

**Auburn Area Recreation and Park District**  
**Minutes**  
**of the Program, Personnel, Policy, Fee & Legal Review Committee Meeting**  
Wednesday, March 23, 2016, 2:00 p.m.  
Canyon View Community Center  
471 Maidu Drive  
Auburn, CA 95603

**1.0 CALL TO ORDER**

The meeting of the Program, Personnel, Policy, Fee & Legal Review Committee was called to order at 2:18 p.m.

**ROLL CALL**

Directors Holbrook and Lynch were both present.

**2.0 ANNOUNCEMENTS, AGENDA REVIEW, CHANGES AND APPROVAL**

The agenda was approved by the Committee.

**3.0 PUBLIC COMMENT- This is the time wherein any person may comment on Any item not on the agenda within the subject matter jurisdiction of the Committee. After you are recognized by the Committee Chairperson, please state your name and address for the record (optional). There is a time limit of three minutes.**

None.

**4.0 BUSINESS**

**4.1 Approval of Minutes from the February 17, 2016 Program, Personnel, Policy, Fee & Legal Review Committee Meeting**

The minutes from the February 17, 2016 Program, Personnel, Policy, Fee & Legal Review Committee meeting were reviewed and approved by the Committee.

**4.2 Review of Project Sign Notification Policy**

Directors Holbrook and Lynch reviewed the ARD Project Notification policy and requested it be revised and placed on the April 2016 Program, Personnel, Policy, Fee & Legal Review agenda for further review.

**4.3 Review of Memorial Donations Policy**

Directors Holbrook and Lynch reviewed the Memorial Donations Policy and determined that no changes needed to be made to the policy.

**4.4 Letter to Local Legislators Re: Video Monitoring**

Directors Holbrook and Lynch reviewed the letter to local legislators re: video monitoring and added the time frame of 30 to 90 days for storage time to the letter. The Committee forwarded the letter with the addition of 30 to 90 days for storage time to the Board of Directors for review and approval.

**4.5 Letter Opposing SB 885 Contracting with Design Professionals**

Directors Holbrook and Lynch reviewed and approved the letter opposing SB 885 contracting with design professionals and forwarded it to the Board of Directors for review and approval.

**4.6 Approval of Legal Bills**

There were no legal bills available for review.

**Discussion Items:**

None.

**5.0 ITEMS TO BE CONSIDERED AT FUTURE PROGRAM, PERSONNEL, POLICY & FEE COMMITTEE MEETINGS**

None.

**5.1 PENDING ITEMS REQUIRING MORE DETAILED RESEARCH**

Revised Board Procedures & Responsibilities Manual.

**ADJOURNED**

As there was no further business, the meeting was adjourned at 3:03 p.m.

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Board Secretary

\_\_\_\_\_  
Date

