK &amp; 24 ACRES</b>			
Trail Mapping & Signage Project (2020)	10,000.00	Staff has obtained a survey of the existing trails on the site and will use this to prepare a trail map and signage in the coming months if the 24 Acres Site grant does not come through.	SUMMER/FALL 2021

<p>Statewide Park Development and Community Revitalization Program (SPP) Grant Round 4 (2018/2019) &amp; CEQA Comments</p>	<p>120,000.00</p>	<p>Staff was told that the States goal was to announce the grant recipients by September 1st and the District still hasn't heard anything. Time is getting short on the deadline for the Per Capita Grant funding so if we do not hear back from the State regarding the Prop 68 funds soon, the District may need to allocate the Per Capita funds to the Dry Creek Playground project above.</p>	<p>2020/2021</p>
<p>Acres Site Construction Documents</p>	<p>110,000.00</p>	<p>Construction documents for the site which will be started immediately if the District gets the grant.</p>	<p>SUMMER/FALL 2021</p>
<p>Dry Creek Playground Replacement</p>	<p>177,000.00</p>	<p>If the 24 Acres Grant application is not successful, the above-mentioned 177K Per Capita Grant funds are currently allocated towards replacing this playground.</p>	<p>SPRING 2022</p>
<p>Table Tennis Court Crack Repairs</p>	<p>4,500.00</p>	<p>Contractor relayed that they have scheduled the work to begin mid-November.</p>	<p>FALL 2021</p>
<p>CC</p>			
<p>Table Tennis Park - Construction (2015/2016)</p>	<p>200,000.00</p>	<p>Both of the main Bike Park sign support panels have been installed and Staff will be affixing the sign panels to at least one of them prior to the grand opening scheduled for Sunday, November 7th. Staff performing numerous tasks in preparation for the event. Bike Park Designer Randy Spangler has been performing trail touch-up work in preparation for the event as well.</p>	<p>ONGOING</p>

sidu Drive Repair (2018/2019)	0.00	According to the the Bureau, this project is scheduled to start on Monday, November 8th and last approximately two weeks.	FALL 2021
Door Improvements	5,000.00	Automatic door hardware needs to be installed.	SPRING 2022
<b>ACER HILLS PARK</b>			
Parking Lot Repairs	30,000.00	Eight bids were received for this project and the low bid was from Simpson & Simpson Paving Inc. Contract paperwork is almost completed and the project is set to begin the first week of November.	FALL 2021
<b>ULTI-PARK ITEMS</b>			
Energy Efficient Upgrades	2,131,500.00	Soil panel work has commenced at Regional Park Gym parking lot. Rec Park, Placer Hills Pool and CVCC projects will follow. Punch list walk through for the sports lighting portions of work was held. Lighting software to control the new lights has been found to be complicated and may be deemed unacceptable.	ONGOING 2021
<b>iscal Year Projects Total:</b>		<b>3,131,200.00</b>	



## **Item 7.1 Resolution #2021-23 Purchase of a new Dump Truck**

Auburn Area Recreation and Park District Finance Committee meeting October, 2021;  
Board of Directors meeting October 28, 2021; **Board of Directors Meeting November 18, 2021**

### **The Issue**

Shall the Auburn Area Recreation and Park District (ARD) approve and adopt Resolution #2021-23, authorizing the District Administrator to purchase a new International MV607 Dump Truck for an amount not to exceed \$135,000?

### **Background**

ARD owns a 2000 Ford F250 dump truck. This dump truck, while currently operational, is not California Air Resource Board (CARB) compliant due to the Truck and Bus Regulation Compliance Requirement. The Truck and Bus regulation affects diesel vehicles with a gross Vehicle Weight Rating (GVWR) greater than 14,000 lbs. that operate in California. Starting January 1, 2020, all vehicles need to be replaced so that they have a 2010 model year engine or equivalent emissions by January 1, 2023. The excessive cost of installing a 2010 or new engine is not justified due to several other issues with this 21-year old vehicle, which is also undersized for our current needs.

Staff has investigated and received bids on three different dump trucks. A spreadsheet showing these quotes is attached. Of these, staff favors the International MV607 as staff feel this dump truck overall meets the various demands and usage requirements of the District.

All purchases over \$25,000 must be approved by the Board of Directors. District policy states the following (in part):

#### II. Purchasing

- A. Purchasing Agent(s). The District Administrator or a designated manager shall serve as the purchasing agent for the District, and will be vested with the authority to purchase supplies, materials, services and equipment within annual budgetary authority limits as follows:

#### Purchasing Agent:

District Administrator: \$25,000/purchase

Section IV (Competitive Bidding) also states the following:

- D. Purchases of Equipment Valued Over Five Thousand Dollars (\$5,000). For equipment estimated to cost more than Five Thousand Dollars (\$5,000), three quotations from different vendors will be sought, when available. Contracts for equipment costing more than \$25,000 shall be approved by the Board of Directors.

The ARD Board of Directors gave staff direction to further research this item and bring it back to the November Board meeting. After research and discussion, staff is presenting two options:

Option #1: Continue to research used dump trucks or the possibility of a new dump trailer and bring back to the December, 2021 Board meeting.

Option #2: Purchase a new International MV607 Dump Truck for an amount not to exceed \$135,000. Staff has been notified that delaying the purchase of a new truck will lead to price increases and delays in delivery.

**Recommendation**

After some discussion, staff is recommending option #1. The short time line between the October Board meeting and a subsequent illness did not allow for staff to thoroughly review options. Staff feels reviewing these option is prudent enough to risk the possibility of price increases.

**Fiscal Impact**

The current cost for the new International MV607 Dump Truck is \$128,186.02. The cost for this dump truck is fluctuating on a regular basis due to the ever-changing costs of materials and labor, hence the request to give the District Administrator a not-to-exceed number. The funding for this purchase will come from the Equipment Replacement Reserve account. There is currently \$703,958.72 in this reserve.

The cost for used dump trucks ranges depending on age, mileage and truck features.

**Attachments**

Resolution 2021-23

Information on the International MV607 Dump Truck

Information on (samples of) used dump trucks

Information on all new dump trucks researched

*Note: in an effort to save paper, exhaustive information and specifications on all three dump trucks was not included. More detailed information on each dump truck is available upon request.*

**RESOLUTION NUMBER 2021-23**

**A RESOLUTION OF THE GOVERNING BOARD OF DIRECTORS OF THE  
AUBURN AREA RECREATION AND PARK DISTRICT APPROVING THE  
PURCHASE OF A NEW INTERNATIONAL MV607 DUMP TRUCK**

WHEREAS the Auburn Area Recreation and Park District Board of Directors has created an Equipment Reserve Fund to assist with the purchase of new and replacement equipment, and

WHEREAS the District is in need of a new International MV607 Dump Truck for continued operations, and

WHEREAS, staff has performed due diligence and research and determined that the International MV607 Dump Truck is the best dump truck for the District,  
THEREFORE

The Auburn Area Recreation and Park District Board of Directors, does hereby resolve the following:

That the Auburn Area Recreation and Park District authorizes the District Administrator to purchase a new International MV607 Dump Truck, for an amount not to exceed \$135,000.

APPROVED, PASSED, AND ADOPTED ON November 18, 2021 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

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H. Gordon Ainsleigh  
Chairman of the Governing Board

ATTEST:

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Clerk to the Governing Board

### Dump Truck Comparison

Vendor	Engine Type	Front Axle Load	Rear Axle Load	Max Weight w/ Trailer Attach	Transmission	Brakes	Suspension	Rear Diff. Lock	Fuel Tank	Estimated Price
Fordworth 1280 Series Commercial	Diesel	10,000	16,000	26,000	Allison 2,500 RDS 6-Speed Rugged Duty Series	Drums	Springs	Yes	50 US gallons	128,112.77
Perfection 540	Diesel	10,000	21,000	31,000	Allison 3,500 RDS 6-Speed Rugged Duty Series	Disc Brakes	Springs	Yes	40 US gallons	123,171.85
International MV607	Diesel	12,000	21,000	33,000	Allison 3,500 RDS 6-Speed Rugged Duty Series		Springs	Yes	70 US gallons	125,136.09

**INTERNATIONAL**

August 25, 2021

Prepared For:  
Auburn Recreation District  
Jesse Williams  
471 Ma du Dr.  
Auburn, CA 95603-5764  
(530)885 - 4722  
Reference ID: Auburn Rec Dis

Presented By:  
RIVERVIEW INTL TRKS, LLC  
Vadim P Minchuk  
2445 EVERGREEN AVENUE  
WEST SACRAMENTO CA 95691 -  
(916)371-3110

Thank you for the opportunity to provide you with the following quotation on a new International truck. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.

**Model Profile**  
**2023 MV607 SBA (MV607)**

<b>AXLE CONFIG:</b>	4X2
<b>APPLICATION:</b>	Construction Dump
<b>MISSION:</b>	Requested GVWR: 26000. Calc. GVWR: 26000. Calc. GCWR: 50000 Calc. Start / Grade Ability: 56.54% / 2.92% @ 55 MPH Calc. Geared Speed: 87.8 MPH
<b>DIMENSION:</b>	Wheelbase: 152.00, CA: 84.90, Axle to Frame: 45.00
<b>ENGINE, DIESEL:</b>	(Cummins B6.7 325) EPA 2021, 325HP @ 2400 RPM, 750 lb-ft Torque @ 1800 RPM, 2600 RPM Governed Speed, 325 Peak HP (Max)
<b>TRANSMISSION, AUTOMATIC:</b>	(Allison 3500 RDS) 5th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max. On/Off Highway
<b>CLUTCH:</b>	Omit Item (Clutch & Control)
<b>AXLE, FRONT NON-DRIVING:</b>	(Meritor MFS-12-122A) I-Beam Type, 12,000-lb Capacity
<b>AXLE, REAR, SINGLE:</b>	(Dana Spicer 21060D) Single Reduction, 21,000-lb Capacity, Driver Control Locking Differential, 200 Wheel Ends Gear Ratio: 5.57
<b>CAB:</b>	Conventional, Day Cab
<b>TIRE, FRONT:</b>	(2) 11R22.5 Load Range G HSR2 (CONTINENTAL), 498 rev/mile, 75 MPH, All-Position
<b>TIRE, REAR:</b>	(4) 11R22.5 Load Range G HDR2 ECO PLUS (CONTINENTAL), 491 rev/mile, 75 MPH, Drive
<b>SUSPENSION, REAR, SINGLE:</b>	23,500-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Rubber Springs
<b>PAINT:</b>	Cab schematic 100WP Location 1: 9219, Winter White (Std) Chassis schematic N/A



PURCHASE ORDER

NorCal Kenworth BAY AREA
1755 ADAMS AVENUE, SAN LEANDRO - 94577
TELEPHONE (510) 838-6100 FAX (510) 836-2551

NorCal Kenworth SACRAMENTO
707 DISPLAY WAY, SACRAMENTO - 95832
TELEPHONE (916) 371-3372 FAX (916) 371-0737

NorCal Kenworth MORGAN HILL
16715 CONDIT ROAD MORGAN HILL - 95037
PH. (408) 842-5383 FAX (408) 843-6699

NorCal Kenworth ANDERSON
20769 INDUSTRY ROAD ANDERSON - 96007
PH (530) 222-1212 FAX (530) 722-0934

NAME Auburn Recreation District

DATE 7/23/2021

ADDRESS 471 Maidu Drive Auburn CA 95603-5774

TELEPHONE 530-308-6105

PLEASE ENTER MY ORDER AS FOLLOWS:

Table with columns: Minimum Order, NEW/USED, YEAR, MAKE, MODEL, NUMBER OF AXLES, COLOR, USED TRK NUMBER, SALESPERSON, MILEAGE, WEIGHT, LICENSE NUMBER, EXPIRATION, Approximate Delivery Date, SERIAL NUMBER.

BODY DESCRIPTION 10' dump body COUNTY TBD

Table with columns: REMARKS, Sale Price per unit, \$76,870.74, \$0.00, \$37,700.00, \$0.00, Extended Warranty Charges, Out of State Delivery to Reno NV, SUBTOTAL \$114,570.74, FEDERAL EXCISE TAX (12%) \$0.00, SALES TAX (7.25%) \$8,885.82, DMV Fees (35,000lbs) \$1,695.71, DOC FEES \$85.00, TIRES \$10.50, TOTAL PRICE \$125,247.77, \$0.00.

DEPOSIT [ ] CHECK [ ] CREDIT CARD

TRADE INFORMATION

Table with columns: YEAR, MAKE, MODEL, NUMBER OF AXLES, SERIAL NUMBER, MILEAGE, WEIGHT, APPRAISAL DATE, TRADE ALLOWANCE AS APPRAISED, TRADE PAYOFF, Legal Owner, Unpaid Balance per Chassis \$125,247.77.

Your signature and subsequent acceptance by the Branch Manager creates a potential sale of this vehicle subject to your providing verifiable financing in place within 7 working days hereof. PURCHASERS CERTIFICATION

2 I have reviewed this order and fully understand that my new unit will be equipped only with the optional equipment specifically listed on the face of this order plus all standard equipment as designated by the manufacturer at time of delivery and

1 I hereby certify that this order includes all of the terms and conditions on both the face and reverse side hereof that this order cancels and supersedes any prior agreement and as of the date hereof comprises the complete and exclusive statement on the terms of the agreement relating to the subject matters covered hereby and

3 I certify that I am of legal age to execute binding contracts in these state I have read the printed matter on the front and back hereof and agree to it as a part of this order the same as if it were printed above my signature

THIS ORDER IS NOT VALID UNLESS SIGNED AND ACCEPTED BY THE DEALER OR AN AUTHORIZED MANAGER

APPROVED RYAN MURPHY Dealer or Authorized Representative

Signed Purchaser's Name Street Address City, State and Zip County Business Phone



NORCAL KENWORTH - SACRAMENTO (B420)  
 707 DISPLAY WAY  
 SACRAMENTO, California 95838

AUBURN RECREATION DISTRICT  
 471 MAIDU DRIVE  
 AUBURN, California 95603  
 United States of America

Ryan Murphy  
 Cell Phone: 916-601-5415  
 Office Phone: (916) 371-3372  
 Email: ryan.murphy@norcalkw.com

Jesse Williams

### Vehicle Summary

	<b>Unit</b>		<b>Chassis</b>	
Model:	T280 Series Conventional	Fr Axle Load (lbs):		10000
Type:	FULL TRUCK	Rr Axle Load (lbs):		16000
Description 1:	T280 mini dump chassis	G.C.W. (lbs):		26000
Description 2:	10' dump body Sourcewell			
	<b>Application</b>	<b>Road Conditions:</b>		
Intended Serv:	Construction: Vehicles used in the	Class A (Highway)		90
	cons			
Commodity:	Gravel/crushed rock/sand.	Class B (Hwy/Mtn)		8
		Class C (Off-Hwy)		2
		Class D (Off-Road)		0
	<b>Body</b>	Maximum Grade:		6
Type:	End dump.	Wheelbase (in):		152
Length (ft):	10	Overhang (in):		68
Height (ft):	12	Fr Axle to BOC (in):		67.5
Max Laden Weight (lbs):	4000			
		Cab to Axle (in):		84.5
		Cab to EOF (in):		152.5
No. of Trailer Axles:	0	Overall Comb. Length (in):		260
Type:				
Length (ft):	0			
Height (ft):	0			
Kingpin Inset (in):	0	<b>Special Req.</b>		
Corner Radius (in):	0	California Registry		
	<b>Restrictions</b>			
Length (ft):	75			
Width (in):	102			
Height (ft):	13.5			

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Note: All sales are F.O.B. designated plant of manufacture.



Dobbs Peterbilt - West Sacramento (T301)  
 825 Stillwater Road  
 West Sacramento, California 95605

Stock

Ken Briscoe  
 Cell Phone:  
 Office Phone: (916)441-6151  
 Email: ken.briscoe@dobbspeterbilt.com

Stock Order

## Vehicle Summary

Model:	Unit	Model 536	Fr Axle Load (lbs):	Chassis	10000
Type:		Full Truck	Rr Axle Load (lbs):		21000
Description 1:		Auburn Parks and Rec	G.C.W. (lbs):		33000
Description 2:		Clone of Chassis 702939 Model 337			
Intended Serv.:	<b>Application</b>	Construction Dump-On/Off Highway	Road Conditions:		
Commodity:		Construction Materials	Class A (Highway)		100
			Class B (Hwy/Mtn)		0
	<b>Body</b>		Class C (Off-Hwy)		0
Type:		End Dump	Class D (Off-Road)		0
Length (ft):		10	Maximum Grade:		6
Height (ft):		11	Wheelbase (in):		154
Max Laden Weight (lbs):		3000	Overhang (in):		58
			Fr Axle to BOC (in):		67.5
			Cab to Axle (in):		86.5
No. of Trailer Axles:	<b>Trailer</b>	0	Cab to EOF (in):		144.5
Type:			Overall Comb. Length (in):		252
Length (ft):		0		<b>Special Req.</b>	
Height (ft):		0			
Kingpin Inset (in):		0			
Corner Radius (in):		0			
	<b>Restrictions</b>				
Length (ft):		40			
Width (in):		102			
Height (ft):		13.5			

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Note: All sales are F.O.B. designated plant of manufacture.





42

## 2012 Mack Tri Axle Dump Truck

**\$80,000**

Santa Rosa, CA, USA

Seller Responsiveness: ★★★★★

### Specifications

Manufacturer	<a href="#">Mack dump trucks</a>
Model	<a href="#">Mack GRANITE GU713</a>
Condition	used
Year	2012
Category	<a href="#">Dump trucks in California</a>
Listing ID	61135614

### Description

**2012 Mack Tri Axle Dump Truck**

California CARB Compliant

18,000 lb Front Axle

44,000lb Rear Axle

10,000 Drop Axle

Electric Tarp

127k Miles

Allison Automatic Transmission

MP7 Engine

405HP

Engine Brake

Tires good all around

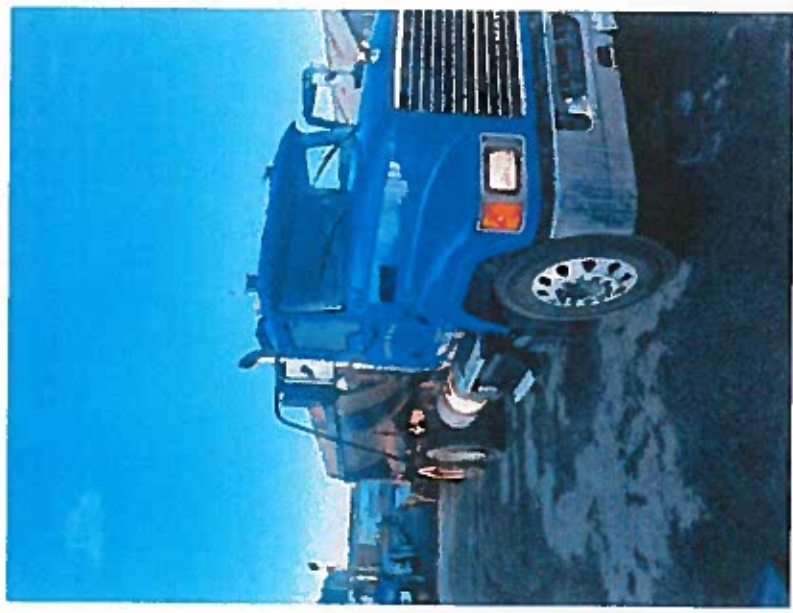
Contact seller for more  
information

Email

[Click to Contact Seller](#)

# 2012 MACK PINNACLE CHU613 For Sale In Eureka, California

EMAIL THIS FINANCIAL CALCULATOR PRINT THIS RETURN TO PREVIOUS PAGE



Photos (4)

For Sale Price: USD \$55,000

Get Financing

Make An Offer

Save

View My Watchlist

## Contact Information

Triad Inc  
Eureka, California 95503  
Phone: (707) 834-2993  
Video Chat With This Dealer  
Contact: Jeremy Hoopes  
Email: [Triad Inc](mailto:Triad Inc)

View Seller Information

See All Dump Trucks By Triad Inc

See All Trucks By Triad Inc

SHOW METHE  
CARFAX

# 6 X 12 Carry-On Patriot Dump 12K Trailer



**Sale Price: \$22270** FOUND IT LOWER?

MSRP: \$22270

Financing Available from \$548.82/mo.

**SCHEDULE AN APPOINTMENT**

Trailer Located at: TrailersPlus Lodi

Free in store pickup. Free delivery within 5 miles of the store where the trailer is located. Call us for a shipping quote 209-269-8492

**Learn Why We Are Appointment Only**

6 X 12 Dump Trailer, Patriot Series, 6 Wide, 12' Long, 16 Tires, 12K Opt. Battery, Battery Charger, Spare Tire Mount, LED Lights, Reflective Tape, Power Down, Barn Gate. D-Rings, Ramp. Adj. Coupler/ Drop Leg Jack, 24 inch sides. 2021 model year. Trailer: 008568

## **Item 8.1 Cover sheet – DeWitt Theater Renovation Support Letter**

**Auburn Area Recreation and Park District (ARD) Acquisition and Development Committee November, 2021; Board of Directors Meeting November 18, 2021**

### **The Issue**

Shall the Auburn Area Recreation and Park District (ARD) send a letter to the Placer County Board of Supervisors supporting the renovation of the DeWitt Theater renovation?

### **Background**

The DeWitt Community Complex (DCC) group has a mission to preserve and renovate several buildings at the DeWitt Community Complex in north Auburn. One of those buildings is the DeWitt Theater. The DCC has been working with Placer County in efforts to save and renovate the theater, and have recently engaged the services of JK Architecture to provide analysis and plans to renovate the theater.

The DCC is asking ARD for a letter of support and possible partnership. A DRAFT of that letter is attached.

### **Recommendation for the Board of Directors**

The A&D Committee sent this item to the Board of Directors with a positive recommendation to approve the support letter for the DeWitt Theater renovation.

Staff agrees with this recommendation.

### **Fiscal Impact**

Unknown at this time. The DCC has been made aware of ARD's lack of funds to support the theater renovation.

### **Attachments**

DRAFT letter supporting the renovation of the DeWitt Theater  
DeWitt Theater Phase I and II renovation plans and conceptual drawings  
Information from the presentation made by JK Architecture re: the DeWitt Theater renovation\*

*\*Note: the presentation made by JK Architecture is a large file (91-page Power Point). This presentation can be made available upon request*



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## AUBURN AREA RECREATION AND PARK DISTRICT

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November 18, 2021

Dear Placer County Board of Supervisors,

The Auburn Area Recreation and Park District (ARD) supports the efforts of the DeWitt Community Complex organization in their efforts to renovate the DeWitt Theater. A renovated DeWitt Theater would bring the performing arts back to north Auburn and provide use for many community groups.

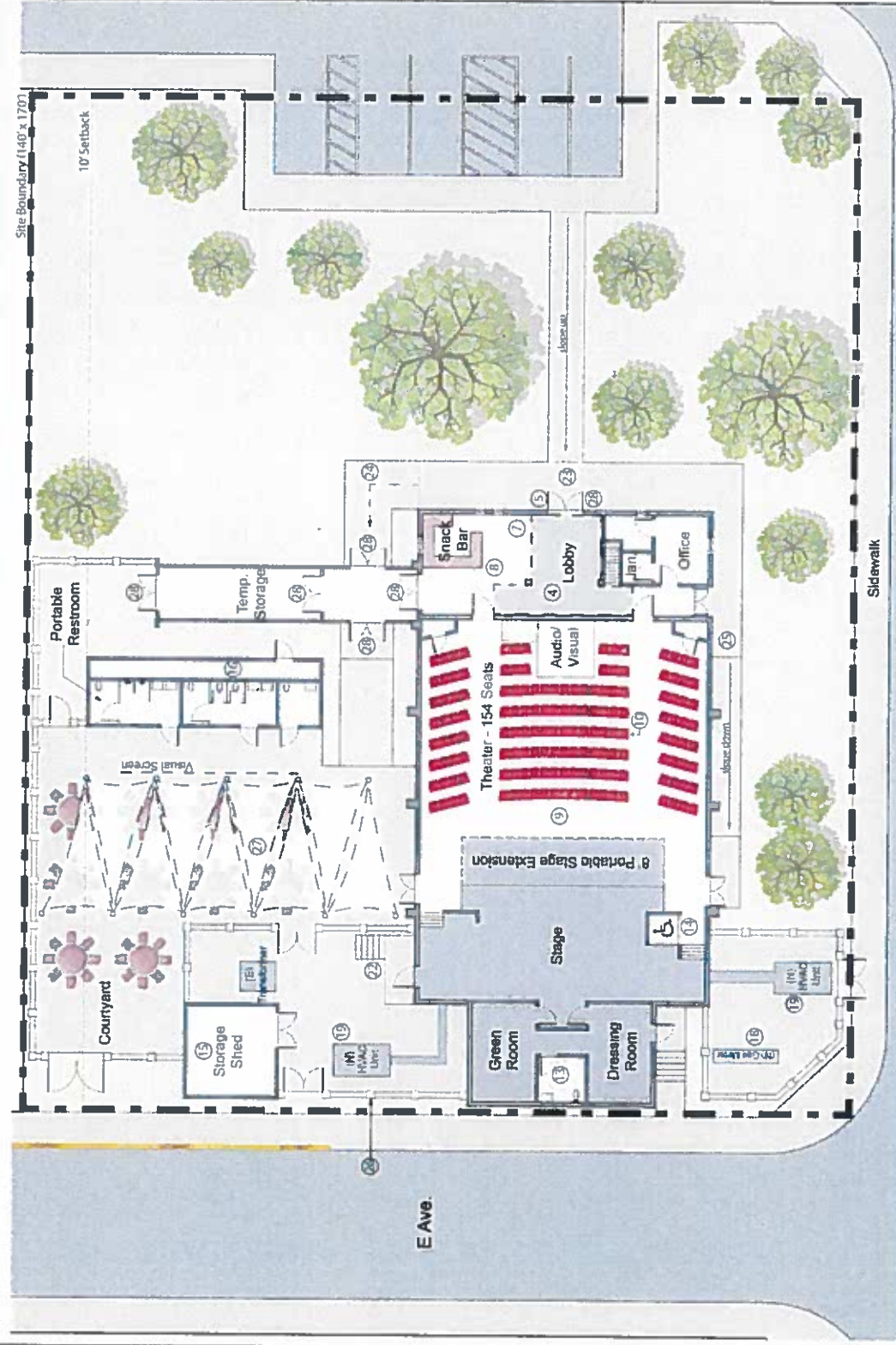
ARD is interested in forming a partnership with the DeWitt Community Complex organization for the possible use and enjoyment of a renovated DeWitt Theater. ARD provides many youth and adult classes, camps and events that would find good use of a renovated DeWitt Theater.

ARD looks forward to seeing another theater and performing arts option in the greater Auburn area.

Sincerely,

Kahl Muscott  
District Administrator

# Site Plan - Phase 1



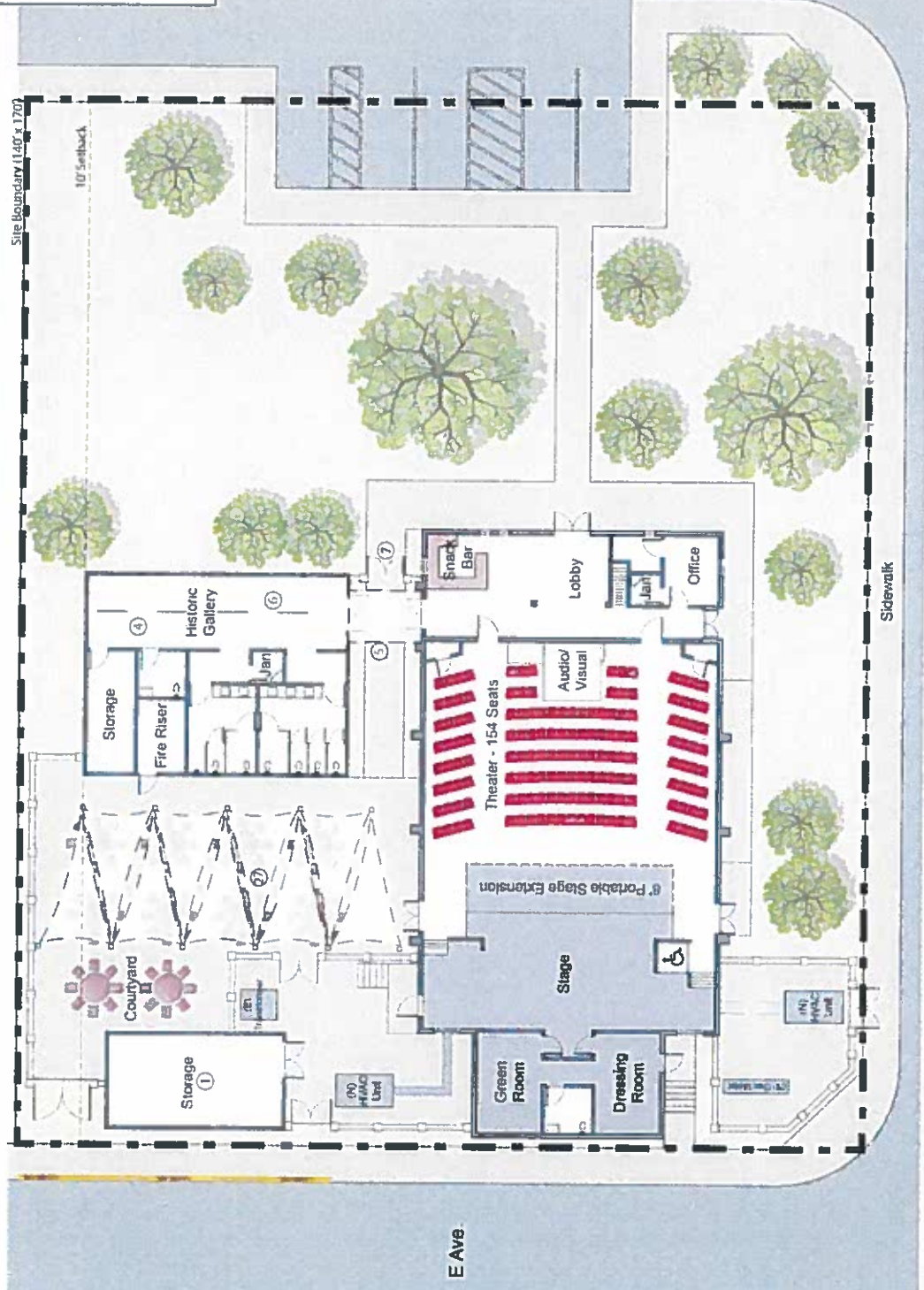
## Phase 1 Renovation Notes:

1. All surfaces to be patched as required
2. All painted surfaces to be re-painted
3. All door hardware updated to ADA compliant hardware
4. Lobby floor to be raised 7.5" and leveled with reinforced concrete topping
5. Existing concrete header over lobby entry door to be partially demolished and replaced with new steel tube header
6. See structural drawings for new framing and structural members
7. Fire sprinklers in lobby areas to be re-run above slab with heads penetrating through to maintain minimum 6'-8" head clearance
8. New marmoleum type sheet flooring in lobby, office, snack bar, green room, and dressing room areas
9. New carpet in theater
10. New theater seating, wood backed historic lock
11. 80% of theater back wall and 40% of theater side walls to receive acoustic treatment type panels
12. Theater ceilings to be patched as required, and painted dark tone
13. Backstage restroom to have new covered resilient flooring
14. New ADA compliant wheelchair lift for stage access
15. New phase 1 modular storage shed set on gravel
16. New phase 1 portable restroom set on pressure treated sleepers over compacted road base
17. Courtyard with pavers
18. New gas meter, see plumbing drawings
19. (2) New ground-mounted package air conditioning units, see mechanical drawings
20. Exterior of existing Dewitt Theater building to be patched as add alternate
21. New digital marquee mounted on bldg, southwest side of theater
22. New exterior entry concrete walkway flush with lobby, slope pathway from accessible stalls
24. Extend concrete walkway at entry towards the west to connect hallway entry
25. New sloped walkway on east side of theater
26. New fencing
27. Add alternate sat cloth shade structures
28. New double door, adjust entry width as required

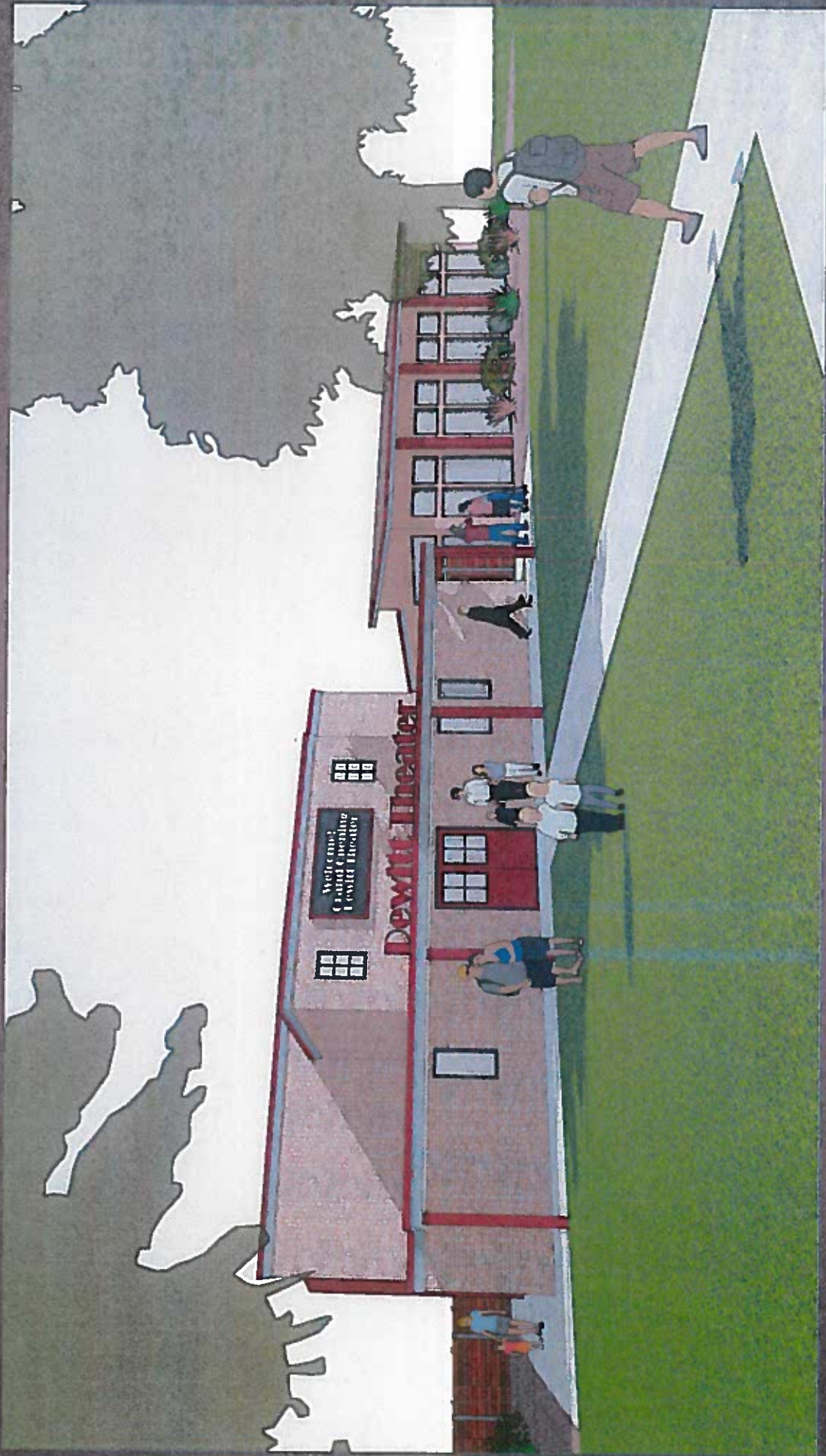
# Site Plan - Phase 2



- Phase 2 Renovation Notes:**
1. Remove temporary storage shed and replace with new slab on grade storage shed
  2. Remove portable restrooms
  3. Cover epoxy flooring in restrooms
  4. Marmoleum type flooring in other part of new building.
  5. Open-air trellis-type cover over walkway connecting buildings
  6. Mobile art display partitions
  7. New courtyard entry gate



Rendered View: Front Yard/Entry

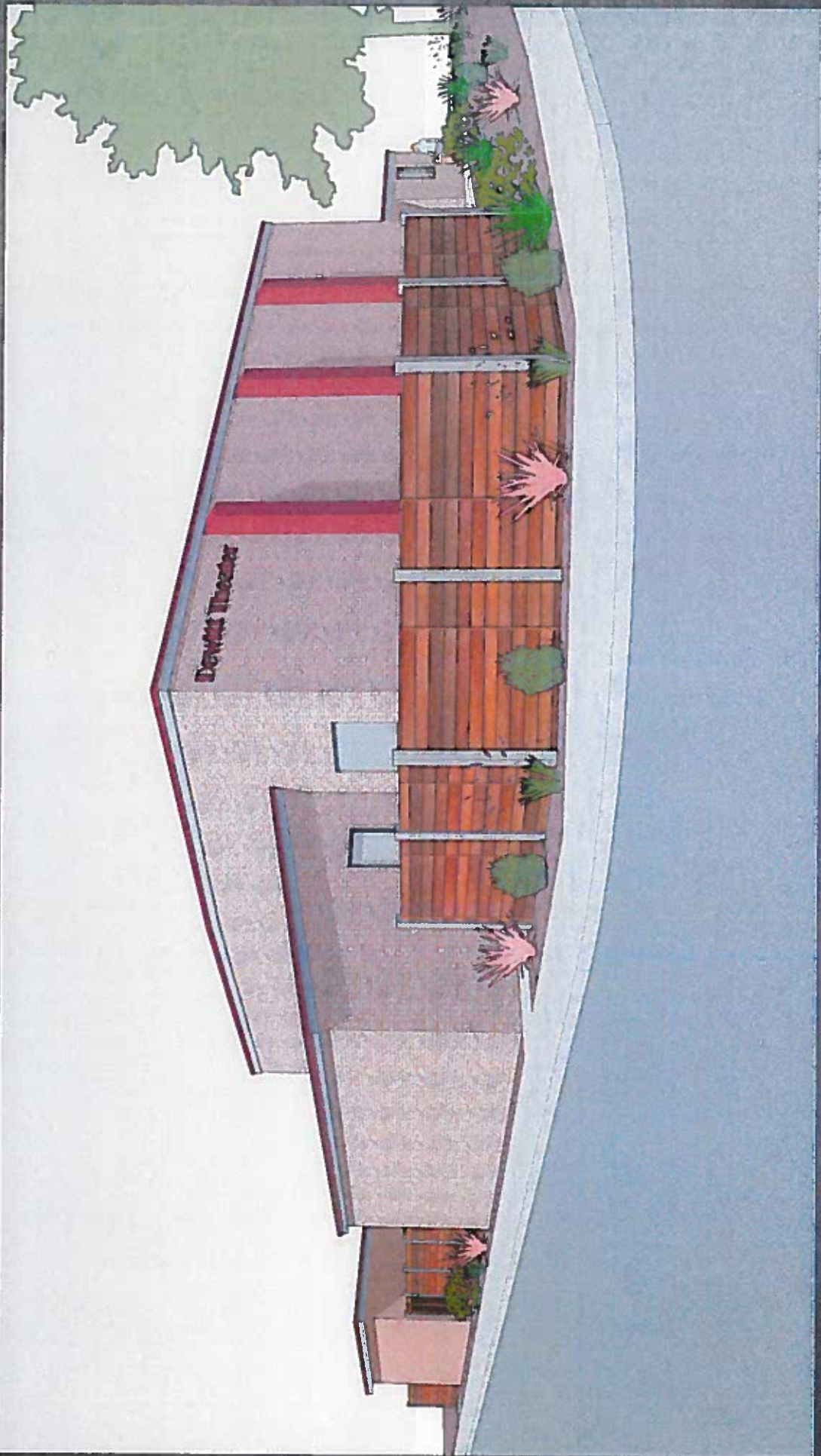




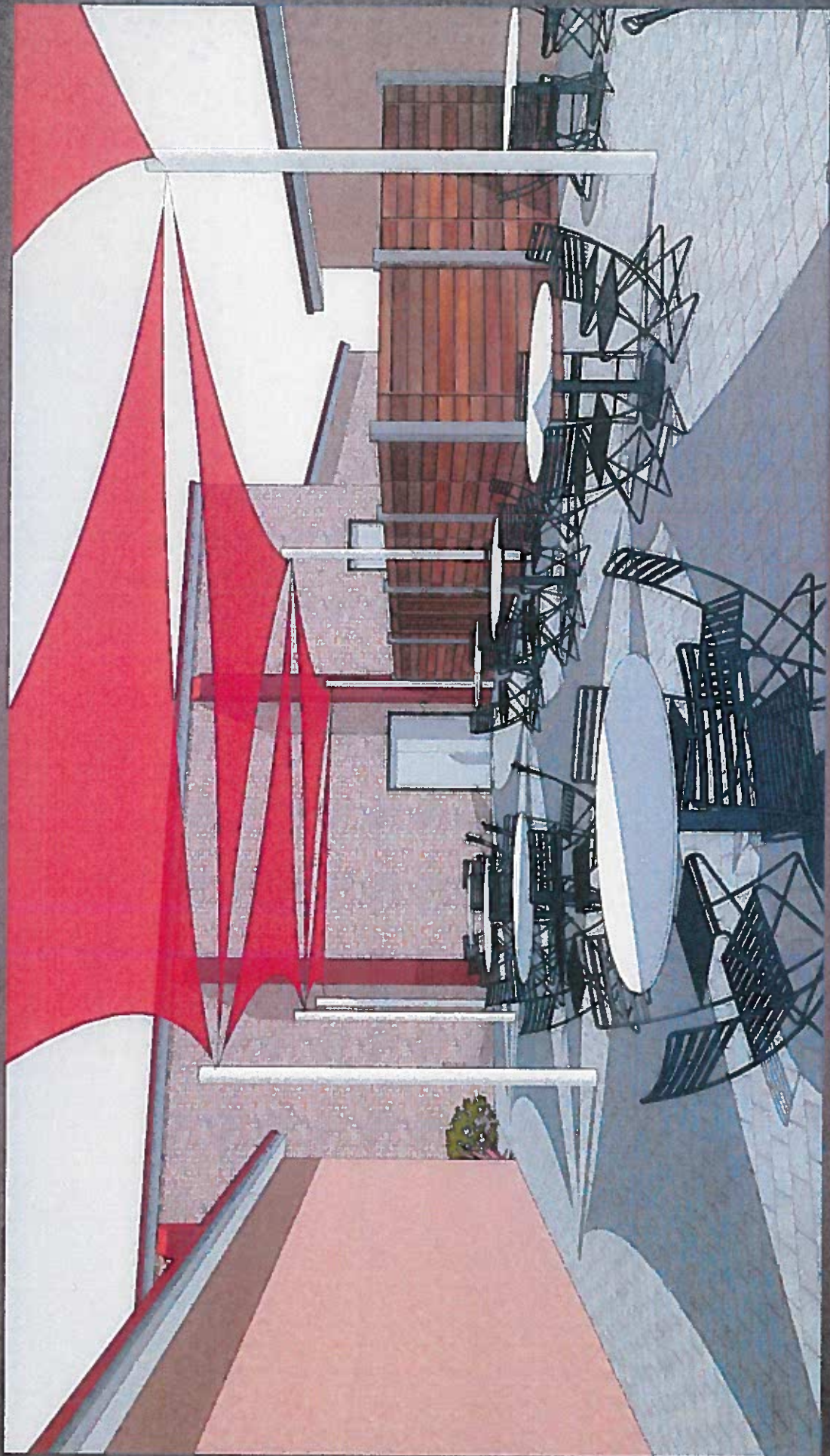
Rendered View: Front Yard/Entry



Rendered View: Back Corner (1st St and E Ave)



Rendered View: Courtyard



## DeWitt Theater Renovation

### Mission & Vision

- bring the performing arts—music, dance, live theater, lectures and films—back to the historic DeWitt Theater
- restore the historic theater
- restore and expand its use for the community
- help the local economy
- develop a community destination and activity hub
- foster an identity for the North Auburn Area
- maintain the historical feel and combine it with a modern and relevant design
- Bring facility to the forefront of technology and performance standards
- create an attractive multiple use facility
- Accommodate multiple uses, creating a venue dedicated to artistic use as well as community needs

“Renovating the DeWitt Theater and other key historic DeWitt buildings, such as the Red Cross Auditorium, would be a win-win for the community by preserving an iconic piece of history while offering community arts and recreation that supports the local economy and the County’s vision for a mixed-use development. The DeWitt Community Complex would be a unique destination where history, arts and the community meet.”

## DeWitt Theater Renovation

### General Information

Original Construction Date: 1943

Total Building Area: 4,680 SF

Site Area: 23,800 SF

Fire Sprinklered: Yes

### Unique Features & Responses

Several code upgrades will need to be made to the almost 80-year-old building.

Although part of the Dewitt Center masterplan, the theater will be analyzed based on the assumption that it is on its own parcel. Upgrades will be made to comply with current code and ADA requirements.

The theater is within the boundaries of the County of Placer's masterplan.

The masterplan dictates that this site will be surrounded with residential buildings, mixed use buildings, and a community building. The Dewitt theater has the potential to serve the new residents as a place for community enrichment/building as well as a rich historical site.

### Needs Assessment

General needs for this facility include:

- Title 24 upgrades o Accessibility and life safety upgrades
- Electrical distribution upgrades
- Expanded fire alarm system
- Replacement of fixtures and finishes

### Facility Assessment Summary

Because the building is almost 80 years old, it violates several code and ADA requirements and presents some life safety issues partly due to material deterioration.

Some of the building materials may not be adequate for fire safety. In addition, the fire riser needs to be modified or moved.

All finishes throughout the building, both exterior and interior, have severely deteriorated and need to be replaced.

The lighting in the building is not adequate, as several spaces currently don't receive light or have light controls.

# Auburn Bike Park officially open

Proceeds from grand opening to go toward Phase 2 jumps

Stacey Adams

Nov 09, 2021 10:00 AM

The grand opening of the Auburn Bike Park was held Sunday, celebrating the eight-year process of making it a reality.

According to Auburn Area Recreation and Parks District Director Kahl Muscott, the bike park has been on a soft open since May 4, 2020.

"It was a very nice event, complete with a ribbon cutting, dual slalom races and fun for all," Muscott said in an email to the Auburn Journal on Monday.

The community enjoyed vendors, beer on tap from The Station Public House and food by Carol's Market. According to Muscott, an estimated 400-500 people attended the event throughout the day.

According to the Auburn Bike Park Facebook page, all proceeds from the grand opening are going toward building Phase 2 jumps at the park.

The 5-acre park offers the community a pump track, a strider (tot) track, an access trail and a cross-country trail located off Maidu Drive near the Canyon View Community Center. Riders can access the park on Maidu Drive via Auburn Folsom Road. More information about the bike park can be found at [auburnbikepark.org](http://auburnbikepark.org).

