

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE BOARD OF DIRECTORS AGENDA**

6:00 PM

**THURSDAY, OCTOBER 29, 2020
CANYON VIEW COMMUNITY CENTER, FOOTHILLS ROOM
471 MAIDU DRIVE, AUBURN, CA 95603**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at knuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may participate in the meeting through Zoom. The link for this meeting is <https://zoom.us/j/96355812543>

The public can use this link and/or call 1 669 900 6833 Webinar ID Webinar ID: 963 5581 2543 to participate.

People using the Zoom website will be able to see and hear the ARD Board, and the ARD Board will be able to hear the public. The Board will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than 5:00pm. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

The Auburn Area Recreation and Park District appreciates your patience and understanding as we work through this new method of holding a public meeting.

1.0 CALL TO ORDER

(PLEDGE TO THE FLAG)

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. The November and December Board meetings will be scheduled in consideration of recognized holidays. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

Roll Call

Holbrook ____ Gray ____ Ainsleigh ____ Ferris ____ Lynch ____

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

None.

3.0 AGENDA REVIEW, CHANGES, AND APPROVAL

Motion by _____ Second by _____ to _____

Holbrook _____ Gray _____ Ainsleigh _____ Ferris _____ Lynch _____

Roll Call Vote

4.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be un-muted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

5.0 CONSENT ITEMS – (roll call vote). All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public requests a specific item to be removed from the Consent Calendar for separate discussion and action.

_____ **5.1 Review and approval of Minutes of the Board of Directors from September 24, 2020 (Pages 6 – 10)**

Review and approval of Minutes of the Board of Directors from September 24, 2020

_____ **5.2 Review of Cash Requirements for September, 2020 (Standing Finance Committee) (Pages 11 – 13)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval.

_____ **5.3 Review and Approval of Financials for September, 2020 (Standing Finance Committee) (Pages 14 – 20)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval.

_____ **5.4 Resolution Number 2020-28: Approval of Application for Statewide Park Development and Community Revitalization Program (SPP) Grant Funds (Acquisition & Development Committee) (Pages 21 – 22A)**

This item was reviewed and approved by the Acquisition & Development Committee and forwarded to the Consent Calendar for review and adoption.

_____ **5.5 Resolution Number 2020-30: A Resolution of the Governing Board of Directors of the Auburn Area Recreation and Park District Adopting the Fiscal Year 2020/2021 GANN Appropriation Limit (Standing Finance Committee) (Pages 23 – 26)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and adoption.

Motion by _____ second by _____ to _____

Holbrook _____ Gray _____ Ainsleigh _____ Ferris _____ Lynch _____

Roll Call Vote

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Please see board reports, fee waiver log, vandalism reports, and project activity report under item 6.0. (Pages 27 – 51)

_____ **7.0 UNFINISHED BUSINESS**

_____ **7.1 2020 California Association for Park & Recreation Idemnity (CAPRI) Board of Directors Election – CAPRI Election Ballot (Pages 52 – 54)**

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors vote for up to two candidates for election to the CAPRI Board of Directors?

Motion by _____ second by _____ to _____

Holbrook _____ Gray _____ Ainsleigh _____ Ferris _____ Lynch _____

Roll Call Vote

_____ **7.2 Rock Creek Mobile Home Park Encroachments at Regional Park (Program, Personnel, Policy, Fee & Legal Review Committee) (Pages 55 – 61)**

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors review and approve the Draft Memorandum of Understanding Regarding Permissive Continuation of Encroachment of District Property?

Motion by _____ second by _____ to _____

Holbrook _____ Gray _____ Ainsleigh _____ Ferris _____ Lynch _____

Roll Call Vote

_____ **7.3 ARD Encroachment Policy (Program, Personnel, Policy, Fee & Legal Review Committee) (Pages 62 – 66)**

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors review and approve the proposed ARD Encroachment Policy?

Motion by _____ second by _____ to _____

Holbrook _____ Gray _____ Ainsleigh _____ Ferris _____ Lynch _____

Roll Call Vote

_____ **8.0 NEW BUSINESS**

_____ **8.1 Mid-Year Update of Obsolescence List (Standing Finance Committee) (Pages 67 – 74)**

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors approve the updated Five-Year Obsolescence List?

Motion by _____ second by _____ to _____

Holbrook _____ Gray _____ Ainsleigh _____ Ferris _____ Lynch _____

Roll Call Vote

_____ **8.2 Resolution Number 2020-29: Mid-Year Budget Revision for Fiscal Year 2020-2021 (Standing Finance Committee) (Pages 75 -105)**

Shall the Auburn Area Recreation and Park District (ARD) Board of Directors approve the Mid-Year Budget 2020-2021 revised budget and adopt Resolution Number 2020-29?

Motion by _____ second by _____ to _____

Holbrook _____ Gray _____ Ainsleigh _____ Ferris _____ Lynch _____

Roll Call Vote

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. A review of Projects/Improvements for Energy Savings Performance Contract (Standing Finance Committee) (Pages 107 – 116)
2. Five-Year History of Volunteer and Work Release Hours – see attachment. (Standing Finance Committee) (Page 117)
3. Bike Park – see attachment. (Acquisition & Development Committee) (Page 118)
4. Proposed Board and Committee Meeting Schedule for November and December, 2020 – see attachment. (All Committee Meetings) (Pages 119 -120)
5. County Mitigation Fund, current balance \$792,000.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be unmuted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

13.0 CLOSED SESSION

13.1 Public Employee Performance Evaluation (Gov Code 54954.5, subd. (e), 54947.)

Title: District Administrator

14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

10-24-20
Date

12:40 p.m.
Time

T. Larson
Clerk to the Board

SECTION: 5.0

ITEM: 5.1 REVIEW AND APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS FROM SEPTEMBER 24, 2020

INFORMATION: SEE ATTACHED MINUTES

STAFF RECOMMENDATION: BOARD OF DIRECTORS REVIEW & APPROVE MINUTES

FISCAL IMPACT: NONE

5.0 CONSENT ITEMS

- 5.1 Review and Approval of Minutes of the Board of Directors Meeting from August 27, 2020**
- 5.2 Review of Cash Requirements for August, 2020 (Standing Finance Committee)**
- 5.3 Review and Approval of Financials for August, 2020 (Standing Finance Committee)**
- 5.4 Resolution Number 2020-27: Changes to Conflict of Interest Code (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Ferris and seconded by Director Gray to approve the Consent Calendar as written.

Roll Call Vote

Director Holbrook – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Lynch – Yes

5 – 0 Motion carries.

6.0 ADMINISTRATOR'S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

Discussion Item 9.1 became Item 6.1 – Review of Projects/Improvements for Energy Savings Performance Contract (Standing Finance Committee)

A presentation on an Energy Savings Performance Contract was made to the Board of Directors by Brooklyn Stewart of Centrica.

The Board of Directors had questions requesting information of a similar size and comparable to ARD on three projects Centrica has completed within the last five years, and also a breakdown of the money they will make from this project. The questions was also asked if a CEQA will be needed for this project. The ARD Board was asked by Chairman Holbrook to think of more questions relating to this project from Centrica.

This item will be placed on the October 29, 2020 Board agenda for further discussion/possible action.

7.0 UNFINISHED BUSINESS

None.

8.0 NEW BUSINESS

8.1 Change \$1,000 Asset Threshold to \$5,000 (Program, Personnel, Policy, Fee & Legal Review Committee)

A motion was made by Director Lynch and seconded by Director Ainsleigh to change the asset threshold to \$5000.

Roll Call Vote

Director Holbrook – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Lynch – Yes

5 - 0 Motion carries.

8.2 2020 California Association for Park & Recreation Indemnity (CAPRI) Board of Directors Election – Call for Nominations

A motion was made by Director Gray and seconded by Director Lynch to nominate Scott Holbrook to the CAPRI Board of Directors.

Roll Call Vote

Director Holbrook – Yes
Director Gray – Yes
Director Ainsleigh – Yes
Director Ferris – Yes
Director Lynch – Yes

5 - 0 Motion carries.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Rock Creek Mobile Home Park Encroachments at Regional Park. (Program, Personnel, Policy, Fee & Legal Review Committee) This item was reviewed again. Any further changes from the Board need to be given to District Administrator Kahl Muscott before the next Program, Personnel, Policy, Fee & Legal Review Committee Meeting which is scheduled for October 21, 2020. This item was sent back to the October 21, 2020 Program, Personnel, Policy, Fee & Legal Review Committee for further review and consideration.
2. County Mitigation Fund, current balance \$792,000.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

None.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – Closed Session was cancelled.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 8:16 p.m. by Chairman Holbrook.

Board Secretary

Date

SECTION: 5.0

**ITEM: 5.2 REVIEW AND APPROVAL OF CASH
REQUIREMENTS FOR
SEPTEMBER, 2020**

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING
FINANCE COMMITTEE AND FORWARDED TO
THE BOARD OF DIRECTORS FOR REVIEW AND
APPROVAL**

FISCAL IMPACT: \$103,298.47

Ranges: From: To:
 Check Number First Last
 Vendor ID First Last
 Vendor Name First Last
 Check Date 9/1/2020 9/30/2020
 Checkbook ID COMM 1ST COMM 1ST

Sorted By: Check Number

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
020731	A0170	AT&T Acct 088-034-5818-655	9/4/2020	COMM 1ST	PMCHK00002684	\$90.95
020732	S0016	Sam's Club	9/4/2020	COMM 1ST	PMCHK00002684	\$80.19
020733	S0162	Auburn Senior Center	9/4/2020	COMM 1ST	PMCHK00002684	\$804.70
020734	S1007	Stationary Engineers, Local 39	9/4/2020	COMM 1ST	PMCHK00002684	\$368.90
020735	TEMPA	Iselin Annonio	9/4/2020	COMM 1ST	PMCHK00002684	\$180.00
020736	TEMPC	Stephen Caldwell	9/4/2020	COMM 1ST	PMCHK00002684	\$1,365.00
020737	TEMPD	Dave's Dawgs	9/4/2020	COMM 1ST	PMCHK00002684	\$190.00
020739	TEMPP	Erin Mutscheller	9/4/2020	COMM 1ST	PMCHK00002684	\$225.00
020740	TEMPO	Natalie Olson	9/4/2020	COMM 1ST	PMCHK00002684	\$140.00
020741	TEMPS	Sacramento Made	9/4/2020	COMM 1ST	PMCHK00002684	\$100.00
020742	U0033	United States Treasury	9/4/2020	COMM 1ST	PMCHK00002684	\$75.00
20743	1099-256	Healing Pastures, Inc.	9/11/2020	COMM 1ST	PMCHK00002685	\$112.50
20744	1099-269	Deborah Lynn	9/11/2020	COMM 1ST	PMCHK00002685	\$19.50
20745	1099-271	Kelpro Security	9/11/2020	COMM 1ST	PMCHK00002685	\$2,289.90
20746	1099-295	Juli Land-Marx	9/11/2020	COMM 1ST	PMCHK00002685	\$1,500.00
20747	1099-313	Alison Lloyd	9/11/2020	COMM 1ST	PMCHK00002685	\$135.00
20748	A0001	Recology Auburn Placer	9/11/2020	COMM 1ST	PMCHK00002685	\$852.66
20749	A0021	The Auburn Journal	9/11/2020	COMM 1ST	PMCHK00002685	\$156.00
20750	A0027	Recology Auburn Placer	9/11/2020	COMM 1ST	PMCHK00002685	\$1,151.67
20751	A0051	Anderson's Sierra Pipe Co.	9/11/2020	COMM 1ST	PMCHK00002685	\$650.94
20752	A0139	Auburn Ford	9/11/2020	COMM 1ST	PMCHK00002685	\$380.57
20753	B0020	BSN Sports, Inc.	9/11/2020	COMM 1ST	PMCHK00002685	\$961.00
20754	B0069	Bidwell Water	9/11/2020	COMM 1ST	PMCHK00002685	\$99.00
20755	C0072	CIT Technology Fin. Serv., Inc	9/11/2020	COMM 1ST	PMCHK00002685	\$470.75
20756	C0113	Cooks Portable Toilets & Septi	9/11/2020	COMM 1ST	PMCHK00002685	\$1,717.63
20757	C0130	Cirrus Group LLC	9/11/2020	COMM 1ST	PMCHK00002685	\$526.00
20758	C0135	C&M Professional Plumbing	9/11/2020	COMM 1ST	PMCHK00002685	\$345.00
20759	D0025	Dawson Oil Company	9/11/2020	COMM 1ST	PMCHK00002685	\$3,252.80
20760	D0066	De Lage Landen Financial Servi	9/11/2020	COMM 1ST	PMCHK00002685	\$332.48
20761	E0028	E-Z-GO A TEXTRON COMPANY	9/11/2020	COMM 1ST	PMCHK00002685	\$1,492.27
20762	G0073	General Plumbing Supply, Inc.	9/11/2020	COMM 1ST	PMCHK00002685	\$213.56
20763	K0010	Knorr Systems, Inc.	9/11/2020	COMM 1ST	PMCHK00002685	\$480.00
20764	K0026	Mike Kaveney	9/11/2020	COMM 1ST	PMCHK00002685	\$300.00
20765	L0033	Les Schwab	9/11/2020	COMM 1ST	PMCHK00002685	\$243.59
20766	M0098	Meadow Vista County Water Dist	9/11/2020	COMM 1ST	PMCHK00002685	\$3,293.88
20767	N0045	Near U CO2	9/11/2020	COMM 1ST	PMCHK00002685	\$300.69
20768	N0048	Normac, Inc.	9/11/2020	COMM 1ST	PMCHK00002685	\$421.90
20769	P0005	Placer County Water Agency	9/11/2020	COMM 1ST	PMCHK00002685	\$2,162.93
20770	P0007	Pacific Gas & Electric Company	9/11/2020	COMM 1ST	PMCHK00002685	\$690.81
20771	R0073	Riebes Auto Parts	9/11/2020	COMM 1ST	PMCHK00002685	\$301.56
20772	R0079	Richardson & Company LLP	9/11/2020	COMM 1ST	PMCHK00002685	\$12,600.00
20773	S0067	Superfast Copy	9/11/2020	COMM 1ST	PMCHK00002685	\$40.03
20774	S0103	SCI Consulting Group	9/11/2020	COMM 1ST	PMCHK00002685	\$1,792.62
20775	S1003	Sutter Medical Foundation	9/11/2020	COMM 1ST	PMCHK00002685	\$648.00
20776	T0009	Stanley Convergent Security So	9/11/2020	COMM 1ST	PMCHK00002685	\$418.53
20777	T0031	Turf Star, Inc.	9/11/2020	COMM 1ST	PMCHK00002685	\$56.72
20778	T0034	Trucksmart	9/11/2020	COMM 1ST	PMCHK00002685	\$1,304.30
20779	T1000	Transamerica Life Insurance	9/11/2020	COMM 1ST	PMCHK00002685	\$440.00
20780	TEMPD	Nadia Daoud	9/11/2020	COMM 1ST	PMCHK00002685	\$190.00
20781	V0004	Valley Truck & Tractor Co.	9/11/2020	COMM 1ST	PMCHK00002685	\$832.00
20782	V0007	Verizon Wireless	9/11/2020	COMM 1ST	PMCHK00002685	\$792.01
20783	W0010	Waxie Sanitary Supply	9/11/2020	COMM 1ST	PMCHK00002685	\$788.17
20784	W0044	Wave	9/11/2020	COMM 1ST	PMCHK00002685	\$1,146.34
20785	Y0002	Yuba Lock & Safe	9/11/2020	COMM 1ST	PMCHK00002685	\$453.57
20786	U0019	US Bank	9/16/2020	COMM 1ST	PMCHK00002686	\$8,163.34
20787	D0087	Demsey, Filliger & Associates,	9/17/2020	COMM 1ST	PMCHK00002687	\$2,500.00
20788	S1007	Stationary Engineers, Local 39	9/17/2020	COMM 1ST	PMCHK00002687	\$368.90
20789	TEMPC	Lauren Cunningham	9/17/2020	COMM 1ST	PMCHK00002687	\$60.00
20790	TEMPE	Environmental Alternatives Fam	9/17/2020	COMM 1ST	PMCHK00002687	\$70.00
20791	TEMPP	JulieAnn McDermott	9/17/2020	COMM 1ST	PMCHK00002687	\$60.00
20792	TEMPP	Valerie Perry	9/17/2020	COMM 1ST	PMCHK00002687	\$60.00
20793	TEMPV	Dana Valley	9/17/2020	COMM 1ST	PMCHK00002687	\$349.50
20794	U0033	United States Treasury	9/17/2020	COMM 1ST	PMCHK00002687	\$75.00
20795	1099-243	Phillip Dallas	9/25/2020	COMM 1ST	PMCHK00002688	\$130.00
20796	1099-254	Ralph Kendrick	9/25/2020	COMM 1ST	PMCHK00002688	\$728.20
20797	1099-277	Foothill Karate Do	9/25/2020	COMM 1ST	PMCHK00002688	\$490.75
20798	1099-374	Sarah Violett	9/25/2020	COMM 1ST	PMCHK00002688	\$180.00

Auburn Rec & Park
 VENDOR CHECK REGISTER REPORT
 Payables Management

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
20799	A0013	AT&T	9/25/2020	COMM 1ST	PMCHK00002688	\$64.20
20800	A0111	ALLGood Driving School, Inc	9/25/2020	COMM 1ST	PMCHK00002688	\$60.00
20801	A0139	Auburn Ford	9/25/2020	COMM 1ST	PMCHK00002688	\$891.66
20802	A0169	AT&T Acct 303817271	9/25/2020	COMM 1ST	PMCHK00002688	\$42.80
20803	B0028	Beeler Tractor Co	9/25/2020	COMM 1ST	PMCHK00002688	\$171.88
20804	C0061	California Computer Services	9/25/2020	COMM 1ST	PMCHK00002688	\$125.00
20805	C0121	Cole Huber LLP	9/25/2020	COMM 1ST	PMCHK00002688	\$120.00
20806	D0066	De Lage Landen Financial Servi	9/25/2020	COMM 1ST	PMCHK00002688	\$38.10
20807	F0038	Fastenal Company	9/25/2020	COMM 1ST	PMCHK00002688	\$1,431.79
20808	F0047	Fuentes Pond Maintenance	9/25/2020	COMM 1ST	PMCHK00002688	\$7,200.00
20809	H0056	Humana Dental Ins. Co	9/25/2020	COMM 1ST	PMCHK00002688	\$1,829.26
20810	I0010	Inland Business Systems	9/25/2020	COMM 1ST	PMCHK00002688	\$7.51
20811	M0013	Meadow Vista Hardware	9/25/2020	COMM 1ST	PMCHK00002688	\$67.07
20812	M0071	Mission Protection Systems Inc	9/25/2020	COMM 1ST	PMCHK00002688	\$189.00
20813	N0003	Norris Electric, Inc.	9/25/2020	COMM 1ST	PMCHK00002688	\$1,237.10
20814	N0012	Nevada Irrigation District	9/25/2020	COMM 1ST	PMCHK00002688	\$663.75
20815	P0005	Placer County Water Agency	9/25/2020	COMM 1ST	PMCHK00002688	\$277.69
20816	P0007	Pacific Gas & Electric Company	9/25/2020	COMM 1ST	PMCHK00002688	\$12,973.69
20817	P0058	Pitney Bowes Credit Corporatio	9/25/2020	COMM 1ST	PMCHK00002688	\$207.85
20818	S0009	Sierra Saw Sales And Service	9/25/2020	COMM 1ST	PMCHK00002688	\$706.68
20819	S0025	Sierra Pacific Turf Supply, In	9/25/2020	COMM 1ST	PMCHK00002688	\$235.95
20820	S0034	Thatcher Company	9/25/2020	COMM 1ST	PMCHK00002688	\$1,251.58
20821	S0145	SCP Pool Distributors LLC	9/25/2020	COMM 1ST	PMCHK00002688	\$167.13
20822	S0154	Mike Scheele	9/25/2020	COMM 1ST	PMCHK00002688	\$128.23
20823	S1000	State Of California/DOJ	9/25/2020	COMM 1ST	PMCHK00002688	\$180.00
20824	T0071	TIAA Commercial Finance, Inc.	9/25/2020	COMM 1ST	PMCHK00002688	\$107.34
20825	TEMPA	Alyssa Addington	9/25/2020	COMM 1ST	PMCHK00002688	\$50.00
20826	TEMPB	Lexie Brooks	9/25/2020	COMM 1ST	PMCHK00002688	\$270.00
20827	TEMPM	Helen Martin	9/25/2020	COMM 1ST	PMCHK00002688	\$60.00
20828	TEMPV	Kathleen Vanderbilt	9/25/2020	COMM 1ST	PMCHK00002688	\$60.00
20829	TEMPW	Johnell Wilson	9/25/2020	COMM 1ST	PMCHK00002688	\$100.00
20830	V0019	Valley Rock Landscape Material	9/25/2020	COMM 1ST	PMCHK00002688	\$3,764.48
20831	W0001	Walker's Office Supplies, Inc.	9/25/2020	COMM 1ST	PMCHK00002688	\$697.48
20832	W0003	Warehouse Paint Incorporated	9/25/2020	COMM 1ST	PMCHK00002688	\$186.57
20833	W0010	Waxie Sanitary Supply	9/25/2020	COMM 1ST	PMCHK00002688	\$1,055.40
20834	B0062	BareBones WorkWear	9/28/2020	COMM 1ST	PMCHK00002689	\$119.02
20835	C0061	California Computer Services	9/28/2020	COMM 1ST	PMCHK00002689	\$1,830.00
20836	P0021	Petty Cash	9/28/2020	COMM 1ST	PMCHK00002689	\$68.95
20837	S0151	SESAC	9/28/2020	COMM 1ST	PMCHK00002689	\$919.00
20838	TEMPD	Carole Donovan	9/28/2020	COMM 1ST	PMCHK00002689	\$420.00
20839	TEMPH	Holly Hockett	9/28/2020	COMM 1ST	PMCHK00002689	\$110.00

Total Checks: 108

Total Amount of Checks: \$103,298.47
 =====

SECTION: 5.0

**ITEM: 5.3 REVIEW AND APPROVAL OF FINANCIALS FOR
SEPTEMBER, 2020**

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING
FINANCE COMMITTEE AND FORWARDED TO
THE BOARD OF DIRECTORS FOR REVIEW AND
APPROVAL**

FISCAL IMPACT:

Accounting's Report, October 2020 Finance Meeting:
Veona Galbraith- Administrative Services Manager

September's Financials

Revenues –

- **Program Revenues** are up \$33,700 above budget. (Recreation & Youth Services programs account for this)
- **Rents and Concessions** are up \$14,200 above budget.
- **Miscellaneous Revenues** are up because we received \$15,000 for our new trailer and reimbursement for our truck repairs. (the accident was in last fiscal year, so we report the revenue here).
- **Grants & Donations** are up \$30,000 primarily due to Federal Credits for Sick Paid Employees (\$20,800) and Youth Assistance Donations (\$5,500).
- **Tax Revenues** are up by \$73,000.

Expenses –

- **Professional Services Expense** are under by \$14,500. In most cases, this is because of much lower merchant fees due to lack of programs.
- **Maintenance Expenses** are under by \$22,000. \$16,000 was set aside for Shockley Maintenance billing that we have not received, maintenance at Reg Park is also down \$14,000.
- **Assets** are over by \$30,000. The mower was budgeted for in fiscal year 2019-20, but didn't arrive until this fiscal year. Funds to pay for this come from the Equipment Reserves.
- **Capital Improvement Projects** are under by \$16,800, which is just a timing situation. The funds will still be spent later for projects anticipated to be spent by September.

PROFIT & LOSS
20/21 Approved Budget

	Approved Budget FY 20-21	% Of Total	Mid-Yr Revision FY 20-21	2020 September ACTUALS	Last Yr September Actuals	2020 YTD ACTUALS	2020 YTD BUDGET	Last yr YTD ACTUALS
Operating Revenues								
Program Revenue	559,332	12%	559,332	64,807	95,228	264,790	231,086	810,046
Facility Revenue	25,252	1%	25,252	(5,988)	11,080	17,764	3,472	125,729
Misc. Revenue	29,934	1%	29,934	2,872	2,925	31,439	14,140	24,257
Grants & Donations	133,815	3%	133,815	11,917	2,450	33,818	2,855	20,951
Interest Income	40,750	1%	40,750	2,338	5,034	17,105	20,300	44,869
Equipment Reserve Transfers	20,000	0%	20,000	-	-	-	-	-
Project Reserve Transfers	396,000	8%	396,000	-	-	-	-	-
Tax Revenue	3,435,481	73%	3,435,481	-	-	1,545,640	1,474,106	1,493,526
In Kind/Atwood	24,725	1%	24,725	-	-	11,369	9,626	9,626
City Mitigation Transfers	40,000	1%	40,000	-	-	-	-	-
County/City Mitigation Revenue	25,000	1%	25,000	-	-	-	-	-
Total Operating Revenue	4,730,289	100.00	4,730,289	75,946	116,717	1,921,925	1,755,585	2,529,004
Expenditures								
Program Expense	94,166	2%	94,166	5,016	31,420	37,622	32,060	165,414
Operating & Supplies	389,413	8%	389,413	27,998	40,778	160,357	174,930	190,209
Utilities Expense	222,389	5%	222,389	13,804	18,055	123,232	132,190	114,954
Professional Services	91,285	2%	91,285	19,498	10,476	33,468	35,177	39,300
Building & Grounds Maintenance	469,165	10%	469,165	23,111	21,872	168,651	191,022	202,545
Property Tax Admin.	99,318	2%	99,318	-	-	3,109	3,049	3,049
Wages	1,973,940	43%	1,973,940	151,452	161,335	875,312	935,411	1,131,603
Benefits & Payroll Costs	846,560	18%	846,560	83,909	62,709	435,999	474,040	445,483
Fixed Asset Expense	28,325	1%	28,325	-	102	50,256	19,325	143,976
Capital Improvement Projects	390,952	8%	390,952	7,767	147,059	43,318	60,141	268,891
Debt Services	2,076	0%	2,076	-	-	-	-	-
Total Expenditures	4,607,589	100.00	4,607,589	332,555	493,806	1,931,324	2,057,345	2,705,424
Net Revenue Over Expenditures	\$ 122,700	2.59	\$ 122,700	\$ (256,609)	(377,089)	(59,399)	(5301,760)	(\$176,420)
Annual Contingency Reserve (1-2%)	\$ -		\$ -					Total
Annual Equip Replacement Reserve	\$ 50,000		\$ 50,000					\$ 540,000
Future Capital Construction Reserve	\$ 5,000		\$ 5,000					\$ 726,237
ADA Reserve	\$ 45,800		\$ 45,800					\$ 945,573
CalPERS unfunded liability reserves								\$ 30,032
TOTAL RESERVE BALANCES								\$ 241,000
Net Position	\$ 21,900		\$ 21,900					\$ 2,482,842

Balance Sheet

9/30/2020

	Current YTD
ASSETS	
<u>Current Assets</u>	
Imprest Fund (Petty Cash)	580.00
First Foundation - Friends 501(c)(3)	32,467.28
First Foundation Bank	94,584.60
Placer County Treasure-General	3,185,006.19
Placer County Treasurer - City Trust	206,292.69
Accounts Receivable	(1,892.90)
PCOE Receivables	27,022.62
Prepaid Liability Expense	30,318.75
Prepaid Workers Comp Insurance	72,241.49
Total Current Assets	3,646,620.72
<u>Fixed Assets</u>	
Fixed Assets: Land	1,970,546.12
Fixed Assets: Structures	12,938,861.54
Fixed Assets: Equipment	1,397,643.48
Fixed Assets: Computer Equipment & Software	116,625.14
Fixed Assets: Vehicles	265,282.64
Fixed Assets: Office Furniture & Rec Equipment	89,090.15
Construction In Progress	1,161,024.25
Less: Accumulated Depreciation	(10,387,491.53)
Total Fixed Assets	7,551,581.79
TOTAL ASSETS	\$11,198,202.51

LIABILITIES AND NET PROFIT

<u>Current Liabilities</u>	
Prepaid Revenue	38.00
PGE Tru-up payable	2,888.97
Gift Certificates	168.00
Compensated Absenses	128,784.25
Sales Tax Payable	145.00
Federal Withholding Payable	(25.80)
Social Security-FICA Payable	10,985.90
Total Current Liabilities	\$142,984.32
<u>Net Position</u>	
Investments in Fixed Assets	7,551,581.79
RFB: Reserved (City Mitigation)	206,292.69
GFB: Youth Assistance Fund	22,354.37
General Fund Balance	826,007.09
DFB: Annual Equip Replacement Reserv.	676,236.72
DFB: Annual Contingency Reserve	528,000.00
DFB: Reserved for Future Capital Construction	945,573.52
RFB: Arboretum Grant Fund	10,661.03
RFB: Reserved (Atwood)	(13,592.13)
RFB: Atwood III-Equip Repl Fund	8,003.66
DFB: Unfunded Liability - CalPERS	241,000.00
RFB- 501(c)(3) Fund	32,467.28
GFB: General Fund (ADA Reserve)	30,031.75
Net Profit (Loss)	(9,399.58)
Total Net Position	\$11,055,218.19
TOTAL LIABILITY AND NET POSITION	\$11,198,202.51

Current
YTD

Auburn Rec & ParkProfit & Loss - Summary
4/1/2020 To 9/30/2020

For All Segment1s

For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
OPERATING REVENUE					
Park & Recreation Services	64,807.32	264,790.12	231,086.00	33,704.12	114.59
Rents & Concessions	(5,987.84)	17,763.91	3,472.00	14,291.91	511.63
Miscellaneous Revenue	2,871.80	31,438.73	14,140.00	17,298.73	222.34
Grants & Donations	11,917.24	33,818.28	2,855.00	30,963.28	1184.53
Interest Income	2,338.21	17,105.16	20,300.00	(3,194.84)	84.26
Taxes Revenue	0.00	1,557,008.75	1,483,732.00	73,276.75	104.94
TOTAL OPERATING REVENUE	\$75,946.73	\$1,921,924.95	\$1,755,585.00	\$166,339.95	109.48%
OTHER FINANCING SOURCES					
TOTAL OTHER FINANCING SOURCES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL REVENUES	75,946.73	1,921,924.95	1,755,585.00	166,339.95	109.48
EXPENDITURES					
Program Expenses	5,016.20	37,622.37	32,060.00	(5,562.37)	117.35
Operations & Supplies Expense	27,998.17	160,356.89	174,930.00	(14,573.11)	91.67
Utilities Expense	13,804.24	123,231.60	132,190.00	(8,958.40)	93.22
Legal Expenses	120.00	1,197.02	0.00	1,197.02	0.00
Professional Services	19,377.60	32,271.04	35,177.00	(2,905.96)	91.74
Bldg & Grounds Maintenance	23,110.63	168,651.20	191,022.00	(22,370.80)	88.29
Property Tax Administration/LAFCO	0.00	3,108.67	3,049.00	59.67	101.96
Salaries Expense	151,452.42	875,311.88	935,411.00	(60,099.12)	93.58
Benefits & Payroll Costs	83,909.13	435,999.24	474,040.00	(38,040.76)	91.98
Fixed Asset Expense	0.00	50,256.42	19,325.00	30,931.42	260.06
Capital Improvement Projects	7,766.84	43,318.20	60,141.00	(16,822.80)	72.03

Auburn Rec & Park
 Profit & Loss - Summary
 4/1/2020 To 9/30/2020
 For All Segment1s
 For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
TOTAL EXPENDITURES	\$332,555.23	\$1,931,324.53	\$2,057,345.00	(\$126,020.47)	93.88%
NET REVENUE OVER EXPENDITURES	(\$256,608.50)	(\$9,399.58)	(\$301,760.00)	\$292,360.42	3.12%
ADJ. NET REVENUE OVER EXPENDITURES	(\$256,608.50)	(\$9,399.58)	(\$301,760.00)	\$292,360.42	3.12%

Item 5.4 Cover sheet – Resolution 2020-28: Approval of Application for Statewide Park Development and Community Revitalization Program (SPP) Grant Funds

Acquisition and Development Committee October 21, 2020; Board of Directors Meeting October 29, 2020

The Issue

In order for the District to make application for the final round (Round 4) of the Prop. 68 “Statewide Park Development and Community Revitalization Program” (SPP) grant funds, the District must certify by resolution the approval of project application before submission of any applications to the State.

Background

Statewide Park Development and Community Revitalization Program (SPP) Program Overview:

INTENT

Statewide Park Program (SPP) competitive grants will create new parks and new recreation opportunities in critically underserved communities across California.

Proposition 68 Funding:

\$650,275,000 will be distributed throughout multiple rounds.

LEGACY

Previously, Proposition 84 (2006 Bond Act) funded two rounds:

\$2.9 billion was requested in the first round. \$368 million was awarded. Over one hundred new parks were created and twenty existing parks were improved throughout California.

SPP legislation is found in Public Resources Code §§5640 through 5653.

Proposition 68 (2018 Bond Act) continues this program’s legacy.

ELIGIBLE APPLICANTS

*Cities

*Counties

*Districts

*Joint Powers Authorities (one member of the Joint Powers Authority must be either an eligible District, City, or County)

*Non-Profits with 501(c)(3) status

TYPES OF PROJECTS

A PROJECT must involve either DEVELOPMENT or a combination of ACQUISITION and DEVELOPMENT to:

1. Create a NEW PARK, or
2. EXPAND an EXISTING PARK, or
3. RENOVATE an EXISTING PARK

Recommendation for the Board of Directors

This item was reviewed and approved by the Acquisition & Development Committee and forwarded to the Board of Directors for adoption.

Fiscal Impact

District will be making application for approximately 2.5 million dollars.

Attachments

Resolution #2020-28

RESOLUTION #2020-28

**RESOLUTION OF THE BOARD OF DIRECTORS of the AUBURN AREA RECREATION AND PARK DISTRICT
Approving the Application for STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION
PROGRAM GRANT FUNDS**

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Development and Community Revitalization Grant Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the State of California to complete the Grant Scope project;

NOW, THEREFORE, BE IT RESOLVED that the Auburn Area Recreation and Park District hereby:

APPROVES THE FILING OF AN APPLICATION FOR PARK DEVELOPMENT ON THE 24 ACRE PROPERTY AND

1. Certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project; and
2. Certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project, and
3. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
4. Delegates the authority to the District Administrator to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and
5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.
6. Will consider promoting inclusion per Public Resources Code §80001(b)(8 A-G).

Approved and adopted the 29th day of October, 2020.

I, the undersigned, hereby certify that the foregoing Resolution Number 2020-28 was duly adopted by the Auburn Area Recreation and Park District following a roll call vote:

Ayes:

Noes:

Absent:

_____ Chairman Scott R. Holbrook

_____ Clerk

Item 5.5 Cover Sheet – Appropriation / GANN Limits

Auburn Area Recreation and Park District (ARD) Standing Finance Committee, October, 2020; Board Meeting, October 2020.

Background

Voters approved Proposition 4 in November of 1979, an initiative that added Article XIII B to the California Constitution. This constitutional amendment, also known as the *Gann initiative*, placed limits on the growth of expenditures for publicly funded programs.

Division 9 of Title 1, beginning with Section 7900 of the Government Code, was then added to laws to establish the process for calculating state and local government appropriations limits and appropriations subject to limitation under Article XIII B of the California Constitution.

The calculation of the District for fiscal year July 2020 – June 2021 is calculated on an annual basis by Placer County. The change in population within Placer County, as provided by the State Department of Finance, and the change in the local assessment roll from the preceding year for the jurisdiction due to the addition of local nonresidential new construction, are the factors used to calculate your appropriation limit.

Proceeds of taxes which exceed the limit in one year may be carried over to the succeeding year. The portion of carried-over revenue which cannot be included within the following year's limit is considered excess revenue and must be returned within the next two fiscal years.

The GANN Limit for Fiscal year 2020 – 2021 is \$6,980,332.73, which increased by 1.07% from last fiscal year.

Recommendation for the Standing Finance Committee:

The Standing Finance Committee recommends that the Board of Directors review, approve and adopt resolution 2020-30 establishing the District's appropriation limit of \$6,980,332.73 for Fiscal year 2020/2021..

Fiscal Impact

None

Attachments

GANN Limit historical report
Tax Revenue Report for 2019/2020
Resolution 2020-30

**GANN LIMIT
AUBURN AREA RECREATION & PARK DISTRICT (Fund 30150)**

1986/87 BASE YEAR LIMITATION (Prop 111 7/1/90) 634,432.00

	PCI/LNRC	POP.RATIO	LIMITATION
1987/88	1.0350	1.0357	680,047.66
1988/89	1.0474	1.0445	743,972.14
1989/90	1.0520	1.0501	821,866.02
1990/91	1.0421	1.0561	904,545.74
1991/92	1.0414	1.0539	992,738.95
1992/93	0.9936	1.0391	1,024,903.69
1993/94	1.0272	1.0379	1,092,649.82
1994/95	1.0071	1.0320	1,135,590.96
1995/96	1.0472	1.0415	1,238,589.06
1996/97	1.0467	1.0321	1,338,047.76
1997/98	1.0467	1.0164	1,423,549.01
1998/99	1.0415	1.0261	1,521,346.83
1999/00	1.0453	1.0297	1,637,425.59
2000/01	1.0491	1.03	1,769,402.09
2001/02	1.0782	1.0355	1,975,537.43
2002/03	0.9873	1.0395	2,027,494.06
2003/04	1.0484	1.0610	2,255,384.39
2004/05	1.0393	1.0531	2,468,518.21
2005/06	1.0393	1.0531	2,701,793.18
2006/07	1.0396	1.0381	2,915,775.20
2007/08	1.0866	1.0284	3,258,378.79
2008/09	1.2195	1.0277	4,083,726.14
2009/10	1.0062	1.0203	4,192,353.26
2010/11	0.9746	1.0209	4,171,391.49
2011/12	1.0251	1.0181	4,353,681.30
2012/13	1.0377	1.0117	4,570,494.63
2013/14	1.0512	1.0072	4,839,239.71
2014/15	1.0147	1.0168	4,992,643.61
2015/16	1.0382	1.0076	5,222,804.48
2016/17	1.0537	1.0096	5,556,019.41
2017/18	1.0369	1.0176	5,862,156.08
2018/19	1.0367	1.0166	6,178,126.29
2019/20	1.0404	1.0185	6,546,342.62
2020/21	1.0459	1.0195	6,980,332.73

Note: The Appropriation Limit is calculated pursuant to Article XIII B, Section 8(e) (2) of the State Constitution.

**AUBURN AREA PARK & RECREATION DISTRICT (Fund 30150)
 GANN INITIATIVE - PROP 111
 LIMITATIONS OF GOVERNMENT APPROPRIATIONS
 PURSUANT TO ARTICLE XIII B OF THE STATE CONSTITUTION**

2019/2020

REVENUE SOURCE	TAX REVENUE	NON-TAX REVENUE	
Taxes	\$ 3,486,401		
HOPTR	22,097		
Direct Charges		\$ 25,265	
Park & Recreation Services		1,576,656	
Operating Transfer In		277,231	
SUB TOTAL	3,508,498	1,879,152	
INTEREST %	65.12%	34.88%	
Interest Revenue Subject to LIMIT	55,942	55,942	
INTEREST APPORTION	36,429	19,513	
REVENUE SUBJECT TO LIMIT	3,544,927	\$ 1,898,665	5,443,592
APPROPRIATION LIMIT 19/20	6,546,343		
AMOUNT (OVER)/UNDER LIMIT	\$ 3,001,416		

Proceeds of taxes which exceed the limit in one year may be carried over to the succeeding year. The portion of carried-over revenue which cannot be included within the following year's limit is considered excess revenue and must be returned within the next two fiscal years.

RESOLUTION NUMBER 2020-30

A RESOLUTION OF THE GOVERNING BOARD OF DIRECTORS OF THE
AUBURN AREA RECREATION AND PARK DISTRICT ADOPTING THE FISCAL
YEAR 2020/2021 "GANN" APPROPRIATION LIMIT

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the GANN Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "GANN Limits," for public agencies, including special districts; and,

WHEREAS, the District must establish a revised Appropriations Limit for the 2020/2021 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law; and,

WHEREAS, the change in population within Placer County and the change in the local assessment roll from the preceding year for the jurisdiction due to the addition of local nonresidential new construction, were the factors used to calculate this appropriation limit;

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE AUBURN AREA RECREATION AND PARK DISTRICT DOES HEREBY RESOLVE, DECLARE, AND DETERMINE:

1. That the appropriation limit for Fiscal Year 2020/2021 for the District is \$6,980,332.73;
2. That total qualifying appropriations in the Final Budget when adopted will not be in excess of the appropriation limit as already adopted.

APPROVED, PASSED, AND ADOPTED ON October 29, 2020 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Scott R. Holbrook
Chairman of the Governing Board

ATTEST:

Clerk to the Governing Board

SECTION: 6.0

BOARD REPORTS, VANDALISM REPORTS, AND THE PROJECT ACTIVITY REPORT ARE ATTACHED.

Kahl Muscott
District Administrator
Report to the Board of Directors
October, 2020

- As of the writing of this report, the following is true about ARD facilities and amenities:

Currently OPEN, with appropriate restrictions (social distancing, members of the same household, etc.):

- General park areas and walking pathways
- Pickleball courts
- Tennis courts
- Disc golf
- Ashley Memorial Dog Park
- Basketball courts
- Skate Park
- All parking lots
- Ballfields
- Individual picnic tables
- Sierra Pool
- Buildings
- Playgrounds

Currently CLOSED, per order of the State/County:

- Picnic areas (gatherings limited to 3 or less households)
- Playgrounds opened up (with restrictions) at the end of September. Staff posted signs and marked off 6' of social distancing on the equipment. Most of the signage and tape were removed within a day or two of being posted.
- Ballfields and the soccer fields have been getting some use (and rentals) as groups hold allowable practices (drills and conditioning).
- The Halloween Bazaar, this year's replacement for the Harvest Festival, was a great success. Approximately 1,500 people showed up at Recreation Park to enjoy a vendor (trick or treat) trail, the giant pumpkin contest and the scarecrow contest.
- The Drive-In Concert at Overlook Park went very well. It was a sell-out and everyone we spoke to had a good time. We are still working out expenses, but expect to net \$1,500 - \$2,000.
- ARD's Day Camp/Discovery Club operations began at CVCC on October 19. These are the kids who will be getting all day care on the days that they are not physically at school as part of the hybrid schedule put together by AUSD or Newcastle Elementary. After school day care will still take place at the school sites.
- Our last TGIT Food Truck Thursday took place October 15th. These TGIT visits were well received and a modest fundraiser for ARD's Youth Services program.

- Tracy Ballard, owner of Carol's Market and Deli, will be donating 350 fully cooked Thanksgiving meals through ARD and Regional Park on November 22nd. Placer County Environmental Health waived all fees for the give away (dubbed the "Give Thanks Feast").
- The concrete pad for the new Little Library at Regional Park has poured (next to the south end playground).
- CA Dept. of Fish and Wildlife indicated that they will be stocking the Regional Park pond with trout in December. The exact date for the stocking is not currently known. This stocking will not be associated with any sort of program or event.

Meetings and events attended or scheduled to attend

10/6: Rotary

10/6: Tracy with Carol's Market re: Give Thanks Feast

10/7: Blood Drive at CVCC

10/9: Doug Houston re: Statewide Park Program Grant for the 24-acre grant

10/10: Drive in Concert at Overlook Park

10/13: Rotary

10/13: Centrica re: Energy Performance Contract

10/14: Alyssa and Patrick Harmon re: easement on Timberline property for 24-acre grant

10/15: Jayson Wedge, ARD Board candidate

10/16: Lisa Swisley re: meeting with Veona for Giant Pumpkin Weigh off

10/17: Halloween Bazaar

10/20: Rotary

10/21: A&D Committee

10/21: Finance Committee

10/21: Policy Committee

10/22: Centrica re: Energy Performance Contract

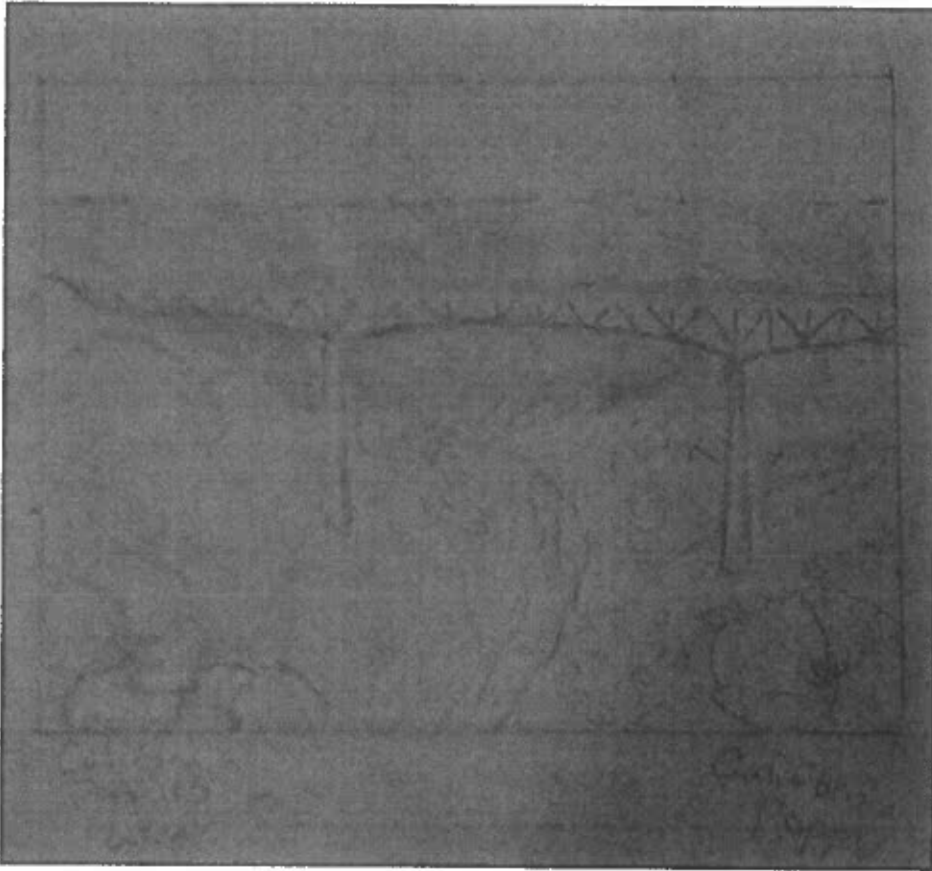
10/27: Rotary

10/28: ARD Manager's Meeting

10/29: CARPD Administrator's Meeting

Artwork approved at Regional Park

The following mural, submitted by Placer Creates, a committee of Placer County employees, was submitted and approved by staff for painting on one side of the large metal pumphouse at the south end of the Regional Park pond:



ARD Policy on art in the parks:

All proposals for art at ARD parks and facilities will be presented to the District Administrator via the Art at ARD proposal form. The District Administrator and staff will review the proposed artwork and approve the proposal, deny the proposal or request further information. Denied proposals can be appealed to the ARD Board of Directors for review and consideration. Appeals will be made at the next available Board of Director's meeting.

All reviews of proposed artwork should include a review by law enforcement.

A copy or photos of the approved artwork will be included in the staff report section of the ARD Board of Directors agenda packet. This information should be made available at the next available Board of Director's meeting.

Placer Creates written proposal is attached.



Auburn Area Recreation and Park District ART at ARD PROPOSAL

Please complete this application as fully as possible

Date October 13, 2020

Art/Project name Placer Creates Mural Project

Is this Art/Project being XX given/donated or _____ loaned to ARD? If it is being loaned, what the proposed length of time before the Art/Project will be returned to the artist? _____

Art/Project location (please include a sketch of the location)

Regional Park, north Auburn - Structure #10 (see attached map and photo collage)

Proposed by: Placer Creates (a committee of Placer County employees)

Phone: Megan West [REDACTED] E-Mail: [REDACTED]

Address: _____

Please provide a description of the artwork, including conceptual drawings and/or photographs

West side (facing street)- mural of Foresthill bridge and surrounding landscape, with wildflowers in the foreground

Please provide a statement of reason or purpose of the artwork

This project furthers the general purpose of our committee, to promote and provide artistic expression by and for Placer County employees and by extension, the communities throughout Placer County.

Are you aware of any reasons that this artwork may be controversial? If so, please explain

None

Please describe the materials to be used in the creation of the artwork

Exterior grade "house paint" with clear coat for preservation and protection against the elements and potential vandalism

Please describe the installation procedures for the artwork

Clean all surface, including scraping if necessary. Prime all surfaces (spray or roll), sketch mural designs, hand paint.

We are aware that warning labels and operating hardware such as handles and hinges must remain uncovered

Please describe any special maintenance requirements for the artwork

None

Please provide some information on your/the artist's background
Please see the above statement/purpose

Approximate Art/Project value \$ Unable to estimate

Review policies

- All proposed art will be reviewed by ARD staff and local law enforcement. Please allow up to 60 days for review.
- Proposals will be approved, denied or sent back for further information.
- Denied proposals can be appealed to the ARD Board of Directors at the next available Board of Director's meeting.

If approved, the artist is responsible for and agrees to the following items and tasks:

- All financial considerations involved with the artwork, including installation, labor and materials. ARD is not prohibited from contributing financially to the artwork or installation thereof.
- Arranging for the development and installation of the artwork as per the approved proposal.
- Signing a donation agreement (if the art is a donation) unconditionally transferring ownership of the artwork, after installation, to the Auburn Area Recreation and Park District.
- Signing a loan agreement (if the art is on loan).
- Providing all required insurance coverage. The determination of whether insurance coverage is needed will be made by ARD staff.
- Understanding that all artwork is subject to removal should the artwork present a safety hazard, if there have been significant changes in the use, character or design of the site, if the artwork requires extensive maintenance, has a faulty design or workmanship or the artwork has been damaged and the repair is impractical or unfeasible. Significant, adverse public reaction to the artwork may also constitute removal.

I, the undersigned, have read and understand this document. I further understand that the Auburn Area Recreation District Board of Directors, staff and contractors are not responsible for the safety, security and condition of the artwork before, during or after installation at an ARD owned or managed facility.

Megan West
Name (Printed)

10-13-20
Date

Megan West
Signature

Signature of parent or legal guardian if artist is under 18 years of age

Veona Galbraith
Administrative Services Manager
Report to the Board of Directors
October, 2020

September's Financials

Revenues –

- Program Revenues are up \$33,700 above budget. (Recreation & Youth Services programs account for this)
- Rents and Concessions are up \$14,200 above budget.
- Miscellaneous Revenues are up because we received \$15,000 for our new trailer and reimbursement for our truck repairs. (the accident was in last fiscal year, so we report the revenue here).
- Grants & Donations are up \$30,000 primarily due to Federal Credits for Sick Paid Employees (\$20,800) and Youth Assistance Donations (\$5,500).
- Tax Revenues are up by \$73,000.

Expenses –

- Professional Services Expense are under by \$14,500. In most cases, this is because of much lower merchant fees due to lack of programs.
- Maintenance Expenses are under by \$22,000. \$16,000 was set aside for Shockley Maintenance billing that we have not received, maintenance at Reg Park is also down \$14,000.
- Assets are over by \$30,000. The mower was budgeted for in fiscal year 2019-20, but didn't arrive until this fiscal year. Funds to pay for this come from the Equipment Reserves.
- Capital Improvement Projects are under by \$16,800, which is just a timing situation. The funds will still be spent later for projects anticipated to be spent by September.

Appointments to Note for Sept – Oct:

- Researched other time keeping programs
- Meeting with Lisa Swisley /training for Harvest Pumpkin Weighing
- Harvest Pumpkin enrollment at the Halloween Bazaar
- 2 meetings with Brooklyn from Centrica and Director Holbrook
- ADA Roles and Responsibilities training with CAPRI
- Prepare mid-budget for Great Plains implementation

Jesse Williams
Facilities & Grounds Manager
Report to the Board of Directors
October, 2020

American River Canyon Overlook Park, Ashford Park, Canyon View Community Center, Christian Valley Park, Meadow Vista Park, Placer Hills Park, Railhead Park, Recreation Park, Regional Park, Shockley Woods Park:

- Replaced the locks on all the vehicle access gates to standardize all vehicle access gates to our new tiered lock system.

American River Canyon Overlook Park, Ashford Park, Canyon View Community Center, Meadow Vista Park, Railhead Park, Recreation Park, Regional Park, Placer Hills Park, Shockley Woods Park:

- Continued installing the necessary hardware to our swing gates to comply with the memorandum from the United States Bureau of Reclamation which we have adopted as a District wide standard.

Ashford Park, Christian Valley Park, Meadow Vista Park, Railhead Park, Recreation Park, Regional Park, Sugar Pine Ridge Park:

- Replaced the locks on all the field closed signs to standardize all field closed signs to our new tiered lock system.

Ashford Park:

- Serviced the #24 truck.
- Fuentes Lake and Pond Management used Argos Algaecide and Herbicide to treat the algae in the pond (Label and Safety Data Sheet available upon request).

Canyon View Community Center

- Serviced the #00 truck.

Meadow Vista Park:

- Serviced the Groundsmanager 5900 Rotary Mower.
- Fuentes Lake and Pond Management used Argos Algaecide and Herbicide to treat the algae in the pond.
- Continued re-staining the pergolas the sixth annual Auburn Community Service Day participants had started staining.

Placer Hills Park

- Knorr Systems serviced the EKO3 CO2 regulator.
- Yuba Safe and Lock rekeyed the locks to our new tiered lock system.

Recreation Park:

- Serviced the #28 and #29 truck.
- Purchased a DS Meter in order to start measuring and correcting the amount of Total Dissolved Solids in the pools.
- Serviced the Jacobsen R311T Wide Area Mower.
- Continued re-staining the pergolas the sixth annual Auburn Community Service Day participants had started staining.

Regional Park:

- Serviced the Jacobsen Triplex reel mower.
- Serviced the Grasshopper.
- Serviced John Deere 1600 Wide Area Mower.
- Serviced a Husqvarna 336FR Brushcutter.
- Replaced a charcoal grill that had rusted out at the base.
- Fuentes Lake and Pond Management used Argos Algaecide and Herbicide to treat the algae in the pond.
- Yuba Safe and Lock rekeyed the locks at the community center to our new tiered lock system.
- Replaced three trees.
- Replaced the tennis net on the Tennis Court #1.

Other:

We have received a 300-400% manufacturer's price increase on some of our janitorial supplies due to the shortage of some products nationwide.

Mike Scheele

Landscape Architect/Project Manager

Report to the Board of Directors

October, 2020

- **ARD Bike Park Project:** Staff obtained three quotes to produce the small bike park signs and the contract was awarded to Sierra Safety Co. in Newcastle. Staff is now working with our graphic designer to refine the design for the big, main bike park trail map and rules sign. Latest update on the soil to be donated for the phase 2 jump area is that the project is starting on 10/20. Staff is still awaiting pricing from Habitat Restoration Group regarding the bike park trail watering plan designs. Pricing is being obtained so the bike park advocate group has target for fundraising as the watering plan improvements are not in the District's budget.
- **24 Acre Project Progress and Prop. 68 Statewide Park Development and Community Revitalization Program (SPP) Grant Application:** Staff has provided

DUDEK with feedback on the two draft conceptual alternative plans and the final concept plans are due on Friday the 23rd. These are the two plans that will be put out for public review to the population surrounding the 24 acre site. Public feedback received will be used to form one updated 24 Acre Site Master Plan. Working with DUDEK and the District Graphic Designer, staff will be posting the two concept plans on the ARD website and Facebook Pages. A Survey Monkey link will be provided on the sites for the public to rank the differences between the two plans and provide comments. A postcard mailer is being sent out in the next week to people within a 1 mile radius of the site and the card will contain the locations/URL's to the website/Facebook sites and each site will have the Survey Monkey link on them. The card will also provide a District phone number for people who do not have internet access to call and request mailed hardcopies of the two alternatives and a survey form. A District self-addressed stamped envelope will be provided to those who need to use this method in order to make it easy for people to respond. Concurrently, DUDEK has started the CEQA process for the property and will fold in the final master plan once it is ready. Staff has been continuing to coordinate with Doug Houston regarding the grant application and the 24 acre site program (amenities, partnerships, work/volunteer opportunities etc.) that the District will provide in the park and describe in the application. Staff has re-initiated contact with the owners and developers of the Timberline development to confirm their previous intent to provide the District with an easement for a District-constructed Class 1 bike path (asphalt, separated from roadway by planter) adjacent to Richardson Drive when it gets extended from Regional Park to Bell Road. Including this future ARD bike trail and an interim, earthen or gravel trail until the road construction occurs will increase the competitiveness of the Districts grant application. The grant application is due December 14th.

- Ashford Park Irrigation Filter Project: The existing Ashford Park irrigation system filter has been clogging repeatedly requiring significant maintenance staff time. Staff researched replacements and went out to informal bid to replace the filter in July. Five pump/irrigation companies were invited to bid and one bid was received. BWD construction (contractor that installed the Regional Park Pump) was awarded the contract and the replacement filter has been put on order. With a 7-9 week lead time the work is expected to occur in December and should only take 2-3 days.
- Overlook Park Restroom ADA Upgrades: NO NEW ACTION. Project can be done in-house when staffing levels allow.
- James Ballfield Outfield Turf Replacement Project: NO NEW ACTION. Postponed.
- Recreation Ballfield Infield Renovation Project: NO NEW ACTION. Postponed.
- Placer Hills Pool Parking Area Renovations: NO NEW ACTION. Postponed.

- Meadow Vista Park Parking Lot Re-Sealing/Striping Project: NO NEW ACTION. Postponed.
- Miscellaneous Items: Creating/updating emergency exit diagrams for District buildings including off-site Discovery/Day Camp buildings at local elementary schools, preliminary pricing and coordination of asphalt repair project at the Ashford Park vehicle entry bridge, investigation and prelim pricing for a VFD at Railhead Park irrigation pump, coordinating possibly two new Memorial Benches for placement at Overlook Park or near the Bike Park, infill planting design and renovated drip system renovation project at Ashford Park entry walk, updates of monthly Board reports/A&D Project Activity Reports etc.

Manouch Shirvanioun
Marketing & Customer Service
Report to the Board of Directors
October, 2020

We continue to receive many inquiries regarding facility rentals and park usage for private and organized gatherings.

New Hope Group will start using the Overlook Modular building three times per week starting on November 3, 2020.

The following youth groups continue to use our fields:

- Auburn Acres Volleyball using Regional C field once a week
- Stings Baseball using James field twice a week
- Team Hustle using James field three times a week
- 49er United

Reached out to different businesses and organizations for attending the Halloween Bazaar.

Drive-In Concert at Overlook Park

Attended Leadership Auburn committee meetings

Attended Chamber Ambassador visit

Mark Brunner
Recreation/Youth Services Manager
Report to the Board of Directors
October, 2020

Chipper's Enrichment Club:

- Youth Services wrapped up the popular "Chipper's Enrichment Club" on Friday, October 16th. The students had a great experience and the local schools

appreciated our dedication to helping working families and families not equipped to help their students in this capacity. Schools re-opened for “Hybrid Instruction” on October 19th. This allowed us to re-open our before- and after-school sites at Auburn Elementary and Skyridge Elementary as well as our after-school program at Newcastle Elementary. Our staff is continuing to provide full-day programming at Canyon View Community Center as staff will do a deep clean, update and “refresh” of the Day Camp modular at Recreation Park.

Drive In Concert at Overlook Park:

- In partnership with Maki Heating and Air, Recreation Services hosted a drive-in concert at Overlook Park on October 10. The headline act was a local favorite, Moonshine Crazy. Opening for Moonshine Crazy was Jamie Ross and the Equals. The sold-out concert was the beneficiary of perfect weather, great views, upbeat music, and some incredible families that attended. A total of 63 cars were in attendance.

Halloween Bazaar:

- The first ever Halloween Bazaar was a big success. This year’s event took place at Recreation Park on October 17 from 11-2pm. The free event was heavily attended by families throughout the Auburn community. A total of 35 vendors passed out candy and promoted their local businesses on the candy trail that circles Recreation Park. Vendors all wore masks and gloves while passing out candy. Staff also lead the annual Pumpkin Weighing contest in the back of the park. This event received numerous sponsorships and donations. Most importantly the generous donation from Norma Harris of \$1,500. In the front of the park, the annual scarecrow competition took place. The creativity of the scarecrow designs really helped build the festive atmosphere for the event.

Preschool:

- The preschool program is near capacity and the littles are doing so well! The students all wear masks or face shields and are doing a great job a practicing social distancing and at the new cleaning/playing routines. We have a new sponsorship program in place for local businesses to support the preschool program. Staff chooses a thematic toy, book and project tied to the business. This month, Auburn Pet Clinic sponsored and the students learned about veterinarian practices, have new cat and dog manipulatives and finished an adorable owl art project.

Recreation Programs:

- With Placer County moving into less restrictive tier, it has allowed for some of our regular recreation programs to restart their classes indoors. The programs that returned in October were Pilates, Kids Yoga Art, Shotokan Karate, Turns N Tumble Ballet, Knotty Knitters, Tai Chi, and Historical Fencing. All of these classes were allowed to return under the current guidelines since they do not allow for contact with their participants. Social distancing can be applied and the programs can run safely.

TGI Food Truck Thursdays:

- The last food truck fundraiser was on Thursday, October 15th and was a great way to wrap up this boost for Youth Services. The total dollars raised was close to \$800 and helped purchase a new Chromebook, four classroom projectors and cleaning supplies for the programs. In addition, California Computer Services donated a laptop to our Skyridge site! It was a delightful surprise and helped fill a great need. Here is a summary of all the food trucks that attended our TGI Food Truck Thursday.
 - September 10th: Fire Goddess Pizza
 - September 17th: The Real Curry Queen
 - September 24th: Marias Tacos
 - October 1st: JoJo's Hawaiian Fried Chicken
 - October 8th: Pasta Ala Mode
 - October 15th: Bounty Food Truck

8/17/2020

AUGUST 2020 VANDALISM REPORT

VANDALISM

8/14/2020 burn holes & cracks on playground equip.
Regional Park

LABOR COSTS
\$2,072.00

MATERIAL COSTS
\$3,430.00

8/14/2020 graffiti at Overlook Park

\$52.00

\$186.00

8/28/2020 lower restrooms burned & broken sinks
Regional Park

\$166.40

\$4,223.50

Total labor	\$2,290.40	Total material	\$7,839.50
Total for year	\$2,442.51	Total for year	\$8,540.08

7/30/2020

JULY 2020 VANDALISM REPORT

	VANDALISM	LABOR COSTS	MATERIAL COSTS
7/10/2020 Meadow Vista Park	Graffiti	\$18.00	\$8.97
Throughout the park			
7/10/2020 Ashford Pa PARK	Graffiti	\$17.00	\$29.27
Restrooms			

Total labor	Total material	\$35.11	\$38.24
Total for year	Total for year	\$152.11	\$700.58

6/30/2020	JUNE 2020 Vandalism Report		LABOR COSTS	MATERIAL COSTS
6/8/2020 CVCC	VANDALISM	Stolen sign - replaced	\$26.00	\$24.61
6/8/2020 REGIONAL PARK Restroom		Broken lights - replaced	\$13.00	\$106.90
6/8/2020 ASHFORD PARK		Door & Padlock - replaced Destroyed	\$26.00	\$263.82
6/19/2020 REGIONAL PLAYGROUND		Snap rings - replaced Broken	\$26.00	\$3.19
6/19/2020 ASHFORD PARK		Toilet paper holders replaced Stolen from men's & women's restrooms	\$26.00	\$263.82
			Total labor	\$117.00
			Total material	\$662.34

6/1/2020

VANDALISM REPORT

THERE WAS NO VANDALISM FOR THE MONTH OF MAY 2020.

5/21/2020

VANDALISM REPORT

THERE WAS NO VANDALISM FROM THE MONTH OF APRIL 2020.

General Ledger

Ings: From: 3/1/2020
 Date: 3/1/2020
 Account: 7-000-7764-000

To: 3/31/2020
 7-000-7764-000

Subtotal By: Period Segment 3
 Sorted By: Include: Posting, Unit

Account: 7-000-7754-000

Description: Vandalism Repairs Expense
 Orig. Master Number A0828422
 Orig. Master Name Wamhouan Paint Incorporated
 US Bank

Date	Jrnl No.	Orig. Audit Trail	Description	Debit	Credit
7/2020	194,181	PMTRX00004177	Paint Liners, 3 pk Rollers Skatepk		
1/2020	194,460	PMTRX00004178	Smokers Receptacle Wall mount		
Entries:	2				

March	Subtotals:	Not Change	Ending Balance	Debit	Credit
	\$289.41	\$289.41	\$4,768.24	\$289.41	\$0.00
Totals:	\$289.41	\$289.41	\$4,768.24	\$289.41	\$0.00

Accounts	Beginning Balance	Net Change	Ending Balance	Debit	Credit
1	\$4,498.83	\$268.41	\$4,768.24	\$268.41	\$0.00
Grand Totals:				Debit	Credit
				\$268.41	\$0.00

3/27 → graffiti. - Skate park sound wall
 3/31 → Smashed 74c old ~~can~~ cigarette container - Overlook

Vandalism Report March 2020

2/21/2020

VANDALISM REPORT

THERE WAS NO VANDALISM FOR THE MONTH OF FEBRUARY, 2020.

1/24/2020

12/6/2019 Rec. Park Women's restroom

12/6/2019 Rec. Park Women's restroom

12/20/2019 Meadow Vista Park

VANDALISM REPORT

VANDALISM	LABOR COSTS	MATERIAL COSTS
Stolen items - replaced	\$21.00	\$25.15
Broken toilet paper dispenser & sanitary box	\$43.00	\$12.10
Graffiti	\$17.00	\$8.14

Total Labor \$79.00 Total Material \$45.39

2020/2021 PROJECT ACTIVITY REPORT		UPDATED 10/15/20		
PROJECT	EST. COST	NOTES	EST. COMPLETED	
RECREATION PARK		PEACH/FLESH COLORED SECTIONS INDICATE NEW ACTIVITY		
James Bailfield-Outfield Bermudagrass Conversion Project (2019)	42,000.00	Staff has been able to get one preliminary quote for converting the outfield from Rye/Bluegrass to Hybrid Bermuda (\$22,080.00 for conversion & \$19,136.00 for 3 month grow-in+maintenance). It was determined however at the 5/28 Board meeting that due to Covid-19 budget and staff impacts this work will be postponed to next year.	SEPTEMBER 2021	
PLACER HILLS POOL				
ASHFORD PARK	16,500.00	The existing Ashford Park irrigation system filter has been clogging repeatedly causing a significant drain of maintenance staff time. Staff researched replacements and went out to informal bid to replace the filter in July. Five pump/irrigation companies were invited to bid and one bid was received. BWD construction (contractor that installed the Regional Park Pump) was awarded the contract and the replacement filter has been put on order. With a 7-9 week lead time the work is expected to occur in December and should only take 2-3 days.	DECEMBER 2020	
OVERLOOK PARK				
24 ACRE PROPERTY				

<p>Statewide Park Development and Community Revitalization Program (SPP) Grant Round 4 (2018/2019)</p>	<p>190,000.00</p>	<p>Staff has provided DUDEK with feedback on the two draft conceptual alternative plans and the plans are now in process of being drafted. These are the two plans that will be put out for public review to the population surrounding the 24 acre site. Public feedback received will be used to form one updated 24 acres master plan. DUDEK has also begun getting things in order to put this updated master plan through the CEQA process. Staff has been continuing to coordinate with Doug Houston regarding the grant application and the 24 acre site program (amenities, partnerships, work/volunteer opportunities etc.) that the District will provide in the park and describe in the application. Staff has re-initiated contact with the owners and developers of the Timberline development to confirm their previous intent to provide the District with an easement for a Class 1 bike path (asphalt, separated from roadway by planter) adjacent to Richardson Drive when it gets extended from Regional Park to Bell Road. Including this future bike trail and an interim, earthen or gravel trail until the road construction occurs will increase the competitiveness of the Districts grant application.</p>	<p>2020/2021</p>
<p>CVCC Bike Park - Construction (2015/2016)</p>	<p>320,000.00</p>	<p>Staff obtained three quotes to produce the small bike park signs and the contract was awarded to Sierra Safety Co. in Newcastle. Staff is now working with our graphic designer to refine the design for the big, main bike park trail map and rules sign. Latest update on the soil to be donated for the phase 2 jump area is that the project is starting on 10/20. Staff is still awaiting pricing from Habitat Restoration Group regarding the bike park trail watering plan designs. Pricing is being obtained so the bike park advocate group has target for fundraising as the watering plan improvements are not in the Districts budget.</p>	<p>ONGOING</p>

Maidu Drive Repair (2018/2019)	0.00	<p>No updates had been received on the road project from BOR since early February 2020 and the road condition is getting worse now that the bike park is open. On June 30th, the District received word from the Bureau of Recamation that they are submitting a funding request to repair Maidu Drive(!). It is called a FLTP (Federal Lands Transportation Program) request and the amount they are requesting is \$463,000.00. This request is in competition for funding by other federal projects. Staff was given an opportunity to review and comment on the application and will keep the Board apprised of any updates. The Districts previous offers of 50k, then 25k towards this work were rescinded last year and Staff reminded the Bureau of this.</p>	TBD
MEADOW VISTA PARK			
MULTI-PARK ITEMS			
Carry over projects from 2018/2019 list in YELLOW			
Fiscal Year Projects Total:	526,500.00		

**Item 7.1 Cover sheet – California Association for Park & Recreation
Indemnity (CAPRI) Board of Directors Election – CAPRI Election Ballot for
2020**

The Issue:

Shall the Auburn Area Recreation & Park District (ARD) Board of Directors vote for up to two candidates for election to the CAPRI Board of Directors?

Recommendation:

Board of Directors review information from CAPRI, follow voting procedures.

Attachments

Letter from CAPRI.



1075 Creekside Ridge Drive, Suite 240
Roseville, CA 95678

Phone: (916) 722-5550
Fax: (916) 722-5715
Website: capri-jpa.org

October 2, 2020

TO: CAPRI Members
FROM: Matthew Duarte, Executive Director
RE: CAPRI Election Ballot for 2020

As you know, this is an election year for the CAPRI Board of Directors. Nominations for the two At Large seats closed on September 30, 2020 and we received five (5) nominations from our members.

Enclosed please find the CAPRI Election Ballot for 2020 for terms of office commencing in 2021. Per the CAPRI Bylaws, each participating member district shall have one vote for each position to be elected. Therefore, **your District may submit one ballot with up to two candidates selected.** The two individuals receiving the highest number of votes shall be elected to serve on the CAPRI Board.

The date of the election is **November 2, 2020**. Your district may choose to return its ballot by mail, fax, or email, but the ballot must be received prior to the close of business, 5:00 P.M., on November 2, 2020 to be considered valid and be counted. **You must return an executed/signed ballot.** Ballots can be sent to:

Via Mail: CAPRI
1075 Creekside Ridge Drive,
Suite 240
Roseville, CA 95678

Via Fax: (916) 722-5715

Via Email: mduarte@capri-jpa.org

Thank you for your participation and cooperation in the continued success of CAPRI. If you have any questions about the election process, please do not hesitate to contact our office at (916) 722-5550.

Sincerely,

Matthew Duarte
Executive Director



**2020 CAPRI Board of Directors
Election Ballot**

At Large (vote for two)

James Blocker.....
Board Member, Hesperia Recreation and Park District

Mathew Fuzie.....
General Manager, Livermore Area Recreation and Park District
(Incumbent)

Scott Holbrook.....
Board Member, Auburn Area Recreation and Park District

Jill Nunes
Director of Parks and Recreation, Cordova Recreation and Park District

Dean Wetter.....
General Manager, Valley-Wide Recreation and Park District
(Incumbent)

Please Return by November 02, 2020. Thank you.

X _____
District Name

X _____
Signature

Item 7.2 Cover sheet – Rock Creek Mobile Home Park Encroachments at Regional Park

Auburn Area Recreation and Park District Policy Committee meeting May, 2020; June, 2020; July, 2020; Board of Directors meeting July, 2020; Policy Committee August, 2020; Board of Directors meeting August, 2020; September, 2020; October, 2020

The Issue

A review of the DRAFT agreement between ARD and the Rock Creek Mobile Home Park re: encroachment on to Regional Park property.

Background

Rock Creek Mobile Home Park borders Regional Park to the east. 29 of the 296 lots abut the park. Approximately 12 - 20 of these lots have encroached upon Regional Park's property. The encroachments are a variety of improvements.

While residents of the Mobile Home Park have claimed in the past that an agreement exists between ARD and the Mobile Home Park, no one has been able to produce a copy.

The Committee and staff walked to subject property in May. It was recommended to contact the management at the Rock Creek Mobile Home Park and invite them to a future meeting to discuss the situation and possible options.

At the June Committee meeting, the committee recommended that staff speak with ARD's attorney about this issue. Staff spoke with Derek Cole at Cota Cole. Derek got background information from staff and is looking in to ways to develop an agreement/waiver. Derek said that the cost to put together an agreement that would indemnify ARD is approximately \$2,000.

At the July 2020 Board meeting, staff was directed to move forward with attorney Derek Cole to put together an agreement/waiver.

The Policy Committee reviewed the DRAFT agreement drawn up by Derek Cole. The Committee provided feedback and possible changes (highlighted in the DRAFT agreement) and sent the agreement to the Board for further review and comment.

The Board reviewed the document at the August Board of Directors meeting and sent it back to Policy with some additions. The City of Auburn also provided information on how they handle encroachments for fuel load reduction. A companion encroachment policy is being proposed for the Board to consider.

The Board of Directors reviewed the document at the September Board of Directors Meeting. The Board was asked to send any proposed changes to the District Administrator for consideration at the October Policy Committee meeting. Director Ainsleigh provided some additions. These additions, plus all previous additions, were reviewed by attorney Derek Cole. Derek made some minor changes and sent back a final DRAFT, which is presented as part of this agenda item.

Recommendation for the Board of Directors

The Policy Committee sent this item to the Board for review and approval. Once approved, staff will send the document to the owners of the Mobile Home Park for review and discussion.

Fiscal Impact

Unknown at this time

Attachments

Final DRAFT agreement between ARD and the Rock Creek Mobile Home Park

**MEMORANDUM OF UNDERSTANDING
REGARDING PERMISSIVE CONTINUATION OF
ENCROACHMENT ON DISTRICT PROPERTY**

This Memorandum of Understanding ("Agreement") is made between the Auburn Recreation and Park District ("District") and the [name of corporate entity/land owner], a [state and type of business] ("Owner"), who are sometimes referred to within individually as a "Party" or collectively as "Parties." This agreement is effective as of October, 2020 ("Effective Date").

Deleted: September

WHEREAS, The District is a California recreation and park district that owns in fee the property on which it operates and maintains Regional Park in Auburn, California.

WHEREAS, Owner owns in fee the land immediately to the east of Regional Park more particularly described as Assessor Parcel No. [insert] ("Mobilehome Park Property").

WHEREAS, the Property is improved as a mobilehome park and 29 of its 296 lots back up to the District's Regional Park property ("Regional Park Property");

WHEREAS, the Parties recognize that **some** of the backyards behind these 29 lots ("Encroaching Lots") have landscaping, structures, concrete, and improvements that partially encroach into the Regional Park Property, as more particularly depicted in Exhibit A, which is attached and incorporated by reference;

WHEREAS, the Parties desire to memorialize the terms and conditions under which the ARD-adjacent Lots will be allowed to maintain or modify their existing encroachments with the express permission of the District;

WHEREAS, the Parties enter into this Agreement for the purposes of avoiding litigation, and reserving their respective rights, concerning the encroachment by the ARD-adjacent Lots on the Regional Park Property.

NOW THEREFORE, in consideration of mutual covenants contained herein, the parties to this Agreement mutually agree as follows:

1. Continued Encroachment Expressly Permitted

The District expressly consents to the continued encroachment by the Encroaching Lots of the Mobilehome Park Property, as depicted in Exhibit A, so long as such encroachments at all times remains in full compliance with the terms and conditions of this Agreement.

2. Permissive Use

The Parties expressly recognize that the right of the Encroaching Lots to continue encroaching on Regional Park Property conferred by this Agreement is permissive in

nature and nothing in this Agreement shall be deemed to confer, create, or establish any agreed boundary between the Regional Park Property and Mobilehome Park Property, and nothing in this Agreement is intended to confer or create any prescriptive right or claim of adverse possession by any party or person.

The Parties expressly recognize that the District will be accessing these encroachments as part of the Regional Park property for a variety of reasons, including but not limited to maintenance and future improvements such as trails, disc golf course expansion, or any other expansion of Park use.

The Parties further expressly recognize that the public may continue to use the area of the Regional Park Property in which the adjacent Lots encroach into Park property. Neither Owner nor any of its residents, tenants, or occupants may install or maintain any fencing, barrier, or other device to prevent the public from using such area or any portion of such area.

3. Modification of Encroachment

No tenant, resident, or occupant of any District-adjacent lot shall establish, increase, or modify the area of an encroachment of his, her, or its lot into Regional Park Property without the express written permission of the District. Nor shall any such tenant, resident, or occupant add any new or additional landscaping, structure, concrete, earthen feature, rock, or other improvement in the encroachment area without written permission of the District. Upon notification by District that the resident or tenant of lot has violated this Section, Owner shall promptly take such actions as are necessary to cause and supervise the elimination of the additional encroachment or the removal of the unauthorized landscaping, structure, concrete, rock, earthen feature, or any other improvement.

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4. No transfer of encroachment,

Permission for encroachment on Regional Park property does not transfer to new residents. All encroachments and/or improvements must be reviewed by the District for any new residents with lots that border Regional Park property. The District may require abandonment, removal, or modification at that time. Residents may be required to create, modify, plant, or maintain landscaping features for wildlife, viewshed, safety, and access issues at that time or any other time.

Deleted: 3.5
Deleted: (will need to renumber if this is where this statement goes)
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5. Notification to Tenants, Residents, and Occupants

Owner shall take such steps as are reasonably necessary to notify residents, tenants, and occupants of the Encroaching, and other District-adjacent Lots on Regional Park Property of the terms and conditions of this Agreement and to notify new residents or tenants of such lots of such terms and conditions before the effective date any lease, tenancy, or occupancy commences. Parties acknowledge that, the District

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is permitting these encroachments because they are useful to Regional Park operations and maintenance.

6. Effect and Term of Agreement; Termination

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The Parties expressly recognize that they have entered into this Agreement to avoid litigation concerning any claims, defenses, rights, or obligations they may have concerning encroachment by the District-adjacent Lots on Regional Park property. For so long as this Agreement is in effect, no Party may commence any lawsuit, legal action, or proceeding concerning such encroachment. The Parties reserve the right upon termination of this Agreement, as provided in this section below, to assert any claims, defenses, cross-claims, rights, or interests that existed on the Effective Date. Notwithstanding the foregoing, the Parties agree that the running of any statute of limitations as to any claim they may have shall be suspended, stayed, and tolled for the duration of this Agreement.

Deleted:

Deleted: ARD

Any Party may withdraw from this Agreement by giving the other Party 90 days' notice in writing, as provided below in Section 13. This Agreement shall remain effective until such time as Any Party exercises its right to terminate this Agreement under this Section or the Parties mutually agree in writing to such termination. If this agreement is terminated, the District remains as owners of the Regional Park property and all Mobile Home park residents must remove their additions/material/improvements at their expense.

7. Indemnification by Owner

Deleted: 6

For the duration of this Agreement, Owner shall indemnify, defend, and hold harmless the District from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees arising out of, resulting from any negligent or wrongful act or omission of the Owner; or of Owner's agents, officers, or employees; or of any tenant, resident, occupant, guest, or invitee of the Mobilehome Park Property, that occurs on or involves or relates to the area of encroachment on Regional Park Property by any of the Encroaching Lots.

8. Entire Agreement

Deleted: 7

This Agreement, including the attached exhibit, constitutes the entire agreement and understanding between the parties regarding its subject matter and supersedes all prior or contemporaneous negotiations, representations, understandings, correspondence, documentation and agreements (written or oral).

9. Written Amendment

Deleted: 8

This Agreement may only be changed by written amendment signed by the duly appointed representatives of the Parties to this Agreement on the effective date of the

amendment. Any oral representations or modifications concerning this Agreement shall be of no force or effect.

10. Severability

Deleted: 9

If any provision in this Agreement is held by any court of competent jurisdiction to be invalid, illegal, void, or unenforceable, such portion shall be deemed severed from this Agreement, and the remaining provisions shall nevertheless continue in full force and effect as fully as though such invalid, illegal, or unenforceable portion had never been part of this Agreement.

11. Choice of Forum

Deleted: 0

The Parties agree that this Agreement is to be enforced in accordance with the laws of the State of California, is entered into and is performed in the County of Placer, that all claims or controversies arising out of or related to performance under this Agreement shall be submitted to and resolved in a forum within the County of Placer at a place to be determined by the rules of the forum.

12. Attorney Fees

Deleted: ¶
¶
¶

Deleted: 1

The prevailing party in any litigation brought to enforce or interpret this Agreement shall be entitled to recover its attorneys' fees and all costs of litigation including, but not limited to, expert witness fees, in addition to any other relief to which it may be entitled. Fees and costs not included within those allowed by Code of Civil Procedure § 1033.5 shall be set forth in the Parties' pleadings and shall be proved in a bifurcated trial before the trial judge alone, the right to trial by jury being hereby waived, after the conclusion of the trial on all other issues.

13. Agreement Jointly Drafted

Deleted: 2

The Parties agree that this Agreement has been jointly drafted and that each Party has had the opportunity to have its legal counsel review, comment upon, and suggest amendments to the Agreement prior to its execution. The Parties recognize that in any legal action or proceeding concerning the interpretation of this Agreement, the trier of fact shall not be authorized to employ any presumption against the drafter of this Agreement to resolve any dispute.

14. Notices

Deleted: 3

If any Party is required to give notice to the other Parties under this Agreement, the notice shall be sent by United States Mail, postage prepaid, as follows:

To District

Auburn Recreation and Park District

Attention: District Administrator
123 Recreation Drive
Auburn, CA 95603

To Owner

[Insert]

15. Heirs and Successors

Deleted: 4

This Agreement shall be binding on all heirs, assigns, successors, and transferees of the Parties.

16. Counterparts

Deleted: 5

This Agreement may be executed in counterpart signatures.

IN WITNESS WHEREOF, the parties have caused their duly authorized representatives to execute this Memorandum of Understanding.

Kahl Muscott
District Administrator
Auburn Recreation and Park District

Date

[Name]
[Title]
[Company]

Date

Item 7.3 Cover sheet – ARD Encroachment Policy

Auburn Recreation District Policy Committee meeting September, 2020; Board of Directors meeting September 2020; Policy Committee October, 2020; Board of Directors meeting October, 2020

The Issue

Shall the Auburn Area Recreation and Park District (ARD) create a policy that addresses residents encroaching on District property? Director Lynch requested that this item be considered.

Background

From the discussions about the existing encroachments at Regional Park came a discussion about creating a policy regarding encroachments on to any ARD property.

A DRAFT policy is attached.

Also attached is the City of Auburn's fuels reduction/modification program and related documents.

The Board discussed this proposed policy at the September Board of Directors meeting and sent it back to the Policy Committee for further review and recommendation.

The Policy Committee reviewed this item at the October Committee meeting and made several changes. The Policy Committee's proposed changes are included in the attached document.

Recommendation for the Board of Directors

The Policy Committee made some changes to the proposed policy and forwarded it to the Board with a recommendation to approve.

Fiscal Impact

N/A

Attachments

DRAFT ARD encroachment policy
DRAFT ARD Application for Fuels Reduction
City of Auburn Fuel Load Reduction /Modification Program documents

DRAFT ARD Encroachment Policy

Neighbors on the boundary of District property shall not make or maintain any improvements, structures, landscaping, or leave any unattended personal property on ARD property. For fire prevention purposes, the neighbors may participate in the District Fuels Reduction program to clear undergrowth, trim up tree limbs (up to 8' above the ground), mow, and weed-whack up to a maximum 100' feet from their residence on to District property. No work on District property shall be done except by a ARD Fuels Reduction Program Permit. Without specific written approval of the District, no trees over 4" in diameter may be cut and no clearing or work may be done in waterways.

ARD encroachment policy as proposed by the Policy Committee, October, 2020:

Effective November 1, 2020, neighbors on the boundary of District property shall not make or maintain any improvements, structures, landscaping, or leave any unattended personal property on ARD property. With appropriate permission and permits, neighbors may participate in fuels and fire reduction programs.

Auburn City Fuels Reduction/Modification Program

The Fuels Reduction/Modification Program

This program allows a process for homeowners whose lands are adjacent to properties managed by the U. S. Bureau of Reclamation to perform fuel reduction/modification work on Reclamation lands in an effort to reduce the risk of wildfire damage to improved property(s). This program consists of an application process, approval process, site inspection prior to and after completed projects under the direction of the Auburn City Fire Department. Components of this program include:

- An application must be submitted to the Auburn City Fire Department for consideration and approval
- All applications must be approved prior to any work being performed
- Approvals will be based on the need to achieve Defensible Space or implement and or maintain the American River Canyon Shaded Fuel Break
- A minimum of 100' feet of Defensible Space must be provided around your home prior to approval of your application (Areas within the 100' on Reclamation land must be included in the application to achieve the full 100' of defensible space as part of the approval process)
- It is recommended that neighboring private property owners join together and submit larger area projects rather than single parcel submittals
- Site visits by the fire department will be conducted to: verify need for work, mark and identify areas of work, discuss methods of treatment/prescriptions, review safety practices, and review all requirements and conditions
- All fuel reduction/modification activities and costs are the responsibility of the applicant; there is no obligation of the City of Auburn or U. S. Bureau of Reclamation for project costs or reimbursement
- The applicant will be responsible for any costs associated with damage to Reclamation lands, violation of conditions of approval, and remediation to any associated damages
- An agreement and release of liability must be signed upon project approval and prior to start of work
- All work performed will follow established fuel reduction/modification prescriptions such as: defensible space; Public Resource Code (PRC) and Auburn Municipal Code (AMC), and the American River Canyon Shaded Fuel Break prescription
- All work must be in compliance with environmental requirements of which may be subject to mitigation measures by the applicant
- All applicants receiving project approval will ensure safe equipment use and fire safety practices at all times
- Additional requirements, conditions, and specifications will be outlined in the approved application, these must be adhered to

Applications will be processed in a timely manner as resource availability permits. There may be limitations placed on work projects during certain periods of the year due to weather, endangered species nesting periods, and recreational events in the Auburn State Recreation Area (ASRA).

For additional information about this program contact:
The Auburn City Fire Department at (530) 823-4211

Item 8.1 Cover Sheet for Mid-Year Update of Obsolescence List

Auburn Area Recreation and Park District Finance Committee meeting October, 2020, Board Meeting October, 2020.

The Issue: Should the Board of Directors approve the updated 5-Year Obsolescence List?

Background: Each year staff updates the five-year obsolescence list during the annual Mid-Year Budget Revision to advise the Board of the District's equipment needs for the continuing fiscal year as well as for the subsequent four years. The list is compiled with the input of the Facilities and Grounds Manager and Supervisor. The equipment list is contained within our financial statements as "fixed assets, equipment" and represents a running tabulation of several years of purchases in amounts generally over \$5,000.00, slated to be funded from the Equipment Reserve.

Each year, aforementioned staff review needs for replacement and/or needs for new equipment to be purchased. A life expectancy is assigned to each piece of equipment and the list reflects the replacement needs according to the expected life span. In some cases, equipment is deemed to be in good operating condition and is re-classed for replacement the following year or later. In other cases, equipment is identified as needing immediate replacement within the subject fiscal year.

Funding for the obsolescence list comes from the Equipment Reserve which currently contains \$676,237. Based on cash reserves at any particular moment, staff may opt to pay for some equipment from the General Fund rather than deplete the Equipment Reserve. Since this is a timing issue at purchase, the attached 5-year list currently shows most purchases to be paid from the reserves at this time, excluding those HVAC units that will be replaced in the Centrica Energy package. Because of the savings in financing with a low interest loan, this frees up some cash that can be applied to ARD's Unfunded Liability, should the Board approve that plan.

The Finance Committee requested that staff have a minimum of \$250,000 balance in the Equipment Reserves at the 5th year. As it has in year's past, staff has opted to pay for some of the assets with general funds to save from depleting the Equipment Reserves for FY 2020/2021. Note that each year of the list shows a balance forward of funding from the previous year and adds the required \$50,000 per Board Policy and an additional \$20,000 to fiscal years 2022, 2023, 2024 and 2025.

- \$50,000.00 in FY 2020/2021

- \$50,000+20,000 in FY 2022/2023
- \$50,000+20,000 in FY 2023/2024
- \$50,000+20,000 in FY 2024/2025
- \$50,000+20,000 in FY 2025/2026

The following adjustments have been made for the mid-year budget, noted on the 2020-21 Obsolescence sheet by the red diamond:

1. Replacing the Vermeer Brush Chipper with a new bigger/better model
2. Moved John Deere Front Mower from 2019-20 to 2020-21
3. Replacement of the Sierra Pool Pump
4. Ashford Pond Filter
5. Added small tools/equipment needed per staff
 - a. Geo Ripper Hand Held Trencher for irrigation
 - b. 3 replacement weed-eaters
 - c. Replacement of chairs and tables

Recommendation:

The Standing Finance Committee recommends that the Board of Directors review and approve the obsolescence list as presented.

Attachment: Obsolescence List.

Auburn Recreation District Park Obsolescence List

2021/2022

FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	Orig Repl Date	year to be Replaced	New		Equip Reserve	General Fund
						Acquisition Cost	581,950		
Estimated balance									
Vehicles									
2000 F450 vin 18658 unit #22 (Replace)	2005	\$15,000	15	2017	2021	\$75,000		\$75,000	0
Mowers									
Grasshopper 928D w/Aerator	2007	\$18,541	15	2022	2022	\$40,400		\$40,400	
Facilities									
Rec Park offices carpet (600 sq.ft. est) REC only	2006		12	2018	2019	\$3,500		\$3,500	
Rec Park lobby and hallway carpet (2500 sq.ft.)	2012	\$9,900	10	2022	2022	10,900		10,900	
Rec Park offices carpet (800 sq.ft. est)(YS/CS)	2006		12	2018	2021	\$3,100		\$0	\$3,100
Rec Park Server #1	2013	9,000	5	2018	2020	11,000		11,000	
Rec Park Server # 2	2013	3,000	5	2018	2020	3,000		\$0	\$3,000
CVCC server	2013	9,000	5	2018	2020	11,000		11,000	
15 - Replacement folding chairs									
12 - 6' Tables									364
Pools									\$800
Sierra Pool Sweep	2013	4,860	5	2018	2022	5,100		\$0	\$5,100
Sierra Pool Umbrella #2 of 3	2012	800	7	2019	2020	830		0	\$830
Sierra Pool Umbrella #1 of 3	2018	\$808	3	2021	2021	\$830		\$0	\$830
Sierra Pool Cover	2018	\$7,529	3	2023	2023	\$7,900		\$7,900	
Pool Cover Stand	Unk					\$8,000		\$8,000	
TOTAL								167,700	14,024
Estimated Balance Remaining						414,250			

Auburn Recreation District Park Obsolescence List

2022/2023

FUNDING SOURCE

Estimated balance		0									
ITEM	Acquired	Purchase \$	Life	Repl Date	Year to be Replaced	New	Equip Reserve	General Fund			
Vehicles											
2005 Ford Ranger vin 09012 unit 00	2005	\$11,000	12	2017	2022	\$30,000	\$30,000				
2005 Dodge 2500 vin 831735 unit 24	2005	\$21,410	12	2017	2022	40,000	\$40,000				
2006 Ford Ranger vin 95264 unit 19	2006	\$11,000	12	2018	2022	\$30,000	\$30,000				
2006 Ford Ranger vin 56762 unit 5	2006	\$11,327	12	2018	2022	\$30,000	\$30,000				
2007 Ford Ranger vin 95264 unit 10	2006	\$11,327	12	2018	2022	\$30,000	\$30,000				
2007 Ford F-250 4WD vin 63864 unit 8	2007	\$24,237	15	2017	2021	\$40,000	\$40,000				
Gators											
John Deere Gator	2011	\$9,016	10	2022	2022	\$21,000	\$21,000				
Gator Cart #5	2012	9,200	10	2022	2022	21,000	\$21,000				
Gator Cart #6	2012	9,200	10	2022	2022	21,000	\$21,000				
Mowers											
Jacobson HR5111 51HP Mower & Mulcher Bar	2002	\$39,337	18	2020	2022	\$45,238	\$45,238				
Heat & Air Units											
Rock Creek Bard HVAC	Unk	5,000	15	2022	2022	\$6,500	\$6,500				
Facilities											
Commercial Refrigerator (CVCC)	2002	\$1,962	15	2017	2020	\$2,500	\$0	\$2,500			
15 - Replacement folding chairs								360			
10 - 6' Tables								\$600			
Pools											
Circulation pump, Splash pool	2015	4,600	8	2023	2023	8,000	0	8,000			
Sierra Pool Umbrella #2 of 3	2019	807	7	2019	2019	\$830	\$0	\$830			
PH Pool Cover	2018	\$2,724	3	2023	2023	\$2,900	\$0	\$2,900			
Grounds Equipment											
1971 Ford Loader tractor	1971	4,000	52	2022	2022	\$25,000	\$25,000				
Turfco top dresser	2005	11,779	17	2022	2022	\$13,000	\$13,000				
Rec Equipment											

Regional Park Scoreboard for C Field	2002	2,367	20	2022	2022	\$3,200	\$0	\$3,200
Daktronics scoreboard, Recreation Park gym	2005	\$3,468	10	2018	2020	\$3,600	\$0	\$3,600
Regional Park Varsity gym scoreboard	2007	3,053	10	2017	2020	\$3,300	\$0	\$3,300
Regional Shade Structure	2011	3,556	10	2021	2021	\$4,000	\$0	\$4,000
Pumps								
Recreation Park irrigation pump/motor (rebuilt '19)	2006	\$4,600	8	2014	2020	\$11,000	\$11,000	
TOTAL							263,738	29,290
Estimated Balance Remaining								220,512

Auburn Recreation District Park Obsolescence List

2023/2024

FUNDING SOURCE

ITEM	Acquired	Purchase \$	Life	Orig Repl Date	year to be Replaced	New Acquisition Cost	Equip Reserve	General Fund
Estimated balance							290,512	0
Vehicles								
Gators								
John Deere Gator #1	2013	\$8,080	10	2023	2023	\$21,000	\$21,000	
John Deere Gator #2	2013	\$8,080	10	2023	2023	\$21,000	\$21,000	
Facilities								
15 - Replacement folding chairs								
Heat & Air Units								
Overlook Modular Bard HVAC	Unknown	\$5,000	15	2023	2023	\$7,000	\$7,000	364
Grounds Equipment								
1994 Challenge Air Compressor	1994	\$3,500	30	2024	2024	\$4,600	\$0	\$4,600
Advance 320 Floor Scrubber	1992	\$4,000	30	2022	2022	5,200	\$0	5,200
Honda UE2000i Generator	2014	2,256	10	2024	2024	\$2,500	\$0	\$2,500
Pools								
Sierra Pool Umbrella #3 of 3	2021	830	7	2019	2020	850	0	\$850
Facilities								
Lakeside Room carpet (1,365 sq.ft. ;carpet tile	2007	4,500	15	2022	2022	5,400	\$0	5,400
TOTAL							49,000	18,914
Estimated Balance Remaining							241,512	

Auburn Recreation District Park Obsolescence List

2024/2025

FUNDING SOURCE

Estimated balance		311,512										0
ITEM	Acquired	Purchase \$	Life	Orig Repl Date	year to be Replaced	New Acquisition Cost	Equip Reserve	Gent Fund				
Vehicles												
2000 Dodge 3/4 ton truck vin 155626 unit #15	2002	\$20,000	15	2017		repl w/Ford F350						
Gators												
Mowers												
Brush Mower FH541VB15586 (Pull Behind)	2009	\$3,189	15	2024	2024	\$3,500	\$0	\$3,500				
Pools												
Chemical controller, Splash pool	2005	3,000	20	2025	2025	\$3,000	0	3,000				
Sierra Pool Umbrella #1 of 3	2021	\$830	3	2024	2024	\$850	\$0	\$850				
Facilities												
15 - Replacement folding chairs												
10 - 6' Tables												
Grounds Equipment												
Baldor ECP400T 15HP Motor	2015	2,484	10	2025	2025	\$2,700	\$0	\$2,700				
SDI 100-9K6M Sprayer	2005	7,997	19	2024	2024	\$9,000	9,000					
Front Loader for Kubota	2005	4,440	25	2025	2025	\$5,300	\$5,300					
3.5 ton roller	2006	13,942	18	2024	2024	\$15,000	\$15,000					
Heat & Air Units												
Rec building - Youth services office HVAC 3.5 ton	2007		18	2025	2025	\$10,000	\$10,000					
Rec Gym exhaust fans	2006	\$15,127	18	2024	2024	17,850	\$17,850					
TOTAL							57,150					
Estimated Balance Remaining							254,362					

Item 8.2 Cover Sheet - Resolution #2020-29 Mid-Year Budget Revision for Fiscal Year 2020/2021

Auburn Area Recreation and Park District Standing Finance Committee meeting October, 2020; Board Meeting, October 2020.

The Issue: Shall the Auburn Area Recreation and Park District approve the Mid-Year 2020/2021 revised budget and adopt the Resolution 2020-29?

Background: On an annual basis, the District is required to prepare and submit for approval a mid-year adjusting budget for the balance of the fiscal year. Such adjustments are made when circumstances change between the time the Board of Directors approved the final budget in May, and the ensuing five months of actual revenues and expenditures.

The attached budget summary sheet contains the final approved budget, by department, and the proposed mid-year adjustments recommended by staff.

Some of the highlights of the revision:

Administration:

1. Increase of Tax Revenue (+46,700)
2. Worker's Comp Dividend Rev/Liability Ins Reimbursement (+34,800)
3. Reduction of the initial budgeted transfer of 190,000 from the Contingency Fund to 55,000 (-135,000)
4. Increase of Professional Services Expenses (+5,500)
5. Reduction of Salaries/Benefits (-14,000)

Aquatics

1. Reduction of estimated revenues (-12,000)
2. Increase of Equipment Reserves transfer for purchase of a Circulation Pump (+18,400/-18,400)
3. Reduction of maintenance costs for pools (-12,000)
4. Reduction of Salaries/Benefits (-21,000)

Customer Service

1. Reduction of Revenue (OOD fees). (-11,000)
2. Reduction of Office Expenses (-10,000)
3. Reduction in Salaries (-14,000)

Facilities and Grounds

1. Reduction in Rental Revenue (-14,000)
2. Increase of County Mitigation to pay for Ball Fields (+37,000/-37,000)
3. Increase of Future Capital Construction Reserve Transfers for Projects (+87,000/+87,000)
 - a. 24 Acre Planning (+120,000)
 - b. Moved Rec Field to County Mit (-15,000)
 - c. Moved James Field to Co Mitig (-22,000)
4. Increase of Equipment Reserve Transf. for Assets (+85,900/+85,900)
 - a. JD Mower slated for 2019/20, but paid for in 2020-21 (+30,900)
 - b. Ashford Pond Filter (+17,500)
 - c. Chipper (+48,400)
 - d. Trailer pd for by insurance (-11,000)
5. Increase to Utility budget (+14,000)
 - a. Rec Community Center (+11,000)
 - b. Water – Meadow Vista Park (+3,700)
6. Increase of Maintenance Expenses (+15,700)
 - a. Equipment Rental (+5,000)
 - b. Vehicle Maintenance (+7,400)
 - c. Maint. & Repairs – Equipment (+10,000)
 - d. Reduction to Regional Park Maint. (-10,000)
 - e. Reduction to Meadow Vista Park Maint. (-12,000)
 - f. Added Bike Park Maintenance (+4,300)
7. Reduced Payroll/Benefits (-32,000)

Recreation

1. Program Revenues were decreased (-40,000)
2. Wages/Benefits were decreased (-33,000)

Youth Services

1. Youth Services' revenue were increased (+56,000)
2. Professional Serviced were decreased (-4,700)
3. Wages/Benefits were increased (+40,578)

Overall, 2020/2021 is moving through this difficult year. Modest increases are projected in tax revenues per Placer County Treasury. Ongoing updates from the State of California allow for after school Discovery Clubs to operate, but at a drastically different look to keep everyone safe during the Pandemic. Recreation programs have suffered as well as rental income of facilities. ARD has enjoyed some unexpected revenue during the first half of the year, but will need to cut out rentals

and many of the Recreation Department's anticipated revenues for the second half of the year.

The net result of the mid-year adjustments is a projected surplus of \$24,573 after required reserve transfers; the Future Capital Construction Reserve in the amount of \$50,000, the ADA Reserves in the amount of \$5,000, the Board approved transfer to the Unfunded Liability Reserves in the amount of \$45,800 as well as the transfer to the Unfunded Liability in the amount of \$12,000 from the Contingency Reserves. This also changes the initial budget transfer of \$190,000 from the Contingency Reserves and reduces it to a \$55,000 transfer from the Contingency Reserves in the mid-year revision, recovering 135,000 in anticipated loss.

Recommendation: Standing Finance Committee sends the Mid-Year Budget Revision 2020-21 to the Board of Directors with a positive recommendation to review, approve and adopt the Mid-year budget revision resolution 2020-29

Attachments: Summary 2020/2021 budget
Departmental Budgets
Resolution 2020-29

**AUBURN AREA RECREATION AND PARK DISTRICT
BUDGET SUMMARY**

2020/2021 Final Budget

	Program revenue	Facility revenue	Misc. revenue	Grants	Interest revenue	Project revenue City Mitigation	Project revenue County Mitigation	Tax revenue	Transfer In from Future Cap & ADA Resv	Atwood III taxes	RDA passthru	Transfer In from Equip Reserves	TOTAL	% of Total
Administration			65,560	-	36,043			3,302,135	55,000		180,077		3,638,115	75%
F&G		8,749	(704)	126,979	2,747	40,000	62,000	-	239,300	26,468		96,862	602,401	12%
Cust Services	2,539											2,539		0%
Recreation	115,882		(775)	7,950									125,057	3%
Youth Services	393,830	3,960	600	3,610									402,000	8%
Aquatics	46,130	2,999										27,425	76,554	2%
TOTAL	558,381	15,708	64,681	138,539	38,790	40,000	62,000	3,302,135	294,300	26,468	180,077	124,287	4,845,366	100%

0.8

	Program expense	Operations & supplies	Utilities expense	Prof. expense	Building & grounds	Property Tax admin/ Election cost	Wages	Benefits & expenses	Fixed assets	Capital Improve.	Capital Improve. genl fund	Debt service	Reserves	(ADA reserve)	% of Total
Administration		150,631		37,566	97,808		341,553	120,017	3,000				45,800	796,375	16%
F&G		152,977	202,074	22,291	435,235		936,847	451,350	115,962	457,250	16,099	2,076	55,000	2,847,161	59%
Cust. Service		38,177		3,852			106,741	51,419						200,189	4%
Recreation	61,467	28,116					119,560	54,572						263,715	5%
Youth Services	21,640	9,732	2,203	13,620	7,350		403,691	120,234						578,470	12%
Aquatics	5,831	1,897	22,728		30,634		44,389	9,479	27,425					142,383	3%
TOTAL	88,938	381,530	227,005	77,329	473,219	97,808	1,952,781	807,071	146,387	457,250	16,099	2,076	100,800	4,828,293	100%

Net Revenue

17,073 0.35%

**AUBURN AREA RECREATION AND PARK DISTRICT
BUDGET SUMMARY**

2020/2021 Budget

Operating Revenues	Mid-Year Budget	% of total		
			Original Budget	
Program Revenue	\$ 558,381	11.5	559,332	11.8
Facility Revenue	\$ 15,708	0.3	25,252	0.5
Misc. Revenue	\$ 64,681	1.3	29,934	0.6
Donations, Grant Revenue and In Kind	\$ 138,539	2.9	133,815	2.8
Interest Income	\$ 38,790	0.8	40,750	0.9
Transfer in from City Mitigation	\$ 40,000	0.8	40,000	0.8
Transfer in from County Mitigation	\$ 62,000	1.3	25,000	0.5
Tax Revenue	\$ 3,482,212	71.9	3,435,481	72.6
Transfer in from Cap Const & Equip Res	\$ 418,587	8.6	416,000	8.8
Misc (atwood etc)	\$ 26,468	0.5	24,725	0.5
Total Operating Revenue	\$ 4,845,366	100.00	4,730,289	100.00
Expenditures				
Program Expense	\$ 88,938	1.8%	94,166	2.0%
Operating & Supplies	\$ 381,530	7.9%	389,413	8.3%
Utilities Expense	\$ 227,005	4.7%	222,389	4.7%
Professional Services	\$ 77,329	1.6%	91,285	1.9%
Building & Grounds Maintenance	\$ 473,219	9.8%	469,165	10.0%
Property Tax Admin.	\$ 97,808	2.0%	99,318	2.1%
Wages	\$ 1,952,781	40.4%	1,973,940	41.9%
Benefits & Payroll Costs	\$ 807,071	16.7%	846,560	18.0%
Fixed Asset Expense	\$ 146,387	3.0%	28,325	0.6%
Capital Improvement Projects Mitigation & Res Funds	\$ 457,250	9.5%	386,000	8.2%
Capital Improvement Projects General Fund	\$ 16,099	0.3%	4,952	0.1%
Debt Services	\$ 2,076	0.0%	2,076	0.0%
Reserve Deposits (ADA, Equip Resv, Calpers)	\$ 100,800	2.1%	100,800	2.1%
Total Expenditures	\$ 4,828,293	100	4,708,389	100
Net Revenue Over Expenditures	17,073		21,900	

Net Revenue

17,073

Administration 19-20

Revenues

Miscellaneous Revenues

Misc. Income -w/c div and other
Misc. Income -w/c div and other
Verizon cell lease

	FY 20-21 Budget Budget	Mid Year Budget Revision
	-	858
	134	15,270
	30,600	30,802
	-	-
TOTAL	30,734	65,560

501c3 receivable

TOTAL

Interest Income

Interest Revenue other
Interest Revenue - County
TOTAL

	-	43
	36,000	36,000
TOTAL	36,000	36,043

Taxes & Gov't Revenues

Current Sec Prop Tax General
Homeowner's Prop. Tax Reduction
Current Unsec Prop Tax General
Suppl. Prop Tax Current
Unitary & Op Non-unitary Tax
Redemptions Gen Taxes
Prior Unsec Prop Tax
Timber Tax Guarantee
Prior Supplemental Tax Rev
Prior Secured Prop Taxes
Railroad Unitary Prop Taxes

	2,979,775	2,949,198
	19,850	21,739
	65,091	65,683
	74,147	90,488
	115,318	169,269
	-	-
	526	0
	-	-
	-	3,687
	(20)	(76)
	2,146	2,147
	-	-
	178,648	180,078
TOTAL	3,435,481	3,482,213

RDA Pass - Throughs

TOTAL

Total Revenues

3,502,215	3,583,816
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Expenditures

Operations & Supplies

Discounts Taken
Finance Charges
CalCard Incentive
Penalties
Donations Expense
Telephone (CVCC) - Admin

	FY 20-21 Budget Budget	Mid Year Budget Revision
	(47)	(6)
	-	-
	(1,533)	(1,580)
	239	369
	216	(93)
	6,964	7,040

Postage - Admin	994	1,001
Bank Service Charges	-	300
Office Supplies	3,753	3,651
Duplication Costs- Admin	1,168	1,325
Office Equip. Rental- Admin	4,916	4,537
Office Equip Maint - Admin	-	-
Dining Expense	644	504
Gas/Mileage Expense	1,681	1,459
General Admin Exp	1,235	1,625
Liability Insurance	111,969	115,569
Board Expense	3,044	1,686
	-	-
Dues & Subscriptions	10,601	10,508
Staff Appreciation	112	190
Staff Development	1,624	942
Safety Supplies - Administration	-	104
Small Office Equipment	-	1,500
TOTAL	147,580	150,631
	-	
Legal Fees	15,914	7,914

	FY 20-21 Budget Budget	Mid Year Budget Revision
Professional Services		
Professional Services	18,926	24,426
Accounting/Auditor Fees	13,140	13,140
Environmental Services	-	-
TOTAL	32,066	37,566

Property Tax/Election Expense		
Property Tax Administration	58,769	57,200
CalPERS SS Fee	-	500
Election Expense	37,500	37,500
LAFCO Fees	3,049	2,608
TOTAL	99,318	97,808

	FY 20-21 Budget Budget	Mid Year Budget Revision
Salaries/Wages Expenses		

Wages - Admin - Full Time	79,040	100,139
Wages - Admin - Part Time	124,834	97,096
Wages- Admin - Board Pay	30,000	30,000
Wages - District Administrator	116,072	114,318
TOTAL	349,946	341,553

Benefits & Payroll Costs

ER -Taxes - Admin (9.95%)	27,622	26,422
Employment Expense - Admin	132	288
Fingerprinting	33	65
Benefits Expense - Admin	45,176	45,100
Employer Retirement Exp	47,911	43,752
Worker's Compensation	4,500	4,390
TOTAL	125,374	120,017

Fixed Assets- Equipment

Fixed Assets	-	-
Computer Purchases - Admin.	-	-
TOTAL	-	-

-	-
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Total Expenditures

770,198	755,489
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Total Revenues	3,502,215	3,583,816
Total Expenditures	770,198	755,489
GASB 68 Reserve	45,800	45,800
Net Gain (Loss)	2,686,217	2,782,527

Customer Service 20-21 Budget Revenues

FY 20-21
Budget Mid Year

Revenue

Out of Dist Fees	12,786	2,344
Out of Dist Fees - Bureau	513	195
Return Check Fees	172	0
Total	13,471	2,539

Rents & Concessions

	0	0
Total	0	0

Miscellaneous Revenue

	0	0
Total	0	0

Grant Revenue

	0	0
Total	0	0

Other Financing Sources

Transfers from Equipment Reserv	0	0
Total	0	0

Total Revenues

13,471 2,539

Expenditures

Expenditures

Cash short/over	-17	0
Merchant fees	10,505	8,028
Bad Debt	221	21
Telephone expense	8,809	7,098
Gift certificates Given Out	606	281
Postage	515	0
Office Supplies	1,162	2,388
Duplication costs	197	195
Office Equipment rental	8,541	7,005
Office equipment Maintenance	4,531	0
Gas/Mileage Expense	609	399
Public Relations/Marketing	12,034	12,712
Dues and Subscriptions	15	0

Safety Supplies	0	0
Staff Appreciation	50	50
Staff Development	451	0
Theft Expense	0	0
Small Office equipment	0	0
Total Expenditures	48,229	38,177

Prof Services	864	3,852
	864	3,852

	FY 19-20 Budget	Mid Year
Wages (F/T)	120,450	104,970
Wages (P/T)	382	1,771
Total	120,832	106,741

ER -Taxes - Admin (7.65%)(10.85%)	9,754	8,801
Employment Expense	100	100
Fingerprinting Expense	100	100
Benefits Expense	24,645	23,499
Employer Retirement Exp. (16.622%)	20,303	18,248
Worker's Compensation (.68% x 148%)	625	671
Total	55,527	51,419

Total Salaries & Benefits **176,359** **158,160**

	FY 19-20 Budget	Mid Year
Fixed Assets- Equipment		
Fixed Asset Purchases	0	0
Fixed Asset Purchases (computer)	0	0
	0	0

Total Expenditures **225,452** **200,189**

Total Revenues **13,471** **2,539**

Total Expenditures	225,452	200,189
Contingency Reserve (2% of expens	0	337
Net Gain (Loss)	<u>-212,570</u>	<u>-197,987</u>

Recreation 2020-2021 Budget

Revenues	FY 20-21 Budget	Mid Year Budget Revision
Program Revenue	Budget	Budget Revision
Adult Softball	10,175	(6,850)
Adult Basketball	7,858	(2,415)
Sr. Sports	4,908	(25)
Adult Volleyball	0	0
Pickle Ball	2,948	84
Adult Classes	23,842	11,204
Adult Classes - Bureau	9,513	4,388
Bocce Ball	18	32
Youth Basketball	57,602	55,230
Pee Wee/Short Shots	0	0
Youth Classes	25,281	18,806
Youth Classes - Bureau	0	0
Youth Camps	3,425	14,403
Youth Camps - Bureau	3,702	10,200
Youth Sports Camp	585	6,449
Youth Sports Camp - Bureau	8,357	0
Special Events	(475)	30
Party in the Park	30	0
Ukulele Festival	(78)	208
Food Truck Fiesta	(625)	0
Great Obstacle Scramble	(475)	0
Dead Festival	(120)	0
Guitar Festival	(238)	0
Auburn Community Festival	(630)	4,138
Total Program Revenues	155,603	115,882
Misc. Revenue		
Activity Guide-Advertising Rev.	0	(775)
Miscellaneous Rev	0	0
TOTAL MISC REVENUE	0	(775)
Grants & Donations		
Youth Assistance Fund - In Dist	8,360	7,950
Donations - Recreation	0	0
TOTAL GRANTS & DONATIONS	8,360	7,950

Total Revenues**163,963****123,057****Expenditures**

Program Expenditures	FY 20-21	Mid Year
	Budget	Budget Revision
Instructors - Adult Classes	11,859	7,320
Inst - A Classes - Bureau	4,916	1,203
Instructors - Youth Classes	16,305	17,874
Inst - Y Classes - Bureau	0	0
Officials - Adult Softball	1,944	2
Officials - Adult Basketball	4,591	(0)
Officials - Adult Volleyball	0	0
Officials - Youth Basketball	2,100	0
Instructors- Youth Camp	4,536	7,195
Inst - Y Camp - Bureau	6,672	11,649
Instructors- Youth Sports Camp	0	3,296
Inst - Y Sports Camp - Bureau	0	0
Adult Softball Expense	1,730	(1)
Adult Basketball Expense	565	(1)
Adult Volleyball Expense	0	0
Pickle Ball/Tennis	56	(0)
Adult Class Expense	119	119
Bocce Ball Prog Expense	0	0
Youth Basketball Expense	8,481	4,151
Pee Wee/Short Shots	0	0
T-Ball	0	0
Youth Class Expense	0	0
Youth Camp Expense	0	0
Youth Sports Camps	0	0
Special Events	2,326	2,791
Party in the Park	0	173
Ukulele Festival Expense	0	820
Food Truck Fiesta	0	0
Obstacle	8	108
Dead Festival	0	0
Guitar Festival	0	0
Auburn Community Festival Exp	0	4,768
TOTAL PROGRAM EXP.	66,208	61,467

Operating Expenditures

Telephone	734	390
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Activity Guide	13,500	17,537
Youth Assistance Expense	9,129	6,711
Office Supplies	2,020	898
Gas/Mileage	210	151
Dues & Subscriptions	919	922
Staff Appreciation	97	97
Company Celebrations	1,169	1,169
Staff Development	583	132
Small Rec Equipment	109	109
Safety Supplies	0	0

TOTAL OPERATING EXP **28,470** **28,116**

	FY 20-21 Budget	Mid Year Budget Revision
Professional Services		
Professional Services	116	(1)
Total Professional Services	116	(1)

Salaries/Wages Expenditures

Wages - Full Time	130,413	114,729
Wages - Part Time	0	(60)
Wages - Seasonal	3,944	3,291
Wages - Adult Softball	2,238	428
Wages - Uniform	0	0
Wages - Adult Basketball	1,911	1,172
Wages - Adult Volleyball	0	0
Wages - Special Events	0	0

Totals **138,506** **119,560**

Benefits & Payroll Expenditures

ER -Taxes - (13.65%)	11,660	8,751
Employment Expense	977	0
Fingerprinting Expense	95	142
Benefits Expense	33,764	28,428
Calpers Exp.	19,457	14,437
Worker's Comp	2,630	2,814
Totals	68,583	54,572

Equipment & Fixed Assets

Fixed Assets - Recreation	0	0
Computer Purchases - Rec	0	0

Totals	0	0
Total Expenditures	301,767	263,599
Total Revenues	163,963	123,057
Total Expenditures	301,767	263,599
Contingency (1% of expenses)	0	0
Net Gain (Loss)	(137,805)	(140,543)

Aquatics 20-21 Budget Revenues

	FY 20-21	
	Budget	Mid Year
Adult Aquatic Activities	18,625	12,009
Adult Aquatic Activities Placer Hills	0	0
Master Swim	4,068	2,566
Public Swim	0	1,445
Public Swim - Placer Hills Pool	0	0
Swim Lessons	26,300	21,245
Swim Lessons - Placer Hills Pool	0	0
Swim Team	1,161	3,242
Synchro Team	2,331	5,623
Misc Income	0	0
Totals	52,485	46,130
Rents & Concessions		
Sierra/Splash Pool Rental	-2,006	2,999
Placer Hills Pool rental	0	0
Totals	-2,006	2,999
Grants & Donations		
Donation Rev - Aquatics	0	0

Other Financing Sources

Transfers from Future Capital Constr.	0	0
Transfers from Equipment Reserv	9,000	27,425
Transfers from ADA Reserv	0	0
City Mitigation Apportionment	0	0
Totals	9,000	27,425

Total Revenues **59,479** **76,554**

Expenditures

	FY 20-21	
	Budget	Mid Year
Program Expenditures		
Instructors - Aquatics	1,934	1,701
Adult Aquatic Activities Exp.	765	1,354
Public Swim Expenses	42	1,599
Public Swim Expenses PH	0	0
Swim Lessons Expenses	90	532
Swim Team Expenses	517	517
Synchro Team Expenses	128	128

Totals

3,476 5,831

Operations & Supplies

Telephone - Placer Hills Pool	887	1,027
Telephone - Aquatics	0	0
Office Supplies	20	20
Gas Milleage - Aquatics	0	0
Professional Services	282	0
Staff Appreciation- Aquatics	0	108
Staff Development- Aquatics	103	103
Safety Supplies - Aquatics	21	21
Small Equipment	618	618
Small Equipment - PH Pool	0	0
Uniform Exp	0	0
Totals	1,931	1,897

Utilities

Gas/Electric - Sierra Pool	28,396	24,660
Gas/Electric - Placer Hills	46	2,420
Reimbursement - Gas/Electric	0	-6,248
Water - Sierra Pool	3,253	2,184
Water - Placer Hills	0	212
Reimbursement - Water	0	-500
Totals	31,695	22,728

Maintenance

Maintenance - Sierra Pool	40,581	28,430
Reimbursement - Maintenance	0	-1,320
Maintenance - Placer Hills pool	2,320	3,524
Totals	42,901	30,634

Salaries/Wages Expenses

	FY 20-21 Budget	Mid Year
Wages - Aquatics Coordinator	17,055	11,124
Wages - Aqua Coord - Placer Hills	0	0
Wages - Adult aquatics	4,950	4,707
Wages - Public Swim	12,711	16,435
Wages - Public Swim - PH Pool	0	0
Wages - Swim Lessons	8,000	8,558
Wages - Swim Lessons - PH Pool	0	0
Wages - Master Swim	2,460	1,579
Wages - Coaches (Swim Team)	0	927
Wages - Coaches (Synchro)	0	1,059
Totals	45,176	44,389

Benefits & Payroll Costs

ER -Taxes -(12.65%)	4,682	4,102
Employment Exp- Aquatics	2,555	1,795
Fingerprinting Exp- Aquatics	652	355
Calpers Exp. 16.444%	3,504	2,368
Worker's Comp (2.29% x 1.14%)	810	859
Totals	12,203	9,479

Equipment & Fixed Assets

Fixed Assets - Aquatics	8,325	27,425
Totals	8,325	27,425

0	0
0	0

Total Expenditures	145,708	142,384
Total Revenues	59,479	76,554
Total Expenditures	145,708	142,384
Net Gain (Loss)	-86,229	-65,830

Youth Services 2019-2020 Budget Revenues

	FY 20-21 Budget	Mid Year
	Budget	Budget Revision
Alta Vista DSC Revenue	(3,525)	(322)
Auburn Elem DSC Revenue	80,053	76,214
Skyridge DSC Revenue	54,845	85,183
Rec Day Camp Rev (School & Summer)	160,656	123,664
Preschool	(5,472)	35,752
Newcastle DSC Revenue	51,216	73,339
TOTAL	337,773	393,830

0	2,660
0	950
0	3,610

Rents & Concessions

Rock Creek Modular Rent	3,960	3,960
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Miscellaneous Revenue

0	600
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Total Revenues **341,733** **402,000**

Expenses

Program Expenditures

	FY 20-21 Budget	Mid Year
	Budget	Budget Revision
Alta Vista Program expense	0	365
Auburn Elem - Program Expense	2,057	3,737
Skyridge - Program Expense	2,400	4,275
Rec Day Camp - Program Exp (Sch. & Sum)	15,407	8,425
Preschool	1,711	1,301
Newcastle - Program Expense	2,907	3,537
	24,482	21,640

Operations & Supplies

Advertising - Youth Services	0	0
Telephone - Youth Services (Cell phones)	327	261
Telephone - Preschool	0	0
Telephone - Rec Day Camp Modular	2,489	2,499
Telephone - Newcastle	387	458
Telephone- Auburn Elem	1,903	2,760

Telephone - Alta Vista	27	14
Telephone- Skyridge	1,481	2,128
Office Supplies - Youth Services	441	186
Gas/Mileage Reimbursement Expense	0	0
Dues and Subscriptions	299	261
Staff Appreciation - Youth Services	117	143
Staff Development - Youth Services	109	312
Safety Supplies - Youth Services	0	510
Small Equipment	0	200
TOTAL	7,580	9,732

Utilites

Electric - Day Camp	1,762	2,203
	1,762	2,203

Professional Services

Professional Services	18,318	13,620
	18,318	13,620

FY 20-21 Budget Mid Year

Rep/Maint - Auburn Elem	339	339
Rep/Maint - Rock Creek	669	81
Rep/Maint - Rec Day Camp	5,463	5,133
Rep/Maint - Skyridge	1,420	1,759
Rep/Maint - Preschool	5	5
Rep/Maint - Newcastle	33	33
	7,929	7,350

Salaries/Wages Expenses

FY 20-21 Budget Mid Year

Wages - (Y.Serv) - Manager - Salary	86,065	64,953
Wages - (Y.Serv) - Alta Vista - PT	3,831	6,783
Wages - (Y.Serv) - Alta Vista Maint	0	0
Wages - (Y.Serv) - Aub Elem - PT	69,526	79,649
Wages - (Y.Serv) - Aub Elem Maint	150	262
Wages - (Y.Serv) - Rock Creek Maint	162	33
Wages - (Y.Serv) - Skyridge - PT	48,706	74,297
Wages - (Y.Serv) - Skyridge Maint	150	346
Wages - (Y.Serv) - Rec Day Camp - PT	98,276	96,627
Wages - (Y.Serv) - Day Camp Maintenanc	300	469
Wages- (Y.Serv) - Newcastle - PT	55,137	61,965
Wages - (Y.Serv) - Newcastle Maint	0	37
Wages - (Y.Serv) - Preschool	0	18,270
TOTAL WAGES	362,303	403,691

Benefits & Payroll Costs

ER Taxes (SS/MC/SUTA/ETT)	30,306	36,001
Employment Exp- Y.S.	1,010	782
Fingerprinting Exp - Y.S.	978	638
Benefits Expense - Y.S.	38,686	31,182
Employer Retirement Exp. YS	43,700	43,366
Worker's Compensation - Y.S.	6,364	8,265
TOTAL BENEFITS	121,044	120,234

Total Salaries & Benefits **483,347** **523,925**

Fixed Assets- Equipment

	FY 20-21 Budget	Mid Year
Fixed Asset Purchases	0	0
Fixed Asset Purchases (computer)	0	0
	0	0
		0

Capital Improvement

	0	0
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Total Expenditures **543,418** **578,470**

Total Revenues	341,733	401,761
Total Expenditures	543,418	578,470
Contingency Reserve (1% of expense)	0	0
Net Gain (Loss)	(201,685)	(176,709)

Facilities & Grounds 20-21 Budget

Revenues

Rents and Concessions	FY 20-21 Budget	Mid Year Budget Revision
<i>Fee Waivers- Public</i>	0	0
<i>Fee Waivers-CVCC Public</i>	0	0
<i>Fee Waiver Offset</i>	0	0
Blue Bird Room - CVCC	1,896	2,110
Stella Irving - Rec	222	(1)
Lakeside - Reg	2,118	183
Sierra Room Rental- CVCC	2,315	120
Sunset Room Rental- CVCC	602	(14)
Canyon View Room Rental-CVCC	1,318	342
Foothills Room Rental- CVCC	1,794	507
Oak Room Rental-CVCC	0	0
American River Room	914	(1)
Conference Room Rentals	1,000	45
Board Room Rental - CVCC	0	0
Conference Modular - Overlook	52	(2)
Gazebo - Rec	0	0
Gym - Rec	386	(0)
Gym - Reg	2,010	598
Tutor Totter Lease Agreement	5,146	5,146
Kitchen - Rec	0	0
Kitchen - Reg	0	0
Kitchen-CVCC	402	(48)
Picnic Area - Rec	(1,375)	(80)
Picnic Area - Reg	328	79
Picnic Area - Ashford	204	(101)
Picnic Area - Meadow Vista	(258)	(578)
Field - Recreation	158	390
Field A - Reg	246	179
Field - Softball MV	374	(1,337)
Field - Christian Valley	0	0
Field Soccer/Baseball-Winchester	676	299
Field "Beggs" - Rec	368	921
Field B - Reg	(203)	(183)
Field "James" - Rec	(231)	1,654
Field "Chana" - Reg	(486)	1,405
Bocce Ball Field Rental	(116)	0
Field Soccer - Reg	(116)	0
Field Soccer A- MV	382	(0)

Field Soccer A- Railhead	408	(81)
Field Placer Hills	421	1
Field Soccer B- MV	0	0
Field Soccer B- Railhead	560	(60)
Field "Pee Wee Soccer" Rental - MV	0	0
Field Lining Revenue - Rec	0	0
Field Lining Revenue - Reg	(160)	(80)
Field Lining Revenue - MV	0	211
Misc Rents & Concessions	287	(926)
Misc Rents & Concessions - Bureau	0	0
Custodial Fees	1,208	(1,806)
Custodial Fees- Bureau	210	0
MV cust fee	(100)	(140)
Set up and Take Down Fees	(243)	(1)
Set up and Take Down Fees-Bureau	575	0
MV alcohol fee	10	0
TOTAL RENTS & CONCESSIONS	23,298	8,749

Miscellaneous Revenues

MV comm ctr rental	(320)	(310)
Sales of an Asset	0	0
Recycling Revenue	0	0
Alcohol permit	(560)	(474)
Misc Income - F & G	0	0
Total Misc Revenue	(800)	(704)

FY 20-21

Budget

Mid Year

Grants & Donations

	Budget	Budget Revision
In-Kind Donations	0	0
Donations F&G	5,000	6,979
Pump trac donations	122,455	120,000
TOTAL GRANTS & DONATIONS	127,455	126,979

Interest Revenue - City Trust	4,750	2,747
TOTAL Interest Income	4,750	2,747

Project Revenue - Government

County Mitigation	25,000	62,000
City Mitigation Revenue	10,000	10,000
Total Project Revenue - Gov	35,000	72,000

Other Financing Sources

Transfers from Future Capital Constr.	147,000	234,300
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Transfers from Equipment Reserv	11,000	96,862
Transfers from ADA Reserv	0	5,000
Transfers from City Mitigation	30,000	30,000
Total Other Financing Sources	259,000	366,162

Taxes & Government Revenue

Atwood III Tax Revenue	24,725	26,468
Total Taxes & Gov't Revenue	24,725	26,468

TOTAL REVENUES **473,428** **602,401**

Expenditures

FY 20-21
Budget Mid Year

Operations & Supplies

Budget Budget Revision

Telephone - F & G	15,143	14,536
Office Supplies - F & G	4,452	3,682
Duplication Cost - F & G	0	0
Gas/Mileage Expense - Fac & Gr..	39,560	38,358
Membership & Dues - F & G	604	531
Staff Appreciation - F & G	579	203
Staff Development - F & G	5,109	4,583
Uniform Exp	1,473	3,879
Small Tools and Equipment-Rec Park	3,364	7,035
Small Tools and Equipment-Reg Park	1,654	1,526
Small Tools and Equipment-MV Park	1,680	1,005
Small Tools and Equipment-CVCC Fac	78	105
Field Marking Expense	2,039	1,149
Safety Supplies - F & G	9,474	9,474
Restroom Supplies - Rec Park	3,245	2,443
Restroom Supplies - Reg. Park	2,705	2,438
Restroom Supplies - Ashford	1,137	1,131
Restroom Supplies - M.V. Park	1,468	1,425
Restroom Supplies - Railhead Park	1,262	1,279
Restroom Supplies - Overlook Park	1,363	2,190
Restroom Supplies - Placer Hills Park	899	713
Restroom Supplies - Winchester Park	0	0
Restroom Supplies - Rec. Comm Ctr	3,490	4,345
Restroom Supplies - Reg. Comm. Ctr	3,011	3,848
Restroom Supplies - CVCC	4,703	5,563
Sanitation - Rec Toilet	0	0
Sanitation- Regional Park- Port. Toilet	5,563	5,493
Sanitation- CV - Port. Toilet	0	0
Sanitation- Winchester Park- Port. Toilet	5,563	5,493

Sanitation- Rec Park ADA Portab	4,313	2,543
Sanitation - Reg ADA Toilets	4,313	4,313
Rec Park - Debris Box	10,317	9,518
Sanitation- Regional Park - Debris	7,785	6,634
Sanitation- MV Park- Debris	5,164	4,137
Sanitation- CVCC - Debris	4,116	3,408
TOTAL OPERATIONS & SUPPLIES	155,623	152,977
	FY 20-21 Budget	Mid Year

	Budget	Budget Revision
Lights- Rec Pk Beggs Field (LL)	3,118	2,296
Lighting Reimbursements - Beggs Fld.	(2,124)	(1,977)
Lights- Rec Park James Field (LL)	3,259	2,466
Lighting Reimbursements - James Fld.	(2,917)	(1,441)
Lights- Recreation Field (LL)	524	508
Lighting Reimbursements - Rec Fld.	(497)	(548)
Gas/Electric - Rec Comm Ctr	7,603	18,578
Gas/Electric - Reg Comm Ctr	13,721	11,805
Gas/Elec. - Chr Vly Comm Ctr	1,109	1,255
Electric Reimbursements - Chr Vly CC	(1,021)	(1,040)
Gas/Electric - CVCC	22,198	19,108
Gas/Electric - Recreation Park	8,857	9,164
Lighting Reimb - Rec Park	33	7
Gas/Electric - Reg Park	21,550	20,364
Lighting Reimbursements - Reg Park	(388)	(327)
Gas/Electric - Ashford Park	2,225	2,561
Gas/Elec. - MV Park	5,137	4,721
Electric - Railhead	2,756	3,244
Lighting Reimbursements - Railhead	(1,193)	(1,268)
Gas/Electric - Overlook Park	0	0
Gas/Electric- Winchester Park	771	1,149
Water - Rec Comm Ctr	4,192	3,649
Water - Reg Comm Ctr	2,190	2,151
Water - Chr Vly Comm Ctr	1,374	1,503
Water - CVCC	3,706	3,753
Water - Recreation Park	4,412	4,373
Water - Regional Park	8,760	8,750
Water - Ashford Park	4,207	4,116
Water - MV Park	18,256	21,910
Water - Chr Vly Park	2,746	10,785
Water - Railhead Park	3,879	4,076
Water - CVCC (Park)	1,873	1,920
Water - Overlook	5,837	6,203

Water - Placer Hills Park	6,131	4,890
Water - Winchester Park	0	0
Water - Atwood	4,080	2,415
Water - Chana Field	0	0
Sanitation - Rec Park (Sewer)	9,624	9,344
Sanitation - Regional Park - (Sewer)	8,868	8,868
Sanitation - Ashford Park (Sewer)	1,642	1,642
Sanitation - Railhead (Sewer)	179	174
Sanitation - Overlook (Sewer)	758	736
Sanitation - CVCC (Sewer)	10,495	10,189
TOTAL UTILITIES	187,932	202,074

FY 20-21

Budget

Mid Year

Professional Services

Budget

Budget Revision

Professional Services	15,062	14,463
Professional Services - Bureau	1,151	(0)
Professional Services - Atwood III	7,534	7,568
Atwood - County Admin Coll Fee	261	261
Total Professional Services	24,007	22,291

Building & Grounds Maintenance

Equipment Rental - F & G	2,061	7,105
District Vehicles Maint - F & G	12,419	19,777
Irrigation supplies	0	0
Maint - Recreation Field	3,081	2,318
Maint - CV Baseball Field	5,531	5,272
Maint - James Field	6,125	2,482
Maint - Beggs Field	11,724	9,637
Maint & Repairs - Equipment	25,454	35,073
Maint- Rec Park - Irrigation Pump	0	0
Maint- Reg Park - Irrigation Pump	0	1,220
Maint- Ashford Park - Irrigation Pump	4,738	4,738
Maint- MV Park - Irrigation Pump	0	0
Maint - Winchester - Irrigation Pump	4,738	4,738
Maint - M.V. Soccer Field	1,142	1,133
Maint- Winchester Field	1,151	1,143
Maint - M.V. Tennis Courts	0	0
Maint - Recreation Park	29,846	22,931
Maint - Regional Park	68,155	57,835
Maint - Ashford Park	15,112	14,379
Maint - Meadow Vista Park	18,305	30,315
Maint - Christian Valley Park	4,762	4,833
Maint - Railhead Park	5,979	5,741
Maint- CVCC Park	7,938	11,670
Maint - Overlook Park	10,463	11,055

Maint - Placer Hills Park	1,054	1,287
Maint - Pocket Parks	200	289
Maint - Mt. Vernon Park	1,167	1,165
Maint - Winchester Park	2,570	3,283
Maint - Atwood III	14,435	14,459
Maint-Shockley	18,771	18,771
Maint - Bike Park	0	4,316
Maint-Ashley dog park	14,442	14,763
Maint - Recreation Comm Ctr	21,432	18,954
Maint - Regional Comm Ctr	6,740	6,622
Maint - Christian Valley Comm Ctr	2,875	1,940
Maint - CVCC	15,116	17,721
Maint - Overlook Modular	1,016	122
Maint - Regional Tennis Courts	1,378	1,164
Maint - MV Soccer A Field	449	313
Maint - RH Soccer A Field	6,541	6,509
Maint - PH Soccer Field	268	268
Maint - Regional Field Soccer	1,676	1,264
Maint - MV PeeWee Soccer	166	30
Maint - RH Soccer B Field	5,841	6,126
Maint - Regional Field A	16,199	11,678
Maint - MV Softball Field	316	356
Maint - Regional Field B	9,518	8,484
Maint - Regional Field C	8,035	6,748
Tree Maint Rec Park	12,000	12,000
Tree Maint Reg	13,811	8,811
Tree Maint Ashford	0	0
Tree Maint MV park	0	0
Tree Maint PH Park	0	0
	0	5,000
Tree Maint Railhead Park	0	0
Tree Maint Pocket Parks	0	0
	43	43
Vandalism Repairs Exp.	4,712	9,355
TOTAL MAINTENANCE	419,494	435,235

FY 20-21

	Budget	Mid Year
Salaries/Wages Expenses	Budget	Budget Revision
Wages - Fac Attend - Rec Park	64,815	83,404
Wages - Fac Attend - CVCC	21,894	25,320
Wages - Fac Attend - Reg Park	22,721	22,915
	0	49
Wages - Management	149,519	149,094
Wages - Rec Park	290,290	266,593
Wages - Reg Park	192,538	168,004

Wages - Ashford Park	41,357	46,924
Wages - Meadow Vista Park	61,126	62,845
Wages - CV Comm Ctr	10,784	8,583
Wages - Railhead Park	16,707	19,407
Wages - CVCC	14,636	16,102
Wages - Overlook Park	19,092	18,164
Wages - Placer Hills Park	18,257	15,089
Wages - Pocket Parks	7,747	8,262
Wages- Mt. Vernon Park	697	588
Wages - Winchester Park	6,077	7,221
Wages - Atwood	6,766	6,964
Wages - Shockley	1,842	1,514
Wages - Other Projects	0	0
Wages - Special Events	0	0
Wages - Uniform Allowance	10,312	9,805
	957,177	936,847

	FY 20-21 Budget	Mid Year Budget Revision
ER -Taxes - F & G (7.65%)	74,908	71,513
Employment Expense - F & G	1,864	1,944
Fingerprinting Exp. - F & G	285	81
Benefits Expense - F & G	177,764	174,554
Employer Retirement Exp.	120,248	114,271
Worker's Comp.	88,761	89,651
TOTAL BENEFITS & PAYROLL COSTS	463,831	452,015
TOTAL SALARIES, BENEFITS	1,421,007	1,388,861

Fixed Assets

Fixed Asset Purchases - F&G	11,000	111,621
Fixed Asset Purchases - Bureau	0	0
Computer Purchases	0	0
TOTAL FIXED ASSETS	11,000	111,621

Lease Purchase Princ/Interest

	0	0
	0	0
TOTAL LEASE COSTS	0	0

Rent

Bureau of Reclamation Lease	0	0
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	FY 20-21 Budget	Mid Year Budget Revision
Rec Park Lease UPPR	2,076	2,076
TOTAL RENT	2,076	2,076
Art in the Park	0	950
Bike Park Construction	200,000	200,000
Placer Hills Parking Lot	0	3,523
REG - 24 Acres Planning/CEQA	0	120,000
REC - James Field Grass	17,000	42,000
Reparian Vegetation Management Permit	2,476	2,476
REC - Rec Field Renovation	25,000	25,000
Wheelchair Swing	60,000	60,000
	0	5,000
		2,500
Paving at Ashford	0	4,300
Operation / Development Plan	0	100
Total Capital Improvements (Funded)	304,476	465,849
TOTAL CAP IMPROVEMENT	304,476	465,849
TOTAL EXPENDITURES	2,525,615	2,780,984
Total Revenues	473,428	602,401
Total Expenditures	2,525,615	2,780,984
Contingency Fund 1% of total exp	0	0
Restricted reserve for equip repl	0	0
Net Gain (Loss)	(2,052,187)	(2,178,583)

**Resolution Number 2020-29
Before the Governing Board of the
Auburn Area Recreation and Park District
County of Placer, State of California**

ADOPTION OF MID-YEAR BUDGET REVISION, GENERAL FUND

WHEREAS, the Auburn Area Recreation and Park District has endeavored to create a Final Budget for Fiscal Year 2020-2021.

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 29089 of the Government Code, the Mid-Year Budget Revision for the Fiscal Year 2020-2021 is hereby adopted in accordance with the following:

REVENUES

Park & Recreation Services Revenue		
Program Revenue		558,381.00
Facility Rentals		15,708.00
		15,708.00
Total Park & Rec. Services Revenue		574,089.00
Government Revenues		
Taxes, Governmental Revenue		3,508,680.00
		3,508,680.00
Total Governmental Revenue		3,508,680.00
Other Revenue		
Interest Revenue		38,790.00
Misc. Revenue		64,681.00
		64,681.00
Total Other Revenue		103,471.00
Donations		
Donations, Grant, In kind		12,589.00
		12,589.00
Total Donation Revenue		12,589.00
		12,589.00
TOTAL OPERATING REVENUES		4,198,829.00
Project, Equipment and Reserve Transfer Revenue		
Transfer in from ADA Reserves		5,000.00
Grant Proceeds		5,950.00
Transfer in from Contingency Reserves		55,000.00
Contributions/In kind Services Revenue		120,000.00
Transfer in from Equipment Reserves		124,287.00
Transfer in from Reserves		234,300.00
		234,300.00
Total Project and Equipment Revenue		544,537.00
Park Dedication Revenue		
City Park Dedication Revenue		40,000.00
County Park Dedication Revenue		62,000.00
		62,000.00
Total Park Dedication Revenue		102,000.00
		102,000.00
TOTAL PROJECT AND EQUIPMENT REVENUES		646,537.00
		646,537.00
TOTAL REVENUES		4,845,366.00

EXPENDITURES

Program, Administrative and General Expenditures	
Program Expenditures	88,938.00
Operations & Supplies	381,530.00
Utilities Expense	227,005.00
Professional Expenses	77,329.00
Building & Grounds expense	473,219.00
Property Tax Admin. Fees	60,308.00
Election Cost	37,500.00
Wages & Benefits	2,759,852.00
Equipment and Land Lease	2,076.00
Fixed Assets	22,100.00
Equipment Reserve Expenditures	124,287.00
	<hr/>
Total Operating Expenditures	4,254,144.00
Capital Improvement Projects	
General Fund Capital Improvement Projects	16,099.00
ADA reserve projects	5,950.00
Future Cap Projects	234,300.00
In-Kind & Other Contribution Projects	125,000.00
Total Project Expenditures	381,349.00
	<hr/>
Park Dedication Capital Improvement Projects	
City Park Dedication Project Expenditures	30,000.00
County Park Dedication Project Expenditures	62,000.00
Total Park Ded. Project Expenditures	92,000.00
	<hr/>
	4,727,493.00
	<hr/>
	117,873.00
	<hr/>
	50,000.00
	5,000.00
	-
	45,800.00
	-
	<hr/>
	17,073.00

BE IT FURTHER RESOLVED, that the Mid-Year Budget Revision is hereby adopted on this 29th day of Oct, 2020 in accordance with the listed attachments which show approved appropriations, revenues and methods of financing, appropriations subject to limitations attached hereto and by reference made a part hereof.

 Scott R. Holbrook
 Board of Directors

 Kahl Muscott
 District Administrator

SECTION 9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. A review of Projects/Improvements for Energy Savings Performance Contract (Standing Finance Committee)
2. Five-Year History of Volunteer and Work Release Hours – see attachment. (Standing Finance Committee)
3. Bike Park – see attachment. (Acquisition & Development Committee)
4. Proposed Board and Committee Meeting Schedule for November and December, 2020 – see attachment. (All Committee Meetings)
5. County Mitigation Fund, current balance \$792,000.

Discussion Item #1 Cover sheet: Review of Projects/Improvements for Energy Savings Performance Contract

Auburn Area Recreation and Park District Finance Committee meeting September, 2020; Board of Director's meeting September 24, 2020; October 29, 2020

The Issue: A review of the projects and improvements that are currently part of the proposed Energy Savings Performance Contract with Centrica (formerly SmartWatt Energy Inc.).

Background: In November of 2019 staff presented to the Board of Directors a Preliminary Feasibility Assessment (PFA), produced by Centrica. This study provided a way to optimize and upgrade energy systems in a manner that is budget-neutral to agencies and businesses. The Board of Directors requested staff to produce a Request for Qualifications (RFQ), to select the most qualified respondent to generate a budget neutral Energy Savings Performance Contract.

In April of 2020, the ARD Board of Directors approved a resolution authorizing Centrica to perform an Investment Grade Audit (IGA) of the District. The IGA identified energy saving measures and equipment replacement at ARD facilities and parks. The IGA was conducted at no cost to ARD.

Based on the results of the IGA, ARD staff has been working with Centrica to further refine projects and improvements. Attached to this agenda item is a spread sheet showing the projects that were looked at. This is also known as a "toggle review", as certain projects/improvements can be toggled on or off.

The ARD Board reviewed the results of the IGA and associated costs at the September, 2020 Board of Directors meeting. Several questions were asked and the item was sent back for further review. Centrica has been providing follow-up information to staff and the Board.

Recommendation:

Review and discuss. Currently the hearing to approve the contract with Centrica is set for the November 19th ARD Board of Directors Meeting.

Fiscal Impact:

As currently laid out, the fiscal impact is \$2,133,891.

A low-interest loan would be taken out to pay for these improvements, with the savings generated from the improvements making this budget-neutral.

Attachments

Information on the projects/improvements being proposed for the Energy Savings Performance Contract

Measure	Material & Labor Direct Cost	Overhead	Profit	Measure Cost
Interior/Exterior LED Lighting Upgrades	\$191,603.57	\$31,359.79	\$19,863.58	\$242,826.93
Sports LED Lighting Upgrades	\$371,997.00	\$62,957.26	\$39,877.70	\$474,831.97
Carpport Solar Install	\$529,579.64	\$86,676.39	\$54,901.62	\$671,157.64
Package Unit Replacement	\$93,123.33	\$15,241.51	\$9,654.11	\$118,018.95
On-Site Hypochlorite Generation	\$203,244.25	\$33,265.02	\$21,070.37	\$257,579.63
Pool Pump VFD	\$48,585.31	\$7,951.97	\$5,036.85	\$61,574.12
Replace Pool Heater	\$4,746.17	\$776.81	\$492.04	\$6,015.01
Faucets, Urinals and toilet low flow Retrofits	\$95,749.98	\$15,671.42	\$9,926.42	\$121,347.81
Kitchen Equipment	\$1,442.30	\$236.06	\$149.52	\$1,827.89
Ice Machine Efficiency	\$984.59	\$161.15	\$102.07	\$1,247.81
Central Controlled Weather Based Irrigation	\$0.00	\$0.00	\$0.00	\$0.00
Restroom Heater	\$13,596.00	\$2,225.26	\$1,409.50	\$17,230.76
Heat Pump Install	\$19,364.00	\$3,169.31	\$2,007.47	\$24,540.78
	\$1,574,016.12	\$259,691.95	\$164,491.24	\$1,998,199.31
Material & Labor Markups				
Overhead		15%		
Profit		9%		
Contingency		2.7%		
Professional Services & ODCs				
Project Development Costs	\$25,046.00			
Construction Management Costs	\$36,859.00			
Other Direct Costs	\$59,207.53			
	\$121,112.53			
Payment & Performance Bond				
	\$14,578.67			
Sell Price	\$2,133,891			
Option 1- No Guarantee				
Sell Price	\$	2,133,891	\$	
Term		15		

Annual Utility Savings \$ 111,139
 Annual Maintenance Savings \$ 31,862

Option 2- Guarantee

Sell Price \$ 2,133,891
 Annual M&V Cost (3.5% Annual Escalation) \$ 7,116
 Term 17
 Annual Utility Savings \$ 100,025
 Annual Maintenance Savings \$ 31,862

Solar info

Module Comparison		centrica Business Solutions
	Boviet 370 Watt (72 Cell)	LG 410 Watt (72-Cell)
Mechanical Properties	Module is not currently available it's SOLD OUT	Using this module would require carport resizing and pricing
Cells	6 x 12	6 x 12
Cell Type	72-Cell Monocrystalline PERC cells	72-Cell Monocrystalline/N-type
Weight	58 lbs.	44 lbs.
Connector Type	MC4	MC4
Junction Box	IP67 rated, with 3 bypass diode	IP68 rated
Glass	High transparency, low iron, tempered glass 4 MM thick	Tempered Glass with AR Coating
Frame	Anodized Aluminum	Anodized Aluminum
Dimensions in Inches	77.0 x 39.0	79.6 x 40.3
Electrical Properties (STC)		
Module Type	370 Watt	410 Watt
Module Efficiency	19.80%	19.80%
Operating Temperature	-40 degrees F to 185 degrees F	-40C ~+90C
System Voltage	1000V DC	1000V DC
Maximum Fuse Rating	15A	20A
Power Tolerance	0~+5W	0 ~ +3W
Certifications and Warranty		
Certifications	UL 1703, IEC 61215, IEC 61730, CEC Listed, MCS and CE ISO 9001 for Quality Management Systems ISO 14011 for Environmental Management Systems OHSAS ISO 18001 Occupational Health and Safety Systems	UL 1703, ISO 9001, ISO 14001, ISO 50001, OHSAS 18001 IEC 61215-1/-1-1/2-2016, IEC 61730-1/2-2016 OHSAS 18001
Module Fire Rating	Type 1 fire-rating per UL 1703 edition 3	Type 1 (UL 1703)
Salt Mist Corrosion / Hail Test	Yes - High salt and ammonia resistance certified by TUV Rheinland	Yes - IEC 61701:2012 Severity 6
Product Warranty	12-year	25-year
Power Output Warranty	25-years	25-year
Modules Requires	493	444
First Year Estimated (kWh) Production	106,497	108,043
Unit Cost (no mark up)	\$148 or \$140/DC Watt	\$148 or \$140/DC Watt
Unit Cost for Modules	\$72,964	\$118,997
Inverter Cost Comparison NO MARK-UP	Inverter Cost	Notes
SMA America Inverters (From SMA Direct)	\$10,577	Cost used in IGA
Solar Edge Inverters (CED Quote)	\$27,477 + \$6,175 = \$33,652	PW at \$100/hour or .25 hours/unit to install = \$25/unit * 247 optimizers = \$6,175
Sun Grow Inverters (CED Quote)	\$17,040	

Questions:	Response
Number of modules per site?	Canyon View (121) Recreational Park (132) Regional Park (198) Placer Pool (42)
Mounting Equipment? (carport)	SEL uses Solar Power Frames, see detail attached
Contractors that Walked Site?	Citigreen (provided bid) Park & Shade Carports (provided bid) SEL Construction (provided bid)

Solar info

REC Solar 370 Watt (72-Cell)

This is the preferred module and would not require carport resizing and pricing

6 x 12
 144 half-cut Monocrystalline PERC cells
 48.5 lbs.
 MC4
 3-paty, 3 bypass diodes, IP67 rated
 3.2MM glass anti-reflection surface treatment
 Anodized Aluminum
 78.9 x 39.4

370 Watt
 18.90%
 -40C to +85C
 1000V DC
 25A
 0~+5W

UL 1703, IEC 61215, IEC 61730, IEC 62804 IEC 62716, IEC IEC 61701
 ISO 9001 for Quality Management Systems
 ISO 14001 for Environmental Management Systems
 OHSAS ISO 18001 Occupational Health and Safety Systems

Type 1 fire-rating per UL 1703
 Yes- Salt Mist Level 6
 25-year
 25-year
 493
 106,810

\$140 or \$ 38/dc Watt
 \$69,020

Astronergy CHSM6612M-370 Silver Mono PERC

Would not require carport resizing and pricing

6 x 12
 72-Cell Monocrystalline PERC cells
 48 lbs.
 MC4
 5-Busbar Cell_ IP 67 rated
 3.2MM (not listed as anti-reflective)
 Anodized Aluminum
 76.9 x 39.9

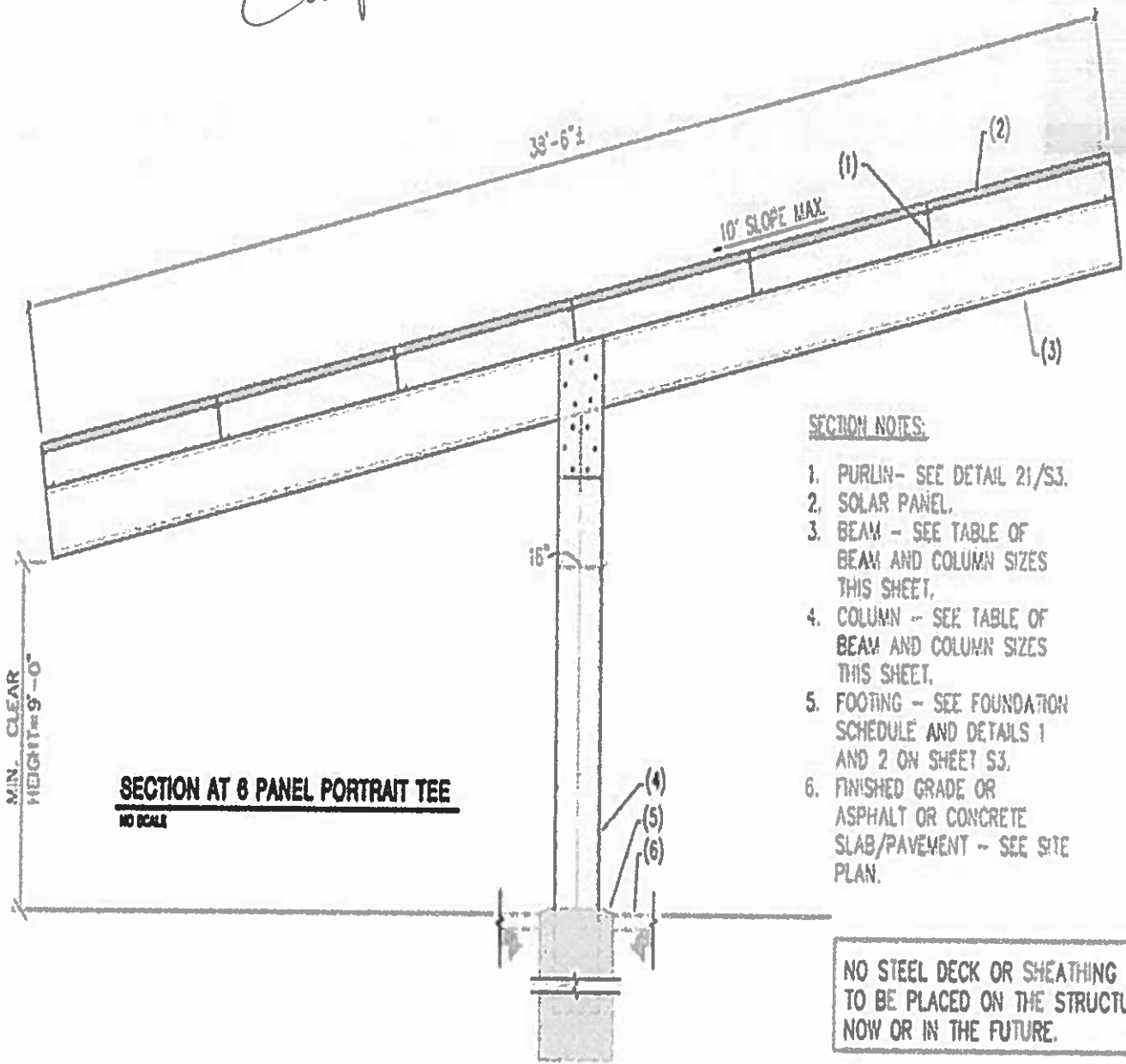
370 Watt
 19.10%
 -40C to +85C
 1000V DC
 15A
 0~+5W

UL 1703, IEC 61215, IEC 61730, IEC 62804 IEC 62716, IEC IEC 61701
 TUV Nord IEC/TS 62941 certifying
 ISO 9001 for Quality Management Systems
 ISO 14001 for Environmental Management Systems
 OHSAS ISO 18001 Occupational Health and Safety Systems

Type 1 fire-rating per UL 1703
 Passed Hail Test
 10-year
 25-year
 493
 106,887

\$257 or \$.70/dcW
 \$126,701

Carport



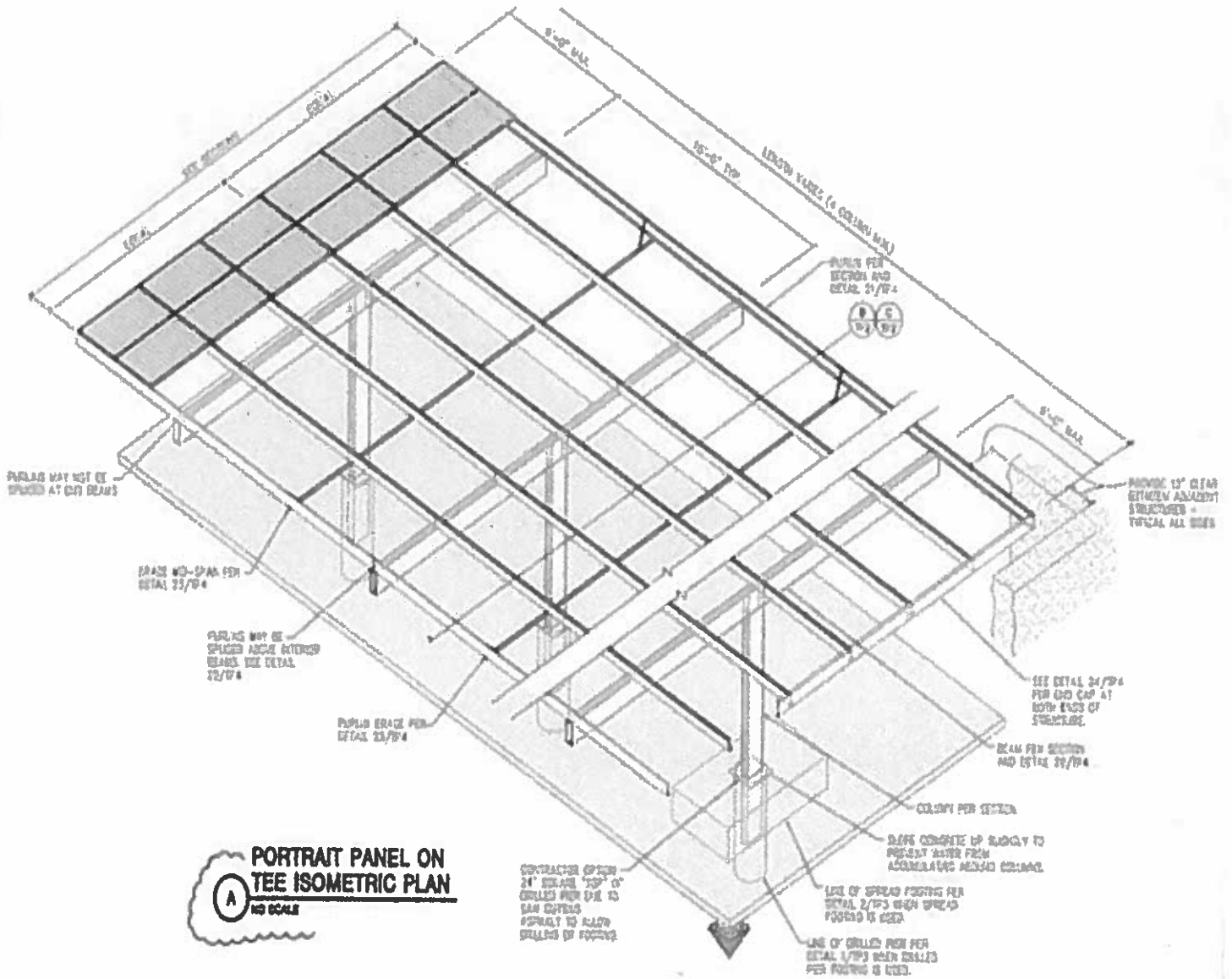
SECTION AT 6 PANEL PORTRAIT TEE
NO SCALE

SECTION NOTES:

1. PURLIN - SEE DETAIL 21/S3.
2. SOLAR PANEL.
3. BEAM - SEE TABLE OF BEAM AND COLUMN SIZES THIS SHEET.
4. COLUMN - SEE TABLE OF BEAM AND COLUMN SIZES THIS SHEET.
5. FOOTING - SEE FOUNDATION SCHEDULE AND DETAILS 1 AND 2 ON SHEET S3.
6. FINISHED GRADE OR ASPHALT OR CONCRETE SLAB/PAVEMENT - SEE SITE PLAN.

NO STEEL DECK OR SHEATHING IS TO BE PLACED ON THE STRUCTURE NOW OR IN THE FUTURE.

Cur port





CERTIFICATE OF RECOGNITION

This is to signify that

Powers Solar Frames, LLC

4118 East Elwood Street, Phoenix, Arizona 85040

is recognized as an approved fabricator of Structural Steel in accordance with
Section 1704.2.5.1 of the 2015 International Building Code (IBC)
Certificate of Recognition No. CR-6001

UES certifies that the Powers Solar Frames, LLC in-house inspection Program for Structural Steel complies with the IAPMO UES Uniform Evaluation Criteria for Fabricator Inspection Programs for Structural Steel (EC-020) and is recognized as an approved fabricator under Section 1704.2.5.1 of the 2015 International Building Code, Section 1704.2.5.2 of the 2012 International Building Code, and Section 1704.2.2 of earlier IBC editions. Fabrication processes included in this certificate encompasses welding utilizing the GMAW process in accordance with AWS D1.1. This certificate covers inspections performed according to guidelines established by the fabricator's approved quality control manual that comply with the requirements of EC-020. Periodic inspections are conducted by Smith Energy Laboratories to monitor fabrication processes for Structural Steel. Recognition is limited to fabrication processes and procedures only and do not include the design or performance features of fabricated products or the products themselves.

Richard Beck, VP of IAPMO Uniform Evaluation Service



Russ Chaney, CEO of The IAPMO Group

Originally Issued: April 3, 2015

Valid Through: April 30, 2021

IAPMO Uniform ES • 4755 East Philadelphia Street • Ontario, California 91761-2816



www.LADBS.org

Department Of Building & Safety
Material Control Section
221 N. Figueroa , 7th Floor
Los Angeles, CA 90012
Tel. (213) 482-0315
eMail: ladsbs_materialcontrol@lacity.org

FABRICATOR CERTIFICATE OF APPROVAL

Powers Solar Frames, LLC
JOHN POWERS
4118 E. ELWOOD ST.
PHOENIX, AZ 85040

Shop Location

Jason Roland
4118 E. ELWOOD ST.
PHOENIX, AZ 85040

Approval No: FB03100

Branch No: N/A

Expiration Date: 8/1/2020

Approval Type: LWS/SPC: SOLAR PANEL FRAMES, CARPORTS AND CANOPIES

You are hereby notified that your certificate of approval is valid until the expiration date shown above under the provisions of the City Of Los Angeles Municipal Code, section 96 204 (g) and Information Bulletin P/BC 2014-042 (Part I) Renewal.


FOR
Lisa Yancoy
Principal Inspector
Materials Control Section
(213) 482-7097

Discussion Item #2 - Five-Year History of Volunteer and Work Release Hours

Auburn Area Recreation and Park District (ARD) Standing Finance Committee October, 2020

Background

On September 24, 2019, Director Lynch requested a 5-year history of ARD's Volunteer hours by others on an annual basis.

The total average Volunteer hours are 4,519.7 annually.

ARD peaked with the highest volunteer hours in 2017-2018 with a total of 8,003.25, most of which came from a steady stream of work release workers.

ARD's lowest year is 2020-2021 with 1,294.5 hours reported for volunteers to date.

Volunteer and Work Release Hours

<u>2015 - 2016</u>	
Youth Services	-
Facilities & Grounds	2,457.00
Recreation	<u>113.50</u>
	<u>2,570.50</u> Total Hours for YR '15 - '16
<u>2016 - 2017</u>	
Youth Services	62.42
Facilities & Grounds	5,000.00
Recreation	<u>475.27</u>
	<u>5,537.69</u> Total Hours for YR '16 - '17
<u>2017 - 2018</u>	
Youth Services	315.42
Facilities & Grounds	6,792.00
Recreation	<u>895.83</u>
	<u>8,003.25</u> Total Hours for YR '17 - '18
<u>2018 - 2019</u>	
Youth Services	52.30
Facilities & Grounds	2,623.10
Recreation	<u>2,517.15</u>
	<u>5,192.55</u> Total Hours for YR '18 - '19
<u>2020-2021</u>	
	Hours
Youth Services	-
Facilities & Grounds	1,262.50
Recreation	<u>32.00</u>
	<u>1,294.50</u> Total Hours for YR '20 - '21

Discussion Item #3 Cover Sheet – Bike Park

Auburn Area Recreation and Park District (ARD) Acquisition and Development meeting, October, 2020; Board Meeting, October, 2020.

Background

On July 22, 2019, Director Gray and Director Ferris requested an ongoing statement showing the progress on the bike park, including volunteer hours and in-kind contributions.

In April, 2020 the Board of Director's approved the fiscal year budget for 2020-21 which included \$200,000 in expenditures for Phase II of the Bike Park; \$80,000 of which is to be transferred from the Capital Construction Reserves and the remaining \$120,000 from in-kind community sources.

Funding to date

Total cost thus far, including volunteer hours and in-kind contributions total \$583,696.

Volunteer hours contributed are over 908 hours, with an estimated value of \$21,500.

Fund raising for the Bike Park began in fiscal year 2014-2015. This included multiple Food Truck Fiesta Events, a Dinner Event, a Golfing Event, Grants, and donations gathered by Auburn Trails Alliance and local bike shops. **Fundraising and donations** received by ARD total \$85,314.

City Mitigation paid towards the Bike Park was in the amount of \$117,300.

County Mitigation funds contributed \$145,000 towards the build and ramps.

ARD has paid \$236,082 in **general fund** expenditures.

ARD General Fund	\$236,082
Volunteer Est. Wages	21,500
Fundraising/Donations	85,314
City Mitigation	117,300
County Mitigation	<u>145,000</u>
Total Project (thus far)	<u>\$583,696</u>

Fiscal Impact for 2020-21 Budget

\$80,000

Attachments

None

Discussion Item #4 – Proposed Board and Committee Meeting Schedule for November and December, 2020

The proposed Board and Committee Meeting schedule for November and December, 2020 is listed below as follows:

November, 2020

Acquisition & Development	Thursday, November 12, 2020 at 10:00 a.m.
Program, Personnel, Policy, Fee & Legal Review	Tuesday, November 10, 2020 at 1:00 p.m.
Standing Finance	Tuesday, November 10, 2020 at 2:00 p.m.
Board of Directors Meeting	Thursday, November 19, 2020 at 6:00 p.m.

December, 2020

Acquisition & Development	Wednesday, December 9, 2020 at 10:00 a.m.
Program, Personnel, Policy, Fee & Legal Review	Wednesday, December 9, 2020 at 1:00 p.m.
Standing Finance	Wednesday, December 9, 2020 at 2:00 p.m.
Board of Directors Meeting	Thursday, December 17, 2020 at 6:00 p.m.

November 2020

December 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11 Veterans Day OFF	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26 Thanksg- Day OFF	27 Holiday OFF	28
29	30					

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24 X-Mas Eve OFF	25 X-Mas OFF	26
27	28	29	30	31		

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Back in business: Auburn Recreation District plans concert, Halloween events for October

ARD plans concert, Halloween events for October

Traci Newell Auburn Journal Sep 29, 2020 10:00 AM



While the Auburn Area Recreation and Parks District has been operational throughout COVID-19 restrictions, it is now back to doing what it enjoys best – hosting events.

ARD has planned a live concert at Overlook Park on Oct. 10 and a Halloween Bazaar at Recreation Park on Oct. 17.

“In the business of recreation, we like to do things in person,” said Mark Brunner, Recreation Services Director for ARD. “To be able to offer two things back to back – it’s just rejuvenating. We hope to do even more as we move through the COVID tiers.”

The concert at Overlook Park is scheduled to feature Auburn-based country cover band Moonshine Crazy in a drive-in event. Brunner said ARD has never hosted a concert at the park before.

“The event will be right when the sunset is coming down, and it will be a really cool ambiance since the park has such great scenic views,” Brunner said. “We are really excited.”

The concert is a partnership with Maki Electric Heating and Air, which is sponsoring the event.

"Thanks to the good folks at Maki Electric Heating and Air, they wanted to put on an affordable drive-in concert for the community," Brunner said. "They are really behind it."

Maki Electric Heating and Air is connected to the featured band. Owner Debbie Dahl said the bassist is her electric manager.

"I was born and raised here in Auburn, and I always felt like Auburn had great events at the places I grew up loving," Dahl said. "This has been a tough year and ARD hasn't had any of their events. We thought Overlook Park would be a great spot."

The park can host 63 cars, Brunner said, with each car getting two parking spots so attendees can enjoy the concert outside of their vehicles and still be properly spaced per COVID-19 regulations.

Tickets are \$35 a car, \$50 for premium parking near the band. The event is scheduled to open parking at 2:30 p.m., feature an opening act at 4:30, with Moonshine Crazy playing from 5:30-7.

ARD isn't stopping with the concert event. It has planned a free Halloween Bazaar to replace its usual Harvest Festival, which takes place in October.

"We want to give families the opportunity to get out and celebrate Halloween in a safe way," Brunner said.

The Halloween Bazaar marries the traditions of the Harvest Festival with helping local businesses promote themselves. The event will feature up to 60-80 vendors, who will not be selling goods but will hand out candy along Recreation Park's half-mile trail.

"We want businesses to come out and promote themselves because they haven't had that opportunity during this pandemic," Brunner said.

The event will feature a Giant Pumpkin contest. Brunner said the competition may be fierce since the contest may include even more entries this year since so many events where large pumpkin contests are hosted have been cancelled.

"It's a really fun competition," Brunner said. "A lot of the growers know each other. What is really cool is just letting the kids to see what an 800-pound pumpkin looks like. It's a cool photo op for them."

There will also be a scarecrow decorating contest. The entries will be placed along the half-mile trail, adding decorations and ambiance to the park.

"Every little detail had to be COVID-proof," Brunner said. "We have been working with Placer County on this for two months, and we finally got a point where it is safe enough to do it."

Each vendor, who will provide candy along the candy trail, will be spaced at least 10 feet apart. Brunner said the vendor fee is a nominal \$10 to keep the event accessible to all types of businesses.

The event runs from 11 a.m. to 2 p.m. and is free to the public. Brunner said children are allowed to go along the trail more than once if desired.

"It's really exciting," Brunner said. "The one thing that is unique about ARD is the amount of community events we host May through October. In order to get this Halloween Bazaar up and running, it's been really special to us. It's starting to feel normal to see the momentum behind the event."

Brunner said ARD is going to plan events through the winter, since the pandemic prevented hosting so many of its usual events.

For more information on the concert or Halloween Bazaar, visit auburnrec.com.



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Auburn Police, Recreation and Park District, supporting cancer awareness with patches

Stacey Adams Sep 29, 2020 12:00 PM

In addition to the fall season, October brings National Breast Cancer Awareness month. Two local agencies have created special patches to help strengthen public awareness.

The Auburn Area Recreation and Park District has created a pink version of its original patch to support breast cancer awareness through its pink patch project. According to an ARD news release, the pink patch effort is being organized by the Friends of ARD nonprofit organization.

"The pink patches are intended to stimulate conversation with the community and to encourage public awareness about the importance of prevention, early detection and the ongoing fight against this disease," the news release stated.

Patches can be purchased at the Recreation Park customer service office, 123 Recreation Drive, from 10 a.m. to 3 p.m. Monday through Friday, or via mail by sending a check to Friends of ARD at 471 Maidu Drive, Suite 200, Auburn, CA 95603. Patches are available for a \$5 donation throughout October. To date, one-quarter of the inventory has been sold, according to Veona Galbraith, ARD administrative services manager.

All donation profits will support the efforts of the Albie Aware Breast Cancer Foundation. According to the release, an anonymous donor has offered to match all pink patch donations.

Gold Country Media

The Auburn Police Department has also created a cancer awareness patch. It features the lavender ribbon for all cancer awareness with "Cops for a cure" written in the same color. The patch includes other awareness ribbons, including breast cancer, ovarian, lung, uterine, childhood and leukemia.

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"October is cancer awareness month, we want to bring awareness to all types of cancer with our new 2020

collector patch," APD said on its Facebook page.

The APD patch is available throughout October at the police station, 1215 Lincoln Way, for a \$10 donation from 8 a.m. to 5 p.m. Monday through Friday.

All donations raised by APD will support the Sutter Auburn Radiation Oncology Center.



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Auburn Recreation District election: Three incumbents and one community member vie for three seats

Traci Newell Auburn Journal Oct 16, 2020 2:00 PM

< Three incumbents face a challenger in the race for three seats on the Auburn Area Recreation and Parks District (ARD) Board of Directors. >

Newcomer Jayson Wedge faces incumbent Gordon Ainsleigh, who has served on the board since 2004, Mi Lynch, who has served since 2016 and Jim Gray, who has been on the board for four terms.

The Auburn Journal reached out to each candidate and asked three topical questions regarding the ARD Board of Directors business. Their answers follow:

Jim Gray

Occupation: Deputy Probation Officer Supervisor

Contact/website: sactorivercat@yahoo.com

Why are you uniquely qualified to serve on the ARD Board of Directors?



I have served on the ARD board for numerous years and developed what I believe are three critical skills necessary in maintaining a successful board: exceptional interpersonal skills, a high level of administrative responsibility and an ability to build a strong sense of community. I have developed trusted relationships with the ARD staff, board of directors and community. I have established these relationships by interacting in a professional yet personable manner.

As a current board member, I am responsible for compliance with state, county and city policies ensuring ARD is abiding within the legal requirements. Lastly, building a sense of community is critical to maintaining healthy parks that address the needs of all members of our community. I am strongly committed to continuing to bring a sense of pride in the reputation of our local parks.

Securing appropriate funding for maintaining ARD parks and facilities is a challenge; what ideas do you have for new revenue streams?

During my tenure, ARD has been extremely successful in not only maintaining funding for current projects but future projects as well. Most notably, I am working with local agencies in the pursuit of a statewide park program grant to improve the 24-acre property at Regional Park. As a fiscally responsible board, ARD was also able to renovate James Field and finalize the first phase of the Auburn Bike Park.

Currently, the board is reviewing details to provide solar energy at each park location. Regarding new revenue streams, recent fundraisers both large and small have been implemented from a drive-in concert and Food Truck Thursdays to an old book sale to raise money to buy laptops for our Youth Services Program. ARD is engaged in in-kind fundraising for projects, including Phase 2 of the Auburn Bike Park and irrigation improvements.

Historically, ARD has hosted beloved events in town. Amid the pandemic and its restrictions, what are your ideas for safe ways for the community to come together again?

ARD has been successful in providing programs that meet the California Department of Public Health and other guidelines that are allowing for some recreation and fun. ARD has had five successful Food Truck Thursdays as well as a drive-in concert. October 17th, we will host a Halloween Bazar, which promises to be a great, safe way to get the kids out. ARD was also instrumental in providing childcare services when other facilities were unable to open. ARD continues to enforce the state guidelines for mask wearing and has implemented a safety plan at each park. Although ARD was not able to hold many of its well-known events, our parks provided an essential outlet for health and wellness during this time.

Mike Lynch

Occupation: Retired California State Park Ranger and Superintendent

Contact/website: mike.lynch.ard@gmail.com

Why are you uniquely qualified to serve on the ARD Board of Directors?

I feel my background and experience, as a longtime state parks ranger and superintendent (now retired), is unique on the current ARD board.

Securing appropriate funding for maintaining ARD parks and facilities is a challenge; what ideas do you have for new revenue streams?

ARD is fortunate that as a Special District, established in 1947, we have a secured basic revenue coming through our small share of the property tax. On top of this, we have ensured that new programs have a sufficient income component to be established.

Historically, ARD has hosted beloved events in town. Amid the pandemic and its restrictions, what are your ideas for safe ways for the community to come together again?

ARD is working very hard with local and state health officials to bring back as many of our programs as possible, in a safe manner that meet all COVID-19 safety precautions and requirements. Many have already come back in some manner or another (like the swimming pools), and I am confident that a vast majority of them will be back by next year.

Jayson Wedge

Occupation: Electrical Project Foreman

Contact/website: Jaysonwedge@yahoo.com

Why are you uniquely qualified to serve on the ARD Board of Directors?

I believe I would be a great candidate for this position because I communicate well. I like to inspire those I work with to make decisions that we can all find common ground on. I also believe through unity great things can be accomplished. It's extremely difficult to accomplish anything through division.

As a former business owner, I have been faced with some difficult challenges. I like to encourage and challenge my peers through healthy conversations to rise above any objectives and accomplish the task at hand.

With calling Auburn home for over 20 years, raised two children in the Auburn community and currently raising two more, I have a vested interest in the ARD community. We use the ARD facilities on a regular basis and would like nothing more to see all of the community enjoy ARD as we have had the privilege for the past 20 years.

Securing appropriate funding for maintaining ARD parks and facilities is a challenge; what ideas do you have for new revenue streams?

I'm not a huge advocate for more revenue. Funding and/or taxes will not make things better. However, I am an advocate for funding and more revenue for special projects.

I would challenge current revenue streams and/or funding on what is working and what needs to be improved. With managing projects in the millions, I have seen ideas that have had huge financial impacts and others that have started new industry standards. This has always started with an idea from someone. I would like to encourage the community to be more of a part of this conversation and present ideas since they would be the ones who would benefit from them.

Historically, ARD has hosted beloved events in town. Amid the pandemic and its restrictions, what are your ideas for safe ways for the community to come together again?

First to remove all forms of fear. I believe we can be safe and cautious, but once you allow fear to creep in, it's hard to remove.

Placer County has already voted to reopen. They took the bold stance to look at the data and respond appropriately regardless of what the state government has recommended. ARD needs to take this same approach and take a look at the data, what other counties and states are doing and start planning community events and stop operating in fear.

One thing our parks here at ARD have that can't be said for many other park departments across the state is a land mass. We are blessed to have parks where we can have social distance and still have plenty of room to have the community come together in unity if they so desire.

Gordon Ainsleigh

Occupation: Chiropractor, incumbent

Contact/website: drgordonmv@gmail.com

Why are you uniquely qualified to serve on the ARD Board of Directors?

Auburn is my birthplace. I know its history, where it's going and how to make it better.

I'm bringing 16 years of experience on the ARD board, and I have, as a UC Santa Barbara professor once pointed out, "an unusual ability to take facts we all know, put them together in ways we haven't thought of, and come up with a new understanding." This served ARD well when Jimmy Carroll and I were elected in 2004 as ARD's reputation and function were in tatters after the tenure of four consecutive chief administrators who were wonderful at resumes and interviews but not in running a recreation district. I saw that we must change our hiring process and promote from within an inexperienced young man we knew was smart, honest, hardworking and had a university degree in recreation management. That was Kahl Muscott, and ARD has been functioning well ever since.

Securing appropriate funding for maintaining ARD parks and facilities is a challenge; what ideas do you have for new revenue streams?

There are two ways to have more money: get more or spend less. I am a fiscal conservative who is perennially on the finance committee, going over the expenses every month, looking for ways to get more for less.

A current example is North Auburn Regional Park, where adjacent mobile-home park residents have cleared blackberries and brush, weed-eaten, planted shade trees and watered-mowed to get a backyard effect in neglected parkland that had been an unused tangled jungle haven for illegal campers and hideouts. Several members of the ARD board want to get rid of these mobile-home trespassers. I said, "Wait! They are doing our park-maintenance work for us, saving staff time and budget dollars. Let's get a contract that gives them permission to beautify that portion of our park while affirming that they have no rights to park property, and the ARD can still use the area for walking paths, disc golf or whatever, without having to clear the brush."

HAPPINESS--HEALTH--FISCAL CONSERVATISM

Historically, ARD has hosted beloved events in town. Amid the pandemic and its restrictions, what are your ideas for safe ways for the community to come together again?

I am a chiropractic doctor and spare-time scientist. To avoid misinformation, I get my science from the PubMed website of our National Library of Medicine. We can be closer to each other without increasing a risk if everyone