

**FRIENDS OF THE AUBURN AREA RECREATION AND PARKS, INC. 501 (c) (3)**  
**ADVISORY COMMITTEE AGENDA**  
**WEDNESDAY, OCTOBER 20, 2021 2:45 PM**  
**CANYON VIEW COMMUNITY CENTER, CONFERENCE ROOM**  
**471 MAIDU DRIVE**  
**AUBURN, CA**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at [kmuscott@auburnrec.com](mailto:kmuscott@auburnrec.com) or by calling (530) 537-2186 (M-F).

Due to the current COVID-19 crisis, the public will not be allowed to physically attend the meeting. The public may participate in the meeting through Zoom. The link for this meeting is <https://us06web.zoom.us/j/83472002889>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 834 7200 2889 to participate.

People using the Zoom website will be able to see and hear the Committee, and the Committee will be able to hear the public. The Committee will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or [kmuscott@auburnrec.com](mailto:kmuscott@auburnrec.com) at least 48 hours in advance to request an auxiliary aid or accommodation.

**I. Call to Order**

**Director Lynch \_\_\_\_\_ Director Ainsleigh \_\_\_\_\_**

**President Muscott \_\_\_\_\_ Treasurer Galbraith \_\_\_\_\_**

**Advisory Committee Chairman Bud Rietjens \_\_\_\_\_**

**Advisory Committee Member Heidi Rietjens \_\_\_\_\_**

**II. PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.**

**III. Review and Approval of the July 21, 2021 Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Advisory Committee Minutes (Page 2)**

**IV. Review of the 501 (c) (3) Financials and Checks from the 501 (c) (3) account– as of September 30, 2021 – (See attachment). (Pages 3 – 6)**

**V. Adjournment**

**Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3)**  
**Minutes of the**  
**Advisory Committee Meeting**  
**Wednesday, July 21, 2021, 2:45 p.m.**  
**Canyon View Community Center**  
**471 Maidu Drive**  
**Auburn, CA**

**I. CALL TO ORDER**

The Advisory Committee Meeting of the Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) was called to order at 3:04 p.m.

Director Lynch, Kahl Muscott, and Veona Galbraith were present. Director Ainsliegh, Bud Rietjens, Advisory Committee Chairman and Advisory Committee Member Heidi Rietjens were absent.

**II. PUBLIC COMMENT** – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Committee Chairperson, please state your name and address for the record (optional). There is a time limitation of three minutes.

None.

**III. Review and Approval of the April 21, 2021, Friends of the Auburn Area Recreation and Parks, Inc. 501 c (3) Advisory Committee Minutes**

The minutes were reviewed and approved by the Committee.

**IV. Review of the 501 (c) (3) Financials and Checks from the 501 (c) (3) account – as of June 30, 2021**

The 501 (c) (3) financials and checks were reviewed and approved by the Advisory Committee and forwarded to the July 29, 2021 Friends of the Auburn Area Recreation and Parks, Inc. 501 (c) (3) Board Meeting for review and approval.

**V. ADJOURNMENT** – As there was no further business, the meeting was adjourned at 3:06 p.m.

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

Balance Sheet

9/30/2021

**ASSETS**

First Foundation Bank 501c3

22,364.18

**TOTAL ASSETS**

**22,364.18**

**LIABILITIES**

**TOTAL LIABILITIES**

**0.00**

**NET POSTION**

Retained Earnings

17,159.84

Net Profit (Loss)

5,204.34

**TOTAL NET POSITION**

**22,364.18**

**TOTAL LIABILITIES AND NET POSITION**

**22,364.18**

## Profit and Loss - Detail

1/1/2021 To 9/30/2021

	Current Period	Actual YTD
<b><u>REVENUE</u></b>		
<b><u>Grants and Donations</u></b>		
Donations	0.00	90.00
Donations - Bike Park	5.00	5.00
Donations - Park Improvements	2,257.32	2,457.32
Donations - Dead Fest	5,755.50	6,597.00
Donations - Youth Assistance	597.52	7,347.52
Donations - Food Truck Fiesta	500.00	1,341.50
Donations - Harvest Festival	250.00	1,081.00
Donations - Movie in the Park	0.00	831.00
Donations - Great Auburn Obstacle Race	250.00	1,081.00
Donations - Concert at Overlook Park	0.00	831.00
Donations - Ukulele Festival	(500.00)	331.00
Donations - Visit Santa	0.00	831.00
Donations - Santa's Toy Chest	0.00	831.00
<i>Total Grants and Donations</i>	<b>\$9,115.34</b>	<b>\$23,655.34</b>
<b><u>Event Revenue</u></b>		
Food Truck Fiesta Revenue	8,102.80	8,102.80
Food Truck Vendor Revenue	1,460.00	1,460.00
Dead Fest Event Revenue	4,145.00	4,145.00
<i>Total Event Revenue</i>	<b>\$13,707.80</b>	<b>\$13,707.80</b>
<b>TOTAL REVENUE</b>	<b>\$22,823.14</b>	<b>\$37,363.14</b>
<b><u>EXPENSES</u></b>		
<b><u>Admin and Professional Services</u></b>		
Legal Expenses	3,062.05	3,132.05
Liability Insurance	1,003.00	1,003.00
<i>Total Admin and Professional Services</i>	<b>\$4,065.05</b>	<b>\$4,135.05</b>

	Current Period	Actual YTD
<i><u>Donation Expenses</u></i>		
Youth Assistance Donations Expense	0.00	1,023.17
Bike Park Donations Expense	0.00	1,564.68
Harvest Festival Donation Expense	0.00	441.07
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<i>Total Donation Expenses</i>	<b>\$0.00</b>	<b>\$3,028.92</b>
<i><u>Total Event Expenses</u></i>		
Party In The Park Donation Expenses	0.00	441.07
Ukulele Festival Donation Expenses	0.00	441.07
Great Am Scramble/Obstacle Donation Expenses	0.00	441.07
Concert in Park Expense	0.00	2,702.07
Dead Fest Event Expense	11,030.90	13,087.14
Food Truck Fiesta Event Expense	7,686.17	7,882.41
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<i>Total Event Expenses</i>	<b>\$18,717.07</b>	<b>\$24,994.83</b>
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<b>TOTAL EXPENSES</b>	<b>\$22,782.12</b>	<b>\$32,158.80</b>
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<b>NET PROFIT (LOSS)</b>	<b>\$41.02</b>	<b>\$5,204.34</b>
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**Friends of ARD**  
**VENDOR CHECK REGISTER REPORT**

From: 7-1-21 TO: 9-30-21

Check Number	Vendor Check Name	Check Date	Amount
5643	Paul Emery (Dead Fest sound)	8/9/2021	\$400.00
5644	Freshmint (Dead Fest poster design)	8/9/2021	\$50.00
5645	Park 'N Pour (Dead Fest tap trailer deposit)	8/9/2021	\$350.00
5646	Kyle Ledson (Food Truck music)	8/10/2021	\$200.00
Cashiers' Ck	Dead Winter Carpenters LLC	8/17/2021	\$1,500.00
5647	Curt's Auto Body (stage for Food Truck)	8/19/2021	\$500.00
5648	Cook's Portable Toilets & Septic (Food Truck)	8/24/2021	\$148.45
5649	Park 'N Pour (Dead Fest tap trailer deposit)	8/24/2021	\$412.00
5660	Avenue Illumination (DF Stage)	9/14/2021	\$2,855.00
5661	Brown, Scott (DF performer)	9/1/2021	\$500.00
5662	Campus, Gary (DF performer)	9/14/2021	\$400.00
5663	Moonalice Touring Inc. (DF performer)	9/14/2021	\$2,000.00
5664	Guberman, Scott (DF performer)	9/14/2021	\$400.00
5665	Ingram, Wally (DF performer)	9/14/2021	\$200.00
5666	Kunert, Kyle "Caltucky"	9/14/2021	\$300.00
5667	McLean, John Paul (DF performer)	9/14/2021	\$300.00
5668	Mr Big Bear Productions LLC (Dead Fest)	9/14/2021	\$750.00
5669	Nelson, David (DF performer)	9/14/2021	\$500.00
5670	Curtain, Brian "Love Mischief"	9/16/2021	\$300.00
5671	Bradley, Leach (DF performer)	9/16/2021	\$300.00
5672	River City Rentals (DF Lights)	9/16/2021	\$250.00
5673	Sandoval, Nicholas (DF performer)	9/16/2021	\$400.00
5674	Auburn Chamber of Commerce (Bal of DF billboard)	9/20/2021	\$360.00
5675	Auburn Area Rec & Parks (Reimburse expenses)	9/20/2021	\$1,144.49
5676	Crooked Lane Brewing Company (Beer for DF)	9/20/2021	\$487.50
5677	Philadelphia Insurance Company (Liability Insurance)	9/20/2021	\$1,003.00
5678	Auburn AleHouse (Beer for DF)	9/27/2021	\$442.84
5679	Cooks Portable Toilets & Septic (DF)	9/27/2021	\$464.89
5680	Scott Holbrook (reimburse DF hotels for performers)	9/27/2021	\$194.40
5681	Image Net/Juli Land-Marx (Graphic Design for DF)	9/27/2021	\$244.00
5682	United States Treasury (IRS)	9/27/2021	\$3,062.05