

**AUBURN AREA RECREATION AND PARK DISTRICT
MEETING OF THE BOARD OF DIRECTORS AGENDA**

6:00 PM

**THURSDAY, OCTOBER 28, 2021
CANYON VIEW COMMUNITY CENTER, BOARD ROOM
471 MAIDU DRIVE, AUBURN, CA 95603**

Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection by contacting the District Administrator at kmuscott@auburnrec.com or by calling (530) 537-2186 (M-F).

The public may participate in the meeting in-person or through Zoom. The link for this meeting is <https://us06web.zoom.us/j/87552260195>. The public can use this link and/or call 1 669 900 6833 Webinar ID: 875 5226 0195 to participate.

People using the Zoom website will be able to see and hear the Board, and the Board will be able to hear the public. The Board will not receive any visual/video from the public. This is done to avoid inappropriate visual content at the meeting.

Questions and comments can be sent via email to the District Administrator no later than one hour before the meeting. These emails will be read aloud at the meeting and responded to accordingly. Emails can be sent during the meeting, and staff will work to ensure that all are read, however the best way to have your comment heard is through the Zoom meeting or the associated phone number.

If you are a person with a disability and need an accommodation to participate in the District's programs, services, activities and meetings, contact Kahl Muscott at (530) 537-2186 or kmuscott@auburnrec.com at least 48 hours in advance to request an auxiliary aid or accommodation.

1.0 CALL TO ORDER

(PLEDGE TO THE FLAG)

The Board of Directors of the Auburn Area Recreation and Park District welcomes you to its meetings. Regular meetings are scheduled at 6 p.m. the last Thursday of each month. The November and December Board meetings will be scheduled in consideration of recognized holidays. Your attendance and interest is encouraged and appreciated. Special accommodations may be made upon request to the District Administrator 72 hours in advance of the meeting.

Roll Call

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

Presentation from Administrative Services Manager Veona Galbraith to Diane Shaw, Account Clerk II as employee of the month for October, 2021.

Presentation to Executive Assistant Pat Larson.

3.0 AGENDA REVIEW, CHANGES, AND APPROVAL

Motion by _____ Second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

4.0 PUBLIC COMMENT – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be un-muted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

5.0 CONSENT ITEMS – (roll call vote). All matters listed under the Consent Calendar are to be considered routine by the Board of Directors and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the Board votes on the motion to adopt, a member or members of the Board, staff or the public requests a specific item to be removed from the Consent Calendar for separate discussion and action.

_____ **5.1 Review and approval of Minutes of the Board of Directors from September 28, 2021 (Pages 6 – 10)**

Review and approval of Minutes of the Board of Directors from August 26, 2021.

_____ **5.2 Review of Cash Requirements for September, 2021 (Standing Finance Committee) (Pages 12 – 15)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval.

_____ **5.3 Review of Financials for September, 2021 (Standing Finance Committee) (pages 16 – 21)**

This item was reviewed and approved by the Standing Finance Committee and forwarded to the Consent Calendar for review and approval.

_____ **5.4 District Policy Proposed Amendment – Smoking and Vaping (Program, Personnel, Policy, Fee & Legal Review Committee) (Page 23)**

Shall the Auburn Area Recreation and Park District (ARD) change its policy regarding the prohibitions on smoking to include vaping and e-cigarettes?

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

_6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS (Pages 24 -45)

Please see board reports, vandalism reports, and project activity report under item 6.0.

_____ **7.0 UNFINISHED BUSINESS**

None.

_____ **8.0 NEW BUSINESS**

_____ **8.1 Resolution Number 2021-20: Meadow Vista Park Path Repairs & Parking Lot Sealcoat Project – Award of Contract (Acquisition & Development Committee) (Pages 46 – 54)**

Shall the Auburn Area Recreation and Park District (ARD) adopt Resolution Number 2021-20: a resolution awarding a contract for the Meadow Vista Park Path Repairs & Parking Lot Sealcoat Project to Baldoni Construction?

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

_____ **8.2 Resolution Number 2021-22: Purchase of a new Dump Truck (Standing Finance Committee) (Pages 55 – 62)**

Shall the Auburn Area Recreation and Park District (ARD) approve and adopt Resolution Number 2021-22, authorizing the District Administrator to purchase a new International MV 607 Dump Truck for an amount not to exceed \$135,000?

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

_____ **8.3 Amending 2021/2022 Project List and CIP (Acquisition & Development Committee) (Pages 63 – 74)**

Shall the Auburn Area Recreation & Park District amend the existing 2021/2022 Project List and Capital Improvement Project List (CIP) to coincide with the FY 21/22 Budget Revision?

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

_____ **8.4 Resolution Number 2021-21: Mid-Year Budget Revision for Fiscal Year 2021/2022 (Standing Finance Committee) (Pages 75 – 108)**

Shall the Auburn Area Recreation and Park District (ARD) approve the Mid-Year 2021/2022 revised budget and adopt Resolution Number 2021-21?

Motion by _____ second by _____ to _____

Ainsleigh _____ Lynch _____ Ferris _____ Gray _____ Holbrook _____

Roll Call Vote

_____ **9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS**

1. Information Item – Removal of Regional Park Dry Creek Porta Potties. (Acquisition & Development Committee) - see attached information. (Page 109 – 110)

2. Schedule of Committee and Board meetings for November and December, 2021.
See attachment. (Pages 111 – 112)
3. County Mitigation Fund, current balance \$792,000.

_____ **10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS**

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

_____ **12.0 PUBLIC COMMENT** – This is the time wherein any person may comment on any item not on the agenda within the subject matter jurisdiction of the Board of Directors. If you have a public comment, please use the “Raise your hand” feature through Zoom. You will be unmuted after you are recognized by the Board Chairperson. People only calling in should press #9 to telephonically raise your hand. Please state your name, and address for the record (optional). There is a time limitation of three minutes.

_____ **13.0 CLOSED SESSION**

13.1 Public Employee Performance Evaluation (Gov Code 54954.5, subd. (e), 54947.)

Title: District Administrator

_____ **14.0 OPEN SESSION – REPORT/ACTION ON OR ABOUT CLOSED SESSION**

ADJOURNMENT

AUBURN AREA RECREATION AND PARK DISTRICT
This agenda is hereby certified to have been posted as follows:

10-22-21
Date

10:40 AM.
Time


Clerk to the Board

SECTION: 5.0

ITEM: 5.1 REVIEW AND APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS FROM SEPTEMBER 28, 2021

INFORMATION: SEE ATTACHED MINUTES

STAFF RECOMMENDATION: BOARD OF DIRECTORS REVIEW & APPROVE MINUTES

FISCAL IMPACT: NONE

**Auburn Area Recreation and Park District
Minutes of the Meeting of the Board of Directors
Tuesday, September 28, 2021, 6:00 p.m.**

Board Members

Present: Chairman H. Gordon Ainsleigh
Director Mike Lynch
Director Jim Ferris
Director Jim Gray
Director Scott Holbrook

**Board Members
Absent:** None.

Staff Present: Kahl Muscott, District Administrator
Veona Galbraith, Administrative Services Manager
Jesse Williams, Facilities & Grounds Manager
Manouch Shirvanioun, Customer Service/Marketing Manager -
Absent
Mark Brunner, Recreation Services Manager
Amy Oddo, Youth Services Manager
Mike Scheele, Landscape Architect/Project Manager
Pat Larson, Recording Secretary

1.0 CALL TO ORDER

The Meeting of the Board of Directors was called to order at 6:00 p.m. by Chairman Ainsleigh.

2.0 INTRODUCTIONS, PRESENTATIONS AND ANNOUNCEMENTS

A presentation was given from Facilities & Grounds Manager Jesse Williams to Facilities & Grounds Park Worker Jonathan Laymon as employee of the month for September, 2021.

A slide presentation was given from Eagle Scout candidate Sebastian Campbell regarding his Eagle Scout project of re-building the shade structure at Ashley Memorial Dog Park.

3.0 AGENDA REVIEW, CHANGES AND APPROVAL

A motion was made by Director Holbrook and seconded by Director Ferris to approve the agenda as written.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

4.0 PUBLIC COMMENT

Gary Yee of 222 Mulberry Lane, Auburn, California gave public comment regarding he attended a Firewise Community meeting on September 27, 2021. He asked if there is anything ARD can do to clear Shockley Park of the fire hazards that exist there? He will come back to another ARD Board meeting to check on the status of clearing Shockley Park of fire hazards.

5.0 CONSENT ITEMS

- 5.1 Review and Approval of Minutes of the Board of Directors Meeting from August 26, 2021**
- 5.2 Review of Cash Requirements for August, 2021 (Standing Finance Committee)**
- 5.3 Review of Financials for August, 2021 (Standing Finance Committee)**
- 5.4 Renewing and Updating Facility Use Agreement with the American Red Cross (Program, Personnel, Policy, Fee & Legal Review Committee)**

A motion was made by Director Lynch and seconded by Director Gray to approve the Consent Calendar as written.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Yes
Director Gray – Yes
Director Holbrook – Yes

5 – 0 Motion carries.

6.0 ADMINISTRATOR’S AND DEPARTMENTAL REPORTS

Board reports, fee waiver log, and project activity report were provided to the Board under separate cover.

7.0 UNFINISHED BUSINESS

None.

Director Ferris left the meeting at 6:56 p.m.

8.0 NEW BUSINESS

8.1 Resolution Number 2021-17, Proposed Fee Increases: Facility and Field Rentals; Public Swim (Program, Personnel, Policy, Fee & Legal Review Committee)

PUBLIC HEARING

Public Hearing opened at 6:57 p.m.

Staff Presentation – District Administrator Kahl Muscott gave the staff presentation regarding the proposed fee increases to the board and the public.

Public Comment – Jamie Baldwin of Auburn Little League gave public comment regarding the proposed fee increases are not in the best interests of the Auburn Little League, ARD will be pricing Auburn Little League out.

Board Discussion/Action – The board discussed the proposed fee increases.

Close Public Hearing – the Public Hearing was closed at 7:09 p.m.

A motion was made by Director Holbrook and seconded by Director Lynch to adopt Resolution Number 2021-17, increasing fees for the rental of facilities and fields for FY 2023/24 – FY 2025/26, and increasing the entry fee for public swim for FY 2022/23 – FY 2025/26.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Absent
Director Gray – No
Director Holbrook – Yes

3 – 1 Motion carries.

8.2 Resolution Number 2021-18: ARD Placer Hills Pool Parking Lot Re-paving Project – Award of Contract (Acquisition & Development Committee)

A motion was made by Director Lynch and seconded by Director Gray to adopt Resolution Number 2021-18, ARD Placer Hills Pool Parking Lot Re-paving Project – Award of Contract.

Roll Call Vote

Director Ainsleigh – Yes
Director Lynch – Yes
Director Ferris – Absent
Director Gray – Yes

Director Holbrook – No

3 - 1 Motion carries.

8.3 Resolution Number 2021-19: Authorizing Remote Teleconference Meetings for the Auburn Recreation District, Per AB 361

Public Comment:

Rachel Radell-Harris gave public comment that she likes to attend meetings via zoom as she has three children and it is sometimes difficult to attend meetings in person.

A motion was made by Director Lynch and seconded by Director Gray to adopt Resolution Number 2021-19: Authorizing Remote Teleconference Meetings for the Auburn Recreation District, Per AB 361.

Roll Call Vote

Director Ainsleigh – No

Director Lynch – Yes

Director Ferris – Absent

Director Gray –Yes

Director Holbrook – No

2 – 2 – 0 Motion did not pass.

9.0 ITEMS FOR DISCUSSION AND INFORMATIONAL ITEMS

1. Information item – Wheelchair Swing Location Study – information was provided. There was board discussion to ask for more mitigation fees for this project. So far, there is only \$1,000 in donations. The cost for this project has increased to \$80,000, it will be included in the October, 2021 budget revision.
2. County Mitigation Fund, current balance \$792,000.

10.0 BRIEF ANNOUNCEMENTS AND REPORTS FROM BOARD MEMBERS

No action will be taken at this time on any item announced or reported by a Board Member. The Board or a member of the Board may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent Meeting concerning any matter so reported, or take action to direct staff to place a matter of business on a future agenda.

Director Lynch announced that October is breast cancer awareness month. Pink hats and patches will be on sale again. The proceeds from the sale of these items will go through the Friends of the Auburn Area Recreation and Parks, Inc. account with the proceeds being donated to Albie Aware Breast Cancer Foundation.

11.0 CORRESPONDENCE/COMMUNICATIONS AND INFORMATIONAL

None.

12.0 PUBLIC COMMENT

None.

13.0 CLOSED SESSION – Without objection Closed Session was waived.

ADJOURNMENT - As there was no further business, the meeting was adjourned at 7:38 p.m. by Chairman Ainsleigh.

Board Secretary

Date

SECTION: 5.0

**ITEM: 5.2 REVIEW AND APPROVAL OF CASH
REQUIREMENTS FOR SEPTEMBER, 2021**

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING
FINANCE COMMITTEE AND FORWARDED TO
THE CONSENT CALENDAR FOR REVIEW AND
APPROVAL**

FISCAL IMPACT: \$440,803.79

Ranges:	From:	To:	Check Date	From:	To:
Check Number	First	Last	9/1/2021	9/1/2021	9/30/2021
Vendor ID	First	Last	Checkbook ID	COMM 1ST	COMM 1ST
Vendor Name	First	Last			

Sorted By: Check Number

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
22019	D0010	Diamond Pacific	9/3/2021	COMM 1ST	PMCHK00002780	\$155.49
22020	G0006	Gold Country Media Publication	9/3/2021	COMM 1ST	PMCHK00002780	\$2,235.80
22021	S1007	Stationary Engineers, Local 39	9/3/2021	COMM 1ST	PMCHK00002780	\$359.13
22022	TEMPB	Sean Bianco	9/3/2021	COMM 1ST	PMCHK00002780	\$269.00
22023	TEMPD	Dennon, Robert	9/3/2021	COMM 1ST	PMCHK00002780	\$40.00
22024	TEMPG	Brittany George	9/3/2021	COMM 1ST	PMCHK00002780	\$35.00
22025	TEMPH	Patrick Hake	9/3/2021	COMM 1ST	PMCHK00002780	\$175.00
22026	TEMPP	Placer County Human and Health	9/3/2021	COMM 1ST	PMCHK00002780	\$556.00
22027	TEMPS	Nicole Moon-Simkins	9/3/2021	COMM 1ST	PMCHK00002780	\$335.00
22029	1099-256	Healing Pastures, Inc.	9/10/2021	COMM 1ST	PMCHK00002782	\$675.00
22030	1099-291	Isaac Humber	9/10/2021	COMM 1ST	PMCHK00002782	\$159.25
22031	1099-313	Alison Lloyd	9/10/2021	COMM 1ST	PMCHK00002782	\$456.00
22032	1099-363	Cheyenne Little	9/10/2021	COMM 1ST	PMCHK00002782	\$1,722.60
22033	1099-375	Jennifer Rogers	9/10/2021	COMM 1ST	PMCHK00002782	\$819.00
22034	1099-376	Britt, Joanna	9/10/2021	COMM 1ST	PMCHK00002782	\$195.00
22035	A0051	Anderson's Sierra Pipe Co.	9/10/2021	COMM 1ST	PMCHK00002782	\$402.61
22036	A0091	Altara	9/10/2021	COMM 1ST	PMCHK00002782	\$175.00
22037	C0072	CIT Technology Fin. Serv., Inc	9/10/2021	COMM 1ST	PMCHK00002782	\$470.75
22038	C0113	Cooks Portable Toilets & Septi	9/10/2021	COMM 1ST	PMCHK00002782	\$1,619.12
22039	C0130	Cirrus Group LLC	9/10/2021	COMM 1ST	PMCHK00002782	\$1,154.91
22040	D0066	De Lage Landen Financial Servi	9/10/2021	COMM 1ST	PMCHK00002782	\$332.48
22041	E0008	Ewing Irrigation Products, Inc	9/10/2021	COMM 1ST	PMCHK00002782	\$368.95
22042	F0038	Fastenal Company	9/10/2021	COMM 1ST	PMCHK00002782	\$16.97
22043	H0056	Humana Dental Ins. Co	9/10/2021	COMM 1ST	PMCHK00002782	\$2,344.86
22044	H0062	Home Depot Pro	9/10/2021	COMM 1ST	PMCHK00002782	\$28.49
22045	M0098	Meadow Vista County Water Dist	9/10/2021	COMM 1ST	PMCHK00002782	\$2,843.18
22046	M1008	Madsen Roofing and Waterproofi	9/10/2021	COMM 1ST	PMCHK00002782	\$10,846.00
22047	N0045	Near U CO2	9/10/2021	COMM 1ST	PMCHK00002782	\$177.67
22048	N0048	Normac, Inc.	9/10/2021	COMM 1ST	PMCHK00002782	\$245.48
22049	P0005	Placer County Water Agency	9/10/2021	COMM 1ST	PMCHK00002782	\$828.12
22050	P0007	Pacific Gas & Electric Company	9/10/2021	COMM 1ST	PMCHK00002782	\$90.40
22051	P0064	Pitney Bowes, Inc.	9/10/2021	COMM 1ST	PMCHK00002782	\$462.10
22052	P0118	Parker Landscape Development I	9/10/2021	COMM 1ST	PMCHK00002782	\$1,188.00
22053	Q0003	Quality Automotive	9/10/2021	COMM 1ST	PMCHK00002782	\$833.10
22054	R0073	Riebes Auto Parts	9/10/2021	COMM 1ST	PMCHK00002782	\$95.52
22055	S0009	Sierra Saw Sales And Service	9/10/2021	COMM 1ST	PMCHK00002782	\$168.99
22056	S0034	Thatcher Company	9/10/2021	COMM 1ST	PMCHK00002782	\$928.13
22057	S0054	Souza's Tire Service	9/10/2021	COMM 1ST	PMCHK00002782	\$494.71
22058	S0067	Superfast Copy	9/10/2021	COMM 1ST	PMCHK00002782	\$27.11
22059	S0103	SCI Consulting Group	9/10/2021	COMM 1ST	PMCHK00002782	\$1,718.89
22060	S0163	Steffen's HVAC Services	9/10/2021	COMM 1ST	PMCHK00002782	\$1,926.00
22061	T0031	Turf Star, Inc.	9/10/2021	COMM 1ST	PMCHK00002782	\$336.52
22062	T1000	Transamerica Life Insurance	9/10/2021	COMM 1ST	PMCHK00002782	\$460.00
22063	TEMPD	Jen Dixon	9/10/2021	COMM 1ST	PMCHK00002782	\$224.00
22064	TEMPH	Jennifer Herrero	9/10/2021	COMM 1ST	PMCHK00002782	\$30.00
22065	TEMPP	Danica McClure	9/10/2021	COMM 1ST	PMCHK00002782	\$42.00
22066	TEMPS	Kim Sackman	9/10/2021	COMM 1ST	PMCHK00002782	\$225.00
22067	TEMPT	Maya Taylor	9/10/2021	COMM 1ST	PMCHK00002782	\$108.00
22069	V0004	Valley Truck & Tractor Co.	9/10/2021	COMM 1ST	PMCHK00002782	\$1,818.98
22070	W0001	Walker's Office Supplies, Inc.	9/10/2021	COMM 1ST	PMCHK00002782	\$904.49
22071	W0010	Waxie Sanitary Supply	9/10/2021	COMM 1ST	PMCHK00002782	\$2,179.05
22072	W0044	Wave	9/10/2021	COMM 1ST	PMCHK00002782	\$129.85
22074	G0045	GSSA	9/10/2021	COMM 1ST	PMCHK00002781	\$95.00
22075	N0003	Norris Electric, Inc.	9/10/2021	COMM 1ST	PMCHK00002781	\$25,140.18
22076	U0019	US Bank	9/10/2021	COMM 1ST	PMCHK00002781	\$7,873.66
22079	S0162	Auburn Senior Center	9/17/2021	COMM 1ST	PMCHK00002783	\$67.30

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
22080	S1007	Stationary Engineers, Local 39	9/17/2021	COMM 1ST	PMCHK00002783	\$340.68
22081	TEMPH	Ramona Hernandez	9/17/2021	COMM 1ST	PMCHK00002783	\$197.00
22082	TEMPM	Kourtney Martens	9/17/2021	COMM 1ST	PMCHK00002783	\$89.00
22083	TEMPN	Laura Newby	9/17/2021	COMM 1ST	PMCHK00002783	\$294.00
22084	TEMPPP	Alice Posner	9/17/2021	COMM 1ST	PMCHK00002783	\$89.00
22085	TEMPS	Eric Smith	9/17/2021	COMM 1ST	PMCHK00002783	\$70.00
22086	TEMPT	Thomas Toy	9/17/2021	COMM 1ST	PMCHK00002783	\$89.00
22087	TEMPW	Bobbie Jo Winegar	9/17/2021	COMM 1ST	PMCHK00002783	\$25.00
22088	W0044	Wave	9/17/2021	COMM 1ST	PMCHK00002783	\$475.35
22091	1099-216	Gerald Harris	9/24/2021	COMM 1ST	PMCHK00002784	\$520.00
22092	1099-218	Auburn Gymnastics Center	9/24/2021	COMM 1ST	PMCHK00002784	\$536.25
22093	1099-269	Deborah Lynn	9/24/2021	COMM 1ST	PMCHK00002784	\$136.50
22094	1099-271	Kelpro Security	9/24/2021	COMM 1ST	PMCHK00002784	\$2,937.90
22095	1099-277	Foothill Karate Do	9/24/2021	COMM 1ST	PMCHK00002784	\$591.50
22096	1099-295	Juli Land-Marx	9/24/2021	COMM 1ST	PMCHK00002784	\$1,406.00
22097	1099-313	Alison Lloyd	9/24/2021	COMM 1ST	PMCHK00002784	\$576.00
22098	1099-343	Faith Petersen	9/24/2021	COMM 1ST	PMCHK00002784	\$936.00
22099	1099-363	Cheyenne Little	9/24/2021	COMM 1ST	PMCHK00002784	\$990.00
22100	1099-372	Rebecca Partridge	9/24/2021	COMM 1ST	PMCHK00002784	\$526.50
22101	A0001	Recology Auburn Placer	9/24/2021	COMM 1ST	PMCHK00002784	\$1,735.65
22102	A0013	AT&T	9/24/2021	COMM 1ST	PMCHK00002784	\$74.90
22103	A0027	Recology Auburn Placer	9/24/2021	COMM 1ST	PMCHK00002784	\$1,237.86
22104	A0049	Auburn Rotary - Community Fund	9/24/2021	COMM 1ST	PMCHK00002784	\$250.00
22105	A0170	AT&T Acct 088-034-5818-655	9/24/2021	COMM 1ST	PMCHK00002784	\$90.95
22106	B0069	Bidwell Water	9/24/2021	COMM 1ST	PMCHK00002784	\$403.10
22107	C0061	California Computer Services	9/24/2021	COMM 1ST	PMCHK00002784	\$1,830.00
22108	C0111	Cal.net	9/24/2021	COMM 1ST	PMCHK00002784	\$66.90
22109	C0137	Centrica Business Solutions	9/24/2021	COMM 1ST	PMCHK00002784	\$314,921.01
22110	C1010	Connors, Scott	9/24/2021	COMM 1ST	PMCHK00002784	\$27.83
22111	C1011	Kasey Casl	9/24/2021	COMM 1ST	PMCHK00002784	\$31.53
22112	D0025	Dawson Oil Company	9/24/2021	COMM 1ST	PMCHK00002784	\$5,338.46
22113	F0038	Fastenal Company	9/24/2021	COMM 1ST	PMCHK00002784	\$2,160.71
22114	F0041	Friends of ARD	9/24/2021	COMM 1ST	PMCHK00002784	\$1,884.82
22115	G0006	Gold Country Media Publication	9/24/2021	COMM 1ST	PMCHK00002784	\$1,632.52
22116	G0045	GSSA	9/24/2021	COMM 1ST	PMCHK00002784	\$762.45
22117	H0056	Humana Dental Ins. Co	9/24/2021	COMM 1ST	PMCHK00002784	\$2,344.86
22118	I0010	Inland Business Systems	9/24/2021	COMM 1ST	PMCHK00002784	\$5.63
22119	K0010	Knorr Systems, Inc.	9/24/2021	COMM 1ST	PMCHK00002784	\$795.70
22120	M0013	Meadow Vista Hardware	9/24/2021	COMM 1ST	PMCHK00002784	\$279.27
22121	M0106	Marina Landscape, Inc	9/24/2021	COMM 1ST	PMCHK00002784	\$5,621.15
22122	N0003	Norris Electric, Inc.	9/24/2021	COMM 1ST	PMCHK00002784	\$601.57
22123	N0012	Nevada Irrigation District	9/24/2021	COMM 1ST	PMCHK00002784	\$156.04
22124	N0048	Normac, Inc.	9/24/2021	COMM 1ST	PMCHK00002784	\$564.22
22125	P0005	Placer County Water Agency	9/24/2021	COMM 1ST	PMCHK00002784	\$279.91
22126	P0007	Pacific Gas & Electric Company	9/24/2021	COMM 1ST	PMCHK00002784	\$794.45
22127	P0058	Pitney Bowes Credit Corporatio	9/24/2021	COMM 1ST	PMCHK00002784	\$115.59
22128	R0027	Ross Recreation Equipment, Inc	9/24/2021	COMM 1ST	PMCHK00002784	\$2,257.32
22129	R0073	Riebes Auto Parts	9/24/2021	COMM 1ST	PMCHK00002784	\$19.83
22130	S0094	Manouch Shirvanioun	9/24/2021	COMM 1ST	PMCHK00002784	\$94.08
22131	S0145	SCP Distributors	9/24/2021	COMM 1ST	PMCHK00002784	\$1,055.77
22132	S0154	Mike Scheele	9/24/2021	COMM 1ST	PMCHK00002784	\$322.70
22133	S1000	State Of California/DOJ	9/24/2021	COMM 1ST	PMCHK00002784	\$32.00
22134	S1017	Sierra Trench Protection	9/24/2021	COMM 1ST	PMCHK00002784	\$356.00
22135	TEMPG	Gold Country Rotary	9/24/2021	COMM 1ST	PMCHK00002784	\$75.00
22136	TEMPP	Proso Communications	9/24/2021	COMM 1ST	PMCHK00002784	\$60.00
22137	TEMPS	Lisa Seals	9/24/2021	COMM 1ST	PMCHK00002784	\$178.00
22138	V0004	Valley Truck & Tractor Co.	9/24/2021	COMM 1ST	PMCHK00002784	\$18.39
22139	V0007	Verizon Wireless	9/24/2021	COMM 1ST	PMCHK00002784	\$999.16
22140	V0014	VFCAL	9/24/2021	COMM 1ST	PMCHK00002784	\$603.00
22141	W0001	Walker's Office Supplies, Inc.	9/24/2021	COMM 1ST	PMCHK00002784	\$1,505.80
22142	W0044	Wave	9/24/2021	COMM 1ST	PMCHK00002784	\$567.48
22143	W0045	Williams, Jesse	9/24/2021	COMM 1ST	PMCHK00002784	\$157.92
22144	W1006	Audrey Warren	9/24/2021	COMM 1ST	PMCHK00002784	\$100.74

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
-----						-----
Total Checks:	119					-----
					Total Amount of Checks:	----- \$440,803.79 =====

SECTION: 5.0

ITEM: 5.3 REVIEW OF FINANCIALS FOR SEPTEMBER, 2021

DESCRIPTION: ACCOUNTS PAYABLE

INFORMATION: SEE ATTACHED INFORMATION

**STAFF
RECOMMENDATION: THIS ITEM WAS REVIEWED BY THE STANDING
FINANCE COMMITTEE AND FORWARDED TO
THE CONSENT CALENDAR FOR REVIEW AND
APPROVAL**

FISCAL IMPACT: NONE

September's Financials

Revenues –

- **Programs** are over budget by **\$140,500**. We budgeted conservatively since opening was an unknown at budget time. Most notable variances in programs are in; **Discovery/Disc Camps (\$31,700)**, **Youth Classes (\$16,600)**, **Swim Lessons (\$12,200)**, **Aquatic Activities (\$8,900)**, **Swim Team (\$6,200)**, **Adult Classes (\$19,200)**, **Youth Camps (\$8,700)**, **Youth Sports Camps (\$13,500)**, and **Youth Volleyball (\$5,700)**.
- **Rents & Concessions** are over budget by **\$39,900**, mostly due to **Field Rentals** that are up by **\$25,100** and **CVCC rentals** are up by **\$5,200** of budget.
- **Grants & Donations** are above budget by **\$44,900**, due to a **Placer County Office of Education grant of \$21,500** that was received in May and August and an additional **\$20,000** received by the **State** this month.
- **Tax Revenues** came in **\$76,500** under budget during months April - July. October and December tax revenues will balance the most of the shortage, within \$15,000.

Expenses –

- **Operations & Supplies** are under by **\$28,200**, most of which comes from unspent **Small Equipment (\$8,300)**, the **Activity Guide Expenses (9,600)** which is being paid for in October and **Rec Trac Maintenance (\$5,000)** that has not been paid yet.
- **Professional/Legal Services** are under by **\$26,236**. Only **\$200** has been spent in **legal fees** (budgeted 6,900 to date). Other Professional services are coming in under budget by **\$19,200**.
- **Wages and Benefit Expense** came in under budget by **\$140,000**. Most of the savings was in **Youth Services (\$49,200)** due to school schedule changes; bringing back students which cut **Discovery Club hours** for staff, in **Aquatics (\$41,800)** due to a staff shortage and companywide savings in retirement benefits of **\$22,000**.
- **Fixed Assets** are under by **\$49,200**. The difference is caused by two assets, one budgeted for and one not budgeted. The **pump for Ashford Park** was budgeted for the end of last fiscal year, but didn't arrive in time and was ultimately paid in this fiscal year (**\$32,000**). The **Grasshopper Mower** has not arrived yet, however we have it budgeted for this month (**\$40,400**), and one of the new servers was budgeted for this month (**11,000**) but has not been installed, so this is just a timing issue. We also budgeted for a replacement of **Winchester's Irrigation pump (\$30,000)**, but staff feels the pump is doing well and won't need replacement this year.

PROFIT & LOSS
21/22 Approved Budget

	Approved Budget FY 21-22	% Of Total	Mid-Yr Revision FY 21-22	% Of Total	2021 Sept ACTUALS	Last Yr Sept Actuals	2021 YTD ACTUALS	2021 YTD BUDGET	Last Yr YTD ACTUALS
Operating Revenues									
Program Revenue	1,103,547	13%		21%	96,168	64,807	789,535	649,030	264,790
Facility Revenue	144,894	2%		3%	14,515	(5,988)	133,149	93,236	17,764
Misc. Revenue	44,186	1%		1%	3,419	2,872	25,524	18,416	31,439
Grants & Donations	298,850	4%		5%	21,640	11,917	60,953	16,001	33,818
Interest Income	11,815	0%		0%	32	2,338	4,670	5,913	17,105
Equipment Reserve Transfers	200,300	2%		0%	-	-	140,000	-	-
Unfunded Liability Transfer	140,000	2%		0%	-	-	-	-	-
Future Cap & ADA Transfers	305,816	4%		0%	-	-	-	-	-
Tax Revenue	3,752,499	45%		0%	-	-	1,619,600	1,693,023	1,545,640
Alwood	30,198	0%		0%	-	-	11,940	15,099	11,369
Sterling Loan	2,135,500	26%		71%	325,217	-	1,144,217	1,144,000	225,503
City Mitigation Transfers/Rev	40,000	0%		0%	-	-	-	-	-
County Mitigation Revenue	62,000	1%		0%	-	-	-	-	-
Total Operating Revenue	8,269,605	100.00		100.0	460,991	75,946	3,929,588	3,634,718	2,147,428
Expenditures									
Program Expense	230,934	3%		1%	9,217	5,016	112,294	119,444	37,622
Operating & Supplies	442,341	6%		6%	34,881	27,998	198,749	227,037	160,357
Utilities Expense	110,757	1%		1%	3,293	13,804	108,417	128,393	123,232
Professional Services	131,840	2%		1%	8,098	19,498	47,577	73,812	33,468
Building & Grounds Maintenance	475,150	6%		3%	16,893	23,111	223,739	240,976	168,651
Property Tax Admin.	62,087	1%		0%	-	-	7,442	8,270	3,109
Wages	2,265,755	29%		25%	160,388	151,452	1,016,986	1,137,418	875,312
Benefits & Payroll Costs	967,250	12%		10%	63,933	83,909	670,763	552,444	435,999
Fixed Asset Expense	203,300	3%		0%	-	-	49,116	98,400	50,256
Capital Improvement Projects	2,832,166	36%		54%	344,588	7,767	1,317,361	1,302,477	43,318
Debt Services	161,126	2%		-1%	(7,867)	-	57,869	73,603	-
Total Expenditures	7,882,706	100.00		100%	633,424	332,555	3,810,313	3,962,274	1,931,324
Net Revenue Over Expenditures	\$ 386,899	4.68			\$ (172,433)	(256,609)	\$ 119,275	(\$327,556)	\$ 216,104
Annual Contingency Reserve (1-2%)	\$ -						\$ 473,000	\$ -	\$ 450,000
Annual Equip Replacement Reserve	\$ 90,000						\$ 703,959	\$ -	\$ 676,237
Future Capital Construction Reserve	\$ 25,000						\$ 1,005,574	\$ -	\$ 945,574
ADA Reserve	\$ 5,000						\$ 30,032	\$ -	\$ 25,032
CalPERS unfunded liability reserve	\$ 113,482						\$ -	\$ -	\$ 183,200
TOTAL RESERVE BALANCES	\$ 153,417						\$ 2,212,565		\$ 2,280,043

Balance Sheet

9/30/2021

	Current YTD
ASSETS	
<u>Current Assets</u>	
Imprest Fund (Petty Cash)	580.00
First Foundation - Friends 501(c)(3)	17,159.84
First Foundation Bank	302,067.43
Placer County Treasure-General	1,656,566.56
Placer County Treasurer - City Trust	206,950.76
CA Pension Trust - CEPPT- CalPERS	68,290.00
Accounts Receivable	9,794.02
PCOE Receivables	32,915.34
Prepaid Liability Expense	34,653.49
Prepaid Workers Comp Insurance	48,103.15
Total Current Assets	2,377,080.59
<u>Restricted Reserve Funds</u>	
Proceeds from Note Payable Contra	1,909,997.00
Total Restricted Funds	1,909,997.00
<u>Fixed Assets</u>	
Fixed Assets: Land	1,970,546.12
Fixed Assets: Structures	12,847,426.75
Fixed Assets: Equipment	1,303,426.96
Fixed Assets: Computer Equipment & Software	84,228.71
Fixed Assets: Vehicles	282,551.30
Fixed Assets: Office Furniture & Rec Equipment	80,564.16
Construction In Progress	1,479,281.10
Less: Accumulated Depreciation	(10,612,543.85)
Total Fixed Assets	7,435,481.25
<u>Deferred Outflows of Resources</u>	
Pensions - Def Outflows of Resources	497,574.00
	497,574.00
TOTAL ASSETS	12,220,132.84

Current
YTD

LIABILITIES AND NET PROFIT

	Current YTD
<u>Current Liabilities</u>	
Prepaid Revenue	36.00
PGE Tru-up payable	1,330.88
Retentions Payable	53,256.06
Gift Certificates	268.00
Compensated Absenses	124,515.50
Sales Tax Payable	(31.82)
Miscellaneous Deductions	(0.43)
Total Current Liabilities	\$179,374.19
<u>Long Term Liabilities</u>	
Net OPEB Liability	298,223.00
Net Pension Liability	1,238,090.00
Total Long Term Liabilities	1,536,313.00
TOTAL LIABILITIES	1,715,687.19
<u>Deferred Inflows of Resources</u>	
Pensions - Def Inflows of Resources	60,601.00
OPEB	85,021.00
	145,622.00
<u>Net Position</u>	
Investments in Fixed Assets	7,156,136.30
RFB: Reserved (City Mitigation)	206,768.25
GFB: Youth Assistance Fund	30,631.84
General Fund Balance	1,742,668.92
DFB: Annual Equip Replacement Reserv.	703,958.72
DFB: Annual Contingency Reserve	473,000.00
DFB: Reserved for Future Capital Construction	1,005,573.52
RFB: Arboretum Grant Fund	13,275.73
RFB: Reserved (Atwood)	(9,057.92)
RFB: Atwood III-Equip Repl Fund	8,003.66
DFB: Unfunded Liability - CalPERS	148,482.00
RFB- 501(c)(3) Fund	17,159.84
GFB: General Fund (ADA Reserve)	35,031.75
Net Profit (Loss)	(1,172,808.96)
Total Net Postion	\$10,358,823.65
TOTAL LIABILITY AND NET POSITION	\$12,220,132.84

Auburn Rec & Park

Profit & Loss - Summary
4/1/2021 To 9/30/2021

Page: 1

For All Segment1s

For All Segment4s

	Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
OPERATING REVENUE					
Park & Recreation Services	96,168.18	789,534.75	649,030.00	140,504.75	121.65
Rents & Concessions	14,514.68	133,148.95	93,236.00	39,912.95	142.81
Miscellaneous Revenue	3,418.55	25,524.41	18,416.00	7,108.41	138.60
Grants & Donations	21,640.00	60,953.12	16,001.00	44,952.12	380.93
Interest Income	32.40	4,669.79	5,913.00	(1,243.21)	78.98
Taxes Revenue	0.00	1,631,539.53	1,708,122.00	(76,582.47)	95.52
TOTAL OPERATING REVENUE	\$135,773.81	\$2,645,370.55	\$2,490,718.00	\$154,652.55	106.21%
OTHER FINANCING SOURCES					
TOTAL OTHER FINANCING SOURCES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
TOTAL REVENUES	135,773.81	2,645,370.55	2,490,718.00	154,652.55	106.21
EXPENDITURES					
Program Expenses	9,217.49	112,293.76	119,444.00	(7,150.24)	94.01
Operations & Supplies Expense	34,880.58	198,748.81	227,037.00	(28,288.19)	87.54
Utilities Expense	3,292.84	108,417.46	128,393.00	(19,975.54)	84.44
Legal Expenses	0.00	214.00	7,200.00	(6,986.00)	2.97
Professional Services	8,097.80	47,362.31	66,612.00	(19,249.69)	71.10
Bldg & Grounds Maintenance	16,892.54	223,739.40	240,976.00	(17,236.60)	92.85
Property Tax Administration/LAFCO	0.00	7,441.50	8,270.00	(828.50)	89.98
Salaries Expense	160,387.55	1,016,986.39	1,137,418.00	(120,431.61)	89.41
Benefits & Payroll Costs	63,932.66	670,763.37	552,444.00	118,319.37	121.42
Fixed Asset Expense	0.00	49,115.71	98,400.00	(49,284.29)	49.91
Capital Improvement Projects	344,588.38	1,317,360.84	1,302,477.00	14,883.84	101.14
Debt Service	(7,866.97)	65,735.96	73,603.00	(7,867.04)	89.31

Auburn Rec & Park
Profit & Loss - Summary
4/1/2021 To 9/30/2021
For All Segment1s
For All Segment4s

Current Month	Actual YTD	Budget YTD	Variance	Percent Of Budget
\$633,422.87	\$3,818,179.51	\$3,962,274.00	(\$144,094.49)	96.36%
\$497,649.06	\$1,172,808.96	\$1,471,556.00	(\$298,747.04)	79.70%

TOTAL EXPENDITURES

NET REVENUE OVER EXPENDITURES

Item 5.4 Cover sheet – District Policy proposed amendment – Smoking and Vaping

Auburn Recreation District Policy Committee meeting October, 2021; Board of Directors meeting October, 2021

The Issue

Shall the Auburn Area Recreation and Park District (ARD) change its policy regarding the prohibitions on smoking to include vaping and e-cigarettes?

Background

The ARD Personnel Policy and Procedure Manual states the following regarding smoking:

4.11. Smoking

Smoking is not allowed in any enclosed area of the facility or within twenty-five (25) feet of an entrance to a facility. Additionally, smoking is prohibited in park areas that have been posted as non-smoking.

Staff is recommending that the policy be changed to include a prohibition on vaping and e-cigarettes. The proposed new policy would read as follows:

4.11. Smoking and Vaping

It is the policy of the District to prohibit smoking and vaping while on duty. Smoking and vaping are allowed only on breaks and is not allowed in any enclosed area of a facility, within twenty-five (25) feet of an entrance to a facility and/or in all District vehicles. Smoking is defined as the "act of lighting, smoking or carrying a lighted or smoldering cigar, cigarette or pipe of any kind." Vaping refers to the use of electronic nicotine delivery systems or electronic smoking devices such as e-cigarettes, e-pipes, e-hookahs and e-cigars.

Recommendation for the Board of Directors

The Policy Committee sent a positive recommendation to the Board of Directors to amend, as proposed, the policy on smoking and vaping. The Policy Committee also recommended that this item be placed on the Consent Calendar.

Fiscal Impact

N/A.

Attachments

None.

SECTION: 6.0

**BOARD REPORTS, VANDALISM REPORTS &
PROJECT ACTIVITY REPORT**

INFORMATION:

SEE ATTACHMENTS

Kahl Muscott
District Administrator
Report to the Board of Directors
October, 2021

- **As of the writing of this report, the following is true about ARD facilities and amenities:**
 - **Everything is open for those individuals that are fully vaccinated. Those not vaccinated must still wear a mask when indoors.**
- **The Auburn Harvest Festival was a great success. ARD staff put in great effort to make this a success for the community.**
- **Our next event is the Bike Park Grand Opening on Sunday, November 7th. We will have a few activities, and will have the opportunity for a few short speeches, including some from ARD Board members. Let me know if you are interested.**
- **Veona and I ended up giving back the \$20,000 that had received in lieu of seeking more money from the State of California and their COVID relief funds. Matt Duarte (CAPRI) was working the back-channels for us and heard that less Districts were going to be asking for less money, increasing our chances. In the end, ARD's "losses" dropped significantly (from \$1m down to \$432,000) because the State is requiring us to use their fiscal year of July 2018 – June 2019 as a starting point for comparison.**
- **We are still struggling with hiring for the Facilities and Grounds Dept. This latest round of advertising and interviews netted us ZERO employees. We had one that we really liked; however, he found another job while we were (starting) the background check.**
- **Work on the installation of the solar panels will start the week of November 8th. The first place to get the panels will be Regional Park.**
- **The new chlorine generating system is in place and working at Sierra Pool. They have not started yet at Placer Hills Pool.**
- **The LED light installation at the Recreation Park ballfields is complete.**
- **The Motherlode Foundation made a \$1,000 donation to the Youth Assistance scholarship fund.**
- **ARD-YDL youth basketball registrations are coming in. We have made the decision to NOT require masks for the players or spectators. The decision was made mainly based on a conversation that Mark and Jerry had with Placer County Health.**

Meetings and events attended or scheduled to attend

10/8: Interviews – Executive Assistant
10/8: Harvest Fest committee
10/10: Ms. October softball tournament (scorekeeping)
10/12: Rotary
10/13: Interviews – Executive Assistant
10/14: ARD Manager's meeting
10/14: Interview – Park Worker
10/16: Auburn Harvest Festival
10/19: A&D Committee

10/19: Meeting with Reclamation, PCWA re: sewer lift station that services CVCC
10/20: Policy Committee
10/20: Finance Committee
10/26: Rotary
10/26: Festival of Lights Committee
10/28 – 29: ARD preschool trick-o-treating at Recreation Park Community Center

Veona Galbraith

Administrative Services Manager

Report to the Board of Directors

October, 2021

Revenues –

- Programs are over budget by **\$140,500**. We budgeted conservatively since opening was an unknown at budget time. Most notable variances in programs are in; Discovery/Disc Camps (**\$31,700**), Youth Classes (**\$16,600**), Swim Lessons (**\$12,200**), Aquatic Activities (**\$8,900**), Swim Team (**\$6,200**), Adult Classes (**\$19,200**), Youth Camps (**\$8,700**), Youth Sports Camps (**\$13,500**), and Youth Volleyball (**\$5,700**).
- Rents & Concessions are over budget by **\$39,900**, mostly due to Field Rentals that are up by **\$25,100** and CVCC rentals are up by **\$5,200** of budget.
- Grants & Donations are above budget by **\$44,900**, due to a Placer County Office of Education grant of **\$21,500** that was received in May and August and an additional **\$20,000** received by the State this month.
- Tax Revenues came in **\$76,500** under budget during months April - July. October and December tax revenues will balance the most of the shortage, within **\$15,000**.

Expenses –

- Operations & Supplies are under by **\$28,200**, most of which comes from unspent Small Equipment (**\$8,300**), the Activity Guide Expenses (**9,600**) which is being paid for in October and Rec Trac Maintenance (**\$5,000**) that has not been paid yet.
- Professional/Legal Services are under by **\$26,236**. Only **\$200** has been spent in legal fees (budgeted 6,900 to date). Other Professional services are coming in under budget by **\$19,200**.
- Wages and Benefit Expense came in under budget by **\$140,000**. Most of the savings was in Youth Services (**\$49,200**) due to school schedule changes; bringing back students which cut Discovery Club hours for staff, in Aquatics (**\$41,800**) due to a staff shortage and companywide savings in retirement benefits of **\$22,000**.
- Fixed Assets are under by **\$49,200**. The difference is caused by two assets, one budgeted for and one not budgeted. The pump for Ashford Park was budgeted for the end of last fiscal year, but didn't arrive in time and was ultimately paid in this fiscal year (**\$32,000**). The Grasshopper Mower has not arrived yet, however we have it budgeted for this month (**\$40,400**), and one of the new servers was budgeted for this month (**11,000**) but has not been installed, so this is just a timing issue. We also budgeted for a replacement of Winchester's Irrigation pump (**\$30,000**), but staff feels the pump is doing well and won't need replacement this year.

Appointments to Note for Sep/Oct:

- Multiple Meetings with staff on open enrollment choices
- CSDA Special District COVID Relief Fund Application Webinar
- CSDA 2-Day Bootcamp for Human Resources
- Interview Process for Administrative Assistant Position
- Meeting on Field Light fees at Recreation Park
- CIP/Project List Update Meeting
- Annual Manager's Meeting
- Harvest Festival; Giant Pumpkin Contest
- Leadership Auburn

Jesse Williams

Facilities & Grounds Manager

Report to the Board of Directors

October, 2021

Meadow Vista Park

- Serviced the Toro Groundsmaster 4000-D rough mower.

Recreation Park:

- Serviced the #10 truck.
- Serviced an Echo PPT-266 Power Pruner.
- Continued securing all capping units on the retaining walls.

Regional Park:

- Serviced the #24 and #08 trucks.
- Serviced John Deere 1600 Wide Area Mower.
- Serviced the 2014 John Deere HPX 4x4 Traditional Utility Vehicle.
- Continued installing fabricated galvanized electrical boxes on all the outdoor outlets.

Mike Scheele

Landscape Architect/Project Manager

Report to the Board of Directors

October, 2021

RECREATION PARK

- **James Ballfield Outfield Turf Replacement Project:** Late last month notice was given to the contractor that progress payments will be withheld and the maintenance period extended indefinitely until the District receives the maintenance work described in the contract documents. Contractor apologized, sent a maintenance schedule and has been adhering to it so far. Final walk-through currently scheduled for Friday, October 29th.
- **South Play Area Wheelchair Swing Project:** After staff design analysis, the wheelchair swing cannot be placed outside the playbox as it will conflict with

existing improvements. Additional funding has been requested in order to place the wheelchair swing inside the play box and replace the existing swings. Staff has scheduled a site meeting with the installation contractor next week to review the project and see if any value engineering is possible.

- **Rec. Shop Floor Reinforcement Project:** Engineering drawings have been received for Recreation Park maintenance shop garage roof reinforcement and Staff will be submitting them to the City for permitting with bid solicitation to follow. Staff is soliciting preliminary pricing assistance from contractors for this work to help ensure budgeting is appropriate prior to seeking building permit.

MEADOW VISTA PARK

- **Playground Replacement Project:** No New Action. The playground was ordered on the day the Board approved the contract in August. Lead time is longer than normal and is currently 18-20 weeks out so installation is expected in January 2022 weather permitting.
- **Parking Lot Re-seal/Re-stripe and Asphalt Path Repairs Project:** Bids opened on 10/7/21, two bids were received and the low bid was from Baldoni Construction. Staff is recommending award of contract with project currently scheduled to begin in the first week of November.
- **Pickle Ball Court Crack Repairs Project:** Low bids for this work were received from American River Striping, staff has signed their proposals (under 5k) and the contractor has stated that they can begin the work in mid-November (both Meadow Vista and Regional Parks-one Park at a time so they are not both down at once).

ASHFORD PARK

- **Irrigation Pump and Filter Replacement Project:** Project was completed on April 30th. Staff has obtained quotes to put 4' chain link fencing around the new equipment. This work is expected to begin in the next month or so.

OVERLOOK PARK

- **Restroom ADA Upgrades & Partitions Project:** A new memorial bench installation has just been completed near the overlook and the donors (Bill Kirby Family & friends) included two decorative quartz boulders and a custom concrete finish on the pad.

REGIONAL PARK & 24 ACRES SITE

- **Trail Mapping & Signage Project:** No New Action. Staff has obtained a survey of the existing trails on the site and will use this to prepare a trail map and signage in the coming months if the 24 Acres Site grant does not come through.
- **Prop. 68 Statewide Park Development & Community Revitalization Program (SPP) Grant Round 4:** No New Action. Staff was told that the states goal was to announce the grant recipients by September 1st. Recent inquiries indicate that sometime in October is more realistic.

- **24 Acres Site Park Construction Documents:** No New Action. Construction documents for the site which will be started by DUDEK immediately if the District gets the grant.
- **Dry Creek Playground Replacement Project:** No New Action. If the 24 Acres Grant application is not successful the above-mentioned 177K Per Capita Grant funds are currently allocated towards replacing this playground.
- **Pickle Ball Court Crack Repairs Project:** Low bids for this work were received from American River Striping, staff has signed their proposals (under 5k) and the contractor has stated that they can begin the work in mid-November (both Meadow Vista and Regional Parks-one Park at a time so they are not both down at once).

CANYON VIEW COMMUNITY CENTER (CVCC)

- **Bike Park Project:** Angove Welding volunteered to fabricate the main bike park sign structural backing panels as a donation to the bike park. The panels are currently being fabricated and then will be powder coated black and the color High Pressure Laminate panels will be then attached to them. Staff is anticipating having both signs installed at the bike park prior to the grand opening which is scheduled for Sunday, November 7th. Lead advocate Boyer set up a work party the weekend of 10/16 and got the phase 2 wood fence painted.
- **Maidu Drive Repair Project (Bureau of Reclamation):** According to the Bureau, this project is now scheduled to start on Monday, November 8th and last approximately two weeks.
- **ADA Door Access Project:** No New Action. Automatic door hardware needs to be installed at the north entrance.

PLACER HILLS PARK

- **Pool Parking Lot Repairs & ADA Striping Project:** Eight bids were received for this project and the low bid was from Simpson & Simpson Paving Inc. Contract paperwork is almost completed and the project is set to begin the first week of November.

MULTI PARK ITEMS

- **Energy Efficient Upgrades:** Structural steel for the solar panel work is being shipped in during the middle and latter half of October. The first parking lot panel project will be at Regional Park Gym and is currently scheduled to start at the beginning of November. Walk-throughs and punch lists have been occurring on work that has been installed.

MISCELLANEOUS ITEMS

- Work ongoing for Memorial Bench placement near Sierra Pool splash-pad. New inquiry regarding a possible Memorial Bench at Regional Park. Investigation and prelim pricing for a VFD (variable frequency drive) at Railhead Park irrigation

pump. Ongoing assistance with bike park signage and irrigation system adjustments. Updates of monthly Board reports/A&D Project Activity Reports etc.

Manouch Shirvanioun
Customer Service/Marketing Manager
Report to the Board of Directors
October, 2021

Continue to work on our new recreation and reservation software program. We are in the process of completing facility fees and schedules. By next month we will be working on entering programs in the system. We will be ready to have customers use the new recreation program software for the upcoming Winter/Spring Activity Guide.

Secured \$500 sponsorship for Harvest Festival
Submitted an application for Festival of Lights in December
Planning for the Chamber of Commerce Networking Chamber Mixer in December which will be held at Recreation Park building on December 16th. This is a Table Top Mixer, meaning other businesses can set-up a booth promoting their business.
Working with Auburn Little League on their schedule and field light access at Recreation Park
Working with Placer Jr. Hillmen with their extended schedule
Chamber Ambassador visits
Leadership Auburn retreat and Committee meetings

Mark Brunner
Recreation/Youth Services Manager
Report to the Board of Directors
October, 2021

Adult Sports

- **The Ms. October tournament took place the weekend of October 8-10. This year we had twelve women's teams participating in the three-day tournament on Beggs Field. All revenue that generated from the tournament will go towards the District's Youth Assistance Fund.**
- **Fall ball has started in October for our Adult Softball players. This season we were able to run a Men's League, Coed League, and Women's League.**
- **A new season of Adult Basketball started on October 7. The Fall league has six teams registered.**
- **Beginning in November, indoor pickleball will start back up inside Regional Gym.**
- **Intermediate Volleyball has been converted to Open Gym Volleyball for the rest of the calendar year in an attempt to gain more interest in the program. Open Gym Volleyball for the rest of the year will not have a fee. Anyone above the age of 18 will be allowed to come to Recreation Gym and try out the sport. Since the conversion to the Open Gym format, the program has seen tripled in size. Open Gym meets on Tuesdays and Fridays from 9-11:30am.**

Aquatics

- The Sierra Pool will open at the start of February 2022 for High School Swim and Masters Swimming. In 2021 the pool did not open until mid-March, due to covid and a late High School swim start to the season

Special Events

- The annual Harvest Festival took place at Recreation Park on October 16. This year's event was a big success as staff estimate around 2,500 people attended the event throughout the day. The event featured a costume contest, giant pumpkin weighing contest, scarecrow contest, 50 vendors, pumpkin corral, and live music from Red Dirt Ruckus. The winner of the giant pumpkin contest was Madison Thomson, with his 1,160 lb pumpkin. Live Oak Waldorf won the Scarecrow contest's People's Choice and the Judges Choice with their "Great Adventure" display.

Youth Programming

- YDL Basketball registration is now open online. Currently there are 350 youth basketball players registered for the league. We anticipate that a large number of families will be registering for the league closer to the October 29 registration deadline.

Amy Oddo

Youth Services Manager

Report to the Board of Directors

October, 2021

Our programming is running strongly this Fall and we have not had to close/quarantine for a COVID exposure since mid-September. We have aligned with K-12 Guidelines now and that alleviates the constant threat of shutdown in our sites. We are continuing to work closely with Placer County Health and the School Districts to maintain streamlined operations.

Department staff is continuing to update SDS (Safety Data Sheets) and is creating digital library for easy access at all sites. Staff has also been conducting mock licensing visits to ensure we are up to code on all regulatory requirements and compliance. We have finished clearing out archives of old/damaged materials and supplies - consolidated, organized and confined to two areas.

We have a Thanksgiving Week Day Camp planned for a small group of students and will be focusing on Engineering and Art. We will also have two Winter Break Camps, February Break Camp, Spring Break Camp and we are already planning Summer 2022 logistics and themes!

We are very fortunate to have a great working relationship with Auburn Union School District. They are implementing a program called "Play Works" at all of their sites. The program is designed to be recess support and help students address conflict management.

Play Works offers training workshops for staff – 6 hours for \$3,500. The Auburn Union School District agreed to cover the cost for our staff training. Our staff is very excited to take the training in a few weeks!

The Preschool Program is going great and the students had a lot of fun working on their scarecrow entry, “Spookley’s Pumpkin Patch”. We currently have a waitlist for the preschool program and will begin outreach for Fall 2022 enrollment early next year. Discovery Club sites are also enjoying fun Fall projects and enrollment is steady at all sites.

SEPTEMBER VANDALISM REPORT

9/7/2021

Electrical outlets at Regional Park ripped out by vandalism

	LABOR COSTS	MATERIAL COSTS
	\$690.80	\$143.47

Total Labor	\$690.80	Total material	\$143.47
Total for Year	\$4,502.20	Total for Year	\$6,246.10

AUGUST VANDALISM REPORT

		LABOR COSTS	MATERIAL COSTS
8/9/2021	Flashdrive for Placer County Sheriff & Auburn PD of ARD's vandalism from FY 2020-2021		\$19.29
8/23/2021	Caution Tape, apdlock, yellow jacket traps, gas can & chain Break in at MV Shops	\$20.00	\$132.87
8/31/2021	Replace outdoor outlets at Regional Park	\$17.27	\$16.09

Total Labor	\$37.27	Total material	\$168.25
Total for Year	\$3,811.40	Total for Year	\$6,102.63

JUNE, 2021 VANDALISM REPORT

THERE WAS NO VANDALISM FOR THE MONTH OF JUNE, 2021.

MAY, 2021 VANDALISM REPORT			LABOR COSTS	MATERIAL C
5/19/2021	Meadow Vista Shop	break-in diesel can replace stolen.	\$20.00	\$109.37
5/21/2021	Graffiti at Skate Park	- remove graffiti	\$60.00	\$501.20
5/21/2021	Replacement of toilet seat	at Ashford Pk that was ripped out.	\$20.00	\$10.70
			\$100.00 total labor	\$621.27
			Total labor	\$1,587.00
			Total for year	\$3,711.13
			Total material	\$3,642.52
			Total for year	\$5,331.38

APRIL, 2021 VANDALISM REPORT

THERE WAS NO VANDALISM FOR THE MONTH OF APRIL, 2021.

MARCH 2021 VANDALISM REPORT

	VANDALISM	LABOR COSTS	MATERIAL COSTS
3/11/2021	Kid's telescope on playgrounds Ashford & Railroad broken	\$72.00	\$2,183.41
3/17/2021	Replace sign at Regional Pk graffiti that couldn't paint over	\$36.00	\$89.87
3/26/2021	Ashford Park vandalism trash dumping, and bridge destruction	\$1,206.00	\$476.19
3/26/2021	MV Park - r re-close slide with barriers that were stolen	\$114.00	\$70.75
3/31/2021	Overlook Park graffiti cover up	\$21.00	\$91.66
3/31/2021	Diesel cans stolen from MV shop	\$38.00	\$109.37

Total labor	\$1,487.00	Total material	\$3,021.25
Total for year	\$3,611.13	Total for year	\$4,710.11

FEBRUARY 2021 VANDALISM REPORT

	VANDALISM	LABOR COSTS	MATERIAL COSTS
2/10/2021	Graffiti Regional C Field - removal	\$53.00	\$5.77
2/10/2021	Regional Park mounting of trail cam	\$225.00	\$35.37
2/26/2021	Graffiti at Meadow Vista Park	\$19.00	\$4.93
	Total labor	\$297.00	\$46.07
	Total for year	\$2,124.13	\$1,688.86

JANUARY 2021 VANDALISM REPORT

	VANDALISM	LABOR COSTS	MATERIAL COSTS
1/8/2021	Someone left a lawn mower at Regional Park, staff took it to the dump	\$21.00	\$12.50 cost for the dump
1/8/2021	Graffiti at Regional Park All buildings & C field	\$166.00	\$154.46
1/8/2021	Graffiti at Skate Park	\$123.00	\$51.19
1/15/2021	Regional Park Locker Room someone tried to break in had to replace the deadbolt.	\$42.00	\$297.39
1/15/2021	Overlook Park - blank wall was vandalized had to be re-prepped for artist to paint mural	\$432.00	\$151.39
1/29/2021	Graffiti at MV Park	\$40.00	\$5.36
1/29/2021	MV Park - someone broke into the shed and stole 3 cans of gas	\$20.00	\$109.37
1/29/2021	Graffiti at Overlook Park	\$120.00	\$239.03
	Total labor	\$964.00	\$1,020.69
	Total for year	\$1,827.13	\$1,642.79

2021/2022 PROJECT ACTIVITY REPORT		UPDATED 10/12/21	
PROJECT	EST. COST	NOTES	EST. COMPLETED
RECREATION PARK			
James Ballfield-Outfield Bermudagrass Conversion Project (2019)	42,000.00	Late last month notice was given to the contractor that progress payments will be withheld and the maintenance period extended indefinitely until the District receives the maintenance work described in the contract documents. Contractor apologized, sent a maintenance schedule and has been adhering to it so far. Final walk-through currently scheduled for Friday, October 29th.	OCTOBER 2021
Wheelchair Swing Project (2019)	60,000.00	After staff design analysis, the wheelchair swing cannot be placed outside the playbox as it will conflict with existing improvements. Additional funding has been requested in order to place the wheelchair swing inside the play box and replace the existing swings.	FALL/WINTER 2021
Rec Shop Floor Reinforcement Project (2020)	10,000.00	Engineering drawings have been received for Recreation Park maintenance shop garage roof reinforcement and Staff will be submitting them to the City for permitting with bid solicitation to follow. Staff is soliciting preliminary pricing assistance from contractors for this work.	WINTER 2021
MEADOW VISTA PARK			
Playground Replacement Project	120,000.00	The playground was ordered on the day the Board approved the contract (8-26-21). Lead time is longer than normal and is currently 18-20 weeks out so installation is expected in January 2022.	JANUARY 2022
ADA Signage	1,200.00	Inventory of existing ADA signage at the park was completed by staff. The needs appear minimal and the signage upgrades will be grouped with the asphalt work.	FALL 2021

Parking Lot Re-seal/Re-Stripe	15,000.00	Bids opened on 10/7/21, two bids were received and the low bid was from Baldoni Construction. Staff is recommending award of contract with project currently scheduled to begin in the first week of November.	FALL/WINTER 2021
Asphalt Pathway Repairs (2020)	30,000.00	This project is now combined with the project above.	FALL/WINTER 2021
Pickleball Court Crack Repairs	5,000.00	Low bids for this work were received from American River Striping, staff has signed their proposals (under 5k) and is awaiting a proposed work schedule back from the contractor.	FALL 2021
ASHFORD PARK			
Irrigation Pump Replacement Project (2021)	45,000.00	Project was completed on April 30th. Staff has obtained quotes to put 4' chain link fencing around the new equipment. This work is expected to begin in the next month or so.	APRIL-MAY 2021
OVERLOOK PARK			
Restroom ADA Upgrades	15,000.00	Project signage and fixture adjustments will be done in-house when staffing levels allow. ADA Parking lot re-striping needs to be re-done and restroom partitions are in need of replacement. Staff will obtain quotes for this work.	WINTER 2021
REGIONAL PARK & 24 ACRES			
SITE			
Trail Mapping & Signage Project (2020)	10,000.00	Staff has obtained a survey of the existing trails on the site and will use this to prepare a trail map and signage in the coming months if the 24 Acres Site grant does not come through.	SUMMER/FALL 2021

<p>Statewide Park Development and Community Revitalization Program (SPP) Grant Round 4 (2018/2019) & CEQA Documents</p>	<p>120,000.00</p>	<p>The State contacted ARD on 6/17 with the news that they have scheduled the 24 Acres project to receive a "site visit" set to occur on 7/29. This is no guarantee that ARD will receive the grant but it is good news for the application as it can be interpreted that the project made the "first cut". Site visit went very well with the State Grant Representative asking a lot of good questions and showing a genuine interest in the depth of the design that went into the master plan. Staff was told that the states goal was to announce the grant recipients by September 1st.</p>	<p>2020/2021</p>
<p>24 Acres Site Construction Documents</p>	<p>110,000.00</p>	<p>Construction documents for the site which will be started immediately if the District gets the grant.</p>	<p>SUMMER/FALL 2021</p>
<p>Dry Creek Playground Replacement</p>	<p>177,000.00</p>	<p>If the 24 Acres Grant application is not successful, the above-mentioned 177K Per Capita Grant funds are currently allocated towards replacing this playground.</p>	<p>SPRING 2022</p>
<p>Pickleball Court Crack Repairs</p>	<p>4,500.00</p>	<p>Low bids for this work were received from American River Striping, staff has signed their proposals (under 5k) and is awaiting a proposed work schedule back from the contractor.</p>	<p>FALL 2021</p>
<p>CVCC</p>			
<p>Bike Park - Construction (2015/2016)</p>	<p>200,000.00</p>	<p>Angove Welding has volunteered to fabricate the main bike park sign structural backing panels as a donation to the bike park. The panels are currently being fabricated and then will be powder coated black and the color High Pressure Laminate panels will be then attached to them. Staff is anticipating having both signs installed at the bike park prior to the grand opening which is scheduled for Sunday, November 7th. Lead advocate Boyer is setting up work parties prior to then and hopes to have the phase 2 wood fence painted in time as well.</p>	<p>ONGOING</p>

Maidu Drive Repair (2018/2019)	0.00	According to the Bureau, this project is scheduled to start on Monday, November 8th and last approximately two weeks.	FALL 2021
ADA Door Improvements	5,000.00	Automatic door hardware needs to be installed.	SPRING 2022
PLACER HILLS PARK			
Parking Lot Repairs	30,000.00	Eight bids were received for this project and the low bid was from Simpson & Simpson Paving Inc. Contract paperwork is almost completed and the project is set to begin the first week of November.	FALL 2021
MULTI-PARK ITEMS			
Energy Efficient Upgrades	2,131,500.00	Structural steel for the solar panel work is being shipped in during the middle and latter half of October. The first parking lot panel project will be at Regional Park Gym and is currently scheduled to start at the beginning of November.	ONGOING 2021
Fiscal Year Projects Total:	3,131,200.00		

Item 8.1 Cover sheet – Resolution #2021-20: Meadow Vista Park Path Repairs & Parking Lot Sealcoat Project-Award of Contract

ARD Acquisition and Development (A&D) Committee October 19, 2021 & ARD Board of Directors Meeting October 28, 2021

The Issue

Shall the Auburn Recreation District Board of Directors authorize and approve Resolution #2021-20, a resolution awarding a contract for the Meadow Vista Park Path Repairs & Parking Lot Sealcoat Project to Baldoni Construction?

Background

The ARD Board of Directors approved the Meadow Vista Park Path Repairs & Parking Lot Sealcoat Project on the 2021/2022 Project List. The estimate for the work was \$45,000.00. Bids were opened on 10/7/21 and two bids were received. The low bid from Baldoni Construction was received in the amount of \$50,946.75.

Recommendation for the Board of Directors

The Acquisition & Development Committee and Staff recommends that the Board of Directors authorize and adopt Resolution #2021-20 awarding the low bid of \$50,946.75 to Baldoni Construction.

Fiscal Impact

Fiscal impact of the approval of the contract with Baldoni Construction is \$50,946.75 plus a 5% District controlled contingency of \$2,547.34 for a total of \$53,494.09. Budgeted at \$45,000.00, the additional funding is proposed to be provided from the reserve fund.

Attachments

Resolution #2021-20
Copy of bid received

RESOLUTION NUMBER 2021-20

A RESOLUTION OF THE GOVERNING BOARD OF DIRECTORS OF THE AUBURN AREA RECREATION AND PARK DISTRICT AWARDING CONTRACT FOR THE MEADOW VISTA PARK PATH REPAIRS & PARKING LOT SEALCOAT PROJECT

WHEREAS, the Auburn Area Recreation & Park District Board of Directors authorized the Meadow Vista Park Path Repairs & Parking Lot Sealcoat Project on the 2020/2021 Project List and

WHEREAS, the Auburn Area Recreation & Park Districts estimate for the project was \$45,000.00 and

WHEREAS, the Auburn Area Recreation & Park District opened formal bids for the project on 10/7/21 and a low bid was received in the amount of \$50,946.75 and

WHEREAS, additional funding is available in the reserve fund

THEREFORE, the Auburn Area Recreation & Park District Board of Directors does hereby resolve the following:

That the Auburn Area Recreation & Park District awards the Meadow Vista Park Path Repairs & Parking Lot Sealcoat Project to Baldoni Construction based on the lowest total bid sum of \$50,946.75

The District Administrator is authorized to enter into a contract for the Meadow Vista Park Path Repairs & Parking Lot Sealcoat Project with Baldoni Construction for the total bid of \$50,946.75 and approves a 5% District controlled contingency of \$2,547.34 for a total of \$53,494.09

APPROVED, PASSED, AND ADOPTED ON October 28, 2021 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

H. Gordon Ainsleigh
Chairman of the Governing Board

ATTEST:

Clerk to the Governing Board

Copy of Bid

AUBURN AREA RECREATION AND PARK DISTRICT
STATE OF CALIFORNIA

PROPOSAL

For the construction of the

MEADOW VISTA PARK PATH REPAIRS & PARKING LOT SEALCOAT PROJECT

To the Auburn Area Recreation and Park District:

The undersigned declares that they have examined the locations of the proposed work, that they have examined the specifications, and all the contract documents, and hereby proposes to furnish all materials, labor, equipment, and perform all the work in strict accordance with said specifications, and contract documents in consideration of the attached Bid Schedule.

The undersigned further agrees that, upon written acceptance of this bid, they will within **Fifteen (15) Calendar** days of receipt of such notice execute a formal contract agreement with the District, with necessary bonds and certificate and standard form endorsement of insurance. They also agree that, in the case of default in executing the contract, the proceeds of the check or bond accompanying his bid shall become the property of the District. The Contractor acknowledges this is a prevailing wage job subject to California Labor Code 1770 – 1780.

The undersigned agrees that, if awarded the contract, they will commence the work upon written Notice to Proceed and shall diligently prosecute the same to completion before the expiration of **30 Working Days** from the date stated in the project Notice to Proceed.

Bids shall be submitted for the entire work.

The Auburn Park and Recreation District will award the contract, if at all, to the lowest responsible bidder with the lowest Base Bid OR lowest Grand Total (per the sole discretion of the District) as may be shown on the Bid Schedule.

The bidder shall set forth a total for each item, and for each lump sum work a total for the item, all in clearly legible Arabic figures on the attached Bid Schedule in the respective spaces provided for this purpose.

The award of the contract, if it is awarded, will be to the lowest responsible responsive bidder whose bid complies with the requirements set forth herein. The determination of the lowest bid will be evaluated based upon each bidder's Grand Total amount, which is the total sum of the project.

Quantities, if shown on the Bid Schedule are approximate only, being given as a basis for the comparison of bids, and the District does not expressly or by implication agree that the actual amounts of work will correspond therewith and reserves the right to increase or decrease the

AUBURN AREA RECREATION AND PARK DISTRICT
STATE OF CALIFORNIA

MEADOW VISTA PARK PATH REPAIRS & PARKING LOT SEALCOAT PROJECT

ADDENDUM #1

ADDENDUM DATE: OCTOBER 1, 2021

This addendum shall be considered part of the bid documents for the above mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original, this addendum shall govern and take precedence.

Bidders are hereby notified that they shall note receipt of this and all addenda in their proposals and make any necessary adjustments in their bids as a result of this and all addenda. It shall be construed that each bidder's proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

The bid documents are modified/clarified as follows:

1. ADD ALTERNATE AREA "F" PHASED WORK: If Add Alternate #1 is accepted by the District, the sealcoat work shall be done in a two day phased manner keeping one lane for vehicle traffic open.

END OF ADDENDUM #1

Enclosures:

none

Baldoni Construction

Da J Baldoni 10-5-21

amount of any portion of the work or to omit portions of the work as may be deemed necessary or advisable. Additions to or subtractions from any quantities shown in the Bid Schedule will be compensated for in the manner specified relating to changes in the work.

Bidder acknowledges receipt of the following addenda:

1

10-1-21
Date

Baldon Construction
Name of Firm

Contractor's License:

9998 Hillview Rd, Newcastle CA
Business Address

a. Class: A

b. Number: 390241

c. Expiration Date: 6-30-2022

530-885-5210
Phone Number

Dan Baldon
Printed Name of Responsible Official

Dan J Baldon
Signature of Responsible Official

d. DIR#: 1000016292

CA. Division of Industrial Relations Registration Number

BALDWIN CONST.

MEADOW VISTA PARK PATH REPAIRS & PARKING LOT SEALCOAT PROJECT

BID SCHEDULE

No.	Item of Work	Quantity	Unit	Unit Price	Item Total
1.	MOBILIZATION / BONDS / INSURANCE	1	LS		
2.	3" REMOVE AND REPLACE ASPHALT PATH REPAIRS	2,994	SF	8. ⁰⁰	23,952
3.	PARKING LOT SEALCOAT: TWO COATS OF "OVER KOTE" SEALANT INSTALLED PER MANUFACTURERS INSTRUCTIONS. NOT TO EXCEED 15% DILUTION WITH WATER. NO CRACK SEALING OR OIL SPOT TREATMENTS PRIOR.	35,485	SF	.35	12,419. ⁷⁵
4.	RE-STRIPING PARKING LOT TO PREVIOUS CONFIGURATIONS WITH ONE COAT PAINT	1	LS		1,100. ⁰⁰
5.	MISCELLANEOUS ITEMS NOT COVERED ABOVE (PROVIDE BRIEF WRITTEN DESCRIPTION OF ANY OTHER ITEMS NOT COVERED IF APPLICABLE):	1	LS		
				BASE BID TOTAL:	37,471. ⁷⁵
1.	ADD ALTERNATE#1: SEALCOAT AND RE-STRIPING AS SPECIFIED ABOVE FOR AREA "F"	33,350	SF		13,475. ⁰⁰
				GRAND TOTAL (BASE BID + ALT):	50,946. ⁷⁵
	LEGEND: LS = LUMP SUM LF = LINEAR FEET SF = SQUARE FEET				

Quantities, if shown on the Bid Schedule are approximate only, being given as a basis for the comparison of bids, and the District does not expressly or by implication agree that the actual amounts of work will correspond therewith and reserves the right to increase or decrease the amount of any portion of the work or to omit portions of the work as may be deemed necessary or advisable. Additions to or subtractions from any quantities shown in the Bid Schedule will be compensated for in the manner specified relating to changes in the work.

AUBURN AREA RECREATION AND PARK DISTRICT
STATE OF CALIFORNIA

DESIGNATION OF SUBCONTRACTORS

The following list of subcontractors is submitted with the proposal and made a part thereof.

If the Contractor fails to specify a subcontractor for any portion of the work to be performed under the contract, they shall be deemed to have agreed to perform such portion of work themselves and shall not be permitted to subcontract that portion of the work except under the conditions hereinafter set forth.

Subletting or subcontracting of any portion of the work for which no subcontractor was designated in the original bids shall only be permitted in cases of public emergency or necessity, and then only after receiving written approval from the District.

The name and location of the shop or office of each subcontractor who will perform work or labor or render service to the Contractor in or about the construction of the project and that portion of the work to be performed by the subcontractor is as follows:

1. NAME: None
ADDRESS: _____
CONTRACT ITEMS: _____ AMOUNT: \$ _____
2. NAME: _____
ADDRESS: _____
CONTRACT ITEMS: _____ AMOUNT: \$ _____
3. NAME: _____
ADDRESS: _____
CONTRACT ITEMS: _____ AMOUNT: \$ _____
4. NAME: _____
ADDRESS: _____
CONTRACT ITEMS: _____ AMOUNT: \$ _____

AUBURN AREA RECREATION AND PARK DISTRICT
STATE OF CALIFORNIA

NONCOLLUSION AFFIDAVIT TO ACCOMPANY PROPOSAL

Dan Baldoni, being first duly sworn, deposes and says that he or she is VP of Baldoni Construction, the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

9-29-2021
Date

Baldoni Construction
Name of Company

9993 Hillview Rd.

Newcastle CA 95659
Business Address

530-885-5210
Phone Number

Contractor's License:

a. Class: A

b. Number: 390241

c. Expiration Date: 6-30-2022

Dan Baldoni

Name of Responsible Official

Dan Baldoni

STATEMENT OF EXPERIENCE

The bidder has been engaged in the contracting business, under the present business name for 50 years.

Experience in work of a nature similar to that covered in the proposal extends over a period of 50 years.

The bidder, as a contractor, has never failed to satisfactorily complete a contract awarded to it, except as follows:

None.

The following contracts have been satisfactorily completed in the last five years for the persons, firm or authority indicated, and to whom reference is made:

<u>Year</u>	<u>Owner/Address</u>	<u>Type of Work</u>	<u>Contract Amt.</u>
<u>2020</u>	<u>Placer County - Public Works 3091 County Center Dr #220 Auburn, CA 95603</u>	<u>Asphalt paving, concrete curb & gutter</u>	<u>\$ 269,000.00</u>
<u>2020</u>	<u>Placer County - Procurement Services Department 2964 Richardson Dr. Auburn, CA</u>	<u>Asphalt construction, Signage, striping, sealing</u>	<u>\$ 900,000.00</u>
<u>2019</u>	<u>Placer County - Procurement Services Department 2964 Richardson Dr. Auburn, CA</u>	<u>Asphalt construction, Signage, striping, sealing</u>	<u>\$ 900,000.00</u>
<u>2019</u>	<u>Wayside Lumber - Kevin Muey 117.77 Trade Center Drive Rancho Cordova, CA 95742</u>	<u>Asphalt construction Sealing, striping, signs</u>	<u>\$ 99,232.00</u>

I declare under penalty of perjury that the foregoing is true and correct.

Don J. Balda
(Signature of contractor.)

Item 8.2 Cover Sheet – Resolution #2021-22 Purchase of a new Dump Truck

Auburn Area Recreation and Park District Finance Committee meeting October, 2021;
Board of Directors meeting October 28, 2021

The Issue

Shall the Auburn Area Recreation and Park District (ARD) approve and adopt Resolution #2021-22, authorizing the District Administrator to purchase a new International MV607 Dump Truck for an amount not to exceed \$135,000?

Background

ARD owns a 2000 Ford F250 dump truck. This dump truck, while currently operational, is not California Air Resource Board (CARB) compliant due to the Truck and Bus Regulation Compliance Requirement. The Truck and Bus regulation affects diesel vehicles with a gross Vehicle Weight Rating (GVWR) greater than 14,000 lbs. that operate in California. Starting January 1, 2020, all vehicles need to be replaced so that they have a 2010 model year engine or equivalent emissions by January 1, 2023. The excessive cost of installing a 2010 or new engine is not justified due to several other issues with this 21-year old vehicle, which is also undersized for our current needs.

Staff has investigated and received bids on three different dump trucks. A spreadsheet showing these quotes is attached. Of these, staff favors the International MV607 as staff feel this dump truck overall meets the various demands and usage requirements of the District.

All purchases over \$25,000 must be approved by the Board of Directors. District policy states the following (in part):

- II. Purchasing
 - A. Purchasing Agent(s). The District Administrator or a designated manager shall serve as the purchasing agent for the District, and will be vested with the authority to purchase supplies, materials, services and equipment within annual budgetary authority limits as follows:

Purchasing Agent:

District Administrator: \$25,000/purchase

Section IV (Competitive Bidding) also states the following:

- D. Purchases of Equipment Valued Over Five Thousand Dollars (\$5,000). For equipment estimated to cost more than Five Thousand Dollars (\$5,000), three quotations from different vendors will be sought, when available.

Contracts for equipment costing more than \$25,000 shall be approved by the Board of Directors.

Recommendation

The Finance Committee provided a positive recommendation to the ARD Board to adopt and approve Resolution #2021-22, authorizing the District Administrator to purchase a new International MV607 Dump Truck for an amount not to exceed \$135,000.

Fiscal Impact

The current cost for the new International MV607 Dump Truck is \$128,186.02. The cost for this dump truck is fluctuating on a regular basis due to the ever-changing costs of materials and labor, hence the request to give the District Administrator a not-to-exceed number. The funding for this purchase will come from the Equipment Replacement Reserve account. There is currently \$703,958.72 in this reserve.

Attachments

Resolution 2021-22
Information on the International MV607 Dump Truck
Information on all dump trucks researched

Note: in an effort to save paper, exhaustive information and specifications on all three dump trucks was not included. More detailed information on each dump truck is available upon request.

RESOLUTION NUMBER 2021-22

**A RESOLUTION OF THE GOVERNING BOARD OF DIRECTORS OF THE
AUBURN AREA RECREATION AND PARK DISTRICT APPROVING THE
PURCHASE OF A NEW INTERNATIONAL MV607 DUMP TRUCK**

WHEREAS the Auburn Area Recreation and Park District Board of Directors has created an Equipment Reserve Fund to assist with the purchase of new and replacement equipment, and

WHEREAS the District is in need of a new International MV607 Dump Truck for continued operations, and

WHEREAS, staff has performed due diligence and research and determined that the International MV607 Dump Truck is the best dump truck for the District,
THEREFORE

The Auburn Area Recreation and Park District Board of Directors, does hereby resolve the following:

That the Auburn Area Recreation and Park District authorizes the District Administrator to purchase a new International MV607 Dump Truck, for an amount not to exceed \$135,000.

APPROVED, PASSED, AND ADOPTED ON October 28, 2021 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

H. Gordon Ainsleigh
Chairman of the Governing Board

ATTEST:

Clerk to the Governing Board

Dump Truck Comparison

Vendor	Engine Type	Front Axle Load	Rear Axle Load	Max Weight w/ Trailer Attached	Transmission	Brakes	Suspension	Rear Diff. Lock	Fuel Tank	Estimated Price
Kenworth T280 Series Conventional	Diesel	10,000	16,000	26,000	Allison 2,500 RDS 6-Speed, Rugged Duty Series	Drums	Springs	Yes	50 US gallons	128,332.77
Perkins 760	Diesel	10,000	21,000	31,000	Allison 3,500 RDS 6-Speed, Rugged Duty Series	Disc Brakes	Springs	Yes	70 US gallons	123,173.85
International MV607	Diesel	12,000	21,000	33,000	Allison 3,500 RDS 6-Speed, Rugged Duty Series		Springs	Yes	70 US gallons	5178,106.02

Prepared For:
Auburn Recreation District
Jesse Williams
471 Maidu Dr.
Auburn, CA 95603-5764
(530)885 - 4722
Reference ID: Auburn Rec Dis

Presented By:
RIVERVIEW INTL TRKS, LLC
Vadim P Minchuk
2445 EVERGREEN AVENUE
WEST SACRAMENTO CA 95691 -
(916)371-3110

Thank you for the opportunity to provide you with the following quotation on a new International truck. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.

Model Profile
2023 MV607 SBA (MV607)

AXLE CONFIG:	4X2
APPLICATION:	Construction Dump
MISSION:	Requested GVWR: 26000. Calc. GVWR: 26000. Calc. GCWR: 50000 Calc. Start / Grade Ability: 56.54% / 2.92% @ 55 MPH Calc. Geared Speed: 87.8 MPH
DIMENSION:	Wheelbase: 152.00, CA: 84.90, Axle to Frame: 45.00
ENGINE, DIESEL:	{Cummins B6.7 325} EPA 2021, 325HP @ 2400 RPM, 750 lb-ft Torque @ 1800 RPM, 2600 RPM Governed Speed, 325 Peak HP (Max)
TRANSMISSION, AUTOMATIC:	{Allison 3500 RDS} 5th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway
CLUTCH:	Omit Item (Clutch & Control)
AXLE, FRONT NON-DRIVING:	{Meritor MFS-12-122A} I-Beam Type, 12,000-lb Capacity
AXLE, REAR, SINGLE:	{Dana Spicer 21060D} Single Reduction, 21,000-lb Capacity, Driver Control Locking Differential, 200 Wheel Ends Gear Ratio: 5.57
CAB:	Conventional, Day Cab
TIRE, FRONT:	(2) 11R22.5 Load Range G HSR2 (CONTINENTAL), 498 rev/mile, 75 MPH, All-Position
TIRE, REAR:	(4) 11R22.5 Load Range G HDR2 ECO PLUS (CONTINENTAL), 491 rev/mile, 75 MPH, Drive
SUSPENSION, REAR, SINGLE:	23,500-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Rubber Springs
PAINT:	Cab schematic 100WP Location 1: 9219, Winter White (Std) Chassis schematic N/A



PURCHASE ORDER

NorCal Kenworth BAY AREA
1755 ADAMS AVENUE, SAN LEANDRO - 94577
TELEPHONE: (510) 836-6100 FAX: (510) 836-2551

NorCal Kenworth SACRAMENTO
707 DISPLAY WAY, SACRAMENTO - 95838
TELEPHONE (916) 371-3372 FAX: (916) 371-0737

NorCal Kenworth MORGAN HILL
16715 CONDIT ROAD, MORGAN HILL - 95037
PH: (408) 842-5383 FAX: (408) 843-9699

NorCal Kenworth ANDERSON
20769 INDUSTRY ROAD, ANDERSON - 95007
PH:(530) 222-1212 FAX:(530) 722-0934

NAME Auburn Recreation District

DATE 7/23/2021

ADDRESS 471 Maidu Drive Auburn CA 95603-5774

TELEPHONE 530-308-6105

PLEASE ENTER MY ORDER AS FOLLOWS:

Table with columns: Minimum Order, NEW/USED, YEAR, MAKE, MODEL, NUMBER OF AXLES, COLOR, USED TRK NUMBER, SALESPERSON, MILEAGE, WEIGHT, LICENSE NUMBER, EXPIRATION, Approximate Delivery Date, SERIAL NUMBER.

BODY DESCRIPTION 10' dump body COUNTY

REMARKS Sale Price per unit \$76,870.74

\$0.00

New Enoven 10' dump body, freight, flooring, etc - see attached specs \$37,700.00

\$0.00

Extended Warranty Charges

Out of State Delivery to Reno NV

SUBTOTAL \$114,570.74

FEDERAL EXCISE TAX (12%) \$0.00

SALES TAX (7.25%) \$8,885.82

DMV Fees (35,000lbs) \$1,695.71

DOC FEES \$85.00

TIRES \$10.50

TOTAL PRICE \$125,247.77

DEPOSIT: [] CHECK [] CREDIT CARD \$0.00

TRADE INFORMATION

Table with columns: YEAR, MAKE, MODEL, NUMBER OF AXLES, SERIAL NUMBER, MILEAGE, WEIGHT

TRADE ALLOWANCE AS APPRAISED TRADE PAYOFF APPRAISAL DATE

Legal Owner: \$0.00

Unpaid Balance per Chassis \$125,247.77

Your signature and subsequent acceptance by the Branch Manager creates a potential sale of this vehicle subject to your providing verifiable financing in place within 7 working days hereof.

PURCHASERS CERTIFICATION

1 I hereby certify that this order includes all of the terms and conditions on both the face and reverse side hereof...

2 I have reviewed this order and fully understand that my new unit will be equipped only with the optional equipment specifically listed on the face of this order...

3 I certify that I am of legal age to execute binding contracts in these state. I have read the printed matter on the front and back hereof...

THIS ORDER IS NOT VALID UNLESS SIGNED AND ACCEPTED BY THE DEALER OR AN AUTHORIZED MANAGER

APPROVED RYAN MURPHY Dealer or Authorized Representative

Signed Purchaser Name Street Address City, State and Zip County Business Phone



NORCAL KENWORTH - SACRAMENTO (B420)
 707 DISPLAY WAY
 SACRAMENTO, California 95838

AUBURN RECREATION DISTRICT
 471 MAIDU DRIVE
 AUBURN, California 95603
 United States of America

Ryan Murphy
 Cell Phone: 916-601-5415
 Office Phone: (916) 371-3372
 Email: ryan.murphy@norcalkw.com

Jesse Williams

Vehicle Summary

	Unit		Chassis	
Model:	T280 Series Conventional	Fr Axle Load (lbs):		10000
Type:	FULL TRUCK	Rr Axle Load (lbs):		16000
Description 1:	T280 mini dump chassis	G.C.W. (lbs):		26000
Description 2:	10' dump body Sourcewell			
	Application	Road Conditions:		
Intended Serv.:	Construction: Vehicles used in the	Class A (Highway)		90
	cons			
Commodity:	Gravel/crushed rock/sand.	Class B (Hwy/Mtn)		8
		Class C (Off-Hwy)		2
		Class D (Off-Road)		0
	Body	Maximum Grade:		6
Type:	End dump.	Wheelbase (in):		152
Length (ft):	10	Overhang (in):		68
Height (ft):	12	Fr Axle to BOC (in):		67.5
Max Laden Weight (lbs):	4000			
		Cab to Axle (in):		84.5
		Cab to EOF (in):		152.5
		Overall Comb. Length (in):		260
	Trailer			
No. of Trailer Axles:	0			
Type:				
Length (ft):	0			
Height (ft):	0			
Kingpin Inset (in):	0			
Corner Radius (in):	0			
		Special Req.		
		California Registry		
	Restrictions			
Length (ft):	75			
Width (in):	102			
Height (ft):	13.5			

Approved by: _____

Date: _____

Note: All sales are F.O.B. designated plant of manufacture.



Dobbs Peterbilt - West Sacramento (T301)
 825 Stillwater Road
 West Sacramento, California 95605

Stock

Ken Briscoe
 Cell Phone:
 Office Phone: (916)441-6151
 Email: ken.briscoe@dobbspeterbilt.com

Stock Order

Vehicle Summary

	Unit		Chassis	
Model:		Model 536	Fr Axle Load (lbs):	10000
Type:		Full Truck	Rr Axle Load (lbs):	21000
Description 1:		Auburn Parks and Rec	G.C.W. (lbs):	33000
Description 2:		Clone of Chassis 702939 Model 337		
	Application		Road Conditions:	
Intended Serv.:		Construction Dump-On/Off Highway	Class A (Highway)	100
Commodity:		Construction Materials	Class B (Hwy/Mtn)	0
	Body		Class C (Off-Hwy)	0
Type:		End Dump	Class D (Off-Road)	0
Length (ft):		10	Maximum Grade:	6
Height (ft):		11	Wheelbase (in):	154
Max Laden Weight (lbs):		3000	Overhang (in):	58
			Fr Axle to BOC (in):	67.5
	Trailer		Cab to Axle (in):	86.5
No. of Trailer Axles:		0	Cab to EOF (in):	144.5
Type:			Overall Comb. Length (in):	252
Length (ft):		0		
Height (ft):		0	Special Req.	
Kingpin Inset (in):		0		
Comer Radius (in):		0		
	Restrictions			
Length (ft):		40		
Width (in):		102		
Height (ft):		13.5		

Approved by: _____

Date: _____

Note: All sales are F.O.B. designated plant of manufacture.

Item 8.3 Cover sheet – Amending 2021/2022 Project List and CIP

**Auburn Area Recreation and Park District Acquisition and Development Committee October, 2021;
Board of Directors Meeting October, 2021**

The Issue

Shall the Auburn Recreation District amend the existing 2021/2022 Project List and Capital Improvement Project List (CIP) to coincide with the FY 21/22 Budget Revision?

Background

The ARD Board of Directors approved the 2021/2022 Project List and CIP in February, 2021, and amended those documents in June, 2021.

As staff prepared the budget revision for FY 2021/2022, a proposed revision was also made to the 2021/2022 Project List and Five-Year CIP.

A list of those proposed revisions, as well as a spread sheet showing those revisions, is attached. All changes from the previously approved 20/21 Project List and CIP are noted with corresponding highlights. A document with brief explanations on the changes is also attached.

District Policy, Section H states:

3. Project List: The yearly Project List may include all funded items from that Fiscal Year's Capital Improvement Plan plus all planned General Fund projects costing an estimated \$5,000 or more. The Project List may be amended throughout the year if a project is identified after the creation and approval of the list. The Project List should be presented to the Board for approval by May of each Fiscal Year.

Recommendation for Board of Directors

Direct staff to continue to or begin preliminary work and provide appropriate environmental analysis of the projects on the proposed FY 21/22 Project List, and approve the Five-Year Plan Update.

Alternatives Available

1. Consider other projects in out-years to postpone, freeing up funding for new or existing project. Some possible suggestions for future projects to consider for postponement include
 - Regional Park pond mucking (FY 22/23)
 - Regional Park tennis/pickleball court surfaces (FY 22/23)
 - Recreation Park spray park (replace splash pool) (FY 23/24)

Fiscal Impact

The estimated costs and proposed funding for each project are included on the project list.

Attachments

FY 2021/2022 Project List and CIP - PROPOSED

FY 2021/2022 Project List and CIP - EXISTING

Description of proposed amendments to FY 2021/2022 Project List and CIP

Auburn Recreation District Five Year Project List

Project List

Green = moved from a previous year
 Yellow = updated number or new project to list

2021/2022

Estimated balance

35,032 1,005,574 842,287 226,495 302,000 415,000

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	City Mit.	Grants	Mt. Vernon proceeds	Youth Serv. Reserve
<i>Recreation Park</i>									
James Bermuda Outfield	42,000				20,000	22,000			
Wheelchair Swing	85,000				25,000	59,000	1,000		
Rec Shop Floor Repairs	20,000				20,000				
Rec Mod courtyard repairs	20,000								20,000
<i>Meadow Vista</i>									
ADA Signage	1,200			1,200					
Parking lot reseal; path repairs	53,500			10,000	43,500				
Pickleball court crack repairs	5,000				5,000				
New playground	100,000				40,000	60,000			
<i>Ashford Park</i>									
New irrigation pump	45,000	28,000							
<i>Regional Park/24 Acres</i>									
24 acres Planning/CEQA	109,288	(46,734)			62,554				
24 acre construction docs	110,000				110,000				
Dry Creek playground replace	177,000						177,000		
Pickleball court crack repairs	4,500				5,000				
Trail improvements/signage	10,000				10,000				
<i>CVCC</i>									
Bike Park Phase II	130,738				77,540		53,198		
ADA Door	5,000			5,000					
<i>Placer Hills Park</i>									
Parking Lot repairs	50,000				50,000				
<i>Skyridge Elementary</i>									
Modular #2 roof repair	10,850				10,850				
<i>Multiple Parks</i>									
Energy Efficiency Upgrades	2,131,500				25,000				
TOTAL	3,110,576	-18,734	0	16,200	479,444	107,000	231,198	59,000	0
Estimated Balance Remaining									
				18,832	526,130	735,287	167,495	70,802	415,000

Equip Rsrv.
17,000

Loan
2,131,500

Note: Assumes \$50,000/year in County Mitigation Fees
 Note: Assumes \$5000/year in ADA reserve funds
 Note: Assumes \$10,000/year in city mitigation
 Note: Assumes \$25,000 added to FCC per year
 Note: Placer County to use approx. \$350,000
 Note: Assumes \$177,000 Grant, \$5,000 donation, and 120,000 InKind for Bike Park

Auburn Recreation District Five Year Project List

Green = moved from a previous year
 Yellow = updated number or new project to list

Project List

2022/2023

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	Mt. Vernon proceeds
23,832 551,130 785,287 177,495 1,415,000 415,000									
Recreation Park									
Locker room Floor	25,000				25,000				
Regional Park									
Tennis/pickleball courts surfaces	200,000				200,000				
Pond mucking	100,000				100,000				
Walking pathway extension, Dry Creek end	266,000								
24 Acre Development	2,275,000								
Kiosks	10,000				10,000	445,000		1,415,000	415,000
Pond leak investigation	40,000				40,000				
Canal Repair	40,000				40,000				
Ashford Park									
Levee Repairs and paving	50,000				50,000				
Overlook Park									
Interpretive Signage (2 x \$5K)	10,000				10,000				
Restroom ADA Upgrades	15,000			15,000					
Railhead Park									
Parking lot repair/reseal	40,000				40,000				
Christian Valley Park									
Tutor Totter Roof	45,000		45,000						
TOTAL	3,045,000	0	45,000	15,000	490,000	445,000	0	1,415,000	415,000
Estimated Balance Remaining				8,832	61,130	340,287	177,495	0	0

Move to Reserve Funding

265,000

Note: Assumes \$50,000/year in County Mitigation Fees
 Note: Assumes \$5000/year in ADA reserve funds
 Note: Assumes \$10,000/year in city mitigation
 Note: Assumes \$25,000 added to FCC per year
Note: Assumes \$1.415m in Statewide Park Program grant
 Note: Placer County to use approx. \$350,000

Auburn Recreation District Five Year Project List

Project List

2023/2024

Estimated balance

13,832 86,130 390,287 187,495 Changed 80,000

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Recreation Park</i>									
Spray park (replace splash pool)	300,000		20,000		75,000	60,000	65,000	80,000	
North (Front) Playground	120,000						120,000		
North Playground, Path of Travel	30,000						30,000		
<i>Regional Park</i>									
Breezway Painting	40,000		20,000		20,000				
TOTAL	490,000	0	40,000	0	95,000	60,000	215,000	80,000	0
Estimated Balance Remaining				13,832	-8,870	330,287	-27,505	0	0

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: **Placer County to use approx. \$350,000**

Note: Assumes \$80,000 Grant

Auburn Recreation District Five Year Project List

2024/2025

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
<i>Meadow Vista Park</i>									
Pond island renovation	400,000								Postponed
<i>Regional Park</i>									100,000
Tennis Court Path of Travel	41,500		3,000	18,500		20,000			
TOTAL	141,500	0	3,000	18,500	0	20,000	0	0	0
Estimated Balance Remaining			332	16,130	360,287	-17,505	0	0	0

Note: Assumes \$50,000/year in County Mitigation Fees

Note: Assumes \$5000/year in ADA reserve funds

Note: Assumes \$10,000/year in city mitigation

Note: Assumes \$25,000 added to FCC per year

Note: Assumes \$50,000/year in Equipment Reserve funds

FY 21/22 Project List and CIP notes

Proposed changes

FY 21/22

Recreation Park

Wheelchair Swing: increased the total cost of the project to coincide with changes to the layout. Increased the use of City Mitigation Funding, decreased the use of grant (donation) funding

Rec Shop Floor Repairs: increased the cost of this project to include the cost of new doors and for inflation factors

Rec Mod courtyard repairs: repair damage done by ground squirrels to the area between the modular buildings at the south-end of Recreation Park.

Meadow Vista Park

Parking lot reseal; path repairs: increased the cost of the project to match the bids that were received

Pickleball court crack repairs: moved the funding of this project from General Fund to Future Capital Project Reserve funding.

New playground: decreased the cost of the project to match the contract that has been previously approved.

Regional Park/24 Acres

24 Acre Planning/CEQA: decreased the cost of the project to match the final billing from Dudek

Pickleball court crack repair: moved the funding of this project from General Fund to Future Capital Project Reserve funding.

Trail improvement/signage: moved the funding of this project from General Fund to Future Capital Project Reserve funding.

Placer Hills Park

Parking Lot repairs: Increased the cost of the project to match the contract that was previously approved.

Continued on next page

FY 22/23

Regional Park

Pond leak investigation: this project used to be listed as Pond Leak Repair for \$100,000. As staff is no sure of the total cost, we have changed the project by decreasing the cost to \$40,000, the cost to investigate the leak (based on a 2020 bid)

Ashford Park

Levee Repairs and paving: increased the cost of this project based on recent bids received for paving work.

Overlook Park

Restroom ADA upgrades: moved this project from FY 21/22 to FY 22/23

Railhead Park

Parking lot repair/reseal: increased the cost of this project based on recent bids received for paving work.

FY 24/25

Meadow Vista Park

Pond island renovation: this project was postponed until a later date

Auburn Recreation District Five Year Project List

Project List

2021/2022

Estimated balance

PROJECT	Est. Cost	Exp. from Gen. Fund (Funds or Grants in Prior Year(s))	ADA	Reserve	Cnty. Mil.	City Mil.	Grants	Mt. Vernon proceeds
Recreation Park				35,032	1,005,474	342,287	226,495	302,000
Rec-Field lotfield-renovation								415,000
Salisbury-Bermuda Outfield	42,000			20,000	22,000			
Whiteclear Safety	60,000				25,000	30,000	5,000	
Rec Shop Floor Repairs	10,000			10,000				
Meadow Vista								
ADA Signage	1,200		1,200					
Parking lot resurfacing	15,000			15,000				
Pathway repairs	30,000		10,000	20,000				
Pickleball court crack repairs	5,000		5,000					
New playground	120,000			60,000	60,000			
Ashford Park								
New irrigation pump	45,000	28,000						
Overlook Park								
Restroom ADA Upgrades	15,000		15,000					
Regional Park/24 Acres								
24 acres Planning/CEQA	120,000	(46,734)		73,266				
24 acre construction docs	110,000			110,000				
Dry Creek playground replace	177,000						177,000	
Pickleball court crack repairs	4,500							
Trail improvements/seismic	10,000							
CVCC								
Blue Park (Phase 1)	117,175			77,540			20,635	
ADA Dept	5,000		5,000					
Placer Hills Park								
Parking Lot repairs	30,000							
Skyridge Elementary								
Modular #2 roof repair	10,850			10,850				
Multiple Parks								
Energy Efficiency Upgrades	2,131,500			10,000				
TOTAL	3,059,225	-18,734	49,500	31,200	107,000	30,000	221,635	0
Estimated Balance Remaining			3,832	588,914	735,287	196,495	80,365	415,000

Note: Assumes \$50,000/year in County Mitigation Fees
 Note: Assumes \$5000/year in ADA reserve funds
 Note: Assumes \$10,000/year in city mitigation
 Note: Assumes \$25,000 added to FCC per year
Note: Placer County to use approx. \$350,000
 Note: Assumes \$177,000 Grant, \$5,000 donation, and 120,000 in kind for Blue Park

Existing June 2021
 approved

10000 RSTV,
 17,000

Loan
 2,131,500

Auburn Recreation District Five Year Project List

Green = moved from a previous year

Project List

2022/2023

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	Mt. Vernon proceeds
Recreation Park								
Locker room floor	25,000			25,000				
Regional Park								
Tennis/pickleball courts surfaces	200,000			200,000				
Pond mucking								
Walking pathway extension, Dry Creek and	100,000			100,000				
24 Acre Development	265,000							
Kiosks	2,275,000				445,000		1,415,000	415,000
Pond Leak Repair								
Capital Repair	10,000			10,000				
	95,000			95,000				
	40,000			40,000				
Ashford Park								
Leaves, Repairs and painting	20,000			20,000				
Overlook Park								
Interpretive Signage (2 x \$5k)	10,000			10,000				
Railhead Park								
Parking lot repair/resal	15,000			15,000				
Christian Valley Park								
Tutor Totter Roof	45,000			45,000				
TOTAL	3,030,000	0	0	490,000	445,000	0	1,415,000	415,000
Estimated Balance Remaining			8,832	133,918	340,287	206,495	0	0

Move to Reserve Funding

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$25,000 added to FCC per year
- Note: Assumes \$1.415m in Statewide Park Program grant**
- Note: Placer County to use approx. \$350,000**

Approved and Existing Fund 2021

Auburn Recreation District Five Year Project List

Green = moved from a previous year

Project List

2023/2024

Estimated balance

PROJECT	Est. Cost	Spent from General Funds or Grants in Prior Year(s)	Gen. Fund	ADA	Reserve	Cnty. Mit.	City Mit.	Grants	In Kind
Recreation Park									
Spray park (replace splash pool)	300,000								
North (Froxy) Playground	120,000		20,000		75,000	60,000	65,000	80,000	
North Playground, Path of Travel	30,000						120,000		
Regional Park									
Breezway Painting	40,000		20,000		20,000				
Meadow Vista Park									
TOTAL	490,000	0	40,000	0	95,000	60,000	215,000	80,000	0
Estimated Balance Remaining				13,832	63,918	330,287	1,495	0	0

CURRENT

- Note: Assumes \$50,000/year in County Mitigation Fees
- Note: Assumes \$5000/year in ADA reserve funds
- Note: Assumes \$10,000/year in city mitigation
- Note: Assumes \$25,000 added to FCC per year
- Note: Placer County to use approx. \$350,000**
- Note: Assumes \$80,000 Grant**

Existing Fund
 Approved
 Fee 2024

Item 8.4 Cover Sheet - Resolution #2021-21 Mid-Year Budget Revision for Fiscal Year 2021/2022

Auburn Area Recreation and Park District Standing Finance Committee meeting October, 2021; Board of Directors meeting, October, 2021.

The Issue: Shall the Auburn Area Recreation and Park District approve the Mid-Year 2021/2022 revised budget and adopt the Resolution 2021-21?

Background: On an annual basis, the District is required to prepare and submit for approval a mid-year adjusting budget for the balance of the fiscal year. Such adjustments are made when circumstances change between the time the Board of Directors approved the final budget in April, and the ensuing six months of actual revenues and expenditures.

The attached budget summary sheet contains the final approved budget, by department, and the proposed mid-year adjustments recommended by staff.

Some of the highlights of the revision:

Administration:

1. Reduction of Tax Revenue (21,000)
2. Transfer IN from the Unfunded Liability Reserve to fund the transfer to CalPERS, increase of 140,000
3. Reduction of Operations, Legal Exp and Prof. Serv. (18,000)
4. Increase of Property Tax Administration of \$9,800
5. Increase of Grant Proceeds 41,000

Aquatics

1. Increase of estimated revenues 15,000
2. Increased Maintenance repairs for Sierra & Placer Hills pools \$10,000 for Controller at PH, Repairs at Splash Pool and Sierra.
3. Reduction of Wages & Benefits (48,000)

Customer Service

1. Reduction of Operations and Prof Serv (13,000)
2. Reduction in Wages & Benefits (8,500)

Facilities and Grounds

1. Increase in Rental Revenues of 35,000
2. Reduction of In Kind donations for Bike Park (62,600)

3. Increase of Future Capital Construction Reserve Transfers for Projects 172,800 (some moved from General Fund)
 - a. Meadow Vista Playground 40,000
 - b. 24 Acre Construction Docs 40,000
 - c. Meadow Vista Parking Lot Resealing/stripping and Pathway repairs 3,500
 - d. Removal of Rec Field repairs (10,000)
 - e. Placer Hills Parking lot 20,000
 - f. Pickle Ball Court repairs at MV and REG Parks 10,000
 - g. Regional 24 Acre trail signage 10,000
 - h. Energy Efficiency Project updates 25,000
 - i. 24 Acre Planning and CEQA (10,700)
 - j. Bike Park Watering system 35,000
 - k. Rec Shop Floor Repairs 10,000
4. Reduction of Equipment Reserve Transf. for Assets (119,400)
 - a. Removed Dump Truck that will be paid for in 2022-23 (89,400)
 - b. Removed Winchester Pump (30,000)
5. Reduction of Loan Proceeds actually accrued in 2020-2021 (236,300)
 - a. For Energy Efficiency Project
6. Reduction of ADA Reserve Transfer for Projects (3,800)
 - a. ADA Signage at Meadow Vista 1,200
 - b. ADA Pathway repairs for Meadow Vista 10,000
 - c. Overlook Restroom ADA upgrades (15,000) postponed
7. Increase of City Mitigation Transfers for a Project 29,000
 - a. Wheelchair Swing at Recreation Park
8. Increase of County Mitigation Transfers 45,000
 - a. Meadow Vista Playground 60,000
 - b. Removal of Rec Field Repairs (15,000)
9. Increase in Operations 12,800
10. Increase in Maintenance by 53,700
 - a. Regional Park Electrical issues 25,000
 - b. Regional Park Light Pole replacement 9,000
 - c. Canyon View Comm Ctr Roof repairs 12,000
 - d. Ashford Park, fencing around new pump 3,500
11. Reduction of Wages & Benefits (17,000)
12. Increase in Utilities by 153,000; solar is not installed yet but original budget allowed for savings.

Recreation

1. Increase in Program Revenue 43,000
2. Reduction of Operating, Prof Serv and Program Expenses (15,000)

Youth Services

1. Increase in Program Revenue 20,000
2. Increase in Grant Proceeds 43,000
3. Increase in Future Capital Transfer of 30,850
 - a. Skyridge Roof Repairs 10,850
 - b. Auburn El Floor and Modular foundation issues 20,000
4. Increase in Operations and Maintenance 10,000

Overall, 2021/2022 is moving through this ever-changing year with positive growth. Modest increases are projected in tax revenues per Placer County Treasury of 3.1%. Ongoing updates from the State of California, Placer County and Licensing allow for after school Discovery Clubs to operate with some more liberal limitations but still at an everchanging status. The Recreation programs have produced better than expected revenues as well as rental income of facilities. ARD has enjoyed some unexpected revenue during the first half of the year in Youth Services but we are hesitant to allow for all of the projected revenues moving forward with those programs. We have seen some cuts in registrations for Discovery Club, so the District is budgeting conservatively not knowing what cuts could come with schools potentially shutting down with new variants.

The net result of the mid-year adjustments is a projected surplus of \$14,826 after reserve transfers; the Future Capital Construction Reserve in the amount of \$25,000, the ADA Reserves in the amount of \$5,000, the Equipment Reserve transfer of \$90,000 and the Unfunded Liability at CalPERS/CEPPT in the amount of \$113,482 (approved with initial budget). An additional \$20,000 is recommended for transfer to the Future Capital Construction to fund Youth Services Projects.

Recommendation: The Standing Finance Committee sends the Mid-Year Budget to the Board of Directors for a review and adoption of the Mid-Year Budget Resolution 2021-21 with a positive recommendation. Director Ainsleigh made a note that he would like to see more funds budgeted for Shockley Property improvements.

Attachments: Summary 2021/2022 budget
Departmental Budgets
Resolution 2021-21

**Resolution Number 2021-21
Before the Governing Board of the
Auburn Area Recreation and Park District
County of Placer, State of California**

ADOPTION OF MID-YEAR BUDGET REVISION, GENERAL FUND

WHEREAS, the Auburn Area Recreation and Park District has endeavored to create a Final Budget for Fiscal Year 2021-2022.

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 29089 of the Government Code, the Mid-Year Budget Revision for the Fiscal Year 2021-2022 is hereby adopted in accordance with the following:

REVENUES

Park & Recreation Services Revenue		
Program Revenue		1,183,103.00
Facility Rentals		178,525.00
Total Park & Rec. Services Revenue		1,361,628.00
Government Revenues		
Taxes, Governmental Revenue		3,804,247.00
Total Governmental Revenue		3,804,247.00
Other Revenue		
Interest Revenue		9,987.00
Misc. Revenue		45,424.00
Total Other Revenue		55,411.00
Donations		
Donations, Grant, In kind		87,490.00
Total Donation Revenue		87,490.00
TOTAL OPERATING REVENUES		5,308,776.00
Project, Equipment and Reserve Transfer Revenue		
Transfer in from ADA Reserves		16,200.00
Grant Proceeds		178,000.00
Transfer in from Unfunded Liability Reserves		140,000.00
Energy Efficiency Project Reserves		1,899,207.00
Contributions/In kind Services Revenue		53,198.00
Transfer in from Equipment Reserves		56,133.00
Transfer in from Reserves		489,444.00
Total Project and Equipment Revenue		2,832,182.00
Park Dedication Revenue		
City Park Dedication Revenue		69,000.00
County Park Dedication Revenue		107,000.00
Total Park Dedication Revenue		176,000.00
TOTAL PROJECT AND EQUIPMENT REVENUES		3,008,182.00
TOTAL REVENUES		8,316,958.00

EXPENDITURES

Program, Administrative and General Expenditures	
Program Expenditures	224,177.00
Operations & Supplies	454,625.00
Utilities Expense	264,459.00
Professional Expenses	95,871.00
Building & Grounds expense	537,213.00
Property Tax Admin. Fees	71,878.00
Election Cost	-
Wages & Benefits	3,319,947.00
Land & Building Leases	152,321.00
Fixed Assets	67,120.00
Equipment Reserve Expenditures	56,133.00
	<hr/>
Total Operating Expenditures	5,243,744.00
Capital Improvement Projects	
Energy Efficiency Projects	1,899,207.00
General Fund Project	2,857.00
ADA reserve projects	16,200.00
Future Cap Projects	489,444.00
In-Kind & Other Contribution Projects	231,198.00
Total Project Expenditures	2,638,906.00
	<hr/>
Park Dedication Capital Improvement Projects	
City Park Dedication Project Expenditures	59,000.00
County Park Dedication Project Expenditures	107,000.00
Total Park Ded. Project Expenditures	166,000.00
	<hr/>
TOTAL EXPENDITURES	8,048,650.00
	<hr/>
TOTAL REVENUE SURPLUS (DEFICIT)	268,308.00
TO EQUIPMENT RESERVE	90,000.00
TO ADA RESERVE	5,000.00
TO CONTINGENCY (acct 2453)	-
TO CALPERS - Prefunding & CEPPT	113,482.00
TO FUTURE CAP CONSTRUCTION RESV.	45,000.00
	<hr/>
OPERATING BUDGET BALANCE	14,826.00

BE IT FURTHER RESOLVED, that the Mid-Year Budget Revision is hereby adopted on this 28th day of Oct, 2021 in accordance with the listed attachments which show approved appropriations, revenues and methods of financing, appropriations subject to limitations attached hereto and by reference made a part hereof.

H. Gordon Ainsleigh
Board of Directors

Kahl Muscott
District Administrator

**AUBURN AREA RECREATION AND PARK DISTRICT
BUDGET SUMMARY**

2021/2022 Final Budget

Program revenue	Facility revenue	Misc. revenue	Grants	Interest revenue	Project revenue City Mitigation	Project revenue County Mitigation	Tax revenue	Transfer in from Future Cap, UAL & ADA Rev	Atwood III taxes	RDA passthru	Transfer in from Equip Reserves/Loan	TOTAL	% of Total
Administration				9,621			3,589,056	140,000		188,152		3,991,082	48%
F&G	162,201	6,989	236,198	366	69,000	107,000	474,794	474,794	27,039		1,542,207	3,025,794	36%
Cust Services	15,825											15,825	0%
Recreation	360,681		8,365									369,046	4%
Youth Services	663,383	3,960	43,125					30,850				746,500	9%
Aquatics	143,214	12,364									13,133	168,711	2%
TOTAL	1,183,103	45,424	318,688	9,987	69,000	107,000	3,589,056	645,644	27,039	188,152	1,955,340	8,316,958	100%

0.8

Program expense	Operations & supplies	Utilities expense	Prof. expense	Building & grounds	Property Tax admin/ Election cost	Wages	Benefits & expenses	Fixed assets	Capital Improve.	Capital Improve. gent fund	Debt service	Reserves (ADA reserve)	% of Total
Administration	177,476		34,923		71,878		374,976	9,000			150,245	90,000	0%
F&G	157,535	231,133	18,961	466,923		998,318	491,817	92,110	2,857	2,771,199	2,076	5,000	1,265,303
Cust. Service	37,449		18,929			136,568	52,378	9,000					5,237,939
Recreation	189,159	50,197	15,963			156,775	61,894					113,482	367,806
Youth Services	27,410	29,629	7,095	4,807		442,084	123,753		30,850				473,988
Aquatics	7,608	2,339	31,221	65,483		108,729	15,770	13,133					667,733
TOTAL	224,177	454,625	95,871	537,213	71,878	2,199,359	1,120,588	123,253	2,802,049	2,857	152,321	208,482	8,257,132

Transfer to Future Capital Construction Reserve 25,000
NEW to Revision: Y Services Reserves for Future Cap 20,000

Net Revenue

14,826

**AUBURN AREA RECREATION AND PARK DISTRICT
BUDGET SUMMARY**

2021/2022 Budget

Operating Revenues	Final Budget	% of total		
			Mid-Year Revision	
Program Revenue	\$ 1,103,547	13.6	1,183,103	14.2
Facility Revenue	\$ 144,894	1.8	178,525	2.1
Misc. Revenue	\$ 44,186	0.5	45,424	0.5
Donations, Grant Revenue and In Kind	\$ 298,850	3.7	318,688	3.8
Interest Income	\$ 11,815	0.1	9,987	0.1
Transfer in from City Mitigation	\$ 40,000	0.5	69,000	0.8
Transfer in from County Mitigation	\$ 62,000	0.8	107,000	1.3
Tax Revenue	\$ 3,752,499	46.2	3,777,208	45.4
Transf in from Cap Const, Equip Res, Loan, UAL, ADA	\$ 2,641,616	32.5	2,600,984	31.3
Misc (atwood etc)	\$ 30,198	0.4	27,039	0.3
Total Operating Revenue	\$ 8,129,605	100.00	8,316,958	100.00

Expenditures

Program Expense	\$ 230,934	2.9%	224,177	2.7%
Operating & Supplies	\$ 442,341	5.5%	454,625	5.5%
Utilities Expense	\$ 110,757	1.4%	264,459	3.2%
Professional Services	\$ 131,840	1.6%	95,871	1.2%
Building & Grounds Maintenance	\$ 475,150	5.9%	537,213	6.5%
Property Tax Admin.	\$ 62,087	0.8%	71,878	0.9%
Wages	\$ 2,265,755	28.0%	2,199,359	26.6%
Benefits & Payroll Costs	\$ 967,250	12.0%	1,120,588	13.6%
Fixed Asset Expense	\$ 203,300	2.5%	123,253	1.5%
Capital Improvement Projects Mitigation & Funds	\$ 2,832,166	35.0%	2,802,049	33.9%
Capital Improvement Projects General Fund	\$ -	0.0%	2,857	0.0%
Debt Services	\$ 161,126	2.0%	152,321	1.8%
Reserve Deposits (ADA, Equip Res, UAL)	\$ 208,482	2.6%	208,482	2.5%

Total Expenditures

Net Revenue Over Expenditures

\$ 8,091,188	100	8,257,132	100
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38,417

59,826

Transfer for Youth Services Future Cap

20,000.00

Transfer to Future Capital Construction Reserve

25,000.00

25,000.00

Net Revenue

13,417

14,826

Current Balances

Annual Equip Replacement Fund

812,237

812,237

Future Capital Construction Fund

985,573

1,005,573

Contingency Reserve

450,000

450,000

ADA reserve

30,032

30,032

TOTAL RESERVES

\$ 2,277,842

\$ 2,297,842

Administration 2021 - 2022

Revenues

Miscellaneous Revenues	FY 21-22 Actual Actual to Date	FY 21-22 Budget Budget	Mid Year Budget Revisor
Misc. Income -w/c div and other	597	-	1,492
Misc. Income -w/c div and other	897	-	-
Verizon cell lease	31,761	31,761	31,761
TOTAL	33,255	31,761	33,253

Grant Proceeds - Admin	1,000	-	31,000
	-	-	-
TOTAL	1,000	-	31,000

Interest Income

Interest Revenue other	225	55	226
Interest Revenue - County	9,479	10,800	8,891
Interest Revenue - County	204	-	504
TOTAL	9,908	10,855	9,621

Taxes & Gov't Revenues

Current Sec Prop Tax General	3,244,947	3,302,524	3,277,162
Homeowner's Prop. Tax Reduction	22,668	19,525	22,825
Current Unsec Prop Tax General	42,152	69,803	42,142
Suppl. Prop Tax Current	93,050	98,298	102,044
Unitary & Op Non-unitary Tax	119,030	72,380	138,432
Redemptions Gen Taxes	-	-	-
Prior Unsec Prop Tax	11	-	11
Timber Tax Guarantee	-	-	-
Prior Supplemental Tax Rev	4,263	-	4,263
Prior Secured Prop Taxes	(152)	-	(151)
Railroad Unitary Prop Taxes	2,506	2,353	2,238
Pipeline	95	-	90
RDA Pass - Throughs	186,066	187,628	188,152
TOTAL	3,714,636	3,752,511	3,777,208

Other Financing Sources

Transfers In - General Fund	-	-	-
Transfers In - UAL Reserves			140,000
Transfers In - Atwood		-	-
Transfers In - Atwood Equip.		-	-
Transfers from Future Capital Con	-	-	-
Transfers from Equipment Reserv	-	11,000	-

Transfers from ADA Reserv	-	-	-
Transfers from City Mitigation	-	-	-
Total Other Financing Sources:	-	11,000	140,000

Total Revenues

3,757,799	3,806,127	3,831,082
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Expenditures

	FY 21-22 Actual Actual to Date	FY 21-22 Budget Budget	Mid Year Budget Revisor
Operations & Supplies			
Discounts Taken	-	-	-
Finance Charges	-	-	-
CalCard Incentive	(2,025)	(1,579)	(2,024)
Penalties	2,197	-	5,197
Donations Expense	850	400	850
Telephone (CVCC) - Admin	6,289	6,415	6,290
Postage - Admin	998	1,500	1,498
Bank Service Charges	(8)	-	(8)
			3
Office Supplies	5,394	3,741	5,394
Duplication Costs- Admin	1,226	1,465	1,228
Office Equip. Rental- Admin	4,865	4,970	4,867
Office Equip Maint - Admin	-	-	-
Dining Expense	740	920	920
Gas/Mileage Expense	1,909	1,959	1,909
General Admin Exp	1,944	1,591	1,944
Liability Insurance	137,733	139,461	133,703
Board Expense	2,651	4,125	2,651
misc Expense	-	-	-
Dues & Subscriptions	10,653	12,468	10,653
Staff Appreciation	171	50	172
Staff Development	2,129	1,800	2,229
Small Office Equipment	-	3,300	-
Safety Supplies - Administration	-	70	-
TOTAL	177,719	182,656	177,476

Legal Fees

9,270	13,856	6,870
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Transfers Out - General Fund

Transfers Out - Atwood

-	-	-
-	-	-
-	-	140,000
-	-	140,000

Admin

	FY 21-22 Actual Actual to Date	FY 21-22 Budget Budget	Mid Year Budget Revisor
Professional Services			
Professional Services	11,772	21,750	15,153
Accounting/Auditor Fees	16,280	12,400	12,900
Environmental Services	-	-	-
TOTAL	28,052	34,150	28,053

Property Tax/Election Expense

Property Tax Administration	58,986	58,917	68,708
CalPERS SS Fee	-	510	510
Election Expense	-	-	-
LAFCO Fees	2,272	2,660	2,660
TOTAL	61,258	62,087	71,878

	FY 21-22 Actual Actual to Date	FY 21-22 Budget Budget	Mid Year Budget Revisor
Salaries/Wages Expenses			
Wages - Admin - Full Time	134,147	126,185	134,146
Wages - Admin - Part Time	66,221	65,718	68,421
Wages- Admin - Board Pay	29,750	30,000	29,500
Wages - District Administrator	126,769	128,728	126,768
TOTAL	356,887	350,631	356,885

Benefits & Payroll Costs

ER -Taxes - Admin (7.65%)	29,043	27,698	29,212
Employment Expense - Admin	161	297	136
Fingerprinting	67	60	92
Benefits Expense - Admin	59,997	58,141	61,851
	292,840	-	246,541
Employer Retirement Exp	33,432	48,657	33,622
Worker's Compensation	3,507	3,622	3,522
TOTAL	419,047	138,475	374,976

Fixed Assets- Equipment

Fixed Assets	(34)	-	-
Computer Purchases - Admin.	-	11,000	9,000
TOTAL	(34)	11,000	9,000

Principal Lease payment	108,000	108,000	108,000
Sterling Lease Interest Expense	34,378	42,245	33,440
	142,378	150,245	150,245

Admin

Total Expenditures

1,160,200	900,855	1,400,767
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Total Revenues

3,758,799	3,806,127	3,663,766
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Total Expenditures

1,160,200	900,855	1,400,767
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GASB 68 Reserve

113,482	113,482	113,482
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Net Gain (Loss)

2,485,117	2,791,790	2,149,517
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Admin

Customer Service 21-22 Budget Revenues

	FY 21-22 Actual	FY 21-22 Budget	Mid Year
Revenue			
Out of Dist Fees	14,174	14,939	14,785
Out of Dist Fees - Bureau	944	1,399	1,010
Return Check Fees	30	0	30
Total	15,148	16,338	15,825
Rents & Concessions			
	0	0	0
Total	0	0	0
Miscellaneous Revenue			
	0	0	0
Total	0	0	0
Grant Revenue			
	0	0	0
Total	0	0	0
Other Financing Sources			
Transfers from Equipment Reserv	11,000	11,000	0
Total	11,000	11,000	0
Total Revenues	26,148	27,338	15,825

Expenditures

Expenditures			
Cash short/over	137	-17	136
Merchant fees	9,971	9,479	9,696
Bad Debt	0	194	0
Telephone expense	6,887	6,946	6,922
Gift certificates Given Out	108	366	108
Postage	0	500	500
Office Supplies	2,549	1,875	2,691
Duplication costs	80	148	180
Office Equipment rental	6,189	6,020	6,188
Office equipment Maintenance	0	5,000	0
Gas/Mileage Expense	391	431	487
Public Relations/Marketing	7,044	13,263	10,084
Dues and Subscriptions	389	357	357

Safety Supplies	0	0	0
Staff Appreciation	100	100	100
Staff Development	0	438	0
Theft Expense	0	0	0
Small Office equipment	0	0	0
Total Expenditures	33,845	45,100	37,449

Prof Services	18,096	24,182	18,929
	18,096	24,182	18,929

	FY 21-22 Actual	FY 21-22 Budget	Mid Year
Wages (F/T)	124,738	131,462	128,021
Wages (P/T)	10,428	12,652	8,547
Total	135,166	144,114	136,568

ER -Taxes - Admin (7.65%)(10.85%)	10,565	11,550	10,948
Employment Expense	100	100	100
Fingerprinting Expense	100	100	100
Benefits Expense	25,427	25,641	25,685
Employer Retirement Exp. (16.622%)	15,109	22,980	14,890
Worker's Compensation (.68% x 148%)	682	742	655
Total	51,983	61,113	52,378

Total Salaries & Benefits 187,149 205,227 188,946

Pre

Fixed Assets- Equipment

	FY 21-22 Actual	FY 21-22 Budget	Mid Year
Fixed Asset Purchases	14,000	14,000	9,000
Fixed Asset Purchases (computer)	0	0	0
	14,000	14,000	9,000

Total Expenditures 253,090 288,509 254,324

Total Revenues	26,148	27,338	15,825
Total Expenditures	253,090	288,509	254,324
Contingency Reserve (2% of expens:	0	0	332
Net Gain (Loss)	-227,528	-261,845	-238,831

Customer Service

Recreation 2021-2022 Budget

Revenues	FY 20-21 Actual	FY 21-22 Budget	Mid Year Budget Revision
Program Revenue	Actual to Date	Budget	Budget Revision
Adult Softball	21,150	20,393	28,183
Adult Basketball	14,253	12,401	14,587
Adult Grass Volleyball (New)	0	0	0
Sr. Sports	5,543	5,443	3,926
Adult Volleyball	881	1,020	1,068
Pickle Ball	8,362	5,675	7,806
Adult Classes	28,477	20,632	38,447
Adult Classes - Bureau	13,301	11,987	13,013
Bocce Ball	657	157	613
Youth Basketball	101,173	93,048	82,689
Youth Classes	57,760	39,735	52,706
Youth Classes - Bureau	2,520	0	3,320
Youth Volleyball (New)	3,000	3,000	8,740
Pee Wee/Short Shots	0	0	0
Youth Camps	25,029	20,614	28,114
Youth Camps - Bureau	22,405	19,738	21,021
Youth Sports Camp	20,668	9,716	24,328
Youth Sports Camp - Bureau	8,896	8,896	0
Special Events	7,217	8,400	8,492
Party in the Park	441	0	441
Concert at Overlook (New)	5,800	6,133	2,703
Ukulele Festival	10,640	10,000	640
Food Truck Fiesta	1,415	0	0
Great Obstacle Scramble	12,285	10,819	12,441
Dead Festival	915	0	0
Auburn Community Festival	9,521	9,728	7,403
Total Program Revenues	382,309	317,535	360,681
Misc. Revenue			
Activity Guide-Advertising Rev.	0	0	0
Miscellaneous Rev	0	0	0
TOTAL MISC REVENUE	0	0	0
Grants & Donations			
Youth Assistance Fund - In Dist	10,860	9,001	8,365
Donations - Recreation	0	0	0

TOTAL GRANTS & DONATIONS	10,860	9,001	8,365
<i>Total Revenues</i>	393,169	326,536	369,046

Expenditures

Program Expenditures	FY 20-21 Actual Actual to Date	FY 21-22 Budget	Mid Year Budget Revision
Instructors - Adult Classes	19,821	17,869	22,791
Inst - A Classes - Bureau	6,691	6,900	6,502
Instructors - Youth Classes	31,410	27,427	34,593
Inst - Y Classes - Bureau	0	0	0
Officials - Adult Softball	5,072	4,720	7,081
Officials - Adult Basketball	3,033	4,573	4,573
Officials - Adult Volleyball	0	0	0
Officials - Youth Basketball	10,072	10,072	10,072
Instructors- Youth Camp	33,524	31,164	28,899
Inst - Y Camp - Bureau	18,409	19,474	12,566
Instructors- Youth Sports Camp	6,720	5,324	3,854
Inst - Y Sports Camp - Bureau	0	0	0
Adult Softball Expense	2,512	1,835	1,292
Adult Basketball Expense	809	809	809
Adult Volleyball Expense	479	424	326
Pickle Ball/Tennis	2,103	1,685	2,240
Adult Class Expense	472	364	472
Bocce Ball Prog Expense	250	250	250
Youth Basketball Expense	20,522	22,868	25,226
Pee Wee/Short Shots	0	0	0
T-Ball	0	0	0
Youth Class Expense	469	476	400
Youth Volleyball Expense (New)	314	500	1,141
Youth Camp Expense	87	0	87
Youth Sports Camps	9	0	9
Special Events	7,591	9,393	7,604
Party in the Park	123	0	123
Concert at Overlook	1,867	3,363	196
Ukulele Festival Expense	10,521	10,175	520
Food Truck Fiesta	930	0	0
Obstacle	7,815	7,411	9,615
Dead Festival	215	0	0
Auburn Community Festival Exp	8,317	8,711	7,918
TOTAL PROGRAM EXP.	200,157	195,787	189,159

Recreation

Operating Expenditures

Telephone	122	0	617
Activity Guide	33,178	34,786	32,394
Youth Assistance Expense	13,588	15,218	12,021
Office Supplies	1,431	1,734	920
Gas/Mileage	487	517	437
Dues & Subscriptions	1,581	1,659	1,581
Staff Appreciation	396	46	46
Company Celebrations	1,445	1,445	1,326
Staff Development	537	537	449
Small Rec Equipment	376	376	376
Uniform Expense	(140)	0	0
Safety Supplies	30	30	30
TOTAL OPERATING EXP	53,031	56,348	50,197

	FY 20-21 Actual Actual to Date	FY 21-22 Budget	Mid Year Budget Revision
Professional Services			
Professional Services	14,621	18,375	15,963
Total Professional Services	14,621	18,375	15,963

Salaries/Wages Expenditures

Wages - Full Time	146,110	147,556	147,476
Wages - Part Time	0	0	0
Wages - Seasonal	2,357	2,553	1,007
Wages - Adult Softball	3,712	3,980	4,363
Wages - Uniform	0	0	0
Wages - Adult Basketball	3,324	3,622	3,674
Wages - Adult Volleyball	0	0	0
Wages - Special Events	0	0	255
Totals	155,503	157,711	156,775

Benefits & Payroll Expenditures

ER - Taxes - (13.65%)	12,370	12,664	12,310
Employment Expense	455	980	55
Fingerprinting Expense	87	105	52
Benefits Expense	34,197	37,017	33,093
Calpers Exp.	13,371	20,064	13,499
Worker's Comp	2,912	3,005	2,885
Totals	63,392	73,835	61,894

Recreation

Equipment & Fixed Assets

Fixed Assets - Recreation

0

0

0

Computer Purchases - Rec

0

0

0

Totals

0

0

0

Total Expenditures

472,083

483,682

455,614

Total Revenues

393,169

326,536

369,046

Total Expenditures

472,083

483,682

455,614

Contingency (1% of expenses)

0

0

0

Net Gain (Loss)

(78,914)

(157,145)

(86,567)

Recreation!

Aquatics 21-22 Budget Revenues

	FY 21-22 Actual	FY 21-22 Budget	Mid Year
Adult Aquatic Activities	20,639	11,176	17,793
Adult Aquatic Activities Placer Hills	2,902	0	2,328
Master Swim	6,620	3,948	5,731
Public Swim	26,626	40,719	27,928
Public Swim - Placer Hills Pool	1,805	3,954	2,018
Swim Lessons	44,524	28,422	44,470
Swim Lessons - Placer Hills Pool	5,870	9,690	5,870
Swim Team	23,083	16,875	23,083
Synchro Team	15,686	11,510	16,111
Misc Income	0	0	0
Totals	147,755	126,294	143,214
Rents & Concessions			
Sierra/Splash Pool Rental	14,124	12,323	14,124
Placer Hills Pool rental	1,400	1,851	1,400
Totals	15,524	14,174	12,364
Grants & Donations			
Donation Rev - Aquatics	0	0	0
Other Financing Sources			
Transfers from Future Capital Constr.	0	0	0
Transfers from Equipment Reserv	15,900	15,900	13,133
Transfers from ADA Reserv	0	0	0
City Mitigation Apportionment	0	0	0
Totals	15,900	15,900	13,133
Total Revenues	179,179	156,368	168,711

Expenditures

	FY 21-22 Actual	FY 21-22 Budget	Mid Year
Program Expenditures			
Instructors - Aquatics	1,054	2,006	1,054
Adult Aquatic Activities Exp.	2,358	1,063	2,358
Public Swim Expenses	1,832	2,797	1,832
Public Swim Expenses PH	467	441	467
Swim Lessons Expenses	271	303	271
Swim Team Expenses	334	471	339
Synchro Team Expenses	2,038	716	2,038

Totals

8,354 | 7,797 | 7,608

Operations & Supplies

Telephone - Placer Hills Pool	1,040	1,056	1,041
Telephone - Aquatics	0	0	0
Office Supplies	0	0	0
Gas Milleage - Aquatics	0	0	0
Professional Services	0	274	0
Staff Appreciation- Aquatics	199	0	199
Staff Development- Aquatics	375	162	375
Safety Supplies - Aquatics	600	0	600
Small Equipment	0	1,660	0
Small Equipment - PH Pool	0	0	0
Uniform Exp	124	0	124
Totals	2,338	3,152	2,339

Utilities

Gas/Electric - Sierra Pool	29,770	35,900	33,591
Gas/Electric - Placer Hills	5,465	6,990	6,115
Reimbursement - Gas/Electric	-11,106	-10,000	-11,105
Water - Sierra Pool	2,796	3,203	2,796
Water - Placer Hills	803	952	836
Reimbursement - Water	-1,012	-1,250	-1,012
Totals	26,716	35,795	31,221

Maintenance

Maintenance - Sierra Pool	50,482	47,800	50,481
Reimbursement - Maintenance	-4,572	-4,400	-4,572
Maintenance - Placer Hills pool	8,639	11,500	8,639
Totals	54,549	54,900	65,483

Salaries/Wages Expenses

	FY 21-22 Actual	FY 21-22 Budget	Mid Year
Wages - Aquatics Coordinator	18,694	24,921	18,695
Wages - Adult aquatics	5,020	5,958	5,020
Wages - Public Swim	41,788	70,462	41,789
Wages - Public Swim - PH Pool	4,015	9,428	4,016
Wages - Swim Lessons	14,296	10,466	14,295
Wages - Swim Lessons - PH Pool	1,823	4,211	1,824
Wages - Master Swim	2,871	4,157	2,873
Wages - Coaches (Swim Team)	9,092	7,757	9,092
Wages - Coaches (Synchro)	11,126	13,168	11,125
Totals	108,725	150,528	108,729

Benefits & Payroll Costs

Aquatics

ER -Taxes -(12.65%)	10,647	14,341	10,647
Employment Exp- Aquatics	117	1,630	118
Fingerprinting Exp- Aquatics	717	730	717
Calpers Exp. 16.444%	2,391	3,973	2,391
Worker's Comp (2.29% x 1.14%)	1,897	2,865	1,897
Totals	15,768	23,539	15,770

Equipment & Fixed Assets

Fixed Assets - Aquatics	15,900	15,900	13,133
Totals	15,900	15,900	13,133

0	0	0
0	0	0

Total Expenditures	232,350	291,611	244,283
Total Revenues	179,179	156,368	168,711
Total Expenditures	232,350	291,611	244,283
Net Gain (Loss)	-53,171	-135,243	-75,572

Aquatics

Facilities & Grounds 21-22 Budget

Revenues

Rents and Concessions	FY 21-22 Actual	FY 21-22 Budget	Mid Year Budget Revision
	Actual to Date	Budget	
<i>Fee Waivers- Public</i>	(6,195)	(15,452)	(6,194)
<i>Fee Waivers-CVCC Public</i>	(79)	(79)	(79)
<i>Fee Waiver Offset</i>	6,274	15,531	6,273
Blue Bird Room - CVCC	1,865	1,969	1,969
Stella Irving - Rec	302	588	302
Lakeside - Reg	2,718	631	2,717
Sierra Room Rental- CVCC	3,462	1,733	3,462
Sunset Room Rental- CVCC	1,153	630	1,151
Canyon View Room Rental-CVCC	2,497	1,828	2,455
Foothills Room Rental- CVCC	6,014	4,245	6,013
Oak Room Rental-CVCC	0	0	0
American River Room	5,004	4,287	5,004
Conference Room Rentals	3,446	2,339	2,294
Board Room Rental - CVCC	0	0	0
Conference Modular - Overlook	6,620	7,186	7,769
Gazebo - Rec	296	150	296
Gym - Rec	1,284	1,543	1,284
Gym - Reg	3,551	5,251	404
Tutor Totter Lease Agreement	6,648	6,598	6,658
Kitchen - Rec	0	0	0
Kitchen - Reg	0	0	0
Kitchen-CVCC	260	392	260
Picnic Area - Rec	9,264	6,517	9,264
Picnic Area - Reg	1,551	1,958	1,551
Picnic Area - Ashford	680	1,279	680
Picnic Area - Meadow Vista	3,494	2,721	3,493
Field - Recreation	4,371	2,351	4,370
Field A - Reg	1,744	336	1,744
Field - Softball MV	4,014	1,900	4,013
Field - Christian Valley	2,037	1,826	2,037
			40
Field Soccer/Baseball-Winchester	1,901	3,532	1,902
Field "Beggs" - Rec	7,255	5,423	7,255
Field B - Reg	883	571	882
Field "James" - Rec	9,833	10,572	9,843
Field "Chana" - Reg	7,002	3,996	7,001
Bocce Ball Field Rental	(120)	116	(120)
Field Soccer - Reg	2,575	927	2,200

Field Soccer A- MV	1,527	1,575	1,527
Field Soccer A- Railhead	6,750	4,860	7,124
Field Placer Hills	10,298	1,682	10,298
Field Soccer B- MV	1,756	0	0
Field Soccer B- Railhead	9,298	5,972	11,053
Field "Pee Wee Soccer" Rental - MV	0	0	0
Field Lining Revenue - Rec	0	0	0
Field Lining Revenue - Reg	0	160	0
Field Lining Revenue - MV	0	189	0
Misc Rents & Concessions	7,318	1,636	7,318
Misc Rents & Concessions - Bureau	4,189	8,950	4,190
Custodial Fees	18,352	15,260	18,351
Custodial Fees- Bureau	960	520	960
Set up and Take Down Fees	2,073	1,588	2,073
Set up and Take Down Fees-Bureau	1,114	900	1,114
TOTAL RENTS & CONCESSIONS	165,239	126,687	162,201

Miscellaneous Revenues

MV comm ctr rental	440	45	45
Sales of an Asset	1,400	0	1,400
Recycling Revenue	0	0	0
Alcohol permit	3,873	2,879	3,873
Alcohol Permit - Bureau	171	0	171
MV alcohol fee	0	70	0
MV cust fee	44	0	0
Misc Income - F & G	1,500	0	1,500
Total Misc Revenue	7,428	2,994	6,989

FY 21-22
Actual

FY 21-22
Budget

Mid Year

Grants & Donations

	Actual to Date	Budget	Budget Revision
Grants	177,000	177,000	177,000
Donations F&G	5,020	5,000	6,000
Pump trac donations	118,393	116,850	53,198
TOTAL GRANTS & DONATIONS	300,413	298,850	236,198

Interest Revenue - City Trust	663	960	366
TOTAL Interest Income	663	960	366

Project Revenue - Government

County Mitigation	62,000	62,000	107,000
City Mitigation Revenue	10,000	10,000	10,000
Total Project Revenue - Gov	72,000	72,000	117,000

Fac & Grds

Other Financing Sources

Transfers from Future Capital Constr.	285,816	285,816	458,594
Loan Proceeds	2,135,500	2,135,500	1,899,207
Transfers from Equipment Reserv	17,000	162,400	43,000
Transfers from ADA Reserv	20,000	20,000	16,200
Transfers from City Mitigation	30,000	30,000	59,000
Total Other Financing Sources	2,488,316	2,633,716	2,476,001

Taxes & Government Revenue

Atwood III Tax Revenue	27,039	30,198	27,039
Total Taxes & Gov't Revenue	27,039	30,198	27,039

TOTAL REVENUES	3,061,098	3,165,405	3,025,794
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Expenditures

	FY 21-22 Actual	FY 21-22 Budget	Mid Year
Operations & Supplies	Actual to Date	Budget	Budget Revision
Telephone - F & G	14,136	14,196	14,137
Office Supplies - F & G	2,577	3,434	2,578
Duplication Cost - F & G	0	0	0
Gas/Mileage Expense - Fac & Gr..	46,347	39,059	53,633
Membership & Dues - F & G	604	634	604
Staff Appreciation - F & G	178	156	178
Staff Development - F & G	2,930	2,093	2,929
Uniform Exp	1,177	3,435	722
Small Tools and Equipment-Rec Park	3,950	8,160	8,160
Small Tools and Equipment-Reg Park	655	1,340	1,340
Small Tools and Equipment-MV Park	441	880	880
Small Tools and Equipment-CVCC Fac	1,357	1,164	1,357
			2,257
Field Marking Expense	1,122	0	1,122
Safety Supplies - F & G	11,014	8,818	11,013
Restroom Supplies - Rec Park	1,734	1,941	1,733
Restroom Supplies - Reg. Park	1,892	1,946	1,892
Restroom Supplies - Ashford	1,008	1,003	1,009
Restroom Supplies - M.V. Park	1,154	1,214	1,155
Restroom Supplies - Railhead Park	1,117	1,023	1,117
Restroom Supplies - Overlook Park	1,306	1,238	1,306

Fac & Grds

Restroom Supplies - Placer Hills Park	581	103	581
Restroom Supplies - Rec. Comm Ctr	3,249	3,748	3,248
Restroom Supplies - Reg. Comm. Ctr	2,727	3,415	2,726
Restroom Supplies - CVCC	3,499	4,644	3,499
Sanitation- Regional Park- Port. Toilet	5,446	5,414	5,446
Sanitation- Winchester Park- Port. Toilet	4,045	5,213	4,045
Sanitation- Rec Park ADA Portab	3,187	3,859	3,188
Sanitation - Reg ADA Toilets	3,181	4,551	3,182
Rec Park - Debris Box	9,592	7,743	9,592
Sanitation- Regional Park - Debris	6,272	6,728	6,270
Sanitation- MV Park- Debris	4,254	4,565	4,255
Sanitation- CVCC - Debris	2,382	2,964	2,381
TOTAL OPERATIONS & SUPPLIES	145,371	144,681	157,535
	FY 21-22 Actual	FY 21-22 Budget	Mid Year
	141,168		

4,203

Actual to Date Budget Budget Revision

Lights- Rec Pk Beggs Field (LL)	3,727	3,972	3,958
Lighting Reimbursements - Beggs Fld.	(2,511)	(3,486)	(2,511)
Lights- Rec Park James Field (LL)	4,469	5,994	4,677
Lighting Reimbursements - James Fld.	(2,769)	(3,625)	(2,769)
Lights- Recreation Field (LL)	1,025	1,119	1,054
Lighting Reimbursements - Rec Fld.	(737)	(1,114)	(736)
Gas/Electric - Rec Comm Ctr	5,569	8,526	6,036
Gas/Electric - Reg Comm Ctr	10,868	13,635	9,502
Gas/Elec. - Chr Vly Comm Ctr	1,206	1,616	1,586
Electric Reimbursements - Chr Vly CC	(1,211)	(1,348)	(1,509)
Gas/Electric - CVCC	21,644	27,337	23,644
Gas/Electric - Recreation Park	11,019	12,367	12,378
Lighting Reimb - Rec Park	34	6	34
Gas/Electric - Reg Park	32,955	27,258	33,563
Lighting Reimbursements - Reg Park	(4,181)	(2,001)	(4,181)
Gas/Electric - Ashford Park	4,023	3,958	4,507
Gas/Elec. - MV Park	6,326	5,715	6,402
Electric - Railhead	4,915	4,543	5,551
Lighting Reimbursements - Railhead	(3,060)	(1,731)	(3,114)
Gas/Electric - Overlook Park	0	0	0
Gas/Electric- Winchester Park	1,557	1,607	1,813
Water - Rec Comm Ctr	3,547	3,553	3,547
Water - Reg Comm Ctr	2,251	2,362	2,250
Water - Chr Vly Comm Ctr	4,015	2,256	4,014
Water - CVCC	4,328	3,719	4,327
Water - Recreation Park	5,849	5,705	5,849
Water - Regional Park	10,574	10,216	10,574

Fac & Grds

Water - Ashford Park	4,916	5,196	4,916
Water - MV Park	23,324	20,766	23,324
Water - Chr Vly Park	2,734	3,905	2,735
Water - Railhead Park	4,695	4,962	4,695
Water - CVCC (Park)	2,985	2,114	2,985
Water - Overlook	6,327	6,753	6,327
Water - Placer Hills Park	5,535	6,976	5,534
Water - Winchester Park	0	0	0
Water - Atwood	3,413	3,537	3,413
Water - Chana Field	4,500	7,000	9,500
Sanitation - Rec Park (Sewer)	9,344	9,624	9,345
Sanitation - Regional Park - (Sewer)	15,103	15,103	15,103
Sanitation - Ashford Park (Sewer)	1,710	1,710	1,710
Sanitation - Railhead (Sewer)	174	179	174
Sanitation - Overlook (Sewer)	736	758	736
Sanitation - CVCC (Sewer)	10,189	10,495	10,190
TOTAL UTILITIES	221,117	231,237	231,133

	FY 21-22 Actual	FY 21-22 Budget	Mid Year Budget Revision
Professional Services	Actual to Date	Budget	
Professional Services	12,515	14,529	10,696
Professional Services - Bureau	0	0	0
Professional Services - Atwood III	7,569	7,996	7,996
Atwood - County Admin Coll Fee	269	269	269
Total Professional Services	20,353	22,794	18,961

Building & Grounds Maintenance

Equipment Rental - F & G	553	1,000	2,053
District Vehicles Maint - F & G	30,023	21,630	30,023
Irrigation supplies	1,979	340	1,982
Maint - Recreation Field	3,949	4,861	3,947
Maint - CV Baseball Field	5,204	5,314	5,203
Maint - James Field	2,524	1,652	2,525
Maint - Beggs Field	3,559	5,228	3,560
Maint & Repairs - Equipment	22,780	36,151	36,151
Maint- Rec Park - Irrigation Pump	0	0	0
Maint- Reg Park - Irrigation Pump	0	0	0
Maint- Ashford Park - Irrigation Pump	0	0	0
Maint- MV Park - Irrigation Pump	0	0	0
Maint - Winchester - Irrigation Pump	282	282	282
Maint - M.V. Soccer Field	0	0	0
Maint- Winchester Field	1,157	1,185	1,157

Fac & Grds

Maint - M.V. Tennis Courts	5,000	5,000	0
Maint - Recreation Park	23,429	18,183	20,930
Maint - Regional Park	93,942	68,873	103,117
Maint - Ashford Park	14,746	13,857	18,246
Maint - Meadow Vista Park	19,752	29,998	18,551
Maint - Christian Valley Park	4,577	3,901	4,577
Maint - Railhead Park	4,334	6,470	4,334
Maint- CVCC Park	5,723	9,800	5,723
Maint - Overlook Park	8,228	10,153	8,228
Maint - Placer Hills Park	3,259	2,188	3,259
Maint - Pocket Parks	911	621	911
Maint - Mt. Vernon Park	226	228	226
Maint - Winchester Park	1,414	1,719	1,415
Maint - Atwood III	3,541	3,320	3,541
Maint-Shockley	2,769	3,650	2,769
Maint - Bike Park	12,499	11,831	12,998
Maint-Ashley dog park	5,320	4,280	5,319
Maint - Recreation Comm Ctr	14,814	18,445	14,814
Maint - Regional Comm Ctr	15,372	9,306	15,371
Maint - Christian Valley Comm Ctr	100	98	100
Maint - CVCC	6,773	10,318	17,888
Maint - Overlook Modular	605	672	605
Maint - Regional Tennis Courts	5,057	5,445	557
Maint - MV Soccer A Field	287	305	287
Maint - RH Soccer A Field	3,973	4,615	3,973
Maint - PH Soccer Field	0	0	0
Maint - Regional Field Soccer	1,760	3,058	1,760
Maint - MV PeeWee Soccer	0	31	0
Maint - RH Soccer B Field	5,255	5,550	5,255
Maint - Regional Field A	8,600	11,716	8,601
Maint - MV Softball Field	309	350	309
Maint - Regional Field B	9,374	10,199	9,375
Maint - Regional Field C	17,285	5,974	17,283
Tree Maint Rec Park	5,021	10,000	10,021
Tree Maint Reg	5,000	10,000	10,000
Tree Maint Ashford	2,250	5,000	2,250
Tree Maint MV park	4,750	5,000	4,750
Tree Maint Christian Valley Park		0	5,000
Tree Maint Overlook Park		0	5,000
Tree Maint PH Park	0	2,750	0
Tree Maint Shockley Park	7,250	7,250	7,250
Tree Maint Railhead Park	0	0	20,000
Tree Maint Pocket Parks	0	0	0
Tree Maint Atwood Park	0	2,500	0

Fac & Grds

Vandalism Repairs Exp.	5,447	12,878	5,447
TOTAL MAINTENANCE	400,962	413,175	466,923

	FY 21-22 Actual Actual to Date	FY 21-22 Budget Budget	Mid Year Budget Revision
Salaries/Wages Expenses			
Wages - Fac Attend - Rec Park	106,247	104,983	106,247
Wages - Fac Attend - CVCC	36,365	34,011	36,364
Wages - Fac Attend - Reg Park	25,535	26,247	25,534
Wages - Fac Attend - Overlook	45	79	79
Wages - Management	166,510	166,999	166,509
Wages - Rec Park	251,974	248,915	251,975
Wages - Reg Park	171,604	178,944	176,605
Wages - Ashford Park	53,324	54,202	53,325
Wages - Meadow Vista Park	60,509	70,215	60,509
Wages - CV Comm Ctr	9,010	9,853	9,011
Wages - Railhead Park	17,030	22,525	17,031
Wages - CVCC	15,258	19,338	15,259
Wages - Overlook Park	20,055	20,686	20,008
Wages - Placer Hills Park	19,751	20,186	19,751
Wages - Pocket Parks	6,442	8,622	6,443
Wages- Mt. Vernon Park	433	0	0
Wages - Winchester Park	6,416	9,016	6,623
Wages - Atwood	7,752	8,066	7,857
Wages - Shockley	5,899	4,450	4,845
Wages - Other Projects	0	0	0
Wages - Special Events	588	548	1,763
Wages - Uniform Allowance	10,935	14,204	12,580
	991,682	1,022,089	998,318

	FY 21-22 Actual Actual to Date	FY 21-22 Budget Budget	Mid Year Budget Revision
ER -Taxes - F & G (7.65%)	80,691	82,215	80,853
Employment Expense - F & G	2,951	2,037	2,952
Fingerprinting Exp. - F & G	293	125	293
Benefits Expense - F & G	230,935	236,277	237,933
Employer Retirement Exp.	82,059	129,686	90,466
Worker's Comp.	76,820	78,955	79,320
TOTAL BENEFITS & PAYROLL COSTS	473,749	529,295	491,817

TOTAL SALARIES, BENEFITS 1,465,431 1,551,384 1,490,135

Fac & Grds

Fixed Assets

Fixed Asset Purchases - F&G	89,516	162,400	92,120
Fixed Asset Purchases - Bureau	0	0	0
Computer Purchases	0	0	0
TOTAL FIXED ASSETS	89,516	162,400	92,120

Lease Purchase Princ/Interest

	0	0	0
	0	0	0
TOTAL LEASE COSTS	0	0	0

Rent

Bureau of Reclamation Lease	0	0	0
Rec Park Lease UPPR	2,076	2,076	2,076
TOTAL RENT	2,076	2,076	2,076

	FY 21-22 Actual Actual to Date	FY 21-22 Budget Budget	Mid Year Budget Revision
Art in the Park	2,853	877	2,857
Bike Park Construction	159,632	159,750	130,738
Rec Shop Floor Repairs	9,920	10,000	20,000
MV Parking lot Restripe/Reseal	16,361	15,000	15,000
MV ADA Signage		0	1,200
MV Pathway Repairs	15,000	15,000	28,500
Overlook Restrooms ADA upgrades	15,000	15,000	0
Meadow Vista Playground		0	100,000
Regional Dry Creek Playground	177,000	177,000	177,000
Placer Hills Parking Lot	30,102	30,000	50,000
Energy Efficiency Project	2,134,853	2,135,500	1,924,207
REG - 24 Acres Planning/CEQA	73,183	73,276	62,554
Reg - 24 Acres Construction Docs	70,000	70,000	110,000
Reg - Trail Signs		0	10,000
CVCC ADA Door opener	5,000	5,000	5,000
REC - James Field Grass	43,972	42,000	42,000
REC - Rec Field Renovation	25,000	25,000	0
Wheelchair Swing Project	65,003	65,000	85,000
Total Capital Improvements (Funded)	2,844,430	2,838,403	2,764,056

TOTAL CAP IMPROVEMENT 2,844,430 2,838,403 2,764,056

TOTAL EXPENDITURES 5,189,257 5,366,150 5,222,939

Fac & Grds

Total Revenues	3,061,098	3,165,405	3,025,794
Total Expenditures	5,189,257	5,366,150	5,222,939
Contingency Fund 1% of total exp	0	0	0
Restricted reserve for equip repl	0	0	0
Net Gain (Loss)	(2,128,159)	(2,200,745)	(2,197,145)

Fac & Grds

Advertising - Youth Services
 Merchant fees
 Telephone - Youth Services (Cell phones)
 Telephone - Preschool
 Telephone - Rec Day Camp Modular
 Telephone - Newcastle
 Telephone- Auburn Elem
 Telephone - Alta Vista
 Telephone- Skyridge
 Office Supplies - Youth Services
 Gas/Mileage Reimbursement Expense
 Dues and Subscriptions
 Staff Appreciation - Youth Services
 Bad Debts Expense
 Staff Development - Youth Services
 Safety Supplies - Youth Services
 Small Equipment
TOTAL

0	55	0
912	0	7,002
0	0	0
151	0	546
1,498	2,610	858
519	639	857
2,108	2,667	328
0	0	0
1,390	1,951	615
484	300	1,094
182	150	311
165	165	0
140	155	150
681	0	1,081
365	925	7,865
0	500	250
200	1,400	0
17,412	20,189	29,629

Utilites
 Electric - Day Camp

2,534	2,775	2,105
2,534	2,775	2,105

Professional Services
 Professional Services

7,096	9,867	7,095
7,096	9,867	7,095

Rep/Maint - Auburn Elem
 Rep/Maint - Rock Creek
 Rep/Maint - Rec Day Camp
 Rep/Maint - Skyridge
 Rep/Maint - Preschool
 Rep/Maint - Newcastle

	FY 21-22 Actual	FY 21-22 Budget	Mid Year
1,434	1,700	2,078	
305	675	304	
348	675	675	
490	900	900	
275	425	425	
0	0	425	
2,852	4,375	4,807	

Salaries/Wages Expenses
 Vages - (Y.Serv) - Manager - Salary
 Vages - (Y.Serv) - Alta Vista - PT
 Vages - (Y.Serv) - Aub Elem - PT
 Vages - (Y.Serv) - Aub Elem Maint
 Vages - (Y.Serv) - Rock Creek Maint
 Vages - (Y.Serv) - Skyridge - PT
 Vages - (Y.Serv) - Skyridge Maint

	FY 21-22 Actual	FY 21-22 Budget	Mid Year
63,896	62,388	64,200	
0	0	0	
66,850	78,510	70,423	
183	843	843	
217	126	254	
64,811	75,910	69,239	
650	126	987	

Youth Services

Wages - (Y.Serv) - Rec Day Camp - PT
 Wages - (Y.Serv) - Day Camp Maintenananc
 Wages- (Y.Serv) - Newcastle - PT
 Wages - (Y.Serv) - Newcastle Maint
 Wages - (Y.Serv) - Preschool
TOTAL WAGES

96,260	114,110	115,346
183	363	309
56,794	57,444	66,795
88	63	1
41,525	50,800	53,687
391,457	440,683	442,084

Benefits & Payroll Costs

ER Taxes (SS/MC/SUTA/ETT)
 Employment Exp- Y.S.
 Fingerprinting Exp - Y.S.
 Benefits Expense - Y.S.
 Employer Retirement Exp. YS
 Worker's Compensation - Y.S.
TOTAL BENEFITS

37,781	49,134	44,029
325	635	180
551	700	680
29,123	30,000	30,000
33,082	52,149	41,464
7,077	8,375	7,400
107,939	140,993	123,753

Total Salaries & Benefits

499,396	581,676	565,837
----------------	----------------	----------------

Fixed Assets- Equipment

Fixed Asset Purchases
 Fixed Asset Purchases (computer)

FY 21-22 Actual **FY 21-22 Budget** **Mid Year**

0	0	0
0	0	0
0	0	0

Capital Improvement

Skyridge Roof Repairs
 Auburn EI Floor Repairs
 Paving Solution between Modulars

0	0	10,846
0	0	5,000
0	0	15,000
0	0	30,846

Total Expenditures

555,656	646,232	667,729
----------------	----------------	----------------

Total Revenues

722,230	647,785	746,500
----------------	----------------	----------------

Total Expenditures

555,656	646,232	667,729
----------------	----------------	----------------

Contingency Reserve (1% of expense)

0	0	1
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Net Gain (Loss)

166,574	1,553	78,770
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Youth Services

**Resolution Number 2021-21
Before the Governing Board of the
Auburn Area Recreation and Park District
County of Placer, State of California**

ADOPTION OF MID-YEAR BUDGET REVISION, GENERAL FUND

WHEREAS, the Auburn Area Recreation and Park District has endeavored to create a Final Budget for Fiscal Year 2021-2022.

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 29089 of the Government Code, the Mid-Year Budget Revision for the Fiscal Year 2021-2022 is hereby adopted in accordance with the following:

REVENUES

Park & Recreation Services Revenue	
Program Revenue	1,183,103.00
Facility Rentals	178,525.00
	1,361,628.00
Total Park & Rec. Services Revenue	
	1,361,628.00
Government Revenues	
Taxes, Governmental Revenue	3,804,247.00
	3,804,247.00
Total Governmental Revenue	
	3,804,247.00
Other Revenue	
Interest Revenue	9,987.00
Misc. Revenue	45,424.00
	55,411.00
Total Other Revenue	
	55,411.00
Donations	
Donations, Grant, In kind	87,490.00
	87,490.00
Total Donation Revenue	
	87,490.00
TOTAL OPERATING REVENUES	
	5,308,776.00
Project, Equipment and Reserve Transfer Revenue	
Transfer in from ADA Reserves	31,200.00
Grant Proceeds	178,000.00
Transfer in from Unfunded Liability Reserves	140,000.00
Energy Efficiency Project Reserves	1,899,207.00
Contributions/In kind Services Revenue	53,198.00
Transfer in from Equipment Reserves	56,133.00
Transfer in from Reserves	479,444.00
	2,837,182.00
Total Project and Equipment Revenue	
	2,837,182.00
Park Dedication Revenue	
City Park Dedication Revenue	69,000.00
County Park Dedication Revenue	107,000.00
	176,000.00
Total Park Dedication Revenue	
	176,000.00
TOTAL PROJECT AND EQUIPMENT REVENUES	
	3,013,182.00
TOTAL REVENUES	
	8,321,958.00

EXPENDITURES

Program, Administrative and General Expenditures	
Program Expenditures	224,177.00
Operations & Supplies	454,625.00
Utilities Expense	264,459.00
Professional Expenses	95,871.00
Building & Grounds expense	537,213.00
Property Tax Admin. Fees	71,878.00
Election Cost	-
Wages & Benefits	3,319,947.00
Land & Building Leases	152,321.00
Fixed Assets	67,120.00
Equipment Reserve Expenditures	56,133.00
	<hr/>
Total Operating Expenditures	5,243,744.00
Capital Improvement Projects	
Energy Efficiency Projects	1,899,207.00
General Fund Project	2,857.00
ADA reserve projects	31,200.00
Future Cap Projects	479,444.00
In-Kind & Other Contribution Projects	231,198.00
Total Project Expenditures	<hr/> 2,643,906.00
Park Dedication Capital Improvement Projects	
City Park Dedication Project Expenditures	59,000.00
County Park Dedication Project Expenditures	107,000.00
Total Park Ded. Project Expenditures	<hr/> 166,000.00
TOTAL EXPENDITURES	<hr/> 8,053,650.00
TOTAL REVENUE SURPLUS (DEFICIT)	<hr/> 268,308.00
TO EQUIPMENT RESERVE	90,000.00
TO ADA RESERVE	5,000.00
TO CONTINGENCY (acct 2453)	-
TO CALPERS - Prefunding & CEPPT	113,482.00
TO FUTURE CAP CONSTRUCTION RESV.	45,000.00
	<hr/>
OPERATING BUDGET BALANCE	14,826.00

BE IT FURTHER RESOLVED, that the Mid-Year Budget Revision is hereby adopted on this 28th day of Oct, 2021 in accordance with the listed attachments which show approved appropriations, revenues and methods of financing, appropriations subject to limitations attached hereto and by reference made a part hereof.

H. Gordon Ainsleigh
Board of Directors

Kahl Muscott
District Administrator

Discussion Item 9.1 Cover sheet – Removal of Regional Park Dry Creek Porta-Potties

Auburn Area Recreation and Park District Acquisition and Development Committee meeting October, 2021

The Issue

Shall the Auburn Area Recreation and Park District (ARD) discuss the possible removal of the porta-potties at the Dry Creek end of Regional Park?

Background

ARD staff would like to discuss the possibility of removing the two portable public toilets that are stationed at the Dry Creek Picnic Units due to safety and customer service concerns.

Maintaining these portable toilets has become a major issue. Park users often put problematic items in the portable toilet “holes”, including clothing and backpacks. As a result, the contracted portable toilet pumping company cannot pump out the toilets as the items become stuck in their hoses and pumps. This creates a problem where-in the toilets start to become full prematurely, creating sanitary and customer service problem.

Furthermore, staff have found that these portables are often used as a hangout for park users to use illegal substances. This, in turn, has frightened some park users from wanting to utilize the portables and/or rent the picnic areas.

We have taken great strides in recent years to ensure Regional Park is a safe and welcoming park for the general public. Unfortunately, in principle providing these portables for people to use while at this end of the park is thoughtful, however it has created more problems than it has done good. These portables continue to create an unsavory environment at this park, and park users complain often about the conditions.

The closest actual restrooms is at the small building just down from the tennis courts, approximately 800’ from the Dry Creek picnic units.

Recommendation for the Board of Directors

Discuss and provide suggestions, recommendations.

The ARD A&D Committee recommended that staff remove the portable toilets.

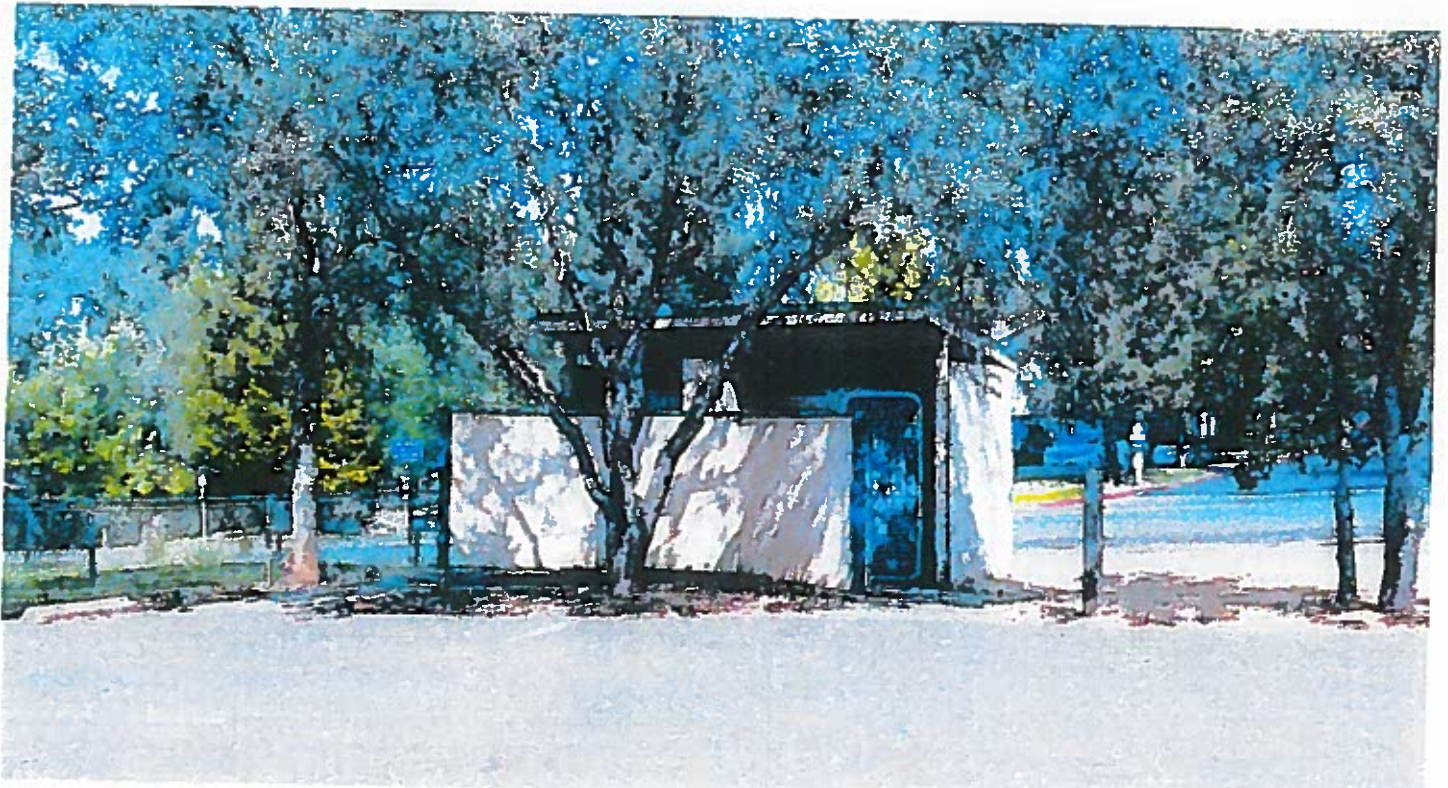
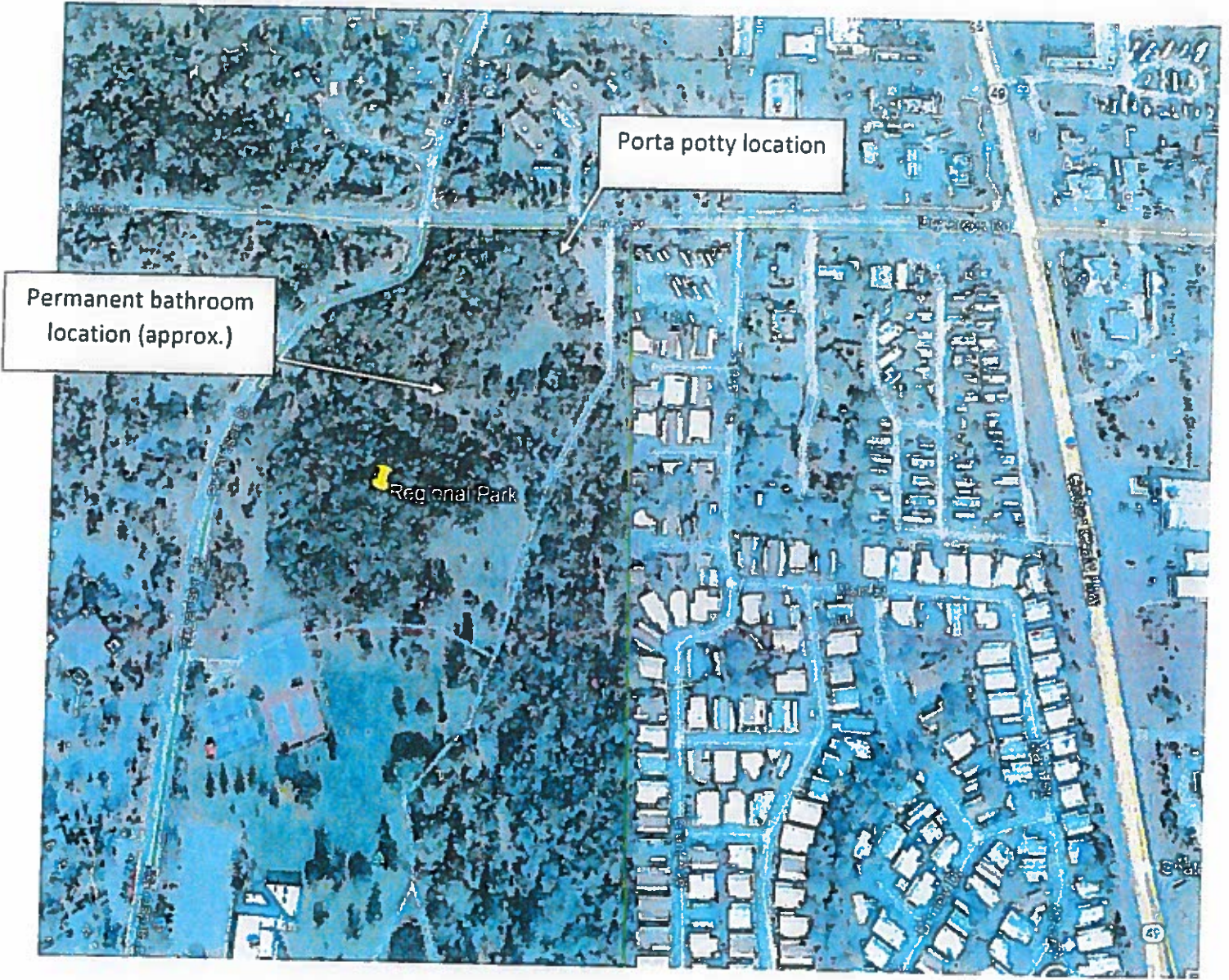
It should be noted that at one point, approximately 15 – 17 years ago, the District investigated putting in formal restrooms in this area. That investigation in to the possible project was halted due to the high cost of tying in to the sewer line on Dry Creek Rd.

Fiscal Impact

Unknown at this time.

Attachments

Regional Park site and picture.



Discussion Item 9.2 – Schedule of Committee and Board meetings for November and December, 2021

See attachment.

November 2021

December 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9 A&D Comm. 10am	10 Policy 1pm Finance 2pm	11 OFF – Veterans Day	12	13
14	15	16	17	18 Board Meeting	19	20
21	22	23	24	25 OFF – Thanks- giving	26 OFF	27
28	29	30				

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7 A&D Comm. 10am	8 Policy 1pm Finance 2pm	9	10	11
12	13	14	15	16 Board Meeting	17	18
19	20	21	22	23 OFF – Christmas Eve (observed)	24 OFF – Christmas (observed)	25
26	27	28	29	30	31 OFF – New Year's Day (observed)	

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Participants also had the opportunity to crawl through pieces of pumpkin during one of the obstacles. Other obstacles included a mud pit, maze and bubble pit.

...

Sellout field takes on Great Auburn Obstacle Race

Sellout field of 350 takes on Great Auburn Obstacle Race



Stacey Adams Sep 28, 2021 1:00 PM

Gold Country Media

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competitors. The event featured a 5K trail run and 20 various obstacles, including a mud pit, maze, wall climbs and bubble pit.

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< event could not have happened without the amazing support of our sponsors: Gold Rush Subaru, Walker's (Office Supply), Maki (Heating & Air Conditioning), Old Town Pizza, The Aid Station, IFC (and Insurance Marketing Inc.), Dancing Dog and Precision Orthodontics," Brunner said in an email to the Auburn Journal on Monday. "Their support allows us the ability to run such fun events for the community." >



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ARD hosts Harvest Festival Oct. 16

Traci Newell
AUBURN JOURNAL Oct 08, 2021 11:00 AM

Recreation Park will be full of fall-themed fun next weekend as the Auburn Area Recreation & Park District (ARD) is scheduled to host the Auburn Harvest Festival.

The event features live music, giant pumpkin and scarecrow contests, arts and crafts, booths showcasing local artisans, a costume contest and a parade. The event also features carnival games and pony rides for kids, food and vendor booths and Auburn's own Sugar Plump Fairies.

The event is free to attend for the entire family thanks to ARD sponsors.

The community is invited to take part in any of the day's contests.

The Scarecrow Contest will have three categories – group (for children created with adult oversight), open (individual or group creations) and People's Choice (which will include all scarecrows). Contestants can choose the theme, but the statement must be positive. Automobiles are not allowed. For a \$25 fee, the scarecrows may be displayed in Old Town or Downtown Auburn from October 16-October 30.

Cash prizes will be awarded to the first, second, and third place and People's Choice scarecrows. Prizes range from \$100-\$500.

The costume contest will award prizes for best costumes in multiple age groups and categories including Most Frightening, Best Disney Themed, Best Homemade, Most Original and Best Pet Costume. The contest registration begins at 1 p.m. and the parade begins at 2 p.m.

The event will also feature a Giant Pumpkin Contest with cash prizes from the heftiest pumpkin and a special prize for the biggest Placer Grown pumpkin.

For more information, visit auburnrec.com.



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Placer County releases proposed redistricting maps

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The Auburn Area Recreation and Parks District Harvest Festival drew 2,500 guests to Recreation Park on Saturday to enjoy the scarecrow displays, vendors with hand-made goods, costume competition and pumpkin contest.

'Picture-perfect' day for ARD Harvest Festival



Traci Newell
AUBURN JOURNAL

Oct 19, 2021 9:00 AM

Search for...

It was all about pumpkins, costumes, scarecrows and games Saturday at Recreation Park, as many gathered to celebrate the Auburn Area Recreation and Parks District's Harvest Festival.

ARD District Administrator Kahl Muscott said he estimated 2,500 people attended the festival, the largest crowd the event has drawn in more than 10 years.

< There were so many smiles on the picture-perfect day," Muscott said in an email to the Journal. >
"ARD staff and volunteers worked very hard to make the day a big hit with the community."

The event hosted vendors selling hand-crafted goods, a largest pumpkin and scarecrow competition and threw a costume parade.

The largest pumpkin went to Madison Thomson, whose 1,160-pound pumpkin dwarfed the competition. Second place, grown by Hunter Webb, came in at 477 pounds.

There were 13 creative scarecrow displays set up among the booths at the Harvest Festival. Entrants to the scarecrow competition included schools, community groups and individuals.

Live Oak Waldorf "The Great Adventure," which featured scarecrow pumpkins canoeing and camping, won the People's Choice award and was the judges' first-place entry. Second place went to Trish Schreiber's "Little Red Riding Hood," and third place was awarded to Skyridge Elementary's "Fall Into Reading."